



**CAMDENCOUNTY**

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**BOARD  
OF  
COMMISSIONERS**

**February 17, 2014**

**7:00 PM - Regular Meeting**

**Historic Courtroom  
Courthouse Complex**

*This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.*

**Please turn Cell Phone ringers off during the meeting.**

**Agenda**

**Camden County Board of Commissioners Regular Meeting  
February 17, 2014  
7:00 P.M. - Regular Meeting  
Historic Courtroom, Courthouse Complex  
Camden, North Carolina**

**7:00 P.M.**      **Call to Order** - Chairman Garry Meiggs

**Welcome**

**Invocation & Pledge of Allegiance** – Randy Krainiak

**ITEM 1.**      **Public Comments**

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

**ITEM 2.**      **Consideration of Agenda (For discussion and possible action)**

**ITEM 3**      **Presentations**

A.      Mediacom Update by Director of Operations Dan Stuhr (Pg 1)

B.      Danelle Barco- Half Gallon Challenge (Pg 2)

**ITEM 4.**      **Public Hearings**

A.      Ordinance No. 2014-02-01 Rezoning Application (UDO 2013-12-12) for Britton J. Overton (Pg 3-24)

**ITEM 5.**      **New Business (For discussion and possible action)**

A.      Northeast Community Development Corporation Update (Pg 25)

B.      Monthly Tax Report (Pg 26-33)

**ITEM 6.**      **Board Appointments (For discussion and possible action)**

A.      Regional Aging Advisory Council (RAC) Appointment (Pg 34)

**ITEM 7. Consent Agenda (All items listed below are routine and will be approved by one motion. Separate discussion of an item(s) will be held by request of a member of the Board.)**

- A. Draft Minutes – 12/2/13 – 1/6/14 (Pg 35-54)
- B. Tax Collection Report (Pg 55-56)
- C. Tax Refunds, Pickups, & Releases (Pg 57-58)
- D. Tax Authorization to Collect (April 2014 Renewals) (Pg 59-60)
- E. Indirect Cost Audit Contract FY 2013-2014 (Pg 61-62)
- F. Annual Audit Contract FY 2013-2014 (Pg 63-66)
- G. Second Amendment to Contract for Services of County Manager (Pg 67-70)
- H. Declaration of Surplus Property (Pg 71)

**ITEM 8. Commissioner's Report (For discussion and possible action)**

**ITEM 9. County Manager's Report (For discussion and possible action)**

**ITEM 10. Information, Reports & Minutes From Other Agencies (Pg 72-77)**

- A. Register of Deeds Account Balance Report
- B. Sheriff's Monthly Report
- C. Public Library Collection Report
- D. Central Depository Fund Report

**ITEM 11. Other Matters (For discussion and possible action)**

**ITEM 12. Adjourn**

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

<b>MOTION MADE</b>
<b>BY:</b>
<b>S. Duckwall</b> _____
<b>G. Meiggs</b> _____
<b>M. McLain</b> _____
<b>R. Krainiak</b> _____
<b>C. Riggs</b> _____
<b>NO MOTION</b> _____
<b>VOTE:</b>
<b>S. Duckwall</b> _____
<b>G. Meiggs</b> _____
<b>M. McLain</b> _____
<b>R. Krainiak</b> _____
<b>C. Riggs</b> _____
<b>ABSENT</b> _____
<b>RECUSED</b> _____

**Item Number:** 3.A

**Presentations**

**Meeting Date:** February 17, 2014

**Attachments:** 0 (0 Pages)

**Submitted By:** Administration

**ITEM TITLE:** Mediacom Update by Director of Operations Dan Stuhr

**SUMMARY:**

**Mr. Stuhr was recently appointed to his respected position, and will provide a brief description of his position, the company, and changes that have occurred since his arrival.**

**RECOMMENDATION:**

None.

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

**Item Number:** 3.B

**Presentations**

**Meeting Date:** February 17, 2014

**Attachments:** 0 (0 Pages)

**Submitted By:** Danelle Barco, Extension Agent  
4-H/FCS

**ITEM TITLE:** Half Gallon Challenge

**SUMMARY:**

NC Cooperative Extension will be offering an educational program to county employees, Camden County Public School employees, as well as to the citizens of Camden County. Danelle Barco, Extension Agent, 4-H & Family Consumer Sciences will be making a short presentation to announce this educational program along with the participant information and registration.

**RECOMMENDATION:**

None.

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 4.A

**Public Hearing**

**Meeting Date:** February 17, 2014  
**Attachments:** 6 (21 Pages)  
**Submitted By:** Planning Department

**ITEM TITLE:** Ordinance No. 2014-02-01 Rezoning  
 Application (UDO 2013-12-12) for  
 Britton J. Overton

**SUMMARY:**

Mr. Britton Overton has requested that the front 10 acres that abut Alder Branch Road of the Overton property (entire tract 130 acres more or less) located adjacent to 152 Alder Branch Road in Shiloh Township be rezoned from General Use District (GUD) to Mixed Village Residential (RI). The Planning Board met on January 16, 2014 and after presentation and discussion with staff and owner and input from adjacent property owner, the Planning Board recommended denial on a 5-0 vote to rezone property as it is inconsistent with the CAMA Land Use Plan.

**Consistency statement:**

Planning Board made the motion that the rezoning is inconsistent with the CAMA Land Use Plan in that it was determined to be spot zoning which the only benefit is that of the applicant and not part of an overall zoning plan for the County. Motion was approved on a 5-0 vote

**RECOMMENDATION:**

**Hold public hearing and possible consideration.**

**Approval; Consistency Statement:**

**Motion 1:** The request is consistent with Policy 10 of the CAMA Land Use Plan.

**Motion 2:** To approve Ordinance No. 2014-02-01.

**Denial; Consistency Statement:**

**Motion 1:** The requested zoning is inconsistent with CAMA Land Use Plan as it is spot zoning and is not part of an overall zoning plan.

**Motion 2:** To deny Ordinance No. 2014-02-01

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

**Ordinance No. 2014-02-01****An Ordinance  
Amending the Camden County  
Zoning Map  
Camden County, North Carolina****Article I: Purpose**

The purpose of this Ordinance is to amend the Zoning Map of Camden County, North Carolina, which was originally adopted by the County Commissioners on December 20, 1993, and subsequently amended.

**Article II. Amendment to Zoning Map**

The Official Zoning Map of Camden County, North Carolina, which was adopted on December 20, 1993, and subsequently amended, is hereby amended as follows:

The property currently shown in the Camden County Tax Assessor's Office as PIN 03-8972-00-76-7268, is hereby re-zoned from General Use District (GUD) to Mixed Village Residential (R1). This applies to the first 10 acres that front Alder Branch Road.

**Article III. Penalty**

1. Violations of the provision of this Ordinance or failure to comply with any of its requirements, including violations of any conditions and safeguards established in connection with grants of variances or Special Use or Conditional Use Permits, shall constitute a misdemeanor, punishable by a fine of up to five-hundred (\$500) dollars or a maximum thirty (30) days imprisonment as provided in G. S. 14-4.
2. Any act constituting a violation of the provisions of this Ordinance or a failure to comply with any of its requirements, including violations of any conditions and safeguards established in connection with the grants of variances or Special Use or Conditional Use Permits, shall also subject the offender to a civil penalty of one-hundred (\$100) dollars for each day the violation continues. If the offender fails to pay the penalty within ten (10) days after being cited for a violation, the penalty may be recovered by the county in a civil action in the nature of debt. A civil penalty may not be appealed to the Board of Adjustment if the offender was sent a final notice of violation in accordance with Article 151.568 and did not take an appeal to the Board of Adjustment within the prescribed time.
3. This Ordinance may also be enforced by any appropriate equitable action.

4. Each day that any violation continues after notification by the administrator that such violation exists shall be considered a separate offense for purposes of the penalties and remedies specified in this section.
5. Any one, all or any combination of the foregoing penalties and remedies may be used to enforce this Ordinance.

**Article IV. Severability**

If any language in this Ordinance is found to be invalid by a court of competent jurisdiction or other entity having such legal authority, then only the specific language held to be invalid shall be affected and all other language shall be in full force and effect.

**Article V. Effective Date**

This Ordinance is effective upon adoption.

Adopted by the Board of Commissioners for the County of Camden this            day of  
2014.

County of Camden

\_\_\_\_\_  
Garry Meiggs, Chairman  
Camden County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Ashley Honaker  
Clerk to the Board

(SEAL)



**STAFF REPORT****UDO 2013-12-12  
Minor Zoning Map Amendment****PROJECT INFORMATION**

**File Reference:** UDO 2013-12-12  
**Project Name;** N/A  
**PIN:** 03-8972-00-76-7268  
**Applicant:** Britton J. Overton  
**Address:** 1291 S. Hwy 343  
 Shiloh, NC 27974  
**Phone:** (252) 339-5189  
**Email:**

**Agent for Applicant:**

**Address:**  
**Phone:**  
**Email:**

**Current Owner of Record:** Overton's**Meeting Dates:**

1/15/2014 **Planning Board**  
**Board of Commissioners**

**Application Received:** 12/9/2013  
**By:** David Parks, Permit Officer

**Application Fee paid:** \$650 Check #1749**Completeness of Application:** Application is generally complete**Documents received upon filing of application or otherwise included:**

- A.** Rezoning Application
- B.** Deed
- C.** GIS Aerial, existing zoning, Comprehensive Plan future land use and CAMA Land Use Plan Suitability Maps
- D.** Zoning Comparison: General Use District (GUD) vs Mixed Village Residential (R1)

**PROJECT LOCATION:****Street Address:** Adjacent to 152 Alder Branch Road**Location Description:** Shiloh Township

**REQUEST:** Rezoning of the front 10 acres that abut Alder Branch Road

**From:** General Use District (GUD)

**To:** Mixed Village Residential (R1)

The GUD, general use, district is established to allow opportunities for very low density residential development and bona fide farms, along with agricultural and related agricultural uses (e.g., timber, horticulture, silviculture and aquaculture.)

The R-1, mixed village residential, district is designed to provide for low density residential development in areas that do not intrude into areas primarily devoted to agriculture in or near the three core villages of Camden, Shiloh and South Mills, as appropriate.

## SITE DATA

**Lot size:** Approximately 130 acres. Request is for 10 acres land that abuts Alder Branch Road

**Flood Zone:** AE

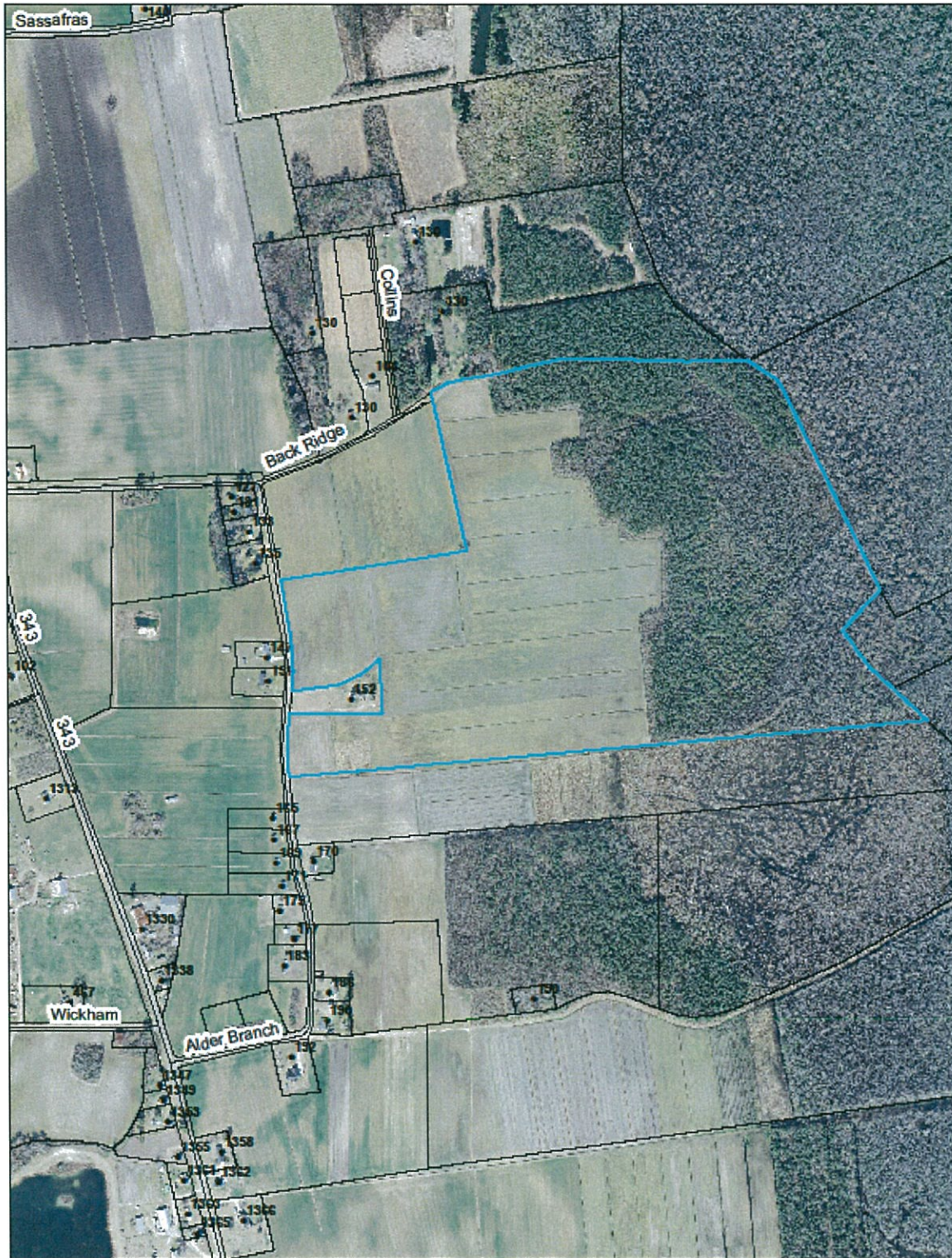
**Zoning District(s):** General Use District (GUD)

**Existing Land Uses:** Agriculture (except area where Septic Tank is located)

### Adjacent Zoning & Uses:

	<b>North</b>	<b>South</b>	<b>East</b>	<b>West</b>
<b>Zoning</b>	General Use District (GUD)	General Use District (GUD)	General Use District (GUD)	General Use District (GUD)
<b>Use &amp; size</b>	Woodland	Farmland – 22 acres	House – 2 acres;	Farmland – 34 acres

Vicinity Map:



