

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

October 2, 2017

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**Camden County Board of Commissioners**

**October 2, 2017**

**Closed Session – 5:00 PM**

**Regular Meeting - 7:00 PM**

**Historic Courtroom, Courthouse Complex**

**Camden, North Carolina**

**MINUTES**

The regular meeting of the Camden County Board of Commissioners was held on October 2, 2017 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

**WELCOME & CALL TO ORDER**

The meeting was called to order by Chairman Riggs at 5:00 PM.

<b>Attendee</b>	<b>Title</b>	<b>Status</b>
Clayton Riggs	Chairman	Present
Tom White	Vice Chairman	Present
Garry Meiggs	Commissioner	Present
Randy Krainiak	Commissioner	Present
Ross Munro	Commissioner	Present
Stephanie Humphries	Interim Manager/Finance Officer	Present
John Morrison	County Attorney	Present
Karen Davis	Clerk to the Board	Present
Dan Porter	Planning Dept.	Present
Dave Parks	Zoning Dept.	Present
Lisa Anderson	Tax Dept.	Present

**5:00 PM CLOSED SESSION**

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**7:00 PM RECONVENE BOARD OF COMMISSIONERS**

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Invocation and Pledge of Allegiance – Rev. William Sawyer

**ITEM 1. PUBLIC COMMENTS**

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Keith Bopp of 107 Songbird Court, South Mills, read a statement in opposition to the construction of a new civic center and expressed concerns of needs in the local schools.

Chairman Riggs stated that the statement read had been emailed to him by Melissa Harnly. He also pointed out that Camden County is in fact a unified government. He explained that the county is currently seeking a grant to fund a new high school.

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Crystal Bopp of 107 Songbird Court, South Mills, also spoke in opposition of a new civic center. She expressed concerns of needs in the local schools.

## **ITEM 2. CONSIDERATION OF AGENDA**

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### **Motion to approve the agenda as presented.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

## **ITEM 3. PRESENTATIONS**

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Kim Forehand – Camden Middle School Athletic Boosters was not present at this time.

### **South Camden Water & Sewer District Board of Directors Meeting**

Chairman Riggs recessed the Board of Commissioners to the South Camden Water & Sewer District Board of Directors Meeting.

### **Motion to recess to South Camden Water & Sewer District Board of Directors meeting.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom White, Vice Chairman
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

Interim Manager Stephanie Humphries announced that South Camden Water had been approved to conduct water testing at \$45 per test.

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## Agenda

Camden County Board of Commissioners  
SCWSD - Regular Meeting  
October 02, 2017  
7:00 PM  
Historic Courtroom, Courthouse Complex

### 1. CALL TO ORDER

ITEM 2. PRESENTATIONS (For discussion and possible action)

ITEM 3. PUBLIC COMMENTS

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 4. CONSIDERATION OF THE AGENDA

ITEM 5. OLD BUSINESS (For discussion and possible action)

ITEM 6. NEW BUSINESS (For discussion and possible action)

1. Monthly Update

ITEM 7. CONSENT AGENDA

A. SCWDS Water Fee Schedule

ITEM 8. INFORMATION

ITEM 9. OTHER

ITEM 10. ADJOURN

*South Camden Water & Sewer Board*

*Monthly Work Order Statistics Report*

*Period: August 2017*

	<i>Submitted Work Orders</i>	<i>Completed Work Orders</i>	<i>Percentage Completed</i>	<i>Status of Uncompleted Work Orders</i>
<i>Water/Distribution</i>	<i>101</i>	<i>101</i>	<i>100%</i>	<i>0</i>
<i>Sewer/Collection</i>	<i>0</i>	<i>0</i>	<i>100%</i>	<i>0</i>

Locates:

Water Line: 60

Sewer Line: 8

Water & Sewer, same ticket:8

Public Works Director Notes/Comments:

Ten work orders have been reviewed for accuracy.

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CAMDEN COUNTY  
South Camden Water & Sewer  
Water Fee Schedule  
(effective July 1, 2017)

**Water Tap Fees:**

¾ inch	\$4,000.00	4 inch	\$7,000.00
1 inch	\$4,500.00	6 inch	\$8,000.00
2 inch	\$5,000.00	6 inch fire svc	\$4,000.00
3 inch	\$6,000.00	Hwy158/Bore	\$2,000.00

**Water Charges:**

0-2,000 gal.      \$25.00 per month

**Additional Usage:**

2001-5000 gal.	\$5.50 per 1,000 gal
5001-10,000	\$6.00 per 1,000 gal
10,001-15,000	\$6.60 per 1,000 gal
15,001-20,000	\$7.20 per 1,000 gal
20,001 and up	\$7.80 per 1,000 gal

**Local Govt/Board of Education**  
**Bulk Water** (except contracted sales)  
**Fire Service** (sprinkler systems)  
**Commercial**

Same as above  
\$6.64 per 1,000 gal  
\$24.00 per month  
Master meter accounts charged at the  
above rates per unit served.

**Deposits:**

Rent deposit: \$200.  
Fire Hydrant Meter: \$300.

**Charges & Fees:**

Open/reopen/transfer acct.	\$15.00
Reread meter/our read correct	\$15.00
Reread meter/our read incorrect:	No charge
Reconnection Fee:	\$35.00 7am-3:15pm
(if not paid by 8am on disconnection day)	\$60.00 3:16-5:00pm
Late payment penalty:	\$10.00
Non-Sufficient Funds:	\$25.00
Meter Tampering fee:	\$200.00
Turn off/Turn off fee:	\$15.00 (per occurrence)
Meter testing fee: if accurate	\$15.00 (No chg if more than 2.5% inaccurate)
Water Testing	\$45.00

*South Camden Water Utility Fee Schedule  
Revised July 25<sup>th</sup>, 2017  
Page 1 of 1*

## Chairman Riggs reconvened the Board of Commissioners Meeting.

### ITEM 4.      Old Business

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None.

### ITEM 5.      PUBLIC HEARING

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A. Ordinance 2017-09-01 Rezoning Application (UDO 2017-08-07)

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**Motion to go into Public Hearing for Ordinance 2017-09-01 Rezoning Application.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

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**STAFF REPORT**

**UDO 2017-08-07  
Zoning Map Amendment**

**PROJECT INFORMATION**

<b>File Reference:</b>	UDO 2017-08-07	<b>Application Received:</b>	8/2/2017
<b>Project Name:</b>	N/A	<b>By:</b>	David Parks, Permit Officer
<b>PIN:</b>	01-8916-00-08-2247	<b>Application Fee paid:</b>	N/A
<b>Applicant:</b>	Camden County	<b>Completeness of Application:</b>	Application is generally complete
<b>Address:</b>	117 N. 343 Camden, NC	<b>Documents received upon filing of application or otherwise included:</b>	
<b>Phone:</b>	(252) 338-1919	A.	Rezoning Application
<b>Email:</b>		B.	Letter from owner
<b>Agent for Applicant:</b>		C.	Aerial of portion of property requested to be rezoned.
<b>Address:</b>		D.	Deed
<b>Phone:</b>		E.	GIS Aerial, existing zoning, Comprehensive Plan future land use and CAMA Land Use Plan Suitability Maps
<b>Email:</b>			
<b>Current Owner of Record:</b>	Gus W. McPherson, Jr.		
<b>Meeting Dates:</b>			
8/16/2017	<b>Planning Board</b>		

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**PROJECT LOCATION:**

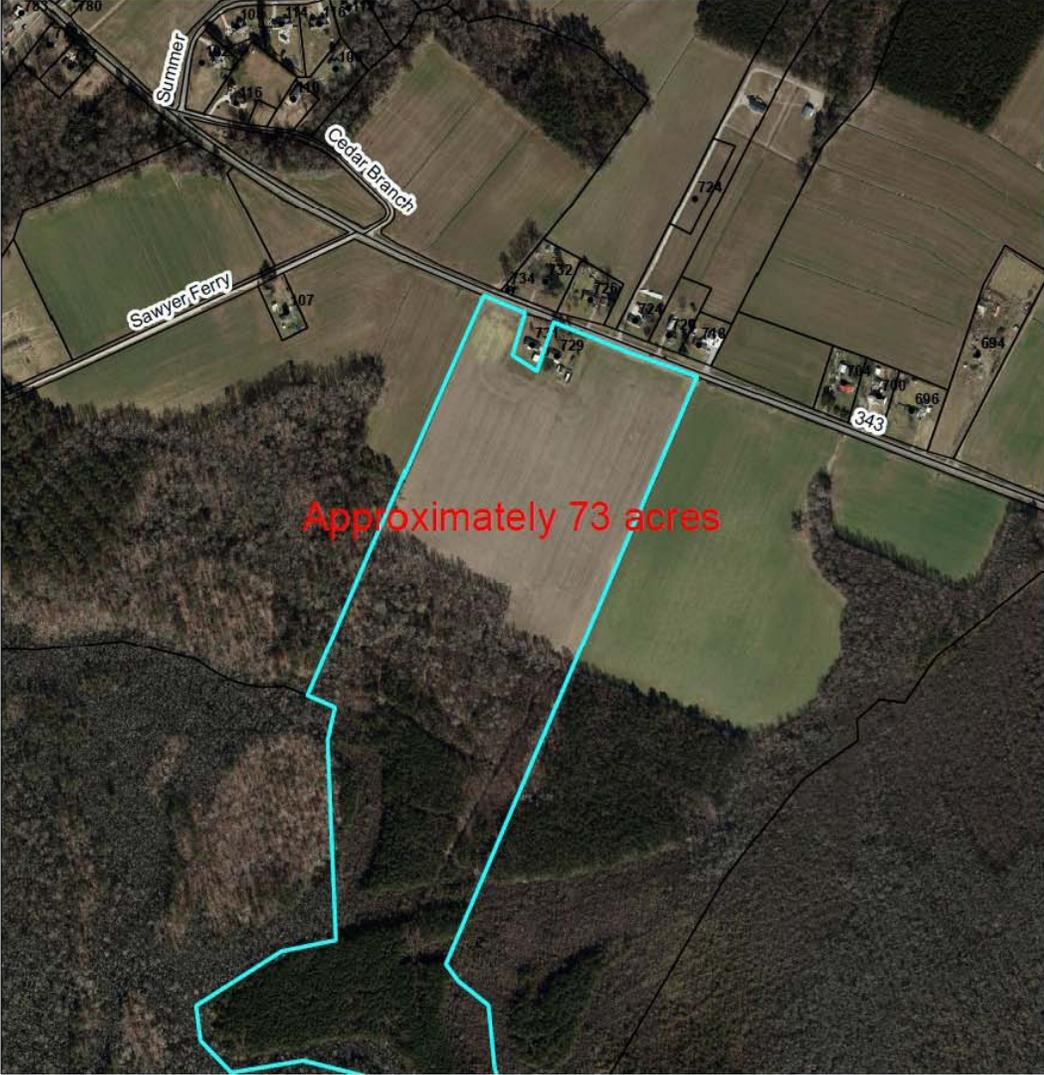
**Street Address:** Property located at 729 North 343.  
**Location Description:** South Mills Township

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**Vicinity Map:**



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***PORTION OF PROPERTY IN QUESTION***



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**REQUEST:** Rezone 1 acre containing house

**From:** General Use District (GUD)

**To:** Basic Residential (R3-1)

The GUD, general use, district is established to allow opportunities for very low density residential development and bona fide farms, along with agricultural and related agricultural uses (e.g., timber, horticulture, silviculture and aquaculture.)

The R3 Districts are designed to provide for low density residential development in areas that are adjacent to those areas primarily devoted to agriculture. Subdivision in the R3-1 district requires a minimum of one acre per lot.

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## SITE DATA

**Lot size:** Entire tract is approximately 73 acres. Area to be rezoned is 1 acre.  
**Flood Zone:** Zone X  
**Zoning District(s):** General Use District (GUD)  
**Existing Land Uses:** Agriculture/Residential

### Adjacent Zoning & Uses:

	North	South	East	West
<b>Zoning</b>	General Use District (GUD)			
<b>Use &amp; size</b>	Farm/Woodland	Farm/Woodland	Farmland/Housing	Woodland

### Proposed Use(s):

The use already exists as residential.

