

**Camden County Board of Commissioners  
Regular Meeting  
November 21, 2011  
6:00 P.M. – Closed Session  
7:00 P.M. - Regular Meeting  
Historic Courtroom, Courthouse Complex  
Camden, North Carolina**

**MINUTES**

The regular meeting of the Camden County Board of Commissioners was held on Monday November 21, 2011 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Randy Krainiak, Clayton Riggs, and Michael McLain.

Also attending were Interim County Manager William “Bill” Cowan, Clerk to the Board Ashley R. Honaker, and County Attorney John Morrison. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Dave Parks- Permitting Officer, Dave Richmond- McGill Associates, Mary Gaskins- Tax Administrator, and Dan Porter- Planning Director.

Chairman Sandra Duckwall called to order the November 21, 2011 meeting of the Camden County Board of Commissioners at 7:02 PM.

**Invocation and Pledge of Allegiance**

Chairwoman Sandra Duckwall gave the invocation and led those present in the Pledge of Allegiance.

---

---

**Public Comments –**

None.

---

**Consideration of Agenda**

Commissioner Michael McLain made a motion to approve the agenda as amended. At 7:04PM, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No absent; and no Commissioner not voting.

---

---

**Old Business**

*Item 3.A- Request for Utility Easement, NCDOT Right of Way*

At the Regular Board meeting on November 7, 2011, Elizabeth Northcott of NCDOT Right of Way came before the Board to request the approval of a permanent utility easement. The Board tabled the item to the November 21, 2011 regular Board meeting to further study the documents provided.

Commissioner Clayton Riggs made a motion to approve the request for Utility Easement by Elizabeth Northcott of NCDOT Right of Way Division. At 7:04PM, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No absent; and no Commissioner not voting.

---

---

**New Business**

*Item 4.A. – Request for amendment to Special Use Permit; Camden Yards Material*

Commissioner Michael McLain made a motion to recuse Vice Chairman Garry Meiggs from item 4.A. The motion passed at 7:05PM with a unanimous vote. Vice Chairman Garry Meiggs did not participate in any discussion or voting for item 4.A.

Permitting Officer Dave Parks came before the Board on behalf of Camden Yards Material to request an amendment to CYM's current special use permit. Mr. Chris Coleman of Camden Yards Material has requested an amendment to the site plan that was approved as part of the SUP for CYM on July 20, 2009 by the Camden County Board of Commissioners.

The amended site plan will shift mining activity from previously approved Phase III to the undisturbed area North of Phase I, and allows activity to proceed from this area into the Phase II area. Phase III is thus postponed into future years.

Commissioner Clayton Riggs made a motion to approve the amendment to the site plan for the SUP and its conditions as presented. At 7:05PM, the motion passed with a unanimous vote

*Item 5.B. – Award recommendation for the Eco- Industrial Park Master Meter Vault*

Dave Richmond of McGill Associates came before the Board to discuss the awarding of bid for the Master Meter Vault project for the Eco- Industrial Park.

Three bids were received on October 24, 2011, for the Eco-Industrial Park Master Meter Vault installation project. ELJ, Inc. was the lowest responsive, responsible bidder.

Vice Chairman Garry Meiggs made a motion to approve the awarding of bid to ELJ, Inc.. At 7:11PM, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No Commissioners absent; and no Commissioner not voting.

*Item 5.C. – Bid Award for the Waste Water Treatment Plant Improvements*

Dave Richmond of McGill Associates came before the Board to discuss the awarding of bid for the Waste Water Treatment Plant Improvements Project.

A total of five bids were received on October 27, 2011 for the Camden County Wastewater Treatment Plant Improvements project. Eberhart Construction, Inc. was the lowest responsive, responsible bidder.

Public Works Director David Credle came before the Board to verify the following:

- Tests were run on two (2) different filters.
- Sand filter is only one that would work with affluent in plant down to the state limit.
- Plant was not designed for sand filter, so extra work and engineering is required.
- Sand filter is the only option, no other choice.
- State is requiring plant improvements.
- Sand filter is the ONLY filter that will rectify the problem.
- Daily fine from state is 25k a day, plus state will close the plant.

Commissioner Clayton Riggs made a motion to approve awarding the bid to Eberhart Construction, Inc as well as subsequent budget amendments. At 7:18PM, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No Commissioners absent; and no Commissioner not voting.

**2011-12-BA015  
CAMDEN COUNTY BUDGET AMENDMENT**

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2012.

