



CAMDENCOUNTY

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**BOARD
OF
COMMISSIONERS**

June 17, 2013

6:00PM- Closed Session

7:00 PM - Regular Meeting

**Historic Courtroom
Courthouse Complex**

IF YOU HAVE ANYTHING TO ADD/DELETE TO THE
CLOSED SESSION AGENDA, PLEASE AMEND THE
AGENDA BEFORE ENTERING CLOSED SESSION.
THANK YOU.

Closed Session – June 17, 2013

1. Pursuant to G.S. 143-318.11(a)(3) – Consultation With Attorney for potential litigation

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Please turn Cell Phone ringers off during the meeting.

Agenda

**Camden County Board of Commissioners Regular Meeting
June 17, 2013
6:00 P.M. - Closed Session
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina**

6:00 P.M. **Call to Order** - Chairman Garry Meiggs

Closed Session

Pursuant to G.S. 143-318.11(a)(3) - Consultation with Attorney to discuss potential litigation

7:00 P.M. **Welcome**

Invocation & Pledge of Allegiance – Garry Meiggs

ITEM 1. **Public Comments**

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 2. **Consideration of Agenda** (For discussion and possible action)

ITEM 3. **Public Hearings**

A. Ordinance No. 2013-05-01; Amendment to Article 151.347 (Specific Standards) for Accessory Apartments (Pg 1-6)

B. Capital Improvement Plan FY 13-14 (Pg 7-32)

ITEM 4. **New Business** (For discussion and possible action)

A. Ordinance No. 2013-05-02; Creation of Chapter 53 (Stormwater Management Utility) to the Camden County Code of Ordinances (Pg 33-102)

B. Monthly Tax Report (Pg 103-106)

C. FY 2013-2014 County Tax Rate (Pg 107-108)

ITEM 5. Board Appointments (For discussion and possible action)

- A. Camden TDA Appointment- Elton Sawyer (Pg 109-111)
- B. DSS Board Re-Appointment- Karl Bowden (Pg 112-113)
- C. ABC Board Interim Appointment (Pg 114)
- D. Agriculture Advisory Board (Pg 115-116)

ITEM 6. Consent Agenda (All items listed below are routine and will be approved by one motion. Separate discussion of an item(s) will be held by request of a member of the Board.)

- A. Draft Minutes – June 3, 2013 (Pg 117-142)
- B. Budget Amendments – 2012-13-BA032 through BA033 (Pg 143-145)
- C. Tax Collection Report (Pg 146-147)
- D. Tax Refunds, Pickups, & Releases (Pg 148-149)
- E. Results of Surplus sold on GovDeals (Pg 150-159)
- F. Resolution 2013-06-03; Supporting an Alternative Method of Recognition for Veterans Status to Merchant Marine Seaman of WWII (Pg 160-161)
- G. Set Public Hearing; Stormwater Utility Fees (Pg 162)

ITEM 7. Commissioner's Report (For discussion and possible action)

ITEM 8. County Manager's Report (For discussion and possible action)

ITEM 9. Information, Reports & Minutes From Other Agencies (Pg 163-174)

- A. Central Depository Fund
- B. Sheriff Monthly Report
- C. Register of Deeds Financial Report
- D. SPCA Reports
- E. One Mill Park Grant Match Approval
- F. Annual Report of Octennial Revaluation Budget Reserve

ITEM 10. Other Matters (For discussion and possible action)

ITEM 11. Adjourn

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

Item Number: 3.A

Public Hearing

Meeting Date: June 17, 2013

Attachments: 2 (5 Pages)

Submitted By: Planning Department

ITEM TITLE: Ordinance No. 2013-05-01;
Amendment to Article 151.347 (Specific Standards) for Accessory Apartments

SUMMARY:

See attached letter from County Attorney dated March 13, 2013. Ordinance amendment went to the Planning Board on May 15, 2013 and was recommended for approval on a 5-0 vote.

RECOMMENDATION:

None.

The Twiford Law Firm, P.C.

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Moyock

March 13, 2013

Camden County Board of Commissioners
Michael Renshaw, County Manager
Dan Porter, Director of Planning & Community Development Department
Via Email

Re: *Accessory Apartments*

Dear Clients:

As you will recall in the last year, you passed a land use ordinance to the effect certain property owners could build an accessory apartment connected to or abutting their residence. The purpose of this ordinance was to allow families to provide for children who could not obtain housing of their own and wished to remain in the county. A key provision was the property owner had to either occupy the residence or the apartment. To my knowledge, one or two building permits have been issued in this regard.

Last week Dan brought to my attention a North Carolina Court of Appeals decision from 2008 arising from a very similar ordinance in the City of Wilmington. In that case, the owner challenged the residential requirement. The Court of Appeals overturned the ordinance.

The court reasoned a local government can zone, pursuant to its police power, and statutory authority for land use purposes. It cannot zone regarding ownership.

The Fifth Amendment to the United States Constitution provides government cannot deprive a citizen of property (ownership) without fair compensation. Therefore, zoning cannot affect ownership, it must be related to use only. The Court of Appeals determined the City of Wilmington by requiring an owner to be on his property in order to enjoy the benefits of an accessory apartment, was dealing with ownership rights and not use. In that case, the court noted the City of Wilmington had the authority to approve or disapprove of apartments by zoning authority. When it went so far as to require the owner to remain on the property as a resident, it was dictating rights that normally arise from ownership as opposed to use.

Significantly the court noted its decision was in conflict with cases arising out of the State of New York and the State of Colorado. It was not persuaded by the reasoning of those appellate courts and of course it is not bound by the precedent of other states.

This case does not appear to have been appealed to the Supreme Court of North Carolina nor does there appear to ever have been a ruling from the Supreme Court on this issue.

As the matter now stands, our ordinance is in conflict with the North Carolina Court of Appeals' decision. Though no one has challenged our ordinance and Dan tells me there has been very little activity in this field, it is important you understand our situation. The options are as follows:

1. Do nothing. If the law is never challenged, we can enforce it.
2. In the event the law is challenged, we can defend it. We would surely lose in the Superior Court as it would have to follow existing precedent. We would again almost surely lose in the Court of Appeals in that it has already spoken. The hurdle would be to get the case to the North Carolina Supreme Court. This could indeed be very difficult. Most likely, we would have to persuade the Supreme Court this is a case of such state-wide significance, they should hear it or the Court of Appeals' decision is inconsistent with other legal principals, which have been approved by the Supreme Court. Unless there was a split decision in the Court of Appeals, we do not have an automatic right to get the case to the Supreme Court. They would have to take it or not in their discretion.
3. We can abolish our ordinance. Those persons who have built under it, and I believe that is only one or two, would simply be grandfathered in. We would advise them they could use their apartment without having to reside upon the premises. There should be very little complaint from them as we have enhanced the income producing potential of their property. Others who want the same privilege may be unhappy but we are bound by law.

I suggest we discuss all of this in closed session. I invite you to further confer with Dan or me at your convenience.

Warmest personal regards,

John S. Morrison

John S. Morrison

Ordinance No. 2013-05-01

**An Ordinance
Amending the Camden County
Code of Ordinances**

Camden County, North Carolina

BE IT ORDAINED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS as follows:

Article I: Purpose

The purpose of this Ordinance is to amend Chapter 151 of the Camden County Code of Ordinances of Camden County, North Carolina, which was originally adopted by the County Commissioners on December 15, 1997, and subsequently amended and as otherwise incorporated into the Camden County Code.

Article II. Construction

For purposes of this Ordinance, underlined words (underline) shall be considered as additions to existing Ordinance language and strikethrough words (~~strikethrough~~) shall be considered deletions to existing language. New language of proposed ordinance shall be shown in italics (*italics*) and underlined.

Article III. Amend Chapter 151 as amended of the Camden County Code which shall read as follows:

CHAPTER 151: UNIFIED DEVELOPMENT

§ 151.347 SPECIFIC STANDARDS.

(J) The following standards shall apply to all accessory apartments located within Camden County.

(1) If the property for which the application for the accessory apartment is being made is subject to restrictive covenants prohibiting more than one dwelling unit per lot, that evidence shall serve as prima facie evidence of incompatibility with the surrounding neighborhood resulting in denial of the permit.

(2) No manufactured housing shall be utilized as an accessory apartment.

(3) Accessory apartments shall be detached from the principal dwelling.

48 ~~— (4) The deed to the property shall be amended stating~~
 49
 50 Camden County has granted to the Grantor pursuant to Article 151.334 of the Unified
 51 Development Ordinance, the right to maintain an accessory apartment on the premises in
 52 accordance with the regulations and ordinances of the county. As a requirement for obtaining
 53 this use, the Grantor does hereby declare this property shall be subject to the following
 54 declaration, which shall run with the land permanently. This declaration shall be enforceable by
 55 Camden County by injunction or any other civil remedy in addition to such fines and costs and
 56 other remedies as may be available to the County under its Unified Development Ordinance as
 57 it now exists or may hereafter be amended or replaced by like legislation.

58
 59 Declaration:

60
 61 ~~“The property owner shall reside in either the main dwelling or accessory apartment”.~~
 62

63 ~~— (5) At the County’s request, the property owner shall provide evidence (i.e. power bill,~~
 64 ~~water bill) that reflects compliance with item four (4) above.~~

65
 66 (6 4) Only one accessory apartment shall be permitted per lot.
 67

68 (7 5) Accessory apartment shall not exceed a maximum 40% of the total square feet of the
 69 livable area of the principal structure or 800 square feet whichever is less. Minimum square
 70 footage shall be no less than 400 square feet.
 71

72 (8 6) Where there is no public sanitary sewer service available to the accessory apartment,
 73 the applicant shall provide approval from the Albemarle Regional Health Department prior to
 74 issuance of the Zoning/Building Permit.
 75

76 (9 7) For stormwater purposes total lot coverage shall not exceed 24% of impervious
 77 surfaces.
 78

79 (10 8) The accessory apartment shall not be served by a driveway separate from that
 80 serving the principal dwelling.
 81

82 (11 9) Accessory apartment shall observe a ten (10) foot side setback and the minimum
 83 front setback shall be equal to the front of the dwelling or fifty (50) feet which ever is greater.
 84

85 (12 10) Accessory apartments shall carry the same address as the principal structure
 86 followed by an alpha numeric letter (i.e. 384-A Barnett Street).
 87

88 (13 11) The following building design standards shall apply:
 89

90 (a) Accessory apartment shall be limited to a maximum of two (2) bedrooms and shall
 91 have one full bathroom and kitchen with an optional living room.
 92

93 (b) The exterior of the accessory dwelling shall be compatible with the principal
94 residence in terms of color, siding, roof-pitch, window detailing, roofing materials, and
95 foundation.
96

97

98 Adopted by the Board of Commissioners for the County of Camden this day of , 2013.
99

100

101

102

County of Camden

103

104

Garry Meiggs, Chairman

105

Board of Commissioners

106

107 ATTEST:

108

109

Ashley Honaker
Clerk to the Board

110

111

112

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 3.B
Public Hearing
Meeting Date: June 17, 2013
Attachments: 1 (Pages)
Submitted By: Administration & Finance
ITEM TITLE: Capital Improvement Plan

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

The CIP must be heard in Public Hearing annually, and approved.

RECOMMENDATION:

None.



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Capital Improvement Program 2014-2018

Public Hearing Date Set Monday, June 3, 2013
Public Hearing Monday, June 17, 2013, 7:00pm

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March 19, 2012

Camden County Board of Commissioners

Garry W. Meiggs, Chair
Michael McLain, Vice Chair
Sandy Duckwall
Randy Krainiak
Clayton Riggs

Re: Fiscal Year 2014-2018 Recommended Capital Improvement Program

Dear- Chairman Meiggs and Commissioners:

Due to current economic conditions, local governments remain challenged with regards to identifying funding mechanisms for capital improvement projects. The provision of adequate public infrastructure should remain a top priority for the County. The County has made great strides in developing its capital planning over the past few years when you consider this is actually only the fifth year the Board of Commissioners have gone through a CIP process. With this annual routine in place, even though adequate funding may not be available for capital projects, there will be significant thought and consideration given to the facility needs by the elected officials and the County staff.

Again this year it is important for you to refer to the two resolutions adopted by the Board of Commissioners several years ago. The first set financial policy governing how the County deals with the issues of debt, fees & user charges, fund balances, competitive employment, and the ad valorem tax rate. This resolution put in place measures to insure the financial strength of the County government as well as protecting the taxpayer.

The second resolution adopted the CIP and directed the staff to use it as the official policy of the County and directed the implementation of the first year of projects in the program. A major component of the resolution was the creation of the County Capital Reserve Fund, a mechanism with which to fund non-school county facilities.

A major project at the present time is the Eco-Industrial Park. It continues to move forward due to the generosity of the \$2 million grant for infrastructure from the Golden Leaf Foundation. This project has the potential to develop into a major economic engine for the County over the next twenty years. Construction of the water meter and vault has been completed and the system has passed all inspections.

With regards to the Eco-Industrial Park, the County is using the \$425,000 in funding received from NC DOT and \$500,000 from NC Dept of Commerce to go towards new road infrastructure within Phase I of the project as well as a \$160,000 Rural Center Eco-Innovation Grant for creation of a corridor plan and marketing of the Eco-Park. On March 12, 2012 the County received from NCDOT a construction authorization for road construction in the Eco-Industrial Park. The construction bidding for this critical project was completed on May 22, 2012. Construction of the first two roadway segments will be completed in June 2015.

A Significant project in the 2014-2018 C.I.P. is the construction of a new county administration complex. Further study is needed on this project to specifically determine the space needs of various departments and to determine the most efficient architectural design of a future facility as well as the most effective funding mechanism. The ultimate goal of this project will be the centralization of County services into a "One Stop" method of service delivery which will allow our customers to be served at a single County complex. Besides the immediate needs for administrative space, there is also significant interest for providing recreational and public meeting space which would house youth and adult programming. Also included are infrastructure projects such as the extension of wastewater service to the Belcross area and the Camden Commercial Park, and the extension of wastewater service west along US 158 to the Havenwood/Country Club Road area. Three other projects included are the extension of the Dismal Swamp Trail to the state border, and the acquisition of properties for the development of outdoor recreational facilities in the Shiloh and South Mills Townships.

While the Board of Commissioners moved forward five years ago with the acquisition of property for a potential high school site, with the current state of the economy and declining numbers in the school population, it is not clear when or if this facility will be needed. During the next five to six years, as the tax base grows due to anticipated increase in business and commercial developments, the feasibility of this project should be reviewed again.

In Camden the future is bright as we continue working together to make the County a better community in which to live, work, and recreate. It will take all of our collective skills along with wise and thoughtful decisions to have the necessary vision to move forward facing the current economic challenges.

Respectfully Submitted,

Michael Renshaw
County Manager

Introduction

The Capital Improvements Program (CIP) is a multi-year plan that proposes projects which improve the county's infrastructure and enhance community quality of life. The Camden County CIP is a five-year plan that consists of capital projects for various departments/agencies of the county government. These projects are major non-recurring expenditures for large items such as schools, parks & recreational facilities, administrative facilities, water & sewer improvements, and the Eco-Industrial Park. This plan is only the fifth year in which Camden County has endeavored to propose a CIP. This is mainly due to the fact that the county has only begun experiencing growth in recent years which has created the need for a much more defined and thorough capital planning process. This document will be used as a directive for staff in the coming year as well as future years. The CIP will be reviewed and adjusted accordingly on an annual basis depending on the changing needs and the strengthening financial condition of the county.

Planning Process

Planning for the Capital Improvements Program usually begins in January each year prior to the beginning of the county budget process. Department heads are requested to submit to the Manager a packet of information relating to items submitted that will cost in excess of \$300,000 in at least one year of the CIP planning period. The CIP does not include the acquisition of motor vehicles. These are included in the operational budgets of each department. The County Manager will review and study all items submitted by the department heads and will develop a recommended plan that will be forwarded to the Board of Commissioners. After a recommended plan has been developed by the Board, a public hearing is held to receive citizen input. Then the recommended plan is finalized by a resolution of the Board with the intent to include the first year projects in the annual budget.

Financial Policy

The following financial guidelines were adopted by the Board of Commissioners on June 4, 2007:

Debt service should be equal to or less than 15% of General Fund expenditures.

The county will strive to pay outstanding principal debt within 15-20 years.

The county will strive to maintain its debt at no greater level than 2% of the assessed valuation of taxable property in the county.

The county will strive to maintain an available fund balance equal to 25% of the General Fund budget at the end of each fiscal year which is substantially higher than the minimum recommended by the Local Government Commission.

General Fund balances in excess of targeted levels may be transferred to the County's Special Capital Reserve Fund.

Adoption of these policies will further ensure the county's financial strength and future success in capital planning.

For the past five years Camden County has embarked on a very conservative fiscal policy working to ensure growth in the fund balance and a stronger financial position for the county government. The total unreserved and undesignated general fund balance has grown from approximately \$2.7 million to approximately \$5.5 million at the end of FY12. Increasing fund balance must be continued if the County will be able to arrange financing for the large projects that will be needed in the future years.

Project Evaluation

During FY11, project evaluation was done through interaction and discussion between the Manager and the Commissioners as well as input from the Department Heads. Once projects are put into the CIP, the entire plan is reviewed and studied annually by the Board of Commissioners to review the merits of each project.

Project Evaluation Criteria

Sections	Questions Considered When Evaluating Projects
Department Ranking	What is the departmental priority/ranking for project?
Legal Mandates/Safety	Does the project enable the County to fulfill a new or existing state of federal mandate? Does the project eliminate an immediate safety hazard for County citizens or employees?
Demonstrated Need/Timing	When does the project need to be completed? Is the project related to another priority project?
Impact on Operating & Maintenance Costs	Will the project save the County future operating costs? Will the project improve operating efficiency? Will maintenance cost be reduced if the project were undertaken? Will the project generate additional operating revenue or will it generate additional expense?
Impact on Quality of Life	Will the project improve the quality of life of the County's citizens?
Addresses a deficiency in provision of public services	Is the County unable to provide basic services if the project is not completed? Are current services in the project area inadequate? Does the project improve County services?
Linkage to Board of Commissioners' Vision Statement, other Long Range Plans, or Community Support	Does the project help to meet the priorities established by the Vision Statement/goals or other long-range plans? How will the project help further these priorities? Does

	the project have citizen or community support? Does the project service a special need of the community?
Funds/grants available from state, federal, and other sources	Besides County general fund revenues, what funding sources are available to fund this project? Can fees or revenues other than taxes be raised to cover this project's cost?
Extent of secondary benefits	Are there intangible benefits to completing the project? Are there benefits to the project that are not otherwise considered in the evaluation?
Comments	What comments do you have about the project that needs to be considered by the Board of Commissioners?

Revenue Sources & Debt Service

There are several funding sources that will be used in the CIP. The sources are dependent on the type of project and the financial impact on the taxpayers of the county:

1. General Fund Revenues - may be used to fund smaller pay as you go capital projects such as those that fall under \$300,000.
2. General Obligation (GO) Bonds - the county may issue general obligation bonds for larger projects such as schools. These bonds are legally binding and are a pledge of the county's full faith, credit and taxing power.
3. Installment Financing Agreements - in exchange for financing funds.
4. Certificates of Participation(COP) - basically a large installment financing agreement (banks are limited on how much they can lend). COPs are usually rated on step below a GO rating.
5. State and Federal Revenues - projects may be financed through low interest federal loans from USDA Rural Development such as the completed Camden Intermediate School Project. Additionally several projects have been financed by the use of state and federal grants such as the wastewater treatment and collection system.
6. Private Contributions - private contributions from developers or adjoining landowners that will become a part of a larger project the county is working on.

One of the most important factors of financing a major project is the county's ability to pay the debt service or the annual costs of the financing. There are some limited recurring revenues that are to be used for debt service purposes. Portions of the Article 40 and 42 sales taxes are restricted for the purpose of school-related debt service or school capital outlay. The county also receives funds from the state Public School Building Capital Fund (these funds are generated by the state corporate income taxes) that can be used for debt service, however the status of these funds is unsure due to the uncertainty of the NC Education Lottery proceeds and other economics.

Revenue Sources:

- Restricted portions of Article 40 & 42 sales taxes
- Annual contributions to the Special Capital Reserve Fund per proposed policies
- Accumulated funds in the Special Capital Reserve Fund & School Capital Reserve Fund

Funding Sources

Resources	Project Types	Advantages	Disadvantages
Pay As You Go	<p>Assets with short useful lives, Or where most of benefit is achieved early</p> <p>Assets for which matching local funds are required</p> <p>Assets that are not expensive to acquire and relative to the total Pay As You Go plan</p> <p>Projects can be phased with reasonable annual expenditures</p>	<p>Saves interest and other costs of issuance</p> <p>Preserves financial flexibility</p> <p>Protects borrowing capacity</p> <p>Enhances credit quality</p>	<p>Limits funding for capital Needs</p> <p>Creates an uneven flow of expenditures</p>
General Obligation Bonds	<p>Assets with long useful lives</p> <p>Projects that are expensive to acquire or that exceed the capacity of the Pay As You Go plan</p>	<p>Permits governments to acquire assets as needed</p> <p>Smooths out capital expenditures</p>	<p>Adds financial and administrative costs of procuring capital assets</p> <p>committing revenues for life of the bond issue</p> <p>Requires voter approval</p>
Certificates of Participation	<p>Projects that are expensive to acquire or that exceed the capacity of the Pay As You Go plan</p> <p>Used frequently for purchases of equipment, buildings and real property</p>	<p>Permits governments To acquire assets as needed</p> <p>No voter approval</p>	<p>Interest cost may be higher relative to issuing debt</p>
Grants	<p>Assets qualifying for grant assistance</p>	<p>Expands size of capital program with little or no cost to local taxpayers</p>	<p>Limited amount of unrestricted grants availability</p> <p>Added administrative or compliance costs</p>
Private Contributions	<p>Facilities adjacent to private properties</p>	<p>Lowers government capital and/or operating costs</p>	<p>Added staff time required to identify contributors and coordinate activities</p>

Funding Method for County Capital Reserve Fund

The land transfer tax is placed in a County Capital Reserve fund to fund the capital improvement plan and transfers from General Fund balance when it is in excess of targeted levels (Resolution No. 2007-0504).

It is projected that the Land Transfer tax will generate approximately \$175,000 in FY 2013-2014. These funds will go towards funding approved capital projects and debt service. Currently \$.01 of the county-wide tax rate generates approximately \$115,079 in Ad Valorem taxes collected by Camden County.

School Capital Reserve Fund

The School Capital Reserve Fund will continue to be the primary vehicle with which the county uses to fund school capital projects. Currently it is funded by that portion of the Article 40 & 42 sales tax that is earmarked for school construction by the state. The county also receives funds from the State Public School Building Capital Fund. At the present time there is \$79 in this fund for the county's use. Additionally there is currently \$659,017 in the State Educational Lottery Fund for Camden County that can be used for school capital outlay or debt service that occurred after 2003. Articles 40 & 42 Sales Tax will generate approximately \$294,000 annually that goes into the School Capital Reserve Fund.

South Camden Water & Sewer District

The South Camden Water & Sewer District is an enterprise fund that provides water and sewer to residents of Camden County who live in the Courthouse and Shiloh Townships. Water service is available throughout the two townships and sewer service is available only in a smaller area that is along the US158/NC343 corridor. This fund has been in operation since 1996.

A reverse osmosis water treatment plant was constructed and became operational in 2002 along the Pasquotank River near the central area of the county. This facility was built with assistance of funding from the NC Rural Center.

County Fire Districts

There are two fire districts in the county, the South Mills Fire District and the Courthouse-Shiloh Fire District. Residents in both currently pay a total of .05 tax (.01 fire tax plus a .04 general fund contribution). These revenues fund the operation and capital needs of the fire departments. The county has contracts with both volunteer fire departments detailing how the fire commissions will oversee the operation of the fire departments which includes special approval of all expenditures of \$5,000 or more. The South Mills Fire Department has recently completed construction of a new fire station on donated property on Keeter Bam Road near South Mills. The South Camden Fire Department has a fire station that is located on Sawyers Creek Road near the Courthouse and their second station is located in the Shiloh Community along NC343

South. With the additional revenue generated from the county-wide revaluation of property, it is expected both departments will have adequate funds to provide for their operational needs and debt service for capital needs for the next five years.

Adoption of Unified County Government

In May of 2006 the voters of Camden County approved the adoption of Unified County Government. Effective July 1, 2006 the change was implemented granting Camden County both the powers of a county as well as those of municipal government (excluding the creation of a police department). Although this change in form of government has brought about no real visible change in appearance for the Camden County Government, the most important impact is that it restricts the creation of any other municipal governments within the county. Therefore, the county citizens will be assured of only one layer of local government and one layer of taxation. Ideally this form of government will provide for additional efficiencies by eliminating the potential for duplication of services. A major benefit of the change in form of government is that it allows the County to receive a quarterly allocation of the Utility Franchise Taxes which are typically only received by municipalities. The County receives approximately \$400,000 of this revenue annually. Of course, as the County continues to grow and develop additional commercial tax base this allocation will increase.

Capital Project Narratives:

The capital project narratives are organized in the following categories:

- Approved/funded - approved and funded by vote of the Camden County Board of Commissioners;
- Recommended/unfunded - recommended projects by the Camden County Manager but currently unfunded; and
- Other projects/unfunded - projects that have been identified by management but currently not funded.

COUNTRY CLUB AREA - WASTEWATER EXTENSION

ESTIMATED COST: \$635,000

Recommended/unfunded

Priority Level: 1

Project Description: Extension of the water and sewer lines to the County Club Area including a 200-300 acre potential mixed-use development.

Define Problem: Infrastructure is needed to support economic development and

commercial growth.

Recommended Solution: Extend the wastewater lines. Estimated cost of \$635,000 to be funded by County contributions, grants and developers via cost sharing formula.

Alternatives: Commercial development would be adversely affected without the extension.

Stage of the Project: McGill Associates is preparing a feasibility study to include construction cost estimates. An estimate has been prepared by McGill Associates. Project material costs (i.e. pipe) is increasing with petroleum cost, however the installation costs have decreased with the economy.

Relation to Other Projects: This project is required to attract and support new and existing businesses in Camden County. Wastewater service would help develop the area adjacent to Shell Station and residents in the Pine Street area have expressed interest in wastewater service due to failures with septic systems. The extension would also increase the pipe size of the existing force main from Lamb's Marina to the Courthouse Pump Station.

Description of Land Needs: These water and sewer lines will run on the DOT right-of-ways. A small parcel of land will have to be purchased for a proposed lift station.

Professional Design Work Detail: None.

Operating Impact: The operating impact will be minimal with the exception of normal wear and tear.

CAMDEN BUSINESS PARK - WASTEWATER EXTENSION

ESTIMATED COST:\$780,000

Recommended/unfunded

Priority Level: 2

Project Description: Extension of the water and sewer lines to the Camden Business Park - this will include servicing the newly constructed State Employees Union.

Define Problem: Infrastructure is needed to support economic development and commercial growth.

Recommended Solution: Extend the wastewater lines to the Camden Business Park. Estimated cost of \$780,000 to be funded with \$250,000 of County contributions and the remaining \$530,000 with grants to be secured by McGill Associates.

Alternatives: Commercial development will be adversely affected without this extension.

Stage of the Project: An estimate has been prepared by McGill Associates.

Relation to Other Projects: This project is required to attract and support new and existing businesses in Camden County. With the Hwy 158 5-lane improvements scheduled to begin in May/June 2012, staff is recommending that this project be held until NCDOT completes construction.

Description of Land Needs: These water and sewer lines will run on the DOT right-of-ways. A small parcel of land will have to be purchased for a proposed lift station.

Professional Design Work Detail: McGill Associates has designed the water and sewer improvements.

Operating Impact: The operating impact will be minimal with the exception of normal wear and tear.

DISMAL SWAMP CANAL PEDESTRIAN AND BICYCLE PATH COMPLETION

ESTIMATED COST:\$1,300,000

Recommended/unfunded

Priority Level: 2

Project Description: Connect the existing trail route to the Virginia State line.

Project Definition and Justification

Define Problem: Safety is needed to be improved for pedestrians and bicyclists living in the residential areas along the trail route. This project provides safe alternative transportation between the Eco-Industrial Park, the NCDOT Visitor's Center, several residential subdivisions and the Dismal Swamp State Park. The project would also serve to enhance eco-tourism within the County.

Recommended Solution: Connect the existing trail route to the Virginia State line. The total project's estimated cost is \$1,300,000 of which the County will pursue federal and state funds and/or grants.

Alternatives: None

Stage of Project: An estimate has been prepared by McGill Associates. McGill Associates has also completed 30% design work for the project. Initial stakeholder meeting was held in October 2011. A follow-up stakeholder meeting was held in May

2012, at which time the City of Chesapeake advised that funding for the design of the Virginia portion of the trail extension was not approved. The City intends to reapply in 2013.

Relation to Other Projects: This project has been coordinated with several planning and regional projects. These include the following: 1993 Camden County Land Use Plan, The Dismal Swamp Trail Special Trust Fund, and The Northeast North Carolina Regional Economic Development Partnership Thoroughfare plan for Camden County (NCDOT, November 1997).

Description of Land Needs: Proposed project will be located within the NCDOT right-of-way. No land acquisition will be required.

Professional Design Work Detail: Conceptual development, preliminary layout and environmental review have been completed by McGill Associates.

Operating Impact: It is anticipated that the completion of this trail will promote eco-tourism, safely accommodate bicyclists, pedestrians, joggers and birdwatchers. In addition, it will provide interpretive and educational elements for nature and history enthusiasts.

ECO-INDUSTRIAL PARK-ADDITIONAL WELLS

ESTIMATED COST:\$750,000

Recommended/unfunded

Priority Level: 1

Project Description: Additional wells may be needed to serve the Eco-Industrial Park and future development at northern end of the county.

Define Problem: Projected growth due to Eco-Industrial Park and anticipated residuary growth will require additional water.

Recommended Solution: At an estimated cost of \$20,000, drill 2-3 additional well and do the chemical analysis and hydraulics to determine which aquifers to utilize. This should be done within the next year or two. Construct the wells at the end of the five years at an estimated cost of \$750,000 to be funded by yet undetermined funds.

The current NPDES discharge permit will need to be modified to allow added discharge into the river. The water plant has a current capacity of .72 MGD and an average use of .3 MGD. The State allows 80% use of capacity, which amounts to 576,000 GPD. Subtracting the average use of 300,000 GPD provides only 276,000 GPD for additional development use.

Alternatives: None

Stage of the Project: Planning

Relation to Other Projects: This project is required to attract and support new and existing businesses in Camden County.

Description of Land Needs: Land has been purchased. In FY13-14, it is anticipated that the county will purchase an additional well site in close proximity to existing water treatment plant.

Professional Design Work Detail: None.

Operating Impact: To be determined.

RECREATIONAL & COMMUNITY CENTER

ESTIMATED COST: To be determined

Other projects/unfunded

Priority Level: 3

Project Description: Construction of a new recreational and community center to serve as the primary place for the recreational and social needs of the county residents.

Project Definition and Justification

Define Problem: There is currently no recreational nor community center for the county residents. This limits the ability of the County to attract businesses and families to its area.

Recommended Solution: The construction of a building to include the following: the County's Parks & Recreation Department, gymnasium, large multi-purpose rooms, and an expanded Senior Center facility.

Alternatives: None

Stage of Project: None

Relation to Other Projects: N/A

Professional Design Work Detail: A complete facilities study is needed.

Operating Impact: To be determined.

ADMINISTRATIVE COMPLEX**ESTIMATED COST:** *To be determined***Other projects/unfunded****Priority Level:** 2**Project Description:** Construction of an administrative complex in order to service the county residents in a safe and efficient manner.**Project Definition and Justification****Define Problem:** With the addition of the new County facility at 330 East Hwy 158, immediate overcrowding concerns at the Courthouse Complex have been addressed with the movement of Administration, Finance, Economic Development, and Public Works to the new facility.