### Description of property:

Property abuts Highway 343 North.

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## ENVIRONMENTAL ASSESSMENT

**Streams, Creeks, Major Ditches:** None.

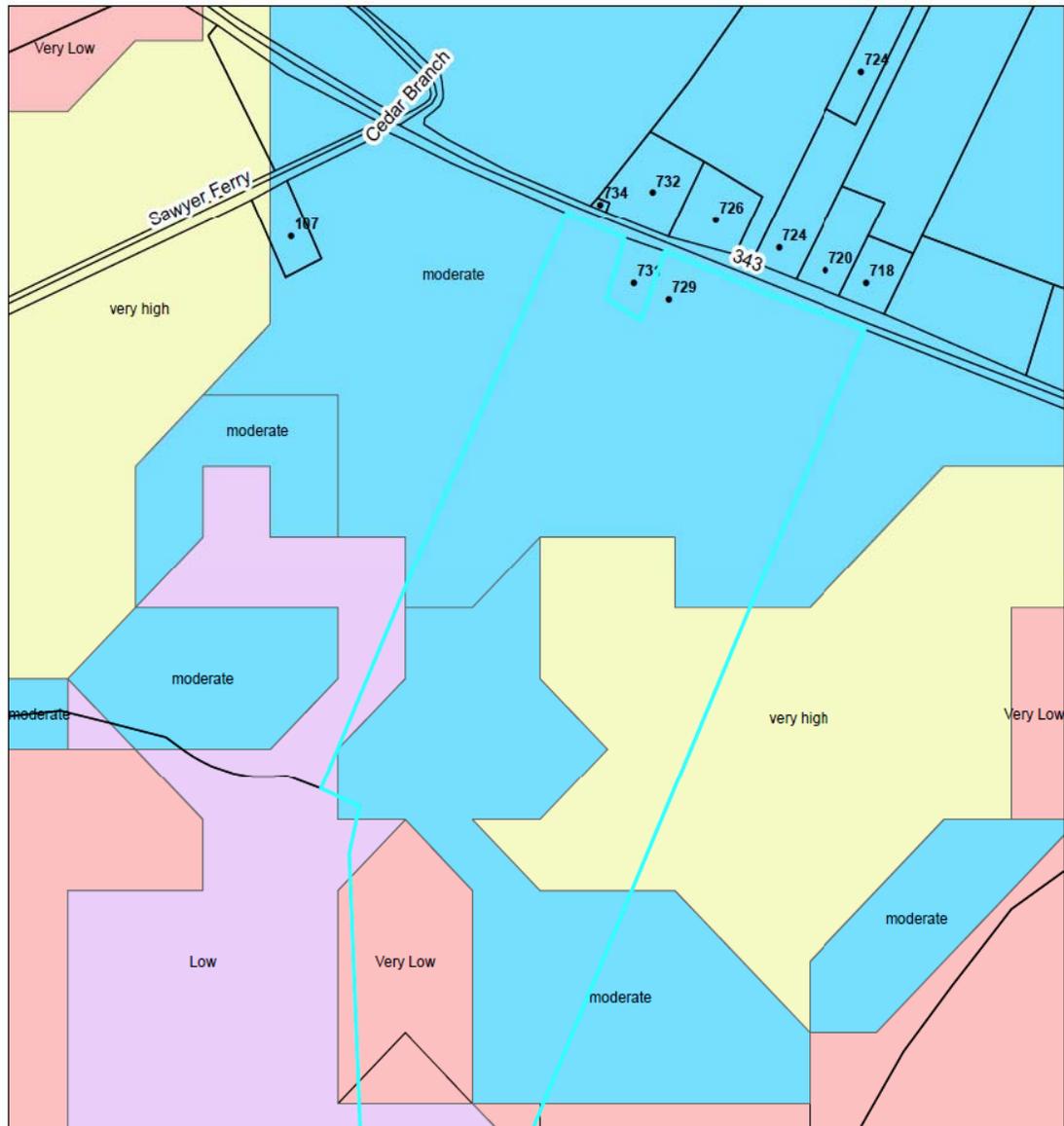
**Distance & description of nearest outfall:** Pasquotank River is less than ½ mile to the west.

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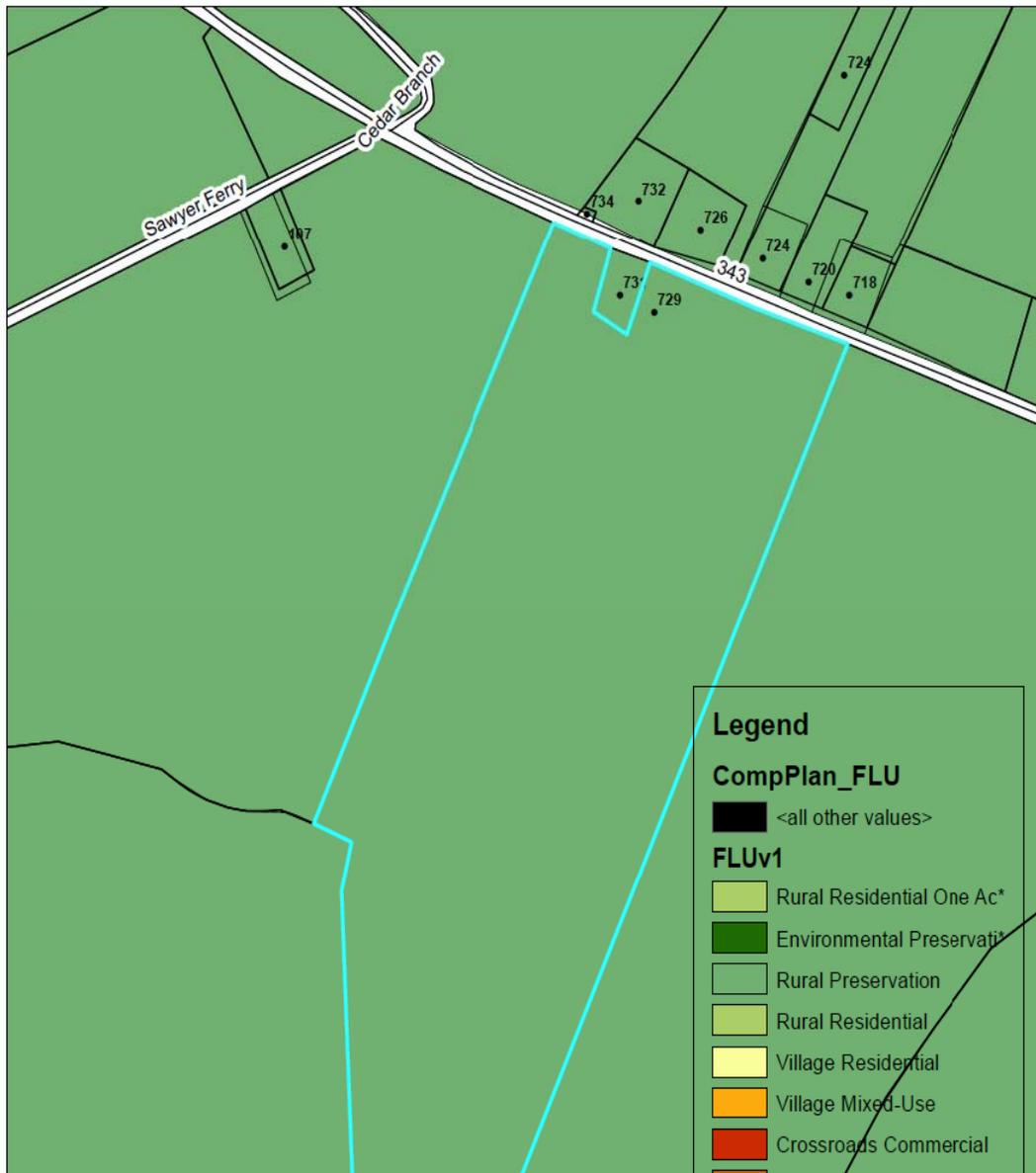
## CAMA Land Suitability:



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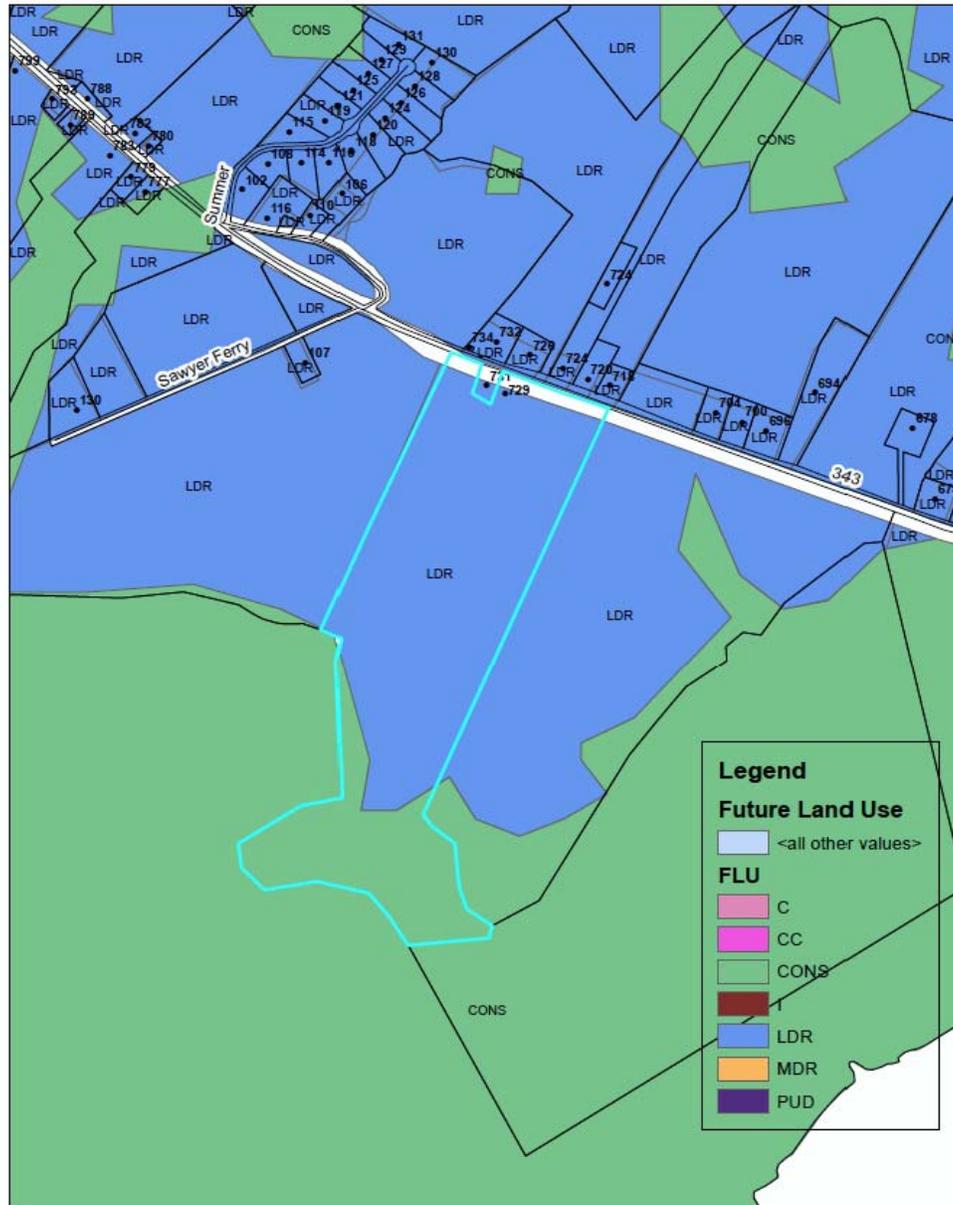
## Comprehensive Plan Future Land Use Map



