Camden County Board of Commissioners
Regular Meeting
February 16th, 2015
6:00 P.M. - Closed Session
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina

#### **MINUTES**

The regular meeting of the Camden County Board of Commissioners was held on February 16th, 2015 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Michael McLain, Vice Chairwoman Sandra Duckwall, Commissioner Tom White

Commissioners Garry Meiggs and Clayton Riggs were not present.

Also attending were County Manager Michael Renshaw, and Clerk to the Board Angela Wooten. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Parks & Recreation Director Tim White, Planning Director Dan Porter

#### Call To Order

Chairman Michael McLain called to order the February 16th, 2015 meeting of the Camden County Board of Commissioners at 5:58 PM.

<u>Closed Session, 6:00 PM</u> - Pursuant to G.S. 143-318.11(a) (3) - Consultation with Attorney to discuss potential litigation.

Commissioner Tom White made a motion to go into closed session at 5:59 PM. The motion passed 3-0 with Chairman Michael McLain, Vice Chairwoman Sandra Duckwall and Commissioner Tom White voting aye; no Commissioner voting no; Commissioners Garry Meiggs and Clayton Riggs absent; and no Commissioner not voting.

Vice Chairwoman Sandra Duckwall made a motion come out of closed session at 6:30 PM. The motion passed 3-0 with Chairman Michael McLain, Vice Chairwoman Sandra Duckwall and Commissioner Tom White voting aye; no Commissioner voting no; Commissioners Garry Meiggs and Clayton Riggs absent; and no Commissioner not voting.

#### Regular Session, 7:00 PM

Chairman Michael McLain called to order the February 16th, 2015 meeting of the Camden County Board of Commissioners at 7:00 PM.

#### **Invocation and Pledge of Allegiance**

Commissioner Tom White gave the invocation and led those present in the Pledge of Allegiance.

#### **Public Comments**

None

#### **Consideration of Agenda**

Chairman Michael McLain asked if there were any changes to the agenda.

The County Manager requested to add a New Business Item 4.C EMS Agreement to the

Vice Chairwoman Sandra Duckwall made a motion to approve the agenda as Amended. The motion passed 3-0 with Chairman Michael McLain, Vice Chairwoman Sandra Duckwall and Commissioner Tom White voting aye; no Commissioner voting no; Commissioners Garry Meiggs and Clayton Riggs absent; and no Commissioner not voting.

#### **Presentations**

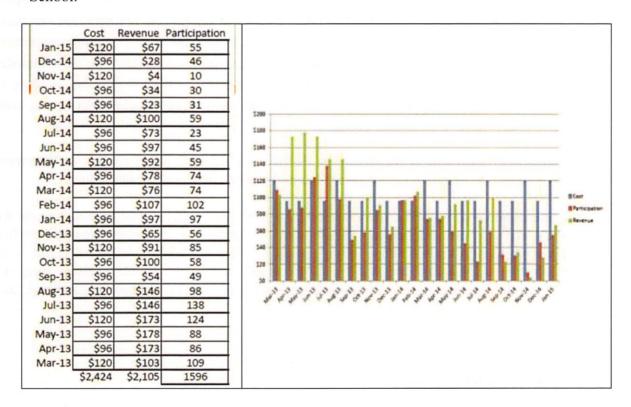
#### Item 3.A - NCACC Video Update- - February 2015

This video update was produced by the NCACC to keep County Commissioners updated on the association's current activities

#### New Business

#### Item 4.A - Saturday Night Open Gym Program

Parks and Recreation Director Tim White provided a program overview of the Saturday Open Court Basketball Program that started in March of 2013 at the Camden Middle School.



Following Tim Whites presentation he recommended moving the program to a weekday to save money and mentioned that a marketing brochure should be available within the week.

No motion was made.

#### Item 4.B - UDO Update Request for Proposals

Planning Director Dan Porter details three primary reasons to consider updating the UDO.

