



**CAMDENCOUNTY**

new energy. new vision.

**BOARD  
OF  
COMMISSIONERS**

**Aug 4<sup>th</sup>, 2014**

**6:00 PM Closed Session**

**7:00 PM - Regular Meeting**

**Historic Courtroom  
Courthouse Complex**

*This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.*

**Please turn Cell Phone ringers off during the meeting.**

**Agenda**

**Camden County Board of Commissioners Regular Meeting  
August 4, 2014  
6:00 P.M. - Closed Session  
7:00 P.M. - Regular Meeting  
Historic Courtroom, Courthouse Complex  
Camden, North Carolina**

**6:00 P.M.**      **Call to Order** - Chairman Garry Meiggs

**Closed Session**  
**Pursuant to G.S. 143-318.11(a)(3) - Consultation with Attorney to discuss potential litigation and contract negotiation.**

**7:00 P.M.**      **Call to Order** - Chairman Garry Meiggs

**Welcome**

**Invocation & Pledge of Allegiance** – Vice Chairman Michael McLain

**ITEM 1.**      **Public Comments**

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman’s discretion due to scheduling and other issues.

**ITEM 2.**      **Consideration of Agenda** (For discussion and possible action)

**ITEM 3.**      **Public Hearings**

A.      Joyce Landing ..... (Pg. 4-14)

**ITEM 4.**      **New Business** (For discussion and possible action)

A.      Monthly Tax Report – Lisa Anderson ..... (Pg. 15-22)

B.      Bike & Pedestrian Commitment Letter ..... (Pg. 23-24)

C.      CUMC Duke Endowment Resolution ..... (Pg. 25-26)

**ITEM 5.**      **Board Appointments** (For discussion and possible action)

A.      Community Advisory Committee - Appointments ..... (Pg. 27-28)

**ITEM 6. Consent Agenda (All items listed below are routine and will be approved by one motion. Separate discussion of an item(s) will be held by request of a member of the Board.)**

- A. Draft Minutes –
  - June 16<sup>th</sup>, 2014... (Pg. 29-120)
- B. Tax Refunds, Pickups, & Releases ..... (Pg.121- 122)
- C. Tax Authorization to Collect (March and August Renewals)..... (Pg. 123-125)
- D. Volunteer Forms ..... (Pg. 126-128)
- E. NCDOT Resolution 2014-08-01 ..... (Pg. 129-134)
- F. Contract Audit ..... (Pg. 135-139)

**ITEM 7. Commissioner's Report (For discussion and possible action)**

**ITEM 8. County Manager's Report (For discussion and possible action)**

**Recess Commissioner's Meeting**

---

**SOUTH CAMDEN WATER & SEWER DISTRICT**  
**BOARD OF DIRECTORS**

- 1. Call to Order
- 2. Public Comments
- 3. Consideration of Agenda
- 4. New Business (For Discussion and Possible Approval)
  - A. Updated Local Water Supply Plan ..... (Pg. 140-147)
- 5. Other Matters (For Discussion and possible action.)
- 6. Adjourn

**Reconvene Commissioner's Meeting**

**ITEM 9. Information, Reports & Minutes From Other Agencies**

- A. Land Transfer Tax Collection Report ..... (Pg. 148-149)
- B. Register of Deeds – June 2014 ..... (Pg. 150-151)
- C. General Ledger Balance Sheet – June 2014 ..... (Pg. 152)
- D. Library's Monthly Report – June 2014 ..... (Pg. 153)
- E. Sheriff's Monthly June - 2014 ..... (Pg. 154)

**ITEM 12. Other Matters (For discussion and possible action)**

**ITEM 13. Adjourn**

# Camden County Board of Commissioners AGENDA ITEM SUMMARY SHEET

Item Number: 3.A

## PUBLIC HEARING

**Meeting Date:** August 4, 2014  
**Attachments:** Findings of Facts with Planning Board  
Recommendations  
Attachment 1 – Staff Report (8pgs)  
Attachment 2 – Preliminary Subdivision Plat of Joyce Landing (2Pgs)  
**Submitted By:** Dave Parks, Planning Department

**ITEM TITLE:** Public Hearing  
Special Use Permit Preliminary Plat Joyce Landing  
18 lots Major Subdivision (UDO 2013-05-03)

### SUMMARY:

Board of Commissioners approved Sketch Plan September 16, 2013.

Preliminary Plat Technical Review Committee meeting held June 4, 2014.

Planning Board held a public meeting June 18, 2014 on the Special Use Permit application for Preliminary Plat Joyce Landing 18 lot major residential subdivision located at/near Sandy Lane and Keeter Barn Road in South Mills Township. After staff's presentation, inputs from adjacent property owner and Engineering Services of Virginia, Inc. (Agent for owner) Planning Board recommended approval of the Special Use Permit with the conditions set forth in Staffs findings of facts on a 5-0 vote.

**RECOMMENDATION:** Hold public hearing.

Following public hearing:

Motion to add consideration of this item:  
To New Business as Item \_\_\_\_ OR  
To the agenda of the meeting on (*specific date*)

<b>MOTION MADE BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

**STAFF REPORT**

**UDO 2013-05-03  
Special Use Permit – Preliminary Plat  
Joyce Landing**

**PROJECT INFORMATION**

**File Reference:** UDO 2013-5-03  
**Project Name;** Joyce Landing  
**PIN:** 01-7080-00-86-8982  
**Applicant:** Engineering Services  
Of Virginia, Inc  
**Address:** 3351 Stoneshore Rd  
Virginia Beach, VA  
23452  
**Phone:**  
**Email:**

**Principal Agent:** Camden Square Associates of  
North Carolina LLC  
**Address:** 524 Winston Salem Ave  
Virginia Beach, VA 23451  
**Phone:**  
**Email:**

**Current Owner of Record:** Camden Square  
Associates

**Meeting Dates:** TRC – June 4, 2014

**Planning Board:** June 18, 2014  
**Board of Commissioners**

**Application Received:** 5/21/2014  
**By:** David Parks, Permit Officer

**Application Fee paid:** \$3,600 Check #7482

**Completeness of Application:** Application is  
generally complete

**Documents received upon filing of application  
or otherwise included:**

- A.** Applicant acting as agent letter
- B.** 10 copies Preliminary Plat Joyce Landing  
Major Subdivision – 18 lots
- C.** 1 copy of Construction Plans for Green  
Meadows Major Subdivision
- D.** DENR Erosion and Sedimentation Control  
Plan No. CAMDE-2014-004
- E.** DENR Stormwater Permit NO SWG060006
- F.** ARHS letter on Perc tests
- G.** Drainage approval letter – Greg Johnson
- H.** Signed 404 wetland map.

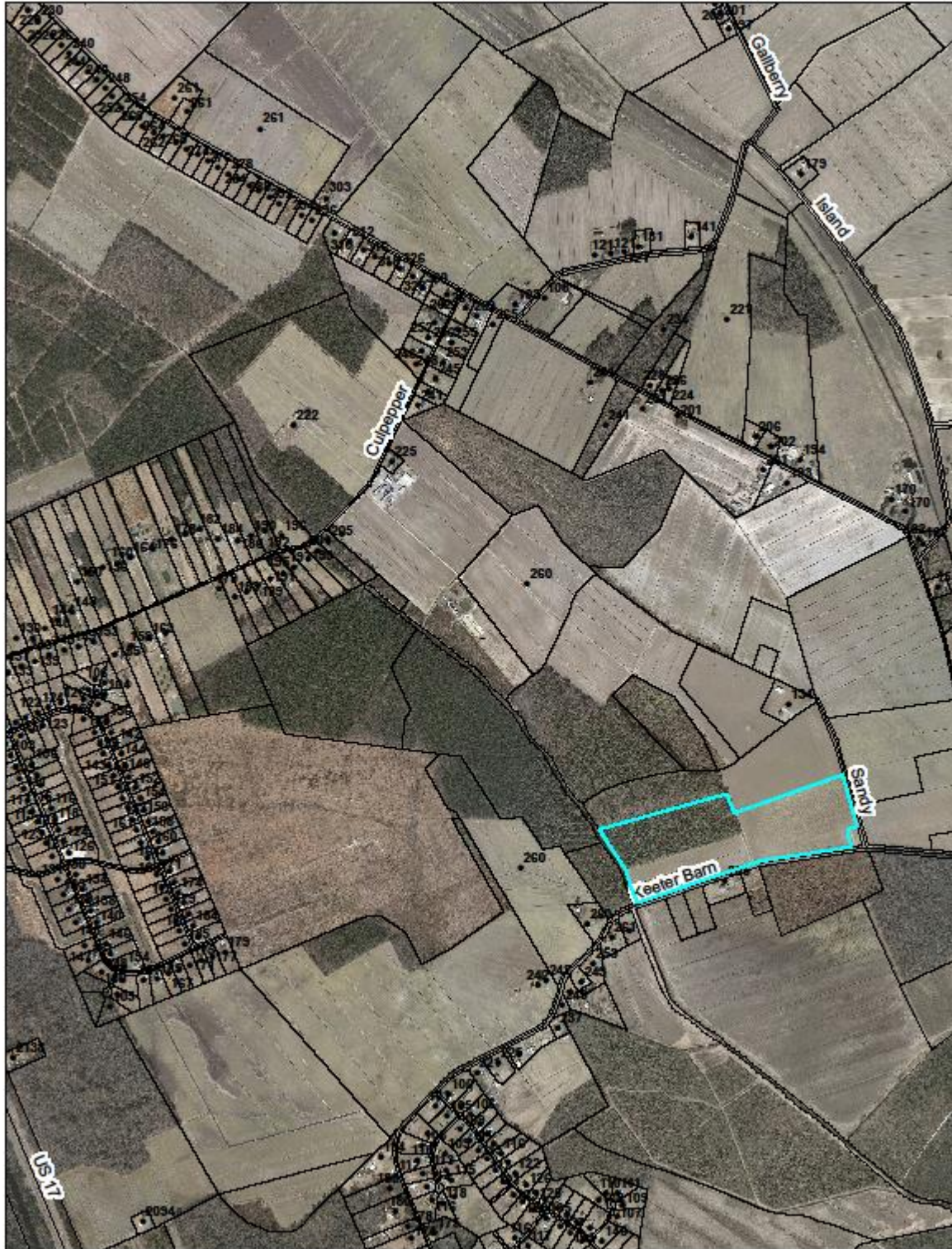
---

**PROJECT LOCATION:**

**Street Address:** Intersection of Sandy Lane and Keeter Barn Road  
**Location Description:** South Mills Township

---

Vicinity Map:



**REQUEST:** Preliminary Plat approval Joyce Landing Major Residential Subdivision – 18 lots

---

### **SITE DATA**

**Lot size:** Approximately 43.7 acres.  
**Flood Zone:** X/AE  
**Zoning District(s):** Basic Residential (R3-2)  
**Existing Land Uses:** Farm Land

### **Adjacent Zoning & Uses:**

	<b>North</b>	<b>South</b>	<b>East</b>	<b>West</b>
<b>Zoning</b>	Basic Residential (R3-2)	Basic Residential (R3-2)	Basic Residential (R3-2)	Basic Residential (R3-2)
<b>Use &amp; size</b>	House – 4 Acres	House – 4.3 acres	Farm land 45 acres House – 1.5 acres;	McPherson Estates 21 - .9 acres lots

**Proposed Use(s):** Single Family Dwellings

### **Description of property:**

Property is located off Keeter Barn Road in South Mills Township. There are Army Corps 404 wetlands in the back portion of lots 1-9. Army Corps drainage ditch Cypress Run located west of lot 1. Sketch plan was approved on 9/16/2013. Drainage plan approved by Camden County third party Engineer.

---

### **ENVIRONMENTAL ASSESSMENT**

#### **Streams, Creeks, Major Ditches:**

Army Corps ditch Cypress Run located to the west of lot 1.

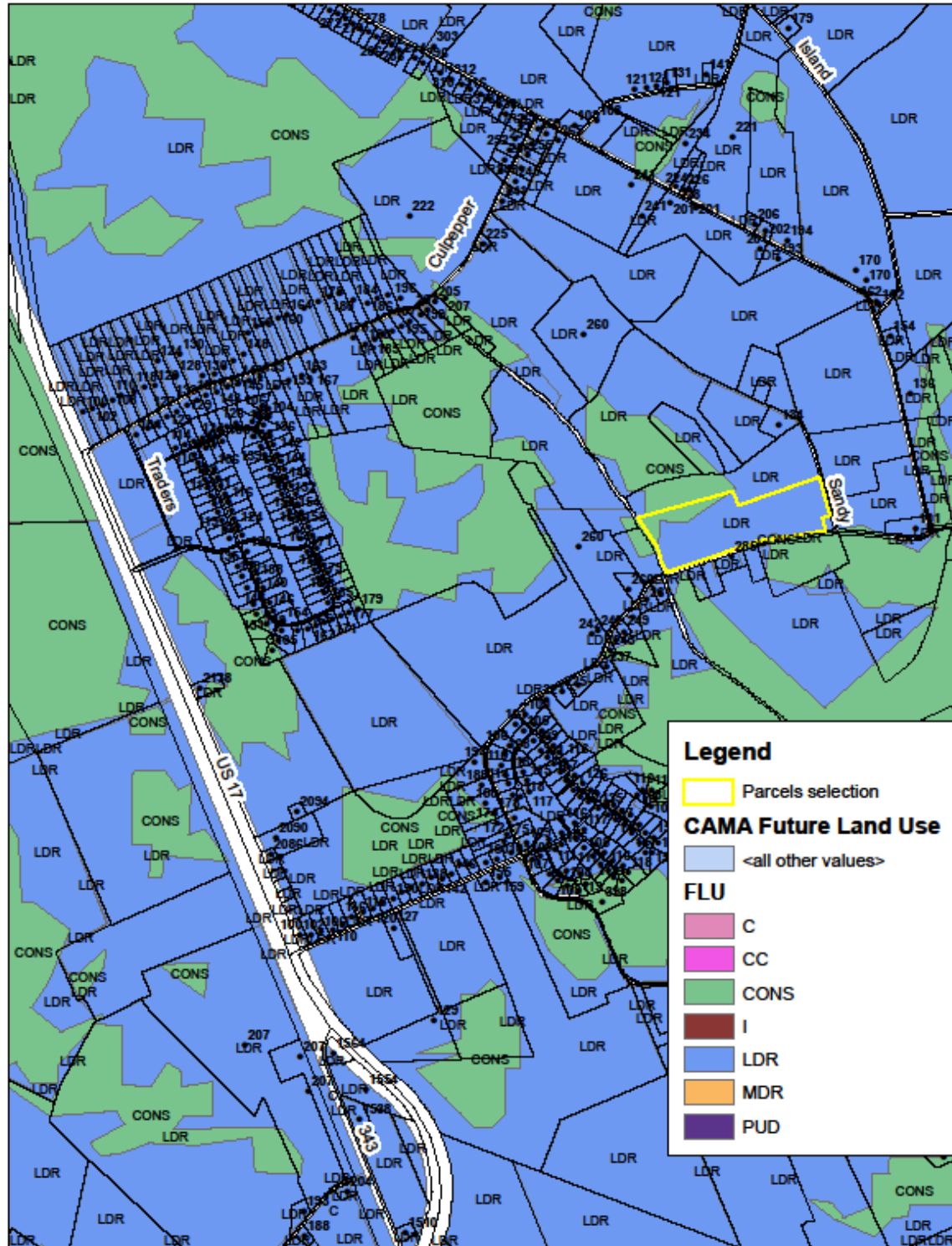
#### **Distance & description of nearest outfall:**

Nearest outfall is Cypress Run adjacent to lot 1.

#### **Soils:**

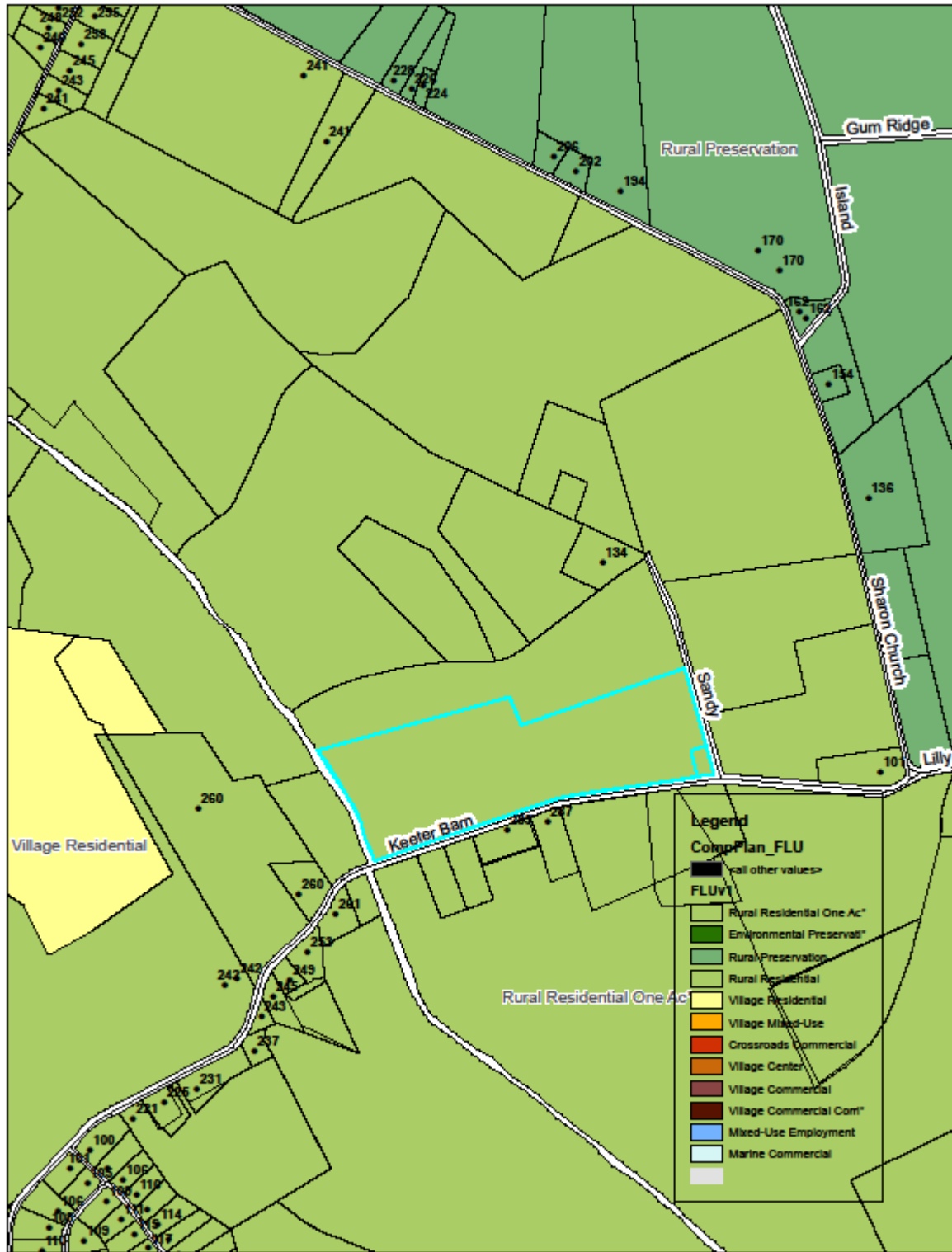
**Predominant:** Tomotley (ToA) Severe: wetness, percs slowly  
**Other:** Roanoke (RoA), Munden (MuA), Altavista (AaA)

# CAMA LAND USE MAP





Comprehensive Plan – Future Land Use Map



**INFRASTRUCTURE**

**Water:** South Mills Water

**Sewer:** Septic tank – perc tests attached

**Traffic:** All lots abut Keeter Barn (some will have shared driveways)

**Technical Review Staff at Preliminary Plat**

Approve	Approve With Comments	Dis-Approve	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	(a) South Mills Water District (See attached)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	(b) Albemarle Regional Health Department (See attached letter)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(c) South Mills Fire Department
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(d) Sheriff’s Office
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(e) South Mills Post Office
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(f) Camden Soil & Water Technician
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(g) Central Communications (911)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(h) Superintendent of Camden County Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(i) Transportation Director of Camden County Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(j) NCDOT - Info as lots abut Keeter Barn Road SR 1225
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(k) Albemarle EMC
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(l) Century Link - Info only
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(m) Pasquotank EMS – No response

- **Streets:**
  - A. **Are all streets designed to be place under State system?** N/A. All lots abut Keeter Barn Road SR 1225
- **Open Space:**
  - A. **Is open space proposed?** Yes.  $43.7 \times .05 = 2.19$  acres required. Proposed +/- 2.85
  - B. **Recreational Land:** N/A
  - C. **Will property owner restrictive covenants be needed?** Yes.
- **Utilities:**
  - A. **Does the application include a letter or certificate from the District Health Department regarding septic tanks?** Yes.
  - B. **Does the applicant propose the use of public sewage systems?** No. Septic
  - C. **Does the applicant propose the use of public water systems?** Yes, with South Mills Water Association.
  - D. **Distance from existing public water supply system:** Adjacent to property.
  - E. **Is the area within a five-year proposal for the provision of public sewage?** No.
- **Landscaping:**

**A. Is any buffer required?** Yes as indicated on plat.

**B. Will trees be required along dedicated streets UDO Article 151.156?** N/A Trees will be planted in the buffer area.

- **Findings Regarding Additional Requirements:**

**A. Endangering the public health and safety:** The application doesn't appear to endanger the public health and safety.

**B. Injure the value of adjoining or abutting property:** The application does not appear to injure the value of adjoining or abutting property.

**C. Harmony with the area in which it is located:** Proposed use is in Harmony with the area that it is located as there are Single Family Dwellings located adjacent to/near the property.

**D. Conformity with the Plans:**

**1. Comprehensive Plan**

- Future Land Use Maps has land identified as Rural Residential with densities up to 1 dwelling unit per acre.

**2. CAMA Land Use Plan:**

- Property located outside Core Village of South Mills.
- Policy 9 states the county supports greater residential densities in areas that are accessible to water and/or sewer services. Water lines exist adjacent to property.

**3. Thoroughfare Plan:** Lots front Keeter Barn Road

**4. Other plans officially adopted by the Board of Commissioners:** N/A

**E. Will not exceed the county's ability to provide public facilities:**

**1. Schools:** Approved. Development will create approximately 8 students (.44 X 18)

**2. Fire and Rescue:** Approved.

**3. Law Enforcement:** Approved.

**Planning Board COMMENTARY/RECOMMENDATIONS:**

**Planning Board recommends approval on a 5-0 vote of the Special Use Permit for Preliminary Plat Joyce Landing Major Subdivision with the following conditions and modifications:**

1. The applicant must strictly abide by all requirements of the Unified Development Ordinance of Camden County, North Carolina, and must also strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may apply to this development.
2. The applicant shall complete the development strictly in accordance with the approved Preliminary Plat/Construction drawings and specifications submitted to the Planning Office of Camden County, North Carolina, and contained in the file titled (UDO 2013-05-03).
3. As requested by South Mills Water Association, developer shall install three hydrants as determined by Water Association, along Ketter Barn Road. Modify Construction Drawings to reflect location of hydrants.
4. Indicate on Construction Drawings location of driveways that have shared access.
5. All lots shall be crowned to where the dwelling is located to an elevation at or above the 100 year flood. Those elevations shall be indicated on each lot on the final plat for each phase. No

building permit shall be issued until such elevations are verified by a Surveyor or Engineer licensed to do business in North Carolina.

6. Developer and or Home Owners Association shall provide Camden County certification by a licensed North Carolina Engineer of compliance with approved Drainage Plan for Joyce Landing every five years starting from recording of Final Plat in the Camden County Registry of Deeds.
7. Home Owners Restrictive Covenants shall include the following information:
  - a. All requirements (to include Maintenance and allowable built upon area) listed under NCDENR Stormwater Permit No. SW7131108.
  - b. The re-certification to the County of the approved drainage plan every five years by a licensed N.C. Engineer.
8. Drainage Easement Between lots 10 and 11 shall be changed from Proposed to Dedicated at Final Plat.
9. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this approval in its entirety shall be void and have no effect.

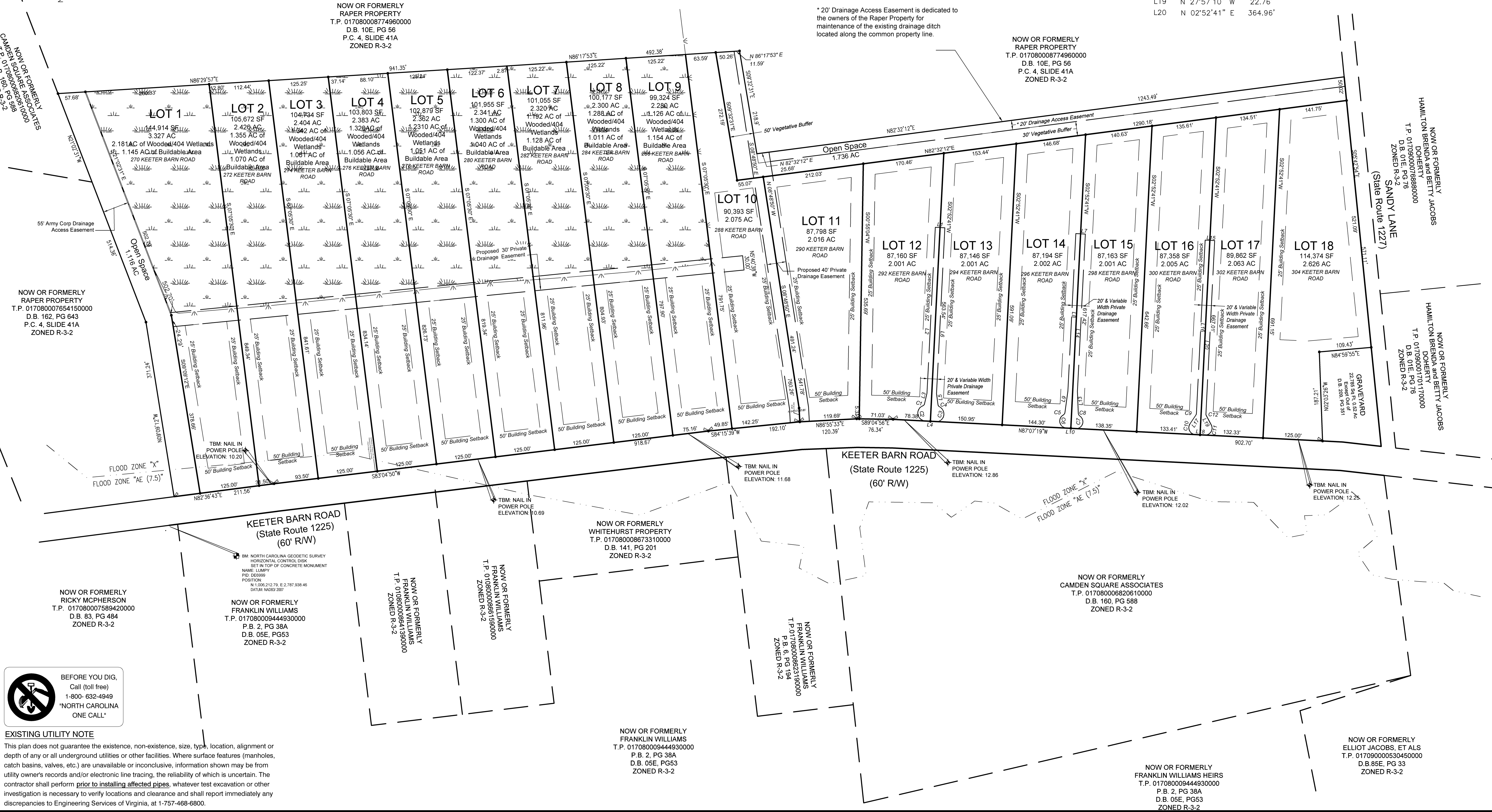


Denotes Area of Section 404 Jurisdictional Wetlands

NORTH CAROLINA COORDINATE SYSTEM OF 1983 SOUTH (2001 - HARN)

CURVE TABLE						
CURVE	DELTA	RADIUS	LENGTH	CHORD	TANGENT	CHD BEARING
C1	57°43'44"	5.00'	5.04'	4.83'	2.76'	N 42°16'45" E
C2	154°15'11"	16.34'	43.98'	31.85'	71.48'	N 05°58'59" W
C3	158°51'33"	16.31'	45.22'	32.06'	87.40'	N 13°58'03" E
C4	57°43'44"	5.00'	5.04'	4.83'	2.76'	N 36°31'23" W
C5	25°43'00"	7.50'	3.37'	3.34'	1.71'	N 20°51'02" E
C6	120°49'56"	14.50'	30.58'	25.22'	25.54'	N 26°42'21" W
C7	120°49'52"	14.50'	30.58'	25.22'	25.54'	S 32°27'45" W
C8	25°46'38"	7.50'	3.37'	3.35'	1.72'	S 15°03'51" E
C9	30°49'51"	5.00'	2.69'	2.66'	1.38'	S 18°17'36" W
C10	120°49'56"	14.50'	30.58'	25.22'	25.54'	N 26°42'21" W
C11	120°49'52"	14.50'	30.58'	25.22'	25.54'	S 32°27'45" W
C12	30°49'51"	5.00'	2.69'	2.66'	1.38'	N 12°32'14" W

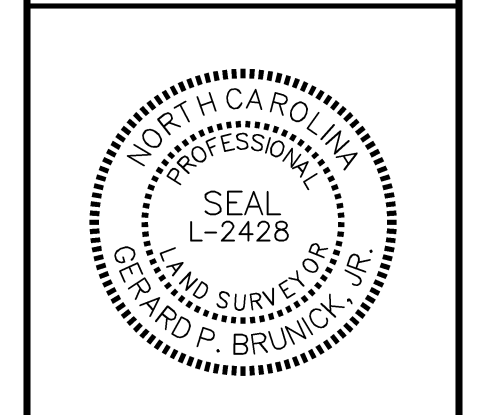
LINE TABLE		
LINE	BEARING	DISTANCE
L1	N 87°07'19" W	20.00'
L2	S 02°52'41" W	348.77'
L3	S 13°24'53" W	23.73'
L4	S 87°07'55" E	23.73'
L5	N 07°39'31" W	23.73'
L6	N 02°52'41" E	348.77'
L7	N 87°07'19" W	20.00'
L8	S 02°52'41" W	331.35'
L9	S 07°59'32" W	39.61'
L10	S 87°07'19" E	19.84'
L11	N 27°57'10" W	15.27'
L12	S 33°42'32" W	15.24'
L13	N 02°10'32" W	39.91'
L14	N 02°52'41" E	331.02'
L15	N 87°07'19" W	20.00'
L16	S 02°52'41" W	364.96'
L17	S 33°42'32" W	22.76'
L18	S 87°07'19" E	19.84'
L19	N 27°57'10" W	22.76'
L20	N 02°52'41" E	364.96'



\* 20' Drainage Access Easement is dedicated to the owners of the Raper Property for maintenance of the existing drainage ditch located along the common property line.

NO.	DATE	REVISIONS	SCALE

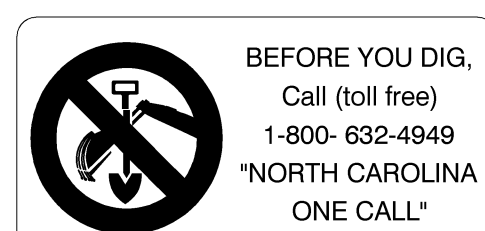
Joyce Landing  
 South Mills Township  
 North Carolina  
 Camden County



Preliminary Subdivision Plat

engineering services of virginia inc  
 Civil Engineering, Land Surveying  
 3351 Stonehenge Road, Virginia Beach, VA 23462  
 (757) 468-6800 FAX (757) 468-4966  
 E-mail: email@esva.com

SCALE:	1"=100'
FILE NAME:	M:\12\049\Preliminary Sub Plat\12049 SubPlat 02.dwg
APPROVAL DATE:	00-00-00
PROJECT:	12049
DRAWN:	PAYF
CHECKED:	SPR
DATE:	01/27/14
SHEET	2



**EXISTING UTILITY NOTE**  
 This plan does not guarantee the existence, non-existence, size, type, location, alignment or depth of any or all underground utilities or other facilities. Where surface features (manholes, catch basins, valves, etc.) are unavailable or inconclusive, information shown may be from utility owner's records and/or electronic line tracing, the reliability of which is uncertain. The contractor shall perform prior to installing affected pipes, whatever test excavation or other investigation is necessary to verify locations and clearance and shall report immediately any discrepancies to Engineering Services of Virginia, at 1-757-468-6800.

