

**Camden County Board of Commissioners  
2021-2022 Budget/Finance/CIP Work Session  
April 29, 2021; 2:00 PM  
Camden County Public Library**

**MINUTES**

The Camden County Board of Commissioners held a budget work session on April 29, 2021 at 2:00 PM in the Camden County Public Library.

**CALL TO ORDER**

The meeting was called to order by Commissioner Clayton Riggs at 2:00 PM. Also Present: Commissioners Randy Krainiak and Tiffney White. Absent: Chairman Tom White and Vice-Chairman Ross Munro.

Staff Present: County Manager Ken Bowman and Clerk to the Board Karen Davis.

**SCHEDULE**

The Board of Commissioners met with the following to discuss matters relating to the FY 2021-2022 Budget:

- Tax Administration – Lisa Anderson
- Board of Education / School Capital Projects

Dr. Ferrell included the following in his presentation:

<p style="text-align: center;"><b>Priorities</b></p> <p>1 = Implementation of Strategic Plan 2 = Transparency 3 = Fiscal Responsibility 4 = Increasing Supply Budgets 5 = Understanding Limits 6 = Prioritizing 7 = Ownership (It Is Our Budget)</p>	<p style="text-align: center;"><b>Five Years of Operating</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Fiscal Year</th> <th style="text-align: right;">Total Budget</th> <th style="text-align: right;">County</th> <th style="text-align: right;">Capital</th> </tr> </thead> <tbody> <tr> <td>2016-2017</td> <td style="text-align: right;">\$17.8M</td> <td style="text-align: right;">\$2.3M</td> <td style="text-align: right;">\$298,758</td> </tr> <tr> <td>2017-2018</td> <td style="text-align: right;">\$18.2M</td> <td style="text-align: right;">\$2.6M</td> <td style="text-align: right;">\$295,000</td> </tr> <tr> <td>2018-2019</td> <td style="text-align: right;">\$19.4M</td> <td style="text-align: right;">\$2.6M</td> <td style="text-align: right;">\$295,000</td> </tr> <tr> <td>2019-2020</td> <td style="text-align: right;">\$19.5M</td> <td style="text-align: right;">\$2.6M</td> <td style="text-align: right;">\$405,878</td> </tr> <tr> <td>2020-2021</td> <td style="text-align: right;">\$19.7M</td> <td style="text-align: right;">\$2.6M</td> <td style="text-align: right;">\$405,878</td> </tr> </tbody> </table>	Fiscal Year	Total Budget	County	Capital	2016-2017	\$17.8M	\$2.3M	\$298,758	2017-2018	\$18.2M	\$2.6M	\$295,000	2018-2019	\$19.4M	\$2.6M	\$295,000	2019-2020	\$19.5M	\$2.6M	\$405,878	2020-2021	\$19.7M	\$2.6M	\$405,878
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<p style="text-align: center;"><b>Funding Losses</b></p> <p>Tier I (2019) to Tier II (2020) to Tier III (2021) Cooperative Innovative High Schools Funding \$275,000 for Tier I \$200,000 for Tier II (\$75,000 loss) \$180,000 for Tier III (\$20,000 loss)</p> <p>Three Year Total Loss = \$95,000</p> <p>Teacher Allotment = 2 due to decline in ADM (1,885 to 1,827) = \$138,000</p> <p>Other Losses due to ADM= \$50,000</p> <p>Total Losses = \$283,000</p>	<p style="text-align: center;"><b>Increased Expenses</b></p> <p><b>Retirement and Charter School Payments</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: right;"><u>2019-2020</u></th> <th style="text-align: right;"><u>2020-2021</u></th> <th style="text-align: right;"><u>2021-2022</u></th> </tr> </thead> <tbody> <tr> <td>Retirement</td> <td style="text-align: right;">19.7%</td> <td style="text-align: right;">21.68%</td> <td style="text-align: right;">22.95%</td> </tr> <tr> <td>Charter School</td> <td style="text-align: right;">\$36,000</td> <td style="text-align: right;">\$50,000</td> <td></td> </tr> <tr> <td><b>\$95,000</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>Total Increases = \$158,000</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	Retirement	19.7%	21.68%	22.95%	Charter School	\$36,000	\$50,000		<b>\$95,000</b>				<b>Total Increases = \$158,000</b>							
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**School & Central Office Requests  
2021 - 2022**

Total Staffing Requests = \$606,626

Other Requests (besides staffing) = \$100,000

Total Requests = \$706,626

**Summary**

\$158,000 in increases (retirement and charter school payments)

\$283,000 in funding reductions (ADM decline and CIHS funding)

\$441,000 Total

\$706,626 in staffing and other requests

\$1,147,262 Total

**Fund Balance**

We are allowed to have \$250,000 by your guidance

We have dipped below that the last two years to balance budget = \$169,607 as of June 30, 2020

Goal is to get this back to \$250,000

No Fund Balance allocated to the 2021 - 2022 budget at this time

**Elementary and Secondary School  
Emergency Relief - (ESSER) Funding**

ESSER 1 = \$127,156 (plus \$50,000 from County)

ESSER 2 = \$498,797

ESSER 3 = \$1,115,539 (20% set aside for addressing learning loss...\$223,108)

\*\*\*ESSER funding is allocated on Free and Reduced Lunch status and Camden has consistently received the lowest amount in the state. (17% FRL currently)

\*\*\* Thank you for \$50,000 from County CARES funding!!