## Proposed Use(s):

**CAMDEN COUNTY, NORTH CAROLINA  
TABLE OF PERMISSIBLE USES  
( GUD Vs R-1 Zoning Districts )**

<b>USE#</b>	<b>DESCRIPTION</b>	<b>GUD</b>	<b>R-1</b>
<b>1.000</b>	<b>Residential</b>		
<b>1.100</b>	<b>Single Family Detached (One dwelling unit per lot)</b>		
1.111	Site Built	Z	Z
1.111.5	Modular	Z	Z
1.112	Class A Mobile Home		Z
1.113	Class B Mobile Home		Z
1.116	Class C Mobile Home		S
<b>1.200</b>	<b>Two-Family Residences</b>		
1.210	Two-Family Conversion		S
1.220	Primary residence with accessory apartment		S
1.230	Duplex		S
1.240	Two-Family Apartment		S
<b>1.300</b>	<b>Multi-Family Residences</b>		
<b>1.400</b>	<b>Homes Emphasizing Special Services, Treatment or Supervision</b>		
1.430	Child Care Homes	S	S
<b>1.500</b>	<b>Miscellaneous rooms for rent situations</b>		
1.520	Bed and Breakfast establishments	Z	
1.550	Hunting and Fishing Lodges	S	
1.600	Temporary Emergency Construction and Repair of Residences	Z	
1.700	Home Occupations	Z	Z
<b>2.000</b>	<b>Sales and Rental of Goods, Merchandise and Equipment</b>		
<b>2.100</b>	<b>No storage/display of goods outside fully enclosed structure</b>		
<b>2.200</b>	<b>Storage/Display of Goods Outside Fully Enclosed Allowed</b>		
<b>3.000</b>	<b>Office, Clerical, Research and Services not primarily related to goods or merchandise</b>		
<b>3.100</b>	<b>All operations conducted entirely within fully enclosed building</b>		
<b>3.200</b>	<b>Operation conducted within or outside fully enclosed building</b>		
<b>4.000</b>	<b>Manufacturing, Processing, Creating, Repairing, Renovating, Painting, Cleaning, Assembling of Goods, Merchandise and Equipment, Subject to Hereto</b>		
<b>4.100</b>	<b>All operations conducted entirely within fully enclosed building</b>		
4.110	Majority of dollar volume of business done with walk-in trade	Z	
4.120	Majority of dollar volume business not done with walk-in trade	Z	
<b>5.000</b>	<b>Educational, Cultural, Religious, Philanthropic, Social and Fraternal Uses</b>		
<b>5.100</b>	<b>Schools</b>		
5.110	Elementary and Secondary (including associated grounds, athletic and other facilities)	S	S
5.200	Churches, Synagogues and temples (including associated residential structures for religious personnel)	Z	S
<b>5.300</b>	<b>Libraries, museums, art galleries, art centers and similar uses (including associated educational and instructional activities)</b>		
5.310	Located within a building designed and previously occupied as a residence or within a building having a gross floor area not in excess of 3,500 feet		S

**CAMDEN COUNTY, NORTH CAROLINA  
TABLE OF PERMISSIBLE USES  
( GUD Vs R-1 Zoning Districts ) Continued**

USE#	DESCRIPTION	GUD	R-1
<b>6.000</b>	<b>Recreation, Amusement, Entertainment</b>		
<b>6.100</b>	<b>Activity conducted entirely within a building or substantial structure</b>		
<b>6.200</b>	<b>Activity conducted primarily outside enclosed buildings or structures</b>		
6.210	Privately owned outdoor recreation facilities such as golf and country clubs, etc. (But not including campgrounds), not constructed pursuant to a permit authorizing the construction of some residential development	Z	
6.220	Publicly owned outdoor recreational facilities, such as athletic fields, golf courses, tennis courts, swimming pools, parks, campgrounds, boat ramps and docks, etc. Not constructed pursuant to a permit authorizing the construction of another use (i.e. school)	Z	
6.240	Horseback riding, schooling and boarding facilities provided that when its in a GUD district, a minimum of 10 acres is required (and not constructed pursuant to a permit authorizing a residential development)	Z	
6.250	Automobile and motorcycle racing tracks	S	
6.251	Competitive go-kart/ATV race track	S	
<b>6.270</b>	<b>Private Campgrounds</b>		
6.271	Travel trailers allowed	S	
6.272	Travel trailers prohibited	S	
6.280	Petting Zoo	S	
6.290	Recreational grounds	S	
<b>7.000</b>	<b>Institutional Residences or Care/Confinement facilities</b>		
<b>8.000</b>	<b>Restaurants, Dance Halls, Bars, Night Clubs</b>		
<b>8.100</b>	<b>Restaurants</b>		
<b>9.000</b>	<b>Motor vehicle and boat related sales and service operations</b>		
9.200	Automobile service center	Z	
9.400	Automobile repair shop or body shop provided all wrecked vehicles and parts are visually screened from exterior property lines and right-of-way lines	Z	
<b>10.000</b>	<b>Storage and Parking</b>		
<b>10.200</b>	<b>Storage of goods not related to the sale or use of those goods on same lot where they are stored</b>		
<b>12.000</b>	<b>Service and Enterprises related to animals</b>		
12.100	Veterinarian	Z	
12.200	Kennels	Z	
<b>13.000</b>	<b>Emergency Services</b>		
13.100	Law Enforcement Stations	S	S
13.200	Fire Stations	S	S
13.300	Rescue Squad, Ambulance Service	S	S
13.400	Civil Defense Operations	S	S
<b>14.000</b>	<b>Agricultural, Silvicultural, Mining, and Quarrying Operations</b>		
<b>14.100</b>	<b>Agricultural operations, farming (not exempt as bona-fide farms)</b>		
14.110	Excluding livestock	Z	Z
14.120	Including livestock	Z	
14.200	Silvicultural Operations	Z	Z
14.300	Mining or quarrying operations, including on site sales of products	S	
14.400	Reclamation Landfill	S	

**CAMDEN COUNTY, NORTH CAROLINA  
TABLE OF PERMISSIBLE USES  
( GUD Vs R-1 Zoning Districts ) Continued**

USE#	DESCRIPTION	GUD	R-1
<b>15.000</b>	<b>Miscellaneous Public and Semi-Public Facilities and related uses</b>		
15.100	Post Office	Z	
<b>15.200</b>	<b>Airports and Air Strips</b>		
15.210	County owned and operated airport		S
15.220	Privately Owned Airport		S
<b>15.300</b>	<b>Sanitary Landfill, Convenience Centers and related facilities</b>		
15.310	Camden County owned and operated	S	Z
15.600	ABC Stores	Z	
<b>16.000</b>	<b>Dry Cleaner and Laundromat</b>		
<b>17.000</b>	<b>Utility Facilities</b>		
17.100	Neighborhood	Z	S
17.200	Community or Regional	Z	S
17.300	County owned and operated	S	Z
<b>18.000</b>	<b>Wireless Telecommunication Facilities (WTF), Towers, other related structures</b>		
18.100	WTF, antennas, supporting structures, radio or TV towers which are 35 feet or less, and receive only earth stations	Z	Z
18.200	WTF, antennas, support structures and towers of all types that are over 35 feet tall, subject to Article 151.065	S	
18.300	WTF, antennas, support structures and towers of all types that are over 300 feet tall, subject to Article 151.035	S	
<b>18.400</b>	<b>Wind Turbines - Refer to Article 151.347 (T) - Specific Standards</b>		
18.410	Small Turbines	Z	S
18.411	Small Turbines (over 3 systems)	S	
18.420	Large Turbines	S	
<b>19.000</b>	<b>Open Air Markets</b>		
19.100	Farm and craft markets, produce markets not qualifying as an accessory use to use classification 14.100	Z	S
<b>21.000</b>	<b>Cemetery and Crematorium</b>		
21.100	Cemetery not on same property as church	S	S
21.200	Cemetery on same property as church	Z	Z
21.300	Crematorium	S	
22.000	Nursery School, Day Care Centers	Z	
23.000	Temporary Construction and Sales Office	Z	Z
<b>25.000</b>	<b>Commercial Greenhouse, Nursery</b>		
25.100	On-premise sales permitted	Z	
26.000	Special Events	Z	S
27.000	Combination Uses	ZSC	ZSC
28.000	Off-Premises Signs	S	
<b>29.000</b>	<b>Subdivisions</b>		
29.100	Major – Preliminary Plat	S	S
29.200	Minor	Z	Z
29.300	Private Access Subdivision (see 151.260 for Zoning Permit authority when one lot created)		S
31.000	Agribusiness uses	Z	S

**CAMDEN COUNTY, NORTH CAROLINA  
TABLE OF PERMISSIBLE USES  
( GUD Vs R-1 Zoning Districts ) Continued**

USE#	DESCRIPTION	GUD	R-1
32.000	Miscellaneous Water Related Uses		
32.100	Boat Ramps		
32.110	Publicly owned	Z	S
32.120	Privately owned, but open to the public on a fee basis	S	
32.200	Marinas not associated with a residential development	Z	
33.000	Adaptive reuse of Historic Property	Z	S
999.99 9	<b>NOTES TO TABLE:</b> <b>Z - Zoning Permit Required</b> <b>C - Conditional Use Permit Required</b> <b>S - Special Use Permit Required</b>  <b>-The underpinning of a modular home shall be masonry with bricks covering all of the exposed masonry underpinning.</b>		

**Description of property:**

Property is located off Alder Branch Road in Shiloh Township. The 10 acres of the property requested to be rezoned is located outside the 100 year flood (Zone X). All but one acre of property is currently be farmed or woodland. There once was a singlewide mobile home on the property, which was removed in 2008/2009 timeframe see attached 2008 and 2009 aerials. Under zoning ordinance, once a legal nonconforming use has been removed, the owner has 6 months to replace and in this instance the singlewide was not replaced and under current zoning manufactured homes are permitted uses.

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2008 Aerial of Property



2009 Aerial of Property



**ENVIRONMENTAL ASSESSMENT**

**Streams, Creeks, Major Ditches:**

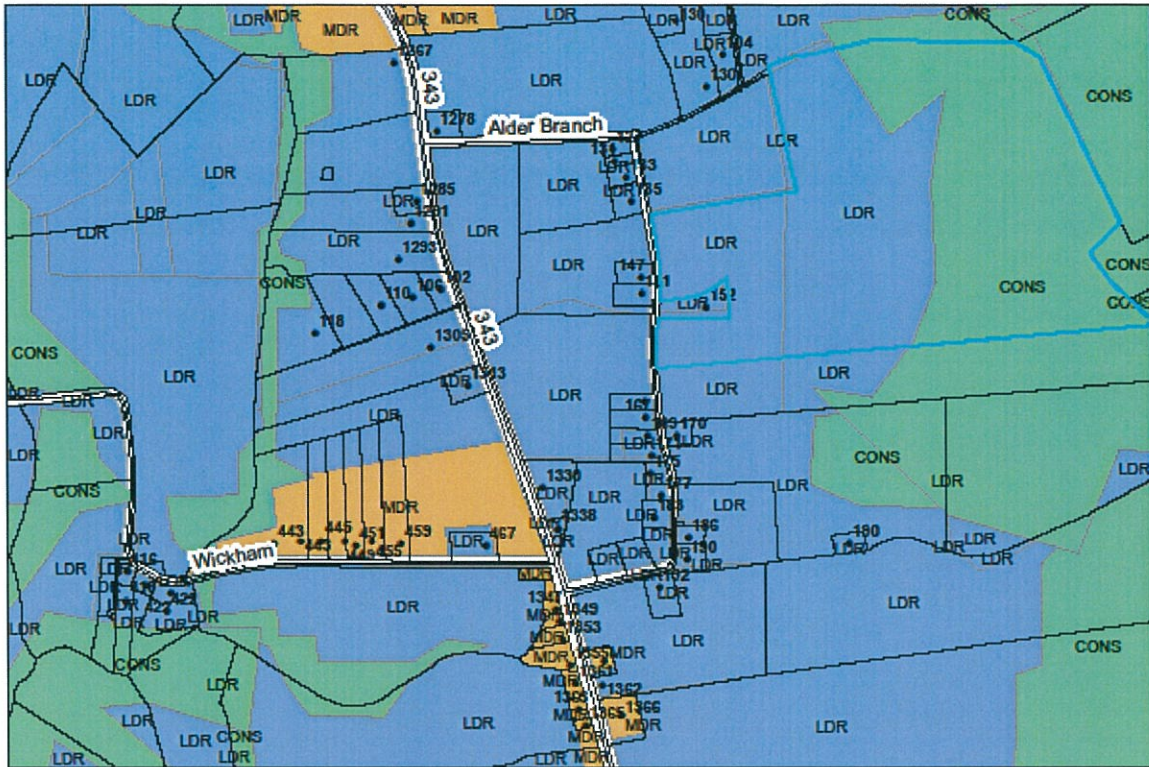
There are not streams, creeks or major ditches in the area.

**Distance & description of nearest outfall:**

**Soils:**

Portsmouth (PtA) – Fine sandy loam

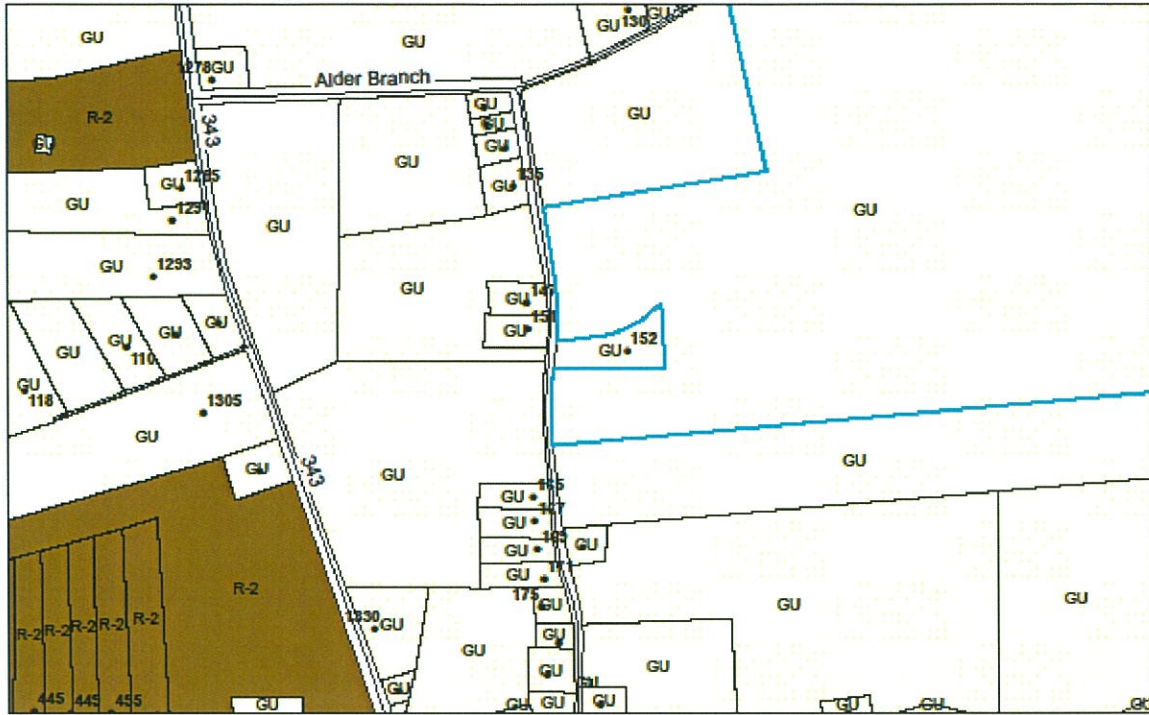
**CAMA/Comprehensive Plan Future Land Use Maps:**