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number: 4.A**

**NEW BUSINESS**

**Meeting Date: August 4, 2014**  
**Attachments: 7**  
**Submitted By: Lisa Anderson, Tax Administrator**

**ITEM TITLE: June Monthly Reports**

<b>MOTION MADE</b>	
<b>BY:</b>	
<b>S. Duckwall</b>	_____
<b>G. Meiggs</b>	_____
<b>M. McLain</b>	_____
<b>R. Krainiak</b>	_____
<b>C. Riggs</b>	_____
<b>NO MOTION</b>	_____
<b>VOTE:</b>	
<b>S. Duckwall</b>	_____
<b>G. Meiggs</b>	_____
<b>M. McLain</b>	_____
<b>R. Krainiak</b>	_____
<b>C. Riggs</b>	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

**SUMMARY:**

June Monthly Reports

**RECOMMENDATION:**

REVIEW & APPROVE

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE  
CAMDEN COUNTY BOARD OF COMMISSIONERS**

**OUTSTANDING TAX DELINQUENCIES BY YEAR**

<b><u>YEAR</u></b>	<b><u>REAL PROPERTY</u></b>	<b><u>PERSONAL PROPERTY</u></b>
2013	225,898.61	33,215.81
2012	69,706.94	16,589.82
2011	34,008.99	12,833.94
2010	25,041.27	6,639.82
2009	10,170.26	6,328.75
2008	8,078.05	6,498.36
2007	7,045.15	10,348.03
2006	2,472.55	14,558.88
2005	1,881.13	26,690.92
2004	1,100.17	12,169.27



TOTAL REAL PROPERTY TAX UNCOLLECTED	385,403.12
TOTAL PERSONAL PROPERTY UNCOLLECTED	145,873.60
TEN YEAR PERCENTAGE COLLECTION RATE	99.21%
COLLECTION FOR 2014 vs. 2013	29,264.77 vs. 42,857.23

**LAST 3 YEARS PERCENTAGE COLLECTION RATE**

2013	96.28%
2012	98.79%
2011	99.34%

**THIRTY LARGEST UNPAID ACCOUNTS**

**SEE ATTACHMENT "A"**

**THIRTY OLDEST UNPAID ACCOUNTS**

**SEE ATTACHMENT "B"**

**EFFORTS AT COLLECTION IN THE LAST 30 DAYS**

**ENDING**                  June                  **2014**  
**BY TAX ADMINISTRATOR**

- 6      NUMBER DELINQUENCY NOTICES SENT
- 90     FOLLOWUP REQUESTS FOR PAYMENT SENT
- 19     NUMBER OF WAGE GARNISHMENTS ISSUED
- 1      NUMBER OF BANK GARNISHMENTS ISSUED
- 2      NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR  
            TO DELINQUENT TAXPAYER
- 0      NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
- 8      PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF  
            TAX ADMINISTRATOR
- 0      NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO  
            COUNTY ATTORNEY
- 0      NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR  
            COLLECTION (I.D. AND STATUS)
- 0      REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
- 0      NUMBER OF JUDGMENTS FILED

Had 2 foreclosure sales in June.

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	01-7080-00-17-0129.0000	17,013.11	1	CAMDEN SQUARE ASSOCIATES	SOUTH MILLS	
R	03-8971-00-12-0477.0000	14,992.64	4	GILBERT WAYNE OVERTON &	SHILOH	187 THOMAS POINT RD
R	01-7979-00-61-7358.0000	11,017.82	3	POTOMAC TIMBER INVESTMENTS #17	SOUTH MILLS	HORSESHOE RD
R	02-8935-02-76-2934.0000	9,472.61	2	EFFIE PAULINE CREEKMORE	CAMDEN	258 158 US E
R	01-7989-00-01-1714.0000	8,446.62	7	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	6,858.43	7	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8952-00-95-8737.0000	6,304.37	10	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7081-00-20-6045.0000	5,366.13	1	BRIAN K. & DEBORAH A. MALCOLM	SOUTH MILLS	176 CULPEPPER RD
R	01-7998-01-08-8621.0000	5,361.33	1	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 HWY N
R	01-7989-00-12-0137.0000	4,714.74	7	BERTIE TAYLOR HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8945-00-54-1099.0000	4,568.58	4	GERTIE LEE & JONOLA T ROUNTREE	SOUTH MILLS	263 BELCROSS RD
R	03-8972-00-51-8423.0000	4,558.06	4	BRITTON OVERTON	CAMDEN	103 WESLEY RD
R	03-8953-04-81-9832.0000	4,284.93	2	MAIDIA S. CECIL HEIRS	SHILOH	113 TROTMAN RD
R	02-8944-00-31-2148.0000	4,210.91	1	CARL HARRINGTON	CAMDEN	150 SAND HILLS RD
R	02-8936-00-21-4428.0000	4,086.07	2	CAROLYN MCDANIEL	CAMDEN	SCOTLAND RD
R	02-8945-00-41-2060.0000	3,919.03	7	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHELL RD
R	02-8934-03-20-9727.0000	3,295.39	1	RUTH ANN BURGESS ET AL	CAMDEN	158 CHANTILLY RD
R	03-8990-00-08-7291.0000	3,253.88	4	JAMES E RHODES	SHILOH	111 CATALAN DR
R	01-7989-03-30-8984.0000	3,197.17	4	WILLIE LAVERNE TURNER	SOUTH MILLS	102 HORSESHOE RD
R	02-8936-00-00-8926.0000	3,176.48	4	ODELL TRAFTON	CAMDEN	215 SCOTLAND RD
R	01-7080-00-62-1977.0000	3,069.01	7	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8961-00-58-4506.0000	3,037.23	1	WARREN DEAN RIGGS	SHILOH	110 DRIFTWOOD DR
R	03-8962-00-55-2255.0000	3,021.81	3	VERNON L. & EDITH W. SYLVESTER	SHILOH	453 NECK RD
R	03-8952-01-49-1090.0000	2,894.40	4	DRACHMA INC & SIMSON BAAI, LLC	SHILOH	343 HWY S
R	01-7999-00-02-7813.0000	2,880.10	2	DINA TERESA NANNY	SOUTH MILLS	112 PINE RIDGE DR
R	01-7979-00-94-6193.0000	2,871.91	3	HERSEY LYN BARBER	SOUTH MILLS	214 HORSESHOE RD
R	03-8899-00-37-3258.0000	2,850.18	3	LARRY WELDON	SHILOH	HIBISCUS RD
R	02-8934-03-20-7985.0000	2,801.11	1	RUTH ANN BURGESS ETAL	CAMDEN	CHANTILLY RD
R	02-8944-00-87-4715.0000	2,741.54	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	175 MCKIMMEY RD
R	03-8889-00-48-0580.0000	2,574.02	2	HECTOR C. PALALAY & MILAGROS O	SHILOH	113 SAILBOAT RD

Delinquencies Top-30 Unpaid

Attachment "B"

Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	03-8899-00-45-2682.0000	10	6,858.43	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8952-00-95-8737.0000	10	6,304.37	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7989-00-12-0137.0000	10	4,714.74	BERTIE TAYLOR HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8943-04-93-8214.0000	10	2,108.43	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7090-00-60-5052.0000	10	1,008.86	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8955-00-13-7846.0000	10	635.72	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-9809-00-45-1097.0000	10	265.74	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	01-7090-00-95-5262.0000	10	244.80	JOHN F. SAWYER HEIRS	SOUTH MILL	OLD SWAMP RD
R	03-8980-00-61-1968.0000	10	191.29	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-9809-00-17-2462.0000	10	128.04	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	01-7998-01-08-8621.0000	9	5,361.33	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 NC N
R	01-7999-00-32-3510.0000	9	1,737.85	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	02-8936-00-24-7426.0000	9	570.31	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	02-8945-00-41-2060.0000	8	3,176.48	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHELL RD
R	02-8936-00-00-8926.0000	8	3,176.48	ODELL TRAFTON	CAMDEN	215 SCOTLAND RD
R	01-7999-00-12-8596.0000	8	1,440.11	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1954.0000	8	994.00	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	03-8899-00-37-0046.0000	8	142.92	ELIZABETH LONG	SHILOH	HIBISCUS
R	01-7989-00-01-1714.0000	7	8,446.62	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	01-7080-00-62-1977.0000	7	3,069.01	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	02-8934-04-71-8470.0000	7	2,353.19	JAMES MILTON JONES ETAL	CAMDEN	267 COUNTRY CLUB RD
R	01-7988-00-91-0179.0001	7	1,610.12	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	271 SLEEPY HOLLOW RD
R	02-8935-01-19-4055.0000	7	1,042.59	ANDERSON COSTON	CAMDEN	NORTH SIDE RD
R	01-7988-00-14-1370.0000	7	729.69	ISAAC COSTON	SOUTH MILLS	117 GUMBERRY RD
R	02-8935-03-40-3652.1000	7	684.74	HOWARD DAVENPORT	CAMDEN	RAYMONS CREEK RD
R	03-8962-00-50-0273.0000	7	666.82	DAISEY WILLIAMS BURNHAM	SHILOH	111 LINTON RD
R	01-7998-00-57-2800.1000	7	427.45	TINA RENEE LEARY	SOUTH MILLS	CHANTILLY RD
R	02-8934-03-20-7985.0000	6	2,801.11	RUTH ANN BURGESS ETAL	CAMDEN	172 KEETER BARN RD
R	01-7080-00-52-4413.1000	6	2,254.44	DARYL & KIMBERLY JOHNSON	SOUTH MILLS	111 COMMUNITY DR
R	01-7989-04-60-0149.0000	6	2,068.55	CHARLES TURNER	SOUTH MILLS	

Attachment "A"  
Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0000640	2,795.06	1	AMERICAN TOWER CORP	CAMDEN	158 HWY
P	0001709	1,305.72	5	JOHN MATTHEW CARTE	CAMDEN	431 158 US W
P	0000738	1,153.67	3	LESLIE ETHERIDGE JR	SHILOH	133 EDGEWATER DR
P	0001046	1,042.68	9	THIEN VAN NGUYEN	SHILOH	105 AARON DR
P	0001072	1,848.92	9	PAM BUNDY	SHILOH	864 SANDY HOOK RD
P	0000659	769.47	3	RICKY'S WELDING, INC.	HERTFORD	MIC MAC TRAIL
P	0001538	743.15	6	JEFFREY EDWIN DAVIS	CAMDEN	330 158 HWY E
P	0001739	655.07	3	COAST TO COAST POWDER COATING	SHILOH	103 EDGEWATER DR
P	0000956	602.20	9	HUNG PHI LE	CAMDEN	431 158 US W
P	0001546	578.67	3	GEORGE ROWLAND	SHILOH	431 158 US W
P	0001883	518.36	3	DUNG LE TRAN	CAMDEN	255 SAILBOAT ROAD
P	0001827	483.28	2	KAREN BUNDY	CAMDEN	431 158 US W
P	0000352	443.65	8	ROBERT F. NERNEY	ELIZABETH CITY	107 SMALL DRIVE
P	0000846	428.70	2	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0001230	411.11	2	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001116	409.86	3	AL JORDAN	CAMDEN	390 158 HWY W
P	0000248	351.04	9	ROBERT H. OWENS	CAMDEN	363 # 15
P	0001905	340.08	3	AAAR CORPORATION ETAL	SOUTH MILLS	211 FLYING TIGER RD
P	0001227	322.05	8	THUAN NGOC TRAN	SHILOH	257 SAILBOAT RD
P	0001695	292.68	2	GARY STEWART ELKINS	CAMDEN	150 158 HWY W
P	0000295	272.77	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000256	270.00	7	JAMES E. NASH	SOUTH MILLS	1097 343 HWY N
P	0001672	268.26	4	DAVE SILVA	CAMDEN	390 158 HWY
P	0001693	261.90	5	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0000543	256.03	3	TRACK 1 OF CAMDEN	CAMDEN	143 158 US W
P	0001952	238.91	2	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001107	236.19	7	HARRIS UNDERGROUND UTILITIES	CAMDEN	109 LAMB'S RD
P	0000421	227.73	3	CLARENCE MUNDEN	CAMDEN	
P	0000010	220.89	7	SPRINT NEXTEL CORPORATION	OVERLAND PARK	
P	0001220	219.05	9	KIMBERLY DIANE JOHNSON	SOUTH MILLS	172 KEETER BARN RD

Delinquencies Top-30 Unpaid

Attachment "B"  
Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0000738	10	1,153.67	LESLIE ETHERIDGE JR	CAMDEN	
P	0001072	10	848.92	PAM BUNDY	SHILOH	105 AARON DR
P	0000956	10	602.20	HUNG PHI LE	SHILOH	103 EDGEWATER DR
P	0000248	10	351.04	ROBERT H. OWENS	CAMDEN	363 #15
P	0000053	10	141.73	BOBBY W. CARSON	ELIZABETH CITY	1805 RIVERSHORE DRIVE
P	0000699	10	129.90	TRIEU M. VO	SHILOH	223 SAILBOAT RD
P	0001046	9	1,042.68	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001220	9	219.05	KIMBERLY DIANE JOHNSON	SOUTH MILLS	172 KEETER BARN RD
P	0000837	9	139.42	DUC MINH LE		
P	0000316	9	122.12	JAMES P. JONES	CAMDEN	142 SANDHILLS RD
P	0000352	8	443.65	ROBERT F. NERNEY	ELIZABETH CITY	107 SMALL DRIVE
P	0001227	8	322.05	THUAN NGOC TRAN	SHILOH	257 SAILBOAT RD
P	0001106	8	217.72	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0000256	7	270.00	JAMES E. NASH	SOUTH MILLS	1097 343 HWY N
P	0001107	7	236.19	HARRIS UNDERGROUND UTILITIES	CAMDEN	109 LAMB'S RD
P	0000010	7	220.89	SPRINT NEXTEL CORPORATION	OVERLAND PARK	
P	0001538	6	743.15	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001545	6	160.66	LOUIS RUGGERI	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001540	6	120.95	DAVID LUKE	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001709	5	1,305.72	JOHN MATTHEW CARTE	CAMDEN	158 HWY
P	0001672	5	268.26	DAVE SILVA	CAMDEN	158 HWY
P	0001693	5	261.90	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001673	5	177.05	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0001827	4	483.28	KAREN BUNDY	CAMDEN	431 158 US W
P	0001250	4	185.18	MICHELE LEE TAYLOR	SOUTH MILLS	108 BINGHAM RD
P	0000659	3	769.47	RICKY'S WELDING, INC.	SHILOH	864 SANDY HOOK RD
P	0001739	3	655.07	COAST TO COAST POWDER COATING	CAMDEN	330 158 HWY E
P	0001546	3	578.67	GEORGE ROWLAND	CAMDEN	431 158 US W
P	0001883	3	518.36	DUNG LE TRAN	SHILOH	255 SAILBOAT ROAD
P	0000846	3	428.70	TOAN TRINH	SHILOH	229 SAILBOAT RD

Delinquencies Top-30 Oldest

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number: 4.B**

**NEW BUSINESS**

**Meeting Date: August 4, 2014**  
**Attachments: 1 (1 Pages)**  
**Submitted By: Dan Porter, Planning Director**

**ITEM TITLE: Bike & Pedestrian Projects**

**SUMMARY:**

The new Strategic Mobility Funding Formula for all transportation projects states that pedestrian and bicycle projects can only be considered for funding from Division level funds. It also requires that to be considered in the prioritization process the local community must pre-commit to funding 20% of the project cost. The dollars do not have to be available until the project is funded through the 5 year Transportation Improvement Program. The projects that are currently being ranked by the Regional Transportation Planning Organization are shown below with their estimated costs.

<b>PROJECT</b>					FINAL PROJECT SCORE	DOT COST	COUNTY COST
B141788	SR 1216 - Academy	sidewalk	US 17	End Pavement	19.22	\$ 200,000	\$ 50,000
B141956	Dismal Swamp Trail Phase 1	multi-use			14.58	\$ 400,000	\$100,000
B141965	Dismal Swamp Trail Phase 2	multi-use			14.55	\$ 400,000	\$100,000
B141791	SR 1215- Main	sidewalk	US 17	US 17	11.62	\$ 370,000	\$ 92,500
B141755	Main St.	sidewalk	US 17	SR 1243 - Mullen	14	\$ 345,000	\$ 86,250

It should be noted that these project scores are very low on a 50 point scale. For comparison the highest scores achieved were several in the 40's across the state. With several projects in the 20's and high teens at the beach and a minimum amount of funding for bike & ped projects, it will be difficult or at least a long time before our projects will make it to the 5 year TIP.

**RECOMMENDATION: Discussion and possible motion to authorize County Manager to submit the attached commitment letter.**

<b>MOTION MADE BY:</b>	
<b>S. Duckwall</b>	_____
<b>G. Meiggs</b>	_____
<b>M. McLain</b>	_____
<b>R. Krainiak</b>	_____
<b>C. Riggs</b>	_____
<b>NO MOTION</b>	_____
<b>VOTE:</b>	
<b>S. Duckwall</b>	_____
<b>G. Meiggs</b>	_____
<b>M. McLain</b>	_____
<b>R. Krainiak</b>	_____
<b>C. Riggs</b>	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

<<DATE>>

NCDOT  
Division of Bicycle & Pedestrian Transportation  
1552 Mail Service Center  
Raleigh, NC 27699-1552

Re: **Statement of Commitment** to Provide Local Funding Match for Bike and Pedestrian Projects

Dear Ms. Blackburn,

The County of Camden submitted bike and pedestrian projects to the Albemarle RPO and NCDOT Division 1 for scoring and ranking in NCDOT's strategic prioritization process developed in accordance with the Strategic Transportation Investments (STI) Law.

If selected for funding, the County of Camden would expect the State to provide 80% of the eligible federal funding for any of the following projects:

- a) B141755 –Multi-use path
- b) B141788 –Sidewalk
- c) B141791 - Sidewalk
- d) B141965 – Multi-use path
- e) B141956- Multi-use path

In order to secure these federal funds, the County of Camden commits to a 20% non-federal funding match for the above listed bike and pedestrian projects. We also understand that this letter of commitment does not guarantee that any of these projects will be included in the NCDOT 10-year work program.

This local contribution/match will be available concurrent with project authorization and in accordance with Federal Highways Administration requirements. The County of Camden is aware that any funded projects will also be subject to additional requirements included in the municipal reimbursement agreement.

Sincerely,

<<NAME>>

<<TITLE (Mayor, City/Town Manager, Department Head, etc.)>>



**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number: 4.C**

**NEW BUSINESS**

**Meeting Date: August 4, 2014**  
**Attachments: 1 (1 Page)**  
**Submitted By: Michael Renshaw, County Manager**

**ITEM TITLE: Resolution in Support of Camden United Methodist Church's Duke Endowment Grant Application for the Acquisition of Emergency Generator Equipment**

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

**SUMMARY:**

On July 22 the County Manager attended a meeting at the Camden United Methodist Church (CUMC) for the purpose of discussing the church's recent grant application (in the amount of \$55,000) to The Duke Endowment for the acquisition of a dual-fuel emergency generator. In discussions with The Duke Endowment's director, the County Manager was encouraged to obtain a resolution from the Board of Commissioners demonstrating the community need and indicating Board support for the project.

CUMC, in consultation with Emergency Management Director Christy Saunders, submitted the grant due to the need in the Camden community for a Point of Distribution center (medicine distribution, food, water, etc.) and shelter for emergency responders (National Guard, state and federal responders) in the event of a natural disaster or other incident that would require such a facility. The emergency generator is needed to supply electricity to the facility in the event of power loss.

CUMC has committed to providing use of its Fellowship Hall and kitchen area for this emergency use. Camden County currently has no such facility with emergency power generation capabilities.

If CUMC is successful in obtaining this grant, a memorandum of agreement (MOA) will be developed between CUMC, Camden County, and Pasquotank-Camden-Elizabeth City Emergency Management outlining the policies and procedures for the use of the facility in the event of an emergency.

**RECOMMENDATION:**

The County Manager is recommending that the Board of Commissioners adopt the resolution in support of the CUMC grant application through The Duke Endowment for the acquisition of an emergency power generator to be installed at the church's Fellowship Hall.

There are no matching funds required or other fiscal impacts to the County at this time.

Resolution No. \_\_\_\_\_

A RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS IN  
SUPPORT OF A DUKE ENDOWMENT GRANT AWARD TO THE CAMDEN UNITED  
METHODIST CHURCH FOR THE PURCHASE OF EMERGENCY POWER  
GENERATOR EQUIPMENT

WHEREAS, the County of Camden currently is without a Point of Distribution and shelter facility equipped with emergency power generation needed to supply adequate power for heating and air conditioning and refrigeration , and;

WHEREAS, A Point of Distribution facility is critical in times of disaster as a staging area and for dissemination of medicines, food, and water, and;

WHEREAS, the County of Camden and the surrounding region is susceptible to natural disasters such as hurricanes, flooding, and tornadic activity, and;

WHEREAS, in the event of such natural disaster or other emergency the Pasquotank-Camden-Elizabeth City Emergency Management Office has a critical need for shelter facilities equipped with emergency power generators for National Guard and other emergency responders, and;

WHEREAS, the County of Camden has endeavored to foster partnerships within the community which serve the public interest,

THEREFORE, be it resolved, that the Camden County Board of Commissioners fully supports the installation of an emergency power generator at the Camden United Methodist Church Fellowship Hall, to be acquired through generous funding provided by The Duke Endowment, in order to allow the Fellowship Hall to be used as an emergency Point of Distribution and shelter facility.

ADOPTED this 4th day of August, 2014.

\_\_\_\_\_  
Garry W. Meiggs- Chairman

ATTEST:

\_\_\_\_\_  
Angela Wooten- Clerk to the Board

(SEAL)

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

<b>MOTION MADE</b>	
<b>BY:</b>	
<b>S. Duckwall</b>	_____
<b>G. Meiggs</b>	_____
<b>M. McLain</b>	_____
<b>R. Krainiak</b>	_____
<b>C. Riggs</b>	_____
<b>NO MOTION</b>	_____
<b>VOTE:</b>	
<b>S. Duckwall</b>	_____
<b>G. Meiggs</b>	_____
<b>M. McLain</b>	_____
<b>R. Krainiak</b>	_____
<b>C. Riggs</b>	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

**Item Number:** 5.A

**Board Appointments**

**Meeting Date:** Aug 4th, 2014  
**Attachments:** 2 (2 Pages)  
**Submitted By:** Shana Trafton, Senior Center

**ITEM TITLE:** Community Advisory Committee  
Board Appointments

**SUMMARY:**

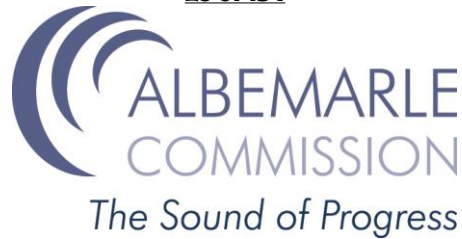
Debra Sheard, the Regional Long Term Care Ombudsman from the Albemarle Commission Area Agency on Aging contacted the County Manager’s office to inform the Commissioners of Camden County’s Adult Care Home Community Advisory Committee’s need to reappoint 2 current members and the need to fill 2 vacancies.

**RECOMMENDATION:**

**Re-appoint** –Shana Trafton and Brenda Sawyer to serve 3 year terms

**And**

**Appoint** - Ruth White and Jasmine White to serve 1 year terms



Bob Woodard, Sr.  
Board Chair

Bert Banks  
Executive Director

July 31, 2014

Michael Renshaw  
Camden Co. Manager  
P.O. Box 190  
Camden, NC 27921

Dear Mr. Renshaw:

I am writing to request 2 new appointments and 2 reappointments for the Camden County Adult Care Home Community Advisory Committee. Shana Trafton's term of office expired 2/14/13; Brenda Sawyer's term has also expired. I have spoken with both these ladies and they have agreed to serve another term.

Also, I've given each new candidate an overview of the program and feel certain that they are ready and willing to serve Camden County's long term care residents. Therefore, I am requesting that these appointments be made at your next board meeting. Contact information for each is listed below:

Shana Trafton  
214 Scotland Rd.  
Camden, NC 27921

Ruth White  
309 Holland Rd.  
Camden, NC 27921

Jasmine White  
P.O. Box 190  
Camden, NC 27921

Brenda Sawyer  
386 Trotman Rd.  
Camden, NC 27921

Thank you for your prompt attention to this matter. Should you have any concerns or questions, please do not hesitate to give me a call. I can be reached at (252) 426-5753 Ext. 225.

Sincerely,

A handwritten signature in black ink that reads "Debra N. Sheard".

Debra N. Sheard, MHA  
Regional LTC Ombudsman

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number: 6.A**

**CONSENT AGENDA**

**Meeting Date: Aug 4<sup>th</sup>, 2014**  
**Attachments: 1 (91 Pages)**  
**Submitted By: Amy Barnett,**  
**Asst. Clerk to the Board**

**ITEM TITLE: Draft Minutes**

**SUMMARY:**

**Monday June 16, 2014 – BOCC Regular Meeting Draft Minutes**

**RECOMMENDATION:**

**For Review and Possible Approval**

<b>MOTION MADE</b>	
<b>BY:</b>	
<b>S. Duckwall</b>	_____
<b>G. Meiggs</b>	_____
<b>M. McLain</b>	_____
<b>R. Krainiak</b>	_____
<b>C. Riggs</b>	_____
<b>NO MOTION</b>	_____
<b>VOTE:</b>	
<b>S. Duckwall</b>	_____
<b>G. Meiggs</b>	_____
<b>M. McLain</b>	_____
<b>R. Krainiak</b>	_____
<b>C. Riggs</b>	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

**Camden County Board of Commissioners**  
**Regular Meeting**  
**June 16, 2014**  
**6:00 P.M. - Closed Session**  
**7:00 P.M. - Regular Meeting**  
**Historic Courtroom, Courthouse Complex**  
**Camden, North Carolina**

**MINUTES**

The regular meeting of the Camden County Board of Commissioners was held on June 16, 2014 in the Upstairs Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Garry Meiggs, Vice Chairman Michael McLain,  
Commissioners Sandra Duckwall and Randy Krainiak;  
Commissioner Clayton Riggs was present via Remote Participation (telephone).

Also attending were County Manager Michael Renshaw, Assistant Clerk to the Board Amy Barnett, and County Attorneys John Morrison and Lauren Arizaga. Present, during open session, for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons:

<b>Name &amp; Residence</b>	<b>Representing</b>	<b>Purpose</b>	<b>Meeting Section</b>
Dawn Kent Maddrey Drive Camden, NC	Self	Public Comments	Public Comments
Brent Purdum	Triangle Site Design	Speak regarding Glandon Forest Equity LLC	Public Hearings Item # 5.A.
Chief Deputy Rodney Meads	Camden Sheriff's Office	Speak regarding requested amendment to county ordinances	Public Hearing Item # 5.B.
Justin Cartwright	South Camden Volunteer Fire Department	Speak regarding HGACBUY	New Business Item # 6.E.

**Closed Session, 6:00 P.M. - Pursuant to G.S. 143-318.11(a)(3) - Consultation with Attorney concerning potential litigation.**

Commissioner Sandra Duckwall made a motion to go into closed session at 6:00 PM for purpose of consultation with attorney concerning potential litigation. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Vice Chairman Michael McLain made a motion to come out of closed session at 6:55 PM. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Regular Session, 7:00 P.M.**

Chairman Garry Meiggs called to order the June 16, 2014 meeting of the Camden County Board of Commissioners at 7:00 PM.

**Invocation and Pledge of Allegiance**

Commissioner Sandra Duckwall gave the invocation and led those present in the Pledge of Allegiance.

**Public Comments**

49

50

51

Ms. Dawn Kent of Maddrey Drive, Camden Township, came before the Board to express the following concerns:

52

53

- On April 11<sup>th</sup>, her cat was violently killed by a pack of loose dogs

54

- Same dogs have killed other animals in her neighborhood and threatened people and livestock

55

56

- Animal Nuisance Ordinance is reactive not proactive, it needs to be proactive

57

- Police are aware, and have chased the dogs, however the dogs got away by running through an adjacent field

58

59

- Owner of dogs was identified 24 hours later and was confronted about them

60

- Dogs are still being allowed to roam free without a leash

61

- Without an enforceable leash law, it is only a matter of time before something really bad happens

62

63

- Owner of dogs was taken to criminal court, where many of his neighbors showed up to testify against him

64

- He plead guilty to the animal violation

65

- Judge gave him a 10-day suspended sentence, 1 year supervised probation, and he was ordered to pay restitution for the loss of Ms. Kent's cat.

66

- Judge placed a condition on his probation whereby if any of his dogs were seen roaming the neighborhood un-leashed, it would be a violation of his probation, with NO exceptions.

67

68

- Penalty for violating probation would include losing the dogs

69

70

- Current Animal Nuisance Ordinance would not have prevented the death of Ms. Kent's cat

71

72

- With new developments being built in Camden, this ordinance needs to be looked at and made proactive with regard to leash laws (with the exception of hunting dogs while in the act of hunting) to protect the residents of Camden County

73

74

75

76

77

**Consideration of Agenda**

78

79

Chairman Garry Meiggs asked if there were any changes to the agenda.

80

81

Manager Renshaw requested to amend the agenda to add the following to New Business:

82

- Item # 6.E. - Inter-local Contract for Cooperative Purchasing - HGACBUY

83

- Item # 6.F. - Clerk to the Board / Assistant to the County Manager - Appointment

84

85

Chairman Meiggs asked if there were any further amendments or discussion of same.

86

Hearing none, he called for a motion.

87

88

Commissioner Michael McLain made a motion to approve the agenda as amended. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

89

90

91

92

93

**Presentations**

94

None

95

96

**Old Business**

97

98

99

100

None

101

102

**Public Hearings**

103  
104  
105 Manager Renshaw requested that the Board handle each Public Hearing heard at this  
106 meeting as a separate hearing, each with its own motions into and out of public hearing.  
107

**Item # 5.A.*****Glandon Forest Equity, LLC - Economic Development Incentive***

109  
110  
111 Vice Chairman Michael McLain made a motion to go into public hearing for Glandon  
112 Forest Equity, LLC - Economic Development Incentive. The motion passed 5-0 with  
113 Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra  
114 Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no;  
115 no Commissioner absent; and no Commissioner not voting.  
116

117 Manager Renshaw gave the following introduction for this public hearing:

- 118 • Purpose is to receive public comment on an economic incentive to be extended to  
119 Glandon Forest Equity LLC for the purpose of constructing a commercial  
120 building at 141 US Hwy 158 in Camden NC.
- 121 • Glandon Forest Equity LLC submitted a request for relief from the water and  
122 sewer fees for building a commercial building
- 123 • Incentive offer consists of a grant for the cost of water and sewer connections to  
124 the South Camden Water and Sewer systems in the amount of \$19,700 to be  
125 provided from the General Fund
- 126 • Incentive will be in the form of cash reimbursed to Glandon Forest Equity LLC at  
127 the time of completion and occupancy by a nationally known retailer.
- 128 • This project is expected to produce a significant investment in real estate and  
129 equipment in excess of \$1,400,000, create 8-10 full time or full time equivalent  
130 jobs with competitive wages and benefit packages, and an estimated \$20,000 in  
131 annual sales tax revenue.
- 132 • The County will recover the cost and the public will benefit through future  
133 property and business taxes, stimulation of the economy, promotion of business,  
134 and the creation of jobs.  
135

136 At this time, Mr. Brent Purdum, of Triangle Site Design, spoke:

- 137 • Triangle Site Design are the engineers for Glandon Forest Equity LLC on this  
138 project
- 139 • Here to answer any questions  
140

141 Chairman Garry Meiggs asked if there were any questions from the Board for Mr.  
142 Purdum.

143  
144 Vice Chairman Michael McLain asked how many square feet the building is projected to  
145 be. Mr. Purdum replied that it would be approximately 9,000 SQFT +/-.  
146

147 Chairman Meiggs asked if there were any further questions from the Board regarding this  
148 public hearing. Hearing none, he asked if there were any public comments. Hearing no  
149 public comments on this matter, Chairman Meiggs called for a motion to come out of  
150 Public Hearing.  
151

152 Vice Chairman Michael McLain made a motion to come out of this Public Hearing. The  
153 motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain,  
154 Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no  
155 Commissioner voting no; no Commissioner absent; and no Commissioner not voting.  
156

157 Vice Chairman Michael McLain made a motion to add “Economic Development  
158 Incentive, Glandon Forest Equity LLC” to the agenda as New Business Item # 6.G. The  
159 motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain,  
160 Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no  
161 Commissioner voting no; no Commissioner absent; and no Commissioner not voting.  
162



163 **Item # 5.B.**164 ***Amendment to Camden County Code of Ordinances, Criminal History Check***

165

166 *[SEE ATTACHMENT “A” FOR COPY OF PROPOSED ORDINANCE]*

167

168 Commissioner Sandra Duckwall made a motion to go into Public Hearing for  
169 “Amendment to Camden County Code of Ordinances, Criminal History Check”. The  
170 motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain,  
171 Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no  
172 Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

173

174 Manager Renshaw described this public hearing:

- 175 • This is a revision of the existing Criminal History & Motor Vehicle Record Check  
176 Ordinance, which was adopted in 2005
- 177 • Revision is required in order to comply with current State requirements
- 178 • Procedures established are to be used for fingerprinting and criminal history  
179 checks on all final applicants for all regular full and part time positions within the  
180 county.