However, to optimize customer service and provide a “One Stop” approach to service delivery, the County should consider the construction of a centralized County complex. Multipurpose conference/training rooms are needed and can be used by all departments, county committees as well as by the community. This building will house the following departments: Manager's Office, Human Resources, Finance Office, Tax Administration, Water & Sewer Department, Planning & Community Development Department, Camden County Extension Center, Senior Center and the Board of Elections.

Construction of the building to facilitate a drive-thru window to accommodate payments would be preferable for the county citizens. Finally, this building will be ADA compliant which will allow all the county citizens of Camden County to have access to its services.

Recommended Solution: The construction of a building on the acreage already purchased across the road from the Courthouse Complex. Demolition of existing structure and repaving of entire lot would provide additional parking which is greatly needed when court is in session. The building where the Board of Elections is housed could be remodeled and be used for tourism development.**Alternatives:** Continue business in current structure.**Stage of Project:** Purchased 7.69 acres across the road from the Courthouse Complex**Relation to Other Projects:** N/A**Professional Design Work Detail:** A complete facilities study is needed.**Operating Impact:** The operating costs may be higher than the current facility although the existing building is very energy inefficient and cost savings might be realized due to

efficiency improvements.

SHILOH COMMUNITY PARK

ESTIMATED COST: To be determined

Other projects/unfunded

Priority Level: 2

Project Description: Obtain property and construct a small community park in the Shiloh Township area.

Project Definition and Justification

Define Problem: As the County's population grows, demand for recreation space and activities will increase. Parks are an integral element of strong communities and promote healthy living activities, especially when located in or in close proximity to residential areas. Currently all county park facilities are located in the courthouse township at Grandy Elementary School. The distance from Shiloh to the one central community park is an obstacle to pursuing both organizational and independent recreation, and the existing community park has little if any room for expansion of park or parking areas.

Recommended Solution: Purchase 10 to 20 acres for construction of a community park with both active and passive recreation areas including baseball/soccer fields, playground equipment, and picnic shelter. Limited funding may be generated from requiring fees in lieu of land dedications for new residential subdivisions.

Alternatives: N/A

Stage of Project: In January 2013 the county submitted PARTF and CAMA grant applications for land acquisition and construction of a park at One Mill Road in Shiloh.

Relation to Other Projects: Allows expansion of recreation offerings.

Professional Design Work Detail: Preliminary design work completed for site.

Operating Impact: The project will increase parks maintenance budget.

SOUTH MILLS COMMUNITY PARK

ESTIMATED COST: To be determined

Other projects/unfunded**Priority Level:** 3**Project Description:** Obtain property and construct a small community park in the South Mills Township area.**Project Definition and Justification**

Define Problem: As the County's population grows, demand for recreation space and activities will increase. Parks are an integral element of strong communities and promote healthy living activities, especially when located in or in close proximity to residential areas. Currently all county park facilities are located in the courthouse township at Grandy Elementary School. The distance from Shiloh to the one central community park is an obstacle to pursuing both organizational and independent recreation, and the existing community park has little if any room for expansion of park or parking areas.

Recommended Solution: Purchase 10 to 20 acres for construction of a community park with both active and passive recreation areas including baseball/soccer fields, playground equipment, and picnic shelter. Limited funding may be generated from requiring fees in lieu of land dedications for new residential subdivisions.

Alternatives: N/A

Stage of Project: Proposed.

Relation to Other Projects: Allows expansion of recreation offerings.

Professional Design Work Detail: None started at this time. Will need a general park design to identify land requirements, prior to locating alternative sites possibilities.

Operating Impact: The project will increase parks maintenance budget.

These resolutions adopted by the Board of Commissioners on June 4, 2007, clarified a strict policy governing the County's financial management, and the creation of a county Capital Reserve Fund.

Resolution No. 2007-05-04

A Resolution of the Camden County Board of Commissioners
Regarding Setting Financial Policies

Whereas, stability in fiscal affairs is a desirable objective, but a difficult goal for counties to attain because many factors some of which are the relationship of the various units of government, mandates, the changing economies and the limited authority of local government; and

Whereas, the Board of Commissioners is of the opinion that the statement of minimum standards of fiscal policy would help present and future boards and staff to adapt to the changes that occur and help them to attain a reasonable measure of fiscal stability;

Now, Therefore Be It Resolved, that the Camden County Board of Commissioners does hereby adopt the following financial policies:

Debt-

Debt service will not exceed 15% of general fund expenditures. In any year where debt service is less than or equal to 14% of general fund expenditures at least 1% of the operating budget may be transferred to capital reserve.

The county will strive to pay outstanding principle debt within 15-20 years.

The county will strive to maintain its debt at no greater level than 2% of the assessed valuation of taxable property in the county.

Fees & User Charges -

As part of the annual budget process the County shall review the fees and user charges. All changes to the schedule of fees must be approved by the Board of Commissioners.

The County should charge fees if allowable, when a specific group of beneficiaries can be identified, when it is feasible to charge the beneficiaries, and when there is no reason to subsidize the service wholly or in part. Fee levels should be set to recover the full costs of the services provided, unless it is deemed necessary to partially subsidize the services.

Factors to consider in deciding whether a subsidy is appropriate include the burden on property tax payers, the degree to which the service benefits

a particular segment of the population, whether beneficiaries can pay the fee, and whether the service provides a broader benefit to the community.

Fund Balance -

The county will strive to maintain an available fund balance equal to 25% of the General Fund budget at the end of each fiscal year which is substantially higher than the minimum recommended by the Local Government Commission.

General Fund balances in excess of targeted levels may be transferred to the County's capital improvement plan.

Competitive Employment -

The county will strive to maintain competitive pay rates by making annual cost of living adjustments when economically feasible for the county based on the consumer price index.

Tax Rate -

In an effort to stabilize the county's tax rate, the Board of Commissioners will adopt a tax rate that considers the succeeding four years anticipated expenditures and will strive not to change the tax rate prior to the next revaluation.

The Board of Commissioners will seek to limit the growth of the annual operating budget to an amount that can be accommodated by growth in the tax base as well as other state and federal revenues, without a tax increase wherever possible.

The County will strive to annually review and develop revenue projections, expenditures, and the fund balance for the next five years.

Adopted this _4th_ day of June, 2007.

Jeffrey Jennings, Chairman

Attest:

Ava Gurganus, Clerk to the Board

Resolution No. 2007-05-03
A Resolution of the Camden County Board of Commissioners
Adopting the Camden County Capital Improvement Plan for Fiscal Years 2007/2008 thru
2011/2012 and Creating a County Capital Reserve Fund

Whereas, Camden County is seeking to adhere to a high standard of professional financial management to ensure the provision of adequate public facilities and services for its citizens; and

Whereas, the Board of Commissioners are striving to enhance opportunities for all the citizens of the county and therefore are mandating that this Capital Improvement Program become an annual portion of the county's budgetary and financial management process; and

Whereas, the Board of Commissioners is also adopting financial policies to guide major decisions related to capital financing, debt capacity, and capital reserve appropriation; and

Whereas, the projects included in the CIP will improve the quality of life for all the citizens of Camden County; and

Whereas, also as a part of this resolution the Board of Commissioners is directing the creation of a County Capital Project Reserve Fund to be used as a funding source for County non-school related capital projects; and

Now Therefore Be It Resolved, that the Camden County Board of Commissioners does hereby adopt the attached Capital Improvements Program schedule for fiscal years 2007/2008 thru 2011/2012; and

Be It Further Resolved, that the Board of Commissioners directs County staff to use the adopted document as a guide for proceeding with the implementation of projects detailed in fiscal year 2007/2008;

Adopted this 18th day of June, 2007.

Jeffrey Jennings, Chairman

Attest:

Ava Gurganus, Clerk to the Board

Approved Projects with Funding Sources
(to be inserted after Commissioners
approve projects)

County Debt & Debt Service at June 30,2012 per the FY11-12 Audit

Debt of the County, including the Qualified Zone Academy Bonds, are outlined below:

School Related

\$10,106,075 loan from Bank of America, N.A. (QZAB I) for renovation and modernization of Camden High School and Camden Middle School. The note is secured by a deed of trust on the two schools and calls for annual payments of \$544,605 and no interest is charged.

\$ 1,089,210

\$1,000,000 loan from Bank of America, N.A. for renovation and modernization of Camden High School and Camden Middle School. The note is secured by a deed of trust on the two schools and calls for annual payments of \$50,000 plus interest at 4.4%.

550,000

\$2,000,000 loan from Bank of America, N.A. (QZAB II) for renovation and modernization of Camden High School and Camden Middle School. The note is secured by a deed of trust on the two schools and calls for annual payments of \$112,334 and no interest is charged.

1,101,328

\$10,000,000 loan from US Department of Agriculture for the construction of an intermediate school. The note calls for annual payments of \$520,000 for 40 years plus interest at 4.125%.

9,542,645
\$ 12,283,183

Other County Related

\$264,000 loan from Rural Housing Service to finance courthouse renovations. The loan is secured by the courthouse. The note calls for annual payments of \$20,297 including interest at 4.5%.

\$ 207,464

\$453,000 loan from BB&T for the re-finance of two pumper trucks. The loan calls for annual payments of \$48,072 including interest at 3.93%.

324,597

\$1,350,000 loan from Thomas M. Noblitt for the purchase of land. The loan is secured by the property. The loan calls for annual payments of \$ 150,000 for 9 years. There is no interest stated in the loan.

900,000

\$600,000 loan from the Morrisette's for the purchase of land. The loan is secured by the property. The loan calls for annual payments of \$ 100,000 for 6 years. There is no interest stated in the loan.

300,000

\$61,500 loan from BB&T for the purchase of imaging equipment. The loan is secured by the equipment. The note calls for annual payments of \$ 12,300 for 5 years including interest at 3.82%.

11,862

County Debt & Debt Service at June 30,2012 (continued)

Water and Sewer Related As of June 30, 2013

\$1,600,000 general obligation bonds serviced by the District with annual installments of \$17,000 to \$66,000 through June 1, 2036. Interest is at 4.875%. This loan was refinanced April 2013 with interest Rate of 3.89% and retirement of loan in 2032. \$ 1,239,490

\$813,581 loan from the Drinking Water State Revolving Loan Fund calling for 20 annual principal payments of \$40,679 plus interest at 2.87%. This loan was refinanced in April 2013 with interest rate of 2.19%. 366,111

\$1,922,657 loan from the State Clean Water Bond Loan Fund calling for 19 annual principal payments of \$101,192 plus interest at 4.02%. This loan was refinanced in April 2013 with interest rate of 2.09%. 809,540

State DWSRF Revolving Loan: A loan of \$1,307,752 calling For 20 annual principal payments plus interest of 2.5%. We Received notice in April that ARRA funds would take care of One-half the loan and there would be no interest. \$ 653,680
\$3,068,821

\$750,000 loan from BB&T for construction of a new fire station on Keeter Barn road. The note is secured by the property and calls for 20 annual principal payments of \$36,250 plus interest at 4.43%.. The interest rate has been modified on this loan in April 2013.

Debt Service

Annual debt service requirements for 2014 through 2018 for the County's and District's general obligation bonds and loans are as follows:

Year ending June 30.	School & County Obligations		Water & Sewer Obligations		Total
	Principal	Interest	Principal	Interest	
2014	1 172 925	459 789	244 228	134 359	2,011,301
2015	1,180,371	448,572	245,728	125,757	2,000,428
2016	1,188,135	436,966	247,728	117,082	1,989,911

List of County Properties

Courthouse Complex

Acreage	From	Date	Location	Book X Page
6 Acres 15	Mamie Hughes	#1910	Courthouse Property 117 N 343, Camden	5-326
Acres 60 Acres	Horace & Minnie L. CUhreit	3/1981	Courthouse Property 117 N 343, Camden	74-291
1 Lot 7.69	Notffitt	6/27/2003	Hwy 343 North	265-365
Acres	Penny Hyde & Steve Morrisette	11/14/08	120 Highway 343 North, Camden	269-422
	Morrissette Partnership	12/12/08	118 North Hw/y 343. Camden	270-122

Convenience Centers

Acreage	From	Date	Location	Book & Page
.94 of an Acre	Holly Luther, James Yates	11/1999	Old17 81 Hwy 171564 N 343, South Mills	
2 Acres	Grady a Peggy Stevens (Gift)		SR 1110(303 Wickham Road)	133-524 93-482

Sewer Distribution Properties

Acreage	From	Date	Location	Books Page
16 50 Acres	Holly A. Luther	1/31/03	129 Keeter Barn RoadrThwy 17 N	168-502
85 Acres	Stanley Yeskotski Jr	02/13/03	155 McPherson Road. South Mills	169-108
Pump Station Lot	Terry & Shirley Hranko	0204AJ5	732A North 343. South Mills. NC 27976	206-648

Schools

Acreage	From	Date	Location	Book & Page
5.03 Acres	Tom & Alva NobStt	2/1976	Admm Bldg, North NC 343	64-59
3113 Acres	Tom & Alva Nctfitt	12/1996	Off NC 343 Property at Grandy	116-561
7.9 Acres	Board Of Education	4/2001	Camden High School Site	
16 92 Acres	Board Of Education	4/2001	Camden Middle School Site	
13 Acres	Jackie Huddle	10/24/02	109 Hwy 343 South	163-762
2311 Acres	Board Of Education	5/2007	Camden Intermediate School Site	265365

Gifted Property

Acreage	From	Date	Location	Book & Page
an Acre Uot	Union Camp Corp Charles & Pamela S Hanes Leland a Eileen Stouter David & Josephine Stouter Camden Square Assoc. Richard King Elizabeth City Foundation Albemarle District Health	12/1976 7/1990 12/0102 12/3102 10/25/02 12/29/05 01/05/11 09/16/97	Casuseway 390/395 US 158 West Yacht Basin Casusevay 390095 US 158 West Camden Point Shores Little Creek Rd Camden PoM Shores Little Creek Rd Wharfs Landing Subdiksion-CulpepoerRd.(1u4 Traders Dr) Shiloh Landing Camden Causeway/portion of Lot 14 160 US 158. Camden	65-64B 93-219 167-102 167-104 163-760 224026 292-457

Acreage 77 of
Midlands Lot 13 Midlands
Lot 14 Community Facility-
Lot ecmmot

Land Split

Flovd Buy Out

Lot	From	Date	Location	Book & Page
1Lot	{165' x 500- Ebise T Bembury	10/15/01	169 Bunker Hill Road, South Mills	150-834
1 Lot	(84'x200') Johnnie & Mary Spence	11/15/01	120 Bunker Hill Road, South Mills	152-083
1 Lot	(24a x 135') Percy Mitchell Heirs	10/15/01	105 Gnffin Lane 1347 North NC	150-864
1Lot(21ffx168')	Tommie & Margie Mcpherson	5/10/02	343. South Mills 402 Old Swamp	157-624
93(135'x311')	Willie J. Turner	5/2/02	Road. South Mills 133 Lilly Road,	157-432
1LOt(221'x200>	Marvin & Catherine Griffin	6/8/02	South Mills	158&536

Bloodfield (For Street)

Lot	From	Date	Location	Books Page
1 Lot (34 x 67-)	Julia T. Saunders	09/29/98	113 Bloodfield Rd, South Mills 212	125330
1 Lot (47 x 60')	Pritchard Tabernacle S304	11/17/98	Canal Drive. South MSs 212 Canal	126368
1 Lot (60-x 200)	James & Pamela T Griffin	8/22/97	Drive. South Writs At St Rd 1213,	120-014
Wx429	Winfred Foster	1/6/06	South MBs	22533

List of County Properties

RO Plant

Acreage	From	Date	Location	Book a Pane
1.39 Acres	Linda Gurganus Paulines	7/2000	SR1138, Chantilly Rd, Camden End of SR 1138,	137-622
.52 of an Acre	John Board Carolyn &	3/2/01	Chantilly Rd, Camden Across from SR 1138.	142-001
6.03 Acres	Raymond McDaniel Carolyn &	7/2000	Chantilly Rd, Camden Off SR 1138,125A	137-830
1.33 Acres	Raymond McDaniel	7/2000	Chantilly Rd, Camden	137-620

Well Sites

Acreage	From	Date	Location	Book a Pane
1.22 Acres	Franklin/Mary Williams	4/26/07	Country Club Rd. Camden Off	247-701
1 Lot	Bartott/Berry Property	06/1907	South 343, Camden Off Seymour	252-843
(200' x 2101 1 Acre	Carlton/Louise Harris	02/2307	Dr, Camden Country Club Rd,	244-796
1 Acre	Etaood Armstrong	02/2307	Camden Off Upton Rd. Camden	244-799
	Canton/Louise Hams	01/1508		258-821

Burnt Mills Water Tower

Acreage	From	Date	Location	Book 8 Parte
1.11 Acres	Thomas W.Sawyer II	12/1800	Off NC 343 North 678 N 343	140-655

South Camden Water Tower

Acreage	From	Date	Location	Book a Pane
.86 of an Acre	Margaret McPherson Yeskolski	11/16793	NC 343 Pond on Property 156	103-286
34.05 Acres	Gift Stanley Yeskolski Jr. Holy L.	02/1303	McPherson Rd, South Mills Keeter Barn	169-108-110
273.42 Acres	Brothers, Banff F. Luther	02/1303	Road. South Mills Fire Station	221-008
3 Acres		10/2805		

Easements

Acreage	From	Date	Location	Book a Pane
RMF R/W	Lane to Burnt Mills Water Tower Utility S		676N343 678 N 343 End of SR 1138	140-662 14U-
RAW (151'x 15') R/W	Drainage Easement Access a Utility Easement (Shrine Club) Access a Utility Easement (Bartlett Property)		238S 343, Camden	657 142-184 252-842

Courthouse-Shiloh Rre District Commission

Acreage	From	Date	Location	Book 4 Pane
3 acres	Thomas M NoMitt	11/2000	114 Sawyers Creek Rd, Camden	140-254
3 acres	Buckley Property		South Hwy 343, Shi Ion	261-400

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 4.A

New Business

Meeting Date: June 17, 2013
Attachments: 1 (Pages)
Submitted By: Planning Department

ITEM TITLE: Ordinance No 2013-05-02; Creation of Chapter 53 (Stormwater Management Utility) to the Camden County Code of Ordinances

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

On September 4, 2012 the Board of Commissioners received a presentation from staff outlining the results of several months of meetings with members of advisory committees for each watershed, along with research and analysis required to establish a stormwater utility program and related fee structure. Following the presentation the staff was directed to proceed with the next steps to finalize a recommendation to implement the program.

Attached is an ordinance that, if approved after public hearing, will initiate the program and provide the basis for a fee to fund the program activities. Supplemental to the ordinance is a Stormwater Utility Business Plan which documents the policies and procedures to implement the program.

If the ordinance is approved, a second public hearing is required to actually set the specific fees. This second public hearing may be included as part of the overall county budget hearing, or as a separate hearing.

Public Hearing on ordinance held June 3, 2013.

RECOMMENDATION:

Staff recommend approving the Ordinance.

**ORDINANCE ESTABLISHING A STORMWATER MANAGEMENT UTILITY
FOR CAMDEN COUNTY**

BE IT ORDAINED by the Camden County Board Commissioners (the “Board”) as follows:

Section 1. Findings.

The Board does hereby find that:

- (a) Stormwater runoff is a critical concern for Camden County due to the potential for flood damage to residential and commercial structures and productive agricultural land as well as its potential pollutant damage to the surrounding creeks, rivers, and sound.
- (b) Water quality standards by state and federal law requiring that local governments develop more detailed, advanced, and costly stormwater programs are being mandated in an ever increasing number of cities and counties in North Carolina.
- (c) Heretofore maintenance of conveyances has been the sole responsibility of private property owners, with the exception of road side ditches maintained by the NCDOT, with no concern for the overall performance of the natural water courses and manmade ditches and canals that make up the stormwater system.
- (d) Effective stormwater management should be provided to protect, to the extent practicable, the citizens of the County from the loss of life and property damage from flooding.
- (e) Chapter 153A, Article 15 of the North Carolina General Statutes, authorizes the County to acquire, construct, establish, enlarge, improve, extend, maintain, own, operate, and contract for the operation of Stormwater Management Programs designed to protect water quality by controlling the level of pollutants in, and the quantity and flow of, stormwater and structural and natural stormwater and Drainage Systems of all types.
- (f) The establishment of a Stormwater Management Utility that would be accounted for as a separate enterprise fund and would facilitate the provision of a Stormwater Management Program is reasonable and in the public interest.
- (d) North Carolina General Statute 153A-277 authorizes Camden County to establish and revise, from time to time, a schedule of rates and charges to fund the Stormwater Management Program activities including both structural and natural stormwater conveyance and Drainage System services provided by the Stormwater Management Utility.

Section 2. Purpose.

A Stormwater Management Utility is hereby created as an identified fiscal and accounting fund for the purpose of comprehensively addressing the Stormwater management needs of the County. The County's Stormwater management needs are met herein (1) through programs designed to protect and manage water quality and quantity by controlling the level of pollutants in Stormwater runoff, and the quantity and rate of Stormwater received and conveyed by structural and natural Stormwater and Drainage Systems of all types, (2) by establishing a schedule of charges, (3) by defining the control, collection, and disbursal of funds, and (4) by setting forth penalties, methods of appeals and exemptions.

Section 3. Definitions.

For the purpose of this Article, the following words, terms, and phrases shall have the meanings given to them in this section, except where the context clearly indicates a different meaning:

Developed land shall mean a land parcel altered from its Natural State.

Drainage System shall mean natural and structural channels, swales, ditches, swamps, rivers, streams, creeks, wetlands, branches, reservoirs, ponds, drainage ways, inlets, catch basins, gutters, pipes, culverts, bridges, head walls, storm sewers, lakes, and other physical works, properties, and improvements that transfer, control, convey or otherwise influence the movement of storm water runoff.

Equivalent Residential Unit (ERU) is a unit of measure of impervious surface (in square feet) that represents the impervious surface area on the average Single Family Residential Parcel in the underlying jurisdiction as a unit of comparison. ERU shall mean for the purposes of this Ordinance 4,500 square feet of impervious surface.

Gross Parcel Area shall mean the property area contained within the legally described boundaries of a property or the total lot size of a property, in acres.

Impervious Surface shall mean developed areas of land that prevent or significantly impede the infiltration of Stormwater into the soil. Typical Impervious Surfaces include, but are not limited to: roofs, sidewalks, walkways, patios, , private driveways, parking lots, access extensions, alleys and other paved, engineered, compacted or gravel surfaces containing materials that prevent or significantly impede the natural infiltration of Stormwater into the soil. Impervious Surface Area is synonymous with *Built Upon Area* (“BUA”) as defined by the North Carolina Department of environment and natural Resources.

Natural State shall describe existing Undeveloped Land where the soil and vegetation characteristics have not been substantially modified or disturbed by human activities and the hydrologic function is in an unaltered or natural condition.

Service Area shall mean all land within Camden County and will be divided based on the topography and outfalls, into 4 watershed subareas as shown in Exhibit A as South Mills Sawyers Creek, Shiloh, and North River watersheds.

Service Charge shall mean a Stormwater management service charge, applicable to a land parcel, which generally reflects the impact on or demand for Stormwater management services provided by the County to properly control and manage Stormwater runoff quantity and/or quality associated with the land parcel. The Service Charge will vary from one land parcel to another based on the Impervious Surface and Gross Parcel Areas. The Service Charge may vary for the same class of service in different areas of the Service Area and may vary according to classes of service.

Single Family Residential Parcel means a parcel with a single family residential structure used as a single family dwelling and whose primary use is as a single family residence.

Stormwater shall mean the runoff from precipitation that travels over Natural State or Developed Land surfaces and enters a Drainage System.

Stormwater Manager. A person working for or on behalf of the County to administer the Stormwater Management Program

Stormwater Management Program shall mean an identified set of measures and activities designed to reduce and/or manage stormwater quantity by controlling velocity, volume, and rate – and to protect, restore and/or manage stormwater quality by controlling and/or reducing pollutant.

Stormwater Management Utility shall mean an organizational structure that is responsible for funding, administering, and operating the County's Stormwater Management Program, and that is supported through a rate structure based on the Impervious Surface Area and Gross Area found on land parcels located within the Service Area.

Undeveloped Land shall mean all land that is not altered from its Natural State.

Section 4. Establishment of a Stormwater Management Utility and Stormwater Management Enterprise Fund.

- (a) There is hereby established a Camden County Stormwater Management Utility that shall be responsible for implementing, operating, and administering the County's Stormwater Management Program as defined herein.
- (b) There is hereby established a Camden County Stormwater Management Enterprise Fund for the purpose of dedicating and protecting funding applicable to the responsibilities of the Stormwater Management Utility including, but not limited to, rents, rates, fees, charges, and penalties as may be established after due notice having been given and a public hearing held by the Board. Funding may also include other funds transferred or allocated to the Stormwater Management Utility by the Board. All revenues and receipts of the Stormwater Management Utility shall be placed in the Stormwater Management Enterprise Fund and all expenses of the Stormwater Management Utility shall be paid from the Stormwater Management Enterprise Fund, except that other revenues, receipts, and resources not accounted for in the Stormwater Management Enterprise Fund may be applied to Stormwater management activities as deemed appropriate by the Board. The Stormwater Management Enterprise Fund accounting shall include the revenues and expenses attributed to each watershed subarea as separate departments and no inter-departmental transfers shall be permitted without the consent of the respective watershed committees and approval by the Board of Commissioners.

Section 5. Jurisdiction.

The jurisdiction of the Stormwater Management Utility shall extend throughout the Service Area.

Section 6. Rate Structure.

- (a) Every parcel within the Service Area shall be subject to a Stormwater Management Utility Service Charge derived from the rate structure described below. The rate structure to distribute the cost of services associated with the operation, repair, improvement and maintenance of public Drainage Systems and facilities through a schedule of rates, fees, charges, and penalties related to the operation of a Stormwater Management Utility and Stormwater Management Enterprise Fund as established in Section 4 shall be based on the following 3 rate components:
1. *Fixed Charge Per Parcel* based on account existence which directly relates to certain administrative, billing, collections, public outreach, and other charges as may be allocated on a per parcel basis.
 2. *Gross Parcel Area* on a given land parcel, which is related to quantity of runoff and total pollutant loading of stormwater runoff discharged from that land parcel. The gross area of parcels will be fall into 5 tiers of parcel size and will be assigned Gross Are Units (GAUs) as follows:
 - i. A parcel of 0 to <2 acres in gross area is 1 GAU.
 - ii. A parcel of 2 to <5 acres in gross area is 2 GAUs.
 - iii. A parcel of 5 to <10 acres in gross area is 3 GAUs.
 - iv. A parcel of 10 to <100 acres in gross area is 4 GAUs.
 - v. parcel of 100 or greater acres in gross area is 5 GAUs.
 3. *Impervious Surface Area* on a given land parcel, which directly relates to the volume, rate and pollutant loading of Stormwater runoff discharged from that land parcel to the County's structural and natural Drainage Systems and facilities. An Impervious Area Units Charge for stormwater costs shall be allocated to impervious area on an ERU basis. *Impervious Surface Area rates will apply to each unit or part thereof of impervious area.*
 - i. Based on an analysis by the County upon the enactment of this Ordinance of Impervious Surface Area on properties throughout the County, an Impervious Surface Area of 4,500 square feet is hereby designated as one (1) ERU.
- (b) Each Single Family Residential Parcel shall be charged for one (1) ERU of impervious area.
- (c) Each residential unit in a townhome, condominium, or other multifamily structure with individual unit ownership and duplexes shall be billed for one (1) ERU of impervious area.

- (d) There will be no Impervious Area Units Charge for land parcels with fewer than 450 square feet of Impervious Surface Area.

Section 7. Schedule of Fees and Charges.

The schedule of rates, fees, charges, and penalties related to this Ordinance shall be adopted after notice and a public hearing as required by N.C. Gen. Stat. §153A-277. As set out in N.C. Gen. Stat. §153A-277, the hearing may be held concurrently with the public hearing on the County's proposed budget. The schedule of rates, fees, charges, and penalties shall apply to all land parcels within the Service Area, except as may be altered by credits or exemptions provided in this Article.

Section 8 Billing and Collection

- (a) *Method of billing.* Billing and collection of the Stormwater Management Utility Service Charges for Stormwater management services and facilities shall be billed with property taxes under the general administration of the County Manager and shall be payable in the same manner as property taxes.

Delinquencies. Stormwater Management Utility Service Charge billings that are not paid within the time allowed for the payment of property taxes shall be collected by any remedy provided by law for collecting and enforcing private debts or in any other manner authorized by law.

- (c) *Application of payment.* Payment will be applied to a customer's bill in the following order:

1. Civil penalties assessed pursuant to this Ordinance.
2. Stormwater Management Utility Service Charge.

- (d) *Appeal of disputed bills and adjustments.* If any citizen wishes to dispute a Stormwater Utility Service Charge billing or any other rents, rates, fees, charges, or penalties adopted pursuant to this Article, that citizen must submit a written appeal within 60 days from the date of billing, stating the reasons for the appeal, and providing information pertinent to the calculation of the billed charge. A timely appeal shall stay the penalty deadlines. An appeal of a disputed bill shall be filed with the Stormwater Manager for review and disposition. The appeal will follow a three step process as follows:

1. Over the shoulder appeals – Property owners are welcome to visit the Planning Department and view their own individual properties to see what was drawn and measured as impervious surface. Obvious errors will be corrected administratively.
2. Formal Appeal - Contested areas will be identified and the owner may complete a petition form and pay a fee to initiate a formal appeal. Upon a formal appeal Stormwater Manager will visit the property and physically measure impervious surfaces. The staff measurement will be used to correct the calculation whether there is a decrease or increase.
3. Final Appeal - If the owner still contests the measurement, the owner may submit a survey performed and sealed by a NC licensed professional a surveyor or engineer, or

landscape architect. The surveyor shall use the definition of impervious surface from the state Division of Water Quality.

a.

Section 9. Disposition of Service Charges and Fees.

- (c) Stormwater Management Utility Service Charge and fee revenues shall be assigned and dedicated solely to the Stormwater Management Enterprise Fund in the County budget and accounting system, which shall be and remain separate from other funds, and shall be used only to fund identified Stormwater Management Program activities. The services charges and fees paid to and collected by virtue of the provision of this Article shall not be used for general or other governmental or proprietary purposes of the County, except to pay for costs incurred by the County in rendering services associated with the Stormwater Management Utility. The Stormwater Management Enterprise Fund accounting shall include the revenues and expenses attributed to each watershed subarea as separate departments and inter-departmental transfers shall not be permitted without the consent of the respective watershed committees and approval by the Board of Commissioners.

Section 10. Exemptions and Credits Applicable to Stormwater Management Service Charges.

