

Camden County Board of Commissioners

June 4, 2018

Regular Meeting – 7:00 PM

Historic Courtroom, Courthouse Complex

Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on June 4, 2018 in the Historic Courtroom, Camden, North Carolina.

CALL TO ORDER

The meeting was called to order by Chairman Clayton Riggs at 6:00 PM. Also Present: Vice Chairman Tom White, Commissioners Garry Meiggs, Randy Krainiak and Ross Munro.

Staff Present for 6:00 PM Closed Session: Manager Ken Bowman, County Attorney John Morrison, Clerk to the Board Karen Davis, Human Resources Specialist Stephanie Jackson.

Motion to go into closed session to confer with counsel in regard to litigation (*Camden County vs. William & Shirley Conover*) and to discuss matters pertaining to personnel.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	White, Krainiak, Meiggs, Munro, Riggs

Motion to come out of closed session.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, White, Krainiak, Munro, Riggs

WELCOME

Chairman Clayton Riggs reconvened the regular meeting of the Board of Commissioners at 7:05 PM. Additional staff present for Regular Meeting: Finance Officer Stephanie Humphries, Planning Director Dan Porter, Permit Officer Dave Parks, Public Works Director David Credle, Tax Administrator Lisa Anderson, Economic Development Director Charlie Bauman, Sheriff Rodney Meads, SRO Mike Lawrence, Register of Deeds Tammie Krauss.

Invocation and Pledge of Allegiance

Pastor Marc O'Neal gave the invocation and led in the Pledge of Allegiance.

ITEM 1. PUBLIC COMMENTS

None.

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

In the previous meeting on May 7, 2018 the Board had granted Commissioner Krainiak’s request to be recused from the Public Hearing – Special Use Permit (UDO 2017-02-28) Fairfax Major Subdivision due to a conflict of interest. The public hearing was continued and the Board will continue to allow Commissioner Krainiak to be recused.

ITEM 3. CONSIDERATION OF AGENDA

The agenda was amended to add the following items to the Consent Agenda:

- 1) Budget Amendment BA028
- 2) Budget Amendment BA031
- 3) Resolution Opposing the Elimination of a District Court Judge Position in the First Judicial District

Motion to approve the agenda as amended.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Ross Munro, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

ITEM 4. PRESENTATIONS

- 1. Jerry Jennings with North Carolina Department of Transportation presented to the Board an update on ongoing and planned projects in the area.
- 2. Internet Feasibility Study – Donald Imhoff of Eastern Shore Communications presented the results of the internet feasibility study.

South Camden Water & Sewer District Board of Directors

Chairman Riggs recessed the meeting of the Board of Commissioners and opened the South Camden Water & Sewer District Board of Directors Meeting.

Consideration of Agenda

Camden County Board of Commissioners
South Camden Water & Sewer District Board of Directors
Regular Meeting
June 04, 2018
7:00 PM
Historic Courtroom, Courthouse Complex

AGENDA

CALL TO ORDER

ITEM 1. PUBLIC COMMENTS

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 2. CONSIDERATION OF THE AGENDA

ITEM 3. OLD BUSINESS (For discussion and possible action)

A. Wastewater Lagoon Liner Repair

ITEM 4. PUBLIC HEARINGS

1. Public Hearing: System Development Fee Analysis

ITEM 5. NEW BUSINESS (For discussion and possible action)

A. Monthly Update

B. Consideration of System Development Fees

C. FY 2018-2019 Water & Sewer Rates

ITEM 6. CONSENT AGENDA

1. DOT Sawyer's Creek Bridge Water Line Repair

ITEM 7. OTHER

ITEM 8. ADJOURN

Motion to approve the agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, White, Krainiak, Munro, Riggs

Old Business

A. Wastewater Lagoon Liner

The 5.9 million gallon wastewater lagoon liner at McPherson Road has a 175-foot tear that must be repaired or replaced. Public Works Director David Credle presented a proposal to the Board for replacement.

Motion to instruct Mr. Credle to move forward with the lagoon liner replacement.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, White, Krainiak, Munro, Riggs

Public Hearing

1. System Development Fee Analysis

Motion to open public hearing for discussion of System Development Fee Analysis.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Randy Krainiak, Commissioner
AYES:	Meiggs, White, Krainiak, Munro, Riggs

New legislation requires an analysis to be performed by a qualified professional on system development fees charged by Water and/or Sewer Districts/Associations. The District/Association must then give the public 45 days to review the proposed fee(s) then hold a Public Hearing for public comment. The analysis is complete and has been published as required by the statute. The analysis has been available for review and comment through our county website at www.camdencountync.gov and at our Administration office building since 8:00 AM, April 20, 2018. Raftelis presented the findings of the analysis.



227 West Trade Street
Suite 1400
Charlotte, NC 28202

Phone 704 • 373 • 1199
Fax 704 • 373 • 1113

www.raftelis.com

April 19, 2018

Ms. Stephanie Humphries
Finance Office
Camden County
117 N Carolina Hwy 343 S
Camden, NC, 27921

Dear Ms. Humphries:

Raftelis has completed an evaluation to develop cost-justified water and wastewater system development fees for consideration by Camden County (County). This letter documents the results of the analysis, which is based on an approach for establishing system development fees set forth in North Carolina General Statute 162A Article 8 – “System Development Fees.” As one of the largest and most respected utility financial, rate, management, and operational consulting firms in the U.S., and having prepared system development fee calculations for utilities in North Carolina and across the U.S. since 1993, Raftelis is qualified to perform system development fee calculations for water and wastewater utilities in North Carolina.

Background

System development fees are one-time charges assessed to new water and/or wastewater customers, or developers or builders, to recover a proportional share of capital costs incurred to provide service availability and capacity for new customers. North Carolina General Statute 162A Article 8 (Article 8) provides for the uniform authority to implement system development fees for public water and wastewater systems in North Carolina, and was recently passed by the North Carolina General Assembly and signed into law on July 20, 2017. According to the statute, system development fees must be adopted in accordance with the conditions and limitations of Article 8, and must conform to the requirements set forth in the Article no later than July 1, 2018. In addition, the system development fees must also be prepared by a financial professional or licensed professional engineer, qualified by experience and training or education, who, according to the Article, shall:

- Document in reasonable detail the facts and data used in the analysis and their sufficiency and reliability.
- Employ generally accepted accounting, engineering, and planning methodologies, including the buy-in, incremental cost or marginal cost, and combined cost approaches for each service, setting forth appropriate analysis to the consideration and selection of an approach appropriate to the circumstances and adapted as necessary to satisfy all requirements of the Article.
 - Document and demonstrate the reliable application of the methodologies to the facts and data, including all reasoning, analysis, and calculations underlying each identifiable component of the system development fee and the aggregate thereof.
 - Identify all assumptions and limiting conditions affecting the analysis and demonstrate that they do not materially undermine the reliability of conclusions reached.
 - Calculate a final system development fee per service unit of new development and include an equivalency or conversion table for use in determining the fees applicable for various categories of demand.
 - Consider a planning horizon of not less than 10 years, nor more than 20 years.

This letter report documents the results of the calculation of water and wastewater system development fees for the County in accordance with these requirements.

Article 8 references three methodologies that can be used to calculate system development fees. These include the buy-in method, the incremental cost method, and the combined cost method. A description of each of these methods follows:

Buy-In Approach

The System Buy-In Approach calculates a system development fee based upon the proportional cost of each user's share of existing system capacity, and is most appropriate in cases where the existing system assets provide adequate capacity to provide service to new customers. The cost of the facilities is based on fixed assets records and can include escalation of the depreciated value of those assets to current dollars, or "replacement costs" as identified in the general statute. The general statute also identifies adjustments to be made to the replacement cost such as "debt credits, grants, and other generally accepted valuation adjustments."

Incremental Cost Approach

The Incremental Cost (or Marginal Incremental) Approach calculates a system development fee based upon a new customer's proportional share of the incremental future cost of system capacity. This approach focuses on the cost of adding additional facilities to serve new customers. It is most appropriate when existing facilities do not have adequate capacity to provide service to new customers, and the cost for new capacity can be tied to an approved capital improvement plan (CIP) that covers at least a 10-year planning period. Per the general statute, a revenue credit must be applied "against the projected aggregate cost of water or sewer capital improvements."

Combined Approach

The Combined Approach is a combination of the Buy-In and Incremental Cost approaches, and is appropriate to be used when the existing assets provide some capacity to accommodate new customers, but where the capital improvement plan also identifies significant capital investment to add additional infrastructure to address future growth and capacity needs.

Summary of Results

Raftelis requested and was provided with the following data from County staff to complete the system development fee calculation:

- Water and wastewater fixed asset data, as of June 30, 2017;
- Outstanding utility debt and associated debt service;
- Contributed capital;
- Grant- funded assets;
- Capacity in plants, and
- History of system development fees collected

The Buy-In Approach was chosen as the method to calculate the system development fees. Adequate capacity currently exists in the water and wastewater treatment facilities and in the water transmission and wastewater collection lines to accommodate the anticipated growth in the near term. The County has identified several projects in its capital improvement plan to expand the wastewater system capacity to serve future development. However, the County currently only has a 5-year capital improvement plan, which does not meet the 10-year planning horizon requirement set forth in the General Statute.

Buy-In Calculation

Using the Buy-In approach, Raftelis calculated the estimated cost, or investment in, the current capacity available to provide water and wastewater utility services to existing and new customers. This analysis was based on a review of fixed asset records and other information as of June 30, 2017. The depreciated value of the assets is first adjusted to reflect an estimated replacement cost to determine the “replacement cost new less depreciation” (RCNLD) value for the assets. The asset values were adjusted using the Handy Whitman Index of Public Utility Construction Costs (South Atlantic Region).

As shown in Exhibit 1, several adjustments were then made to the estimated water and wastewater RCNLD values in accordance with Article 8, which included adjustments for contributed assets, non-core assets, and outstanding debt as described below.

- *Contributed Assets* - All assets contributed by or paid for by developers, or assets that were grant funded were excluded from the calculation since these costs were not ultimately “paid” by the existing customers. The County indicated that no assets were contributed by developers. Therefore, only grant funded assets were removed from the analysis.
- *Other Non-Core Assets* - Equipment, vehicles, and meters were excluded since they do not represent core assets.
- *Outstanding Principal Debt* - Utilities often borrow funds to construct assets, and revenues from retail rates and charges can be used to make the payments on these borrowed funds. To ensure that new customers are not being double charged for these assets, once through the system development fee and again through retail rates and charges, the proportion of the outstanding debt principal amount that is anticipated to be paid for through retail rates and charges is typically deducted from the system development fee calculation. Since the County makes debt service payments exclusively with retail rates and charges, and instead uses system development fee revenues to pay for capital projects, all outstanding principal debt was deducted.

Exhibit 1 – RCNLD Value and Adjustments¹

	Water	Wastewater	Total
Total RCNLD Value of Fixed Assets	\$ 19,671,494	\$ 14,530,562	\$ 34,202,056
<u>Adjustments</u>			
Contributed Capital	(11,275,146)	(12,377,496)	(23,652,642)
Outstanding Principal Debt	(2,145,962)		(2,145,962)
Equipment	(33,388)	-	(33,388)
Vehicles	(45,304)	-	(45,304)
Meter	(2,319)	-	(2,319)
Adjusted RCNLD	\$ 6,169,376	\$ 2,153,065	\$ 8,322,441

The adjusted RCNLD values for water and wastewater were then converted to a unit cost of system capacity as shown by dividing the RCNLD values by the water and wastewater capacities.

The cost per gallon per day (GPD) for water and wastewater capacity is shown below in Exhibit 2.

Exhibit 2 – Cost per GPD of Core Utility Assets for Buy-In Approach

	Water	Wastewater
Adjusted RCNLD	\$6,169,376	\$2,153,065
Total Capacity (GPD)	720,000	100,000
Cost per Gallon per Day	\$8.57	\$21.53

This measure becomes the basic building block or starting point for determining the *maximum cost-justified level* of the water and wastewater system development fees. Fees for different types of

¹ Additional details regarding the RCNLD calculation are provided in the Schedules from the System Development Fee Model in the Appendix.

customers are based on this cost of capacity multiplied by the amount of capacity needed to serve each type or class of customer.

Equivalent Residential Unit (ERU) Calculation and Assessment of Fee

The next step is to define the level of demand associated with a typical, or average, residential customer, often referred to as an Equivalent Residential Unit, or ERU. The County uses the wastewater design flow rates as specified by the North Carolina Administrative Code Title 15A (Department of Environment and Natural Resources) Subchapter 2T, which states that the sewage from dwelling units is 120 gallons per day per bedroom. The County uses a three-bedroom home (or 360 gallons per day) as the equivalent residential unit.

The calculation of the system development fee is based on the cost per gallon per day multiplied by the number of gallons per day required to serve each customer, as shown below in Exhibit 3.

Exhibit 3 – Calculated Maximum Residential System Development Fees

Single-Family	Water	Wastewater
Cost per GPD	\$8.57	\$21.53
GPD per ERU	360	360
Calculated System Development Fee per ERU	\$3,085	\$7,751
Existing System Development Fee per ERU	\$2,500	\$7,400

For non-residential customers with larger meters, the fees for the smallest residential meter are used and then scaled up by the flow ratios for each meter size, as specified in the AWWA M-1 Manual². Exhibit 4 shows the resulting system development fees by meter size for meters ranging from 3/4 inches to 12 inches. For these calculations, the system development fees have been rounded to the nearest dollar.

Exhibit 4 – Calculated Maximum System Development Fees for Non-Residential Customers

Calculated Fee				
Meter Size	Flow (gpm)	Ratio	Water	Wastewater
5/8"	20	1.0	\$ 3,085	\$ 7,751
1"	50	2.5	7,712	19,378
1.5	100	5.0	15,423	38,755
2"	160	8.0	24,678	62,008
3"	320	16.0	49,355	124,017
4"	500	25.0	77,117	193,776
6"	1000	50.0	154,234	387,552
8"	1600	80.0	246,775	620,083
10"	4200	210.0	647,784	1,627,717
12"	5300	265.0	817,442	2,054,024

The County may elect to charge a cost per gallon that is less than the maximum cost-justified cost documented in this report. If the County elects to charge a fee that is less, all customers must be treated equally, meaning the same reduced cost per gallon per day must be used for all customers.

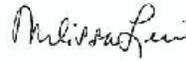
Please contact me at your convenience if you have any questions regarding this report. We appreciate the opportunity to assist Camden County with this important engagement.

Very truly yours,

RAFTELIS FINANCIAL CONSULTANTS, INC.



Keith Reading,
PE Executive Vice President



Melissa Levin,
Senior Manager

Appendix

Supporting Schedules From the System Development Fee Model

Schedule 1 – Buy-In Approach for Water and Wastewater System

	Water	Sewer	Total
Fixed Assets (1)			
Water Equipment	21,281	-	21,281
Heavy Machinery	-	-	-
Other Moterized	6,458	-	6,458
Water Vehicles	38,846	-	38,846
Vehicles	-	-	-
R/O Plant/Sewer	-	937,839	937,839
Office Furniture	-	-	-
Sewer Plant	71,001	-	71,001
Radios	-	-	-
Plant & Distribution	19,003,607	-	19,003,607
Equipment	12,107	-	12,107
Collections/Lines	-	8,003,918	8,003,918
Treatment Plant	-	4,748,935	4,748,935
Sewer Buildings	-	770,575	770,575
R/O Plant	72,069	-	72,069
Water Construction	396,126	-	396,126
Sewer Construction	-	69,295	69,295
Office Machinery	-	-	-
Land	50,000	-	50,000
Total RCNLD Value of Fixed Assets	\$ 19,671,494	\$ 14,530,562	\$ 34,202,056
Adjustments (2)			
Contributed Capital	(11,275,146)	(12,377,496)	(23,652,642)
Outstanding Principal Debt	(2,145,962)	-	(2,145,962)
Equipment	(33,388)	-	(33,388)
Vehicles	(45,304)	-	(45,304)
Meter	(2,319)	-	(2,319)
Net RCNLD	\$ 6,169,376	\$ 2,153,065	\$ 8,322,441
Divided by:			
System Capacity (Gallons per Day) (3)	720,000	100,000	820,000
Net Cost per Gallon per Day	\$ 8.57	\$ 21.53	\$ 10.15
Multiplied by:			
Average Consumption per ERU	360	360	
Maximum System Development Fee per ERU	\$ 3,085	\$ 7,751	\$ 10,836
<i>Existing System Development Fee</i>	<i>\$ 2,500</i>	<i>\$ 7,400</i>	<i>\$ 9,900</i>

- (1) Fixed asset information was provided by the County and the net book value was escalated to 2017 to calculate the replacement cost new less depreciation (RCNLD)
- (2) The RCNLD is adjusted to exclude contributed or grant funded or developer-contributed assets, outstanding principal debt, as well as vehicles, equipment, and meters
- (3) This represents the rated capacity of the water and wastewater treatment plants
- (4) The average daily consumption is based on NCAC 02T.0114, which states that the average wastewater permitted capacity design flow rates are 120 gallons per bedroom per day. A 3 bedroom ERU was assumed for this analysis

Schedule 2 – Outstanding Principal Debt Adjustment

Outstanding Principal Debt	Water	Wastewater
Installation of Water Lines	\$ 1,047,537	\$ -
Phase II Water Lines	203,395	-
Reverse Osmosis Plant	404,770	-
Reverse Osmosis Upgrade	490,260	-
Total	\$ 2,145,962	\$ -

Chairman Riggs opened the floor for public comment.

Dave [Smart?] of Camden Point addressed the Board. He requested clarification on payment of water fees and to whom the fees apply and if this discussion will lead to additional projects in his area.

Chairman Riggs explained that there are no further projects planned for that area.

Finance Officer Stephanie Humphries added that the system development fees only apply to new sign-ons and in addition to the tap fee.

Planning Director Dan Porter questioned the methodology chosen for the study. Projected new development that is anticipated to occur within the next five to ten years will require additional sewer capacity. He questioned the use of the buy-in approach.

Raftelis representative Melissa Levin explained that the new legislation has a minimum 10-20 year capital plan. Although Camden County has a five-year Capital Plan, but outside of the five-year window the project costs are not as cemented nor is the financing for those capital projects. She added that the county has the capacity to serve new development.

Mr. Porter also questioned whether this supersedes the county’s ability to create development agreements between a specific project and the county as far as the needed infrastructure.

Ms. Levin stated it will be important to be sure that the larger meter sizes at the correct differentials are used for the larger meters which will ensure that customers are treated equally.

Motion to close the public hearing on System Development Fee Analysis.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, White, Krainiak, Munro, Riggs

New Business

A. Monthly Update – Public Works Director David Credle presented the monthly report.

*South Camden Water & Sewer Board
Monthly Work Order Statistics Report
Period: April 2018*

	<i>Submitted Work Orders</i>	<i>Completed Work Orders</i>	<i>Percentage Completed</i>	<i>Status of Uncompleted Work Orders</i>
<i>Water/Distribution</i>	<i>75</i>	<i>75</i>	<i>100%</i>	<i>0</i>
<i>Sewer/Collection</i>	<i>0</i>	<i>0</i>	<i>100%</i>	<i>0</i>

Locates:

Water Line: 86

Sewer Line: 37

Water & Sewer, same ticket:1

Hydrant flow tested: 3

Public Works Director Notes/Comments: Ten work orders have been checked for accuracy.

Gallons of water treated in April at the water plant: 9,922,000

Daily average gallons of water usage for April: 330,733

Current treatment capacity at the R/O WTP: 720,000 gallons per day.

Motion to approve the monthly report as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Garry Meiggs, Commissioner
AYES: Meiggs, White, Krainiak, Munro, Riggs

B. Consideration of System Development Fees

It was recommended by staff that the county keep the current system development fee and only make the adjustments to the rate structure to match the current requirement.

Motion to approve recommendation of staff to keep the current system development fee and make the adjustments to the rate structure to match the current requirement.