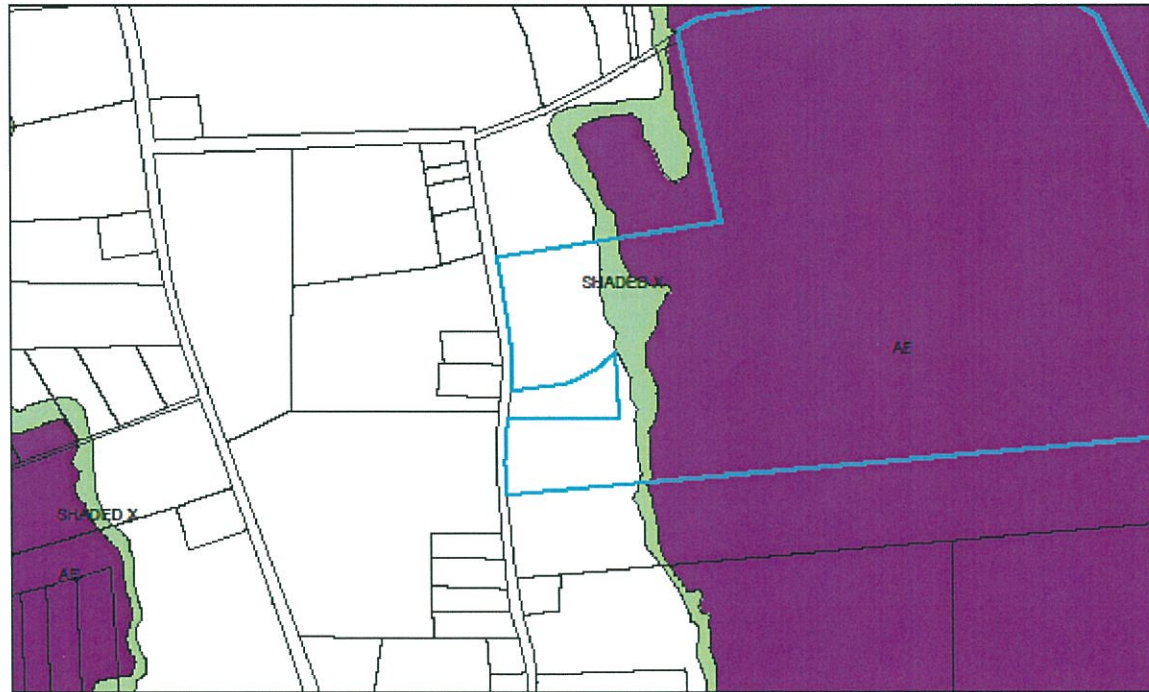
**CAMA FUTURE LAND USE MAP**



**COMPREHENSIVE PLAN FUTURE LAND USE MAP**



Current Zoning Map



Flood Zone Map

## **INFRASTRUCTURE & COMMUNITY FACILITIES**

<b>Water</b>	Water line located adjacent to property on Alder Branch Road. There exists a water tape on property.
<b>Sewer</b>	Septic tank located on property
<b>Fire District</b>	Shiloh Township
<b>Schools</b>	N/A
<b>Traffic</b>	Estimated daily traffic count is 620 at the intersection of Hwy 343 and Alder Branch Road IAW NCDOT

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## **PLANS CONSISTENCY**

### **CAMA Land Use Plan Policies & Objectives:**

**Consistent**       **Inconsistent**

In accordance with the CAMA Land Use Plan – Requests for zoning changes will not be approved if the requested change will result in spot zoning. Spot zoning is a form of discriminatory zoning whose sole purpose it to serve the private interests of one or more landowners instead of furthering the welfare of the entire community as part of an overall zoning plan. Spot zoning is based on arbitrary and inappropriate nature of a re-zoning change rather than, as is commonly believed, on the size of the area being rezoned.

### **PLANS CONSISTENCY – cont.**

#### **2035 Comprehensive Plan**

**Consistent**       **Inconsistent**

Consistent with Comprehensive Plan Future Land Use Maps in that area is identified as Rural Preservation with a minimum lot size of 5 acres. Though the request is for 10 acres to be rezoned to R-1, the entire tract of land is approximately 130 acres.

### **PLANS CONSISTENCY – cont.**

#### **Comprehensive Transportation Plan**

**Consistent**       **Inconsistent**

Property abuts Alder Branch Road (SR 1106)

**Consistent**       **Inconsistent**

**Other Plans officially adopted by the Board of Commissioners**

N/A

**FINDINGS REGARDING ADDITIONAL REQUIREMENTS:**

Yes  No  **Will the proposed zoning change enhance the public health, safety or welfare?**

**Reasoning:** The proposed zoning change will not enhance the public health, safety, or welfare. However, nor shall it have a negative effect.

Yes  No  **Is the entire range of permitted uses in the requested classification more appropriate than the range of uses in the existing classification?**

**Reasoning:** Due to the size of the area requested to be rezoned, it is staffs opinion that entire range of uses in the existing zoning classification is more appropriate as there is no additional R1 zoning in the immediate area. (See Table of Permissible Use comparison above)

**For proposals to re-zone to non-residential districts along major arterial roads:**

Yes  No  **Is this an expansion of an adjacent zoning district of the same classification? N/A**

**Reasoning:**

Yes  No  **What extraordinary showing of public need or demand is met by this application? N/A**

**Reasoning:**

Yes  No  **Will the request , as proposed cause serious noise, odors, light, activity, or unusual disturbances?**

**Reasoning:** All uses allowed in the requested zoning classification should not cause any serious noise, odors, light activity, or unusual disturbances.

Yes  No  **Does the request impact any CAMA Areas of Environmental Concern?**

**Reasoning:** Property is outside any CAMA Areas of Environmental Concern.

Yes  No  **Does the county need more land in the zoning class requested?**

**Reasoning:** The below graph indicates the percentage and amount of land in the R1 zone and the possibility of the need for additional land in the requested zoning classification to address affordable housing.

**Is there other land in the county that would be more appropriate for the proposed uses?**

Yes  No

**Reasoning:** The property requested to be rezoned is located in an area that fits the definition of where R1 zoning should be located, however it's the amount of land (10 acres) that is requested to be rezoned that brings up the issue of spot zoning.

Yes  No  **Will not exceed the county’s ability to provide public facilities:**

**Schools** – If the land were developed/subdivided will have an impact on the schools.

**Fire and Rescue** – Minimal impact.

**Law Enforcement** – Minimal impact.

**Parks & Recreation** – Minimal impact

**Traffic Circulation or Parking** – N/A

**Other County Facilities** – No.

Yes  No

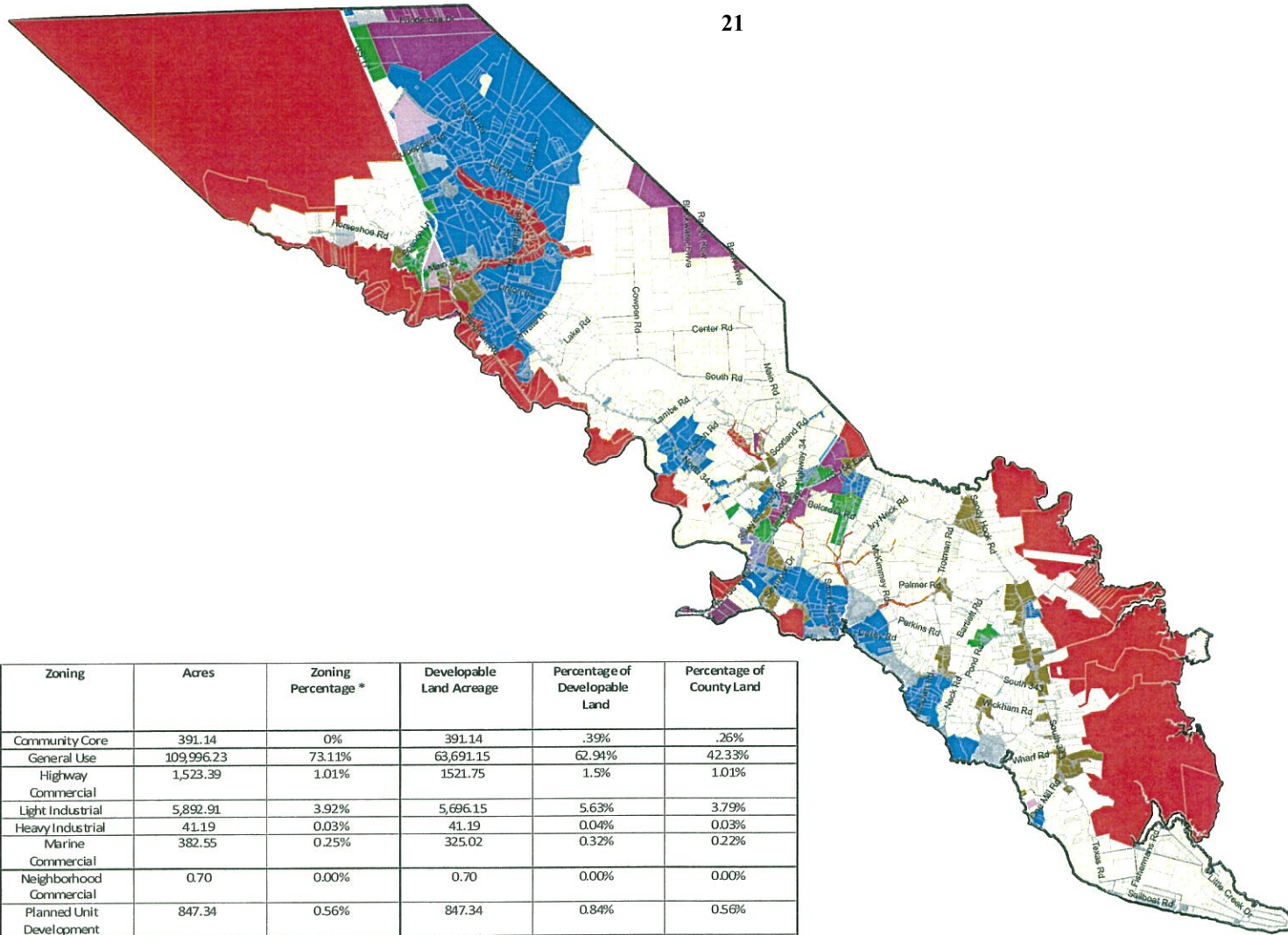
**Is This A Small Scale “Spot” Rezoning Request Requiring Evaluation Of Community Benefits?**

**If Yes (regarding small scale spot rezoning) – Applicants Reasoning:**

	<b>Personal Benefits/Impact</b>	<b>Community Benefits/Impact</b>
<b>With rezoning</b>	This would allow the applicant to place a singlewide mobile home on the property.	Based on the acreage requested to be rezoned, there is no community benefit, but not adverse impact.
<b>Without rezoning</b>	The personal impact would be the applicant can only place a modular or site built home which the cost would exceed his budget.	Upholds the intent of the CAMA Land Use Plan (adopted by the BOC based on public input) by prohibiting spot zoning.

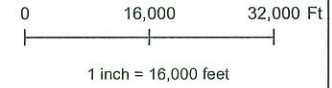


# Camden County Zoning



## Legend

- Land that cannot be developed
- Zoning**
- Community Core
- General Use
- Heavy Industrial
- Light Industrial
- Highway Commercial
- Marine Commercial
- Neighborhood Commercial
- Planned Unit Development
- Residential 1
- Residential 2
- Residential 3-1
- Residential 3-2



G:\Laura's Maps\Zoning Percentage.mxd  
August 17, 2010

This map is for general reference purposes only. Camden County assumes no liability for the misuse or misinterpretation of the data shown. In addition, Camden County does not assure the accuracy of this data.

Zone	Zoning	Acres	Zoning Percentage *	Developable Land Acreage	Percentage of Developable Land	Percentage of County Land
CC	Community Core	391.14	0%	391.14	.39%	.26%
GU	General Use	109,996.23	73.11%	63,691.15	62.94%	42.33%
HC	Highway Commercial	1,523.39	1.01%	1521.75	1.5%	1.01%
I-1	Light Industrial	5,892.91	3.92%	5,696.15	5.63%	3.79%
I-2	Heavy Industrial	41.19	0.03%	41.19	0.04%	0.03%
MC	Marine Commercial	382.55	0.25%	325.02	0.32%	0.22%
NC	Neighborhood Commercial	0.70	0.00%	0.70	0.00%	0.00%
PUD	Planned Unit Development	847.34	0.56%	847.34	0.84%	0.56%
R-1	Residential 1	877.29	0.58%	832.67	0.82%	0.55%
R-2	Residential 2	4,632.09	3.08%	3,994.55	3.95%	2.65%
R-3-1	Residential 3-1	2,447.01	1.63%	2,202.47	2.18%	1.46%
R-3-2	Residential 3-2	23,430.74	15.57%	21,644.46	21.39%	14.39%
<b>TOTALS</b>		<b>150,462.58 Acres</b>		<b>101,188.58 Acres</b>		<b>67.25% of land is developable</b>

\*This includes the zoning percentage of the entire county, including land that has been deemed "undevelopable".

-developable".



**STAFF COMMENTARY:**

**STAFF RECOMMENDATION:** Staff recommends denial of the rezoning as it is inconsistent with the CAMA Land Use Plan it that it is spot zoning in which the only benefit if that of the property owner.

**PLANNING BOARD RECOMMENDATION:** At the January 15, 2014 Planning Board meeting and after discussion with staff and applicant, Board made the following recommendations:

Planning Board recommended denial of rezoning from General Use District (GUD) to Mixed Village Residential (R1) on a 5-0 vote as the rezoning is inconsistent with the CAMA Land Use Plan as it is spot zoning with the only benefit is that of the property owner and not part of an overall zoning plan that would benefit the county as a whole.

<sup>23</sup>  
**Zoning Change Application**  
**County of Camden, North Carolina**

A rezoning may be obtained pursuant to Article 151.580 of Unified Development Ordinance (UDO) of Camden County and upon approval by the Board of Commissioners after a recommendation from the Planning Board.

Please consult the Planning Office (1-252-338-1919) with any questions about your application.

PLEASE PRINT OR TYPE

Please Do Not Write in this Box	
PIN:	<u>02-8972-00-76-7268</u>
UDO#	<u>2013 - 12 - 12</u>
Date Received:	<u>12/9/13</u>
Received by:	<u>af</u>
Zoning District:	<u>640</u>
Fee Paid: \$	<u>650.<sup>00</sup>/<sub>100</sub></u>

**Applicant's Name:** Britton J. Overton

CK #  
1749

If the Applicant is acting as agent for another person (the "principal"), please give that person's name on the line below and submit a copy of the agency agreement/letter with this Application.

**Applicant's Mailing Address:** 1291 NC Highway 343 S.  
Shiloh, NC 27974

**Daytime Phone Number:** (252) 339-5189

**Street Address Location of Property:** 162 Alder Branch Rd. Shiloh, NC 27974

**General Description of Proposal:** Changing General Use Zoning to R1 zoning  
Front 10 Acre of land  
B20

*I swear or affirm that the foregoing information and all attachments hereto (now or subsequently provided as part of this application) are true and correct to the best of my knowledge.*

**Signed:** 

**Dated:** 12/9/13

**Please include a site plan with this application and any other supporting documentation that the applicant feels would assist the Board of Commissioners and the Planning Board in determining the need for a zoning change.**

*\* Information to be filled out by Planning Department*

\*Is the Property in a Watershed Protection area? \_\_\_\_\_

\*Flood Zone (from FIRM Map): X IAE \*Taxes paid? yes  no \_\_\_\_\_

## 24 Zoning Change Application Questions

The UDO requires the Board to consider to principal issues when considering an application for a zoning change. Please respond to each issue in the space provided below or on a separate sheet.

