

**Camden County Board of Commissioners
December 7th, 2015
10:00 A.M. - Organizational Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina**

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on December 7th, 2015 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman McLain, Vice Chair Sandra Duckwall,
Commissioners Garry Meiggs, Clayton Riggs and Tom White

Also attending were County Manager Michael Renshaw, County Attorney John Morrison and Clerk to the Board Angela L. Wooten.

County Attorney John Morrison called to order the December 7th, 2015 organizational meeting of the Camden County Board of Commissioners at 10:01 am.

Invocation and Pledge of Allegiance

Chairman Michael McLain gave the invocation and led those present in the Pledge of Allegiance.

Public Comments

Chairman Michael McLain asked if there were any members of the public wishing to come forward and speak before the board. Hearing none Chairman Michael McLain moved to the next item of business.

Consideration of Agenda

County Attorney John Morrison asked if there were any changes to the agenda. Not hearing any changes, County Attorney John Morrison called for a motion.

Commissioner Tom White made a motion to approve the agenda as presented. The motion passed 4-0 with Chairman McLain and Commissioners Garry Meiggs, Clayton Riggs and Tom White voting aye; no Commissioner voting no; Vice Chair Sandra Duckwall absent; and no Commissioner not voting.

Organizational Meeting

Item 3.A - Election of Chairman to the Board

County Attorney John Morrison called for nominations for the Chairman of the Board

CAMDEN COUNTY BOARD OF COMMISSIONERS
 Organizational Meeting – December 7th, 2015

Commissioner Garry Meiggs nominated Mike McLain to continue as Chairman for an additional year.

County Attorney John Morrison ask if there were any other nominations for Chairman. Hearing none, he called for a motion.

Commissioner Tom White made a motion for Michael McLain to serve as Chairman of the Board for an additional year. The motion passed 4-0 with Chairman McLain and Commissioners Garry Meiggs, Clayton Riggs and Tom White voting aye; no Commissioner voting no; Vice Chair Sandra Duckwall absent; and no Commissioner not voting.

As Michael McLain has been elected chairman, he leads the rest of the meeting.

Item 3.B - Election of Vice Chairman to the Board

Commissioner Tom White made a motion to appoint Commissioner Garry Meiggs as Vice Chairman. The motion passed 4-0 with Chairman McLain and Commissioners Garry Meiggs, Clayton Riggs and Tom White voting aye; no Commissioner voting no; Vice Chair Sandra Duckwall absent; and no Commissioner not voting.

Item 3.C - Approval of Bonds

Bonds as required by NCGS 159-29.

Finance Officer	\$550,000
Treasurer Courthouse/Shiloh Fire Commission	\$50,000
Treasurer South Mills Fire District.....	\$50,000
Treasurer Joyce Creek Drainage District	\$50,000
Treasurer South Camden Water and Sewer District	\$50,000
Treasurer Camden Tourism Development Authority	\$50,000
Board of Commissioner	\$15,000
Tax Assessor & Collector County	\$50,000
Sheriff.....	\$25,000
Register of Deeds.....	\$25,000

Commissioner Clayton Riggs made a motion to approve the bonds. The motion passed 4-0 with Chairman McLain and Commissioners Garry Meiggs, Clayton Riggs and Tom White voting aye; no Commissioner voting no; Vice Chair Sandra Duckwall absent; and no Commissioner not voting.

Item 3.D - 2016 State Holiday Schedule

2016 Holiday Schedule		
New Year's Day	January 1, 2016	Friday
Martin Luther King, Jr.	January 18, 2016	Monday
Good Friday	March 25, 2016	Friday

CAMDEN COUNTY BOARD OF COMMISSIONERS

Organizational Meeting – December 7th, 2015

Memorial Day	May 30, 2016	Monday
Independence Day	July 4 2016	Monday
Labor Day	September 5, 2016	Monday
Veteran's Day	November 11, 2016	Friday
Thanksgiving	November 24 & 25, 2016	Thursday and Friday
Christmas	December 23, 26 & 27. 2016	Friday, Monday and Tuesday

Commissioner Garry Meiggs made a motion to adopt the 2016 State Holiday Schedule. The motion passed 4-0 with Chairman McLain and Commissioners Garry Meiggs, Clayton Riggs and Tom White voting aye; no Commissioner voting no; Vice Chair Sandra Duckwall absent; and no Commissioner not voting.