**Section 1. To amend the General Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Expenses:</b>			
106900-597280	Eco Park Project	\$321,630.00	
<b>Revenues:</b>			
10399400-439900	Fund Balance Appropriated	\$321,630.00	

**This will result in a decrease of \$0.00 in the Contingency of the General Fund.**

**Balance in Contingency \$79,557.00.**

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 21<sup>st</sup> day of November, 2011.**

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners

**2011-12-BA016  
CAMDEN COUNTY BUDGET AMENDMENT**

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2012.

**Section 1. To amend the Eco Industrial Park Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Expenses:</b>			
287500-574104	Sewer Improvement	\$256,630.00	
287500-574114	Water Vault	\$ 65,000.00	
<b>Revenues:</b>			
28360750-439710	County Contribution	\$321,630.00	

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 21<sup>st</sup> day of November, 2011.**

---

**Clerk to Board of Commissioners**

---

**Chairman, Board of Commissioners**

*Item 5.D. – JCPC Program Revision*

Item Tabled.

*Item 5.E. – Monthly Tax Report*

Tax Administrator Mary Gaskins came before the Board to provide the monthly tax report for the month of October 2011.

Commissioner Michael McLain made a motion to approve the monthly tax report as presented. At 7:21PM, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No Commissioners absent; and no Commissioner not voting.

---

**Board Appointments**

Planning Director Dan Porter came before the Board to explain that the previously approve Drainage District Boards is temporarily being combined into one board- the Storm Water Advisory Committee. This is due to the fact that not enough volunteers have come forward to create smaller acute committees.

Mr. Porter requested that Forest Pugh, Iris Leary, Elton Sawyer Sr., Clarence Ronnie Raper, Glen Carey, Robert Berry, Gurnie Needham, Abner Wayne Stables, Don Keaton, George Tarkington, and Mark Powell be appointed to the Storm Water Advisory Committee.

Vice Chairman Garry Meiggs made a motion to appoint those listed to the Storm Water Advisory Committee. At 7:23PM, the motion passed 5-0 with a unanimous vote.

---

***Consent Agenda***

Commissioner Michael McLain made a motion to accept the Consent Agenda. At 7:24PM the motion passed 5-0 with Chairman Sandra Duckwall, Vice-Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak voting aye; No Commissioners voting no; No Commissioners absent; No Commissioners not voting.

A. Draft Minutes for November 7, 2011

B. Budget Amendments- 2011-12-BA007-2011-12-BA0011

**2011-12-BA013  
CAMDEN COUNTY BUDGET AMENDMENT**

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2012.

**Section 1. To amend the General Fund as follows:**

---

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Expenses:</b>			
106700-533000	Supplies		\$ 161.00
106700-506000	Health Insurance		\$ 239.00
105000-515000	Maintenance on Building	\$1,627.00	
109990-500000	Contingency		\$1,627.00
105000-515000	4-H Camp	\$2,412.00	
<b>Revenues:</b>			
10330670-434804	State Soil/Water		\$ 400.00
10399400-439900	Fund Balance Appropriated	\$2,412.00	

This will result in an decrease of \$1,627.00 in the Contingency of the General Fund.

Balance in Contingency \$79,557.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 21<sup>st</sup> day of November, 2011.

\_\_\_\_\_  
 Clerk to Board of Commissioners

\_\_\_\_\_  
 Chairman, Board of Commissioners

**2011-12-BA014  
 CAMDEN COUNTY BUDGET AMENDMENT**

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2012.

**Section 1. To amend the Social Services Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Expenses:</b>			
528000-520000	Crisis Intervention	\$20,983.00	
528000-538100	TANF Domestic Violence	\$ 559.00	
528000-556200	Links	\$ 1,059.00	
526100-511100	Internet	\$ 344.00	
528000-554321	LIEAP	\$ 7,209.00	
<b>Revenues:</b>			
52330610-434819	Crisis Intervention		\$463.00
52330610-434829	TANF Domestic Violence		\$651.00
52330610-434802	Administration	\$22,656.00	
52330610-434856	Links	\$ 1,059.00	
52390610-439900	Fund Balance Appropriated	\$ 344.00	
52330610-434848	LIEAP Funds	\$ 7,209.00	

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 21<sup>st</sup> day of November, 2011.**

---

**Clerk to Board of Commissioners**

**Chairman, Board of Commissioners**

C. Tax Collection Report

D. Resolution for a Federal Surface Transportation Act

**Resolution No. 2011-11-02**

**Federal Surface Transportation Act Resolution**

WHEREAS the 18.5 cent federal gasoline tax generates the revenue that makes up the Federal Highway Trust Fund;

AND WHEREAS North Carolina derives approximately \$1 billion of revenues annually from the Federal Highway Trust Fund for construction projects within the state;

AND WHEREAS the current Federal Surface Transportation Act and the federal gasoline tax both expire on September 30, 2011;