RESULT: PASSED [UNANIMOUS]
MOVER: Tom White, Vice Chairman
AYES: Meiggs, White, Krainiak, Munro, Riggs

C. FY 2018-2019 Water & Sewer Rates

SOUTH CAMDEN WATER & SEWER DISTRICT
2018-2019 PROPOSED
WATER & SEWER FEE CHANGES

WATER RATES

MONTHLY BASE RATE:

No Change

ADDITIONAL MONTHLY USAGE:

<u>Gallons</u>	<u>Cost</u>	
2001-5000 gal.	\$5.50 per 1,000 gal	No Change
5001-10,000	\$6.20 per 1,000 gal	Increased .20
10,001-15,000	\$6.90 per 1,000 gal	Increased .30
15,001-20,000	\$7.60 per 1,000 gal	Increased .40
20,001 and up	\$8.30 per 1,000 gal	Increased .50
Bulk Water (except contracted sales)	\$6.91 per 1,000 gal	Increased .27

SEWER RATES

MONTHLY BASE RATE:

Residential*	\$29.00; 0 – 2,000 gallons	Increased \$1
Commercial	\$40.00; 0 – 2,000 gallons	Increased \$2

NEW USAGE TIER RATE STRUCTURE

MATCHES WATER USAGE TIERS & CREATES COMMERCIAL TIERS

ADDITIONAL MONTHLY USAGE:

	<u>RESIDENTIAL</u>	<u>COMMERCIAL</u>
2001-5000 gal.	\$7.50 per 1,000 gal	\$8.50 per 1,000 gal
5001-10,000	\$8.20 per 1,000 gal	\$9.20 per 1,000 gal
10,001-15,000	\$8.90 per 1,000 gal	\$9.90 per 1,000 gal
15,001-20,000	\$9.60 per 1,000 gal	\$10.60 per 1,000 gal
20,001 and up	\$10.30 per 1,000 gal	\$11.30 per 1,000 gal

Additional Changes

GOVERNMENTAL & SCHOOLS:

Will be charged 2 times Commercial Rate for Base Fee & Additional Usage

CAMDEN COUNTY
South Camden Water & Sewer
Water Fee Schedule
(PROPOSED July 1, 2018)

WATER SERVICE FEES

MONTHLY BASE RATE:

<u>Gallons</u>	<u>Cost</u>
0-2,000	\$25.00 per month

ADDITIONAL MONTHLY USAGE:

<u>Gallons</u>	<u>Cost</u>
2001-5000 gal.	\$5.50 per 1,000 gal
5001-10,000	\$6.20 per 1,000 gal
10,001-15,000	\$6.90 per 1,000 gal
15,001-20,000	\$7.60 per 1,000 gal
20,001 and up	\$8.30 per 1,000 gal

Local Govt/Board of Education/Commercial	Same as above
Bulk Water (except contracted sales)	\$6.91 per 1,000 gal
Fire Service (sprinkler systems)	Base Rate per month

Deposits:

Rent deposit: \$200
 Fire Hydrant Meter: \$300

Charges & Fees:

Open/reopen/transfer acct.	\$20.00
Reread meter/our read correct	\$15.00
Reread meter/our read incorrect:	No charge
Reconnection Fee:	\$35.00 7am-3:15pm
<i>(if not paid by 8am on disconnection day)</i>	\$60.00 3:16-5:00pm
Late payment penalty:	\$10.00
Non-Sufficient Funds:	\$25.00
Meter Tampering fee:	\$200.00
Turn off/Turn off fee:	\$15.00 <i>(per occurrence)</i>
Meter testing fee: if accurate	\$15.00 <i>(No chg if more than 2.5% inaccurate)</i>
Bacteriological	\$45.00

Water Capacity Fees:

(includes \$1,500 Tap Fee)

¾ inch	\$4,000.00	4 inch	\$7,000.00
1 inch	\$4,500.00	6 inch	\$8,000.00
2 inch	\$5,000.00	6 inch fire svc	\$4,000.00
3 inch	\$6,000.00	Hwy158/Bore	\$2,000.00

*County installs up to 2 inch lines. User hires Contractor if over 2 inches.

*South Camden Water Utility Fee Schedule
 Revised June 4th, 2018
 Page 1 of 1*

CAMDEN COUNTY
South Camden Water & Sewer
 Sewer Fee Schedule
(PROPOSED July 1, 2018)

SEWER SERVICE FEES

MONTHLY BASE RATE:

Residential*	\$29.00; 0 – 2,000 gallons
Commercial	\$40.00; 0 – 2,000 gallons

ADDITIONAL MONTHLY USAGE:

	<u>RESIDENTIAL *</u>	<u>COMMERCIAL</u>
2001-5000 gal.	\$7.50 per 1,000 gal	\$8.50 per 1,000 gal
5001-10,000	\$8.20 per 1,000 gal	\$9.20 per 1,000 gal
10,001-15,000	\$8.90 per 1,000 gal	\$9.90 per 1,000 gal
15,001-20,000	\$9.60 per 1,000 gal	\$10.60 per 1,000 gal
20,001 and up	\$10.30 per 1,000 gal	\$11.30 per 1,000 gal

*RESIDENTIAL: Includes Apartment & Townhouse Units

GOVERNMENTAL & SCHOOLS:

Will be charged 2 times Commercial Rate for Base Fee & Additional Usage

HIGH STRENGTH: \$11.50 each additional 1,000 gallons

Day Care, Hospitals, Nursing Homes, Laundromats, Restaurants, Doctors, Dentists, Beauty Shops, Grocery Store, Convenient Store, Funeral Homes, Car Washes, Dry Cleaners

CONNECTION FEES

SEWER CONNECTION FEE:

Low pressure main with ¾ inch water service: \$8,300

Gravity 4" connection: \$ 3,500

COMMERCIAL: Fees are based on water meter size

The cost of sewer connection with larger than ¾ inch water service will be the responsibility of the owner, with the possibility of capacity fee being paid over time of 3-5 yrs. with no interest.

SEWER CAPACITY FEE:

¾ inch	\$ 7,400	6 inch	\$42,000
1 inch	\$10,500	8 inch	\$48,000
2 inch	\$15,000	10 inch	\$54,000
3 inch	\$24,000	12 inch	\$60,000
4 inch	\$36,000		

*South Camden Sewer Utility Fee Schedule
 Revised June 4th, 2018
 Page 1 of 2*

ADDITIONAL FEES/FINES

Parts and Labor:

For changing service size, location, or repairs for damage to the districts property.

Parts:

Calculated at current price of materials due to the fluctuation of the market plus 20%.

Labor:

\$35 per man per hour

\$75 per hour for backhoe

\$10 per foot for bores up 2”

Repairs requiring contracted labor will be charged at invoice cost.

Fines for Violation of Fats, Oil and Grease Control Ordinance

Minor Violations				
Offense	1st Offense	2nd Offense	3rd Offense	4th Offense & Up
Failure to submit records	Warning	\$100	\$150	\$500
Inspection hindrance	Warning	\$100	\$150	\$500
Failure to maintain on-site records	Warning	\$100	\$150	\$500
Failure to meet sample standards	Warning	\$100	\$150	\$500
Moderate Violations				
Offense	1st Offense	2nd Offense	3rd Offense	4th Offense & Up
Failure to maintain interceptors in proper working order	\$150	\$300	\$500	\$1,000
Failure to clean out interceptor every 30 days	\$150	\$300	\$500	\$1,000
Major Violations				
Source of sewer blockage (minimum)	\$500 and not more than \$10,000 plus cost of cleaning lines			
Source of sanitary sewer overflow(minimum)	\$1,000 plus cost of cleaning lines			
Falsification of records	\$1,000			
*updated August 2, 2010				

SOUTH CAMDEN WATER & SEWER DISTRICT

System Development Fee Rate Table:

Meter Size	Cost-Justified		
	Meter Ratio	Water	Wastewater
3/4"	1.0	\$ 2,500	\$ 7,400
1"	1.7	4,167	12,333
1.5"	3.3	8,333	24,667
2"	5.3	13,333	39,467
3"	10.7	26,667	78,933
4"	16.7	41,667	123,333
6"	33.3	83,333	246,667
8"	53.3	133,333	394,667
10"	140.0	350,000	1,036,000
12"	176.7	441,667	1,307,333

Motion to approve the rates as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, White, Krainiak, Munro, Riggs

Consent Agenda

1. DOT Sawyer's Creek Bridge Water Line Repair

UTILITY PRELIMINARY ENGINEERING AGREEMENT

WBS ELEMENT: 17BP.1R.68

TRANSPORTATION IMPROVEMENT PROGRAM NO.: _____

COUNTY: Camden

This agreement made this _____ day of _____, _____, by and between the Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the DEPARTMENT, and _____

Camden County _____ hereinafter referred to as the COMPANY:

WITNESSETH:

THAT WHEREAS, the DEPARTMENT will submit a project for construction as follows:

A waterline design plan showing plan and profile views of a proposed 8" directional bore will be developed using NCDOT cross section data provided for Sawyer's Creek. Design will be in accordance with the existing environmental permits that were obtained by NCDOT.

known as route SR 1200 in Camden County, North Carolina to be designated as N.C. State Highway Project and/or WBS Element 17BP.1R.68 and,

WHEREAS, the construction of said project will require certain engineering of plans for adjustments to be made to the existing facilities of the COMPANY;

NOW, THEREFORE, in order to facilitate the orderly and expeditious relocation of the said facilities of COMPANY, the DEPARTMENT and the COMPANY have agreed as follows:

1. That the DEPARTMENT has agreed to reimburse the COMPANY for preliminary engineering charges associated with certain adjustments to be made to the existing facilities of the COMPANY.

2. That any work performed under this agreement shall comply with DEPARTMENT's "POLICIES AND PROCEDURES FOR ACCOMMODATING UTILITIES ON HIGHWAY RIGHTS OF WAY" dated January 1, 1975, and such amendments thereto as may be in effect at the date of this agreement. The work to be performed by the COMPANY shall conform with Federal Highway Administration's Federal-Aid Policy Guide, Subchapter G, Part 645, Subpart A hereinafter referred to as FAPG dated December 9, 1991, and such amendments

thereto as may be in effect at the date of this agreement. The provisions of said FAPG and amendments thereto are incorporated in this agreement by reference as fully as if herein set out. Any work performed under this agreement not in compliance with FAPG shall constitute unauthorized work and the DEPARTMENT shall be relieved of participating in the costs of such unauthorized work unless such work is done pursuant to a supplemental agreement attached to and made a part hereof.

3. That the COMPANY or COMPANY Engineering firm will prepare an estimate, broken down as to estimated cost of preliminary engineering, overhead rate, job classification pay rate, indirect cost rates, cost of capital rate and estimated man-day hours all in sufficient detail to provide the DEPARTMENT a reasonable basis for analysis. The before mentioned estimate is attached hereto and made a part hereof. The DEPARTMENT will not reimburse the COMPANY for any preliminary engineering not necessitated by the construction of the highway project, nor for changes made solely for the benefit or convenience of the COMPANY.

4. That payment for all work done hereunder shall be made in accordance with the requirements of FAPG unless payment is being made pursuant to a supplemental agreement attached to and made a part of this agreement.

5. That the preliminary engineering work provided for in this agreement will be performed by the method or methods as specified below:

BY COMPANY'S REGULAR FORCE: The COMPANY proposes to use its regular personnel at its standard schedule of wages and working hours in accordance with the terms of its agreement with such employees.

BY EXISTING WRITTEN CONTINUING CONTRACT: The COMPANY proposes to use an existing written continuing contract under which certain work as shown by the COMPANY's estimate is regularly performed for the COMPANY and under which the lowest available costs are developed. The COMPANY shall submit a copy of the continuing contract (including rates) to the DEPARTMENT for review and approval.

BY CONTRACT: The COMPANY does not have adequate staff to perform the necessary engineering design with its own forces. The COMPANY submits to DEPARTMENT a draft advertisement for review and approval, and in accordance with NC General Statute 143-64.31 and 23 CFR 172, will select firms qualified to provide such service on the basis of demonstrated competence and qualification for the type of professional services and to negotiate a contract for those services at a fair and reasonable fee with the best qualified firm. The COMPANY shall submit overhead rates to the DEPARTMENT for review and approval in accordance with DEPARTMENT audit requirements. Refer to DEPARTMENT requirements at the following site:

<https://connect.ncdot.gov/projects/Roadway/Private%20Engineering%20Firm%20Resources/NC DOT%20Audit%20Requirements%20Fiscal%20Form.pdf>

6. a. It is contemplated by the parties hereto that the construction of this State Highway Project will begin on or about the Project Complete

b. Based on the best information available at the present time to the COMPANY, indicate applicable paragraph below:

Preliminary Engineering will be complete allowing adequate time for materials and completion of certain adjustments prior to highway construction.

Preliminary Engineering will be complete prior to highway construction; however, certain adjustments are not expected to be complete prior to highway construction.

Other (Specify)

Construction of bridge is complete, but during construction the waterline was damaged beyond repair and a design for a new bore is needed.

7. Indicate if (a) or (b) is applicable:

a. That preliminary engineering is for the adjustments of existing facilities in conflict with said project.

b. That the preliminary engineering involves COMPANY's request for new facilities in addition to adjustments of existing facilities in conflict with said project.

8. That the total estimated cost of the preliminary engineering proposed herein, including all cost to the DEPARTMENT and COMPANY, is estimated to be----- \$ 6,000.00

The estimated preliminary engineering cost to the DEPARTMENT, including all cost less any preliminary engineering for new facilities requested by the COMPANY,----- \$ 6,000.00

The estimated cost to the COMPANY for any additional preliminary engineering charges for new facilities requested by the COMPANY will be----- \$ 0

(The above costs shall be supported by attached estimate)

9. That in the event it is determined there are changes in the scope of work, extra work, or major changes from the statement of work covered by this agreement, reimbursement shall be limited to costs covered by a modification of this agreement or a written change or extra work order approved by the DEPARTMENT.

10. Periodic progress billings of incurred costs may be made by COMPANY to the DEPARTMENT not to exceed monthly intervals; however, total progress billing payments shall not exceed 95% of the approved non-betterment estimate. Progress billing forms may be obtained from the Area Utility Agent. One final and detailed complete billing of all costs shall be made by COMPANY to the DEPARTMENT at the earliest practicable date after completion of work and in any event within 6 months after completion of work. The statement of final billing shall

follow as closely as possible the order of the items in the estimate portion of this agreement.

11. That the DEPARTMENT shall have the right to inspect all books, records, accounts and other documents of the COMPANY pertaining to the work performed by it under this agreement at any time after work begins and for a period of 3 years from the date final payment has been received by the COMPANY.

12. That in the future, it becomes necessary due to highway construction or improvement to adjust or relocate utilities covered under this agreement, the DEPARTMENT does not obligate itself to participate in future payments for preliminary engineering.

IN WITNESS WHEREOF, the parties hereby have affixed their names by their duly authorized officers the day and year first above written.

DEPARTMENT OF TRANSPORTATION

BY: _____
Division Utility Coordinator

ATTEST OR WITNESS

(TITLE)

(NAME OF COMPANY)

BY: _____

TITLE: _____

N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

Form UT 16.9
08/17/2016

2017-18-BA029
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018.

Section 1. To amend the South Camden Water & Sewer Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
30380720-433500	Miscellaneous (NC DOT Reimb)	\$6,000	
Expenses			
307200-503200	Engineering Fees	\$6,000	

This Budget Amendment is made to appropriate funds for Sawyer’s Creek Bridge Water Line Engineering design plan and specifications.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$15,350.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of June, 2018.

Karen M. Davis
Clerk to Board of Commissioners

Clayton D. Riggs
Chairman, Board of Commissioners



Motion to approve the consent agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, White, Krainiak, Munro, Riggs

Chairman Riggs adjourned the meeting of the South Camden Water & Sewer Board of Directors and reconvened the meeting of the Camden County Board of Commissioners.

ITEM 5. Public Hearings

A. Special Use Permit (UDO 2017-02-28) Fairfax Major Subdivision

Commissioner Randy Krainiak, having been previously recused from this public hearing, removed himself from the dais prior to the continuation of the hearing and did not participate in any form in the hearing.

Motion to reconvene public hearing on Special Use Permit (UDO 2017-02-28) Fairfax Major Subdivision.

RESULT:	PASSED [4-0]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, White, Munro, Riggs
RECUSED:	Krainiak

Permit Officer Dave Parks invited Sean Robey of Eastern Carolina Engineering to discuss the project. All those presenting evidence were previously sworn in at the June 4, 2018 meeting.

[As this is a quasi-judicial hearing, the following text is verbatim transcript.]

Sean Robey: Good evening, Sean Robey, Eastern Carolina Engineering. We're here tonight to represent the 16-lot subdivision known as The Fairfax, located on NC 343. The property has been permitted through all the state agencies. We have our permits back from erosion control, stormwater. We have a water main extension. And I'm here to answer any questions if you have any on the technical aspects of the subdivision.

Commissioner White: I was going to ask you one question and I can ask you I guess. On the Planning Board meeting it said something about lots 1 and 16 have to be revisited because of the setback along the highway. I think they needed to have another additional 25 feet, minimum 35 feet. Has that been taken care of? Have those lots already been adjusted?

Sean Robey: Yes it has.

Commissioner White: Yeah, okay.

Sean Robey: And I think there was also one lot that was a few square feet under the required minimum. Those adjustments were made and that is represented by the plan you have.

Commissioner White: Yeah, okay.

Attorney Morrison: Mr. Parks, this Special Use hearing, was everybody sworn in?

Dave Parks: Yes, that's the one thing I did forget. If there was anybody else who was not sworn in at that last meeting who wants to speak on this matter tonight please step forward and be sworn in now.

Attorney Morrison: Yeah and Mr. Robey was sworn in at the last meeting, okay.

Chairman Riggs: Okay so then we need to open for a public comment.

Dave Parks: What staff would like to do now, Mr. Chairman, is the submission of evidence. In your packet you will find the Special Use Permit and all supporting documents pertaining to this application. Staff at this time would like to offer that into evidence in this matter.

Attorney Morrison: Mr. Chairman, you will need to make a ruling as to whether or not the Board accepts in evidence the proffer.

Chairman Riggs: So all we have to do is accept as presented.

Attorney Morrison: You'll say accepted without objection. If anybody objects they've got to speak up now.

Chairman Riggs: We're going to accept it.

Dave Parks: Thank you. The Finding of Facts is pretty standard. Staff is just going to go over some highlights in there of items of relativity. The application went through all the technical review. Everybody's approved it. Your impact on your schools...excuse me for one second. This subdivision will generate ten students. Again, it went through the technical review. The School Board approved it as sketch plan and they have no comment on preliminary plat. The only two conditions that we'd like to highlight in the packet are the standard that every five years that the development recertify their drainage in accordance with the approved plan. And the other condition would be that the developer...prior to approval of the final plat property indicated on the preliminary plat that is to be conveyed to Mr. Harrison shall be recorded along with deed with the Camden County Register of Deeds. There is some property on the plat that is to be conveyed to Mr. Harrison as stated and that's why this condition is in there. The others are basic standard facts that we do throughout any subdivision. And staff is here if you have any questions. If the commissioners would like they can open it up for public comment.

Chairman Riggs: So do we need a motion to open the floor for public comment?

Dave Parks: No, you just open it up for public comment.

Attorney Morrison: Yeah at this point...is that the case for the applicant? Is there any more testimony coming from the applicant?

Dave Parks: No, sir.

Attorney Morrison: Okay. So at this time you would...yes.

Chairman Riggs: We just open the floor for public comment.

Attorney Morrison: Pro or con.

Chairman Riggs: Yes ma'am, you can come to the podium and...

Attorney Morrison: Have you been sworn ma'am?

Pam Smart: No.

Attorney Morrison: Okay. She'll have to be sworn in.

Pam Smart: It's just a question.

Chairman Riggs: We can handle that. Madam Clerk will handle that for you.

Pam Smart: My name is Pam Smart and I have really a question. I don't have evidence of sort. But I go to the county web site to learn of the agenda, right. I see this, I have no idea what it means. I don't see associated documents. Apparently the commissioners have been provided something and there's been a hearing before but I didn't see a link on the agenda to this document. But yet you're here asking for public comments and I guess my comment is without being able to study it, that's not a reasonable...this is not a reasonable --- and I would request that the rest of the documents if you really want public comment, should be on the web site; unless I just totally missed it and then I apologize. But thank you.

Dave Parks: Not a problem. The requirement in our ordinance is for adjacent property owners within so many feet of the property be notified. The application is on the county web site and it can be reviewed. If you look under Planning Department it's on the web site there under Special Use Permit Applications. So the documentation is on the web site. It's in the Board Packet on the web site also, ma'am. The commissioners' board packet is on the web site. You'll see these documentations in there also.

