

Camden County Board of Commissioners
December 5, 2022
Organizational / December Regular Meeting – 8:30 AM
Camden Public Library Boardroom
118 Hwy 343 North

MINUTES

The annual Organizational and Regular December Meeting of the Camden County Board of Commissioners was held on December 5, 2022 in the boardroom of the Camden Public Library in Camden, North Carolina.

CALL TO ORDER

The meeting was called to order by Chairman Ross Munro at 8:30 AM. Also Present: Vice Chair Tiffney White, Commissioners Tom White, Clayton Riggs and Randy Krainiak and Commissioners Elect Sissy Aydlett and Troy Leary. Administration Staff Present: County Manager Erin Burke, County Attorney John Morrison and Clerk to the Board Karen Davis.

INVOCATION & PLEDGE OF ALLEGIANCE

Col. Rodney Meads, Chief Deputy with the Camden County Sheriff's Office gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

Motion to approve the agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Clayton Riggs
AYES:	Ross Munro, Tiffney White, Tom White, Clayton Riggs, Randy Krainiak

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. TAX ADMINISTRATOR APPOINTMENT

Motion to reappoint Lisa Anderson as the Tax Administrator for an additional four-year term.

RESULT:	PASSED [5-0]
MOVER:	Tom White
AYES:	Ross Munro, Tiffney White, Tom White, Clayton Riggs, Randy Krainiak

ITEM 4. APPROVAL OF BONDS

Bond approval for the following:

- Board of Commissioners - County of Camden
- Finance Officer - County of Camden
- Finance Officer - Camden Tourism Development Authority
- Finance Officer - Courthouse/Shiloh Fire Commission
- Finance Officer - South Mills Fire Commission
- Finance Officer - Joyce Creek Drainage District
- Finance Officer - South Camden Water & Sewer District
- Register of Deeds - County of Camden
- Sheriff - County of Camden
- Tax Assessor & Collector - County of Camden

Motion to approve the bonds as presented.

RESULT:	PASSED [5-0]
MOVER:	Clayton Riggs
AYES:	Ross Munro, Tiffney White, Tom White, Clayton Riggs, Randy Krainiak

ITEM 5. SPECIAL RECOGNITION

Chairman Ross Munro recognized outgoing Commissioners Clayton Riggs and Tom White and expressed appreciation for their years of service to Camden County.

ITEM 6. SWEARING-IN CEREMONY

The Honorable Judge Jennifer Bland administered oaths of office to the following:

- Sissy Aydlett, Commissioner Elect
- Troy Leary, Commissioner Elect
- Kevin Jones, Sheriff
- Jennifer Gray, Clerk of Superior Court
- Jason Banks, Board of Education
- Chris Purcell, Board of Education
- Magen O’Neal, Board of Education
- Lisa Anderson, Tax Administrator

ITEM 7. ELECTION OF BOARD CHAIR

County Attorney John Morrison opened the floor for nominations for Board Chair. Commissioner Randy Krainiak nominated Commissioner Ross Munro. Commissioner Sissy Aydlett nominated Commissioner Tiffney White.

Commissioner Tiffney White was elected Chair, receiving three votes from Commissioners Aydlett, Leary and herself. Commissioner Munro received two votes from Commissioner Krainiak and himself.

ITEM 8. ELECTION OF BOARD VICE CHAIR

Chair Tiffney White opened the floor for nominations for Vice Chair. Commissioner Krainiak nominated Commissioner Munro. Chair White nominated Commissioner Aydlett.

Commissioner Ross Munro was elected Vice Chair, receiving three votes from Commissioners Leary, Krainiak and himself. Commissioner Aydlett received two votes from Chair White and herself.

ITEM 9. PUBLIC COMMENTS

None.

ITEM 10. NEW BUSINESS

- A. Resolution 2022-12-01 Establishing the 2023 Schedule of Meetings



Resolution 2022-12-01

**Resolution of the Camden County Board of Commissioners
Establishing the 2023 Schedule of Meetings**

WHEREAS, North Carolina General Statute 153A-40 requires boards of commissioners to hold a regular-scheduled meeting at least once a month; and

WHEREAS, the Camden County Board of Commissioners meets in the Boardroom in the Camden County Public Library located at 118 North 343 in Camden, North Carolina.

