

CAMDEN COUNTY BOARD OF COMMISSIONERS
September 5, 2017

Camden County Board of Commissioners
September 5, 2017
Regular Meeting - 7:00 PM
Historic Courtroom, Courthouse Complex
Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on September 5, 2017 in the Historic Courtroom, Camden, North Carolina.

WELCOME & CALL TO ORDER

The meeting was called to order by Chairman Riggs at 7:00 p.m.

Attendee	Title	Status
Clayton Riggs	Chairman	Present
Tom White	Vice Chairman	Present
Garry Meiggs	Commissioner	Present
Randy Krainiak	Commissioner	Present
Ross Munro	Commissioner	Present
Stephanie Humphries	Interim County Manager/Finance	Present
John Morrison	County Attorney	Present
Karen Davis	Clerk to the Board	Present
Dave Parks	Zoning	Present
David Credle	Public Works	Present
Lisa Anderson	Tax Dept.	Present
Brian Lannon	Soil & Water	Present

INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Hans Hess gave the invocation. The Board of Commissioners led in the Pledge of Allegiance.

ITEM 1. PUBLIC COMMENTS

None.

ITEM 2. CONSIDERATION OF AGENDA

Motion to approve the agenda as presented.

CAMDEN COUNTY BOARD OF COMMISSIONERS
September 5, 2017

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

ITEM 3. PRESENTATIONS

Mr. Dan Brubaker, NC NFIP State Coordinator presented the Class 7 CRS plaque to the Board of Commissioners. By participating in this voluntary program, Camden County has saved its citizens \$84,345 annually in insurance flood policy premiums county-wide.

RECESS TO SOUTH CAMDEN WATER & SEWER DISTRICT BOARD OF DIRECTORS MEETING

Chairman Riggs recessed to the South Camden Water & Sewer District Board of Directors meeting.

Agenda

Camden County Board of Commissioners
SCWSD - Regular Meeting
September 05, 2017
7:00 PM
Historic Courtroom, Courthouse Complex

1. CALL TO ORDER

ITEM 2. PRESENTATIONS (For discussion and possible action)

ITEM 3. PUBLIC COMMENTS

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 4. CONSIDERATION OF THE AGENDA

ITEM 5. OLD BUSINESS (For discussion and possible action)

ITEM 6. NEW BUSINESS (For discussion and possible action)

A. Monthly Update

ITEM 7. CONSENT AGENDA

ITEM 8. INFORMATION

ITEM 9. OTHER

ITEM 10. ADJOURN

CAMDEN COUNTY BOARD OF COMMISSIONERS
September 5, 2017

South Camden Water & Sewer Board
Monthly Work Order Statistics Report
Period: July 2017

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	106	106	100%	0
Sewer/Collection	2	2	100%	0

Locates:

Water Line: 52

Sewer Line: 1

Water & Sewer, same ticket:5

Public Works Director Notes/Comments:

Ten work orders have been reviewed for accuracy.

Project Development Time Schedule

Permit	Submitted	Anticipated Approval	Approval Issued
Erosion control	7-21-17		8-18-17
Stormwater	7-21-17		8-23-17
Railroad	7-10-17	9-10-17	
Plant	9-8-17 pending	10-20-17	
Sewer Forcemain	9-15-17 pending	9-25-17	
Watermain Extension	7-21-17		8-15-17
NCDOT Encroachment	9-15-17	10-15-17	

Secure permits for construction	10/20/2017
Advertise for bids	10/27/2017
Open bids	11/30/2017
Award Contracts	12/12/2017
Issue Notices to proceed	1/2/2018
Start construction	1/22/2018
Complete Construction	7/22/2019

David Credle presented the South Camden Water and Sewer Monthly Work Order Report for July 2017 as well as an update on the Wastewater Treatment Plant project.

Motion to adjourn the South Camden Water & Sewer District Board of Directors meeting.

CAMDEN COUNTY BOARD OF COMMISSIONERS
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RESULT:	PASSED [UNANIMOUS]
MOVER:	Randy Krainiak, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

Chairman Riggs reconvened the meeting of the Board of Commissioners.

