

Camden County Board of Commissioners
5:45 PM – Closed Session
7:00 PM – Regular Meeting
October 4, 2021
Historic Courtroom - Camden, North Carolina

MINUTES

A Regular Meeting of the Camden County Board of Commissioners was held on October 4, 2021 in the Historic Courtroom, Camden, North Carolina.

CALL TO ORDER

The meeting was called to order by Chairman Tom White at 5:45 PM. Also Present: Vice-Chairman Ross Munro, Commissioners Clayton Riggs and Randy Krainiak. Commissioner Tiffney White participated in the open session only as per the Remote Participation Policy.

CLOSED SESSION

Motion to go into Closed Session to discuss personnel and economic development.

RESULT:	PASSED [4-0]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak
ABSENT:	Tiffney White

Motion to come out of Closed Session.

RESULT:	PASSED [4-0]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak
ABSENT:	Tiffney White

Chairman Tom White recessed the Board and reconvened at 7:00 PM. Commissioner Tiffney White remotely joined by telephone at 7:00 PM for the Regular Meeting.

INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Bill Blake gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

The agenda was amended to add Jury Commission to Board Appointments as Item 6.E.

Motion to approve the agenda as amended.

RESULT:	PASSED [5-0]
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. PUBLIC COMMENTS

Brenda Bowman reminded everyone of the Camden Heritage Festival to take place Saturday, October 9th, 10 AM to 3 PM at the Community Park. Mrs. Bowman expressed appreciation to the sponsors of the festival. The final volunteer meeting will take place October 7th at 5:30 at the Community Park. Volunteers are still needed. The Swamp Monster Costume Contest will be taking place during the festival and additional participants are welcomed.

Thomas and Kim O'Brien addressed the Board in regard to their Vehicle Property Tax bill. The 2015 vehicle has over 200,000 miles on it and the appraised value is more than what was paid for it. According to Mrs. O'Brien the trade-in value is \$13,699 to \$18,000 but the appraisal value listed on the bill is \$21,430. It is their request that the Board make an adjustment due to the age and mileage of the truck.

ITEM 4. PRESENTATIONS

A. Dismal Swamp Welcome Center – Sarah Hill

Dismal Swamp Welcome Center Director Sarah Hill included the following in her presentation:

- The *Wide Open Spaces* video for which Camden County and Mike Martine with Eye Candy Digital Video won a 2021 Bronze Telly Award in Online Commercials. The promotional video was created last fall utilizing NC Recovery Grant Funds procured through Visit NC.
- Tourism Development Authority is working with Mr. Bowman/Economic Development on creating new & attractive "Welcome To Camden County" signage for Hwy 17 & Hwy 158. New colorful signage, with current logo, welcomes visitors to our beautiful county and spotlights one of our major attractions, the Dismal Swamp State Park. Ms. Hill presented a draft of proposed signage along with estimates for #4 signs, posts and installation. County Staff is working with NCDOT for necessary approvals. The DOT engineer at the Welcome Center recommended Bryant Signs as a potential vendor.

Motion to approve the placement of 4'x8' signs along Highway 17 North and South and near the Belcross intersection.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

Motion to use Bryant Sign Company of Columbia, North Carolina for the new County signs as recommended by DOT and County staff.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

South Camden Water & Sewer District Board of Directors

Chairman Tom White recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT: PASSED [5-0]
MOVER: Randy Krainiak
AYES: Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

New Business

A. Monthly Report – Chuck Jones

<i>South Camden Water & Sewer Board</i>				
<i>Monthly Work Order Statistics Report</i>				
<i>Period: July 2021</i>				
	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	85	85	100%	0
Sewer/Collection	2	2	100%	0

New Services installed: 0

Locates:

- Water Line: 83
- Sewer Line: 14
- Water & Sewer, same ticket: 7
- Hydrant flow test: 0

Public Works Director Notes/Comments:

Ten work orders have been reviewed for accuracy.

Water treated at the water treatment plant in July: 16,817,070

Daily average water usage for July: 536,035

Current treatment capacity at the water treatment plant: 720 000

2021 High Service Pump Flows

Month	Monthly Total	Average Daily Use
January 2021	14,226,700	.458,926
February 2021	13,244,900	.473,032
March 2021	15,859,340	.511,592
April 2021	14,481,270	.482,709
May 2021	17,653,210	.569,458
June 2021	15,598,180	.519,939
July 2021	16,617,070	.536,035
August 2021		.
September 2021		.
October 2021		.
November 2021		.
December 2021		.
Yearly Totals		.

2021 SMWA USAGE

Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	153,300	136,100	132,200	124,000	219,600	147,400	204,100					
2	133,536	137,700	156,400	133,300	230,700	138,700	158,700					
3	153,700	136,000	147,000	154,000	185,100	144,100	221,400					
4	135,700	138,400	146,200	175,800	164,900	133,200	183,200					
5	127,100	133,000	124,600	149,700	172,300	161,300	221,300					
6	146,500	152,200	149,900	150,800	142,800	203,100	176,600					
7	140,200	161,000	194,600	169,000	136,600	171,600	160,200					
8	125,400	138,500	132,600	159,600	165,900	152,500	138,000					
9	148,300	124,500	153,700	135,100	175,500	138,700	138,100					
10	167,900	146,700	139,500	172,400	205,700	161,900	170,300					
11	152,500	133,900	137,900	195,300	148,700	136,200	159,600					
12	161,800	116,700	123,900	162,200	161,200	132,300	178,500					
13	118,500	150,200	164,800	144,200	154,000	195,100	158,400					
14	134,600	135,400	172,500	151,200	122,700	172,500	163,300					
15	127,300	167,800	137,700	141,300	212,100	165,600	169,700					
16	151,700	130,500	120,100	134,300	236,000	155,900	146,700					
17	159,300	146,400	141,500	181,600	183,700	184,600	212,700					
18	151,800	114,200	130,900	186,700	201,300	208,700	141,900					
19	128,400	140,900	130,600	146,200	200,300	224,200	139,300					
20	136,400	138,900	141,500	153,800	197,300	174,000	157,900					
21	149,000	175,800	171,800	134,800	186,900	173,600	166,700					
22	123,200	150,800	132,000	146,800	237,200	130,400	141,600					
23	139,200	132,600	148,400	138,900	279,600	140,800	184,100					
24	167,900	144,800	138,400	166,900	189,700	182,500	146,700					
25	142,300	114,900	177,100	180,600	183,500	155,600	200,200					
26	144,300	137,900	131,900	149,200	234,600	173,000	161,000					
27	125,900	140,800	158,700	194,300	214,300	176,800	151,000					
28	137,700	170,900	178,900	176,600	175,900	180,800	139,200					
29	150,200		143,700	178,200	159,700	158,400	137,000					
30	139,200		138,400	179,300	156,900	191,400	148,700					
31	164,800		151,300		222,200		170,300					

TOTAL	4,437,636	3,947,500	4,548,700	4,766,100	5,856,900	4,964,900	5,146,400					
Average	143,150	140,982	146,732	158,870	188,932	165,497	166,013					
Maximum	167,900	175,800	194,600	195,300	279,600	224,200	221,400					

SOUTH CAMDEN WATER & SEWER BOARD										
MONTHLY WATER STATISTICS REPORT										
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water/Distribution	Sewer/Collection	Water Locates	Sewer Locates	Water/Sewer Locate	Hydrant Flow Test	New Svc Installed
2020										
July	86	100%	0%	82	4	69	6	2	0	2
August	72	100%	0%	71	1	64	8	1	0 flow/4(painted)	2
Sept	86	100%	0%	84	2	90	15	0	0 flow/5(painted)	3
Oct	99	100%	0%	99	0	65	4	3	0 flow/41 painted	1
Nov	53	100%	0%	53	0	51	2	1	0	2
Dec	59	100%	0%	57	2	77	6	3	0	1
2021										
Jan	102	100%	0%	101	1	85	2	20	0	1
Feb	87	100%	0%	85	2	81	22	4	0	3
March	86	100%	0%	85	1	97	45	10	0	1
April	65	100%	0%	65	0	92	28	19	0	5
May	88	100%	0%	88	0	90	8	17	0	2
June	101	100%	0%	96	5	63	17	12	0	2
July	87	100%	0%	85	2	83	14	7	0	0
(outstanding maintenance issues staffing issues, etc)										

South Camden Water & Sewer Board
Monthly Work Order Statistics Report
 Period: AUGUST 2021

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	88	88	100%	0
Sewer/Collection	1	1	100%	0

New Services installed: 0

Locates:

Water Line: 105
 Sewer Line: 19
 Water & Sewer, same ticket: 1
 Hydrant flow test: 0

Public Works Director Notes/Comments:

Ten work orders have been reviewed for accuracy.

Water treated at the water treatment plant in August: 15,478,230

Daily average water usage for August: 499,298

Current treatment capacity at the water treatment plant: 720,000

2021 High Service Pump Flows

Month	Monthly Total	Average Daily Use
January 2021	14,226,700	.458,926
February 2021	13,244,900	.473,032
March 2021	15,859,340	.511,592
April 2021	14,481,270	.482,709
May 2021	17,653,210	.569,458
June 2021	15,598,180	.519,939
July 2021	16,617,070	.536,035
August 2021	15,478,230	.499,298
September 2021		.
October 2021		.
November 2021		.
December 2021		.
Yearly Totals		.

2021 SMWA USAGE

Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	153,300	136,100	132,200	124,000	219,600	147,400	204,100	170,100				
2	133,536	137,700	156,400	133,300	230,700	138,700	158,700	127,900				
3	153,700	136,000	147,000	154,000	185,100	144,100	221,400	297,600				
4	135,700	138,400	146,200	175,800	164,900	133,200	183,200	107,200				
5	127,100	133,000	124,600	149,700	172,300	161,300	221,300	170,700				
6	146,500	152,200	149,900	150,800	142,800	203,100	176,600	94,100				
7	140,200	161,000	194,600	169,000	136,600	171,600	160,200	146,000				
8	125,400	138,500	132,600	159,600	165,900	152,500	138,000	165,400				
9	148,300	124,500	153,700	135,100	175,500	138,700	138,100	150,900				
10	167,900	146,700	139,500	172,400	205,700	161,900	170,300	164,300				
11	152,500	133,900	137,900	195,300	148,700	136,200	159,600	139,000				
12	161,800	116,700	123,900	162,200	161,200	132,300	178,500	151,400				
13	118,500	150,200	164,800	144,200	154,000	195,100	158,400	162,400				
14	134,600	135,400	172,500	151,200	122,700	172,500	163,300	186,800				
15	127,300	167,800	137,700	141,300	212,100	165,600	169,700	165,700				
16	151,700	130,500	120,100	134,300	236,000	155,900	146,700	132,900				
17	159,300	146,400	141,500	181,600	183,700	184,600	212,700	177,100				
18	151,800	114,200	130,900	186,700	201,300	208,700	141,900	119,400				
19	128,400	140,900	130,600	146,200	200,300	224,200	139,300	155,800				
20	136,400	138,900	141,500	153,800	197,300	174,000	157,900	138,200				
21	149,000	175,800	171,800	134,800	186,900	173,600	166,700	154,400				
22	123,200	150,800	132,000	146,800	237,200	130,400	141,600	172,900				
23	139,200	132,600	148,400	138,900	279,600	140,800	184,100	158,200				
24	167,900	144,800	138,400	166,900	189,700	182,500	146,700	163,300				
25	142,300	114,900	177,100	180,600	183,500	155,600	200,200	140,800				
26	144,300	137,900	131,900	149,200	234,600	173,000	161,000	143,000				
27	125,900	140,800	158,700	194,300	214,300	176,800	151,000	162,900				
28	137,700	170,900	178,900	176,600	175,900	180,800	139,200	174,600				
29	150,200		143,700	178,200	159,700	158,400	137,000	187,300				
30	139,200		138,400	179,300	156,900	191,400	148,700	148,900				
31	164,800		151,300		222,200		170,300	152,500				