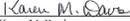
NOW THEREFORE BE IT RESOLVED, by action of the Camden County Board of Commissioners, the following Schedule of Regular Meetings for 2023 is set forth as follows:

MEETING DATE	TIME
Tuesday, January 3, 2023	7:00 PM
Monday, February 6, 2023	7:00 PM
Monday, March 6, 2023	7:00 PM
Monday, April 3, 2023	7:00 PM
Monday, May 1, 2023	7:00 PM
Monday, June 5, 2023	7:00 PM
Monday, July 3, 2023	7:00 PM
Monday, August 7, 2023	7:00 PM
Tuesday, September 5, 2023	7:00 PM
Monday, October 2, 2023	7:00 PM
Monday, November 6, 2023	7:00 PM
Monday, December 4, 2023 (Organizational Meeting)	10:00 AM

BE IT FURTHER RESOLVED that a copy of this Resolution shall be posted on the courthouse and library bulletin boards at least ten (10) days before the first meeting to which it applies and that the adopted Schedule of Meetings shall be posted on the County website.

Adopted this the 5th day of December 2022.

ATTEST:


Karen M. Davis
Clerk to the Board of Commissioners




Chair
Camden County Board of Commissioners

Motion to approve Resolution 2022-12-01 Establishing the 2023 Schedule of Meetings.

RESULT: PASSED [5-0]
MOVER: Ross Munro
AYES: Tiffney White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

B. 2023 State Holiday Schedule

Vice Chair Munro made a motion to approve the 2023 State Holiday Schedule with the addition of Juneteenth (June 19th) as an official holiday.

RESULT: PASSED [5-0]
MOVER: Ross Munro
AYES: Tiffney White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

2023 Holiday Schedule		
Holiday	Observance Date	Day of Week
New Year's Day	January 2, 2023	Monday
Martin Luther King, Jr. Birthday	January 16, 2023	Monday
Good Friday	April 7, 2023	Friday
Memorial Day	May 29, 2023	Monday
*Juneteenth	June 19, 2023	Monday
Independence Day	July 4, 2023	Tuesday
Labor Day	September 4, 2023	Monday
Veterans Day	November 10, 2023	Friday
Thanksgiving	November 23 & 24, 2023	Thursday & Friday
Christmas	December 24, 25, 26 & 27 2023	Monday, Tuesday, & Wednesday

**Added by a unanimous vote of the Board of Commissioners at the December 5, 2022 meeting.*

C. Tax Report – Lisa Anderson

<u>MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS</u>		
<u>OUTSTANDING TAX DELINQUENCIES BY YEAR</u>		
<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2021	144,060.75	9,299.88
2020	57,807.76	4,025.11
2019	27,500.75	2,299.04
2018	19,265.13	1,084.40
2017	12,117.61	1,493.43
2016	8,030.49	1,159.66
2015	6,661.95	689.62
2014	8,990.89	1,028.28
2013	6,510.87	4,694.65
2012	5,558.29	7,231.80

TOTAL REAL PROPERTY TAX UNCOLLECTED	296,504.49
TOTAL PERSONAL PROPERTY UNCOLLECTED	33,005.87
TEN YEAR PERCENTAGE COLLECTION RATE	99.60%
COLLECTION FOR 2022 vs. 2021	4,672.79 vs. 8,152.79
<u>LAST 3 YEARS PERCENTAGE COLLECTION RATE</u>	
2021	98.40%
2020	99.22%
2019	99.62%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS	
ENDING <small>October</small> 2022	
BY TAX ADMINISTRATOR	
<u>47</u>	NUMBER DELINQUENCY NOTICES SENT
<u>48</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>3</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>4</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>39</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>0</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>0</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>0</u>	NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8923-00-19-3774.0000	12,086.44	1	NWJ PROPERTIES LLC	CAMDEN	431 158 US W
R	01-8929-00-34-2503.0000	8,328.03	1	STONEBRIAR COMMERCIAL FINANCE	SOUTH MILLS	
R	02-8943-01-17-4388.0000	7,745.40	1	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	01-7989-00-01-1714.0000	6,166.42	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8943-02-77-8567.0000	6,125.36	1	JTW B, LLC	SHILOH	DAILEY RD
R	03-8971-00-23-2293.0000	6,036.09	1	ASODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	02-8934-01-18-8072.0000	5,795.45	1	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8935-02-66-7093.0000	5,639.72	1	B F ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7979-00-61-7358.0000	4,906.97	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	01-7999-00-62-3898.0000	4,705.66	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	02-8934-01-29-4617.0000	4,687.31	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	02-8945-00-41-2060.0000	4,614.77	1	LASSELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	03-8952-00-05-0472.0000	4,530.46	1	FRANK MCILLIAN HEIRS	SHILOH	172 NECK RD
R	03-8943-02-75-4196.0000	4,471.07	1	SHERILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	03-8972-00-54-4332.0000	4,328.17	1	GILBERT WAYNE OVERTON &	SHILOH	1330 343 HWY S
R	02-8916-00-39-5170.0000	4,144.46	1	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	03-8909-00-24-8236.0000	3,948.55	1	GENE W IREY	SHILOH	503 SAILBOAT RD
R	03-8973-00-53-0748.0000	3,727.87	1	MORRIS L. KIGHT III	SHILOH	142 PALMER LN
R	02-8954-00-43-8538.0000	3,614.32	1	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	03-8909-00-23-4988.0000	3,258.68	1	WANDA H WELLS	SHILOH	104 HIGH RD
R	02-8934-04-72-0416.0000	3,235.88	1	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	03-8962-00-67-1021.0000	2,912.38	1	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	02-8943-01-06-9013.0000	2,880.31	1	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	03-8965-00-37-4242.0000	2,853.28	1	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8961-00-64-3593.0000	2,835.12	1	EDWARD LANE MOORE	SHILOH	169 RAYMONS CREEK RD
R	02-8936-00-23-4750.0000	2,769.92	1	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	03-8899-00-45-2682.0000	2,766.66	10	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8890-00-17-3935.0000	2,710.50	1	KARL L ADCOCK	SHILOH	100 CAPTAN DR
R	02-8934-03-31-9750.0000	2,423.40	1	CAROLYN MCDANIEL	CAMDEN	195 COUNTRY CLUB RD
R	01-7090-00-92-5561.0000	2,385.09	1	MAINSTAY CONSTRUCTION, INC	SOUTH MILLS	GENERALS WAY