**2021 - 2022 Budget Request**

\$19,639,263 = Total Budget

\$3,057,538 = Request from County Government  
(+ \$457,538 over the \$2.6 million given 2020-2021)

\*\*\*Reductions and increases not covered by other State funding (\$374,188)

\*\*\*3% COLA for non-certified employees (\$20,000)

\*\*\*CTE College and Career Ready Lab (\$63,350)

Capital = \$530,610 (\$124,732 over the \$405,878 given 2020-2021)

- Library Financing – First Tryon

A brief discussion took place in regard to Library Financing options. This item will be on the May 3, 2021 Board of Commissioners meeting agenda for consideration.

Camden County, NC  
 2021 Installment Financing Agreement (Public Library Project)  
 Estimated Debt Service

15-Year Financing				20-Year Financing			
Fiscal Year	Principal	Interest	Total	Fiscal Year	Principal	Interest	Total
2022	240,000	89,505	329,505	2022	180,000	96,525	276,525
2023	240,000	85,680	325,680	2023	180,000	94,050	274,050
2024	240,000	79,560	319,560	2024	180,000	89,100	269,100
2025	240,000	73,440	313,440	2025	180,000	84,150	264,150
2026	240,000	67,320	307,320	2026	180,000	79,200	259,200
2027	240,000	61,200	301,200	2027	180,000	74,250	254,250
2028	240,000	55,080	295,080	2028	180,000	69,300	249,300
2029	240,000	48,960	288,960	2029	180,000	64,350	244,350
2030	240,000	42,840	282,840	2030	180,000	59,400	239,400
2031	240,000	36,720	276,720	2031	180,000	54,450	234,450
2032	240,000	30,600	270,600	2032	180,000	49,500	229,500
2033	240,000	24,480	264,480	2033	180,000	44,550	224,550
2034	240,000	18,360	258,360	2034	180,000	39,600	219,600
2035	240,000	12,240	252,240	2035	180,000	34,650	214,650
2036	240,000	6,120	246,120	2036	180,000	29,700	209,700
2037	-	-	-	2037	180,000	24,750	204,750
2038	-	-	-	2038	180,000	19,800	199,800
2039	-	-	-	2039	180,000	14,850	194,850
2040	-	-	-	2040	180,000	9,900	189,900
2041	-	-	-	2041	180,000	4,950	184,950
<b>Total</b>	<b>3,600,000</b>	<b>792,105</b>	<b>4,392,105</b>	<b>Total</b>	<b>3,600,000</b>	<b>1,037,025</b>	<b>4,637,025</b>

Note: Assumes a 2.55% interest rate. Preliminary and subject to change

Note: Assumes a 2.75% interest rate. Preliminary and subject to change

- Success Academy – Jenna Caldwell from Albemarle Alliance for Children and Families and Tabitha Simpson from Success Academy gave the Board an update on current programming.

**CAPITAL IMPROVEMENT PROGRAM**

County Manager Ken Bowman presented an overview of the proposed Capital Improvement Program projects:

- A. Approved / Funded
  1. Wastewater Expansion US 158 East from Hardee’s to Country Club Road
  2. New Raw Water Well
- B. Recommended / Unfunded
  1. South Mills Wastewater Filtration Pond
  2. US 158 Sidewalk Extension
  3. South Mills Wastewater Expansion and Disposal
- C. Identified / Unfunded
  1. South Mills Boat Ramp and Park

Working and In Process

1. Library / Administration / Public Services Complex Campus
2. Camden County High School
3. Broadband Infrastructure

**PROPOSED TAX INCREASE FOR THE NEW HIGH SCHOOL**

- Proposed Increase for Debt Service - \$0.10
- Proposed Increase for Operational Costs - \$0.01-\$0.04

**ADDITIONAL EXPENDITURES – Vehicles / Positions / Equipment**

- Sheriff – 2 New Positions / Cruisers
- Sheriff – Part-time position for Animal Control
- Senior Center – Requests used 2017 14-passenger coach (\$15K in Capital Outlay already)
- DSS – Requests used SUV or Passenger Van
- Planning Department (Inspections) – 1 position and vehicle
- Security Cameras and Monitors for Courthouse

**INSURANCE / BENEFITS / PERSONNEL**

- A. Benefits
  1. Health Increase – 1% (\$5K)
  2. Employee Retirement (>1.2%) / Law Enforcement Retirement (1.2%) – Approx. Increase \$10K

- B. COLA 2% - \$70,549
  - 1. Currently Salary - \$3,531,690
  - 2. With Increase - \$3,600,171 (includes step increases for those eligible)
- C. Property & Liability Increase – (>10%) – Approx. \$9K
- D. Worker’s Comp (>5%) – Approx. \$5K annual cost

**APPROPRIATIONS**

- 1. College of the Albemarle
- 2. Emergency Medical Services
- 3. Emergency Management (combined with Central Communications)
- 4. Museum
- 5. Forestry
- 6. Albemarle Food Bank
- 7. Food Pantry
- 8. M.L. King, Jr. Day
- 9. Hopeline
- 10. Albemarle District Jail
- 11. SPCA
- 12. Albemarle Regional Health
- 13. Inter-County Public Transportation Authority (ICPTA)
- 14. Friends of the Dismal Swamp
- 15. Albemarle Resource Conservation & Development Council (ARC&D)

Review of Department Budgets

There being no further matters for discussion Commissioner Riggs called for a motion to adjourn.

<b>RESULT:</b>	<b>PASSED [3-0]</b>
<b>MOVER:</b>	Randy Krainiak
<b>AYES:</b>	Clayton Riggs, Randy Krainiak, Tiffney White
<b>ABSENT:</b>	Tom White, Ross Munro

Commissioner Riggs adjourned the work session at 5:48 PM.

ATTEST:

\_\_\_\_\_  
 Clayton Riggs, Commissioner  
 Camden County Board of Commissioners

\_\_\_\_\_  
 Karen M. Davis  
 Clerk to the Board of Commissioners