

**Camden County Board of Commissioners
Regular Meeting
April 18, 2011
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina**

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on Monday April 18, 2011 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Sandra Duckwall,
& Commissioners Randy Krainiak, Clayton Riggs, and Michael McLain.

Also attending were County Manager Randell Woodruff, Assistant Clerk to the Board Amy Barnett, and County Attorney John Morrison. Also in attendance was Joy Futrell of ECBH.

Chairman Sandra Duckwall called to order the March 21, 2011 meeting of the Camden County Board of Commissioners at 7:00 PM.

Invocation and Pledge of Allegiance

Commissioner Sandra Duckwall gave the invocation and led those present in the Pledge of Allegiance.

Public Comments –

- Joy Futrell, East Carolina Behavioral Health- Quarterly Report.
 - Mrs. Futrell came before the Board to present information on the current budget
 - Spoke of County appropriations
 - Spoke on what some of the County Money is spent on.
 - Spoke about Service management funds
 - Commissioner McLain requested contact information
 - 1-877-685-2415
-
-

Consideration of Agenda

Chairman Duckwall amended the agenda by removing Shana Trafton from the presentations portion of the agenda.

Commissioner Clayton Riggs made a motion to approve the agenda as amended. The motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Vice Chairman Garry Meiggs absent; and no Commissioner not voting.

Old Business

None.

Public Hearing

Commissioner McLain made a motion to go into Public hearing. The motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Vice Chairman Garry Meiggs absent; and no Commissioner not voting.

Commissioner McLain did not participate in discussion of Item 5.A.

Item 5.A- *Special Use Permit Application (UDO 2011-03-02); Elton and Judy Sawyer for Private Campground*

Commissioner McLain requested to recuse from Item 5.A. Commissioner Randy Krainiak made a motion to recuse Commissioner McLain. The motion passed 3-0 with Chairman Sandy Duckwall and Commissioners Randy Krainiak and Clayton Riggs voting aye; no commissioners voting no; Vice Chairman Garry Meiggs absent; and Commissioner Michael McLain not voting.

Assistant Clerk to the Board Amy Barnett swore Mr. Sawyer and Permitting Officer Dave Parks in.

Dave parks gave a brief description of the campground currently owned by Mr. and Mrs. Sawyer, and the upgrades that they are requesting the Special Use Permit for. Mr. Parks also read the Facts on File sheet and the conditions to the SUP.

Chairman Sandra Duckwall asked for any further questions or comments. Hearing none, Chairman Duckwall moved on to the next Item under public hearing.

Item 5.B. *Conditional Use Permit (UDO 2011-01-01) Master Plan Camden ECO Industrial Park.*

Assistant Clerk Amy Barnett swore in Planning Director Dan Porter.

Dan Porter presented a brief description of the proposed eco Industrial Park located in north Camden County on US17. Mr. Porter also read the specific conditions to the master plan listed in the Facts on File sheet. Mr. Porter pointed out specific references to item number 13 on the FOF.

Chairman Sandra Duckwall asked for any further questions or comments. Hearing none, Chairman Duckwall asked for a motion to come out of public hearing.

Commissioner Clayton Riggs made a motion to come out of Public Hearing. The motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Vice Chairman Garry Meiggs absent; and no Commissioner not voting

Chairman Sandra Duckwall made an amendment to the agenda by adding items 7.E and 7.F.

Commissioner McLain made a motion to add items 7.E & F. The motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Vice Chairman Garry Meiggs absent; and no Commissioner not voting

Consent Agenda

Item 6. (A-F)

Commissioner McLain made a motion to approve the Consent Agenda as amended. The motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Vice Chairman Garry Meiggs absent; and no Commissioner not voting.

Consent Agenda

A. Draft Minutes – April 4, 2011

B. Budget Amendments 2010-11-BA032 through 2010-11-BA035

2010-11-BA039

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2011.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
106900-512900	Central Communications	\$5,128.00	
Revenues:			
10399400-439900	Fund Balance Appropriated	\$5,128.00	

Change in Pasquotank County Budget after our budget approved.

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$473.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 18th day of April, 2011.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

2010-11-BA040
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2011.

Section 1. To amend the Social Services Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
528000-520000	Crisis Intervention		\$262.80
Revenues:			
52330610-434819	Crisis Intervention		\$262.80

Change in allocation.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 18th day of April, 2011.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

2010-11-BA041
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2011.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
106120-503000	Part-Time Salaries	\$5,000.00	
106120-559100	Participation Expenses		\$5,000.00

Officials at games are paid from salaries and funds were collected.

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$473.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 18th day of April, 2011.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

CAPITAL PROJECT BUDGET ORDINANCE

NORTH RIVER CAMPGROUND WATERLINES EXTENSION

2011-12-BO001

CAMDEN COUNTY BUDGET

BE IT ORDAINED by the County of Camden Board of Commissioners of
County of
Camden, North Carolina that the following Capital Project Budget Ordinance is
made to the annual budget ordinance for the fiscal year ending June 30, 2011 and
until the
completion of the project.