Item 3.E - 2016 Board of Commissioners Meeting Calendar

<u>MEETING DATE & TIME</u>		<u>AGENDA ITEMS DEADLINE</u>	
Monday, January 04, 2016	7:00 PM	Monday, December 28, 2015	5:00 PM
Tuesday, January 19, 2016	7:00 PM	Tuesday, January 12, 2016	5:00 PM
Monday, February 01, 2016	7:00 PM	Tuesday, January 26, 2016	5:00 PM
Monday, March 07, 2016	7:00 PM	Tuesday, March 01, 2016	5:00 PM
Monday, March 21, 2016	7:00 PM	Tuesday, March 15, 2016	5:00 PM
Monday, April 04, 2016	7:00 PM	Tuesday, March 29, 2016	5:00 PM
Monday, May 02, 2016	7:00 PM	Tuesday, April 26, 2016	5:00 PM
Monday, May 16, 2016	7:00 PM	Tuesday, May 10, 2016	5:00 PM
Monday, June 06, 2016	7:00 PM	Tuesday, May 31, 2016	5:00 PM
Tuesday, July 05, 2016	7:00 PM	Tuesday, June 28, 2016	5:00 PM
Monday, July 18, 2016	7:00 PM	Tuesday, July 12, 2016	5:00 PM
Monday, August 01, 2016	7:00 PM	Tuesday, July 26, 2016	5:00 PM
Tuesday, September 06, 2016	7:00 PM	Tuesday, August 30, 2016	5:00 PM
Monday, September 19, 2016	7:00 PM	Tuesday, September 13, 2016	5:00 PM
Monday, October 03, 2016	7:00 PM	Tuesday, September 27, 2016	5:00 PM
Monday, November 07, 2016	7:00 PM	Tuesday, November 01, 2016	5:00 PM
Monday, November 21, 2016	7:00 PM	Tuesday, November 15, 2016	5:00 PM
Monday, December 05, 2016	8:00 AM	Tuesday, November 29, 2016	5:00 PM
Monday, January 02, 2017	7:00 PM	Thursday, December 22, 2016	5:00 PM

DURING ANY MONTH WITH ONLY ONE SCHEDULED MEETING, AN ADDITIONAL MEETING MAY BE SCHEDULED IF THE WORKLOAD IS ADEQUATE.

Commissioner Clayton Riggs made a motion to approve the 2016 Board of Commissioners Meeting Calendar as presented. The motion passed 4-0 with Chairman McLain and Commissioners Garry Meiggs, Clayton Riggs and Tom White voting aye; no Commissioner voting no; Vice Chair Sandra Duckwall absent; and no Commissioner not voting.

New Business

Item 4.A - Proposed 2016 McClees Consulting Contract

THIS CONTRACT AND AGREEMENT for services by an independent contractor (herein referred to as the "Contract") is made and

entered into this ____ day of _____, 2015, by and between CAMDEN COUNTY, NORTH CAROLINA (herein "Client") and McCLEES CONSULTING, INC., of Pamlico County, NC (herein "Consultant").

BACKGROUND

Client is a duly organized county of the State of North Carolina, and having as its principal address: 330 East Highway 158, PO Box 190, Camden, NC 27921.

Consultant is a corporation, incorporated and operating under the laws of North Carolina, and having as its principal address: 45 White Farm Road, PO Box 430, Oriental, NC 28571.

Client is in need of the expertise and services of Consultant to lobby on behalf of Client.

Consultant has experience in lobbying, is familiar with the goals of Client, is familiar with coastal and eastern North Carolina issues, and has skills, knowledge, abilities, and experience to benefit Client.