(A) How will the proposed zoning change enhance the public health, safety or welfare? (Article 151.585)

Change tax value on land. Will start supplying water to the property for use from the county.

(B) Is the entire range of permitted uses in the requested classification more appropriate than the range of uses in the existing classification? (Article 151.585)

The property is equipped to be zoned R1 or greater at this time. The property already has a working septic tank, county water, an electric supply. These are not being utilized at this time. The property was zoned R1 during the late 1990's to the 2000's. The structure (a single trailer) was removed and the lot has been vacant since that time. The property is not acceptable for farm use because of the above mentioned utilities.

(C) For proposals to re-zone to non-residential districts along major arterial roads (Article 151.586):

(1) Is this an expansion of an adjacent zoning district of the same classification? *NO*

(2) What extraordinary showing of public need or demand is met by this application?

The applicant needs a place of residence. He now resides with his parents. The applicant is a longtime resident (36 years) of Camden County. He is also one of the owners of the property and surrounding farm that is in question.

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

<b>MOTION MADE</b>
<b>BY:</b>
<b>S. Duckwall</b> _____
<b>G. Meiggs</b> _____
<b>M. McLain</b> _____
<b>R. Krainiak</b> _____
<b>C. Riggs</b> _____
<b>NO MOTION</b> _____
<b>VOTE:</b>
<b>S. Duckwall</b> _____
<b>G. Meiggs</b> _____
<b>M. McLain</b> _____
<b>R. Krainiak</b> _____
<b>C. Riggs</b> _____
<b>ABSENT</b> _____
<b>RECUSED</b> _____

**Item Number:** 5.A

**New Business**

**Meeting Date:** February 17, 2014

**Attachments:** 0 (0 Pages)

**Submitted By:** Michael Renshaw, County Manager

**ITEM TITLE:** Northeast Community Development Corporation (NCDC) Property Update

**SUMMARY:**

The County Attorney is currently researching a recently discovered issue involving the former Northeast Community Development Corporation (NCDC). The issue involves a provision within the 2002 property deed which contains a reversion clause, whereby the property was to revert back to the original ownership interest (Camden County, Pasquotank County, and Albemarle Mental Health/ECBH) in the event a day care center was no longer being operated by NCDC.

**RECOMMENDATION:**

Hear presentation from County Attorney and discuss possible options going forward. No Board action required at this time.

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 5.B  
**New Business**  
**Meeting Date:** February 17, 2014  
**Attachments:** 2 (7 Pages)  
**Submitted By:** Tax Administration  
**ITEM TITLE:** Monthly Tax report

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

**SUMMARY:**

Monthly tax report for December 2013.

**RECOMMENDATION:**

Review & Approve.

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE  
CAMDEN COUNTY BOARD OF COMMISSIONERS**

**OUTSTANDING TAX DELINQUENCIES BY YEAR**

<b><u>YEAR</u></b>	<b><u>REAL PROPERTY</u></b>	<b><u>PERSONAL PROPERTY</u></b>
2012	122,342.38	31,056.47
2011	56,229.69	14,129.56
2010	33,789.43	7,147.27
2009	15,057.38	6,667.55
2008	11,669.67	6,707.85
2007	8,509.35	10,511.36
2006	2,868.43	14,653.98
2005	2,179.23	26,981.05
2004	1,111.91	12,249.59
2003	959.38	11,212.34

TOTAL REAL PROPERTY TAX UNCOLLECTED	254,716.85
TOTAL PERSONAL PROPERTY UNCOLLECTED	141,317.02
TEN YEAR PERCENTAGE COLLECTION RATE	99.39%
COLLECTION FOR 2013 vs. 2012	21,452.70 vs. 13,988.01

**LAST 3 YEARS PERCENTAGE COLLECTION RATE**

2012	97.84%
2011	99.00%
2010	99.45%

**THIRTY LARGEST UNPAID ACCOUNTS**

SEE ATTACHMENT "A"

**THIRTY OLDEST UNPAID ACCOUNTS**

SEE ATTACHMENT "B"

**EFFORTS AT COLLECTION IN THE LAST 30 DAYS****ENDING                      December ,2013  
BY TAX ADMINISTRATOR**

245    NUMBER DELINQUENCY NOTICES SENT

14    FOLLOWUP REQUESTS FOR PAYMENT SENT

5    NUMBER OF WAGE GARNISHMENTS ISSUED

2    NUMBER OF BANK GARNISHMENTS ISSUED

28    NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR  
TO DELINQUENT TAXPAYER

0    NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)

3    PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF  
TAX ADMINISTRATOR

0    NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO  
COUNTY ATTORNEY

0    NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR  
COLLECTION (I.D. AND STATUS)

0    REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS

0    NUMBER OF JUDGMENTS FILED



Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8923-00-19-3774.0000	21,188.99	1	HALSTEAD VENTURE PARTNERS, LLC	CAMDEN	431 158 US W
R	03-8971-00-12-0477.0000	9,876.52	3	GILBERT WAYNE OVERTON &	SHILOH	187 THOMAS POINT RD
R	01-7979-00-61-7358.0000	8,242.50	2	POTOMAC TIMBER INVESTMENTS #17	SOUTH MILLS	HORSESHOE RD
R	01-7989-00-01-1714.0000	7,239.96	6	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8953-03-12-3791.0000	7,058.25	4	KIMBERLEE SAWYER	SHILOH	113 GLEN DR
R	02-8935-02-76-2934.0000	6,806.74	1	EFFIE PAULINE CREEKMORE	CAMDEN	258 158 US E
R	03-8899-00-45-2682.0000	6,120.64	6	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8952-00-95-8737.0000	6,094.37	9	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7989-03-30-8984.0000	5,204.61	5	WILLIE LAVERNE TURNER	SOUTH MILLS	102 HORSESHOE RD
R	01-7998-01-08-8621.0000	4,509.02	4	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 HWY N
R	01-7080-00-49-5646.0000	3,895.52	1	JANICE L CALDWELL	SOUTH MILLS	199 CULPEPPER RD
R	01-7989-00-12-0137.0000	3,884.87	6	BERTIE TAYLOR HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8962-00-56-7217.0000	3,765.62	6	TONYA HUGHES HARRIS	SHILOH	253 WICKHAM RD
R	02-8945-00-54-1099.0000	3,438.36	3	GERTIE LEE & JONOLA T ROUNTREE	CAMDEN	263 BELCROSS RD
R	03-8962-00-55-2255.0000	3,433.15	1	VERNON L. & EDITH W. SYLVESTER	SHILOH	453 NECK RD
R	02-8945-00-41-2060.0000	3,385.04	6	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHHELL RD
R	03-8953-04-81-9832.0000	3,323.63	1	MAIDIA S. CECIL HEIRS	SHILOH	113 TROTMAN RD
R	03-8972-00-56-9710.1000	2,951.70	6	JAMES D. FORBES II	SHILOH	127 ALDER BRANCH RD
R	02-8936-00-00-8926.0000	2,734.32	5	ODELL TRAFTON	CAMDEN	215 SCOTLAND RD
R	01-7979-00-94-6193.0000	2,640.43	3	HERSEY LYN BARBER	SOUTH MILLS	214 HORSESHOE RD
R	01-7080-00-62-1977.0000	2,630.58	6	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8972-00-51-8423.0000	2,589.92	1	BRITTON OVERTON	SHILOH	103 WESLEY RD
R	02-8935-03-42-2055.0000	2,464.79	2	JOYCE G. MOORE	CAMDEN	144 GUMBERRY RD
R	03-8990-00-08-7291.0000	2,442.06	3	JAMES E RHODES	SHILOH	111 CATALAN DR
R	03-9809-00-23-8838.0000	2,417.47	2	WILLIAM DAVID BYRUM	SHILOH	112 HIGH RD
R	02-8936-00-21-4428.0000	2,200.76	1	CAROLYN MCDANIEL	CAMDEN	SCOTLAND RD
R	02-8943-01-26-3088.0000	2,194.56	1	SEVEN FINANCIAL MANAGEMENT	CAMDEN	101 RIVER RD
R	03-8952-01-49-1090.0000	2,170.80	3	DRACHMA, INC & SIMSON BAAI, LLC	SHILOH	343 HWY S
R	02-8944-00-21-8404.0000	2,111.46	1	CARL HARRINGTON	CAMDEN	SAND HILLS RD
R	02-8934-04-71-8470.0000	2,017.02	6	JAMES MILTON JONES ETAL	CAMDEN	267 COUNTRY CLUB RD

01/02/14 07:55:42

Delinquencies Top-30 Unpaid

Attachment 'A'  
Pool

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	03-8899-00-45-2682.0000	9	6,120.64	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8952-00-95-8737.0000	9	6,094.37	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7989-00-12-0137.0000	9	3,884.87	BERTIE TAYLOR HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8962-00-56-7217.0000	9	3,765.62	TONYA HUGHES HARRIS	SHILOH	253 WICKHAM RD
R	03-8943-04-93-8214.0000	9	1,848.36	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7090-00-60-5052.0000	9	926.12	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8955-00-13-7846.0000	9	566.99	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-9809-00-45-1097.0000	9	242.63	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	01-7090-00-95-5262.0000	9	215.04	JOHN F. SAWYER HEIRS	SOUTH MILL	OLD SWAMP RD
R	03-8980-00-61-1968.0000	9	173.82	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-9809-00-17-2462.0000	9	111.51	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	01-7998-01-08-8621.0000	8	4,509.02	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 NC N
R	01-7999-00-32-3510.0000	8	1,542.92	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	02-8936-00-24-7426.0000	8	507.86	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	02-8945-00-41-2060.0000	7	3,385.04	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHELL RD
R	02-8936-00-00-8926.0000	7	2,734.32	ODELL TRAFTON	CAMDEN	215 SCOTLAND RD
R	01-7999-00-12-8596.0000	7	1,251.84	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1954.0000	7	859.60	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	03-8965-00-62-8349.0000	7	814.85	JAMES R. WILLIAMS	SHILOH	SANDY HOOK RD
R	03-8899-00-07-8529.0000	7	298.08	PAUL ALLAIRE	SHILOH	SNAPDRAGON
R	03-8899-00-37-0046.0000	7	124.32	ELIZABETH LONG	SHILOH	HIBISCUS
R	01-7989-00-01-1714.0000	6	7,239.96	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	01-7989-03-30-8984.0000	6	5,204.61	WILLIE LAVERNE TURNER	SOUTH MILLS	102 HORSESHOE RD
R	03-8972-00-56-9710.1000	6	2,951.70	JAMES D. FORBES II	SHILOH	127 ALDER BRANCH RD
R	01-7080-00-62-1977.0000	6	2,630.58	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	02-8934-04-71-8470.0000	6	2,017.02	JAMES MILTON JONES ETAL	CAMDEN	267 COUNTRY CLUB RD
R	01-7988-00-91-0179.0001	6	1,302.14	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	02-8935-01-19-4055.0000	6	866.77	ANDERSON CARTWRIGHT SR.	CAMDEN	271 SLEEPY HOLLOW RD
R	01-7988-00-14-1370.0000	6	613.05	ISAAC COSTON	SOUTH MILLS	NORTH SIDE RD
R	02-8935-03-40-3652.1000	6	586.92	HOWARD DAVENPORT	CAMDEN	117 GUMBERRY RD

01/02/14 07:55:43

Delinquencies Top-30 Oldest

1  
*Prop*  
 Attachment "B"

Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
0001709	1,127.52	4	JOHN MATTHEW CARTE	CAMDEN	158 HWY
0000738	1,099.91	2	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
0001046	981.60	8	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
0001072	774.40	8	PAM BUNDY	SHILOH	105 AARON DR
0000659	769.47	2	RICKY'S WELDING, INC.	HERTFORD	864 SANDY HOOK RD
0001538	665.27	5	JEFFREY EDWIN DAVIS	CAMDEN	330 MIC MAC TRAIL
0001739	655.07	2	COAST TO COAST POWDER COATING	SHILOH	103 158 HWY E
0000956	602.20	8	HUNG PHI LE	CAMDEN	107 EDGEWATER DR
0001546	443.65	7	ROBERT F. NERNEY	CAMDEN	431 SMALL DRIVE
0001230	427.63	2	GEORGE ROWLAND	SHILOH	101 158 US W
0001116	411.11	1	JAMES NYE	ELIZABETH CITY	390 ROBIN CT W
0001827	409.86	1	AL JORDAN	CAMDEN	431 158 HWY W
0001883	396.25	2	KAREN BUNDY	SOUTH MILLS	255 158 US W
0000295	363.41	1	DUNG LE TRAN	CAMDEN	330 SAILBOAT ROAD
0001905	346.45	2	HENDERSON AUDIOMETRICS, INC.	CAMDEN	211 FLYING TIGER RD
0000248	340.08	8	AAR CORPORATION ETAL	SHILOH	363 # 15
0001227	326.38	1	ROBERT H. OWENS	CAMDEN	257 SAILBOAT RD
0000846	322.05	7	THUAN NGOC TRAN	SHILOH	229 SAILBOAT RD
0001695	295.98	1	TOAN TRINH	CAMDEN	150 158 HWY W
0001693	292.68	1	GARY STEWART ELKINS	SOUTH MILLS	1097 343 HWY N
0001672	270.00	6	JAMES E. NASH	CAMDEN	390 158 HWY W
0001638	268.26	3	DAVE SILVA	SOUTH MILLS	158 HWY W
0001952	261.90	4	ALLIANCE NISSAN	CAMDEN	MAIN LOT 12 ST
0001107	256.05	3	ERIC JASON WOODARD	CAMDEN	319 PONDEROSA RD
0000421	238.91	1	SANDY BOTTOM MATERIALS, INC	OVERLAND PARK	109 LAMB'S RD
0000010	236.19	6	HARRIS UNDERGROUND UTILITIES	CAMDEN	
0001220	227.73	2	CLARENCE MUNDEN	SOUTH MILLS	
0001220	220.89	6	SPRINT NEXTEL CORPORATION	CAMDEN	
0001673	219.05	8	KIMBERLY DIANE JOHNSON	CAMDEN	
	211.59	4	THOMAS PHILLIP WINSLOW	CAMDEN	

172 KEETER BARN RD  
158 HWY W

Delinquencies Top-30 Unpaid

Attachment  
Persons  
1

2/14 08:25:35

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0000738	9	1,099.91	LESLIE ETHERIDGE JR	CAMDEN	
P	0001072	9	774.40	PAM BUNDY	SHILOH	105 AARON DR
P	0000956	9	602.20	HUNG PHI LE	SHILOH	103 EDGEWATER DR
P	0000248	9	326.38	ROBERT H. OWENS	CAMDEN	363 # 15
P	0000053	9	141.73	BOBBY W. CARSON	ELIZABETH CITY	1805 RIVERSHORE DRIVE
P	0000699	9	129.90	TRIEU M. VO	SHILOH	223 SAILBOAT RD
P	0001046	8	981.60	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001220	8	219.05	KIMBERLY DIANE JOHNSON	SOUTH MILLS	172 KEETER BARN RD
P	0000837	8	139.42	DUC MINH LE		
P	0000316	8	122.12	JAMES P. JONES	CAMDEN	142 SANDHILLS RD
P	0000352	7	443.65	ROBERT F. NERNEY	ELIZABETH CITY	107 SMALL DRIVE
P	0001227	7	322.05	THUAN NGOC TRAN	SHILOH	257 SAILBOAT RD
P	0001106	7	187.72	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0000256	6	270.00	JAMES E. NASH	SOUTH MILLS	1097 343 HWY N
P	0001107	6	236.19	HARRIS UNDERGROUND UTILITIES	CAMDEN	109 LAMB'S RD
P	0000010	6	220.89	SPRINT NEXTEL CORPORATION	OVERLAND PARK	
P	0001538	5	665.27	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001673	5	211.59	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0001545	5	160.66	LOUIS RUGGERI	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001540	5	120.95	DAVID LUKE	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001709	4	1,127.52	JOHN MATTHEW CARTE	CAMDEN	158 HWY
P	0001672	4	268.26	DAVE SILVA	CAMDEN	158 HWY
P	0001693	4	261.90	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001827	3	396.25	KAREN BUNDY	CAMDEN	431 158 US W
P	0001638	3	256.05	ERIC JASON WOODARD	SOUTH MILLS	MAIN LOT 12 ST
P	0001250	3	125.95	MICHELE LEE TAYLOR	SOUTH MILLS	108 BINGHAM RD
P	0000659	2	769.47	RICKY'S WELDING, INC.	SHILOH	864 SANDY HOOK RD
P	0001739	2	655.07	COAST TO COAST POWDER COATING	CAMDEN	330 158 HWY E
P	0001546	2	427.63	GEORGE ROWLAND	CAMDEN	431 158 US W
P	0001116	2	409.86	AL JORDAN	CAMDEN	390 158 HWY W

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Delinquencies Top-30 Oldest

1

Attachment "B"  
Personal

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 6.A

**Board Appointment**

**Meeting Date:** February 17, 2014  
**Attachments:** 0 (0 Pages)  
**Submitted By:** Administration

**ITEM TITLE:** Regional Aging Advisory Council  
(RAC) Appointment

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>NO MOTION</b>	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

**SUMMARY:**

With the current vacancy, Senior Center Director Shana Trafton has volunteered to serve on the RAC.