- 1) The UDO is difficult to administer and is not codified in a manner that is user-friendly. With over 35 amendments over many years, single subjects are scattered throughout different sections and are many times either redundant or contradictory. Some terms are undefined or defined differently in different sections, and a few specific use standards do not identify the uses to which they apply. The entire document could be better organized and would benefit staff, the development community and other key stakeholders with illustrations to represent required standards.
- 2) The UDO is out of date. The county adopted a Unified Development Ordinance in 1997 and major revisions were adopted in 2002 along with a county wide rezoning map. However, the central elements of the 1997 UDO have essentially remained intact. Since the change to a "Unified Government" in 2006 no towns may be incorporated in the future and it is a county responsibility to plan and regulate both rural and village type of development.
- 3) The current UDO is not consistent with the objectives and recommendations of the Camden County 2035 Comprehensive Plan. This plan calls for higher density and mixed residential/commercial development in village locations that are served by both water and sewer service. No current zoning districts exist in the UDO for these uses and there is a lack of design standards to ensure smooth transitions between existing uses and this type of future development. The previous emphasis on rural residential development has now been expanded to include promoting economic development without commensurate changes to development regulations. It will become increasingly important to have regulations in place to proactively support future commercial and industrial development, along with well-designed neighborhoods.

Planning Department is requesting to distribute a Request for Proposals to determine costs related to updating the Camden County Unified Development Ordinance.

Commissioner Tom White made a motion to authorize staff to distribute a Request for Proposals to determine costs related to updating the Camden County Unified Development Ordinance. The motion passed 3-0 with Chairman Michael McLain, Vice Chairwoman Sandra Duckwall and Commissioner Tom White voting aye; no Commissioner voting no; Commissioners Garry Meiggs and Clayton Riggs absent; and no Commissioner not voting.

#### Item 4.C - EMS Agreement

#### Pasquotank Camden

Commissioner Tom White made a motion to approve the contents of the EMS Agreement subject to Legal review. The motion passed 3-0 with Chairman Michael McLain, Vice Chairwoman Sandra Duckwall and Commissioner Tom White voting aye; no Commissioner voting no; Commissioners Garry Meiggs and Clayton Riggs absent; and no Commissioner not voting.

#### **Consent Agenda**

Vice Chairwoman Sandra Duckwall made a motion to approve the consent agenda. The motion passed 3-0 with Chairman Michael McLain, Vice Chairwoman Sandra Duckwall and Commissioner Tom White voting aye; no Commissioner voting no; Commissioners Garry Meiggs and Clayton Riggs absent; and no Commissioner not voting.

# Item 5.A - Draft Minutes November 24th, 2014 BOC Public Hearing December 1st, 2014 BOC Organizational

CAMDEN COUNTY BOARD OF COMMISSIONERS Public Hearing - November 24th, 2014 CAMDEN COUNTY BOARD OF COMMISSIONERS Public Hearing - November 24th, 2014 The apprecians are abnort finished with the initial property visits.

Notices should be mailed to the property owners the beginning of February County Board of Co Public Hearing Appensiv

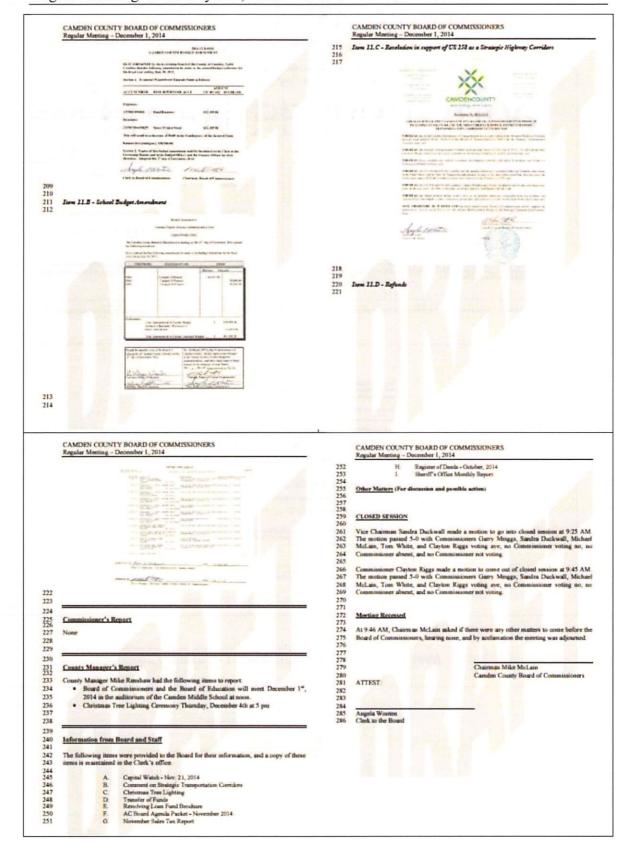
Mr. Psamon's staff will make every attempt to resolve any informal appeals