Pam Smart: Thank you.

Dave Parks: You're welcome.

Chairman Riggs: Is there anyone else that would like to speak?

Marc O'Neal: Good evening.

Chairman Riggs: Sir, have you already been sworn?

Marc O'Neal: Last time.

Chairman Riggs: Right.

Marc O'Neal: My name is Marc O'Neal. I'm here in my capacity as Pastor at Camden United Methodist Church. I sent a letter out to the clerk's office last week about a concern that our church and was told that it'd be better to present it to you guys in person. So what I was going to do is just read the letter as it was prepared and sent.

I write as Pastor of Camden United Methodist Church and as one given authority by our Board of Trustees and Administrative Board to speak on the church's behalf. Our church has a concern in regards to the above-referenced subdivision. That concern deals with our parking lots. Our experience has been that any time construction or repair is conducted in our area, whether by Dominion Power or the State of NC or whoever, that our parking lots become a "staging area" or "base camp" from which operations are launched. That means that heavy trucks and equipment run upon and cause considerable damage to our already damaged parking areas. I write to inform the developer and wish that this be somehow added to the public record, that unless they receive written approval from our Administrative Board, that we will not allow any trucks, or equipment, or any other heavy duty vehicular necessity to be parked in either of our parking lots, neither temporarily nor overnight. The developer will need to make other arrangements from which to park their vehicles and equipment. Any questions or concerns can be directed to me using the contact information below.

Marc O'Neal: It's just a simple request.

Attorney Morrison: All right that's a no-brainer. I'm shocked.

Marc O'Neal: Well you would think. That has not been my experience though.

Commissioner White: I know what he's talking about. I go by there and everybody uses their parking lot; log trucks. Everybody tears up...

Marc O'Neal: Everybody uses the parking lot. That's why we put signs to say you know...(cross talk)

Attorney Morrison: Well you can have people arrested for trespassing. I know you're a church and turn the other cheek and all that...

Marc O'Neal: Is that really a good witness for the Lord? (laughter)

Attorney Morrison: It's not a good witness for the Lord but it is an excellent remedy for a viable parking lot.

Marc O'Neal: I agree you would think it would be common knowledge, but it has not been common knowledge.

Attorney Morrison: Okay but the Department of Transportation and nobody else you were talking about and certainly not Mr. Maurice, they have no right to go on your property.

Marc O'Neal: That's right.

Attorney Morrison: And I don't know that there's anything you can do other than say don't do it.

Marc O'Neal: It's more just to make sure that the information has been provided and that it's clear.

Attorney Morrison: Yeah everybody take notice it was done in open session.

Dave Parks: I did provide Mr. Maurice a copy of that letter, Mr. Chair.

Attorney Morrison: It is the advice of counsel that you not screw around with the Methodist Church. (laughter)

Chairman Riggs: I have noticed some pretty large pieces of equipment parked in that parking lot before.

Commissioner White: Oh yeah.

Commissioner Meiggs: Well you know I have seen it up my way to where some of the churches put a rope; just a thought.

Chairman Riggs: Yeah, a bright yellow piece of rope. Okay. Is there any more comments from the public? Mr. Harrison.

Tommy Harrison: Good evening. Tommy Harrison, 191 South 343. I'm the adjoining to the proposed subdivision; adjoining neighbor. Comments or concerns; I do have some concerns. On the preliminary I see that it's a 20-foot easement or 20-foot drainage along my property line and it's right on my property line. What's that mean, Sean? Is that on the side of the development side or is that right down the center? It looks to me like it's right down the center of my property and the proposed subdivision.

Commissioner White: It should be on their side.

Chairman Riggs: Can you zoom in on it a little bit?

Sean Robey: The 20-foot easement actually exists on the rear of lot 16. ---. (too low, cross talk) Once it hits the corner of lot 15, then there is an easement on both sides of that property.

Tommy Harrison: ---. (too low) I assume that'll be my property that he purchased.

Sean Robey: There is a ditch that starts at the corner and does split both pieces of property all the way down. So it will be centered on the property line of the property that you are shown to be purchasing; from this point to here and to there, the ditch is shown centered on the property line.

Tommy Harrison: So we'll be maintaining both sides of the ditch.

Sean Robey: Who's we?

Tommy Harrison: The development and myself. The developer and myself will be maintaining that ditch? The reason I'm asking, 'cause last year when...he's no longer with you, Mizelle...Jason, when he went out there to pin that acre and --- I asked Jason about the ditch and he said the ditch would be on the developer's side.

Sean Robey: And I don't think that we have any problems moving the ditch back onto the developer's side if that is what Mr. Harrison wants to do.

Tommy Harrison: Yeah I got enough ditches to maintain on 343.

Sean Robey: That's not of consequence. That would be an accepted condition.

Tommy Harrison: All right, that's all. And one more; the 35-foot...this 35-foot easement that you know was redone.

Sean Robey: The property off of 343?

Tommy Harrison: Yes, yeah. On the Planning Board meeting they talked about pushing up the Isaac Court, I guess that's the street name, pushing that up 35 feet maybe to give me more distance away from the house so I can have more space. They talked about that on the last Planning Board meeting. And also coming out, that's my biggest concern because 343 in that curve by the Methodist Church, people go flying through there. And when they have crops...I realize when I built my house I knew there was a farm beside me. So I knew when crops came and the corn grew I had to be extra cautious. Well now there's a subdivision and there's going to be a permanent structure. I just want to make sure a 35-foot setback is ample you know for me going out on 343. 'Cause it is dangerous 'cause that curve right there at the church. And that's one of the reasons I built my house so close to that property line; because I want to get away from that curve because people go flying around there like it's a racetrack and it's dangerous. So that 35...I'm just concerned about that 35 setback. Should it be more so it'll give me more room to see? Because anybody can build a fence and it'll be a permanent structure and you know there you go, I'll have a problem. I'm a builder as well and when you get into a development people don't read their setbacks. You know next thing you know they got fences that don't even belong

there. Then next thing you know you've got a fight on your hands. So that setback really concerns me.

Attorney Morrison: What is your request, sir? Can you be specific as to what you think the Board should do?

Tommy Harrison: I think it should be...I think it should be more of a setback so I'll give me a ample...

Attorney Morrison: Well give us a number, please.

Tommy Harrison: Huh?

Attorney Morrison: Give us a number.

Tommy Harrison: I'd say...well it's 50 feet from the Isaac Court to the setback so why shouldn't it be 50 feet from 343?

Attorney Morrison: All right, you're requesting a 50-foot setback there.

Tommy Harrison: Yes, sir.

Attorney Morrison: Okay, fine. They just need something to work with.

Tommy Harrison: Oh okay. All right. Thank you.

Attorney Morrison: I think Mr. Robey ought to be able to respond to the request for the 50-foot setback.

Dave Parks: The setbacks that are provided do meet the requirements of your ordinance.

Sean Robey: We are severely limited with road frontage within the subdivision and in order to keep these lots buildable we have elected to use the minimum setback that is in the ordinance of the 35 feet and would request to continue to do so. Isaac Court is more favored towards lot 1 than it is towards lot 16. I draw your attention to the plat. Lot 1 has 245 feet of straight line frontage on 343 and lot 16 has really about 280 feet. I know that the plat says 298 on the angle there but it is a little more skewed towards lot 1 to make lot 16 deeper. I'm sure it's probably not as deep as Mr. Harrison would like and I know we've talked about arranging the lots differently but this allows us to keep the configuration that we have.

Commissioner Munro: I have a question for you.

Chairman Riggs: Mr. Munro.

Commissioner Munro: Let me ask my question real quick though. That 35-foot setback on lot 16, that's where the edge of the house could be built?

Dave Parks: That's the building setback.

Commissioner Munro: Building setback; 35 feet from 343 South.

Sean Robey: From the right-of-way of 343.

Commissioner Munro: From the right-of-way. Correct, okay.

Sean Robey: So 35 feet off the back of the ditch more or less if you will.

Commissioner Munro: Okay.

Sean Robey: Off the existing pole line along 343.

Commissioner Munro: And then how far is the setback from the edge of the property line to Mr. Harrison's property line?

Sean Robey: There is a 20-foot drainage easement there that will govern that setback. I think the county rear setback is only 10 feet. But that will be increased by another 10 because of the drainage easement. So no structure within that 20 foot including a fence.

Commissioner Munro: And you're worried about a fence being built in the future?

Tommy Harrison: Well yes sir. Yes, sir. Mr. Robey said...

Commissioner Munro: Not so much the structure of the house but a fence that you can't see around.

Tommy Harrison: Well a fence or a plant, shrubs; anything could be put there. You talk about...

Commissioner Munro: Is there any consideration that any fence built on the edge of that property line from the 35-foot setback be at a low level and not a 6-foot high privacy fence; but a lower three or four-foot fence that you can see over when you're in your vehicle; when you're in a standard vehicle exiting your property?

Tommy Harrison: Now look how tall I am. (laughter)

Commissioner Munro: You would be in a vehicle, sir. You would be sitting...

Tommy Harrison: Wouldn't I be lower? Unless I'm in my pickup truck. But...

Commissioner Munro: I mean is that type of solution suitable to you, Mr. Harrison?

Tommy Harrison: Well Mr. Robey said the length of number 1 compared to 16...now keeping in mind there's 50 feet of buffer on Randy's side. So Randy has no problem with a curve. And the minimum...

Commissioner Munro: Well he's further down the road, too.

Tommy Harrison: Huh?

Commissioner Munro: He's further down the road.

Tommy Harrison: And further down the road.

Commissioner Munro: But he has what buffer?

Tommy Harrison: He has an open buffer; a 50-foot buffer. So you got to take that into account; the length of lot number 1.

Commissioner Munro: Can I ask the developer a question then since you brought that up? That 50-foot buffer goes all the way around the property but just doesn't...it stops at the back of Mr. Harrison's property?

Sean Robey: So the original design was completed by somebody within my office who is no longer here. So this was inherited by me to take a look at this. That open space was there all the way from what I understand the sketch plan. If I'm wrong, correct me.

Commissioner Munro: Well I'm just wondering why it's going all the way around the property and stopping...I mean you're giving one..

Dave Parks: The buffer is there. The minimum buffer is required ---. (too low)

Commissioner Munro: I understand that but why is one neighbor to the north getting a 50-foot buffer and one neighbor to the south not getting a 50-foot buffer between the property?

Sean Robey: The area along the back of lots 1, 2, 3, 4 and 5 is extremely low.

Commissioner Munro: Extremely low, okay.

Sean Robey: Yes and there are multiple ditches that are planned for that area. There is one that is adjacent to Mr. Krainiak's property as well as there is one fairly large ditch that is centered on the property lines of the rears of lots 1, 2, 3 and 4. As you get down to the end...

Commissioner Munro: Hold on a second, I'm getting...

Sean Robey: As you get down to lot 5, the width of that ditch...and I'm gonna make a stab. I'm don't have a scale here with me but the width of that ditch is probably approaching 30 feet wide total. So over 15, 17 feet of that ditch is actually into that buffer. There is actually an outlet, a drainage outlet off the end of lot 5. As we move down into lots 6, 7, 8, most of all that buffer is wetlands all the way around, all the way up to the piece of property being conveyed to Mr. Harrison.

Commissioner Munro: Okay.

Sean Robey: That buffer is in wetlands.

Chairman Riggs: In the back corner to the north there's a piece of wetland that comes up there by that slough. Is that what you're saying? Okay.

Sean Robey: There's wetlands all along the back.

Chairman Riggs: And that necessitates you having a wider buffer in that area anyway. Did you say it was going to be a 35-foot wide ditch back there?

Sean Robey: I would say that it is very close top of bank to top of bank to be 30 feet at the rear of lot 5.

Chairman Riggs: That's part of your drainage plan; to get that water off of that.

Sean Robey: We have multiple outlets, yes, that drain out.

Chairman Riggs: Okay.

Commissioner Meiggs: Mr. Chair, help me if I'm wrong but your concern is out on the road, right; being able to look and see, correct?

Tommy Harrison: Yes, sir. That's one of my concerns.

Commissioner Meiggs: Okay so all this other...this setback don't have nothing to do with that except out on the road, correct?

Tommy Harrison: Correct. That's one of my concerns, yes.

Commissioner Munro: You are correct. That was another question.

Commissioner Meiggs: Well how much from where the state right of way stops, how much more setback is there that has been laid out by the developer?

Dave Parks: 35 feet.

Commissioner Meiggs: 35 feet plus whatever is left of the state right of way before you get to the road...

Commissioner Munro: Correct.

Commissioner Meiggs: ...which that's going to give you what, about 50 feet?

Commissioner Munro: The right of way is a 60-foot right of way. I would get that the pavement there is maybe 22 feet wide; so 22 to 24, let's take 12 away from 60. So 48.

Commissioner Munro: 48.

Commissioner Meiggs: I missed it by 2.

Sean Robey: I'm sorry, 12 from 30; excuse me, 12 from 30. So 18 and 35 is what is in shoulder, ditch and open area; 18 and 35.

Commissioner Meiggs: 53.

Sean Robey: Yeah.

Commissioner Meiggs: Okay.

Commissioner Munro: And those two front lots, do they load onto Isaac?

Sean Robey: Yes.

Commissioner Munro: They load onto Isaac? They don't load onto 343?

Sean Robey: Yes.

Commissioner Munro: Okay.

Dave Parks: There is an NCDOT sight triangle of 10 x 70 along Isaac and 343. ---. (too low)

Tommy Harrison: Now the 35 setback from what I understand is from the ditch, correct?

Dave Parks: It's from the right of way.

Sean Robey: The right of way.

Tommy Harrison: That's my concern. You said that's the minimum you know far as the state or whatnot. I'm not concerned about the minimum. I'm concerned about my safety getting out on 343. I've lived there for 26 years. I know what it's like especially when the crops are up. You have to be very cautious June, July and August because somebody's gonna run you down quick. And I foresee that being a problem down the road. I'm just worried about my safety getting out on 343 'cause I know what the traffic is like. Thank you.

Dave Parks: Okay that'd be up to the Board if they want to increase that setback. The applicant has met all the requirements of the ordinance as far as setbacks go.

Attorney Morrison: Let's address that if we could please, Mr. Parks. To refresh the Board, the applicant has met the requirements of the Unified Development Ordinance with the setback, correct?

Dave Parks: Yes, sir.

Attorney Morrison: However, the Unified Development Ordinance also says that the commissioners can make further requirements for the health and safety of the community, adjacent property. But safety is an issue they can take into account should they desire to do so.

Dave Parks: Yes, sir.

Attorney Morrison: Okay. So even though, and I'm not suggesting what you should do one way or the other, I'm just saying it is within your authority if you find that safety requires a deviation from your ordinance in some modest amount. You can't completely rewrite your ordinance but you can tweak it a little bit, okay. All right now what's also confusing to me though is it sounds like when you take into account the right of way plus the setback there's 53 feet of clearance. Is that correct? Am I wrong or right?

Dave Parks: That's an estimate; it's pretty close.

Attorney Morrison: Okay and if I understood the gentleman that's objecting he was requesting 50 feet. I must be missing something here. I mean I'm not trying to be cute, I just don't understand where I'm going wrong.

Chairman Riggs: Moot point, Mr. Attorney. It's one of those moot points; 50 feet, 52 feet. I graduate from Camden but 18 and 35...

Attorney Morrison: It's 53, right?

Chairman Riggs: Makes 53 to me.

Attorney Morrison: But anyway it's in excess of 50 feet is my point.

Commissioner Meiggs: Yes.

Chairman Riggs: So we need a motion to close the public hearing, right? You got something else you need to say?

Dave Parks: No, sir.

Chairman Riggs: Okay. I didn't know, you were looking at me like you wanted to talk some more. I was praying not.

Motion to close the public hearing.

RESULT:	PASSED [4-0]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, White, Munro, Riggs
RECUSED:	Krainiak

Motion to add Special Use Permit (UDO 2017-02-28) to New Business as Item 6.C.

RESULT:	PASSED [4-0]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, White, Munro, Riggs
RECUSED:	Krainiak

Upon conclusion of the public hearing on Special Use Permit (UDO 2017-02-28) Fairfax Major Subdivision, Commissioner Krainiak returned to his position on the dais.

B. Camden Commerce Park Property Sale

Motion to open public hearing for the sale of property in Camden Commerce Park.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, White, Krainiak, Munro, Riggs

Economic Development Director Charlie Bauman addressed the Board concerning the sale of 6.52 acres of property located in the Camden Commerce Park. Custom Homes LLC, operating as WAO Garage plans to build an 8,000 square-foot facility where it will restore collectible automobiles and offer related products. The company is expected to hire up to 10 skilled employees and invest more than \$700,000 in the project.

Mr. Bauman introduced Mr. Randy Fink of Coastal Custom Homes, LLC. Mr. Fink expressed a desire to work with students from local high schools and colleges that have interest in the industry and looks forward to working with the community.

Chairman Riggs opened the floor for public comment. There were no comments from the public.

Attorney Morrison explained to the board that the restrictive covenants must be approved and recorded before the lot is sold. Part of the approval process will be to instruct Dan Porter and the attorney to finalize the restrictive covenants.

Motion to close the public hearing on the sale of 6.42 acres in Camden Commerce Park property.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, White, Krainiak, Munro, Riggs

Motion to add the sale of property in Camden Commerce Park to new business as Item 6.D.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, White, Krainiak, Munro, Riggs

C. Proposed FY 2018-2019 Budget

County Manager Ken Bowman presented to the Board the FY 2018-2019 Budget and Budget Message.



FY 2018-2019 Budget Message

May 11, 2018

To: The Camden County Board of Commissioners
Clayton Riggs, Chairman
Tom White, Vice Chairman
Randy Krainiak, Commissioner
Garry Meiggs, Commissioner
Ross Munro, Commissioner

As Budget Officer, I submit to you this proposed annual operating budget for Camden County for Fiscal Year 2018-2019. This budget has been prepared in accordance with the provisions of General Statute 159-11, the Local Government Budget and Fiscal Control Act. Notice of this submission will be given to the news media and the public, and a public hearing will be scheduled at the Board of Commissioners monthly meeting on June 4th at 7:00 P.M. A copy of this proposed budget will be placed on file with the Clerk to the Board and will be available for public inspection during normal business hours within 10 days prior to the June 4th public hearing. A copy of this document is also available on Camden County's website. One of the critical purposes of this document is to encourage open dialogue, questions, and public deliberation as it relates to how citizen tax dollars can best be used to serve the community.

The FY 2018-2019 proposed budget was prepared in accordance with the North Carolina Local Government and Budget Fiscal Control Act. In addition, while developing the budget the following key activities were taken into consideration:

- Continue to minimize the financial impact of county operations on its citizens through mindful budgeting and frugal expenditures.
- Fund Capital goals as indicated in the Capital Improvement Plan.
- Maintain a reserve fund balance in accordance with the financial policies outlined and adopted in Resolution 2007-05-04.
- Continue to provide outstanding government services at all levels.

Revenues

The above goals for 2018-2019 were balanced with expected revenues with the intent of minimizing the use of the General Fund Balance to support operating expenses. Revenues are generally related to expected economic growth within the County and the State. There are positive economic indicators including low unemployment and strong consumer confidence but the effects are often slow to affect Camden County due to our rural composition with minimal commercial activity. State economic growth is expected to increase 2.9% over 2017. However, local economic growth is predicted at only 1.0%. While slight growth is predicted, lower than expected sales tax revenues during 2017 has created a budget cut for those revenue sources for 2018-2019. Property Tax values appear to be just above the 1% expected growth minimizing the impact of reduced sales tax collections on total revenues for the 2018-2019 budget creating relatively flat revenues. Without an increase in revenue, additional funds such as increased tax rates or use of fund balance will be needed to meet the increase in expenditures.

Below is a listing of the major General Fund projected revenues.