ITEM 4. PUBLIC HEARING

A. Public Hearing – Ordinance 2017-07-01 Rezoning Application (UDO 2017-06-14)

Motion to go into Public Hearing for Ordinance 2017-07-01 Rezoning Application for Glen Carey.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

Dave Parks explained that Glen Carey, represented by his son Al Carey has applied to rezone approximately 24 acres of land that abut Old Swamp and Lilly Roads in South Mills Township from Basic Residential (R3-2) to Basic Residential (R3-1). Owner would like to do a minor subdivision (4 lots) but wants to preserve as much farmland as possible.

Al Carey introduced himself to the Board and made himself available to answer questions.

Chairman Riggs raised the concern of the moratorium of the South Mills Water District.

Mr. Carey explained that a letter had been drafted that will be presented to South Mills Water.

Mr. Parks explained that once the rezoning application is approved the applicant will then begin the minor subdivision application process, which will require a letter from South Mills Water stating that they will agree to provide water to the minor subdivision.

Mr. Parks further explained that the application went to the Planning Board on July 19, 2017 and it was decided by the Planning Board that the requested zoning change was consistent with Camden County's CAMA Land Use Plan and Comprehensive Plan on a 6-0 vote. The Planning Board also recommended approval of Ordinance 2017-07-01 Rezoning Application on a 6-0 vote.

Motion to come out public hearing for Ordinance 2017-07-01 Rezoning Application.

CAMDEN COUNTY BOARD OF COMMISSIONERS
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RESULT: PASSED [UNANIMOUS]
MOVER: Tom White, Vice Chairman
AYES: Meiggs, Riggs, White, Krainiak, Munro

Motion to add Ordinance 2017-07-01 Rezoning Application to New Business as Item 6.C.

RESULT: PASSED [UNANIMOUS]
MOVER: Tom White, Vice Chairman
AYES: Meiggs, Riggs, White, Krainiak, Munro

ITEM 5. OLD BUSINESS

None.

ITEM 6. NEW BUSINESS

A. Lisa Anderson presented the tax report for July 2017.

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2016	130,098.74	8,201.64
2015	41,523.87	1,448.56
2014	27,186.72	1,859.31
2013	15,153.26	6,049.41
2012	9,550.46	8,555.07
2011	6,036.84	6,747.41
2010	4,989.40	5,012.61
2009	4,017.55	4,705.19
2008	3,795.46	5,127.46
2007	3,847.39	6,667.83

CAMDEN COUNTY BOARD OF COMMISSIONERS
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TOTAL REAL PROPERTY TAX UNCOLLECTED	246,199.69
TOTAL PERSONAL PROPERTY UNCOLLECTED	54,374.49
TEN YEAR PERCENTAGE COLLECTION RATE	99.56%
COLLECTION FOR 2017 vs. 2016	25,196.71 vs. 20,679.78

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2016	97.93%
2015	99.35%
2014	99.57%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING July 2017
BY TAX ADMINISTRATOR

<u>3</u>	NUMBER DELINQUENCY NOTICES SENT
<u>0</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>7</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>8</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>18</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>0</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>1</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>0</u>	NUMBER OF JUDGMENTS FILED