TOTAL	4,437,636	3,947,500	4,548,700	4,766,100	5,856,900	4,964,900	5,146,400	4,881,700				
Average	143,150	140,982	146,732	158,870	188,932	165,497	166,013	157,474				
Maximum	167,900	175,800	194,600	195,300	279,600	224,200	221,400	297,600				

SOUTH CAMDEN WATER & SEWER BOARD										
MONTHLY WATER STATISTICS REPORT										
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2020										
July	86	100%	0%	82	4	69	6	2	0	2
August	72	100%	0%	71	1	64	8	1	0 flow/4(painted)	2
Sept	86	100%	0%	84	2	90	15	0	0 flow/5(painted)	3
Oct	99	100%	0%	99	0	65	4	3	0 flow/41 painted	1
Nov	53	100%	0%	53	0	51	2	1	0	2
Dec	59	100%	0%	57	2	77	6	3	0	1
2021										
Jan	102	100%	0%	101	1	85	2	20	0	1
Feb	87	100%	0%	85	2	81	22	4	0	3
March	86	100%	0%	85	1	97	45	10	0	1
April	65	100%	0%	65	0	92	28	19	0	5
May	88	100%	0%	88	0	90	8	17	0	2
June	101	100%	0%	96	5	63	17	12	0	2
July	87	100%	0%	85	s	83	14	7	0	0
(outstanding maintenance issues staffing issues, etc)										

Motion to approve the monthly reports as presented.

RESULT:	PASSED [5-0]
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

B. Camden Station Pump Station

The developer of the subdivision is required to install piping and a pump station to handle the wastewater generated in the development. The County is proposing to fund expanding the system to handle future growth in the surrounding area.

The primary objectives of this are:

- Provide for growth with minimum investment by the county and future developers.
- Minimize borings crossing the road to reach the force main.
- Minimize the amount of pumping stations that the County would have to provide maintenance for.
- There would only need to be one other station installed on the adjoining property in the future, instead of one at each parcel. This station would feed into the station being built in the subdivision.

With this proposal, the county would benefit financially by partnering with the developer by only funding the cost of the expansion, not the entire cost of a future station, if the County were required to build one on their own. This would also provide easy access to the sewer system, if one of the properties' on-site treatment system fails (as required by the County's Sewer Use Ordinance). The reduction in number of stations also presents a maintenance and operation cost savings by not having several small stations.


BISSELL
 PROFESSIONAL GROUP
The Coastal Experts

September 13, 2021

Mr. Ken Bowman
County Manager

Mr. Chuck Jones
Public Works Director

County of Camden
PO Box 190
Camden, NC 27921

Re: Sewer Analysis at Camden Station

Gentlemen,

As discussed, we have performed a preliminary analysis of the potential for extending sewer service to the properties adjacent to and surrounding the Camden Station development, and are presenting the results of that analysis in this letter report.

Background:
The Camden Station development is an approved residential development getting ready to go under construction on approximately 27 acres of land located behind the property where the temporary county library is located, and will be developed into 39 lots. A preliminary design has been completed for a gravity wastewater collection system to serve the 39 lots, including a lift station and force main that will connect to Camden County's existing force main on US Hwy. 158 across from the commercial park. The current design for the sewer system is deep enough to serve the residential development at Camden Station only. The design consists of 8" gravity sewer lines and manholes, a submersible lift station and force main that will connect to the County's existing sewer system.

In discussions with County officials, it was agreed that it may be advantageous to Camden County for improvements to be made to the proposed sewer system to deepen it and/or enlarge the lift station in order to accommodate future development on adjacent properties. The area that is considered in this analysis is the land bounded to the northwest by the Chesapeake and Albemarle railroad, to the south by US Hwy. 158, and to the northeast by Whitehurst Lane.

Assumptions for the Analysis:
For the purpose of this preliminary analysis, it is assumed that gravity wastewater collection lines can be extended from the lift station a distance of approximately 2,000 ft. before the lines become too deep to be cost effective to construct. This will result in a lift station wet well depth of approximately 20' to 21' and gravity sewers and manholes not exceeding a depth of approximately 13' to 14'.

The existing development can be served by a lift station consisting of a 6 foot diameter wet well constructed to a depth of about 18', pumps rated at 80 gpm and a 4" force main connecting to the existing county sewer force main on US 158 across from the development entrance.

P.O. Box 1068 • 3512 N. Croatan Hwy • Kitty Hawk, NC 27949
252-261-3266 • Fax: 252-261-1760 • E-mail: bpg@bissellprofessionalgroup.com

For the purpose of determining expansion needs, the adjacent properties are divided into three areas consisting of (1) the balance of the original commercial park, which includes the Camden County offices and the Harmony Baptist Church property, (2) the two tracts to the east (the Ayldett property and the Bell property), and (3) the three tracts to the west consisting of the Randy Brown Motor Sports and Camden Church of Christ parcels.

The analysis will consider what modifications would need to be made to the existing Camden Station sewer design to accommodate the addition of these various properties to the sewer system.

Basis for Flow Allocation:
The estimated wastewater flow from the various tracts is based on the NC Administrative Code "2T Rules" and is shown in the table below. Residential lots are assumed to have 4-bedroom homes allocated at 120 gpd/bedroom, which for the density approved for Camden Station equated to 693 gpd per acre. Commercial land is allocated at 880 gpd per acre. The Harmony Baptist Church has a current site plan that requires 1,000 gpd, which could be expanded to 2,000 gpd. These assumptions result in the following basis of flow allocation for the study area:

BASIS OF FLOW ALLOCATION (Per 2T Rules)			
Residential Use:	39 Lots on 27 Acres	@ 480 gpd/Lot	= 18,720/27Acres = 693gpd/Acre
Non-residential Use (undeveloped)		@ 880 gpd/Ac	= 880 gpd/Ac

Flow Allocation to Various Tracts		
Tract	Approximate Acreage	Flow Allocations
1. Camden Station & Harmony Church	33 +/-	20,720gpd
2. Balance of Commercial Park	10.5 +/-	17,420gpd
3. Ayldett & Bell Tracts	81.5 +/-	71,720gpd
4. 3 Tracts to West (Motor Sports & Church of Christ)	15 +/-	15,200gpd
TOTALS of 1,2,3,& 4	149.3Ac. +/-	125,060gpd
TOTAL of 1, 2 & 3	134.3Ac. +/-	109,860gpd
TOTAL of 1 & 2 ONLY	52.8Ac. +/-	38,140gpd

We have looked at design data for these various flow scenarios and have summarized it on the table below. The three scenarios summarized include the addition of the Commercial Park only to the Camden Station design, the additional of the Commercial Park and the Ayldett and Bell tracts to the Camden Station design, and finally the addition of all surrounding tracts including the Motor Sports and Church of Christ tracts to the Camden Station property. The tabulation shows resulting design flows, pumping rates and peaking factors, velocities for various size force mains, dosing volumes required per state rules, and dosing depths in various size wet wells required to accommodate these flows.

PRELIMINARY DESIGN DATA FOR VARIOUS SCENARIOS									
Scenario	Design Flow	Peaking Factor	Pumping Rate	Velocity		Dosing Volume		Dosing Depth in Wet Well	
				4" FM @ 2/HR	6" FM @ 8/HR	6" Dia	8" Dia	6" Dia	8" Dia
Camden Station & Harmony Church	18,720 gpd	4.05	80 gpm	2.0 fps	-	431 gal	108 gal	0.5'-2'0"	-
Camden Station & Balance of Commercial Park	38,140 gpd	3.9	104 gpm	2.6 fps	-	774 gal	193 gal	0.9'-3.6"	0.5'-1'-2"
Camden Station & Commercial Park & Ayldett & Bell Tracts	109,860 gpd	3.62	275 gpm	7.0 fps	3.1 fps	2,247 gal	562 gal	2.6'-1'0"	1.5'-4"
All Tracts including Motor Sports & Church of Christ	125,060 gpd	3.57	310 gpm	8.0 fps	3.5 fps	2632 gal	658 gal	2.3'-9"	1.75'-7"

Summary of Required Improvements to Serve Various Scenarios:
The attached map entitled "Camden County Sewer Conceptual Drawing, Sanitary Sewer Extension Plan" shows the sanitary sewer system that has been designed to serve Camden Station in blue and shows potential sewer line extensions to serve the three scenarios described in this analysis in red.

The first scenario evaluated would be improvements that are needed to serve just the balance of the commercial park. The commercial park consists of approximately 18 acres of which only two of the lots have been developed, including the current library building and the Camden County offices and Public Works facility. The Harmony Baptist Church is preparing to build on the six acre tract behind the County office, and could be connected to this proposed sewer rather than constructing its own small lift station as currently proposed.

Required improvements to the sewer system will be to deepen the lift station by approximately 2 feet, to deepen approximately 256.5' of sanitary sewer by approximately 2 feet, and to deepen approximately 278' of sewer main by approximately 4.5'. Sketches of these deepened sewers are shown on the

attached profile drawings. While a 6-foot diameter wet well could potentially serve both projects, it is suggested that if the service area is expanded, the wet well diameter be increased to 8' to accommodate potential larger flow servers such as food service that may eventually locate in the area.

The estimated cost of these improvements is approximately \$41,500.

In order to serve the Ayldett and Bell properties to the east, consisting of approximately 81.5 acres, the lift station would need to be deepened by the same 2 feet that would be required to serve the commercial park, and the wet well diameter would definitely need to be increased to 8 feet. The 4" force main that is being proposed to run from the lift station to the county's main on U.S. 158 is marginally sized for this additional flow, but the flow could likely be accommodated over the relatively short distance of about 1,400'.

When these additional properties are connected to the sewer system, the wastewater pumps would need to be increased in size, along with the associated standby pump or generator.

The incremental cost of deepening the lift station and increasing the diameter to 8 feet is estimated at approximately \$17,500. This cost was included in the cost estimated above for serving the commercial park. The future pump station upgrade has not been estimated and could be paid for by the developer of the adjacent property to the east at the time of development.

In order to serve the tracts to the west consisting of approximately 15 acres, a sewer could be extended from a proposed manhole at the western end of a proposed cul-de-sac in Camden Station and run approximately 1,015' along the railroad right of way to serve this property. In order to provide for that service, in addition to the deepening of the lift station and deepening of 256.5' of gravity main by 2 feet as described in the first scenario above, an additional 643' of sewer and manholes would need to be deepened by about 4.5 feet. The new sewer extension would be run along a proposed property line in the Camden Station subdivision and then along the railroad tract to the Church of Christ property. It appears that some sort of pump station will still be needed in order to adequately serve this property; therefore, it does not appear to be a cost effective solution to run this 1,015' of gravity sewer to these tracts.

If the County does want to pursue this alternative, the incremental cost of deepening the 643 feet of sewer (in addition to the costs outlined previously for serving the commercial park) would be approximately \$31,000.