- (a) *Statement of Policy.* Except as provided in this section, no public or private property shall be exempt from Stormwater Management Service Charges or receive a credit or offset against such Stormwater Management Service Charges. No exemption or reduction in Stormwater Management Service Charges shall be granted based on the age, tax or economic status, race, or religion of the customer, or other condition unrelated to the cost of providing stormwater services and facilities.
- (b) *Exemptions.* No public or private property shall be exempt from Stormwater Management Utility Service Charges, with the following exceptions:
1. Publically dedicated roads, streets, greenways, sidewalks and other publically dedicated rights of way and easements for vehicular or pedestrian traffic that are available for use by the general public for transportation purposes, shall be exempt from County Stormwater Management Utility Service Charges. This exemption shall not apply to internal site roadways within public facilities.
 2. Railroad rights-of-way used or formerly used for trackage shall be exempt from County Stormwater Management Utility Service Charges. This exemption shall not be construed to apply to railroad stations, maintenance buildings, or other developed land used for railroad purposes.
- (c) *Credits.* The following credits may be allowed upon adoption of a Credit Application Instruction Manual by the Board:

1. Non single family residential parcels that provide measures to mitigate the impacts of runoff on the Stormwater system may be eligible for one or more credits to the Impervious Area Units or the Gross Acre Units Charge portions of the Stormwater Management Utility Service Charge, proportional to the extent those measures address the impacts of peak discharge and total runoff volume from the site.
2. The Credit Application Instruction Manual may be approved by the Board and placed on file with the County Clerk at which time it shall be followed in establishing applicable credits to a customer's Impervious Area Units Charge or Gross acre Units portion of the Stormwater Management Utility Service Charge.
3. Each credit allowed against a portion of the Stormwater Management Utility Service Charge shall be conditioned on continuing compliance with the performance standards set forth in the Credit Application Instruction Manual and/or the applicable standards set out in the County's Land Development Ordinance existing at the time of construction of such facilities and may be rescinded for noncompliance with those standards.
4. Each credit for which a customer applies shall be subject to review and approval by the Stormwater Manager. The Stormwater Manager may approve or reject any application for a credit in whole or in part.

Section 11. Miscellaneous.

- (a) This Ordinance supersedes all other County ordinances, or parts of ordinances in conflict herewith.
- (b) Any part or provision of this Ordinance found by a court of competent jurisdiction to be in violation of the Constitution or laws of the United States or of the State of North Carolina is hereby deemed severable and shall not affect the validity of the remaining provisions of the Ordinance.
- (c) This Ordinance shall become effective upon adoption.

This the ____ day of _____, 2013.

CAMDEN COUNTY
BOARD OF COMMISSIONERS

Gary Meiggs., Chairman

Attest:

Ashley Honaker

DRAFT

CAMDEN COUNTY STORMWATER UTILITY BUSINESS PLAN

PROPOSED CAMDEN COUNTY STORMWATER PROGRAM

This business plan is presented to provide a basis for creating a stormwater utility enterprise fund that will provide reliable source of revenue to carry out stormwater system maintenance and water quality monitoring activities. The plan describes the primary goals, level of services, costs, rate structure methodology, organization, and implementation of the program.

Definitions

Best Management Practices - (BMP) Natural and man-made improvements to reduce pollution in stormwater runoff, which also influences drainage characteristics. Examples include grass swales, bio retention ponds, rain gardens, sand filters, permeable pavement, rain barrels, cisterns, riparian buffers, vegetated roofs, etc...

Conveyance – Ditch, creek, canal or other type of waterway that allows the channelized flow of water from one point to another. For the purposes of this report conveyance refers to the primary waterways, and does not include field ditches or road side ditches.

Easement – Legal document recorded in the Register of Deeds office that gives one person the right to enter and use another person’s property.

Enterprise Fund – Dedicated fund whereby revenues and expenses are collected held and reported separately from general funds.

Equivalent Residential Unit – (ERU) Basic unit of measurement of impervious area representing the average amount of impervious area located on a single family residential lot, including house, driveway, out buildings, garage, and any hard packed surface that a reasonable amount of water will not penetrate in a reasonable amount of time. For this report impervious areas of multiple single family lots from throughout the county were measured and determined to average approximately 4500 square feet of impervious area

Fixed Costs Per Account – (FCPA) Indirect administrative costs that are incurred to operate the program, and are not dependent on the watershed, gross acres, or impervious areas of a property.

Geographic Information System – (GIS) Computer software system designed to capture, store, manipulate, analyze, manage, and present all types of geographical data.

Gross Acreage – (GA) - Total square feet within the boundaries of a property.

Impervious Area – (IA) - That portion of a property where water cannot penetrate directly into the ground. Includes all buildings, driveways (concrete, asphalt, or gravel), patios, silos, hard packed storage areas. Does not include slatted decks or swimming pools.

35 Level & Extent of Services – Description of type and degree of services provided, along with
36 where the services will be provided.

37 Master Account File – Database file that integrates all information about each individual
38 property.

39 Non-Single Family Residential Property – (NSFR) Any property that does not have a single family
40 house as the primary use of the property. For example the list includes, but is not limited to:
41 commercial businesses, storage units, schools, government offices, churches, salvage yards, car
42 sales lots, and farms that may have a single family house but farming is the primary use.

43 Ortho-photography – Digitized aerial photography of the land and improvements. Photos are
44 registered and integrated with other property information through the GIS system.

45 Outfall – Last segment of a stream or other waterway that drains into a larger body of water
46 such as a river or sound.

47 Rate Structure - Methodology for calculating the service fees, based on customers' use of the
48 utility services.

49 Single Family Residential Property – Property on which a single family house is the primary use.

50 Tier – Range of property sizes.

51 Watershed – Land surface containing multiple parcels where all property generally flows in the
52 same direction to a given waterway or outfall.

53

54 **Need**

55 Camden County North Carolina consists of 150,557 acres, or 242 square miles. It is the second peninsula
56 inland from the Atlantic Ocean and is surrounded on three sides by water. The North River is the
57 eastern boundary, the Pasquotank River is the western boundary, and the tip of the peninsula extends
58 into the Albemarle Sound. The County's northern boundary is the Virginia state line. The county is
59 basically flat, with the highest elevation of 22 feet above sea level in the Dismal Swamp in the
60 northwestern corner of the county, and sea level at the southern tip and surrounding rivers. Sixty three
61 percent (63%) of the county is in the 100 year flood plain.

62 The majority of the county is rural farm land, forest, and swamps, with some concentration of
63 population in three unincorporated village core areas of South Mills (northern part of county), Camden
64 Courthouse (central), and Shiloh (southern). With a 2012 population of 10,000 and a growth rate of 45%
65 from 2000 to 2012, the county is becoming a bedroom community for the Hampton Roads Virginia
66 metropolitan area. This residential growth has been in moderate size subdivisions in proximity, but
67 outside the core villages. This development has been subject to increasing Coastal Stormwater Rules
68 required by the state Division of Water Quality. There is currently very little commercial development,

69 but the increasing population, a road widening project, and increased attention to economic
70 development is beginning to attract attention to the US 158 corridor through the central part of the
71 county, and to the US 17 corridor leading from South Mills to the Virginia border.

72 The county has no curb and gutter, no underground storm pipes, and no county owned stormwater
73 conveyances. The stormwater system consists of natural creeks, tributaries, manmade canals and
74 ditches, totaling approximately 578 miles. Another 285 miles of public roads add another 570 miles of
75 road side ditches, for a grand total of 1148 miles.

76 Frequent flooding is not uncommon. Depending on wind tides, as little as 2 inches of rain can flood
77 roadway, residential properties, and crop land. A ten year storm of 5 ½ inches over 24 hours can cause
78 significant damage. If the creeks, canals, and ditches are impeded by debris, fallen trees, dams,
79 excessive vegetation, the natural drainage of the system is impeded which increases and prolongs flood
80 conditions. Additionally, the flatness of the topography results in very slow flows that allow sediment to
81 drop to stream bottoms further backing up the flows. It is critical that the waterways draining the
82 county be maintained to minimize impediments to water flowing through them to major outfalls.
83 Finally, as development occurs the volume and speed of stormwater flows are being altered, requiring
84 more attention to the overall system to deal with both flooding and water quality issues.

85 While flooding is the obvious stormwater problem, water quality is also important. The
86 Albemarle/Pamlico sound is the second largest estuary in the country. In a large part of North Carolina
87 potable water is derived from surface water, and pollutants in stormwater have adverse effects on
88 human consumption. In these areas the state and federal governments are expanding and increasing
89 stormwater rules to limit and actually reduce the amount of stormwater pollution. Although Camden
90 and most of the surrounding counties derive potable water from ground water wells, the same
91 pollutants that affect drinking water elsewhere are very damaging to the aquatic life supported by the
92 estuary. The food chain supported by the estuary is critical to economic development through the
93 commercial fishing industry as well as recreation and tourism.

94 The Pasquotank River Basin, of which Camden is a part, has only a few locations that are currently
95 considered polluted under state regulations. Part of the reason for the limited regulation is our reliance
96 on ground water rather than surface water for consumption. The primary reason is that the
97 Department of Environment and Natural Resources has focused on more developed parts of the state
98 because attention on water quality has related more to pollution caused by development and
99 impervious areas. As Camden and surrounding counties become more developed, as the regulators
100 realize the water quality impacts of farming operations, and as the importance of the estuary is
101 promoted, it is highly likely that more regulations can be expected in the future. By establishing a water
102 quality monitoring program the county can be proactive and possibly avoid or minimize future
103 expenditures to correct problems created by either poor stormwater management or new regulations.

104

105 **Fragmentation**

106 Solving existing drainage issues and overall watershed issues remains a patchwork of responsibilities.
107 The NCDOT has responsibility for roadside ditches, and in the past has maintained some peripheral
108 channels. Now they are limited to roadside maintenance. Private property owners are responsible for
109 ditches on their property and the farmers generally cooperate for economic reasons to keep the
110 drainage working properly for their crop production. As large tracts are divided either through estates
111 or sales of individual parcels, the private responsibility is also becoming fragmented. The swamps and
112 creeks present additional problems. Keeping creeks free flowing is subject to regulations of the Army
113 Corps of Engineers, NC Department of Wildlife, and the Division of Marine Fisheries that restrict when,
114 how much, and what type of maintenance can be accomplished without upsetting the fish hatcheries
115 and other ecological balances.

116

117 One exception to these problems is the Joys Creek Drainage District which includes a relatively large
118 geographic area where property owners are taxed \$0.02 to fund maintenance efforts. This District was
119 established in 1973 to maintain Joys Creek and the two (2) main channels that flow into the creek. The
120 problem here is that there are many other ditches and small tributaries in the taxing area for which the
121 District does not have responsibility.

122

123 The state and federal government regulates and may have grant and loan funding for stormwater
124 projects. However, their concerns are all about water quality, not drainage. In laymen's terms the
125 agencies would prefer to have water stand and/or flow slowly so it will drop and filter pollutants and
126 percolate into the ground before entering water bodies. In the long term it is critical to all of us that we
127 put a priority on water quality as we see what happens when streams and bays become polluted.

128

129 The key to a successful stormwater management program is to find solutions that address both water
130 quality and drainage. Dealing with stormwater issues is everyone's' responsibility.

131

132 It is important to note that the County does not currently have responsibility for any ditch or stream
133 maintenance, and can only regulate stormwater through our land development regulations. In recent
134 years as property is developed, owners are required to submit stormwater plans prepared by
135 professional engineers or surveyors. These plans must be in compliance with both state and local
136 requirements. Major subdivisions plans are reviewed and approved by the state Division of Water
137 Quality and the County's consulting engineer. They are also required to establish homeowners
138 associations to maintain the drainage ways within their subdivision.

139

140 **History**

141 In 2004 Camden County received a grant from the Rural Conservation and Development Council to
142 conduct a Drainage and Floodwater Management Study. The study by Hobbs and Upchurch Engineering
143 firm provided a foundation of information about the watershed catchment areas; identified most of the
144 creeks, canals, and ditches; evaluated a few problem areas; and recommended the establishment

145 drainage management ditches. The Board of Commissioners received the study in 2005 and directed
 146 staff to further research stormwater issues and the possibility of establishing districts. In 2006 the
 147 county GIS Technician and Pasquotank/Camden Soil & Water Technician conducted field studies and
 148 interviewed local farmers to refine data about the waterways of the drainage system throughout the
 149 county. Following this update report the commission directed staff to research legal mechanisms to
 150 implement a stormwater program and seek out volunteers from each of the watershed areas.
 151 Assistance was requested and obtained from the UNC School of Government (SOG), Department of
 152 Environmental Finance. The SOG recommendation was to consider creating a stormwater utility instead
 153 of special assessment tax districts. In May of 2011 the Board of Commissioners the Board of
 154 Commissioners established four (4) Stormwater Advisory Committees and appointed initial members.

155 Over the last year the committees have met several times as a whole as well as separately to discuss
 156 stormwater management issues including identification of problem areas and which waterways are
 157 maintained by private property owners. They also received information about the differences between
 158 special assessment tax districts and a county operated stormwater utility. Beginning in FY 2012 the
 159 Camden County Soil & Water Conservation Board entered into an agreement that the county would
 160 provide office space and provide approximately 50% costs to employ a full time Soil & Water
 161 Conservation Technician. In return the S&W Board agreed that 50% of the technician's time could be
 162 devoted to stormwater issues. The Planning staff, GIS Technician, and Soil & Water Conservation
 163 Technician are providing support to the Stormwater Committees and developing the proposed
 164 Stormwater Management Program as outlined in this business plan. The Board of Commissioners
 165 received a presentation outlining the level of services and general rate structure on September 6, 2012.
 166 At that time they directed staff to proceed to prepare the needed ordinances, review and refine the
 167 data in the Master Account File, and proceed according to the following schedule:

168 September

169 Develop standard criteria for stream segments to be included in the program, and modify
 170 map and data accordingly. **Completed**

171 Review & finalize budget -water quality monitoring, collections, rate allocation percentages

172 October

173 Obtain 3rd party review of rate model & legal considerations. **Completed**

174 Test run rate model for all parcels. **Completed**

175 Analyze results versus expectations. Debug if needed.

176 November

177 Prepare private legislation to permit enforcement through liens. **Completed**

178 Develop impervious surface appeal process. **Completed**

179 January – March 2013

180 Submit private legislation to state legislators.

181 Develop & distribute public information materials.

182 Discuss with state agencies for participation through agreements.

183 Consider & develop a credit program for Best Management Practices and other situations.

184 Spring 2013

185 Prepare and approve utility ordinance (public hearing).
186 Prepare and approve utility fee schedule (public hearing).

187 Summer 2013

188 Prepare and mail billing.

189 Fall 2013

190 Begin maintenance.

191

192

DRAFT

193

GOAL & OBJECTIVES

194 To plan & implement a countywide stormwater/drainage program administered for each of the 5
195 watersheds that meets reasonable expectations of the citizens to minimize flooding of farms, homes,
196 businesses AND meets or exceeds state & federal water quality standards

197

Objectives

198

- To have a 5 year rotating maintenance program for each of the five watersheds that

199

- keeps ditches clear of debris, vegetation, and dams;

200

- includes a major drainage conveyances (creek outfalls & major forested tributaries);

201

- Is implemented by both private property owners and the county.

202

- To strengthen regulations on new development that includes adequate stormwater infrastructure and BMPs to minimize negative impacts on the existing drainage systems.

203

204

- To consider and plan for capital projects for critical problem areas.

205

- To educate the citizens about the importance of individual responsibilities and Best Management Practices (**BMPs**) that can help avoid public expenditures to meet regulatory requirements.

206

207

- To monitor existing water quality conditions.

208

- To monitor and meet or exceed the ever changing regulatory environment of state & federal standards

209

210

211

212

213

LEVEL & EXTENT OF SERVICE

214 The level of service of the stormwater program describes the type and frequency of activities that are
215 anticipated to be undertaken. The extent of services describes the stream segments where the services
216 will be provided.

217 The drainage level of service for the stormwater program anticipates conducting inspections of major
218 outfalls, creeks, canals and limited tributaries of the primary stormwater conveyances to identify
219 drainage maintenance problems, and take appropriate maintenance actions to resolve the problems.
220 Actions that may be needed include: clearing and snagging debris; spaying herbicides to control invasive
221 aquatic weeds; removing silt build ups where permitted by state and local agencies; and removing
222 beaver dams. In locations where these activities require an easement in order to access and/or
223 maintain the problem area, property owners will be asked to voluntarily deed the easement to the
224 county. The County may negotiate easement purchases based on the severity of the needs and
225 available budget. The goal of the drainage efforts is to address at least a fifth (1/5) of all the streams
226 included in the program each year, thereby establishing a five year rotation.

227 The water quality level of service for the stormwater program anticipates first establishing protocols and
228 procedures to develop a data base of information describing the level of various pollutants in the major
229 outfalls to the Pasquotank and North Rivers. The implementation of the procedures would include:
230 collection of water samples through grab sampling and instrument sampling, and submitting to
231 laboratories for analysis. Depending on which pollutants are being measured, analysis may be
232 conducted by county public works staff, Department of Agriculture labs, or private laboratories. In view
233 of the cost of private testing, every effort will be made to establish protocols to use public testing
234 resources. The results of all sampling and analysis will be maintained by county staff, and used to
235 develop outreach programs to encourage implementation of Best Management Practices by all citizens,
236 business, and agencies within the county. The exact number of sampling stations, the frequency of
237 sampling, and the identification of target pollutants has not been determined at the beginning of the
238 stormwater program, but will be the first activity initiated.

239 The regulatory level of service at this time includes activities related to enforcing the 100 year flood
240 plain requirements of the Federal Emergency Management Agency (FEMA), the North Carolina
241 Department of Environment and Natural Resources (DWQ), and the Camden Unified Development
242 Ordinance (UDO). Each of these regulations applies primarily to new construction. All zoning,
243 subdivision, and building permits for development are reviewed for compliance prior to issuance of the
244 permit, during construction, and prior to final approval of the development. Additionally the Planning
245 Department monitors, researches, and refines recommendations to the Board of Commissioners
246 regarding local regulations to minimize stormwater impacts of new development, and ensure that
247 inspection and/or maintenance occurs on a regular basis.

248 As stated in the introduction Camden has approximately 578 miles of creeks and ditches, and another
249 570 miles of roadside ditches. It would be virtually impossible for the county stormwater program to be
250 responsible for the totality of the system.

251 The Department of Transportation carries out the state's responsibilities within and associated with the
 252 state rights of way, and to a very limited extent the lead ditches conveying water to streams and
 253 intermediary outfalls. Privately developed subdivisions and commercial properties are required by state
 254 and local law to obtain approval of stormwater water plans, construct, and maintain best management
 255 practices to achieve specific drainage and water quality standards.

256 The extent of service for the county stormwater program is identified as the primary outfalls, creeks,
 257 canals and limited tributaries of the primary stormwater conveyances as identified on the official
 258 stormwater program map. Determinations of which conveyances to include are as follows:

259 • Outfalls at river intersection, Creeks & Natural Tributaries, Canals, Lead ditches

260 The program will include the swamp inlets and creeks that intersect with the rivers and are
 261 forested on both or one side of the out fall. Canals that are developed on both sides of outfall
 262 will not be included. If developed on one side and forested on the other a petition for inclusion
 263 will be considered by the advisory committees.

264 • Laterals (perpendicular to lead ditch) are the responsibility of the private property owners.

265 • Road side ditches along public roads with state system numbers are the responsibility of the
 266 North Carolina Department of Transportation (NCDOT). County staff will work with NCDOT to
 267 coordinate maintenance activities to maximize effectiveness of both organizations efforts. Road
 268 side ditches on private roads and in subdivisions where NCDOT has not yet accepted the roads
 269 onto the state system will not be included in the program and are the responsibility of the
 270 private property owner, the developer, or a homeowner association.

271 • Development related BMPs (ditches swales, ponds, wetlands) will not be included in the
 272 program and are the responsibility of the private property owner, the developer, or a
 273 homeowner association.

274 • County BMPs which may be initiated by the county, or as may be petitioned from the public as
 275 needed capital improvements, will be included in the program.

276 County's responsibilities for those conveyances will be to contract with private company to: 1) inspect,
 277 2) clear and snag, 3) remove beaver dams, 4) spray herbicide for invasive aquatic weeds. Where there is
 278 evidence that sedimentation is creating a substantial problem, the County will request permission from
 279 the Army Corp of Engineers to dredge, and will contract to perform the work depending on funds
 280 availability, or include the project in the next fiscal budget. The goal is to look at and perform work as
 281 needed for each conveyance at least once per 5 year period.

282 **Petitions for maintenance assistance**

283 In cases where new problems are evident outside the 5 year rotation; or property owners petition to
 284 add segments to the ongoing program, the advisory committee for the respective watershed will
 285 review the request based on consideration of the following:

286 i. Evidence and observation of problem

- 287 ii. Level of impact of problem on the system and surrounding properties based on GIS
 288 hydrology mapping of the sub-catchment area directional flows
 289 a. Size of area impacted
 290 b. Type, number, & value of property
 291 iii. Cost of solution
 292 iv. Available funds & effect on planned projects

293

294 The Committee's recommendations will be forwarded to the Board of Commissioners for
 295 consideration.

296

297 In cases where property owners petition to add segments to the program they will be required to
 298 pay a fee to cover the cost of evaluating the request, and to donate required easements.

299 The advisory committees will also accept petitions for capital Best Management Practices projects to
 300 serve sub-catchment areas that will benefit multiple property owners within the watershed, and will
 301 make recommendations to the County Commission for funding and related rate adjustments as part
 302 of the County's annual budget process.

303 Private property owners are responsible for performing maintenance on all other ditches, except
 304 along DOT ROWs.

305

306 **Organization & Staffing**

307 The Camden County Stormwater Program is operated under the authority of Board of County
 308 Commissioners as stated in North Carolina General Statutes

309 **§ 153A-274. Public enterprise defined.**

310 "(7) Stormwater management programs designed to protect water quality by
 311 controlling the level of pollutants in, and the quantity and flow of, stormwater and
 312 structural and natural stormwater and drainage systems of all types." And

313 **§ 153A-277. Authority to fix and enforce rates.**

314 "(a)A county may establish and revise from time to time schedules of rents, rates, fees,
 315 charges, and penalties for the use of or the services furnished by a public enterprise"

316 The Board has established and appointed members to a Stormwater Advisory board for each of
 317 the 5 watersheds. These boards are responsible for reviewing the program and making
 318 recommendations to the Board of Commissioners related to the Level and Extent of Services,
 319 and the annual budget.

320 The staffing for the program is provided under the management of the County Manager through
321 the Departments of Planning; Soil & Water Conservation; Tax, and Public Works.

322 The Planning Department has provided the initial program design, data compilation, rate
323 structure, interface with the Stormwater Advisory Committees, and presentations. Upon
324 program approval and start up the Department will continue to provide data compilation for
325 impervious areas and the master account, public outreach, and will coordinate with overall
326 program design.

327 The Soil & Water Conservation office has assisted the initial program design with field
328 observations and interface with farming community and the general public, resulting in
329 identification of appropriate level and extent of service. This office will have primary
330 responsibility for implementing the stormwater program primarily through procurement for
331 maintenance services, hands on water sampling, staff support for the Committees, public
332 education/outreach, negotiating easement purchases, and annual work program budgeting.

333 The Tax department will provide billing and collection services through annual tax bills. The
334 Public works Department may be called on to assist in water sampling and analysis.

335 No new staffing is anticipated in the first few years of implementation, however as the program
336 matures, or as new regulations or needs require additional activities, additional staff or 3rd party
337 consultants may be needed.

338 **Stormwater Advisory Boards**

339 The current stormwater advisory boards are somewhat loosely organized. While most members
340 of the 4 boards were appointed by the Board of Commissioners, during this startup period a few
341 have been added formally and others by their interest and presence at meetings. There is no
342 specific charter or mission statement. There is no advisory board for the Joys Creek watershed.
343 The South Mills board has been addressing issues throughout the watershed, including Joys
344 Creek, but there is no formal representation from the Joys Creek District Board. The boards have
345 met as needed without a specific schedule. Also, appointment to the boards did not include
346 any terms or conditions of membership.

347 Successful implementation and continuation of the Stormwater Utility Program requires that
348 each board and its members understand their responsibilities, limitations, and commitments of
349 time. This plan recommends:

- 350 • appoint and/or reappoint 5 members to each of 5 watershed advisory boards (South Mills,
351 Joys Creek, Sawyers Creek, Shiloh, and North river) – with Joys Creek board requirement of
352 at least 1 member for the Joys Creek Drainage District Board;
- 353 • establish 2 year terms, with 2 members appointed in even years and 3 members in the odd
354 years;

- 355
- 356
- 357
- 358
- prepare a written mission statement and identification of roles, responsibilities, and reporting;
 - establish a quarterly meeting schedule

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359

COST OF SERVICES

360 The Stormwater Program budget includes costs for staffing, legal fees, billing, collections, creek and
 361 ditch maintenance, easement purchases, public outreach, and water quality monitoring. While the
 362 formula remain constant for each watershed, some of the costs are distributed evenly among the
 363 watersheds, some evenly among all accounts in the county, and some based on the gross acreage and
 364 impervious surfaces variables of each watershed. The description and cost distribution for each line
 365 item is listed below. The Allocation of Costs is found later in these reports, and the budgets for each
 366 watershed are shown in appendices A through E.

367

Staffing

368 Flood Plain Program – The Planning Department Permit Officer serves as the flood plain
 369 manager for the county. Approximately 25% of his time is spent reviewing permit applications
 370 for compliance, inspecting construction, making flood plain determinations, and answering
 371 questions related to FEMA regulations. This percentage (25%) of the Permit officer's salary and
 372 benefits is distributed evenly among the watersheds, and allocated 90% to the impervious area
 373 rate component and 10% to the gross acreage rate component within the watershed.

374 Soil & Water Conservation – The Soil & Water Conservationist budget is funded by both county
 375 funds and a grant from the Soil & Water Conservation fund. The Soil & Water Conservation
 376 Board has agreed for the county to utilize approximately half of the Technician's time dedicated
 377 to the stormwater program. Fifty percent (50%) of the Soil & Water Conservation budget
 378 (minus capital items) is distributed evenly among the watersheds, and allocated 100% to the
 379 gross acreage rate component within the watershed.

380

Creek & Ditch Maintenance

381 The maintenance of creeks and ditches is the primary activity of the stormwater program. The
 382 cost for each watershed was derived by first identifying the flow segments that correspond to
 383 the extent of service as described in the previous table. These segments were then measured
 384 using GIS and aerial ortho-photography. Based on prior experience and conversation with
 385 maintenance contractors it is projected that these activities would cost approximately \$1.00 per
 386 linear foot. The annual budget equals the total measured segments times \$1.00, divided by 5
 387 years. These costs are allocated 10% to impervious areas and 90% to gross acres.

388

Easement Purchases

389 Although the county will attempt to have drainage easements donated wherever possible, funds
 390 have been budgeted to purchase easements when critical to maintenance activities. This cost
 391 was determined by assuming a 30 ft. wide easement times total measured stream length in the
 392 program, to determine total square feet, then divided by 43,560 (1 acre) to convert square feet
 393 to acres. Since most easements would be on non-productive lands, the cost per acre was

394 projected on “farm use value” of \$740 per acre. The costs are allocated 10% impervious and
395 90% gross acres.

396 **Other Administrative Expenses**

397 Billing & Collections – The billing and collections for the Stormwater Program will be
398 accomplished through the annual tax bill. The County’s tax services provider will modify the tax
399 bill to include the fee based on the fee information provided through a Master Account File
400 created by the Planning Department. The initial budget for this service is projected to be \$0.50
401 per account. This cost is part of the fixed administrative expense and is allocated equally per
402 each account in the county. This cost may need to be modified after the first year to reflect
403 actual cost incurred.

404 Legal Fees – The initial approval and implementation will require legal assistance to review the
405 program for conformity to state law; draft local ordinances, and to prepare a draft of a local
406 private act of the legislature related to enforcing collections through tax liens. Other possible
407 legal duties may include easement agreements, contracts review, and possible legal challenges.
408 The annual budget for legal fees is projected to be \$10,000, which is evenly distributed to each
409 account similarly to billing expenses.

410 Public Education and Outreach – Public information is and will continue to be a critical
411 component of the stormwater program. Initially the public will need to learn about the program
412 and what the fees accomplish. After implementation public information will be directed to
413 educating citizens about the importance of both drainage control and water quality issues. The
414 initial budget is \$5,000 countywide and is charged equally per each account in each watershed.

415 Data Maintenance & GIS Mapping

416 The Master Account Data file will need to be updated on an annual basis to account for changes
417 in number and size of properties and impervious areas. This is accomplished through the GIS
418 interface with the tax records and permit records. Ten percent (10%) of the GIS Technician
419 salary and benefits is distributed evenly among the watersheds, and allocated 90% to the
420 impervious area rate component and 10% to the gross acreage rate component within the
421 watershed.

422 Water Quality Monitoring

423 Water Quality Monitoring is budgeted at \$5000 for each watershed and allocated 90%
424 impervious area and 10% gross acres.

425 **Other Future Costs**

426 Other key areas where costs may be incurred in future years include planning for and
427 construction of capital improvements, increased water quality monitoring, public education and
428 outreach, and credits for implementing Best Management Practices.

429 The budget in this plan is for the first year of operation and does not include any increase to
430 accommodate inflation or less than 100% collection ratio.

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RATE STRUCTURE ANALYSIS

433 This rate structure analysis discusses the basic rate methodology that will be employed to fund
434 stormwater services, and identifies the secondary funding methods and rate modifiers recommended by
435 staff. Basic rate structure and fee calculation policies are presented. Examples of the fee calculation
436 method for different classes of users are shown.

437 There are a number of ways to raise funds for stormwater programs, most of which generate only
438 insignificant amounts of revenue. The three most common effective ways of funding the core of a
439 stormwater program are from general fund revenues, special district tax assessments, and from user
440 fees.

441 Ad Valorem Tax

442 The general fund and special assessment funds are derived from property taxes. As such the rates
443 would be based on value of properties rather than the property's contribution to stormwater problems,
444 or program benefits. This structure creates a disincentive to construct or implement stormwater best
445 management practices as there is no feasible way for granting credits for such activities. In fact, if a
446 BMP increases the value of the property, owners would realize even higher taxes in response to their
447 efforts to manage stormwater more effectively. Funding of the stormwater program at appropriate
448 levels would necessitate a significant increase in property taxes.

449 Public Enterprise Fee

450 For many public water and wastewater utilities, costs associated with their operation and
451 maintenance are paid for out of an enterprise fund, which is in turn funded by revenue from
452 fees for that service. Similarly, stormwater management programs can use this structure and
453 maintain a separate public enterprise fund.

454 One primary benefit of a stormwater utility is that its fee structure can inherently incorporate
455 differences in property characteristics as they relate to stormwater runoff, rather than as they
456 relate to value. The North Carolina enabling legislation allows rates to vary based on property
457 type, area, pervious vs. impervious coverage, land use, and characteristics of the encompassing
458 watershed. The resulting fee schedule is more equitable to users than an ad valorem tax. In
459 addition, it tends to place a smaller burden on the typical homeowner than does an ad valorem
460 tax increase. Landowners that choose to implement BMPs on their properties can be rewarded
461 under this structure by receiving credits

462 A stormwater utility fee has significant advantages over use of the tax generated funds including:

- 463 • Equity – there is a direct causal link between the fee a property owner pays and the impact of
464 their property on the stormwater system or their use of that system. (“The more you pave, the
465 more you pay.”);

- 466 • Stability – the stormwater revenue stream is tied to land use and not to the variability of the
467 annual general fund budget approval;
- 468 • Flexibility – the stormwater user fee has the ability to be adjusted to reflect individual property
469 differences, watershed locations, and other factors;
- 470 • Adequacy – the stormwater fee is sufficient to cover most of the costs of the stormwater
471 program while remaining relatively small compared to other fees and charges.

472 **Overview of rate structure**

473 Utility funding is based on an independent revenue stream that is dedicated to a specific purpose
474 such as water supply, wastewater treatment, solid waste management, or stormwater
475 management. Service fees provide the bulk of a utility's revenue. A methodology for calculating the
476 service fees, based on customers' use of the utility services, must be identified in order to establish
477 the basis for the revenue stream.

478 In the case of stormwater services, a user fee recognizes properties' impact and use of the
479 stormwater system for discharging runoff. The stormwater system is a system of natural streams
480 and manmade structures that carries runoff away from both public and private properties. The
481 framework that describes how much each property pays is called the "rate structure".

