

**Camden County Board of Commissioners
Regular Meeting
September 4, 2012
6:00 P.M.- Closed Session
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina**

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on Tuesday, September 4, 2012 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Sandra Duckwall,
Vice Chairman Garry Meiggs, and
Commissioners Randy Krainiak, and Michael McLain.

Also attending were County Manager Mike Renshaw, and Clerk to the Board Ashley R. Honaker, and County Attorney John Morrison. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Planning Director Dan Porter, Dave Parks- Code Enforcement Officer, Danelle Barco- Cooperative Extension Agent, Mark Powell- Cooperative Extension Director, Richard Browner, and Chuck Hollowell.

Closed Session, 6:00 P.M. Pursuant to G.S. 143-318.11(a)(3) - Consultation with Attorney

Commissioner Michael McLain made a motion to go into closed session pursuant to G.S. 143-318.11(a)(3) for consultation with attorney. At 6:00 P.M., the motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

The Commissioners entered closed session at 6:00 P.M.

Commissioner Michael McLain made a motion to come out of closed session at 6:42 P.M. The motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Chairman Sandra Duckwall recessed the Board at 6:42 P.M.

Regular Session, 7:00 P.M.

Chairman Sandra Duckwall called to order the September 4, 2012 meeting of the Camden County Board of Commissioners at 6:58 PM.

Invocation and Pledge of Allegiance

Commissioner Michael McLain gave the invocation and led those present in the Pledge of Allegiance.

Public Comments –

Pete Bro, of 333 North River Road, came before the Board to voice his concerns for flooding and wetlands in the proposed development located between Ditch Banks Road and Trotman Road in Shiloh, NC, and stated that he was under the impression that the northern area of Camden County was being considered for future development, not the

southern area. Mr. Bro also stated that he was concerned about the installment of sewer lines with the U.S. 34 and U.S. 158 road improvements- specifically the movement of waste from the stated location, 17 miles north to the Waste Water Treatment Plant.

Bill Luton, of Weeksville, NC, came before the Board to take the opportunity to introduce himself as the Democratic candidate for District 1 of the NC House of Representatives.

Consideration of Agenda

Commissioner Michael McLain made a motion to approve the agenda as amended. At 7:02PM, the motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Presentations

Item 3.A – NC Cooperative Extension- Report to the People

Mark Powell and Danelle Barco, Director and Extension Agent for the Camden County Cooperative Extension Office, presented an ANIMOTO video to the Board as a new and inventive way to update them and the public and what their office has been, is currently, and have plans for the future to work on.

Chairman Sandra Duckwall asked what FarMedic was. Mr. Powell explained that it was a national certification, and that they worked together with the Pasquotank County Extension Office to train twenty-five (25) medics in farm and agriculture emergency response. There will be another training session in March 2013.

Commissioner Michael McLain asked when Medicare training opened. Danelle Barco stated that it was from October 15 to December 7.

Public Meeting

Item 4.A- Sketch Plan Shipyard Landing Major Subdivision (UDO 2012-04-12)

Dave Parks, Code Enforcement Officer, came before the Board to present the following information on the item subject:

- Richard Browner would be speaking as the agent for the developer
- The property is currently zoned as R3-1
- The property is in flood zones 'X' and 'A-E'
- The current land use is active farm land with one residential home
- A neighborhood meeting was held on May 2, 2012, per Ordinance requirements
- Major neighbor concerns were drainage, speed limit signs, autistic child sign, and historic home buffer
- The Technical review staff meeting was held on May 8, 2012
 - South Camden Water & Sewer, Camden County Health Department, South Camden Fire Department, and the Sheriff's Office all approved
 - The Camden Post Master did not provide input, which is automatic approval
 - Camden County Conservationist approved, stating that off-site drainage easements should be acquired if needed
 - The Superintendent of Schools/Transportation approved with comments that a bus shelter was needed, and that a design for a larger cul-de-sac for school bus turn around should be provided

- NCDOT approved, had a caution sign posted signaling the presence of an autistic child, and is reassessing the speed limit on the road, at the request of an adjacent property owner
- The sketch plan went before the Planning Board on July 18, 2012. The chairman asked for a motion, no motion was made

Richard Browner came before the Board and stated that at the time of the rezoning, it was thought the property would yield 25 lots, and that has since been lowered to 20 lots. Mr. Browner stated the developer has met with all required parties and adhered to all conditions and requirements of the sketch plan process, and everything has been approved thus far. Mr. Browner asked the Board for approval of the sketch plan so that the developer could move forward.