CAMDEN COUNTY BOARD OF COMMISSIONERS

September 5, 2017

Attachment A - Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8934-01-17-4778.0000	10,563.66	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	01-7989-00-01-1714.0000	9,438.94	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	5,505.31	10	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8973-00-19-2109.0000	4,103.62	2	WANDA ADAMS	SHILOH	765 SANDY HOOK RD
R	01-7979-00-61-7358.0000	3,887.67	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	02-8934-01-18-6001.0000	3,574.92	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	01-7998-01-08-6797.0000	3,525.74	2	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	02-8945-00-41-2060.0000	3,144.40	1	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHELL RD
R	02-8935-02-66-7093.0000	2,998.34	2	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8937-00-50-8036.0000	2,977.80	2	CLEVELAND WALSTON LE	CAMDEN	187 HERMAN ARNOLD RD
R	01-7998-01-08-8621.0000	2,894.88	4	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 HWY N
R	03-8965-00-13-1025.0000	2,834.65	4	SHARON EVANS MUNDEN	SHILOH	556 TROTMAN RD
R	02-8935-04-63-0820.0000	2,709.04	1	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	02-8936-00-81-9147.0000	2,670.10	1	JUDITH TILLET	CAMDEN	190 RUN SWAMP RD
R	03-8953-04-81-9832.0000	2,577.17	4	MAIDIA S. CECIL HEIRS	SHILOH	113 TROTMAN RD
R	03-8965-00-44-7928.0000	2,532.94	2	WHALON & KATHLEEN MCCULLEN	SHILOH	404 SANDY HOOK RD
R	03-8899-00-16-2671.2425	2,513.52	1	SPRING LOTUS LLC	SHILOH	141 EDGEWATER DR
R	02-8916-00-94-8392.0000	2,489.06	1	GEORGE'S OF CAMDEN, INC.	CAMDEN	495 343 HWY N
R	02-8944-00-87-7021.0000	2,399.31	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	175 MCKIMMEY RD
R	02-8923-00-19-3774.0010	2,328.84	5	WILLIAM CONOVER	CAMDEN	431 158 US W
R	03-8953-03-12-6266.0000	2,285.61	1	R. VERNON BRAY, JR.	SHILOH	120 LAUREN LN
R	03-8961-00-68-3593.0000	2,284.40	2	SECRETARY OF VETERANS AFFAIRS	SHILOH	169 RAYMONS CREEK RD
R	03-8943-04-93-8214.0000	2,189.23	10	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	03-8899-00-06-0950.0000	2,132.04	2	NA NGUYEN	SHILOH	117 EDGEWATER DR
R	01-7080-00-62-1977.0000	2,062.78	7	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	01-7998-00-61-7934.0000	2,032.76	2	JOE ANNER BRICKHOUSE	SOUTH MILLS	1108 343 HWY N
R	01-7988-00-31-0179.0001	1,995.64	9	THOMAS I. BROTHERS HEIRS	SOUTH MILLS	
R	01-7989-03-30-8984.0000	1,992.70	2	WILLIE LAVERNE TURNER	SOUTH MILLS	102 HORSESHOE RD
R	03-8952-00-95-8737.0000	1,927.12	2	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-78-4680.0000	1,892.10	2	BERTHA MARLENE GARRETT	SOUTH MILLS	379 OLD SWAMP RD

Attachment B - Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	9,438.94	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	5,505.31	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8943-04-93-8214.0000	10	2,189.23	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7988-00-91-0179.0001	10	1,995.64	THOMAS I. BROTHERS HEIRS	SOUTH MILLS	
R	03-8952-00-95-8737.0000	10	1,927.12	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	1,777.65	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,714.51	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1954.0000	10	1,088.28	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	03-8962-00-50-0273.0000	10	872.12	DAISY WILLIAMS BURNHAM	SHILOH	RAYMONS CREEK RD
R	01-7090-00-60-5052.0000	10	750.68	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8955-00-13-7846.0000	10	599.63	MARIE MERCER	CAMDEN	IVY NECK RD
R	02-8936-00-24-7426.0000	10	569.75	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7998-00-57-2800.1000	10	427.45	TINA RENEE LEARY	SOUTH MILLS	111 LINTON RD
R	01-7090-00-95-5262.0000	10	241.60	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-8980-00-61-1968.0000	10	238.33	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-9809-00-45-1097.0000	10	203.83	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	160.06	ELIZABETH LONG	SHILOH	HEBISCUS
R	03-9809-00-17-2462.0000	10	143.59	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	01-7989-04-60-1568.0000	9	977.64	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	02-8945-00-41-2060.0000	8	3,144.40	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHELL RD
R	01-7080-00-62-1977.0000	8	2,062.78	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-9809-00-24-6322.0000	8	477.36	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	01-7998-01-08-6797.0000	7	3,525.74	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	03-8980-00-84-0931.0000	7	156.62	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	03-8962-00-04-9097.0000	6	1,534.55	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8990-00-64-8379.0000	6	649.95	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	02-8935-01-07-0916.0000	6	443.96	ROSSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	03-8962-00-70-7529.0000	6	434.79	MARY SNOWDEN	SHILOH	WICKHAM RD
R	01-7989-04-90-0938.0000	6	369.29	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	03-8962-00-60-7648.0000	6	281.11	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD

CAMDEN COUNTY BOARD OF COMMISSIONERS
September 5, 2017

Attachment A – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001623	3,885.70	1	ATLANTIC COASTAL CLEARING	CAMDEN	
P	0001709	1,734.90	8	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0000738	837.43	6	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	827.33	9	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001046	776.11	9	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001972	671.13	9	PAM BUNDY	SHILOH	105 AARON DR
P	0001827	483.28	5	KAREN BUNDY	CAMDEN	431 158 US W
P	0002185	448.60	1	DIRECT TV, LLC	CAMDEN	
P	0001230	411.11	5	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0002194	407.91	2	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0001476	306.68	1	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001694	288.99	5	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001894	278.55	4	DUNG LE TRAN	SHILOH	255 SAILBOAT ROAD
P	0001982	277.38	1	DUANE EDWARD DUNIVAN	SOUTH MILLS	115 WAYLAND CT
P	0002565	261.90	8	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001693	258.76	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0001106	254.46	5	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001681	238.91	5	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001952	226.92	4	RAYBURN BURGESS	SHILOH	116 EDGEWATER DR
P	0001010	222.38	6	GEORGE LINWOOD POWELL	CAMDEN	177 SANDHILLS RD
P	0002806	214.79	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001104	204.06	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000295	200.35	2	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0000905	194.51	10	ROBERT H. OWENS	CAMDEN	363 # 15
P	0000248	181.80	2	MICHELE LEE TAYLOR-DUKE	SOUTH MILLS	108 BINGHAM RD
P	0001250	177.05	8	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0001573	140.55	6	JANET LEARY	SOUTH MILLS	LINTON ROAD
P	0001722	139.94	2	ERIC JASON WOODARD	SOUTH MILLS	612 MAIN
P	0001638	121.17	2	MARK SANDERS OVERMAN	SHARBORO	GARRINGTON ISLAND
P	0000385	120.95	9	DAVID LUKE	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001540					

Attachment B – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0000738	10	837.43	LESLIE ETHERIDGE JR	CAMDEN	
P	0001046	10	776.11	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	10	671.13	PAM BUNDY	SHILOH	105 AARON DR
P	0001106	10	258.76	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0000248	10	194.51	ROBERT H. OWENS	CAMDEN	363 # 15
P	0001538	9	827.33	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001709	8	1,734.90	JOHN MATTHEW CARTER	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001693	8	261.90	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001673	8	177.05	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0000316	8	115.56	JAMES P. JONES	CAMDEN	142 SANDHILLS RD
P	0001827	7	483.28	KAREN BUNDY	CAMDEN	431 158 US W
P	0002806	6	222.38	GEORGE LINWOOD POWELL	CAMDEN	177 SANDHILLS RD
P	0001722	6	140.55	JANET LEARY	SOUTH MILLS	LINTON ROAD
P	0001230	5	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001694	5	288.99	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001681	5	254.46	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001952	5	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0002194	4	407.91	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0001893	4	278.55	DUNG LE TRAN	SHILOH	255 SAILBOAT ROAD
P	0001010	4	226.92	RAYBURN BURGESS	SHILOH	116 EDGEWATER DR
P	0001250	4	181.80	MICHELE LEE TAYLOR-DUKE	SOUTH MILLS	108 BINGHAM RD
P	0000905	2	200.35	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0001638	2	139.94	ERIC JASON WOODARD	SOUTH MILLS	612 MAIN
P	0001623	1	3,885.70	ATLANTIC COASTAL CLEARING	CAMDEN	
P	0002185	1	448.60	DIRECT TV, LLC	CAMDEN	
P	0001476	1	306.68	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0002565	1	277.38	DUANE EDWARD DUNIVAN	SOUTH MILLS	115 WAYLAND CT
P	0001104	1	214.79	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000295	1	204.06	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E

Motion to approve the tax report as presented.

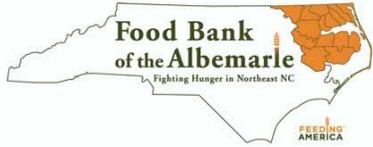
RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

B. Food Bank of the Albemarle – Memorandum of Understanding

Stephanie Humphries presented the Memorandum of Understanding between Camden County, City of Elizabeth City and Pasquotank County for the Food Bank of the Albemarle. There have been no revisions to the memorandum.