The parties desire to enter into this lobbying agreement.

THEREFORE, in consideration of the premises and of the agreements, stipulations, and covenants herein contained, and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

1. Consultation.

(a) Client hereby engages Consultant to render lobbying services and Consultant agrees to provide such services upon the terms and conditions of this Contract.

(b) Consultant is being retained because of the personal skill, expertise, and experience of Joseph D. McClees. All services to be performed under this Contract shall be performed personally by Joseph D. McClees with the assistance of S. Henri McClees, Attorney at Law, unless Client gives its prior written consent to another arrangement.

(c) Consultant shall report to Michael Renshaw, Camden County Manager.

2. Term. The term of the Contract shall begin on the first day of January, 2016 and continue through December 31, 2016.

3. Consulting Fees. Client shall pay to Consultant fees for services as follows:

(a) The sum of Seventeen Thousand Five Dollars (\$17,500.00) for lobbying services, payable in payments of Five Thousand Dollars (\$5,000.00) on or before the tenth day of January, February, and March, 2016; and, further, a final payment of Two Thousand Five Hundred Dollars on or before the tenth day of April, 2016; and, further,

(b) Client shall pay for lobbyists and principal 2016 registration fees due to the State of North Carolina, totaling Seven Hundred Fifty Six Dollars (\$756.00), payable at the time of the execution of this Contract and in any event before January 11, 2016; and, further,

(c) Reimbursement of travel expenses for approved out of state travel, when incurred upon the specific direction of the Client, including mileage and reimbursement for actual expenses for lodging, food, and taxis, together with other approved transportation, if any.

(d) The parties agree there will be no reimbursement for in-state travel or other in-state expenses except as set forth herein or in-state expenses directed by Client to be spent for specific purposes agreed upon in advance of any such expenditure.

4. **Independent Contractor.** The parties acknowledge and agree the relationship of Consultant with Client is that of independent contractor. Except as provided in this Contract, neither party shall exercise any control over the activities and operations of the other. Neither Client nor Consultant is liable or responsible for the acts, omissions, or defaults of the other in any manner. Consultant, as well as any employees or independent contractors of Consultant, shall not be considered, under the provisions of this Contract or otherwise, to be employees of Client for any purpose whatsoever.

5. **Compliance** with North Carolina lobbying and ethics laws. The parties hereto agree to comply with all reporting, lobbying, and ethics requirements set forth in Chapter 120C “Lobbying” and Chapter 138A “State Government Ethics Act” of the NC General Statutes, specifically including NCGS §120C et seq. and §138A-1 et seq. Further, the parties hereto agree to the following:

(a) Consultant will prepare all lobbying authorizations, registrations, expense reports, and submit principal authorizations and expense reports to Client for execution and timely submission to the NC Secretary of State Lobbying Compliance Division.

(b) Client will review, sign, and submit on a timely basis all required lobbying authorizations and expense reports. The County Manager will execute all required lobbying documentation on behalf of Client.

6. **Applicable Law.** The laws of North Carolina shall govern this Contract.

7. **Entire Agreement; Amendment.** This Contract supersedes all prior understandings and agreements and informal working arrangements between the parties, written and oral. This Contract may not be amended orally, but only by a writing duly executed by both parties.

IN WITNESS WHEREOF, the parties have executed this Contract the day and year first written above.

CAMDEN COUNTY BOARD OF COMMISSIONERS
Organizational Meeting – December 7th, 2015

Commissioner Tom White made a motion to approve the 2016 McClees Consulting Contract as presented. The motion passed 4-0 with Chairman McLain and Commissioners Garry Meiggs, Clayton Riggs and Tom White voting aye; no Commissioner voting no; Vice Chair Sandra Duckwall absent; and no Commissioner not voting.

Consent Agenda

Commissioner Clayton Riggs requested to pull consent item 5.D Budget Amendment for discussion.