181

182 At this time, Chief Deputy Rodney Meads of the Camden County Sheriff’s Office,  
183 explained the details of this revision:

- 184 • The main difference between the existing ordinance and the revised ordinance is  
185 that DMV checks are not part of the revision, they are dropped
- 186 • State changes required that the DMV checks be removed from the ordinance
- 187 • DMV checks can still be run, they just can not be part of the ordinance

188

189 At this time, Chairman Garry Meiggs asked if there were any public comments regarding  
190 this amendment to the Camden County Code of Ordinances. Hearing none, he called for  
191 a motion to come out of this Public Hearing.

192

193 Vice Chairman Michael McLain made a motion to come out of this public hearing. The  
194 motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain,  
195 Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no  
196 Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

197

198 Vice Chairman Michael McLain made a motion to add “Amendment to Camden County  
199 Code of Ordinances, Criminal History Check” to the agenda as New Business Item # 6.H.  
200 The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain,  
201 Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no  
202 Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

203

204 **Item # 5.C.**205 ***Camden County Capital Improvement Program***

206

207 *[SEE ATTACHMENT “B” FOR COPY OF CAPITAL IMPROVEMENT PLAN]*

208

209 Commissioner Riggs made a motion to go into public hearing for the “Camden County  
210 Capital Improvement Program”. The motion passed 5-0 with Chairman Garry Meiggs,  
211 Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and  
212 Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no  
213 Commissioner not voting.

214

215 Manager Renshaw gave a brief summary of this agenda item:

- 216 • On March 20, 2014, a BOC retreat was held wherein the 2015-2019 Capital  
217 Improvement Plan for the County was discussed
- 218 • 2 new projects have been added, and 1 has been removed
- 219 • Purpose remains the same as when it was adopted in 2008/2009
  - 220 ○ To guide the development of long range plans for projects whose costs are  
221 in excess of \$300,000
- 222 • A key change resulting out of the March 20, 2014 retreat / worksession is the  
223 addition of the One Mill Community Park project located in Shiloh Township

224 At this time, Chairman Garry Meiggs asked if there were any questions or comments  
225 from the Board on this hearing.

226

227 Commissioner Randy Krainiak expressed concerns that the Capital Improvement Plan, in  
228 his opinion, did not need to include plans for a future administration building.  
229 Commissioner Krainiak stated that there are other things that need to be taken care of  
230 before using taxpayer money to build a new administration building, and that the existing  
231 administration building was fine for the purpose it serves.

232

233 At this time, Chairman Garry Meiggs asked if there were any comments from the public  
234 on this hearing. Hearing none, he called for a motion to come out of public hearing.

235

236 Commissioner Michael McLain made a motion to come out of this public hearing. The  
237 motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain,  
238 Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no  
239 Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

240

241 Commissioner Michael McLain made a motion to add “Camden County Capital  
242 Improvement Program” to the agenda as New Business Item # 6.I. The motion passed 5-  
243 0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra  
244 Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no;  
245 no Commissioner absent; and no Commissioner not voting.

246

#### 247 **New Business**

248

#### 249 ***Item # 6.A.***

#### 250 ***FY 2014-15 Budget Ordinance 2014-06-01***

251

252 *[SEE ATTACHMENT “C” FOR COPY OF FY 2014-15 BUDGET ORDINANCE]*

253

254 Manager Renshaw gave a brief introduction:

255 • Budget Hearing for FY 2014-15 Camden County Budget Ordinance was held on  
256 June 9, 2014. There were no public comments.

257 • State requires a balanced budget by July 1, 2014

258 • County budget totals \$11,322,134.00

259 • County budget represents a 3.6% decrease from FY 2013-14 Approved Budget

260 • There are a few increases in Special Appropriations:

261 ○ Pasquotank / Camden EMS increasing from \$98,000 (FY 13-14) to  
262 \$263,000 (FY 14-15)

263 ○ School Current Expense increasing due to a shortfall of \$174,000 in the  
264 Child Nutrition program

265 ■ At the Superintendent of Schools request, recommendation is to  
266 fund the requested increase

267 ■ Recommend a joint meeting with the Camden School Board in the  
268 near future to discuss the needs of the Child Nutrition program  
269 going forward

270

271 At this time, Chairman Garry Meiggs asked if there were any questions for Manager  
272 Renshaw. Hearing none, he called for a motion.

273

274 Commissioner Sandra Duckwall made a motion to approve the FY 2014-15 Budget  
275 Ordinance, Ordinance No. 2014-06-01. The motion passed 5-0 with Chairman Garry  
276 Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall, Randy  
277 Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no Commissioner  
278 absent; and no Commissioner not voting.

279

280

281 **Item # 6.B.**282 **Resolution 2014-06-02 to establish Board Salaries for FY2014-2015**

283

284 *[SEE ATTACHMENT “D” FOR COPY OF RESOLUTION 2014-06-02]*

285

286 Manager Renshaw described this agenda item:

287

- This resolution establishes salaries for all Boards within the County
- This information was presented during the Public Hearing for the 2014-15 Budget on June 9, 2014.

289

290

291 Chairman Garry Meiggs asked if there were any questions for Manager Renshaw.  
292 Hearing none, he called for a motion.

293

294 Commissioner Randy Krainiak made a motion to approve “Resolution 2014-06-02 to  
295 establish Board Salaries for FY2014-2015”. The motion passed 5-0 with Chairman  
296 Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra Duckwall,  
297 Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; no  
298 Commissioner absent; and no Commissioner not voting.

299

300 **Item # 6.C.**301 **Fee Schedule for FY 2014-15**

302

303 *[SEE ATTACHMENT “E” FOR COPY OF FEE SCHEDULE FOR FY2014-15]*

304

305 Manager Renshaw described this agenda item:

306

- This fee schedule establishes overall County fees for all County Departments
- This year’s fee schedule includes watershed rates for each of the watershed districts in the County
  - Watershed rates will be posted on the internet
- Public Hearing was held on June 9, 2014
  - There were no public comments

310

311

312

313 At this time, Chairman Garry Meiggs asked if there were any questions for Manager  
314 Renshaw. Hearing none, he called for a motion.

315

316 Commissioner Sandra Duckwall made a motion to approve the “Fee Schedule for FY  
317 2014-15”. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael  
318 McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting  
319 aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not  
320 voting.

321

322 **Item # 6.D.**323 **Set the County tax rate for FY2014-2015**

324

325 *[SEE ATTACHMENT “F” FOR COPY OF COUNTY TAX RATE FOR FY2014-15]*

326

327 Manager Renshaw described this agenda item:

328

- State requires the County to set the tax rate for the upcoming fiscal year
- Recommendation is to set the County tax rate at \$0.59 cents per \$100.00 of valuation for FY 2014-15
- This is the same as it was for FY 2013-14, no change in tax rate
- The Courthouse, South Mills, and Shiloh Townships’ Fire Department rates remain the same at \$0.01 cents per \$100.00 of valuation
- Watershed fees are also to be included on this year’s outgoing tax bills

331

332

333

334

335

336

337 At this time, Chairman Garry Meiggs asked if there were any questions for Manager  
338 Renshaw.

339

340 Vice Chairman Michael McLain asked if the \$0.59 cents per \$100.00 of valuation was  
341 the same as it had been for the past several years. Manager Renshaw indicated that it was  
342 the same.

343

344 Vice Chairman Michael McLain made a motion to approve the County tax rate for  
345 FY2014-15, set at \$0.59 cents county rate +\$0.01 cents Fire Department rate per \$100.00  
346 of tax valuation. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman  
347 Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs  
348 voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner  
349 not voting.

350

351 ***Item 6.E.***

352 ***Inter-Local Contract for Cooperative Purchasing - HGACBUY***

353

354 *[SEE ATTACHMENT "G" FOR COPY OF CONTRACT]*

355

356 Manager Renshaw described this agenda item:

- 357 • Justin Cartwright and George Tarkington from the Volunteer Fire Department  
358 were at the meeting to answer any questions
- 359 • South Camden Fire Department has become aware of a process whereby they or  
360 the County can "Piggy-Back" on bidding for fire trucks and other equipment
- 361 • This can save both time and money on large purchases
- 362 • Many municipalities and counties in NC participate with this program
- 363 • The agency which runs this is based out of Houston TX, and has the authority to  
364 review bids and specifications on specialized apparatus / equipment
- 365 • If Camden County agrees to participate in this program, both Volunteer Fire  
366 Departments as well as the County would be able to use the program
- 367 • Only cost to participate is a one-time fee of \$2000 which is added to the cost of  
368 the first purchase

369

370 At this time, Justin Cartwright (South Camden Volunteer Fire Department) provided the  
371 following information:

- 372 • HGACBUY works a lot like State Contract, just on a larger scale
- 373 • Equipment available through HGACBUY is larger scale equipment
- 374 • They cater to Public Safety departments / agencies / emergency services
- 375 • Can also buy school busses, Parks&Rec equipment, and other large equipment  
376 and vehicles such as ambulances, trucks, and so on.
- 377 • Fire Department is interested in using it for the purchase of firefighting apparatus  
378 such as pumper trucks etc.
- 379 • Can save up to 20% off the cost of equipment and vehicles / specialized apparatus
- 380 • Program is legal in NC because it has already gone through the process of  
381 competitive bidding
- 382 • HGACBUY has their own way of satisfying the competitive bid requirements by  
383 this being web based where prospective companies submit their bids and  
384 specifications on equipment.
- 385 • Saves time by not having to go through the process of bid solicitations and review  
386 of same

387

388 Commissioner Randy Krainiak asked if the \$2000 was a one-time or per item fee. Mr.  
389 Cartwright replied that the fee is a processing fee that is dependent on what kind of  
390 equipment is being purchased. He added that the type of equipment determines what the  
391 fee is set at, and the fee is then added to the cost of the equipment being purchased. Mr.  
392 Cartwright added that the fees are a one-time per type of equipment fee.

393

394 Manager Renshaw asked if South Camden / Shiloh signs up and uses this, then 5 years  
395 down the road South Mills wanted to use it for the same kind of equipment, would they  
396 have to pay a fee, or is each entity separate? Manager Renshaw commented that if the  
397 County were to sign up instead of each of the Fire Departments, then the other  
398 departments in the County could also benefit from this.

399  
400 Mr. Cartwright responded that the way it was explained to him was that once a fee had  
401 been paid for a category of equipment, it would not be assessed again.

402  
403 Manager Renshaw stated that it was more of a participation fee. Mr. Cartwright added  
404 that not all items sold through HGACBUY have a fee schedule associated with them.

405  
406 Commissioner Krainiak commented that he would like more research / review on this,  
407 that it seems like an “up front sales fee”. He added that he has no problem with it if it  
408 saves the County money.

409  
410 Chairman Meiggs, for clarification sake, asked if the fees were one time fees for each  
411 type of equipment. Mr. Cartwright answered yes, the fees are one time fees for each type  
412 of equipment.

413  
414 County Attorney John Morrison commented that Ms. Lauren Arizaga, of the Twiford  
415 Law Firm, has a copy of the proposed contract and will review it and send a memo to the  
416 County Manager and Board explaining the content of the contract.

417  
418 Vice Chairman Michael McLain asked if this matter should be tabled pending legal  
419 review or is it a time sensitive matter. Mr. Cartwright responded that the Fire  
420 Department was hoping to sign a contract for the purchase of a pumper truck apparatus  
421 toward the latter part of July or early August. He added that the Fire Department being a  
422 separate non-profit entity, can sign up for this without the County, but wanted to get the  
423 County on board with this as it would be of great benefit to the County.

424  
425 County Attorney John Morrison recommended to the Board that if they were to make a  
426 motion to approve this, that it be contingent upon review by legal counsel.

427  
428 Commissioner Sandra Duckwall asked for clarification on who would be the applicant,  
429 the Fire Department or the County?

430  
431 Manager Renshaw replied with the following:

- 432 • Since the Fire Department is a non-profit, they can go it alone on this, but it  
433 would be prudent to have the County involved.
- 434 • Good idea to let the attorneys review the contract.
- 435 • Lure of this is that it can save significant amounts of money
  - 436 ○ Example: Pumper trucks for the Fire Department can cost several hundred  
437 thousand dollars... 15-20% savings is a lot of money when the total cost  
438 of this type of equipment is considered
- 439 • If the Board approves this tonight, would be prudent to approve contingent on  
440 contract review and approval by the attorneys office.

441  
442 Chairman Garry Meiggs commented that if the County signs up then it is the County's  
443 \$2000 that is paid. Mr. Cartwright clarified that it would be coming out of the Fire  
444 Department's budget one way or the other.

445  
446 Vice Chairman Michael McLain commented that it reads as though HGACBUY is acting  
447 as a purchasing agent.

448

449 Mr. Cartwright added that the cost figures seen are figures that have been pre-bid instead  
450 of having to solicit bids and have a formal bid opening. By having a larger network of  
451 bids to pull from, bids are more competitive and costs are lower. Items that can be  
452 purchased through HGACBUY have already gone through the bid solicitation and  
453 opening process. Mr. Cartwright noted that any kind of equipment, be it playground  
454 equipment, school busses, on up to larger scale equipment such as fire trucks and  
455 ambulances can be obtained at great savings through this process.

456

457 At this time, Chairman Garry Meiggs asked if there were any further questions for Mr.  
458 Cartwright. Hearing none, he called for a motion.

459

460 Commissioner Sandra Duckwall made a motion to approve “Inter-Local Contract for  
461 Cooperative Purchasing - HGACBUY” contingent upon review by the County Attorney.  
462 The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain,  
463 Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no  
464 Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

465

466 ***Item # 6.F.***467 ***Clerk to the Board / Assistant to the County Manager Appointment***

468

469 Manager Renshaw gave a brief introduction:

470

471

472

473

474

475

476

477

478

479

480

481

482

483

484

485

486

487

488

489

490

491

492

493

494

495

496

497

498

499

500

501

470 • Following the completion of candidate interviews for the vacant position of Clerk to the  
471 Board / Assistant to the County Manager, Ms. Angela Wooten (candidate) has been  
472 identified as the candidate whose background, skills, and experience most closely fits the  
473 needs of the county.  
474 • All the necessary background checks, employment reference checks, and pre-  
475 employment drug screenings have been satisfactorily completed  
476 • Recommend that the Board appoint Ms. Wooten to the position of Clerk to the Board /  
477 Assistant to the County Manager beginning on June 23, 2014

485 ***Item # 6.G.***486 ***Economic Development Incentive, Glandon Forest Equity, LLC***

488 Manager Renshaw briefly conferred with County Attorneys (present at meeting) on the  
489 language to recommend to the Board for use as the motion on this item. After conferring,  
490 Manager Renshaw requested that a motion on this item read "approve the economic  
491 incentive to Glandon Forest Equity, LLC, and authorize the county attorney's office to  
492 draft a development agreement outlining the parameters that must be met in order for the  
493 applicant to receive the economic incentive."

495 Vice Chairman Michael McLain made a motion to "approve the economic development  
496 incentive and have the attorney draft the development agreement that outlines the  
497 processes for Glandon Forest Equity LLC to agree". The motion passed 5-0 with  
498 Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra  
499 Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no;  
500 no Commissioner absent; and no Commissioner not voting.

502 **Item # 6.H.**503 **Amendment to Camden County Code of Ordinances, Criminal History Check**

504

505 *[SEE ATTACHMENT "A" FOR COPY OF PROPOSED ORDINANCE]*

506

507 Commissioner Sandra Duckwall made a motion to approve "Amendment to Camden  
508 County Code of Ordinances, Criminal History Check". The motion passed 5-0 with  
509 Chairman Garry Meiggs, Vice Chairman Michael McLain, Commissioners Sandra  
510 Duckwall, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no;  
511 no Commissioner absent; and no Commissioner not voting.

512

513 **Item # 6.I.**514 **Camden County Capital Improvement Program**

515

516 *[SEE ATTACHMENT "B" FOR COPY OF CAPITAL IMPROVEMENT PLAN]*

517

518 Manager Renshaw briefly reminded the commissioners that this is the 5 year Capital  
519 Improvement Plan for 2015-2019. Other details are included herein above in Public  
520 Hearings section 5.C.

521

522 Vice Chairman Michael McLain made a motion to approve the "Camden County Capital  
523 Improvement Plan". The Assistant Clerk to the Board polled the Board. The results are  
524 as follows:

- |     |  |     |
|-----|--|-----|
| 525 | • Commissioner Randy Krainiak:               | No  |
| 526 | • Vice Chairman Commissioner Michael McLain: | Yes |
| 527 | • Chairman Commissioner Garry Meiggs         | Yes |
| 528 | • Commissioner Sandra Duckwall               | Yes |
| 529 | • Commissioner Clayton Riggs                 | Yes |

530

531 The motion passed 4-1.

532

533 **Board Appointments**

534

535 **Item 7.A.**536 **Appoint Angela J. Wood to the Economic Improvement Council**

537

538 Manager Renshaw gave a brief introduction to this Board Appointment request:

- 539 • Executive Director Doris James, of the Economic Improvement Council informed  
540 us that Camden County currently has a vacancy on the EIC.
- 541 • We sought volunteers from the community, but no one volunteered
- 542 • Ms. James indicated that through conversations with Ms. Angela Wood (Camden  
543 resident) that Ms. Wood is interested in serving on the EIC.
- 544 • Staff recommends appointing Ms. Angela J. Wood to the EIC Board of Directors

545

546 Vice Chairman Michael McLain made a motion to approve appointing Angela J. Wood to  
547 the EIC Board of Directors. The motion passed 5-0 with Chairman Garry Meiggs, Vice  
548 Chairman Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and  
549 Clayton Riggs voting aye; no Commissioner voting no; no Commissioner absent; and no  
550 Commissioner not voting.

551

**Consent Agenda**

552

553

554 Commissioner Clayton Riggs made a motion to approve the Consent Agenda as  
555 presented by staff. The motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman  
556 Michael McLain, Commissioners Sandra Duckwall, Randy Krainiak, and Clayton Riggs  
557 voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner  
558 not voting.

559

560 The following items were approved on the Consent Agenda:

561

A. Draft Minutes, June 2, 2014

562

B. Budget Amendments - FY2013-2014 BA034 through BA039

563

C. Tax Collection Report, May 2014

564

D. Tax Refunds, Pickups, & Releases

565

E. Volunteer Forms

566

567 *[SEE ATTACHMENT "H" FOR COPY OF BUDGET AMENDMENTS]*

568 *[SEE ATTACHMENT "I" FOR COPY OF TAX COLLECTION REPORT]*

569 *[SEE ATTACHMENT "J" FOR COPY OF TAX REFUNDS, PICKUPS, & RELEASES]*

570

**Commissioner Reports**

571

572

573

NONE

574

575

**County Manager's Report**

576

577

Camden County Board of Elections / Museum Renovation

578

- AR Chesson is well under way with this project

579

- Working on interior items of the building:

580

- Close to pouring the floor / raising the elevation of same

581

- So far, no major obstacles with project

582

- On track with 100 day construction timeline

583

- Hope to move in by mid to late August with BOE staff and museum exhibits

584

585

586 Vice Chairman Michael McLain asked if the Museum would be forming a 501(C)3, non-  
587 profit agency. Manager Renshaw replied that he is scheduled to attend a Museum  
588 Planning Committee meeting wherein that will be discussed. County Attorney John  
589 Morrison volunteered to draw up the paperwork for the 501(C)3 for the Friends of the  
590 Museum.

590

591

**Information, Reports & Minutes From Other Agencies**

592

593

The following items of information were provided to the Commissioners in the board  
594 packet for this meeting, and copies are maintained in the office of the Clerk to the Board:

595

596

A. Library Report, May 2014

597

B. Land Transfer Tax Collection Report

598

599

Chairman Meiggs asked if there were any comments or questions concerning these items.

600

601

Commissioner Duckwall commented on the Library Report, stating that the figures  
602 contained therein are very good, and she read through the numbers.

603

604

Manager Renshaw added to that saying that the Library Summer Reading Program starts  
605 on June 17, 2014 and is for ages infant through high school aged children. Program is set  
606 to run for 4-5 weeks. Daily Advance has been contacted, and an article may be written  
607 on this program.

608

609

Commissioner Duckwall mentioned a large donation of Civil War and WW2 books that  
610 were donated to the Camden Library, and that they are available for checkout.

611



612 **Meeting Adjourned**

613

614 At 7:57 PM, Chairman Garry Meiggs asked if there were any other matters to come  
615 before the Board of Commissioners, hearing none, and by acclamation the meeting was  
616 adjourned.

617

618

619

620

---

Chairman Garry Meiggs  
Camden County Board of Commissioners

621

622 ATTEST:

623

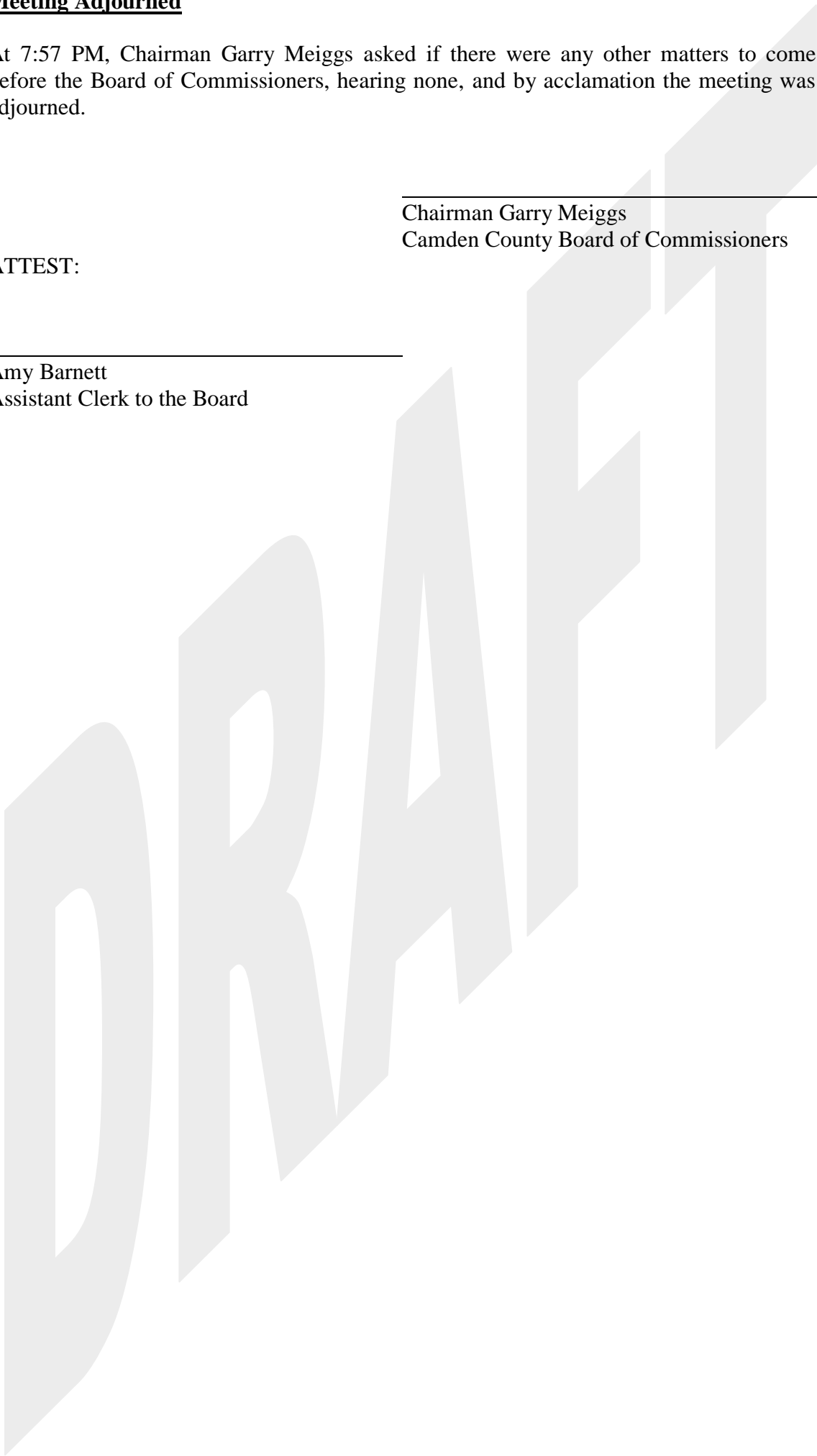
624

625

---

626 Amy Barnett

627 Assistant Clerk to the Board



## **Schedule of Attachments**

- A. Amendment to Camden County Code of Ordinances, Criminal History Check
- B. Camden County Capital Improvement Plan / Program
- C. FY 2014-2015 Budget Ordinance, Ordinance # 2014-06-01
- D. Resolution 2014-06-02, Establishing Board Salaries for FY 2014-2015
- E. Fee Schedule for FY 2014-2015
- F. Camden County Tax Rate FY 2014-2015
- G. Inter-Local Contract for Cooperative Purchasing - HGACBUY
- H. Budget Amendments FY 2013-2014 - BA034 through BA039
- I. Tax Collection Report - May 2014
- J. Tax Refunds, Pickups, Releases approved at 6-16-14 Mtg of Camden BOC

DRAFT

## BOARD OF COMMISSIONERS

GARRY W. MEIGGS  
Chairman

P. MICHAEL MCLAIN  
Vice Chairman

SANDRA J. DUCKWALL  
CLAYTON D. RIGGS  
RANDY KRAINIAK



MICHAEL RENSHAW  
County Manager

AMY BARNETT  
Assistant Clerk to the Board

JOHN S. MORRISON  
County Attorney

Ordinance No. 2014-06-01

CAMDEN COUNTY

CRIMINAL HISTORY CHECK ORDINANCE

This Ordinance adopted by the Camden County Board of Commissioners is to provide a policy and procedures for conducting criminal history checks through SBI/DCI on final applicants for employment with Camden County. This ordinance is adopted pursuant to the authority vested in Camden County by the General Assembly of the State of North Carolina in Sections 153A-11 and 153A-12 of the North Carolina General Statutes.

1. In order to protect the citizens of the county and their properties, the procedures herein are established to provide for fingerprinting and criminal history checks on all final applicants for regular full and part-time positions in the county government. Subject to Division (C) of this section, employment with the county may be denied for those persons convicted of any crime against a person, or crimes against property where intent is an element, or any drug or gambling related offense.
  - a. The County Manager, or designee, may conduct an investigation of any final candidate for a permanent full-time or part-time position with the county government and it shall be a precondition of employment that an applicant for such a position shall, upon request, provide fingerprints and all other necessary personal identification including a birth certificate, social security number and driver's license, if available, so that the County Manager, or designee, may cause a thorough search to be made of local and state criminal records to determine if the applicant has a history of criminal convictions or the crimes enumerated above by use of the Division of Criminal Information Network (DCI).
  - b. The Camden County Sheriffs' Office shall provide the findings from the use of the DCI to the County Manager, or designee, provided that all necessary agreements with the State Bureau of Investigations Division of Criminal Information have been executed.
  - c. At evaluation of any crime for purposes of employment will take into account the nature and the circumstances of the offense and the time frame of the offense as it relates to the essential job functions or the position applied.

- d. Prior to denial or termination of employment based upon criminal history record information (CHRI) received from the Camden County Sheriffs' Office shall verify the existence of a record by either obtaining a certified public record or by submitting a fingerprint card of the individual to the criminal information and identification section for verification that the CHRI record belongs to the individual.
2. If this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Ordinance which can be given separate effect and to that the provisions of this Ordinance are declared to be servable.
3. Any Ordinance or any part of an Ordinance in conflict with this Ordinance, to the extent of such conflict, is hereby repealed.
4. This Ordinance is adopted in the interest of public health, safety, and general welfare of the inhabitants of Camden County, North Carolina, and shall be in full force and effect from and after its adoption.

ADOPTED the 16<sup>th</sup> day of June, 2014

(SEAL)

\_\_\_\_\_  
Signature of Chairman  
Camden County Board of Commissioners

Amy D. Barnett  
Signature  
Assistant Clerk to the Board



**CAMDENCOUNTY**

new energy. new vision.

# **Capital Improvement Program 2015-2019**

**Public Hearing Date Set Monday, June 2, 2014**  
**Public Hearing Monday, June 16, 2014, 7:00pm**

## Table of Contents

Letter to the Board of Commissioners	2
Introduction	5
Planning Process	5
Financial Policy	5
Project Evaluation	6
Revenue Sources & Debt Service	7
Funding Method for the County Capital Reserve Fund	9
School Capital Reserve Fund	9
South Camden Water & Sewer District	9
County Fire Districts	9
Adoption of Unified Government	10
Capital Project Narratives	10
❖ Country Club Area – US 158 Sewer Service Expansion	10
❖ Enhancement of Existing Wastewater Treatment Plant	11
❖ Camden Business Park - Wastewater Extension	12
❖ Wastewater Treatment Plant Disposal System Improvement	13
❖ Dismal Swamp Canal Pedestrian & Bicycle Path Completion	14
❖ Construction of Additional County Well Site	15
❖ Recreational & Community Center	16
❖ Administrative Complex	16
❖ One Mill Community Park & Boat Ramp- Shiloh Township	17
❖ South Mills Community Park	18
Resolution Setting Financial Policies	19
Resolution Adopting CIP & Creating County Capital Reserve Fund	21
CIP Tables	
Approved Projects with Funding Sources	23
County Debt & Debt Service at June 30, 2013	24
List of County Properties	26

June 2, 2014

**Camden County Board of Commissioners**

Garry W. Meiggs, Chair  
Michael McLain, Vice Chair  
Sandy Duckwall  
Randy Krainiak  
Clayton Riggs

**Re: Fiscal Year 2015-2019 Recommended Capital Improvement Program**

Chairman Meiggs and Commissioners:

Due to current economic conditions, local governments remain challenged with regards to identifying funding mechanisms for capital improvement projects. The provision of adequate public infrastructure should remain a top priority for the County. The County has made great strides in developing its capital planning over the past few years when you consider this is actually only the sixth year the Board of Commissioners have gone through a CIP process. With this annual routine in place, even though adequate funding may not be available for each listed capital project, there will be significant thought and consideration given to the facility needs by the elected officials and the County staff.

Again this year it is important for you to refer to the two resolutions adopted by the Board of Commissioners several years ago. The first set financial policy governing how the County deals with the issues of debt, fees & user charges, fund balances, competitive employment, and the ad valorem tax rate. This resolution put in place measures to insure the financial strength of the County government as well as protecting the taxpayer. The second resolution adopted the CIP and directed the staff to use it as the official policy of the County and directed the implementation of the first year of projects in the program. A major component of the resolution was the creation of the County Capital Reserve Fund, a mechanism with which to fund non-school county facilities.

There are many positive developments taking place now in the County and it is important to continue the momentum we have achieved through fiscally conservative budgeting and proper long range capital improvement planning for our future needs. Camden has been the beneficiary of nearly \$5 million in outside grant funding from the Golden Leaf Foundation, the Clean Water Management Trust Fund, the NC Rural Center, the NC Department of Commerce, and the NC DOT during the past five years. All of these grant funds have cost the County less than \$600,000 in matching requirements.

Following the installation of water and sewer improvements at the Camden Eco-Industrial Park in 2011-2012, construction of the main entrance boulevard and first phase interior roads of the Park began in October 2012 and was completed in December 2013. This phase of development in the Park was critical as the County continues to aggressively market the many economic opportunities and advantages to locating new business interests in Camden. On May 9, 2014 the County was joined by many federal and state dignitaries in celebrating the formal dedication and ribbon cutting of the Eco-Industrial Park. The success of the Eco-Industrial Park and further development along the HWY 158 and US 17 corridors will result in the generation of new tax revenues, lessening the County's reliance upon residential property taxes and creating new employment opportunities for our citizens.

A significant project included in the 2015-2019 C.I.P. is the construction of a new county administration complex on the acquired site across from the Historic Courthouse. Further study is needed on this project to specifically determine the space needs of various departments and to determine the most efficient architectural design of a future facility as well as the most effective funding mechanism. The ultimate goal of this project will be the centralization of County services into a "One Stop" method of service delivery which will allow our customers to be served at a single County complex. Besides the immediate needs for administrative space, there is also significant interest for providing recreational and public meeting space which would house youth and adult programming.

Also included are infrastructure projects such as the extension of wastewater service to the Belcross area and the Camden Business Park, and the extension of wastewater service west along US 158 to the Country Club Road area. In 2013 the County acquired a 5 acre parcel on Seymour Drive in Courthouse Township for the purpose of constructing an additional well site in close proximity to the Water Treatment Plant. Hydrology testing was completed on the site in 2013, and a recommendation to proceed with obtaining engineering design and construction cost estimates for the well site are planned for FY 2014/2015. A further infrastructure improvement, a needed enhancement of the existing Wastewater Treatment Plant, has also been added to the CIP.