Conclusion:
The three scenarios available for serving these adjacent properties are outlined above. A summary of the estimated additional construction costs associated with these scenarios is:

- To serve the Ayldett & Bell Tracts Only: \$17,500
- To serve the balance of the Commercial Park and the Ayldett & Bell Tracts: \$41,500
- To serve all of the study area (including the tracts to the west): \$72,500

Compared to the cost of constructing an additional wastewater lift station in the future, it does appear to be cost effective to deepen the existing lift station and increase its diameter to 8 feet, as well as deepening two runs of gravity sewer line, which would make it possible to serve not only the remainder of the Commercial Park, but the 81.5 acres of undeveloped property to the east of Camden Station in the future.

I am available to meet with you or answer any questions at your convenience.

Sincerely,
 BISSELL PROFESSIONAL GROUP

 Mark S. Bissell, P.E.

In that Commissioner Krainiak owns property near this location, he requested to be recused from the discussion and consideration of this item.

Motion to recuse Commissioner Krainiak from the discussion and consideration of this agenda item.

RESULT:	PASSED [4-0]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White
RECUSED:	Randy Krainiak

Motion to accept the proposal of Bissell Professional Group to increase the size of the pump station at the new Camden Station Subdivision at a cost of \$41,500.

RESULT:	PASSED [4-0]
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Tiffney White
RECUSED:	Randy Krainiak

C. New Wastewater Plant Design

October 4, 2021
 Expansion Proposal of the South Mills Waste-Water Treatment Plant

Executive Summary

In order to continue to provide a reliable facility for treating waste water for the community, a significant decision needs to be made in regards to the existing treatment facility. In addition, there is the need to move forward, using the remaining grant funding provided from NC Commerce, to engineer the planning, design and construction of the existing facility and also prepare for the design and construction of a new waste water treatment facility to replace the aging facility. It not only satisfies the requirement to utilize the grant funds, it also proves the county with a set of plans and specifications to aggressively pursue further grant opportunities. The WWTF is currently include on the Capital Improvement Projects list for 2021-22. The Timmons Group (afterwards named designers) proposes to provide engineering and design work to produce a bid-ready package to construct a new 0.25 MGD (million gallon per day) wastewater plant with surface irrigation disposal on land that the county already owns. The proposed schedule of work will be identified in the proposal. Timmons Group was selected because of their on-going relationship with the county, and they have already performed some of the preliminary work on this project, in their existing Preliminary Engineering Report (PER).

The primary objectives of this engineering proposal will include:

- Evaluate the current performance of the waste water treatment facility in terms of quality and capacity
- Evaluation and documentation of the existing condition and remaining useful life of the WWTF structural systems
- Incorporation of recently updated demand projections to help identify potential capacity deficiencies and the need for development of expanded capacity
- Evaluation of alternative approaches for maintaining the existing and providing expanded capacity
- The designers intend to deliver a bid ready package for the construction of a new wastewater treatment facility that will be able to grow up to 1 MGD
- The designers will work with staff to provide a process and disposal method that meets all present and future requirements
- The designers will also start the process of pursuing the permits for alternative disposal methods to meet future growth
- Evaluation of siting and construction of a new facility

Recommendation

Due to the COVID 19 pandemic and the inability to move forward with certain major projects like this, it has placed the County in a position to move forward quicker than expected with utilizing the Rural Grant funding. Based on the deadline for using the grant funds, staff feels this is the best course of action. Without expansion of the current facility to increase capacity, residential and commercial growth will be limited forcing lots to either be sized for on-site treatment or require developers to build community wastewater treatment facilities.

Staff recommends acceptance of this proposal



1001 Boulders Parkway
 Suite 300
 Richmond, VA 23225
 P 804.200.8300
 F 804.360.1036
 www.timmons.com

LETTER OF AGREEMENT

Client: Camden County, NC Date: 8/30/21
 Contact: Charles Jones Principal: David Saunders, P.E.
 Phone No: 252-940-3040 Project Manager: Chris Petree, P.E.
 Email: charlesjones@camdencountync.gov Project Name: South Mills WWTP

Mr. Jones

Timmons Group is pleased to offer this scope and fee proposal for the design of a new 250,000 gallon per day (GPD) wastewater treatment plant (WWTP) (expandable to 1 million gallons per day) to replace the existing 100,000 GPD South Mills WWTP in Camden County, NC. We look forward to working with you to achieve your vision for this project.

Thank you for allowing Timmons Group to provide professional services on this project. We will provide the requested services, complying with established standards, while being mindful of costs to the Client (the "Client") named above according to the terms and conditions of this Letter of Agreement (the "Agreement"). Prior to submittal to a public agency, all documents will be sent to the Client, if requested, to ensure a complete understanding by all parties.

We will proceed upon receipt of this signed Agreement. Please note that fees quoted are valid for sixty (60) days from the date first written above.

SCOPE AND SCHEDULE OF SERVICES:

Timmons Group will provide the services as detailed on the Scope of Services attached as Exhibit A (the "Scope of Services").

We will provide services in a timely and efficient manner and will keep you informed of the job status and any necessary changes. Any changes required to the Scope of Services must be approved in writing before such changes take effect. As of the date first written above, any changes in the Scope of Services caused by governing codes or Client revisions may require a schedule and/or fee change.

PAYMENT SCHEDULE: Owner agrees to pay Timmons Group for its Services as selected and set forth below:

FIXED FEE
 Fees for this Agreement will be billed on a monthly basis as a fixed fee per the Scope of Services in Exhibit A.

TIME AND MATERIALS
 Fees for this Agreement will be billed on a time and materials basis based upon actual services provided during the prior calendar month and at the rates specified in the attached Rate Schedule in Exhibit D.

Unless otherwise provided under the terms of this Agreement, all payments are due upon receipt. Interest shall accrue at the rate of twelve percent (12%) per annum on all unpaid invoices older than thirty (30) days. We reserve the right to stop work on any Client account that becomes sixty (60) days past due and to notify local officials that professional seals should be removed from plans associated with the Client.

CIVIL ENGINEERING | ENVIRONMENTAL | SURVEYING | GIS | LANDSCAPE ARCHITECTURE | CONSTRUCTION SERVICES



1001 Boulders Parkway
 Suite 300
 Richmond, VA 23225
 P 804.200.8300
 F 804.360.1036
 www.timmons.com

LETTER OF AGREEMENT

EXHIBITS: The following Exhibits are attached hereto and expressly made part of this Agreement.

EXHIBIT A SCOPE OF SERVICES

EXHIBIT B TERMS AND CONDITIONS
 This Agreement shall be controlled by the provisions listed above and the Terms and Conditions in the attached Exhibit B. If there is any conflict between the provisions of this Letter of Agreement and the Terms and Conditions, the Terms and Conditions shall control.

EXHIBIT C REIMBURSEMENT SCHEDULE
 In addition to the Total Fee for the services provided under the Scope of Services above and any General Reimbursements needed, the items and materials listed on the Project Reimbursement Schedule attached as Exhibit C will be invoiced on a monthly basis as applicable. An additional 15% is added to these charges.

EXHIBIT D RATE SCHEDULE

EXHIBIT E NEW WWTP LOCATION

REIMBURSEMENTS:

Any services and costs such as submittal fees, printing, courier, mileage and outside consultants not listed in the Scope of Services ("General Reimbursements") will be invoiced separately in addition to the professional services provided under this Agreement. Reimbursements may include a reasonable handling charge of up to 10% of cost. The Scope of Services may specify an additional Project Reimbursement Schedule to be attached as Exhibit C if applicable.

We will proceed upon receipt of this signed agreement. Should you have any questions, you can reach Chris Petree directly at 919-552-5234 or via email at chris.petree@timmons.com.

 08/30/2021
 Chris Petree
 Timmons Group Date

ACKNOWLEDGED AND ACCEPTED:

On behalf of the Client, this Agreement, including Exhibit A (Scope of Services) and Exhibit B (Terms and Conditions), is accepted and agreed to as of the date written below.

By: _____
 Name: _____
 Title: _____
 Date: _____

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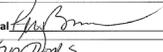
County Manager Ken Bowman added that the County had received an extension on the referenced grant and that this proposal is for the engineering package to expand the wastewater treatment plant. It does not include an expansion of the wastewater treatment plant. The recent estimates provided to produce 250,000 gallons a day were over \$8 million. When the time comes to move forward with an expansion, this portion will be complete.

Motion to accept the proposal by Timmons Group for the design work for the new wastewater plant in South Mills.

RESULT: PASSED [5-0]
MOVER: Ross Munro
AYES: Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

Consent Agenda

A. Surplus Property

 Surplus Property Request	
Requested by: <input type="text" value="Charles Jones"/> <input checked="" type="radio"/> Sell <input type="radio"/> Dispose	Item Description 2003 Ford F 150 extended cab truck. Two-wheel drive with 205,459 miles. Engine runs, transmission shifts, leaks oil and air conditioning inoperative. VIN # 2FTRX17224CA06333
Department: <input type="text" value="Public Works Wastewater Treatment"/>	
Item: <input type="text" value="2003 Ford F 150"/>	
Disposal Method: <input type="text" value="Surplus"/>	
Suggested Value: <input type="text" value="\$1000.00"/>	
Reason for surplus: <input type="text" value="Replaced by newer truck. No longer needed"/>	
Manager Approval: 	
Disposal Method: <input type="text" value="Surplus"/>	
Value: <input type="text" value=""/>	
Comments: <input type="text" value=""/>	
Board Approval <input checked="" type="radio"/> Approved <input type="radio"/> Denied Date: <input type="text" value="10-4-21"/>	
Comments: <input type="text" value=""/>	
Final Disposition Date: Method: <input type="text" value=""/> Amount: <input type="text" value=""/> Purchased by: <input type="text" value=""/>	

Motion to approve the Consent Agenda as presented.

RESULT: PASSED [5-0]
MOVER: Clayton Riggs
AYES: Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

Adjourn

Motion to adjourn South Camden Water & Sewer Board of Directors.

RESULT: PASSED [5-0]
MOVER: Randy Krainiak
AYES: Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

Chairman Tom White adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.