Vice Chair Garry Meiggs made a motion to remove item 5.D from consent and put it in new business for discussion as item 4.B Budget Amendment. The motion passed 4-0 with Chairman McLain and Commissioners Garry Meiggs, Clayton Riggs and Tom White voting aye; no Commissioner voting no; Vice Chair Sandra Duckwall absent; and no Commissioner not voting.

New Business

Item 4.B – Budget Amendments

COMMISSIONER CLAYTON RIGGS advised the public that the Sheriff is requesting a budget amendment to move funds from within the Sheriff Budget to the School Resource Officer (SRO) budget into salaries. A new hire will be paid at a higher rate than what was budgeted due to the new hires' extensive experience in law enforcement and teaching abilities. The amount to be moved into the SRO budget is \$4,212.00.

ACCT NUMBER	DESCRIPTION	INCREASE	DECREASE
Expenses			
105100-503000	Part time salaries		\$2,000
105100-516100	Maintenance Radios		\$1,000
105100-526000	Advertise		\$ 400
105100-531000	Gas & Oil		812
105110 - 502000	Salaries	\$4,212	

Commissioner Tom White made a motion to approve the budget amendment for the school resource officer.. The motion passed 4-0 with Chairman McLain and Commissioners Garry Meiggs, Clayton Riggs and Tom White voting aye; no Commissioner voting no; Vice Chair Sandra Duckwall absent; and no Commissioner not voting.

Consent Agenda

Commissioner Clayton Riggs made a motion to approve the consent agenda as presented. The motion passed 4-0 with Chairman McLain and Commissioners Garry

Meiggs, Clayton Riggs and Tom White voting aye; no Commissioner voting no; Vice Chair Sandra Duckwall absent; and no Commissioner not voting.

Consent Agenda

Item 5.A - Draft Minutes – October 5th, 2015

October 5th, 2015 Draft Minutes

Consent Agenda

Item 5.B - Trillium Playground Contract

TRILLIUM HEALTH RESOURCES HEALTH RESOURCES
AGREEMENT FOR PROFESSIONAL SERVICES

CONTRACT PERIOD: September 18, 2015 – June 30, 2016

THIS AGREEMENT made and entered into this the 18th day of September 2015 and between Trillium Health Resources, an Area Authority organized and existing pursuant to North Carolina Statutes, Chapter 122C, whose mailing address is 1708 E. Arlington Boulevard, Greenville, NC 27858, ID # 56-0898928, and Camden County Parks and Recreation through County of Camden (hereinafter referred to as the "CONTRACTEE"), whose mailing address is PO Box 190, Camden, NC 27921, Phone Number 252-338-1919 ext.239 and whose tax identification number (or social security number) is 56-6000282.

WITNESSETH:

For and in consideration of the mutual promises hereinafter set forth, the parties intending to be legally bound do hereby agree as follows:

1. The CONTRACTEE does hereby agree to provide the following services to TRILLIUM HEALTH RESOURCES: CONTRACTEE will manage and ensure the construction and ongoing maintenance of an inclusive playground at Community Park: 117 N. Carolina Hwy 343 S., Camden, NC 27921. The CONTRACTEE will need to get approval from TRILLIUM HEALTH RESOURCES and send to Amy Corbitt at Amy.Corbitt@trilliumnc.org for approval by the Trillium Health Resources Project Team to ensure the playground is TRULY inclusive before any purchases are made.
 - Submit playground layouts for approval no later than December 31st, 2015
 - Construction to start as soon as possible after receiving approval from Trillium Health Resources on playgrounds to be completed by June 30th, 2016
 - Trillium Health Resources will have no ongoing commitment to the playground once construction is complete.
2. TRILLIUM HEALTH RESOURCES agrees to pay to the CONTRACTEE, for the services set forth in paragraph 1 of this agreement, as follows:
 - a. A maximum of \$125,000.00.