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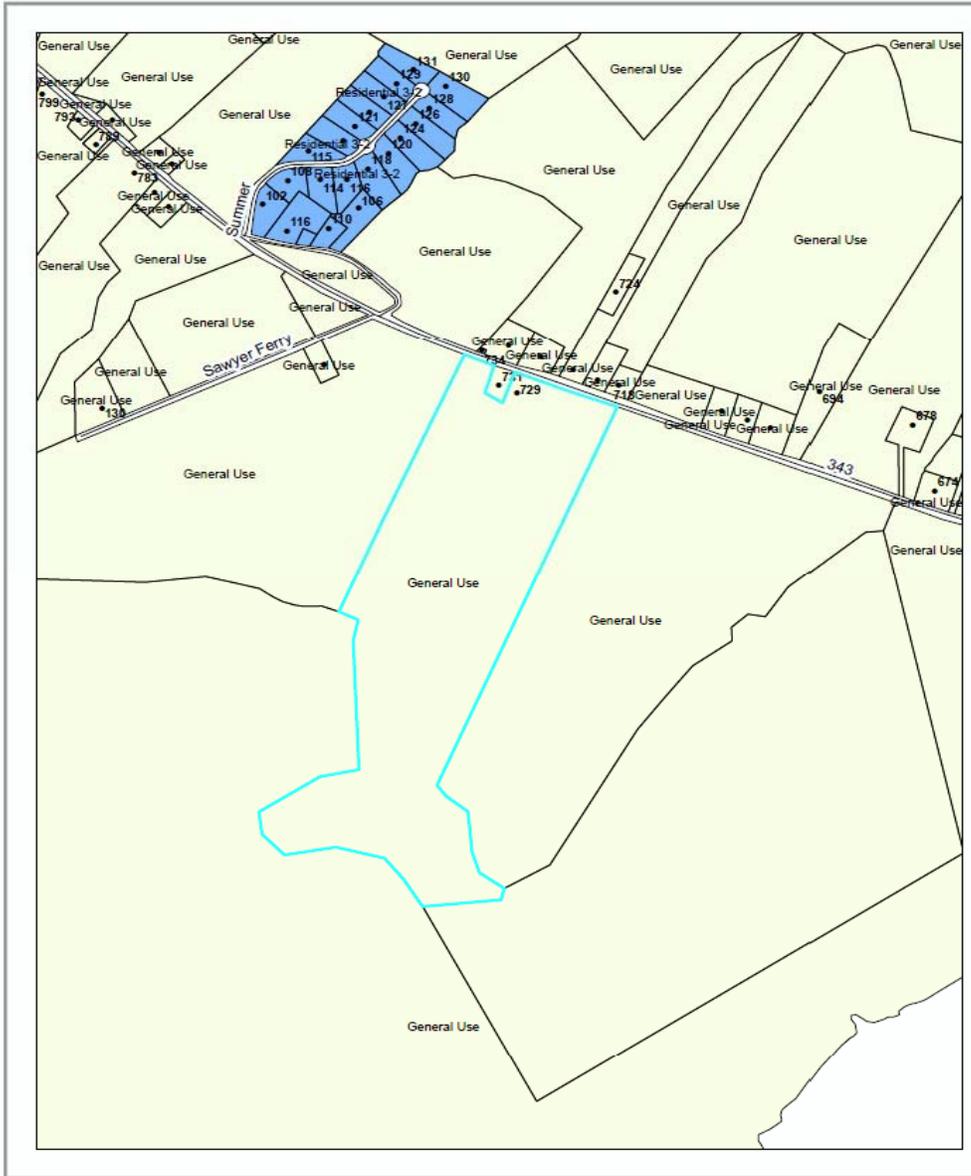
CAMA Future Land Use Map



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## Zoning Map:



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## **INFRASTRUCTURE & COMMUNITY FACILITIES**

<b>Water</b>	Water lines are located adjacent to property along Highway 343.
<b>Sewer</b>	Sewer lines located adjacent to property along Highway 343
<b>Fire District</b>	South Mills Fire District. Property located over 6 miles from Station off Main Street. Property located just over 5 miles from South Camden Fire Station on Sawyers Creek Road
<b>Schools</b>	Impact already exists.
<b>Traffic</b>	Staff's opinion is traffic will not exceed road capacities.

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## **PLANS CONSISTENCY**

### **CAMA Land Use Plan Policies & Objectives:**

Consistent  Inconsistent

The proposed zoning change is inconsistent with the CAMA Land Use Plan which was adopted by the Camden County Board of Commissioners on April 4, 2005 in that this is classified as spot zoning.

### **PLANS CONSISTENCY – cont.**

#### **2035 Comprehensive Plan**

Consistent  Inconsistent

Inconsistent with Comprehensive Plan (Adopted 2012) as Future Land Use Maps reflect land identified as Rural Preservation.

### **PLANS CONSISTENCY – cont.**

#### **Comprehensive Transportation Plan**

Consistent  Inconsistent

Property abuts Highway 343 North.

#### **Other Plans officially adopted by the Board of Commissioners**

N/A

### **FINDINGS REGARDING ADDITIONAL REQUIREMENTS:**

Yes  No  **Will the proposed zoning change enhance the public health, safety or welfare?**

**Reasoning:** The proposed zoning change will not enhance the public health, safety, or welfare as it is classified as spot zoning.

Yes  No  **Is the entire range of permitted uses in the requested classification more appropriate than the range of uses in the existing classification?**

**Reasoning:** The use as residential for this lot already exists and is permissible in both zoning districts.

**For proposals to re-zone to non-residential districts along major arterial roads:**

Yes  No  **Is this an expansion of an adjacent zoning district of the same classification?** N/A

**Reasoning:**

Yes  No  **What extraordinary showing of public need or demand is met by this application?** N/A

**Reasoning:**

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Yes  No

**Will the request , as proposed cause serious noise, odors, light, activity, or unusual disturbances?**

**Reasoning:** All uses allowed in the requested zoning classification should not cause any serious noise, odors, light activity, or unusual disturbances.

Yes  No

**Does the request impact any CAMA Areas of Environmental Concern?**

**Reasoning:** Property is outside any CAMA Areas of Environmental Concern.

Yes  No

**Does the county need more land in the zoning class requested?**

**Reasoning:** Staff's opinion is that the requested zoning classification is needed, but not in this area. Opinion is based on the County's Comprehensive Plan.

Yes  No

**Is there other land in the county that would be more appropriate for the proposed uses?**

**Reasoning:** Proposed use already exists.

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Yes  No  **Will not exceed the county's ability to provide public facilities:**

**Schools** – Impact already exists.

**Fire and Rescue** – Minimal impact.

**Law Enforcement** – Minimal impact.

**Parks & Recreation** – Minimal impact

**Traffic Circulation or Parking** – N/A

**Other County Facilities** – No.

**Is This A Small Scale "Spot" Rezoning Request Requiring Evaluation Of Community Benefits?**

Yes  No

**If Yes (regarding small scale spot rezoning) – Applicants Reasoning:**

	<b>Personal Benefits/Impact</b>	<b>Community Benefits/Impact</b>
<b>With rezoning</b>	Will allow owner to cut out house out of the farm. See Staff commentary.	None
<b>Without rezoning</b>	See Staff commentary.	No Change.

**STAFF COMMENTARY:**

In 2015 staff talked to then the current property owner (Mrs. Williams) and her attorney (Mr. Mullen) about information on subdividing the house out of the farm for her son. I informed her that she could subdivided out an acre of land as a deed of gift from a parent to a child and if she went through the regular minor subdivision process and the current zoning on property (GUD) minimum lot size would be 5 acres.

Prior to her passing she sold to Mr. Gus McPherson, Jr. what she believed was everything but the house on one acre. Her attorney (Mr. Mullen) drew up the deed (attached) which created an illegal subdivision as he gave a description of the house lot containing +/- one acre of land as being exempt. Deed was recorded in the Registry of Deeds. There was never any survey recorded subdividing that one acre or deed transferring the property.

It is staffs opinion that since the survey/deed for the house lot was never drawn up and recorded that the current owner Mr. Gus McPherson owns the house and lot. Mr. McPherson wants to get this error corrected as Mrs. Williams' son lives in the house and should be the rightful owner.

**STAFF RECOMMENDATION:** Though this would definitely be spot zoning and not consistent with the Comprehensive Plan or CAMA Land Use Plant staff recommends approval of the rezoning as the situation was created at no fault of the previous/current property owner and it is in the best interest of the public.

**PLANNING BOARD RECOMMENDATIONS:** At their August 16, 2017 meeting the Planning Board made the following recommendations:

- (1) **Consistency Statement:** Motion was made that the requested zoning change was inconsistent with Camden County's CAMA Land Use Plan (spot zoning) and Comprehensive Plan as it designates property as Rural Preservation.
- (2) **Recommendation:** Motion was made to approve Ordinance 2017-09-01/Rezoning Application 2017-08-07 as it was in the best interest of the all concerned. Motion passed on a 4-0 vote.

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Planning and Zoning Permit Officer Dave Parks presented the summary and staff's Finding of

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Facts and Commentary.

County Attorney John Morrison explained that spot zoning in and of itself is not necessarily illegal. It was his opinion that it is permissible in this unique circumstance.

Mr. Parks explained that Mr. McPherson has agreed to pay for the survey and to have the deed recorded.

Wanda Saunders of 724 North 343 spoke in opposition to the approval of the rezoning request. Ms. Saunders explained that she was denied her rezoning request on the same property based on the 5-acre tract requirement. It is her opinion that if you allow the rezoning for one applicant you must allow it for all the applicants.

Jamie Saunders of 724-H North 343 spoke in opposition to the approval of the rezoning request. He was also denied a rezoning request due to the 5-acre tract requirement. While he ultimately bought the 5 acres, he feels that the rules applied to him so they should apply to additional applicants.

## **Motion to come out of public hearing for Ordinance 2017-09-01 Rezoning Application.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

## **Motion to add Ordinance 2017-09-01 Rezoning Application to New Business as Item 6.D.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom White, Vice Chairman
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

B. Public Hearing – Ordinance 2017-07-03 Proposed Amendments to UDO Article 151.347 (V) Specific Standards – Solar Farms

## **Motion to go into Public Hearing for Ordinance 2017-07-03.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom White, Vice Chairman
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

Dan Porter presented to the board the proposed amendments to Ordinance 2017-07-03.

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## Ordinance No. 2017-07-03

### An Ordinance Amending the Camden County Code of Ordinances

#### Camden County, North Carolina

BE IT ORDAINED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS as follows:

#### Article I: Purpose

The purpose of this Ordinance is to amend Chapter 151 of the Camden County Code of Ordinances of Camden County, North Carolina, which was originally adopted by the County Commissioners on December 15, 1997, and subsequently amended and as otherwise incorporated into the Camden County Code.

#### Article II. Construction

For purposes of this Ordinance, underlined words (underline) shall be considered as additions to existing Ordinance language and strikethrough words (~~strikethrough~~) shall be considered deletions to existing language. New language of proposed ordinance shall be shown in italics (*italics*) and underlined.