Formal appeals made to the Board of Equalization and Review and the NC Property
Tax Commission would start to April. vember 24th, 2014 Vice Charman McClare calls for public comments pertaining to the 2015 Schedule of Values or Present Land Use Value. William Schuyler of Canal St., in Caméen County comes to the heart to efficially request a list of builders and real-estate agents that the seam spoke with per the Charter. Mr. Schuyler measures the team that canns to his hease was very professional, informative and spont absect an hour him. He appreciated their conduct and though they handled the process very well. Charman Garry Meiggs was absent so attending were County Manager Mirhael Benshaw, and Clork to the Board Angela Wooten, went for purposes of making a presentation(s) or providing supporting information for agenda na were the following penerse: Tax Administrator Lisa Anderson, Mr. Bob Pentron of Pentron pusual Services, Inc. Mr. Pearson reformed the heard that those values are not public until the notices are mad out. These were no other comments from the public. emissioner Clayton Rigge made a motion to close the public hearing at 7:09 PM. The moti self 4-0 wth, Vise Chairman Michael McLam, and Gremmusoners Sundra Duckwall, Russly inisk and Clayton Rigge voting aye; none voting no; Chairman Garry Meigge absent; none Vice Chairman McLain called the Public Hearing to order at 7:00 P.M. ere Comments - None or Cleyton Riggs gave the invocation and led those present in the Pfelge of Alleg Ar 7.10 PM, Vies Charman McClain, asked if there were any other mattern to come before th Board of Commissioners, bearing none, he declared the meeting adjourned. Chairman Garry Meiggs Camden County Board of Commissioners er Sandra Duckwall made a monton no go inte a public hearing at 7:01PM. The no thi, Viss Chairman Michael McLam, and Commissioners Sandra Dackwall, Randy I Clayton Rigga vering aye; none vering no; Chairman Garry Meiggs absent; none : ATTEST Angela Wooten Clerk to the Board Mr. Randigas introduces Mr. Pearson of Pearson Appro CAMDEN COUNTY BOARD OF COMMISSIONERS Regular Meeting - Docenther I, 2014 CAMDEN COUNTY BOARD OF COMMISSIONERS Regular Meeting - December 1, 2014 on County Board of Comm gular & Organizational Me December 1, 2014 8:30 A.M. 47 48 49 50 51 52 53 54 55 55 57 58 59 60 61 62 63 MINUTES ther 17th, 2014 & Nov ioners Garry Meiggs, Michael McLain, Sandra Duckwill, Clayton Riggs Tom White and Randy Kramiak to attending was County Manager Michael Renslaw, Clerk to the Board Ang ooter, and County Attorney John Morrison. 64 65 66 67 68 69 70 Commissioner Garry Meiggs presented a pluque to Outgoing Con Kraminik thanking birn for his service to the County County Attorney John Morrison called the December 14, 2014 Organizati the Camden County Board of Countriusioners. 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 89 90 91 92 93 94 95 26 27 28 29 missioner Randy Krainiak gave invocation and lead those present in the Fledge of 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 Consideration of Agenda The County Attentory John Morrison asked if there were any changes to the agenda. M. Renishaw requested to remove item 2.B November 24°, 2014. Work Sension draft minutes.