Commissioner Michael McLain questioned how the larger cul-de-sacs would be included into the design.

Mr. Browner responded that the radius of the cul-de-sacs had been increased because currently a school bus could not turn around on the respective road, and that school buses had to turn around in residential drive ways. NCDOT has stated that the design-radius will accommodate a school bus turn-around.

Commissioner McLain asked about the Planning Board not making a motion on the sketch plan when it was presented to them. Mr. Browner stated that he was unsure about that occurrence. Commissioner McLain then asked Mr. Browner how many lots perked when tested.

Mr. Parks responded that of the required 10% of the proposed lots that were tested (two lots), both resulted in a positive perk. If the sketch plan is approved, all 20 proposed lots will be tested for perking.

Commissioner McLain asked how the historic home located adjacent to the proposed development would be taken care of.

Mr. Parks stated that the lots surrounding the respective property have linguistic limitations attached to them, setting up twenty (20) foot buffers.

Chairman Sandra Duckwall asked for any comments from the public.

Daryl Mill, property owner of 139 Shipyard Road, spoke to the Board in opposition of the sketch plan, noting that the rural aspect of the property should be preserved.

Chuck Hollowell, of Cary, NC, spoke before the Board as the representative of the property owner, Elsie Hollowell-Pugh, Mr. Hollowell's mother. Mr. Hollowell presented his defense of the sketch plan to the Board, stating that Mrs. Hollowell-Pugh has most recently fallen very ill, becoming wheel-chair bound and being relocated into an assisted-living home in Cary, NC, to be closer to Mr. Hollowell. Mr. Hollowell stated that Mrs. Hollowell-Pugh's medical expenses are such a financial burden that it has forced their hands to develop the property. Mr. Hollowell also noted that his mother was very proud to be from Camden County and of the respective property, and that it was her wish to develop the property and to have it developed in a way that would only benefit the citizens of Camden County.

Chairman Duckwall thanked everyone who spoke, and stated that the Board would take everything under consideration.

Public Hearing

Item 5.A – Ordinance 2012-07-02 Rezoning Application (UDO 2012-06-22) Steve Dail

Vice Chairman Garry Meiggs made a motion to go into public hearing. At 7:42pm, the motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Dave Parks stated before the Board that Steve Dail submitted an application for property rezoning on Spencer's Lane, in South Mills, NC. The property is currently zoned as highway-commercial; the rezoning is for general use district. The Planning Board approved the rezoning application on July 18.

No questions were asked of Mr. Dail.

There was no comments from the public.

Commissioner Michael McLain made a motion to come out of public hearing. At 7:45pm, the motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Chairman Sandra Duckwall requested to amend the agenda to add item 5.A. to item 6.F. under New Business.

Vice Chairman Garry Meiggs made a motion to amend the agenda as requested. At 7:46pm, the motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

New Business

Item 6.A- Danelle Barco- Camden County Youth Council

Danelle Barco presented the following information:

- Clerk to the Board Ashley Honaker and Cooperative Extension Agent Danelle Barco have worked together to create the Camden County Youth Council from the ground up.
- As staff advisors, Ashley and Danelle will head the Council, which will consist of up to twelve (12) Youth from Camden High School, CamTech High School, and the Home School Community.
- These Youth will target issues for local youth and establish strategies to overcome those issues, initiate and participate in service learning activities, attend educational programs throughout the State as well as implement educational programs within the community, as well as participate in and learn about their local government activities.
- It is the plan of Ashley & Danelle to present the prospective Camden County Youth Council budget to the Board for approval at the September 17, 2012 regular meeting.

Vice Chairman Garry Meiggs made a motion to approve the creation of the Camden County Youth Council, and adopt the CCYC by-laws as presented. At 7:48pm, the motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Item 6.B- Declaration of Surplus

Finance Officer Clarann Mansfield came before the Board to request to place the 2005 Crown Victoria presented by the Sheriff's Department onto GovDeals as surplus.

