

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

Camden County Board of Commissioners

June 5, 2017

Closed Session – 6:30 PM

Regular Meeting - 7:00 PM

Historic Courtroom, Courthouse Complex

Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on June 5, 2017 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

WELCOME & CALL TO ORDER

Board Member	Title	Status	Arrived
Clayton Riggs	Chairman	Present	6:20 PM
Tom White	Vice Chairman	Present	6:20 PM
Garry Meiggs	Commissioner	Present	6:20 PM
Randy Krainiak	Commissioner	Present	6:20 PM
Ross Munro	Commissioner	Remote	7:00 PM

Staff Members	Title	Status	Arrived
Michael Brillhart	County Manager	Present	6:50 PM
Stephanie Humphries	Finance Director	Present	6:50 PM
John Morrison	County Attorney	Present	6:20 PM
Karen Davis	Clerk to the Board	Present	6:20 PM

Other Staff Present	Title	Status	Arrived
Lisa Anderson	Tax Administrator	Present	6:50 PM
Brian Lannon	Soil & Water	Present	6:50 PM
David Credle	Public Works	Present	6:50 PM

6:30 PM CLOSED SESSION

Motion to go into closed session for the purpose of discussion of personnel and consultation with the county attorney concerning possible litigation.

Commissioner Ross Munro did not participate in the closed session.

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RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Riggs, White, Meiggs, Krainiak
ABSENT:	Munro

Motion to come out of closed session.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak
ABSENT:	Munro

Motion to recess until the 7:00 PM Open Session.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak
ABSENT:	Munro

7:00 PM OPEN SESSION - RECONVENE BOC

Chairman Riggs reconvened the Camden County Board of Commissioners at 7:00 PM.

INVOCATION & PLEDGE OF ALLEGIANCE

Chairman Clayton Riggs gave the invocation and led in the Pledge of Allegiance.

ITEM 1. PUBLIC COMMENTS

- Paul O’Neal, chairman of the College of the Albemarle Board of Trustees thanked the board for their service and the opportunity to address the board. He also thanked the commissioners and the community for their support of College of the Albemarle. Mr. O’Neal recognized Dr. Robert Lambertson for his service on the Board of Trustees. He introduced the newly appointed College of the Albemarle’s President, Dr. Robert Wynegar.
- Dr. Robert Wynegar, President of the College of the Albemarle, addressed the board. He introduced himself by sharing his educational and career background.

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He also highlighted the added value that the College of the Albemarle brings to Camden County and the surrounding areas.

Chairman Riggs mentioned the possibility of discussing potential economic development opportunities with Dr. Wynegar. Dr. Wynegar would like to provide information for potential businesses coming to Camden a description of how College of the Albemarle can be of benefit to them.

- Christi Hall of Pudding Ridge Road, Camden, NC addressed the board. Mrs. Hall expressed concerns to the board in regard to various communications she had submitted via electronic mail to county staff that were unanswered. It was her request that she be contacted and updated in regard to the status of her matters of concern. Mrs. Hall also requested an IT investigation to pursue the issue of the undelivered electronic mail. She also hand-delivered communications to the clerk to be submitted to the county manager.

Attorney Morrison stated that Mrs. Hall's issues that were of a legal nature have been turned over to him by the county manager and he will meet with her to discuss said issues.

- Brian Lannon addressed the board to extend an invitation to the commissioners and Manager Brillhart to attend the Albemarle District Soil and Water Supervisors meeting. The meeting will take place Thursday, June 8th at 7:00 pm at the Camden County Senior Center.

ITEM 2. CONSIDERATION OF AGENDA

Chairman Riggs made a note to include a meeting of the Board of Equalization and Review when the Board of Commissioners recesses to hold the meeting of the South Camden Water & Sewer District Board of Directors Meeting.

Motion to approve the agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

ITEM 3. PRESENTATIONS

- Khadijah Osborn, 4-H participant and rising senior at Camden County Early College High School, addressed the board. She presented to the board the ways in which 4-H has impacted her and her goals for the future.

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- Melissa Harnly, teacher in the Camden County School System, presented to the board. She presented a project called the “Bruin Book Box” which follows the “Free Little Library” national movement. The idea is to promote literacy by placing the book boxes in various locations throughout the county. This project would also be a collaborative effort between the schools, the public library and possibly 4-H. Krystal Lancaster from the Camden County Public Library also spoke in support of the project.

RECESS TO SOUTH CAMDEN WATER & SEWER DISTRICT BOARD OF DIRECTORS MEETING

Motion to recess to South Camden Water & Sewer District Board of Directors meeting.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

David Credle presented the South Camden Water and Sewer Monthly Work Order Report for April 2017.

Agenda

**South Camden Water & Sewer District
Board of Directors - Regular Meeting
June 05, 2017
7:00 PM
Historic Courtroom, Courthouse Complex**

ITEM 1. CALL TO ORDER

ITEM 2. PUBLIC COMMENTS

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman’s discretion due to scheduling and other issues.

ITEM 3. CONSIDERATION OF THE AGENDA

ITEM 4. OLD BUSINESS (For discussion and possible action)

ITEM 5. NEW BUSINESS (For discussion and possible action)

A. South Camden Water & Sewer Monthly Update - April 2017

ITEM 6. ADJOURN

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South Camden Water & Sewer Board

Monthly Work Order Statistics Report

Period: April 2017

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water	70	70	100%	0
Collection/Distribution				
Sewer	3	3	100%	0

Locates:

Water Line: 53

Sewer Line: 10

Water & Sewer, same ticket: 24

Public Works Director Notes/Comments:

Ten work orders have been reviewed this month for accuracy.

Motion to adjourn the South Camden Water & Sewer Board of Directors meeting.

RESULT: PASSED [UNANIMOUS]
MOVER: Tom White, Vice Chairman
AYES: Meiggs, Riggs, White, Krainiak, Munro

CAMDEN COUNTY BOARD OF EQUALIZATION AND REVIEW

Motion to reconvene the Camden County Board of Equalization and Review.

RESULT: PASSED [UNANIMOUS]
MOVER: Garry Meiggs, Commissioner
AYES: Meiggs, Riggs, White, Krainiak, Munro

There being no cases to be heard, motion to adjourn the Camden County Board of Equalization and Review until the beginning of fiscal year 2017-2018.

RESULT: PASSED [UNANIMOUS]
MOVER: Tom White, Vice Chairman
AYES: Meiggs, Riggs, White, Krainiak, Munro

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Chairman Riggs reconvened the meeting of the Board of Commissioners.

ITEM 4. OLD BUSINESS

None.

ITEM 5. PUBLIC HEARINGS

A. Public Hearing on Proposed FY 2017-2018 Budget

County Manager Michael Brillhart brought to the attention of the board the schedule of changes that were brought to the board during the workshop sessions. The changes are reflected in the budget on page ten. On page number eleven is proposed ordinance 2017-06-01 relating to the 2017-2018 budget. On page number twelve, the appropriations representing 2017-2018 proposed are in the amount of \$12,638,283 representing a .6% decrease from the current year 2016-2017 budget.

Motion to go into Public Hearing on proposed FY 2017-2018 budget.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

There were no questions or comments presented during the public hearing.

Motion to come out of public hearing in proposed FY 2017-2018 budget.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

Motion to add Proposed FY 2017-2018 Budget to New Business as Item 6.D.

Discussion: Commissioner White suggested that a change be made regarding the \$25,000 allotment for the fence in the Sheriff’s Department budget. It his opinion that the funds from the upcoming sale of equipment be appropriated for the fence and the department’s budget be reduced by the \$25,000 presently allotted.

Commissioner Meiggs stated that there is not yet ‘money in hand’ for the equipment.

Commissioner White stated it would be okay to leave the funds in the budget.

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Commissioner Krainiak stated that anything that could offset the cost should be included so as to not be a burden to the taxpayers of the county.

Commissioner White made a motion to reduce the Sheriff's office budget by \$25,000 and the sale of the equipment will supply needed funds to pay for the fence.

Stephanie Humphries, Finance Officer, stated that the \$33,000 for the fence is under LESO equipment and the equipment sales is for the same amount. For clarification, the LESO equipment must equal the expenditure must equal the expenditure out of the range expenses.

Chairman Riggs questioned the need for a change in the budget.

Ms. Humphries stated that there would be no change in the budget to make said distinction.

Commissioner White withdrew his motion.

Ms. Humphries stated that it is a point of clarification to say that the sale of the LESO equipment must be sufficient to pay for the fence.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

B. Public Hearing on Proposed 2018-2022 Capital Improvement Program

Motion to go into Public Hearing for 2018-2022 Capital Improvement Program.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Randy Krainiak, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

Manager Brillhart stated that the Capital Improvement Program includes the projects that have been discussed during the Capital Improvement Program work sessions as well as the fiscal year 2017-2018 capital projects that are within the county budget. The first year of the projects will be in the budget. The remaining four years are in the plan for planning-related purposes. Only the first year will be fiscally appropriated when the fiscal year begins on July 1st, 2017.

There were no questions or comments regarding the 2018-2022 Capital Improvement Program.

Motion to come out of Public Hearing for 2018-2022 Capital Improvement Program.

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RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

Motion to add 2018-2022 Capital Improvement Program to New Business as Item 6.E.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

C. Purchase of Real Estate in South Mills Township

Motion to go into public hearing on purchase of real estate in South Mills Township.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

Manager Brillhart explained that this purchase involves South Mills Park. The purchase would provide additional recreational opportunities in the county, specifically a boat launch in South Mills. There is a 4.98 acre tract of land located at Union Camp Road at Turner's Cut. A scope has been developed and the county has been directed by the state to fill out an application, which has been submitted, for review prior to the August/September analysis by the state on the whether this is a project that could receive some funding. Provided the Board of Commissioners decides to move forward, the County Attorney is present and may be instructed to draft a contract for the purchase of the property.

County Attorney John Morrison stated that should this purchase be approved it will be subject to the execution of a contract by the seller that would be standard in the industry and would include clear marketable title as a requirement.

There were no comments or questions from the public.

Attorney Morrison stated that the purchase price of \$50,000 must be approved by the board.

Motion to come out of public hearing for the purchase of real estate in South Mills Township.