Other priority projects included in the CIP are the extension of the Dismal Swamp Trail to the state border to promote Eco Tourism, the acquisition of property for the development of an outdoor recreational facility in the South Mills Township in accordance with the Parks and Recreation Master Plan, and completion of the One Mill Community Park and Boat Ramp in Shiloh Township.

While the Board of Commissioners moved forward six years ago with the acquisition of property for a potential high school site, with the current state of the economy and declining numbers in the school population, it is not yet clear when this new facility will be needed. During the next three to five years, as the tax base grows due to anticipated increase in business and commercial developments, the feasibility of this project should be reviewed again in collaboration with the Camden County Board of Education.

In Camden the future is bright as we continue working together to make the County a better community in which to live, work, and recreate. It will take all of our collective skills along with wise and thoughtful decisions to have the necessary vision to move forward facing the



current economic challenges.

Respectfully Submitted,



Michael Renshaw  
County Manager

DRAFT

## **Introduction**

The Capital Improvements Program (CIP) is a multi-year plan that proposes projects which improve the county's infrastructure and enhance community quality of life. The Camden County CIP is a five-year plan that consists of capital projects for various departments/agencies of the county government. These projects are major non-recurring expenditures for large items such as schools, parks & recreational facilities, administrative facilities, water & sewer improvements, and the Eco-Industrial Park. This plan is only the fifth year in which Camden County has endeavored to propose a CIP. This is mainly due to the fact that the county has only begun experiencing growth in recent years which has created the need for a much more defined and thorough capital planning process. This document will be used as a directive for staff in the coming year as well as future years. The CIP will be reviewed and adjusted accordingly on an annual basis depending on the changing needs and the strengthening financial condition of the county.

## **Planning Process**

Planning for the Capital Improvements Program usually begins in January each year prior to the beginning of the county budget process. Department heads are requested to submit to the Manager a packet of information relating to items submitted that will cost in excess of \$300,000 in at least one year of the CIP planning period. The CIP does not include the acquisition of motor vehicles. These are included in the operational budgets of each department. The County Manager will review and study all items submitted by the department heads and will develop a recommended plan that will be forwarded to the Board of Commissioners. After a recommended plan has been developed by the Board, a public hearing is held to receive citizen input. Then the recommended plan is finalized by a resolution of the Board with the intent to include the first year projects in the annual budget.

## **Financial Policy**

The following financial guidelines were adopted by the Board of Commissioners on June 4, 2007:

Debt service should be equal to or less than 15% of General Fund expenditures.

The county will strive to pay outstanding principal debt within 15-20 years.

The county will strive to maintain its debt at no greater level than 2% of the assessed valuation of taxable property in the county.

The county will strive to maintain an available fund balance equal to 25% of the General Fund budget at the end of each fiscal year which is substantially higher than the minimum recommended by the Local Government Commission.

General Fund balances in excess of targeted levels may be transferred to the County's Special Capital Reserve Fund.

Adoption of these policies will further ensure the county's financial strength and future success in capital planning.

For the past five years Camden County has embarked on a very conservative fiscal policy working to ensure growth in the fund balance and a stronger financial position for the county government. The total unreserved and undesignated general fund balance has grown from approximately \$2.7 million to approximately \$4.5 million at the end of FY13. Increasing fund balance must be continued if the County will be able to arrange financing for the large projects that will be needed in the future years.

## Project Evaluation

During FY11, project evaluation was done through interaction and discussion between the Manager and the Commissioners as well as input from the Department Heads. Once projects are put into the CIP, the entire plan is reviewed and studied annually by the Board of Commissioners to review the merits of each project.

### Project Evaluation Criteria

Sections	Questions Considered When Evaluating Projects
<b>Department Ranking</b>	What is the departmental priority/ranking for project?
<b>Legal Mandates/Safety</b>	Does the project enable the County to fulfill a new or existing state of federal mandate? Does the project eliminate an immediate safety hazard for County citizens or employees?
<b>Demonstrated Need/Timing</b>	When does the project need to be completed? Is the project related to another priority project?
<b>Impact on Operating &amp; Maintenance Costs</b>	Will the project save the County future operating costs? Will the project improve operating efficiency? Will maintenance cost be reduced if the project were undertaken? Will the project generate additional operating revenue or will it generate additional expense?
<b>Impact on Quality of Life</b>	Will the project improve the quality of life of the County's citizens?
<b>Addresses a deficiency in provision of public services</b>	Is the County unable to provide basic services if the project is not completed? Are current services in the project area inadequate? Does the project improve County services?
<b>Linkage to Board of Commissioners' Vision Statement, other Long Range Plans, or Community Support</b>	Does the project help to meet the priorities established by the Vision Statement/goals or other long-range plans? How will the project help further these priorities? Does

	the project have citizen or community support? Does the project service a special need of the community?
<b>Funds/grants available from state, federal, and other sources</b>	Besides County general fund revenues, what funding sources are available to fund this project? Can fees or revenues other than taxes be raised to cover this project's cost?
<b>Extent of secondary benefits</b>	Are there intangible benefits to completing the project? Are there benefits to the project that are not otherwise considered in the evaluation?
<b>Comments</b>	What comments do you have about the project that needs to be considered by the Board of Commissioners?

## Revenue Sources & Debt Service

There are several funding sources that will be used in the CIP. The sources are dependent on the type of project and the financial impact on the taxpayers of the county:

1. General Fund Revenues - may be used to fund smaller pay as you go capital projects such as those that fall under \$300,000.
2. General Obligation (GO) Bonds - the county may issue general obligation bonds for larger projects such as schools. These bonds are legally binding and are a pledge of the county's full faith, credit and taxing power.
3. Installment Financing Agreements - in exchange for financing funds.
4. Certificates of Participation(COP) - basically a large installment financing agreement (banks are limited on how much they can lend). COPs are usually rated on step below a GO rating.
5. State and Federal Revenues - projects may be financed through low interest federal loans from USDA Rural Development such as the completed Camden Intermediate School Project. Additionally several projects have been financed by the use of state and federal grants such as the wastewater treatment and collection system.
6. Private Contributions - private contributions from developers or adjoining landowners that will become a part of a larger project the county is working on.

One of the most important factors of financing a major project is the county's ability to pay the debt service or the annual costs of the financing. There are some limited recurring revenues that are to be used for debt service purposes. Portions of the Article 40 and 42 sales taxes are restricted for the purpose of school-related debt service or school capital outlay. The county also receives funds from the state Public School Building Capital Fund (these funds are generated by the state corporate income taxes) that can be used for debt service, however the status of these funds is unsure due to the uncertainty of the NC Education Lottery proceeds and other economics.

Revenue Sources:

- Restricted portions of Article 40 & 42 sales taxes
- Annual contributions to the Special Capital Reserve Fund per proposed policies
- Accumulated funds in the Special Capital Reserve Fund & School Capital Reserve Fund

**Funding Sources**

Resources	Project Types	Advantages	Disadvantages
<b>Pay As You Go</b>	<p>Assets with short useful lives, Or where most of benefit is achieved early</p> <p>Assets for which matching local funds are required</p> <p>Assets that are not expensive to acquire and relative to the total Pay As You Go plan</p> <p>Projects can be phased with reasonable annual expenditures</p>	<p>Saves interest and other costs of issuance</p> <p>Preserves financial flexibility</p> <p>Protects borrowing capacity</p> <p>Enhances credit quality</p>	<p>Limits funding for capital Needs</p> <p>Creates an uneven flow of expenditures</p>
<b>General Obligation Bonds</b>	<p>Assets with long useful lives</p> <p>Projects that are expensive to acquire or that exceed the capacity of the Pay As You Go plan</p>	<p>Permits governments to acquire assets as needed</p> <p>Smooths out capital expenditures</p>	<p>Adds financial and administrative costs of procuring capital assets</p> <p>committing revenues for life of the bond issue</p> <p>Requires voter approval</p>
<b>Certificates of Participation</b>	<p>Projects that are expensive to acquire or that exceed the capacity of the Pay As You Go plan</p> <p>Used frequently for purchases of equipment, buildings and real property</p>	<p>Permits governments To acquire assets as needed</p> <p>No voter approval</p>	<p>Interest cost may be higher relative to issuing debt</p>
<b>Grants</b>	<p>Assets qualifying for grant assistance</p>	<p>Expands size of capital program with little or no cost to local taxpayers</p>	<p>Limited amount of unrestricted grants availability</p> <p>Added administrative or compliance costs</p>
<b>Private Contributions</b>	<p>Facilities adjacent to private properties</p>	<p>Lowers government capital and/or operating costs</p>	<p>Added staff time required to identify contributors and coordinate activities</p>

## **Funding Method for County Capital Reserve Fund**

The land transfer tax is placed in a County Capital Reserve fund to fund the capital improvement plan and transfers from General Fund balance when it is in excess of targeted levels (Resolution No. 2007-0504).

It is projected that the Land Transfer tax will generate approximately \$250,000 in FY 2014-2015. These funds will go towards funding approved capital projects and debt service. Currently \$.01 of the county-wide tax rate generates approximately \$115,500 in Ad Valorem taxes collected by Camden County.

## **School Capital Reserve Fund**

The School Capital Reserve Fund will continue to be the primary vehicle with which the county uses to fund school capital projects. Currently it is funded by that portion of the Article 40 & 42 sales tax that is earmarked for school construction by the state. The county also receives funds from the State Public School Building Capital Fund. At the present time there is \$268 in this fund for the county's use. Additionally there is currently \$481,015 in the State Educational Lottery Fund for Camden County that can be used for school capital outlay or debt service that occurred after 2003. Articles 40 & 42 Sales Tax will generate approximately \$325,000 annually that goes into the School Capital Reserve Fund.

## **South Camden Water & Sewer District**

The South Camden Water & Sewer District is an enterprise fund that provides water and sewer to residents of Camden County who live in the Courthouse and Shiloh Townships. Water service is available throughout the two townships and sewer service is available only in a smaller area that is along the US158/NC343 corridor. This fund has been in operation since 1996.

A reverse osmosis water treatment plant was constructed and became operational in 2002 along the Pasquotank River near the central area of the county. This facility was built with assistance of funding from the NC Rural Center.

## **County Fire Districts**

There are two fire districts in the county, the South Mills Fire District and the Courthouse-Shiloh Fire District. Residents in both currently pay a total of .05 tax (.01 fire tax plus a .04 general fund contribution). These revenues fund the operation and capital needs of the fire departments. The county has contracts with both volunteer fire departments detailing how the fire commissions will oversee the operation of the fire departments which includes special approval of all expenditures of \$5,000 or more. The South Mills Fire Department has recently completed construction of a new fire station on donated property on Keeter Bam Road near South Mills. The South Camden Fire Department has a fire station that is located on Sawyers Creek Road near the Courthouse and their second station is located in the Shiloh Community along NC343

South. With the additional revenue generated from the county-wide revaluation of property, it is expected both departments will have adequate funds to provide for their operational needs and debt service for capital needs for the next five years.

## **Adoption of Unified County Government**

In May of 2006 the voters of Camden County approved the adoption of Unified County Government. Effective July 1, 2006 the change was implemented granting Camden County both the powers of a county as well as those of municipal government (excluding the creation of a police department). Although this change in form of government has brought about no real visible change in appearance for the Camden County Government, the most important impact is that it restricts the creation of any other municipal governments within the county. Therefore, the county citizens will be assured of only one layer of local government and one layer of taxation. Ideally this form of government will provide for additional efficiencies by eliminating the potential for duplication of services. A major benefit of the change in form of government is that it allows the County to receive a quarterly allocation of the Utility Franchise Taxes which are typically only received by municipalities. The County receives approximately \$400,000 of this revenue annually. Of course, as the County continues to grow and develop additional commercial tax base this allocation will increase.

### **Capital Project Narratives:**

The capital project narratives are organized in the following categories:

- Approved/funded - approved and funded by vote of the Camden County Board of Commissioners;
- Recommended/unfunded - recommended projects by the Camden County Manager but currently unfunded; and
- Other projects/unfunded - projects that have been identified by management but currently not funded.

### ***COUNTRY CLUB AREA – US 158 SEWER SERVICE EXPANSION***

***ESTIMATED COST: \$1,171,000***

#### **Recommended/unfunded**

**Priority Level:        1**

**Project Description:** Extension of the water and sewer lines to the County Club Area including a 200-300 acre potential mixed-use development as well as available parcels along US 158.

**Define Problem:** Sanitary sewer infrastructure is needed to support economic development and commercial/retail growth.

**Recommended Solution:** Extend existing sanitary sewer line. Estimated cost of \$1,171,000 to be funded by County contributions, grants and developers via cost sharing formula.

**Alternatives:** Commercial development would be adversely affected without the extension.

**Stage of the Project:** McGill Associates has prepared a feasibility study to include construction cost estimates. An estimate has been prepared by McGill Associates. Project material costs (i.e. pipe) is increasing with petroleum price increases, however the installation costs have decreased with the economy. The County applied for Golden LEAF CBGI funding in January 2014 however the project was not funded in that grant cycle.

**Relation to Other Projects:** This project is required to attract and support new and existing businesses in Camden County. Wastewater service would help develop the area adjacent to Shell Station and residents in the Pine Street area have expressed interest in wastewater service due to failures with septic systems. The extension would also increase the pipe size of the existing force main from Lamb's Marina to the Courthouse Pump Station.

**Description of Land Needs:** The sanitary sewer lines will run on the DOT right-of-ways. A small parcel of land will have to be purchased for a proposed lift station.

**Professional Design Work Detail:** None. Feasibility study completed October 2013.

**Operating Impact:** The operating impact will be minimal with the exception of normal wear and tear.

### ***ENHANCEMENT OF EXISTING WASTEWATER TREATMENT PLANT***

***ESTIMATED COST: \$649,400***

#### **Recommended/unfunded**

**Priority Level:        2**

#### **Project Description:**

**Define Problem:** Specific needs at the existing WWTP first include an increased capacity for influent flow acceptance and flow pacing. Given the small size of this plant and the non-discharge disposal limitations, a significant equalization basin is



necessary (approximately 25% of the adf). The existing WWTP has the appropriate volume for flow equalization at the current rated capacity but utilizes an influent pump station which could become inadequate in the event of sustained peak flows where multiple pump stations are in operation simultaneously. Additionally, the plant would be best served with a new influent screen installed ahead of the flow equalization basin.

**Recommended Solution:** McGill Associates has examined the existing WWTP and recommends the addition of a new influent screen and a new equalization basin including aeration and new flow equalization transfer pumps.

**Stage of the Project:** McGill Associates has performed initial engineering review and has developed a construction cost estimate.

**Relation to Other Projects:** The noted enhancements to the WWTP should be considered as a companion to the HWY 158 Sewer Service Expansion due to added flow.

**Description of Land Needs:** None

**Professional Design Work Detail:** No engineering design plan has been completed.

**Operating Impact:** N/A

### ***CAMDEN BUSINESS PARK - WASTEWATER EXTENSION***

***ESTIMATED COST: \$780,000***

#### **Other projects/unfunded**

**Priority Level:** 2

**Project Description:** Extension of sanitary sewer lines to the Camden Business Park - this will include servicing the newly constructed State Employees Credit Union.

**Define Problem:** Infrastructure is needed to support economic development and commercial growth.

**Recommended Solution:** Extend the wastewater lines to the Camden Business Park. Estimated cost of \$780,000 to be funded with \$250,000 of County contributions and the remaining \$530,000 with grants to be secured by McGill Associates.

**Alternatives:** Commercial development will be adversely affected without this extension.

**Stage of the Project:** An estimate has been prepared by McGill Associates.

**Relation to Other Projects:** This project is required to attract and support new and existing businesses in Camden County. With the Hwy 158 5-lane improvements scheduled to begin in May/June 2012, staff is recommending that this project be held until NCDOT completes construction.

**Description of Land Needs:** These water and sewer lines will run on the DOT right-of-ways. A small parcel of land will have to be purchased for a proposed lift station.

**Professional Design Work Detail:** McGill Associates has designed the water and sewer improvements.

**Operating Impact:** The operating impact will be minimal with the exception of normal wear and tear.

### ***WASTEWATER TREATMENT PLANT DISPOSAL SYSTEM IMPROVEMENT***

***ESTIMATED COST: To be Determined***

#### **Recommended/unfunded**

**Priority Level:** 2

**Project Description:** Increase wastewater disposal capacity to prepare for increased flows from sanitary sewer expansions.

**Define Problem:** The increased wastewater flow as a result of increased residential and commercial development will require added wastewater disposal capacity.

**Recommended Solution:** Increase the number of spray irrigation zones at the existing wastewater disposal fields. Additional wastewater mains and spray heads would have to be engineered and constructed.

**Alternatives:** Study the feasibility of High Rate Infiltration Ponds for wastewater disposal. The benefits of this method include using less land (existing spray fields could be released for development) and low maintenance costs.

**Stage of the Project:** An engineering study is required to determine which option is the best technology and use of resources for the existing soil conditions at the site.

**Relation to Other Projects:** This project is required to attract and support new and existing businesses in Camden County as well as supporting additional residential growth.

**Description of Land Needs:** The County currently owns additional land necessary to expand the existing wastewater disposal system.

**Professional Design Work Detail: None.** Feasibility study is required to determine which technology (spray field or High Rate Infiltration) is best suited for existing soil conditions.

**Operating Impact:** If the spray fields are expanded, there will be added maintenance costs to mow the fields and maintain the spray heads.

### ***DISMAL SWAMP CANAL PEDESTRIAN AND BICYCLE PATH COMPLETION***

***ESTIMATED COST: \$1,300,000***

#### **Other Projects/unfunded**

**Priority Level:** 3

**Project Description:** Connect the existing trail route to the Virginia State line.

#### **Project Definition and Justification**

**Define Problem:** Safety is needed to be improved for pedestrians and bicyclists living in the residential areas along the trail route. This project provides safe alternative transportation between the Eco-Industrial Park, the NCDOT Visitor's Center, several residential subdivisions and the Dismal Swamp State Park. The project would also serve to enhance eco-tourism within the County.

**Recommended Solution:** Connect the existing trail route to the Virginia State line. The total project's estimated cost is \$1,300,000 of which the County will pursue federal and state funds and/or grants.

**Alternatives:** None

**Stage of Project:** An estimate has been prepared by McGill Associates. McGill Associates has also completed 30% design work for the project. Initial stakeholder meeting was held in October 2011. A follow-up stakeholder meeting was held in May 2012, at which time the City of Chesapeake advised that funding for the design of the Virginia portion of the trail extension was not approved. The City intends to reapply in 2013.

**Relation to Other Projects:** This project has been coordinated with several planning and regional projects. These include the following: 1993 Camden County Land Use Plan, The Dismal Swamp Trail Special Trust Fund, and The Northeast North Carolina Regional Economic Development Partnership Thoroughfare plan for Camden County (NCDOT, November 1997).

**Description of Land Needs:** Proposed project will be located within the NCDOT right-of-way. No land acquisition will be required.

**Professional Design Work Detail:** Conceptual development, preliminary layout and environmental review have been completed by McGill Associates.

**Operating Impact:** It is anticipated that the completion of this trail will promote ecotourism, safely accommodate bicyclists, pedestrians, joggers and birdwatchers. In addition, it will provide interpretive and educational elements for nature and history enthusiasts.

### ***CONSTRUCTION OF ADDITIONAL WELL SITE***

***ESTIMATED COST: To be Determined***

#### **Recommended/unfunded**

**Priority Level:** 2

#### **Project Description:**

**Define Problem:** Forecasted residential and commercial growth will require additional sources of fresh water.

**Recommended Solution:** Obtain engineering design plans and construction cost estimate. Construct additional operational well site at the Seymour Drive site.

The current NPDES discharge permit will need to be modified to allow added discharge into the river. The water plant has a current capacity of .72 MGD and an average use of .3 MGD. The State allows 80% use of capacity, which amounts to 576,000 GPD. Subtracting the average use of 300,000 GPD provides only 276,000 GPD for additional development use.

**Alternatives:** None

**Stage of the Project:** Planning

**Relation to Other Projects:** This project is required to attract and support new and existing businesses in Camden County.

**Description of Land Needs:** Land has been purchased. In FY13-14, the county purchased an additional well site in close proximity to existing water treatment plant.

**Professional Design Work Detail:** None.

**Operating Impact:** To be Determined.

### ***RECREATIONAL & COMMUNITY CENTER***

***ESTIMATED COST: To be Determined***

#### **Other projects/unfunded**

**Priority Level:** 3

**Project Description:** Construction of a new recreational and community center to serve as the primary place for the recreational and social needs of the county residents.

#### **Project Definition and Justification**

**Define Problem:** There is currently no recreational nor community center for the county residents. This limits the ability of the County to attract businesses and families to its area.

**Recommended Solution:** The construction of a building to include the following: the County's Parks & Recreation Department, gymnasium, large multi-purpose rooms, and an expanded Senior Center facility.

**Alternatives:** None

**Stage of Project:** None

**Relation to Other Projects:** N/A

**Professional Design Work Detail:** A complete facilities study is needed.

**Operating Impact:** To be Determined.

### ***ADMINISTRATIVE COMPLEX***

***ESTIMATED COST: To be determined***

#### **Recommended/unfunded**

**Priority Level:** 2

**Project Description:** Construction of an administrative complex in order to service the county residents in a safe and efficient manner.

### **Project Definition and Justification**

**Define Problem:** With the addition of the new County facility at 330 East Hwy 158, immediate overcrowding concerns at the Courthouse Complex have been addressed with the movement of Administration, Finance, Economic Development, and Public Works to the new facility.

However, to optimize customer service and provide a “One Stop” approach to service delivery, the County should consider the construction of a centralized County complex. Multipurpose conference/training rooms are needed and can be used by all departments, county committees as well as by the community. This building will house the following departments: Manager's Office, Human Resources, Finance Office, Tax Administration, Water & Sewer Department, Planning & Community Development Department, Camden County Extension Center, Senior Center and the Board of Elections.

Construction of the building to facilitate a drive-thru window to accommodate payments would be preferable for the county citizens. Finally, this building will be ADA compliant which will allow all the county citizens of Camden County to have access to its services.

**Recommended Solution:** The construction of a building on the acreage already purchased across the road from the Courthouse Complex. Demolition of existing structure and repaving of entire lot would provide additional parking which is greatly needed when court is in session. The building where the Board of Elections is housed could be remodeled and be used for tourism development.

**Alternatives:** Continue business in current structure.

**Stage of Project:** Purchased 7.69 acres across the road from the Courthouse Complex

**Relation to Other Projects:** N/A

**Professional Design Work Detail:** A complete facilities study is needed.

**Operating Impact:** The operating costs may be higher than the current facility although the existing building is very energy inefficient and cost savings might be realized due to efficiency improvements.

### ***ONE MILL COMMUNITY PARK AND BOAT RAMP- SHILOH TOWNSHIP***

***ESTIMATED COST: \$665,000 (due to variety of grant funds, County contribution is approximately \$84,000).***

**Approved/funded**

**Priority Level:** 1

**Project Description:** Construct a small community park in the Shiloh Township area, including playground elements, boat ramp, board walk, restroom, and picnic facilities.

**Project Definition and Justification**

**Define Problem:** As the County's population grows, demand for recreation space and activities will increase. Parks are an integral element of strong communities and promote healthy living activities, especially when located in or in close proximity to residential areas. Currently all county park facilities are located in the courthouse township at Grandy Elementary School. The distance from Shiloh to the one central community park is an obstacle to pursuing both organizational and independent recreation, and the existing community park has little if any room for expansion of park or parking areas.

**Recommended Solution:** Construct a community park with both active and passive recreation areas including boat ramp facility, playground equipment, and picnic shelter.

**Alternatives:** N/A

**Stage of Project:** In January 2013 the county submitted PARTF and CAMA grant applications for land acquisition and construction of a park at One Mill Road in Shiloh. Both grants were approved. The County purchased property at One Mill Road and park construction will commence in FY14/15.

**Relation to Other Projects:** Allows expansion of recreation offerings.

**Professional Design Work Detail:** All design work completed for site.

**Operating Impact:** The project will increase Parks and Recreation operations and maintenance budget.

***SOUTH MILLS COMMUNITY PARK***

***ESTIMATED COST: To be determined***

**Other projects/unfunded**

**Priority Level:** 3

**Project Description:** Obtain property and construct a small community park in the South Mills Township area.

## Project Definition and Justification

**Define Problem:** As the County's population grows, demand for recreation space and activities will increase. Parks are an integral element of strong communities and promote healthy living activities, especially when located in or in close proximity to residential areas. Currently all county park facilities are located in the courthouse township at Grandy Elementary School. The distance from Shiloh to the one central community park is an obstacle to pursuing both organizational and independent recreation, and the existing community park has little if any room for expansion of park or parking areas.

**Recommended Solution:** Purchase 10 to 20 acres for construction of a community park with both active and passive recreation areas including baseball/soccer fields, playground equipment, and picnic shelter. Limited funding may be generated from requiring fees in lieu of land dedications for new residential subdivisions.

**Alternatives:** N/A

**Stage of Project:** Proposed.

**Relation to Other Projects:** Allows expansion of recreation offerings.

**Professional Design Work Detail:** None started at this time. Will need a general park design to identify land requirements, prior to locating alternative sites possibilities.

**Operating Impact:** The project will increase Parks and Recreation operations and maintenance budget.



These resolutions adopted by the Board of Commissioners on June 4, 2007, clarified a strict policy governing the County's financial management, and the creation of a county Capital Reserve Fund.

Resolution No. 2007-05-04

**A Resolution of the Camden County Board of Commissioners  
Regarding Setting Financial Policies**

**Whereas**, stability in fiscal affairs is a desirable objective, but a difficult goal for counties to attain because many factors some of which are the relationship of the various units of government, mandates, the changing economies and the limited authority of local government; and

**Whereas**, the Board of Commissioners is of the opinion that the statement of minimum standards of fiscal policy would help present and future boards and staff to adapt to the changes that occur and help them to attain a reasonable measure of fiscal stability;

**Now, Therefore Be It Resolved**, that the Camden County Board of Commissioners does hereby adopt the following financial policies:

**Debt-**

Debt service will not exceed 15% of general fund expenditures. In any year where debt service is less than or equal to 14% of general fund expenditures at least 1% of the operating budget may be transferred to capital reserve.

The county will strive to pay outstanding principle debt within 15-20 years.

The county will strive to maintain its debt at no greater level than 2% of the assessed valuation of taxable property in the county.

**Fees & User Charges -**

As part of the annual budget process the County shall review the fees and user charges. All changes to the schedule of fees must be approved by the Board of Commissioners.

The County should charge fees if allowable, when a specific group of beneficiaries can be identified, when it is feasible to charge the beneficiaries, and when there is no reason to subsidize the service wholly or in part. Fee levels should be set to recover the full costs of the services provided, unless it is deemed necessary to partially subsidize the services.

Factors to consider in deciding whether a subsidy is appropriate include the burden on property tax payers, the degree to which the service benefits

a particular segment of the population, whether beneficiaries can pay the fee, and whether the service provides a broader benefit to the community.

**Fund Balance -**

The county will strive to maintain an available fund balance equal to 25% of the General Fund budget at the end of each fiscal year which is substantially higher than the minimum recommended by the Local Government Commission.

General Fund balances in excess of targeted levels may be transferred to the County's capital improvement plan.

**Competitive Employment -**

The county will strive to maintain competitive pay rates by making annual cost of living adjustments when economically feasible for the county based on the consumer price index.

**Tax Rate -**

In an effort to stabilize the county's tax rate, the Board of Commissioners will adopt a tax rate that considers the succeeding four years anticipated expenditures and will strive not to change the tax rate prior to the next revaluation.

The Board of Commissioners will seek to limit the growth of the annual operating budget to an amount that can be accommodated by growth in the tax base as well as other state and federal revenues, without a tax increase wherever possible.

The County will strive to annually review and develop revenue projections, expenditures, and the fund balance for the next five years.

Adopted this \_4<sup>th</sup>\_day of June, 2007.

Jeffrey Jennings, Chairman

Attest:

Ava Gurganus, Clerk to the Board

Resolution No. 2007-05-03

A Resolution of the Camden County Board of Commissioners  
Adopting the Camden County Capital Improvement Plan for Fiscal Years 2007/2008 thru  
2011/2012 and Creating a County Capital Reserve Fund

Whereas, Camden County is seeking to adhere to a high standard of professional financial management to ensure the provision of adequate public facilities and services for its citizens; and

Whereas, the Board of Commissioners are striving to enhance opportunities for all the citizens of the county and therefore are mandating that this Capital Improvement Program become an annual portion of the county's budgetary and financial management process; and

Whereas, the Board of Commissioners is also adopting financial policies to guide major decisions related to capital financing, debt capacity, and capital reserve appropriation; and

Whereas, the projects included in the CIP will improve the quality of life for all the citizens of Camden County; and

Whereas, also as a part of this resolution the Board of Commissioners is directing the creation of a County Capital Project Reserve Fund to be used as a funding source for County non-school related capital projects; and

Now Therefore Be It Resolved, that the Camden County Board of Commissioners does hereby adopt the attached Capital Improvements Program schedule for fiscal years 2007/2008 thru 2011/2012; and

Be It Further Resolved, that the Board of Commissioners directs County staff to use the adopted document as a guide for proceeding with the implementation of projects detailed in fiscal year 2007/2008;

Adopted this 18th day of June, 2007.

Jeffrey Jennings, Chairman

Attest:

Ava Gurganus, Clerk to the Board

# Approved Projects with Funding Sources

## South Mills Sanitary Sewer (Phase I)

South Mills Sewer Project Expense	\$1,513,975
South Mills Sewer Project Revenues	
Clean Water Management Trust Fund	\$864,100
Rural Center	\$649,875

## South Mills Sanitary Sewer (Phase II)

South Mills Sewer Project Expense	\$905,535
South Mills Sewer	\$586,825
STEP- Visitor Center	\$269,810
Contingency	\$48,900
South Mills Sewer Project Revenues	
Clean Water Management Trust Fund	\$600,000
County Contribution	\$35,725
NCDOT Grant	\$269,810

## Construction of Additional Well Site Project (Seymour Drive)

Land Acquisition Phase (FY 2013-2014)	
Land Purchase Expense	\$50,000
Water/Sewer Upgrade Fund Balance	\$50,000
Engineering/Site Design Phase (FY 2014-2015)	
Engineering Expense	\$40,000

## County Debt & Debt Service at June 30, 2013 per the FY12-13 Audit

Debt of the County, including the Qualified Zone Academy Bonds, are outlined below:

### School Related

\$10,106,075 loan from Bank of America, N.A. (QZAB I) for renovation and modernization of Camden High School and Camden Middle School. The note is secured by a deed of trust on the two schools and calls for annual payments of \$544,605 and no interest is charged. \$ 544,605

\$1,000,000 loan from Bank of America, N.A. for renovation and modernization of Camden High School and Camden Middle School. The note is secured by a deed of trust on the two schools and calls for annual payments of \$50,000 plus interest at 4.4%. \$521,504

\$2,000,000 loan from Bank of America, N.A. (QZAB II) for renovation and modernization of Camden High School and Camden Middle School. The note is secured by a deed of trust on the two schools and calls for annual payments of \$112,334 and no interest is charged. \$988,994

\$10,000,000 loan from US Department of Agriculture for the construction of an intermediate school. The note calls for annual payments of \$520,000 for 40 years plus interest at 4.125%. \$9,416,279

### Other County Related

\$264,000 loan from Rural Housing Service to finance courthouse renovations. The loan is secured by the courthouse. The note calls for annual payments of \$20,297 including interest at 4.5%. \$196,503

\$453,000 loan from BB&T for the re-finance of two pumper trucks. The loan calls for annual payments of \$48,072 including interest at 3.93%. 291,753

\$1,350,000 loan from Thomas M. Noblitt for the purchase of land. The loan is secured by the property. The loan calls for annual payments of \$ 150,000 for 9 years. There is no interest stated in the loan. 750,000

\$600,000 loan from the Morrisette's for the purchase of land. The loan is secured by the property. The loan calls for annual payments of \$ 100,000 for 6 years. There is no interest stated in the loan. 200,000

**County Debt & Debt Service at June 30, 2013 (continued)**

**Water and Sewer Related As of June 30, 2013**

\$1,600,000 general obligation bonds serviced by the District with annual installments of \$17,000 to \$66,000 through June 1, 2036. Interest is at 4.875%. This loan was refinanced April 2013 with interest Rate of 3.89% and retirement of loan in 2032. \$  
1,239,490

\$813,581 loan from the Drinking Water State Revolving Loan Fund calling for 20 annual principal payments of \$40,679 plus interest at 2.87%. This loan was refinanced in April 2013 with interest rate of 2.19%.  
366,111

\$1,922,657 loan from the State Clean Water Bond Loan Fund calling for 19 annual principal payments of \$101,192 plus interest at 4.02%. This loan was refinanced in April 2013 with interest rate of 2.09%.  
809,540

State DWSRF Revolving Loan: A loan of \$1,307,752 calling For 20 annual principal payments plus interest of 2.5%. We Received notice in April that ARRA funds would take care of One-half the loan and there would be no interest. \$  
653,680  
\$3,06  
8,821

\$750,000 loan from BB&T for construction of a new fire station on Keeter Barn road. The note is secured by the property and calls for 20 annual principal payments of \$36,250 plus interest at 4.43%. The interest rate has been modified on this loan in April 2013.