ITEM 5. NEW BUSINESS

A. Tax Report – Lisa Anderson

July 2021

MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS		
OUTSTANDING TAX DELINQUENCIES BY YEAR		
YEAR	REAL PROPERTY	PERSONAL PROPERTY
2020	133,927.94	9,071.57
2019	59,887.54	3,568.01
2018	27,548.28	1,924.36
2017	20,607.35	2,159.23
2016	8,912.26	1,255.44
2015	6,791.79	697.90
2014	9,832.36	1,030.08
2013	6,809.71	4,694.65
2012	5,683.74	7,328.61
2011	4,572.09	6,229.26

TOTAL REAL PROPERTY TAX UNCOLLECTED	284,573.06
TOTAL PERSONAL PROPERTY UNCOLLECTED	37,959.11
TEN YEAR PERCENTAGE COLLECTION RATE	99.58%
COLLECTION FOR 2021 vs. 2020	15,373.38 vs. 15,594.31
LAST 3 YEARS PERCENTAGE COLLECTION RATE	
2020	98.20%
2019	99.18%
2018	99.61%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS	
ENDING July 2021	
BY TAX ADMINISTRATOR	
<u>181</u>	NUMBER DELINQUENCY NOTICES SENT
<u>11</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>0</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>4</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>17</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>0</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>0</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>0</u>	NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	01-8929-00-34-2503.0000	7,166.08	2	STONEBRIAR COMMERCIAL FINANCE	SOUTH MILLS	HORSESHOE RD
R	01-7989-00-01-1714.0000	6,743.01	10	CHARLES MILLER HEIRS	SOUTH MILLS	301 JAPONICA DR
R	02-8943-01-17-4398.0000	5,818.24	2	THOMAS REESE	CAMDEN	421 158 US W
R	02-8923-00-19-3774.0000	5,557.52	1	NMJ PROPERTIES LLC	CAMDEN	152 158 US W
R	02-8934-01-17-4778.0000	5,094.04	4	LARRY G. LAMB SR	CAMDEN	WINDY HEIGHTS DR
R	02-8943-01-06-9013.0000	4,918.64	2	JEWEL H. DAVENPORT	CAMDEN	158 US E
R	02-8935-02-66-7093.0000	4,864.88	3	B. F. ETHERIDGE HEIRS	CAMDEN	187 C THOMAS POINT RD
R	03-8971-00-23-2253.0000	4,662.42	2	ABODE OF CAMDEN, INC.	SHILOH	146 158 US W
R	02-8934-01-18-8072.0000	4,426.60	2	ARNOLD AND THORNLEY, INC.	CAMDEN	168 BUSHELL RD
R	02-8945-00-41-2060.0000	3,923.19	2	SANDERS MICHAEL HEIRS	CAMDEN	165 IVY NECK RD
R	02-8946-00-36-1417.0000	3,890.77	2	ROSA ALICE FEREBEE HEIRS	CAMDEN	1330 343 HWY S
R	03-8972-00-54-4332.0000	3,764.55	1	GILBERT WAYNE OVERTON &	SHILOH	127 158 US W
R	02-8934-01-29-4617.0000	3,626.50	2	JAMES B. SEYMOUR ETAL	SOUTH MILLS	257 A OLD SWAMP RD
R	01-7999-00-62-3898.0000	3,520.40	2	MICHAEL TEUSCHER	SHILOH	172 NECK RD
R	03-8962-00-05-0472.0000	3,379.79	2	FRANK MCILLILLIAN HEIRS	SHILOH	HOLLY RD
R	03-8899-00-45-2682.0000	3,287.34	10	SEAMARK INC.	SHILOH	115 COOKS LANDING RD
R	02-8943-02-75-4196.0000	3,214.14	3	SHERRILL W PRICE JR	CAMDEN	670 343 HWY N
R	02-8916-00-39-5170.0000	2,969.22	2	DONALD RAY JONES	SHILOH	503 SAILBOAT RD
R	03-8962-00-17-1021.0000	2,835.96	4	CECIL BARNARD HEIRS	SHILOH	406 OLD SWAMP RD
R	03-8909-00-24-8236.0000	2,683.75	2	GENE W IRBY	SHILOH	195 COUNTRY CLUB RD
R	01-7090-00-70-3221.0000	2,576.73	2	LONZO FISHER GREGORY	CAMDEN	406 OLD SWAMP RD
R	02-8934-03-31-3750.0000	2,458.30	1	CROLEY MCDANIEL	CAMDEN	195 COUNTRY CLUB RD
R	03-8962-00-17-1021.0000	2,451.26	1	WANDA H WELLS	SHILOH	104 HIGH RD
R	03-8965-00-37-4242.0000	2,446.21	3	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8973-00-53-0748.0000	2,359.26	2	MORRIS L. KIGHT III	SHILOH	134 D STANLEY LN
R	02-8934-04-72-0416.0000	2,316.00	2	SHILINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	02-8934-00-23-4750.0000	2,306.33	3	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	02-8954-00-43-8538.0000	2,287.32	1	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	02-8934-01-29-4776.5853	2,234.11	1	HASTINGS REVOCABLE TRUST	CAMDEN	110 158 US W
R	03-8953-00-38-5803.0000	2,136.18	2	ROLAND ROGER SAWYER	SHILOH	142 PERKINS RD

30 Oldest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	03-8899-00-45-2682.0000	3,287.34	10	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8962-00-04-9097.0000	2,835.96	10	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8952-00-95-8737.0000	2,070.66	10	CECIL BARNARD HEIRS	SHILOH	171 NECK RD
R	03-8943-04-93-8214.0000	1,923.24	10	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7999-00-32-3510.0000	1,886.17	10	LEAH BARCO	SOUTH MILLS	165 BUNKER HILL RD
R	01-7999-00-12-8596.0000	1,824.77	10	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7080-00-62-1977.0000	1,824.77	10	CHRISTINE CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8962-00-64-8379.0000	1,236.66	10	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	02-8935-01-07-0916.0000	982.92	10	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	01-7989-04-60-1568.0000	889.29	10	EMMA ERTE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	867.85	10	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7090-00-60-5052.0000	788.26	10	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8936-00-24-7426.0000	755.07	10	BERNICE PUGH	CAMDEN	150 BOURBON ST
R	01-7989-04-90-0938.0000	711.58	10	DAVID B. KIRBY	SHILOH	1352 343 HWY N
R	03-8809-00-24-6322.0000	645.45	10	MARIE MERCER	CAMDEN	499 SAILBOAT RD
R	03-8962-00-13-7846.0000	579.39	10	WILLIAMSBURG VACATION	CAMDEN	IVY NECK RD
R	03-8980-00-61-1968.0000	346.06	10	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-8962-00-60-7648.0000	281.11	10	CARL TEUSCHER	SHILOH	WICKHAM RD
R	03-8980-00-84-0931.0000	277.92	10	MICHAEL OBER	SHILOH	218 BROAD CREEK RD
R	03-8909-00-45-1097.0000	200.75	10	ELIZABETH LONG	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	149.69	10	AARON MICHAEL WHITE	SHILOH	HEBISCUS RD
R	03-8909-00-17-2462.0000	137.29	10	DORA EVANS FORBES	SHILOH	LITTLE CREEK RD
R	03-8962-00-37-4242.0000	2,446.21	9	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	352 SANDY HOOK RD
R	01-7988-00-91-0179.0001	1,831.18	9	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	STINGY LN
R	01-7091-00-64-6569.0000	1,581.21	9	CLARENCE D. TURNER JR.	SOUTH MILLS	HEBISCUS RD
R	03-8899-00-36-1568.0000	429.62	9	JOHN BUTSAVAGE	SHILOH	457 NECK RD
R	03-8909-00-66-0120.0000	287.31	9	OCTAVIA COPELAND HEIRS	SHILOH	SAILBOAT RD
R	03-8909-00-66-0120.0000	286.40	9	RANDELL CRIDER	SHILOH	SAILBOAT RD
R	03-8909-00-54-8280.0000	264.96	9	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	1,654.12	4	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0000295	1,126.07	2	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001104	901.26	4	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000297	683.61	4	ADAM D & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0000132	680.26	1	DAVID DUNAVANT JR.	CAMDEN	158 HWY E
P	0001046	633.87	9	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	549.09	10	PAM BUNDY	SHILOH	105 AARON DR
P	0000738	526.42	10	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	495.97	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001681	458.48	9	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0002194	422.00	3	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0001230	411.11	9	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001827	365.28	9	KAREN BUNDY	CAMDEN	431 158 US W
P	0003725	331.43	1	DAKOTA FINANCIAL LLC	SHILOH	229 SAILBOAT RD
P	0000846	327.19	1	TOAN TRINH	SOUTH MILLS	138 CAROLINA RD
P	0003017	313.72	1	MARK STANLEY MICHALSKI	SHILOH	260 ONE MILL RD
P	0002525	295.97	1	JOSEPH VINCENT CARDYN	CAMDEN	150 158 HWY W
P	0001694	288.99	9	THOMAS B. THOMAS HEIRS	SHILOH	110 AARON DR
P	0001976	270.21	3	ANA ALICIA MARTINEZ LOPEZ	CAMDEN	197 HERMAN ARNOLD RD
P	0003722	270.00	1	LRM LEASING CO INC	CAMDEN	108 SASSAFRAS LN
P	0003405	239.23	2	JOHN R BARKER	SHILOH	319 PONDEROSA RD
P	0001952	238.91	9	SANDY BOUTON MATERIALS INC	SOUTH MILLS	612 MAIN ST
P	0001106	236.76	10	JWY ELIZABETH VANHORN	SOUTH MILLS	152 158 US W
P	0003589	232.14	2	BENNY FARRELL TUCKER	ELIZABETH CITY	158 US W
P	0002924	219.96	1	PAUL BEAUMONT	CAMDEN	390 158 US W
P	0001721	213.91	1	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0002442	209.37	4	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0003501	197.13	2	DIANE L. NOBLE	CAMDEN	152 158 US W
P	0000945	191.35	3	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0003192	190.35	1	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N

30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDltg	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	1,654.12	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	10	633.87	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	10	549.09	BAM BUNDY	SHILOH	105 AARON DR
P	0000738	10	526.42	LESLIE BTHEERIDGE JR	CAMDEN	431 158 US W
P	0001538	10	495.97	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001827	10	365.28	KAREN BUNDY	CAMDEN	431 158 US W
P	0001108	10	236.76	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001639	10	123.29	CAREY FARMS INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
P	0001681	9	458.48	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001230	9	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001694	9	288.99	THOMAS B. THOMAS HEIRS	CAMDEN	319 PONDEROSA RD
P	0001952	9	238.91	SANDY BOTOM MATERIALS, INC	SOUTH MILLS	330 158 HWY E
P	0000295	5	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	116 GARRINGTON ISLAND
P	0000385	5	121.17	MARK SANDERS OVERMAN	SHAWBORO	122 DOCK LANDING LOOP
P	0002521	5	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	276 BELCROSS RD
P	0000770	5	108.00	MARSHA GAIL BOGUES	CAMDEN	107 RIDGE ROAD
P	0001104	4	901.36	MICHAEL & MICHELLE STONE	CAMDEN	133 WALSTON LN
P	0000297	4	683.61	ADAM D. & TRACY J.W. JONES	CAMDEN	110 AARON DR
P	0001976	4	270.21	ANA ALICIA MARTINEZ LOPEZ	SHILOH	116 CHRISTOPHERS WAY
P	0002442	4	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	239 SLEEPY HOLLOW RD
P	0000945	4	191.35	RAMONA P. TAZEWELL	CAMDEN	104 HIGH RD
P	0002468	4	139.53	WANDA HERNANDEZ WELLS	SHILOH	130 MILL DAM RD S
P	0001150	4	136.45	WILLIAM MICHAEL STONE	CAMDEN	237 KEETER BARN RD
P	0002968	4	128.00	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	107 ROBIN DR
P	0001689	4	125.28	MICHAEL WAYNE MYERS	SHILOH	849 SANDY HOOK RD S
P	0002194	3	422.00	AARON MICHAEL WHITE	SHILOH	229 SAILBOAT RD
P	0000846	3	327.19	TOAN TRINH	SHILOH	204 POND RD
P	0002902	3	162.96	STEPHANIE AUSHMAN	CAMDEN	431 158 USY W
P	0001512	3	120.11	JOHN WESLEY BURGESS, JR.	CAMDEN	260 ONE MILL RD
P	0002525	2	295.97	JOSEPH VINCENT CARDYN	SHILOH	

August 2021

MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS		
OUTSTANDING TAX DELINQUENCIES BY YEAR		
YEAR	REAL PROPERTY	PERSONAL PROPERTY
2020	118,370.22	8,201.94
2019	57,010.00	3,538.54
2018	25,808.25	1,908.73
2017	19,270.66	2,140.72
2016	8,280.90	1,242.30
2015	6,791.79	697.90
2014	9,832.36	1,030.08
2013	6,809.71	4,694.65
2012	5,683.74	7,328.61
2011	4,572.09	6,229.26