**RECOMMENDATION:**

Motion to appoint Shana Trafton to the Regional Aging Advisory Council.

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 7.A

**Consent Agenda**

**Meeting Date:** February 17, 2014  
**Attachments:** 3 (0 Pages)  
**Submitted By:** Administration

**ITEM TITLE:** Draft Minutes

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>NO MOTION</b>	_____

<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

**SUMMARY:**

December 2, 2013  
January 6, 2014  
February 3, 2014

**RECOMMENDATION:**

Review & Approve.

**Camden County Board of Commissioners  
 Regular & Organizational Meeting  
 December 2, 2013  
 Historic Courtroom, Courthouse Complex  
 Camden, North Carolina**

**MINUTES**

The organizational and regular meeting of the Camden County Board of Commissioners was held on Monday, December 2, 2013 at 11:00 AM., in the Camden County Public Library Community Meeting Room, Camden, North Carolina. The following members were present:

Commissioners Garry Meiggs, Michael McLain,  
 Clayton Riggs and Randy Krainiak

Also attending was County Manager Michael Renshaw, Clerk to the Board Ashley Honaker, and County Attorney John Morrison.

**Call to Order**

County Attorney John Morrison called the organizational meeting to order and called upon Commissioner Michael McLain to give invocation and lead those present in the Pledge of Allegiance.

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**Organizational Meeting:**

*Nomination(s) and Election of Chair of the Board*

Commissioner Michael McLain nominated Garry Meiggs as Chairman of the Board of Commissioners.

There being no further nominations, Commissioner Sandra Duckwall made a motion to close the nominations. The motion passed with Commissioners Garry Meiggs, Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

The nomination of Garry Meiggs as Chairman of the Board of Commissioners passed at 11:06AM with Commissioners Garry Meiggs, Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

*Nomination(s) and Election of Vice Chair of the Board*

Commissioner Clayton Riggs nominated Commissioner Michael McLain as Vice Chair of the Board of Commissioners.

There being no further nominations, Chairman Garry Meiggs made a motion the nominations for Vice Chair of the Board of Commissioners be closed. The motion passed with Chairman Garry Meiggs, and Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

The nomination of Michael McLain as Vice Chairman of the Board passed at 11:07AM with Chairman Garry Meiggs, Commissioners Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

Review Bonds – Sheriff, Register of Deeds, Tax Administrator, Finance Officer

Commissioner Riggs made a motion to approve the bonds of the Sheriff, Register of Deeds, Tax Administrator and Finance Officer. At 11:08AM, the motion passed with Commissioners Garry Meiggs, Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

2014 Board of Commissioners Meeting Calendar and Approval of 2014 Employee Holiday Schedule

Vice Chairman Michael McLain made a motion to approve the 2014 Board of Commissioners meeting calendar and 2014 Employee Holiday Schedule. At 11:09am, the motion passed with Commissioners Garry Meiggs, Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

Board of Commissioners Calendar 2014

Date of Meeting	Time of Meeting	“Completed” Agenda Items With Summary Sheets Due In Clerks Office	Deadline For Information
Monday, January 6, 2014	7:00 PM	Monday, December 30, 2013	5:00PM
Monday, February 3, 2014	7:00 PM	Monday, January 27, 2014	5:00PM
Monday, February 17, 2014	7:00 PM	Monday, February 10, 2014	5:00PM
Monday, March 17, 2014	7:00 PM	Monday, March 10, 2014	5:00PM
Monday, April 7, 2014	7:00 PM	Monday, March 31, 2014	5:00PM
Monday, April 21, 2014	7:00 PM	Monday, April 14, 2014	5:00PM
Monday, May 5, 2014	7:00 PM	Monday, April 28, 2014	5:00PM
Monday, June 2, 2014	7:00 PM	Tuesday, May 27, 2014	NOON
Monday, June 16, 2014	7:00 PM	Monday, June 9, 2014	5:00PM
Monday, July 7, 2014	7:00 PM	Monday, June 30, 2014	5:00PM
Monday, August 4, 2014	7:00 PM	Monday, July 28, 2014	5:00PM
Tuesday, September 2, 2014	7:00 PM	Monday, August 25, 2014	5:00PM
Monday, September 15, 2014	7:00 PM	Monday, September 15, 2014	5:00PM
Monday, October 6, 2014	7:00 PM	Monday, September 29, 2014	5:00PM
Monday, November 3, 2014	7:00 PM	Monday, October 27, 2014	5:00PM
Monday, November 17, 2014	7:00 PM	Monday, November 10, 2014	5:00PM
Monday, December 1, 2014	8:30 AM	Monday, November 24, 2014	5:00PM
DURING ANY MONTH WITH ONLY ONE SCHEDULED MEETING, AN ADDITIONAL MEETING MAY BE SCHEDULED IF THE WORKLOAD IS ADEQUATE.			



CAMDEN COUNTY BOARD OF COMMISSIONERS  
Regular & Organizational Meeting December 2, 2013

**SUBJECT: 2014 Holiday Schedule**

Listed below are the holidays that will be observed by State employees during 2014.

New Year's Day	January 1, 2014	Wednesday
Martin Luther King's Day	January 20, 2014	Monday
Good Friday	April 18, 2014	Friday
Memorial Day	May 26, 2014	Monday
Independence Day	July 4, 2014	Friday
Labor Day	September 1, 2014	Monday
Veteran's Day	November 11, 2014	Tuesday
Thanksgiving Day	November 27 & 28, 2014	Thursday & Friday
Christmas	December 24, 25, & 26, 2014	Wednesday, Thursday Friday

The Organizational Meeting concluded and Chairman Garry Meiggs presided over the meeting.

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**Public Comments**

None.

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**Consideration of Agenda**

Commissioner Riggs made a motion to approve the agenda as presented. At 11:10am, the motion passed with Commissioners Garry Meiggs, Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

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**Public Hearing**

*Item 4.A- Special use Permit Application (UDO 2012-05-01) for Preliminary Plat Phase I (28 Lots) North River Crossing Major Subdivision*

Commissioner Randy Krainiak made a motion to go into public hearing. At 11:11am, the motion passed unanimously.

Planning Director Dan Porter was sworn in at 11:13am. Mr. Porter submitted a Board Packet into evidence. At 11:14am, Chairman Meiggs accepted the evidence.

Lance Large and Woody Perry were sworn in at 11:15am.

Mr. Porter presented the Board Packet previously entered into evidence and read over staff's finding of facts.

Lance Large, engineer and branch manager of Bowman Engineering came before the Board. Mr. Large further explained phase I of the presented project to the Board via large scale maps. Mr. Large state that ditches and culverts down Trotman Road had been cleaned, and that a roughly two and one half acre pond will be installed for stormwater retention.

County Attorney John Morrison stated that Mr. Large indicated that phase II has been engineered and licensed, and asked Mr. Large to verify that he has worked under the supervision of a licensed North Carolina Engineer.

Mr. Large pointed out Clay Massey and stated that Mr. Massey is the NC Licensee that oversaw the respective plans.

Mr. Morrison stated that the fact that phase II is not licensed in North Carolina does not render his opinion inadmissible.

Clay Massey, of 1176 Kings Way, Virginia Beach, VA, came before the Board and was sworn in at 11:30am. Mr. Massey stated that he has been a licensed civil engineer in North Carolina since 2004, and agrees with everything that Mr. Large has presented to the Board.

Commissioner Clayton Riggs stated that he agrees with the arrows showing flow of water on the presented map, however, stated that where the bright pink arrows are the water is generally above the ditches and road. He asked would these be fixed.

Mr. Massey responded that yes it would, with a correlated metal pipe under Trotman Road.

Vice Chairman McLain:

- At the pink arrows, those waters will be taken via pipe to adjacent property?

Mr. Massey:

- No, the water will be carried to the retention ponds. This project is proposing a significant storm water management plan for this area.

Chairman Garry Meiggs:

- Is the flooding from storm water or from lack of drainage?

Mr. Massey:

- Primary culprit is undersized pipe under Trotman Road.

Commissioner Riggs:

- The lots are mound fill because the land is so low.

Commissioner Randy Krainiak:

- You're going to build the mounds and dig the ditches, will this flow into the neighboring property or the ditches?

Mr. Massey:

- For a fact the neighbors will not be flooded. At a 100 year flood, the water will be contained.

Vice Chairman McLain:

- Mounded septic tank systems, so you will build up 1 property and will move water to another property?

Mr. Massey:

- No, the storm water will be routed to the 2.5 acre lake shown.

Vice Chairman McLain:

- Since you have guaranteed the lakes will keep the water from being pushed off onto neighboring landowners, are you willing to enter into a contractors agreement with those guarantees?

Mr. Massey:

- We have created is, and have signed these drawings certifying everything is sound.

County Attorney Morrison broke in to verify that the Board could not impose requirements during a Quasi-Judicial hearing.

Woody Perry: (Hertford developer whom developed Albemarle Plantation)

- Drainage is key. There would be very few real estate ventures in northeaster North Carolina if based only on soil. This property is not unique as far as

needing an extensive stormwater management plan (SWMP). This is a flat property, farmers have historically taken water to the north, and land has flooded. This is not unusual for the area. These larger pipes and ditches, and lakes will lower the water table. This will not look any different than any other project in the area. The SWMP is almost over kill and larger than any other. The county's engineer has blessed these plans.

Vice Chairman McLain:

- The health department stated there had to be mounded systems, now you are telling me there will not be mounded systems.

Mr. Perry:

- That is with current drainage. With the improved drainage system mounded systems will not be necessary.

Vice Chairman McLain:

- Why were these newer plans not taken back to planning board?

Mr. Perry:

- Because the sketch plans were approved and the county's engineer blessed the plans.

Vice Chairman McLain:

- The engineers did not object to mounded systems. Are you stating that you will keep the engineers from adhering to health department standards?

Mr. Massey:

- We did not state they would be mounded. Part of this process includes the health department testing under current conditions. Current conditions would require both flat and mounded systems. By putting in a SWMP the lots would need to be retested, and the theory is that with the lowered water table, the mounded systems would not be needed.

Opposition presented by Terry Forehand, 583 Trotman Road, Shiloh, NC.

Pictures submitted into evidence by opposition. All photos were taken in October 2013 after a 5in rain fall of the subject area.

Tom Nash, the attorney for Seaboard Alliance LLC, objected to pictures. John Morrison stated they were ok.

Mr. Forehand:

- The ditches have no entrance and no exit, and are much deeper on the ditch bank road end.

The following is a conversation between Mr. Nash and Mr. Forehand's responses in parentheses:

- You have a regular septic system (yes).
- You are not a licensed engineer? (No)
- You are aware that this plan has been approved by the county's engineer (yes).
- You are aware that the storm water plan presented would reduce the water table and storm water problem (no, I do not know that I agree with that. I am concerned that the people on ditch bank will be flooded out)
- You have heard the testimony to the ditch deepening (yes).
- The developer has offered to clean your ditches, would you allow this (no).
- Have you stated that you in general are not in agreement with this development (no).
- All the obligations have been met by the developer (yes).

Vice Chairman McLain:

- Mr. Forehand did you attend the planning board meeting (yes).

County Attorney Morrison politely interrupted the conversation to suggest that Chairman Meiggs either recess the public hearing to 3:00pm or another date and time.

Chairman Meiggs asked for a motion to recess the public hearing until 3:00pm.

Commissioner Riggs made the requested motion. At 12:40pm, the motion passed with Commissioners Garry Meiggs, Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

Commissioner Riggs made a motion to reconvene the regular meeting of the Camden County Board of Commissioners at 3:07pm. The motion passed unanimously.

Commissioner Riggs made a motion to reconvene the Public Hearing at 3:07pm. The motion passed unanimously.

Planning Director Dan Porter:

- The proposed application does meet all the requirements. Planning staff did develop recommendations with conditions (read aloud). Staff recommended the approval of the sketch plan with said conditions to the Planning Board. A motion was made to approve the sketch plan by the Planning Board, but a second was not made. There is no recommendation from the Planning Board.

Commissioner Riggs:

- The HOA restrictive covenants would require a DENR statement.

Vice Chairman McLain:

- First it was said maybe they would have mounded septic systems. Now it's saying houses would be built up on sand.

Mr. Porter:

- That housing buildup for 100 year flood plan is a requirement for all subdivisions in Camden County. This area would be going from no storm water system, to have an extensive storm water system.

Mr. Nash:

- The property is zoned at I2. This is a phased development. Phase 1 is 28 lots. Phases 2 & 3 would require the same processes at phase 1. The engineering done was for the total phased out project. Camden has an incredibly strict UDO, which is probably a good thing. Storm water requirements for Camden are stronger than those of the state. My client has put forth extensive time, effort and, money in this project. The County engineer has approved this project. My client has met all requirements of them from the UDO. The planning department recommends approving with conditions. We have met demands of everyone has made and offered to clean the opponent, Mr. Terry Forehand's ditch.

Mr. Forehand:

- I am not the only person who opposes this. Our major concern is drainage; housetops increase drainage issues.

