
Camden County Board of Commissioners
Regular Meeting
June 6, 2011
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on Monday June 6, 2011 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Sandra Duckwall,
Vice Chairman Garry Meiggs, & Commissioners Randy Krainiak, Clayton Riggs, and
Michael McLain.

Also attending were County Manager Randell Woodruff, Clerk to the Board Ashley R. Honaker, and County Attorney John Morrison. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Ralph Hollowell Albemarle Region Health Services, Dan Porter Planning Director, Christy Saunders Emergency Management, .Mary Gaskins Tax Administrator, and Jim Harrison of ECBH..

Chairman Sandra Duckwall called to order the June 6, 2011 meeting of the Camden County Board of Commissioners at 7:03 PM.

Invocation and Pledge of Allegiance

Pastor Craig Stephans of Church of the Redeemer gave the invocation and led those present in the Pledge of Allegiance.

Public Comments –

None.

Consideration of Agenda

Vice-Chairman Garry Meiggs made a motion to approve the agenda as amended. At 7:05PM, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; No Commissioners absent; and no Commissioner not voting.

Presentation

Item 3.A- Ralph Hollowell- ARHS Management Entity

Mr. Hollowell came before the Board to give a brief presentation on the Albemarle Regional Health Services, and it's Management Entity Program. Mr. Hollowell presented the following information.

- The program began in 1990 involving Pasquotank, Perquimans, Chowan and Camden County.
- State legislation came down and said this area has a lot of problems for sewage unsuitability.
- Counties got grant for research project and determined that 92% of soil in the counties was unsuitable for septic.
- Management Entity Program- fought with state for program.

- Finally approved in general statutes,
- ARHS has added Gates, Bertie and Currituck counties since then.
- Septic lines are checked annually by probing the lines.

Item 3.B- Dan Porter- Highway US158 Update

- memo from dan (email). current repair work should be completed in another month. vision engineers will finish off west bound bridge and switching traffic to repair upramp to east bound bridge. traffic will remain the same until repair work is finished. bridge repair will be followed by 1.5 inch of asphalt. august 2011 is due date. eliz city bridge project started may 17. bridge will be july. phase 2 from shell to bellcross will begin roughly july. 7:20

Item 3.C- Christy Saunders- Emergency Management Systems

Christy came before the board to give a brief presentation on what the EMS was and the many different entities they worked with to ensure the most up to date warning systems and help for the region and its citizens.

Old Business

Item A. 2011 David Credle- Community Waste Reduction and Recycling Grant Acceptance

Public Hearing

None

Consent Agenda

A. Draft Minutes – May 2, 2011

B. Budget Amendments 2010-11-BA045 through 2010-11-BA049

**2010-11-BA045
CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2011.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
104400-554320	Bank Fees	\$8,000.00	
Revenues:			
10380400-432900	Interest on Investments	\$8,000.00	

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$473.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of June, 2011.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

2010-11-BA046
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2011.

Section 1. To amend the Dismal Swamp Visitor Center Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
606000-502000	Salaries	\$3,000.00	
606000-505000	FICA	\$ 207.00	
606000-507000	Retirement	\$ 177.00	
606000-507100	401K	\$ 135.00	
Revenues:			
60399600-439900	Fund Balance Appropriated	\$3,519.00	

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of June, 2011.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

2010-11-BA047
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2011.

Section 1. To amend the Dismal Swamp Gift Shop Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
326000-527400	Resale	\$5,000.00	
326000-599900	Fund Reserve		\$5,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of June, 2011.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

2010-11-BA048
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2011.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
106200-502000	Salaries		\$4,629.00
106200-503000	Part Time Salaries		\$2,121.00
106200-505000	FICA		\$ 514.00
106200-532000	Office Supplies	\$ 675.00	
106200-514000	Travel	\$ 500.00	
106200-570002	Crown Kids	\$2,550.00	
106200-567000	Camp	\$2,167.00	
106200-554000	Insurance		\$ 800.00
106200-566000	Capital Outlay Inventory	\$2,500.00	
106200-506000	Insurance	\$ 750.00	
106200-507100	401K	\$ 1.00	
106200-513000	Utilities		\$ 300.00
106200-568000	Restitution		\$ 800.00
109990-500000	Contingency	\$ 21.00	

This will result in a increase of \$21.00 in the Contingency of the General Fund.

Balance in Contingency \$494.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of June, 2011.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

2010-11-BA049
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2011.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
106900-574011	School Capital Outlay	\$10,000.00	
Revenues:			
10399400-439900	Fund Balance Appropriated	\$10,000.00	

Amount needed to complete track facility project.