TOTAL REAL PROPERTY TAX UNCOLLECTED	262,429.72
TOTAL PERSONAL PROPERTY UNCOLLECTED	37,012.73
TEN YEAR PERCENTAGE COLLECTION RATE	99.60%
COLLECTION FOR 2021 vs. 2020	16,448.03 vs. 22,585.21
<u>LAST 3 YEARS PERCENTAGE COLLECTION RATE</u>	
2020	98.40%
2019	99.21%
2018	99.63%

<u>EFFORTS AT COLLECTION IN THE LAST 30 DAYS</u>	
ENDING August 2021	
<u>BY TAX ADMINISTRATOR</u>	
105	NUMBER DELINQUENCY NOTICES SENT
5	FOLLOWUP REQUESTS FOR PAYMENT SENT
1	NUMBER OF WAGE GARNISHMENTS ISSUED
4	NUMBER OF BANK GARNISHMENTS ISSUED
9	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
0	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
0	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
0	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
0	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
0	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
0	NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	6,743.01	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8943-01-17-4388.0000	5,818.24	2	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	02-8923-00-19-3774.0000	5,557.52	1	NMJ PROPERTIES LLC	CAMDEN	431 158 US W
R	02-8934-01-17-4778.0000	5,094.04	4	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	02-8943-01-06-9013.0000	4,918.64	2	CEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	02-8935-02-66-7093.0000	4,864.88	3	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	03-8971-00-23-2253.0000	4,662.42	2	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	02-8934-01-18-8072.0000	4,426.60	2	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8945-00-41-2060.0000	3,923.19	2	LASHELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	02-8944-00-36-1417.0000	3,880.77	2	ROSA ALICE FEREBEE HEIRS	CAMDEN	165 IVY NECK RD
R	03-8972-00-54-4332.0000	3,764.55	1	GILBERT WAYNE OVERTON &	SHILOH	1330 343 HWY S
R	02-8934-01-29-4617.0000	3,626.50	2	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	01-7999-00-52-3898.0000	3,520.40	2	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-05-0472.0000	3,379.79	2	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	03-8899-00-45-2682.0000	3,287.34	10	SEAMARK INC	SHILOH	HOLLY RD
R	03-8943-02-75-4196.0000	3,214.14	3	SHERRELL M FRICE JR	SHILOH	115 COOKS LANDING RD
R	02-8916-00-39-5170.0000	2,969.22	2	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	03-8962-00-67-1021.0000	2,835.96	4	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	03-9809-00-24-8236.0000	2,683.75	2	GENE W IRBY	SHILOH	503 SALLEGAT RD
R	01-7090-00-70-3221.0000	2,576.73	2	LONGO FISHER GREGORY	SOUTH MILLS	406 OLD SWAMP RD
R	02-8934-03-31-9750.0000	2,458.30	2	CAROLYN MCDANIEL	CAMDEN	195 COUNTRY CLUB RD
R	03-9809-00-23-4988.0000	2,451.26	1	WANDA H WELLS	SHILOH	104 HIGH RD
R	03-8965-00-37-4242.0000	2,446.21	3	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8973-00-53-0748.0000	2,359.26	2	MORRIS L. KIGHT III	SHILOH	134 D STANLEY LN
R	02-8934-04-72-0416.0000	2,316.00	2	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	02-8936-00-23-4750.0000	2,306.33	3	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	02-8954-00-43-8538.0000	2,287.32	2	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	02-8934-01-29-4776.5853	2,234.11	1	HASTINGS REVOCABLE TRUST	CAMDEN	110 158 US W
R	03-8953-00-38-5803.0000	2,136.18	2	ROLAND ROGER SAWYER	SHILOH	142 PERKINS RD
R	03-8952-00-95-8737.0000	2,070.66	3	AUDREY TILLET	SHILOH	171 NECK RD

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	6,743.01	CHARLES MILLER HEIRS	SOUTH MILLS	ROBESSHOE RD
R	03-8899-00-45-2682.0000	10	3,287.34	SEAMARK INC	SHILOH	HOLLY RD
R	03-8962-00-04-9097.0000	10	2,835.96	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8952-00-95-8737.0000	10	2,070.66	AUDREY TILLET	SHILOH	171 NECK RD
R	03-8943-04-93-8214.0000	10	1,923.24	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7999-00-32-3510.0000	10	1,886.17	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,814.77	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7080-00-62-1977.0000	10	1,595.95	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8990-00-64-8379.0000	10	1,236.66	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	02-8935-01-07-0916.0000	10	982.92	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	01-7989-04-60-1568.0000	10	889.29	EMMA BITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1568.0000	10	867.85	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7090-00-60-5052.0000	10	788.26	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8936-00-24-7426.0000	10	755.07	BERNICE FUGH	SOUTH MILLS	1352 343 HWY N
R	01-7989-04-90-0938.0000	10	705.35	DORIS ERSON	SHILOH	499 SAILBOAT RD
R	02-8955-00-13-7846.0000	10	579.39	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-8980-00-61-1968.0000	10	346.06	WILLIAMSBERG VACATION	SHILOH	CAMDEN POINT RD
R	03-8962-00-60-7648.0000	10	281.11	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	03-8980-00-84-0931.0000	10	277.92	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	03-9809-00-45-1097.0000	10	200.75	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	149.69	ELIZABETH LONG	SHILOH	HIBISCUS RD
R	03-9809-00-17-2462.0000	10	137.29	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	03-8965-00-37-4242.0000	9	2,446.21	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	01-7988-00-91-0179.0001	9	1,831.18	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	STINGY LN
R	01-7091-00-64-6569.0000	9	1,281.22	CHRISTOPHER TURNER JR.	SOUTH MILLS	HIBISCUS RD
R	03-8969-00-61-1568.0000	9	429.66	PETER BUTSAVAGE	SHILOH	457 NECK RD
R	03-8962-00-55-5300.0000	9	427.31	OCTAVIA COPELAND HEIRS	SHILOH	SAILBOAT RD
R	03-9809-00-66-0120.0000	9	286.40	RANDELL CRIDER	SHILOH	SAILBOAT RD
R	03-9809-00-54-8280.0000	9	264.96	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD

30 Largest Unpaid – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	0001709	4	1,654.12	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
R	0000295	4	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
R	0000144	4	901.36	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
R	0000297	4	683.61	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
R	0000132	4	680.26	DAVID DUNAVANT JR.	CAMDEN	158 HWY E
R	0001048	9	633.87	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
R	0001072	10	549.09	PAM BUNDY	SHILOH	105 AARON DR
R	0000738	10	526.42	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
R	0001538	10	495.97	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
R	0001681	9	458.48	STEVE WILLIAMS	CAMDEN	150 158 HWY W
R	0002194	3	422.00	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
R	0001230	9	411.11	JAMES NYE	SOUTH MILLS	ROBIN CT W
R	0001827	9	365.28	KAREN BUNDY	CAMDEN	431 158 US W
R	0003725	1	331.43	DAKOTA FINANCIAL LLC	CAMDEN	108 SASSAFRAS LN
R	0003017	1	313.72	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
R	0002525	1	295.97	JOSEPH VINCENT CARDYN	SHILOH	ONE MILL RD
R	0001694	1	288.99	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
R	0001721	3	270.21	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
R	0003722	1	270.00	LRM LEASING CO INC	CAMDEN	197 HERMAN ARNOLD RD
R	0003405	2	239.23	JOHN R BARKER	CAMDEN	319 FONDEROSA RD
R	0001952	2	238.91	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
R	0001106	10	236.76	BENNY FARRELL TUCKER	SOUTH MILLS	152 158 US W
R	0003559	2	232.14	BENNY FARRELL TUCKER	ELIZABETH CITY	158 US W
R	0002924	1	219.96	PAUL BEAUMONT	SOUTH MILLS	106 BINGHAM RD
R	0001721	4	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
R	0002442	1	197.13	DIANE L. NOBLE	CAMDEN	158 US W
R	0003501	2	191.35	RAMONA F. TAZEWELL	CAMDEN	236 SLEEPY HOLLOW RD
R	0000945	3	190.35	ROBERT JESSE ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
R	0003192	3	162.96	STEPHANIE AUSMAN	SHILOH	204 POND RD
R	0002902	3	162.96	STEPHANIE AUSMAN	SHILOH	204 POND RD

30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	0001709	10	1,654.12	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
R	0001046	10	633.87	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
R	0001072	10	549.09	PAM BUNDY	SHILOH	105 AARON DR
R	0000738	10	526.42	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
R	0001538	10	495.97	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
R	0001827	10	365.28	KAREN BUNDY	CAMDEN	431 158 US W
R	0001106	10	236.76	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
R	0001681	9	458.48	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
R	0001230	9	411.11	JAMES NYE	CAMDEN	150 158 HWY W
R	0001694	9	288.99	THOMAS B. THOMAS HEIRS	SOUTH MILLS	101 ROBIN CT W
R	0001352	9	238.91	SANDY BOTTOM MATERIALS, INC	CAMDEN	150 158 HWY W
R	0000295	5	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	319 FONDEROSA RD
R	0000385	5	121.17	MARK SANDERS OVERMAN	CAMDEN	330 158 HWY E
R	0002921	5	120.68	CYNTHIA WAE SLAIN	SARATON	116 WALSTON ISLAND
R	0002921	5	108.00	MARSHA GAIL BOGUES	SOUTH MILLS	122 DOCK LANDING LOOP
R	0000770	5	108.00	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
R	0001104	4	901.36	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
R	0000297	4	683.61	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
R	0001476	4	270.21	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
R	0002422	4	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
R	0000945	4	191.35	RAMONA F. TAZEWELL	CAMDEN	236 SLEEPY HOLLOW RD
R	0002468	4	139.53	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
R	0001150	4	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
R	0002968	4	128.00	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KETTER BARN RD
R	0001689	4	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
R	0002184	3	422.00	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
R	0002902	3	162.96	STEPHANIE AUSMAN	SHILOH	204 POND RD
R	0001512	3	120.11	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 US W
R	0002525	2	295.97	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
R	0003405	2	239.23	JOHN R BARKER	SHILOH	108 SASSAFRAS LN

Motion to approve the tax reports as presented.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

Mrs. Anderson added that the Tax Office had received calls from citizens in regard to the tax increase. Staff has worked with a number of citizens, explaining payment options. The deadline for payment is January 5, 2022.

Revaluation will begin in January. The Sheriff’s Office will have vehicle descriptions of revaluation staff and they will also wear identification badges.

B. Camden County Schools Request – Ken Bowman

The boiler at the High School that services the science wing to the media center is thirty years old and must be replaced. It is inspected annually by the state and during the recent 2021 inspection it was noted that water is leaking at the weld seams. It was also noted the inside of the boiler is rusted and therefore was condemned for use by the state inspector. This type of failure is non-repairable. Mr. Larry Lawrence, School Division, located a new replacement boiler with a manufacturer in Maryland. However, it is the only one available at this time. The cost for the new boiler including installation is \$68,300. If the boiler is not replaced then those sections of the school will not have heat this winter. The School has requested the county provide funding for the new boiler.

Motion to approve the new boiler for the high school as requested.