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	6,166.42	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8962-00-04-9097.0000	10	2,912.38	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8965-00-37-4242.0000	10	2,853.28	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8984-04-93-8214.0000	10	2,766.66	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8952-00-95-8737.0000	10	2,151.92	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7988-00-91-0179.0001	10	2,077.02	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	01-7939-00-32-3510.0000	10	1,954.13	LEAH BARO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,892.64	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7999-00-12-8596.0000	10	1,879.21	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7091-00-64-6569.0000	10	1,809.51	CLARENCE D TURNER JR	SOUTH MILLS	STINGY LN
R	01-7080-00-62-1977.0000	10	1,157.52	SANDER CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTHERS PL
R	02-8936-00-24-7426.0000	10	851.94	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7989-04-60-1568.0000	10	847.68	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	827.30	CHRISTINE RIDDICK	SOUTH MILLS	165 BLOODFIELD RD
R	03-8943-04-93-8214.0000	10	814.52	PETER BUSSAVAGE	SHILOH	117 GRIFFIN RD
R	01-7989-04-90-0938.0000	10	765.22	DORIS BASON	SOUTH MILLS	1352 343 HWY N
R	03-9809-00-24-6322.0000	10	667.69	DAVID E. KIRBY	SHILOH	499 SAILBOAT RD
R	02-8955-00-13-7846.0000	10	585.88	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-8962-00-55-5300.0000	10	463.73	PETER BUSSAVAGE	SHILOH	HIBISCUS RD
R	03-8980-00-61-1968.0000	10	427.31	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	03-9809-00-54-8280.0000	10	381.59	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7091-00-62-1977.0000	10	303.70	RODNEY STEVEN SPIVEY & JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-66-0120.0000	10	297.16	JUN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-8980-00-84-0931.0000	10	286.40	RANDELL CRIDER	SHILOH	SAILBOAT RD
R	03-8980-00-84-0931.0000	10	285.84	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	02-8936-00-25-7407.0000	10	220.95	CHARLES RUDOLPH CHAMBLEE	SHILOH	BOURBON ST
R	03-8962-00-60-7648.0000	10	203.59	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8962-00-60-7648.0000	10	189.72	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	03-8899-00-37-0046.0000	10	149.93	ELIZABETH LONG	SHILOH	HIBISCUS RD
R	03-9809-00-17-2462.0000	10	138.36	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	1,207.54	5	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0000295	1,126.07	6	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001046	1,083.89	1	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0001046	562.79	10	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	534.66	10	PAM BUNDY	SHILOH	105 AARON DR
P	0000297	522.02	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0001721	457.37	1	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0001230	411.11	10	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0003721	396.00	1	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFON RD
P	0003192	382.04	1	ROBERT JESSE ALDERMAN HUGGINS	CAMDEN	409 343 HWY N
P	0003501	365.94	1	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W
P	0001538	311.90	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0003501	310.39	1	DIANE E. NOBLE	CAMDEN	152 158 US W
P	0000778	307.42	10	LESLIE FETHERIDGE JR	CAMDEN	431 158 US W
P	0003513	282.06	1	JULIE PORTER	CAMDEN	431 158 US W
P	0003537	279.87	1	NATHAN MARC SEBURA	CAMDEN	343 HWY N
P	0003208	271.52	1	RICKY W JOHNSON	CAMDEN	113 PALMER RD
P	0003995	255.21	1	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0000945	243.90	1	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001694	241.65	10	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	238.91	10	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDROSA RD
P	0001709	231.08	1	SEVAN NERO BARTLETT	CAMDEN	197 HERMAN ARNOLD RD
P	0003415	228.97	1	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0002902	222.92	1	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001106	203.87	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0003715	202.13	1	CHARLES CHANNING ROTEN	SOUTH MILLS	302 34 HWY N
P	0003902	201.52	1	SCOTT D RADY	SOUTH MILLS	403 BEECHNUT AVE
P	0002442	200.37	5	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0003907	198.18	1	PAUL DAVID RUSSELL	SOUTH MILLS	114 OTHERS PL
P	0003512	197.49	1	WILLIAM ANTHONY POPE JR	CAMDEN	214 SMITH DR