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$494.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of June, 2011.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

D. Tax Refunds, Pickups, & Releases

Name	Amount	Type	Reason	No.
Michael Dean Stone	\$103.62	Pickup	retired military	13351
Henry Richard Gardner	\$383.81	Pickup	listed in Pasq.	13395
Arthur Joseph Lamb	\$138.12	Pickup	listed in Pasq.	13391
Sean McGuire	\$188.73	Release	Military	13428

E. Tax Authorization to Collect

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County (Feb.Ren.) Due 6/1/11

You are

taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
12,891.94	16,467.62	8,318.75	37,678.31

Witness my hand and official seal this _____ day of _____

Chairman, Camden County Board of Commissioners

Attest:

Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Tax Administrator of Camden County

F. Volunteer Forms.

G. Hatteras-Ocracoke Ferry Resolution

RESOLUTION 2011-06-01
BY THE KILL DEVIL HILLS BOARD OF COMMISSIONERS
OPPOSING ANY TOLL FOR FERRY SERVICE BETWEEN HATTERAS AND
OCRACOKE

WHEREAS, the North Carolina Ferry System is the second largest service in the United States and operates as an extension of the State's highway system in providing the only vehicular access between Hatteras and Ocracoke Islands; and

WHEREAS, 328,907 vehicles carried 857,850 passengers across Hatteras Inlet during calendar year 2010 with 55.6% of vehicles using the ferry coming from outside of the State of North Carolina, which represents the highest percentage of tourism-related ferry travel in the entire North Carolina system; and

WHEREAS, people depend on the ferry between Hatteras and Ocracoke as the only means of access to employment opportunities, health care and hospitals, emergency evacuation routes and for the transportation infrastructure needed to sustain tourism-related travel in the region; and

WHEREAS, North Carolina is considering imposing a ten (10) dollar one-way toll for ferry service between Hatteras and Ocracoke as a revenue generating option that represents a disruptive change from the free service traditionally provided for the residents and visitors who must depend on the ferry as their only means of access; and

WHEREAS, imposition of any toll would create an undue hardship on the workforce that relies on the ferry for access to employment opportunities and would discourage tourism travel jeopardizing the significant revenue it generates for local communities and the State of North Carolina.

NOW, THEREFORE, BE IT RESOLVED that the Camden Board of Commissioners opposes the establishment of any toll on the heretofore free ferry service that provides vital access between Hatteras and Ocracoke and urges the North Carolina Department of Transportation, the State Legislature and the Governor to continue maintaining this service without a burdensome and economically damaging toll as a matter of public safety and necessity.

This the 6th day of June, 2011.

SEAL

Sandra Duckwall- Chair
Board of Commissioners

ATTEST:

Ashley Honaker
Clerk to the Board

H. May 2011 Equity Formula Resolution

RESOLUTION 2011-06-02
BY ALBEMARLE RURAL TRANSPORTATION PLANNING ORGANIZATION
(RPO) OPPOSING HB 635 OR ANY LEGISLATION CHANGING THE
CURRENT TRANSPORTATION FUNDING EQUITY FORMULA

WHEREAS, the North Carolina General Assembly created the Equity Formula for distribution of transportation dollars in 1989 as part of the creation of the Highway Trust Fund; and

WHEREAS, the Equity Formula applies only to Highway Trust Fund revenues for the intrastate highway system, secondary road improvement and Powell Bill funds for municipalities; and

WHEREAS, the Equity Formula has been a fair and reasonable way to share limited transportation resources across North Carolina's 14 Highway Divisions for over twenty years; and

WHEREAS, metropolitan highway divisions already receive more money through the Equity Formula than rural divisions because half of the money is allocated per capita; and

WHEREAS, metropolitan divisions also receive additional transportation resources apart from those distributed through the Equity Formula, including Urban Loop Funds, Congestion Mitigation and Air Quality Compliance funds; and

WHEREAS, proposed legislation that would change the Equity Formula to place more emphasis on population and less on intrastate road improvements will tend to harm the rural Highway Divisions; and

WHEREAS, Eastern North Carolina lags behind in transportation resources and continues to have significant unmet transportation needs;

THEREFORE BE IT RESOLVED, that the Camden County Board of Commissioners strongly opposes HB 635 or any other legislation that would change the Equity Formula to shift money from the rural Highway Divisions to the metropolitan Highway Divisions.

On this 6th day of June, 2011

Sandra Duckwall- Chair
Board of Commissioners

Ashley Honaker
Clerk to the Board

- I. Set Public Hearing for Capital Improvement Plan; June 20th, 2011 Board of Commissioners Meeting.
- J. Board of Education Budget Amendments

Trans # 17856

Budget Amendment

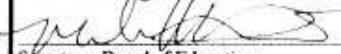
Camden County Schools Administrative Unit

Capital Outlay Fund

The Camden County Board of Education at a meeting on the 12th day of May, 2011, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2011.