CAMDEN COUNTY BOARD OF COMMISSIONERS

September 5, 2017



Fighting hunger and poverty in northeast North Carolina

Serving Beaufort, Bertie, Camden, Chowan, Currituck, Dare, Gates, Hertford, Hyde, Martin, Northampton, Pasquotank, Perquimans, Tyrrell and Washington Counties.

PASQUOTANK-CAMDEN COUNTY RECEIVING AND DISTRIBUTION POINT

Agreement Between:

Food Bank of the Albemarle
Pasquotank County
Camden County
City of Elizabeth City

This agreement is entered into between the City of Elizabeth City and the counties of Pasquotank and Camden and the Food Bank of the Albemarle on this ____ day of _____ 20____. The agreement between these organizations will be as follows:

The Food Bank of the Albemarle will provide approximately 4500 sq. ft. or 216 pallet slots in our warehouse at 109 Tidewater Way, Elizabeth City, NC for the Pasquotank-Camden County Receiving and Distribution Point (CRDP).

The Food Bank of the Albemarle will also provide support for the CRDP by providing the use of the following equipment and space at no charge to the City and Counties:

- 1 Forklift
- Access to 2 loading docks
- 2 pallet jacks
- 1 hand truck
- Dumpster & Cardboard recycle container access
- Computer, Phone, Fax and Copier capability
- Security system monitored by Honeywell Security
- Pallets
- Parking for Refrigerated Trailers
- Parking for Staff & Volunteers
- Office Space
- Reserve storage for 40 pallets of surplus water
- General Office Supplies (Paper & Ink)

The City of Elizabeth City and the Counties of Pasquotank and Camden will provide reimbursement for the costs incurred for the operation of the following supplies/equipment:

- LP Gas for CRDP
- Shrink-wrap
- Equipment maintenance capability
- Long distance phone charges
- Emergency lighting and generators
- Procurement of refrigerated trucks and/or trailers

Board of Directors: Maura Donnelly - President, Deb Perkins - Vice President, Mark B. Campbell - Treasurer, Lauren Mallory - Secretary
Ariana Boldt, Felicia Brown, Brendan Kelly, Rachel Michael, Chuck O'Keefe, Jennifer Purcell, Randy Woodson, Vickie Woolard

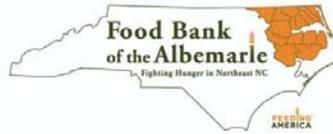


P.O. Box 1704 Elizabeth City, NC 27906-1704 | P:252.335.4035 | F:252.335.4797 | www.afoodbank.org



CAMDEN COUNTY BOARD OF COMMISSIONERS

September 5, 2017



Fighting hunger and poverty in northeast North Carolina
Serving Beaufort, Bertie, Camden, Chowan, Currituck, Dare, Gates, Hertford, Hyde, Martin,
Northampton, Pasquotank, Perquimans, Tyrrell and Washington Counties.

- Fuel for emergency equipment (i.e. diesel and gasoline)

Workman's Comp insurance coverage for all state, city and county employees and volunteers required for the general operation of the CRDP will be provided by each respective employer.

As per the Pasquotank-Camden Emergency Management CRDP's Standard Operating Guidelines all personnel operating machinery will be OSHA or Military Certified. No personnel will be permitted to operate equipment without certification. The City of Elizabeth City and the Counties of Pasquotank and Camden assume all responsibility/liability for any damage caused to the warehouse or its equipment while being operated by its personnel.

This agreement will be reviewed and revised annually by the Food Bank's Executive Director and the Pasquotank-Camden-Elizabeth City Emergency Management Agency.