**Debt Service**

Annual debt service requirements for 2015 through 2019 for the County's and District's general obligation bonds and loans are as follows:

Year ending June 30.	School & County Obligations		Water & Sewer Obligations		Total
	Principal	Interest	Principal	Interest	
2014	1,172,925	459,789	244,228	134,359	2,011,301
2015	1,180,371	448,572	245,728	125,757	2,000,428
2016	1,188,135	436,966	247,728	117,082	1,989,911

CAMDEN COUNTY PROPERTIES				Date	Location	Book & Page
Asset#	Acreage	From		Date	Location	Book & Page
		Courthouse Complex				
9044	6 Acres	Mamie Hughes		4/19/10	Courthouse Property 117 N 343, Camden	5-326
9040	15 Acres	Horace & Minnie L. Cuthrell		3/1981	Courthouse Property 117 N 343, Camden	74-291
9024	60 Acres	Noblitt		6/27/2008	Hwy 343 North	265-365
9050	1 Lot	Penny Hyde & Steve Morrisette		11/14/08	120 Highway 343 North, Camden	269-422
9049	7.69 Acres	Morrisette Partnership		12/12/08	118 North Hwy 343, Camden	270-122
	2.02 Acres	Tark Property - Lot 34A		10/14/11	330 East US 158, Camden	298-396-397
	1.98 Acres	Bonita Forbes Raby		09/17/2013	One Mill Road, Shiloh	321-91-94
		Convenience Centers				
9004	.94 of an Acre	Holly Luther/James Yates		11/1999	Old 17 & Hwy 17 1564 N 343, South Mills	133-524
	0.2 Acres	Grady & Peggy Stevens (Gift)		9/1990	SR 1110 (303 Wickham Road)	Non Capital 93-482
		Sewer Distribution Properties				
9012	16.50 Acres	Holly A. Luther		1/31/03	129 Keeter Barr Road/Hwy 17 N.	168-502
9016	85 Acres	Stanley Yeskoliski Jr.		02/13/03	156 McPherson Road, South Mills	168-108
	0 Pump Station Lot	Terry & Shirley Hranko		02/04/05	732A North 343, South Mills, NC 27976	Non Capital 206-648
		Schools				
9042	5.03 Acres	Tom & Alva Noblitt		2/1976	Admin. Bldg. North NC 343	64-59
9005	31.13 Acres	Tom & Alva Noblitt		12/1996	Off NC 343 Property at Grandy	116-561
	0 7.9 Acres	Board Of Education		4/2001	Camden High School Site	School
	0 16.92 Acres	Board Of Education		4/2001	Camden Middle School Site	School
9014	1.3 Acres	Jackie Huddle		10/24/02	109 Hwy 343 South	163-762
	0 23.11 Acres	Board Of Education		5/2007	Camden Intermediate School Site	School 265-365
		Gift				
9051	.77 of an Acre	Union Camp Corp		12/1976	Causeway 390/395 US 158 West Yacht Basin	65-64B
	0 1 Lot	Charles & Pamela S. Hanes		7/1990	Causeway 390/395 US 158 West	93-219
9009	Midlands Lot 13	Leland & Eileen Stouter		12/31/02	Camden Point Shores Little Creek Rd	167-102
9010	Midlands Lot 14	David & Josephine Stouter		12/31/02	Camden Point Shores Little Creek Rd	167-104
9011	Community Facility-Lot	Camden Square Assoc.		10/25/02	Wharfs Landing Subdivision-Culpepper Rd.(104 Traders Dr)	163-780
9033	60' x 130' Lot	Richard King		12/29/05	Shiloh Landing	224-026
		Elizabeth City Foundation		01/05/11	Camden Causeway/portion of Lot 14	292-457
9053	Land Split	Albemarle District Health Department		09/16/97	160 US 158, Camden	317-140-141
	8.16A	Mainstay Construction		05/23/13	Tar Corner Village - Open Space	
		Floyd Buy Out				
9030	1 Lot	(165' x 500' Eloise T. Bembury		10/15/01	169 Bunker Hill Road, South Mills	150-834
9032	1 Lot	(84' x 200') Johnnie & Mary Spence		11/15/01	120 Bunker Hill Road, South Mills	152-083
9028	1 Lot	(240' x 135') Percy Mitchell Heirs		10/15/01	105 Griffin Lane	150-864
9027	1 Lot (210' x 168')	Tommie & Margie McPherson		5/10/02	1347 North NC 343, South Mills	157-624
9031	.93 (135' x 311')	Willie J. Turner		5/2/02	402 Old Swamp Road, South Mills	157-432
9029	1 Lot (221' x 200')	Marvin & Catherine Griffin		6/8/02	133 Lilly Road, South Mills	158-536
		Bloodfield (For Street)				
9036	1 Lot (34' x 67')	Julia T. Saunders		09/29/98	113 Bloodfield Rd, South Mills	125-830
	0 1 Lot (42' x 60')	Pritchard Tabernacle #304		11/17/98	212 Canal Drive, South Mills	Non Capital 126-668
9037	1 Lot (60' x 200')	James & Pamela T. Griffin		8/22/97	212 Canal Drive, South Mills	120-014
	10' x 429'	Winfred Foster		1/6/06	At St Rd 1213, South Mills	Non Capital 225-33
		RO Plant				
9000	1.39 Acres	Trevor & Linda Gurganus		7/2000	SR 1138, Chantilly Rd, Camden	137-622

9034	.52 of an Acre	Pauline & John Berard	3/2/01	End of SR 1138, Chantilly Rd, Camden	142-001
9001	6.03 Acres	Carolyn & Raymond McDaniel	7/2000	Across from SR 1138, Chantilly Rd, Camden	137-830
9002	1.33 Acres	Carolyn & Raymond McDaniel	7/2000	Off SR 1138, 125A Chantilly Rd, Camden	137-620
		Well Sites			
9019	1.22 Acres	Franklin/Mary Williams	4/26/07	Country Club Rd, Camden	247-701
9020	1 Lot (200' x 210')	Bartlett/Berry Property	06/19/07	Off South 343, Camden	252-843
9017	1 Acre	Carlton/Louise Harris	02/23/07	Off Seymour Dr, Camden	244-796
9018	1 Acre	Elwood Armstrong	02/23/07	Country Club Rd, Camden	244-799
9022	1 Acre	Carlton/Louise Harris	01/15/08	Off Upton Rd, Camden	258-821
	4.86 Acres	Seymour Heirs	10/11/2013	Seymour Dr, Camden	321-784-804
9038	1.11 Acres	Burnt Mills Water Tower Thomas W. Sawyer II	12/18/00	Off NC 343 North 678 N 343	140-655
9039	.86 of an Acre	South Camden Water Tower	11/16/93	South NC 343	103-286
	34.05 Acres	Hubert & Margaret McPherson	02/13/03	Pond on Property	
9013	273.42 Acres	Yeskolski Gift	02/13/03	156 McPherson Rd, South Mills	169-108-110
9035	3 Acres	Stanley Yeskolski Jr. Holly L. Brothers, Banff F. Luther	10/28/05	Keeter Barn Road, South Mills Fire Station	221-008
		Easements			
	R/W	Lane to Burnt Mills Water Tower		678 N 343	140-662
	R/W	Utility & Drainage Easement		678 N 343	140-657
	R/W (151' x 15')	Access & Utility Easement (Shrine Club)		End of SR 1138	142-184
	R/W	Access & Utility Easement (Bartlett Property)		238S 343, Camden	252-842
9003	3 acres	Courthouse-Shiloh Fire District Commission	11/20/00	114 Sawyer's Creek Rd, Camden	140-254
9025	3 acres	Thomas M. Noblitt Buckley Property	03/20/08	South Hwy 343, Shiloh	261-400
		Foreclosure Property			
Lot 3		Camden Point	08/04/11	Honeysuckle/Ronald Rincones	297-221-222
Lot 24		Camden Point	08/04/11	Honeysuckle/Robert Rogers	297-223-224
Lot 17		Camden Point	08/04/11	Honeysuckle/Griffin Rogers	297-225-226
Lot		110 McBride St, South Mills	08/04/11	Joseph Ferebee	297-227-228
Lot 6		Camden Point Broad Creek Club	09/07/11	B C Associates	298-129-130
Lots H2 & H3		Camden Point - Hunter Park	09/07/11	Shelby Riggs	297-529-530
Lot 19		Camden Point - Snapdragon	02/27/14	Paul Allaire	324-734-735
Lot 15		Camden Point - Snapdragon	02/27/14	Paul Allaire	324-736-737
Lot 20		Camden Point - Snapdragon	02/27/14	Paul Allaire	324-738-739
		Prepared By: <i>Clara C Mansfield</i>			
		Date: March 4, 2014			



**Ordinance No. 2014-06-01  
AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF  
CAMDEN COUNTY, NORTH CAROLINA, RELATING TO THE FY2014 – 2015  
BUDGET**

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF CAMDEN  
COUNTY, NORTH CAROLINA:**

**ARTICLE I. BUDGET RESOLUTION**

This Ordinance hereby incorporates by reference in its entirety “A Resolution of the Board of Commissioners of Camden County, North Carolina Establishing a Budget for the County of Camden for FY2014-2015”, adopted by the Board of Commissioners on June 16, 2014. Said Resolution may hereafter be referred to as the “Budget Resolution”.

**ARTICLE II. GENERAL FUND**

**SECTION 1 – Appropriations:** The following amounts are hereby appropriated in the General Fund for the operation of county government and its activities for the fiscal year beginning July 1, 2014 and ending June 30, 2015 in accordance with the Budget Resolution and the chart of accounts heretofore established for this county:

Governing Body.....	\$ 103,515
County Administration.....	227,360
Elections.....	104,080
Finance.....	208,870
Personnel.....	69,132
Tax Supervisor.....	410,780
Register of Deeds.....	224,120
Community Development/Planning.....	286,836
Inspections.....	124,862
Economic Development Commission.....	150,918
Building & Grounds.....	339,036
Sheriff.....	1,550,197
School Resource Officer (SRO).....	61,449
Court Facilities.....	31,635
Public Works Administration.....	138,167
Traffic.....	2,560
Solid Waste.....	654,950
Public Health.....	121,506
Employee Health & Safety.....	350
Extension.....	77,762
Legals.....	62,000
Parks & Recreation.....	262,054
Recreation & Counseling.(JCPC).....	67,077
Senior Center.....	121,589
Non-Departmental.....	242,808
Museum.....	4,100
Soil/Water Conservation.....	67,312

Capital Outlay/Debt Service .....	1,153,935
Youth Council .....	4,000
County Public Library .....	198,180
Special Appropriations:	
Albemarle Commission .....	6,549
Alb. Dist. Jail Operations .....	405,920
College of the Albemarle .....	40,000
Conservation/Forestry .....	54,632
Central Communications .....	213,868
Emergency Management .....	13,798
RC&D .....	775
Schools – Current Expense .....	1,977,565
Contribution to Capital Reserve Fund .....	252,732
MLK Funding .....	400
Hopeline .....	2,000
Food Pantry/Bank .....	2,000
Social Services .....	325,000
EMS .....	263,496
Sewer .....	135,018
Juvenile Prosecutor Grant .....	775
1st District Sentencing Service .....	575
CH&S Fire Commission Four Cents .....	287,756
South Mills Fire Commission Four Cents .....	174,156
4-H Insurance .....	53,004
Contingency .....	40,000
<b>TOTAL GENERAL FUND</b>	<b>\$ 11,322,134</b>

**SECTION 2 – Revenues:** It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Ad Valorem and Vehicle Taxes:	
Budget Year .....	\$ 6,814,478
Prior Years Summary .....	298,300
Penalties and Interest .....	60,000
House Bill 1779 .....	3,000
Other Taxes and Licenses:	
State 1 cent Sales Tax .....	525,000
Local Option Sales Tax-Art. 40 .....	360,000
Art. 42 .....	125,000
Unrestricted Intergovernmental:	
ABC Profits .....	20,000
Refuge Revenue Sharing .....	8,500
Beer and Wine Tax .....	40,000
Utilities Franchise Fees .....	400,000
Medicaid Hold Harmless .....	650,000

## Restricted Intergovernmental:

State Grants – JJDP.....	51,907
Soil/Water Funds .....	4,000
S/W Technician Grant.....	21,794
Capital Reserve .....	458,702
OLF Contributions .....	5,000
GHSP Grant .....	9,000
Court Facilities Fees .....	20,000
Alb. Comm. Nutrition Site.....	6,840
School Resource Officer .....	37,838
School Capital Reserve Fund.....	695,232
Senior Center Grant .....	11,340

## Fees and Permits:

Register of Deeds Fees.....	101,500
Building Permits and Fees .....	60,000
Land Use Fees.....	15,000
Leased Property Fees .....	22,000
Tire Disposal Dist .....	20,000
White Goods Disposal Dist.....	6,000
Recyclable.....	15,000
Disposables Distribution.....	5,000
Electronic Management .....	1,000
Cable Franchise Fee .....	45,000
Gun Permit Fees.....	10,000
Golf Cart Fees .....	200
Pet /Privilege Licenses.....	200
5 Cents Per Bottle Fees .....	3,000
Recreation Fees .....	19,500
Library Fees .....	3,000

## Sales and Services:

Jail Fees.....	6,000
Sheriff's Officer Fees.....	22,000
Sale of Fixed Assets.....	3,000
Fines & Forfeitures .....	80,000
911 Fees for GIS .....	35,000

## Other:

Investment Earnings.....	30,000
Miscellaneous .....	17,664
Appropriated Fund Balance .....	168,579

**TOTAL GENERAL FUND** \$ **11,322,134**

**ARTICLE III. SOUTH CAMDEN WATER/SEWER DISTRICT FUND**

The following amounts are hereby appropriated in the South Camden Water/Sewer District Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

R/O Plant Operation Expenses.....	\$ 374,677
Waste Water Operation Expenses...	235,018
Distribution Expenses .....	372,804
Debt Service.....	<u>292,987</u>
	\$1,272,480

It is estimated that the following revenues will be available in the South Camden Water/Sewer District Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015:

Sale of Water.....	\$ 900,000
Sewer Fees .....	100,000
Connection Fees.....	20,000
Miscellaneous .....	40,000
Fund Balance Appropriated .....	74,962
General Fund Contribution .....	<u>135,018</u>
	\$1,272,480

**ARTICLE IV. COURTHOUSE & SHILOH FIRE COMMISSION FUND**

The following amounts are hereby appropriated in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

General Expenses.....	\$ 197,950
Department of Insurance Grant.....	60,000
Fund Reserves .....	46,330
Debt Service.....	<u>100,000</u>
	\$ 404,280

It is estimated that the following revenues will be available in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Fire Tax .....	\$ 71,742
Leased Property .....	9,000
Grant .....	30,000
Interest Earnings .....	3,000
County Contribution .....	<u>286,966</u>
	\$ 404,280

**ARTICLE V. SOUTH MILLS FIRE COMMISSION FUND**

The following amounts are hereby appropriated in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

General Expenses.....	\$ 78,685
Debt Service.....	105,458
Dept of Insurance Grant.....	57,550
Reserve.....	<u>9,422</u>
	\$ 251,115

It is estimated that the following revenues will be available in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Fire Tax.....	\$ 43,433
County Contribution .....	173,732
State Grant .....	28,775
Miscellaneous .....	2,000
Fund Balance Appropriated.....	<u>3,175</u>
	\$ 251,115

**ARTICLE VI. SOCIAL SERVICES**

The following amounts are hereby appropriated in the Social Services Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Administrative Expenses .....	\$ 974,330
Public Assistance .....	<u>362,116</u>
	\$1,336,446

It is estimated that the following revenues will be available in the Social Services Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

County Appropriations.....	\$ 325,000
State/Federal Funds.....	<u>1,011,446</u>
	\$1,336,446

DSS Trust Fund Revenues ..\$23,400  
 DSS Trust Fund Expenses ..\$23,400

**ARTICLE VII. JOYCE CREEK DRAINAGE PROJECT FUND**

The following amounts are hereby appropriated in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

General Upkeep on project .....	\$ 45,137
Fund Reserve .....	<u>5,587</u>
	\$ 50,724

It is estimated that the following revenues will be available in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Watershed Improvement Fee .....	\$ 49,724
Miscellaneous .....	<u>1,000</u>
	\$ 50,724

**ARTICLE VIII. FEREBEE COURTHOUSE TRUST FUND**

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Nancy M. & H. C. Ferebee, III Courthouse Trust for the restoration of the 1847 Camden County Courthouse for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Fund Reserves .....	\$ <u>1,500</u>
Trust Revenues.....	\$ 1,500

**ARTICLE IX. REVALUATION RESERVE FUND**

The following amounts are hereby appropriated in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Revaluation Expenses .....	\$ 204,200
Reserved for Revaluation Expenses	<u>198,300</u>
	\$ 402,500

It is estimated that the following revenues will be available in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Interest earnings .....	\$ 2,500
Fund Balance Appropriated .....	<u>400,000</u>
	\$ 402,500

**ARTICLE X. CAPITAL RESERVE FUND**

The following amounts are hereby appropriated in the Capital Reserve Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Debt Service.....	\$ 458,703
Reserved.....	188,406
USDA Debt Reserve .....	<u>382,270</u>
	\$ 840,973

It is estimated that the following revenues will be available in the Capital Reserve Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Land Transfer Tax Collections .....	\$ 250,000
Investment Earnings.....	20,000
Fund Balance Appropriated .....	<u>570,973</u>
	\$ 840,973

**ARTICLE XI. SCHOOL CAPITAL RESERVE FUND**

The following amounts are hereby appropriated in the School Capital Reserve Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Debt Service.....	\$ 695,232
Camden Plantation Funds for Capital Outlay .....	<u>590,000</u>
	\$1,285,232

It is estimated that the following revenues will be available in the School Capital Reserve Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Local Option Sales Tax.....	\$ 325,000
Investment Earnings.....	7,500
County Contribution .....	252,732
Fund Balance Appropriated .....	<u>550,000</u>
	\$1,285,232

**ARTICLE XII. DISMAL SWAMP VISITOR CENTER FUND**

The following amounts are hereby appropriated in the Dismal Swamp Visitor Center Fund for the purpose of operating the Center with funds received from NCDOT for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Center Operating Expenses.....	\$ 157,895
DOT Funds.....	\$ 142,857
Gift Shop Contribution .....	5,000
Tourism Authority Contribution .....	<u>7,500</u>
	\$ 157,895

The following amounts are hereby appropriated in the Dismal Swamp Gift Shop Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Gift Shop Revenues .....	\$ 20,000
Gift Shop Expenses.....	\$ 20,000

**ARTICLE XIII. COMMUNITY PARK TRUST FUND**

The following amounts are hereby appropriated in the Community Park Trust Fund for the upkeep and maintenance of the Community Park, the Senior Trail, the Dismal Swamp Bike Trail, Shiloh Landing and the One Mill Park Project for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Park Operations.....	\$ 61,950
One Mill Park Project .....	<u>468,832</u>
	\$ 530,782
One Mill Park Project Funds.....	\$ 468,832
Fund Balance Appropriated .....	<u>61,950</u>
	\$ 530,782

**ARTICLE XIV. REGISTER OF DEEDS AUTOMATION ENHANCEMENT AND PRESERVATION FUND**

The following amounts are hereby appropriated in the Register of Deeds Automation Enhancement and Preservation Fund for the purpose of funding for computer and imaging technology for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Technology Expense.....	\$ 4,100
Register of Deeds Funds .....	\$ 4,100

**ARTICLE XV. CODE ENFORCEMENT REVOLVING FUND**

The following amounts are hereby appropriated in the Code Enforcement Revolving Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Demolition Expenses .....	\$ 15,000
Special Assessments .....	<u>1,000</u>
	\$ 16,000

It is estimated that the following revenues will be available in the Code Enforcement Revolving Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2015.

Fee Collection .....	\$ 3,000
Interest Earnings .....	500
Fund Balance Appropriated .....	<u>12,500</u>
	\$ 16,000



**ARTICLE XVI. WATER/SEWER UPGRADE FEE FUND**

The following amounts are hereby appropriated in the Impact Fee Fund for the purpose of collecting funds from new construction projects which will have an impact on the infrastructure of Camden County for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Fund Expenses .....	\$ 40,000
Fund Reserve... ..	<u>50,000</u>
	\$ 90,000
Fees Collected.....	\$ 10,000
Interest.....	1,500
Fund Balance Appropriated .....	<u>78,500</u>
	\$ 90,000

**ARTICLE XVII. STORMWATER MANAGEMENT UTILITY FUNDS**

At the May 5, 2014 Board of Commissioners meeting Ordinance No. 2014-05-01 was approved. This Ordinance established the South Mills Watershed, the Sawyer’s Creek Watershed, the North River Watershed and the Shiloh Watershed and the parcel fee rates relating to each watershed. The billing and collection will be in the same manner as property taxes.

The following estimated revenues will be available for funding the programs designed to protect and manage water quality and quantity in the **South Mills Watershed Fund** (Fund 36) for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Watershed expenses .....	\$19,036.48
Joyce Creek Drainage fees.....	<u>50,000.00</u>
	\$69,036.48
Fees Collected.....	\$69,036.48

The following estimated revenues will be available for funding the programs designed to protect and manage water quality and quantity in the **Sawyer’s Creek Watershed Fund** (Fund 37) for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Watershed expenses .....	\$22,536.68
Fees Collected.....	\$22,536.68

The following estimated revenues will be available for funding the programs designed to protect and manage water quality and quantity in the **North River Watershed Fund** (Fund 38) for the fiscal year July 1, 2014 and ending June 30, 2015.

Watershed expenses.....	\$18,237.80
Fees Collected.....	\$18,237.80

The following estimated revenues will be available for funding the programs designed to protect and manage water quality and quantity in the **Shiloh Watershed Fund** (Fund 39) for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Watershed expenses.....	\$19,943.41
Fees Collected.....	\$19,943.41

**ARTICLE XVIII. TOURISM DEVELOPMENT AUTHORITY**

The following amounts are hereby appropriated in the Tourism Development Authority budget for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

Administration .....	\$ 1,400
Capital Outlay – Museum .....	25,000
Dismal Swamp Visitor Center .....	7,500
Promotions/Advertising .....	32,990
	<u>\$ 66,890</u>
Occupancy Tax Collections .....	\$ 20,000
Interest Earnings .....	1,000
Appropriated Fund Balance .....	45,890
	<u>\$ 66,890</u>

**ARTICLE XIX. SOUTH MILLS VILLAGE SEWER PROJECT**

The following amounts are hereby appropriated in the South Mills Village Sewer Project Fund for the purpose of creating sewer infrastructure in the village of South Mills from the time of the award until completion of both Phase I and Phase II of the project .

South Mills Sewer Project .....	\$2,419,510
Rural Center Grant Funds .....	\$ 649,875
Clean Water Management Trust Fund .....	1,464,100
DOT Grant .....	269,810
Fund Balance Appropriated .....	35,725
	<u>\$2,419,510</u>

**ARTICLE XX. TAX PENALTIES SCHOOL FUND**

The following amounts are hereby appropriated in the Tax Penalties School Fund budget for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

School Current Expense..... \$ 35,300

It is estimate that the following revenues will be available in the Tax Penalties School Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Tax Penalties.....	\$ 10,000
Interest on Investments .....	300
Fund Balance Appropriated .....	<u>25,000</u>
	\$ 35,300

**ARTICLE XXI. SCATTERED HOUSING GRANT**

The following amounts are hereby appropriated in the Scattered Housing Grant Fund for the purpose of administrating the grants for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Single Family Rehab..... \$160,000.00

It is estimated that the following revenues will be available in the Scattered Housing Grant Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

NCFHA#12 Grant..... \$160,000.00

**ARTICLE XXII. EDC PROJECT FUND**

The following amounts are hereby appropriated in the EDC Project Fund for the purpose of developing the ECO Industrial Park in South Mills for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Park Expenses ..... \$101,000.00

It is estimated that the following revenues will be available in the EDC Project Fund for the fiscal year beginning July 1, 2013 and ending June 30, 204.

Interest earned.....	\$ 500.00
Fund Balance Appropriated .....	<u>100,500.00</u>
	\$ 101,000.00

**ARTICLE XXIII SCHOOL APPROPRIATIONS**

**SECTION 1** – The appropriations to the Board of Education, first, shall be made from any such funds which are dedicated to the use of the schools, and secondly, shall be made from the general county fund revenues to the extent necessary to meet the approved appropriation.

**SECTION 2** – For purposes of summary only as the actual figures are contained in the Budget Resolution, the total appropriation for Current Expense from the General Fund is \$1,977,565 and \$35,300 from the School Fund (Fund 50).

**SECTION 3** – Except as otherwise provided in this Budget Ordinance or the Budget Resolution, this Budget Ordinance hereby incorporates by reference in its entirety the “PROPOSED BUDGET OF THE CAMDEN COUNTY BOARD OF EDUCATION FOR THE FISCAL YEAR BEGINNING JULY 1, 2014 and ENDING JUNE 30, 2015” as presented to the Board of Commissioners at their meeting in May 2014, and all language in said Proposed Budget is incorporated into this Ordinance as if it were included within the body of this Ordinance. Said Proposed Budget may hereafter be referred to as the “School Budget”. The county budget does not include any special appropriation for the supplement for teachers’ salaries. This will have to be included in the school budget.

**ARTICLE XXIV. OTHER PROVISIONS**

**SECTION 1** – The Camden County Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- (a) He may transfer amounts between objects of expenditure within a department except salary amounts without limitations.
- (b) He may transfer amounts up to \$5,000 between departments of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.
- (c) He may not transfer any amounts between funds or from any contingency appropriation within any fund.
- (d) He will assign legal costs to departments based upon the legal issue involved.
- (e) He is authorized to approve expenditures up to seven thousand dollars.

**SECTION 2** - All legal outstanding encumbrances at June 30, 2014 are hereby carried forward and re-appropriated as an amendment to the budget for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

**ARTICLE XXV. TAX LEVY**

**SECTION 1** – There is hereby levied at the rate of fifty-five cents (55 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2014, for the purpose of raising the revenue listed in the General Fund, Article II., Section 2, of this Ordinance.

**SECTION 2** - There is hereby levied at the rate of four cents (4 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2014, for the purpose of raising the revenue to equal the expenditures listed as CH&S Fire Commission Four Cents and South Mills Fire Commission Four Cents in the General Fund, Article II, Section 1, of this Ordinance.

**SECTION 3** – The rate of tax as shown in Section 1 and 2 above is based upon a total valuation of property for the purpose of taxation of \$1,196,477,283 and an estimated collection rate of ninety-six point twenty-eight percent (96.28%) for real property and ninety-nine point eighty-one percent (99.81%) for vehicles.

**SECTION 4** – There is hereby levied a tax at the rate of one cent (1 cent) per One Hundred Dollar (\$100) valuation of property listed for the taxes as of January 1, 2014, located within the South Mills Fire Protection District for the purpose of raising the revenue listed in the South Mills Fire Commission Fund, Article V., of this Ordinance.

**SECTION 5** – The rate of tax as shown in Section 4 above is based upon a total valuation of property for the purpose of taxation of \$451,111,868 with an estimated collection rate of ninety-six point twenty-eight percent (96.28%).

**SECTION 6** – There is hereby levied at the rate of one cent (1 cent) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2014, located within the Courthouse-Shiloh Fire Protection District for the purpose of raising the revenue listed in the Courthouse-Shiloh Fire Commission Fund, Article IV, of the Ordinance.

**SECTION 7** – The rate of tax as shown in Section 6 above is based upon a total valuation of property for the purpose of taxation of \$745,142,873 and an estimated collection rate of ninety-six point twenty-eight percent (96.28%).

**SECTION 8** – There is hereby budgeted a fee on property in the South Mills Watershed which will equal two cents (2 cents) per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2014, located within the Joyce Creek Watershed Improvement District for the purpose of raising the revenue listed in the Joyce Creek Drainage Project Fund, Article VII., of this Ordinance.

**SECTION 9** – The rate of tax as shown in Section 8 above is based upon a total valuation of property for the purpose of taxation of \$258,226,501 and an estimated collection rate of ninety-six point twenty-eight percent (96.28%).

A public hearing on this Budget Ordinance was held on June 9, 2014.

This Budget Ordinance was adopted on the 16<sup>th</sup> day of June, 2014 with Commissioners Sandra Duckwall, Garry Meiggs, Michael McLain, Clayton Riggs, and Randy Krainiak voting aye, and no Commissioner voting no.

CAMDEN COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Garry W. Meiggs, Chair

\_\_\_\_\_  
Michael McLain, Vice-Chairman

ATTEST:

\_\_\_\_\_  
Amy Barnett  
Assistant Clerk to the Board

\_\_\_\_\_  
Michael R. Renshaw  
Budget Officer / County Manager

( SEAL )

## Resolution No. 2014-06-02

**A RESOLUTION OF THE  
CAMDEN COUNTY BOARD OF COMMISSIONERS ESTABLISH  
SALARIES AND COMPENSATION FOR VARIOUS BOARDS AND  
COMMISSIONS FOR FISCAL YEAR 2014-2015**

**Whereas**, the Camden County Board of Commissioners desires to provide reasonable compensation for service on various boards and commissions of the County;

**Now, Therefore, Be It Resolved** that the Camden County Board of Commissioners meeting this \_\_\_\_ day of June 2014 in Camden Village, Camden County, North Carolina does hereby establish the following salaries and compensation for the stated boards and commissions for the period beginning July 1, 2014 and ending June 30, 2015 (FY2014-2015),

**Section 1: BOARD OF ELECTIONS**

Chairman Meeting compensation \$50 for meeting with Board. \$50 per day for Election Day, canvass day, and instruction day plus \$ .56 per mile.

Board Members Meeting compensation \$40 per meeting. \$40 per day on Election Day and canvass day. \$. 56 per mile for travel.

Chief Judge \$40 for instruction day and canvass day. \$150.00 per day for Election Day. \$.56 per mile for canvass day and instruction day. \$20 for pick-up day.

Judges \$20 for instruction day. Election Day at \$120.00 per day.

Assistants Election Day at \$100.00 per day. \$20 for instruction day.

**Section 2: BOARD OF COMMISSIONERS**

Chairman \$550.00 per month plus \$.56 per mile for travel

Vice-chairman/  
Board Member \$525.00 per month plus \$.56 per mile for travel.

Commissioners shall receive a payment of \$150.00 per day for any meeting or day for travel to/from meeting, lasting more than four hours and out of the county (35 mile radius of the Courthouse). Special meetings and budget work sessions in addition to the two regularly scheduled Board of Commissioners meetings will be compensated \$75 and up to \$75 for attendance at other board meetings that they have been appointed to and not already compensated for by those boards.

**Section 3: PLANNING BOARD AND ZONING BOARD OF ADJUSTMENTS**

\$30.00 per meeting plus \$.56 per mile for travel.

**Section 4: SOCIAL SERVICES BOARD**

Chairman \$35.00 per meeting plus \$ .56 per mile for travel.

Board Members \$30.00 per meeting plus \$ .56 per mile for travel.

**Section 5: ALBEMARLE COMMISSION APPOINTMENT**

\$30.00 per meeting plus \$.56 per mile for travel and meal if required.

**Section 6: AGING ADVISORY COUNCIL**

\$30.00 per meeting plus \$ .56 per mile for travel and meal if required.

**Section 7: RECREATION BOARD**

\$30.00 per meeting plus \$.56 for travel.

**Section 8: JURY COMMISSION (Does not meet FY14-15)**

\$ 7.25 per hour for hours worked compiling jury list.

**Section 9: ECONOMIC DEVELOPMENT BOARD**

\$30.00 per meeting plus \$.56 for travel.