#### Article III. Amend Chapter 151 as amended of the Camden County Code which shall read as follows:

### CHAPTER 151: UNIFIED DEVELOPMENT

#### § 151.347 SPECIFIC STANDARDS.

(V) The following standards shall apply to all solar farms located in Camden County:

- (1) The minimum lot size for all solar farms shall be five acres.
- (2) All structures *related to the solar equipment (excluding fence)* shall meet a minimum of 100-foot setback as measured from all property lines.
- (3) There shall be a 50-foot buffer ~~prior to the perimeter fence~~ starting at property lines that shields solar farm from routine view from public rights of way or adjacent residentially zoned property.
- (4) *A Landscaping Plan shall be provided for the buffer area* which ~~The buffer~~ shall consist of *at least* 2 canopy trees *(minimum height at planting 8 feet)*, 4 understory trees and 25 shrubs for every 100 feet; *such that the buffer will provide an opaque screening of the perimeter fencing.* Any ground cover within the buffer and inside the facility including all grassy areas ~~The Maintenance of the buffer~~ shall conform to current Camden County Code Chapter 94 ~~UDO~~ standards and shall be binding to all successive grantees. *All plantings shall be of a native species.*

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- (5) Maintenance requirements may be modified upon receipt of letter from NC Division of Wildlife approving a planting plan for the buffer and solar facilities as a native pollinator habitat.
- (6) Solar farms located within FEMA's 100-year flood shall elevate all electrical connections one foot above the base flood elevation (BFE).
- (7) All collectors shall be surrounded by a lockable minimum height six-foot fence located at a minimum 50 feet from property line.
- (8) Solar power electric generation structures shall not exceed a height of 15 feet.
- (9) ~~The~~ All solar farm equipment shall conform to the NAICS 221114 description of a ground mounted solar power energy system as well as any future amendments to said code. No solar panels that are non-recyclable and affect the health and safety of the public/wildlife shall be utilized.
- (10) A ~~proposed~~ decommissioning plan/obligation shall be part of the lease between property owner and developer. The obligation shall be reviewed by County staff for compliance with standard listed below prior to signatures to be signed by the party responsible for decommissioning and the landowner (if different) and recordation in the County's Registry of Deeds. ~~addressing the following shall be submitted at permit application.~~ Decommissioning Plan/Obligation shall include:
  - a. Removal of solar panels, buildings, cabling, electrical components, roads, and any other associated facilities down to 36 inches below grade.
  - b. Disturbed earth shall be graded and re-seeded, unless the landowner requests in writing that the access roads or other land surface areas not be restored.
  - c. Description of any agreement (e.g. lease) with landowner regarding decommissioning and acknowledgment by land owner, land owner shall be held ultimately responsible for decommissioning.
  - d. List the type of panels and material specifications being ~~utilized~~ actually installed at the site.
  - e. The identification of the party currently responsible for decommissioning.
  - f. Estimated cost of decommissioning removal prepared by a third party engineer.
  - g. Prior to issuance of the Building Permit, approved decommissioning ~~plan~~ obligation shall be recorded in the Camden County Registry of Deeds and shall run with the land until decommissioning is completed.
  - h. ~~Decommissioning Plan and estimated cost of removal shall be updated every 5 years or upon change of ownership and re-recorded in the County's Registry of Deeds.~~
- (11) ~~Prior to approval of building permits applicant shall provide an automatically renewable guarantee in the form of a bond, cash escrow deposit, or an irrevocable letter of credit issued by a Federally chartered bank with a branch office in northeastern North Carolina, in favor of the county, which shall be drawn and paid in full in immediately available funds for an amount equal to the estimated removal cost of the solar facility in the event the owner fails to decommission the solar facility pursuant to the requirements of this section. The institution issuing the guarantee shall provide to the county a notice no less than 90 days in advance of any renewal, cancellation, termination or expiration of the guarantee. Decommissioning Obligation shall be updated every 5 years or upon change of ownership of the solar facilities or of land ownership, and re-recorded in the County's Registry of Deeds.~~

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- (12) The County shall periodically ~~request~~ require proof of the continuous operation of the solar farm from the applicant/owner. The nature of required evidence shall be determined as a condition of the special use permit.
- (13) If no electricity is generated for a continuous period of 12 months the solar farm shall have 12 months to complete decommissioning of the solar facility ~~if no electricity is generated for a continuous period of 12 months~~. For the purpose of this section this 12-month period shall not include delay resulting from force majeure. Failure to timely decommission the site in accordance with the obligation shall result in all actions available at law or in equity, including, but not limited to; Breach of contract, specific performance, mandatory injunctions, fines, abatement, nuisance, liens, assessments and judicial sale of the property.

Adopted by the Board of Commissioners for the County of Camden this \_\_\_ day of \_\_\_\_\_, 2017.

County of Camden

\_\_\_\_\_  
Clayton Riggs, Chairman  
Board of Commissioners

ATTEST:

\_\_\_\_\_  
Karen Davis  
Clerk to the Board

County Attorney John Morrison gave further explanation as to the 'run with the land' language referenced in 10(g). When the decommissioning plan is recorded with the Register of Deeds, it is like a lien or deed of trust on the land. The solar farm and the landowner will be responsible. If the landowner or solar company sells to another party, the obligation is also transferred to the new owner(s).

Linda Nwadike of 192 Raceway Drive, Mooresville, North Carolina addressed the Board. She expressed appreciation to staff for their research efforts regarding the ordinance. In regard to item 10, she requested clarification as to a situation in which the property owner and the developer is the same person.

Attorney Morrison explained that in a situation where the property owner and the developer is the same person the law would not require duplicate paperwork.

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Ms. Nwadike questioned the language of 10(f); that if the decommissioning plan is between the developer and the property owner why the extra step is required which would bring further unnecessary costs to the developer.

Chairman questioned Attorney Morrison as to the language of 10(f) and Ms. Nwadike's concern.

Mr. Porter explained that the requirement is simply a notification to anyone researching the matter that the cost estimate had been completed.

## **Motion to come out of Public Hearing and to add Ordinance 2017-07-03; Proposed Amendments to UDO Article 151.347 (V) Specific Standards – Solar Farms to New Business as Item 6.E.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom White, Vice Chairman
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

### **Presentations**

Kim Forehand of 147 Sawyer's Creek Road, Camden arrived to give her presentation and was recognized by Chairman Riggs. Mrs. Forehand is the president of the Camden Middle School Athletic Booster Club. She presented to the Board information regarding the mission, purpose and needs of the organization.

### **ITEM 6. NEW BUSINESS**

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#### A. August Tax Report

Lisa Anderson presented the tax report for August 2017.

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## MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS

### OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2016	110,687.06	8,007.39
2015	36,755.72	1,353.05
2014	25,339.44	1,719.89
2013	13,640.73	5,675.39
2012	9,266.97	8,442.55
2011	6,036.84	6,747.41
2010	4,989.40	5,012.61
2009	4,017.55	4,678.37
2008	3,795.46	5,127.46
2007	3,847.39	6,667.83

TOTAL REAL PROPERTY TAX UNCOLLECTED	218,376.56
TOTAL PERSONAL PROPERTY UNCOLLECTED	53,431.95
TEN YEAR PERCENTAGE COLLECTION RATE	99.60%
COLLECTION FOR 2017 vs. 2016	19,875.39 vs. 15,356.02

### LAST 3 YEARS PERCENTAGE COLLECTION RATE

2016	98.23%
2015	99.43%
2014	99.60%

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## EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING August 2017

### BY TAX ADMINISTRATOR

<u>44</u>	NUMBER DELINQUENCY NOTICES SENT
<u>5</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>7</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>8</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>30</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>0</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>0</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>3</u>	NUMBER OF JUDGMENTS FILED

## Attachment A – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8934-01-17-4778.0000	10,563.66	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	01-7989-00-01-1714.0000	9,438.94	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	5,505.31	10	SEAMARK INC.	SHILOH	HOLLY RD
R	02-8934-01-18-6001.0000	3,574.92	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	01-7998-01-08-6797.0000	3,525.74	2	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	02-8945-00-41-2060.0000	3,144.40	1	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHELL RD
R	02-8935-02-66-7093.0000	2,998.34	2	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8937-00-50-8036.0000	2,977.80	2	CLEVELAND WALSTON LE	CAMDEN	187 HERMAN ARNOLD RD
R	01-7998-01-08-8621.0000	2,808.19	4	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 HWY N
R	03-8965-00-13-1025.0000	2,799.06	2	SHARON EVANS MUNDEN	SHILOH	556 TROTMAN RD
R	02-8936-00-81-9147.0000	2,670.10	1	JUDITH TILLET	CAMDEN	190 RUN SWAMP RD
R	03-8899-00-06-0950.0000	2,607.04	1	NA NGUYEN	SHILOH	117 EDGEWATER DR
R	03-8965-00-44-7928.0000	2,532.94	2	WHALON & KATHLEEN MCCULLEN	SHILOH	404 SANDY HOOK RD
R	03-8899-00-16-2671.2425	2,513.52	1	SPRING LOTUS LLC	SHILOH	141 EDGEWATER DR
R	03-8961-00-68-3593.0000	2,459.40	1	SECRETARY OF VETERANS AFFAIRS	SHILOH	169 RAYMONS CREEK RD
R	02-8935-04-63-0820.0000	2,336.22	1	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	02-8923-00-19-3774.0010	2,328.84	5	WILLIAM CONOVER	CAMDEN	431 158 US W
R	03-8953-03-12-6266.0000	2,285.61	1	R.VERNON BRAY, JR.	SHILOH	120 LAUREN LN
R	03-8943-04-93-8214.0000	2,189.23	10	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7080-00-62-1977.0000	2,062.78	7	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	01-7999-00-61-7994.0000	2,032.76	2	JOE ABNER BRICKHOUSE	SOUTH MILLS	1108 343 HWY N
R	01-7988-00-91-0179.0001	1,995.64	9	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	01-7989-03-30-8984.0000	1,992.70	2	WILLIE LAVERNE TURNER	SOUTH MILLS	102 HORSESHOE RD
R	03-8952-00-95-8737.0000	1,927.12	2	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-78-4680.0000	1,892.10	2	BERTHA MARLENE GARRETT	SOUTH MILLS	379 OLD SWAMP RD
R	03-8962-00-05-0472.0000	1,799.11	2	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	03-8973-00-19-2109.0000	1,788.31	1	WANDA ADAMS	SHILOH	765 SANDY HOOK RD
R	01-7998-01-17-7997.0000	1,786.37	1	CECIL SAWYER JR.	SOUTH MILLS	1266 343 HWY N
R	01-7999-00-32-3510.0000	1,777.65	2	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	02-8944-00-31-2148.0000	1,750.72	1	CARL HARRINGTON	CAMDEN	150 SAND HILLS RD

# CAMDEN COUNTY BOARD OF COMMISSIONERS

October 2, 2017

## Attachment B - Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	9,438.94	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	5,505.31	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8943-04-93-8214.0000	10	2,189.23	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7988-00-91-0179.0001	10	1,995.64	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8952-00-95-8737.0000	10	1,927.12	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	1,777.65	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8996.0000	10	1,714.51	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1954.0000	10	1,088.28	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	03-8962-00-50-0273.0000	10	872.12	DAISY WILLIAMS BURNHAM	SHILOH	RAYMONS CREEK RD
R	01-7090-00-60-5052.0000	10	750.68	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8955-00-13-7846.0000	10	599.63	MARIE MERCER	CAMDEN	IVY NECK RD
R	02-8536-00-24-7426.0000	10	569.75	BERNICE PUGH	CAMDEN	113 BOURSON ST
R	01-7998-04-60-1568.0000	9	427.45	EMMA BRITE HEIRS	SOUTH MILLS	111 LINTON RD
R	01-7090-00-95-5262.0000	10	241.60	JOHN F SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-8980-00-61-1968.0000	10	218.33	WILLIAMSURG VACATION	SHILOH	CAMDEN POINT RD
R	03-9809-00-45-1097.0000	10	203.83	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	160.06	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-9809-00-17-2462.0000	10	143.59	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	02-8945-00-41-2060.0000	8	3,144.40	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7080-00-62-1977.0000	8	2,062.78	LAELLE FTHRRIDGE SR.	CAMDEN	168 BUSHRILL RD
R	03-9809-00-24-6322.0000	8	477.36	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	01-7998-01-08-6797.0000	7	3,525.74	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	03-8980-00-84-0931.0000	7	156.62	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	03-8962-00-04-9097.0000	6	1,534.55	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	03-8990-00-64-8379.0000	6	649.95	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	02-8935-01-07-0916.0000	6	443.96	CHRISTOPHER PROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	03-8962-00-70-7529.0000	6	434.79	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	01-7989-04-90-0938.0000	6	369.29	MARY SNOWDEN	SHILOH	WICKHAM RD
R	03-8962-00-60-7648.0000	6	281.11	DORIS EASON	SOUTH MILLS	1352 343 HWY N
				FRANK WRIGHT ETAL	SHILOH	WICKHAM RD