Ad Valorem Tax	\$6,815,181
Local Option Sales Tax (Art. 39)	\$585,000
Vehicle Tax	\$595,524
Franchise Tax	\$760,000
Medicaid Hold Harmless	\$450,000
Article 40 Tax	\$295,000
Article 42 Tax	\$185,000
Special Revenue Fund (CRF for Debt Payment)	\$199,025
From School Reserve Fund (Debt Payments, Capital Outlay)	\$873,121

Expenditures

Due to the expectation of flat revenues, it was important to minimize expenditure increases in the 2018-2019 budget. With a few exceptions, departments had few increases in expenditures. However, non-departmental expenditures are increasing. Non-departmental contributions such as School Funding, Emergency Medical Services (EMS), Emergency Management and Health Services are major appropriations. One significant increase during the last two budget cycles was an increase of \$600,000 in contributions to the School Operating Budget. Last fiscal year, a three cent tax increase was initiated bringing in half of the needed revenue for that expenditure; fund balance was used to balance the shortfall for the increase in school funding. Other increased appropriations include Forestry, Social Services and EMS. These increases in annual expenditures continue to be higher than increases in annual revenues for 2018-2019. Continuing to fund operational expenditures with fund balance will quickly have a detrimental effect on general fund balance.

The County's fund balance should be carefully invested within our county to foster economic

growth and quality of life without burdening the taxpayers as available. While it is imperative to keep our responsible fiscal policies intact by supporting operational expenditures with operational revenues, we are in a position to use a portion of fund balances restricted for capital investment to address failing County buildings and critical infrastructure as well as community projects that are important to our citizens such as Community Parks and recreational projects. Funding Capital Improvement Plan projects is vital to the success of these goals.

Compared to the proposed FY 2017-2018 General Fund budget of \$12,638,283, the proposed FY 2018-2019 proposes \$12,566,599 which represents a decrease of \$71,684 through a reduction in debt payments. This reduction in debt payments is also reflected in an equal amount of reduced revenues since restricted revenues were used to make those payments. The 18-19 proposed general fund budget is balanced with \$553,724 in fund balance to finance County operational expenses. The 17-18 proposed general fund budget was balanced with \$367,941 in fund balance to finance County operational expenses. This increasing need to use fund balance to finance operational expenses illustrates a need to increase county property tax rates to assist with revenue generation.

Departmental Appropriations

Below is a list of some of the major Departmental expenditures proposed for FY 2018-2019.

Governing Body	\$111,647
County Administration	\$194,194
Elections	\$123,168
Finance Department	\$218,373
Personnel	\$73,432
Tax Department	\$452,883
Legal (including OLF)	\$20,000
Register of Deeds	\$240,877
Planning Department/Inspections	\$455,274
Public Works/Building & Grounds	\$457,965
Sheriff & SRO	\$1,838,995
Extension	\$143,000
Recreation	\$264,667
Senior Center	\$153,173
Solid Waste	\$684,267
Non-Departmental	\$207,300
Economic Development	\$124,288
Capital Outlay/Debt Service	\$1,102,147
Library	\$201,460
JCPC	\$62,288
Soil & Water Conservation	\$68,883

Special Appropriations

In the FY 2018-2019 proposed budget, Special Appropriations expenditures total \$5,097,695 or 40.6% of total General Fund expenses.

While we are required by contract to commit the funds budgeted for EMS, Emergency Management and Forestry, finance staff recommends funding the School Board equal to the amount appropriated in 2017-2018. The School System is anticipated to have a continuing ADM from 2017-2018 levels.

The list below highlights some of the major Special Appropriation proposed for FY 2018-2019.

School Current Expense	\$2,600,000
School Capital Outlay	\$295,000
Pasquotank/Camden EMS	\$529,973
Central Communications/Emergency Mgmt.	\$304,173
College of the Albemarle	\$45,000
Albemarle District Jail	\$337,015
Department of Social Services	\$346,308
CH & S Fire Commission	\$253,421
South Mills Fire Commission	\$168,152

Major Concerns

In light of the slow economic recovery, the County must continue to explore ways to diversify its revenue streams through the attraction of commercial and industrial investment. For many years, the County has relied heavily upon residential property taxes as a means of meeting its operating expenses, and there is real concern that a decline in valuation will have a significant negative impact on revenues.

The County needs to remain focused on the area of economic development as a key to increasing revenues, expanding and diversifying the tax base, and making the wastewater system financially self-supporting. Significant progress and focus is needed on the HWY 158 corridor and the planned expansion of the water and wastewater system there to assist with increase sufficiency.

Attention must remain focused on revenue generation from the land transfer tax which is the major funding mechanism for the County Capital Reserve Fund. Without a steady flow of sustainable revenue the County will not be able to take on new Capital Improvement Projects (CIP) or adequately fund the debt service obligations for already completed projects.

Additionally, in order to continue to move the South Camden Water and Sewer District to a financial position closer to that of a true enterprise fund and enhance its self-sufficiency, a dollar

increase in the monthly residential sewer rate and a two dollar increase in the monthly commercial sewer rates, as well as an increase in the tier rate structure for both water and sewer is proposed for 2018-2019. This option allows water users who use 2,000 gallons or less monthly in water to remain at the 2017-2018 rate. It is imperative to note that we are still significantly below the rates needed in sewer to create a self-sufficient system. We are hopeful that the new Wastewater Treatment Plant that is currently under construction will bring additional customers to moderate future rate increases.

In addition, during FY 2017-2018, the County contributed approximately \$295,000 to the School District for capital improvements and \$2,600,000 for operating expenses utilizing tax revenue and a significant contribution from fund balance. The proposed 2018-2019 budget continues to provide \$295,000 to the Board of Education for capital needs and \$2,600,000 for current operating expenses.

Other Major Program Goals

Community Park Trust Fund

The 2018-2019 CPTF budget includes funding for Park Maintenance Capital needs. Also included is funding for purchasing land in the South Mills Township for a Community Park in accordance with the goals of the 2018-2022 Capital Improvement Plan. The county will pursue grant funding for design/construction of the future community park once the land purchase of the identified location has been completed.

County Capital Reserve Fund

The money for this fund comes from the \$0.01 land transfer tax which is levied on all land sales. County appropriations also support this fund as it is a key function of county government to ensure resources for Capital expenditures. Due to outdated and failing County buildings, funds are included to continue planning for a new County Offices Building / Campus that would replace the current structures. These new buildings would combine the Administration, Tax, Planning, and Water/Sewer staff.

School Capital Reserve Fund

The School Capital Reserve Fund is currently funded by restricted sales tax. During 2017-2018 the County committed to supporting the school system's need for a new High School by submitting a joint application for \$15 million in grant funds. The grant request was only partially funded for \$2.7 million requiring a \$782,000 match. County Management is currently working with school officials to proceed toward being shovel ready in the hopes of obtaining additional grant funds in the 2018-2019 fiscal year. The cost of constructing a new High School will require debt financing and consideration should be given to the best possible route to bringing this project to fruition without undue burden on our taxpayers.

RECOMMENDATION

The total of recommended General Fund expenditures is \$12,566,559.

The projected revenues total \$12,012,835 for the General Fund at the present tax rate of \$.72.

In order to get to a balanced budget we can:

- Increase the tax rate 5.5 cents to make up the \$553,724
- Reduce general fund expenditures by \$553,724.
- Use \$553,724 from the County reserve fund balance.
- Combination of increasing the tax rate 3 cents per hundred to \$.75 and use \$250,000 reserve fund balance.

After receiving departmental requests, budget & finance worked to cut general fund requests requiring \$749,652 in fund balance to \$553,724. The only way to reduce expenditures further without reducing services is by removing the personnel requests (i.e. Part Time and School Resource Officer), cost of living increase, the limited capital improvements (i.e. VOIP, updated desktop computers, park mower, Deputy vehicle) and the equipment requests (i.e. Sr. Center exercise equipment). The reality is that it is not practical to keep putting off capital expenditures and expect services to remain at current levels of efficiency.

Using funds from our unallocated General Fund Reserve to balance the budget is a practice that the county has tried to avoid in the past but has had to rely on in recent years. Paying for current operating expenses from a savings account meant for emergencies and strategic capital expenditures is not a good financial practice, and I would highly recommend against it.

Therefore, I am recommending a tax rate increase of three cents, from \$.72 to \$.75 per \$100 of valuation. What this means is that for the average homeowner (the average house in Camden is valued at approximately \$212,000), the tax bill would increase approximately \$63 a year. Our preference is that any tax increase should be avoided when possible, but given the options that we have at our disposal, this is the most fiscally responsible path for us to follow. While it is tempting to compare our tax rates to other localities, every local government provides a slightly different set of services with sometimes significantly different sources of revenue and community characteristics. We believe that investing in our strengths through sound fiscal management is imperative for our continued sustainability.

FY 2018-2019 Budget Summary

The Management Team brought me a conservative set of budget requests that allowed for the continuation of excellent services that have been provided in the past. This budget also provides for limited capital improvements and equipment that are necessary to continue services in a manner that is effective and safe. Finally, this budget provides for a plan this year while keeping in mind the challenges we face in future years. Challenges such as the construction of a new administration campus, a new high school, and a waste water treatment facility are planned for in the next year and while funds for their construction are not specifically allocated we are still mindful of them while putting together this year's budget.

The strain on revenues and our desire to maintain our service level has made for very conservative budgets during the last several years, and our Management Team has once again done a great job keeping expenses down to all but the necessary in order to provide for a responsible and balanced budget. Again, I want to emphasize to you that Camden County is in good financial condition overall. Our fund balance in the General Fund continues to be healthy.

This budget reflects the intent of responsible use of taxpayer dollars by providing critical services and wisely investing the financial contributions of our citizens to become the best possible environment in which to work and live. I look forward to working with you to implement this budget and continue to serve the citizens of Camden County. As public officers, we have been given the task of protecting the rights, needs and desires of the constituents. The staff believes that this task has been achieved and respectfully submits to you the 2018-2019 Fiscal Year Budget.

Respectfully submitted,

Kenneth L. Bowman
Budget Officer/County Manager

Chairman Riggs opened the floor for public comment. There were no public comments offered.

Motion to come out of public hearing on the proposed FY 2018-2019 Budget.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, White, Krainiak, Munro, Riggs

Motion to add the proposed FY 2018-2019 Budget to New Business as Item 6.E.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, White, Krainiak, Munro, Riggs

D. Public Hearing on Proposed 2019-2023 Capital Improvement Program.

Motion to open public hearing on Proposed 2019-2023 Capital Improvement Program.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, White, Krainiak, Munro, Riggs

County Manager Bowman presented the proposed 2019-2023 Capital Improvement Program to the Board.

June 4, 2018

Camden County Board of Commissioners

Clayton Riggs, Chair
Tom White, Vice Chair
Garry Meiggs
Randy Krainiak
Ross Munro

Re: Fiscal Year 2018-2022 Recommended Capital Improvement Program

Chairman Riggs and Commissioners:

The provision of adequate public infrastructure remains a top priority for the County. Being only the eighth year having a CIP process, the Board of Commissioners have undertaken significant thought, discussion and consideration to estimate critical facility needs and the costs therein for the County.

Financial policy specific to how the County governs the issues of debt, fees & user charges, fund balances, competitive employment, and the ad valorem tax rate are shown in the attached Resolution No. 2007-05-04. This Resolution puts in place measures to insure the financial strength of the County government as well as protecting the taxpayer. In addition, the Board of Commissioners created a Capital Reserve Fund as a mechanism with which to fund critical non-school county infrastructure projects.

A critical goal for the County is bringing new development and job creation to the Camden Commerce Park along U.S. 17. Further development along the HWY 158 and US 17 corridors will result in the generation of new tax revenues, lessening the County's reliance upon residential property taxes and creating new employment opportunities for our citizens.

With Camden County being a recipient of significant grant awards in furtherance of the Board of Commissioners capital improvement policy goals, key infrastructure projects are moving forward. In FY 16/17 the county was awarded approximately \$1.58 million in grants from the U.S. Economic Development Administration and the Golden LEAF Foundation for the construction of the Courthouse Area Wastewater Treatment Plant. The design framework for this project included a high-rate infiltration waste water treatment plant capable of treating 50,000 GPD and expandable to 100,000 GPD. In March 2018 the County awarded a contract to Hatchell Concrete for construction of the wastewater treatment plant at a cost of \$4.2M. This project is scheduled for completion in June 2019.

A significant project included in the 2018-2022 CIP is the engineering and design of a new Administration campus complex on the acquired site across from the Historic Courthouse. The ultimate goal of this project will be the centralization of County services into a "One Stop" method of service delivery which will allow our citizens to be served at a single County complex. Besides the immediate needs for administrative space, there is also significant interest for providing recreational and public meeting space which could house youth and adult programming.

Another priority project included in the CIP is the acquisition of property for the development of an outdoor recreational facility in the South Mills Township in accordance with the Parks and Recreation Master Plan. One Mill Community Park and Boat Ramp, the county's newest park facility located in Shiloh Township, was officially opened for public use in August 2015.

While the Board of Commissioners moved forward eight years ago with the acquisition of property for a potential high school site, it is not yet clear when this new facility will be needed. The Adequate Public Facilities Coordinating Committee which is comprised of members of the Board of Commissioners, Board of Education, and county and school management staff began quarterly meetings in 2014 to continue to examine school capital needs pertaining to the construction of this new high school. A space-needs assessment for a new high school was performed in 2008. In 2015, this Committee recommended that a revised space-needs assessment be undertaken. Though unfunded, a new high school construction project is included in the county's 2018-2022 CIP.

The future for Camden County is extremely bright as we continue working together to make the County a better community in which to live, work, and recreate. It will take all of our collective skills along with wise and thoughtful decisions to have the necessary vision to continue to advance the critical capital projects identified in this document.

Respectfully Submitted,



Kenneth L. Bowman
County Manager

Chairman Riggs opened the floor for public comment. There were no public comments offered.

Motion to close public hearing on Proposed 2019-2023 Capital Improvement Program.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Ross Munro, Commissioner
AYES:	Meiggs, White, Krainiak, Munro, Riggs

Motion to add Proposed 2019-2023 Capital Improvement Program to New Business as Item 6.F.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, White, Krainiak, Munro, Riggs

ITEM 6. New Business

A. Tax Report – Lisa Anderson presented the monthly tax report.

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2017	191,360.93	4,887.88
2016	50,537.83	3,026.11
2015	22,702.17	1,327.26
2014	16,291.62	1,414.83
2013	11,402.00	5,455.53
2012	8,238.20	8,200.20
2011	5,481.71	6,587.17
2010	4,244.84	4,982.86
2009	3,978.27	4,678.37
2008	3,795.46	5,094.46
TOTAL REAL PROPERTY TAX UNCOLLECTED		318,033.03
TOTAL PERSONAL PROPERTY UNCOLLECTED		45,654.67
TEN YEAR PERCENTAGE COLLECTION RATE		99.51%
COLLECTION FOR 2018 vs. 2017		37,263.75 vs. 21,655.68

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2017	97.21%
2016	99.20%
2015	99.64%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING April **2018**

BY TAX ADMINISTRATOR

<u>15</u>	NUMBER DELINQUENCY NOTICES SENT
<u>47</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>2</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>8</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>0</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>0</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>0</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>0</u>	NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8934-01-17-4778.0000	11,330.23	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	01-7989-00-01-1714.0000	8,748.30	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-01-18-6001.0000	6,110.48	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	03-8899-00-45-2682.0000	4,945.29	10	SEAMARK INC.	SHILOH	HOLLY RD
R	02-8937-00-50-8036.0000	4,530.96	1	CLEVELAND WALSTON LE	CAMDEN	187 HERMAN ARNOLD RD
R	01-7989-04-51-8805.0000	4,279.48	1	VARAHI PROPERTY MANAGEMENT LLC	SOUTH MILLS	202 MAIN ST
R	01-7998-01-08-6797.0000	3,865.55	1	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	03-8961-00-68-3593.0000	3,624.69	2	SECRETARY OF VETERANS AFFAIRS	SHILOH	169 RAYMONS CREEK RD
R	02-8935-04-63-0820.0000	3,522.65	1	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	02-8936-00-81-9147.0000	3,418.96	2	JUDITH TILLET	CAMDEN	190 RUN SWAMP RD
R	01-7997-00-75-4295.0000	3,230.28	1	JACKIE E BAILEY	SOUTH MILLS	100 ROBIN CT W
R	03-8972-00-54-4332.0000	3,204.21	1	GILBERT WAYNE OVERTON &	SHILOH	1330 343 HWY S
R	03-8899-00-16-2671.2425	3,140.09	1	SPRING LOTUS LLC	SHILOH	141 EDGEWATER DR
R	01-7090-00-64-6040.0000	2,893.98	1	LINTON RIDDICK	SOUTH MILLS	129 LILLY RD
R	02-8923-00-19-3774.0010	2,823.66	6	WILLIAM CONOVER	CAMDEN	431 158 US W
R	02-8935-02-66-7093.0000	2,805.26	1	E. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	03-8962-00-05-0472.0000	2,730.38	1	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	02-8945-00-41-2060.0000	2,681.96	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	02-8934-01-18-8282.0000	2,582.04	1	BRIDGET CARTWRIGHT JOHNSON	CAMDEN	144 158 US W
R	03-8971-00-54-7373.0000	2,422.25	1	DWAYNE HARRIS	SHILOH	125 ONE MILL RD
R	01-7080-00-53-1141.0000	2,405.66	1	KENNETH J ROSA SR	SOUTH MILLS	188 KEETER BARN RD
R	02-8944-00-87-7021.0000	2,360.75	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	175 MCKIMMEY RD
R	02-8934-01-29-4617.0000	2,265.20	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	01-7988-00-91-0179.0001	2,126.56	10	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	2,116.86	10	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	02-8934-01-29-4776.5853	2,084.96	1	C. RUSSELL HASTINGS JR.	CAMDEN	110 158 US W
R	01-7080-00-19-4673.0000	2,082.05	1	LEONARD UMBERGER	SOUTH MILLS	144 CULPEPPER RD
R	01-7080-00-62-1977.0000	2,062.78	8	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	01-7999-00-46-1105.0000	2,061.97	1	LINDA EASON COLSON	SOUTH MILLS	176 PUDDING RIDGE RD
R	01-7999-00-78-4680.0000	2,060.05	2	BERTHA MARLENE GARRETT	SOUTH MILLS	379 OLD SWAMP RD

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	8,748.30	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	4,945.29	SEAMARK INC.	SHILOH	HOLLY RD
R	01-7988-00-91-0179.0001	10	2,126.56	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	10	2,116.86	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	03-8952-00-95-8737.0000	10	1,955.58	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	1,797.88	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,733.11	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1568.0000	10	1,056.42	EMMA BRITTE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	1,030.78	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	03-8962-00-50-0273.0000	10	883.88	DAISY WILLIAMS BURNHAM	SHILOH	RAYMONS CREEK RD
R	01-7090-00-60-5052.0000	10	757.21	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8955-00-13-7846.0000	10	592.68	MARIE MERCER	CAMDEN	IVY NECK RD
R	02-8936-00-24-7426.0000	10	576.45	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	03-8980-00-61-1968.0000	10	249.67	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	10	244.56	JOHN P. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-45-1097.0000	10	202.56	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	157.01	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-9809-00-17-2462.0000	10	141.58	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	01-7080-00-62-1977.0000	9	2,062.78	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-9809-00-24-6322.0000	9	550.77	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	03-8980-00-84-0931.0000	8	187.90	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	01-7998-01-08-6797.0000	7	3,865.55	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	02-8945-00-41-2060.0000	7	2,681.96	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	03-8962-00-04-9097.0000	7	1,856.31	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8990-00-64-8379.0000	7	792.39	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	02-8935-01-07-0916.0000	7	574.95	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	03-8962-00-70-7529.0000	7	512.66	MARY SNOWDEN	SHILOH	WICKHAM RD
R	01-7989-04-90-0938.0000	7	453.61	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	03-8962-00-60-7648.0000	7	281.11	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	02-8954-00-97-4350.0000	7	280.89	GEORGE SHAW	CAMDEN	TROTMAN RD N