Commissioner Michael McLain made a motion to approve the surplus and posting as presented. At 7:49pm, the motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Item 6.C- CDBG Scattered Site Procurement

Planning Director Dan Porter came before the Board to request to obtain legal services from Twiford Law Firm and survey services from SL Caldwell, in order to assist the County with the Community Development Block Grant Scattered Site program.

Commissioner Michael McLain made a motion to approve the hiring of legal and surveying services as presented. At 7:52pm, the motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Item 6.D- Dan Porter- Stormwater Management Program

Planning Director Dan Porter presented the Board a PowerPoint presentation illustrating the ongoing development of respective drainage district stormwater management advisory boards throughout the county.

Commissioner Michael McLain stated for the record that a copy of the presentation and report could be obtained on the county website, and/or by calling the Planning Department at 252-338-1919 ext. 263.

Item 6.E- Sheriff's Office/ Courthouse Emergency Generator Installation

County Manager Mike Renshaw reported to the Board that currently the Sheriff's department is operating without a backup generator for use in case of emergencies and/or should they lose power. Staff recommends the installation of a Cummins Genset 50kW Natural Gas fueled emergency/backup generator, at the quoted price of \$18,520, with an additional expenditure amount not to exceed \$4,000 for the costs associated with electrician fees for connecting to utility power, totaling up to but not to exceed \$22,520.

Commissioner Michael McLain made a motion to approve the purchase and installation, and their respective costs, for an emergency generator for the Sheriff's office, as presented. At 8:31pm, the motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Item 6.F- Ordinance 2012-07-02 Rezoning Application (UDO 2012-06-22) Steve Dail

Vice Chairman Garry Meiggs made a motion to approve the rezoning application as presented. At 8:32pm, the motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Board Appointments

Item 7.A- Northeastern Workforce Development; David Simpson

County Manager Mike Renshaw stated to the Board that David Simpson currently held the position as the Camden representative on the subject Board. Mr. Simpson recently notified the County that he was no longer a resident of Camden County, and requested direction on his term on the NWDB. Mr. Renshaw notified the Board that after some investigation, the Board needed to notify the NWDB of Mr. Simpson's receding of term and recommend a new Camden citizen to serve.

Vice Chairman Garry Meiggs requested to table the discussion until the September 17, 2012 Board meeting, to allow the Board members ample time to nominate another Camden citizen that owned a business in the agriculture sector, an/or a female minority, as required in the NWDB by-laws.

Item 7.B- Pasquotank- Camden Library Board

Commissioner Michael McLain made a motion to appoint Linda Eason to the Pasquotank Camden Library Board. At 8:37pm, the motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Consent Agenda

Vice Chairman Garry Meiggs made a motion to approve the Consent Agenda as presented. At 8:38pm, the motion passed 4-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

A. Draft Minutes- July 6, 2012, July 2, 2012

B. Budget Amendments

**2012-13-BA001
CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2013.

Section 1. To amend the General Fund as follows:

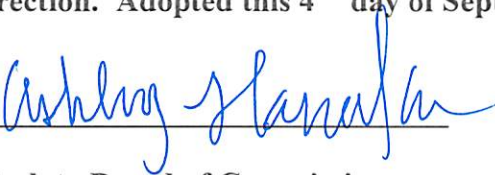
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
105000-515000	Roof	\$6,600.00	
109990-500000	Contingency		\$6,600.00

Metal roof for museum.

This will result in a decrease of \$6,600.00 in the Contingency of the General Fund.

Balance in Contingency \$68,400.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of September, 2012.



Clerk to Board of Commissioners



Chairman, Board of Commissioners

C. Tax Collection Report

D. Tax Refunds, Pickups, & Releases

E. Tax Authorization To Collect

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
17,562.54	18,976.54	9,954.22	46,493.30

Commissioner's Report

None.

County Managers Report

None.

Any other Questions or comments?

None

Meeting Adjourned

At 8:38pm, Chairman Sandra Duckwall asked if there were any other matters to come before the Board of Commissioners, hearing none, she declared the meeting adjourned.



Chairman Sandra Duckwall
Camden County Board of Commissioners

ATTEST:



Ashley Honaker
Clerk to the Board