## Attachment A – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001623	3,885.70	1	ATLANTIC COASTAL CLEARING	CAMDEN	
P	0001709	1,734.90	8	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0000738	837.43	6	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	827.33	9	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001046	776.11	9	THLEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	671.13	9	PAM BUNDY	SHILOH	105 AARON DR
P	0001827	483.28	5	KAREN BUNDY	CAMDEN	431 158 US W
P	0002185	448.60	1	DIRECT TV,LLC	CAMDEN	
P	0001230	411.11	5	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0002194	407.91	2	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0001476	306.68	1	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001694	288.99	5	THOMAS R. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0002565	277.38	1	DUANE EDWARD DUNIVAN	SOUTH MILLS	115 WAYLAND CT
P	0001693	261.90	8	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001106	258.76	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0001681	254.46	5	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001952	238.91	5	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0002886	222.38	6	GEORGE LINWOOD POWELL	CAMDEN	177 SANDHILLS RD
P	0001104	214.79	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000295	204.06	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 159 HWY E
P	0000905	200.35	2	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0000248	194.51	10	ROBERT H. OWENS	CAMDEN	363 # 15
P	0001010	189.68	4	RAYBURN BURGESS	SHILOH	116 EDGEWATER DR
P	0001673	177.05	8	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0001250	154.72	2	MICHELE LEE TAYLOR-DUKE	SOUTH MILLS	108 BINGHAM RD
P	0001722	140.55	6	JANET LEARY	SOUTH MILLS	LINTON ROAD
P	0001638	139.94	2	ERIC JASON WOODARD	SOUTH MILLS	612 MAIN LOT 12
P	0000385	121.17	1	MARK SANDERS OVERMAN	SHAWBORO	116 CARRINGTON ISLAND
P	0001540	120.95	9	DAVID LUKE	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0000316	115.56	8	JAMES P. JONES	CAMDEN	142 SANDHILLS RD

## Attachment B – Personal

# CAMDEN COUNTY BOARD OF COMMISSIONERS

October 2, 2017

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0000738	10	837.43	LESLIE F THERIDGE JR	CAMDEN	
P	0001046	10	776.11	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	10	671.13	PAM BUNDY	SHILOH	105 AARON DR
P	0001106	10	258.76	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0000248	10	194.51	ROBERT H. OWENS	CAMDEN	363 # 15
P	0001538	9	827.33	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001540	9	120.95	DAVID LUKE	CAMDEN	CAMDEN CAUSEWAY
P	0001709	8	1,734.90	JOHN MATTHEW CARTER	ELIZABETH CITY	158 HWY
P	0001693	8	261.90	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001673	8	177.05	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0000316	7	115.56	JAMES P. JONES	CAMDEN	142 SANDHILLS RD
P	0001827	7	483.28	KAREN BUNDY	CAMDEN	431 158 US W
P	0002886	6	222.38	GEORGE LINWOOD POWELL	CAMDEN	177 SANDHILLS RD
P	0001722	6	140.55	JANET LEARY	SOUTH MILLS	LINTON ROAD
P	0001230	5	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001694	5	288.99	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001681	4	254.46	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001952	4	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0002194	4	407.91	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0001010	4	189.68	RAYBURN BURGESS	SHILOH	116 EDGEWATER DR
P	0001250	4	154.72	MICHELE LEE TAYLOR-DUKE	SOUTH MILLS	108 BINGHAM RD
P	0000905	2	200.35	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0001638	2	139.94	ERIC JASON WOODARD	SOUTH MILLS	612 MAIN LOT 12
P	0001623	1	3,885.70	ATLANTIC COASTAL CLEARING	CAMDEN	
P	0002185	1	448.60	DIRECT TV, LLC	CAMDEN	
P	0001476	1	306.68	MIKE TAYLOR	CAMDEN	
P	0002565	1	277.38	DUANE EDWARD DUNIVAN	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001104	1	214.79	MICHAEL & MICHELLE STONE	SOUTH MILLS	115 WAYLAND CT
P	0000295	1	204.06	HENDERSON AUDIOMETRICS, INC.	CAMDEN	107 RIDGE ROAD
P	0000385	1	121.17	MARK SANDERS OVERMAN	CAMDEN	330 158 HWY E
					SHAWBORO	116 GARRINGTON ISLAND

## Motion to accept the tax report as presented.

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

### B. Letter of Request from James H. Ferebee, Jr.

Dan Porter presented to the Board the following request from Mr. James H. Ferebee, Jr. Staff is not recommending approval of the request.

September 12, 2017

Camden County Commissioners:

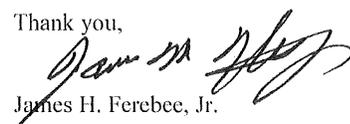
Re: The open space (2.05 acres) within the Camden Crossing Subdivision in Camden County.

This letter is to request that you allow the open space in Camden Crossing Subdivision to be relinquished as a recreation space. The homeowners no longer pay dues, and there is no money to continue upkeep of the property.

I would like to offer for sale this property to individuals and families that live within the subdivision. I have received 3 phone calls from tax payers who own property adjacent to the open space parcel. They are interested in purchasing this property if relinquished.

I ask that you consider this request at your next scheduled meeting.

Thank you,



James H. Ferebee, Jr.

No action was taken on this request by the Board.

## **CAMDEN COUNTY BOARD OF COMMISSIONERS**

October 2, 2017

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### C. Needs-Based Public School Capital Fund Grant Application

Interim Manager Stephanie Humphries presented the grant application to the Board. She also stated that she has contacted the offices of Senator Cook and Representative Steinburg to request letters of support. The grant is for \$15 million with a \$5 million match. If the school bond is passed there will be no tax increase to the community.

**NC State Superintendent  
Needs-Based Public School  
Capital Fund**

**Grant Application**

**Application Deadline:**      **October 11, 2017**  
**Grant Awards:**              **November 1, 2017**  
**Application Submission to:**   **Dr. Benjamin J. Matthews**

# CAMDEN COUNTY BOARD OF COMMISSIONERS

October 2, 2017

## Description of Grant Program

The Needs-Based Public School Capital Fund was established by S. L. 2017-57, Sec. 5.3. The purpose of the Fund is to assist lower wealth counties (development tier one and tier two counties) with their critical public school building capital needs. Grant funds must be used for new capital projects only, and cannot be used for real property acquisition or for operational lease agreement, unless the lease agreement was entered into on or before June 30, 2017.

	FY 2017-18	FY 2018-19
<b>Timeline:</b>		
Guidance Issued	Sep. 11, 2017	Jul. 31, 2018
Application Deadline	Oct. 11, 2017	Aug. 31, 2018
Awards Announced	By Nov. 1, 2017	By Sep. 30, 2018
<b>County Eligibility:</b>		
	Tier 1 Counties	Tier 1 Counties
	County cannot have received more than \$8.75 M from the Public School Building Capital Fund from FY 2012-13 to FY 2016-17, inclusive. <sup>2</sup>	
<b>Project Eligibility:</b>		
	Projects must be "new capital projects," defined as new facility construction, major facility renovation, or facility rehabilitation. Only projects that address critical deficiencies will be considered.	
<b>Available Funding:</b>		
	\$30 M	\$75 M
<b>Maximum Award:</b>		
	\$15 M	\$ 15 M
<b>Matching funds Requires:</b> \$1 in local funds for every \$3 in grant funds (See Attachment A)		

<sup>1</sup> Tier 2 Counties will also be eligible beginning in 2020-21.

<sup>2</sup> For purposes of this determination, the total funding of the county LEA plus the city LEA(s) will be calculated. Records of these allotments are available on the School Planning website at <http://www.schoolclearinghouse.org/otherinf/ADMFund/Monthly County Report FY Totals.pdf>.

**NOTE:** If a county receives a grant fund award from the Needs-Based Public School Capital Fund, that county will be ineligible to receive allocations from the Public School Building Capital Fund that are appropriated during a five-year period beginning with the fiscal year the grant funds were awarded.

*Attachment A*

**Joint Resolution by  
Camden County Board of Commissioners  
and  
Camden County Board of Education  
Supporting School Capital Improvements in Camden County**

WHEREAS, Camden County School Officials have identified critical deficiencies in adequately serving the current and future student population, and

WHEREAS, two high schools (Camden County High School and Camden County Early College High School) are located on one site, and

WHEREAS, the main building at Camden County High School is over 60 years old and Camden County Early College High School is located in modular structures, and

WHEREAS, the facilities are functionally inadequate for current educational program needs, and

WHEREAS, the renovation of existing facilities is not cost effective, and

WHEREAS, the current high school location contains only 22 acres (a portion of which is identified as wetlands) and is inadequate to support program needs, and

WHEREAS, the property is landlocked by a railroad track and two major highways thus preventing expansion, and

WHEREAS, Camden County is a small Tier One rural county located in Northeastern North Carolina, and

WHEREAS, the current tax rate in Camden County is 72 cents per \$100 dollars of evaluation, and

WHEREAS, Camden County has a limited property tax base (both residentially and commercially) on which to fund school capital improvements, and

WHEREAS, there are few retail outlets to generate sales tax revenue, and

WHEREAS, current North Carolina Lottery funds would take almost 300 years to generate the estimated 40 million dollars to build a new high school, and

WHEREAS, the repayment schedule for a bond referendum to support construction of a new high school would result in a 22 cents per \$100 increase (a 30.5% increase) in the local property tax rate, and

# CAMDEN COUNTY BOARD OF COMMISSIONERS

October 2, 2017

WHEREAS, local development plans indicate expanded residential housing thus an increase in student population is eminent, and

WHEREAS, Camden County and the Camden County Schools have other capital and program needs that are currently not being met and little prospect for additional funding.

THEREFORE, Let it be resolved, that the Camden County Board of Education will seek \$15 million in funding support from the North Carolina Department of Public Instruction from funds approved by the 2017 Session of the North Carolina General Assembly designated for School Capital construction in Tier I counties.

LET IT BE FURTHER RESOLVED, that the Camden County Board of Commissioners and the Camden County Board of Education acknowledge that the grant requires a local match of \$5 million dollars.

LET IT BE FURTHER RESOLVED, that the Camden County Board of Education and the Camden County Commissioners will procure the additional funds necessary to ensure the success of the project.

Clayton D. Riggs Date: 8/15/17  
Clayton D. Riggs, Chair  
Camden County Board of Commissioners

Christian A. Overton Date: 08.10.17  
Christian A. Overton, Chair  
Camden County Board of Education

Travis W. Twiford Date: 08.10.17  
Dr. Travis W. Twiford  
Superintendent, Camden County Schools

Stephanie Humphries Date: 8/15/17  
Stephanie Humphries  
Camden County Manager

Adopted this 14<sup>th</sup> day of August, 2017.

ATTEST:

Karen Davis  
Karen Davis  
Clerk to the Board of Commissioners  
Camden County



# CAMDEN COUNTY BOARD OF COMMISSIONERS

October 2, 2017

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## Program Criteria and Guidelines

For 2017-18, projects will be evaluated based on narrative and budget detail submitted by the application and based on the following measures of county characteristics:

Measures	Definition/Calculation/Data Source
Ability to Generate Tax Revenue	Total revenue generated by a one-cent per \$100 valuation increase in the county property tax rate, based on FY 2015-16 tax rates and assessment valuation <b>(\$105,366.00)</b> (Source: State Treasurer, Analysis of Debt of North Carolina Municipalities 6-30-2016, Revised: 01/26/2017)
Ratio of Existing Debt to Tax Revenue	<u>Debt</u> : Sum of County Debt from [General Obligation Bonds, Installment Purchase Debt, Special Obligation Bonds, QZABs and QSCBs, Certificates of Participation] <b>(\$11,198,273.00)</b> (Source: State Treasurer, Analysis of Debt of North Carolina Municipalities 6-30-2016, Revised: 01/26/2017)  <u>Revenue</u> : Sum of County Revenues from Property Taxes, Other Taxes and Sales Tax, FY 2-15-26 <b>(\$10,395,472 - See #1)</b> (Source: State Treasurer, County Revenues and Expenditures Financial Profile, 6/30/2016)
Critical deficiency	Project addresses a deficiency identified in the 2015-16 School Needs Survey in the five-year horizon, or other equivalent documentation and an explanation as to why The project was not included in the 2015-16 School Needs Survey.

## Required Reporting

Grant recipients are required to submit a report by April 1 each year and upon completion of the project, on: the use of grant funds, progress on the project, and impact of the project on the county's school capital plan.