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	2,003.83	9	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0001538	866.88	10	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001046	764.04	10	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	748.98	7	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001476	706.41	1	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001072	648.76	9	PAM BUNDY	SHILOH	105 AARON DR
P	0002194	516.98	3	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0001952	483.28	6	KAREN BUNDY	CAMDEN	431 158 US W
P	0000295	412.03	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001230	411.11	6	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001681	312.08	6	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001694	288.99	6	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001693	261.90	9	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001106	253.06	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0001104	242.20	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001952	238.91	6	SANDY BOTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001638	210.76	1	ERIC JASON WOODARD	SOUTH MILLS	612 MAIN LOT 12
P	0000466	205.60	1	LAMBS OF CAMDEN	CAMDEN	152 HWY 158 W
P	0000905	204.42	3	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0000846	201.12	2	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0002442	200.37	1	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0001250	194.43	1	MICHELE LEE TAYLOR-DUKE	SOUTH MILLS	108 BINGHAM RD
P	0001010	189.68	5	RAYBURN BURGESS	SHILOH	116 EDGEWATER DR
P	0001546	189.57	1	GEORGE ROWLAND	CAMDEN	431 158 US W
P	0000297	182.53	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0001673	177.05	9	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0002886	170.39	6	GEORGE LINWOOD POWELL	CAMDEN	177 SANDHILLS RD
P	0000248	159.99	10	ROBERT H. OWENS	CAMDEN	A STREET
P	0000543	152.90	1	TRACK 1 OF CAMDEN	CAMDEN	143 158 US W
P	0000945	145.98	3	RAMONA F. TAZEWEILL	CAMDEN	239 SLEEPY HOLLOW RD

30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001538	10	866.88	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001046	10	764.04	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	10	748.98	LESLIE ETHERIDGE JR	CAMDEN	
P	0001072	10	648.76	PAM BUNDY	SHILOH	
P	0001106	10	253.06	JAMI ELIZABETH VANHORN	SOUTH MILLS	105 AARON DR
P	0000248	10	159.99	ROBERT H. OWENS	CAMDEN	617 MAIN ST
P	0001540	10	120.95	DAVID LUKE	ELIZABETH CITY	A STREET
P	0001709	9	2,003.83	JOHN MATTHEW CARTER	CAMDEN	CAMDEN CAUSEWAY
P	0001693	9	261.90	ALLIANCE NISSAN	CAMDEN	158 HWY
P	0001673	9	177.05	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0000316	9	135.56	JAMES P. JONES	CAMDEN	158 HWY W
P	0001827	8	483.28	KAREN BUNDY	CAMDEN	142 SANDHILLS RD
P	0001722	7	140.55	JANET LEARY	CAMDEN	431 158 US W
P	0001639	7	123.29	CAREY FARMS, INCORPORATED	SOUTH MILLS	LINTON ROAD
P	0001230	6	411.11	JAMES NYE	SOUTH MILLS	202 SHARON CHURCH
P	0001681	6	312.08	STEVE WILLIAMS	SOUTH MILLS	101 ROBIN CT W
P	0001694	6	288.99	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	6	238.91	SANDY BOTOM MATERIALS, INC	CAMDEN	150 158 HWY W
P	0002886	6	170.36	GEORGE LINWOOD POWELL	SOUTH MILLS	319 PONDEROSA RD
P	0001740	6	109.23	JASON & KEVIN WORDEN	SOUTH MILLS	177 SANDHILLS RD
P	0002194	5	516.98	MORGAN ROBERSON	SHILOH	STILES LANE
P	0001010	5	189.68	RAYBURN BURGESS	SHILOH	849 SANDY HOOK RD S
P	0001638	3	210.76	ERIC JASON WOODARD	SHILOH	116 EDGEWATER DR
P	0000905	3	204.42	KEVIN & STACY ANDERSON	SOUTH MILLS	612 MAIN LOT 12
P	0001250	3	194.43	MICHELE LEE TAYLOR-DUKE	SHILOH	111 AARON DR
P	0000945	3	145.98	RAMONA F. TAZEWEILL	SOUTH MILLS	108 BINGHAM RD
P	0001476	2	706.41	MIKE TAYLOR	ELIZABETH CITY	239 SLEEPY HOLLOW RD
P	0000295	2	412.03	HENDERSON AUDIOMETRICS, INC.	CAMDEN	CAMDEN CAUSEWAY
P	0000466	2	205.60	LAMBS OF CAMDEN	CAMDEN	330 158 HWY E
P	0000846	2	201.12	TOAN TRINH	CAMDEN	152 HWY 158 W
P					SHILOH	229 SAILBOAT RD

Motion to approve the tax report as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Randy Krainiak, Commissioner
AYES:	Meiggs, White, Krainiak, Munro, Riggs

B. Resolution – Salaries & Compensation for Various Boards and Commissions FY 2018-2019

Resolution No. 2018-06-01

**A RESOLUTION OF THE
CAMDEN COUNTY BOARD OF COMMISSIONERS
SALARIES AND COMPENSATION
FOR VARIOUS BOARDS AND COMMISSIONS
FISCAL YEAR 2018-2019**

Whereas, the Camden County Board of Commissioners desires to provide reasonable compensation for service on various boards and commissions of the County;

Now, Therefore, Be It Resolved that the Camden County Board of Commissioners meeting this 4th day of June 2018 in Camden Village, Camden County, North Carolina does hereby amend the following salaries and compensation for the stated boards and commissions for the period beginning July 1, 2018 and ending June 30, 2019,

Section 1: BOARD OF COMMISSIONERS

Chairman \$550.00 per month plus mileage.

Vice-chairman/
Board Member \$525.00 per month plus mileage

1. The monthly “salary” of the Board members shall be considered as compensation for regularly scheduled meetings of the board per the annual Meeting Calendar. Same day attendance at meetings would not be eligible for reimbursement – i.e., a closed session in advance of a board meeting.
2. Special meetings and budget work sessions in addition to the regularly scheduled Board of Commissioners meetings will be compensated at a rate of \$75 and up to \$75 for attendance at other board meetings that they have been appointed to and not already compensated for by those boards.
3. For purposes of reimbursement, eligible meetings would include those in which the board members serve and participate by virtue of their position and/or in representation of their position as a board member and/or are an invited “participant” by staff or agency/department and may include Association Ad Hoc Committee meetings, Ground Breakings and Ribbon Cuttings or any meeting at the request of the Board of Commissioners in the Commissioner’s official capacity.

4. Eligible meetings shall not include attendance to social occasions (banquets, meals (except as part of a participatory meeting), entertainment, sports, galas, fundraisers, clubs, etc.), or informal or telephonic conversations. For any fundraisers that the board decides to attend, the County will pay for the ticket if the Commissioner's agree that the event benefits Camden County residents and serves a public purpose but will not receive meeting pay for attendance. (Must be non-partisan and non-profit)
5. Attendance at Board appointed Board Meetings (ie. Library, DSS, ADJ) will not be reimbursable to Commissioners who are not appointed to those boards unless they are asked to attend by the appointee who is unable to attend or at the request of the Board of Commissioners in the Commissioner's official capacity.
6. Commissioners shall receive a payment of \$150.00 per day for any meeting or day for travel to/from meeting, lasting more than four hours and out of the county (35 mile radius of the Courthouse).
7. Mileage will be reimbursed at the rate established by the Federal Mileage Reimbursement Rate for travel as allowed in IRS Publication 15.
8. Board members are required to submit in writing (via internal form) a voucher/request for reimbursement setting forth description of the meeting, date, time and place.
9. Special meeting reimbursement requests that exceed seven in a month will require Board approval.

Section 2: BOARD OF ELECTIONS

Chairman	Meeting compensation \$50 for meeting with Board. \$50 per day for Election Day, canvass day, and instruction day plus mileage.
Board Members	Meeting compensation \$40 per meeting with Board. \$40 per day on Election Day and canvass day plus mileage.
Chief Judge	\$40 per day for instruction day and canvass day plus mileage. \$150.00 per day for Election Day plus mileage. \$20 for pick-up day.
Judges	\$20 for instruction day. Election Day at \$120.00 per day.
Assistants	Election Day at \$100.00 per day. \$20 for instruction day.

Section 3: PLANNING BOARD AND ZONING BOARD OF ADJUSTMENTS
\$30.00 per meeting plus mileage.

Section 4: SOCIAL SERVICES BOARD

Chairman	\$35.00 per meeting plus mileage.
Board Members	\$30.00 per meeting plus mileage.

- Section 5: AGING ADVISORY COUNCIL**
\$30.00 per meeting, plus mileage and meal if required.
- Section 6: RECREATION BOARD**
\$30.00 per meeting, plus mileage.
- Section 7: JURY COMMISSION**
\$ 7.25 per hour for hours worked compiling jury list.
- Section 8: ECONOMIC DEVELOPMENT BOARD**
\$30.00 per meeting, plus mileage.
- Section 9: SENIOR CENTER BOARD**
\$30.00 per meeting. No travel
- Section 10: LIBRARY BOARD**
\$30.00 per meeting. No travel
- Section 11: AGRICULTURAL ADVISORY BOARD & FIRE COMMISSIONS**
No Compensation
- Section 12: TRAVEL & MILEAGE REIMBURSEMENT**
All Boards and Commissions are subject to the approved Camden County Travel Policy. Mileage will be reimbursed at the rate established by the Federal Mileage Reimbursement Rate for travel as allowed in IRS Publication 15 for all compensable meetings. Any volunteer or non-paid meetings will not qualify for travel or mileage reimbursement without Board of Commissioners approval.

ATTEST:

Karen M. Davis
Karen M. Davis, Clerk to the Board



Clayton D. Riggs
Clayton D. Riggs, Chairman
Camden County Board of Commissioners

Motion to adopt Resolution – Salaries & Compensations for Various Boards and Commissions.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Ross Munro, Commissioner
AYES:	Meiggs, White, Krainiak, Munro, Riggs

C. Special Use Permit UDO 2017-02-28 Fairfax Major Subdivision

Motion to approve Special Use Permit UDO 2017-02-28 Fairfax Major Subdivision with the conditions stated in the Finding of Facts.

RESULT: PASSED [4-0]
MOVER: Ross Munro, Commissioner
AYES: Meiggs, White, Munro, Riggs
RECUSED: Krainiak

D. Commerce Park Sale

Motion to approve the fee simple sale of 6.52 acres of property located in the Camden Commerce Park for the proposed consideration of \$143,440.00 to Coastal Homes, LLC and to approve the restrictive covenants in such form as deemed appropriate by the Planning Director and the County Attorney.

RESULT: PASSED [UNANIMOUS]
MOVER: Tom White, Vice Chairman
AYES: Meiggs, White, Krainiak, Munro, Riggs

E. Proposed FY 2018-2019

FY 2018-2019 Budget

Schedule of Changes Per Budget Work Sessions

The Budget Officer's Proposed Budget has been accepted by Board of Commissioners with the following exceptions:

General Fund

<u>Dept.</u>	<u>Item</u>	<u>Submitted</u>	<u>Change</u>	<u>Proposed</u>	
105000	Budget for Bldg Maintenance	32,000	3,000	35,000	Increase/Requested
105000	Budget for Cont Services/Maint	650	3,350	4,000	Increase/Requested
105450	Budget for Emergency Generator	0	1,500	1,500	Increase/Requested
	Tax Increase (rate includes Fire Tax)	.72	(315,493)	.75	Increase/.03 BOC
104000	Fund Balance Appropriated	553,724	(307,643)	246,081	Decrease/BOC

Other Funds

<u>Fund</u>	<u>Item</u>	<u>Submitted</u>	<u>Change</u>	<u>Proposed</u>	
CPT	Remove Parking Lot Upgrades	8,500	(8,500)	0	Decrease/BOC
SCRF	Remove Partial Grant Match	380,000	(380,000)	0	Decrease/BOC
DSGS	State Tax/Adjust other Lines	1,710	0	1,710	Correction
GF/DSS	Revenue Adjustments	24,850	0	24,850	Correction
RDT	Expense/Fund Balance Adjustment	10,525	(5,500)	5,025	Correction
CRF/CIP	County Complex Planning	350,000	0	350,000	No Change
CRF/CIP	SM Community Park/Land Purchase	100,000	0	100,000	No Change

GF: General Fund
 CPT: Community Park Trust
 SCRF: School Capital Reserve
 DSGS: Dismal Swamp Gift Shop
 CIP: Capital Improvement Plan

SOUTH CAMDEN WATER & SEWER DISTRICT

**2018-2019 PROPOSED
WATER & SEWER FEE CHANGES**

WATER RATES

MONTHLY BASE RATE:

No Change

ADDITIONAL MONTHLY USAGE:

<u>Gallons</u>	<u>Cost</u>	
2001-5000 gal.	\$5.50 per 1,000 gal	<u>No Change</u>
5001-10,000	\$6.20 per 1,000 gal	<u>Increased .20</u>
10,001-15,000	\$6.90 per 1,000 gal	<u>Increased .30</u>
15,001-20,000	\$7.60 per 1,000 gal	<u>Increased .40</u>
20,001 and up	\$8.30 per 1,000 gal	<u>Increased .50</u>
Bulk Water	\$6.91 per 1,000 gal	<u>Increased .27</u>
<small>(except contracted sales)</small>		

SEWER RATES

MONTHLY BASE RATE:

Residential*	\$29.00; 0 – 2,000 gallons	<u>Increased \$1</u>
Commercial	\$40.00; 0 – 2,000 gallons	<u>Increased \$2</u>

NEW USAGE TIER RATE STRUCTURE

MATCHES WATER USAGE TIERS & CREATES COMMERCIAL TIERS

ADDITIONAL MONTHLY USAGE:

	<u>RESIDENTIAL</u>	<u>COMMERCIAL</u>
2001-5000 gal.	\$7.50 per 1,000 gal	\$8.50 per 1,000 gal
5001-10,000	\$8.20 per 1,000 gal	\$9.20 per 1,000 gal
10,001-15,000	\$8.90 per 1,000 gal	\$9.90 per 1,000 gal
15,001-20,000	\$9.60 per 1,000 gal	\$10.60 per 1,000 gal
20,001 and up	\$10.30 per 1,000 gal	\$11.30 per 1,000 gal

Additional Changes

GOVERNMENTAL & SCHOOLS:

Will be charged 2 times Commercial Rate for Base Fee & Additional Usage



SOUTH CAMDEN WATER & SEWER DISTRICT

System Development Fee Rate Table:

Meter Size	Cost-Justified		
	Meter Ratio	Water	Wastewater
3/4"	1.0	\$ 2,500	\$ 7,400
1"	1.7	4,167	12,333
1.5"	3.3	8,333	24,667
2"	5.3	13,333	39,467
3"	10.7	26,667	78,933
4"	16.7	41,667	123,333
6"	33.3	83,333	246,667
8"	53.3	133,333	394,667
10"	140.0	350,000	1,036,000
12"	176.7	441,667	1,307,333

2018 System Development Fee Analysis
 Approved 6/4/2018

Ordinance No. 2018-06-01
AN ORDINANCE OF
THE BOARD OF COUNTY COMMISSIONERS OF
CAMDEN COUNTY, NORTH CAROLINA,
RELATING TO THE FY 2018 – 2019 BUDGET

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF CAMDEN COUNTY, NORTH CAROLINA:

ARTICLE I. BUDGET ORDINANCE

This Budget Ordinance per G.S. 159-13 hereby incorporates, in its entirety, this Budget for the County of Camden for FY 2018-2019, adopted by the Board of Commissioners on June 4, 2018. Said Ordinance may hereafter be referred to as the “Budget Ordinance”. The levy of the county-wide Tax Rate(s) and Fees affecting any and all county managed Funds will accompany and be adopted simultaneously with this Budget Ordinance unless amended per G.S. 159-15.

ARTICLE II. GENERAL FUND

SECTION 1 – Appropriations: The following amounts are hereby appropriated in the General Fund for the operation of county government and its activities for the fiscal year beginning July 1, 2018 and ending June 30, 2019 in accordance with the Budget Ordinance and the chart of accounts heretofore established for this county.

Governing Body	\$111,647
County Administration.....	194,194
Elections.....	123,168
Finance.....	218,373
Personnel.....	73,432
Tax Supervisor	452,883
Legals.....	60,000
Register of Deeds.....	240,877
Planning	279,291
Inspections	175,983
Economic Development Commission.....	124,288
Building & Grounds.....	347,070
Sheriff	1,702,046
School Resource Officer (SRO).....	136,949
Court Facilities.....	27,529
Public Works Administration	118,745
Fleet Vehicles.....	26,760
Traffic	2,060
Solid Waste	684,267
Public Health.....	120,683
Extension.....	143,000
County Public Library.....	201,460
Parks & Recreation	264,666

DDJP (JCPC)	62,288
Senior Center	153,173
Post-Employment Benefits	33,552
Non-Departmental.....	207,300
Soil/Water Conservation.....	68,883
Capital Outlay/Debt Service	1,102,147
Special Appropriations:	
Albemarle Commission	7,201
EMS	529,973
Conservation/Forestry.....	60,733
RC&D	750
Central Communications	274,519
Emergency Management	29,654
S. Camden Water & Sewer	89,665
MLK Funding	300
Special Funding	1,000
CH&S Fire Commission Four Cents	253,421
South Mills Fire Commission Four Cents	168,152
Social Services	346,308
Schools – Contribution to Capital Reserve.....	295,000
Schools – Current Expense	2,600,000
Albemarle Hopeline	2,000
College of the Albemarle	45,000
Camden Food Pantry.....	2,000
Albemarle Food Bank	2,000
Alb. Dist. Jail Operations.....	337,015
4-H Insurance.....	53,004
Contingency	40,000
TOTAL GENERAL FUND	\$12,594,409

SECTION 2 – Revenues: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Ad Valorem and Vehicle Taxes:	
Budget Year	\$7,726,198
Prior Years Summary.....	355,950
Penalties and Interest	60,000
House Bill 1779	50
Other Taxes and Licenses:	
State 1 cent Sales Tax	585,000
Local Sales Tax - Art. 40	295,000
Local Sales Tax - Art. 42	185,000
Unrestricted Intergovernmental:	
ABC Profits.....	36,000
Refuge Revenue Sharing.....	8,500
Beer and Wine Tax	46,000

Utilities Franchise Fees.....	690,000
Medicaid Hold Harmless	450,000
Restricted Intergovernmental:	
State Grants – JJDP.....	51,907
Soil/Water Funds	3,600
Capital Reserve & Transfer Tax for Capital Debt Service	199,025
Court Facilities Fees	21,000
Alb. Comm. Nutrition Site.....	6,840
School Resource Officer.....	37,838
School Capital Reserve Fund for School Debt Service	873,121
Senior Center Grants.....	7,388
Senior Center State Grants.....	1,000
Health & Wellness Grant.....	2,350
Fees and Permits:	
Register of Deeds Fees.....	150,500
Building Permits and Planning Fees	149,150
Land Use Fees.....	20,000
Leased Property	20,000
Tire Disposal Dist.....	20,000
White Goods Disposal Dist.....	4,500
Recyclables	6,000
Disposables Tax Distribution.....	5,000
Electronics Management.....	800
Cable Franchise Fee.....	70,000
Gun Permit Fees.....	15,000
Golf Cart Fees	200
Pet/Privilege Licenses.....	250
5 Cents Per Bottle Fees	3,600
Extension Fees	10,000
Library Fees	4,900
Recreation Fees.....	18,600
Senior Center Participation Fees.....	5,000
Sales and Services:	
Jail Fees.....	3,000
Sheriff's Officer Fees.....	20,000
Sale of Fixed Assets.....	4,500
LESO Sheriff's Equipment Disposal	30,000
Fines & Forfeitures	60,000
911 Fees for GIS	3,900
Other:	
Sheriff's Department Grants & Donations	2,700
Interest.....	46,000
Miscellaneous	11,660
Fund Balance Committed	1,301
Appropriated Fund Balance	266,081
TOTAL GENERAL FUND	\$12,594,409

ARTICLE III. SOUTH CAMDEN WATER/SEWER DISTRICT FUND

The following amounts are hereby appropriated in the South Camden Water/Sewer District Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

R/O Plant Operation Expenses.....	482,826
Waste Water Operation Expenses.....	239,665
Distribution Expenses	397,401
Debt Service.....	<u>481,609</u>
	\$1,601,501

It is estimated that the following revenues will be available in the South Camden Water/Sewer District Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Sale of Water.....	1,040,000
Sewer Fees	140,000
Connection Fees.....	45,000
Miscellaneous	45,600
Fund Balance Appropriated	17,785
Capital Reserve Fund.....	223,451
General Fund Contribution	<u>89,665</u>
	\$1,601,501