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RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

Motion to add the purchase of real estate in South Mills Township to New Business as Item 6.F.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

ITEM 6. NEW BUSINESS

A. Lisa Anderson, Tax Administrator, gave the tax report for the month of April 2017.

MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2016	228,884.12	10,218.59
2015	69,957.07	2,539.98
2014	36,372.43	2,438.03
2013	17,104.44	6,171.44
2012	11,547.95	8,757.14
2011	7,640.92	6,937.10
2010	6,107.35	5,039.20
2009	4,467.55	4,740.25
2008	3,795.46	5,127.46
2007	3,847.39	6,694.04

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TOTAL REAL PROPERTY TAX UNCOLLECTED	389,724.68
TOTAL PERSONAL PROPERTY UNCOLLECTED	58,663.23
TEN YEAR PERCENTAGE COLLECTION RATE	99.34%
COLLECTION FOR 2017 vs. 2016	21,655.68 vs. 69,336.61

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2016	96.42%
2015	98.91%
2014	99.44%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

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EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING April 2017
BY TAX ADMINISTRATOR

- 11 NUMBER DELINQUENCY NOTICES SENT
- 4 FOLLOWUP REQUESTS FOR PAYMENT SENT
- 11 NUMBER OF WAGE GARNISHMENTS ISSUED
- 5 NUMBER OF BANK GARNISHMENTS ISSUED
- 13 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
- 0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
- 0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
- 0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
- 0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
- 0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
- 0 NUMBER OF JUDGMENTS FILED

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	03-8943-04-74-3506.0000	10,991.14	2	BELLOTT & DONNA JACOBS	SHILOH	117 SUNSET AVE
R	02-8934-01-17-4778.0000	10,563.66	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	01-7989-00-01-1714.0000	9,438.94	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8971-00-12-0477.0000	8,062.31	2	GILBERT WAYNE OVERTON &	SHILOH	187 THOMAS POINT RD
R	02-8944-00-87-7021.0000	6,790.26	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	175 MCKIMMY RD
R	03-8953-04-81-9832.0000	5,620.27	5	MAIDIA S. CRCIL HEIRS	SHILOH	113 TROTMAN RD
R	03-8999-00-45-2682.0000	5,505.31	10	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8971-00-23-2253.0000	5,025.80	2	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	01-7081-00-81-4060.0000	4,991.16	1	CRAYG S. CAREY	SOUTH MILLS	201 SHARON CHURCH RD
R	03-8973-00-19-2109.0000	4,103.62	2	WANDA ADAMS	SHILOH	765 SANDY HOOK RD
R	02-8934-01-18-6001.0000	4,046.28	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	01-7979-00-61-7358.0000	3,887.67	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	02-8935-04-63-0820.0000	3,843.43	1	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	01-7998-01-08-6797.0000	3,587.90	2	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	02-8945-00-41-2060.0000	3,454.67	1	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHELL RD
R	03-8973-00-22-3033.0000	3,280.35	1	TAYLOR LEIGH PROPERTIES LLC	SHILOH	RICKS WAY
R	02-8935-02-66-7093.0000	2,998.34	2	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8937-00-50-8036.0000	2,977.80	2	CLEVELAND WALSTON LE	CAMDEN	187 HERMAN ARNOLD RD
R	03-8972-00-44-8500.0000	2,897.97	2	ABODE OF CAMDEN INC.	SHILOH	343 HWY S
R	01-7998-01-08-8621.0000	2,894.88	4	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 HWY N
R	02-8943-01-26-9508.0000	2,890.76	1	FITZHERBERT, ADELL & BARBARA	CAMDEN	108 RIDGE RD
R	03-8965-00-13-1025.0000	2,834.65	4	SHARON EVANS MUNDEN	SHILOH	556 TROTMAN RD
R	03-8953-03-12-6266.0000	2,711.57	1	R. VERNON BRAY, JR.	SHILOH	120 LAUREN LN
R	03-8953-03-02-2479.0000	2,652.54	1	ROBERT P DAIL JR ET AL	SHILOH	212 RIVERVIEW AVE
R	02-8916-00-94-8392.0000	2,583.58	1	GEORGE'S OP CAMDEN, INC.	CAMDEN	495 343 HWY N
R	03-8899-00-16-2671.2425	2,560.76	1	SPRING LOTUS LLC	SHILOH	141 EDGEWATER DR
R	03-8965-00-44-7928.0000	2,532.94	2	WHALON & KATHLEEN MCCULLEN	SHILOH	404 SANDY HOOK RD
R	01-7081-00-52-7312.0000	2,515.32	2	WILLIAM K. COLONNA	SOUTH MILLS	256 CULPEPPER DR
R	03-8964-00-40-9957.0000	2,502.47	6	LASALLE SEARS HEIRS	SHILOH	291 BARTLETT RD
R	02-8936-00-81-9147.0000	2,445.10	1	JUDITH TILLET	CAMDEN	190 RUN SWAMP RD

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Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	9,438.94	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	5,505.31	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8943-04-93-8214.0000	10	2,189.23	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7988-00-91-0179.0001	10	1,995.64	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	01-8952-00-95-8737.0000	10	1,927.12	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	1,777.65	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,724.51	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1954.0000	10	1,088.28	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	03-8962-00-50-0273.0000	10	872.12	DAISY WILLIAMS BURNHAM	SHILOH	RAYMONS CREEK RD
R	01-7090-00-60-5052.0000	10	750.68	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8956-00-13-7846.0000	10	599.63	MARIE MERCER	CAMDEN	IVY NECK RD
R	02-8936-00-24-7426.0000	10	569.75	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7998-00-57-2800.1000	10	427.45	TINA RENEE LEARY	SOUTH MILLS	111 LINTON RD
R	01-7090-00-95-5262.0000	10	241.60	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-8980-00-61-1968.0000	10	218.33	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-9809-00-45-1097.0000	10	203.83	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	160.06	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-9809-00-17-2462.0000	10	143.59	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	01-7989-04-60-1568.0000	9	977.64	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	02-8945-00-41-2060.0000	8	5,620.27	MAIDIA S. CECIL HEIRS	SHILOH	113 TROTMAN RD
R	01-7080-00-62-1977.0000	8	3,454.67	LESALLE ETHERIDGE SR.	CAMDEN	168 RUSHELL RD
R	03-9809-00-24-6322.0000	8	2,062.78	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS FL
R	01-7998-01-08-6797.0000	7	477.36	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	03-8964-00-40-9957.0000	7	3,587.90	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	03-8980-00-84-0931.0000	7	2,502.47	LASALLE SEARS HEIRS	SHILOH	291 BARTLETT RD
R	01-7989-04-90-6715.0000	6	156.62	CARL TRUSCHER	SHILOH	218 BROAD CREEK RD
R	03-8952-00-08-9097.0000	6	1,754.57	ANDREW FERBER HEIRS	SOUTH MILLS	1334 343 HWY N
R	03-8990-00-64-8379.0000	6	1,534.55	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	02-8935-01-07-0916.0000	6	649.95	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R		6	443.96	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001623	3,885.70	1	ATLANTIC COASTAL CLEARING	CAMDEN	
P	0001709	1,734.90	8	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0000738	837.43	6	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0000659	838.00	1	RICKY'S WELDING, INC.	SHILOH	864 SANDY HOOK RD
P	0001538	827.33	9	JEFFREY EDWIN DAVIS	SHILOH	MIC MAC TRAIL
P	0001046	776.11	9	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	671.13	9	PAM BUNDY	SHILOH	105 AARON DR
P	0001883	641.96	6	DUNG LE TRAN	SHILOH	255 SAILBOAT ROAD
P	0001827	483.28	5	KAREN BUNDY	CAMDEN	431 158 US W
P	0002185	448.60	1	DIRECT TV, LLC	CAMDEN	
P	0001104	428.00	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001230	411.11	5	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0002194	407.91	2	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0000297	309.81	2	ADAM D. & TRACY J.W. JONES	SHAWBORO	114 GARRINGTON ISLAND
P	0001476	306.68	1	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001546	303.28	2	GEORGE ROWLAND	CAMDEN	431 158 US W
P	0000543	293.06	2	TRACK 1 OF CAMDEN	CAMDEN	143 158 US W
P	0001694	288.99	5	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0002565	277.38	1	DURANE EDWARD DUNIVAN	SOUTH MILLS	115 WAYLAND CT
P	0001693	261.90	8	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001106	258.76	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0001681	254.46	5	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001952	238.91	5	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA DR
P	0001010	226.92	4	RAYBURN BURGESS	SHILOH	116 EDGEWATER DR
P	0001976	212.93	4	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0001206	204.06	1	HERNDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000248	200.35	2	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0000905	198.81	2	MICHAEL LEE TAYLOR-DUKE	SOUTH MILLS	108 BINGHAM RD
P	0000248	194.51	10	ROBERT H. OWENS	CAMDEN	363 # 15
P	0001673	177.05	8	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0000738	10	837.43	LESLIE ETHERIDGE JR	CAMDEN	
P	0001046	10	776.11	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	10	671.13	PAM BUNDY	SHILOH	105 AARON DR
P	0001206	10	258.76	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0000248	10	194.51	ROBERT H. OWENS	CAMDEN	363 # 15
P	0001538	9	827.33	JEFFREY EDWIN DAVIS	SHAWBORO	MIC MAC TRAIL
P	0001540	9	120.95	DAVID LUKE	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001709	8	1,734.90	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0001693	8	261.90	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001673	8	177.05	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0000316	8	115.56	JAMES P. JONES	CAMDEN	142 SANDHILLS RD
P	0001694	7	483.28	KAREN BUNDY	CAMDEN	431 158 US W
P	0001883	6	641.96	DUNG LE TRAN	SHILOH	255 SAILBOAT ROAD
P	0001722	6	140.55	JANKY LEARY	SOUTH MILLS	LINTON ROAD
P	0001230	5	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001694	5	288.99	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001681	5	254.46	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001952	5	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA DR
P	0001250	5	198.81	MICHAEL LEE TAYLOR-DUKE	SOUTH MILLS	108 BINGHAM RD
P	0000865	5	139.81	DLAN BURNHAM COHENS	SHILOH	233 ALDER BRANCH RD
P	0000770	5	129.00	MARSHA GAIT HOWERS	CAMDEN	276 BELCROSS RD
P	0002194	4	407.91	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0001010	4	226.92	RAYBURN BURGESS	SHILOH	116 EDGEWATER DR
P	0001976	4	212.93	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0001104	2	428.00	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000297	2	309.81	ADAM D. & TRACY J.W. JONES	SHAWBORO	114 GARRINGTON ISLAND
P	0001546	2	303.28	GEORGE ROWLAND	CAMDEN	431 158 US W
P	0000543	2	293.06	TRACK 1 OF CAMDEN	CAMDEN	143 158 US W
P	0000905	2	200.35	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0002081	2	142.29	ROBERT VERNON BRAY	CAMDEN	120 LAUREN LANE

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

Motion to approve the monthly tax report as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

B. Resolution No. 2017-06-01 Salaries and Compensation for Various Boards and Commissions Fiscal Year 2017-2018

Resolution No. 2017-06-01

A RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS SALARIES AND COMPENSATION FOR VARIOUS BOARDS AND COMMISSIONS FISCAL YEAR 2017-2018

Whereas, the Camden County Board of Commissioners desires to provide reasonable compensation for service on various boards and commissions of the County;

NOW, THEREFORE, BE IT RESOLVED THAT THE CAMDEN COUNTY BOARD OF COMMISSIONERS MEETING THIS 5TH DAY OF JUNE 2017 IN CAMDEN VILLAGE, CAMDEN COUNTY, NORTH CAROLINA DOES HEREBY AMEND THE FOLLOWING SALARIES AND COMPENSATION FOR THE STATED BOARDS AND COMMISSIONS FOR THE PERIOD BEGINNING JULY 1, 2017 AND ENDING JUNE 30, 2018,

Section 1: BOARD OF COMMISSIONERS

Chairman \$550.00 per month plus mileage.