- b. This funding allocation is for actual expenditures.
 - c. If a deposit is required for any portion of the funding it will require prior approval from Trillium Health Resources in writing.
 - d. Invoices are due by the 10th of the month following the month services were provided. Each invoice shall have an attestation/certification statement that states the following: "I hereby attest or certify that the services reported for payment are correct and have been performed according to the terms of the contract." This statement shall be signed and dated by the CONTRACTEE.
 - e. Each invoice shall have the name of the playground.
 - f. Invoices will be sent to – Attention: Accounts Payable, at 144 Community College Road, Ahoskie, NC 27910-9320, or accountspayable@trilliumnc.org. Payment shall be made to the CONTRACTEE within thirty (30) days from the receipt date of approved, accurate and complete invoicing.
 - g. Invoicing that is received after sixty (60) days from the deadline will not be processed.
3. It is expressly understood and agreed that in carrying out the services to be performed hereunder:
- a. The CONTRACTEE shall furnish, at CONTRACTEE's own cost and expense, CONTRACTEE's own materials and supplies required to carry out CONTRACTEE's duties hereunder, except as otherwise expressly provided in paragraph 2 above;
 - b. Any and all other expenses incurred by the CONTRACTEE in performing the required services shall be at the CONTRACTEE's sole cost and expense;
 - c. The CONTRACTEE will work at such times and for such hours as TRILLIUM HEALTH RESOURCES deems necessary for the fulfillment of the contract.
 - d. The CONTRACTEE shall be an independent contractor and not an employee with respect to TRILLIUM HEALTH RESOURCES, and the CONTRACTEE shall have all of the rights and duties, and all of the discretion normally associated with such relationship
 - e. If reimbursement of funds is required by Medicaid, the State of North Carolina or TRILLIUM HEALTH RESOURCES, due to negligent record keeping, or documentation by the CONTRACTEE or a failure by the CONTRACTEE to comply with minimum standards, APSM 30-1, or to follow licensure or accreditation requirements or Medicaid requirements, the CONTRACTEE will be responsible for the reimbursement of all such funds including administrative overhead within 30 days of notification.
4. TRILLIUM HEALTH RESOURCES Trillium Health Resources is required to provide to the CONTRACTEE all pertinent rules, regulations, standards and other information

distributed by the Division necessary for the performance of the CONTRACTEE under the terms of the contract. TRILLIUM HEALTH RESOURCES is required to monitor the contract to assure compliance with rules of the Commission, the Secretary and G.S. 122C-142.

5. TERMINATION. This agreement may be terminated under the following circumstances:
 - A. TRILLIUM HEALTH RESOURCES may terminate the agreement immediately if funds granted for the program are revoked or terminated by the funding agencies in a manner beyond the control of TRILLIUM HEALTH RESOURCES for the duration of the contract period. In this situation, any and all of the obligations of the TRILLIUM HEALTH RESOURCES and the CONTRACTEE under this contract shall immediately cease.
 - B. The contract may be terminated immediately by either party with cause upon written notice to the other party and with written documentation to the other party detailing the grounds for termination. TRILLIUM HEALTH RESOURCES agrees to compensate the CONTRACTEE for services performed under this contract prior to the date of termination.
 - C. TRILLIUM HEALTH RESOURCES may terminate this contract immediately upon notice to the CONTRACTEE, without cause, in its sole discretion. TRILLIUM HEALTH RESOURCES agrees to compensate the CONTRACTEE for services performed under this contract prior to the date of termination.
 - D. If this Contract is for a period greater than thirty (30) days, it may also be terminated at any time upon mutual consent of both parties or after thirty (30) days upon notice of termination by one of the contracting parties.
 - E. If a dispute arises between CONTRACTEE and TRILLIUM HEALTH RESOURCES with regard to the terms of this Agreement, and such dispute cannot be resolved by mutual agreement, TRILLIUM HEALTH RESOURCES shall exercise its rights of termination under subparagraph (b) above.
 - F. If time sheet, billing documentation, and notes are not received on deadlines given in paragraph 2 above it will be grounds for termination of this Agreement. NOT APPLICABLE
6. The parties hereto agree that TRILLIUM HEALTH RESOURCES may in its discretion withhold from any or all of the payments made pursuant to paragraph 2 hereof any amounts which TRILLIUM HEALTH RESOURCES deems necessary for compliance with any state or federal laws or regulations, including without limitation, the Internal Revenue Code, as amended.
7. The CONTRACTEE and TRILLIUM HEALTH RESOURCES shall indemnify and hold harmless each other and their designated representatives from any and all claims, suits, actions, and liabilities caused by the CONTRACTEE's performance of work pursuant to this agreement.
8. In addition to the foregoing, the following terms and conditions shall be a part of this contract: CONTRACTEE agrees to acknowledge TRILLIUM HEALTH RESOURCES as the funding source in any brochures, advertising, trainings, or other information distributed to the public. CONTRACTEE should not use the