**Section 10: SENIOR CENTER BOARD**

\$30.00 per meeting

**Section 11: LIBRARY BOARD (Added 9/3/13)**

\$30,00 per meeting

**Section 12: AGRICULTURAL ADVISORY BOARD (Added 9/3/13)**

No Compensation

ATTEST:

\_\_\_\_\_

Clerk to the Board

(SEAL)

\_\_\_\_\_  
Garry W. Meiggs, Ch.. Board of Commissioners



**COUNTY OF CAMDEN**

**FY 2014-2015**

**FEE SCHEDULE**



**Camden County**  
NEW ENERGY. NEW VISION.

**Public Hearing June 9, 2014**

**TABLE OF CONTENTS**

**Building Inspection/Planning.....1**

**GIS Related Fee Schedule.....5**

**Fee Schedule for Abatement of Property .....6**

**Parks/Recreation Policies/Fees.....7**

**Register of Deeds Schedule of Fees..... 8**

**Sheriff Department Fees..... 9**

**Pet Licenses..... 9**

**Senior Center Fees.....10**

**Senior Trail Use Fees.....11**

**Golf Cart Permits and Beer and Wine.....13**

**South Camden Water Rate Schedule.....14**

**South Camden Sewer Rate Schedule.....15**

**Copies of Public Records.....16**

**Public Library Fees.....16**

**Watershed Fees.....17**

**Related Information.....18**

**CAMDEN COUNTY**  
**BUILDING INSPECTIONS AND PLANNING DEPARTMENT**  
**PERMIT FEE SCHEDULE**

**BUILDING PERMIT FEES**

**RESIDENTIAL, MODULAR, & COMMERCIAL CONSTRUCTION (UP TO 20,000 SQ. FEET)**

**Minimal Required New Construction Permit Fees:** (1) State Fee (Residential only) 10.00; (2) Base Building Fee 0.25 cents per square foot; (3) Electrical Fee 0.15 cents per square foot; (4) Plumbing Fee 75.00; (5) Mechanical Fee 100.00; (6) Insulation Fee 75.00. **Optional Fees:** Temporary Power Pole 75.00. Commercial buildings are subject to other fees listed here after.

Base Fee Up to 20,000 Sq. Ft.	\$0.25/Sq. Ft.	Each Sq. Ft. over 20,000	\$0.15/Sq. Ft.
Minimum Fee	\$100.00	State Fee	\$10.00

**ELECTRICAL**

Residential Over 500 SQFT	\$0.15/Sq. Ft.	Service Repair	\$75.00
Minimum Fee	\$75.00	Service Change	\$75.00
Temporary Service	\$75.00	Mfg. Home Service	\$75.00

**PLUMBING**

Plumbing (New Installs)	\$75.00	Plumbing (Repairs)	\$75.00
-------------------------	---------	--------------------	---------

**MECHANICAL**

Minimum Fee	\$100.00	Additional Units	\$25.00
Repair / Service Change	\$75.00	Same Size Change Out	\$0.00

**INSULATION**

Minimum Fee	\$75.00
-------------	---------

**NATURAL GAS HOOKUP (RESIDENTIAL & COMMERCIAL STRUCTURES)**

Minimum Fee (structures existing prior to 2003)	\$35.00
Minimum Fee (structures built on/after Jan 1, 2003)	\$75.00

**MANUFACTURED HOMES**

Singlewide: \$250.00	Doublewide: \$350.00	Triplewide: \$400.00
----------------------	----------------------	----------------------

**ADDITIONS - Includes Service Systems**

Up to 400 Square Feet	\$150.00	Over 400 Square Feet	\$0.37/Sq. Ft.
-----------------------	----------	----------------------	----------------

**SWIMMING POOLS & SPAS**

Inground	\$150.00	Above Ground	\$50.00
----------	----------	--------------	---------

**DETACHED GARAGES, STORAGE, AND UTILITY BUILDINGS**

Minimum Fee/Under 400 Sq. Ft.	\$75.00	Over 400 Sq. Ft.	\$0.18/Sq. Ft.
-------------------------------	---------	------------------	----------------

**CARPORT / POLE BARN / POLE SHED**

Minimum Fee	\$75.00	Over 834 Sq. Ft.	\$0.09/Sq. Ft.
-------------	---------	------------------	----------------

**SINGLE UTILITY INSPECTION**

Trade Permit Minimum Fee	\$50.00
--------------------------	---------

**SIGNS**

16 Square Feet or Less	\$0.00	17 - 32 Sq. Ft. on One Side	\$50.00
Over 32 Sq. Ft. on One Side	\$100.00	Electrical on/for/around Sign	\$50.00

**DEMOLITION**

**Fire, Safety, & EPA Regs**

Pre-inspection required for safety and hazardous materials and referral to proper channels if found.	\$75.00
--	---------

**ALTERATIONS / REPAIRS / IMPROVEMENTS**

Up to \$5000 Gross Retail Price	\$75.00
Over \$5000 Gross Retail	50% Additions Fees

Alterations include work within existing structures and upgrading existing services and do NOT include Additions, New Construction, Proving Power to structures not previously having power or New Service to existing buildings.

**RENOVATION FEES**

Renovations	½ New Construction Fees
-------------	-------------------------

Farm Buildings are exempt UNLESS:

- Any electrical installation is performed
- Any portion of building is used for sleeping quarters
- Building is used for business rather than personal use of farmer and immediate family

**MOVING OF ANY BUILDING WITHIN OR INTO THE COUNTY**

Minimum New Construction Fees

**WIND ENERGY SYSTEMS**

Turbines	\$2,000.00
Reinspections	\$100.00 each

**COMMERCIAL PERMIT PRICES (extras)**

**MECHANICAL:**

Walk-in Cooler	\$40.00 ea.
Commercial Cooking Hood	\$40.00 ea.
HVAC Fire damper/smoke damper	\$5.00 ea.

**PLUMBING:**

Minimum Permit Fee	\$75.00
Per fixture, trap, or similar devices	\$5.00
Per sprinkler head	\$5.00

**ELECTRICAL**

Electric duct heater	\$10.00 ea.
Temporary Service w/ Trailer	\$100.00 ea.
0-100 Each Receptacle/Switch/Fixture	\$75.00
Each additional opening	\$0.10 ea.
Subpanel, transformer, generator	\$20.00 ea.
Fuel dispensers, "freestanding" parking lot light poles, manufactured home pedestals	\$5.00 ea.
Exhaust fans/water heater/RAC/Spa/Motors and machinery not specified	\$5.00 ea.

**COMMERCIAL PERMIT PRICES (extras - Continued)**

**GAS**

Minimum Permit Fee	\$50.00
Per outlet	\$5.00

**NEGLIGENCE FEES**

Inspection Negligence Fee (Applies To): \$100.00

- Inspections called for but not ready
- Skipping any applicable mandatory inspection
- Re-Inspections called for without first correcting discrepancies noted by inspector
- Wrong sub-contractor other than on Trade Affidavit

No Permit Negligence Fee (Applies To): \$Varies

- Building or Trade Related Activities performed without first obtaining and paying for a building permit. Shall result in overall doubling of permit fee.

**BUILDING PERMIT FEES DUE AT TIME OF ISSUANCE**

All Building Permit fees must be paid in full at time of permit issuance.

- Applicants will be notified within 3-5 days after building permit application has been processed, reviewed, and approved. At that time permit fees are due.
- No building permit will be issued without payment of permit fees due.

**LAND USE DEVELOPMENT FEES**

**LAND USE DEVELOPMENT FEES DUE AT TIME OF APPLICATION**

- All fees for Land Use / Development MUST be paid in full at time of APPLICATION.

Zoning Permit	\$25.00	Temporary Use Permit	\$250.00
Conditional Use Permit	\$400.00	Variance	\$500.00
Special Use Permit	\$400.00	Ordinance Amendment Request	\$500.00
Rezoning Fee			
Up to 10 Acres	\$650.00		
Over 10 Acres	\$650.00	Plus \$10 Per Acre	
Interpretation Challenge / Appeal	\$250.00 *		
Subdivision Fee			
Major Subdivision			
Sketch Plan Level	\$150.00	Per Lot	
Preliminary Plan Level	\$200.00	Per Lot	
Final Plan Level	\$50.00	Per Lot **	
Minor Subdivision	\$200.00	Per Lot **	
Private Access Subdivision	\$200.00	Per Lot **	

Planned Unit Development

Concept Plan	<u>See Rezoning</u>	
Master Plan and Amendments	\$1,000.00	(Includes Conditional Use Permit Fee)
Preliminary Plat Level	\$200.00	Per Lot
Final Plat Level	\$50.00	Per Lot

Commercial Site Plan Review \$25.00

Stormwater Review Fees / Deposit

Major Subdivision (more than 5 acres)	\$6,000.00
Minor Commercial Site Plan Review (3 acres or less)	\$3,700.00
Major Commercial Site Plan Review *** (more than 3 acres)	\$5,400.00

**LAND DISTURBING ACTIVITY**

Fill Permit \$50.00

**NOTES:**

\* Subject to refund in the case of a successful appeal if so ordered by the Board of Adjustment

\*\* For major subdivisions / PUD, a fifteen dollar (\$15) credit per lot will be granted if the final plat is submitted both on Mylar in accordance with the Unified Development Ordinance and on diskette, in a format compatible (shape file / geodatabase) with the County's Geographic Information System (GIS) software.

\*\*\* The County stormwater review deposit / fee will be set up as an escrow wherein the applicant recovers any deposits in excess of actual costs incurred, or replenishes the escrow if costs drop below \$1000 prior to project approval.

---

A refund of Land Use Development fees will be given if an application is withdrawn prior to commencement of the approval process (staff review for Zoning Permits; Board \* agenda for all other items). No refund shall be given after any portion of the approval process has begun (e.g., zoning permit issued or item placed on Board agenda.)

---

\* - Board of Adjustments, Planning Board, or Board of Commissioners

## Camden County

### Fee Schedule for Sale of GIS Related Data

#### HARD COPY

##### Printer

Size	Black & White Price	Color Price
8½ x 11	\$0.50	\$1.00
8½ x 14	\$0.75	\$1.50
11 x 17		\$5.00

##### Plotter

Size	Price
Up to 36 x 48	\$10.00

#### ELECTRONIC MEDIA

##### Data Layers

Price: \$ 5.00 per CD  
 \$ 25.00 for first layer (shape file)  
 \$ 10.00 for each additional layer (shape file)

##### MrSid Compressed Digital Orthophotography

The entire set of digital orthophotography for the county.

Price: \$ 100.00

#### CUSTOMIZED GIS WORK

Any customized GIS projects will be charged a per hour fee of \$60.00/hr.

**Camden County Street Maps \$5.00**

## Fee Schedule for Abatement of Property by County

Grass Cutting-----\$300/acre

Grass Cutting-----\$150/half acre

Debris Removal-----\$500 plus tipping fees

Car Removal-----\*\*All Cost Incurred by County\*\*

Administrative Cost-----\$75.00  
(This will be added to each Abatement)

Removal of Structure--\*\*All Cost Incurred by County\*\*

\*\*Fees are for Chapter 94 for Public Nuisances and Chapter 90 for Abandoned and Junk  
Motor Vehicles\*\*

\*\*This Fee Schedule is only if the County abates the property. If a contractor is hired to  
perform any abatement then the cost will be the contracted price plus an Administrative  
fee.\*\*

\*\*Payment for abatement is due 30 days after the date of the abatement. If the fees are  
not paid then a Tax Lien will be applied to the property.\*\*



**Recreation Youth Sports Registration Fees:**

Youth Volleyball and Basketball.....	\$35.00
Maximum fee per household per season.....	70.00
Out of County additional registration fee.....	20.00

**Recreation Youth Sports Sponsor Fee:**

Team sponsor fee.....\$200.00  
(Fee pays for team Shirt and Individual Trophies)

**Saturday Night Open Gym for Basketball**

County residents.....\$1.00  
Out of County residents ... \$3.00

**Thursday Night Open Gym for Adult Volleyball**

County residents.....\$1.00  
Out of County residents.....\$3.00

**REGISTER OF DEEDS FEES EFFECTIVE OCTOBER 1, 2011**

Make checks payable to : Camden County Register of Deeds

Deeds of Trust & Mortgages	\$56 1st 15 pages \$4 each extra page
All other documents	\$26 1st 15 pages, \$4 each extra page
Plats	\$21 per plat
Plat copy page	\$1 per page, \$5 for certified copy per page
Right of Way/Highway	\$21 1st page \$2 each extra page
Multi-Documents	\$25 additional fee
Subsequent Documents with	\$25 additional fee
UCC 1 or 2 pages in writing	\$38
3-10 pages in writing	\$45 + \$2 each extra page
Copy of UCC statement	\$2 each page
Certified copies of Vital Records	\$10 each
Amended Birth & Death Certificate	\$10 ROD fee or \$15 NC Vital Records
Marriage License	\$60
Delayed Marriage or Birth Certificate	\$20 including 1 certified copy
Corrected Vital Records	\$10 including 1 certified copy
Legitimations	\$10
State Vital Record Search	\$10
State Vital Records for network access	\$24 1st copy, \$15 each extra copy
All Military Records or Satisfaction	No Fee
Notary Oath	\$10

## Camden County Sheriff's Office Fee Schedule:

Carry Concealed Permit	New	\$90.00
	Renew	\$75.00
Weapon Purchase Permit		\$5.00
Fingerprints		\$10.00
Civil Process Service	In-State	\$30.00
	Out/State	\$50.00
Out of County mental Patient Transport		\$150.00
Diskette Copy of Photos		\$10.00
Dog/Cat Tag Fee		\$5.00
Kennel Fee		\$20.00

Effective July 1, 2002

Revised May 6, 2013

**Rental Policy for the Camden County Senior Center**

1. The Camden County Board of Commissioners permits the use of the Camden Center after 5:00 p.m. Monday through Friday to governmental agencies and civic clubs and other clubs benefiting the county without charge provided the meeting or gathering is to conduct business pertaining to that agency or club.
2. Other non-profit agencies, clubs (civic clubs, dance clubs, bridge clubs), individuals and associations are permitted to use the Center after 5:00 p.m. Monday through Friday by paying the following fees:
 

All Day.....	\$100.00
Evenings Only.....	50.00
Use of the Kitchen.....	50.00
3. For-profit firms, agencies, etc. are permitted to use the Center after 5:00 p.m. by paying the following fees. A for-profit agency and/or firm would be Tupperware Products, Mary Kay Cosmetics, Bank of Currituck, Weight-Watchers, etc. If an individual or group is attempting to make a profit from a service or item to be provided or sold at the Senior Center, it will be considered a for-profit situation.
 

Maximum of 2 hours use.....	\$50.00
Maximum of 4 hours use.....	65.00
Maximum of 6 hours use.....	100.00
Maximum of 8 hours use.....	120.00
Use of the Kitchen.....	50.00
4. Rental Fees will not include the use of the Senior Citizens Craft Room, Exercise Room or the office space in the Center.
5. Alcoholic beverages are not permitted in the Senior Center or elsewhere on County property.
6. No confetti or like material is allowed in the Center. No streamers or like objects are allowed to be hung from the ceiling of the Center. All trash and garbage must be removed by the user.
7. Individuals signing the Use Agreement form will be required to provide a deposit in the amount of \$150 (made payable to Camden County) for the use of the Center and an additional \$150 (made payable to Camden County) for the use of the kitchen when obtaining the key to the Center. Fees are to be waived for Volunteer Fire Departments, Social Services Dept., Cooperative Extension Service, Schools, Homemakers' Club, Lions Club, Junior Women's Club, Runtans and others.
8. Deposits will be returned when the key to the Senior center is returned, providing the facilities are left in the condition in which they were found when the user arrived and nothing has been damaged or left improperly cleaned and all furnishings and furniture have been returned to their original places.

**Resolution No. 2001-6-3**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF  
CAMDEN COUNTY, NORTH CAROLINA, ESTABLISHING THE FEE FOR  
USE OF THE SENIOR TRAIL**

Whereas, the County Commissioners may establish a fee for the use of the Senior Trail;  
and,

Whereas, such fees shall reimburse the county for expenses incurred and provide  
funding for the long-term maintenance of the Senior Trail;


Now, Therefore, Be It Resolved by the Board of County Commissioners meeting this 4  
day of June, 2001, in Camden, North Carolina, does hereby establish a fee schedule as  
follows for the use of the Senior Trail.

- A. For events not requiring the provision of any chairs or other equipment,  
the fee shall be one hundred dollars (\$100.00) and such fee shall be in  
addition to any other fees required under this schedule.
- B. For events requiring electricity, the fee shall be ten dollars (\$10.00) per  
hour and such fee shall be in addition to any other fee required under this  
schedule.

Be It Further Resolved that the county manager shall collect a deposit in amount equal  
to the amount of the fee charged above.

ATTEST:

  
\_\_\_\_\_  
Carl Clason  
Clerk to the Board

  
\_\_\_\_\_  
J.C. Rountree, Chairman  
Camden County Board of Commissioners

Any person not invited to the special event shall be trespassing and shall be subject to the same penalties as a trespasser under Section 1. of this Ordinance.

2. The county manager shall develop an application for special events on the Senior Trail and each person requesting a special event to be held on the Senior Trail shall submit an application to the county manager or his designated representative. Such application shall include a signed and notarized statement indemnifying and holding harmless the County, its employees, and agents from any and all injuries or damages arising out of the special event and the use of the Senior Trail.
3. The applicant shall clean and repair the Senior Trail to the same condition it was prior to the special event. If the Senior Trail is not cleaned or repaired back to the pre-event condition, the county manager shall first use any deposit to reimburse the county for the cost of any cleaning or repairs and, if such deposit is not sufficient to reimburse the county for the cleaning and repairs, the county manager shall direct the county attorney to take any necessary actions in court or otherwise to collect the amount required to reimburse the county for the cost of cleaning and repair plus any administrative and legal costs incurred while trying to obtain the reimbursement due to the county.
4. The county manager may deny any application if, in his opinion, the event would be injurious to the Senior Trail. Any person denied use of the Senior Trail by the county manager may appeal such decision to the Board of County Commissioners at their next regular meeting following the date of the county manager's denial.
5. The county manager or his designated representative may establish a deadline for the submission of applications and he shall make his decision within a reasonable period of time following submission of an application. Such decision shall be made in writing and given to the applicant.
6. The county manager or his designated representative shall collect a fee for the use of the Senior Trail and a deposit for any possible damage. Such fee and deposit shall be collected at the time when the application is submitted. The fee shall be established by resolution of the county commissioners. The deposit shall be equal to the fee. Revenues received from the fee shall first be used to reimburse the county for any expenses incurred due to the special event, and any remaining fee revenue shall be deposited into the Senior Trail Trust Fund.
7. The county manager or his designated representative shall return the deposit to the applicant following the event and after inspection. The deposit shall be reduced by an amount equal to any costs incurred by the county for cleaning up after the special event or making any repairs caused by the event or participants in the event.

Fees collected at the Camden County Tax Office

**Golf Cart Permits**

Annual Fee.....	\$ 20.00
Late Listing Fee (for sticker).....	50.00
Non-Compliance.....	150.00

**BEER AND WINE FEES**

(License period: May 1 through April 30 each year)

Every person engaged in the business of selling beer and wine in the following amounts:

**Beer at retail:**

"Off premises".....	\$5.00
"On premises".....	\$15.00
Beer "on and off Premises".....	\$20.00

**Wine at retail:**

"Off premises".....	\$10.00
"On premises".....	\$15.00
Wine "on and off premises".....	\$25.00

**Beer and Wine:**

Beer and Wine "off premises".....	\$15.00
Beer and Wine "on premises".....	\$30.00
Beer/wine "on & off premises".....	\$45.00

Effective June 1, 2009

**South Camden Water Rates 2009****Tap Fees:**

¾ inch	\$4,000.00	4 inch	\$7,000.00
1 inch	\$4,500.00	6 inch	\$8,000.00
2 inch	\$5,000.00	6 inch fire svc	\$4,000.00
3 inch	\$6,000.00		

Water Charges: 0-2000 gal. \$22.00 per month

**Additional Usage:**

2001-5000 gal.	\$5.00 per 1000 gal
5001-10,000	\$5.50 per 1000 gal
10,001-15,000	\$6.10 per 1000 gal
15,001-20,000	\$6.70 per 1000 gal
20,001 and up	\$7.30 per 1000 gal

Local Govt/Board of Education same as above  
 Bulk Water same as above  
 Fire Service (sprinkler systems) \$22.00 per month

Commercial master meter accounts charged at the above rates per unit served.

**Deposits:****Rent deposit: \$200.****Fire Hydrant Meter: \$300.****Charges and Fees:**

Open/reopen/transfer acct. \$15.00

**Reread meter/our read correct \$15.00**

Reread meter/our read incorrect: no charge

**Reconnection Fee: (after cutoff for non payment)****7am-3:15pm \$35.00****3:16-5:00pm \$60.00****Late payment penalty: \$10.00****Meter Tampering fee: \$200.00****Turn off/Turn off fee Per occurrence: \$15.00****Meter testing fee: if accurate \$15.00**

No chg if more than 2.5% inaccurate



South Camden Sewer Schedule 2008

**Sewer Base Fee**

Residential	\$25.00	0-2,000 gallons
Commercial	\$35.00	0-2,000 gallons
Apartments & Townhouses	\$25.00	0-2,000 gallons

**Additional Fee**

Residential	\$6.00	each additional 1,000 gallons
Commercial	\$7.00	each additional 1,000 gallons
Apartments & Townhouses	\$6.00	each additional 1,000 gallons

High Strength: \$9.00 each additional 1,000 gallons  
School, Day Care, Hospitals, Nursing Homes, Laundromats,  
Restaurants, Doctors, Dentists, Beauty Shops, Grocery Store,  
Convenient Store, Funeral Homes, Car Washes, Dry Cleaners  
Commercial:

(Fees are based on water meter size)

Cost of sewer connection with ¾ inch water service-\$8300

The cost of sewer connection with larger than ¾ inch water service  
will be the responsibility of the owner. With the possibility of  
capacity fee being paid over time of 3-5 yrs. with no interest.

**Sewer Capacity Fees**

¾ inch	\$ 7,400.
1 inch	\$10,500.
2 inch	\$15,000.
3 inch	\$24,000.
4 inch	\$36,000.
6 inch	\$42,000.
8 inch	\$48,000.
10 inch	\$54,000.
12 inch	\$60,000.

Residential Sewer: Approved for failing systems only.

**COPYING FEES OF PUBLIC RECORDS\***

**Public Records (Black and White):**

- 8 ½" x 11" and 8 ½" x 14.....\$ .15 per page
- With printed pictures..... .30 per page
- 11" x 17" ..... .35 per page

**Public Records (Colored):**

- 8 ½" x 11" Tax Cards with Pictures..... .50 per page

\*Counties are not required to create a public record that is not already in existence. However, the municipality may elect to create the record if it determines that the record will provide an ongoing benefit to the county and/or its citizens.

**CAMDEN COUNTY LIBRARY**

**FEES FOR MAKING COPIES**

- 8 ½"x 11" and 8 ½" x 14 (Black /White).....\$ .10 per page
- 8 ½" x 11" and 8 ½" x 14" (Color)..... .25 per page
- 11" x 17" (Black/White)..... .20 per page
- 11" x 17" (Color)..... .50 per page
- ILL..... \$ 2.50
- Proctoring..... 10.00

	Ratio	40	Individual Parcel Fee		
	#	Rate	\$	#	\$
North River Watershed					
FCPA Parcels	1,170	\$0.64	\$748.80	1	\$0.64
GA net acres	28,476	\$0.25	\$7,119.00	1	\$0.25
ERU units	1,037	\$10.00	\$10,370.00	1	\$10.00
Project Revenue			\$17,489.00		
Total Watershed Revenue			\$18,237.80		\$10.89

	#	Rate	\$	#	\$
Sawyer's Creek Watershed					
FCPA parcels	762	\$0.64	\$487.68	1	\$0.64
GA net acres	9,436	\$0.25	\$2,359.00	1	\$0.25
ERU units	1,969	\$10.00	\$19,690.00	1	\$10.00
Project Revenue			\$22,049.00		
Total Watershed Revenue			\$22,536.68		\$10.89

	#	Rate	\$	#	\$
Shiloh Watershed Revenue					
FCPA parcels	2,394	\$0.64	\$1,532.16	1	\$0.64
GA net acres	17,765	\$0.25	\$4,441.25	1	\$0.25
ERU units	1,397	\$10.00	\$13,970.00	1	\$10.00
Project Revenue			\$18,411.25		
Total Watershed Revenue			\$19,943.41		\$10.89

	#	Rate	\$	#	\$
South Mills Watershed Revenue					
FCPA parcels	2,917	\$0.64	\$1,866.88	1	\$0.64
GA net acres	73,345	\$0.32	\$23,470.40	1	\$0.32
ERU units	3,414	\$12.80	\$43,699.20	1	\$12.80
Joyce Creek Project			-\$50,000.00		
Other Project Revenue			\$17,169.60		
Total Watershed Revenue			\$69,036.48		\$13.76

	Parcels	ERUs	Net Acres
North River	1,170	1,037	28,476
Sawyer's Creek	762	1,969	9,436
Shiloh	2,394	1,397	17,765
South Mills	2,917	3,414	73,345
	7,243		

**Continuing authority of commission.**

Nothing contained in the provisions of this schedule shall be construed to prevent the County Board of Commissioners from imposing, from time to time as it may see fit, such license taxes as are not specifically defined or included in this schedule, or from increasing or decreasing the amount of any fee when not in conflict with State or Federal law.

**Same-False statements.**

Any person who willfully makes a false statement on any fee application shall be guilty of a misdemeanor.

DRAFT

# Attachment "F"

TO: CAMDEN COUNTY BOARD OF COMMISSIONERS

THE FOLLOWING IS THE ESTIMATED PROPERTY VALUE OF CAMDEN COUNTY:

	<u>Real</u>	<u>Personal</u>	<u>Vehicles</u>	<u>Total</u>
South Mills	402,307,267	12,029,748	30,061,827	444,398,842
Courthouse	405,276,094	16,813,618	36,442,834	458,532,546
Shiloh	251,818,798	4,416,026	19,273,725	275,508,549
Subtotal of County				1,178,439,937
Estimated Utilities				18,037,346
Total of County				1,196,477,283

FROM Lisa S. Anderson 5-12-2014  
 LISA S. ANDERSON (TAX ADMINISTRATOR) DATE

TAX RATE COUNTY \$.59 FIRE \$.01 TOTAL = \$.60

Joyce Creek District	<u>Real</u>	<u>Personal</u>	<u>Vehicles</u>	<u>Total</u>
	234,390,874	3,955,827	19,621,820	257,968,521

Watershed Fees for all Districts are listed in Fee Schedule (page 17)

\_\_\_\_\_  
 GARRY W. MEIGGS, CHAIRMAN DATE



INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING

ILC No.: \_\_\_\_\_ Permanent Number assigned by H-GAC

THIS INTERLOCAL CONTRACT ("Contract"), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the Houston-Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and \* \_\_\_\_\_, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "End User," having its principal place of business at \* \_\_\_\_\_

WITNESSETH

WHEREAS, H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

WHEREAS, End User has represented that it is an eligible entity under the Act, that its governing body has authorized this Contract on \* \_\_\_\_\_ (Date), and that it desires to contract with H-GAC on the terms set forth below;

NOW, THEREFORE, H-GAC and the End User do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Contract.

ARTICLE 2: APPLICABLE LAWS

H-GAC and the End User agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Contract.

ARTICLE 3: WHOLE AGREEMENT

This Contract and any attachments, as provided herein, constitute the complete contract between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

ARTICLE 4: PERFORMANCE PERIOD

The period of this Contract shall be for the balance of the fiscal year of the End User, which began \* \_\_\_\_\_ and ends \* \_\_\_\_\_. This Contract shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which the End User may make any payment due an H-GAC contractor beyond the fiscal year in which such obligation was incurred under this Contract.

ARTICLE 5: SCOPE OF SERVICES

The End User appoints H-GAC its true and lawful purchasing agent for the purchase of certain products and services through the H-GAC Cooperative Purchasing Program. End User will access the Program through HGACBuy.com and by submission of any duly executed purchase order, in the form prescribed by H-GAC to a contractor having a valid contract with H-GAC. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by H-GAC. Ownership (title) to products purchased through H-GAC shall transfer directly from the contractor to the End User.

(over)

**ARTICLE 6: PAYMENTS**

H-GAC will confirm each order and issue notice to contractor to proceed. Upon delivery of goods or services purchased, and presentation of a properly documented invoice, the End User shall promptly, and in any case within thirty (30) days, pay H-GAC's contractor the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall H-GAC have any financial liability to the End User for any goods or services End User procures from an H-GAC contractor.

**ARTICLE 7: CHANGES AND AMENDMENTS**

This Contract may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Contract which are required by changes in Federal and State law or regulations are automatically incorporated into this Contract without written amendment hereto and shall become effective on the date designated by such law or regulation.

H-GAC reserves the right to make changes in the scope of products and services offered through the H-GAC Cooperative Purchasing Program to be performed hereunder.

**ARTICLE 8: TERMINATION PROCEDURES**

H-GAC or the End User may cancel this Contract at any time upon thirty (30) days written notice by certified mail to the other party to this Contract. The obligations of the End User, including its obligation to pay H-GAC's contractor for all costs incurred under this Contract prior to such notice shall survive such cancellation, as well as any other obligation incurred under this Contract, until performed or discharged by the End User.

**ARTICLE 9: SEVERABILITY**

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

**ARTICLE 10: FORCE MAJEURE**

To the extent that either party to this Contract shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds. Determination of force majeure shall rest solely with H-GAC.

**ARTICLE 11: VENUE**

Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.

**THIS INSTRUMENT HAS BEEN EXECUTED IN TWO ORIGINALS BY THE PARTIES HERETO AS FOLLOWS:**

\*  
\_\_\_\_\_  
Name of End User (local government, agency, or non-profit corporation)

\*  
\_\_\_\_\_  
Mailing Address

\*  
\_\_\_\_\_  
City State ZIP Code

\*By: \_\_\_\_\_  
Signature of chief elected or appointed official

\*  
\_\_\_\_\_  
Typed Name & Title of Signatory Date

**Houston-Galveston Area Council**  
3555 Timmons Lane, Suite 120, Houston, TX 77027

By: \_\_\_\_\_  
Executive Director

Attest: \_\_\_\_\_  
Manager

Date: \_\_\_\_\_

\*Denotes required fields

### \*Request for Information

To expedite service, please complete the following blanks relevant to your agency's administrative/elective personnel and return the completed for to **H-GAC, Cooperative Purchasing Program, P.O. Box 22777, Houston, TX 77227-2777.**

Name of End User Agency: \_\_\_\_\_ County Name: \_\_\_\_\_  
*(Municipality/County/District/etc.)*

Mailing Address: \_\_\_\_\_  
*(Street Address/P.O. Box) (City) (State) (ZIP Code)*

Main Telephone Number: \_\_\_\_\_ FAX Number: \_\_\_\_\_

Physical Address: \_\_\_\_\_  
*(Street Address, if different from mailing address) (City) (State) (ZIP Code)*

Web Site Address: \_\_\_\_\_

**Official Contact:** \_\_\_\_\_ Title: \_\_\_\_\_  
*(Point of Contact for HGACBuy Interlocal Contract)* Ph No.: \_\_\_\_\_ - \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Fx No.: \_\_\_\_\_ - \_\_\_\_\_  
*(Street Address/P.O. Box)* E-Mail Address: \_\_\_\_\_  
\_\_\_\_\_  
*(City) (State) (ZIP Code)*

**Authorized Official:** \_\_\_\_\_ Title: \_\_\_\_\_  
*(Mayor/City Manager/Executive Director etc.)* Ph No.: \_\_\_\_\_ - \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Fx No.: \_\_\_\_\_ - \_\_\_\_\_  
*(Street Address/O.O. Box)* E-Mail Address: \_\_\_\_\_  
\_\_\_\_\_  
*(City) (State) (ZIP Code)*

**Official Contact:** \_\_\_\_\_ Title: \_\_\_\_\_  
*(Purchasing Agent/Auditor etc.)* Ph No.: \_\_\_\_\_ - \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Fx No.: \_\_\_\_\_ - \_\_\_\_\_  
*(Street Address/O.O. Box)* E-Mail Address: \_\_\_\_\_  
\_\_\_\_\_  
*(City) (State) (ZIP Code)*

**Official Contact:** \_\_\_\_\_ Title: \_\_\_\_\_  
*(Public Works Director/Police Chief etc.)* Ph No.: \_\_\_\_\_ - \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Fx No.: \_\_\_\_\_ - \_\_\_\_\_  
*(Street Address/O.O. Box)* E-Mail Address: \_\_\_\_\_  
\_\_\_\_\_  
*(City) (State) (ZIP Code)*

**Official Contact:** \_\_\_\_\_ Title: \_\_\_\_\_  
*(EMS Director/Fire Chief etc.)* Ph No.: \_\_\_\_\_ - \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Fx No.: \_\_\_\_\_ - \_\_\_\_\_  
*(Street Address/O.O. Box)* E-Mail Address: \_\_\_\_\_  
\_\_\_\_\_  
*(City) (State) (ZIP Code)*

\* denotes required fields



## CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Expenses:</b>			
104940-562100	Eco Incentives		\$50,000.00
106900-597550	Eco Development Project	\$50,000.00	
106900-565100	CH & S (4 cents)	\$ 5,000.00	
106900-568100	South Mills (4 cents)	\$ 8,000.00	
109990-500000	Contingency		\$13,000.00
105100-504100	Attorney Fees	\$ 7,000.00	
104700-504100	Attorney Fees		\$ 7,000.00

This will result in a decrease of \$13,000.00 in the Contingency of the General Fund.