482 The rate structure developed for a particular utility is divided into three modules:

- 483 • Basic rate methodology
- 484 • Modification factors, which can be applied to any of the rate concepts to enhance equity,
485 reduce costs, and meet other objectives'
- 486 • Secondary funding methods that can be adopted in concert with the service charges.

487 A key attribute of utility service fee funding is that the governing body of a utilities' jurisdiction has
488 broad authority to design its rate methodology to fit local circumstances and practices and achieve
489 an allocation of the cost of services and facilities that it desires while staying within legal boundaries.
490 There are no absolute rules or proscriptions. The goal of this analysis is to provide a rate structure
491 that reflects the character and desires of the community and:

- 492 • Is equitable and reasonable;
- 493 • Is not discriminatory or confiscatory;
- 494 • Has costs that are substantially related to provision of facilities and services;
- 495 • Has a rate that is related to demand/use of the stormwater systems and services for each
496 individual property (rational nexus);
- 497 • Reflects the authority inherent in the state constitution and legislation.

498

499

500 **Camden Basic Rate Structure**

501 The basic rate methodology defines the basis for the rate that users will be paying. The three main
502 impacts on surface water are increases in peak flow, volume of the discharge, and amount of
503 pollution. All impacts can fit into these three basic categories.

504 Stormwater impacts all properties. In urban areas the variable most positively associated with each
505 of these three major impacts is the conversion of pervious area (forests and fields) to impervious
506 areas (pavement, roof tops, and other hard surfaces), which increases peak rates of runoff
507 contributing to flooding and pollution. In rural areas with limited amount of impervious surfaces but
508 significant amounts of farm land, the runoff from large cultivated fields contributes significantly to
509 the volume of runoff contributing to flooding and pollution.

510 Based on the above influences on stormwater runoff, Camden County has chosen to establish a
511 basic rate structure with components for both Gross Acreage (GA) and the amount of Impervious
512 Area (IA) for each property.

513 Gross acreage is defined as the acreage as listed on the county tax parcel record.

514 Impervious Area is defined as all surfaces that will not allow a reasonable amount of water to
515 penetrate into the ground in a reasonable amount of time,
516 including but not limited to:

- 517 • Pavement
- 518 • Roof tops
- 519 • Driveways
- 520 • Private roads
- 521 • Compacted gravel (parking lots)
- 522 • Heavily compacted soil

523 State maintained roads and roadways dedicated to the
524 public are impervious, but are not included in impervious
525 calculations.



526 In addition to costs directly related to program activities, the rate includes indirect fixed costs
527 related to billing and collecting the fee, and other costs related to administering the program. These
528 costs are totaled and divided evenly to each property in the county. It is referred to Fixed Cost Per
529 Account (FCPA)

530 ***Policy Statement:***

531 ***The rate methodology basis for the calculation of user fees for all properties shall include three***
532 ***components: 1) Gross Acreage; 2) Impervious Area; and 3) Fixed Cost per Account.***

533

534 Rate Modifiers

535 Rate modifiers are the policies that change the user fee that properties are charged to appropriately
536 increase simplicity or enhance equity.

537 Location of watershed within the county

538 The county has multiple stormwater catchment areas where runoff flows to different outfalls.
539 Each catchment area is considered a separate watershed with different stormwater needs based
540 on topography, number of major outfalls, and receiving rivers. In order to accomplish an
541 equitable nexus between the fee and stormwater program activities, the gross acreage and
542 impervious area components of the fee have been calculated separately for each of the five (5)
543 watersheds: Shiloh, North River, Sawyers Creek, South Mills and Joys Creek.

544 The Joys Creek and South Mills watersheds are particularly unique in that Joys Creek is a Service
545 Tax District within the South Mills watershed. Property owners within the Joys Creek Tax
546 District are already paying a special assessment tax for maintenance of only Joys Creek and
547 limited portion of two (2) canals running into the creek. Joys Creek is the only outfall for the
548 entire South Mills watershed, and the stormwater program activities will be carried out both
549 inside and outside the tax district boundaries. It should be noted that this stormwater program
550 will include maintenance activities for other additional minor tributaries within the Joys Creek
551 Service District boundaries. Therefore the stormwater rate is calculated separately, with the
552 Joys Creek stormwater rates related only to costs associated with the minor tributaries inside
553 the tax District, and the South Mills rate for only those activities outside the service district
554 boundaries.

555 Single Family Residential Rate Policy

556 The majority of Camden's single family homes are located on lots less than 2 acres, and the
557 variation of impervious surface is relatively small and difficult to measure accurately for every
558 such property. In order to gain simplicity and equity, a flat rate has been established for all
559 single family residential properties equal to or less than 2 acres. In this manner 2 acres is
560 established as the lowest Gross Acreage Unit (GAU), and the average impervious area of a single
561 family property is established as the basic unit of impervious area commonly referred to as one
562 (1) Equivalent Residential Unit (ERU). The average impervious area for a single family property
563 was determined by measuring and analyzing samples of residential properties various
564 neighborhoods and subdivisions throughout the county. The analysis resulted in an ERU of 4500
565 square feet.

566 The impervious area rate component for each Non-Single Family Residential (NSFR) property will
567 be based measuring the total impervious area and divided by 4500 to determine the number of
568 ERUs for that property.

569

570 **Gross Acreage Rate Policy**

571 The policy of including a gross area component of the fee is based on the fact that it
 572 does contribute to the cost of stormwater management, and represents a significant
 573 proportion of the jurisdictions' service areas. An important corollary of that policy is the
 574 decision to bill variably for gross area, as more land leads to more runoff (and associated
 575 costs). The relationship between the size of a parcel of land and the runoff it generates
 576 is not linear, however, especially when the land is undeveloped. A larger undeveloped
 577 parcel provides a greater opportunity for water to infiltrate into the ground before
 578 leaving the property than a smaller undeveloped parcel does. A declining block rate
 579 structure was designed to approximate the hydrologic response of mixed land use to
 580 rainfall events. Within this structure, the first block—representing less than two acres
 581 of gross area (1 GAU) was chosen to include the majority of residential parcels to
 582 promote fairness amongst similar properties (and decrease customer concerns).

583 Under this declining block structure, each GAU is charged the same amount, but the
 584 acreage falling within subsequent blocks is progressively larger. The following table
 585 demonstrates this structure:

586 The Gross Acreage component of the rate for each Tier is a multiple of the base Tier (2 acres).
 587 The table below presents the Tier ranges and multiples applied.

588

Range	Blocks
Less than 2 acres	1 GAU
2 – 4.999 acres	2 GAUs
5 – 9.999 acres	3 GAUs
10 – 99.999 acres	4 GAUs
Over 100 acres	5 GAUs

589

590 **Secondary Funding Mechanisms**

591 County staff will actively research alternative funding to supplement ongoing activities, and for special
 592 projects that may be needed. This will be especially important following major storm events. Possible
 593 sources may include the Clean Water Management Trust Fund, Department of Environment and Natural
 594 Resources, Soil & Water Conservation Funds, USDA, and other federal or state programs.

595

596

RATE STUDY & CASH FLOW ANALYSIS

597 The Rate Study (RS) applies the above described Rate Structure Analysis (RSA) to the program costs for a
 598 determination of the final rate. The Rate Study uses the total rate base of GAUs and ERUs compared to
 599 the program costs and calculates the rate per unit needed to support the program costs. This provides
 600 the means for calculation of the program rates and fees

601 Rate Base

602 The amounts of the user fees that are needed to recover a program's cost of service are established by
 603 estimating the available rate base in the service area. Since the available rate base has two variables
 604 and one fixed rate component, each component needs to be analyzed based on the program costs
 605 associated with their respective component. This first requires reviewing each cost line item and
 606 determining what percentage of the line item is related to Fixed Costs (FCPA), Impervious Area (IA), or
 607 Gross Acreage (GA). The table below presents the cost allocation for each line item.

608 Cost Allocation Table

Program	Costs	FCPA	IA	GA
Administration	Billing, Collections, Customer Service, Data Maintenance, GIS, Mapping	100%	0%	0%
Administration	Dues, Memberships, Training, etc.	0%	80%	20%
Water Quality Protection Other	Soil and Water Conservation Division (50% of S&W budget minus capital items)	0%	0%	100%
Administration	Utility Implementation	100%	0%	0%
Stormwater Control	Capital Improvement Projects	0%	80%	20%
Stormwater Maintenance	Maintenance Creeks & ditches	0%	10%	90%
Stormwater Maintenance	Purchase Easements	0%	10%	90%
Water Quality baseline	Outfall Water Quality Monitoring	0%	90%	10%
Regulatory	Floodplain Program (25% Permit Officer)	0%	90%	10%
Regulatory	Legal Fees	100%	0%	0%
Regulatory	Stormwater Plan Review	0%	0%	0%
Community Information	Public Education and Outreach	100%	0%	0%

609

610 The Budget and Cost Allocation Table for each watershed budget is presented in Appendices A through
 611 E.

612 Rate Components

613 FCPA Rate Component: Based on the Rate Structure the Fixed Cost rate component is based on the
 614 overall administrative costs of the stormwater program and remains constant throughout all
 615 watersheds. The FCPA rate is calculated by adding the total costs allocated to FCPA for all watersheds
 616 and divided by the total number of accounts (parcels) in the county.

617 IA Rate Component: Based on the Rate Structure the Impervious Area rate component is based on
 618 Equivalent Residential Units (ERUs) of 4500 square feet of impervious area. The 4500 square feet
 619 represents the average impervious areas for a single family residential lot in Camden County. It includes
 620 the house, out buildings, garages, driveways, and any heavily compacted ground. It does not include
 621 slatted decks or swimming pools. Each single family residential parcel was given a value of one (1) ERU.

622 The total impervious area of all non-single family properties (NSFR) are measured and divided by 4500
 623 and given a corresponding ERU value rounded to the nearest tenth (450 sq. ft.). The basic IA rate is then
 624 calculated by dividing total costs allocated to impervious areas by the total number of ERUs in the
 625 watershed.

626 GA Rate Component:- Based on the Rate Structure the Gross Acreage component is based on Gross
 627 Acreage Unit" (GAU). Counting the number of parcels that fall into each Gross Acreage range and
 628 multiplying by the multiplier for the respective GAUs results in the total number of GAUs for the
 629 watershed. The basic GAU rate is then calculated by dividing total costs allocated to Gross Area by the
 630 total number of GAUs in the watershed.

631 ***Policy Statements;***

- 632 ***1. The ERU size will be set at the representative residential median value of 4500 square feet of***
 633 ***impervious area.***
- 634 ***2. The GA portion of the stormwater fee will be charged based on one (1) GAU with a declining***
 635 ***block structure for 5 parcel size ranges: less than 2 acres; = 1 GAU; 2 to 5 acres; = 2 GAU; 5 to***
 636 ***10 acres = 3 GAU; 10 to 100 acres =4 GAU; over 100 acres = 5 GAU.***
- 637 ***3. The IA Rate component for all Single Family Residential properties will be 1 ERU.***
- 638 ***4. The IA Rate Component for Non Single Family Residential (NSFR) properties will be charged on***
 639 ***the basis of the number of ERUs.***
- 640 ***5. The actual annual fee paid by a property owner is the sum of FCPA; plus IA multiplied by the***
 641 ***number of ERUs; plus GA based on size of parcel.***
- 642 ***6. The IA rate component and the GA rate component will be calculated separately for each of***
 643 ***the 5 watersheds based on the budgeted costs and parcel data within the boundaries of the***
 644 ***respective watersheds***

645

646 The following table presents the results of the rate study for each watershed.

647 **Fee Schedule per Watershed**

	Fee per ERU (IA fee)	Fee per GAU (GAU fee)
South Mills	\$4.95	\$18.22
Sawyers Creek	\$7.18	\$17.23
North River	\$10.17	\$15.55
Shiloh	\$8.91	\$20.28
Joys Creek	\$7.68	\$8.23

648 **Examples**

649 The following examples presents the rate components for a typical watershed along with the total fee
 650 calculations for sample property sizes with various amounts of impervious area. Note that the
 651 calculation is the total of the three components: FCPA, plus ERU multiplied by amount of IA, plus the
 652 respective GAU rate.

SAWYERS CREEK WATERSHED			ERUs	GAUs	FCPA	IA	GA	Annual Fee
Single Family Residential	1 4500	acre lot sq. ft Impervious	1	1	\$2.79	\$7.18	\$17.23	\$27.20
Single Family Residential	5 6000	acre lot sq ft Impervious	1	2	\$2.79	\$7.18	\$34.45	\$44.43
Business	1 8000	acre lot ft Impervious	1.8	1	\$2.79	\$12.93	\$17.23	\$32.95
Business	5 12,000	acre Lot Impervious	2.7	2	\$2.79	\$19.40	\$34.45	\$56.64
Business	5 52,272	acre Lot sq. ft. (24%) Impervious	11.7	2	\$2.79	\$84.06	\$34.45	\$121.30
Vacant Lot / crop land	50 0	acre lot sq ft Impervious	0	4	\$2.79	\$0.00	\$68.91	\$71.70
Farm	100 1	acre Single family house	1	5	\$2.79	\$7.18	\$86.13	\$96.11
Farm	250 5,000	acres sq. ft. Impervious	1.2	5	\$2.79	\$8.62	\$86.13	\$97.55

653

654 PROGRAM IMPLEMENTATION

655 Implementation of the Stormwater Program will commence in the FY 2013-2014 which begins July 1,
656 2013. The first billing will be mailed in August 2013. Prior to that date the county will need to pass an
657 ordinance establishing the utility (Appendix H), and approve the fee schedule (Appendix I) after public
658 hearing. The public hearing can be either a separate hearing specific to the Stormwater Program, or
659 included in the public hearing on the county budget.

660 Additionally the county needs to prepare draft language of a private act of the legislature to give
661 Camden County the local authority to collect delinquent stormwater fees through the placement of
662 property liens in the same manner as property taxes are collected (Appendix G).

663 Billing and Collection

664 A stormwater user fee will be charged for stormwater services provided to all properties within
665 each watershed. The fee will be included on the annual tax card and as such will be subject to
666 the same deadlines as property tax. Information used to calculate the fee will be based on the
667 property characteristics and ownership as it exists on January 1. The tax/fee bill will be mailed
668 in August, due by September 5, and considered overdue if not paid by January 5 of the following
669 year. The fee calculation will be generated by a Master Account File.

670 The Master Account File is the tool used to match fees to customers and it is the file from which
671 bills are generated. To create the Stormwater Master Account File the GIS Technician has added
672 an "Impervious Area" attribute field to the tax parcel database account. In this manner the
673 Gross Acreage and Impervious Area information is directly linked to the property owner,
674 address, and parcel identifier number. For properties that are exempt from property taxes and
675 have not heretofore received tax bills, stormwater fees will be billed in one of two ways. Either
676 a typical tax bill will be generated showing the amount of stormwater fees due, and \$0.00 taxes
677 due; or a separate stormwater bill will be created and mailed on the same schedule as tax bills.

678 After implementation the Master File Account will need to be updated to reflect changes in
679 ownership, subdivision of properties, and changes in impervious areas. Ownership and
680 subdivision changes are routinely updated by the tax department, and officially updated each
681 January. Impervious area changes will be tracked throughout the year through issuance of
682 building permits and will be added to the Master Account File each January. As new aerial
683 photography becomes available the GIS technician will review and refine impervious area
684 information.

685 Customer service

686 The primary staffing for the Stormwater Program will be the Soil & Water Technician and the
687 Planning Department, however it is anticipated that property owner inquiries will originate in
688 the Tax Department. All three departments will be trained to describe the general structure and
689 activities of the program, but complaints about the program, petitions for including specific

690 stream segments, and disagreements about fee calculations will be the responsibility of
691 Planning Department.

692 All information used to generate the Stormwater Utility fee is open to the public.
693 Disagreements about gross acreage assigned to parcels will be researched through the tax
694 department and if discrepancies are discovered, they will be corrected according to the
695 regulations and procedures of the tax department. Disagreements about the impervious area
696 calculations will be include the following:

697 **Impervious Surface Appeals**

698 Camden County GIS has calculated impervious surfaces for each parcel using ortho imagery
699 flown in February of 2010. Impervious surfaces include roof tops (houses, barns, silos),
700 driveways & parking lots (including gravel crush & run), and any compacted ground that will not
701 allow water to penetrate. Each parcel was reviewed and a polygon shape drawn around what
702 appeared to be impervious surfaces, and the polygon was measured to determine square feet of
703 impervious surface. To obtain information about new impervious surfaces constructed after
704 February 2010, building permits from that date forward have been reviewed and surfaces
705 measured from permit applications.

706 An average impervious surface for a single family house was calculated to be 4500 square feet,
707 and that figure was established as 1 equivalent residential unit (ERU). All single family
708 residential properties were assigned 1 ERU notwithstanding the actual amount of impervious
709 surface. All non-single family properties were re-measured for accuracy.

710 Individual property owners may appeal the county calculations through a three step process.

711 Over the shoulder appeals – Property owners are welcome to visit the Planning Department and
712 view their own individual properties to see what was drawn and measured as impervious
713 surface. Obvious errors will be corrected administratively.

714 Formal Appeal - Contested areas will be identified and the owner may complete a petition form
715 and pay a fee to initiate a formal appeal. Upon a formal appeal planning staff will visit the
716 property and physically measure impervious surfaces. The staff measurement will be used to
717 correct the calculation whether there is a decrease of increase.

718 Final Appeal - If the owner still contests the measurement, the owner may submit a survey
719 performed and sealed by a NC licensed professional a surveyor or engineer, or landscape
720 architect. The surveyor shall use the definition of impervious surface from the state Division of
721 Water Quality.

722

723

724 **Public Information & Outreach**

725 Prior to implementing the Stormwater Utility Fee it will be important to inform Camden citizens
726 about the program and the stormwater fees. In addition to the required advertising and public
727 hearings on the ordinance and the fee schedule, the following actions will be taken.

728 A PowerPoint presentation is already on the county web site, including contact information for
729 Planning Director and Soil & Water Technician. **Completed**

730 Staff will brief each Stormwater Advisory Committee and enlist their support in explaining and
731 promoting the program. **January**

732 A community meeting will be held at locations in each watershed to explain the program and
733 answer questions. General minutes will be taken and provided to the Board of Commissioners
734 prior to the public hearings. The schedule of meetings will be advertised at least one time in the
735 local newspaper. **February/March**

736 A direct mail will be delivered to each address in the county. The mailing will give a very brief
737 program description and provide the schedule of community meetings. **February/March**

738 A press release will be prepared and distributed to attract possible media coverage.
739 **February/March**

740 Advertise and hold public hearings. **April May**

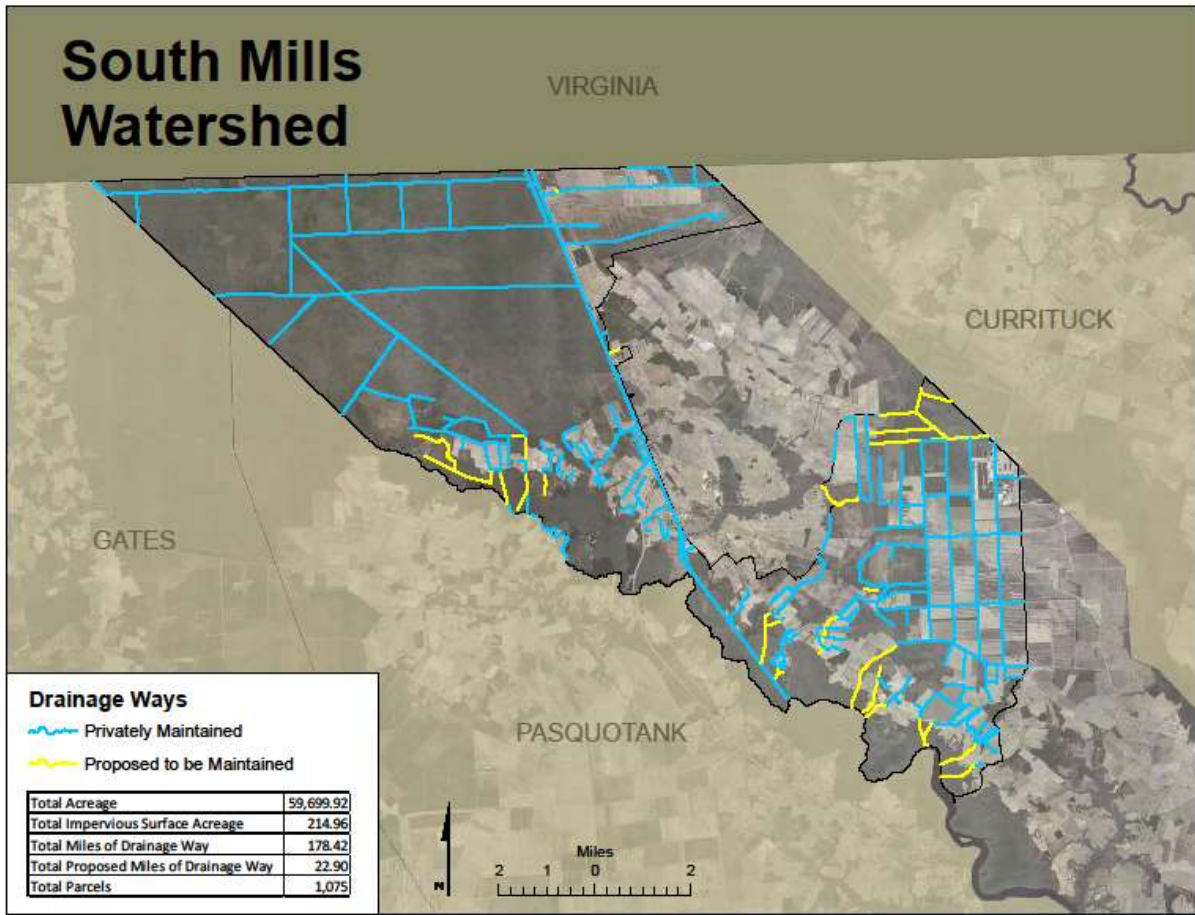
741 **Annual Reporting**

742 The Soil & Water Conservationist and the Planning Director will submit a written annual report
743 to the Stormwater Advisory Committees and the County Board of Commissioners as part of the
744 annual budget process. The report will include at a minimum

- 745 • The status of the stormwater management program in each watershed
- 746 • The fee structure imposed to fund the implementation of the stormwater program.
- 747 • The adequacy of funds to implement the program.
- 748 • Any changes to the level and extent of services recommended by the Stormwater
- 749 Advisory Committees.
- 750 • A proposed annual budget.
- 751

APPENDIX A

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SOUTH MILLS WATERSHED RATE ANALYSIS

762

Costs	Total	FCPA	IA	GA
Billing, Collections, etc	\$ 537.50	\$ 537.50	\$ -	\$ -
Data Maintenance & GIS Mapping	\$ 881.00		\$ 704.80	\$ 176.20
S & W Conservation	\$ 5,318.10		\$ -	\$ 5,318.10
Utility Implementation				
Capital Improvement Projects	\$ -		\$ -	\$ -
Maintenance Creeks & ditches	\$ 24,182.40		\$ 2,418.24	\$ 21,764.16
Purchase Easements	\$ 12,324.36		\$ 1,232.44	\$ 11,091.93
Outfall Water Quality Monitoring	\$ 5,000.00		\$ 4,500.00	\$ 500.00
Floodplain Program	\$ 2,363.43		\$ 2,127.09	\$ 236.34
Legal Fees	\$ 1,484.19	\$ 1,484.19	\$ -	\$ -
Stormwater Plan Review	\$ -		\$ -	\$ -
Public Education & Involvement	\$ 742.10	\$ 742.10	\$ -	\$ -
Planning	\$ -	\$ -	\$ -	\$ -
Total	\$ 52,833.08	\$ 2,763.79	\$ 10,982.56	\$ 39,086.73

763

764 **GROSS ACREAGE UNITS (GAUs)**

768 **EQUIVALENT RESIDENTIAL UNITS (ERUs)**

765 **\$ 18.22**

769 **\$ 4.95**

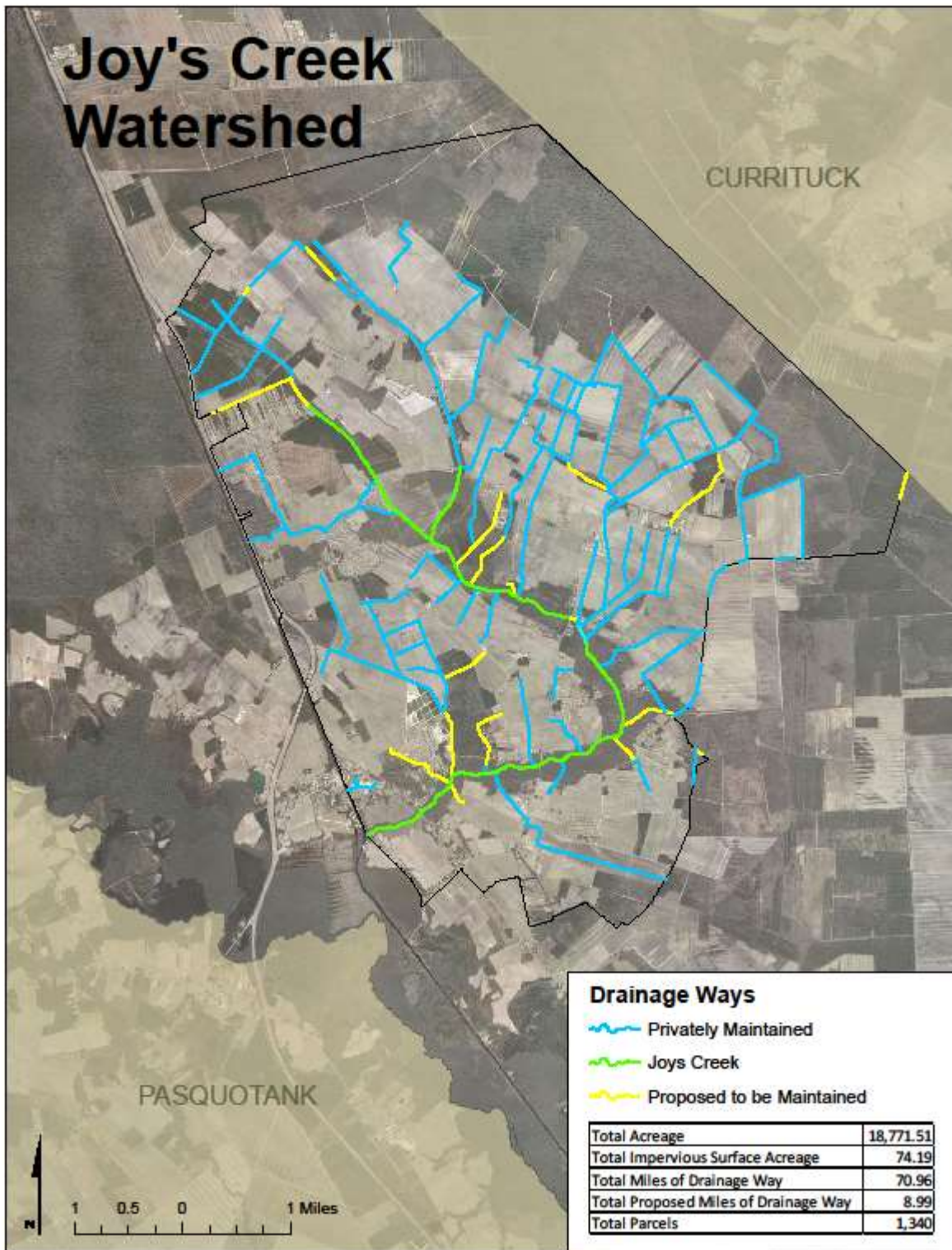
766

770

Parcel Size	Parcels	# GAU
Less than 2 acres	599	599
2 to 5 acres	104	208
5 to 10 acres	59	177
10 to 100 acres	223	892
Over 100 acres	90	450
Total	1075	2326

	Parcels	ERUs
Single family residential	573	573
Non single family residential	502	1835.1
Total	1075	2408.1

77167



775

JOYS CREEK WATERSHED RATE ANALYSIS

Costs	Total	FCPA	IA	GA
Billing, Collections, etc	\$ 671.00	\$ 671.00	\$ -	\$ -
Data Maintenance & GIS Mapping	\$ 881.00		\$ 704.80	\$ 176.20
S & W Conservation	\$ 5,318.10		\$ -	\$ 5,318.10
Utility Implementation				
Capital Improvement Projects			\$ -	\$ -
Maintenance Creeks & ditches	\$ 9,493.44		\$ 949.34	\$ 8,544.10
Purchase Easements	\$ 4,838.25		\$ 483.83	\$ 4,354.43
Outfall Water Quality Monitoring	\$ 5,000.00		\$ 4,500.00	\$ 500.00
Floodplain Program	\$ 2,363.43		\$ 2,127.09	\$ 236.34
Legal Fees	\$ 1,852.82	\$ 1,852.82	\$ -	\$ -
Stormwater Plan Review			\$ -	\$ -
Public Education & Involvement	\$ 926.41	\$ 926.41	\$ -	\$ -
Planning		\$ -	\$ -	\$ -
Total	\$ 31,344.46	\$ 3,450.24	\$ 8,765.05	\$ 19,129.17

776

777 GROSS ACREAGE UNITS (GAUs)

781 EQUIVALENT RESIDENTIAL UNITS (ERUs)

778 \$ 8.23

782 \$ 7.68

779

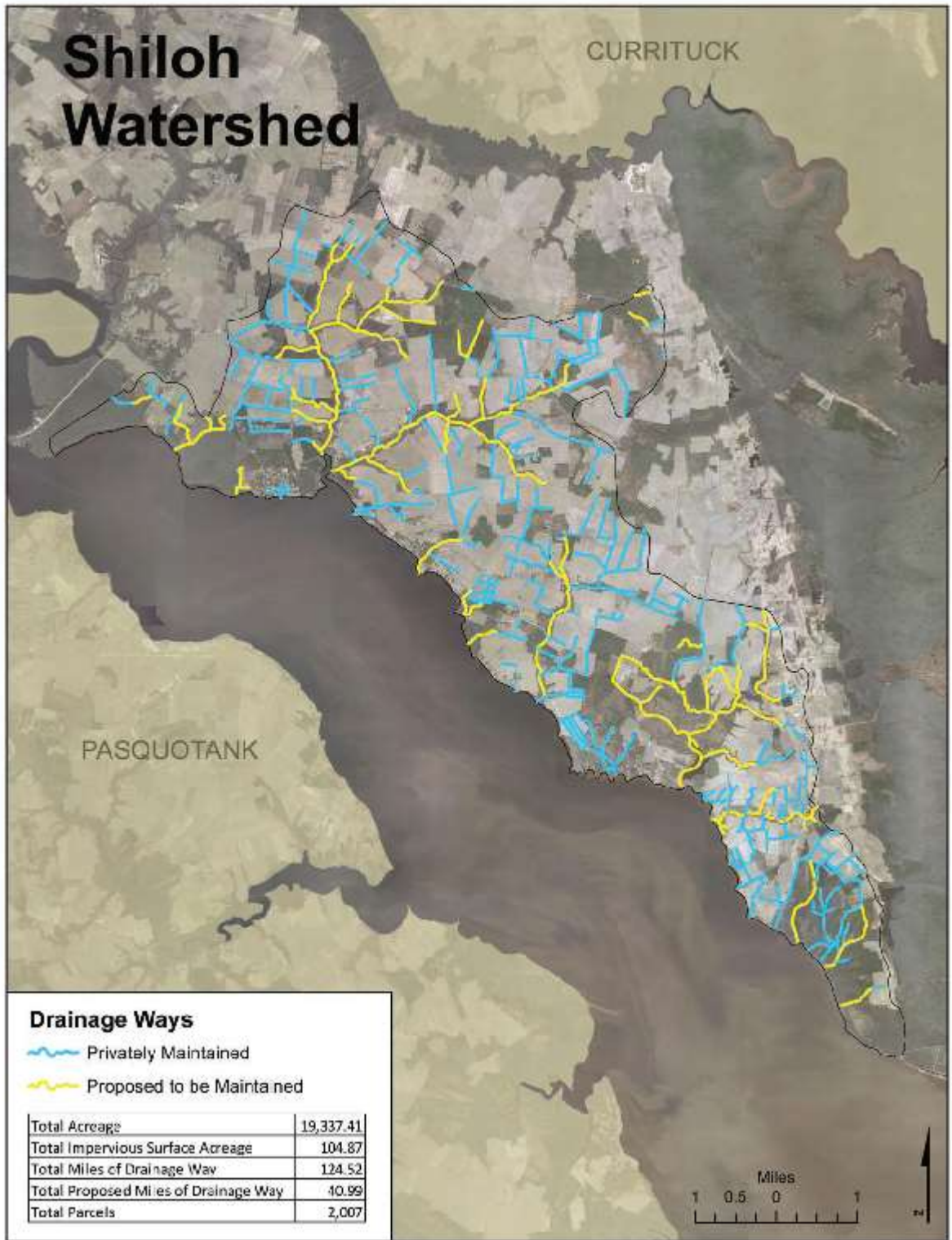
783

Parcel Size	Parcels	# GAU
Less than 2 acres	831	831
2 to 5 acres	155	310
5 to 10 acres	84	252
10 to 100 acres	232	928
Over 100 acres	40	200
Total	1342	2521