Vice-chairman/
Board Member \$525.00 per month plus mileage

1. The monthly “salary” of the Board members shall be considered as compensation for regularly scheduled meetings of the board per the annual Meeting Calendar. Same day attendance at meetings would not be eligible for reimbursement – i.e., a closed session in advance of a board meeting.
2. Special meetings and budget work sessions in addition to the regularly scheduled Board of Commissioners meetings will be compensated at a rate of \$75 and up to \$75 for attendance at other board meetings that they have been appointed to and not already compensated for by those boards.
3. For purposes of reimbursement, eligible meetings would include those in which the board members serve and participate by virtue of their position and/or in representation of their position as a board member and/or are an invited “participant” by staff or agency/department and may include Association Ad Hoc Committee meetings, Ground Breakings and Ribbon Cuttings or any meeting at the request of the Board of Commissioners in the Commissioner’s official capacity.
4. Eligible meetings shall not include attendance to social occasions (banquets, meals (except as part of a participatory meeting), entertainment, sports, galas, fundraisers, clubs, etc.), or informal or telephonic conversations. For any fundraisers that the board decides to attend, the County will pay for the ticket if the Commissioner’s agree that the event benefits Camden County residents and serves

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

a public purpose but will not receive meeting pay for attendance. (Must be non-partisan and non-profit)

5. Attendance at Board appointed Board Meetings (ie. Library, DSS, ADJ) will not be reimbursable to Commissioners who are not appointed to those boards unless they are asked to attend by the appointee who is unable to attend or at the request of the Board of Commissioners in the Commissioner's official capacity.
6. Commissioners shall receive a payment of \$150.00 per day for any meeting or day for travel to/from meeting, lasting more than four hours and out of the county (35 mile radius of the Courthouse).
7. Mileage will be reimbursed at the rate established by the Federal Mileage Reimbursement Rate for travel as allowed in IRS Publication 15.
8. Board members are required to submit in writing (via internal form) a voucher/request for reimbursement setting forth description of the meeting, date, time and place.
9. Special meeting reimbursement requests that exceed seven in a month will require Board approval.

Section 2: BOARD OF ELECTIONS

Chairman	Meeting compensation \$50 for meeting with Board. \$50 per day for Election Day, canvass day, and instruction day plus mileage.
Board Members	Meeting compensation \$40 per meeting with Board. \$40 per day on Election Day and canvass day plus mileage.
Chief Judge	\$40 per day for instruction day and canvass day plus mileage. \$150.00 per day for Election Day plus mileage. \$20 for pick-up day.
Judges	\$20 for instruction day. Election Day at \$120.00 per day.
Assistants	Election Day at \$100.00 per day. \$20 for instruction day.

SECTION 3: PLANNING BOARD AND ZONING BOARD OF ADJUSTMENTS

\$30.00 per meeting plus mileage.

Section 4: SOCIAL SERVICES BOARD

Chairman	\$35.00 per meeting plus mileage.
Board Members	\$30.00 per meeting plus mileage.

Section 5: AGING ADVISORY COUNCIL

\$30.00 per meeting, plus mileage and meal if required.

Section 6: RECREATION BOARD

\$30.00 per meeting, plus mileage.

Section 7: JURY COMMISSION

\$ 7.25 per hour for hours worked compiling jury list.

Section 8: ECONOMIC DEVELOPMENT BOARD

\$30.00 per meeting, plus mileage.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

Section 9: **SENIOR CENTER BOARD**
\$30.00 per meeting. No travel

Section 10: **LIBRARY BOARD**
\$30.00 per meeting. No travel

Section 11: **AGRICULTURAL ADVISORY BOARD & FIRE COMMISSIONS**
No Compensation

Section 12: **TRAVEL & MILEAGE REIMBURSEMENT**
All Boards and Commissions are subject to the approved Camden County Travel Policy. Mileage will be reimbursed at the rate established by the Federal Mileage Reimbursement Rate for travel as allowed in IRS Publication 15 for all compensable meetings. Any volunteer or non-paid meetings will not qualify for travel or mileage reimbursement without Board of Commissioners approval.

ATTEST:

Clerk to the Board
(SEAL)

Clayton D. Riggs, Chairman

Motion to approve Resolution No. 2017-06-01 Salaries and Compensation for Various Boards and Commissions Fiscal Year 2017-2018.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

C. Resolution No. 2017-06-02 a Resolution Requesting Financial Support by the State of North Carolina for the Construction of a New Public High School in Camden County.

RESOLUTION 2017-06-02

A RESOLUTION REQUESTING FINANCIAL SUPPORT BY THE STATE OF NORTH CAROLINA FOR THE CONSTRUCTION OF A NEW PUBLIC HIGH SCHOOL IN CAMDEN COUNTY

WHEREAS, the existing Public High School located in Camden County, North Carolina was constructed in the 1950s and has undergone several upgrades and repairs since the original construction date; and

WHEREAS, the student enrollment within both the High School and the combined Early College High School has remained consistent in light of core curriculum program changes mandated by the State; and

WHEREAS, both current and anticipated local real estate and sales tax collections are insufficient to pay for the construction or debt service of a new Camden County High School without the financial support of the State; and

WHEREAS, pursuant to state law, the lottery funds that are allocated to the counties can be used for education for capital outlay projects, including the planning, construction, enlargement, improvement, repair, or renovation of public school buildings; and

CAMDEN COUNTY BOARD OF COMMISSIONERS

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WHEREAS, the distribution of lottery funds to counties budgeted from proceeds in the FY 2016-2017 North Carolina Education Lottery has been drastically reduced to \$100 million in contrast to \$208 million at the previous statutory funding rate of 40%, which amounts to \$128,198 in Camden County in contrast to \$266,652 at the 40% rate; and

WHEREAS, the proposed issuance of Bonds through the enactment of the Public School Building Bond Act of 2017, as identified through HB 866, could provide as much as \$13.47 million to Camden County for purposes of constructing a new Public High School ; and

WHEREAS, the allocation of county sales and use tax specifically for school building construction, as identified through proposed HB 333 & SB 166, could provide additional funds to Camden County for such purposes; and

NOW, THEREFORE, BE IT RESOLVED, that the Camden County Board of Commissioners respectfully requests that the Governor and the North Carolina General Assembly support legislative measures that would allocate to counties their previous statutorily authorized portion of educational lottery funds to be used for capital needs and technology.

BE IT FURTHER RESOLVED, that the Camden County Board of Commissioners fully supports HB 866, HB 333, and SB 166, which would allocate additional lottery funds, new Bond funds, and sales and use tax to tier 1 & 2 counties, on a grant basis, for school capital construction.

BE IT FURTHER RESOLVED that copies of this Resolution are being forwarded to the Local Legislative Delegation of the North Carolina General Assembly and to the North Carolina Association of County Commissioners.
Adopted this the 5th day of June, 2017

ATTEST:

Karen Davis, Clerk to the Board

Clayton D. Riggs, Chairman

Motion to approve Resolution No. 2017-06-02 a Resolution Requesting Financial Support by the State of North Carolina for the Construction of a New Public High School in Camden County.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

D. Proposed FY 2017-2018 Budget

CAMDEN COUNTY BOARD OF COMMISSIONERS

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**Ordinance No. 2017-06-01
AN ORDINANCE OF
THE BOARD OF COUNTY COMMISSIONERS OF
CAMDEN COUNTY, NORTH CAROLINA,
RELATING TO THE FY 2017 – 2018 BUDGET**

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF CAMDEN COUNTY, NORTH CAROLINA:

ARTICLE I. BUDGET ORDINANCE

This Budget Ordinance per G.S. 159-13 hereby incorporates, in its entirety, this Budget for the County of Camden for FY 2018-2018, adopted by the Board of Commissioners on June 5, 2017. Said Ordinance may hereafter be referred to as the "Budget Ordinance". The levy of the county-wide Tax Rate(s) and Fees affecting any and all county managed Funds will accompany and be adopted simultaneously with this Budget Ordinance unless amended per G.S. 159-15.

ARTICLE II. GENERAL FUND

SECTION 1 – Appropriations: The following amounts are hereby appropriated in the General Fund for the operation of county government and its activities for the fiscal year beginning July 1, 2017 and ending June 30, 2018 in accordance with the Budget Ordinance and the chart of accounts heretofore established for this county.

Governing Body.....	\$113,019
County Administration.....	202,362
Elections.....	120,546
Finance.....	211,642
Personnel.....	72,090
Tax Supervisor.....	420,926
Register of Deeds.....	234,381
Planning.....	358,521
Inspections.....	142,392
Economic Development Commission.....	119,677
Building & Grounds.....	337,798
Sheriff.....	1,707,377
School Resource Officer (SRO).....	73,718
Court Facilities.....	26,740
Jury Commission.....	95
Public Works Administration.....	115,271
Fleet Vehicles.....	14,504
Traffic.....	3,060
Solid Waste.....	674,977
Public Health.....	130,290
Extension.....	131,116

CAMDEN COUNTY BOARD OF COMMISSIONERS

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Legals.....	60,000
Parks & Recreation	250,128
DDJP (JCPC).....	62,288
Senior Center	132,715
Post-Employment Benefits	22,368
Non-Departmental.....	169,400
Soil/Water Conservation.....	66,413
Capital Outlay/Debt Service	1,368,095
Youth Council.....	1,850
County Public Library.....	198,084
Special Appropriations:	
Albemarle Commission	7,157
Alb. Dist. Jail Operations.....	374,461
College of the Albemarle	45,000
Conservation/Forestry.....	55,500
Central Communications	267,920
Emergency Management	28,987
RC&D	750
S. Camden Water & Sewer	62,941
Schools – Current Expense	2,600,000
Schools – Contribution to Capital Reserve.....	295,000
MLK Funding	300
Albemarle Hopeline	2,000
Camden Food Pantry.....	2,000
Albemarle Food Bank	2,000
Special Funding	75
Social Services	315,000
EMS	514,537
CH&S Fire Commission Four Cents	268,836
South Mills Fire Commission Four Cents	160,972
4-H Insurance.....	53,004
Contingency	40,000
TOTAL GENERAL FUND	\$ 12,638,283

SECTION 2 – Revenues: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Ad Valorem and Vehicle Taxes:	
Budget Year.....	\$7,228,078
Prior Years Summary.....	416,779
Penalties and Interest	55,000
House Bill 1779	175
Other Taxes and Licenses:	
State 1 cent Sales Tax	615,000
Local Sales Tax - Art. 40	295,000