RESULT:	PASSED [5-0]
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

C. NCDOT Abandonment Petition – Ken Bowman

Mr. Bob McDaniels, 200 Shipyard Road and Mr. & Mrs. Richard Durham, 201 Shipyard Road, are requesting that Camden County support their request to abandon the portion of Shipyard Road adjacent to their properties. The County Manager and select staff have spoken to Mr. McDaniels about this request and the reason for abandoning this portion of the road. He pointed out that it is to keep people from turning around in his yard when they get to the end of the road. It should be noted that NCDOT’s Right-of-Way extends approximately 25 feet to the left and right of the center line of the road. If this request is approved by NCDOT, this portion of the road will be taken out of the its maintenance system.



**North Carolina Department of Transportation
Division of Highways
Abandonment Petition**

North Carolina
County of Camden

Petition request for the abandonment of Secondary Road 1205 from the State.
Maintained System 0.03 miles

We the under signed, being all of the property owners on Secondary Road 1205
in Camden County do hereby request the Division of Highways of the Department of Transportation to abandon the road from the State Maintained System.

PROPERTY OWNERS

Name	Address
<u>Robert L. McDaniels</u>	<u>200 Shipyard Road</u>
<u>Robert L. McDaniels</u>	<u>Camden N.C. 27921</u>
<u>Richard A. Durham</u>	<u>201 Shipyard Road</u>
<u>Margaret S. Durham</u>	<u>Camden, N.C. 27921</u>
<u>Margaret S. Durham</u>	

Form SR-3 (1/2001)

SR 1205

Johnson, Judith B

From: Jeff Smith <jsmith@regionallandsurveyors.com>
Sent: Friday, March 19, 2021 5:18 PM
To: Ots, David B
Cc: Johnson, Judith B
Subject: Re: [External] RE: Attached Image

CAUTION: External email. Do not click links or open attachments unless you verify. Send all suspicious email as an attachment to Report Spam.

Mr Ots,

Thank you so much for taking the time look into this. I will review this and let you know if I have any questions. Thanks again.

Jeff Smith

On Mar 19, 2021, at 4:26 PM, Ots, David B <dboats@ncdot.gov> wrote:

Good afternoon Mr. Smith. I have spent several hours this afternoon looking through our road files and online deeds. Accordingly, I can offer the following information:

- The right-of-way width adjacent the parcel in question is 50' (approximately 25' each way of center). I have attached the recorded right-of-way agreements for both Robert Lee McDaniels and Eric McDaniels stating such.
- The length of the road has apparently been a contentious topic over the last two decades. Although the official length we have on file is 1.0 miles, the fact that we simply only round to the nearest tenth can account for a 250' swing in either direction. This road has also endured several widening projects, both of which altered curve geometry and subsequently length. One would assume we took ownership of a public right-of-way extending to the water as it is alleged a ferry operated from this location which corresponds with the road's previous name of Ferry Road. It also seems that the plats for the property subdivided by Eric McDaniels concedes we own 535.44' from the NE corner which seemingly extends to the shoreline. Nonetheless, we can always claim right-of-way by maintenance (Section 4.03 of our *Right of Way Manual*) which would extend to the limits of the asphalt paving. This is consistent with a letter on file from Mrs. Gretchen Byrum (attached) which states "there was a nail in the edge of the concrete where our right-of-way ends".

I hope that you find this information useful, but please feel free to contact us at any time should you have additional questions or comments.

Sincerely,

David B. Ots, P.E.
District Engineer
Division One - District One
North Carolina Department of Transportation


STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
Governor

J. ERIC BOYETTE
Secretary

04/16/2021

Robert McDaniels
200 Shipyard Road
Camden, NC 27921

Dear Mr. McDaniels,

On Tuesday, April 8th, we met in the Elizabeth City District Office to discuss the limits of State maintenance along SR-1205 - Shipyard Road. This letter is meant to summarize this meeting, as well as draw a conclusion to your inquiry.

While no specific information related to the official length of Shipyard Road could be immediately found, several pieces of evidence from our Secondary Road files indicate that we will currently claim ownership to the end of asphalt pavement. These documents, which have also been attached, are as follows:

- On March 21, 2006, David and Kristi Horger (then owners of the property located at 201 Shipyard Road), recorded a "Grant of License" with the Camden County Register of Deeds which allowed public access across their land to the Pasquotank River. The land they refer to is the strip between where State maintenance presumably ends and the water.
- In early 2009, Mr. Michael Malcolm (then owner of the property located at 201 Shipyard Road) erected a gate across the end of SR-1205, preventing public access to the Pasquotank River. He recorded a "Termination of License" with the Camden County Register of Deeds which he believed gave him the right to do so. As this gate stretched over our asphalt pavement, Mrs. Gretchen Byrum (then District One Engineer for the Department), sent a letter instructing him to move it back behind the edge of concrete. She determined that this area was behind our right-of-way.

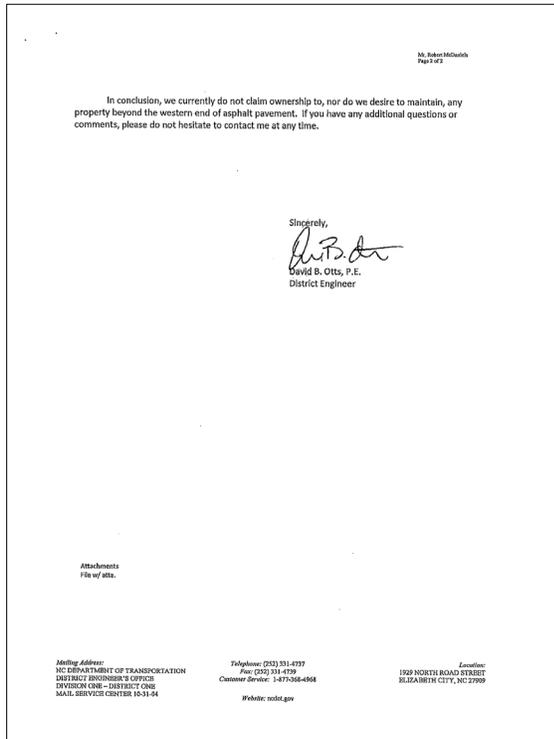
It should be noted that the Department can also claim right-of-way by maintenance. As the road was paved to the edge of the concrete slab used as a boat ramp, we have transparently been allowed to maintain to this point with no prior objections.

Mailing Address: NC DEPARTMENT OF TRANSPORTATION
DISTRICT ENGINEER'S OFFICE
DIVISION ONE - DISTRICT ONE
MAIL SERVICE CENTER 19-31-94

Telephone: (252) 331-4737
Fax: (252) 331-4739
Customer Service: 1-877-568-6968

Location: 1929 NORTH ROAD STREET
ELIZABETH CITY, NC 27909

Website: ncdot.gov



Commissioner Krainiak questioned what would change if that portion of the road is abandoned? This was in reference to Mr. McDaniels' concern of the vehicles turning around on his property when they get to the end of the road.

Mr. McDaniels explained that the individuals could then turn around in his driveway as opposed to his yard. He would like to provide a means of egress for people to legally turnaround without trespassing.

Vice-Chairman Ross Munro expressed concern that in an emergency situation on the water, the boat ramp would need to be accessible to get rescue watercraft to the site.

Mr. McDaniels explained that the boat ramp at the end of the road is on the Durham's property. It is not in the right-of-way.

Commissioner Clayton Riggs explained that the survey that he viewed shows the 25 right-of-way runs into the river. Mr. McDaniels explained that the survey Commissioner Riggs is looking at is not accurate. He maintained that the right-of-way is 25-feet on each side of the center line of the road. Mr. McDaniels also maintains that the legal description of Shipyard Road is 1.0 miles, which ends at the portion of the road that he is petitioning to be abandoned. At that point in the road is a magnetic marker that was placed there by an unknown individual.

Commissioner Krainiak requested a survey that shows the markers on the property.

After a brief discussion, Commissioner Riggs made a motion.

Motion to table this matter until the November 1, 2021 meeting to gather more information.

RESULT:	PASSED [5-0]
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

D. Treasure Point Land Transfer – Austin Brown

The Camden County Cooperative Extension Board met in recent months to discuss transferring a portion of the Treasure Point property to Camden County. The ultimate goal for this decision is the need to build a new building to host events and recreation activities for the citizens of Camden. They want to pursue The North Carolina Parks and Recreation Trust Fund (PARTF) grant opportunity in May 2022 to help fund the cost of the building. During their research they were made aware the land has to be under the control of the locality. Therefore, they would like to donate the property to the County. Lastly, the modular they are currently occupying will not be needed if you decide to move forward with this option. Staff recommendation is to accept this property from the Camden County Cooperative Extension Board to allow them to pursue a PARTF grant for building a stand-alone facility on the property.



WHY ARE WE HERE?

- Transfer property ownership of Treasure Point to Camden Co.
- Enhance property facilities
 - Cooperative Extension
 - Youth in the County
 - Camden County
- Grants

OWNERSHIP

- 2017 Camden County 4-H & Youth Foundation, Inc. (501c 3 organization)
- MOA with Camden County
 - Property used by the County for Extension activities
 - County maintains the building and grounds
- Foundation ensure property use is consistent with deed restrictions
- Foundation oversees fundraising and development of the camp

PROPERTY OVERVIEW

- 3.8 acre waterfront parcel
- Location: 123 Treasure Point Rd. Camden, NC 27921
- Features:
 - Fishing Pier
 - Canoe & Kayak Launch
 - Picnic Tables
 - Restrooms
 - On-Site Storage Space
 - Adjoins 20+ acres of nature trails

CURRENT USES

- N.C. Cooperative Extension, specifically 4-H Youth programming
 - Primary Programming space for 4-H activities
 - 4-H & JCPC Summer Camps
 - Environmental Education
 - Fishing
 - Canoeing & Kayaking
- Open to the Public from 6am to 9pm
- Community Organizations




FUTURE VISION

- Dedicated programming space
- People on hand to oversee the property usage
- Home for N.C. Cooperative Extension & Soil and Water
- County ownership needed to house county staff



PROPOSED SITE LOCATION



Agriculture



Family & Consumer Sciences






IN SUMMARY

- Transfer property ownership to Camden County
- PARTF Grant
- Enhance property facilities
 - Camden Cooperative Extension
 - Youth in the County
 - Camden County

THANK YOU



Motion to accept the proposed portion of Treasure Point property to allow Cooperative Extension to pursue a PARTF grant to build a stand-alone facility at that location, subject to the donor’s agreement.

RESULT:	PASSED [5-0]
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

E. South Camden Fire Department Request – Kirk Jennings

South Camden Fire Department is requesting approval from the Board of Commissioners to purchase two (2) E-One 1830 Commercial Tankers. This request is due to the current age of the existing tankers and the ability to purchase the equipment before a significant price increase goes into effect. The quote received from Fire Connections (the manufacturer) in July is for \$869,384. Since this amount is more than what the South Camden Fire Department has in their budget they will be required to apply for a loan to purchase the vehicles. SCFD received a financing proposal from Leasing 2 (Loan Company) on August 27th and received 3 options for financing. The goal is to finance this purchase for a period of seven (7) years making a down payment of \$246,780.54, a performance bond of \$3,477.54 from fund balance and receiving a pre-payment discount to pay in full and finance the remaining \$600,000.



Resolution 2021-10-01 Approving Financing Terms

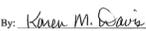
WHEREAS, Camden County ("Borrower") has determined to undertake the financing of Two E-One 1830 Commercial Tankers ("Fire trucks"), and the Finance Officer has presented a proposal for the financing of such Fire trucks.

