

**Camden County Board of Commissioners  
Regular Meeting  
October 1, 2012  
7:00 P.M. - Regular Meeting  
Historic Courtroom, Courthouse Complex  
Camden, North Carolina**

**MINUTES**

The regular meeting of the Camden County Board of Commissioners was held on Monday, October 1, 2012 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Sandra Duckwall,  
Vice Chairman Garry Meiggs, and  
Commissioners Randy Krainiak, Michael McLain, and Clayton Riggs.

Also attending were County Manager Mike Renshaw, and Clerk to the Board Ashley R. Honaker, and County Attorney John Morrison. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Planning Director Dan Porter, Danelle Barco- Cooperative Extension Agent, and Lisa Anderson- Assistant Tax Administrator.

Chairman Sandra Duckwall called to order the October 1, 2012 meeting of the Camden County Board of Commissioners at 7:00 PM.

**Invocation and Pledge of Allegiance**

Vice Chairman Garry Meiggs gave the invocation, and a group of Camden County 4-H Youth led those present in the Pledge of Allegiance and the National 4-H Pledge.

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**Public Comments –**

Penny Leary-Smith, of 289 North NC 343, came before the Board to voice her concerns about the transferring of mail carrier services from Camden to Elizabeth City.

Chairman Duckwall offered to have the Board send a letter to Senator Burr's office, as well as have mailing addresses to Camden legislatures posted to the website for the public to send their own letters.

Danelle Barco, 4-H Agent for Camden County, came before the Board to make mention of Kids Talk Government Day, to be held at the Camden County Government offices on October 16, 2012 with the Camden Intermediate School 5<sup>th</sup> Graders.

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**Consideration of Agenda**

Chairman Sandra Duckwall requested to amend the agenda as follows:

- Add new business 5.D

Vice Chairman Garry Meiggs made a motion to approve the agenda as amended. At 7:08PM, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

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**Presentations**

*Item 3.A- Danelle Barco- National 4-H Week Video*

Danelle Barco, of Camden Cooperative Extension, came before the Board to present a video created by her and her 4-H'ers about Camden 4-H in representation of National 4-H week.

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**Old Business**

*Item 4.A- Camden County Comprehensive Plan*

Planning Director Dan Porter came before the Board to request the Board to approve the final draft of the Comprehensive Plan.

Commissioner Clayton Riggs made a motion to approve to Comprehensive Plan as presented. At 7:19pm, Vice Chairman Garry Meiggs made a motion to approve the agenda as amended. At 7:08PM, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

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**New Business**

*Item 5.A- North River Crossing Sketch Plan*

Code Enforcement Officer Dave Parks came before the Board to present the respective sketch plane for the Board's consideration. Mr. Parks stated that upon approval, the next steps would be construction drawings and preliminary plat drawings, and that the Board would not be declaring vested rights.

Commissioner Michael McLain stated that the sketch plan does not consider the 10% lot perking, many of which failed and are still in the plan.

Mr. Parks stated that a minimum number is required for general consideration. The next step does require every lot submitted to be perked. If any fail they cannot be built upon. A transmission of concerns will be done when a preliminary plat.

Chairman Sandy Duckwall stated for public understanding that this sketch plan is not a showing of what the development will look like in the end, that is just the developers preferred development plan.

Commissioner Randy Krainiak stated that the numbers for the lot sizes and free space do not equate properly. Mr. Parks stated that the sketch plan had not been resubmitted.

Commissioner McLain stated that the lot sizes in the sketch plan do not submit to the County ordinance. Mr. Parks stated that the lot sizes were in accordance with the County ordinance.

Vice Chairman Garry Meiggs made a motion to approve the sketch plan. At 7:30pm, the motion passed 3-2 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioner Clayton Riggs, voting aye; Commissioners Randy Krainiak and Michael McLain Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

*Item 5.B- Shipyard Landing Sketch Plan*

Code Enforcement Officer Dave Parks came before the Board to present the respective sketch plane for the Board's consideration. Mr. Parks stated that upon approval, the next steps would be construction drawings and preliminary plat drawings, and that the Board would not be declaring vested rights.

Commissioner McLain asked if the sketch plan had been changed since the last presentation. Mr. Parks stated yes.

Commissioner Clayton Riggs made a motion to approve the sketch plan as presented. At 7:32pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

*Item 5.C- South Mills Sewer Project Bid Award Recommendation*

County Manager Mike Renshaw explained that on September 11, 2012, two bids were received for the South Mills Sewer Project. Staff is recommending that the bid be awarded to Peters & White. Peters & White Construction Company were the lowest responsive, responsible bidder with a total bid of \$1,389,828.15.

Vice Chairman Garry Meiggs made a motion to approve the bid award as recommended. At 7:35pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

*Item 5.D- Run Swamp Canal Debris Removal Contract*

Soil & Water Technician Brian Lannon came before the Board to request that the contract for debris removal in Run Swamp Canal with J&J Construction INC.

Commissioner Clayton Riggs made a motion to approve the contract for debris removal as presented. At 7:38pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

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**Board Appointments**

*Item 6.A- Northeastern Workforce Development Board*

Commissioner Michael McLain made a motion to table the item. At 7:39pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

*Item 6.B- Economic Improvement Council*

County Manager Mike Renshaw stated that the incumbent was unable to fulfill the position, and requested permission to advertise the vacancy.