AND WHEREAS there are competing plans in Congress to extend the current Surface Transportation Act on a temporary basis or to reauthorize a new Surface Transportation Act for the longer term;

AND WHEREAS there are differing ideas under consideration in Congress as to the level of funding for these competing plans;

AND WHEREAS the North Carolina Department of Transportation (NCDOT) needs a predictable, sustainable federal revenue source to enable it to plan and complete construction projects within the state;

AND WHEREAS any continuing or new federal transportation plan that reduces funding could cost North Carolina approximately \$300 million in federal revenues, greatly impeding NCDOT's ability to build new projects in the state;

THEREFORE BE IT RESOLVED that the Camden County Board of Commissioners urges Congress to reauthorize the federal gasoline tax at its current rate and to reauthorize a new Surface Transportation Act that maintains federal revenues for North Carolina at existing levels over the longest period of time possible; providing NCDOT a long term, sustainable federal revenue source with which it can plan and complete construction projects in the state;

AND BE IT FURTHER RESOLVED that if Congress cannot reauthorize a new Surface Transportation Act before October 1, 2011, the Highway 17 Association urges Congress to continue the current Surface Transportation Act at current funding levels until such time as a new Surface Transportation Act is reauthorized.

Respectfully submitted September 13, 2011.

E. Board of Education Budget Amendment

Budget Amendment

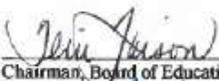
Camden County Schools Administrative Unit

Capital Outlay Fund

The Camden County Board of Education at a meeting on the 10<sup>th</sup> day of November, 2011, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2012.

Code Number	Description of Code	Amount	
		Increase	Decrease
9100	Category I Projects		873.00
9200	Category II Projects	873.00	
Explanation:			
	Total Appropriation in Current Budget	\$	200,000.00
	Amount of Increase / (Decrease) of Above Amendment		.00
	Total Appropriation in Current Amended Budget	\$	200,000.00

Passed by majority vote of the Board of Education of Camden County Schools on the 10 <sup>th</sup> day of November, 2011.   Chairman, Board of Education   Secretary, Board of Education	We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this ____ day of _____, 2011.  _____ Chairman, Board of County Commissioners  _____ Clerk, Board of County Commissioners
--	--

Budget Amendment

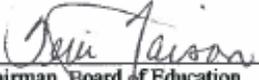
Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 10<sup>th</sup> day of November, 2011, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2012.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Curricular Services		1,447.00
5200	Special Populations Services		5,397.00
5400	School Leadership Services	5,154.00	
6100	Support & Development Services	82.00	
6200	Special Pop Supp & Dev Serv		9,924.00
6300	Alternative Supp & Dev Services	161.00	
6400	Technology Support Services	1,000.00	
6500	Operational Support Services	19,433.00	
6600	Finance & Human Res Services	500.00	
6900	Policy, Ldrship, & Pub Relations		9,562.00
Explanation: Revenue -			
Total Appropriation in Current Budget		\$ 2,452,955.00	
Amount of Increase/Decrease of Above Amendment			+ .00
Total Appropriation in Current Amended Budget ....		\$ 2,452,955.00	

<p>Passed by majority vote of the Board of Education of Camden County on the 10<sup>th</sup> day of November 2011</p> <p>                  _____                  Chairman, Board of Education</p> <p>                  _____                  Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p> <p>_____                  Chairman, Board of County Commissioners</p> <p>_____                  Clerk, Board of County Commissioners</p>
--	--

**Commissioner's Report**

Chairwoman Sandra Duckwall made note that the November 7, 2011 regular Board meeting would be Interim County Manager Bill Cowan's last meeting. She stated her gratitude to Mr. Cowan's help on behalf of the entire Board.

**County Managers Report**

Interim County Manager Bill Cowan made note of the following:

- Mediacom cable network has issued a notice of rate increase.
- After the last regular meeting Mr. Cowan spoke with technical support specialist Jesse Stallings

- Mr. Stallings contacted Centurylink and got an estimated cost of \$3,184 to run fiber optic cable from the line running under NC343 in front of the Historic Courthouse to the Historic Courthouse
- Mr. Stallings also spoke with Centurylink on behalf of Camden Citizen Joe Herbin, and provided an estimated cost (to Mr. Herbin) of \$5800 for them to run an extension from existing underground cables to Mr. Herbin's home.

---

---

Any other Questions or comments?

None

---

---

**Meeting Adjourned**

At 7:28 P.M., Chairman Sandra Duckwall asked if there were any other matters to come before the Board of Commissioners, hearing none, she declared the meeting adjourned.

---

Chairman Sandra Duckwall  
Camden County Board of Commissioners

ATTEST:

---

Ashley Honaker  
Clerk to the Board