Balance in Contingency \$43,247.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 16<sup>th</sup> day of June, 2014.

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners

## CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend Eco Development Project Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Expenses:</b>			
554940-562100	Economic Incentives	\$50,000.00	
<b>Revenues:</b>			
55330494-439710	County Contribution	\$50,000.00	

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$43,247.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 16<sup>th</sup> day of June, 2014.

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend Dismal Swamp Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE

Expenses:

606000-536000	Uniforms		\$181.00
606000-502000	Salaries	\$181.00	

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$43,247.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 16<sup>th</sup> day of June, 2014.

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend South Camden W/S District Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE

Expenses:

307500-502000	Salaries	\$3,000.00	
307500-574000	Capital Outlay		\$3,000.00

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$43,247.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 16<sup>th</sup> day of June, 2014.

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners

## CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Expenses:</b>			
104100-501000	Board Salaries	\$ 7,000.00	
104100-504100	Attorney Fees		\$7,000.00
104800-552001	Conveyance Tax	\$13,000.00	
105100-502000	Salaries		\$2,000.00
105100-503000	Part Time Salaries	\$ 2,000.00	
106700-502000	Salaries	\$ 1,522.00	
106700-517000	Vehicle Maintenance		\$ 522.00
106700-531000	Gas & Oil		\$1,000.00
<b>Revenues:</b>			
10320480-435603	R/d Stamps	\$13,000.00	

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$43,247.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 16<sup>th</sup> day of June, 2014.

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners

## CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend Social Services Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Expenses:</b>			
528000-520000	Crisis	\$234.00	
<b>Revenues:</b>			
52330610-434819	Crisis	\$234.00	

This will result in a decrease of \$0.00 in the Contingency of the General Fund.

Balance in Contingency \$43,247.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 16<sup>th</sup> day of June, 2014.

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners



## Attachment "J"

**Tax Refunds, Pickups, and Releases**  
**Approved at June 16, 2014 Board of Commissioners Meeting**

<u>Name</u>	<u>Amount</u>	<u>Type</u>	<u>Reason</u>	<u>No.</u>
Dean Edward Horne	\$231.21	Pick Up	Pasquotank Released to Camden	16741
Geraldine Walker (Grant)	\$250.00	Release	Foreclosure Fee	16752

DRAFT



**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 6.B  
  
**CONSENT AGENDA**  
  
**Meeting Date:** Aug 4<sup>th</sup>, 2014  
**Attachments:** 2 Pages  
**Submitted By:** Tax Administrator  
  
**ITEM TITLE:** Tax Refunds, Pickups & Releases

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

**SUMMARY:**

Tax Refunds, Pickups & Releases.

**RECOMMENDATION:**

Review and Approve.

<u>Name</u>	<u>Amount</u>	<u>Type.</u>
	<u>Reason</u>	<u>No.</u>
Barbarette Morris Davis	\$414.45 Assessment correction	Pick Up/16844 R-26894-07
Barbarette Morris Davis	\$414.45 Assessment correction	Pick Up/16845 R-33622-08
Barbarette Morris Davis	\$414.45 Assessment correction	Pick Up/16846 R-40435-09
Barbarette Morris Davis	\$414.45 Assessment correction	Pick Up/16847 R-47223-10
Barbarette Morris Davis	\$414.45 Assessment correction	Pick Up/16848 R-54017-11
Barbarette Morris Davis	\$414.45 Assessment correction	Pick Up/16849 R-60849-12
Barbarette Morris Davis	\$414.45 Assessment correction	Pick Up/16850 R-67701-13
Olanders Davis, Sr.	\$134.78 Correction assessment	Pick Up/16851 R-533-01
Olanders Davis, Sr.	\$134.78 Correction assessment	Pick Up/16852 R-1256-02
Olanders Davis, Sr.	\$134.78 Correction assessment	Pick Up/16853 R-1398-03
Olanders Davis, Sr.	\$134.78 Correction assessment	Pick Up/16854 R-6591-04
Olanders Davis, Sr.	\$160.05 Correction assessment	Pick Up/16855 R-13233-05
Olanders Davis, Sr.	\$160.05 Correction assessment	Pick Up/16856 R-19387-06

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 6.C  
  
**CONSENT AGENDA**  
  
**Meeting Date:** Aug 4<sup>th</sup>, 2014  
**Attachments:** 2 Pages  
**Submitted By:** Tax Administrator  
  
**ITEM TITLE:** Tax Authorization to Collect

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

**SUMMARY:**

**New System:** Sept 2014

**Old System:** April 2014

**RECOMMENDATION:**

**Review and Approve.**

**STATE OF NORTH CAROLINA**

**COUNTY OF CAMDEN**

**TO:** The Tax Administrator of Camden County (April Ren.) Due 08/01/14 (OLD SYSTEM)

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

<b>SOUTH MILLS</b>	<b>COURTHOUSE</b>	<b>SHILOH</b>	<b>TOTAL</b>
<b>30.13</b>	<b>0</b>	<b>26.64</b>	<b>56.77</b>

Witness my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chairman, Camden County Board of Commissioners

Attest:

\_\_\_\_\_  
Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

\_\_\_\_\_  
Tax Administrator of Camden County

**STATE OF NORTH CAROLINA**

**COUNTY OF CAMDEN**

**TO:** The Tax Administrator of Camden County (Sept. Ren.) Due 10/15/14 (NEW SYSTEM)

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

<b>SOUTH MILLS</b>	<b>COURTHOUSE</b>	<b>SHILOH</b>	<b>TOTAL</b>
<b>12,368.97</b>	<b>13,472.28</b>	<b>6,519.51</b>	<b>32,360.76</b>

Witness my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chairman, Camden County Board of Commissioners

Attest:

\_\_\_\_\_  
Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

\_\_\_\_\_  
Tax Administrator of Camden County

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 6.D  
  
**CONSENT AGENDA**  
  
**Meeting Date:** Aug 4<sup>th</sup>, 2014  
**Attachments:** 2 Pages  
**Submitted By:** Shana Trafton  
  
**ITEM TITLE:** Volunteer Forms

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

**SUMMARY:** Community Advisory Committee (CAC)  
Volunteers

Jasmine White & Ruth White

**RECOMMENDATION:**

Review and Approve.



Application for Citizen Service - Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, mail to P.O. Box 190, Camden, North Carolina 27921 or e-mail [mrenshaw@camdencountync.gov](mailto:mrenshaw@camdencountync.gov).

Name, Jasmine S. White

Mailing Address 309 Holland Dr, Camden, NC 27921

Township you live in: Camden

Telephone (home) 252-335-4657 (business), 252-335-4005 ~~2569~~

Email address jwhite@camdencountync.gov

Are you a registered voter?  Yes  No

Have you ever been convicted of a felony? Yes  No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission: Works well with seniors; customer service skills

Board or Commissions upon which you are interested in serving: (List on opposite side)

Community Advisory Committee

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government.

Signature Jasmine S. White Date 30 July 14

Created 8/11/2009

APPROVED



Application for Citizen Service - Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, mail to P.O. Box 190, Camden, North Carolina 27921 or e-mail [mrenshaw@camdencountync.gov](mailto:mrenshaw@camdencountync.gov).

Name, Ruth White

Mailing Address 309 Holland Dr.

Township you live in: Camden

Telephone (home) 252-335-4657 (business),

Email address rawhite1923@gmail.com

Are you a registered voter?  Yes  No

Have you ever been convicted of a felony?  Yes  No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission:

Board or Commissions upon which you are interested in serving: (List on opposite side)

Community Advisory Committee

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government.

Signature Ruth White Date July 30 2014

APPROVED



# Camden County Board of Commissioners AGENDA ITEM SUMMARY SHEET

<b>MOTION MADE BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>NO MOTION</b>	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

**Item Number:** 6.E

## CONSENT AGENDA

**Meeting Date:** August 4, 2014  
**Attachments:** Petition for road acceptance/Map  
**Submitted By:** Planning Department

**ITEM TITLE:** Resolution 2014-08-01 – NCDOT

Request for addition to State Maintained Secondary Road System

### SUMMARY:

NCDOT accepted the portion of Christopher’s Way from Old Swamp Road to the first Cul-de-sac (SR 1281) as that portion met the minimum housing requirement. Initially the road was built to include the highlighted portion on the map. Property owner desires to do a minor subdivision adjacent to the highlighted portion indicated on attached map. Petition is required (per NCDOT) to get NCDOT to come out and inspect that remaining portion of Christopher’s Way to see if it meets their design and construction standards.

### RECOMMENDATION:

Approve resolution and forward to NCDOT

BOARD OF COMMISSIONERS

GARRY W. MEIGGS  
Chairman

P. MICHAEL MCLAIN  
Vice Chairman

SANDRA J. DUCKWALL  
CLAYTON D. RIGGS  
RANDY KRAINIAK



MICHAEL RENSCHAW  
County Manager

AMY BARNETT  
Assistant Clerk to the Board

JOHN S. MORRISON  
County Attorney

**Resolution No. 2014-08-01**

**NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION  
REQUEST FOR ADDITIONS TO STATE MAINTAINED SECONDARY ROAD  
SYSTEM**

North Carolina

County of Camden

Road Description: Christopher's Way, Christopher's Acres, South Mills, NC

---

**Whereas**, the attached petition has been filed with the Board of Commissioners of the County of Camden requesting that the remaining approximate 1000 feet of Christopher's Way of which has been indicated in red on the attached map, be added to the Secondary Road system; and

**Whereas**, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System if road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

**NOW, Therefore**, be it resolved by the Board of Commissioners of the County of Camden that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if they meet established standards and criteria.

\_\_\_\_\_  
Garry Meiggs, Chairman  
Camden County Board of Commissioners

**CERTIFICATE**

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Camden at a meeting on the \_\_\_\_\_, 2014.

\_\_\_\_\_  
Angela Wooten, Clerk to the Board of  
Commissioners, County of Camden

S E A L

North Carolina Department of Transportation  
Division of Highways  
Petition for Road Addition

**ROADWAY INFORMATION:** (Please Print/Type)

County: CAMDEN Road Name: Christophers Way  
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: Christophers ACRES Length (miles): .5

Number of occupied homes having street frontage: 9 Located (miles): 0.32

miles N  S  E  W  of the intersection of Route SR 1224 and Route SR ~~2010~~ 1281  
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of Christophers ACRES in Camden County, do hereby request the Division of Highways to add the above described road.

**CONTACT PERSON:** Name and Address of First Petitioner. (Please Print/Type)

Name: Anthony W Woods Phone Number: 252-619-0517

Street Address: 123 Christophers Way South Mills, NC 27976

Mailing Address: 13932 N 94th East AVE, COLLINSVILLE, OK ~~27976~~  
74021

**PROPERTY OWNERS**

<u>Name</u>	<u>Mailing Address</u>	<u>Telephone</u>
<u>Anthony &amp; Kristi Woods</u>	<u>13932 N 94th East AVE, COLLINSVILLE, OK 74021</u>	<u>252-619-0517</u>
<u>GREGORY J. MILLS</u>	<u>125 CHRISTOPHERS WAY SOUTH MILLS 27976</u>	
<u>TAMMY WILKEY-INGE</u>	<u>124 CHRISTOPHERS WAY SOUTH MILLS NC 27976</u>	

**INSTRUCTIONS FOR COMPLETING PETITION:**

1. Complete Information Section
2. Identify Contact Person (This person serves as spokesperson for petitioner(s)).
3. Attach four (4) copies of recorded subdivision plat or property deeds, which refer to candidate road.
4. Adjoining property owners and/or the developer may submit a petition. Subdivision roads with prior NCDOT review and approval only require the developer's signature.
5. If submitted by the developer, encroachment agreements from all utilities located within the right of way shall be submitted with the petition for Road addition. However, construction plans may not be required at this time.
6. Submit to District Engineer's Office.

**FOR NCDOT USE ONLY:** Please check the appropriate block

- Rural Road   
  Subdivision platted prior to October 1, 1975   
  Subdivision platted after September 30, 1975

**REQUIREMENTS FOR ADDITION**

If this road meets the requirements necessary for addition, we agree to grant the Department of Transportation a right-of-way of the necessary width to construct the road to the minimum construction standards of the NCDOT. The right-of-way will extend the entire length of the road that is requested to be added to the state maintained system and will include the necessary areas outside of the right-of-way for cut and fill slopes and drainage. Also, we agree to dedicate additional right-of-way at intersections for sight distance and design purposes and execute said right-of-way agreement forms that will be submitted to us by representatives of the NCDOT. The right-of-way shall be cleared at no expense to the NCDOT, which includes the removal of utilities, fences, other obstructions, etc.

General Statute 136-102.6 (see page 29 for Statute) states that any subdivision recorded on or after October 1, 1975, must be built in accordance with NCDOT standards in order to be eligible for addition to the State Road System.

<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>	<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>
CHRISTOPHERS WAY	(3)	1070'			

Old SW 10

Christophers Way



CURVE	DELTA	RADIUS	TANGENT	ARC	CHORD BEARING	CHORD DISTANCE
C1	200.000	20.000	11.85	22.12	24.923 S 60.1° E	21.41
C2	400.000	50.000	28.87	52.36	57.937 S 76.2° W	50.00

Plot Cab 5 Side 69A

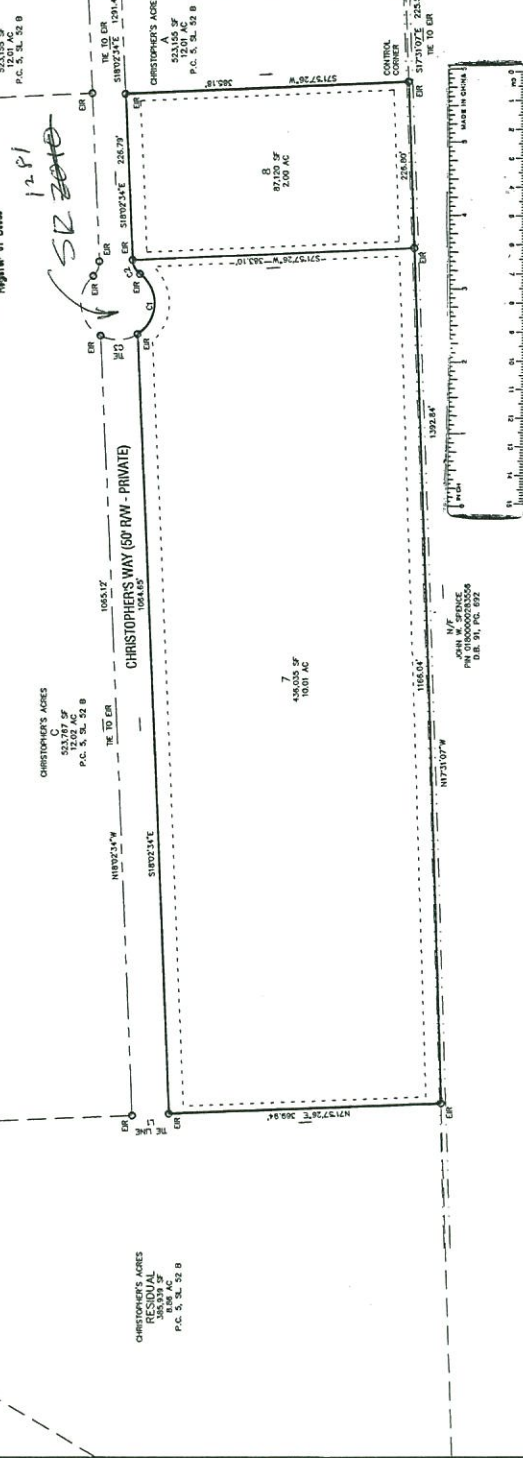
LINE	BEARING	DISTANCE
1	S 71° 24' 48" W	50.00'
2	S 71° 24' 48" W	50.00'

- SITE DATA:
- OWNER: BANCORP SOUTH MILLS, NC 27378
  - PROPERTY: 1.00 ± RESIDUAL
  - PROPERTY IS LOCATED IN FLOOD ZONE "C" AS SHOWN ON F.F.R.M. NUMBER J21000000A & J21000000B EFFECTIVE DATE OCTOBER 5, 2004.
  - MINIMUM BUILDING SETBACKS:
    - FRONT = 20'
    - REAR = 20'
    - SIDE = 25'
  - SEWERAGE & UTILITY EASEMENTS ARE AS FOLLOWS:
    - 20' ALONG ALL RIGHTS-OF-WAY & EXTERNAL PROPERTY LINES.
    - ALL AREAS BY COORDINATE METHOD.



### VICINITY MAP

N 1/4  
CHAMLA HILL  
D.B. 59, REC. 21



MINOR SUBDIVISION OF PARCEL D  
FOR  
CHRISTOPHER'S ACRES  
SOUTH MILLS TOWNSHIP  
CAMDEN COUNTY  
NORTH CAROLINA

DATE	02-21-06
CHECKED	JES
APPROVED	ETH
PROJECT #	050273
DEVELOPER #	050273
SHEET #	1 OF 1

COMPILED © 2005

1504 US HWY 158 E  
Camden, North Carolina 27921  
(252) 358-2913 (252) 355-1888

1. EDWARD T. HANNA, JR. REC-600A, CERTIFY THAT THE MAP OR PLAN TO WHICH THIS CERTIFICATION IS APPLIED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

1. EDWARD T. HANNA, JR. REC-600A, CERTIFY THAT THE MAP OR PLAN TO WHICH THIS CERTIFICATION IS APPLIED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

1. EDWARD T. HANNA, JR. REC-600A, CERTIFY THAT THE MAP OR PLAN TO WHICH THIS CERTIFICATION IS APPLIED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

1. EDWARD T. HANNA, JR. REC-600A, CERTIFY THAT THE MAP OR PLAN TO WHICH THIS CERTIFICATION IS APPLIED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

1. EDWARD T. HANNA, JR. REC-600A, CERTIFY THAT THE MAP OR PLAN TO WHICH THIS CERTIFICATION IS APPLIED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.



GRAPHIC SCALE  
(IN FEET)  
1 inch = 100.0'

1. EDWARD T. HANNA, JR. REC-600A, CERTIFY THAT THE MAP OR PLAN TO WHICH THIS CERTIFICATION IS APPLIED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

1. EDWARD T. HANNA, JR. REC-600A, CERTIFY THAT THE MAP OR PLAN TO WHICH THIS CERTIFICATION IS APPLIED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

1. EDWARD T. HANNA, JR. REC-600A, CERTIFY THAT THE MAP OR PLAN TO WHICH THIS CERTIFICATION IS APPLIED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

1. EDWARD T. HANNA, JR. REC-600A, CERTIFY THAT THE MAP OR PLAN TO WHICH THIS CERTIFICATION IS APPLIED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

1. EDWARD T. HANNA, JR. REC-600A, CERTIFY THAT THE MAP OR PLAN TO WHICH THIS CERTIFICATION IS APPLIED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

# AGENDA ITEM

## Camden County Board of Commissioners AGENDA ITEM SUMMARY SHEET

**Item Number:** 6.F

### CONSENT AGENDA

**Meeting Date:** August 4, 2014  
**Attachments:** 4 Pages  
**Submitted by:** Tourism Development Authority  
and  
Budget Officer

**ITEM TITLE:** Audit Contract for TDA

<b>MOTION MADE BY:</b>	
Garry Meiggs	___
M. McLain	___
S. Duckwall	___
C. Riggs	___
R. Krainiak	___
NO MOTION	___
<b>VOTE:</b>	
G. Meiggs	___
M. McLain	___
S. Duckwall	___
C. Riggs	___
R. Krainiak	___
ABSENT	___
RECUSED	___

### SUMMARY:

The Camden Tourism Authority has been notified by the NC Department of Revenue that the authority must have a separate audit from the county. The county auditor has agreed to do this audit and a copy of the contract is attached. The TDA will be having a called meeting to approve later this month.

### RECOMMENDATION:

MOTION TO APPROVE THE AUDIT CONTRACT FOR THE CAMDEN TDA AND CHAIRMAN'S SIGNING OF SAME.

LGC-205 (Rev. 2014)

**CONTRACT TO AUDIT ACCOUNTS**

Of Camden County Tourist Development Authority  
 Governmental Unit and Discretely Presented Component Unit (DPCU) if applicable

On this 31st day of July, 2014,

Auditor: Thompson, Price, Scott, Adams & Co., P.A. Auditor Mailing Address: 4024 Oleander Drive, Suite 3, Wilmington, NC 28403

Hereinafter referred to as The Auditor  
 and Board (Governing Board (s)) of \_\_\_\_\_

Camden County Tourist Development Authority : hereinafter referred to as the Governmental Unit (s), agree as follows:  
 Governmental Unit (s)

1. The Auditor shall audit all statements and disclosures required by generally accepted accounting principles (GAAP) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit (s) for the period beginning July 1, 2013, and ending June 30, 2014. The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion will be rendered in relation to (as applicable) the governmental activities, the business-type activities, the aggregate DPCU's, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).
2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with generally accepted auditing standards. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB Circular A-133 Audits of States, Local Governments, and Non-Profit Organizations and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated workpapers may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit and/or workpapers are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC CPA Board).

County and Multi-County Health Departments: The Office of State Auditor will designate certain programs that have eligibility requirements to be considered major programs in accordance with OMB Circular A-133 for the State of North Carolina. The LGC will notify the auditor and the County and Multi-Health Department of these programs. A County or a Multi-County Health Department may be selected to audit any of these programs as major.

3. If an entity is determined to be a component of another government as defined by the group audit standards - the entity's auditor will make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.
4. This contract contemplates an unqualified opinion being rendered. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2011 revisions, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of their most recent peer review report regardless of the date of the prior peer review report to the Governmental Unit and the Secretary of the LGC prior to the execution of the audit contract (See Item 22). If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to Government Accounting Standards or if financial statements are not prepared in accordance with GAAP and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment..

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to the State and Local Government Finance Division (SLGFD) within four months of fiscal year end. Audit report is due on: October 31, 2014. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay must be submitted to the Secretary of the LGC for approval.



**Contract to Audit Accounts (cont.)** Camden County Tourist Development Authority  
 Name of Governmental Unit and Discretely Presented Component Unit's (DPCU) if applicable

7. It is agreed that generally accepted auditing standards include a review of the Governmental Unit's systems of internal control and accounting as same relates to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor will make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his findings, together with his recommendations for improvement. That written report must include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.
8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.) [G.S. 159-34 and 115C-447] All invoices for Audit work must be submitted by email in PDF format to the Secretary of the LGC for approval. The invoices must be sent to: [lgc.invoice@nctreasurer.com](mailto:lgc.invoice@nctreasurer.com). Subject line should read "Invoice – [Unit Name]. The PDF invoice marked 'approved' with approval date will be returned by email to the Auditor to present to the Governmental Unit for payment. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.
9. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit shall pay to the Auditor, upon approval by the Secretary of the LGC, the following fee, which includes any cost the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (Federal and State grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts:

**Year-end bookkeeping assistance – [For audits subject to Government Auditing Standards, this is limited to bookkeeping services permitted by revised Independence Standards] If needed will be billed separately at standard rates**

**Audit \$3,000.00**

**Preparation of the annual financial statements \$1,000.00**

Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees above. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year audit fee. The 75% cap for interim invoice approval for this audit contract is \$ 3,000.00 **\*\* NA if no interim billing**

10. If the Governmental Unit has outstanding revenue bonds, the Auditor shall include documentation either in the notes to the audited financial statements or as a separate report submitted to the SLGFD along with the audit report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor should be aware that any other bond compliance statements or additional reports required in the authorizing bond documents need to be submitted to the SLGFD simultaneously with the Governmental Unit's audited financial statements unless otherwise specified in the bond documents.
11. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include but not be limited to the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the client or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board as soon as practical after the close of the accounting period.
12. If the audit firm is required by the NC CPA Board or the Secretary of the LGC to have a pre-issuance review of their audit work, there must be a statement added to the engagement letter specifying the pre-issuance review including a statement that the Governmental Unit will not be billed for the pre-issuance review. The pre-issuance review must be performed prior to the completed audit being submitted to the LGC. The pre-issuance report must accompany the audit report upon submission to the LGC.
13. The Auditor shall electronically submit the report of audit to the LGC when (or prior to) submitting the invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the SLGFD by any interested parties. Any subsequent revisions to these reports must be sent to the Secretary of the LGC. These audited financial statements are used in the preparation of official statements for debt offerings (the Auditors' opinion is not included) by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and other lawful purposes of the Governmental Unit without subsequent consent of the

**Contract to Audit Accounts (cont.)** Camden County Tourist Development Authority  
 Name of Governmental Unit and Discretely Presented Component Unit's (DPCU) if applicable

Auditor. If it is determined by the LGC that corrections need to be made to the Governmental Unit's financial statements, they should be provided within three days of notification unless, another time frame is agreed to by the LGC.

If the OSA designates certain programs to be audited as major programs, as discussed in item #2, a turnaround document and a representation letter addressed to the OSA shall be submitted to the LGC.

The LGC's process for submitting contracts, audit reports and Invoices is subject to change. Auditors should use the submission process in effect at the time of submission. The most current instructions will be found on our website: <https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx>

14. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be varied or changed to include the increased time and/or compensation as may be agreed upon by the Governing Board and the Auditor
15. If an approved contract needs to be varied or changed for any reason, the change must be made in writing, signed and dated by all parties and pre-audited if the change includes a change in audit fee. This document and a written explanation of the change must be submitted by email in PDF format to the Secretary of the LGC for approval. The portal address to upload your amended contract and letter of explanation documents is <http://nctreasurer.slgfd.leapfile.net> No change shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.
16. Whenever the Auditor uses an engagement letter with the Governmental Unit, Item #17 is to be completed by referencing the engagement letter and attaching a copy of the engagement letter to the contract to incorporate the engagement letter into the contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract will control. Engagement letter terms are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item #23 of this contract. Engagement letters containing indemnification clauses will not be approved by the LGC.
17. Special provisions should be limited. Please list any special provisions in an attachment.
18. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not issued and the DPCU is included in the primary government audit, the DPCU must be named along with the parent government on this audit contract. Signatures from the DPCU Board chairman and finance officer also must be included on this contract.
19. The contract must be executed, pre-audited, physically signed by all parties including Governmental Unit and Auditor signatures and submitted in PDF format to the Secretary of the LGC. The current portal address to upload your contractual documents is <http://nctreasurer.slgfd.leapfile.net> Electronic signatures are not accepted at this time. Included with this contract are instructions to submit contracts and invoices for approval as of April, 2014. These instructions are subject to change. Please check the NC Treasurer's web site at [www.nctreasurer.com](http://www.nctreasurer.com) for the most recent instructions.
20. The contract is not valid until it is approved by the LGC Secretary. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.
21. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.
22. Municipal & County Contracts: The Auditor acknowledges that any private employer transacting business in this State who employs 25 or more employees in this State must, when hiring an employee to work in the United States, use E Verify to verify the work authorization of the employee in accordance with N.C.G.S. §64 26(a). The Auditor acknowledges further that any such private employer and its subcontractors must comply with all of the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes (North Carolina's E-verify law), and that such private employer has a duty under the law to ensure compliance by its subcontractors. The Auditor further acknowledges that this contract is of the type governed by S.L. 2013-418, which makes it unlawful for a local government to enter into certain types of contracts unless the contractor and its subcontractors comply with North Carolina's E-verify law, and that failure to comply with such law could render this contract void. The Auditor hereby covenants, warrants and represents for itself and its subcontractors that with respect to this contract the Auditor and its subcontractors shall comply with the provisions of North Carolina's E-verify law and that failure to comply with such law shall be deemed a breach of this contract and may render this contract void.
23. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted: (See Item 16 for clarification).

Contract to Audit Accounts (cont.) Camden County Tourist Development Authority  
Name of Governmental Unit and Discretely Presented Component Unit's (DPCU) if applicable

Communication regarding audit contract requests for modification or official approvals will be sent to the email addresses provided in the spaces below.

Audit Firm Signature:

Thompson, Price, Scott, Adams & Co., P.A.

Name of Audit Firm

By Gregory S. Adams, CPA

Authorized Audit firm representative name: Type or print

Signature of authorized audit firm representative

greg@wilmingtontpsa.com

Email Address of Audit Firm:

Date 07/31/2014

Governmental Unit Signatures:

By \_\_\_\_\_

Mayor / Chairperson: Type or print name and title

Signature of Mayor/Chairperson of governing board

Date \_\_\_\_\_

By Donna S. Stewart

DPCU Chairperson: Type or print name and title

Signature of Chairperson of DPCU if applicable

Date \_\_\_\_\_

Unit Signatures (continued):

By \_\_\_\_\_

Chair of Audit Committee - Type or print name

Signature of Audit Committee Chairperson

Date \_\_\_\_\_

\*\* If Governmental Unit has no audit committee, this section should be marked "N/A." \*\*

PRE-AUDIT CERTIFICATE: Required by G.S. 159-28 (a)

This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act. Additionally, the following date is the date this audit contract was approved by the governing body.

By Clarann Mansfield, Finance Officer

Governmental Unit Finance Officer: Type or print name

Finance Officer Signature

cmansfield@camdencountync.gov

Email Address of Finance Officer

Date \_\_\_\_\_

(Pre-audit Certificate must be dated.)

Date Governing Body Approved Audit Contract - G.S. 159-34(a )

Board Approval Date - Primary Government

Board Approval Date - DPCU

**South Camden Water & Sewer Board of Directors**

**AGENDA ITEM SUMMARY SHEET**

**Item Number: 4.A**

**Meeting Date: August 4, 2014**

**Attachments: 7**

**Submitted By: David Credle, Public Works Manager**

**ITEM TITLE: Approval of Updated Local Water Supply Plan**

**SUMMARY:**

**The State requires each water system to have the Updated Local Water Supply Plan approved by governing board.**

**RECOMMENDATION: APPROVAL OF LOCAL WATER SUPPLY PLAN.**

**SOUTH CAMDEN WATER & SEWER BOARD OF DIRECTORS  
RESOLUTION FOR APPROVING LOCAL WATER SUPPLY PLAN**

WHEREAS, North Carolina General Statute 143-355 (1) requires that each system that provides public water services or plans to provide such services shall, either individually or together with other systems, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for South Camden Water & Sewer District has been developed and submitted to the South Camden Water & Sewer Board of Directors; and

WHEREAS, the South Camden Water & Sewer Board of Directors finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355 (1) and that it will provide appropriate guidance for the future management of water supplies for South Camden Water & Sewer District, as well as useful information to the Department of Environment and Natural Resources for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the South Camden Water & Sewer Board of Directors of South Camden Water & Sewer District that the Local Water Supply Plan entitled, South Camden Water & Sewer District, dated 6/6/2014, is hereby approved and shall be submitted to the Department of Environment and Natural Resources, Division of Water Resources; and

BE IT FURTHER RESOLVED that the South Camden Water & Sewer Board of Directors intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

ATTEST:



North Carolina Department of Environment and Natural Resources

Pat McCrory  
Governor

John E. Skvarla, III  
Secretary

June 4, 2014

David Credle, Public Works Director  
South Camden Water & Sewer District  
103 Water Plant Drive  
Camden, NC 27921

**Subject: LWSP Meets Minimum Criteria**  
South Camden W&SD Water System  
PWSID Number: 04-15-015  
Camden County

Dear Mr. Credle,

This letter is to notify you that our staff has reviewed the information contained in the 2012 Local Water Supply Plan (LWSP) update submitted by your office. Since all the required information is complete, the LWSP for the South Camden Water & Sewer District's water system hereby meets the minimum criteria established in North Carolina General Statute 143-355 (l).

Your water system's 2012 LWSP is now viewable online from the *Local Water Supply Plans* link at <http://www.ncwater.org/>. The plan has been made available after our best efforts to screen any errors. As a final check, please review and report any mistakes or omissions to Dennis Ramsey, the review engineer. Unless notified otherwise, the Division of Water Resources considers your 2012 LWSP complete.

The 2012 LWSP must next be adopted by your water system's governing board; a model resolution is enclosed for guidance. A copy of the signed resolution must be submitted to Linwood Peele, Supervisor, Water Supply Planning Branch, at the address printed at the bottom of this letter. The LWSP cannot be considered compliant with the requirements of NCGS 143-355(l) until an adopted resolution is received.

Thank you very much for your efforts to provide your customers with a safe and reliable supply of drinking water. We look forward to continuing to work with you in these efforts. Please contact Dennis Ramsey at [dennis.ramsey@ncdenr.gov](mailto:dennis.ramsey@ncdenr.gov) or 919/707-9037 or me at [linwood.peele@ncdenr.gov](mailto:linwood.peele@ncdenr.gov) or 919/707-9024 if we can be of further assistance.