# CAMDEN COUNTY BOARD OF COMMISSIONERS

October 2, 2017

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**APPLICATION – COVER SHEET  
NEEDS-BASED SCHOOL CONSTRUCTION FUND**

Date: \_\_\_\_\_

SUBMIT ONE APPLICATION PER SCHOOL CAMPUS – A PROJECT MAY HAVE MULTIPLE COMPONENTS, OR  
INCLUDE WORK IN MULTIPLE BUILDINGS.

County: Camden County

Primary Contact Person: Stephanie Humphries

Title: Interim County Manager

Address: P. O. Box 190, Camden, North Carolina 27921

Phone: (252) 338-6363, extension 107

School Admin. Unit(s): Camden County Schools

School Admin. Contact Person(s) and Contact Info: Dr. Travis Twiford, Superintendent

174 NC Highway 343 North, Camden, North Carolina 27921

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**Required Application Materials**

Completed applications must include the below listed materials and be submitted by 5:00 p.m. on deadline to  
via email to [ben.matthews@dpi.nc.gov](mailto:ben.matthews@dpi.nc.gov).

Application Materials	
<input checked="" type="checkbox"/> Cover Sheet (this page)	
<input checked="" type="checkbox"/> Application	<input checked="" type="checkbox"/> Narrative <input checked="" type="checkbox"/> Budget
<input checked="" type="checkbox"/> Additional Documentation (as appropriate, prior to disbursement of funds)	
<input checked="" type="checkbox"/> Assurance Page	



**CAMDEN COUNTY BOARD OF COMMISSIONERS**

October 2, 2017

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**APPLICATION – NARRATIVE  
NEEDS-BASED SCHOOL CONSTRUCTION FUND**

Date: \_\_\_\_\_

Project Title: Camden County High School Replacement

Location: Camden County

Type of Facility: High School

Short Description of Construction Project: See Attached #2 and 2A

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe the critical need this project addresses and the impact on student outcomes: See Attached #3

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Was this project included in the five-year need horizon in the 2015-16 School Needs Survey?  Yes  No

If no, provide explanation and attach equivalent information: See Attached #4

\_\_\_\_\_  
\_\_\_\_\_

Will this project replace an existing facility(ies)?

Yes  No

Has Advances Planning been done for this project?

Yes  No

Have Construction Documents been completed for this project?

Yes  No – **Conceptual drawings  
Have been developed**

Anticipated or Actual Bid Dates: Site Work – May, 2018; Building – August, 2018

Estimated date of beginning of construction: October, 2018

Estimated date of completion: June, 2020 (See Attachment # 5)

**Short Description of Construction Project: (Attachment #2 and 2A)**

The funds will be used to build a new Camden County High School. A 59 acre site has already been purchased with county funds (\$1,350,000.00) and a site use plan (Attachment #2A) plan has already been developed. Also, a conceptual plan for the school has been developed. The school system is prepared to move forward with the development of bid documents.

**Describe the critical need this project addresses and the impact on student outcomes: (Attachment #3)**

Currently, two high schools are operating on one small 22 acre site a portion of which is wetlands. The school site is small and bordered by railroad tracks on two sides and two major highways on the other two sides, thus it is not possible to expand the site. Traffic patterns around the school are limited thus creating a safety issue for bus traffic and students who drive to school. The building is located very close to the highways and there is no buffer for traffic noise. The site is too small to allow for separation of traffic, i.e. buses, faculty parking, student parking and student drop-off. Camden County High School's main building was built in 1952 and is functionally inadequate to serve the current educational needs of the students of this county. The classrooms are undersized, emphasize teaching in isolation, and facilities for career and technical education as well as enrichment classes such as band, art and chorus are not adequate for current use. The Camden County Early College High School is located in a series of modular classrooms behind Camden County High School. The school houses approximately 175 students. There are no restrooms, food service, or media center facilities in the Early College. Students in the early college have to transit to the high school building to access these facilities. Both the high school and the early college are poorly insulated, energy consumption is high and energy bills are excessive. Renovation has been explored, but found to be unacceptable and cost prohibitive.

Although the current student population of Camden County is stable, the county is located adjacent to the rapidly expanding Hampton Roads area of Virginia. Several large housing developments are currently in the planning phase which will make student population growth inevitable. The current educational facilities are not sufficient to accommodate the anticipated growth in the student population nor to meet the expected student outcomes as more emphasis is placed on collaborative use of technology.

# CAMDEN COUNTY BOARD OF COMMISSIONERS

October 2, 2017

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*Attachment #2A*

Travis Twiford <ttwiford@camden.k12.nc.us>

---

## Property Purchased for new school bldg

---

Stephanie Humphries <shumphries@camdencountync.gov>

Mon, Sep 18, 2017 at 1:32 PM

To: Travis Twiford <ttwiford@camden.k12.nc.us>

"Noblitt Property"

\$1,350,000

59.28 acres

I'm not positive how much is buildable. I would have to pull the survey.

*Stephanie M. Humphries, MBA, CLGFO*

P.O. Box 190, 330 East Hwy. 158

Camden, N.C. 27921

Ph: 252-338-6363 x 107

[www.camdencountync.gov](http://www.camdencountync.gov)



"Pursuant to the Freedom of Information-Privacy Acts (FOIPA) and North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) sent in response to it may be considered public record and as such subject to request and review by anyone at any time."

Please consider the environment before printing this e-mail

# CAMDEN COUNTY BOARD OF COMMISSIONERS

October 2, 2017

	<b>2015-16 DPI Facility Needs Survey</b>	New School Worksheet 0 - 5 Year Project
	<b>Camden County High</b>	School No <b>150-304</b> Priority: <b>2</b>

Attachment #4

## Construction Cost - 0 - 5 Year Project

Date: <span style="border: 1px solid black; padding: 2px;">12/7 /2015</span>		Area (sq.ft.) per student: 192	<b>Cost Estimate</b>
Building Construction:	<b>134,400</b>	s.f. x \$183.02 per s.f. =	\$24,597,834
Is land already owned by the LEA for this school? If not, enter land cost in the box for "Land Purchase" below.			
		Site Development (13.00% of 24,597,834):	3,197,718
		Bldg/Site Cost (\$206.81 /s.f.):	27,795,552
Sewer System:	<input type="checkbox"/>	Check box for on-site sewer system.	
Water System (well):	<input type="checkbox"/>	Check box for well.	
Demolition of Exist. Buildings:		s.f.	
Other Const. Costs (describe):\$			
		Contingency ( 4% of \$27,795,552):	1,111,822
		Admin. and Design Fees ( 7% of \$27,795,552 ):	1,945,689
		<b>Total Construction Cost:</b>	<b>\$30,853,063</b>
<b>Furnishings/ Equipment</b>			
		Furnishings and Equipment (9.4% of \$24,597,834. ):	2,312,196
		Kitchen Equipment:	160,000
Other Furn./ Eqpt. (describe):\$			
		<b>Total Furn./ Eqpt.</b>	<b>\$2,472,196</b>
<b>Land Purchase</b> ( 37 acres min. site area recommended )			
New Site Area:		Acres x \$	/Acre =
		<b>Total Cost:</b>	<b>\$33,325,259</b>

Base-line Cost/ sq.ft.: \$ 194

### Notes/Comments:

### Justifications: (Why are these improvements needed?)

1. Projected enrollment growth
2. Ease current crowding

# CAMDEN COUNTY BOARD OF COMMISSIONERS

October 2, 2017

	<b>2015-16 DPI Facility Needs Survey</b>	<b>Cost Summary 0 to 5 Years</b>
<b>Camden County Schools Cost Summary (0 to 5 years)</b>		

	Unit: 150	Priority	New School	Additions	Renovations	Furn/Eqpt	Land	Total
304	Camden County High	2	30,853,063	0	0	2,472,196	0	\$33,325,259
700	CamTech High		11,478,074	0	0	1,010,192	0	\$12,488,266
<b>Totals:</b>			<b>42,331,137</b>	<b>0</b>	<b>0</b>	<b>3,482,388</b>	<b>0</b>	<b>\$45,813,525</b>

**APPLICATION – BUDGET  
NEEDS-BASED SCHOOL CONSTRUCTION FUND**

Date: \_\_\_\_\_

Estimated Costs:	State	Other	Total
Planning	\$ 2,000,000	\$ _____	\$ 2,000,000.00
Construction	\$ 13,000,000	\$ 18,325,259	\$ 31,325,259.00
Major Renovation/Rehab	\$ _____	\$ _____	\$ _____ .00
Enlargement/Addition	\$ _____	\$ _____	\$ _____ .00
Rehab for New Purpose	\$ _____	\$ _____	\$ _____ .00
Other Eligible Expenses:	\$ _____	\$ _____	\$ _____ .00
	\$ _____	\$ _____	\$ _____ .00
<b>TOTAL</b>	<b>\$ 15,000,000.00</b>	<b>\$ 18,325,259.00</b>	<b>\$ 33,325,259.00</b>

Match: The matching funds of one dollar of local funds for every three dollars of state funds are from (source):  
\$5,000,000 Local County Appropriation (See Attachment #5)

\$ 0 of the matching funds have been expended for/date/description: \_\_\_\_\_

**Estimated Project Expenditures by Year (show estimated period over which funds will be spent, by year):**

	2017-18	2018-19	2019-20	2020-21 or later	Total
Total Expenditures:	\$2,000,000	\$13,000,000	\$18,325,259		\$33,325,259.00
Non-State Funds:		\$10,000,000	\$8,325,259		\$18,325,259.00
Requested Funding*:	\$2,000,000	\$13,000,000			\$15,000,000.00

\*Total requested funding cannot exceed \$15 M



# CAMDEN COUNTY BOARD OF COMMISSIONERS

October 2, 2017

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## Assurance Page

By signing below, we assure NCDPI that we are officials of the organization and authorized to bind the organization. We certify the following:

- The information provided in this proposal is correct and complete.
- The project herein described is within the parameters of the Needs-Based Public School Capital Fund established in S.L. 2017-57 and that all of the required local funding is available and designated as match for this project.
- All funds will be used for the construction project described in the approved application.
- We will work cooperatively with North Carolina Department of Public Instruction in monitoring and evaluating the project to meet reporting requirements. We will report on project progress and State and local funds expended by April 1 of each year and upon project completion.
- All applicable federal and state laws will be adhered to, including promotion of equal opportunity without regard to race, color, religion, gender, age, disability, political affiliation, or national origin.
- Fiscal control and accounting procedures for proper disbursement of and accounting for the grant funds will be established and followed.

---

(Signature - Chair, County Commissioners)

(Date)

---

(Signature - Chair, Board of Education)

(Date)

---

## Motion to approve the Needs-Based Public School Capital Fund Grant Application.

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

### D. Ordinance 2017-09-01 Rezoning Application

## Motion that the requested zoning change is inconsistent with the Camden County's CAMA Land Use Plan (spot zoning) and comprehensive plan as it designates property as Rural Preservation.

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom White, Vice Chairman
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

October 2, 2017

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**Motion to approve Ordinance 2017-09-01 Rezoning Application.**

<b>RESULT:</b>	<b>FAILED [2-3]</b>
<b>MOVER:</b>	Tom White, Vice Chairman
<b>AYE:</b>	White, Krainiak
<b>NO:</b>	Meiggs, Riggs, Munro

- E. Ordinance 2017-07-03; Proposed Amendments to the UDO Article 151.346 (V) Specific Standards – Solar Farms

**Motion to approve Ordinance 2017-07-03.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Ross Munro, Commissioner
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

**ITEM 8. CONSENT AGENDA**

---

- A. BOC Minutes – September 5, 2017
- B. Budget Amendments

# CAMDEN COUNTY BOARD OF COMMISSIONERS

October 2, 2017

2017-18-BA002

## CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Revenues</b>			
6200	Revenues	\$854	
6050	Revenues	\$1276	
<b>Expenses</b>			
106200	JCPC	\$854	
106050	Extension	\$1276	

This Budget Amendment is made appropriate funds for JCPC donation and Extension grant.

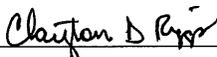
This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of October, 2017.



Clerk to Board of Commissioners



Chairman, Board of Commissioners



# CAMDEN COUNTY BOARD OF COMMISSIONERS

October 2, 2017

## 2017-18-BA003 CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Revenues</b>			
5100	Revenues	\$100,000	
<b>Expenses</b>			
105100	Capital Outlay-Mobile Unit	\$100,000	

This Budget Amendment is made appropriate funds for auction proceeds & equipment/vehicle purchase.