Vice Chairman Michael McLain made a motion to come out of public hearing. At 3:24pm, the motion passed with Commissioners Garry Meiggs, Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

Commissioner Riggs made a motion to amend the agenda to add New Business as Item 6 and the Public Hearing as item 6.A and pushing the rest of the items to the next

consecutive item number. At 3:39pm, the motion passed 3-1, with Chairman Garry Meiggs, and Commissioners Clayton Riggs and Randy Krainiak voting aye; Vice Chairman Michael McLain voting no; Commissioner Sandra Duckwall absent; no Commissioners not voting.

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### **Old Business**

*Item 5.A- Special Use Permit (UDO 2013-09-02) from Invenergy for Meteorological Tower over 35 feet*

Commissioner Riggs made a motion to approve the SUP as presented. At 3:31pm, the motion passed with Commissioners Garry Meiggs, Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

*Item 5.B- Ordinance No 2013-09-01; Proposed Amendments to Chapter 151 (Unified Development Ordinance) to the Camden County Code of Ordinances*

Commissioner Riggs made a motion to approve ordinance 2013-09-01 as presented. At 3:32pm, the motion passed with Commissioners Garry Meiggs, Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

*Item 5.C- Sketch Plan Green Meadows- 9 Lots Major Subdivision (UDO 2013-08-04)*

Vice Chairman McLain made a motion to approve the Green Meadows sketch plan as presented. At 3:33pm, the motion passed with Commissioners Garry Meiggs, Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

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### **New Business**

*Item 6.A- Special Use Permit Application (UDO 2012-05-01) for Preliminary Plat Phase I (28 lots) North River Crossing Major Subdivision*

Commissioner Riggs made a motion to approve the North River Crossing sketch plan as presented. At 3:36pm, the motion passed 3-1, with Chairman Garry Meiggs, and Commissioners Clayton Riggs and Randy Krainiak voting aye; Vice Chairman Michael McLain voting no; Commissioner Sandra Duckwall absent; no Commissioners not voting.

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### **Board Appointments**

*Item 7.A- Shiloh Watershed Advisory Board- Appoint Mike Riggs and Kenny Respass*

Vice Chairman McLain made a motion to approve the appointments as presented. At 3:37pm, the motion passed with Commissioners Garry Meiggs, Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

*Item 7.B- Coastal Resource Commission Nomination*

Commissioner Riggs made a motion to nominate Soil & Water Tech Brain Lannon as recommended by staff. At 3:39pm, the motion passed with Commissioners Garry Meiggs, Michael McLain, Randy Krainiak, and Clayton Riggs voting aye; no Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

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E. Tax Authorization to Collect (January 2014 Renewals)

<b>SOUTH MILLS</b>	<b>COURTHOUSE</b>	<b>SHILOH</b>	<b>TOTAL</b>
15,582.30	14,836.90	7,971.30	38,390.50

F. Article Viii. Holidays and Leave of Absence

G. Ordinance 2013-12-01; Code of Ordinances Supplement Adoption

**Ordinance 2013-12-01**

**AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE  
CODE OF ORDINANCES FOR CAMDEN COUNTY,  
AND DECLARING AN EMERGENCY.**

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio, has completed the 13<sup>th</sup> supplement to the Code of Ordinances of the Political Subdivision, which supplement contains all ordinances of a general and permanent nature enacted since the prior supplement to the Code of Ordinances of this Political Subdivision; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on or make reference to sections of the NC code; and

WHEREAS, it is the intent of the Legislative Authority to accept these updated sections in accordance with the changes of the law of the State of NC; and

WHEREAS, it is necessary to provide for the usual daily operation of the municipality and for the immediate preservation of the public peace, health, safety and general welfare of the municipality that this ordinance take effect at an early date;

NOW, THEREFORE, BE IT ORDAINED BY THE LEGISLATIVE AUTHORITY OF THE POLITICAL SUBDIVISION OF CAMDEN COUNTY:

- Section 1. That the 13<sup>TH</sup> supplement to the Code of Ordinances of the Political Subdivision as submitted by American Legal Publishing Corporation of Cincinnati, Ohio, and as attached hereto, be and the same is hereby adopted by reference as if set out in its entirety.
- Section 2. Such supplement shall be deemed published as of the day of its adoption and approval by the Legislative Authority and the Clerk of the Political Subdivision is hereby authorized and ordered to insert such supplement into the copy of the Code of Ordinances kept on file in the Office of the Clerk.
- Section 3. This ordinance is declared to be an emergency measure necessary for the immediate preservation of the peace, health, safety and general welfare of the people of this municipality, and shall take effect at the earliest date provided by law.

PASSED AND ADOPTED by the Legislative Authority of the Political Subdivision on this 2<sup>nd</sup> day of December, 2013.

\_\_\_\_\_  
Garry Meiggs, Chairman

ATTEST:

\_\_\_\_\_  
Ashley Honaker, Clerk

**Commissioner’s Report**

Commissioner Randy Krainiak reported that EMS has moved to their new building.

Vice Chairman Michael McLain reported:

- The Albemarle Commission may have state wide reorganization
- ECBH has lost \$6.5 Million
- The SPCA is looking for money to build a new shelter

Commissioner Riggs reported that Sky 4 TV paid back taxes owed to the County today.

**County Manager's Report**

County Manager Michael Renshaw reported that staff submitted a letter to Golden Leaf last week referencing interest in grant funding. The County should know the final answer in February or March 2014.

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**Other Matters**

None.

**Adjournment**

At 3:38pm, Chairman Garry Meiggs asked if there were any other matters to come before the Board of Commissioners, hearing none, he declared the meeting adjourned.

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Garry Meiggs, Chairman  
Camden County Board of Commissioners

ATTEST:

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Ashley Honaker  
Clerk to the Board



**Camden County Board of Commissioners**  
**Regular Meeting**  
**January 6, 2014**  
**6:00 P.M.- Closed Session**  
**7:00 P.M. - Regular Meeting**  
**Historic Courtroom, Courthouse Complex**  
**Camden, North Carolina**

**MINUTES**

The regular meeting of the Camden County Board of Commissioners was held on Monday, January 6, 2014 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Garry Meiggs,  
 Vice Chairman Michael McLain, and  
 Commissioners Randy Krainiak, and Sandra Duckwall.

Also attending were County Manager Mike Renshaw, County Attorney John Morrison, and Clerk to the Board Ashley R. Honaker. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Dan Porter- Planning Director, Lisa Anderson- Tax Administrator, Greg Adams.

**1. Closed Session, 6:00 P.M. Pursuant to G.S. 143-318.11(a)(3) - Consultation with Attorney to discuss potential litigation**

Vice Chairman McLain made a motion to go into closed session pursuant to G.S 143-318.11(a)(3) for consultation with attorney to discuss Contract Negotiations & potential litigation. At 6:00 P.M., the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioners Clayton Riggs absent; and no Commissioner not voting.

The Commissioners entered closed session at 6:00 P.M.

Commissioner Sandra Duckwall made a motion to come out of closed session at 6:39 P.M., the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioners Clayton Riggs absent; and no Commissioner not voting.

Chairman Garry Meiggs recessed the Board at 6:39 P.M.

**Regular Session, 7:00 P.M.**

Chairman Garry Meiggs called to order the January 6, 2014 meeting of the Camden County Board of Commissioners at 7:00 PM.

**Invocation and Pledge of Allegiance**

Chairman Garry Meiggs gave the invocation, and led the Pledge of Allegiance.

**Public Comments**

None.

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**Consideration of Agenda**

Vice Chairman Michael McLain made a motion to approve the agenda as presented. At 7:04PM, the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioners Clayton Riggs absent; and no Commissioner not voting.

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**Old Business***Item 3.A- Proposal of General Lobbyist Services*

County Manager Michael Renshaw presented the following information:

- The County Manager met with the principals of McClees Consulting, Inc. on September 25th for the purpose of hearing a presentation on the State legislative lobbying services which the firm provides. McClees Consulting proposes to track and monitor all State bills that are introduced, the budget process, and any other legislative issues that would have a direct or indirect impact upon Camden County.
- As a general lobbyist, McClees Consulting, Inc. would meet regularly with the County to learn of the county's key concerns and legislative issues and would lobby State legislators to ensure that proposed State legislation met the needs and best interests of the County.
- McClees maintains a presence in Raleigh when the General Assembly is in session. McClees communicates with its clients via telephone and email while the General Assembly is in session, and includes weekly reports and more frequent communication whenever necessary.
- McClees stated that during the recent 2013 session, the firm saved Camden County approximately \$4,800 by its success in revising a court bill to protect local child support enforcement offices from bearing additional mandated costs (HB 343, Courts/Procedure & Fee Amendments). The firm also represented Beaufort, Hyde, and Pamlico County's in successfully blocking tolls on ferry operations. A list of additional legislative accomplishments is included in this packet for review and consideration.
- During its October 7, 2013 regular meeting, the Camden Board of Commissioners heard a presentation of the general lobbyist services which McClees Consulting, Inc. provides and directed the County Manager to conduct additional research and to obtain a contract agreement from McClees Consulting, Inc. for review by the County Attorney and further consideration by the Board. McClees Consulting, Inc. has since provided the attached contact agreement, which has been reviewed by the County Attorney.
- The County Manager has also contacted the Beaufort County Manager and the Vice Chairman of the Pamlico County Board of Commissioners to inquire as to the effectiveness of McClees Consulting, Inc. and their general impression as to the quality of lobbyist services which they have been provided. Both organizations reported that they have been extremely pleased with the both the thoroughness and professionalism of McClees Consulting, Inc. and highly recommended their services.

- McClees Consulting, Inc. provides these general lobbying services for an annual contract price. McClees proposes to offer these services to Camden County for the annual cost of \$15,000 in accordance with the attached contractual agreement. This fee includes in-state expenses, however all out-of-state expenses incurred at the direction of the Board of Commissioners would require additional compensation by the County.

No Motion was made.

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### **New Business**

#### *Item 4.A- Annual Audit Presentation*

Mr. Greg Adams, of Certified Public Accounting Firm Thompson, Price, Scott, Adams & Co, P.A., came before the Board to present the annual audit FY 12-13 findings. Mr. Adams reported that the County's audit was sound.

#### *Item 4.B- Camden County Schools Capital Funding Request*

County Manager Michael Renshaw reported that on December 20, 2013, he received a capital funding request from Mr. Melvin Hawkins, School Superintendent. In his memo, Superintendent Hawkins requests the release of funds from those available through the Camden Plantation development agreement.

The proposed use of these funds, in an amount not to exceed \$10,000, is for the costs associated with the movement/relocation of electric and natural gas utilities in support of the expansion of the Grandy Primary School Cafeteria.

The Camden Plantation Capital Development account currently has a balance of \$300,000. The County manager has reviewed the Camden Plantation development agreement and has determined that the requested capital expenditure is a permitted expense.

Staff recommends approving the requested expenditure of funds in order to move forward with the planned expansion of the Grandy primary School Cafeteria.

Vice Chairman McLain made a motion to approve the request as presented. At 7:30pm, the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioners Clayton Riggs absent; and no Commissioner not voting.

#### *Item 4.C- Department of the Army License for the Operation/Maintenance of Interpretive Sign Along the Atlantic Intracoastal Waterway (Dismal Swamp Canal, South Mills)*

TDA Chairperson Donna Stewart presented a license agreement for ingress and egress for construction, operation, and maintenance of an interpretive sign depicting the Civil War Battle of South Mills.

Vice Chairman McLain made a motion to approve the agreement as presented. At 7:35pm, the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioners Clayton Riggs absent; and no Commissioner not voting.

*Item 4.D- Land Gift to County, PIN 01.7998.00.53.5114.0000*

TDA Chairperson Donna Stewart presented the following information to the Board:

- The County Tourism Development Authority recently contacted the owner of the above referenced property, Mrs. Fannie B. Moore, to inquire as to the possibility of utilizing the vacant property for the placement of historical interpretive markers reflecting the Battle of South Mills and the contributions of Moses Grandy and the historic Underground Railroad.
- Mrs. Moore has since indicated that she is interested in donating the land as a gift to Camden County. The property is listed as a home site of approximately one (1) acre and is currently valued at \$17,500. The property is situated near the intersection of Nosay Rd. and HWY 343 North.
- The Camden Tourism Development Authority (TDA) is interested in accepting this donation and placing interpretive markers on the site for the enjoyment and education of residents and visitors.
- Should the Board of Commissioners desire to proceed with accepting this land donation, the County Attorney has recommended that a notarized letter from the property owner Fannie B. Moore be requested indicating that she is donating said parcel and is the sole heir to the property.
- The Camden TDA intends to place interpretive markers on the parcel for both the Battle of South Mills as well as Moses Grandy. The Camden TDA will be responsible for the costs associated with the maintenance of the property and interpretive markers.

Vice Chairman McLain made a motion to approve the land donation as presented. At 7:40pm, the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioners Clayton Riggs absent; and no Commissioner not voting.

*Item 4.E- Monthly Tax Report*

Tax Administrator came before the Board to present the monthly tax report for October & November 2013.

Vice Chairman McLain made a motion to approve the report as presented. At 7:45pm, the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioners Clayton Riggs absent; and no Commissioner not voting.

**Board Appointments***Item 5.A- North River Watershed Advisory Committee; Troy Leary & Dewane Berry*

Vice Chairman McLain made a motion to approve all appointments as presented. At 7:45 pm, the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioners Clayton Riggs absent; and no Commissioner not voting.

*Item 5.B- Albemarle Commission Re-appointment; Michael McLain*

Commissioner Randy Krainiak made a motion to appoint Vice Chairman McLain as presented. At 7:46pm, the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioners Clayton Riggs absent; and no Commissioner not voting.

**Consent Agenda**

Vice Chairman McLain made a motion to approve the consent agenda as presented. At 7:47 pm the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioners Clayton Riggs absent; and no Commissioner not voting.

A. Budget Amendments

**2013-14-BA018  
 CAMDEN COUNTY BUDGET AMENDMENT**

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

**Section 1. To amend the General Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Expenses:</b>			
106900-515900	Maintenance on Ditch	\$1,200.00	
109990-500000	Contingency		\$1,200.00

**Removal of stream debris from Hwy 17 to mouth of canal. 20% Camden 80% Pasquotank.**

**This will result in a decrease of \$1,200.00 in the Contingency of the General Fund.**

**Balance in Contingency \$59,533.00.**

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3<sup>rd</sup> day of February, 2014.**

\_\_\_\_\_  
 Clerk to Board of Commissioners                      Chairman, Board of Commissioners

**2013-14-BA019  
 CAMDEN COUNTY BUDGET AMENDMENT**

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

**Section 1. To amend the School Capital Reserve Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE

**Expenses:**

756820-574080	Camden Plantation	\$10,000.00
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**Revenues:**

75380682-439776	Camden Plantation	\$10,000.00
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**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3<sup>rd</sup> day of February, 2014.**

\_\_\_\_\_  
 Clerk to Board of Commissioners

\_\_\_\_\_  
 Chairman, Board of Commissioners

**2013-14-BA020  
 CAMDEN COUNTY BUDGET AMENDMENT**

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014.