TRILLIUM HEALTH RESOURCES name on any literature without obtaining prior written approval from TRILLIUM HEALTH RESOURCES.

9. This Agreement shall be construed according to and governed by the laws of the State of North Carolina, notwithstanding the fact that both or either of the parties hereto is or may become a resident or citizen of another state or country.
10. This Agreement contains the entire agreement of the parties hereto. No modification, amendment, change or discharge of any terms or provisions of this Agreement shall be valid or binding unless the same is in writing and signed by both the parties hereto. No waiver of any of the terms of the Agreement shall be valid unless signed by the party against whom each such waiver is asserted. Any waiver of any provision of this Agreement in any instance shall not be a waiver in any other instance; and according to policy adopted by TRILLIUM HEALTH RESOURCES, CONTRACTEE shall not be restricted to fund balance limitations.
11. CONTRACTEE is responsible for the adoption, assessment, collection and disposition of fees, if applicable, in accordance with G.S. 122C-146.
12. If applicable, equipment purchased with non-unit-cost reimbursement funds, such as startup or special purpose funding, title to assets purchased under the contract in whole or in part rests with TRILLIUM HEALTH RESOURCES so long as that party continues to provide the services which were supported by the contract. If such services are discontinued, disposition of the assets shall occur as approved by the Division. NOT APPLICABLE
13. If applicable, the CONTRACTEE shall provide TRILLIUM HEALTH RESOURCES with consumer records and data about individual consumers for purpose of monitoring, research and study, financial audits of third party payers, research and evaluation. NOT APPLICABLE
14. When applicable, the CONTRACTEE shall make available to TRILLIUM HEALTH RESOURCES its accounting records for the purpose of audit by State authorities and that the party will, when required by general statute or in accordance with the annual Memorandum of Agreement, have an annual audit by an independent certified public accountant and submit to the TRILLIUM HEALTH RESOURCES two (2) copies of the audit report within (90) days of the end of the CONTRACTEE's previous fiscal year, of which one copy shall be forwarded to the Office of the State Auditor at 300 N. Salisbury Street, Raleigh, NC 27603-5903.
15. CONTRACTEE agrees to secure and maintain all appropriate insurance, including worker's compensation, general liability and property damage and agrees to provide TRILLIUM HEALTH RESOURCES with proof of such insurance upon receipt.
16. This contract shall contain no stricken and initialed provisions, other than for correction of minor clerical errors. Any stricken and initialed provisions shall not be deemed removed from this contract, and the contract shall be interpreted as if such provisions had not been stricken. Both parties to the contract must initial corrections of clerical errors.

17. Health Insurance Portability and Accountability Act (HIPAA). The CONTRACTEE and TRILLIUM HEALTH RESOURCES shall be in compliance with the final HIPAA rules and regulations and each party shall provide evidence to the other party of this compliance upon request. The parties hereto specifically agree to amend this Agreement on a timely basis as necessary to comply with any and all laws relating to privacy of healthcare information, including the Health Insurance Portability and Accountability Act of 1996 (HIPAA). If the parties are unable to agree to such amendments, they agree to participate in mediation. If the parties are still unable to agree, the Agreement will terminate in accordance with Section 5 b of the agreement prior to the effective date(s) for compliance with such privacy laws. If applicable the Business Associate Agreement must be signed.