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Local Sales Tax - Art. 42	182,000
Unrestricted Intergovernmental:	
ABC Profits.....	36,000
Refuge Revenue Sharing.....	8,500
Beer and Wine Tax	46,000
Utilities Franchise Fees.....	700,000
Medicaid Hold Harmless	500,000
Restricted Intergovernmental:	
State Grants – JJDP.....	51,907
Soil/Water Funds	3,600
S/W Technician Grant.....	23,125
Capital Reserve & Transfer Tax for Capital Debt Service	351,445
Court Facilities Fees	24,000
Alb. Comm. Nutrition Site.....	6,840
School Resource Officer	37,838
School Capital Reserve Fund for School Debt Service	986,649
Senior Center Grants.....	10,188
State Grants.....	5,354
Wellness Grant.....	2,350
Fees and Permits:	
Register of Deeds Fees.....	138,000
Building Permits and Planning Fees	82,150
Land Use Fees.....	20,000
Leased Property	20,000
Tire Disposal Dist.....	14,000
White Goods Disposal Dist.....	2,600
Recyclables	6,000
Disposables Tax Distribution.....	5,000
Electronics Management.....	800
Cable Franchise Fee.....	72,000
Gun Permit Fees.....	15,000
Golf Cart Fees	300
Pet/Privilege Licenses	250
5 Cents Per Bottle Fees	3,600
Extension Fees	1,150
Recreation Fees.....	17,300
Library Fees	4,800
Sales and Services:	
Jail Fees.....	3,000
Sheriff's Officer Fees.....	22,000
Sale of Fixed Assets.....	4,500
LESO Sheriff's Equipment Disposal.....	33,500
Fines & Forfeitures	60,000
911 Fees for GIS	10,000
Other:	
Sheriff's Department Grants & Donations	22,800
Interest.....	46,000

CAMDEN COUNTY BOARD OF COMMISSIONERS

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ARTICLE V. WATER/SEWER PROJECT FUND

The following amounts are hereby appropriated in the Water/Sewer Project Fund for the purpose of water/sewer infrastructure projects for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Project Expenditures \$2,656,900

It is estimated that the following revenues will be available in the Water/Sewer Project Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Fund Balance Appropriated 1,103,450
Golden LEAF Grant..... 200,000
Economic Development Administration 1,353,450
\$2,656,900

ARTICLE VI. COURTHOUSE & SHILOH FIRE COMMISSION FUND

The following amounts are hereby appropriated in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

General Expenses..... 176,555
Debt Service..... 169,990
\$346,545

It is estimated that the following revenues will be available in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Fire Tax..... 67,209
4 Cent County Match..... 268,836
Leased Property 9,000
Interest Earnings 1,500
\$346,545

ARTICLE VII. SOUTH MILLS FIRE COMMISSION FUND

The following amounts are hereby appropriated in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

General Expenses..... 138,285
Debt Service..... 101,227
\$239,512

It is estimated that the following revenues will be available in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

Fire Tax.....	40,243
4 Cent County Match.....	160,972
Interest.....	2,000
Fund Balance Appropriated.....	<u>61,297</u>
	\$239,512

ARTICLE VIII. SOCIAL SERVICES

The following amounts are hereby appropriated in the Social Services Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Public Assistance.....	338,154
Administrative Expenses.....	<u>1,020,211</u>
	\$1,358,365

It is estimated that the following revenues will be available in the Social Services Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

County Appropriations.....	315,000
Fund Balance Appropriated.....	41,715
State/Federal Funds.....	<u>1,001,650</u>
	\$1,358,365

DSS Trust Fund Revenues.....	\$39,484
DSS Trust Fund Expenses.....	\$39,484

ARTICLE IX. JOYCE CREEK DRAINAGE PROJECT FUND

The following amounts are hereby appropriated in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

General Upkeep on project.....	\$44,680
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It is estimated that the following revenues will be available in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Watershed Improvement Fee.....	43,680
Miscellaneous.....	<u>1,000</u>
	\$44,680

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ARTICLE X. FEREBEE COURTHOUSE TRUST FUND

For purposes of summary only, the following amounts are hereby appropriated in the Nancy M. & H. C. Ferebee, III Courthouse Trust for the restoration of the 1847 Camden County Courthouse for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Fund Reserves.....	\$1,530
Trust Fund Balance	\$1,530

ARTICLE XI. REVALUATION RESERVE FUND

The following amounts are hereby appropriated in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Reserved for Revaluation Expenses.....	\$241,730
Fund Balance Appropriated	\$240,230
Interest.....	<u>1,500</u>
	\$241,730

ARTICLE XII. CAPITAL RESERVE FUND

The following amounts are hereby appropriated in the Capital Reserve Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Debt Service.....	351,445
Capital Projects	358,555
USDA Debt Reserve.....	<u>540,300</u>
	\$1,250,300

It is estimated that the following revenues will be available in the Capital Reserve Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Land Transfer Tax Collections	415,000
Investment Earnings.....	20,000
County Contribution	325,000
Fund Balance Appropriated	<u>490,300</u>
	\$1,250,300

ARTICLE XIII. SCHOOL CAPITAL RESERVE FUND

The following amounts are hereby appropriated in the School Capital Reserve Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

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Debt Service.....	691,649
School Capital Outlay.....	295,000
Camden Plantation Funds for Capital Outlay.....	<u>143,676</u>
	\$1,130,325

It is estimated that the following revenues will be available in the School Capital Reserve Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Local Option & Restricted Sales Tax.....	945,000
Investment Earnings.....	6,000
Camden Plantation.....	150,000
Fund Balance Appropriated.....	<u>29,325</u>
	\$1,130,325

ARTICLE XIV. DISMAL SWAMP VISITOR CENTER FUND

The following amounts are hereby appropriated in the Dismal Swamp Visitor Center Fund for the purpose of operating the Center with funds received from NCDOT for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Center Operating Expenses.....	\$166,000
DOT Funds.....	142,857
Gift Shop Contribution.....	15,593
Miscellaneous.....	50
Tourism Authority Contribution.....	<u>7,500</u>
	\$166,000

The following amounts are hereby appropriated in the Dismal Swamp Gift Shop Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Gift Shop Revenues.....	\$36,000
Gift Shop Expenses.....	\$36,000

ARTICLE XV. COMMUNITY PARK TRUST FUND

The following amounts are hereby appropriated in the Community Park Trust Fund for the upkeep and maintenance of the Community Park, Senior Trail, Dismal Swamp Bike Trail, Shiloh Landing and One Mill Park for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Park Operations.....	\$67,200
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CAMDEN COUNTY BOARD OF COMMISSIONERS

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County Contribution	\$66,700
Interest.....	<u>500</u>
	\$67,200

ARTICLE XVI. REGISTER OF DEEDS AUTOMATION ENHANCEMENT AND PRESERVATION FUND

The following amounts are hereby appropriated in the Register of Deeds Automation Enhancement and Preservation Fund for the purpose of funding for computer and imaging technology for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Technology	\$10,425
Register of Deeds Technology Funds	5,000
Interest.....	100
Fund Balance Appropriated	<u>5,325</u>
	\$10,425

ARTICLE XVII. CODE ENFORCEMENT REVOLVING FUND

The following amounts are hereby appropriated in the Code Enforcement Revolving Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Demolition Expenses	\$13,000
Fee Collection	\$13,000

ARTICLE XVIII. STORMWATER MANAGEMENT UTILITY FUNDS

At the May 5, 2014 Board of Commissioners meeting Ordinance No. 2014-05-01 was approved. This Ordinance established the South Mills Watershed, the Sawyer's Creek Watershed, the North River Watershed and the Shiloh Watershed and the parcel fee rates relating to each watershed. Any changes to the fee schedule will be adopted simultaneously with this budget ordinance. The billing and collection will be in the same manner as property taxes.

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **South Mills Watershed Fund** (Fund 36) for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Watershed Expenses & Reserve	\$51,125
Estimated Revenue.....	\$51,125

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The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **Sawyer's Creek Watershed Fund** (Fund 37) for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Watershed Expenses & Reserve	\$20,050
Estimated Revenue.....	\$20,050

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **North River Watershed Fund** (Fund 38) for the fiscal year July 1, 2017 and ending June 30, 2018.

Watershed Expenses	\$18,050
Estimated Interest & Fees Collected.....	\$18,050

The following estimated revenues will be available for funding the programs designed to protect and manage water quality and quantity in the **Shiloh Watershed Fund** (Fund 39) for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Watershed Expenses	\$15,050
Estimated Interest & Fees Collected.....	\$15,050

ARTICLE XIX. TOURISM DEVELOPMENT AUTHORITY

The following amounts are hereby appropriated in the Tourism Development Authority budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

General Expenses.....	36,710
Dismal Swamp Visitor Center	<u>7,500</u>
	\$44,210
Donations	1,000
Occupancy Tax Collections	30,000
Interest Earnings	500
Appropriated Fund Balance	<u>12,710</u>
	\$44,210

ARTICLE XX. TAX PENALTIES SCHOOL FUND

The following amounts are hereby appropriated in the Tax Penalties School Fund budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

School Current Expense.....	\$11,411
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It is estimate that the following revenues will be available in the Tax Penalties School Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Tax Penalties.....	5,000
Interest on Investments	100
Fund Balance Appropriated	<u>6,311</u>
	\$11,411

ARTICLE XXI. EDC PROJECT FUND

The following amounts are hereby appropriated in the EDC Project Fund for the purpose of developing the ECO Industrial Park in South Mills for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

Economic Dev Incentive.....	<u>40,000</u>
	\$40,000
Interest earned.....	500
Fund Balance Appropriated	<u>39,500</u>
	\$40,000

ARTICLE XXII. SCHOOL APPROPRIATIONS

SECTION 1 – The appropriations to the Board of Education, first, shall be made from any such funds which are dedicated to the use of the schools, and secondly, shall be made from the general county fund revenues to the extent necessary to meet the approved appropriation.

SECTION 2 – For purposes of summary only as the actual figures are contained in the Budget Ordinance, the total appropriation for Current Expense from the General Fund is \$2,600,000.

SECTION 3 – Except as otherwise provided in this Budget Ordinance, this Budget Ordinance hereby incorporates by reference in its entirety the “PROPOSED BUDGET OF THE CAMDEN COUNTY BOARD OF EDUCATION FOR THE FISCAL YEAR BEGINNING JULY 1, 2017 and ENDING JUNE 30, 2018” as presented to the Board of Commissioners, and all language in said Proposed Budget is incorporated into this Ordinance as if it were included within the body of this Ordinance. Said Proposed Budget may hereafter be referred to as the “School Budget”. The county budget does not include any special appropriation for the supplement for teachers’ salaries. This will have to be included in the school budget.

ARTICLE XXIII. TAX LEVY

SECTION 1 – There is hereby levied at the rate of sixty-seven cents (67 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1,

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

2017, for the purpose of raising the revenue listed in the General Fund, Article II, Section 2, of this Ordinance.

SECTION 2 – There is hereby levied at the rate of four cents (4 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2017, for the purpose of raising the revenue to equal the expenditures listed as CH&S Fire Commission Four Cents and South Mills Fire Commission Four Cents in the General Fund, Article II, Section 1, of this Ordinance.

SECTION 3 – The rate of tax as shown in Section 1 and 2 above is based upon a total valuation of property for the purpose of taxation of \$1,046,992,785 and an estimated collection rate of ninety-six percent (96.113%) for real property and ninety-one percent (91.525%) for vehicles.

SECTION 4 – There is hereby levied a tax at the rate of one cent (1 cent) per One Hundred Dollar (\$100) valuation of property listed for the taxes as of January 1, 2017, located within the South Mills Fire Protection District for the purpose of raising the revenue listed in the South Mills Fire Commission Fund, Article V., of this Ordinance.