30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	1,207.54	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	10	562.79	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	10	534.66	PAM BUNDY	SHILOH	105 AARON DR
P	0001230	10	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001538	10	311.90	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0000778	10	307.42	LESLIE FETHERIDGE JR	CAMDEN	431 158 US W
P	0001694	10	241.65	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	10	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDROSA RD
P	0001106	10	203.87	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0000295	6	1,126.07	KAREN BUNDY	CAMDEN	431 158 US W
P	0000770	6	134.40	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000385	6	121.17	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0000945	5	120.68	MARK SANDERS OVERMAN	SHAWORO	116 GARRINGTON ISLAND
P	0000945	5	120.68	CYNTHIA WAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0002442	5	243.90	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002442	5	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0002468	4	178.15	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	4	165.22	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001150	5	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	5	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002902	4	222.92	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0000297	4	167.69	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
P	0000297	3	522.02	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003559	3	365.94	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W
P	0003501	3	310.39	DIANE E. NOBLE	CAMDEN	152 158 US W
P	0003513	3	282.06	JULIE PORTER	CAMDEN	431 158 US W
P	0003075	3	255.21	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0003415	3	228.97	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003561	3	177.03	MICHAEL DWAYNE UNDERWOOD	CAMDEN	131 WHITE CEDAR LN
P	0003414	3	132.83	EDWARD A. BILL	CAMDEN	152 158 US W

Motion to approve the Tax Report as presented.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tiffney White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

ITEM 11. BOARD APPOINTMENTS

A. Center for Active Adults Advisory Board – Appointment of Michele Ward

Motion to appoint Michele Ward to the Center for Active Adults Advisory Board.

RESULT:	PASSED [5-0]
MOVER:	Randy Krainiak
AYES:	Tiffney White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

B. Albemarle Commission Board of Delegates (At-Large) – Appointment of Clayton Riggs

Motion to appoint Clayton Riggs to the Albemarle Commission Board as the At-Large delegate for Camden County for the 2023-2024 term.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tiffney White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

C. Proposed Commissioner Appointments

Chair Tiffney White made a motion to table the Commissioner appointments to the next meeting for further review.

County Manager Burke stated that an appointment was necessary for the Albemarle District Jail Commission as the next meeting is December 15th and for the upcoming term the Camden County appointment will serve as Chair of this Board.

Motion to appoint Commissioner Munro to the Albemarle District Jail Commission and table the remaining appointments until the January meeting.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Tiffney White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

South Camden Water & Sewer District Board of Directors

Chair White recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Tiffney White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

New Business

A. Monthly Report – Chuck Jones

South Camden Water & Sewer Board
Monthly Work Order Statistics Report

Period: October 2022

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	84	84	100%	0
Sewer/Collection	0	0	100%	0

New Services installed:

Locates:

Water Line: 110

Sewer Line: 8

Water & Sewer, same ticket: 7

Hydrant flow test: 5

Public Works Director Notes/Comments:

Ten work orders have been reviewed for accuracy.