784

	Parcels	ERUs
Single family residential	955	955
Non single family residential	502	1835.1
Total	1342	1237.3

780



789

SHILOH WATERSHED RATE ANALYSIS

Costs	Total	FCPA	IA	GA
Billing, Collections, etc	\$ 1,003.50	\$ 1,003.50	\$ -	\$ -
Data Maintenance & GIS Mapping	\$ 881.00		\$ 704.80	\$ 176.20
S & W Conservation	\$ 5,318.10		\$ -	\$ 5,318.10
Utility Implementation				
Capital Improvement Projects			\$ -	\$ -
Maintenance Creeks & ditches	\$ 43,285.44		\$ 4,328.54	\$ 38,956.90
Purchase Easements	\$ 22,060.07		\$ 2,206.01	\$ 19,854.07
Outfall Water Quality Monitoring	\$ 5,000.00		\$ 4,500.00	\$ 500.00
Floodplain Program	\$ 2,363.43		\$ 2,127.09	\$ 236.34
Legal Fees	\$ 2,770.95	\$ 2,770.95	\$ -	\$ -
Stormwater Plan Review			\$ -	\$ -
Public Education & Involvement	\$ 1,385.48	\$ 1,385.48	\$ -	\$ -
Planning		\$ -	\$ -	\$ -
Total	\$ 84,067.97	\$ 5,159.93	\$ 13,866.44	\$ 65,041.60

790

791 GROSS ACREAGE UNITS (GAUs)

795 EQUIVALENT RESIDENTIAL UNITS (ERUS)

792 \$ 20.28

796 \$ 8.91

793

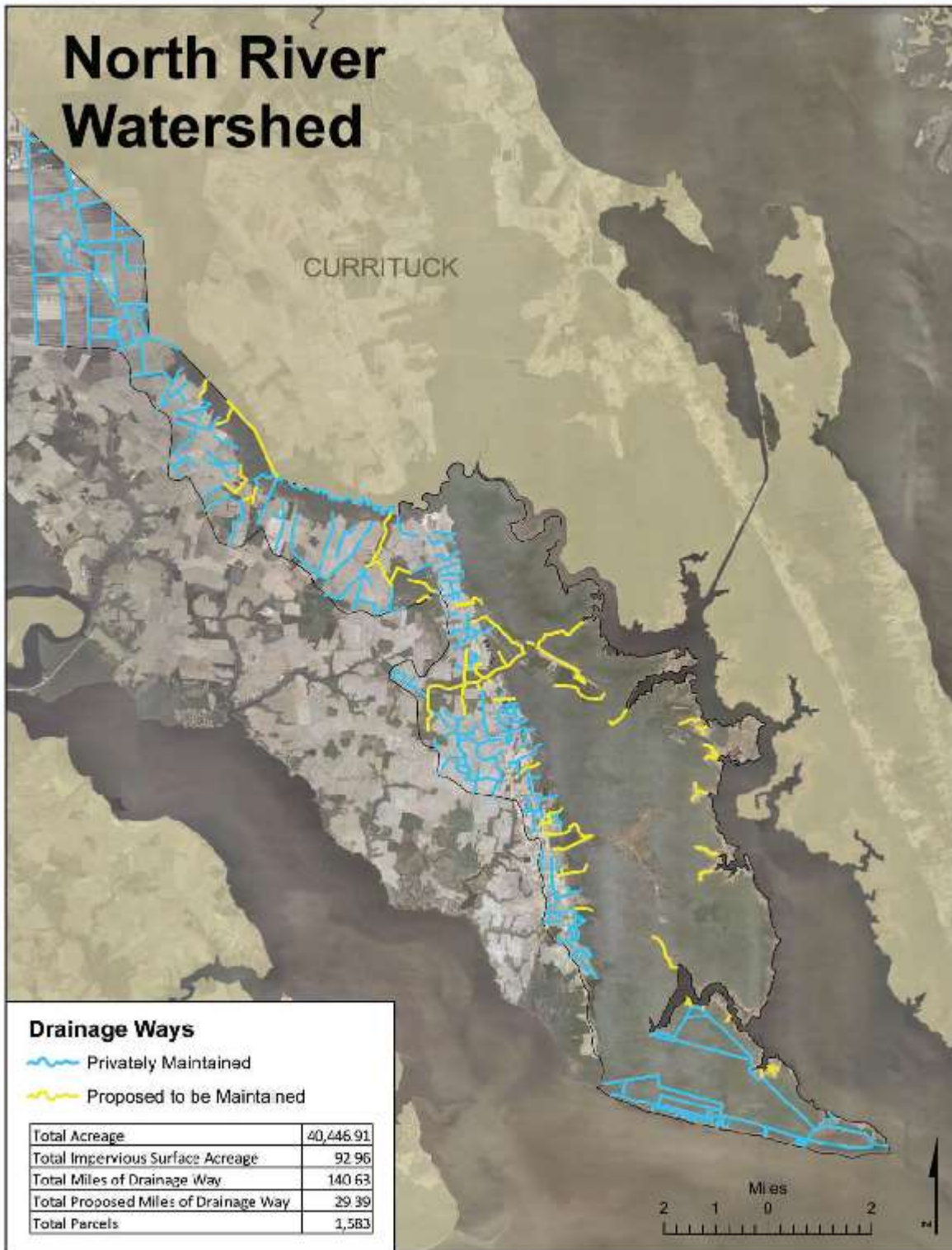
797

Parcel Size	Parcels	# GAU
Less than 2 acres	1365	1365
2 to 5 acres	187	374
5 to 10 acres	122	366
10 to 100 acres	291	1164
Over 100 acres	42	210
Total	2007	3479

	Parcels	ERUs
Single family residential	1394	1394
Non single family residential	613	294.3
Total	2007	1688.3

798

794



NORTH RIVER WATERSHED RATE ANALYSIS

Costs	Total	FCPA	IA	GA
Billing, Collections, etc	\$ 791.50	\$ 791.50	\$ -	\$ -
Data Maintenance & GIS Mapping	\$ 881.00		\$ 704.80	\$ 176.20
S & W Conservation	\$ 5,318.10		\$ -	\$ 5,318.10
Utility Implementation				
Capital Improvement Projects			\$ -	\$ -
Maintenance Creeks & ditches	\$ 31,035.84		\$ 3,103.58	\$ 27,932.26
Purchase Easements	\$ 15,817.16		\$ 1,581.72	\$ 14,235.45
Outfall Water Quality Monitoring	\$ 5,000.00		\$ 4,500.00	\$ 500.00
Floodplain Program	\$ 2,363.43		\$ 2,127.09	\$ 236.34
Legal Fees	\$ 2,185.56	\$ 2,185.56	\$ -	\$ -
Stormwater Plan Review			\$ -	\$ -
Public Education & Involvement	\$ 1,092.78	\$ 1,092.78	\$ -	\$ -
Planning		\$ -	\$ -	\$ -
Total	\$ 64,485.37	\$ 4,069.84	\$ 12,017.19	\$ 48,398.35

GROSS ACREAGE UNITS (GAUs)

\$ 15.55

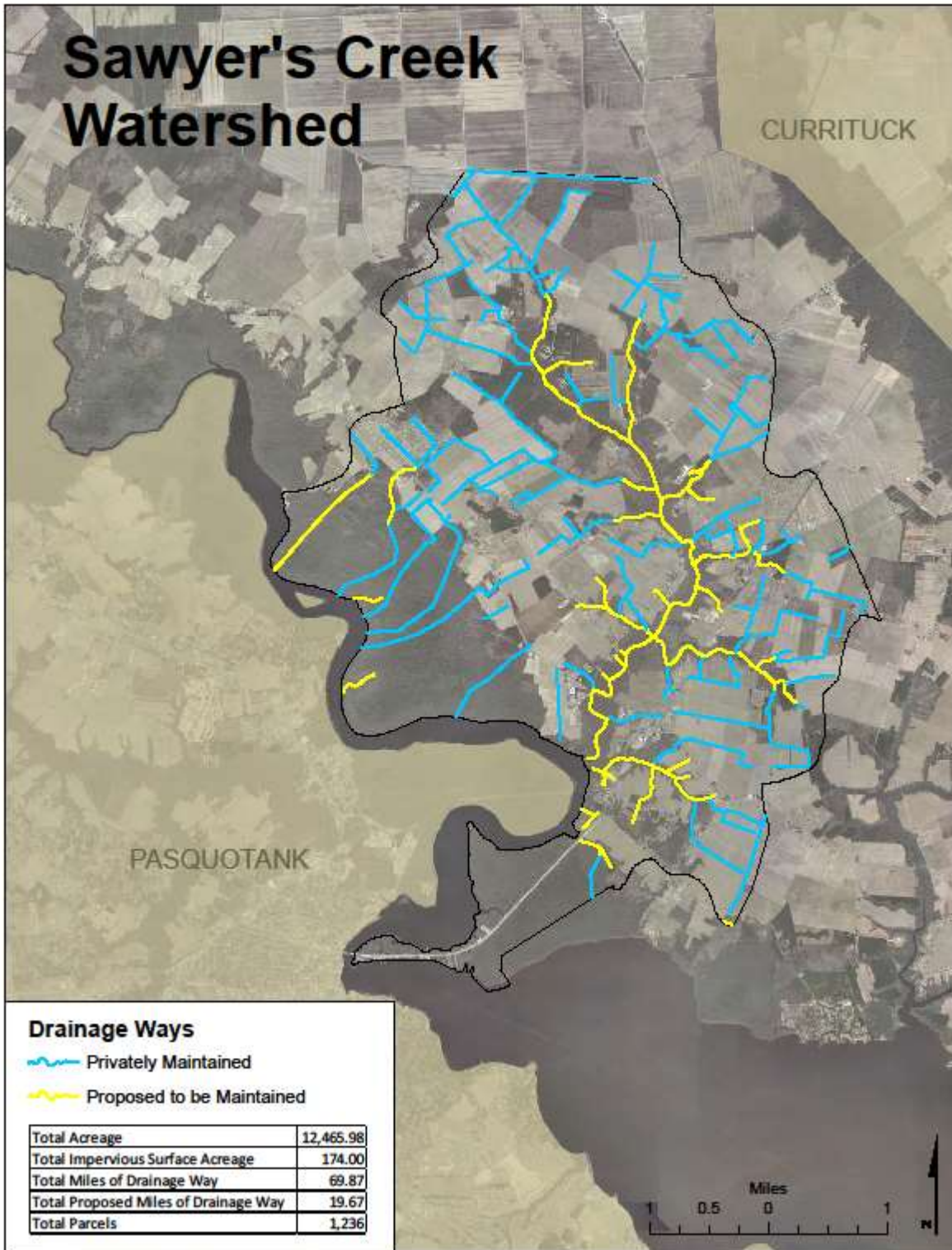
Equivalent Residential Units (ERUs)

\$ 10.17

Parcel Size	Parcels	# GAU
Less than 2 acres	853	853
2 to 5 acres	127	254
5 to 10 acres	212	636
10 to 100 acres	322	1288
Over 100 acres	69	345
Total	1583	3376

	Parcels	ERUs
Single family residential	548	548
Non single family residential	1035	734
Total	1583	1282

APPENDIX E



1

2

SAWYERS CREEK WATERSHED RATE ANALYSIS

Costs	Total	FCPA	IA	GA
Billing, Collections, etc	\$ 618.00	\$ 618.00	\$ -	\$ -
Data Maintenance & GIS Mapping	\$ 881.00		\$ 704.80	\$ 176.20
S & W Conservation	\$ 5,318.10		\$ -	\$ 5,318.10
Utility Implementation				
Capital Improvement Projects			\$ -	\$ -
Maintenance Creeks & ditches	\$ 20,771.52		\$ 2,077.15	\$ 18,694.37
Purchase Easements	\$ 10,586.04		\$ 1,058.60	\$ 9,527.43
Outfall Water Quality Monitoring	\$ 5,000.00		\$ 4,500.00	\$ 500.00
Floodplain Program	\$ 2,363.43		\$ 2,127.09	\$ 236.34
Legal Fees	\$ 1,706.48	\$ 1,706.48	\$ -	\$ -
Stormwater Plan Review			\$ -	\$ -
Public Education & Involvement	\$ 853.24	\$ 853.24	\$ -	\$ -
Planning		\$ -	\$ -	\$ -
Total	\$ 48,097.80	\$ 3,177.71	\$ 10,467.64	\$ 34,452.44

GROSS ACREAGE UNITS (GAUs)

\$ 17.23

EQUIVALENT RESIDENTIAL UNITS (ERUs)

\$ 7.18

Parcel Size	Parcels	# GAU
Less than 2 acres	814	814
2 to 5 acres	140	280
5 to 10 acres	82	246
10 to 100 acres	171	684
Over 100 acres	29	145
Total	1236	2169

	Parcels	ERUs
Single family residential	682	682
Non single family residential	554	898.1
Total	1236	1580.1

1 **APPENDIX F**

2 **MASTER FILE DATA SOURCES**

3 **PIN**

4 The Property Identification Number is a unique eighteen digit number derived from geographic
5 coordinate values and is assigned to each parcel in the county for the purpose of its identification. This
6 number is also used to join the GIS parcel data records with the tax parcel data records.

7 GIS parcel data: \\gis2003\gis\ESRI\Camden\CamdenGDB.gdb\Parcels_Master tax parcel data: OLE DB
8 Connection (Pearsons Tax)

9 **ELU**

10 Areas of Existing Land Use were determined using aerial imagery, land use zones and tax information.
11 Parcels were assigned an ELU attribute value based on these areas. All possible values include
12 Apartments, Church, Commercial, Farm Use or Wooded with House on Property, Farm with No Housing,
13 Fire Station, Government, Industrial, Manufactured, Mining, Mobile Home Park, School, Single Family
14 and Vacant Land.

15 ELU data: \\gis2003\gis\ESRI\Camden\CamdenGDB.gdb\Parcels_Master

16 **Total Acres**

17 GIS was used to calculate the area of each parcel in acres. GIS was used to calculate the info

18 **Total SqFt**

19 GIS was used to calculate the area of each parcel in square feet. Same as above?

20 **Imp SqFt**

21 Impervious surface areas were delineated through a visual examination of aerial imagery. To qualify, the
22 area must appear as gravel, driveways, sidewalks, rooftops, etc. GIS was used to identify the intersection
23 of parcels and impervious surface areas and then calculate the total areas of impervious surface
24 associated with each parcel impervious surface data:
25 <\\gis2003\gis\ESRI\Camden\CamdenGDB.gdb\ImperviousSurface>

26 **Drain Dist**

27 Drainage Districts were identified according to sub-watersheds or Hydrologic Units established by the
28 United States Geological Survey except for Joys Creek Drainage District which is identified according to
29 the established Joys Creek Watershed District. The Drainage Districts are listed below along with their
30 corresponding HUCs (Hydrologic Unit Codes). Parcels are considered as a part of the Drainage District in
31 which their geometric center lies. Some exceptions were made on the south side of the causeway (US
32 158 W).

33 North River- 030102051001, 030102051002, 030102051003Shiloh- 030102050709, 030102050708

34 Sawyers Creek- 030102050706, 030102050705

35 South Mills- 030102050606, 030102051102, 030102050701, 030102050703, 030102050704

36 **GA Tier**

37 Each parcel was assigned to a Gross Acreage Tier of 1-5. See below for tier qualification information.

38 Tier 1: <=2 acres OR 0 up to and including 2

39 Tier 2: >2 and <=5 acres OR 2.0000000001 up to and including 5

40 Tier 3: >5 and <=10 acres OR 5.0000000001 up to and including 10

41 Tier 4: >10 and <=100 acres OR 10.0000000001 up to and including 100

42 Tier 5: >100 acres OR 100.0000000001 to infinity

43 **Residential**

Status

44 Residential Status for each parcel is based on its ELU value. Parcels with an ELU value of 'Manufactured'
45 or 'Single Family' have a Residential Status of 'YES' and the rest have 'NO.'

46 **Name1**

47 This is simply Name1 from each tax parcel's tax data.

48 **Name2**

49 This is simply Name2 from each tax parcel's tax data.

50 **Taxable Val**

51 This is simply TaxableValue from each tax parcel's tax data.

52 **Assessed Val**

53 This is simply AssessedValue from each tax parcel's tax data.

54

55

56

APPENDIX G

57

EXAMPLES OF PRIVATE LEGISLATION FOR COLLECTION OF STORMWATER FEES

S.L. 2011-109

Page 1 of 1

GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 2011SESSION LAW 2011-109
SENATE BILL 155

AN ACT TO ALLOW THE TOWNS OF GARNER, KNIGHTDALE, MORRISVILLE, WENDELL, AND ZEBULON AND THE CITIES OF DURHAM AND WINSTON-SALEM TO COLLECT DELINQUENT STORMWATER UTILITY FEES IN THE SAME MANNER AS THEY MAY COLLECT DELINQUENT PERSONAL AND REAL PROPERTY TAXES.

The General Assembly of North Carolina enacts:

SECTION 1. Section 4 of S.L. 2005-441 reads as rewritten:

"**SECTION 4.** This act is effective when it becomes law and applies to stream-clearing activities commenced on or after that date. Section 3 of this act applies only to the Cities of Durham and Winston-Salem, the Towns of Garner, Kenersville-Kenersville, Knightdale, Morrisville, Wendell, and Zebulon, and the Village of Clemmons."

SECTION 2. This act is effective when it becomes law.

In the General Assembly read three times and ratified this the 8th day of June, 2011.

s/ Walter H. Dalton
President of the Senate

s/ Thom Tillis
Speaker of the House of Representatives

58

<http://www.ncga.state.nc.us/enactedlegislation/sessionlaws/html/2011-2012/sf2011-109.html> 11/8/2012

59

GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 2011

SESSION LAW 2012-55
HOUSE BILL 1207

AN ACT TO ALLOW GRANVILLE COUNTY, PERSON COUNTY, THE CITY OF CREEDMOOR, THE TOWN OF BURNER, AND THE TOWN OF SEEM TO COLLECT DELINQUENT STORMWATER UTILITY FEES IN THE SAME MANNER AS DELINQUENT PERSONAL AND REAL PROPERTY TAXES.

Whereas, water quality standards mandated by State and federal law are requiring that local governments develop more detailed, advanced, and costly stormwater programs; and

Whereas, effective stormwater management should be provided to protect, to the extent practicable, the citizens from the loss of life and property damage from flooding; and

Whereas, aging stormwater conveyance systems and increasing demand upon those systems from development require that local governments engage in long-term planning; and

Whereas, the construction, operation, and maintenance of stormwater conveyance systems requires long-term planning and stable and adequate funding; and

Whereas, it is often most efficient to bill and collect rents, rates, fees, charges, and penalties for stormwater management programs and structural and natural stormwater and drainage systems in the same manner as property taxes; Now, therefore,

The General Assembly of North Carolina enacts:

SECTION 1.(a) G.S. 153A-277(a1) is amended by adding a new subdivision to read:

"(4) A county may adopt an ordinance providing that any fee imposed under this subsection may be billed with property taxes, may be payable in the same manner as property taxes, and, in the case of nonpayment, may be collected in any manner by which delinquent personal or real property taxes can be collected. If an ordinance states that delinquent fees can be collected in the same manner as delinquent real property taxes, the fees are a lien on the real property described on the bill that includes the fee."

SECTION 1.(b) G.S. 153A-277(c) reads as rewritten:

"(c) Except as provided in subsections (a1) and (d) of this section and G.S. 153A-293, rents, rates, fees, charges, and penalties for enterprisory services shall be legal obligations of the person contracting for them, and are shall in no case be a lien upon the property or premises served, served and, except as provided in subsection (c) of this section, are legal obligations of the person contracting for them, provided that no contract shall be necessary in the case of structural and natural stormwater and drainage systems."

SECTION 1.(c) This section applies only to the Counties of Granville and Person.

SECTION 2. Section 4 of S.L. 2005-44, as amended by S.L. 2011-109, reads as rewritten:

"SECTION 4. This act is effective when it becomes law and applies to stream-clearing activities commenced on or after that date. Section 3 of this act applies only to the Cities of Creedmoor, Durham and Winston-Salem, the Towns of Burner, Garner, Kernersville, Knightdale, Morrisville, Seem, Wendell, and Zebulon, and the Village of Clemmons."

SECTION 3. This act is effective when it becomes law.

In the General Assembly read three times and ratified on the 21st day of June, 2012.

<http://www.ncga.state.nc.us/enactedlegislation/sessionlaws/html/2011-2012/sl2012-55.html> 11/8/2012

s/ Walter H. Dalton
President of the Senate

s/ Thom Tillis
Speaker of the House of Representatives

**GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 2005**

**SESSION LAW 2005-441
HOUSE BILL 1029**

AN ACT FACILITATING THE ESTABLISHMENT OF LOCAL GOVERNMENT PROGRAMS TO CLEAR STREAMS BY CLARIFYING LOCAL GOVERNMENT LIABILITY FOR SUCH ACTIONS AND TO ALLOW THE VILLAGE OF CLEMMONS AND THE TOWN OF KERNERSVILLE TO COLLECT DELINQUENT STORMWATER UTILITY FEES IN THE SAME MANNER AS IT MAY COLLECT DELINQUENT PERSONAL AND REAL PROPERTY TAXES.

Whereas, the clearing of obstructions in streams, such as dead trees, fallen tree limbs, root balls, underbrush, and trash and debris furthers the health, safety, and welfare of the State's citizens by allowing such streams to function more efficiently to remove stormwater, thus reducing flooding; and

Whereas, local governments are deterred from engaging in stream-clearing activities by the possibility that they will become legally responsible for regular stream clearing, or the possibility that they will become legally responsible for the impact on private properties of natural events such as flooding, which have never been the legal responsibility of local governments; and

Whereas, many private landowners do not have the resources to clear obstructions from the streams that are located on their property, and it is in the public interest to facilitate the establishment of stream-clearing programs by local governments; Now, therefore,

The General Assembly of North Carolina enacts:

SECTION 1. Article 6 of Chapter 153A of the General Statutes is amended by adding a new section to read:

§ 153A-140.1. Stream-clearing programs.

(a) A county shall have the authority to remove natural and man-made obstructions in stream channels and in the floodway of streams that may impede the passage of water during rain events.

(b) The actions of a county to clear obstructions from a stream shall not create or increase the responsibility of the county for the clearing or maintenance of the stream, or for flooding of the stream. In addition, actions by a county to clear obstructions from a stream shall not create in the county any ownership in the stream, obligation to control the stream, or affect any otherwise existing private property right, responsibility, or entitlement regarding the stream. These provisions shall not relieve a county for negligence that might be found under otherwise applicable law.

(c) Nothing in this section shall be construed to affect existing rights of the State to

s/ Walter H. Dalton
President of the Senate

s/ Thom Tillis
Speaker of the House of Representatives

control or regulate streams or activities within streams. In implementing a stream-clearing program, the county shall comply with all requirements in State or federal statutes and rules."

SECTION 2. Article 8 of Chapter 160A of the General Statutes is amended by adding a new section to read:

"§ 160A-193.1. Stream-clearing programs.

(a) A city shall have the authority to remove natural and man-made obstructions in stream channels and in the floodway of streams that may impede the passage of water during rain events.

(b) The actions of a city to clear obstructions from a stream shall not create or increase the responsibility of the city for the clearing or maintenance of the stream, or for flooding of the stream. In addition, actions by a city to clear obstructions from a stream shall not create in the city any ownership in the stream, obligation to control the stream, or affect any otherwise existing private property right, responsibility, or entitlement regarding the stream. These provisions shall not relieve a city for negligence that might be found under otherwise applicable law.

(c) Nothing in this section shall be construed to affect otherwise existing rights of the State to control or regulate streams or activities within streams. In implementing a stream-clearing program, the city shall comply with all requirements in State or federal statutes and rules."

SECTION 3.(a) G.S. 160A-314(a1) reads as rewritten:

- "(a) (1) Before it establishes or revises a schedule of rates, fees, charges, or penalties for stormwater management programs and structural and natural stormwater and drainage systems under this section, the city council shall hold a public hearing on the matter. A notice of the hearing shall be given at least once in a newspaper having general circulation in the area, not less than seven days before the public hearing. The hearing may be held concurrently with the public hearing on the proposed budget ordinance.
- (2) The fees established under this subsection must be made applicable throughout the area of the city. Schedules of rates, fees, charges, and penalties for providing stormwater management programs and structural and natural stormwater and drainage system service may vary according to whether the property served is residential, commercial, or industrial property, the property's use, the size of the property, the area of impervious surfaces on the property, the quantity and quality of the runoff from the property, the characteristics of the watershed into which stormwater from the property drains, and other factors that affect the stormwater drainage system. Rates, fees, and charges imposed under this subsection may not exceed the city's cost of providing a stormwater management program and a structural and natural stormwater and drainage system. The city's cost of providing a stormwater management program and a structural and natural stormwater and drainage system includes any costs necessary to assure that all aspects of stormwater quality and quantity are managed in accordance with federal and State laws, regulations, and rules.
- (3) No stormwater utility fee may be levied under this subsection whenever two or more units of local government operate separate stormwater management programs or separate structural and natural stormwater and drainage system services in the same area within a county. However, two or more units of local

government may allocate among themselves the functions, duties, powers, and responsibilities for jointly operating a stormwater management program and structural and natural stormwater and drainage system service in the same area within a county, provided that only one unit may levy a fee for the service within the joint service area. For purposes of this subsection, a unit of local government shall include a regional authority providing stormwater management programs and structural and natural stormwater and drainage system services.

- (4) A city may adopt an ordinance providing that any fee imposed under this subsection may be billed with property taxes, may be payable in the same manner as property taxes, and, in the case of nonpayment, may be collected in any manner by which delinquent personal or real property taxes can be collected. If an ordinance states that delinquent fees can be collected in the same manner as delinquent real property taxes, the fees are a lien on the real property described on the bill that includes the fee.

SECTION 3.(b) G.S. 160A-314(c) reads as rewritten:

"(c) Except as provided in subsections (a1) and (d) of this section and G.S. 160A-314.1, rents, rates, fees, charges, and penalties for enterprisory services shall be legal obligations of the person contracting for them, and shall in no case be a lien upon the property or premises served, provided that no contract shall be necessary in the case of structural and natural stormwater and drainage systems."

SECTION 4. This act is effective when it becomes law and applies to stream-clearing activities commenced on or after that date. Section 3 of this act applies only to the Town of Kernersville and the Village of Clemmons.

In the General Assembly read three times and ratified this the 23rd day of August, 2005.

s/ Beverly E. Perdue
President of the Senate

s/ James B. Black
Speaker of the House of Representatives

s/ Michael F. Easley
Governor

Approved 3:10 p.m. this 27th day of September, 2005

Appendix H

**ORDINANCE ESTABLISHING A STORMWATER MANAGEMENT UTILITY
FOR CAMDEN COUNTY**

BE IT ORDAINED by the Camden County Board Commissioners (the “Board”) as follows:

Section 1. Findings.

The Board does hereby find that:

- (a) Stormwater runoff is a critical concern for Camden County due to the potential for flood damage to residential and commercial structures and productive agricultural land as well as its potential pollutant damage to the surrounding creeks, rivers, and sound.
- (b) Water quality standards by state and federal law requiring that local governments develop more detailed, advanced, and costly stormwater programs are being mandated in an ever increasing number of cities and counties in North Carolina.
- (c) Heretofore maintenance of conveyances has been the sole responsibility of private property owners, with the exception of road side ditches maintained by the NCDOT, with no concern for the overall performance of the natural water courses and manmade ditches and canals that make up the stormwater system.
- (d) Effective stormwater management should be provided to protect, to the extent practicable, the citizens of the County from the loss of life and property damage from flooding.
- (e) Chapter 153A, Article 15 of the North Carolina General Statutes, authorizes the County to acquire, construct, establish, enlarge, improve, extend, maintain, own, operate, and contract for the operation of Stormwater Management Programs designed to protect water quality by controlling the level of pollutants in, and the quantity and flow of, stormwater and structural and natural stormwater and Drainage Systems of all types.
- (f) The establishment of a Stormwater Management Utility that would be accounted for as a separate enterprise fund and would facilitate the provision of a Stormwater Management Program is reasonable and in the public interest.
- (d) North Carolina General Statute 153A-277 authorizes Camden County to establish and revise, from time to time, a schedule of rates and charges to fund the Stormwater Management Program activities including both structural and natural stormwater conveyance and Drainage System services provided by the Stormwater Management Utility.

Section 2. Purpose.

A Stormwater Management Utility is hereby created as an identified fiscal and accounting fund for the purpose of comprehensively addressing the Stormwater management needs of the County. The County's Stormwater management needs are met herein (1) through programs designed to protect and manage water quality and quantity by controlling the level of pollutants in Stormwater runoff, and the quantity and rate of Stormwater received and conveyed by structural and natural Stormwater and Drainage Systems of all types, (2) by establishing a schedule of charges, (3) by defining the control, collection, and disbursal of funds, and (4) by setting forth penalties, methods of appeals and exemptions.

Section 3. Definitions.

114 For the purpose of this Article, the following words, terms, and phrases shall have the meanings
115 given to them in this section, except where the context clearly indicates a different meaning:
116

117 *Developed land* shall mean a land parcel altered from its Natural State.
118

119 *Drainage System* shall mean natural and structural channels, swales, ditches, swamps, rivers,
120 streams, creeks, wetlands, branches, reservoirs, ponds, drainage ways, inlets, catch basins,
121 gutters, pipes, culverts, bridges, head walls, storm sewers, lakes, and other physical works,
122 properties, and improvements that transfer, control, convey or otherwise influence the movement
123 of storm water runoff.
124

125 *Equivalent Residential Unit* (ERU) is a unit of measure of impervious surface (in square feet)
126 that represents the impervious surface area on the average Single Family Residential Parcel in
127 the underlying jurisdiction as a unit of comparison. ERU shall mean for the purposes of this
128 Ordinance 4,500 square feet of impervious surface.

129 *Gross Parcel Area* shall mean the property area contained within the legally described
130 boundaries of a property or the total lot size of a property, in acres.