SECTION 5 – The rate of tax as shown in Section 4 above is based upon a total valuation of property for the purpose of taxation of \$392,695,009 with an estimated collection rate of ninety-six percent (96.113%) for real property and ninety-one percent (91.525%) for vehicles.

SECTION 6 – There is hereby levied at the rate of one cent (1 cent) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2017, located within the Courthouse-Shiloh Fire Protection District for the purpose of raising the revenue listed in the Courthouse-Shiloh Fire Commission Fund, Article IV, of the Ordinance.

SECTION 7 – The rate of tax as shown in Section 6 above is based upon a total valuation of property for the purpose of taxation of \$647,249,103 and an estimated collection rate of ninety-six percent (96.113%) for real property and ninety-one percent (91.525%) for vehicles.

ARTICLE XXIV. OTHER PROVISIONS

SECTION 1 – The Camden County Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- (a) He may transfer amounts between objects of expenditure within a department except salary amounts without limitations.
- (b) He may transfer amounts up to \$5,000 between departments of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

- (c) He may not transfer any amounts between funds or from any contingency appropriation within any fund.
- (d) He will assign legal costs to departments based upon the legal issue involved.
- (e) He is authorized to approve expenditures up to ten thousand dollars.

SECTION 2 - The Budget Officer and Finance Officer are hereby directed to make any changes in the budget of fiscal practices that are required by the Local Government Budget and Fiscal Control Act.

- (a) As provided by G.S. 159-25(b), the Board has authorized dual signatures for each check or draft that is made on County funds. The signatures on the County accounts have been approved by the Board of Commissioners.
- (b) All legal outstanding encumbrances at June 30, 2017 are hereby carried forward and re-appropriated as an amendment to the budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018.
- (c) The Board authorizes one principal account as the central depository for funds received by the Finance Director. Other accounts authorized by the Board can be used for special purposes such as the enterprise fund and various trust accounts. Current accounting techniques shall be used to assure that all funds will be properly accounted for in the financial records of the County.
- (d) Amendments to this Budget Ordinance and any accompanying fee schedule, taxes or appropriations are allowed as provided herein or by board approval in accordance with G.S. 159-15.

SECTION 3 - The Budget Officer and Finance Officer are hereby authorized to enter into contracts/agreements, within funds included in the Budget Ordinance or other actions authorized by the Board of Commissioners for the following purposes:

1. Lease of routine business equipment;
2. Consultant, professional, or maintenance service agreements;
3. Purchase of supplies, materials, or equipment where formal bids are not required by law;
4. Applications for and agreements for the acceptance of grant funds from Federal, State, public, private and non-profit organizations sources, and other funds from other government units, for services to be rendered which have been approved by the Board of Commissioners;

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

5. Construction and repair projects within the budget limits or as approved by the Board of Commissioners;
6. Liability, health, life, disability, casualty, property or other insurance or performance bonds;
7. Other administrative contracts which include agreements approved by the Board of Commissioners.

All other contracts must be approved by the Board of Commissioners and signed by the Chairman of the Board. No other employees or officials may sign contracts on behalf of the County unless duly appointed to do so by the Board of Commissioners.

SECTION 4 - County funded agencies are required to submit an audit or other detailed financial reports to the County Finance Officer each year. Approved payments may be delayed pending receipt of financial information.

SECTION 5 -It is the policy of Camden County to not absorb any reduction in State or Federal grant funds. Any decrease shall be absorbed in the budget of the agency or department receiving funding by reducing personnel or department expenditures to stay within the County appropriations as approved.

SECTION 6 -Copies of this Budget Ordinance shall be furnished to the Clerk to the Board, the Budget Officer, Finance Director, and the Tax Administrator for direction in the carrying out of their duties.

A public hearing on this Budget Ordinance was held on June 6, 2017.

This Budget Ordinance was adopted on the 6th day of June, 2017

CAMDEN COUNTY BOARD OF COMMISSIONERS

Clayton D. Riggs, Chair

George T. White, Vice-Chairman

ATTEST:

Karen Davis
Clerk to the Board

Michael Brillhart
Budget Officer/County Manager



SCHEDULE OF FEES

FY 2017-2018

Schedule adopted with Budget Ordinance June 5, 2017

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

**CAMDEN COUNTY
Fee Schedule**

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CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY Inspections & Planning Building Permit Fee Schedule

BUILDING PERMIT FEES

RESIDENTIAL, MODULAR, & COMMERCIAL CONSTRUCTION (UP TO 20,000 SQ. FEET)

Minimal Required New Construction Permit Fees: (1) State Fee (Residential only) 10.00; (2) Base Building Fee 0.25 cents per square foot; (3) Electrical Fee 0.15 cents per square foot; (4) Plumbing Fee 75.00; (5) Mechanical Fee 100.00; (6) Insulation Fee 75.00. **Optional Fees:** Temporary Power Pole 75.00. Commercial buildings are subject to other fees listed here after.

Base Fee Up to 20,000 Sq. Ft.	\$0.25/Sq. Ft.	Each Sq. Ft. over 20,000	\$0.15/Sq. Ft.
Minimum Fee	\$100.00	State Fee	\$10.00

ELECTRICAL

Residential Over 500 SQFT	\$0.15/Sq. Ft.	Service Repair	\$75.00
Minimum Fee	\$75.00	Service Change	\$75.00
Temporary Service	\$75.00	Mfg. Home Service	\$75.00

PLUMBING

Plumbing (New Installs)	\$75.00	Plumbing (Repairs)	\$75.00
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MECHANICAL

Minimum Fee	\$100.00	Additional Units	\$25.00
Repair / Service Change	\$75.00	Same Size Change Out	\$0.00

INSULATION

Minimum Fee	\$75.00
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NATURAL GAS HOOKUP (RESIDENTIAL & COMMERCIAL STRUCTURES)

Fee Per Structure	\$50.00
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MANUFACTURED HOMES

Singlewide: \$250.00	Doublewide: \$350.00	Triplewide: \$400.00
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ADDITIONS - Includes Service Systems

Up to 400 Square Feet	\$150.00	Over 400 Square Feet	\$0.37/Sq. Ft.
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SWIMMING POOLS & SPAS

In-ground	\$150.00	Above-ground	\$50.00
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DETACHED GARAGES, STORAGE, AND UTILITY BUILDINGS

Minimum Fee/Under 400 Sq. Ft.	\$75.00	Over 400 Sq. Ft.	\$0.18/Sq. Ft.
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CARPORT / POLE BARN / POLE SHED

Minimum Fee	\$75.00	Over 834 Sq. Ft.	\$0.09/Sq. Ft.
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SINGLE UTILITY INSPECTION

Trade Permit Minimum Fee	\$50.00
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*Inspections & Planning Dept. Fee Schedule
Revised June 5th, 2017
Page 1 of 5*

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

SIGNS

16 Square Feet or Less	\$0.00	17 - 32 Sq. Ft.	\$50.00
Over 32 Sq. Ft.	\$100.00	Electrical on/for/around Sign	\$50.00

DEMOLITION

Fire, Safety, & EPA Regs

Pre-inspection required for safety and hazardous materials and referral to proper channels if found.	\$75.00
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ALTERATIONS / REPAIRS / IMPROVEMENTS

Up to \$5000 Gross Retail Price	\$75.00
Over \$5000 Gross Retail	50% Additions Fees

Alterations include work within existing structures and upgrading existing services and do NOT include Additions, New Construction, Proving Power to structures not previously having power or New Service to existing buildings.

Farm Buildings are exempt UNLESS:

- Any electrical installation is performed
- Any portion of building is used for sleeping quarters
- Building is used for business rather than personal use of farmer and immediate family

MOVING OF ANY BUILDING WITHIN OR INTO THE COUNTY

Minimum New Construction Fees

WIND ENERGY SYSTEMS

Turbines	\$2,000 each
Reinspections	\$100 each

SOLAR FARMS

Panels	\$.50 per panel (minimum \$250)
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COMMERCIAL PERMIT PRICES (extras)

MECHANICAL:

Walk-in Cooler	\$40.00 ea.
Commercial Cooking Hood	\$40.00 ea.
HVAC Fire damper/smoke damper	\$5.00 ea.

PLUMBING:

Minimum Permit Fee	\$75.00
Per fixture, trap, or similar devices	\$5.00
Per sprinkler head	\$5.00

ELECTRICAL

Electric duct heater	\$10.00 ea.
Temporary Service w/ Trailer	\$100.00 ea.
0-100 Each Receptacle/Switch/Fixture	\$75.00
Each additional opening	\$0.10 ea.
Subpanel, transformer, generator	\$20.00 ea.
Fuel dispensers, "freestanding" parking lot light poles, manufactured home pedestals	\$5.00 ea.
Exhaust fans/water heater/RAC/Spa/Motors and machinery not specified	\$5.00 ea.

*Inspections & Planning Dept. Fee Schedule
Revised June 5th, 2017
Page 2 of 5*

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

COMMERCIAL PERMIT PRICES (extras - Continued)

GAS

Minimum Permit Fee	\$50.00
Per outlet	\$5.00

NEGLIGENCE FEES

Inspection Negligence Fee (Applies To):	\$100.00
• Inspections called for but not ready	
• Skipping any applicable mandatory inspection	
• Re-Inspections called for without first correcting discrepancies noted by inspector	
• Wrong sub-contractor other than on Trade Affidavit	
No Permit Negligence Fee (Applies To):	\$Varies
• Building or Trade Related Activities performed without first obtaining and paying for a building permit. Shall result in overall doubling of permit fee.	

BUILDING PERMIT FEES DUE AT TIME OF ISSUANCE

All Building Permit fees must be paid in full at time of permit issuance.

- Applicants will be notified within 3-5 days after building permit application has been processed, reviewed, and approved. At that time permit fees are due.
- No building permit will be issued without payment of permit fees due.

LAND USE DEVELOPMENT FEES

LAND USE DEVELOPMENT FEES DUE AT TIME OF APPLICATION

- All fees for Land Use / Development MUST be paid in full at time of APPLICATION.

Zoning Permit	\$25.00	Temporary Use Permit	\$250.00
Conditional Use Permit	\$400.00	Variance	\$500.00
Special Use Permit	\$400.00	Ordinance Amendment Request	\$500.00
Rezoning Fee			
Up to 10 Acres	\$650.00		
Over 10 Acres	\$650.00	Plus \$10 Per Acre	
Interpretation Challenge / Appeal	\$250.00 *		
Subdivision Fee			
Major Subdivision			
Sketch Plan Level	\$150.00	Per Lot	
Preliminary Plan Level	\$200.00	Per Lot	
Final Plan Level	\$50.00	Per Lot **	
Minor Subdivision	\$200.00	Per Lot **	
Private Access Subdivision	\$200.00	Per Lot **	

Inspections & Planning Dept. Fee Schedule
Revised June 5th, 2017
Page 3 of 5

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

Planned Unit Development

Concept Plan	<u>See Rezoning</u>	
Master Plan and Amendments	\$1,000.00	(Includes Conditional Use Permit Fee)
Preliminary Plat Level	\$200.00	Per Lot
Final Plat Level	\$50.00	Per Lot

Commercial Site Plan Review \$25.00

Stormwater Review Fees / Deposit

Major Subdivision (more than 5 acres)	\$6,000.00
Minor Commercial Site Plan Review (3 acres or less)	\$3,700.00
Major Commercial Site Plan Review *** (more than 3 acres)	\$5,400.00

LAND DISTURBING ACTIVITY

Fill Permit \$50.00

NOTES:

* Subject to refund in the case of a successful appeal if so ordered by the Board of Adjustment

**The County stormwater review deposit / fee will be set up as an escrow wherein the applicant recovers any deposits in excess of actual costs incurred, or replenishes the escrow if costs drop below \$1000 prior to project approval.