Food Bank Executive Director

Chairman of the Board of Commissioners Pasquotank County

Mayor, City of Elizabeth City

Chairman of the Board of Commissioners Camden County

Board of Directors: Maureen Donnelly - President, Deb Perkins - Vice President, Mark B. Campbell - Treasurer, Lauren Mallory - Secretary
Ariana Boldt, Felicia Brown, Brendan Kelly, Rachel Michael, Chuck O'Keefe, Jennifer Purcell, Randy Woodson, Vickie Woolard



P.O. Box 1704 Elizabeth City, NC 27906-1704 | P:252.335.4035 | F:252.335.4797 | www.afoodbank.org



Motion to approve renewal of Albemarle Food Bank Memorandum of Understanding.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

C. Ordinance 2017-07-01 Rezoning Application (UDO 2017-06-14)

Ordinance No. 2017-07-01

**An Ordinance
Amending the Camden County
Zoning Map
Camden County, North Carolina**

Article I: Purpose

The purpose of this Ordinance is to amend the Zoning Map of Camden County, North Carolina, which was originally adopted by the County Commissioners on December 20, 1993, and subsequently amended.

Article II. Amendment to Zoning Map

The Official Zoning Map of Camden County, North Carolina, which was adopted on December 20, 1993, and subsequently amended, is hereby amended as follows:

The property currently shown in the Camden County Tax Assessor's Office as PIN 01-7090-00-73-2313 is hereby re-zoned from Basic Residential (R3-2) to Basic Residential (R3-1).

Article III. Penalty

1. Violations of the provision of this Ordinance or failure to comply with any of its Requirements, including violations of any conditions and safeguards established in connection with grants of variances or Special Use or Conditional Use Permits, shall constitute a misdemeanor, punishable by a fine of up to five-hundred (\$500) dollars or a maximum thirty (30) days imprisonment as provided in G. S. 14-4.
2. Any act constituting a violation of the provisions of this Ordinance or a failure to comply with any of its requirements, including violations of any conditions and safeguards established in connection with the grants of variances or Special Use or Conditional Use Permits, shall also subject the offender to a civil penalty of one-hundred (\$100) dollars for each day the violation continues. If the offender fails to pay the penalty within ten (10) days after being cited for a violation, the penalty may be recovered by the county in a civil action in the nature of debt. A civil penalty may not be appealed to the Board of Adjustment if the offender was sent a final notice of violation in accordance with Article 151.568 and did not take an appeal to the Board of Adjustment within the prescribed time.
3. This Ordinance may also be enforced by any appropriate equitable action.

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- 4. Each day that any violation continues after notification by the administrator that such violation exists shall be considered a separate offense for purposes of the penalties and remedies specified in this section.
- 5. Any one, all or any combination of the foregoing penalties and remedies may be used to enforce this Ordinance.

Article IV. Severability

If any language in this Ordinance is found to be invalid by a court of competent jurisdiction or other entity having such legal authority, then only the specific language held to be invalid shall be affected and all other language shall be in full force and effect.

Article V. Effective Date

This Ordinance is effective upon adoption.

Adopted by the Board of Commissioners for the County of Camden this day of 2017.

County of Camden

Clayton Riggs, Chairman
Camden County Board of Commissioners

ATTEST:

Karen Davis
Clerk to the Board

(SEAL)

Motion that the requested zoning change is consistent with Camden County’s CAMA Land Use Plan and Comprehensive Plan.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

Motion to approve Ordinance 2017-07-01 Rezoning Application (UDO 2017-06-14)

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Riggs, White, Krainiak, Munro
RECUSED:	Meiggs

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ITEM 7. CONSENT AGENDA

The consent agenda was amended as follows:

Add Item 7.M. – Set Public Hearing for Ordinance 2017-09-02; Solar Facility Development Ordinance.

Motion to add Set Public Hearing for Ordinance 2017-09-02 to Consent Agenda as Item 7.M.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

- A. BOC Minutes – August 1, 2016
- B. BOC Minutes – September 19, 2016
- C. BOC Minutes – May 1, 2017
- D. BOC Budget Workshop Minutes – May 1, 2017
- E. BOC Minutes (Amended) – June 5, 2017
- F. SCWSD Minutes – May 1, 2017
- G. Board of Equalization and Review Minutes – May 1, 2017
- H. Refunds Over \$100.00