Water treated at the water treatment plant in October: 14 918 470 gallons

Daily average water usage for October: 481 241 gallons

Current treatment capacity at the water treatment plant: 720 000

2022 High Service Pump Flows

Month	Monthly Total	Average Daily Use
January 2022	13,953,480	.450,112
February 2022	12,060,970	.430,749
March 2022	15,633,430	.504,304
April 2022	15,880,820	.529,361
May 2022	17,173,570	.553,986
June 2022	17,025,900	.567,530
July 2022	16,539,150	.533,521
August 2022	16,048,500	.517,694
September 2022	15,594,140	.519,805
October 2022	14,918,470	.481,241
November 2022		
December 2022		
Yearly Totals		

2022 SMWA USAGE

Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	144,900	172,000	140,200	153,634	279,000	194,300	202,100	167,700	160,800	149850		
2	144,900	139,600	125,000	153,633	185,300	173,600	202,100	368,600	167,300	149850		
3	159,600	151,000	130,600	153,633	170,500	195,134	202,100	181,200	167,300	139500		
4	161,500	162,167	149,000	161,200	139,000	195,133	183,900	162,000	167,300	141100		
5	131,500	162,167	149,000	153,700	139,000	195,133	158,800	161,267	205,100	122500		
6	136,200	162,167	149,000	124,800	148,434	177,100	163,000	161,267	147,000	149400		
7	130,734	46,500	143,600	141,800	148,433	178,700	24,600	161,267	96,340	133034		
8	130,733	35,800	144,900	149,000	148,433	156,600	118,567	176,100	96,340	133033		
9	130,733	32,300	120,400	149,000	150,100	196,000	118,567	186,700	96,340	133033		
10	66,220	35,300	153,900	149,000	155,900	185,434	118,567	198,500	96,340	164700		
11	34,500	36,634	138,434	145,000	139,600	185,433	165,800	140,300	96,340	141500		
12	25,500	36,633	138,433	149,300	133,800	185,433	157,100	155,300	143,600	138000		
13	129,800	36,633	138,433	146,500	159,067	190,200	147,300	155,300	156,700	124000		
14	41,467	138,500	146,600	135,300	159,067	163,600	158,500	155,300	138,900	138667		
15	41,467	140,500	95,600	163,100	159,067	161,000	135,533	126,900	149,400	138667		
16	41,466	131,000	202,400	163,100	175,600	145,000	135,533	158,500	169,667	138667		
17	4,280	35,300	138,100	163,100	168,000	204,300	135,533	149,200	169,666	130500		
18	40,300	3,844	149,700	142,600	191,700	204,300	0	160,100	169,666	199800		
19	105,400	3,843	149,700	141,200	181,000	204,300	214,400	148,000	142,600	147000		
20	109,000	3,843	149,700	136,700	221,700	193,200	144,700	148,000	193,800	146300		
21	156,234	38,200	140,500	132,400	221,700	187,600	164,000	148,000	133,700	145100		
22	156,233	40,500	142,100	180,700	221,700	136,000	196,867	145,200	149,600	145100		
23	156,233	165,900	121,500	180,700	191,400	131,900	196,867	151,500	155,767	145100		
24	139,400	133,500	118,400	180,700	156,300	184,834	196,867	136,000	155,767	117000		
25	126,300	136,634	150,334	178,800	137,100	184,833	162,800	154,000	155,767	151900		
26	145,200	136,633	150,333	160,600	146,900	184,833	170,500	172,667	146,000	122000		
27	87,590	136,633	150,333	145,500	164,367	164,700	139,300	172,667	160,000	118300		
28	151,867	138,000	142,400	161,500	164,367	171,000	157,900	172,667	133,300	142066		
29	151,867		136,300	139,650	164,367	178,400	173,233	178,600	137,800	142066		
30	151,866		122,600	139,650	231,900	210,600	173,233	121,900	137,800	142067		
31	166,100		148,200		196,500		173,233	146,500		132400		

TOTAL	3,499,090	2,591,731	4,375,700	4,575,500	5,349,302	5,418,600	4,791,500	5,121,202	4,396,000	4,362,200		
Average	112,874	92,562	141,152	152,517	172,558	180,620	154,565	165,200	146,533	140,716		
Maximum	166,100	172,000	202,400	180,700	279,000	210,600	214,400	368,600	205,100	199,800		