**Section 1. To amend the DSS Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE

**Expenses:**

528000-554321	LIEAP Expenses	\$44.00
---------------	----------------	---------

**Revenues:**

52330610-434848	LIEAP Revenues	\$44.00
-----------------	----------------	---------

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3<sup>rd</sup> day of February, 2014.**

\_\_\_\_\_  
 Clerk to Board of Commissioners

\_\_\_\_\_  
 Chairman, Board of Commissioners



## D. Tax Authorization to Collect

- Old System, October 2013:

<b>SOUTH MILLS</b>	<b>COURTHOUSE</b>	<b>SHILOH</b>	<b>TOTAL</b>
<b>624.21</b>	<b>497.70</b>	<b>358.63</b>	<b>1,480.54</b>

- New System, March 2014:

<b>SOUTH MILLS</b>	<b>COURTHOUSE</b>	<b>SHILOH</b>	<b>TOTAL</b>
<b>15,013.01</b>	<b>17,337.39</b>	<b>8,407.41</b>	<b>40,757.81</b>

## E. Declaration of Surplus

## F. Set Public Hearing- Ordinance No. 2013-12-01 Rezoning Application (UDO 2013-11-26) for Rodney M. Needham

## G. Purple Heart Proclamation

## BOARD OF COMMISSIONERS

GARRY W. MEIGGS  
Chairman

P. MICHAEL MCLAIN  
Vice Chairman

SANDRA J. DUCKWALL  
CLAYTON D. RIGGS  
RANDY KRAINIAK



MICHAEL RENSHAW  
County Manager

ASHLEY HONAKER  
Clerk to the Board

JOHN S. MORRISON  
County Attorney

## PROCLAMATION

WHEREAS, the Purple Heart is the oldest decoration in present use and was initially created as the Badge of Military merit by General George Washington in 1782; and

WHEREAS, the Purple Heart was the first American service award or decoration made available to the common soldier and is specifically awarded to any member of the United States Armed Services wounded or killed in combat with a declared enemy of the United States; and

WHEREAS, the mission of the Military Order of Purple Heart, Chartered by an act of Congress, is to foster an environment of goodwill among combat wounded veteran members and their families, promote patriotism, support legislative initiatives and most importantly- make sure we never forget; and

WHEREAS, Camden County residents have been engaged in every war against a declared enemy fought by the United States, most notably being the war between the States; and

WHEREAS, the Confederate Soldiers repelled a Union Army surge at the Battle of South Mills, and prevented the demolition of Dismal Swamp Canal locks on April 19, 1862, and has been filed with the State and officially marked with a Historic Highway Marker; and

WHEREAS, Camden County is home to active military and veterans alike from all divisions; and

WHEREAS, Camden County recognizes the commitment and increasing sacrifices required of military families; and

WHEREAS, Camden County pledges its ongoing commitment to and support for the men and women who so honorably serve our nation.

NOW THEREFORE IT BE PROCLAIMED, that the Camden County Board of Commissioners hereby declares Camden County as a Purple Heart County in the State of North Carolina.

Adopted this 6<sup>th</sup> day of January, 2014.

\_\_\_\_\_  
Garry Meiggs, Chairman

\_\_\_\_\_  
Ashley Honaker, Clerk to the Board



**Commissioner's Report**

Vice Chairman McLain stated that:

- Upcoming Blood Drive
- ECBH Audit has been submitted
- Annual Tarwheel is April 26, 2014
- Water Control Structure dedication was great; Thank You to Melvin Hawkins for the bus donation and the Welcome Center and State Park staff

Commissioner Randy Krainiak reported that EMS has made some new hires and are doing a great job.

**County Managers Report**

Mr. Renshaw reported that staff received notice last week from the Governor's office for the CAMA Grant for One Mill Park. Also, Clerk to the Board Ashley Honaker graduated from Clerk School.

---

Any other Questions or comments?

None.

**Meeting Adjourned**

At 7:51pm, Chairman Garry Meiggs asked if there were any other matters to come before the Board of Commissioners, hearing none, she declared the meeting adjourned.

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Chairman Garry Meiggs  
Camden County Board of Commissioners

ATTEST:

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Ashley Honaker  
Clerk to the Board

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 7.B

**Consent Agenda**

**Meeting Date:** February 17, 2014  
**Attachments:** 1 (1 Pages)  
**Submitted By:** Tax Administration

**ITEM TITLE:** Tax Collection Report

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>NO MOTION</b>	_____

<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

**SUMMARY:**

December 2013 taxes collected for ad valorem (real estate), personal business properties, vehicle, and other miscellaneous taxes. Also included are payments received via internet.

**RECOMMENDATION:**

Review & Approve.



**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 7.C  
  
**Consent Agenda**  
  
**Meeting Date:** February 17, 2014  
**Attachments:** 1 (1 Pages)  
**Submitted By:** Tax Administration  
  
**ITEM TITLE:** Tax Refunds, Pickups, & Releases

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

**SUMMARY:**

Tax Refunds, Pickups, & Releases

**RECOMMENDATION:**

Review & Approve.

<u>Name</u>	<u>Amount</u>	<u>Type.</u>
	<u>Reason</u>	<u>No.</u>
Gladys Lister	\$133.61 Parcel should have been deleted in 2007	Refund/16559 R-35616-2008
Gladys Lister	\$133.85 Parcel should have been deleted in 2007	Refund/16558 R-35617-2008
Gladys Lister	\$141.61 Parcel should have been deleted in 2007	Refund/16557 R42420-2009
Gladys Lister	\$141.61 Parcel should have been deleted in 2007	Refund/16556 R42421-2009
Gladys Lister	\$132.48 Parcel should have been deleted in 2007	Refund/16555 R49220-2010
Gladys Lister	\$141.63 Parcel should have been deleted in 2007	Refund/16554 R49221-2010
Gladys Lister	\$136.12 Parcel should have been deleted in 2007	Refund/16553 R56047-2011
Gladys Lister	\$136.12 Parcel should have been deleted in 2007	Refund/16552 R56048-2011
Gladys Lister	\$141.33 Parcel should have been deleted in 2007	Refund/16551 R62854-2012
Gladys Lister	\$141.33 Parcel should have been deleted in 2007	Refund/16550 R62855-2012
Derek W. Agnew	\$100.25 Military Exempt	Release/16543 V-70563-2013
Lutisher Lynett Moore	\$112.44 Military Exempt	Release/16541 V-69715-2012

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 7.D  
  
**Consent Agenda**  
  
**Meeting Date:** February 17, 2014  
**Attachments:** 1 (1 Pages)  
**Submitted By:** Tax Administration  
  
**ITEM TITLE:** Tax Authorization to Collect

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

**SUMMARY:**

April 2014 Renewals.

**RECOMMENDATION:**

Review & Approve.

**STATE OF NORTH CAROLINA**

**COUNTY OF CAMDEN**

**TO:** The Tax Administrator of Camden County (April Ren.) Due 05/15/14 (NEW SYSTEM)

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

<b>SOUTH MILLS</b>	<b>COURTHOUSE</b>	<b>SHILOH</b>	<b>TOTAL</b>
<b>13,707.53</b>	<b>13,407.62</b>	<b>9,631.90</b>	<b>36,747.05</b>

Witness my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chairman, Camden County Board of Commissioners

Attest:

\_\_\_\_\_  
Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

\_\_\_\_\_  
Tax Administrator of Camden County

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 7.E

**Consent Agenda**

**Meeting Date:** February 17, 2014

**Attachments:** 1 (1 Pages)

**Submitted By:** Finance Department

**ITEM TITLE:** Indirect Cost Audit Contract FY  
2013-2014

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

**SUMMARY:**

We are beginning the budget process for FY14-15 and would like to include the cost of the Indirect Cost Audit for FY13. The same auditors, MGT of American, Inc., who have been doing the audit since 2011, have submitted a contract for the same amount as last year. This audit expense is recorded in the Social Service Budget..

**RECOMMENDATION:**

Review & Approve the County manager Signing the Contract.



**MGT**   
OF AMERICA, INC.

February 10, 2014

Ms. Clarann Mansfield  
Finance Officer  
Camden County  
PO Box 190  
Camden, NC 27921

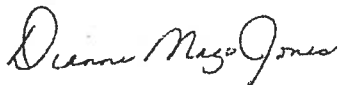
Dear Clarann:

On August 1, 2011, Camden County entered into a contract with MGT of America, Inc. for preparation of the FY 11 cost allocation plan for \$2,300. The contract indicates on page 1 that the county has the "option to prepare plans under the same terms for the fiscal years ending June 30, 2012 and June 30, 2013."

After the successful completion of the FY 11 and FY 12 plans, it is MGT's hope that the county would like to exercise the option for FY 13 at this time. If acceptance of this letter is sufficient, please print two copies, sign and date below on both originals, scan one and email to me, and mail one back to me. If you need some other form of documentation, please let me know.

I look forward to working with you again.

Sincerely,



Dianne Mazo Jones  
State Manager – Cost Plans  
MGT of America, Inc.

Camden County would like to exercise the option to extend the contract dated August 1, 2011 to include preparation of the FY 13 cost allocation plan.

Accepted: \_\_\_\_\_

MGT of America, Inc. by Senior Partner, Brad Burgess:



**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 7.F

**Consent Agenda**

**Meeting Date:** February 17, 2014  
**Attachments:** 1 (3 Pages)  
**Submitted By:** Finance Department

**ITEM TITLE:** Annual Audit Contract FY 2013-2014

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>NO MOTION</b>	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

**SUMMARY:**

We are beginning the budget process for FY14-15 and would like to include the cost of the audit for FY13-14. The same auditors, Thompson, Price, Scott, Adams & Co. P.A. have submitted a contract for the same amount as last year.

**RECOMMENDATION:**

Review & Approve the County Manager signing the Contract.

**CONTRACT TO AUDIT ACCOUNTS**  
Of Camden County  
Governmental Unit

On this 5th day of February, 2014, Thompson, Price, Scott, Adams & Co., P.A.  
Auditor  
4024 Oleander Drive, Suite 3 Wilmington, NC 28403

Mailing Address

\_\_\_\_\_, hereinafter referred to as  
the Auditor, and Board of Commissioners of Camden County, hereinafter referred  
Governing Board Governmental Unit  
to as the Governmental Unit, agree as follows:

1. The Auditor shall audit all statements and disclosures required by generally accepted accounting principles (GAAP) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit for the period beginning July 1, 2013, and ending June 30, 2014. The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion will be rendered in relation to (as applicable) the governmental activities, the business-type activities, the aggregate discretely presented component units, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).
2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with generally accepted auditing standards. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB Circular A-133 and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated workpapers may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit and/or workpapers are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC CPA Board).
3. This contract contemplates an unqualified opinion being rendered. If financial statements are not prepared in accordance with GAAP, or the statements fail to include all disclosures required by GAAP, please provide an explanation for that departure from GAAP in an attachment.
4. This contract contemplates an unqualified opinion being rendered. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2011 revisions, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of their most recent peer review report regardless of the date of the prior peer review report to the Governmental Unit and the Secretary of the LGC prior to the execution of the audit contract (See Item 22). If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.  
  
If the audit engagement is not subject to *Government Accounting Standards*, the Auditor shall provide an explanation as to why in an attachment.
6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to the State and Local Government Finance Division (SLGFD) within four months of fiscal year end. Audit report is due on: October 31, 2014. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay must be submitted to the Secretary of the LGC for approval.
7. It is agreed that generally accepted auditing standards include a review of the Governmental Unit's systems of internal control and accounting as same relates to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor will make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his findings, together with his recommendations for improvement. That written report must include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.
8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.) [G.S. 159-34 and 115C-447] The process for

**Contract to Audit Accounts (cont.)** Camden County  
(Name of Governmental Unit)

invoice approval has changed. All invoices for Audit work must be submitted by email in PDF format to the Secretary of the LGC for approval. The invoices must be sent through the portal at: <http://nctreasurer.slgfd.leapfile.net>. Subject line should read "Invoice - only. The PDF invoice marked 'approved' with approval date will be returned by email to the Auditor for them to present to the Governmental Unit for payment. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.

9. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit shall pay to the Auditor, upon approval by the Secretary of the LGC, the following fee, which includes any cost the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (Federal and State grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts:

**Year-end bookkeeping assistance – [For audits subject to Government Auditing Standards, this is limited to bookkeeping services permitted by revised Independence Standards]** If needed will be billed separately at standard rates

Audit \$24,500.00

**Preparation of the annual financial statements** \$1,000.00

Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees above. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year audit fee. **The 75% cap for interim invoice approval for this audit contract is \$19,125.00**

10. If the Governmental Unit has outstanding revenue bonds, the Auditor shall include documentation either in the notes to the audited financial statements or as a separate report submitted to the SLGFD along with the audit report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor should be aware that any other bond compliance statements or additional reports required in the authorizing bond documents need to be submitted to the SLGFD simultaneously with the Governmental Unit's audited financial statements unless otherwise specified in the bond documents.
11. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include but not be limited to the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the client or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board as soon as practical after the close of the accounting period.
12. If the audit firm is required by the NC CPA Board or the Secretary of the LGC to have a pre-issuance review of their audit work, there must be a statement added to the engagement letter specifying the pre-issuance review including a statement that the Governmental Unit will not be billed for the pre-issuance review. The pre-issuance review must be performed prior to the completed audit being submitted to the LGC. The pre-issuance report must accompany the audit report upon submission to the LGC.
13. The Auditor shall electronically submit the report of audit to the LGC when (or prior to) submitting the invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the SLGFD by any interested parties. Any subsequent revisions to these reports must be sent to the Secretary of the LGC. These audited financial statements are used in the preparation of official statements for debt offerings (the Auditors' opinion is not included), by municipal bond rating services, to fulfill secondary market disclosure requirements of the Securities and Exchange Commission, and other lawful purposes of the Governmental Unit, without subsequent consent of the Auditor. If it is determined by the LGC that corrections need to be made to the Governmental Unit's financial statements, they should be provided within three days of notification unless, another time frame is agreed to by the LGC.

The LGC's process for submitting contracts, audit reports and Invoices are subject to change. Auditors should use the submission process in effect at the time of submission. The most current instructions will be found on our website: <https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx>

In addition, if the OSA designates certain programs to be audited as major programs, a turnaround document and a representation letter addressed to the OSA shall be submitted to the LGC.

14. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be varied or changed to include the increased time and/or compensation as may be agreed upon by the Governing Board and the Auditor.
15. If an approved contract needs to be varied or changed for any reason, the change must be made in writing, signed and dated by all parties and pre-audited if the change includes a change in audit fee. This document and a written explanation of the change must be submitted by email in PDF format to the Secretary of the LGC for approval. The portal address to upload your amended contract and letter of explanation documents is <http://nctreasurer.slgfd.leapfile.net> No change shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.