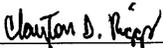
This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of October, 2017.

  
\_\_\_\_\_

Clerk to Board of Commissioners

  
\_\_\_\_\_

Chairman, Board of Commissioners





# CAMDEN COUNTY BOARD OF COMMISSIONERS

October 2, 2017

## C. Refunds Over \$100

ACS Tax System 9/20/17 14:42:52		REFUNDS OVER \$100.00 Refunds to be Issued by Finance Office			CAMDEN COUNTY	
Refund\$	Remit To:	Reference:	Drawer/Transaction Info:			
134.03	CORELOGIC REAL ESTATE TAX SERV P.O. BOX 961250 FORT WORTH TX 761619858	2017 R 03-8973-00-21-7659.0000 OVERPAYMENT 03-8973-00-21-7659	20170906 99	234100		
300.00	DAVIS, JERRY ALLEN 5020 MARTINS POINT ROAD KITTY HAWK NC 27949	2017 R 01-8918-00-13-3460.0000 overpayment	20170908 1	234340		
116.61	KRAINIAK, BEATRICE B. 174 US HWY 158 WEST CAMDEN NC 27921	2017 R 02-8934-01-06-9911.0010 storm water adjustment	20170920 99	234902		
190.95	LITCHFIELD, WALTER C. 191 THOMAS POINT ROAD SHILOH NC 27974	2017 R 03-8971-00-12-0876.0000 overpayment	20170906 99	234077		
116.61	MEEHAN, NANCY MARY 9 TRESTLES CT CAMDEN NC 279210000	2017 R 02-8934-01-06-9911.0009 storm water adjustment	20170920 99	234903		
858.20	Total Refunds					***

Submitted by Lisa S. Anderson Date 9-20-17  
 Lisa S. Anderson, Tax Administrator Camden County

Approved by Clayton D. Riggs Date 10-3-17  
 Clayton D. Riggs, Chairman Board of Commissioners Camden County

## D. Refunds Over \$100

### REFUNDS OVER \$100.00

North Carolina Vehicle Tax System																			
NCVTS Pending Refund report																			
AUGUST, 2017 REFUNDS																			
Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy	Change	Interest	Total Change	
BRILEY, DALFORD EARL	BRILEY, DALFORD EARL		120 SLEEPY HOLLOW RD	CAMDEN, NC 27921	Proration	0037348149	EHR6336	AUTHORIZED	73343174	Refund Generated due to proration on Bill #0037348149-2016-2016-0000-00	Tag Surrender	08/25/2017	8/30/2017 8:44:45 AM	1843	Tax	(\$154.20)	\$0.00	(\$154.20)	
														2	Tax	(\$2.26)	\$0.00	(\$2.26)	
																		Refund	\$156.46
EVERETT, KEVIN ALLAN	EVERETT, KEVIN ALLAN		205 AMY DR	CAMDEN, NC 27921	Proration	0096458523	EDE2541	AUTHORIZED	72684486	Refund Generated due to proration on Bill #0096458523-2016-2016-0000-00	Tag Surrender	08/10/2017	8/15/2017 12:09:56 PM	1843	Tax	(\$138.33)	\$0.00	(\$138.33)	
														2	Tax	(\$2.03)	\$0.00	(\$2.03)	
																		Refund	\$140.36
GIACULLI, MARY KATHRYNE	GIACULLI, MARY KATHRYNE		121 DOGWOOD DR	CAMDEN, NC 27921	Adjustment >= \$100	0038382579	EMH8039	AUTHORIZED	72336270	Refund Generated due to adjustment on Bill #0038382579-2017-2017-0000-00	Military	08/02/2017	8/3/2017 6:05:53 AM	1843	Tax	(\$185.45)	\$0.00	(\$185.45)	
														2	Tax	(\$2.61)	\$0.00	(\$2.61)	
																		Refund	\$188.08
RAY, LEONARD MARTIN	RAY, LEONARD MARTIN	RAY, SANDRA DIXON	100 PINWOOD DR	CAMDEN, NC 27921	Proration	0019316147	ZTMS698	AUTHORIZED	72584458	Refund Generated due to proration on Bill #0019316147-2016-2016-0000-00	Tag Surrender	08/10/2017	8/15/2017 12:08:56 PM	1843	Tax	(\$102.12)	\$0.00	(\$102.12)	
														2	Tax	(\$1.50)	\$0.00	(\$1.50)	
																		Refund	\$103.62

**CAMDEN COUNTY BOARD OF COMMISSIONERS**October 2, 2017

---

**E. Pickups, Releases and Refunds**

<u>NAME</u>	<u>REASON</u>	<u>NO.</u>
Dalford Earl Briley	\$156.46 Reffund - Turned in plates	Pick-Up/20239 37348149
Gaston T. Williams, III	\$199.80 Roll back taxes	Pick-Up/20243 R-86953-2014 R-94073-2015 R-101265-2016
Tanya Barclift	\$380.91 Roll back taxes	Pick-Up/20244 R-106419-2017
Flossie Spellman	\$479.00 Foreclosure Fee	Pick-Up/20246 R-98675-2016
Anthony R. & Misty C. Vicroy	\$175.00 Code enforcement fee - tall grass	Pick-up/20261 R-96506-16
Misty C. Pearce	\$240.00 Code enforcement fee	Pick-up/20262 R-103135-17
April Danielle Johns	\$217.97 Refund - military release	Pick-up/20352 23656165
April Danielle Johns	\$258.48 Refund - military release	Pick-up/20353 23656165
April Danielle Johns	\$207.36 Refund - military release	Pick-up/20354 23656165
Judith Tillett	\$175.00 Code enforcement fee - tall grass	Pick-up/20361 R-106062-17
Vito Albert Walls	\$113.99 Turned in Plates	Pick-up/20366 23563465
Abner Wayne Staples	\$292.08 Release after further research. This property should be included in the states property not separate parcel.	Pick-up/20368 R-108249-17

**CAMDEN COUNTY BOARD OF COMMISSIONERS**October 2, 2017

---

<u>NAME</u>	<u>REASON</u>	<u>NO.</u>
Shirley J. Ticen	\$116.77 Storm Water Fee Adjustment	Pick-Up/20263 R-106056-17
Constance G. Mallette	\$116.61 Storm Water Fee Adjustment	Pick-Up/20264 R-105235-17
Susan C. Griffith	\$116.77 Storm Water Fee Adjustment	Pick-Up/20265 R-104789-17
David M. Fink	\$116.77 Storm Water Fee Adjustment	Pick-Up/20266 R-104620-17
Mary Kathryn Cope Frank LE	\$116.61 Storm Water Fee Adjustment	Pick-Up/20267 R-104666-17
Doris Miller Nixon LE	\$116.61 Storm Water Fee Adjustment	Pick-Up/20268 R-105466-17
Carrie H. Galow Trust	\$116.61 Storm Water Fee Adjustment	Pick-Up/20269 R-104285-17
Cynthia R Johnson	\$116.77 Storm Water Fee Adjustment	Pick-Up/20270 R-105029-17
Nancy Mary Meehan	\$116.61 Storm Water Fee Adjustment	Pick-Up/20272 R-105348-17
Beatrice B. Kraniak	\$116.61 Storm Water Fee Adjustment	Pick-Up/20273 R-105094-17
Pugh Family Trust	\$329.99 Acreage correction based on survey of splits	Pick-Up/20275 R-107799-17
Andrew A.Balog Irrevocable Trust	\$116.61 Storm Water Fee Adjustment	Pick-Up/20274 R-103970-17
John Stuart Morrison, Sr.	\$116.61 Storm Water Fee Adjustment	Pick-Up/20276 R-105432-17
Enoch Ludford III	\$116.61 Storm Water Fee Adjustment	Pick-Up/20277 R-105223-17
Robert Carter	\$116.61 Storm Water Fee Adjustment	Pick-Up/20278 R-104286-17
Lauren Midgett	\$116.61 Storm Water Fee Adjustment	Pick-Up/20279 R-105390-17
NC Dept. of Transportation	\$472.51 Released storm water fee as per Dan Porter	Pick-up/20382 E-108698-17
Ethelyn B. Brite	\$143.86 Value adjustment as per Bob Pearson	Pick-up/20383 R-104195-17
Victor & Kathy Leary	\$143.85 Value correction as per Bob Pearson	Pick-up/20384 R-105172-17

# CAMDEN COUNTY BOARD OF COMMISSIONERS

October 2, 2017

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## F. DMV Monthly Report

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County November Renewals Ren. Due 12/15/17

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
18,425.03	20,190.75	10,031.92	48,647.70

Witness my hand and official seal this 3<sup>rd</sup> day of October, 2017

Clanton D. Pappas  
Chairman, Camden County Board of Commissioners

Attest:

Karen Davis  
Clerk to the Board of Commissioners of Camden County



This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Prisa S. Anderson  
Tax Administrator of Camden County

# CAMDEN COUNTY BOARD OF COMMISSIONERS

October 2, 2017

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## G. SCWSD Water Fee Schedule – Revised July 25, 2017

**CAMDEN COUNTY**  
**South Camden Water & Sewer**  
Water Fee Schedule  
*(effective July 1, 2017)*

**Water Tap Fees:**

¾ inch	\$4,000.00	4 inch	\$7,000.00
1 inch	\$4,500.00	6 inch	\$8,000.00
2 inch	\$5,000.00	6 inch fire svc	\$4,000.00
3 inch	\$6,000.00	Hwy158/Bore	\$2,000.00

**Water Charges:**

0-2,000 gal.      \$25.00 per month

**Additional Usage:**

2001-5000 gal.	\$5.50 per 1,000 gal
5001-10,000	\$6.00 per 1,000 gal
10,001-15,000	\$6.60 per 1,000 gal
15,001-20,000	\$7.20 per 1,000 gal
20,001 and up	\$7.80 per 1,000 gal

**Local Govt/Board of Education**

Same as above

**Bulk Water** (except contracted sales)

\$6.64 per 1,000 gal

**Fire Service** (sprinkler systems)

\$24.00 per month

**Commercial**

Master meter accounts charged at the above rates per unit served.

**Deposits:**

Rent deposit: \$200.

Fire Hydrant Meter: \$300.

**Charges & Fees:**

Open/reopen/transfer acct.	\$15.00
Reread meter/our read correct	\$15.00
Reread meter/our read incorrect:	No charge
Reconnection Fee:	\$35.00 7am-3:15pm
<i>(if not paid by 8am on disconnection day)</i>	\$60.00 3:16-5:00pm
Late payment penalty:	\$10.00
Non-Sufficient Funds:	\$25.00
Meter Tampering fee:	\$200.00
Turn off/Turn off fee:	\$15.00 <i>(per occurrence)</i>
Meter testing fee: if accurate	\$15.00 <i>(No chg if more than 2.5% inaccurate)</i>
Water Testing	\$45.00

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

October 2, 2017

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H. Senior Center Funding Application FY 2017-2018

STATE APPROPRIATION FOR SENIOR CENTERS THROUGH  
THE 2017 SESSION OF THE  
NC GENERAL ASSEMBLY

SENIOR CENTER GENERAL PURPOSE FUNDING

FY 2017-2018 APPLICATION PACKET

ALBEMARLE COMMISSION  
AREA AGENCY ON AGING  
512 S CHURCH STREET  
HERTFORD, NC 27944

Camden County Senior Center  
P.O. Box 190  
Camden, NC 27921

The Albemarle Commission Area Agency on Aging reserves the right to request additional information, references, to accept or reject any or all proposals to waive technicalities, to accept proposals in whole or in part, and to award a contract(s) which, in the opinion of the grantee, best serves the older adults.

SENIOR CENTER GENERAL PURPOSE FUNDING

Introduction and Instructions

The Albemarle Commission Area Agency on Aging is pleased to announce the availability of funds for use by senior centers to support and develop programming and general operations or to construct, renovate, or maintain senior center facilities. \$1,265,316 in general purpose funding was allocated for senior centers for the current fiscal year. This funding is allocated to the Area Agencies on Aging for distribution to the centers within the region which provide full time programs or will utilize the funding to develop full time programs. Across the state 164 senior centers or developing senior centers will be funded.