SOUTH CAMDEN WATER & SEWER DISTRICT MONTHLY WATER REPORT													
month	active meters	work orders	locates	new serv	gallons sold	tap fees	total collected	gallons sold	sewer collected	sewer cust	gallons sold	sewer collected	sewer cust
					meters water			meters	Core	Core	meters	S. Mills	S. Mills
2021													
January	2,229	102	107	1	14,409,048	\$8,000.00	\$129,184.92	527,020	\$7,987.76	54	291,760	\$3,098.79	88
February	2,232	87	108	3	12,472,543	\$28,000.00	\$160,585.13	551,050	\$8,593.99	54	228,970	\$3,738.52	89
March	2,240	86	152	1	12,047,251	\$12,000.00	\$150,411.28	503,510	\$8,656.06	54	208,440	\$3,597.83	89
April	2,251	65	139	5	14,759,968	\$66,833.00	\$192,635.30	565,960	\$9,257.62	54	201,240	\$3,348.69	89
May	2,256	88	115	2	15,271,509	\$4,000.00	\$141,268.11	617,470	\$9,195.13	54	322,120	\$3,572.33	90
June	2,261	101	92	2	15,376,790	\$4,000.00	\$153,214.83	523,050	\$9,215.37	54	261,700	\$3,274.74	89
July	2,272	87	104	0	14,246,240	\$98,967.00	\$243,922.11	500,330	\$9,368.09	54	236,290	\$3,936.63	90
August	2,276	89	125	4	17,838,990	\$4,000.00	\$139,706.73	531,930	\$7,445.29	54	455,480	\$4,238.87	90
September	2,283	120	92	3	13,813,320	\$16,000.00	\$174,303.27	619,170	\$7,978.48	54	418,660	\$3,268.90	90
October	2,287	95	81	0	14,815,201	\$0.00	\$127,114.75	1,196,860	\$9,904.44	54	315,360	\$3,746.87	90
November	2,293	72	39	2	13,763,517	\$3,500.00	\$145,643.68	770,130	\$16,643.68	54	264,430	\$6,370.61	90
December	2,298	86	58	0	13,930,906	\$0.00	\$145,160.49	761,500	\$12,600.22	54	286,870	\$4,002.82	89
2022													
January	2,298	90	108	0	13,739,659	\$4,000.00	\$136,306.83	555,880	\$11,704.03	55	244,676	\$3,781.90	89
February	2,299	108	82	0	12,108,415	\$2,500.00	\$135,512.42	589,080	\$9,851.08	55	234,674	\$3,980.47	89
March	2,275	90	77	1	12,047,251	\$65,667.00	\$194,073.56	503,510	\$7,234.28	54	237,641	\$3,557.94	87
April	2,320	82	91	5	22,574,098	\$8,000.00	\$117,609.55	716,960	\$10,988.75	54	257,949	\$3,588.01	88
May	2,328	95	71	1	13,617,980	\$16,000.00	\$160,306.33	674,480	\$13,045.03	54	269,770	\$3,335.55	89
June	2,334	126	91	2	16,466,975	\$35,700.00	\$166,905.67	624,410	\$8,810.69	56	267,930	\$3,404.49	88
July	2,339	121	97	1	16,136,579	\$500.00	\$142,712.18	542,530	\$11,113.40	56	253,630	\$3,135.85	91
August	2,345	129	50	1	14,628,312	\$4,300.00	\$155,258.49	523,100	\$8,497.51	56	280,139	\$4,187.02	91
Sept	2,346	96	96	0	15,285,732	\$8,000.00	\$149,488.63	2,346	\$8,986.17	56	293,411	\$3,618.25	91
Oct	2,349	84	125	1	14,538,209	\$16,300.00	\$159,619.57	738,250	\$10,157.62	56	312,640	\$3,676.01	90

SOUTH CAMDEN WATER & SEWER BOARD MONTHLY WATER STATISTICS REPORT											
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water / Distribution	Sewer / Collection	Water Locates	Sewer Locates	Water / Sewer Locate	Hydrant Flow Test	New Svc Installed	
2021											
Sept	120	100%	0%	119	1	77	15	0	0	3	
Oct	95	100%	0%	93	0	64	15	2	0	0	
Nov	72	100%	0%	72	0	37	0	2	0	2	
Dec	86	100%	0%	85	1	43	8	7	0	0	
2022											
Jan	90	100%	0%	89	1	96	6	6	0	0	
Feb	108	100%	0%	108	0	73	5	4	0	0	
March	90	100%	0%	89	1	64	7	6	0	1	
April	82	100%	0%	81	1	74	13	4	0	5	
May	95	100%	0%	94	1	58	11	2	0	1	
June	127	100%	0%	126	1	87	8	4	0	2	
July	121	100%	0%	120	1	73	13	11	0	1	
August	129	100%	0%	128	1	39	6	5	3	1	
Sept	96	100%	0%	95	1	82	10	4	8	0	
Oct	84	100%	0%	84	0	110	8	7	5	1	

Motion to approve the monthly report as presented.

RESULT:	PASSED [5-0]
MOVER:	Randy Krainiak
AYES:	Tiffany White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

Motion to adjourn South Camden Water & Sewer District Board of Directors.