131 *Impervious Surface* shall mean developed areas of land that prevent or significantly impede the
132 infiltration of Stormwater into the soil. Typical Impervious Surfaces include, but are not limited
133 to: roofs, sidewalks, walkways, patios, , private driveways, parking lots, access extensions, alleys
134 and other paved, engineered, compacted or gravel surfaces containing materials that prevent or
135 significantly impede the natural infiltration of Stormwater into the soil. Impervious Surface Area
136 is synonymous with *Built Upon Area* (“BUA”) as defined by the North Carolina Department of
137 Environment and Natural Resources.
138

139 *Natural State* shall describe existing Undeveloped Land where the soil and vegetation
140 characteristics have not been substantially modified or disturbed by human activities and the
141 hydrologic function is in an unaltered or natural condition.
142

143 *Service Area* shall mean all land within Camden County and will be divided based on the
144 topography and outfalls, into 5 watershed subareas as shown in Exhibit A as South Mills, Joys
145 Creek, Sawyers Creek, Shiloh, and North River watersheds.
146

147 *Service Charge* shall mean a Stormwater management service charge, applicable to a land parcel,
148 which generally reflects the impact on or demand for Stormwater management services provided
149 by the County to properly control and manage Stormwater runoff quantity and/or quality
150 associated with the land parcel. The Service Charge will vary from one land parcel to another
151 based on the Impervious Surface and Gross Parcel Areas. The Service Charge may vary for the
152 same class of service in different areas of the Service Area and may vary according to classes of
153 service.
154

155 *Single Family Residential Parcel* means a parcel with a single family residential structure used as
156 a single family dwelling and whose primary use is as a single family residence.
157

158 *Stormwater* shall mean the runoff from precipitation that travels over Natural State or Developed
159 Land surfaces and enters a Drainage System.
160

161 *Stormwater Manager.* A person working for or on behalf of the County to administer the
 162 Stormwater Management Program

163

164 *Stormwater Management Program* shall mean an identified set of measures and activities
 165 designed s to reduce and/or manage stormwater quantity by controlling velocity, volume, and
 166 rate – and to protect, restore and/or manage stormwater quality by controlling and/or reducing
 167 pollutant.

168

169 *Stormwater Management Utility* shall mean an organizational structure that is responsible for
 170 funding, administering, and operating the County’s Stormwater Management Program, and that
 171 is supported through a rate structure based on the Impervious Surface Area and Gross Area
 172 found on land parcels located within the Service Area.

173

174 *Undeveloped Land* shall mean all land that is not altered from its Natural State.

175

176 **Section 4. Establishment of a Stormwater Management Utility and Stormwater**
 177 **Management Enterprise Fund.**

178

179 (a) There is hereby established a Camden County Stormwater Management Utility that shall be
 180 responsible for implementing, operating, and administering the County's Stormwater
 181 Management Program as defined herein.

182

183 (b) There is hereby established a Camden County Stormwater Management Enterprise Fund
 184 for the purpose of dedicating and protecting funding applicable to the responsibilities of the
 185 Stormwater Management Utility including, but not limited to, rents, rates, fees, charges,
 186 and penalties as may be established after due notice having been given and a public hearing
 187 held by the Board. Funding may also include other funds transferred or allocated to the
 188 Stormwater Management Utility by the Board. All revenues and receipts of the
 189 Stormwater Management Utility shall be placed in the Stormwater Management Enterprise
 190 Fund and all expenses of the Stormwater Management Utility shall be paid from the
 191 Stormwater Management Enterprise Fund, except that other revenues, receipts, and
 192 resources not accounted for in the Stormwater Management Enterprise Fund may be
 193 applied to Stormwater management activities as deemed appropriate by the Board. The
 194 Stormwater Management Enterprise Fund accounting shall include the revenues and
 195 expenses attributed to each watershed subarea as separate departments and non inter-
 196 departmental transfers shall be permitted without the consent of the respective watershed
 197 committees and approval by the Board of Commissioners.

198

199 **Section 5. Jurisdiction.**

200

201 The jurisdiction of the Stormwater Management Utility shall extend throughout the Service
 202 Area.

203

204 **Section 6. Rate Structure.**

205

206 (a) Every parcel within the Service Area shall be subject to a Stormwater Management Utility
 207 Service Charge derived from the rate structure described below. The rate structure to
 208 distribute the cost of services associated with the operation, repair, improvement and
 209 maintenance of public Drainage Systems and facilities through a schedule of rates, fees,

210 charges, and penalties related to the operation of a Stormwater Management Utility and
 211 Stormwater Management Enterprise Fund as established in Section 4 shall be based on the
 212 following 3 rate components:

213

214 1. *Fixed Charge Per Parcel* based on account existence which directly relates to certain
 215 administrative, billing, collections, public outreach, and other charges as may be
 216 allocated on a per parcel basis.

217

218 2. *Gross Parcel Area* on a given land parcel, which is related to quantity of runoff and
 219 total pollutant loading of stormwater runoff discharged from that land parcel. The
 220 gross area of parcels will be fall into 5 tiers of parcel size and will be assigned Gross
 221 Area Units (GAUs) as follows:

222

- 223 i. A parcel of 0 to <2 acres in gross area is 1 GAU.
- 224 ii. A parcel of 2 to <5 acres in gross area is 2 GAUs.
- 225 iii. A parcel of 5 to <10 acres in gross area is 3 GAUs.
- 226 iv. A parcel of 10 to <100 acres in gross area is 4 GAUs.
- 227 v. parcel of 100 or greater acres in gross area is 5 GAUs.

228

229 3. *Impervious Surface Area* on a given land parcel, which directly relates to the volume,
 230 rate and pollutant loading of Stormwater runoff discharged from that land parcel to
 231 the County's structural and natural Drainage Systems and facilities. An Impervious
 232 Area Units Charge for stormwater costs shall be allocated to impervious area on an
 233 ERU basis. *Impervious Surface Area rates will apply to each unit or part thereof of*
 234 *impervious area.*

235

- 236 i. Based on an analysis by the County upon the enactment of this
 237 Ordinance of Impervious Surface Area on properties throughout the
 238 County, an Impervious Surface Area of 4,500 square feet is hereby
 239 designated as one (1) ERU.

240

241 (b) Each Single Family Residential Parcel shall be charged for one (1) ERU of impervious
 242 area.

243 (c) Each residential unit in a townhome, condominium, or other multifamily structure with
 244 individual unit ownership and duplexes shall be billed for one (1) ERU of impervious area.

245 (d) There will be no Impervious Area Units Charge for land parcels with fewer than 450
 246 square feet of Impervious Surface Area.

247

248 **Section 7. Schedule of Fees and Charges.**

249

250 The schedule of rates, fees, charges, and penalties related to this Ordinance shall be adopted after
 251 notice and a public hearing as required by N.C. Gen. Stat. §153A-277. As set out in N.C. Gen.
 252 Stat. §153A-277, the hearing may be held concurrently with the public hearing on the County's
 253 proposed budget. The schedule of rates, fees, charges, and penalties shall apply to all land
 254 parcels within the Service Area, except as may be altered by credits or exemptions provided in
 255 this Article.

256

257 **Section 8 Billing and Collection**

258

259 (a) *Method of billing.* Billing and collection of the Stormwater Management Utility Service
 260 Charges for Stormwater management services and facilities shall be billed with property
 261 taxes under the general administration of the County Manager and shall be payable in the
 262 same manner as property taxes.
 263

264 *Delinquencies.* Stormwater Management Utility Service Charge billings that are not paid within
 265 the time allowed for the payment of property taxes shall be collected by any remedy provided by
 266 law for collecting and enforcing private debts or in any other manner authorized by law.

267 (c) *Application of payment.* Payment will be applied to a customer's bill in the following
 268 order:

- 269 1. Civil penalties assessed pursuant to this Ordinance.
- 270 2. Stormwater Management Utility Service Charge.

271
 272 (d) *Appeal of disputed bills and adjustments.* If any citizen wishes to dispute a Stormwater
 273 Utility Service Charge billing or any other rents, rates, fees, charges, or penalties adopted
 274 pursuant to this Article, that citizen must submit a written appeal within 60 days from the
 275 date of billing, stating the reasons for the appeal, and providing information pertinent to
 276 the calculation of the billed charge. A timely appeal shall stay the penalty deadlines. An
 277 appeal of a disputed bill shall be filed with the Stormwater Manager for review and
 278 disposition. The appeal will follow a three step process as follows:
 279

- 280 1. Over the shoulder appeals – Property owners are welcome to visit the Planning
 281 Department and view their own individual properties to see what was drawn and
 282 measured as impervious surface. Obvious errors will be corrected administratively.
- 283 2. Formal Appeal - Contested areas will be identified and the owner may complete a
 284 petition form and pay a fee to initiate a formal appeal. Upon a formal appeal
 285 Stormwater Manager will visit the property and physically measure impervious
 286 surfaces. The staff measurement will be used to correct the calculation whether there
 287 is a decrease of increase.
- 288 3. Final Appeal - If the owner still contests the measurement, the owner may submit a
 289 survey performed and sealed by a NC licensed professional a surveyor or engineer, or
 290 landscape architect. The surveyor shall use the definition of impervious surface from
 291 the state Division of Water Quality.

292 a.
 293

294 **Section 9. Disposition of Service Charges and Fees.**

295
 296 (c) Stormwater Management Utility Service Charge and fee revenues shall be assigned and
 297 dedicated solely to the Stormwater Management Enterprise Fund in the County budget
 298 and accounting system, which shall be and remain separate from other funds, and shall be
 299 used only to fund identified Stormwater Management Program activities. The services
 300 charges and fees paid to and collected by virtue of the provision of this Article shall not
 301 be used for general or other governmental or proprietary purposes of the County, except
 302 to pay for costs incurred by the County in rendering services associated with the
 303 Stormwater Management Utility. The Stormwater Management Enterprise Fund
 304 accounting shall include the revenues and expenses attributed to each watershed subarea
 305 as separate departments and inter-departmental transfers shall be permitted without the
 306 consent of the respective watershed committees and approval by the Board of
 307 Commissioners.

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Section 10. Exemptions and Credits Applicable to Stormwater Management Service Charges.

- (a) *Statement of Policy.* Except as provided in this section, no public or private property shall be exempt from Stormwater Management Service Charges or receive a credit or offset against such Stormwater Management Service Charges. No exemption or reduction in Stormwater Management Service Charges shall be granted based on the age, tax or economic status, race, or religion of the customer, or other condition unrelated to the cost of providing stormwater services and facilities.
- (b) *Exemptions.* No public or private property shall be exempt from Stormwater Management Utility Service Charges, with the following exceptions:
1. Publically dedicated roads, streets, greenways, sidewalks and other publically dedicated rights of way and easements for vehicular or pedestrian traffic that are available for use by the general public for transportation purposes, shall be exempt from County Stormwater Management Utility Service Charges. This exemption shall not apply to internal site roadways within public facilities.
 2. Railroad rights-of-way used or formerly used for trackage shall be exempt from County Stormwater Management Utility Service Charges. This exemption shall not be construed to apply to railroad stations, maintenance buildings, or other developed land used for railroad purposes.
- (c) *Credits.* The following credits may be allowed upon adoption of a Credit Application Instruction Manual by the Board:
1. Non single family residential parcels that provide measures to mitigate the impacts of runoff on the Stormwater system may be eligible for one or more credits to the Impervious Area Units or the Gross Acre Units Charge portions of the Stormwater Management Utility Service Charge, proportional to the extent those measures address the impacts of peak discharge and total runoff volume from the site.
 2. The Credit Application Instruction Manual may be approved by the Board and placed on file with the County Clerk at which time it shall be followed in establishing applicable credits to a customer's Impervious Area Units Charge or Gross acre Units portion of the Stormwater Management Utility Service Charge.
 3. Each credit allowed against a portion of the Stormwater Management Utility Service Charge shall be conditioned on continuing compliance with the performance standards set forth in the Credit Application Instruction Manual and/or the applicable standards set out in the County's Land Development Ordinance existing at the time of construction of such facilities and may be rescinded for noncompliance with those standards.

- 4. Each credit for which a customer applies shall be subject to review and approval by the Stormwater Manager. The Stormwater Manager may approve or reject any application for a credit in whole or in part.

Section 11. Miscellaneous.

(a) This Ordinance supersedes all other County ordinances, or parts of ordinances in conflict herewith.

(b) Any part or provision of this Ordinance found by a court of competent jurisdiction to be in violation of the Constitution or laws of the United States or of the State of North Carolina is hereby deemed severable and shall not affect the validity of the remaining provisions of the Ordinance.

(c) This Ordinance shall become effective upon adoption.

This the ___ day of _____, 2013.

CAMDEN COUNTY
BOARD OF COMMISSIONERS

Garry Meiggs., Chairman

Attest:

Ashley Honaker

Ordinance No. 2013-05-02

**An Ordinance
Amending the Camden County
Code of Ordinances**

Camden County, North Carolina

BE IT ORDAINED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS as follows:

Article I: Purpose

The purpose of this Ordinance is to add new Chapter 53 of the Camden County Code of Ordinances of Camden County, North Carolina.

Article II. Construction

For purposes of this Ordinance, underlined words (underline) shall be considered as additions to existing Ordinance language and strikethrough words (~~strikethrough~~) shall be considered deletions to existing language. New language of proposed ordinance shall be shown in italics (*italics*) and underlined.

Article III. Add Chapter 53 to the Camden County Code of Ordinances which shall read as follows:

CHAPTER 53: STORMWATER MANAGEMENT UTILITIY

§ 53.01 FINDINGS.

(A) Stormwater runoff is a critical concern for Camden County due to the potential for flood damage to residential and commercial structures and productive agricultural land as well as its potential pollutant damage to the surrounding creeks, rivers, and sound.

(B) Water quality standards by state and federal law requiring that local governments develop more detailed, advanced, and costly stormwater programs are being mandated in an ever increasing number of cities and counties in North Carolina.

(C) Heretofore maintenance of conveyances has been the sole responsibility of private property owners, with the exception of road side ditches maintained by the NCDOT, with no concern for the overall performance of the natural water courses and manmade ditches and canals that make up the stormwater system.

(D) Effective stormwater management should be provided to protect, to the extent practicable, the citizens of the County from the loss of life and property damage from flooding.

48 (E) Chapter 153A, Article 15 of the North Carolina General Statutes, authorizes the
 49 County to acquire, construct, establish, enlarge, improve, extend, maintain, own, operate, and
 50 contract for the operation of Stormwater Management Programs designed to protect water
 51 quality by controlling the level of pollutants in, and the quantity and flow of, stormwater and
 52 structural and natural stormwater and Drainage Systems of all types.

53
 54 (F) The establishment of a Stormwater Management Utility that would be accounted for as
 55 a separate enterprise fund and would facilitate the provision of a Stormwater Management
 56 Program is reasonable and in the public interest.

57
 58 (G) North Carolina General Statute 153A-277 authorizes Camden County to establish and
 59 revise from time to time, a schedule of rates and charges to fund the Stormwater Management
 60 Program activities including both structural and natural stormwater conveyance and Drainage
 61 System services provided by the Stormwater Management Utility.

62
 63
 64 **§ 53.02 PURPOSE:**

65
 66 (A) A Stormwater Management Utility is hereby created as an identified fiscal and
 67 accounting fund for the purpose of comprehensively addressing the Stormwater management
 68 needs of the County. The County's Stormwater management needs are met herein (1) through
 69 programs designed to protect and manage water quality and quantity by controlling the level of
 70 pollutants in Stormwater runoff, and the quantity and rate of Stormwater received and conveyed
 71 by structural and natural Stormwater and Drainage Systems of all types, (2) by establishing a
 72 schedule of charges, (3) by defining the control, collection, and disbursal of funds, and (4) by
 73 setting forth penalties, methods of appeals and exemptions.

74
 75 **§ 53.03 DEFINITIONS:**

76
 77 (A) For the purpose of this Article, the following words, terms, and phrases shall have the
 78 meanings given to them in this section, except where the context clearly indicates a different
 79 meaning:

80
 81 **DEVELOPED LAND.** A land parcel altered from its Natural State.

82
 83 **DRAINAGE SYSTEM.** Natural and structural channels, swales, ditches, swamps, rivers,
 84 streams, creeks, wetlands, branches, reservoirs, ponds, drainage ways, inlets, catch basins,
 85 gutters, pipes, culverts, bridges, head walls, storm sewers, lakes, and other physical works,
 86 properties, and improvements that transfer, control, convey or otherwise influence the movement
 87 of storm water runoff.

88
 89 **EQUIVALENT RESIDENTIAL UNIT (ERU).** A unit of measure of impervious surface (in
 90 square feet) that represents the impervious surface area on the average Single Family
 91 Residential Parcel in the underlying jurisdiction as a unit of comparison. ERU shall mean for
 92 the purposes of this Ordinance 4,500 square feet of impervious surface.

93 **GROSS PARCEL AREA.** *The property area contained within the legally described boundaries*
 94 *of a property or the total lot size of a property, in acres.*

95 **IMPERVIOUS SURFACE.** *Developed areas of land that prevent or significantly impede the*
 96 *infiltration of Stormwater into the soil. Typical Impervious Surfaces include, but are not limited*
 97 *to: roofs, sidewalks, walkways, patios, private driveways, parking lots, access extensions, alleys*
 98 *and other paved, engineered, compacted or gravel surfaces containing materials that prevent or*
 99 *significantly impede the natural infiltration of Stormwater into the soil. Impervious Surface Area*
 100 *is synonymous with Built Upon Area (“BUA”) as defined by the North Carolina Department of*
 101 *environment and natural Resources.*

102
 103 **NATURAL STATE.** *Existing undeveloped land where the soil and vegetation characteristics*
 104 *have not been substantially modified or disturbed by human activities and the hydrologic*
 105 *function is in an unaltered or natural condition.*

106
 107 **SERVICE AREA.** *All land within Camden County and will be divided based on the topography*
 108 *and outfalls, into 4 watershed subareas as shown in Exhibit A as South Mills Sawyers Creek,*
 109 *Shiloh, and North River watersheds.*

110
 111 **SERVICE CHARGE.** *A stormwater management service charge, applicable to a land parcel,*
 112 *which generally reflects the impact on or demand for Stormwater management services provided*
 113 *by the County to properly control and manage stormwater runoff quantity and/or quality*
 114 *associated with the land parcel. The Service Charge will vary from one land parcel to another*
 115 *based on the impervious surface and gross parcel areas. The Service Charge may vary for the*
 116 *same class of service in different areas of the Service Area and may vary according to classes of*
 117 *service.*

118
 119 **SINGLE FAMILY RESIDENTIAL PARCEL.** *A parcel with a single family residential*
 120 *structure used as a single family dwelling and whose primary use is as a single family residence.*

121
 122 **STORMWATER.** *The runoff from precipitation that travels over natural state or developed*
 123 *land surfaces and enters a drainage System.*

124
 125 **STORMWATER MANAGER.** *A person working for or on behalf of the County to administer*
 126 *the Stormwater Management Program*

127
 128 **STORMWATER MANAGEMETN PROGRAM.** *An identified set of measures and activities*
 129 *designed to reduce and/or manage stormwater quantity by controlling velocity, volume, and rate*
 130 *– and to protect, restore and/or manage stormwater quality by controlling and/or reducing*
 131 *pollutant.*

132
 133 **STORMWATER MANAGEMENT UTILITY.** *An organizational structure that is responsible*
 134 *for funding, administering, and operating the County’s Stormwater Management Program, and*
 135 *that is supported through a rate structure based on the impervious surface area and gross area*
 136 *found on land parcels located within the service area.*

137

138 UNDEVELOPED LAND. All land that is not altered from its natural state.

139

140 **§ 53.04 ESTABLISHMENT OF A STORMWATER MANAGEMENT UTILITY AND**
 141 **STORMWATER MANAGEMENT ENTERPRISE FUND.**

142

143 (A) There is hereby established a Camden County Stormwater Management Utility that
 144 shall be responsible for implementing, operating, and administering the County's Stormwater
 145 Management Program as defined herein.

146

147 (B) There is hereby established a Camden County Stormwater Management Enterprise
 148 Fund for the purpose of dedicating and protecting funding applicable to the responsibilities of
 149 the Stormwater Management Utility including, but not limited to, rents, rates, fees, charges, and
 150 penalties as may be established after due notice having been given and a public hearing held by
 151 the Board of Commissioners. Funding may also include other funds transferred or allocated to
 152 the Stormwater Management Utility by the Board of Commissioners. All revenues and receipts
 153 of the Stormwater Management Utility shall be placed in the Stormwater Management
 154 Enterprise Fund and all expenses of the Stormwater Management Utility shall be paid from the
 155 Stormwater Management Enterprise Fund, except that other revenues, receipts, and resources
 156 not accounted for in the Stormwater Management Enterprise Fund may be applied to stormwater
 157 management activities as deemed appropriate by the Board. The Stormwater Management
 158 Enterprise Fund accounting shall include the revenues and expenses attributed to each
 159 watershed subarea as separate departments and no inter-departmental transfers shall be
 160 permitted without the consent of the respective watershed committees and approval by the Board
 161 of Commissioners.

162

163 **§ 53.05 JURISDICTION.**

164

165 (A) The jurisdiction of the Stormwater Management Utility shall extend throughout the
 166 Service Area.

167

168 (B) The countywide stormwater program shall be managed as four (4) distinct watersheds
 169 with an advisory committee for each: South Mills, Shiloh, Sawyers Creek, and North River.

170

171 (C) The Board of Commissioners shall appoint or reappoint 5 members to each watershed
 172 advisory committee with 2 year terms, with 2 members appointed in even years and 3 members
 173 in the odd years. These committees shall make recommendations to the Board of Commissioners
 174 related to Level and Extent of Services and the annual program and budget.

175

176 **§ 53.06 RATE STRUCTURE.**

177

178 (A) Every parcel within the Service Area shall be subject to a Stormwater Management
 179 Utility Service Charge derived from the rate structure described below. The rate structure to
 180 distribute the cost of services associated with the operation, repair, improvement and
 181 maintenance of public drainage systems and facilities through a schedule of rates, fees, charges,
 182 and penalties related to the operation of a Stormwater Management Utility and Stormwater

183 Management Enterprise Fund as established in Article 53.04 shall be based on the following 3
 184 rate components:

185
 186 (1) Fixed Charge Per Account based on account existence which directly relates to
 187 certain administrative, billing, collections, public outreach, and other charges as may be
 188 allocated on a per parcel basis.

189
 190 (2) Gross Parcel Area on a given land parcel, which is related to quantity of runoff and
 191 total pollutant loading of stormwater runoff discharged from that land parcel. The gross area of
 192 parcels will be fall into 5 tiers of parcel size and will be assigned Gross Are Units (GAUs) as
 193 follows:

- 194 (a) A parcel of 0 to <2 acres in gross area is 1 GAU.
 195 (b) A parcel of 2 to <5 acres in gross area is 2 GAUs.
 196 (c) A parcel of 5 to <10 acres in gross area is 3 GAUs.
 197 (d) A parcel of 10 to <100 acres in gross area is 4 GAUs.
 198 (e) A parcel of 100 or greater acres in gross area is 5 GAUs.

199
 200 (3) Impervious Surface Area on a given land parcel, which directly relates to the volume,
 201 rate and pollutant loading of stormwater runoff discharged from that land parcel to the
 202 County's structural and natural drainage systems and facilities. An Impervious Area Units
 203 Charge for stormwater costs shall be allocated to impervious area on an Equivalent Residential
 204 Unit (ERU) basis. Impervious Surface Area rates will apply to each unit or part thereof of
 205 impervious area.

206
 207 (a) Based on an analysis by the County of Impervious Surface Area on properties
 208 throughout the County, an Impervious Surface Area of 4,500 square feet is hereby designated as
 209 one (1) Equivalent Residential Unit (ERU).

210
 211 (B) Each single family residential parcel shall be charged for one (1) ERU of impervious
 212 area.

213
 214 (C) Each residential unit in a townhome, condominium, or other multifamily structure with
 215 individual unit ownership and duplexes shall be billed for one (1) ERU of impervious area.

216
 217 (D) There will be no Impervious Area Units Charge for land parcels with fewer than 450
 218 square feet of Impervious Surface Area.

219
 220 (E) The Fixed Cost Per Account (FCPA) component shall be the same for each account
 221 throughout the county.

222
 223 (F) The Gross Acreage component represented by Gross Acreage Units (GAU), and
 224 Impervious Area component represented by Equivalent Residential Units (ERU) shall vary for
 225 each watershed based on the level of service and annual budget for the respective watershed.

226
 227 **§ 53.07 SCHEDULE OF FEES AND CHARGES.**

228

229 (A) The schedule of rates, fees, charges, and penalties related to this Ordinance shall be
 230 adopted after notice and a public hearing as required by N.C. Gen. Stat. §153A-277. As set out
 231 in N.C. Gen. Stat. §153A-277, the hearing may be held concurrently with the public hearing on
 232 the County's proposed budget. The schedule of rates, fees, charges, and penalties shall apply to
 233 all land parcels within the Service Area, except as may be altered by credits or exemptions
 234 provided in this Article.

235
 236 **§ 53.08 BILLING AND COLLECTION.**

237
 238 (A) Method of billing. Billing and collection of the Stormwater Management Utility Service
 239 Charges for stormwater management services and facilities shall be billed annually under the
 240 general administration of the County Manager and shall be payable in the same manner as
 241 property taxes.

242
 243 (B) Delinquencies. Stormwater Management Utility Service Charge billings that are not
 244 paid within the time allowed for the payment of property taxes shall be collected by any remedy
 245 provided by law for collecting and enforcing private debts or in any other manner authorized by
 246 law.

247
 248 (C) Application of payment. Payment will be applied to a customer's bill in the following
 249 order:

250 (1) Civil penalties assessed pursuant to this Ordinance.

251 (2) Stormwater Management Utility Service Charge.

252
 253 (D) Appeal of disputed bills and adjustments. If any citizen wishes to dispute a Stormwater
 254 Utility Service Charge billing or any other rents, rates, fees, charges, or penalties adopted
 255 pursuant to this Article, that citizen must submit a written appeal within 60 days from the date of
 256 billing, stating the reasons for the appeal, and providing information pertinent to the calculation
 257 of the billed charge. A timely appeal shall stay the penalty deadlines. An appeal of a disputed bill
 258 shall be filed with the Stormwater Manager for review and disposition. The appeal will follow a
 259 three step process as follows:

260
 261 (1) Over the shoulder appeals – Property owners are welcome to visit the Planning
 262 Department and view their own individual properties to see what was drawn and measured as
 263 impervious surface. Obvious errors will be corrected administratively.

264
 265 (2) Formal Appeal - Contested areas will be identified and the owner may complete a
 266 petition form and pay a fee to initiate a formal appeal. Upon a formal appeal Stormwater
 267 Manager will visit the property and physically measure impervious surfaces. The staff
 268 measurement will be used to correct the calculation whether there is a decrease or increase.

269
 270 (3) Final Appeal - If the owner still contests the measurement, the owner may submit a
 271 survey performed and sealed by a North Carolina licensed professional a surveyor or engineer,
 272 or landscape architect. The surveyor shall use the definition of impervious surface from the state
 273 Division of Water Quality.

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§ 53.09 DISPOSITION OF SERVICE CHARGES AND FEES.

(A) Stormwater Management Utility Service Charge and fee revenues shall be assigned and dedicated solely to the Stormwater Management Enterprise Fund in the County budget and accounting system, which shall be and remain separate from other funds, and shall be used only to fund identified Stormwater Management Program activities. The services charges and fees paid to and collected by virtue of the provision of this Article shall not be used for general or other governmental or proprietary purposes of the County, except to pay for costs incurred by the County in rendering services associated with the Stormwater Management Utility. The Stormwater Management Enterprise Fund accounting shall include the revenues and expenses attributed to each watershed subarea as separate departments and inter-departmental transfers shall not be permitted without the consent of the respective watershed committees and approval by the Board of Commissioners.

§ 53.10 EXEMPTIONS AND CREDITS APPLICABLE TO STORMWATER MANAGEMENT SERVICE CHARGES.

(A) Statement of Policy. Except as provided in this section, no public or private property shall be exempt from Stormwater Management Service Charges or receive a credit or offset against such Stormwater Management Service Charges. No exemption or reduction in Stormwater Management Service Charges shall be granted based on the age, tax or economic status, race, or religion of the customer, or other condition unrelated to the cost of providing stormwater services and facilities.

(B) Exemptions. No public or private property shall be exempt from Stormwater Management Utility Service Charges, with the following exceptions:

(1) Publically dedicated roads, streets, greenways, sidewalks and other publically dedicated rights of way and easements for vehicular or pedestrian traffic that are available for use by the general public for transportation purposes, shall be exempt from County Stormwater Management Utility Service Charges. This exemption shall not apply to internal site roadways within public facilities.

(2) Railroad rights-of-way used or formerly used for trackage shall be exempt from County Stormwater Management Utility Service Charges. This exemption shall not be construed to apply to railroad stations, maintenance buildings, or other developed land used for railroad purposes.

(C) Credits. The following credits may be allowed upon adoption of a Credit Application Instruction Manual by the Board:

(1) Non single family residential parcels that provide measures to mitigate the impacts of runoff on the stormwater system may be eligible for one or more credits to the Impervious Area

321 Units or the Gross Acre Units Charge portions of the Stormwater Management Utility Service
 322 Charge, proportional to the extent those measures address the impacts of peak discharge and
 323 total runoff volume from the site.

324
 325 (2) The Credit Application Instruction Manual may be approved by the Board and
 326 placed on file with the County Clerk at which time it shall be followed in establishing applicable
 327 credits to a customer's Impervious Area Units Charge or Gross acre Units portion of the
 328 Stormwater Management Utility Service Charge.

329
 330 (3) Each credit allowed against a portion of the Stormwater Management Utility Service
 331 Charge shall be conditioned on continuing compliance with the performance standards set forth
 332 in the Credit Application Instruction Manual and/or the applicable standards set out in the
 333 County's Unified Development Ordinance existing at the time of construction of such facilities
 334 and may be rescinded for noncompliance with those standards.

335
 336 (4) Each credit for which a customer applies shall be subject to review and approval by
 337 the Stormwater Manager. The Stormwater Manager may approve or reject any application for a
 338 credit in whole or in part.

339

340 **§ 53.11 JOYCE CREEK ADDENDUM.**

341
 342 (A) The Joyce Creek Special Assessment Tax for property owners within the tax district
 343 boundaries shall be eliminated, and replaced with the Stormwater Utility Fee for the South Mills
 344 Watershed, provided, however in the event that the stormwater utility fee for South Mills
 345 Watershed is itself eliminated or discontinued, the Joyce Creek special assessment tax for
 346 property owners within the tax district boundaries would be automatically reinstated under the
 347 same terms and conditions as it exists at the time this Ordinance is approved.

348
 349 (B) The Joyce Creek Management Board shall remain in place to and shall have complete
 350 autonomy and discretion in carrying out maintenance activities on Joyce Creek, and the Cypress
 351 and Mill Run tributary canals in accordance with standards established by the Army Corp of
 352 Engineers. The Joyce Creek Management Board will use its best efforts to coordinate activities
 353 with the South Mills Watershed Advisory Committee but shall not be controlled by nor answer to
 354 said Committee.

355
 356 (C) The South Mills Watershed budget shall include a line item referred to as the Joyce
 357 Creek Project equal to a two cent (\$0.02) annual tax on the value of properties within the
 358 boundaries of the Joyce Creek Service Area. Any balances remaining at the end of each fiscal
 359 year shall be carried forward in that line item from year to year in addition to the annual tax
 360 calculation to be utilized for the Joyce Creek Project in the sole discretion of the Joyce Creek
 361 Management Board.

362
 363 (D) The Joyce Creek Management board shall have sole autonomy and discretion in the
 364 utilization of the Joyce Creek Project line item. The Joyce Creek Management Board shall
 365 continue to be elected and operate in the same manner as it has operated in the past pursuant to
 366 the Camden County Ordinance establishing said management board.

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§ 53.12 MISCELLANEOUS.