ACS Tax System		REFUNDS OVER \$100.00		CAMDEN COUNTY	
8/29/17 10:41:15		Refunds to be Issued by Finance Office			
Refunds\$	Remit To:	Reference:	Drawer/Transaction Info:		
135.92	COLONNA, KIM 256 CULEPPER ROAD SOUTH MILLS	2015 R 01-7081-00-85-8339.0000 overpayment	20170713 1 233541		
	NC 27976				
146.00	HILL, VERNARD, JR 137 BOURBON STREET CAMDEN	2015 R 02-8936-00-25-9695.0000 overpayment	20170615 1 233309		
	NC 27921				
281.92	Total Refunds			***	

Submitted by Lisa S. Anderson Date 8-29-17
Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____
Clayton D. Riggs, Chairman Camden County Board of Commissioners

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J. Pickups, Releases and Refunds

<u>NAME</u>	<u>REASON</u>	<u>NO.</u>
Mary Kathrynne Giaculli	\$188.06 Refund - Military Exempt	Pick-Up/20189 38382579
Sharon Evans Munden	\$484.50 Foreclosure Fee	Pick-Up/20191 R-100387-16
Willie & Ernesta Turner	\$468.00 Legal Fees	Pick-Up/20219 R-96481-16
Willie & Ernesta Turner	\$495.50 Legal Fees	Pick-Up/20220 R-96480-16
Secretary of Veterans Affairs	\$175.00 Code Enforcement Fee	Pick-Up/20235 R-100895-16
William G. Taylor, Sr.	\$225.00 Code Enforcement Fee	Pick-Up/20234 R-96414-16
NYMT Loan Trust - 2014-RPI	\$150.00 Code Enforcement Fee	Pick-Up/20233 R-99295-16
Michael P. Swaim	\$350.00 Code Enforcement Fee	Pick-Up/20232 R-101056-16
Robert H. Chandler	\$175.00 Code Enforcement Fee	Pick-Up/20231 R-99424-16
Craig S. Carey	\$2,202.45 Release - Reversed Roll Back Taxes Requested by Attorney of Buyer- New Application made	Pick-Up/20230 R-80520-14 R-87646-15 R-94789-16
Craig S. Carey	\$2,202.45 Roll Back Taxes	Pick-Up/20229 R-80520-14 R-87646-15 R-94789-16
W. Franklin Williams, Jr.	\$773.98 Code Enforcement Fee	Pick-Up/20227 R-82373-14 R-89492-15 R-96647-16
Camden Crossing Property	\$250.00 Code Enforcement Fee	Pick-Up/20225 R-97051-16
Kevin Allan Everett	\$140.36 Refund - Turned in plates	Pick-Up/20223 36458523
Leonard Martin Ray	\$103.62 Refund - Turned in plates	Pick-Up/20222 19316147
Na Nguyen	\$475.00 Code Enforcement Fee	Pick-Up/20205 R-100439-16

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K. DMV Monthly Report

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County October Renewals Ren. Due 11/15/17

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
14,060.02	15,242.11	9,045.13	38,347.26

Witness my hand and official seal this _____ day of _____

Chairman, Camden County Board of Commissioners

Attest:

Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Jiva S. Anderson

Tax Administrator of Camden County

L. Set Public Hearing Ordinance 2017-09-01

M. Set Public Hearing Ordinance 2017-09-02

Motion to approve the Consent Agenda as amended.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Ross Munro, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

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ITEM 8. COMMISSIONERS' REPORTS

Commissioner Garry Meiggs reported that he has been reappointed to the North Carolina Association of County Commissioners State Executive Board by the NCACC President, Brenda Howerton.

ITEM 9. COUNTY MANAGER'S REPORT

Interim Manager Stephanie Humphries reported that Waste Industries has begun clean-up of the county's convenience sites.

Ms. Humphries also thanked the Planning Department for its participation in the Flood Insurance Program, as it allows for a significant savings in premiums for Camden's citizens.

ITEM 10. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

The following items were provided to the commissioners for their information:

- A. July 2017 Library Statistics
- B. Trillium Health Resource Reports

ITEM 11. OTHER MATTERS

None.

ADJOURN

Chairman Clayton Riggs adjourned the September 5, 2017 meeting of the Board of Commissioners at 7:32 PM.

Chairman Clayton Riggs
Camden County Board of Commissioners

ATTEST:

Karen Davis
Clerk to the Board