ARTICLE IV. WATER/SEWER CAPITAL RESERVE FUND

The following amounts are hereby appropriated in the System Development Fee Capital Reserve Fund for the purpose of collecting funds from new construction projects which will have an impact on the infrastructure of Camden County and establishing Membrane Reserve for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Fund Balance Reserve.....	51,750
Membrane Reserve	20,250
R/O Upgrade	<u>19,800</u>
	\$91,800

It is estimated that the following revenues will be available in the System Development Fee Capital Reserve Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

System Development Fees.....	50,750
Membrane Reserve Contribution.....	20,250
Interest.....	1,000
Fund Balance Appropriated	<u>19,800</u>
	\$91,800

ARTICLE V. WATER/SEWER PROJECT FUND

The following amounts are hereby appropriated in the Water/Sewer Project Fund for the purpose of water/sewer infrastructure projects for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Project Expenditures	4,554,770
Debt Service.....	<u>203,651</u>
	\$4,758,421

It is estimated that the following revenues will be available in the Water/Sewer Project Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Fund Balance Appropriated	3,204,971
Golden LEAF Grant.....	200,000
Economic Development Administration	<u>1,353,450</u>
	\$4,758,421

ARTICLE VI. COURTHOUSE & SHILOH FIRE COMMISSION FUND

The following amounts are hereby appropriated in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

General Expenses.....	209,662
Debt Service.....	<u>117,614</u>
	\$327,276

It is estimated that the following revenues will be available in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Fire Tax.....	63,355
4 Cent County Match.....	253,421
Leased Property	9,000
Interest Earnings	<u>1,500</u>
	\$327,276

ARTICLE VII. SOUTH MILLS FIRE COMMISSION FUND

The following amounts are hereby appropriated in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

General Expenses.....	137,370
Debt Service.....	<u>99,820</u>
	\$237,190

It is estimated that the following revenues will be available in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Fire Tax	42,038
4 Cent County Match	168,152
Interest.....	2,000
Grant	<u>25,000</u>
	\$237,190

ARTICLE VIII. SOCIAL SERVICES

The following amounts are hereby appropriated in the Social Services Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Public Assistance	335,605
Administrative Expenses	<u>1,029,231</u>
	\$1,364,836

It is estimated that the following revenues will be available in the Social Services Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

County Appropriations.....	346,308
State/Federal Funds.....	<u>1,018,528</u>
	\$1,364,836

ARTICLE IX. JOYCE CREEK DRAINAGE PROJECT FUND

The following amounts are hereby appropriated in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Watershed Projects & Expenses	\$42,835
-------------------------------------	----------

It is estimated that the following revenues will be available in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Watershed Improvement Fee	41,835
Miscellaneous	<u>1,000</u>
	\$42,835

ARTICLE X. REVALUATION RESERVE FUND

The following amounts are hereby appropriated in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Reserved for Revaluation Expenses.....	\$255,000
--	-----------

It is estimated that the following revenues will be available in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Fund Balance Appropriated	253,000
Interest.....	<u>2,000</u>
	\$255,000

ARTICLE XI. CAPITAL RESERVE FUND

The following amounts are hereby appropriated in the Capital Reserve Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Debt Service.....	199,025
Capital Projects	504,500
USDA Debt Reserve	<u>540,300</u>
	\$1,243,825

It is estimated that the following revenues will be available in the Capital Reserve Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Land Transfer Tax Collections	450,000
Investment Earnings.....	15,000
County Contribution	325,000
Fund Balance Appropriated	<u>453,825</u>
	\$1,243,825

ARTICLE XII. SCHOOL CAPITAL RESERVE FUND

The following amounts are hereby appropriated in the School Capital Reserve Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Debt Service.....	578,122
School Capital Outlay	295,000
Fund Reserves.....	99,878
Camden Plantation Funds for Capital Outlay	<u>150,000</u>
	\$1,123,000

It is estimated that the following revenues will be available in the School Capital Reserve Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Local Option & Restricted Sales Tax	970,000
Investment Earnings.....	3,000
Camden Plantation	<u>150,000</u>
	\$1,123,000

ARTICLE XIII. DISMAL SWAMP VISITOR CENTER FUND

The following amounts are hereby appropriated in the Dismal Swamp Visitor Center Fund for the purpose of operating the Center with funds received from NCDOT for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Center Operating Expenses.....	\$161,882
DOT Funds.....	142,857
Gift Shop Contribution	8,475
Miscellaneous	50
Tourism Authority Contribution	<u>10,500</u>
	\$161,882

The following amounts are hereby appropriated in the Dismal Swamp Gift Shop Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Gift Shop Revenues	\$31,375
Gift Shop Expenses.....	\$31,375

ARTICLE XIV. FEREBEE COURTHOUSE TRUST FUND

For purposes of summary only, the following amounts are hereby appropriated in the Nancy M. & H. C. Ferebee, III Courthouse Trust for the restoration of the 1847 Camden County Courthouse for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Fund Reserves	\$1,530
Trust Fund Balance	\$1,530

ARTICLE XV. COMMUNITY PARK TRUST FUND

The following amounts are hereby appropriated in the Community Park Trust Fund for the upkeep and maintenance of the Community Park, Senior Trail, Dismal Swamp Bike Trail, Shiloh Landing and One Mill Park for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Park Operations.....	44,778
Mill Town Pier.....	<u>35,000</u>
	\$79,778

It is estimate that the following revenues will be available in the Community Park Trust Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

County Contribution	\$54,500
Interest.....	500
Fund Balance Appropriated	<u>24,778</u>
	\$79,778

ARTICLE XVI. REGISTER OF DEEDS AUTOMATION ENHANCEMENT AND PRESERVATION FUND

The following amounts are hereby appropriated in the Register of Deeds Automation Enhancement and Preservation Fund for the purpose of funding for computer and imaging technology for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Technology	\$5,025
Register of Deeds Technology Funds	5,000
Interest.....	<u>25</u>
	\$5,025

ARTICLE XVII. CODE ENFORCEMENT REVOLVING FUND

The following amounts are hereby appropriated in the Code Enforcement Revolving Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Demolition Expenses	\$15,000
Fee Collection	5,000
Fund Balance Appropriated	<u>10,000</u>
	\$15,000

ARTICLE XVIII. STORMWATER MANAGEMENT UTILITY FUNDS

At the May 5, 2014 Board of Commissioners meeting Ordinance No. 2014-05-01 was approved. This Ordinance established the South Mills Watershed, the Sawyer’s Creek Watershed, the North River Watershed and the Shiloh Watershed and the parcel fee rates relating to each watershed. Any changes to the fee schedule will be adopted simultaneously with this budget ordinance. The billing and collection will be in the same manner as property taxes.

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **South Mills Watershed Fund** (Fund 36) for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Watershed Expenses & Reserve	\$51,125
------------------------------------	----------

Estimated Revenue..... \$51,125

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **Sawyer's Creek Watershed Fund** (Fund 37) for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Watershed Expenses & Reserve \$20,050

Estimated Revenue..... \$20,050

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **North River Watershed Fund** (Fund 38) for the fiscal year July 1, 2018 and ending June 30, 2019.

Watershed Expenses \$18,050

Estimated Interest & Fees Collected..... \$18,050

The following estimated revenues will be available for funding the programs designed to protect and manage water quality and quantity in the **Shiloh Watershed Fund** (Fund 39) for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Watershed Expenses \$20,050

Estimated Interest & Fees Collected..... \$20,050

ARTICLE XIX. TOURISM DEVELOPMENT AUTHORITY

The following amounts are hereby appropriated in the Tourism Development Authority budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

General Expenses..... 31,000
Dismal Swamp Visitor Center 10,500
\$41,500

Donations 1,000
Occupancy Tax Collections 30,000
Interest Earnings 500
Appropriated Fund Balance 10,000
\$41,500

ARTICLE XX. TAX PENALTIES SCHOOL FUND

The following amounts are hereby appropriated in the Tax Penalties School Fund budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

School Current Expense..... \$8,100

It is estimate that the following revenues will be available in the Tax Penalties School Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Tax Penalties	5,000
Interest on Investments	100
Fund Balance Appropriated	<u>3,000</u>
	\$8,100

ARTICLE XXI. EDC PROJECT FUND

The following amounts are hereby appropriated in the EDC Project Fund for the purpose of developing the ECO Industrial Park in South Mills for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Economic Dev Incentive	<u>40,000</u>
	\$40,000
Interest earned	500
Fund Balance Appropriated	<u>39,500</u>
	\$40,000

ARTICLE XXII. SCHOOL APPROPRIATIONS

SECTION 1 – The appropriations to the Board of Education, first, shall be made from any such funds which are dedicated to the use of the schools, and secondly, shall be made from the general county fund revenues to the extent necessary to meet the approved appropriation.

SECTION 2 – For purposes of summary only as the actual figures are contained in the Budget Ordinance, the total appropriation for Current Expense is \$2,600,000 and for Capital Expense is \$295,000.

SECTION 3 – Except as otherwise provided in this Budget Ordinance, this Budget Ordinance hereby incorporates by reference in its entirety the “PROPOSED BUDGET OF THE CAMDEN COUNTY BOARD OF EDUCATION FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 and ENDING JUNE 30, 2019” as presented to the Board of Commissioners, and all language in said Proposed Budget is incorporated into this Ordinance as if it were included within the body of this Ordinance. Said Proposed Budget may hereafter be referred to as the “School Budget”. The county budget does not include any special appropriation for the supplement for teachers’ salaries. This will have to be included in the school budget.

ARTICLE XXIII. TAX LEVY

SECTION 1 – There is hereby levied at the rate of seventy (70 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2018, for the purpose of raising the revenue listed in the General Fund, Article II., Section 2, of this Ordinance.

- (d) He will assign legal costs to departments based upon the legal issue involved.
- (e) He is authorized to approve expenditures up to ten thousand dollars.
- (f) He may approve acceptance and expenditure of emergency funding from state or federal sources (ie. LIEAP) up to \$10,000 with an official report on such funding at the next regular meeting of the Board of Commissioners.

SECTION 2 - The Budget Officer and Finance Officer are hereby directed to make any changes in the budget or fiscal practices that are required by the Local Government Budget and Fiscal Control Act.

- (a) As provided by G.S. 159-25(b), the Board has authorized dual electronic signatures for each check or draft that is made on County funds. The signatures on the County accounts have been approved by the Board of Commissioners.
- (b) All legal outstanding encumbrances at June 30, 2018 are hereby carried forward and re-appropriated as an amendment to the budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019.
- (c) The Board authorizes one principal account as the central depository for funds received by the Finance Director. Other accounts authorized by the Board can be used for special purposes such as the enterprise fund and various trust accounts. Current accounting techniques shall be used to assure that all funds will be properly accounted for in the financial records of the County.
- (d) Amendments to this Budget Ordinance and any accompanying fee schedule, taxes or appropriations are allowed as provided herein or by board approval in accordance with G.S. 159-15.

SECTION 3 - The Budget Officer and Finance Officer are hereby authorized to enter into contracts/agreements, within funds included in the Budget Ordinance or other actions authorized by the Board of Commissioners for the following purposes:

1. Lease of routine business equipment;
2. Consultant, professional, or maintenance service agreements;
3. Purchase of supplies, materials, or equipment where formal bids are not required by law;
4. Applications for and agreements for the acceptance of grant funds from Federal, State, public, private and non-profit organizations sources, and other funds from other government units, for services to be rendered which have been approved by the Board of Commissioners;

5. Construction and repair projects within the budget limits or as approved by the Board of Commissioners;
6. Liability, health, life, disability, casualty, property or other insurance or performance bonds;
7. Other administrative contracts which include agreements approved by the Board of Commissioners.

All other contracts must be approved by the Board of Commissioners and signed by the Chairman of the Board. No other employees or officials may sign contracts on behalf of the County unless duly appointed to do so by the Board of Commissioners.

SECTION 4 -County funded agencies are required to submit an audit or other detailed financial reports to the County Finance Officer each year. Approved payments may be delayed pending receipt of financial information.

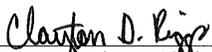
SECTION 5 -It is the policy of Camden County to not absorb any reduction in State or Federal grant funds. Any decrease shall be absorbed in the budget of the agency or department receiving funding by reducing personnel or department expenditures to stay within the County appropriations as approved.

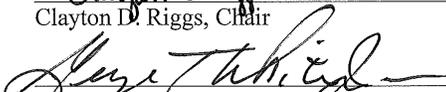
SECTION 6 -Copies of this Budget Ordinance shall be furnished to the Clerk to the Board, the Budget Officer, Finance Director, and the Tax Administrator for direction in the carrying out of their duties.

A public hearing on this Budget Ordinance was held on June 4, 2018.

This Budget Ordinance was adopted on the 4th day of June, 2018

CAMDEN COUNTY BOARD OF COMMISSIONERS


 Clayton D. Riggs, Chair


 George T. White, Vice-Chairman

ATTEST:


 Karen Davis
 Clerk to the Board


 Kenneth Bowman
 Budget Officer/County Manager





SCHEDULE OF FEES

FY 2018-2019

Schedule adopted with Budget Ordinance June 4, 2018

**CAMDEN COUNTY
Fee Schedule**

TABLE OF CONTENTS

Building Inspection/Planning.....	1
GIS Related Fee Schedule	5
Fee Schedule for Abatement of Property	6
Parks/Recreation Policies/Fees	7
Register of Deeds Schedule of Fees	8
Sheriff Department Fees.....	9
Pet Licenses.....	9
Senior Center Fees	10
Senior Trail Use Fees	12
Golf Cart Permits and Beer and Wine	13
South Camden Water Rate Schedule.....	14
South Camden Sewer Rate Schedule	15
Copies of Public Records.....	17
Public Library Fees.....	18
Watershed Fees	19
Approval & Certification	20

CAMDEN COUNTY
Inspections & Planning
 Building Permit Fee Schedule

BUILDING PERMIT FEES

RESIDENTIAL, MODULAR, & COMMERCIAL CONSTRUCTION (UP TO 20,000 SQ. FEET)

Minimal Required New Construction Permit Fees: (1) State Fee (Residential only) 10.00; (2) Base Building Fee 0.25 cents per square foot; (3) Electrical Fee 0.15 cents per square foot; (4) Plumbing Fee 75.00; (5) Mechanical Fee 100.00; (6) Insulation Fee 75.00. Optional Fees: Temporary Power Pole 75.00. Commercial buildings are subject to other fees listed here after.

Base Fee Up to 20,000 Sq. Ft.	\$0.25/Sq. Ft.	Each Sq. Ft. over 20,000	\$0.15/Sq. Ft.
Minimum Fee	\$100.00	State Fee	\$10.00

ELECTRICAL

Residential Over 500 SQFT	\$0.15/Sq. Ft.	Service Repair	\$75.00
Minimum Fee	\$75.00	Service Change	\$75.00
Temporary Service	\$75.00	Mfg. Home Service	\$75.00

PLUMBING

Plumbing (New Installs)	\$75.00	Plumbing (Repairs)	\$75.00
-------------------------	---------	--------------------	---------

MECHANICAL

Minimum Fee	\$100.00	Additional Units	\$25.00
Repair / Service Change	\$75.00	Same Size Change Out	\$0.00

INSULATION

Minimum Fee	\$75.00
-------------	---------

NATURAL GAS HOOKUP (RESIDENTIAL & COMMERCIAL STRUCTURES)

Fee Per Structure	\$50.00
-------------------	---------

MANUFACTURED HOMES

Singlewide: \$250.00	Doublewide: \$350.00	Triplewide: \$400.00
----------------------	----------------------	----------------------

ADDITIONS - Includes Service Systems

Up to 400 Square Feet	\$150.00	Over 400 Square Feet	\$0.37/Sq. Ft.
-----------------------	----------	----------------------	----------------

SWIMMING POOLS & SPAS

In-ground	\$150.00	Above-ground	\$50.00
-----------	----------	--------------	---------

DETACHED GARAGES, STORAGE, AND UTILITY BUILDINGS

Minimum Fee/Under 400 Sq. Ft.	\$75.00	Over 400 Sq. Ft.	\$0.18/Sq. Ft.
-------------------------------	---------	------------------	----------------

CARPORT / POLE BARN / POLE SHED

Minimum Fee	\$75.00	Over 834 Sq. Ft.	\$0.09/Sq. Ft.
-------------	---------	------------------	----------------

SINGLE UTILITY INSPECTION

Trade Permit Minimum Fee	\$50.00
--------------------------	---------

*Inspections & Planning Dept. Fee Schedule
 Revised June 5th, 2017
 Page 1 of 5*

SIGNS

16 Square Feet or Less	\$0.00	17 - 32 Sq. Ft.	\$50.00
Over 32 Sq. Ft.	\$100.00	Electrical on/for/around Sign	\$50.00

DEMOLITION

Fire, Safety, & EPA Regs

Pre-inspection required for safety and hazardous materials and referral to proper channels if found.	\$75.00
--	---------

ALTERATIONS / REPAIRS / IMPROVEMENTS

Up to \$5000 Gross Retail Price	\$75.00
Over \$5000 Gross Retail	50% Additions Fees

Alterations include work within existing structures and upgrading existing services and do NOT include Additions, New Construction, Proving Power to structures not previously having power or New Service to existing buildings.

Farm Buildings are exempt UNLESS:

- Any electrical installation is performed
- Any portion of building is used for sleeping quarters
- Building is used for business rather than personal use of farmer and immediate family

MOVING OF ANY BUILDING WITHIN OR INTO THE COUNTY

Minimum New Construction Fees

WIND ENERGY SYSTEMS

Turbines	\$2,000 each
Reinspections	\$100 each

SOLAR FARMS

Panels	\$.50 per panel (minimum \$250)
--------	---------------------------------

COMMERCIAL PERMIT PRICES (extras)

MECHANICAL:

Walk-in Cooler	\$40.00 ea.
Commercial Cooking Hood	\$40.00 ea.
HVAC Fire damper/smoke damper	\$5.00 ea.

PLUMBING:

Minimum Permit Fee	\$75.00
Per fixture, trap, or similar devices	\$5.00
Per sprinkler head	\$5.00

ELECTRICAL

Electric duct heater	\$10.00 ea.
Temporary Service w/ Trailer	\$100.00 ea.
0-100 Each Receptacle/Switch/Fixture	\$75.00
Each additional opening	\$0.10 ea.
Subpanel, transformer, generator	\$20.00 ea.
Fuel dispensers, "freestanding" parking lot light poles, manufactured home pedestals	\$5.00 ea.
Exhaust fans/water heater/RAC/Spa/Motors and machinery not specified	\$5.00 ea.

Inspections & Planning Dept. Fee Schedule

Revised June 5th, 2017

Page 2 of 5

COMMERCIAL PERMIT PRICES (extras - Continued)

GAS	
Minimum Permit Fee	\$50.00
Per outlet	\$5.00

NEGLIGENCE FEES

Inspection Negligence Fee (Applies To):	\$100.00
<ul style="list-style-type: none"> • Inspections called for but not ready • Skipping any applicable mandatory inspection • Re-Inspections called for without first correcting discrepancies noted by inspector • Wrong sub-contractor other than on Trade Affidavit 	
No Permit Negligence Fee (Applies To):	\$Varies
<ul style="list-style-type: none"> • Building or Trade Related Activities performed without first obtaining and paying for a building permit. Shall result in overall doubling of permit fee. 	

BUILDING PERMIT FEES DUE AT TIME OF ISSUANCE

- All Building Permit fees must be paid in full at time of permit issuance.
- Applicants will be notified within 3-5 days after building permit application has been processed, reviewed, and approved. At that time permit fees are due.
 - No building permit will be issued without payment of permit fees due.

LAND USE DEVELOPMENT FEES

LAND USE DEVELOPMENT FEES DUE AT TIME OF APPLICATION

- All fees for Land Use / Development MUST be paid in full at time of APPLICATION.