RESULT:	PASSED [5-0]
MOVER:	Randy Krainiak
AYES:	Tiffany White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

Chair White adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.

ITEM 12. CONSENT AGENDA

A. BOC Meeting Minutes – November 7, 2022

B. Budget Amendments

2022-23-BA020
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
41360530-434815	Grant Funds	\$50,000	
Expenses			
415300-574108	Grant Expenses	\$50,000	

This Budget Amendment is made to appropriate funds from Grant monies to expenses.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of December, 2022.

Karen M. Davis Clerk to Board of Commissioners
Jeffrey L. White Chairman, Board of Commissioners



2022-23-BA021
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330510-402003	LESO Disposal Revenue	\$4,627	
Expenses			
105100-557003	LESO Expense	\$4,627	

This Budget Amendment is made to appropriate funds from LESO monies to expenses.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of December, 2022.

Karen M. Davis Clerk to Board of Commissioners
Jeffrey L. White Chairman, Board of Commissioners



2022-23-BA022
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
60330600-434811	State Allocation	\$17,143	
60330600-439732	Gift Shop Proceeds	13,045	
Expenses			
326000-527400	Purchase For Resale	\$ 3,620	
326000-554320	Credit Card Fees	210	
326000-597060	Contribution to D/S		\$3,830
606000-503000	Part-time Salaries	1,100	
606000-505000	FICA	39	
606000-510000	Training	450	
606000-514000	Travel	1,400	
606000-532000	Office Supplies	1,050	
606000-536000	Uniforms	210	
606000-553000	Dues & Subscriptions	449	

This Budget Amendment is made to appropriate additional funds from NCDOT monies to expenses.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of December, 2022.

Karen M. Davis Clerk to Board of Commissioners
Jeffrey L. White Chairman, Board of Commissioners



C. School Budget Amendments

Budget Amendment
Camden County Schools Administrative Unit
Federal Grant Fund

The Camden County Board of Education at a meeting on the 10th day of November 2022 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Code Number	Description of Code	Amount	
		Increase	Decrease
5800	School Based Support Services	18,887.00	

Explanation: Revenues increased for carryover funds

Total Appropriation in Current Budget	\$ 1,563,464.51
Amount of Increase/Decrease of Above Amendment	+ 18,887.00
Total Appropriation in Current Amended Budget	\$ 1,582,351.51

Passed by majority vote of the Board of Education of Camden County on the 10th day of November, 2022.

Christina Albritton
Chairman, Board of Education

David Hull
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 5th day of December 2022.

David J. White
Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
State Public School Fund

The Camden County Board of Education at a meeting on the 10th day of November 2022 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	13,893.00	
5400	School Leadership Services	3,114.79	
6500	Operational Support Services	113.66	
6600	Financial & Human Resources	5,363.51	

Explanation:

Total Appropriation in Current Budget	\$ 17,869,612.16
Amount of Increase/Decrease of Above Amendment	+ 22,484.96
Total Appropriation in Current Amended Budget	\$ 17,892,097.12

Passed by majority vote of the Board of Education of Camden County on the 10th day of November 2022.

Christina Albritton
Chairman, Board of Education

David Hull
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 5th day of December 2022.

David J. White
Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners



D. DMV Monthly Report

STATE OF NORTH CAROLINA
COUNTY OF CAMDEN
TO: The Tax Administrator of Camden County January, 23 Renewals Due 2/15/23

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax receipts filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
39,569.27	35,795.81	18,088.48	93,456.56

Witness my hand and official seal this 5th day of December 2022

David J. White
Chairman, Camden County Board of Commissioners

Attest:

Karen M. Davis
Clerk to the Board of Commissioners of Camden County



This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

David S. Anderson
Tax Administrator of Camden County

E. Pickups, Releases & Refunds

NAME	REASON	NO.
Vito Albert Walls	Turned in Plates - Refund \$240.90	Pick-up/23135 42404048
Lorraine Mizelle	Value correction - Adjustment \$1,044.16	Pick-up/23131 R-154476--2022
Jim B, LLC	Deferred taxes - Pick-up \$9,493.28	Pick-up/23133 R-121885-2019 R-129274-2020 R-136713-2021 R-158862-2022
Elizabeth Sawyer Harris	Turned in Plates - Refund \$206.98	Pick-up/23127 65169900
James Kevin Winters	Turned in Plates - Refund \$273.54	Pick-up/23121 68471695
Nicholas Joseph Glavocich	Turned in Plates - Refund \$322.24	Pick-up/23117 68319932
Ariana Beaumont Hughes	Turned in Plates - Refund \$123.19	Pick-up/23114 64968190
Erica Manglona	Turned in Plates - Refund \$386.62	Pick-up/23140 68788825
Old Trap Methodist Parsonage	Created New Parcel - Pick-up \$729.11	Pick-up/23157 R-160608-2022
Joshua Lee Culpepper	Turned in Plates - Refund \$134.98	Pick-up/23164 59196632