(A) This Ordinance supersedes all other County ordinances, or parts of ordinances in conflict herewith.

(B) Any part or provision of this Ordinance found by a court of competent jurisdiction to be in violation of the Constitution or laws of the United States or of the State of North Carolina is hereby deemed severable and shall not affect the validity of the remaining provisions of the Ordinance.

(C) This Ordinance shall become effective upon adoption.

Adopted by the Board of Commissioners for the County of Camden this _____ day of _____, 2013

County of Camden

Garry Meiggs, Chairman
Board of Commissioners

ATTEST:

Ashley Honaker
Clerk to the Board

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 4.B

New Business

Meeting Date: June 17, 2013
Attachments: 3 (5 Pages)
Submitted By: Tax Administration

ITEM TITLE: Monthly Tax Report

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

May 2013 Monthly Tax Report

RECOMMENDATION:

Review and Approve.

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2012	248,201.02	110,201.98
2011	93,129.92	25,520.43
2010	47,550.46	16,712.18
2009	18,564.87	15,280.53
2008	15,562.72	9,910.84
2007	11,131.19	10,515.77
2006	4,823.60	14,717.48
2005	2,653.77	27,223.96
2004	1,111.91	12,311.96
2003	959.38	11,229.39

TOTAL REAL PROPERTY TAX UNCOLLECTED	443,688.84
TOTAL PERSONAL PROPERTY UNCOLLECTED	253,624.52
TEN YEAR PERCENTAGE COLLECTION RATE	98.97%
COLLECTION FOR 2013 vs. 2012	70,286.56vs.74,813.37

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2012	94.95%
2011	98.31%
2010	99.14%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

EFFORTS AT COLLECTION IN THE LAST 30 DAYS**ENDING May ,2013
BY TAX ADMINISTRATOR**

179 NUMBER DELINQUENCY NOTICES SENT

335 FOLLOWUP REQUESTS FOR PAYMENT SENT

7 NUMBER OF WAGE GARNISHMENTS ISSUED

8 NUMBER OF BANK GARNISHMENTS ISSUED

28 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR
TO DELINQUENT TAXPAYER

0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)

8 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF
TAX ADMINISTRATOR

2 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO
COUNTY ATTORNEY

0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR
COLLECTION (I.D. AND STATUS)

0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS

0 NUMBER OF JUDGMENTS FILED

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 4.C

New Business

Meeting Date: June 17, 2013
Attachments: 1 (1 Pages)
Submitted By: Tax Administration

ITEM TITLE: FY 2013-2014 County Tax Rate

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

See Attachment

RECOMMENDATION:

Review and Approve.

TO: CAMDEN COUNTY BOARD OF COMMISSIONERS

THE FOLLOWING IS THE ESTIMATED PROPERTY VALUE OF CAMDEN COUNTY:

	<u>Real</u>	<u>Personal</u>	<u>Vehicles</u>	<u>Total</u>
South Mills	399,256,580	11,938,947	30,061,827	441,257,354
Courthouse	404,719,493	16,813,618	36,442,834	457,975,945
Shiloh	248,329,291	3,867,290	19,273,725	271,470,306
Subtotal of County				1,170,703,605
Estimated Utilities				16,730,580
Total of County				1,187,434,185

FROM _____
 LISA S. ANDERSON (TAX ADMINISTRATOR) DATE

TAX RATE COUNTY \$.59 FIRE \$.01 TOTAL= \$.60

Joyce Creek District	<u>Real</u>	<u>Personal</u>	<u>Vehicles</u>	<u>Total</u>
	230,576,329	3,105,566	19,621,820	253,303,715

JOYCE CREEK WATERSHED IMPROVEMENT TAX \$.02

 GARRY W. MEIGGS, CHAIRMAN DATE

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 5.A

Board Appointments

Meeting Date: June 17, 2013

Attachments: 2 (2 Pages)

Submitted By: Administration

ITEM TITLE: Camden TDA Appointment- Elton Sawyer

MOTION MADE BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____

VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

Judy Sawyer has resigned. Husband Elton Sawyer has volunteered.

RECOMMENDATION:

Review and Approve.

Ashley Honaker

From: Donna Stewart <dstewart@camdencountync.gov>
Sent: Thursday, May 30, 2013 1:22 PM
To: 'Mike Renshaw'
Cc: 'Ashley Honaker'
Subject: Camden TDA member
Attachments: Volunteer Form Elton Sawyer.pdf

Categories: Agenda

Mike,

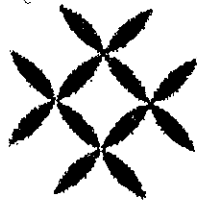
Judy Sawyer has resigned from the Camden TDA after service of six years. She stated her husband Elton is willing to serve. (Her term ends in June 2013.) I have had him fill out an application for Volunteer service which I have attached. We are asked to have two occupancy tax contributors on our board in the guidelines, so I believe we should invite him to take her place. Shall this be placed on the next agenda? I'll send him a letter after the board has approved his appointment. I'll also send a letter thanking Judy for her service.

Donna

Donna Stewart, Director
Dismal Swamp Welcome Center
2356 US Hwy 17N
South Mills, NC 27976
Phone ~ 252-771-8333
www.DismalSwampWelcomeCenter.com

Bird, Bike, Hike....take in the sights!

All e-mails sent from this computer are subject to the Public Records Law and the information contained therein is a public record.



Application for Citizen Service - Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, mail to P.O. Box 190, Camden, North Carolina 27921 or e-mail mrenshaw@camdencountync.gov.

Name, Elton Everett Sawyer

Mailing Address 256 Garrington Island Rd. Shawboro, NC 27973

Township you live in: Shiloh

Telephone (home) 252-336-4414 (business), 252-336-4414

Email address je.sawyer@hotmail.com

Are you a registered voter? Yes No

Have you ever been convicted of a felony? Yes No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission:

Board or Commissions upon which you are interested in serving: (List on opposite side)

Tourism Development Authority

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government.

Signature Elton E Sawyer Date 5/28/13

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 5.B

Board Appointments

Meeting Date: June 17, 2013

Attachments: 1 (1 Pages)

Submitted By: Administration

**ITEM TITLE: DSS Board- Re-Appoint Karl
Bowden**

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____

VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

Mr. Bowden's term ends June 30, 3013.

RECOMMENDATION:

Review and Approve.

Ashley Honaker

From: Sylvia Holley <sholley@camdencountync.gov>
Sent: Wednesday, June 12, 2013 9:20 AM
To: ahonaker@camdencountync.gov
Subject: DSS Board Member

Hi Ashley,
Karl Bowden's term expires June 30th. He was appointed by the commissioners. He is willing to serve again since DSS Board members can serve 2 three year terms. Would this need to be on the agenda so he can be reappointed? Let me know if I need to do something more. Thanks!

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 5.C

Board Appointments

Meeting Date: June 17, 2013

Attachments: 0 (0 Pages)

Submitted By: Administration

ITEM TITLE: ABC Board Interim Appointments

MOTION MADE
BY:
S. Duckwall _____
G. Meiggs _____
M. McLain _____
R. Krainiak _____
C. Riggs _____
NO MOTION _____

VOTE:
S. Duckwall _____
G. Meiggs _____
M. McLain _____
R. Krainiak _____
C. Riggs _____
ABSENT _____
RECUSED _____

SUMMARY:

Two members have been removed. Two Commissioners need to serve in the interim.

RECOMMENDATION:

Review and Approve.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 5.D
Board Appointments
Meeting Date: June 17, 2013
Attachments: 1 (1 Pages)
Submitted By: Administration
ITEM TITLE: Agriculture Advisory Board

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

Linda Ferebee has volunteered for appointment.

RECOMMENDATION:

Review and Approve.

Ann: Brian Lannon



Application for Citizen Service - Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, mail to P.O. Box 190, Camden, North Carolina 27921 or e-mail cmr@camdennc.com.

Name, Linda Ferebee

Mailing Address 116 Scotland Rd., Camden, NC 27921

Township you live in: Camden

Telephone (home) 335-7449 (business),

Email address ljfward@yahoo.com

Are you a registered voter? Yes No

Have you ever been convicted of a felony? Yes No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission:

Board or Commissions upon which you are interested in serving: (List on opposite side)

Voluntary Agricultural District Program

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government.

Signature Andie J. Larkin Date June 1, 2013

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.A

Consent Agenda

Meeting Date: June 17, 2013
Attachments: 1 (25 Pages)
Submitted By: Administration

ITEM TITLE: Draft Minutes

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

Draft Minutes from June 3, 2013

RECOMMENDATION:

Review and Approve.

Camden County Board of Commissioners
Regular Meeting
June 3, 2013
6:00 P.M. – Closed Session
7:00 P.M. - Special Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on Monday, June 3, 2013 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Garry Meiggs,
Vice Chairman Michael McLain, and
Commissioners Randy Krainiak, and Clayton Riggs.

Also attending were County Manager Mike Renshaw, and Clerk to the Board Ashley R. Honaker. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Dan Porter- Planning Director, Dave Parks- Permitting Officer, and Lisa Anderson- Tax Administrator.

1. Closed Session, 6:00 P.M. Pursuant to G.S. 143-318.11(a)(3) - Consultation with Attorney to discuss potential litigation;

Vice Chairman Michael McLain made a motion to go into closed session pursuant to G.S. 143-318.11(a)(3) for consultation with attorney. At 6:12 P.M., the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; No Commissioner absent; and no Commissioner not voting.

The Commissioners entered closed session at 6:12 P.M.

Commissioner Sandra Duckwall made a motion to come out of closed session at 6:38 P.M., the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Chairman Garry Meiggs recessed the Board at 6:38 P.M.

Regular Session, 7:00 P.M.

Chairman Garry Meiggs called to order the June 3, 2013 meeting of the Camden County Board of Commissioners at 7:00 PM.

Invocation and Pledge of Allegiance

Vice Chairman Michael McLain gave the invocation, and led the Pledge of Allegiance.

Public Comments

1. Amy Gillican, 109 North Point Road, South Mills, NC- Mrs. Gillican came before the Board to express her desire, as a representative of the CCHS Athletic Booster Club, that the County build an athletic complex.

Consideration of Agenda

County Manager Mike Renshaw requested that the Board amend the agenda to add *CDBG Contract Amendment* to New Business as item 4.D.

Commissioner Clayton Riggs made a motion to approve the agenda as amended. At 7:08PM, the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Public Hearing

Commissioner Sandra Duckwall made a motion to go into Public Hearing. At 7:09pm, the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item 3.A- CDBG Scattered Site Amendment

Planning Director Dan Porter came before the Board to explain that due to circumstances, the CDBG application needs amendment; of the four replacement houses, one has withdrawn. Of the three alternatives, there are not enough funds to pay for a replacement. Staff is asking to change both 'replacement' to read 'rehabilitation', and add a new recipient to the application.

3.B- Stormwater Utility Ordinance

Commissioner Clayton Riggs made a motion to go into Public Hearing for the Stormwater Utility Ordinance.

Planning Director Dan Porter presented a PowerPoint to the Board outlining the need and structure of the proposed Utility. Staff is looking to 'beef up' stormwater regulations within the County. Staff has created four district advisory boards, which have met and come up with numerous recommendations.

Commissioner Duckwall asked if the jurisdiction committee meetings have been and will be advertised. Mr. Porter responded that yes, those Boards fall under the open meetings law.

The following are public comments:

1. Kirby White, 102 Main Street, South Mills- there is a feeder ditch out front of my home. I have lived there for 45 years and it has only been cleaned once in ten years. The feeder ditch across the street has never been cleaned.
2. Warren Riggs, River, NC- how many times did advisory boards meet? How did the county arrive at the price of assessment against land and home owners? How does the advisory board in each district determine how each project is chosen? At Pocahunt creek, county paid to have it cleaned 10 years ago and it was not cleaned, trees were just cut and left to float.
3. John Spence, 735 Firetower Road, Elizabeth City- I own property in Camden- family has owned Camden land since the 1800's, and I agree with futility fee. Pasquotank County does this utility, and it has been a great beneficial program. It has repaired drainage ways that were never done, has allowed for clearing & snagging of the Pasquotank River which cuts between Pasquotank and Camden counties. As a consequence of river blockage from Irene that is unaffordable to clear, alligator weed is spreading and causing more drainage issues.
4. Willy Gallop, 460 Neck Road, Shiloh- does this utility fee clean ditches from the road to swamp? (Commissioner Duckwall suggested if questions on which ditches will be cleaned, to get a map from planning department. If the state is responsible for ditch maintenance, the County will not clean it).
5. Randall Marrs- this fee would not help anyone in the South Mills village from getting water from property to outfall. I have seen an area with only one side of the ditch/canal with trees, and the county already has plans to do work on it. If we clear upstream from Joyce Creek, the water will rise too quickly. Adding another fee to Joyce Creek... Chairman Meiggs interrupted Mr. Marrs to state 'no sir, that is incorrect'... in response Mr. Marrs stated that the draft says so. the

- County is asking empty pockets to give the County money, one day a way we will find the County moving money from this utility to spend it somewhere else.
6. Ed Wormwood, Main Street, South Mills- I disagree. I would like to see an active plan, just saying cleaning ditches doesn't work. Also, moving the polluted waters located upstream would disperse it further. We need to move the polluted water before clearing.
 7. Samuel Nash, North Hwy 343, Camden- I will not be able to afford my taxes if this utility is added, they are more than my income over a two month period.
 8. Kirby White- Why not get prisoners out of prison and make them work... Chairman Meiggs stated that that is a state issue and we don't have anything to do with contracting prisoners... Commissioner Duckwall stated that the State has put a lot of regulations on not allowing prisoners to do very much.
 9. Warren Riggs- Many of the issues tonight are localized; need to focus on interstate system. This plan does no good to get state to clean ditches if downstream is clogged; they will just fill back up.
 10. Denise Richards, Spencer's Avenue, South Mills- question; what are the plans of implementation of work, and where are workers coming from.

Mr. Porter returned to the podium to address some of the questions asked:

1. For the ditches not being maintained, the County feels some are a priority over others; there is a method for concerned property owners to approach the advisory boards, which do the research on impact needs costs, and make those decisions.
2. The committees have met as one large group two or three times, and each individual district group has met two or three times. The formula methodology for determining priority is developed by each board- they meet, discuss, research impacts and solutions, and then prioritize.
3. Potahunt Creek was worked on in 2005, and the logs that were removed have floated back in.
4. The good thing about the program is that the County would have more supervisory oversight; Soil & Water Technician Brian Lannon would split his time between Agriculture needs and Stormwater needs. Mr. Lannon would oversee before and after projects.
5. The County would do some NCDOT ditches, but not all.
6. South Mills is similar to Whitehall Shores, but flatter with no ditches. The program could look at what can be done for budgeting for that problem.

7. There would be no double taxation for the Joyce Creek district.
8. Fees collected would go into an enterprise fund, which cannot ever legally be used for anything but its designation.

Mr. Marrs stepped forward again and asked why the fee amount was not shown... Chairman Meiggs stated that he believed it was mentioned at roughly \$30. Mr. Marrs responded "yes but that can change". Chairman Meiggs stated "yes it could go up or down".

Vice Chairman Michael McLain made a motion to come out of public hearing. At 8:10pm, the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

There was a short recess at 8:11pm.

The Board reconvened at 8:24pm.

New Business

Item 4.A- Reading of the FY 13-14 Budget Message

County Manager Mike Renshaw read allowed the FY 13-14 Budget Message.

Item 4.B- Request Amendment to ACADEMI- Special Use Permit (UDO 2009-03-02) for outdoor firing range facility

Dave Parks came before the Board to present the following information:

- Planning staff received a letter request from ACADEMI dated May 20, 2013 (Attachment A) to amend condition 14 of their Special Use Permit (Attachment B) for their outdoor firing range facility to increase the amount of storage of explosives on site from 100 pounds to 1500 pounds. In accordance with Article 151.515 - Amendments to and Modification of Permits (Attachment C) staff is considering the request a major modification requiring the approval of the permit issuing authority without a formal application, public hearing or payment of additional fees.
- Ordinance language (Attachment D) on Specific Standards for outdoor firing ranges - Article 151.347 (S) were amended for all outdoor firing ranges (sub paragraph 17 applies to this request). The amendment states that any storage of explosives must meet the Bureau of Alcohol, tobacco, Firearms and Explosives storage and stand-off safety standards (Attachment E). Aerial photo of complex

(Attachment F) reflects the location of storage facility and the distances from areas listed in Attachment E.

Commissioner Duckwall made a motion to approve the amendment as presented. At 8:36pm, the motion passed 5-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Item 4.C- Monthly Tax Report

Tax Administrator Lisa Anderson presented the Board the April 2013 Monthly Tax Report.

Commissioner Clayton Riggs made a motion to approve the monthly tax report as presented. At 8:37pm, the motion passed 5-0, with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak voting aye; no Commissioners voting no; no Commissioners absent; no Commissioners not voting.

Item 4.D- CDBG Contract Amendment

Planning Director Dan Porter explained to the Board that staff needed a motion to approve the CDBG application, and to approve the amendment to the contract.

Commissioner Duckwall made a motion to approve the CDBG application and to approve the CDBG contract as amended. At 8:39pm, the motion passed 5-0, with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak voting aye; no Commissioners voting no; no Commissioners absent; no Commissioners not voting.

Board Appointments

Item 5.A- Agriculture Advisory Board

County Manager Renshaw expressed that staff recommends appointing Clarann Mansfield, Sim Williams, Don Lee Keaton, and Abner Wayne Staples to the Agriculture Advisory Board.

Vice Chairman McLain made a motion to appoint the volunteers as presented. At 8:39pm, the motion passed 5-0, with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak voting aye; no Commissioners voting no; no Commissioners absent; no Commissioners not voting.

Consent Agenda

Commissioner Duckwall made a motion to approve the consent agenda as presented. At 8:40pm the motion passed 5-0, with Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Sandra Duckwall, Clayton Riggs, and Randy Krainiak voting aye; no Commissioners voting no; no Commissioners absent; no Commissioners not voting.

A. Draft Minutes- April 15, 2013 and May 6, 2013

B. Budget Amendments

2012-13-BA025
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2013.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
106820-585000	H.S. Upgrade	\$906.00	
109990-500000	Contingency		\$906.00

Due to refinancing additional interest had to be paid.

This will result in a decrease of \$906.00 in the Contingency of the General Fund

Balance in Contingency \$39,022.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of June, 2013.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

2012-13-BA026
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2013.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
105100-574103	Capital Outlay Vehicle	\$20,392.00	
109990-500000	Contingency		\$9,924.00
Revenues:			
10330510-402002	Insurance	\$10,468.00	

Recording auto insurance revenues and purchase of new auto.

This will result in a decrease of \$9,924.00 in the Contingency of the General Fund

Balance in Contingency \$29,098.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of June, 2013.

Clerk to Board of Commissioners Chairman, Board of Commissioners

**2012-13-BA027
 CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2013.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE

Expenses:

106050-537500 SHIIP Grant Expense \$1,000.00

Revenues:

10360400-434837 SHIIP Grant \$1,000.00

Record SHIIP Grant

This will result in a decrease of \$0.00 in the Contingency of the General Fund

Balance in Contingency \$29,098.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of June, 2013.

 Clerk to Board of Commissioners

 Chairman, Board of Commissioners

**2012-13-BA028
 CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2013.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
106110-502000	Salaries		\$5,500.00
106110-507000	Retirement	\$ 70.00	
106110-506000	Health Insurance		\$1,050.00
106110-545000	Contracted Services	\$4,000.00	
106110-566000	Capital Outlay Inventory	\$2,480.00	

Redistribution of funds needed.

This will result in a decrease of \$0.00 in the Contingency of the General Fund

Balance in Contingency \$29,098.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of June, 2013.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

**2012-13-BA029
CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2013.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
104940-562100	Economic Incentive		\$51,566.00
106900-597550	ECO Development Fund	\$51,566.00	

Move to Fund 55.

This will result in a decrease of \$0.00 in the Contingency of the General Fund

Balance in Contingency \$29,098.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of June, 2013.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

**2012-13-BA030
CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2013.

Section 1. To amend the Eco Development Project Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
554940-562100	ECO Incentives	\$51,566.00	
Revenues:			
55330494-439710	County Contribution	\$51,566.00	

This will result in a decrease of \$0.00 in the Contingency of the General Fund

Balance in Contingency \$29,098.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of June, 2013.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

**2012-13-BA031
CAMDEN COUNTY BUDGET AMENDMENT**

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2013.

Section 1. To amend the Dismal Swamp Visitors Center Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
606000-502000	Salaries		\$1,553.00

606000-515100	Security	\$1,553.00
----------------------	-----------------	-------------------

Upgrade of security system.

This will result in a decrease of \$0.00 in the Contingency of the General Fund

Balance in Contingency \$29,098.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of June, 2013.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

D. Tax Refunds Pickups, & Releases

<u>Name</u>	<u>Amount</u> <u>Reason</u>	<u>Type.</u> <u>No.</u>
Scott David Sigmon	109.74 Military Exempt	Release/15670 V-69097-12
Scott David Sigmon	256.38 Military Exempt	Release/15668 V-69094-12
Edward Thomas Kobiela	150.10 Military exempt	Release/15654 V-67361-12
Government National Mortgage Association	300.00 Code Enforcement	Pick-Up/15223 R-61609-12
Charlotte Yvonne balance	255.59 Foreclosure Fee	Pick-Up/15588 R-52844-11
Milton J. Gregory	255.75 Foreclosure Fee	Pick-Up/15589 R-54848-11
Deborah Newton Carter	261.50 Foreclosure Fee	Pick-Up/15590 R-46787-10
Brian & Deborah Malcolm	272.36 Foreclosure Fee	Pick-Up/15591 R-49319-10
William David Hall, Jr.	1,989.95 Roll Back Tax	Pick-Up/15646 01891700108965
Jodi Ann Valcourt	156.35 Military exempt	Release/15683 V-45817-09
Wilbert Harvey Roberts	162.12 Released to Currituck Cnty.	Release/15704 V-70654-12
Star Services, Inc.	113.04 Received from Perquimans Cnty.	Pick-Up/15708 V-70710-12
Emily Forbes Crain	261.18 Foreclosure Fee	Pick-Up/15709 R-60720-12
Fred Finley	550.25 Foreclosure Fee	Pick-Up/15710 R-54414-11

<u>Name</u>	<u>Amount</u>	<u>Type.</u>
	<u>Reason</u>	<u>No.</u>
Charlene S. Nicholson	255.59 Foreclosure Fee	Pick-Up/15711 R-63640-12
Marietta Evans	571.68 Foreclosure Fee	Pick-Up/15712 R-61138-12
Hersey Lyn Barber	261.18 Foreclosure Fee	Pick-Up/15713 R-59704-12
Lottie Midyette	259.20 Correct Front Foot	Pick-Up/15716 R-36148-08
Lottie Midyette	259.20 Correct Front Foot	Pick-Up/15717 R-42953-09
Lottie Midyette	259.20 Correct Front Fee	Pick-Up/15719 R-49752-10
Lottie Midyette	259.20 Correct Front Foot	Pick-Up/15721 R-56559-11
Lottie Midyette	259.20 Correct Front Fee	Pick-Up/15720 R-63367-12

E. Tax Authorization to Collect

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
14,879.94	16,008.87	9,922.29	40,811.10

F. Proclamation

*Board of Commissioners
County of Camden
North Carolina*

North Carolina Domestic Violence Proclamation 100 Day

WHEREAS, the County of Camden is concerned about the issues of domestic and teen dating violence in the state of North Carolina, and,

WHEREAS, statistics show that on average, 3 women are murdered by their intimate partners every day, and,

WHEREAS, 95% – 97% of severe domestic violence occurs against women of all ages, races, religions and socioeconomic status, and,

WHEREAS, battering is the leading cause of injury or hospitalization for women, and

WHEREAS, the National Coalition Against Domestic Violence reports that more than 9 times as many women are murdered by a man they know than are killed by strangers, and,

WHEREAS, statistics show that our youth are enduring dating violence as early as age 13 and show that half of reported date rapes occur among teenagers, and,

WHEREAS, surveys show that only 33% of teenagers who are in an abusive relationship ever tells anyone, and,

WHEREAS, there were 63 domestic violence homicides in the state of North Carolina in the year 2012 and there has been 10 domestic violence homicides in North Carolina in 2013 as of March 15, 2013, and,

WHEREAS, sexual abuse is also a form of domestic violence, and,

WHEREAS, we believe that educating our communities on the issues of domestic and teen dating violence is imperative, and,

WHEREAS, Mothers On A Mission Domestic Violence Organization is dedicated to educating the state of North Carolina on the issue of Domestic and Teen Dating Violence, and,

WHEREAS, Mothers On A Mission has dedicated *Saturday June 15, 2013* to a statewide educational event on the issues of domestic and teen dating violence, and will set up radio and television interviews, and workshops across North Carolina.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Camden County, NC, hereby officially proclaim *Saturday June 15, 2013* as

“North Carolina Domestic Violence Proclamation 100 Day”

IN WITNESS WHEREOF, I have hereunto set my hand

And caused to be affixed the Seal of the County of

Camden, North Carolina this, the ___ day of ___, 2013

Chairman

G. Resolution 2013-06-01; Loggerhead Turtles

BOARD OF COMMISSIONERS

GARRY W. MEIGGS
ChairmanP. MICHAEL MCLAIN
Vice ChairmanSANDRA J. DUCKWALL
CLAYTON D. RIGGS
RANDY KRAINIAKMICHAEL RENSHAW
County ManagerASHLEY HONAKER
Clerk to the BoardJOHN S. MORRISON
County Attorney

Resolution 2013-06-01
Opposing the United States Fish & Wildlife Service's Proposed
Designation of Critical Habitat for the Northwest Atlantic Ocean Distinct
Population Segment of the Loggerhead Sea Turtle

Whereas, On March 25, 2013 nearly thirty-five years after listing the loggerhead sea turtle as threatened, the United States Fish and Wildlife Service (USF&WS) proposed to designate 740 miles of shoreline in six states as critical habitat, including 96 miles in North Carolina and the entire shoreline of Bogue Banks, located in Carteret County, and

Whereas, designation of critical habitat would impact a wide variety of coastal projects involving federal action (activities or programs of any kind authorized, funded, or carried out, in whole or in part, by federal agencies), including, but not limited to, coastal and inlet management activities, such as dredging and beach renourishment permitted, funded or implemented by the United States Army Corps of Engineers and hurricane recovery activities funded by the Federal Emergency Management Agency (FEMA), and

Whereas, the USF&WS's specifically disclosed that special management considerations will be necessitated to address the following 12 threats to critical habitat that are quoted as follows; recreational beach use, beach driving, predation, beach sand placement activities, in-water shoreline alterations, coastal development, artificial lighting, beach erosion, climate change, habitat obstructions, human-caused disasters, and military testing and training activities, and

Whereas, the special management considerations that will be required for the 12 threats identified by the USF&WS will likely include other federal actions such as the implementation of the Nation Flood Insurance Program, implementation of building codes, federal grants for public access and infrastructure improvements, and more, and

Whereas, these special management considerations therefore will unnecessarily and negatively impact the local, State, and federal economies; and the public's access and enjoyment of the beach, and

Whereas, despite these far reaching impacts on the federal, state, and local economy, the USF&WS failed to include an economic analysis at the time of its proposed designation as stipulated in the Endangered Species Act, and

Whereas, not only would designation of critical habitat for the loggerhead sea turtle result in more regulatory hurdles for federal coastal projects, the USF&WS ignored other successful measures already in place as coastal governments such as Carteret County have constructed and maintain active shore damage reduction projects, which not only provide protection of and benefits to public and private infrastructure, small businesses, the tourism industry, public recreation, and state and local tax bases; but also maintain and enhance habitat for loggerhead sea turtles, and

BOARD OF COMMISSIONERS

GARRY W. MEIGGS
ChairmanP. MICHAEL MCLAIN
Vice ChairmanSANDRA J. DUCKWALL
CLAYTON D. RIGGS
RANDY KRAINIAKMICHAEL RENSHAW
County ManagerASHLEY HONAKER
Clerk to the BoardJOHN S. MORRISON
County Attorney

Whereas, these coastal storm damage reduction projects are conducted pursuant to stringent federal and state regulations that ensure habitat for threatened and endangered species, including the loggerhead sea turtle, is protected before, during and after these events, and

Whereas, local volunteers, in coordination with the North Carolina Wildlife Resources Commission, also conduct a sea turtle management program whereby sea turtle activity is monitored daily during nesting season, and volunteers assist in protecting nesting sites and during hatching and assist in tending to and collecting data with respect to stranded turtles, and

Whereas, if critical habitat is designated, some of these existing and successful programs will be burdened with additional and unnecessary regulations, and therefore will become more costly, which will increase the threat to the loggerhead sea turtle and its habitat.

NOW, therefore, be it resolved NC 20, Inc. is strongly opposed to the USF&WS's proposed designation of loggerhead sea turtle critical habitat along the shorelines of Bogue Banks as set forth as set forth in Document Number 2013- 06458 of the Federal register and will work with State and federal resource officials and elected representatives to ensure the proposed designation is in no manner included in the final rule.

Be it further resolved the designation of critical habitat thirty-five years after the listing of the loggerhead sea turtle is the wrong management tool for the conservation of the species and NC 20, Inc. will continue to support the protection and recovery of the loggerhead sea turtle by utilizing effective management guidelines and rules currently in place, while evaluating new practices as they develop.

 Garry Meiggs- Chairman

ATTEST:

 Ashley Honaker- Clerk

H. Set Public Hearing; Ordinance No. 2013-05-01; Amendment to Article 151.347 (Specified Standards) for Accessory Apartments

I. Set Public Hearing; Capital Improvement Plan FY 13-14

J. School Budget Amendments

Budget Amendment

Camden County Schools Administrative Unit


Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 9th day of May, 2013, passed the following resolution.


Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		7,758.00
6100	System-wide Support Services	7,758.00	
6500	Operation Support Services	3,975.00	
6900	Policy, Ldrshp & Pub Relations	525.00	
7100	Community Services		6,282.00
Explanation: Additional funds received for USCG Jr. Leadership Program			
	Total Appropriation in Current Budget		\$ 1,440,168.45
	Amount of Increase/Decrease of Above Amendment		-1,782.00
	Total Appropriation in Current Amended Budget		\$ 1,438,386.45

Passed by majority vote of the Board of Education of Camden County on the 9th day of May 2013.



 Chairman, Board of Education



 Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.

 Chairman, Board of County Commissioners

 Clerk, Board of County Commissioners

Budget Amendment



Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 9th day of May, 2013, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		3,795.00
5200	Special Instructional Programs	176.00	
6600	Finance & Human Resources	3,499.00	
6900	Policy, Ldrshp, & Pub Relations	120.00	
Explanation:			
	Total Appropriation in Current Budget		\$ 1,860,998.97
	Amount of Increase/Decrease of Above Amendment		.00
	Total Appropriation in Current Amended Budget		\$ 1,860,998.97

<p>Passed by majority vote of the Board of Education of Camden County on the 9th day of May, 2013</p>  <p>_____ Chairman, Board of Education</p>  <p>_____ Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p>
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Budget Amendment



Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 9th day of May, 2013, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		7,758.00
6100	System-wide Support Services	7,758.00	
6500	Operation Support Services	3,975.00	
6900	Policy, Ldrshp & Pub Relations	525.00	
7100	Community Services		6,282.00
Explanation: Additional funds received for USCG Jr. Leadership Program			
Total Appropriation in Current Budget			\$ 1,440,168.45
Amount of Increase/Decrease of Above Amendment			-1,782.00
Total Appropriation in Current Amended Budget			\$ 1,438,386.45

Passed by majority vote of the Board of Education of Camden County on the 9 th day of May 1 2013.  _____ Chairman, Board of Education  _____ Secretary, Board of Education	We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20____. _____ Chairman, Board of County Commissioners _____ Clerk, Board of County Commissioners
---	---

Budget Amendment



Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 9th day of May, 2013, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		3,795.00
5200	Special Instructional Programs	176.00	
6600	Finance & Human Resources	3,499.00	
6900	Policy, Ldrshp, & Pub Relations	120.00	
Explanation:			
Total Appropriation in Current Budget		\$ 1,860,998.97	
Amount of Increase/Decrease of Above Amendment		.00	
Total Appropriation in Current Amended Budget		\$ 1,860,998.97	

Passed by majority vote of the Board of Education of Camden County on the 9 th day of May, 2013  _____ Chairman, Board of Education  _____ Secretary, Board of Education	We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20____. _____ Chairman, Board of County Commissioners _____ Clerk, Board of County Commissioners
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Commissioner's Report

None.