Zoning Permit	\$25.00	Temporary Use Permit	\$250.00
Conditional Use Permit	\$400.00	Variance	\$500.00
Special Use Permit	\$400.00	Ordinance Amendment Request	\$500.00
Rezoning Fee			
Up to 10 Acres	\$650.00		
Over 10 Acres	\$650.00	Plus \$10 Per Acre	
Interpretation Challenge / Appeal	\$250.00 *		
Subdivision Fee			
Major Subdivision			
Sketch Plan Level	\$150.00	Per Lot	
Preliminary Plan Level	\$200.00	Per Lot	
Final Plan Level	\$50.00	Per Lot **	
Minor Subdivision	\$200.00	Per Lot **	
Private Access Subdivision	\$200.00	Per Lot **	

*Inspections & Planning Dept. Fee Schedule
Revised June 5th, 2017
Page 3 of 5*

Planned Unit Development

Concept Plan	<u>See Rezoning</u>	
Master Plan and Amendments	\$1,000.00	(Includes Conditional Use Permit Fee)
Preliminary Plat Level	\$200.00	Per Lot
Final Plat Level	\$50.00	Per Lot
Commercial Site Plan Review	\$25.00	

Stormwater Review Fees / Deposit

Major Subdivision (more than 5 acres)	\$6,000.00
Minor Commercial Site Plan Review (3 acres or less)	\$3,700.00
Major Commercial Site Plan Review *** (more than 3 acres)	\$5,400.00

LAND DISTURBING ACTIVITY

Fill Permit	\$50.00
-------------	---------

NOTES:

* Subject to refund in the case of a successful appeal if so ordered by the Board of Adjustment

**The County stormwater review deposit / fee will be set up as an escrow wherein the applicant recovers any deposits in excess of actual costs incurred, or replenishes the escrow if costs drop below \$1000 prior to project approval.

A refund of Land Use Development fees will be given if an application is withdrawn prior to commencement of the approval process (staff review for Zoning Permits; Board * agenda for all other items). No refund shall be given after any portion of the approval process has begun (e.g., zoning permit issued or item placed on Board agenda.)

* - Board of Adjustments, Planning Board, or Board of Commissioners

CAMDEN COUNTY
GIS
 Fee Schedule for Sale of GIS Related Data

Xerox Copy

Size	Black & White Price	Color Price
8 ½ X 11	\$.50	\$1.00
8 ½ X 14	\$.75	\$1.50
11 X 17	\$1.00	\$5.00

Plotter

Size	Black & White Price	Color Price
Up to 36 X 48	\$5.00	\$10.00

Electronic Media

Data Layers

Price: \$5.00 per CD
 \$25.00 for first layer (shape file)
 \$10.00 for each additional layer (shape file)

MrSid Compressed Digital Orthophotography

The entire set of digital orthophotography for the County: \$10.00

Customized GIS Work

Any customized GIS projects will be charged a per hour fee of: \$60.00/hr.

Camden County Street Maps: \$3.00

CAMDEN COUNTY
Code Enforcement
Fees for Abatement of Property by County

Grass Cutting	\$300/acre
Grass Cutting	\$150/half acre
Debris Removal	\$500 plus tipping fees
Car Removal	All Cost Incurred by County
Administrative Cost <i>(This will be added to each Abatement)</i>	\$75.00
Removal of Structure	All Cost Incurred by County**

*Fees are for Chapter 94 for Public Nuisances and Chapter 90 for Abandoned and Junk Motor Vehicles

**This Fee Schedule is only if the County abates the property. If a contractor is hired to perform any abatement then the cost will be the contracted price plus an Administrative fee.

***Payment for abatement is due 30 days after the date of the abatement. If the fees are not paid a Tax Lien will be applied to the property.

CAMDEN COUNTY
Parks & Recreation
Fee Schedule

Recreation Youth Sports Registration Fees:

Youth Volleyball and Basketball	\$40.00
Maximum fee per household per season.....	\$70.00
Out of County additional registration fee	\$20.00

Recreation Youth Sports Sponsor Fee:

Team sponsor fee	\$200.00
(Fee pays for team Shirt and Individual Trophies)	

Saturday Night Open Gym for Basketball

County residents.....	\$1.00
Out of County residents	\$3.00

Thursday Night Open Gym for Adult Volleyball

County residents.....	\$1.00
Out of County residents	\$3.00

CAMDEN COUNTY
Register of Deeds
Fee Schedule

Deeds of Trust & Mortgages	\$64 for 1 st 35 pages, \$4 for each additional page
Instruments in General Fee	\$26 for 1 st 15 pages, \$4 for each additional page + \$2.00 per party indexed above 20
Plats	\$21 per plat
Right of way/ Hwy Plat	\$21 for 1 st page, \$5 for each additional page
Multiple Instrument Fee	\$10 additional fee
UCC Recording	\$38 for 2 page document
UCC Recording	\$45 for documents over 2 pages
Non Standard Doc Fee	\$25
Certified Copy of Document	\$5 for 1 st page, \$2 for each additional page
Certified Copy Vital Record	\$10 each
Amended Birth & Death	\$10 ROD & \$15 NC Vital Record
Marriage License	\$60
Delayed Marriage or Birth	\$20 including 1 certified copy
Corrected Vital Record	\$10
Legitimation	\$10
Military Records	No Fee
Notary Oath	\$10
Photocopy Plat (18 x 24)	\$3 each
Photocopy legal or letter size	.20 each
Photocopy ledger size	.40 each

Register of Deeds Fee Schedule

CAMDEN COUNTY
Sheriff's Department
Fee Schedule

Office Fees

Carry Concealed Permit

New.....	\$90.00
Renew	\$75.00
Weapon Purchase Permit.....	\$5.00
Fingerprints	\$10.00

Civil Process Service

In-State.....	\$30.00
Out of State	\$50.00

Other

Out of County Mental Patient Transport	\$150.00
Diskette Copy of Photos	\$10.00

Dog/Cat Tag Fee

Annual.....	\$5.00
Lifetime.....	\$30.00
Kennel Fee	\$20.00

*Sheriff Dept Fee Schedule
Revised June 12, 2015*

CAMDEN COUNTY
SENIOR CENTER
Center Fee Schedule

1. The Camden County Board of Commissioners permits the use of the Camden Center after 5:00 p.m. Monday through Friday to governmental agencies and civic clubs and other clubs benefiting the county without charge provided the meeting or gathering is to conduct business pertaining to that agency or club.
2. Other non-profit agencies, clubs (civic clubs, dance clubs, bridge clubs), individuals and associations are permitted to use the Center after 5:00 p.m. Monday through Friday by paying the following fees:

All Day	\$100.00
Evenings Only	50.00
Use of the Kitchen (<i>additional</i>)	50.00
3. For-profit firms, agencies, etc. are permitted to use the Center after 5:00 p.m. by paying the following fees. A for-profit agency and/or firm would be Tupperware Products, Mary Kay Cosmetics, Bank of Currituck, Weight-Watchers, etc. If an individual or group is attempting to make a profit from a service or item to be provided or sold at the Senior Center, it will be considered a for-profit situation.

Maximum of 2 hours use.....	\$50.00
Maximum of 4 hours use.....	65.00
Maximum of 6 hours use.....	100.00
Maximum of 8 hours use.....	120.00
Use of the Kitchen.....	50.00
4. Rental Fees will not include the use of the Senior Citizens Craft Room, Exercise Room or the office space in the Center.
5. Alcoholic beverages are not permitted in the Senior Center or elsewhere on County property.
6. No confetti or like material is allowed in the Center. No streamers or like objects are allowed to be hung from the ceiling of the Center. All trash and garbage must be removed by the user.
7. Individuals signing the Use Agreement form will be required to provide a deposit in the amount of \$150 (made payable to Camden County) for the use of the Center and an additional \$150 (made payable to Camden County) for the use of the kitchen when obtaining the key to the Center. Fees are to be waived for Volunteer Fire Departments, Social Services Dept., Cooperative Extension Service, Schools, Homemakers' Club, Lions Club, Junior Women's Club, Ruritans and similar organizations as well as county employees.
8. Deposits will be returned when the key to the Senior center is returned, providing the facilities are left in the condition in which they were found when the user arrived and nothing has been damaged or left improperly cleaned and all furnishings and furniture have been returned to their original places.

Senior Center Fee Schedule
Page 1 of 2

9. Additional fees will be assessed for the following items and charged to any and all parties using the facility.

Facility not left clean and orderly..... \$50.00
Key not returned the next business day \$10.00 *per day*
Key not returned within three business days..... *forfeit deposit*
Damage of facility or contents* *forfeit deposit*
**additional charges (legal and monetary) may apply depending on damage*

10. Special use considerations not addressed in this policy require County Manager approval.

CAMDEN COUNTY
SENIOR CENTER
Trail Fee Schedule

1. For events not requiring the provision of any chairs or other equipment, the fee shall be one hundred dollars (\$100.00) and such fee shall be in addition to any other fees required under this schedule.
2. For events requiring electricity, the fee shall be ten dollars (\$10.00) per hour and such fee shall be in addition to any other fee required under this schedule.

*Fee is required prior to Trail use.

Policy for Trail use can be obtained through the Camden County Senior Center.

CAMDEN COUNTY
Tax Administration Office
Fee Schedule

Golf Cart Permits

Annual Fee.....	\$20.00
Late Listing Fee (for sticker).....	\$50.00
Non-Compliance.....	\$150.00

BEER AND WINE FEES

(License period: May 1 through April 30 each year)

Every person engaged in the business of selling beer and wine in the following amount:

Beer at retail:

Off premises.....	\$5.00
On premises	\$25.00
Beer "on and off premises"	\$30.00

Wine at retail:

Off premises.....	\$25.00
On premises	\$25.00
Wine "on and off premises"	\$50.00

Beer and Wine:

Beer & Wine "off premises"	\$30.00
Beer & Wine "on premises"	\$50.00
Beer & Wine "on and off premises"	\$80.00

CAMDEN COUNTY
South Camden Water & Sewer
Water Fee Schedule
(PROPOSED July 1, 2018)

WATER SERVICE FEES

MONTHLY BASE RATE:

<u>Gallons</u>	<u>Cost</u>
0-2,000	\$25.00 per month

ADDITIONAL MONTHLY USAGE:

<u>Gallons</u>	<u>Cost</u>
2001-5000 gal.	\$5.50 per 1,000 gal
5001-10,000	\$6.20 per 1,000 gal
10,001-15,000	\$6.90 per 1,000 gal
15,001-20,000	\$7.60 per 1,000 gal
20,001 and up	\$8.30 per 1,000 gal

Local Govt/Board of Education/Commercial	Same as above
Bulk Water (except contracted sales)	\$6.91 per 1,000 gal
Fire Service (sprinkler systems)	Base Rate per month

Deposits:

Rent deposit: \$200
 Fire Hydrant Meter: \$300

Charges & Fees:

Open/reopen/transfer acct.	\$20.00
Reread meter/our read correct	\$15.00
Reread meter/our read incorrect:	No charge
Reconnection Fee:	\$35.00 7am-3:15pm
<i>(if not paid by 8am on disconnection day)</i>	\$60.00 3:16-5:00pm
Late payment penalty:	\$10.00
Non-Sufficient Funds:	\$25.00
Meter Tampering fee:	\$200.00
Turn off/Turn off fee:	\$15.00 <i>(per occurrence)</i>
Meter testing fee: if accurate	\$15.00 <i>(No chg if more than 2.5% inaccurate)</i>
Bacteriological	\$45.00

Water Capacity Fees:

(includes \$1,500 Tap Fee)

¾ inch	\$4,000.00	4 inch	\$7,000.00
1 inch	\$4,500.00	6 inch	\$8,000.00
2 inch	\$5,000.00	6 inch fire svc	\$4,000.00
3 inch	\$6,000.00	Hwy158/Bore	\$2,000.00

*County installs up to 2 inch lines. User hires Contractor if over 2 inches.

South Camden Water Utility Fee Schedule
Revised June 4th, 2018
Page 1 of 1

CAMDEN COUNTY
South Camden Water & Sewer
 Sewer Fee Schedule
(PROPOSED July 1, 2018)

SEWER SERVICE FEES

MONTHLY BASE RATE:

Residential*	\$29.00; 0 – 2,000 gallons
Commercial	\$40.00; 0 – 2,000 gallons

ADDITIONAL MONTHLY USAGE:

	<u>RESIDENTIAL*</u>	<u>COMMERCIAL</u>
2001-5000 gal.	\$7.50 per 1,000 gal	\$8.50 per 1,000 gal
5001-10,000	\$8.20 per 1,000 gal	\$9.20 per 1,000 gal
10,001-15,000	\$8.90 per 1,000 gal	\$9.90 per 1,000 gal
15,001-20,000	\$9.60 per 1,000 gal	\$10.60 per 1,000 gal
20,001 and up	\$10.30 per 1,000 gal	\$11.30 per 1,000 gal

*RESIDENTIAL: Includes Apartment & Townhouse Units

GOVERNMENTAL & SCHOOLS:

Will be charged 2 times Commercial Rate for Base Fee & Additional Usage

HIGH STRENGTH: \$11.50 each additional 1,000 gallons

Day Care, Hospitals, Nursing Homes, Laundromats, Restaurants, Doctors, Dentists, Beauty Shops, Grocery Store, Convenient Store, Funeral Homes, Car Washes, Dry Cleaners

CONNECTION FEES

SEWER CONNECTION FEE:

Low pressure main with ¾ inch water service: \$8,300
 Gravity 4" connection: \$ 3,500

COMMERCIAL: Fees are based on water meter size

The cost of sewer connection with larger than ¾ inch water service will be the responsibility of the owner, with the possibility of capacity fee being paid over time of 3-5 yrs. with no interest.

SEWER CAPACITY FEE:

¾ inch	\$ 7,400	6 inch	\$42,000
1 inch	\$10,500	8 inch	\$48,000
2 inch	\$15,000	10 inch	\$54,000
3 inch	\$24,000	12 inch	\$60,000
4 inch	\$36,000		

South Camden Sewer Utility Fee Schedule
Revised June 4th, 2018
Page 1 of 2

ADDITIONAL FEES/FINES

Parts and Labor:

For changing service size, location, or repairs for damage to the districts property.

Parts:

Calculated at current price of materials due to the fluctuation of the market plus 20%.

Labor:

\$35 per man per hour

\$75 per hour for backhoe

\$10 per foot for bores up 2”

Repairs requiring contracted labor will be charged at invoice cost.

Fines for Violation of Fats, Oil and Grease Control Ordinance

Minor Violations				
Offense	1st Offense	2nd Offense	3rd Offense	4th Offense & Up
Failure to submit records	Warning	\$100	\$150	\$500
Inspection hindrance	Warning	\$100	\$150	\$500
Failure to maintain on-site records	Warning	\$100	\$150	\$500
Failure to meet sample standards	Warning	\$100	\$150	\$500
Moderate Violations				
Offense	1st Offense	2nd Offense	3rd Offense	4th Offense & Up
Failure to maintain interceptors in proper working order	\$150	\$300	\$500	\$1,000
Failure to clean out interceptor every 30 days	\$150	\$300	\$500	\$1,000
Major Violations				
Source of sewer blockage (minimum) \$500 and not more than \$10,000 plus cost of cleaning lines				
Source of sanitary sewer overflow(minimum)	\$1,000 plus cost of cleaning lines			
Falsification of records	\$1,000			
*updated August 2, 2010				

CAMDEN COUNTY
Public Records
Fee Schedule

Copy Fees:

Public Records (Black/White)

8 ½ x 11 and 8 ½ x 14.....	\$.15/page
With printed pictures.....	\$.30/page
11 x 17.....	\$.35/page

Public Records (Color)

8 ½ x 11 with Pictures.....	\$.50/page
-----------------------------	------------

*Counties are not required to create a public record that is not already in existence. However, the municipality may elect to create the record if it determines that the record will provide an ongoing benefit to the county and/or its citizens.

*Public Records Fee Schedule
Revised June 12, 2015*

CAMDEN COUNTY
Public Library
Fee Schedule

Copy Fees:

8 ½ x 11 and 8 ½ x 14 (Black /White).....	\$.10/page
8 ½ x 11 and 8 ½ x 14 (Color).....	\$.25/page
11 x 17 (Black /White).....	\$.20/page
11 x 17 (Color).....	\$.50/page
Fax: 10 page increments, no charge for cover page	
Local.....	\$1.00
Long Distance.....	\$1.25
Inter Library Loan.....	\$3.50
Proctoring.....	No Charge

**CAMDEN COUNTY
Stormwater/Watersheds
Maintenance Fee Schedule**

Rate Structure

	\$	1. FCPA
+	\$	2. ERU
+	\$	3. GA
=	\$	Total Fee/Parcel

1. **FCPA – Fixed Cost Per Account** = Currently Estimated at .64 per Parcel

2. **ERU – Impervious Area Rate -Equivalent Residential Units Rate**
 **Average Impervious Area of a Single Family Residence = 4,500 sq. ft. = 1 ERU (Equivalent Residential Unit) which is approximately 1/10 of an acre.

3. **GA – Gross Acreage Rate in \$/acre** - See Table Below

Rate Table

<u>Watersheds</u>	<u>FCPA</u>	<u>ERU Rate</u>	<u>GA Rate</u>	<u>Total Fee</u>
North River	\$.64/Parcel	\$10.00/ERU	\$.25/Acre	\$10.89
Sawyer's Creek	\$.64/Parcel	\$10.00/ERU	\$.25/Acre	\$10.89
Shiloh	\$.64/Parcel	\$10.00/ERU	\$.25/Acre	\$10.89
<u>South Mills</u>	<u>\$.64/Parcel</u>	<u>\$12.80/ERU</u>	<u>\$.32/Acre</u>	<u>\$13.76</u>

Per Single Family Home

**exemptions itemized in the stormwater ordinance.*



[Faint signature or stamp]

CAMDEN COUNTY
Approved Fee Schedule Certification

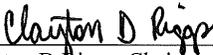
Continuing authority of commission

Nothing contained in the provisions of this schedule shall be construed to prevent the County Board of Commissioners from imposing, from time to time as it may see fit, such license taxes as are not specifically defined or included in this schedule, or from increasing or decreasing the amount of any fee when not in conflict with State or Federal law.

Same-False statements

Any person who willfully makes a false statement on any fee application shall be guilty of a misdemeanor.

The forgoing instrument was duly approved and adopted at a meeting of the Camden County Board of Commissioners, said meeting date June 4th, 2018.



Clayton D Riggs, Chair
Camden County Board of Commissioners

ATTEST:



Karen Davis
Clerk to the Board



Motion to approve the proposed FY 2018-2019 budget was offered by Commissioner Garry Meiggs. After discussion of the lobbyist contract, Commissioner Meiggs amended his motion to approve the proposed budget and fee schedule with the inclusion of the lobbyist contract for an additional year.

RESULT:	PASSED [4-1]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, White, Munro, Riggs
NAYS:	Krainiak

Chairman Riggs requested the clerk to the poll the board:

Vice Chairman White – Aye; Commissioner Meiggs – Aye; Chairman Riggs – Aye; Commissioner Krainiak – No; Commissioner Munro – Aye. The motion carried 4-1.

F. Proposed 2019-2023 Capital Improvement Plan

Motion to approve the 2019-2023 Capital Improvement Plan as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, White, Munro, Riggs, Krainiak

ITEM 7. BOARD APPOINTMENTS

1. College of the Albemarle Board of Trustees

Motion to reappoint Dr. Roger Lambertson to the College of Albemarle Board of Trustees.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Ross Munro, Commissioner
AYES:	Meiggs, White, Munro, Riggs, Krainiak

2. Community Advisory Committee

Motion to appoint Amber Jennings to the Adult Care Home Community Advisory Committee.

RESULT: PASSED [UNANIMOUS]
MOVER: Tom White, Vice Chairman
AYES: Meiggs, White, Munro, Riggs, Krainiak

ITEM 8. CONSENT AGENDA

A. BOC Minutes – May 7, 2018

B. FY 17-18 Budget Amendments

**2017-18-BA028 AMENDED
 CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018.

Section 1. To amend the Community Grant Programs Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
14360525-402000	FEMA-Federal	\$684,683	
14360525-402005	FEMA-State	\$228,227	
Expenses			
145025-535010	Project Costs	\$843,910	
145025-598303	Administration	\$ 69,000	

This Budget Amendment is made to appropriate funds for FEMA Hazard Mitigation Grant.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$15,350.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of June, 2018.

Karen M. Davis

 Clerk to Board of Commissioners

Clayton D. Riggs

 Chairman, Board of Commissioners



2017-18-BA029
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018.