A refund of Land Use Development fees will be given if an application is withdrawn prior to commencement of the approval process (staff review for Zoning Permits; Board * agenda for all other items). No refund shall be given after any portion of the approval process has begun (e.g., zoning permit issued or item placed on Board agenda.)

* - Board of Adjustments, Planning Board, or Board of Commissioners

CAMDEN COUNTY
GIS
Fee Schedule for Sale of GIS Related Data

Xerox Copy

Size	Black & White Price	Color Price
8 ½ X 11	\$.50	\$1.00
8 ½ X 14	\$.75	\$1.50
11 X 17	\$1.00	\$5.00

Plotter

Size	Black & White Price	Color Price
Up to 36 X 48	\$5.00	\$10.00

Electronic Media

Data Layers

Price: \$5.00 per CD
\$25.00 for first layer (shape file)
\$10.00 for each additional layer (shape file)

MrSid Compressed Digital Orthophotography

The entire set of digital orthophotography for the County: \$10.00

Customized GIS Work

Any customized GIS projects will be charged a per hour fee of: \$60.00/hr.

Camden County Street Maps: \$3.00

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY
Code Enforcement
Fees for Abatement of Property by County

Grass Cutting	\$300/acre
Grass Cutting	\$150/half acre
Debris Removal	\$500 plus tipping fees
Car Removal	All Cost Incurred by County
Administrative Cost <i>(This will be added to each Abatement)</i>	\$75.00
Removal of Structure	All Cost Incurred by County**

*Fees are for Chapter 94 for Public Nuisances and Chapter 90 for Abandoned and Junk Motor Vehicles

**This Fee Schedule is only if the County abates the property. If a contractor is hired to perform any abatement then the cost will be the contracted price plus an Administrative fee.

***Payment for abatement is due 30 days after the date of the abatement. If the fees are not paid a Tax Lien will be applied to the property.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

**CAMDEN COUNTY
Parks & Recreation
Fee Schedule**

Recreation Youth Sports Registration Fees:

Youth Volleyball and Basketball	\$35.00
Maximum fee per household per season.....	\$70.00
Out of County additional registration fee	\$20.00

Recreation Youth Sports Sponsor Fee:

Team sponsor fee	\$200.00
(Fee pays for team Shirt and Individual Trophies)	

Saturday Night Open Gym for Basketball

County residents.....	\$1.00
Out of County residents	\$3.00

Thursday Night Open Gym for Adult Volleyball

County residents.....	\$1.00
Out of County residents	\$3.00

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY Register of Deeds Fee Schedule

Deeds of Trust & Mortgages	\$64 for 1 st 35 pages, \$4 for each additional page
Instruments in General Fee	\$26 for 1 st 15 pages, \$4 for each additional page + \$2.00 per party indexed above 20
Plats	\$21 per plat
Right of way/ Hwy Plat	\$21 for 1 st page, \$5 for each additional page
Multiple Instrument Fee	\$10 additional fee
UCC Recording	\$38 for 2 page document
UCC Recording	\$45 for documents over 2 pages
Non Standard Doc Fee	\$25
Certified Copy of Document	\$5 for 1 st page, \$2 for each additional page
Certified Copy Vital Record	\$10 each
Amended Birth & Death	\$10 ROD & \$15 NC Vital Record
Marriage License	\$60
Delayed Marriage or Birth	\$20 including 1 certified copy
Corrected Vital Record	\$10
Legitimation	\$10
Military Records	No Fee
Notary Oath	\$10
Photocopy Plat (18 x 24)	\$3 each
Photocopy legal or letter size	.20 each
Photocopy ledger size	.40 each

Register of Deeds Fee Schedule

CAMDEN COUNTY
Sheriff's Department
Fee Schedule

Office Fees

Carry Concealed Permit

New.....	\$90.00
Renew	\$75.00
Weapon Purchase Permit.....	\$5.00
Fingerprints.....	\$10.00

Civil Process Service

In-State.....	\$30.00
Out of State.....	\$50.00

Other

Out of County Mental Patient Transport.....	\$150.00
Diskette Copy of Photos.....	\$10.00

Dog/Cat Tag Fee

Annual.....	\$5.00
Lifetime.....	\$30.00
Kennel Fee.....	\$20.00

Sheriff Dept Fee Schedule
Revised June 12, 2015

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY SENIOR CENTER Center Fee Schedule

1. The Camden County Board of Commissioners permits the use of the Camden Center after 5:00 p.m. Monday through Friday to governmental agencies and civic clubs and other clubs benefiting the county without charge provided the meeting or gathering is to conduct business pertaining to that agency or club.
2. Other non-profit agencies, clubs (civic clubs, dance clubs, bridge clubs), individuals and associations are permitted to use the Center after 5:00 p.m. Monday through Friday by paying the following fees:

All Day	\$100.00
Evenings Only	50.00
Use of the Kitchen.....	50.00

3. For-profit firms, agencies, etc. are permitted to use the Center after 5:00 p.m. by paying the following fees. A for-profit agency and/or firm would be Tupperware Products, Mary Kay Cosmetics, Bank of Currituck, Weight-Watchers, etc. If an individual or group is attempting to make a profit from a service or item to be provided or sold at the Senior Center, it will be considered a for-profit situation.

Maximum of 2 hours use.....	\$50.00
Maximum of 4 hours use.....	65.00
Maximum of 6 hours use.....	100.00
Maximum of 8 hours use.....	120.00
Use of the Kitchen.....	50.00

4. Rental Fees will not include the use of the Senior Citizens Craft Room, Exercise Room or the office space in the Center.
5. Alcoholic beverages are not permitted in the Senior Center or elsewhere on County property.
6. No confetti or like material is allowed in the Center. No streamers or like objects are allowed to be hung from the ceiling of the Center. All trash and garbage must be removed by the user.
7. Individuals signing the Use Agreement form will be required to provide a deposit in the amount of \$150 (made payable to Camden County) for the use of the Center and an additional \$150 (made payable to Camden County) for the use of the kitchen when obtaining the key to the Center. Fees are to be waived for Volunteer Fire Departments, Social Services Dept., Cooperative Extension Service, Schools, Homemakers' Club, Lions Club, Junior Women's Club, Ruritans and others.
8. Deposits will be returned when the key to the Senior center is returned, providing the facilities are left in the condition in which they were found when the user arrived and nothing has been damaged or left improperly cleaned and all furnishings and furniture have been returned to their original places.

*Senior Center Trail Fee Schedule
Revised June 4, 2007*

CAMDEN COUNTY
SENIOR CENTER
Trail Fee Schedule

1. For events not requiring the provision of any chairs or other equipment, the fee shall be one hundred dollars (\$100.00) and such fee shall be in addition to any other fees required under this schedule.
2. For events requiring electricity, the fee shall be ten dollars (\$10.00) per hour and such fee shall be in addition to any other fee required under this schedule.

*Fee is required prior to Trail use.

Policy for Trail use can be obtained through the Camden County Senior Center.

Senior Center Trail Fee Schedule
Approved June 4, 2001

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

**CAMDEN COUNTY
Tax Administration Office
Fee Schedule**

Golf Cart Permits

Annual Fee	\$20.00
Late Listing Fee (for sticker)	\$50.00
Non-Compliance	\$150.00

BEER AND WINE FEES

(License period: May 1 through April 30 each year)

Every person engaged in the business of selling beer and wine in the following amount:

Beer at retail:

Off premises	\$5.00
On premises	\$15.00
Beer "on and off Premises"	\$20.00

Wine at retail:

Off premises	\$10.00
On premises	\$15.00
Wine "on and off premises"	\$25.00

Beer and Wine:

Beer & Wine "off premises"	\$15.00
Beer & Wine "on premises"	\$30.00
Beer & Wine "on and off premises"	\$45.00

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY South Camden Water & Sewer Water Fee Schedule (effective July 1, 2017)

Water Tap Fees:

¾ inch	\$4,000.00	4 inch	\$7,000.00
1 inch	\$4,500.00	6 inch	\$8,000.00
2 inch	\$5,000.00	6 inch fire svc	\$4,000.00
3 inch	\$6,000.00	Hwy 158/Bore	\$2,000.00

Water Charges:

0-2,000 gal. \$25.00 per month

Additional Usage:

2001-5000 gal.	\$5.50 per 1,000 gal
5001-10,000	\$6.00 per 1,000 gal
10,001-15,000	\$6.60 per 1,000 gal
15,001-20,000	\$7.20 per 1,000 gal
20,001 and up	\$7.80 per 1,000 gal

Local Govt/Board of Education	Same as above
Bulk Water (except contracted sales)	\$6.64 per 1,000 gal
Fire Service (sprinkler systems)	\$24.00 per month
Commercial	Master meter accounts charged at the above rates per unit served.

Deposits:

Rent deposit: \$200.

Fire Hydrant Meter: \$300.

Charges & Fees:

Open/reopen/transfer acct.	\$15.00
Reread meter/our read correct	\$15.00
Reread meter/our read incorrect:	No charge
Reconnection Fee:	\$35.00 7am-3:15pm
<i>(if not paid by 8am on disconnection day)</i>	\$60.00 3:16-5:00pm
Late payment penalty:	\$10.00
Non-Sufficient Funds:	\$25.00
Meter Tampering fee:	\$200.00
Turn off/Turn off fee:	\$15.00 <i>(per occurrence)</i>
Meter testing fee: if accurate	\$15.00 <i>(No chg if more than 2.5% inaccurate)</i>

South Camden Water Utility Fee Schedule

Revised June 5th, 2017

Page 1 of 1

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY South Camden Water & Sewer Sewer Fee Schedule *(effective July 1, 2017)*

Sewer Base Fee:

Residential	\$28.00 0-2,000 gallons
Commercial	\$38.00 0-2,000 gallons
Apartments & Townhouses	\$28.00 0-2,000 gallons

Additional Fees:

Residential	\$6.50 each additional 1,000 gallons
Commercial	\$7.50 each additional 1,000 gallons
Apartments & Townhouses	\$6.50 each additional 1,000 gallons
High Strength:	\$9.50 each additional 1,000 gallons
School, Day Care, Hospitals, Nursing Homes, Laundromats, Restaurants, Doctors, Dentists, Beauty Shops, Grocery Store, Convenient Store, Funeral Homes, Car Washes, Dry Cleaners	

Commercial: Fees are based on water meter size

Cost of sewer connection (low pressure main) with $\frac{3}{4}$ inch water service - \$8300.