F. Refunds Over \$100

Refund\$	Remit To:	Reference:	Drawer/Transaction Info:
398.13	CORELOGIC CENTRALIZED REFUNDS PO BOX 9202 COPPELL TX 750199760	2022 R 02-8945 00 54 7571 0000 OVERPAYMENT - R-157760-2022	20221107 2 269845
419.86	CORELOGIC CENTRALIZED REFUNDS PO BOX 9202 COPPELL TX 750199760	2022 R 02 8935 01 45 0960 0000 OVERPAYMENT - R 157900-2022	20221108 2 269855
1,994.78	CORELOGIC CENTRALIZED REFUNDS PO BOX 9202 COPPELL TX 750199760	2022 R 03 8965 00 25 7401 0000 OVERPAYMENT - R-159982-2022	20221109 2 269907
113.02	CORELOGIC CENTRALIZED REFUNDS PO BOX 9202 COPPELL TX 750199760	2022 R 03 8974 00 10 3976 0000 OVERPAYMENT - R-160202-2022	20221109 2 269932
2,181.05	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPPELL TX 750199760	2022 R 01-7071-00-96-3358.0000	20221110 2 269956
4,888.18	LEFETA - ATTN: CENTRAL REFUNDS P.O. BOX 35605 DALLAS TX 752359788	R-153762-2022-DUPLICATE PAYMEN OVERPAYMENT- R-157218-2022	20221115 2 270059
1,941.67	LEFETA - ATTN: CENTRAL REFUNDS P.O. BOX 35605 DALLAS TX 752359788	2022 R 02 8933 02 97 7453.0000 OVERPAYMENT - R-156007-2022	20221115 2 270062
11,936.69	Total Refunds		***

ACS Tax System 11/29/22 9:55:06 REFUNDS OVER \$100.00 Refunds to be Issued by Finance Office CAMDEN COUNTY Page 1

Submitted by Lisa S. Anderson Date 11-29-22
 Lisa S. Anderson, Tax Administrator Camden County

Approved by Tiffany White Date 12-5-22
 Tiffany White, Chair Camden County Board of Commissioners

Motion to approve the Consent Agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Sissy Aydlett
AYES:	Tiffany White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

ITEM 13. COUNTY MANAGER'S REPORT

County Manager Erin Burke included the following in her report to the Board:

- Met with the Director of Success Academy and toured the facility. The lease is scheduled to renew in the coming year and will be discussed during the annual retreat.
- Assisted NC Cooperative Extension with interviews for the new 4-H agent. Marcia Berry was selected to fill the position.
- Attended the Heritage Festival debriefing. The next meeting is scheduled this week to discuss potential changes for next year's festival.
- The County's Veteran's Day Ceremony was held on November 10th.
- Attended the NCACC Legislative Goals Conference along with Commissioner White.
- Met with Shoshin Technologies of Kitty Hawk. Shoshin will assume IT responsibilities for the County. Jesse Stallings will continue to service the phone system.
- Met with EC Chamber of Commerce and will be working with the Chamber on a number of upcoming projects.

ITEM 14. COMMISSIONERS' REPORTS

Vice Chair Munro requested that in the coming year the Commissioners use this time of the agenda to report on meetings that were attended throughout the month and share relevant information.

ITEM 15. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

Provided for information only:

- Register of Deeds Report
- Library Report

ITEM 16. OTHER MATTERS

Commissioner Aydlett requested that a UDO reevaluation be included on next month's agenda for discussion, particularly the portion in reference to land required for residential construction.

ITEM 17. CLOSED SESSION / RECESS

Motion to go into Closed Session.

RESULT:	PASSED [4-1]
MOVER:	Tiffany White
AYES:	Tiffany White, Randy Krainiak, Sissy Aydlett, Troy Leary
NO:	Ross Munro

Motion to come out of Closed Session.

RESULT:	PASSED [5-0]
MOVER:	Randy Krainiak
AYES:	Tiffany White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

Chair White recessed the Board at which time it will hold a special joint meeting with the Board of Education after the Board of Education's Closed Session at 12:30 PM.

ATTEST:

Tiffany White, Chair
Camden County Board of Commissioners

Karen M. Davis
Clerk to the Board of Commissioners