Section 1. To amend the South Camden Water & Sewer Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
30380720-433500	Miscellaneous (NC DOT Reimb)	\$6,000	
Expenses			
307200-503200	Engineering Fees	\$6,000	

This Budget Amendment is made to appropriate funds for Sawyer's Creek Bridge Water Line Engineering design plan and specifications.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$15,350.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of June, 2018.

Karen M. Davis
Clerk to Board of Commissioners

Clayton D. Pigg
Chairman, Board of Commissioners



2017-18-BA030
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses			
109990-500000	Contingency		\$8,500
105000-515000	Maintenance-Building	\$7,000	
105000-545000	Contracted Services	\$1,500	

This Budget Amendment is made to appropriate funds for Courthouse AC Unit Repair and Contracted Labor for Janitorial Services.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$6,850.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of June, 2018.

Karen M. Davis
Clerk to Board of Commissioners

Clayton D. Pigg
Chairman, Board of Commissioners



2017-18-BA031
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10320400-4344702	5 Cent Per Bottle	\$850	
10301450-400017	2017 Ad Valorem Taxes	\$14,470	
Expenses			
106600-550400	5 Cent Per Bottle	\$850	
106900-568100	SM VFD 4 Cents	\$3,000	
105150-515000	Maintenance-Building	\$1,050	
104930-503000	Part Time Salaries (Inspections)	\$1,920	
104500-554310	Refund Expense	\$2,500	
104500-550520	Vehicle Collection Fees	\$6,000	

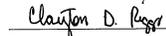
This Budget Amendment is made to appropriate funds for additional expenditures and End of Year Adjustments.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$6,850.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of June, 2018.


Clerk to Board of Commissioners


Chairman, Board of Commissioners



C. School Budget Amendments

Budget Amendment
Camden County Schools Administrative Unit
Local Current Expense Fund

The Camden County Board of Education at a meeting on the 10th day of May, 2018 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2018.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	4,362.00	
5200	Special Instructional Programs	2,885.00	
5400	School Building Administration	213.00	
5800	School Based Support Services		27,240.00
6100	Regular Inst. Support Services		30.00
6500	Operational Support Services	20,128.00	
6900	Policy, Ldrshp, & Pub Relations		318.00
Explanation:			
Total Appropriation in Current Budget		\$	2,815,470.00
Amount of Increase/Decrease of Above Amendment			.00
Total Appropriation in Current Amended Budget		\$	2,815,470.00

Passed by majority vote of the Board of Education of Camden County on the 10th day of May 2018.


Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 6 day of June 20 18.


Chairman, Board of County Commissioners

Clerk, Board of County Commissioners



BUDGET AMENDMENT
May 10, 2018

2. Local Current Expense Fund

A. We have reviewed this program area and must transfer funds to other programs to cover expenses. We request your approval of the following amendment.

Transportation of Pupils

6550.056.326	Cont Repair & Maint – Equip	\$ -	100.00
6550.056.331	Contracted Transportation	+	100.00
6550.056.418	Computer Software & Supplies	-	<u>872.00</u>
Total – Transportation of Pupils		\$ -	872.00

B. We have reviewed this area of the budget and must transfer fund to other program areas to cover the cost of charter school funding requirements and insurance on the buildings. We request your approval of the following amendment.

Operation of Plant

6530.802.321...40	Utilities – Electric	\$ +	125.00
6530.802.322...40	Utilities – Natural Gas	+	4,500.00
6540.802.231...40	Emp Hosp Ins Costs	+	85.00
6540.802.323...40	Utilities – Water	-	6,000.00
6540.802.341...40	Telephone	-	1,500.00
6540.802.411...40	Supplies & Materials	+	9,000.00
6540.802.461...40	Pur of Non-Cap Equipment	-	<u>600.00</u>
Total – Operation of Plant		\$ +	5,610.00

C. We have reviewed this area of the budget and must transfer fund to other program areas to cover the costs within the program. We request your approval of the following amendment.

Maintenance of Plant

6580.802.175...50	Salaries – Mtce Workers	\$ -	1,000.00
6580.802.211...50	Emp Soc Sec Costs	-	500.00
6580.802.221...50	Emp Retirement Costs	-	400.00
6580.802.311...50	Contracted Services	+	12,000.00
6580.802.352...50	Professional Certification	-	500.00
6580.802.361...50	Membership Dues & Fees	-	490.00
6580.802.391...50	Storm Water Fees	+	500.00
6580.802.418...50	Comp Software & Supplies	-	120.00
6580.802.422...50	General Maintenance	+	<u>6,100.00</u>

BUDGET AMENDMENT
Local Current Expense Fund
May 10, 2018, Page 2

6580.802.423...50	Gas – Mtce Vehicle	-	<u>200.00</u>
Total – Operation of Plant		\$ +	15,390.00

D. We have reviewed this program area and find that we must increase the funds in this program area to cover the cost within the program. We request your approval of the following amendment.

Classroom Teacher

5210.841.121	Salary – Teacher	\$ +	1,400.00
5210.841.211	Emp Soc Sec Costs	+	220.00
5210.841.221	Emp Retirement Costs	+	620.00
5210.841.231	Emp Hosp Ins Costs	+	<u>500.00</u>
Total – Office of Superintendent		\$ +	2,740.00

E. We have reviewed this area of the budget and find that we can transfer funds to cover other budgeted areas. We request your approval of the following amendment.

Classroom Support

5110.842.162	Substitute Pay	\$ +	10,240.00
5110.842.411.310	Instructional Supplies	-	800.00
5110.842.462.310	Pur of Non-Cap Comp Hdwe	+	800.00
5110.842.315.304	Reproduction Costs	-	3,000.00
5110.842.333.304	Field Trips	+	3,000.00
5110.842.315.350	Reproduction Costs	+	2,800.00
5110.842.333.350	Field Trips	-	1,800.00
5110.842.411.350	Instructional Supplies	-	1,000.00
5830.842.131	Salary – Guidance Counselor	-	20,850.00
5830.842.211	Emp Soc Sec Costs	-	6,600.00
5830.842.221	Emp Retirement Costs	+	1,710.00
5830.842.231	Emp Hosp Ins Costs	-	<u>1,500.00</u>
Total – Classroom Support		\$ -	17,000.00

F. We have reviewed this area of the budget and find that we must transfer funds to other program areas to cover expenses. We request your approval of the following amendment.

Band Program

5110.844.121	Salary – Teacher	\$ +	120.00
--------------	------------------	------	--------

BUDGET AMENDMENT
 Local Current Expense Fund
 May 10, 2018, Page 3

5110.844.162	Substitute Pay	+	80.00
5110.844.181	Supplemental Pay	-	5,198.00
5110.844.211	Emp Soc Sec Costs	-	400.00
5110.844.221	Emp Retirement Costs	+	610.00
5110.844.231	Emp Hosp Ins Costs	-	1,000.00
5110.844.312	Workshop Expenses	-	80.00
Total – Band Program			\$ - 5,868.00

G. We have reviewed this program area and find that we must transfer funds within this program area to cover the cost of expenses. We request your approval of the following amendment.

<u>Office of Superintendent</u>			
6940.865.113	Salary – Director	\$ -	9,752.00
6940.865.231	Emp Hosp Ins Costs	+	800.00
6940.865.311	Contracted Services	+	8,000.00
6940.865.315	Reproduction Costs	+	800.00
6940.865.361	Membership Dues & Fees	+	130.00
6940.865.415	Tires	+	22.00
6940.865.423	Gas	-	181.00
6940.865.424	Oil	+	20.00
6940.865.461	Pur of Non-Cap Equipment	+	161.00
Total – Office of Superintendent			\$ + .00

H. We have reviewed this program area and find that we must transfer funds within this program area to cover the cost of expenses. We request your approval of the following amendment.

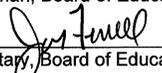
<u>Staff Development</u>			
5110.912.196	Salary – Workshop Participant	\$ -	310.00
5110.912.211	Emp Soc Sec Costs	-	150.00
5110.912.221	Emp Retirement Costs	-	300.00
5110.912.311	Contracted Services	+	90.00
5110.912.312	Workshop Expenses	+	960.00
5120.912.312	Workshop Expenses	-	300.00
5210.912.312	Workshop Expenses	+	145.00
5400.912.312	Workshop Expenses	+	113.00
5400.912.361	Membership Dues & Fees	+	100.00
6120.912.312	Workshop Expenses	-	30.00
6940.912.312	Workshop Expenses	-	318.00

BUDGET AMENDMENT
 Local Current Expense Fund
 May 10, 2018, Page 4

Total – Staff Development	\$ + .00
---------------------------	----------

Passed by majority vote of the Board of Education of Camden County on the 10th day of May, 2018.


 Chairman, Board of Education


 Secretary, Board of Education

Budget Amendment

Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 10th day of May, 2018 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2018.

Code Number	Description of Code	Amount	
		Increase	Decrease
Explanation:			
	Total Appropriation in Current Budget	\$	456,927.00
	Amount of Increase/Decrease of Above Amendment		.00
	Total Appropriation in Current Amended Budget	\$	456,927.00

<p>Passed by majority vote of the Board of Education of Camden County on the 10th day of May 2018.</p> <p> Chairman, Board of Education</p> <p> Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this <u>10</u> day of <u>June</u> 20<u>18</u>.</p> <p> Chairman, Board of County Commissioners</p> <p> Clerk, Board of County Commissioners</p> 
---	---

BUDGET AMENDMENT
May 10, 2018

8. Other Local Current Expense Fund

A. We have reviewed this area of the budget and must funds within to meet the needs of the program. We request your approval of the following amendment.

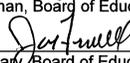
<u>Afterschool Care</u>			
7100.701.188	Annual Leave Payoff	\$	+ 950.00
7100.701.211	Emp Soc Sec Costs		- 1,480.00
7100.701.221	Emp Retirement Costs		- 1,500.00
7100.701.312	Workshop Expenses		+ 30.00
7100.701.451	Pur of Snacks		+ <u>2,000.00</u>
Total – Afterschool Care		\$	+ .00

B. We have reviewed this area of the budget and must transfer funds within in the program to cover the drivers and benefits We request your approval of the following amendment.

<u>Activity Bus</u>			
6550.706.171	Salary - Driver	\$	+ 5,000.00
6550.706.211	Emp Soc Sec Costs		+ 500.00
6550.706.319	Drug Testing		- 700.00
6550.706.326	Cont Repair & Mtce Equip		+ 700.00
6550.706.422	Repair Parts		- 3,900.00
6550.706.423	Gas/Diesel		- 270.00
6550.706.461	Pur of Non-Cap Equipment		- <u>1,330.00</u>
Total – Activity Bus		\$	+ .00

Passed by majority vote of the Board of Education of Camden County on the 10th day of May, 2018.


Chairman, Board of Education


Secretary, Board of Education

F. Refunds Over \$100

ACS Tax System 5/01/18 9:57:40		REFUNDS OVER \$100.00			CAMDEN COUNTY	
		Refunds to be Issued by Finance Office				
Refund\$	Remit To:	Reference:	Drawer/Transaction Info:			
214.16	DAVIS, JAMES 121 SHORE DRIVE SHILOH NC 27974	2015 R 03-8952-01-45-9440.0000 VALUE ADJUSTMENT #R92361/2015	20180430 99 239663			
214.16	DAVIS, JAMES 121 SHORE DRIVE SHILOH NC 27974	2016 R 03-8952-01-45-9440.0000 VALUE ADJUSTMENT R99532/16	20180430 99 239664			
223.47	DAVIS, JAMES 121 SHORE DRIVE SHILOH NC 27974	2017 R 03-8952-01-45-9440.0000 VALUE ADJUSTMENT R106754/17	20180430 99 239665			
107.71	FERREBER, TONIA BANKS PO BOX 304 CAMDEN NC 279210304	2015 R 02-8937-00-41-9024.0000 overpayment	20180312 1 239061			
1,287.86	M & M ASSOCIATES LIMITED 3200 PACIFIC AVE, STE 101 VIRGINIA BEACH VA 23451	2017 R 01-7997-00-98-2023.0001 VALUE CORRECTION R102758/2017	20180430 99 239674			
1,234.19	M & M ASSOCIATES LIMITED 3200 PACIFIC AVE, STE 101 VIRGINIA BEACH VA 23451	2016 R 01-7997-00-98-2023.0001 VALUE CORRECTION R95540/2016	20180430 99 239676			
1,234.19	M & M ASSOCIATES LIMITED 3200 PACIFIC AVE, STE 101 VIRGINIA BEACH VA 23451	2015 R 01-7997-00-98-2023.0001 VALUE CORRECTION R68388/2015	20180430 99 239677			
1,203.49	M & M ASSOCIATES LIMITED 3200 PACIFIC AVE, STE 101 VIRGINIA BEACH VA 23451	2014 R 01-7997-00-98-2023.0001 VALUE CORRECTION R81275/2014	20180430 99 239680			
1,203.49	M & M ASSOCIATES LIMITED 3200 PACIFIC AVE, STE 101 VIRGINIA BEACH VA 23451	2013 R 01-7997-00-98-2023.0001 VALUE CORRECTION R69804/2013	20180430 99 239681			
117.31	M & M ASSOCIATES LIMITED 3200 PACIFIC AVE, STE 101 VIRGINIA BEACH VA 23451	2014 R 01-7997-00-83-3321.0001 VALUE CORRECTION R81270/2014	20180430 99 239689			
103.82	SAWYER, WAVERLY MEIGGS 117 HAVENWOOD DR CAMDEN NC 27921	2015 R 01-7997-00-98-2023.0000 VALUE CORRECTION R89035/2015	20180430 99 239684			
103.82	SAWYER, WAVERLY MEIGGS 117 HAVENWOOD DR CAMDEN NC 27921	2016 R 01-7997-00-98-2023.0000 VALUE CORRECTION R96179/2016	20180430 99 239686			
108.32	SAWYER, WAVERLY MEIGGS 117 HAVENWOOD DR CAMDEN NC 27921	2017 R 01-7997-00-98-2023.0000 VALUE CORRECTION R103407/2017	20180430 99 239687			

ACS Tax System 5/01/18 9:57:40		REFUNDS OVER \$100.00			CAMDEN COUNTY	
		Refunds to be Issued by Finance Office			Page 2	
Refund\$	Remit To:	Reference:	Drawer/Transaction Info:			
7,355.99	Total Refunds			***		

Submitted by Lisa S. Anderson Date 5-1-18
 Lisa Anderson, Tax Administrator Camden County

Approved by Clayton D. Riggs Date 6-6-18
 Clayton D. Riggs, Chairman, Camden Co. Board of Commissioners

G. DMV Monthly Report

STATE OF NORTH CAROLINA
 COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County July Renewals Due 8/15/18

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
24,506.50	23,782.72	14,400.28	62,689.50

Witness my hand and official seal this 6th day of June 2018

Clayton D. Riggs
 Chairman, Camden County Board of Commissioners

Attest:

Karen M. Davis
 Clerk to the Board of Commissioners of Camden County



This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Lisa S. Anderson
 Tax Administrator of Camden County

H. Proclamation



**Vulnerable Adult and Elder Abuse
Awareness Months Proclamation
2018**

WHEREAS, North Carolina joins the world in recognizing World Elder Abuse Awareness Day every June 15; and

WHEREAS, protecting North Carolina's vulnerable and older adults is a community responsibility, and all citizens are charged under state law to report suspected abuse, neglect, or exploitation to their local County Department of Social Services; and

WHEREAS, North Carolina's vulnerable and older adults of all social, economic, racial, and ethnic backgrounds may be targets of abuse, neglect, or exploitation which can occur in families, long-term care settings, and communities; and

WHEREAS, in state Fiscal Year 2017, there were 27,483 reports of abuse, neglect, or exploitation of vulnerable and older adults made to North Carolina's 100 County Departments of Social Services; and

WHEREAS, national and international research shows that abuse, neglect, and exploitation of vulnerable and older adults is grossly underreported; and

WHEREAS, the State of North Carolina enacted the nation's first elder abuse law, and recognizes the need for a comprehensive system of protection for vulnerable and older adults; and

WHEREAS, Mother's and Father's Days are national holidays intended to honor, respect, and promote the dignity and well-being of our older citizens;

NOW, THEREFORE, we, the Camden County Board of Commissioners, do hereby proclaim Mother's Day through Father's Day, May 13 – June 17, 2018, as "**VULNERABLE ADULT AND ELDER ABUSE AWARENESS MONTHS**" in Camden County, and commend observance to all citizens.

Adopt this the 4th day of June, 2018.

Clayton D. Riggs

Clayton D. Riggs, Chairman
Camden County Board of Commissioners

ATTEST:

Karen M. Davis

Karen M. Davis
Clerk to the Board



I. Resolution



**RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS
OPPOSING NORTH CAROLINA GENERAL ASSEMBLY PROPOSAL TO
ELIMINATE A DISTRICT COURT JUDGE POSITION IN THE FIRST JUDICIAL
DISTRICT**

WHEREAS, there is pending in the North Carolina General Assembly House Bill 717, with Options B and Option C, that if enacted would eliminate one of five district court judge positions in the First Judicial District; and

WHEREAS, the First Judicial District is a geographically sprawling district comprised of seven Northeastern North Carolina counties that are not easily reached due to separation by the Albemarle Sound; and

WHEREAS, twenty years ago, with support and justification established by the First Judicial District judiciary, attorneys, law enforcement and others that regularly have matters before the district court, the number of district judge positions was increased from four to five to respond to an ever increasing caseload and delayed resolution of cases; and

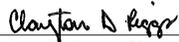
WHEREAS, the North Carolina General Assembly has also added to the burden of counties and the district court by requiring faster disposition of juvenile custody and placement matters, that are in the exclusive jurisdiction of the district court, with financial consequences to the counties for failure to meet deadlines established by the state; and

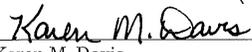
WHEREAS, the reduction in days that the district court is operational in the First Judicial District will delay justice for numerous parties seeking resolution to their legal issues and lend truth to the adage that "justice delayed is justice denied".

NOW, THEREFORE, BE IT RESOLVED, by the Camden County Board of Commissioners that:

Camden County opposes House Bill 717 with Options B and C, or any other legislation, which eliminates a district court judge position in the First Judicial District.

ADOPTED this the 4th day of June, 2018.


Clayton D. Riggs, Chairman
Camden County Board of Commissioners

ATTEST:

Karen M. Davis
Clerk to the Board of Commissioners



Motion to approve the Consent Agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Randy Krainiak, Commissioner
AYES:	Meiggs, White, Munro, Riggs, Krainiak

ITEM 9. COUNTY MANAGER'S REPORT

Manager Ken Bowman reported on the following:

- Attended Rural Day in Raleigh – Much discussion on broadband, Medicaid expansion, increasing healthcare availability, the opioid crisis and affordable insurance.
- Attended County Assembly Day – Met with Senator Cook and Representative Steinburg, requested support on legislation of broadband initiatives, public school building bond and reducing the tax break incentives for solar farms.
- Flag Pole Ceremony & Dedication – Expressed appreciation for those in attendance, the maintenance department for installation, the U.S. Coast Guard cadets from Camden County High School and the bugler.
- Expressed appreciation to all the departments for their part in preparing the budget and to the Board for its input, guidance and direction in regard to the budget.
- Reminder – the next meeting of the Board of Commissioners will be held July 9, 2018.

ITEM 10. COMMISSIONERS' REPORTS

Chairman Riggs – He and Commissioner Randy Krainiak attended County Assembly Day in Raleigh. One takeaway he wanted to share from the event - not to spend funds too quickly on broadband in that there may be funds available from the state.

ITEM 11. OTHER MATTERS

Code Enforcement – Chairman Riggs would like the Board and staff to explore the possibilities of placing code enforcement responsibilities under the Sheriff's Office.

ITEM 12. ADJOURN

There being no further business to come before the Board, Chairman Riggs adjourned the meeting of the Camden County Board of Commissioners at 10:05 PM.

CAMDEN COUNTY BOARD OF EQUALIZATION & REVIEW

Chairman Riggs reconvened the Camden County Board of Equalization & Review.

There were no cases to come before the Board of Equalization & Review.

Motion to adjourn the Board of Equalization and Review until FY 2018-2019.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Ross Munro, Commissioner
AYES:	Meiggs, White, Munro, Riggs, Krainiak

Clayton D. Riggs, Chairman
Camden County Board of Commissioners

ATTEST:

Karen M. Davis
Clerk to the Board