Commissioner Michael McLain made a motion to approve the request. At 7:40pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

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Consent Agenda

Commissioner Clayton Riggs made a motion to approve the Consent Agenda as presented. At 7:40pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

A. Draft Minutes- September 17, 2012

B. Budget Amendments

2012-13-BA005

**CAMDEN COUNTY BUDGET AMENDMENT**

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2013.

Section 1. To amend the General Fund as follows:

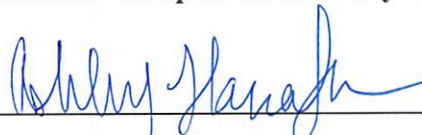
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
106060-510000	Training	\$ 700.00	
106060-512000	Printing	\$ 300.00	
106060-514000	Travel	\$1,500.00	
106060-531000	Gas & Oil	\$ 700.00	
106060-533000	Supplies	\$ 775.00	
106060-554000	Insurance	\$ 25.00	
109990-500000	Contingency		\$4,000.00

Establishing Youth Council.

This will result in a decrease of \$4,000.00 in the Contingency of the General Fund.

Balance in Contingency \$58,127.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 1<sup>st</sup> day of October, 2012.

  
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Clerk to Board of Commissioners

  
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Chairman, Board of Commissioners

C. Tax Refunds, Pickups, & Releases

D. Tax Authorization To Collect

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
16,084.11	19,178.83	11,019.17	46,282.11

E. Resolution- Authorization of Lt. Thomas R. Poole to file for federal funding as required for the NC Governor's Highway Safety Program

North Carolina Governor's Highway Safety Program  
**LOCAL GOVERNMENTAL RESOLUTION**

WHEREAS, the Camden County Sheriff's Office (herein called the "Agency")  
(The Applicant Agency)  
has completed an application contract for traffic safety funding; and that Camden County Board of Commissioners  
(The Governing Body of the Agency)  
**Commissioners** (herein called the "Governing Body") has thoroughly considered the problem identified and has reviewed the project as described in the contract;  
THEREFORE, NOW BE IT RESOLVED BY THE Camden County Board of Commissioners IN OPEN  
(Governing Body)  
MEETING ASSEMBLED IN THE CITY OF Camden County, NORTH CAROLINA,  
THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, AS FOLLOWS:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That Lt. Thomas R. Poole  
(Name and Title of Representative) is authorized to file, on behalf of the Governing Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal funding in the amount of \$ 34,122.00  
(Federal Dollar Request) to be made to the Governing Body to assist in defraying the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of \$ 14,624.00  
(Local Cash Appropriation) as required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other appropriate persons to furnish such information, data, documents and reports as required by the contract, if approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and
6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED in open meeting by \_\_\_\_\_ Sandra Duckworth  
(Chairperson/Mayor)

ATTESTED BY \_\_\_\_\_ Anthony Hannah  
(Clerk)

SEAL

DATE \_\_\_\_\_

F. Resolution- Utilization of Secondary Road Funds

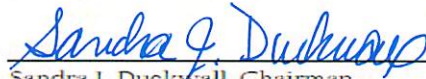
Resolution 2012-09-02

A RESOLUTION OF THE  
CAMDEN COUNTY BOARD OF COMMISSIONERS  
IN SUPPORT OF THE UTILIZATION OF SECONDARY ROAD  
IMPROVEMENT FUNDS FOR THE PROPOSED ADDITION OF  
CAMELLIA DRIVE TO THE STATE SYSTEM OF MAINTENANCE

Whereas, during the regular meeting on October 1, 2012 the Camden County Board of Commissioners discussed North Carolina Department of Transportation's letter of September 11, 2012 concerning Camellia Drive; and

Whereas, the Board of County Commissioners passed Resolution No. 2011-10-04, dated November 7, 2011, in support of property owners petition for road acceptance of Camellia Drive under NCDOT State System of Maintenance.

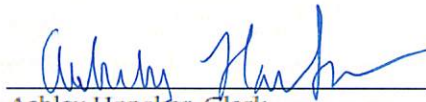
Therefore, **Be It Resolved**, that the Board of County Commissioners is requesting NCDOT to utilize Secondary Road Improvement Funds in the amount of approximately \$5,000.00 to bring Camellia Drive to minimum paving standards for acceptance under the State System of Maintenance.



Sandra J. Duckwall, Chairman  
Camden County Board of Commissioners

**CERTIFICATE**

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Camden at a meeting on the October 1, 2012.



Ashley Honaker, Clerk  
County of Camden

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**Commissioner's Report**

Commissioner McLain stated that in the back of the packet was the budget for the NWDB, as well as the July financial report for ECBH.

**County Managers Report**

None.

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Any other Questions or comments?

None

**Meeting Adjourned**

At 7:39pm, Chairman Sandra Duckwall asked if there were any other matters to come before the Board of Commissioners, hearing none, she declared the meeting adjourned.



Chairman Sandra Duckwall  
Camden County Board of Commissioners

ATTEST:



Ashley Honaker  
Clerk to the Board