Section 1. To amend the Water/Sewer Upgrades Fund as follows:

<u>ACCT NUMBER</u>	<u>DESCRIPTION OF ACCT</u>	<u>AMOUNT</u>	
		<u>INCREASE</u>	<u>DECREASE</u>
<u>North River Campground Project</u>			
Expenses:			
23-7250-504004	Professional Services	\$ 24,500.00	
23-7250-574000	Water Main Construction	141,400.00	
23-7250-500000	Contingency	14,000.00	
Revenues:			
23-360725-434700	Rural Center Grant	\$ 89,950.00	
23-330725-439710	County Contribution	89,950.00	

his Budget Ordinance is a requirement of the Rural Center for the grant.

Section 2. Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 18th_ day of April, 2011.

Clerk to Board of Commissioners
Commissioners

Chairman, Board of

C. Tax Collection report.

D. Volunteer Form

E. Monthly Tax Report; January 2011- February 2011

F. Customer Service Agreement

New Business

New Business

Item 7. A-D Monthly Tax Report; Resolution for the Mid-Currituck Bridge, Proclamation for Camden County Women's Club; Potato Festival Contribution Request; Special use Permit (UDO 2011-03-02); Conditional Use Permit (UDO 2011-01-01).

Item 7.A

Tax Administrator Mary Gaskins gave a brief Tax report for the month of March 2011. County Manager asked questions regarding foreclosures within the county.

Commissioner Clayton Riggs made a motion to approve the March 2011 monthly Tax report. The motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Vice Chairman Garry Meiggs absent; and no Commissioner not voting.

Item 7.B

County Manager Randell Woodruff explained the letter of support for the Currituck County Mid-Currituck Bridge.

Commissioner Michael McLain made a motion to approve the letter of support with the alteration of typographical errors. The motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Vice Chairman Garry Meiggs absent; and no Commissioner not voting.

Item 7.C

Before the Board and the public in attendance, Chairman Sandra Duckwall read aloud a proclamation on behalf of the Camden County Board of Commissioners a letter proclaiming recognizing April 18-24, 2011 as GFWC Volunteers in Action Week, and more specifically, April 24, 2011 as GFWC Federation Day.

Commissioner McLain made a motion to adopt the proclamation. The motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Vice Chairman Garry Meiggs absent; and no Commissioner not voting.

Item 7.D.

County Manager Randell Woodruff briefly described Camden County's history in contributing to the NC Potato festival. Mr. Woodruff reported that in 2010, the County contributed \$500.00.

Commissioner Riggs made a motion to contribute \$500.00 to the NC Potato Festival. The motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Vice Chairman Garry Meiggs absent; and no Commissioner not voting.

Item 7.E.

Commissioner McLain requested to be recused from the voting of Item 7.E. Commissioner Krainiak made a motion to recuse Commissioner McLain. The motion passed 3-0 with Chairman Sandra Duckwall and Commissioners Clayton Riggs and Randy Krainiak voting aye; No Commissioners voting no; Vice Chairman Garry Meiggs absent; and Commissioner Michael McLain not voting.

Commissioner McLain did not participate in discussion, or vote, and left the room during talks.

Commissioner Clayton Riggs made a motion to approve the Special Use Permit (UDO 2011-03-03); Elton & Judy Sawyer, Private Campground. The motion passed 3-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Vice Chairman Garry Meiggs absent; and Commissioner Michael McLain not voting.

7.F.

Commissioner Randy Krainiak made a motion to approve the CUP for the Master Plan for the Camden County ECO Industrial Park. The motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Vice Chairman Garry Meiggs absent; and no Commissioner not voting.

Commissioner's Report

Nothing Reported.

County Managers Report

County Manager Randell Woodruff reported the following:

- Tourism Development Authority needs to have a Commissioner appointed to serve.
- The retreat will be the coming Wednesday and Thursday. There will be breakfast and lunch both day, and lunch on Wednesday.
- Friday is Good Friday, County offices will be closed.
- May 12, 2011 is the meeting at the South Mills Ruritan Club regarding wastewater service information from 5-7PM.
- May 25, 2011 is County Assembly Day. The Commissioners will need to attend in Raleigh, and it is an all-day event for one day.

South Camden Water & Sewer District Board of Directors

Chairman Sandra Duckwall moved to recess the Board of Commissioners meeting and enter into the South Camden Water & Sewer District Board of Directors meeting at 7:43PM.

Commissioner Michael McLain made the motion to approve the consideration of Agenda. The motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Vice Chairman Garry Meiggs absent; and no Commissioner not voting.

Commissioner Riggs made the motion to approve the consent agenda. The motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Vice Chairman Garry Meiggs absent; and no Commissioner not voting.

Old Business

No Old Business

New Business

No new business.

Re-convene Commissioners meeting

No other Questions or Comments. The South Camden Water & Sewer District Board of Directors meeting adjourned at 7:44PM.

Any other Questions?

None.

Meeting Adjourned

At 7:44P.M., Chairman Sandra Duckwall asked if there were any other matters to come before the Board of Commissioners, hearing none, she declared the meeting adjourned.

Chairman Sandra Duckwall
Camden County Board of Commissioners

ATTEST:

Ashley Honaker
Clerk to the Board