BE IT THEREFORE RESOLVED, as follows:

- The Borrower hereby determines to finance the Fire trucks through Leasing 2 in accordance with the proposal dated August 27, 2021. The amount financed shall not exceed \$869,384, the interest rate shall not exceed 2.25% and the financing term shall not exceed seven (7) years from closing.
- All financing contracts and all related documents for closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the County are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing as contemplated by the proposal and this resolution.
- The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by County officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Documents for delivery constituting evidence of such officer's final approval of the Document's final form.
- The Borrower shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The Borrower hereby designates its obligations to make principal and interest payments under the Financing documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).
- The Borrower intends that the adoption of this resolution will be a declaration of the County's official intent to approve a banking relationship with Leasing 2 for this financing, and deposit accounts as needed as determined by the County Finance Officer in compliance with statutes.
- All prior actions of Borrower officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this 4th day of October, 2021.

By:  Title: **Chairman, Board of Commissioners**

By:  Title: **Clerk to the Board**



LEASE FINANCING PROPOSAL

Requested by
Fire Connections, Inc.
Travis Mayo
Representing


E-ONE
FABRY GROUP

Presented To (As Lessee)
Courthouse Shiloh Fire Commission, NC

Proposal Date:	August 27, 2021		
Equipment Description:	2 (2) E-One 1830 Commercial Fire Trucks		
Commencement Date:	October 5, 2021		
	Option 1	Option 2	Option 3
Equipment Cost:	\$869,384.00	\$869,384.00	\$869,384.00
Lease Down Payment:	\$246,705.64	\$246,705.64	\$246,705.64
Prepay Discount:	\$26,081.00	\$26,081.00	\$26,081.00
Performance Bond:	\$0.00	\$0.00	\$0.00
Amount Financed:	\$600,000.00	\$600,000.00	\$600,000.00
Lease Term:	5 Years	7 Years	9 Years
First Payment Date:	10/05/21	10/05/21	10/05/21
Payment Frequency:	Annual	Annual	Annual
Lease Rate:	2.25%	2.52%	2.43%
Payment Amount:	\$123,160.52	\$94,502.53	\$73,482.15
Payment Factor:	0.2157	0.1673	0.1280

Qualifiers:

- Rating:** This is a lease proposal for the payment structure indicated above. If any of the information certified above are not correct, please advise us so that we can determine if a new proposal is required. Other important elements of this proposal are:
 - Rate Fluctuation:** Floating this proposal does not tie back to your rate. This lease must be credit approved, contracts properly signed, and the lease funded by Leasing 2 within 30 days from the date of this proposal to proceed to lease execution.
 - Climate Costs:** There will be no up front costs of any kind charged by Lessor including clearing costs, poles, administrative costs, etc. Your primary job charge you to review the lease documents and complete the options listed required with our lease documentation.
 - Fixed Rates:** Rates for less (10) years and under are fixed for the entire term. Terms over ten years have a one time rate adjustment after the 10th year to the then current interest rates for the remaining term.
- Type of Lease:** This is a lease-purchase type of financing. After all the lease payments are made, Lessee will own the equipment without further cost.
- Financial Reporting:** All city, county and tax districts (including fire districts) will be expected to provide GAMP audited financial reports. All non-for-profit organizations will be expected to provide IRS 990 financial returns. If you do not maintain these types of financial reports, please contact us to discuss.
- Vendor Payment (Escrow Account for use applicable):** In the event that the supplier/vendor equipment are not ready to be delivered, proceeds of this lease will be held in a vendor escrow account until equipment is received. This is a non-refundable holding account for Lessee.
- Credit Approval and Documentation:** This is a proposal only and does not represent a commitment to lease. This financing is subject to credit review and approval and execution of mutually acceptable documentation, including the opinion of issuer's counsel certifying that the agreement is legal, valid and binding, completion of Lessee.

Financing by: **Leasing 2, Inc.**

Contact: **Brad Meyers**

Phone: 813-258-9888 x12

Email: bmeyers@leasing2.com

Web: www.firetruckleasing.com



REQUEST TO PROCEED:

When you are ready to proceed with Leasing 2 towards finalizing this lease financing arrangement, please indicate so by signing below and completing the requested information. We will immediately send you our applications. Thank you for your confidence and consideration.

Prepared date: August 27, 2021 Option Chosen: _____ (where applicable)

Upcoming Governing Body meeting date for lease approval: _____

Courthouse Shiloh Fire Commission, NC
Name of Lessee

Authorized Signature: _____ Date: _____

Printed Name Of Authorized Signatory: _____ Title: _____

Contact Name (if different than Authorized Signatory): _____ Contact Phone: _____

Contact Email Address: _____ Last month of your budget year? _____

Please complete the above information and fax or email all pages of the proposal to 813-258-9333 / bmeyers@leasing2.com

**** Important: A Resolution will be required with the lease contract ****
In the event that you require board action to sign this proposal, please call us so that we may forward the preferred form for the meeting.

Specification for: SOUTH CAMDEN FIRE DEPT



2520 N. Wesleyan Blvd. Rocky Mount, NC 27804
1-877-358-FIRE

EMERGENCY VEHICLE PROPOSAL

DATE: 07-30-2021

This proposal has been prepared for:

South Camden Fire Department

We hereby propose to furnish to you, subject to proper execution of the attached agreement by you and by an officer of Fire Connections, Inc., the following apparatus and equipment to be built in accordance with the attached specifications:

Two (2) E-ONE 1830 Commercial Tankers

Q109791 REV C Q109791

\$434,692.00 for [1] unit or \$869,384.00 for [2] units (includes \$10,000 discount applied for a 2 unit purchase.

If 100% prepaid within 30 days of contract you will receive a discount of \$26,081.00. This can be applied at contract or invoice.

Camden county is a Sourcewell member and the price for purchasing through them is \$1500.

Performance bond available upon request.

Delivery will be F.O.B. Fire Connections, Inc., Rocky Mount and will be made approximately **400-425** calendar days after completed contract, and all prebuild changes are approved. Terms of payment are cash upon pick-up unless otherwise stated.

Fire Connections, Inc.

By: Travis Mayo

Specification for: SOUTH CAMDEN FD Q109791 REV C 7-30-21

Motion to adopt Resolution 2021-10-01 Approving Terms for the Financing of (2) E-One 1830 Commercial Tankers for the South Camden Fire Department.

RESULT: PASSED [5-0]
MOVER: Clayton Riggs
AYES: Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

ITEM 6. BOARD APPOINTMENTS

- A. East Albemarle Regional Library Board – Reappointment of Sandra Duckwall and Appointment of Virginia Kuklewski
- B. Library Board – Appointment of Phyllis Timmerman
- C. ABC Board – Reappointment of Glenn Carey
- D. Board of Adjustment – Appointment of Michael Stimac
- E. Jury Commission – Reappointment of Gail Perry

Motion to approve the Board Appointments as presented.

RESULT: PASSED [5-0]
MOVER: Ross Munro
AYES: Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

ITEM 7. CONSENT AGENDA

- A. BOC Meeting Minutes – August 2, 2021
- B. Budget Amendments

2021-22-BA003
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10385510-402001	Donations	\$2,000	
Expenses			
105100-557000	Miscellaneous	\$2,000	

This Budget Amendment is made to appropriate funds into Miscellaneous from Donations made to the Sheriff's Department.

This will result in no change to the Contingency of the General Fund.
 Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of October, 2021.

Karen M. Davis *Tom White*
 Clerk to Board of Commissioners Chairman, Board of Commissioners



2021-22-BA004
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10385510-402003	LESO Disposal Revenue	\$100	
Expenses			
105100-557003	LESO Property Expense	\$100	

This Budget Amendment is made to appropriate funds into LESO Expenses from LESO Revenues of goods sales in the Sheriff's Department.

This will result in no change to the Contingency of the General Fund.
 Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of October, 2021.

Karen M. Davis *Tom White*
 Clerk to Board of Commissioners Chairman, Board of Commissioners



2021-22-BA005
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
71330660-438510	Installment Loan Proceeds	\$523,722.28	
Expenses			
716600-575000	Admin Building Project	\$523,722.28	

This Budget Amendment is made to appropriate funds from Installment Loan Proceeds for the Admin Complex Phase I into the Admin Building Project Expense.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of October, 2021.

Karen M. Davis *Tom White*
Clerk to Board of Commissioners Chairman, Board of Commissioners



2021-22-BA006
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10340611-433500	Miscellaneous	\$220.00	
Expenses			
106110-533000	Supplies	\$220.00	

This Budget Amendment is made to appropriate funds from Donations made to the Library to Supplies.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of October, 2021.

Karen M. Davis *Tom White*
Clerk to Board of Commissioners Chairman, Board of Commissioners



2021-22-BA007
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10390510-433500	Miscellaneous	\$6700	
Expenses			
105100-550200	Technology Grant	\$6700	

This Budget Amendment is made to appropriate funds from Grant funds to the Technology Grant.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of October, 2021.

Karen M. Davis *Tom White*
Clerk to Board of Commissioners Chairman, Board of Commissioners



2021-22-BA008
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10399400-439900	Fund Balance Appropriated	\$1500	
Expenses			
104800-552006	Arch Management	\$1500	

This Budget Amendment is made to appropriate funds from Fund Balance for Microfilming of books.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of October, 2021.

Karen M. Davis *Tom White*
Clerk to Board of Commissioners Chairman, Board of Commissioners



D. DMV Monthly Report

STATE OF NORTH CAROLINA
 COUNTY OF CAMDEN
 TO: The Tax Administrator of Camden County October Renewals Due 11/15/21

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
27,405.53	28,996.08	16,069.95	72,471.56

Witness my hand and official seal this 4th day of October 2021



Tom White
 Chairman, Camden County Board of Commissioners

Karen M. Davis
 Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Lisa S. Anderson
 Tax Administrator of Camden County

STATE OF NORTH CAROLINA
 COUNTY OF CAMDEN
 TO: The Tax Administrator of Camden County November Renewals Due 12/15/21

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
28,138.19	25,179.58	13,677.92	66,995.69

Witness my hand and official seal this 4th day of October 2021



Tom White
 Chairman, Camden County Board of Commissioners

Karen M. Davis
 Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Lisa S. Anderson
 Tax Administrator of Camden County

E. Refunds Over \$100

ACS Tax System
 9/07/21 9:08:30

REFUNDS OVER \$100.00
 Refunds to be Issued by Finance Office

CAMDEN COUNTY Page 1

Refund\$	Remit To:	Reference:	Drawer/Transaction Info:
191.70	COOPER, MICHAEL 129 BOURBON ST CAMDEN NC 27921	2020 R 02-8936-00-25-8274.0000 over payment r126407 2020	20210823 1 260643
1,731.18	PRIORITY TITLE & ESCROW 641 LYNHAVEN PKWY. SUITE 200 VIRGINIA BEACH VA 23452	2021 R 01-7081-00-81-1854.0000 OVERPAID R01-7081-00-81-1854	20210826 99 260669
1,922.88	Total Refunds		

Submitted by Lisa S. Anderson Date 9-7-21
 Lisa S. Anderson, Tax Administrator Camden County

Approved by Tom White Date 10-4-2021
 G. Tom White, Chairman Camden County Board of Commissioners