#### CAMDEN COUNTY BOARD OF COMMISSIONERS Regular Meeting – February 16<sup>th</sup>, 2015

## CAMDEN COUNTY BOARD OF COMMISSIONERS Regular Meeting – December I, 2014 issumer Sandra Duckwall nomi and of Commissioners. There being no further nominations, Commissioner Garry Meiggs made a motion nominations. The motion passed 5-0 with Commissioners Garry Meiggs, McLain, Sandra Duckwall, Clayton Riggs and Tone White voting aye, no Commissioner aband, and so Commissioner solvening. The nomination of Mike McLain as Chairman of the Board of Commissioners passed 5-0 at 9:05 AM with Commissioners Garry Meiggs, Michael McLain, Sandra Duckwall, Clayton Regis and Ton White voting ave, no Commissioner voting no, no Commissioner alternit, and no Commissioner not voting. Election of Vice Chairman to the Board Commissioner Garry Meiggs nominated Comm Chairman of the Board of Commissioners. 120 121 122 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 140 141 141 Board Tax Assessed Shariff sister of Deeds CAMDEN COUNTY BOARD OF COMMISSIONERS Regular Meeting - Docember 1, 2014 CAMDEN COUNTY BOARD OF COMMISSIONERS 2015 State Holiday Schodule Has worked in both public and provide sectors of Eddl. Resease close not come back in the Counts in Provide Sectors New Bill's resuld be suffamiliar with Counter and encaprism Feels the citizens are being used an papers. Da TE: Juneary 34, 2017 SLEJECT 2015 Heliday School Vice Chair Sandra Duckwall made a motion to approve the consent agend The motion passed 5-0 with Commissioners Garry Menges, Sandra Duck McLain, Torn White, and Clayton Reggs volting sye, no Commissioner Commissioner abacist, and no Commissioner sof volting. 168 169 170 171 172 173 174 175 176 177 178 179 180 181 Norther 2. Popler of the limbert provides on the Six I have red in the Christian in Landership Street, and the Six I get 185 on an United Street in Six Six I for the Soil January 185 on the Soil Jan