Sincerely,

Linwood E. Peele, Supervisor  
Water Resources, NCDENR

Enclosure

# South Camden Water & Sewer District

2012 ▾

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

## 1. System Information

### Contact Information

Water System Name:	South Camden Water & Sewer District	FWSID:	04-15-015
Mailing Address:	103 Water Plant Drive Camden, NC 27921	Ownership:	County
Contact Person:	David Credle	Title:	Public Works Director
Phone:	252-335-1216	Fax:	252-335-1401
Secondary Contact:	Tommy Sawyer	Phone:	252-335-1216
Mailing Address:	103 Water Plant Drive Camden, NC 27921	Fax:	252-335-1401

### Distribution System

Line Type	Size Range (Inches)	Estimated % of lines
Polyvinyl Chloride	2-16	100.00 %

What are the estimated total miles of distribution system lines? 95 Miles  
 How many feet of distribution lines were replaced during 2012? 2,000 Feet  
 How many feet of new water mains were added during 2012? 0 Feet  
 How many meters were replaced in 2012? 82  
 How old are the oldest meters in this system? 17 Year(s)  
 How many meters for outdoor water use, such as irrigation, are not billed for sewer services? 0  
 What is this system's finished water storage capacity? 1.000 Million Gallons  
 Has water pressure been inadequate in any part of the system since last update? No

### Programs

Does this system have a program to work or flush hydrants? Yes, Annually  
 Does this system have a valve exercise program? Yes, Annually  
 Does this system have a cross-connection program? Yes  
 Does this system have a program to replace meters? Yes  
 Does this system have a plumbing retrofit program? No  
 Does this system have an active water conservation public education program? No  
 Does this system have a leak detection program? No

### Water Conservation

What type of rate structure is used? Increasing Block  
 How much reclaimed water does this system use? 0.000 MGD For how many connections? 0  
 Does this system have an interconnection with another system capable of providing water in an emergency? Yes

## 2. Water Use Information

### Service Area

Sub-Basin(s)	% of Service Population	County(s)	% of Service Population
Albemarle Sound (12-1)	100 %	Camden	100 %

6/6/2014

What was the year-round population served in 2012? 4,536

Has this system acquired another system since last report? No

Water Use by Type

Type of Use	Metered Connections	Metered Average Use (MGD)	Non-Metered Connections	Non-Metered Estimated Use (MGD)
Residential	1,952	0.278	0	0.000
Commercial	62	0.012	0	0.000
Industrial	0	0.000	0	0.000
Institutional	14	0.008	0	0.000

How much water was used for system processes (backwash, line cleaning, flushing, etc.)? 0.100 MGD

Water Sales

Purchaser	PWSID	Average Daily Sold (MGD)	Days Used	Contract		Required to comply with water use restrictions?	Pipe Size(s) (Inches)	Use Type
				MGD	Expiration			
Currituck Co	04-27-010	0.000	0	0.000		Yes	12	Emergency
South Mills	04-15-010	0.005	365	0.000		Yes	14	Emergency

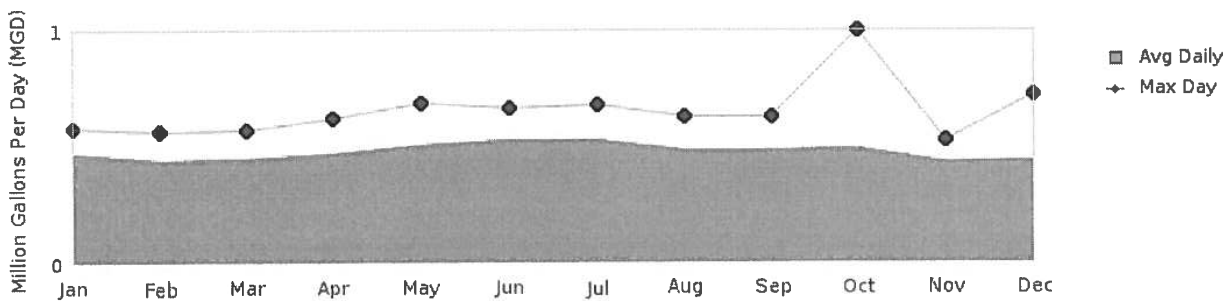
3. Water Supply Sources

Monthly Withdrawals & Purchases

	Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)
Jan	0.468	0.579	May	0.503	0.684	Sep	0.485	0.629
Feb	0.437	0.563	Jun	0.525	0.666	Oct	0.488	1.000
Mar	0.444	0.569	Jul	0.524	0.681	Nov	0.436	0.524
Apr	0.470	0.620	Aug	0.484	0.630	Dec	0.438	0.725

The Maximum Day water use in October was due to a major water leak in the system.

South Camden Water & Sewer District's 2012 Monthly Withdrawals & Purchases



Ground Water Sources

Name or Number	Average Daily Withdrawal (MGD)	Max Day Withdrawal (MGD)	12-Hour Supply (MGD)	CUA Reduction	Year Offline	Use Type
on site - deep	0.239	0.270	0.197			Regular
on site- shallow	0.249	0.28	0.164			Regular
remote site- deep	0.215	0.24	0.197			Regular
remote site-shallow	0.239	0.27	0.164			Regular

Ground Water Sources (continued)



6/6/2014

Local Water Supply Planning - North Carolina Division of Water Resources

Name or Number	Well Depth (Feet)	Casing Depth (Feet)	Screen Depth (Feet)		Well Diameter (Inches)	Pump Intake Depth (Feet)	Metered?
			Top	Bottom			
on site -deep	595	540	540	590	10	120	Yes
on site- shallow	125	80	80	120	10	80	Yes
remote site- deep	595	540	540	590	10	100	Yes
remote site-shallow	125	80	80	120	10	80	Yes

Are ground water levels monitored? **Yes, Monthly**

Does this system have a wellhead protection program? **Yes**

Water Purchases From Other Systems

Seller	PWSID	Average Daily Purchased (MGD)	Days Used	Contract		Required to comply with water use restrictions?	Pipe Size(s) (Inches)	Use Type
				MGD	Expiration			
Elizabeth City	04-70-010	0.000	3	0.000	Recurring	Yes	10	Emergency

The volume purchased was less than 1,000 gallons per day

Water Treatment Plants

Plant Name	Permitted Capacity (MGD)	Is Raw Water Metered?	Is Finished Water Output Metered?	Source
Camden Co RO	0.720	Yes	Yes	Yorktown and Castle Hayne Aquifers

Did average daily water production exceed 80% of approved plant capacity for five consecutive days during 2012? **No**

If yes, was any water conservation implemented? **No**

Did average daily water production exceed 90% of approved plant capacity for five consecutive days during 2012? **No**

If yes, was any water conservation implemented? **No**

Are peak day demands expected to exceed the water treatment plant capacity in the next 10 years? **Yes**

4. Wastewater Information

Monthly Discharges

	Average Daily Discharge (MGD)		Average Daily Discharge (MGD)		Average Daily Discharge (MGD)
Jan	0.143	May	0.151	Sep	0.150
Feb	0.132	Jun	0.161	Oct	0.153
Mar	0.136	Jul	0.166	Nov	0.136
Apr	0.141	Aug	0.150	Dec	0.135



How many sewer connections does this system have? **55**

How many water service connections with septic systems does this system have? **1,920**

Are there plans to build or expand wastewater treatment facilities in the next 10 years? **Yes**

Expansion of sewer infrastructure

Wastewater Permits

Permit Number	Permitted Capacity (MGD)	Design Capacity (MGD)	Average Annual Daily Discharge (MGD)	Maximum Day Discharge (MGD)	Receiving Stream	Receiving Basin
NC0086681	0.432	0.216	0.146		Pasquotank River	Albemarle Sound (12-1)

The domestic wastewater is treated by a land application system under Permit Number WQ0029894.

5. Planning

6/6/2014

Local Water Supply Planning - North Carolina Division of Water Resources

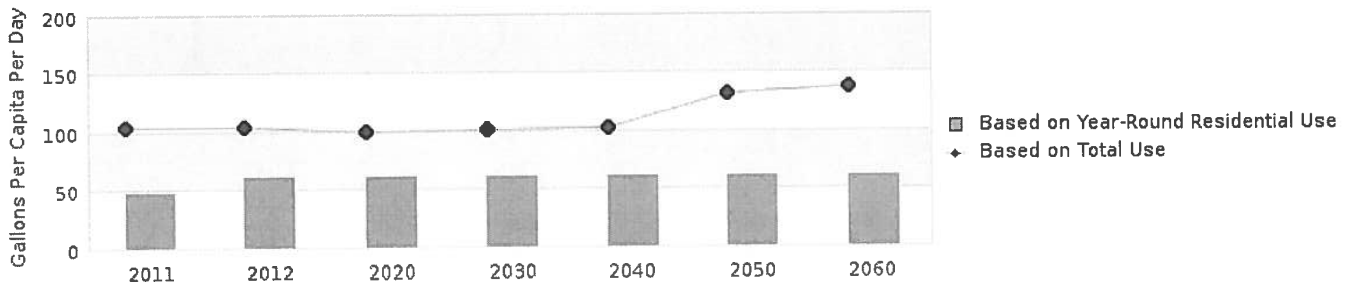
Projections

	2012	2020	2030	2040	2050	2060
Year-Round Population	4,536	5,235	5,339	5,445	5,554	5,665
Seasonal Population	0	0	0	0	0	0
Residential	0.278	0.319	0.326	0.332	0.339	0.346
Commercial	0.012	0.014	0.016	0.018	0.020	0.022
Industrial	0.000	0.000	0.000	0.000	0.000	0.000
Institutional	0.008	0.010	0.015	0.020	0.169	0.200
System Process	0.100	0.102	0.110	0.120	0.130	0.140
Unaccounted-for	0.073	0.072	0.071	0.070	0.069	0.068

Demand v/s Percent of Supply

	2012	2020	2030	2040	2050	2060
Surface Water Supply	0.000	0.000	0.000	0.000	0.000	0.000
Ground Water Supply	0.722	0.722	0.722	0.722	0.722	0.722
Purchases	0.000	0.000	0.000	0.000	0.000	0.000
Future Supplies		0.000	0.000	0.000	0.000	0.000
Total Available Supply (MGD)	0.722	0.722	0.722	0.722	0.722	0.722
Service Area Demand	0.471	0.517	0.538	0.560	0.727	0.776
Sales	0.005	0.000	0.000	0.000	0.000	0.000
Future Sales		0.000	0.000	0.000	0.000	0.000
Total Demand (MGD)	0.476	0.517	0.538	0.560	0.727	0.776
Demand as Percent of Supply	66%	72%	75%	78%	101%	107%

South Camden Water & Sewer District's Projected Gallons Per Capita Per Day (GPCD) Over Time



The purpose of the above chart is to show a general indication of how the long-term per capita water demand changes over time. The per capita water demand may actually be different than indicated due to seasonal populations and the accuracy of data submitted. Water systems that have calculated long-term per capita water demand based on a methodology that produces different results may submit their information in the notes field.

Your long-term water demand is 61 gallons per capita per day. What demand management practices do you plan to implement to reduce the per capita water demand (i.e. conduct regular water audits, implement a plumbing retrofit program, employ practices such as rainwater harvesting or reclaimed water)? If these practices are covered elsewhere here in your plan, indicate where the practices are discussed here.

Are there other demand management practices you will implement to reduce your future supply needs?

What supplies other than the ones listed in future supplies are being considered to meet your future supply needs?

How does the water system intend to implement the demand management and supply planning components above?

Additional Information

Has this system participated in regional water supply or water use planning? No

6/6/2014

Local Water Supply Planning - North Carolina Division of Water Resources

What major water supply reports or studies were used for planning?

Please describe any other needs or issues regarding your water supply sources, any water system deficiencies or needed improvements (storage, treatment, etc.) or your ability to meet present and future water needs. Include both quantity and quality considerations, as well as financial, technical, managerial, permitting, and compliance issues:

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

SALES TAX COLLECTION REPORT 2013-2014												15-Jul-14																
Finance																												
July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted	
Art. 39	\$53,092	\$38,025	\$38,971	\$30,890	\$41,573	\$55,223	\$40,074	\$40,883	\$51,855	\$40,845	\$483,100	\$510,000	Art. 39	\$50,393	\$36,232	\$42,289	\$37,107	\$39,665	\$42,362	\$54,307	\$39,233	\$57,192	\$55,316	\$44,345	\$42,044	\$540,485	\$510,000	
Art.40	\$34,973	\$34,445	\$31,096	\$31,650	\$32,596	\$36,408	\$26,977	\$30,000	\$32,869	\$30,716	\$348,575	\$350,000	Art. 40	\$34,902	\$31,520	\$29,859	\$29,419	\$27,959	\$30,688	\$32,281	\$25,765	\$30,646	\$31,879	\$30,462	\$32,404	\$367,784	\$325,000	
Art. 42	\$12,264	\$9,051	\$12,634	\$7,734	\$9,849	\$12,618	\$9,463	\$9,589	\$11,955	\$9,637	\$116,398	\$120,000	Art. 42	\$11,630	\$8,747	\$12,448	\$8,891	\$9,213	\$9,830	\$12,418	\$9,162	\$12,733	\$12,568	\$10,186	\$9,759	\$127,585	\$120,000	
Art. 44	\$3	\$2	\$14	\$292	\$2	\$4	\$24	\$224	\$2	\$4	\$573		Art. 44	\$32	\$18	-\$1	-\$17	\$24	\$23	\$5	-\$9	\$359	\$5	-\$5	\$2	\$436		
Totals	\$100,332	\$81,523	\$82,715	\$70,567	\$84,020	\$104,253	\$76,538	\$80,696	\$96,681	\$81,202	\$948,646	\$980,000	Total	\$96,958	\$76,518	\$84,596	\$75,400	\$76,861	\$82,903	\$99,011	\$74,151	\$100,571	\$99,768	\$84,988	\$84,209	\$1,035,934	\$955,000	
Total budgeted													Total Budgeted															
<b>SCHOOL CAPITAL RESERVE FUND</b>												<b>2013-2014</b>																
Art. 40	\$14,989	\$11,353	\$13,678	\$13,564	\$13,970	\$15,603	\$11,562	\$12,857	\$14,087	\$13,164	\$146,332	\$134,000	Art. 40	\$14,989	\$11,353	\$13,678	\$13,564	\$13,970	\$15,603	\$11,562	\$12,857	\$14,087	\$13,164	\$146,332	\$134,000			
Art. 42	\$18,395	\$13,577	\$10,824	\$11,601	\$14,774	\$18,927	\$14,194	\$14,384	\$17,931	\$14,456	\$166,469	\$160,000	Art. 42	\$18,395	\$13,577	\$10,824	\$11,601	\$14,774	\$18,927	\$14,194	\$14,384	\$17,931	\$14,456	\$166,469	\$160,000			
Totals	\$33,384	\$24,930	\$24,502	\$25,165	\$28,744	\$34,530	\$25,756	\$27,241	\$32,018	\$27,620	\$312,801	\$294,000	Totals	\$33,384	\$24,930	\$24,502	\$25,165	\$28,744	\$34,530	\$25,756	\$27,241	\$32,018	\$27,620	\$312,801	\$294,000			
Total Budgeted													Total Budgeted															
Grand	\$133,716	\$106,453	\$107,217	\$95,732	\$112,764	\$138,783	\$102,294	\$107,937	\$128,699	\$108,822	\$1,261,284	\$1,274,000	Grand	\$133,716	\$106,453	\$107,217	\$95,732	\$112,764	\$138,783	\$102,294	\$107,937	\$128,699	\$108,822	\$1,261,284	\$1,274,000			
<b>SALES TAX COLLECTION REPORT 2012-2013</b>																												
July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted	
Art. 39	\$50,393	\$36,232	\$42,289	\$37,107	\$42,362	\$54,307	\$39,233	\$57,192	\$55,316	\$44,345	\$42,044	\$540,485	\$510,000	Art. 39	\$50,393	\$36,232	\$42,289	\$37,107	\$39,665	\$42,362	\$54,307	\$39,233	\$57,192	\$55,316	\$44,345	\$42,044	\$540,485	\$510,000
Art. 40	\$34,902	\$31,520	\$29,859	\$29,419	\$30,688	\$32,281	\$25,765	\$30,646	\$31,879	\$30,462	\$32,404	\$367,784	\$325,000	Art. 40	\$34,902	\$31,520	\$29,859	\$29,419	\$27,959	\$30,688	\$25,765	\$30,646	\$31,879	\$30,462	\$32,404	\$367,784	\$325,000	
Art. 42	\$11,630	\$8,747	\$12,448	\$8,891	\$9,830	\$12,418	\$9,162	\$12,733	\$12,568	\$10,186	\$9,759	\$127,585	\$120,000	Art. 42	\$11,630	\$8,747	\$12,448	\$8,891	\$9,213	\$9,830	\$12,418	\$9,162	\$12,733	\$12,568	\$10,186	\$9,759	\$127,585	\$120,000
Art. 44	\$32	\$18	-\$1	-\$17	\$24	\$5	-\$9	\$359	\$5	-\$5	\$2	\$436		Art. 44	\$32	\$18	-\$1	-\$17	\$24	\$5	-\$9	\$359	\$5	-\$5	\$2	\$436		
Total	\$96,958	\$76,518	\$84,596	\$75,400	\$82,903	\$99,011	\$74,151	\$100,571	\$99,768	\$84,988	\$84,209	\$1,035,934	\$955,000	Total	\$96,958	\$76,518	\$84,596	\$75,400	\$76,861	\$82,903	\$99,011	\$74,151	\$100,571	\$99,768	\$84,988	\$84,209	\$1,035,934	\$955,000
Total Budgeted													Total Budgeted															
<b>SCHOOL CAPITAL RESERVE FUND</b>												<b>2012-2013</b>																
Art. 40	\$14,958	\$13,509	\$13,625	\$11,462	\$13,152	\$13,835	\$11,547	\$13,134	\$13,662	\$13,055	\$13,887	\$125,000	Art. 40	\$14,958	\$13,509	\$13,625	\$11,462	\$11,483	\$13,152	\$13,835	\$11,547	\$13,134	\$13,662	\$13,055	\$13,887	\$125,000		
Art. 42	\$17,445	\$13,120	\$12,027	\$13,336	\$14,744	\$18,627	\$13,744	\$19,100	\$18,853	\$15,279	\$14,638	\$175,000	Art. 42	\$17,445	\$13,120	\$12,027	\$13,336	\$13,820	\$14,744	\$18,627	\$13,744	\$19,100	\$18,853	\$15,279	\$14,638	\$175,000		
Totals	\$32,403	\$26,629	\$25,652	\$24,798	\$27,896	\$32,462	\$25,291	\$32,234	\$32,515	\$28,334	\$28,525	\$300,000	Totals	\$32,403	\$26,629	\$25,652	\$24,798	\$25,303	\$27,896	\$32,462	\$25,291	\$32,234	\$32,515	\$28,334	\$28,525	\$300,000		
Total Budgeted													Total Budgeted															
Grand	\$129,360	\$103,147	\$110,248	\$100,199	\$110,799	\$131,473	\$99,442	\$133,165	\$132,284	\$113,322	\$112,734	\$1,255,000	Grand	\$129,360	\$103,147	\$110,248	\$100,199	\$102,164	\$110,799	\$131,473	\$99,442	\$133,165	\$132,284	\$113,322	\$112,734	\$1,255,000		
<b>SALES TAX COLLECTION REPORT 2011-2012</b>																												
July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted	
Art. 39	\$50,566	\$39,993	\$32,278	\$46,738	\$53,904	\$51,784	\$48,244	\$41,931	\$44,589	\$45,343	\$44,797	\$549,492	\$500,000	Art. 39	\$50,566	\$39,993	\$32,278	\$46,738	\$49,325	\$53,904	\$48,244	\$41,931	\$44,589	\$45,343	\$44,797	\$549,492	\$500,000	
Art. 40	\$33,460	\$31,107	\$31,073	\$30,059	\$29,444	\$36,470	\$25,596	\$30,049	\$31,906	\$25,234	\$32,053	\$315,000	Art. 40	\$33,460	\$31,107	\$31,073	\$30,059	\$25,708	\$29,444	\$36,470	\$25,596	\$30,049	\$31,906	\$25,234	\$32,053	\$315,000		
Art. 42	\$11,453	\$9,033	\$7,903	\$10,649	\$11,919	\$11,986	\$10,885	\$9,660	\$10,343	\$12,828	\$12,943	\$115,000	Art. 42	\$11,453	\$9,033	\$7,903	\$10,649	\$14,062	\$11,919	\$11,986	\$10,885	\$9,660	\$10,343	\$12,828	\$12,943	\$115,000		
Art. 44	\$45	\$19	\$32	\$61	\$4	\$1,002	\$44	\$3	-\$1	-\$1	\$28	\$794		Art. 44	\$45	\$19	\$32	\$61	-\$443	\$4	\$1,002	\$44	\$3	-\$1	\$28	\$794		

LAND TRANSFER TAX COLLECTIONS			15-Jul		2014				
			Camden Finance Office						
	<b>2006-07</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-2013</b>	<b>2013-2014</b>	
JULY	\$63,752	\$35,682	\$34,673	\$33,237	\$25,322	\$9,295	\$18,612	\$23,219	
AUGUST	\$46,411	\$51,741	\$35,468	\$13,070	\$18,410	\$37,269	\$28,457	\$43,170	
SEPTEMBER	\$37,762	\$27,923	\$21,310	\$25,420	\$13,453	\$12,209	\$8,564	\$28,294	
OCTOBER	\$54,415	\$35,653	\$24,463	\$25,424	\$21,006	\$19,661	\$16,791	\$24,097	
NOVEMBER	\$38,876	\$38,365	\$8,483	\$19,925	\$25,972	\$15,938	\$27,741	\$21,670	
DECEMBER	\$34,069	\$30,852	\$47,986	\$15,609	\$59,286	\$20,631	\$35,988	\$27,918	
JANUARY	\$34,440	\$29,385	\$17,469	\$8,004	\$30,288	\$34,849	\$11,645	\$14,128	
FEBRUARY	\$37,456	\$29,004	\$7,200	\$10,348	\$21,428	\$49,303	\$20,970	\$29,130	
MARCH	\$64,362	\$26,099	\$11,415	\$39,984	\$15,667	\$17,390	\$24,564	\$33,438	
APRIL	\$41,197	\$38,039	\$17,915	\$8,699	\$17,909	\$29,848	\$31,529	\$17,822	
MAY	\$57,380	\$32,647	\$6,599	\$32,182	\$35,766	\$32,857	\$12,107	\$34,428	
JUNE	\$76,300	\$53,660	\$28,675	\$50,432	\$15,791	\$48,702	\$30,921	\$109,919	
TOTALS	\$586,420	\$429,050	\$261,656	\$282,334	\$300,298	\$327,952	\$267,889	\$407,233	
BUDGET	\$536,000	\$500,000	\$400,000	\$100,000	\$100,000	\$200,000	\$200,000	\$175,000	
<b>UTILITIES FRANCHISE FEES</b>			Excise Tax on Natural Gas and Franchise tax on Power						
	<b>2007-2008</b>	<b>2008-2009</b>	<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-12</b>	<b>2012-2013</b>	<b>2013-2014</b>		
1ST QTR 9/30	\$109,351	\$115,997	\$115,506	\$122,404	\$122,198	\$126,001	\$118,154		
2ND QTR 12/31	\$93,762	\$99,224	\$94,076	\$95,253	\$90,205	\$101,038	\$98,552		
3RD QTR 3/31	\$104,145	\$122,003	\$124,734	\$118,837	\$110,045	\$120,030	\$130,723		
4TH QTR 6/30	\$90,525	\$100,436	\$94,605	\$99,447	\$95,378	\$102,667			
TOTALS	\$398,083	\$437,660	\$428,921	\$435,941	\$417,826	\$449,736	\$347,429		
BUDGET	\$300,000	\$400,032	\$375,000	\$400,000	\$400,000	\$415,000	\$400,000		
<b>Cable Franchise Replacemennt Fees</b>			(Sales Tax on Video Program, Direct-to-Home Satellite PEG Channel Support and Telecommunications Service)						
	<b>2007-2008</b>	<b>2008-2009</b>	<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>	<b>2013-2014</b>		
1ST QTR 9/30	\$12,571	\$12,191	\$12,830	\$11,986	\$12,217	\$10,990	\$19,118		
2ND QTR 12/31	\$13,008	\$12,831	\$11,869	\$11,135	\$11,835	\$11,172	\$19,130		
3RD QTR 3/31	\$13,094	\$12,117	\$12,249	\$11,897	\$9,814	\$11,053	\$19,085		
4TH QTR 6/30	\$13,760	\$12,579	\$12,373	\$13,728	\$12,420	\$11,413			
TOTALS	\$52,433	\$49,718	\$49,321	\$48,746	\$46,286	\$44,628	\$57,333		
BUDGET	\$43,303	\$45,000	\$45,000	\$45,000	\$45,000	\$47,000	\$45,000		

**150 of 154**  
**Account Balance Report**  
From 6/1/2014 Through 6/30/2014

Account Number	Account Description	Cash/Check/Change	Charge	Other Pay Method	Total
01-06	State Treasurer Fund	\$657.20	\$0.00	\$0.00	\$657.20
01-07	Excise Stamps	\$22,386.00	\$0.00	\$0.00	\$22,386.00
01-09	Retirement Fund	\$70.78	\$0.00	\$0.00	\$70.78
01-10	Additional Index	\$0.00	\$0.00	\$0.00	\$0.00
01-11	Automation Fund	\$438.84	\$0.00	\$0.00	\$438.84
88-88	Credit On Account	\$0.00	\$0.00	\$0.00	\$0.00
03-01	Copies	\$87.36	\$0.00	\$0.00	\$87.36
03-02	Certified Copies	\$7.99	\$0.00	\$0.00	\$7.99
03-03	Fax	\$0.00	\$0.00	\$0.00	\$0.00
03-04	Laminations	\$0.00	\$0.00	\$0.00	\$0.00
	<b>***** Account Group COPIES Total *****</b>	<b>\$95.35</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$95.35</b>
04-01	Notary Oaths	\$8.86	\$0.00	\$0.00	\$8.86
	<b>***** Account Group MISCELLANEOUS Total *****</b>	<b>\$8.86</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8.86</b>
01-01	Recording Fees	\$2,893.17	\$0.00	\$0.00	\$2,893.17
01-02	Non Standard Fees	\$0.00	\$0.00	\$0.00	\$0.00
01-03	Probate	\$0.00	\$0.00	\$0.00	\$0.00
01-04	Cultural Resources	\$0.00	\$0.00	\$0.00	\$0.00
01-05	Floodplain Mapping	\$0.00	\$0.00	\$0.00	\$0.00
01-08	Uccs	\$0.00	\$0.00	\$0.00	\$0.00
	<b>***** Account Group RECORDINGS Total *****</b>	<b>\$2,893.17</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,893.17</b>
02-01	County Marriages	\$243.76	\$0.00	\$0.00	\$243.76
02-02	Domestic Violence Fund	\$330.00	\$0.00	\$0.00	\$330.00
02-03	Childrens Trust Fund	\$55.00	\$0.00	\$0.00	\$55.00
02-04	Vital Certificates	\$389.84	\$0.00	\$0.00	\$389.84
02-05	Legitimations	\$0.00	\$0.00	\$0.00	\$0.00
	<b>***** Account Group VITALS Total *****</b>	<b>\$1,018.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,018.60</b>
	<b>Final Totals :</b>	<b>\$27,568.80</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$27,568.80</b>

**151 of 154**  
**Account Balance Report**  
From 6/1/2014 Through 6/30/2014

Account Number	Account Description	Cash/Check/Change	Charge	Other Pay Method	Total
----------------	---------------------	-------------------	--------	------------------	-------

**Counts/Totals From 6/1/2014 Through 6/30/2014**

Cash Total :	\$1,056.15 +
Check Total :	\$26,661.45 +
Other Pay Total:	\$0.00 +
Change Total :	\$148.80 -
<b>Subtotal :</b>	
	<b>\$27,568.80</b>
Charge Total :	\$0.00 +
<b>Grand Total :</b>	
	<b>\$27,568.80</b>

Number of Cash Payments :	59
Number of Check Payments :	93
Number of Change Payments :	12
Number of Charge Payments :	0
Number of Other Payments :	0
<b>Number of Receipts :</b>	
	140
<b>Number of Voids :</b>	
	0

**Charge Information**

**Open Item Information**

Number of Payments on Account :	0
Total Paid on Account :	\$0.00

07/10/2014 08:56 | Camden County, NC LIVE  
sjones | BALANCE SHEET FOR 2014 12

FUND: 0001 CENTRAL DEPOSITORY /

FUND: 0001 CENTRAL DEPOSITORY			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
<b>ASSETS</b>				
01	101001	CENTRAL DEPOSITORY	-243,323.89	10,534,253.22
01	101002	RESTRICTED SECURITY CASH	3,700.09	13,478.96
01	101003	CD'S INVESTMENT	.00	550,000.00
01	101006	NCCMT INVESTMENT GEN FUND	278,608.11	557,298.64
01	101007	NCCMT SCHOOL RESERVE FUND	.02	2,609.78
01	101008	FEREBEE COURTHOUSE TRUST	.01	1,534.31
TOTAL ASSETS			38,984.34	11,659,174.91
<b>LIABILITIES</b>				
01	201010	DUE GENERAL FUND	163,147.67	-6,623,055.75
01	201012	DUE DEMOLITION FUND	-273.27	-61,656.68
01	201013	DUE R/D TECHNOLOGY FUND	-449.77	-13,908.21
01	201014	DUE SCATTERD HOUSING	-12,901.50	51,416.80
01	201015	DUE TOURISM DEVELOPMENT	24,183.27	-95,376.55
01	201023	DUE WATER & SEWER IMPACT FEES	-2,668.51	-214,492.55
01	201029	DUE SEWER PROJECT	-204,141.33	1,193,197.15
01	201030	DUE SOUTH CAMDEN WATER/SEWER	-15,798.22	-562,847.13
01	201032	DUE DISMAL SWAMP GIFT SHOP	735.15	-75,556.01
01	201040	DUE CH & S FIRE COMMISSION	14,104.99	-468,238.34
01	201041	DUE SM FIRE COMMISSION	3,054.29	-360,904.12
01	201050	DUE SCHOOL FUND	-30.81	-37,772.04
01	201051	DUE DSS TRUST FUND	-141.20	-9,020.69
01	201052	DUE SOCIAL SERVICES	58,248.83	-242,685.34
01	201053	DUE JOYCE CREEK PROJECT	-422.17	-207,376.58
01	201055	DUE E/D PROJECT FUND	-49.19	-62,669.86
01	201056	DUE FEREBEE TRUST FUND	-.01	-1,534.31
01	201060	DUE DISMAL SWAMP VISITORS CTR	12,046.16	-11,552.10
01	201065	DUE COMMUNITY PARK TRUST FUND	7,666.82	-297,699.52
01	201070	DUE REVALUATION RESERVE	15,361.15	-495,182.27
01	201071	DUE SPECIAL CAPITAL RESERVE	-68,270.29	-2,589,318.40
01	201075	DUE SCHOOL CAPITAL RESERVE	-32,386.40	-472,942.41
TOTAL LIABILITIES			-38,984.34	-11,659,174.91
TOTAL LIABILITIES + FUND BALANCE			-38,984.34	-11,659,174.91

*Claram C. Mansfield, Finance Officer  
July 10, 2014*



**Camden County Public Library  
Library Report to Board of County Commissioners  
July - 2014**

- **Visitor Count:** 2160
- **Hours Open:** 323
- **# Items in Collection:** 9916
- **Total Items Checked Out:** 3834
- **Library Card Holders:** 1389
- **Computer/ Wireless Use:** 382
- **Juvenile Programs :** 18 programs /212 attendance
- **Adult Programs :** 1 programs /6 attendance
- **Meeting Room:** 4 reservations /46 attendance
  
- **Youth Summer Reading Log Minutes Read:** 22381

Camden County Sheriff's Office  
 Monthly News  
 June 2014  
 Sheriff Tony Perry

The Camden County Sheriff's Office compiles statistics monthly. We hope this will inform the public of what is going on in Camden County.

Date	Property Crimes	Breaking & Entering	Larceny	Crimes Against Persons	Animal Control Calls	Assaults	Mental Commit.	Drug Arrests
Current- 06/14	1	3	6	0	35	1	2	3
Last Month-05/14	3	4	3	6	49	1	1	2
Last Year 06/13	5	4	4	6	36	1	1	0

Traffic Offense	Other Arrest	Juvenile Arrest	Total Arrest	Reports	Papers Served	Armed Robbery	Calls Answered	Building Checks
85	30	0	118	145	91	0	1017	167
45	11	0	58	96	89	0	941	334
85	28	0	113	146	149	0	1006	233

1017 calls answered an average 34.0 per day or 24 hour period.

Calls for Service 2014: 4,694

Calls for Service 2013: 12,335

Calls for Service 2012: 11,853

Training  
 In-Service Training- Firearms

24 Hour Sheriff's Office Phone Number 252-338-5046!