Cost of sewer connection (4" gravity connection) - \$ 3500.

The cost of sewer connection with larger than $\frac{3}{4}$ inch water service will be the responsibility of the owner, with the possibility of capacity fee being paid over time of 3-5 yrs. with no interest.

Sewer Capacity Fees

$\frac{3}{4}$ inch	\$ 7,400
1 inch	\$10,500
2 inch	\$15,000
3 inch	\$24,000
4 inch	\$36,000
6 inch	\$42,000
8 inch	\$48,000
10 inch	\$54,000
12 inch	\$60,000

*South Camden Sewer Utility Fee Schedule
Revised June 5th, 2017
Page 1 of 2*

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

Residential Sewer: Approved for failing systems only.

Parts and Labor:

For changing service size, location, or repairs for damage to the districts property.

Parts:

Calculated at current price of materials due to the fluctuation of the market plus 20%.

Labor:

\$35 per man per hour

\$75 per hour for backhoe

\$10 per foot for bores up 2”

*Repairs requiring contracted labor will be charged at invoice cost.

Fines for Violation of Fats, Oil and Grease Control Ordinance

Minor Violations				
Offense	1st Offense	2nd Offense	3rd Offense	4th Offense & Up
Failure to submit records	Warning	\$100	\$150	\$500
Inspection hindrance	Warning	\$100	\$150	\$500
Failure to maintain on-site records	Warning	\$100	\$150	\$500
Failure to meet sample standards	Warning	\$100	\$150	\$500
Moderate Violations				
Offense	1st Offense	2nd Offense	3rd Offense	4th Offense & Up
Failure to maintain interceptors in proper working order	\$150	\$300	\$500	\$1,000
Failure to clean out interceptor every 30 days	\$150	\$300	\$500	\$1,000
Major Violations				
Source of sewer blockage (minimum)	\$500 and not more than \$10,000 plus cost of cleaning lines			
Source of sanitary sewer overflow(minimum)	\$1,000 plus cost of cleaning lines			
Falsification of records	\$1,000			
*updated August 2, 2010				

South Camden Sewer Utility Fee Schedule

Revised June 5th, 2017

Page 2 of 2

CAMDEN COUNTY
Public Records
Fee Schedule

Copy Fees:

Public Records (Black/White)

8 ½ x 11 and 8 ½ x 14.....	\$.15/page
With printed pictures.....	\$.30/page
11 x 17.....	\$.35/page

Public Records (Color)

8 ½ x 11 with Pictures.....	\$.50/page
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*Counties are not required to create a public record that is not already in existence.
However, the municipality may elect to create the record if it determines that the record
will provide an ongoing benefit to the county and/or its citizens.

CAMDEN COUNTY
Public Library
Fee Schedule

Copy Fees:

8 ½ x 11 and 8 ½ x 14 (Black /White).....	\$.10/page
8 ½ x 11 and 8 ½ x 14 (Color).....	\$.25/page
11 x 17 (Black /White).....	\$.20/page
11 x 17 (Color).....	\$.50/page
Incoming Fax	\$.10/page
Inter Library Loan.....	\$3.50
Proctoring.....	No Charge

Public Library Fee Schedule
Revised June 6, 2017

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY
Stormwater/Watersheds
 Maintenance Fee Schedule

Rate Structure

	\$	1. FCPA
+	\$	2. ERU
+	\$	3. GA
=	\$	Total Fee/Parcel

1. **FCPA – Fixed Cost Per Account** = Currently Estimated at .64 per Parcel

2. **ERU – Impervious Area Rate -Equivalent Residential Units Rate**

**Average Impervious Area of a Single Family Residence = 4,500 sq. ft. = 1 ERU (Equivalent Residential Unit) which is approximately 1/10 of an acre.

3. **GA – Gross Acreage Rate in \$/acre** - See Table Below

Rate Table

<u>Watersheds</u>	<u>FCPA</u>	<u>ERU Rate</u>	<u>GA Rate</u>	<u>Total Fee</u>
North River	\$.64/Parcel	\$10.00/ERU	\$.25/Acre	\$10.89
Sawyer's Creek	\$.64/Parcel	\$10.00/ERU	\$.25/Acre	\$10.89
Shiloh	\$.64/Parcel	\$10.00/ERU	\$.25/Acre	\$10.89
<u>South Mills</u>	<u>\$.64/Parcel</u>	<u>\$12.80/ERU</u>	<u>\$.32/Acre</u>	<u>\$13.76</u>

Per Single Family Home

**exemptions itemized in the stormwater ordinance.*

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FY 2017-2018 Camden County Schedule of Fees

CAMDEN COUNTY Approved Fee Schedule Certification

Continuing authority of commission

Nothing contained in the provisions of this schedule shall be construed to prevent the County Board of Commissioners from imposing, from time to time as it may see fit, such license taxes as are not specifically defined or included in this schedule, or from increasing or decreasing the amount of any fee when not in conflict with State or Federal law.

Same-False statements

Any person who willfully makes a false statement on any fee application shall be guilty of a misdemeanor.

The forgoing instrument was duly approved and adopted at a meeting of the Camden County Board of Commissioners, said meeting date June 5th, 2017.

Clayton D Riggs, Chair
Camden County Board of Commissioners

ATTEST:

Karen Davis
Clerk to the Board

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017



FY 2017-2018 Budget

Schedule of Changes Per Budget Work Sessions

<u>GF</u>	<u>Item</u>	<u>Submitted</u>	<u>Change</u>	<u>Proposed</u>	
106210	Sr. Center Travel	2,000	1,000	3,000	Increase/add requested
106110	Library Sal&Ben/Website Maint	71,766	2,501	74,267	Increase/add requested
106900	School Appropriation	2,300,000	300,000	2,600,000	Increase/BOC
104940	Position & Incentive Change	53,150	66,527	119,677	Increase/BOC
	Tax Increase	.68	(305,412)	.71	Increase/.03 BOC
104000	Fund Balance Appropriated	300,000	64,616	364,616	Increase
 <u>Other</u>					
CPT	One Mill Rip Rap	0	40,000	40,000	Add request by Department
SCWSD	Membrane	92,000	12,000	104,000	Add request by Department

Motion to approve FY 2017-2018 budget.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

E. Proposed 2018-2022 Capital Improvement Program

A copy of the Capital Improvement Program is available for public inspection in the clerk's office.

Motion to approve 2018-2022 Capital Improvement Program

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

F. Purchase of Real Estate in South Mills Township

Motion to approve purchase of real estate in South Mills Township not to exceed \$50,000 with marketable title as approved by the county attorney.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	Meiggs, Riggs, White, Krainiak, Munro

ITEM 7. CONSENT AGENDA

Motion to approve consent agenda as amended.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Garry Meiggs, Commissioner
AYES:	Meiggs, Riggs, White, Krainiak, Munro

A. Minutes – Board of Commissioners Meeting of 05-15-2017

B. DMV Monthly Report

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County July Ren. Due 8/15/17

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
23,898.40	22,182.12	14,576.25	60,656.77

C. Surplus Property Requests

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

**Sheriff's Office LESO Program Surplus Items
Requested By Sheriff Tony Perry**

The following items are no longer needed due to the completion of the shooting range.

Disposition	Item	Disposal Method	Suggested Value
Sell	2002 John Deere Loader/Scoop	Auction	\$67,000
Sell	30 KW Generator	Auction	\$25,000
Sell	30 KW Generator	Auction	\$25,000
Sell	10 KW Generator	Auction	\$10,000
Sell	1991 Ford Tractor	Auction	\$15,000
Disposition	Item	Disposal Method	Suggested Value
Sell	2000 Sterling/Rig LT 9500 Truck	Auction	\$60,000
Sell	2004 Freightliner Dump Truck	Auction	\$60,000
Sell	1997 Chevy/3500 Truck	Auction	\$10,000
Sell	1998 Case Dozer	Auction	\$65,000
Sell	1990 Case Dozer	Auction	\$80,000
Sell	John Deere Road Grader	Auction	\$45,000

D. Tax Refunds, Pickups and Releases

<u>NAME</u>	<u>REASON</u>	<u>TYPE NO.</u>
Ashley Sue Mains	\$119.36 Plate held 30 days - transferred to another state.	Pick-Up/19983 V-65470-12
Sam Tim	\$110.34 Vehicle sold within 30 days of renewal.	Pick-Up/19999 V-63316-11
Charles A. Stottlemeyer	\$518.34 Foreclosure Fee	Pick-Up/20012 R-89195-15
Frances Walter Been	\$223.10 Turned in plates	Pick-Up/20025 35649439
Glen A., Jr. & Julie Carey Trust	\$192.20 Roll back taxes on sale of lot - 2014-2016	Pick-Up/20026 R-80534-2014 R-87660-2015 R-95098-2016

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

FROM: CAMDEN COUNTY ADMINISTRATOR OFFICE

No. 20026

(1) REQUEST THE FOLLOWING CHANGES BE MADE

(2) EXPLANATION: () OVERCHARGED () DOUBLE LISTING
 () LATE LISTING () OTHER Roll back taxes on
sale of Lot

YEAR 2014-2016 TOWNSHIP Sm
 NAME Glen A. Carey Jr. + Julie Carey Trust (44955)
 ADDRESS P.O. Box 211
South Mills, NC 27976
 PIN # 01-7999-00-63-6663-0000

RELEASE

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____					

PICK UP

<u>PROPERTY VALUE</u>	<u>COUNTY</u>	<u>FIRE</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>BILL #</u>
Personal _____					
Real _____					
Total _____	<u>162.09</u>	<u>2.57</u>	<u>27.54</u>	<u>192.20</u>	<u>795098</u>

E. Tax Collection Report

CAMDEN COUNTY BOARD OF COMMISSIONERS
Regular Meeting – June 5, 2017

F. Purchase of Utility Easement

Russell E. Twiford (Retired)
John S. Morrison
Edward A. O'Neal * +
H.P. Williams, Jr.
*Certified Mediator
+Certified Family Financial Mediator



THE TWIFORD LAW FIRM, P.C.
ATTORNEYS AT LAW

R. Mark Warren
Courtney S. Hull
Lauren E. Arizaga-Womble
Megan E. Morgan
Whitney A. Young

Please respond to:
MOYOCK

May 31, 2017

Stephanie Humphries
Finance Officer, Camden County, etc.

Re: Gordon Easement

Dear Stephanie,

You will find attached a draft of the proposed easement from the Gordons to Camden County. My research indicated Mary Gordon is a widow, however, her son Glen is married to Sheila P. Gordon. It will be necessary for all three to sign the easement. Secondly, the plat is not yet of record. We will attach a copy of the same to the deed.

Third, if you review the metes and bounds description, you will note I have encompassed the entire 40 feet for the permanent although the survey indicates 20 feet is to be for a construction and the other 20 feet is for the actual utility easement. Sometimes easements are drawn whereby that portion allotted to construction terminates upon completion or a date certain. It occurs to me that the construction easement should not terminate upon completion in that in the future it may be necessary for maintenance and repairs. If I am incorrect, advise me and I can break the description down into a construction easement and an actual utility easement.