### CAMDEN COUNTY BOARD OF COMMISSIONERS Regular Meeting – February 16<sup>th</sup>, 2015

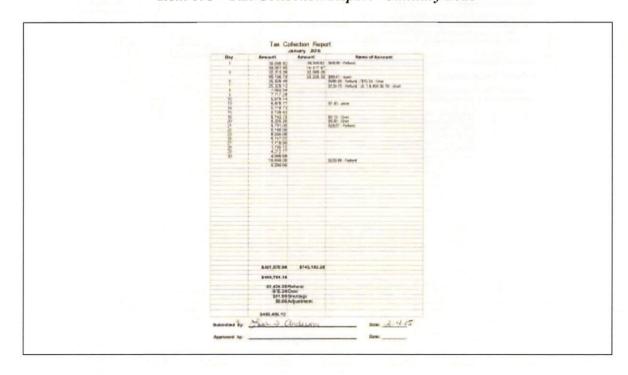


### CAMDEN COUNTY BOARD OF COMMISSIONERS Regular Meeting – February 16<sup>th</sup>, 2015

### Item 5.B - Budget Amendments - BA018 through BA020

2814-15-BARR CAMBEN COUNTY BURGET AMENDMENT				2814-15-RASEF CAMDEN COUNTY BUDGET AMENDMENT					
IR IT ORDAINSD by the Governing Board of the Causty of Canadea, North Carolina, that the following amendment be made to the anomal budget ordinance for the flocal year stelling Jams 30, 2015.					III. IT ORDAPGED by the Governing Board of the County of Camdon, North Carolina, that the following assundance to the around beinget ordinares for the floral year ording Janu 30, 2015.				
Section L. To around the General F	rand as follows:				Section 1	. To amend the G	eneral Pund so follows		
ACCT NUMBER DESCRIP	TION OF ACCT	AMOU:			10071	emmen :	HENCRIPTION OF ACT		DENT
19-336515-05101 Court Facilit		38,734.00		-	_				104.00.450
The state of the s		16,134.00					rteis Intervention-Revo	N \$1,568.00	
0-5156-57-600 Capital Out	lay		\$8,734.00		SINNG-S	20000	apital Outley		\$1,560.00
This Hedget Assenderent is made to focusity System.	sever the bound app	preved Courtle	new Building	- 1	This But Funding	igst Azmerdowed i	Study to sever addition	d allocation for 6	Crisis Intervention
This will must in a decrease of 50 in the Contingency of the General Pund.				date	This will	remaît às a decrea	n of 50 in the Contingen	cy of the General	Fund.
Balance in Contingency \$23,506.00					Belianes	in Contingency S	13,500,00		
Section 2. Capies of this lendget are Generaling Board and to the Badget Adopted this little day of February,	Officer and the Div				General	Copies of this to ng Bourd and to 0 this little day of F	niget arundment shall to Budget Officer and the stomary, 2015.	e furnished to the Pleasure Officer	n Clerk to the for their direction.
Cherk to Board of Commissioners	Chairman, Br	nard of Commi	ntioners		Cherk to	Board of Commis	tion Chains	n, Board of Com	minimum
	7		CAMD	IN COUNTY BUDGET	2014-15-BA			1 11	
	17.5	BE IT ORD that the fell seeling Jan	SAINED by the G	ON COUNTY BUILDINGS of the County to the accused	AMENDMENT	a, North Carolina	,	2 1 2 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
		that the followiding June	SAINED by the G- leaving accordance a 30, 2015.	versing Board of the C	AMENDMENT	a, North Carolina		2.22	
		that the full ending Jan Section I.	DAINED by the Golewing attended to 30, 2015.	nersing Board of the C be made to the annual oral Pand as follows:	AMENDMENT musty of Carade budget ordinant	n, North Carolina to for the flood yea		21 22	
		that the full ending Jun Section L. 1 ACCT NUM	DAINED by the Golombig accordance in 20, 2015. To accord the Golombia DE	recraing Board of the C he made to the arranal and Pand as follows:	AMENDMENT musty of Canada budget ordinare  AMO INCREASE	n, North Carolina to for the flood yea			
		that the foll ending Jan Section 6. 1 ACCT NUM 52-330600-	DAINED by the Golessing arrandomics 20, 2015. To assured the Golessin DE Golessin LE	nversing Board of the Color to the areasel trad to the areasel oral Fund as follows: SCREPTION OF ACCES AF RESERVE	AMENDMENT musty of Carade budget ordinant	n, North Carolina ce for the flood yet UNT DECHEASE	-		
		that the full ending Jun Section L. 1 ACCT NUM	DAINED by the Golessing arrandomics 20, 2015. To assured the Golessin DE Golessin LE	recraing Board of the C he made to the arranal and Pand as follows:	AMENDMENT musty of Canada budget ordinare  AMO INCREASE	n, North Carolina to for the flood yea	_	1. 22	
	Total State of the Control of the Co	that the full realing Jan Section I. 1 ACCT NUM 52-330600- 52-330600-554	DAINED by the Gorden garanthese vs 32, 2015. To assued the Gorden DEC GORDEN LIE CO. 1.11	nversing Board of the Color to the areasel trad to the areasel oral Fund as follows: SCREPTION OF ACCES AF RESERVE	AMENDMENT manty of Canada landget ordinana AMO POCREASE \$2,348.00	a, North Carolina to for the flood year UNT DECREASE 33,1-80.00			
	Total State of the Control of the Co	that the full ending Jan Section I. 1 ACCT NUM 52-330600- 520000-554 This Budge	DAINED by the Government of th	recreteg Board of the C the made to the arousel oral Fund os follows: ICRIPTION OF ACCT AF RESERVE	AMENDMENT manty of Canada lacingst ordinana AMO POCREASE \$2,348.00 affocation for 1.	a, North Carolina to for the flood yea  UNT DECREASE  12,3-8.00  HAY Feeding.		4. 12	
		that the fall ending Jen Section I. 1 ACCT NUM 52-330600-554 This Budge This will se	DAINED by the Government of th	recruing Board of the C be made to the around oral Pand or follows: ECHIPTION OF ACCE AP Revenue AP Expense	AMENDMENT manty of Canada lacingst ordinana AMO POCREASE \$2,348.00 affocation for 1.	a, North Carolina to for the flood yea  UNT DECREASE  12,3-8.00  HAY Feeding.			
		that the followall per committee	DALVARD by the General and American St. 2015. To arrested the General St. General Life Control Life Control Life Control St. General St. G	retraing Board of the C be made to the annual and Pand as follows: ICRIPTION OF ACCT AP Reviews AF Expense ands to cover adultional of 50 to the Contingency 50 to the Contingency 50 to the Contingency 50 to the Contingency	AMENDATENT AMENDATENT AND PSCHEASE \$2,348,00 allocation for LJ of the General	a, North Carolina ce for the flood yet ENT DECREASE \$2,1-80.00 BLAF Pending. Fund.			