ACS Tax System
9/28/21 9:02:02

REFUNDS OVER \$100.00
Refunds to be Issued by Finance Office

CAMDEN COUNTY Page 1

Remit To: MARCELLO, ANTHONY F. & BARBARA J
109 SUNSET AVENUE
CAMDEN NC 27921

Reference: 2021 R 03-8953-03-03-8157.0000
overpayment rec#136964

Drawer/Transaction Info: 20210909 1 261532

1,070.71 Total Refunds

Submitted by Lisa S. Anderson Date 9-28-21
Lisa S. Anderson, Tax Administrator Camden County

Approved by G. Tom White Date 10-4-2021
G. Tom White, Chairman Camden County Board of Commissioners

F. Vehicle Refunds Over \$100

REFUNDS OVER \$100.00
North Carolina Vehicle Tax System

NCVTS Pending Refund report

JULY, 21 REFUNDS OVER \$100.00

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax	Levy	Change	Interest	Total
MITCHELL EDGAR LEE	MITCHELL EDGAR LEE	MITCHELL VERA PARISHER	124 LAUREN LN		CAMDEN NC 27921	Proration	0047247396	FDW4023	AUTHORIZED	148432284	Refund Generated due to proration on Bill	Tag Surrender	07/23/2021	7/29/2021 9:11:56 AM	1843	Tax	(\$129.28)	\$0.00	(\$129.28)
											#0047247396-2020-2020-0000-00				3	Tax	(\$1.75)	\$0.00	(\$1.75)
																			Refund \$131.03
MORRISSETTE LUCIEN OLIVER	MORRISSETTE LUCIEN OLIVER	LUCIEN MORRISSETTE RENTALS	116 HAVENWOOD DR		CAMDEN NC 27921	Proration	0060064950	JE8954	AUTHORIZED	149901980	Refund Generated due to proration on Bill	Tag Surrender	07/30/2021	8/3/2021 9:07:55 AM	1843	Tax	(\$118.99)	\$0.00	(\$118.99)
											#0060064950-2020-2020-0000-00				2	Tax	(\$1.60)	\$0.00	(\$1.60)
																			Refund \$120.59

Submitted by Lisa S. Anderson Date 8-9-2021
Lisa S. Anderson, Tax Administrator Camden County

Approved by G. Tom White Date 10-4-2021
G. Tom White, Chairman Camden County Board of Commissioners

VEHICLE REFUNDS OVER \$100.00
North Carolina Vehicle Tax System

NCVTS Pending Refund report

AUG, 21 REFUNDS OVER \$100.00

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax	Levy	Change	Interest	Total
KUFFEL PAUL DAVID	KUFFEL PAUL DAVID		118 DOCK LANDING LOOP		SOUTH MILLS NC 27576	Proration	0052150703	EMH8456	AUTHORIZED	160293656	Refund Generated due to proration on Bill	Tag Surrender	08/05/2021	8/10/2021 9:27:58 AM	1843	Tax	(\$105.39)	\$0.00	(\$105.39)
											#0052150703-2020-2020-0000-00				1	Tax	(\$1.42)	\$0.00	(\$1.42)
																			Refund \$106.81
MEIGGS LISA SPRULL	MEIGGS LISA SPRULL	MEIGGS SHANNON NICOLE	635 TROTMAN RD		SHAWBORO NC 27873	Proration	0048379173	PLX4295	AUTHORIZED	151178872	Refund Generated due to proration on Bill	Tag Surrender	08/23/2021	8/25/2021 3:33:47 PM	1843	Tax	(\$152.95)	\$0.00	(\$152.95)
											#0048379173-2020-2020-0000-00				2	Tax	(\$2.07)	\$0.00	(\$2.07)
																			Refund \$155.02
WHITE PHYLLIS TETTERTON	WHITE PHYLLIS TETTERTON		5 NORTH KINGS BRIDGE PLAGE	APARTMENT D	CHESAPEAKE VA 23322	Proration	0058554187	FEN3577	AUTHORIZED	160703002	Refund Generated due to proration on Bill	Tag Surrender	08/13/2021	8/18/2021 10:04:07 AM	1843	Tax	(\$105.89)	\$0.00	(\$105.89)
											#0058554187-2020-2020-0000-00				2	Tax	(\$1.43)	\$0.00	(\$1.43)
																			Refund \$107.32

Submitted by Lisa S. Anderson Date 9-7-21
Lisa S. Anderson, Tax Administrator Camden County

Approved by G. Tom White Date 10-4-2021
G. Tom White, Chairman Camden County Board of Commissioners

G. Pickups, Releases & Refunds

NAME	REASON	NO.
Lisa Spruill Meiggs	Turne in plates \$155.02	Pick-up/21997 48379173
Phyllis Tetterton White	Turned in plate \$107.32	Pick-up/21993 58554187
Paul David Kuffel	Turned in plate \$106.81	Pick-up/21984 52150703

H. Surplus Property

Department	Item	Disposal Method	Suggested Value	Reason for Surplus
NC Cooperative Extension	Laptop charging station	Donate to Camden Early College	\$150	No longer needed
Parks & Recreation	Star Trac Treadmill	GovDeals	\$50	Touchpad needs to be replaced

I. Order for the Collection of 2021 Taxes

NORTH CAROLINA
CAMDEN COUNTY

ORDER OF THE BOARD OF COMMISSIONERS
IN ACCORDANCE WITH G.S. 105-321
FOR THE COLLECTION OF
2021 TAXES

TO: THE TAX ADMINISTRATOR OF CAMDEN COUNTY

You are hereby authorized, empowered and commanded to collect the taxes set forth in the 2021 tax records filed in the office of the Camden County Tax Administrator, and in the tax receipts herewith delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered and commanded to collect the 2021 taxes charged and assessed as provided by law for adjustments, changes and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Camden County, and this order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

WITNESS my hand and official seal, this 4th day of October, 2021.



Tom White
Chairman
Camden County Board of Commissioners

Kristin M. Davis
Clerk
Camden County Board of Commissioners

J. Revised Regular Meeting Schedule



CAMDEN COUNTY BOARD OF COMMISSIONERS
2021 Regular Meeting Calendar

<u>MEETING DATE / TIME</u>		<u>AGENDA ITEMS DEADLINE</u>	
Monday, January 4, 2021	7:00 PM	Monday, December 21, 2020	12:00 PM
Monday, February 1, 2021	7:00 PM	Tuesday, January 26, 2021	12:00 PM
Monday, March 1, 2021	7:00 PM	Tuesday, February 23, 2021	12:00 PM
Monday, April 5, 2021	7:00 PM	Tuesday, March 30, 2021	12:00 PM
Monday, May 3, 2021	7:00 PM	Tuesday, April 27, 2021	12:00 PM
Monday, June 7, 2021	7:00 PM	Tuesday, June 1, 2021	12:00 PM
Tuesday, July 6, 2021	7:00 PM	Tuesday, June 29, 2021	12:00 PM
Monday, August 2, 2021	7:00 PM	Tuesday, July 27, 2021	12:00 PM
Monday, September 13, 2021	7:00 PM	Tuesday, September 7, 2021	12:00 PM
Monday, October 4, 2021	7:00 PM	Tuesday, September 28, 2021	12:00 PM
Monday, November 1, 2021	7:00 PM	Tuesday, October 26, 2021	12:00 PM
Monday, December 6, 2021	8:30 AM	Tuesday, November 30, 2021	12:00 PM

*All regular meetings are held in the Historic Courtroom located at
117 North 313
Camden County, North Carolina*

Rev. 10/21

K. Albemarle Regional Broadband Expansion Project – Letter of Support

BOARD OF COMMISSIONERS

G. TOM WHITE
Chairman

ROSS B. MUNRO
Vice Chairman

CLAYTON D. RIGGS
RANEY KRUMHOLTZ
TIFFEY WHITE



CAMDEN COUNTY
NORTH CAROLINA • USA
Boundless Opportunities

KENNETH BOWMAN
County Manager

KAREN M. DAVIS
Clerk to the Board

JOHN S. MORRISON
County Attorney

September 13, 2021

RE: Albemarle Regional Broadband Expansion Project

To Whom It May Concern:

The Camden County Board of Commissioners is pleased to support the **Albemarle Regional Broadband Expansion Project**.

The communities of northeastern North Carolina have long recognized that the need for broadband is a most pressing challenge. The COVID-19 pandemic exposed just how dire the situation is for many areas – and just how integral broadband access is to meeting other vital needs, such as healthcare, education and workforce development, and business recruitment and expansion. North Carolina's Broadband Infrastructure Office (NC BIO) estimates that 25-40% of residents in the state's most rural and poorest counties lack access to the minimum 25Mbps download and 3Mbps upload broadband speeds recommended by the Federal Communication Commission (FCC). In addition, significant areas of the Albemarle region have only one choice of broadband service provider.

Without strong coordination of public and private broadband funding sources, leveraging of existing regional broadband assets, and inclusive strategic broadband planning led by the public sector, the Albemarle region may never bridge this broadband service gap. A strategic, county-by-county, regional approach is necessary to help local leaders identify the greatest broadband needs. The **Albemarle Commission Broadband Expansion Project** proposes, with the support of the NC Rural Center, to build upon regional broadband assets by working directly with leaders in each county and municipality to accomplish three main strategies:

- 1) Build a county-by-county strategy for working with broadband service providers (BSPs) to maximize the utility of state and federal broadband funds.
- 2) Explore county-level opportunities to use ARPA funds to build government-owned broadband networks that could be leveraged or leased by private HSPs to substantially upgrade broadband service in the region.
- 3) Structure a long-term system of accountability by which HSPs receiving these funds are accountable to county and/or municipal governments as a requirement for receiving county and municipal assistance.

It is our pleasure to support the **Albemarle Commission Broadband Expansion Project**, which will provide regional oversight to ensure that northeastern North Carolina is connected to this century's most vital infrastructure. Solving the broadband access challenge for the region will have a profound impact on access to healthcare resources, advanced education, workforce participation, and individual and community economic opportunity.

Sincerely,



George T. White, Chairman
Camden County Board of Commissioners

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Motion to approve the Consent Agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Clayton Riggs
AYES:	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

ITEM 8. COUNTY MANAGER'S REPORT

County Manager Ken Bowman included the following in his report:

- Volunteers needed to serve on various boards and committees. Check the county website for an application.
- 1st Annual Camden Heritage Festival – October 9th; 10 AM – 3 PM at the Community Park.
- Installation of Broadband fiber is now moving forward at the Commerce Park with a programmed completion date of mid-November.
- Library schedule has a major completion date of December 31, 2021 with a move-in date of January 2022.
- In August the NC Digital Team visited the Camden County Heritage Museum to scan museum materials for archiving. Camden County was the 100th county to be included in the collection.
- Continue to be vigilant with the COVID-19 variant. Even though you've had the vaccination you can still get COVID.
- Next Board of Commissioners Meeting – November 1, 2021.

ITEM 9. COMMISSIONERS' REPORTS

Commissioner Riggs – According to a recent meeting with Albemarle Regional Health Services approximately one-third of Camden County citizens have been vaccinated; 8 deaths due to COVID; 33 active cases currently.

ITEM 10. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

Provided for information only:

- A. Register of Deeds Report
- B. Library Report
- C. NC Forest Service Annual Report
- D. JCPC Meeting Minutes FY 2020-2021

ITEM 11. OTHER MATTERS

None.

ITEM 12. ADJOURN

There being no further matters for discussion, Chairman Tom White adjourned the meeting at 8:25 PM.

ATTEST:

Tom White, Chairman
Camden County Board of Commissioners

Karen M. Davis
Clerk to the Board of Commissioners