18. Comply with all Confidentiality Rules and Requirements in accordance with N.C.G.S. 122C-51 through 122C-56. The CONTRACTEE agrees to keep these matters confidential and to discuss them with only the appropriate TRILLIUM HEALTH RESOURCES staff member or other professional people designated by TRILLIUM HEALTH RESOURCES. The CONTRACTEE has read and signed the Confidentiality Rules required of Mental Health Centers.

Consent Agenda

Item 5.C - Budget Amendment – Playground Equipment

ACCT NUMBER	DESCRIPTION	INCREASE	DECREASE
Revenues 65330613-439764	Park Grant	\$125,000	
Expenses 656130-574095	Playground	\$125,000	

Consent Agenda

Item 5.D - Budget Amendments - School Resource Officer

Moved to new business Item 4.B. Budget Amendments - School Resource Officer

Consent Agenda

Item 5.E - Tax Collection Report – November

Day	Amount	Amount	Name of Account	Deposits
2	18,580.22	7,421.17	\$280.59 - Refund / \$1.00 - short	26,001.39
3	24,062.41			24,062.41

CAMDEN COUNTY BOARD OF COMMISSIONERS
Organizational Meeting – December 7th, 2015

4	9,877.12			9,877.12
5	16,642.51			16,642.51
6	16,852.11		\$7.80 - Refund	16,852.11
9	33,254.26		\$2.12 - Refund	33,254.26
10	6,253.06			6,253.06
12	20,392.31			20,392.31
	529,296.16			529,296.16
13	18,016.59			18,016.59
16	20,882.82			20,882.82
	210,733.46	225,914.97	\$1,090.63 - Refund	436,648.43
17	22,667.57			22,667.57
	1,247,215.28	8,447.84	\$2,129.04 - Refund	1,255,663.12
18	15,674.71		\$0.10 - Refund/\$0.70 - short	15,674.71
19	19,696.07			19,696.07
20	12,223.70			12,223.70
23	32,354.81		\$13.51 - Refund	32,354.81
24	5,456.80		\$0.03 - Over	5,456.80
25	23,947.75		\$595.11 - Refund	23,947.75
	1,206.92		\$33.50 - Refund	
30	22,837.52	15,991.48	\$21.97 - Refund	38,829.00
	4,777.46		\$940.48 - Refund	4,777.46
	\$2,332,901.62	\$257,775.46		\$2,589,470.16
	\$2,590,677.08			\$2,590,677.08
	-\$5,114.85	Refund		
	-\$0.03	Over		
	\$1.70	Shortage		
	\$0.00			
	\$2,585,563.90			

Consent Agenda

Item 5.F - Tax Refunds, Pickups, & Releases

Michael Wenthe	\$128.73	Discovery - Pick-up	Pick/up- 18483 P-12988-15
Margaret G. Thomas	\$126.21	Discovery - Pick-up	Pick/Up-18462 P-12965-15
Michael & Michelle Stone	\$234.53	Discovery - Pick-up	Pick/up-18453 P-12940-15
Derek Charles Smithson	\$182.62	Discovery - Pick-up	Pick/up-18447P-12931-15
Wade & Cheryl Smith	\$142.31	Discovery - Pick-up	Pick/up-18446 P-12930-15
George Rowland	\$176.52	Discovery - Pick-up	Pick/up-18430P-12924-15
Morgan Roberson	\$160.74	Discovery - Pick-up	Pick-up-18426P-12914-15
Peter L'Abbe	\$563.81	Discovery - Pick-up	Pick-up-18408P-12999-15
Dung Le Tran	\$148.44	Discovery - Pick-up	Pick-up-18465P-12966-15

Consent Agenda

Item 5.G - Tax Authorization to Collect (January Renewals)

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
18,569.49	17,890.25	9,036.82	45,496.56

Consent Agenda***Item 5.H - Set Public Hearing – Special Use Permit Application (UDO 2015-10-08) for Outdoor Shooting Range for Law Enforcement***

Sheriff Perry has applied for an Outdoor Shooting Range facility that will allow his personnel and possible other law enforcement personnel to maintain their qualifications required by the state.