Item 5.C - Tax Collection Report - January 2015



Item 5.D- Tax Refunds, Pickups, & Releases

	dent David Ramp	Action (EEK III)	Record PRO Ref Co-th
	State Daniel Beamp	1413 Annago consisten	Parlumi 7851 BASSO Ja
	district Serve	BJORNS Acongo ustračim	Political PAGE POLITICAL
	Stat Darid Sharp	ACES ACES	PALASTIFIA PARASTA
	Parat samon, RIG	guerre Contrependent	Political PRO7 Diddets-14
	First Lague, Rec.	Code House	Retains
	Qualif Regress State	tim o	Paland YTD4 Userana st
	State Represed Dead	PCSU.29 Military despite	Advertise VOND-11
	Conto Rogerant Bezzi	tion en Mary marge	Rep-61734 WED 012
•	Jacoph Committee, in	\$135.60 Military description	METERS 17946 44 SECTION 1
•	Joseph Custorings, Jr.	\$751 16 \$751 16	प्रिकेट 1723 46550-11
	-Hoolph Clarinops, er.	\$11402 \$1000	Refered (1522) 1200716 - 12

#### Commissioner's Report

Chairman McLain mentioned the following items of interest:

- April 18<sup>th</sup>, 2015 Annual TarWheel at the Camden County High School
- May 2<sup>nd</sup>, 2015 **The Paddle for the Border** at the Welcome Center
- March 27<sup>th</sup>, 28<sup>th</sup> & 29<sup>th</sup> Dinner Theater

#### **County Manager's Report**

County Manager Michael Renshaw had the following items to report:

• One Mill Park bulk head repairs have started and are making good progress

#### **Information from Board and Staff**

The following items were provided to the Board for their information, and a copy of these items is maintained in the Clerk's office.

- A. EMS Monthly Reports
- B. Register of Deeds
- C. Representative Hunter
- D. Sand removal- Malcolm Fearing
- E. Bonus allocation- Jerry Jennings
- F. NCACC Legislative Bulletin
- G. Resolution Restoring the Allocation of Lottery Funds to Counties for School Capital Needs
- H. Competitive Grants to Rural Communities
- I. Albemarle Commission Board Members
- J. In God We Trust Resolution
- K. CEDC Marketing Ad
- L. NC Apprenticeship Programs Highlighted
- M. AHC Memorandum

### CAMDEN COUNTY BOARD OF COMMISSIONERS Regular Meeting – February 16<sup>th</sup>, 2015

#### **Meeting Adjourned**

At 7:26 PM, Chairman McLain asked if there were any other matters to come before the Board of Commissioners, hearing none, and by acclamation the meeting was adjourned.

J.MullYMC.

Chairman Michael McLain Camden County Board of Commissioners

ATTEST:

Angela L. Wooten Clerk to the Board