**Contract to Audit Accounts (cont.)** Camden County  
 (Name of Governmental Unit)

16. Whenever the Auditor uses an engagement letter with the Governmental Unit, Item 17 is to be completed by referencing the engagement letter and attaching a copy of the engagement letter to the contract to incorporate the engagement letter into the contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract will control. Engagement letter terms are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 23 of this contract. Engagement letters containing indemnification clauses will not be approved by the LGC.
17. Special provisions should be limited. Please list any special provisions in an attachment.
18. A separate contract should not be made for each division to be audited or report to be submitted. A separate contract must be executed for each component unit which is a local government and for which a separate audit report is issued.
19. The contract must be executed, pre-audited, physically signed by all parties and submitted in PDF format including Governmental Unit and Auditor signatures to the Secretary of the LGC. The current portal address to upload your contractual documents is http://nctreasurer.slgfd.leapfile.net. Electronic signatures are not accepted at this time. Included with this contract are instructions to submit contracts and invoices for approval as of September 4, 2013. These instructions are subject to change. Please check the NC Treasurer's web site at www.nctreasurer.com for the most recent instructions.
20. The contract is not valid until it is approved by the LGC Secretary. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.
21. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.
22. The Auditor acknowledges that any private employer transacting business in this State who employs 25 or more employees in this State must, when hiring an employee to work in the United States, use E Verify to verify the work authorization of the employee in accordance with N.C.G.S. §64 26(a). The Auditor acknowledges further that any such private employer and its subcontractors must comply with all of the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes (North Carolina's E-verify law), and that such private employer has a duty under the law to ensure compliance by its subcontractors. The Auditor further acknowledges that this contract is of the type governed by S.L. 2013-418, which makes it unlawful for a local government to enter into certain types of contracts unless the contractor and its subcontractors comply with North Carolina's E-verify law, and that failure to comply with such law could render this contract void. The Auditor hereby covenants, warrants and represents for itself and its subcontractors that with respect to this contract the Auditor and its subcontractors shall comply with the provisions of North Carolina's E-verify law and that failure to comply with such law shall be deemed a breach of this contract and may render this contract void.
23. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted: (See Item 16.)
24. **All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided in the spaces below.**

**Audit Firm Signature:**Firm Thompson, Price, Scott, Adams & Co., P.A.By Gregory S. Adams, C.P.A.

(Please type or print name)

(Signature of authorized audit firm representative)

Email Address of Audit Firm:

greg@wilmingtontpsa.comDate 02/05/2014**Governmental Unit Signatures:**By Garry Meiggs, Board Chairman(Please type or print name and title)(Signature of Mayor/Chairperson of governing board)

Date \_\_\_\_\_

**Date Governing Body Approved Audit Contract - G.S. 159-34(a)**

Date: \_\_\_\_\_

**Unit Signatures (continued):**

By \_\_\_\_\_

(Chair of Audit Committee- please type or print name)

(Signature of Audit Committee Chairperson)

Date \_\_\_\_\_

(If Governmental Unit has no audit committee, this section should be marked "N/A.")

This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act. Additionally, the following date is the date this audit contract was approved by the governing body.

**Clarann Mansfield, Finance Officer**

Governmental Unit Finance Officer (Please type or print name)

(Signature)

Email Address of Finance Officer

cmansfield@camdencountync.gov

Date \_\_\_\_\_

(Preaudit Certificate must be dated.)

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 7.G

**Consent Agenda**

**Meeting Date:** February 17, 2014

**Attachments:** 1 (3 Pages)

**Submitted By:** Administration

**ITEM TITLE:** Second Amendment to Contract for  
Services of County Manager

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____

<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

**SUMMARY:**

The County Manager's contract is presented for a second amendment.

**RECOMMENDATION:**

Review & Approve.

NORTH CAROLINA  
CAMDEN COUNTY

**SECOND AMENDMENT TO CONTRACT  
FOR SERVICES OF COUNTY MANAGER**

This Agreement is made and entered into by and between Camden County, a body politic and political subdivision of the State of North Carolina, hereinafter referred to as "County", and Michael R. Renshaw, hereinafter referred to as "Manager".

**RECITALS**

1. Manager is currently employed by County pursuant to a contract under date of October 26, 2011, which was amended by a subsequent written agreement under date of April 1, 2013.

2. County continues to be highly satisfied with the services of Manager and is desirous of retaining Manager's services into the future as being in the best interest of the citizens of Camden County.

3. Moreover, County continues to be mindful of increased competition within local government for employees of manager's capability, work ethic, and integrity.

4. Manager is also very satisfied with his employment history with County and desires to provide for additional stability for his future and is, therefore, desirous of entering into this agreement.

NOW, THEREFORE, for and in consideration of the following, it is agreed between the parties, the employment contract of October 26, 2011, as amended April 1, 2013, shall be amended in the following regards and no others:

**SECTION ONE**  
**TERM**

Manager's contract of employment, which commenced on December 5, 2011, is currently scheduled to terminate on December 4, 2014. Section One of the original contract is now amended to provide termination on December 4, 2017, an extension of three additional years over the original contract.

**SECTION THREE**  
**COMPENSATION**

Manager's current salary, which reflects the aforementioned amendment, is currently \$92,150.00. Effective immediately, that salary shall be increased by the sum of 7.5% for the duration of this amended contract. Provided, however, nothing herein shall be construed so as to prohibit Manager being eligible for an additional increase in salary should the Board of Commissioners, in its sole discretion, deem it appropriate to do so as being in the best interest of County government.

This Second Amendment is executed in duplicate originals with each party retaining a fully executed document on this the \_\_\_\_ day of February, 2014.

MANAGER:

CAMDEN COUNTY

\_\_\_\_\_  
MICHAEL R. RENSHAW

BY: \_\_\_\_\_  
GARRY MEIGGS  
CHAIRMAN OF THE  
BOARD OF COMMISSIONERS

ATTEST:

\_\_\_\_\_  
CLERK TO THE  
BOARD OF COMMISSIONERS

[SEAL]



**PRE-AUDIT CERTIFICATION**

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

COUNTY OF CAMDEN

By: \_\_\_\_\_  
Finance Officer

[SEAL]

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

<b>MOTION MADE</b>	
<b>BY:</b>	
<b>S. Duckwall</b>	_____
<b>G. Meiggs</b>	_____
<b>M. McLain</b>	_____
<b>R. Krainiak</b>	_____
<b>C. Riggs</b>	_____
<b>NO MOTION</b>	_____
<b>VOTE:</b>	
<b>S. Duckwall</b>	_____
<b>G. Meiggs</b>	_____
<b>M. McLain</b>	_____
<b>R. Krainiak</b>	_____
<b>C. Riggs</b>	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

**Item Number:** 7.H

**Consent Agenda**

**Meeting Date:** February 17, 2014

**Attachments:** 0 (0 Pages)

**Submitted By:** Sheriff & Finance Director

**ITEM TITLE:** Declaration of Surplus Property

**SUMMARY:**

The Sheriff has removed from service the vehicle below due to high mileage. 2003 Ford Crown Vic Vin #2FAFP71W13X202178, Mileage 178,000. We would like permission to place on GovDeals as soon as possible. The results of the bidding will be brought to the Commissioners for final approval of sale.

**RECOMMENDATION:**

Declare the vehicle surplus and approve placing on GovDeals,.

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 10.A-C

**Information & Reports**

**Meeting Date:** February 17, 2014

**Attachments:** 3 (4 Pages)

**Submitted By:** Various Departments

**ITEM TITLE:** Information & Reports from various  
Departments

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____

<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

**SUMMARY:**

- A. Register of Deeds Account Balance Report
- B. Sheriff's Monthly Report
- C. Public Library Collection Report
- D. Central Depository Fund Report

**RECOMMENDATION:**

Information Only

**Account Balance Report**  
 From 1/1/2014 Through 1/31/2014

Account Number	Account Description	Cash/Check/Change	Charge	Other Pay Method	Total
0106	State Treasurer Fund	\$477.40	\$0.00	\$0.00	\$477.40
0107	Excise Stamps	\$2,492.00	\$0.00	\$0.00	\$2,492.00
0109	Retirement Fund	\$53.92	\$0.00	\$0.00	\$53.92
0110	Additional Index	\$0.00	\$0.00	\$0.00	\$0.00
0111	Automation Fund	\$328.06	\$0.00	\$0.00	\$328.06
8888	Credit On Account	\$0.00	\$0.00	\$0.00	\$0.00
0301	Copies	\$83.52	\$0.00	\$0.00	\$83.52
0302	Certified Copies	\$0.00	\$0.00	\$0.00	\$0.00
0303	Fax	\$0.00	\$0.00	\$0.00	\$0.00
0304	Laminations	\$0.00	\$0.00	\$0.00	\$0.00
<b>***** Account Group COPIES Total *****</b>		<b>\$83.52</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$83.52</b>
0401	Notary Oaths	\$35.44	\$0.00	\$0.00	\$35.44
<b>***** Account Group MISCELLANEOUS Total *****</b>		<b>\$35.44</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$35.44</b>
0101	Recording Fees	\$2,015.61	\$0.00	\$0.00	\$2,015.61
0102	Non Standard Fees	\$66.48	\$0.00	\$0.00	\$66.48
0103	Probate	\$0.00	\$0.00	\$0.00	\$0.00
0104	Cultural Resources	\$0.00	\$0.00	\$0.00	\$0.00
0105	Floodplain Mapping	\$0.00	\$0.00	\$0.00	\$0.00
0108	Uccs	\$0.00	\$0.00	\$0.00	\$0.00
<b>***** Account Group RECORDINGS Total *****</b>		<b>\$2,082.09</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,082.09</b>
0201	County Marriages	\$177.28	\$0.00	\$0.00	\$177.28
0202	Domestic Violence Fund	\$240.00	\$0.00	\$0.00	\$240.00
0203	Childrens Trust Fund	\$40.00	\$0.00	\$0.00	\$40.00
0204	Vital Certificates	\$434.14	\$0.00	\$0.00	\$434.14
0205	Legitimations	\$0.00	\$0.00	\$0.00	\$0.00
<b>***** Account Group VITALS Total *****</b>		<b>\$891.42</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$891.42</b>
<b>Final Totals :</b>		<b>\$6,443.85</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,443.85</b>

Account Balance Report

From 1/1/2014 Through 1/31/2014

Account Number	Account Description	Cash/Check/Change	Charge	Other Pay Method	Total
----------------	---------------------	-------------------	--------	------------------	-------

Counts/Totals From 1/1/2014 Through 1/31/2014

Cash Total :	\$1,114.00 +
Check Total :	\$5,483.50 +
Other Pay Total:	\$0.00 +
Change Total :	\$153.65 -
<hr/>	
Subtotal :	<b>\$6,443.85</b>
Charge Total :	\$0.00 +
<hr/>	
Grand Total :	<b>\$6,443.85</b>

Number of Cash Payments :	59
Number of Check Payments :	73
Number of Change Payments :	12
Number of Charge Payments :	0
Number of Other Payments :	0
<hr/>	
Number of Receipts :	129
Number of Voids :	0

Charge Information	
Open Item Information	
Number of Payments on Account :	0
Total Paid on Account :	\$0.00

Camden County Sheriff's Office  
 Monthly News  
 January 2014  
 Sheriff Tony Perry

The Camden County Sheriff's Office compiles statistics monthly. We hope this will inform the public of what is going on in Camden County.

Date	Property Crimes	Breaking & Entering	Larceny	Crimes Against Persons	Animal Control Calls	Assaults	Mental Commit.	Drug Arrests
Current- 01/14	3	3	2	4	54	0	3	3
Last Month-12/13	3	7	10	9	46	4	2	1
Last Year 01/13	4	1	2	2	50	1	0	2

Traffic Offense	Other Arrest	Juvenile Arrest	Total Arrest	Reports	Papers Served	Armed Robbery	Calls Answered	Building Checks
42	14	0	59	91	82	0	893	389
73	13	0	87	139	103	0	1253	451
135	35	0	172	209	143	2	1045	313

893 calls answered an average 28.8 per day or 24 hour period.

Calls for Service 2014: 893

Calls for Service 2012: 12,335

Calls for Service 2012: 11,853

Training

24 Hour Sheriff's Office Phone Number 252-338-5046!

CAMDEN COUNTY PUBLIC LIBRARY

COLLECTION REPORT

DATE 1-31-14

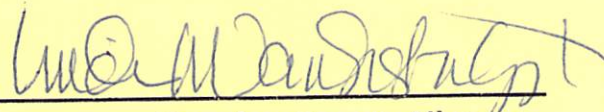
Library Fees Collected 79.96 10340611-432700

Fees for Copies/Prints made 81.50 10340611-434910

Other Fees/Fax 7.00 10340611-433500

Total 168.46

Total turned in to Finance Department 168.46

Signed :   
Camden County Library

Received by Camden County Finance 

02/11/2014 10:02  
sjonesCamden County, NC LIVE  
BALANCE SHEET FOR 2014 7PG 1  
glbalsht

FUND: 0001 CENTRAL DEPOSITORY /

FUND: 0001 CENTRAL DEPOSITORY			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
-----				
ASSETS				
01	101001	CENTRAL DEPOSITORY	224,801.92	13,114,325.60
01	101002	RESTRICTED SECURITY CASH	1,220.19	22,825.14
01	101003	CD'S INVESTMENTS	.00	550,000.00
01	101006	NCCMT INVESTMENT GEN FUND	-231,131.71	122,238.03
01	101007	NCCMT SCHOOL RESERVE FUND	.02	2,609.68
01	101008	FEREBEE COURTHOUSE TRUST	.01	1,534.26
TOTAL ASSETS			-5,109.57	13,813,532.71
=====				
LIABILITIES				
01	201010	DUE GENERAL FUND	238,689.75	-7,698,564.40
01	201012	DUE DEMOLITION FUND	-40.17	-49,277.01
01	201013	DUE R/D TECHNOLOGY FUND	-338.10	-11,735.45
01	201014	DUE SCATTERD HOUSING	141.20	50,884.30
01	201015	DUE TOURISM DEVELOPMENT	-14,813.54	-122,733.30
01	201023	DUE WATER & SEWER IMPACT FEES	-168.52	-208,643.09
01	201028	DUE GREEN INDUSTRIAL PARK	-423,902.11	80,237.72
01	201029	DUE SEWER PROJECT	288,109.05	1,163,272.96
01	201030	DUE SOUTH CAMDEN WATER/SEWER	8,476.43	-606,928.31
01	201032	DUE DISMAL SWAMP GIFT SHOP	72.22	-78,540.08
01	201040	DUE CH & S FIRE COMMISSION	-5,785.20	-610,312.83
01	201041	DUE SM FIRE COMMISSION	-5,108.43	-435,304.41
01	201050	DUE SCHOOL FUND	-68.08	-37,515.09
01	201051	DUE DSS TRUST FUND	-164.35	-9,440.68
01	201052	DUE SOCIAL SERVICES	56,178.91	-284,466.90
01	201053	DUE JOYCE CREEK PROJECT	-2,302.43	-215,126.07
01	201055	DUE E/D PROJECT FUND	-51.34	-63,611.23
01	201056	DUE FEREBEE TRUST FUND	-.01	-1,534.26
01	201060	DUE DISMAL SWAMP VISITORS CTR	-21,964.63	-22,700.04
01	201065	DUE COMMUNITY PARK TRUST FUND	-65,026.78	32,403.53
01	201070	DUE REVALUATION RESERVE	-463.17	-571,875.09
01	201071	DUE SPECIAL CAPITAL RESERVE	-16,405.25	-2,817,192.40
01	201075	DUE SCHOOL CAPITAL RESERVE	-29,955.88	-1,294,830.58
TOTAL LIABILITIES			5,109.57	-13,813,532.71
-----				
TOTAL LIABILITIES + FUND BALANCE			5,109.57	-13,813,532.71
=====				

*Clara C. Mansfield, Finance Officer*  
*February 11, 2014*