Planning Board met on November 18, 2015 to consider Special Use Permit application and after discussion with staff, adjacent property owners and applicant, Planning Board recommended approval of the Special Use Permit application with the conditions as stated in Staffs Findings on a 6-0 vote.

Staff recommends setting the public hearing for January 4, 2016.

Commissioner's Report

Commissioner Clayton Riggs mentioned that the Tax Policy Committee has outlined a set of rules for future tax collection that will be brought to the board for approval.

Chairman Michael McLain thanks staff for the Christmas Tree Lighting Ceremony.

County Manager's Report

County Manager Mike Renshaw had the following items to report:

- The county was notified that the Golden Leaf Pre Application has been approved and they have invited us to apply in full for a \$200,000 grant to be used for construction costs of the Core Area Wastewater treatment plant
 - The annual staff Christmas Luncheon will be at the Senior Center on Dec 9th from 12:00 - 2:00.
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Recess Commissioner's Meeting

SOUTH CAMDEN WATER & SEWER DISTRICT
BOARD OF DIRECTORS**Item 1. Call to Order**

Chairman Michael McLain called to order the December 7th, 2015 Regular meeting of the South Camden Water and Sewer District Board of Directors Meeting at 10:20 am

Item 2. Public Comments

Chairman Michael McLain asked if there were any members of the public wishing to come forward and speak before the board. Hearing none mm moved to the next item of business.

Item 3. Consideration of Agenda

Commissioner Clayton Riggs made a motion to approve the agenda as presented. The motion passed 4-0 with Chairman McLain and Commissioners Garry Meiggs, Clayton Riggs and Tom White voting aye; no Commissioner voting no; Vice Chair Sandra Duckwall absent; and no Commissioner not voting.

Item 4. Consent Agenda

Vice Chair Garry Meiggs made a motion to approve the consent agenda as presented. The motion passed 4-0 with Chairman McLain and Commissioners Garry Meiggs, Clayton Riggs and Tom White voting aye; no Commissioner voting no; Vice Chair Sandra Duckwall absent; and no Commissioner not voting.

4.A - Draft Minutes

October 5th, 2015
 November 2nd, 2015

4.B - SCWSD Monthly Report

	Submitted	Completed	Percent	Status
Water	80	80	100%	0
Sewer	11	11	100%	0

Item 5. Other Matters

Chairman Michael McLain asked if there were any other matter for the board. Hearing none, he moved to adjourn.

Item 6. Adjourn

As there were no other matters for the South Camden Water and Sewer District Board of Directors, Chairman Michael McLain adjourned.

Reconvene Commissioner’s Meeting

Information from Board and Staff

The following items were provided to the Board for their information, and a copy of these items is maintained in the Clerk’s office.

- A. North Carolina’s October Employment Figures Released
- B. TDA Audit

- C. NC Department of Commerce
 - D. Register of Deeds - Monthly Report
 - E. Library - Monthly Report
 - F. EMS Reports
-

Other Matters

Commissioner Tom White mentioned that the EMS response times have greatly improved. County Manager Mike Renshaw stated that the average response time is 7-8 minutes since opening station 14 in South Mills.

Vice Chair Garry Meiggs mentioned that when the library opened there were around 5,000 items in the collection and that number is now 15,000.

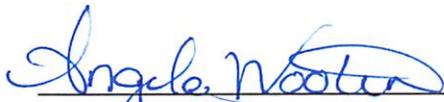
Meeting Adjourned

At 10:25 PM, Chairman Michael McLain asked if there were any other matters to come before the Board of Commissioners, hearing none, and by acclamation the meeting was adjourned.



Chairman Michael McLain
Camden County Board of Commissioners

ATTEST:



Angela Wooten
Clerk to the Board