The Division of Aging and Adult Services has worked hard to enhance and expand the statewide certification process for senior centers with standards that encourage centers across the state to strive for levels of 'merit' or 'excellence'. An intent of the certification process has been to increase base funding for those who have successfully completed the process. This ensures that funding is being well spent on readily identifiable programs and services and provides an incentive for centers that make investments to meet certification requirements. Therefore, in order to provide an incentive to work toward certification, and to reward those who achieve it, the Division has decided to fund senior centers equally, based upon their certification status. Centers of Merit will receive two shares of the funding of non-certified centers and Centers of Excellence will receive three times the funding of non-certified centers. The objectives for this year are to:

- Allocate funding equally to every center, based upon certification status;
- Require documentation and accountability for the use of funding, and;
- Provide incentives for centers to improve themselves through certification.

Again this year it has been decided to divide the annual appropriation into *shares* based on the total number of senior centers as determined by the Area Agencies on Aging plus extra shares for each senior center which meets certification status. Uncertified, identified centers will receive one share.

# CAMDEN COUNTY BOARD OF COMMISSIONERS

October 2, 2017

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For FY 2017-2018, total funding available to the counties in **Region R** will amount to **\$58,346**. Effective period: July 1, 2017-June 30, 2018.

Your center is eligible to receive:

FY 17-18	Senior Center General Purpose Funding	<u>\$3,647</u>
	Local Match (25%)	<u>\$1,216</u>
	TOTAL	<u>\$4,863</u>

It is the responsibility of the applicant to certify the availability of the local match. The funds require a 25% local match. The funds must be spent first before reimbursed and before **May 31, 2018**. Therefore, projected June expenditures must be reported with May services reported in June otherwise the unutilized portion of your allocation will revert to the state.

Application submissions should include:

- (1) A completed description of proposed activities (add additional pages as needed).
- (2) Certification of the availability of local match.
- (3) A budget for senior center general purpose activities.

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

October 2, 2017

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APPLICATION FOR SENIOR CENTER GENERAL PURPOSE FUNDING

Applicant Information

Date: 19 Sept. 17

Project Name: Camden County Senior Center

Name of Project Director: Jasmine S. Wilson

Telephone Number: 252-335-2569 FAX: 252-331-5621

E-Mail: jwhite@camdencountync.gov

Name and Address of Applicant: Jasmine S. Wilson, Camden Co. Sr. Ctr.  
PO Box 54, Camden, NC 27921

Type of Agency Applying: Private-Non-Profit \_\_\_\_\_  
Public  \_\_\_\_\_

Location of Project: Camden County  
(county)

ASSURANCES

Camden County Senior Center (hereinafter referred to as "Subgrantee") HEREBY AGREES THAT it will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; and (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicaps.

\_\_\_\_\_  
Signature and Title of Authorized Official  
[e.g., Director, Board Chairman]

\_\_\_\_\_  
Date

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

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**CERTIFICATION OF THE AVAILABILITY OF REQUIRED NON-FEDERAL  
MATCH FOR SENIOR CENTER GENERAL PURPOSE FUNDING**

It is understood that the following required 25 percent non-federal match will be used to match Senior Center General Purpose funds in FY 17-18 and will not be used to match any other federal or state funds during the contract period.

The provider shall expend the award in keeping with the attached project description indicating how funding will be utilized. Funding will not be disbursed until this application is received and approved by the Area Agency on Aging. The contractor shall make a final report indicating how funding was utilized in a format provided by the Area Agency on Aging.

FY 17-18  
Budget Request \$ 3,647 Example only:  
non certified center: \$4,069

Required 25% Match \$ 1,216 divided by .75=\$5,425  
[Total projected budget]

Total FY 17-18  
Projected Budget \$ 4,863 \$5,425 minus \$4,069=  
(up to the amount of the grant) \$1,356 [local match]

Authorized Signature: Spomine A. Wilson  
Title: Senior Center Director  
Date: 19 Sept. 17

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SENIOR CENTER GENERAL PURPOSE PROJECT DESCRIPTION

1. Senior Center to receive funding: Camden County Senior Center
  2. Amount of funding: \$4,863
  3. Area served by Senior Center: Camden County
- 
4. Describe in detail how the funding will be spent:  
Funding will be used for the  
Director's salary.

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STATE APPROPRIATIONS FOR SENIOR CENTER BUDGET INFORMATION  
STATE FISCAL YEAR 2017-18

Organization Name: Camden County Senior Center  
Senior Center Name: Camden County Senior Center  
Address: PO Box 54/117 N Hwy 343 Camden, NC 27921  
Period Covered: July 1, 2017 - June 30, 2018 Date Prepared: \_\_\_\_\_

<u>OBJECTS OF EXPENDITURE</u>	<u>AMOUNT</u>
Salary and Fringe Benefits	\$ <u>4,863</u>
Supplies/Other Operating Costs	\$ _____
Equipment	\$ _____
Capital Outlay (Real Estate, Construction, Renovation)	\$ _____
Other _____	\$ _____
TOTAL BUDGET (Including local match) (Up to grant amount, only)	\$ <u>4,863</u>

Each organization that receives, uses or expends any state funds shall use or expend the funds only for the purposes for which they were appropriated by the General Assembly or collected by the State. State funds include federal funds that flow through the state. If the contractor is a governmental entity, such entity is subject to the provisions of the requirements of OMB Circular A-133 and the NC Single Audit Implementations Act of 1987. If the Contractor is a non-governmental entity, such entity is subject to the provisions of G.S. 143-6.2. Additionally, any non-governmental entity except a for-profit corporation is subject to the provisions of OMB Circular A-133.

AUTHORIZED SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

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**ASSURANCE OF COMPLIANCE WITH SECTION 504 OF  
THE REHABILITATION ACT OF 1973**

Camden County Senior Center (hereinafter referred to as "Subgrantee") **HEREBY AGREES THAT** it will comply with Section 504 of the Rehabilitation Act of 1973 (P.L. 93-112) and all requirements imposed by or pursuant to the Regulation of the Department of Health, Education, and Welfare (45 CFR 84) issued pursuant to that Section, to the end that, in accordance with Section 504 of that Act and the Regulation, no person in the United States shall, on the basis of handicap, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Subgrantee receives Federal, financial assistance from the State of North Carolina, Department of Human Resources, Division of Aging and Adult Services, a recipient of Federal financial assistance from the Department (Grantor); and Hereby Gives Assurance that it will immediately take any measures necessary to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Subgrantee by the Grantor, this assurance shall obligate the Subgrantee, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision or similar services or benefits. If any personal property is so provided, this assurance shall obligate the Subgrantee for the period during which the Federal financial assistance is extended to it by the Grantor.

**THIS ASSURANCE** is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Subgrantee by the Grantor, including installment payments after such date on account of applications for Federal financial assistance which were approved before such date. The Subgrantee recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the grantor or the United States or both shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Subgrantee, its successors, transferees, and assignees, and the person or persons whose signature(s) appear below are authorized to sign this assurance on behalf of the Subgrantee.

Dated 19 Sept 17 \_\_\_\_\_ Jasmine S. Wilson  
(Applicant)

Applicant's Mailing Address:

PO Box 54

Camden, NC 27921

By: \_\_\_\_\_  
(President, Board Chairperson or  
Comparable Authorized Official)

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**ASSURANCE OF COMPLIANCE WITH THE DEPARTMENT  
OF HEALTH AND HUMAN SERVICES REGULATION UNDER  
TITLE VI OF THE CIVIL RIGHTS ACT OF 1964**

Camden County Senior Center (hereinafter referred to as "Applicant").  
**HEREBY AGREES THAT** it will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 80) issued pursuant to that Title, to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discriminate under any program or activity for which the Applicant receives Federal financial assistance from the Department; and **HEREBY GIVES ASSURANCE THAT** it will immediately take any measures necessary to effectuate this Agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision or similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all cases, this assurance shall obligate the Applicant for the period during which the Federal Assistance is extended to it by the Department.

**THIS ASSURANCE** is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Applicant by the Department, including installment payments after such date on account of applications for Federal financial assistance which were approved before such date. The Applicant recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant, its successors, transferees, and assignees, and the person or persons whose signature(s) appear below are authorized to sign this assurance on behalf of the Applicant.

Dated 19 Sept 17 Jasmine S. Wilson  
(Applicant)

Applicant's Mailing Address:

PO Box 54  
Camden, NC 27921

By: \_\_\_\_\_  
(President, Board Chairperson or  
Comparable Authorized Official)

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**AGREEMENT OF UNDERSTANDING  
BETWEEN AGENCIES**

Agency: Camden County Senior Center

Telephone#: (252) 335-2569

Address: PO Box 54/117 N Hwy 343, Camden, NC 27921

Director: Jasmine S. Wilson

AND

Agency: **Albemarle Commission**  
Address: **512 S Church Street**  
**Hertford, NC 27944**

Telephone#: **(252) 426-5753**

Executive Director: **Cathy Davison**

In an effort to enhance the overall effectiveness of services provided to older adults of Camden County, the above named agencies agree to share, when appropriate, pertinent information which may serve to improve the quality of life for older adults.

The Memorandum of Understanding serves to incorporate the following mutual components:

1. Provide information concerning services/programs for older adults and any related eligibility requirements.
2. When appropriate, assist with identifying and referring clients who may be in need of services not provided by the referring agency.
3. When appropriate, inform proper agency representatives of any changes related to services provided.
4. Provide, upon request, personnel to explain aging programs, services, etc.
5. Share, when appropriate, concerns, questions or suggestions relative to services provided.

The persons responsible for implementing and monitoring this Agreement of Understanding are:

Agency: Camden County Senior Center

Jasmine S. Wilson  
(Director's Signature)

Agency: **Albemarle Commission**

\_\_\_\_\_  
(Executive Director's Signature)



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I. Surplus Property Request

Requested by:	David Credle	<b>Item Description</b> 2006 Ford Crown Victoria, Vin # 2FAFP71W06X163538, good condition, 158,869 miles
	<input checked="" type="radio"/> Sell <input type="radio"/> Dispose	
Department:	Facilities	
Item:	2006 Ford Crown Victoria	
Disposal Method:	GovDeals	
Suggested Value:	\$500.00	
Reason for surplus:	Removed from fleet	
<b>Manager Approval</b>		
Disposal Method:	<i>OK</i>	
Value:	<i>OK</i>	
Comments:	<i>[Signature]</i>	
<b>Board Approval</b>		
Approved/Denied:		
Date:		
<b>Final Disposition Date:</b>		
Method:		
Amount:		
Purchased by:		

J. Set Public Hearing – Ordinance 2017-09-02 – Rezoning Application

**Motion to approve the Consent Agenda as presented.**

<b>RESULT:</b>	<b>PASSED [UNANIMOUS]</b>
<b>MOVER:</b>	Garry Meiggs, Commissioner
<b>AYES:</b>	Meiggs, Riggs, White, Krainiak, Munro

**ITEM 9. COMMISSIONERS' REPORTS**

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Commissioner Meiggs will be attending the State Association meeting on October 6-7 in Dare County.

**CAMDEN COUNTY BOARD OF COMMISSIONERS**

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**ITEM 10. COUNTY MANAGER'S REPORT**

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- The Camden County Heritage Museum is now open on Fridays and Saturdays. Thank you to the volunteers and Donna Stewart as well as the maintenance staff who provided services at the facility.
- Department of Transportation worked on the turning lane/median at the Lamb's entry to improve traffic flow.
- Dismal Day will take place on October 28, 2017.

**ITEM 11. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES**

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The following items were provided to the commissioners for information purposes:

- A. Register of Deeds August 2017 Report
- B. NC Forest Service Annual Report

**ITEM 12. OTHER MATTERS**

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None.

**ADJOURN**

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There being no further matters Chairman Riggs adjourned the meeting of the Board of Commissioners at 8:24 PM.

\_\_\_\_\_  
Clayton D. Riggs, Chairman  
Camden County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Karen Davis  
Clerk to the Board