This easement is perpetual, that is to say it will run with the land for all time. It is, however, exclusive to Camden and its agents or assignors of the utility. That is to say, Camden can only use this for a utility easement and it cannot permit others to use it for any purpose unless they are a direct agent or successor to Camden in maintaining the utility.

If this document is agreeable to the Gordons nothing further need be done except the document be executed, the signatures notarized and submitted to the Register of Deeds for recording.

Pursuant to our earlier conversation, I have commenced a limited title examination which is more tedious than I thought it would be a given the activity of the Gordons in Camden real-estate over the years. My search goes back to May of 1999. I have not discovered any deeds of trust nor judgments either of the Gordons. That is primarily what I am looking for. The taxes are paid through the year 2016. However, in 1991 Nellie P. Morrisette retained a life estate. I assume, but do not know for certain, she is now deceased. Please inquire.

ELIZABETH CITY
P.O. Box 99 • 203 N. Road Street
Elizabeth City, NC 27907
Telephone (252) 338-4151 • Fax (252) 338-8546

www.twifordlaw.com

MOYOCK
P.O. Box 669 • 111 Currituck Commercial Drive
Moyock, NC 27958
Telephone (252) 435-2811 • Fax (252) 435-9974

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

Please advise if you have any question. Of course, I will be most pleased to discuss this with the Gordons should they have any inquiries.

Warmest Personal Regards,



John S. Morrison

JSM: eam

NORTH CAROLINA
CAMDEN COUNTY

DEED OF UTILITY EASEMENT

This DEED OF UTILITY EASEMENT is made by **Mary M. Gordon, Glen D. Gordon and Sheila P. Gordon**, Grantors, and **Camden County**, a body politic and political subdivision of the State of North Carolina, Grantee, on this the _____ day of June, 2017.

For and in consideration of one dollar (\$1.00) and other good and sufficient consideration, the receipt of which is acknowledged, Grantors do hereby grant, bargain, and sell unto Grantee the following utility easement for purposes of installation and maintenance of equipment, pipes, conduits, and the like and thereafter to alter, operate and maintain such for a public waste water utility in, upon, over, across and under the following described property situate in Courthouse Township.

That certain tract or parcel of land situate in Courthouse Township, Camden County, North Carolina, which is more particularly described pursuant to a plat attached hereto drawn by Eastern Carolina Engineering, PC, Registered Land Surveyors, under date of May 26, 2017 entitled in part "Easement Plat of Camden County," as follows:

Beginning at a point which marks the southeast corner of land owned by Camden County as more particularly described in Deed Book 269, Page 422, of the Public Registry of Camden County, and which point is also on the line of division between property owned by the Grantors more specifically described in Deed book 95, Page 491 of said registry; thence north 54° 14" east a distance of 40.93 feet; thence, north 80° 31' 04" east a distance of 181.61 feet; thence, north 61° 55' 29" east a distance of 45.76 feet to a point on the southwestern side of U.S. Highway 158; thence, south 48° 34' 28" east a distance of 73.79 feet to a point on the southwestern side of U.S.

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

Highway 158; thence, south 41° 25' 32" west a distance of 15.08 feet; thence, south 41° 25' 32" west a distance of 20.00 feet; thence, north 48° 22' 21" west a distance of 13.79 feet; thence, south 41° 25' 32" west a distance of 19.81 feet; thence, north 71° 02' 19" west a distance of 55.76 feet; thence, south 80° 31' 04" west a distance of 178.55 feet back to the point and place of beginning.

Unless otherwise described, this easement is permanent and shall run with the land and is exclusively for the benefit of Grantee provided Grantee may convey or license its rights to any other entity created or existing to service, operate, alter, or maintain the utility.

To have and to hold said right and easement to it the said Grantee and its successors as above permitted.

In testimony whereof, said Grantors have hereunto set their hands and seals the day and year first above written.

Mary M. Gordon (SEAL)

Glen D. Gordon (SEAL)

Sheila P. Gordon (SEAL)

STATE OF NORTH CAROLINA
COUNTY OF _____

I, _____, a Notary Public of the County and state aforesaid certify that personally **Mary M. Gordon, Glen D. Gordon and wife**, appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official stamp or seal, this _____ day of June, 2017.

Notary Public

My commission expires: _____

(SEAL)

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

G. Budget Amendment

Budget Amendment

Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 11th day of May, 2017 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2017.

Code Number	Description of Code	Amount	
		Increase	Decrease
6400	Technology Support Services	669.00	
6500	Operational Support Services	5,940.00	
6100	Regular Program Support Serv		709.00
6900	Policy, Leadership, Pub Relation		5,900.00
Explanation:			
	Total Appropriation in Current Budget	\$	878,826.27
	Amount of Increase/Decrease of		
	Above Amendment	+	0.00
	Total Appropriation in Current Amended		
	Budget	\$	878,826.27

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

BUDGET AMENDMENT

Other Local Current Expense Fund

May 11, 2017, Page 2

6910.860.379	Other Insurance – Volunteer & Cyber	+	<u>2,103.00</u>
Total – Classroom Teacher		\$ -	5,900.00

E. We have reviewed this area of the budget and find that we must transfer funds to cover expenses within this program area. We request your approval of the following amendment.

Computer Tech

6110.905.418	Computer Software & Supplies	\$ -	585.00
6110.905.422	Repair Parts & Materials	-	124.00
6400.905.343	Telecommunications Service	+	664.00
6400.905.411	Supplies & Materials	+	5.00
6510.905.341	Telephone for Telecom (CO)	+	<u>40.00</u>
Total – Computer Tech		\$ +	.00

Passed by majority vote of the Board of Education of Camden County on the 11th day of May, 2017.



Chairman, Board of Education



Secretary, Board of Education

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 11th day of May, 2017 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2017.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	900.00	
5200	Special Instructional Programs	3,256.00	
5300	Alternative Learning Program		1,856.00
5400	School Leadership		300.00
6500	Operational Support Services		70,000.00
6900	Policy, Ldrshp, & Pub Relations	68,000.00	
Explanation:			
	Total Appropriation in Current Budget	\$ 2,390,386.00	
	Amount of Increase/Decrease of Above Amendment	+ .00	
	Total Appropriation in Current Amended Budget	\$ 2,390,386.00	

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

BUDGET AMENDMENT May 11, 2017

2. Local Current Expense Fund

- A. We have reviewed this program area and find that we must transfer funds to cover expenses within the overall Local Current Expense budget. We request your approval of the following amendment.

Operation of Plant

6530.802.321...40	Utilities – Electric	\$ - 16,000.00
6530.802.322...40	Utilities – Natural Gas	+ 16,000.00
6540.802.311...40	Contracted Services	- <u>70,000.00</u>
Total – Operation of Plant		\$ - 70,000.00

- B. We have reviewed this program and find that we must transfer funds into the program to cover expenses. We request your approval of the following amendment.

Exceptional Children

5210.849.311	Contracted Services	\$ + 2,000.00
5210.849.462	Pur of Non-Cap Comp Hdwe	- <u>600.00</u>
Total – Exceptional Children		\$ + 1,400.00

- C. We have reviews this area of the budget and find that we must transfer funds to cover the cost of replacing AED machines during this current fiscal year. We are requesting approval of the following amendment.

School Health

5840.855.131	Salary – School Nurse	\$ - 2,400.00
5840.855.211	Emp Soc Sec Costs	- 2,900.00
5840.855.221	Emp Retirement Costs	- 1,000.00
5840.855.231	Emp Hosp Ins Costs	- 350.00
5840.855.411	Supplies & Materials	+ 350.00
5840.855.461	Pur of Non-Cap Equipment	+ <u>6,300.00</u>
Total – School Health		\$ + .00

- D. We have reviewed this program area and find that we must transfer funds to cover retirement expenses as well as other expenses within the program. We request your approval of the following amendment.

Office of The Superintendent

6940.865.211	Emp Soc Sec Costs	\$ - 270.00
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CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

BUDGET AMENDMENT

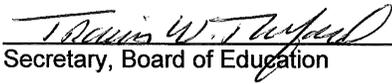
Local Current Expense Fund

May 11, 2017, Page 3

Passed by majority vote of the Board of
Education of Camden County on the 11th
day of May, 2017.



Chairman, Board of Education



Secretary, Board of Education

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

2016-17-BA022 CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses			
104200-502000	Salaries	\$4,995	
104200-505000	FICA	\$ 382	
104200-507000	Retirement	\$ 362	
104200-507100	401K	\$ 250	
104400-502000	Salaries	\$4,944	
104400-505000	FICA	\$ 378	
104400-507000	Retirement	\$ 358	
104400-507100	401K	\$ 247	
109990-500000	Contingency		\$11,916

This Budget Amendment is made appropriate funds for separated employees leave payout.

This will result in a \$11,916 change to the Contingency of the General Fund.

Balance in Contingency \$28,084.00

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

2016-17-BA023

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
106050	Grant Revenue	\$2,500	
Expenses			
106050	4-H Expenses	\$2,500	

This Budget Amendment is made appropriate funds for grant revenue.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$28,084.00

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

2016-17-BA024

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10/4500	Tax Revenue	\$42,500	
Expenses			
104500	Refund Expense	\$ 7,500	
106900	CH&S VFD 4 cents	\$20,000	
106900	SM VFD 4 cents	\$15,000	

This Budget Amendment is made appropriate funds for tax revenue, fire tax match, and expense.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$28,084.00

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

2016-17-BA025 CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses			
105800-	MW/YW Hauls	\$18,500	
105800-	Convenience Sites	\$11,800	
105800-	White Goods	\$ 7,000	
105800-	Recyclable Hauls	\$10,000	
105800-503000	Part Time Salaries		\$ 3,000
105800-505000	FICA		\$ 230
105800-554302	Maintenance/Site Development		\$25,000
109990-500000	Contingency		\$19,070

This Budget Amendment is made appropriate additional funds for Solid Waste expenses.

This will result in a \$19,070 reduction to the Contingency of the General Fund.

Balance in Contingency \$9,014.00

ITEM 8. COMMISSIONERS' REPORTS

None.

ITEM 9. COUNTY MANAGER'S REPORT

The North Carolina Association of County Commissioners will hold its annual conference August 10-12, 2017 in Durham, North Carolina. Manager Brillhart requested that the board inform the clerk of their plans to attend so that appropriate arrangements can be made.

ITEM 10. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

- A. April 2017 Library Statistics Report
- B. Register of Deeds May 2017 Reports
- C. ARHS 2016 Annual Child Fatality Prevention Report

CAMDEN COUNTY BOARD OF COMMISSIONERS

Regular Meeting – June 5, 2017

D. Trillium Health Resources Quarterly Fiscal Monitoring Report

ITEM 11. OTHER MATTERS

None.

ITEM 12. ADJOURN

Chairman Riggs adjourned the meeting at 8:15 p.m.

Clayton Riggs, Chairman
Camden County Board of Commissioners

ATTEST:

Karen Davis
Clerk to the Board