Code Number	Description of Code	Amount	
		Increase	Decrease
9100	Category I Projects		12,000.00
9200	Category II Projects	12,000.00	
Explanation:			
Total Appropriation in Current Budget		\$	482,035.00
Amount of Increase / (Decrease) of Above Amendment			.00
Total Appropriation in Current Amended Budget			482,035.00

Passed by majority vote of the Board of Education of Camden County Schools on the 12 th day of May, 2011.  Chairman, Board of Education  Secretary, Board of Education	We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this ____ day of _____, 2____. _____ Chairman, Board of County Commissioners _____ Clerk, Board of County Commissioners
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BUDGET AMENDMENT
May 12, 2011

4. Capital Outlay Fund

- A. Our bleacher renovation and CHS gym floor bids came in for less than we had budgeted so we are requesting to transfer funds to allow us to purchase a walk-in freezer for the Child Nutrition program that is in desperate need of being replaced. We request your approval.

<u>Category I Projects</u>	
9114.077.529 Gym Repairs - CHS	\$ - <u>12,000.00</u>
Total Category I Projects	\$ - 12,000.00
<u>Category II Projects</u>	
9214.077.541 Pur of Child Nutrition Freezer	+ 12,000.00
Total – Category II Projects	\$ + 12,000.00 =====

Passed by majority vote of the Board of Education of Camden County on the 12th day of May, 2011.



Chairman, Board of Education



Secretary, Board of Education

Board Appointments

Commissioner Clayton Riggs made a motion to appoint Commissioner Randy Krainiak to the Tourism Development Authority on behalf of the Camden County Board of Commissioners. At 7:40PM, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; No Commissioners absent; and no Commissioner not voting.

New Business

New Business

Item 7.A

Commissioner McLain made a motion to appoint Mary Gaskins as the Camden County Tax Administrator for a 2 year term. At 7:41PM, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; No Commissioners absent; and no Commissioner not voting.

Item 7.B

Jim Harrison, the outreach coordinator of Recovery Innovations, came before the Board to present information regarding the Outreach Wellness Program, run through ECBH.

Item 7.C

Danielle Barco came before the Board to describe the varying Camden County Youth Service Programs incorporated with JCPC, in reference to the approval of a Grant request by JCPC.

Item 7.D

Public Works Director David Credle came before the Board to express his desire to accept a State Grant to fund Camden County Electronics Recycling support.

Commissioner Clayton Riggs made a motion to approve the acceptance of the Electronics Recycling Grant. At 8:00PM, the motion passed 5-0, with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; No Commissioners absent; and no Commissioner not voting.

Item 7.E

Resolution to establish Board Salaries for FY 2011-2012. This resolution was provided for information purposes only, and will be voted on at the June 13, 2011 Budget Public Hearing.

Item 7.F

FY 2011-2012 Camden County Fee Schedule. This fee schedule was provided for information purposes only. It will be voted on by the Board at the June 13, 2011 Budget Public Hearing.

Item 7.G

FY 2011-2012 Budget Ordinance. This ordinance was provided for information purposes only. It will be voted on by the Board at the June 13, 2011 Budget Public Hearing.

Item 7.H

County Manager Randell Woodruff explained to the Board that a letter from Mediacom was received explain that the Camden County- Mediacom contract expires on May 3, 2014, and that Mediacom was seeking continuation as Camden County's cable network. This was provided as information only.

Item 7.I

County Manager Randell Woodruff read the FY 2011-2012 Budget Message aloud to the Board and those in attendance.

Item 7.J

Chairman Sandra Duckwall read a brief message acknowledging the retirement of long time Dismal Swamp Welcome Center Director Penny Leary-Smith.

Item 7.K

Tax Administrator Mary Gaskins came before the Board to deliver the monthly tax report.

Vice Chairman Garry Meiggs made a motion to accept the monthly tax report. At 8:30PM, the motion passed 5-0, with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; No Commissioners absent; and no Commissioner not voting.

Item 7.L

Tax Administrator Mary Gaskins presented the Setting of the tax Rate to the Board. This was information only, and will be accepted with the 2011-2012 Budget.

Item 7.M

County Manager Randell Woodruff explained to the Board that Distribution Collection System Operator Billy Hendrix, recently replaced by a temporary part-time employee, will be retiring, and requested the approval to fill his position with a full-time employee.

Commissioner Clayton Riggs made a motion to accept the filling of the Distribution Collection System Operator position. At 8:31PM, the motion passed 5-0, with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; No Commissioners absent; and no Commissioner not voting.

Commissioner's Report

Commissioner McLain stated that the workforce development board was up and running again, and that the employer was looking for grants; also, that ECBH was looking for a medicaid waiver.

County Managers Report

County Manager Randell Woodruff reported the following:

- The Budget Public Hearing will be held on June 13, 2011, at 7:00PM.
- The General Assembly is reached a deal for the state budget adoption, which would include restoration of some education funding, which restored teaching positions in Camden, as well as monies for the Museum of the Albemarle.
- Donna Stewart was named the new Director of DSWC in the wake of Penny Leary-Smith's retirement.

Any other Questions?

Meeting Adjourned

At 8:36 P.M., Chairman Sandra Duckwall asked if there were any other matters to come before the Board of Commissioners, hearing none, she declared the meeting adjourned.

Chairman Sandra Duckwall
Camden County Board of Commissioners

ATTEST:

Ashley Honaker
Clerk to the Board