County Managers Report

The Library interior construction is going well. The floor will be finished Wednesday, with the final inspection next Tuesday. A Soft Opening will be held July 1, 2013 at 11:00AM. A ribbon cutting will be held August 5, 2013 at 11:00AM.

Any other Questions or comments?

None

Meeting Adjourned

At 8:46pm, Chairman Garry Meiggs asked if there were any other matters to come before the Board of Commissioners, hearing none, she declared the meeting adjourned.

Chairman Garry Meiggs
Camden County Board of Commissioners

ATTEST:

Ashley Honaker
Clerk to the Board

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.B

Consent Agenda

Meeting Date: June 17, 2013
Attachments: 2 (2 Pages)
Submitted By: Finance

ITEM TITLE: Budget Amendments

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

2012-13-BA032 Fema Grant and Additional Funding
2012-13-BA033 Increased Revenues

RECOMMENDATION:

Review and Approve.

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2013.

Section 1. To amend the Social Services Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
528000-535000	Fema Grant	\$112.00	
528000-571000	Work First DOT	\$541.50	
Revenues:			
52360610-402000	Fema Grant	\$112.00	
52330610-434861	Work First Transition	\$541.50	

Grant awarded and additional funding

This will result in a decrease of \$0.00 in the Contingency of the General Fund

Balance in Contingency \$29,098.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 17th day of June, 2013.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2013.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
106900-565100	CH & S VFD 4 Cent	\$21,000.00	
106900-568100	SM VFD 4 Cent	\$10,000.00	
106900-510001	EMS	\$ 3,000.00	
104800-552001	Conveyance Tax	\$ 5,000.00	
104800-552002	Domestic Violence	\$ 2,000.00	
104800-552004	Floodplain Mapping	\$ 3,000.00	
104100-501000	Board Salaries	\$ 6,000.00	
104100-557000	Miscellaneous		\$6,000.00

Revenues:

10301450-400012	Ad Valorem Tax	\$34,000.00
10340480-435602	R/D Recording	\$10,000.00

Increase in revenue collected.

This will result in a decrease of \$0.00 in the Contingency of the General Fund

Balance in Contingency \$29,098.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 17th day of June, 2013.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.C

Consent Agenda

Meeting Date: June 17, 2013
Attachments: 1 (1 Pages)
Submitted By: Tax Administration

ITEM TITLE: Tax Collection Report

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

May 2013

RECOMMENDATION:

Review and Approve.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.D

Consent Agenda

Meeting Date: June 17, 2013
Attachments: 1 (1 Pages)
Submitted By: Tax Administration

ITEM TITLE: Tax Refunds, Pickups, & Releases

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

Refunds by the Finance Department

RECOMMENDATION:

Review and Approve.

REFUNDS OVER \$100.00

Refund\$	Remit To:	Reference:	Drawer/Transaction Info:
259.20	MIDYETTE, LOTTIE 1165 PARSONAGE STREET ELIZABETH CITY NC 27909	2008 R 02-8934-03-43-6895.0000 corrected lot size	20130522 99 197258
259.20	MIDYETTE, LOTTIE 1165 PARSONAGE STREET ELIZABETH CITY NC 27909	2009 R 02-8934-03-43-6895.0000 corrected lot size	20130522 99 197259
259.20	MIDYETTE, LOTTIE 1165 PARSONAGE STREET ELIZABETH CITY NC 27909	2010 R 02-8934-03-43-6895.0000 corrected lot size	20130522 99 197260
135.60	MIDYETTE, LOTTIE 1165 PARSONAGE STREET ELIZABETH CITY NC 27909	2011 R 02-8934-03-43-6895.0000 corrected lot size	20130522 99 197261
246.68	WELLS FARGO REAL ESTATE TAX SE ATTN: REFUNDS/ 1 HOME CAMPUS DES MOINES IA 503280001	2009 R 01-7998-01-19-4978.0000 overpayment Leroy Mccoy	20130514 1 197015
1,159.88	Total Refunds		

SUBMITTED BY Lisa S. Anderson DATE 5-22-13
Lisa S. Anderson, Tax Administrator Camden Co.

APPROVED BY _____ DATE _____
Garry Meiggs, Chairman of Board of Comm. Camden Co.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

MOTION MADE
BY:
S. Duckwall _____
G. Meiggs _____
M. McLain _____
R. Krainiak _____
C. Riggs _____
NO MOTION _____
VOTE:
S. Duckwall _____
G. Meiggs _____
M. McLain _____
R. Krainiak _____
C. Riggs _____
ABSENT _____
RECUSED _____

Item Number: 6.E

Consent Agenda

Meeting Date: June 17, 2013

Attachments: 1 (9 Pages)

Submitted By: Administration

ITEM TITLE: Results of Surplus sold on GovDeals

SUMMARY:

2005 For Crown Vic, VIN 2FAP71W25X109379; 150,183 MILES; \$1,225.00

Packaged booster pump station, \$325.00

RECOMMENDATION:


Review and Approve.

Sandra Jones

From: ClientServices@govdeals.com
Sent: Monday, June 10, 2013 10:02 AM
To: sjones@camdencountync.gov
Subject: GovDeals Seller's Certificate: 30-0610131000-1989

Congratulations, Camden County, NC has sold another item on the GovDeals Auction Services.

BUYER (#516284)		SELLER (#1989)	
Name:	johnny nichols	Agency:	Camden County, NC
Company:		Contact:	Sandra Jones
Title To:	johnny nichols	Phone:	252-335-4691 ext. 260
Phone:	252-207-5290	Fax:	252-333-1603
Email:	jnich53@yahoo.com	Email:	sjones@camdencountync.gov
Address:	167 Billetts Bridge Rd Camden, NC 27921-7566	Address:	117 North NC 343 Camden, NC 27921

ITEM INFORMATION FOR ASSET ID: 30			
Item:	<u>2005 Ford Crown Victoria Police Interceptor SEDAN 4-DR, 4.6L V8 SOHC 16V</u>		
Pick Up Location:	<u>330 US Highway 158 E, Camden, NC 27921</u>		
Inventory ID:	0074	Account ID:	1989
Condition:	See Description	Quantity:	1 each
Make/Brand:	Ford	Model:	Crown Victoria
VIN/Serial:	2FAP71W25X109379	Model Year:	2005
Meter:	150,183 Miles	Title Restrictions:	No

Date	Item	Amount
06/10/2013 10:00 AM	2005 Ford Crown Victoria Police Interceptor SEDAN 4-DR, 4.6L V8 SOHC 16V	\$1,225.00

	Tax	None	\$0.00
	Administrative Fee		\$91.87
		Total	\$1,316.87

Payment Instructions:

Payment in full is due not later than 5 business days from the time and date of the Buyer's Certificate. Acceptable forms of payment are: U. S. Currency, Certified Cashiers Check, Money Order, or a Company Check (with Bank Letter guaranteeing funds – mandatory)

Checks shall be made payable to: County of Camden

Removal Instructions:

Removal: All items must be removed within 10 business days from the time and date of issuance of the Buyer's Certificate. The Buyer will make all arrangements and perform all work necessary, including packing, loading and transportation of the property.

Property may be removed by appointment only. Please contact Sandra Jones at 252-338-6363 x 108 or sjones@camdencountync.gov to schedule payment & removal. A daily storage fee of \$10.00 may be charged for any item not removed within the 10 business days allowed and stated on the Buyer's Certificate.

Special Instructions:



Camden County reserves the right to reject any and all bids and to withdraw from sale any of the items listed.

The Camden County Board of Commissioners must approve sale of all items prior to being released.

Description:

2005 Ford Crown Victoria Police Interceptor SEDAN 4-DR, 4.6L V8 SOHC 16V. This 2005 Ford crown Victoria with Police package has a 4.6L,V8 gas engine and an automatic transmission. It was maintained every 5,000 miles. NEED BATTERY TO START. It has black/gray cloth and vinyl interior with minor front seat stains. The plastic is cracked on the dash. It comes equipped with AC, cruise control, tilt steering, remote mirrors, power windows, power door locks, power steering and power seats. Power seats do not work. It has a factory installed AM/FM radio. The exterior is white and has minor scratches

and several paint chips.

	<p align="center">Camden County, NC</p> <p>timeout in 59:54 Sandra Jones Log Out</p>	<p>Site consultant ONLINE ASK YOUR QUESTION</p> 					
HOME	ASSETS	MAINTENANCE	TIERS	SECURITY	REPORTS	INFORMATION	HELP
Blank Asset	Q & A	Modify Asset	Bill of Sale	Auction Dates	Bid Awards	Previous Results	
<p align="center">Bid history for 2005 Ford Crown Victoria Police Interceptor SEDAN 4-DR, 4.6L V8 SOHC 16V</p> <p align="center">Auction Start Date: 05/15/2013 8:07 AM</p> <p align="center">Auction End Date: 06/10/2013 10:00 AM</p> <p align="center">Asset ID: 30</p>							
Userid	Bid Date/Time	Bid Amount					
carova53	06/10/2013 9:59:33 AM	\$1,225.00					
bigfoot152005	06/10/2013 9:59:33 AM	\$1,200.00					
bigfoot152005	06/10/2013 8:29:09 AM	\$885.00					
mattsgirl1028@hotmail.com	06/09/2013 1:54:04 PM	\$860.00					
tommy57	06/09/2013 1:54:04 PM	\$850.00					
tommy57	06/09/2013 1:53:28 PM	\$831.00					
mattsgirl1028@hotmail.com	06/09/2013 1:53:28 PM	\$806.00					
tommy57	06/09/2013 1:34:36 PM	\$780.50					
mattsgirl1028@hotmail.com	06/09/2013 9:51:54 AM	\$755.50					
ecpickers	06/09/2013 9:51:03 AM	\$701.00					
mattsgirl1028@hotmail.com	06/09/2013 9:51:03 AM	\$700.00					
ecpickers	06/05/2013 7:18:03 AM	\$675.00					
johnson.tycorick@yahoo.com	05/28/2013 9:03:57 AM	\$650.00					
Junkyard4y	05/19/2013 12:20:02 PM	\$625.00					
computrw	05/16/2013 8:09:37 PM	\$600.00					
daequinj@gmail.com	05/16/2013 8:09:37 PM	\$588.00					
computrw	05/16/2013 4:45:29 PM	\$427.33					

afdtomsafd	05/16/2013 4:45:29 PM	\$402.33
computrw	05/16/2013 12:42:03 PM	\$377.00
clw100766@yahoo.com	05/16/2013 12:42:03 PM	\$352.00
computrw	05/15/2013 5:50:28 PM	\$326.00
daequinj@gmail.com	05/15/2013 5:50:28 PM	\$301.00
computrw	05/15/2013 9:09:12 AM	\$276.00
daequinj@gmail.com	05/15/2013 9:09:12 AM	\$251.00
computrw	05/15/2013 9:08:48 AM	\$225.00
daequinj@gmail.com	05/15/2013 9:08:48 AM	\$200.00
computrw	05/15/2013 9:08:24 AM	\$150.00
daequinj@gmail.com	05/15/2013 9:08:24 AM	\$125.00
computrw	05/15/2013 9:04:40 AM	\$100.00

For Support, contact your CSR: [John Miller](#) (919-971-6086) or call 800-613-0156 from 9 am - 6 pm ET or [email Support](#).

[Site Map](#)


Acct ID: 1989 - P16

Sandra Jones

From: ClientServices@govdeals.com
Sent: Monday, June 10, 2013 11:02 AM
To: sjones@camdencountync.gov
Subject: GovDeals Seller's Certificate: 31-0610131100-1989

Congratulations, Camden County, NC has sold another item on the GovDeals Auction Services.

BUYER (#7587)		SELLER (#1989)	
Name:	Rob Hall	Agency:	Camden County, NC
Company:	General Equipment and Supply	Contact:	Sandra Jones
Title To:	General Equipment and Supply	Phone:	252-335-4691 ext. 260
Phone:	864-243-5452	Fax:	252-333-1603
Fax:	864-243-5204	Email:	sjones@camdencountync.gov
Email:	rhall@gequip.com	Address:	117 North NC 343 Camden, NC 27921
Address:	3423 Fork Shoals Rd Simpsonville, SC 29680-6815		

ITEM INFORMATION FOR ASSET ID: 31			
Item:	<u>Booster Pump Station</u> 		
Pick Up Location:	<u>103 Water Plant Rd, Camden, NC 27921-7001</u>		
Inventory ID:		Account ID:	1989
Condition:	See Description	Quantity:	1 each
Make/Brand:	Not Provided	Model:	Not Provided
VIN/Serial:	Not Provided	Model Year:	Not Provided
Meter:	0 (Accurate?:)	Title Restrictions:	No

Date	Item	Amount
------	------	--------

06/10/2013 11:00 AM	Booster Pump Station		\$325.00
	Tax	None	\$0.00
	Administrative Fee		\$24.37
		Total	\$349.37

Payment Instructions:

Payment in full is due not later than 5 business days from the time and date of the Buyer's Certificate. Acceptable forms of payment are: U. S. Currency, Certified Cashiers Check, Money Order, or a Company Check (with Bank Letter guaranteeing funds – mandatory)

Checks shall be made payable to: County of Camden

Removal Instructions:

Removal: All items must be removed within 10 business days from the time and date of issuance of the Buyer's Certificate. The Buyer will make all arrangements and perform all work necessary, including packing, loading and transportation of the property.

Property may be removed by appointment only. Please contact Sandra Jones at 252-338-6363 x108 or sjones@camdencountync.gov to schedule payment & removal. A daily storage fee of \$10.00 may be charged for any item not removed within the 10 business days allowed and stated on the Buyer's Certificate.

Special Instructions:

Camden County reserves the right to reject any and all bids and to withdraw from sale any of the items listed.

The Camden County Board of Commissioners must approve sale of all items prior to being released.

NOTICE: If you are the winning bidder and default by failing to adhere to this sellers terms and conditions your account with GovDeals WILL BE LOCKED.



Guaranty Waiver. All property is offered for sale "AS IS, WHERE IS." (Seller) makes no warranty, guaranty or representation of any kind, expressed or implied, as to the merchantability or fitness for any purpose of the property offered for sale. Please note that upon removal of the property, all sales are final.

Description Warranty. Seller warrants to the Buyer that the property offered for sale will conform to its description. Any claim for misdescription must be made prior to removal of the property. If Seller confirms that the property does not conform to the description, Seller will keep the property and refund any money paid. The liability of the seller shall not exceed the actual purchase price of the property.

Description:

For sale, packaged booster pump station. Pumps, motors, control panel and 6" PVC pipe manifold on a metal frame in an insulated fiberglass enclosure. The pumps are Aurora type 341A BF rated at 500 gpm, 40 Ft of head and 1750 RPM. The motors are Marathon Electric 7.5 HP 3 phase. The control panel is manufactured by EG Controls. Pump #1 has 18316.0 run hours on it and pump #2 has 18959.3 run hours on it, pump #2 was rebuilt in January of 2010.

The booster pump station was replaced with a larger one and the pumps were running when taken out of service.

 <small>A Liquidity Services Marketplace</small>	Camden County, NC timeout in 59:55 Sandra Jones Log Out	Site consultant ONLINE ASK YOUR QUESTION 																		
HOME ASSETS MAINTENANCE TIERS SECURITY REPORTS INFORMATION HELP																				
Blank Asset Q & A Modify Asset Bill of Sale Auction Dates Bid Awards Previous Results																				
<p>Bid history for Booster Pump Station Auction Start Date: 05/15/2013 8:17 AM Auction End Date: 06/10/2013 11:00 AM Asset ID: 31</p> <table border="1" data-bbox="425 592 1172 856"> <thead> <tr> <th>Userid</th> <th>Bid Date/Time</th> <th>Bid Amount</th> </tr> </thead> <tbody> <tr> <td>rhall</td> <td>05/21/2013 11:09:40 AM</td> <td>\$325.00</td> </tr> <tr> <td>sttwine@yahoo.com</td> <td>05/21/2013 11:09:40 AM</td> <td>\$300.00</td> </tr> <tr> <td>rhall</td> <td>05/20/2013 2:41:50 PM</td> <td>\$250.00</td> </tr> <tr> <td>sttwine@yahoo.com</td> <td>05/20/2013 2:41:50 PM</td> <td>\$225.00</td> </tr> <tr> <td>rhall</td> <td>05/19/2013 10:48:39 PM</td> <td>\$200.00</td> </tr> </tbody> </table>			Userid	Bid Date/Time	Bid Amount	rhall	05/21/2013 11:09:40 AM	\$325.00	sttwine@yahoo.com	05/21/2013 11:09:40 AM	\$300.00	rhall	05/20/2013 2:41:50 PM	\$250.00	sttwine@yahoo.com	05/20/2013 2:41:50 PM	\$225.00	rhall	05/19/2013 10:48:39 PM	\$200.00
Userid	Bid Date/Time	Bid Amount																		
rhall	05/21/2013 11:09:40 AM	\$325.00																		
sttwine@yahoo.com	05/21/2013 11:09:40 AM	\$300.00																		
rhall	05/20/2013 2:41:50 PM	\$250.00																		
sttwine@yahoo.com	05/20/2013 2:41:50 PM	\$225.00																		
rhall	05/19/2013 10:48:39 PM	\$200.00																		

For Support, contact your CSR: [John Miller](#) (919-971-6086) or call 800-613-0156 from 9 am - 6 pm ET or [email Support](#). [Site Map](#)

Acct ID: 1989 - P14

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

MOTION MADE
BY:
S. Duckwall _____
G. Meiggs _____
M. McLain _____
R. Krainiak _____
C. Riggs _____
NO MOTION _____
VOTE:
S. Duckwall _____
G. Meiggs _____
M. McLain _____
R. Krainiak _____
C. Riggs _____
ABSENT _____
RECUSED _____

Item Number: 6.F

Consent Agenda

Meeting Date: June 17, 2013

Attachments: 1 (1 Pages)

Submitted By: Administration

ITEM TITLE: Resolution 2013-06-03; Supporting an Alternative Method of Recognition for Veterans Status to Merchant Marine Seaman of WWII

SUMMARY:

See Attachment

RECOMMENDATION:

Review and Approve.

BOARD OF COMMISSIONERS

GARRY W. MEIGGS
Chairman

P. MICHAEL MCLAIN
Vice Chairman

SANDRA J. DUCKWALL
CLAYTON D. RIGGS
RANDY KRAINIAK



MICHAEL RENSHAW
County Manager

ASHLEY HONAKER
Clerk to the Board

JOHN S. MORRISON
County Attorney

Resolution No 2009-04-03

A RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS
SUPPORTING AN ALTERNATIVE METHOD OF RECOGNITION FOR VETERANS
STATUES TO MERCHANT MARINE SEAMEN OF WW II

WHEREAS, Public Laws 95-202 and 105-368 bestowed veteran status on US Merchant Marine Seamen of WWII, and

WHEREAS, two specific U.S. government actions by US government have caused some 10,000 merchant seamen to have been denied their due recognition:

- (1) The USCG relieving Masters of tugs, towboats and seagoing barges of the responsibility submitting reports of seamen shipped and discharged and
- (2) The National Maritime Administration ordered ship's logbooks to be destroyed because they were too costly to maintain had removed the two main criteria required by the government to issue official recognition to those seamen, and

WHEREAS, the average age of the remaining seamen is above 86 and the population of the US veteran is shrinking at an average of 850 per year causing time to be of the essence, and

WHEREAS, No costs are associated with this proposal as funds are already included in above public laws.

WHEREAS, this Camden County Board of Commissioners therefore request that immediate action be taken to correct this inconceivable action.

NOW, THEREFORE, BE IT RESOLVED, That the Camden County Board of Commissioners supports the attached proposal and so orders that this Resolution and attached proposal be sent to Senator Kay Hagan, Senator Richard Burr, Congressman Walter B. Jones and Congressman G. K. Butterfield and this matter be placed into action to ensure expedient passage.

Adopted this __ day of June 2013

Garry Meiggs, Chairman
Camden County

ATTEST:

Ashley Honaker
Clerk to the Board

(SEAL)

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

MOTION MADE
BY:
S. Duckwall _____
G. Meiggs _____
M. McLain _____
R. Krainiak _____
C. Riggs _____
NO MOTION _____
VOTE:
S. Duckwall _____
G. Meiggs _____
M. McLain _____
R. Krainiak _____
C. Riggs _____
ABSENT _____
RECUSED _____

Item Number: 6.G

Consent Agenda

Meeting Date: June 17, 2013

Attachments:

Submitted By: Planning Department

**ITEM TITLE: Set Public Hearing; Stormwater
Utility Fees**

SUMMARY:

If the Stormwater Utility Ordinance is approved during the June 17, 2013 meeting, it would be appropriate to set a public hearing on consideration of the actual Stormwater Fees for FY 13-14.

If the ordinance is not approved this item should be withdrawn from the consent agenda.

The attached schedule shows the recommended rate components for Fixed Cost Per Account, Gross Acreage Units, and Equivalent Residential Units, for each of the County's watersheds – South Mills, Sawyers Creek, Shiloh, and North River.

RECOMMENDATION:

Set Public Hearing for July 1, 2013

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 9.A-F

Information & Reports

Meeting Date: June 17, 2013

Attachments: 5

Submitted By: Various Departments

**ITEM TITLE: Information & Reports from Other
Agencies**

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

- A. Central Depository Fund**
- B. Sheriff Monthly Report**
- C. Register of Deeds Financial Report**
- D. SPCA Reports**
- E. One Mill Park Grant Match Approval**
- F. Annual Report of Octennial Revaluation Budget Reserve**

RECOMMENDATION:

Information Only

06/10/2013 08:41
sjonesCamden County, NC LIVE
BALANCE SHEET FOR 2013 11PG 1
gibalsht

FUND: 0001 CENTRAL DEPOSITORY /

FUND: 0001 CENTRAL DEPOSITORY			NET CHANGE FOR PERIOD	ACCOUNT BALANCE

ASSETS				
01	101001	CENTRAL DEPOSITORY	-720,035.53	10,597,033.98
01	101002	RESTRICTED SECURITY CASH	6,000.06	8,603.80
01	101003	CD'S INVESTMENTS	.00	550,000.00
01	101006	NCCMT INVESTMENT GEN FUND	180,144.11	383,456.09
01	101007	NCCMT SCHOOL RESERVE FUND	.08	2,609.50
01	101008	FEREBEE COURTHOUSE TRUST	.05	1,534.16
TOTAL ASSETS			-533,891.23	11,543,237.53
=====				
LIABILITIES				
01	201010	DUE GENERAL FUND	10,368.69	-6,203,329.91
01	201012	DUE DEMOLITION FUND	-48.61	-60,451.02
01	201013	DUE R/D TECHNOLOGY FUND	1,690.55	-8,054.77
01	201014	DUE SCATTERD HOUSING	39,700.00	60,386.40
01	201015	DUE TOURISM DEVELOPMENT	1,503.45	-106,427.39
01	201023	DUE WATER & SEWER IMPACT FEES	-5,127.13	-156,449.35
01	201028	DUE GREEN INDUSTRIAL PARK	2,300.00	700,424.92
01	201029	DUE SEWER PROJECT	67,959.22	163,138.59
01	201030	DUE SOUTH CAMDEN WATER/SEWER	19,336.30	-393,300.53
01	201032	DUE DISMAL SWAMP GIFT SHOP	-2,660.32	-74,987.15
01	201040	DUE CH & S FIRE COMMISSION	760.21	-535,966.72
01	201041	DUE SM FIRE COMMISSION	1,406.12	-417,485.79
01	201050	DUE SCHOOL FUND	-55.81	-26,244.20
01	201051	DUE DSS TRUST FUND	-1,821.33	-23,481.23
01	201052	DUE SOCIAL SERVICES	28,441.55	-246,033.90
01	201053	DUE JOYCE CREEK PROJECT	-621.75	-174,181.73
01	201055	DUE E/D PROJECT FUND	-56.09	-68,733.64
01	201056	DUE FEREBEE TRUST FUND	-.05	-1,534.16
01	201060	DUE DISMAL SWAMP VISITORS CTR	12,345.64	-25,838.64
01	201065	DUE COMMUNITY PARK TRUST FUND	4,395.96	-40,378.62
01	201070	DUE REVALUATION RESERVE	-461.77	-569,120.19
01	201071	DUE SPECIAL CAPITAL RESERVE	5,858.69	-2,880,799.93
01	201075	DUE SCHOOL CAPITAL RESERVE	348,677.71	-454,388.57
TOTAL LIABILITIES			533,891.23	-11,543,237.53

TOTAL LIABILITIES + FUND BALANCE			533,891.23	-11,543,237.53
=====				

Clayton C. Mansfield, Finance Officer
June 10, 2013

Camden County Sheriff's Office
Monthly News
May 2013
Sheriff Tony Perry

The Camden County Sheriff's Office compiles statistics monthly. We hope this will inform the public of what is going on in Camden County.

Date	Property Crimes	Breaking & Entering	Larceny	Crimes Against Persons	Animal Control Calls	Assaults	Mental Commit.	Drug Arrests
Current- 05/13	3	1	3	5	35	0	2	5
Last Month-04/13	1	2	4	5	27	1	3	2
Last Year 05/12	1	1	6	1	33	1	0	1

Traffic Offense	Other Arrest	Juvenile Arrest	Total Arrest	Reports	Papers Served	Armed Robbery	Calls Answered	Building Checks
168	21	0	194	243	90	0	1101	283
159	34	0	195	237	55	1	944	283
185	25	0	211	237	78	0	1126	279

1101 calls answered an average 36.0 per day or 24 hour period.

Calls for Service 2013: 4,972

Calls for Service 2012: 11,853

Calls for Service 2011: 10,527

Training
Firearms Training

24 Hour Sheriff's Office Phone Number 252-338-5046!

Account Number	Account Description	Cash/Check/Change	Charge	Other Pay Method	Total
0106	State Treasurer Fund	\$1,010.60	\$0.00	\$0.00	\$1,010.60
0107	Excise Stamps	\$3,805.00	\$0.00	\$0.00	\$3,805.00
0109	Retirement Fund	\$100.04	\$0.00	\$0.00	\$100.04
0110	Additional Index	\$0.00	\$0.00	\$0.00	\$0.00
0111	Automation Fund	\$608.49	\$0.00	\$0.00	\$608.49
8888	Credit On Account	\$0.00	\$0.00	\$0.00	\$0.00
0301	Copies	\$105.77	\$0.00	\$0.00	\$105.77
0302	Certified Copies	\$27.53	\$0.00	\$0.00	\$27.53
0303	Fax	\$0.00	\$0.00	\$0.00	\$0.00
0304	Laminations	\$0.00	\$0.00	\$0.00	\$0.00
***** Account Group COPIES Total *****		\$133.30	\$0.00	\$0.00	\$133.30
0401	Notary Oaths	\$35.44	\$0.00	\$0.00	\$35.44
***** Account Group MISCELLANEOUS Total *****		\$35.44	\$0.00	\$0.00	\$35.44
0101	Recording Fees	\$4,266.08	\$0.00	\$0.00	\$4,266.08
0102	Non Standard Fees	\$0.00	\$0.00	\$0.00	\$0.00
0103	Probate	\$0.00	\$0.00	\$0.00	\$0.00
0104	Cultural Resources	\$0.00	\$0.00	\$0.00	\$0.00
0105	Floodplain Mapping	\$0.00	\$0.00	\$0.00	\$0.00
0108	Uccs	\$33.69	\$0.00	\$0.00	\$33.69
***** Account Group RECORDINGS Total *****		\$4,299.77	\$0.00	\$0.00	\$4,299.77
0201	County Marriages	\$288.08	\$0.00	\$0.00	\$288.08
0202	Domestic Violence Fund	\$390.00	\$0.00	\$0.00	\$390.00
0203	Childrens Trust Fund	\$65.00	\$0.00	\$0.00	\$65.00
0204	Vital Certificates	\$292.38	\$0.00	\$0.00	\$292.38
0205	Legitimations	\$0.00	\$0.00	\$0.00	\$0.00
***** Account Group VITALS Total *****		\$1,035.46	\$0.00	\$0.00	\$1,035.46
Final Totals :		\$11,028.10	\$0.00	\$0.00	\$11,028.10

Account Number	Account Description	Cash/Check/Change	Charge	Other Pay Method	Total
----------------	---------------------	-------------------	--------	------------------	-------

Counts/Totals From 5/1/2013 Through 5/31/2013

Cash Total :	\$1,460.25 +
Check Total :	\$9,729.45 +
Other Pay Total:	\$0.00 +
Change Total :	\$161.60 -
<hr/>	
Subtotal :	\$11,028.10
Charge Total :	\$0.00 +
<hr/>	
Grand Total :	\$11,028.10

Number of Cash Payments :	86
Number of Check Payments :	126
Number of Change Payments :	15
Number of Charge Payments :	0
Number of Other Payments :	0
<hr/>	
Number of Receipts :	206
Number of Voids :	2

Charge Information	
Open Item Information	
Number of Payments on Account :	0
Total Paid on Account :	\$0.00

RESCUES MAY 1 – 31, 2013**13 Cats/Kittens****12 Dogs/Puppies**

Virginia Beach SPCA – 1 Cat – Maine Coon Mix
2 Dogs – from the dog fighting bust

Outer Banks SPCA – 2 kittens

Southern Hope Animal Rescue – 1 kitten

Feline Hope – 6 kittens (2 different litters)

Bergen County Protest and Rescue (Clifton Park, N.J.) – 5 Hound Mix puppies
1 Hound Mix 5 month old
3 kittens – same litter

Giant Hearts Giant Dogs Rescue – Malnourished and HW+ Great Dane

Lab Rescue of the Lower Potomac – 1 Yellow Lab Mix

K-9 New Life - Golden Retriever Mix
Doberman Pinscher Mix

CARNIVAL OF CRITTERS ADOPTATHON June 1-2, 2013

THANK YOU to everyone who purchased an Ad to sponsor one of our Shelter Pets

THANK YOU to the Daily Advance for offering the ads and to Brian Gray for adding pictures beyond those sponsored; \$400 from Ads;

THANK YOU to Gillian and Wendy for baking cookies and muffins for refreshments and helping to man the Refreshment/Game tent

THANK YOU to Anna Marie for helping to man the tent and for walking all of the Shelter kennel dogs

THANK YOU to the Staff for their help and tolerance

Results – Adoptions 4 kittens, 1 puppy and 1 dog adopted

Reclaim – 1 puppy

Transferred Out – 2 cats

Total – 9 live releases

Fifty/Fifty Raffle - \$73.00 total - Winner Nell Smith – donated back to the SPCA

Donation Jar - \$10.00

SPCA BLOOD DRIVE –

The Red Cross is having a Blood Drive on June 15, 10am – 4pm, at Southgate Mall. They have an anonymous donor who is giving \$5.00 to the SPCA for each pint donated, They hope to collect 40 pints. They encourage people to **schedule an appointment** (see flyer). We plan to have a table with informational handouts and a donation jar. The Red Cross also could use 2 volunteers to register donors.

The following are being passed around -

Sign up sheet - **Please** sign up to help, if at all possible.

Flyers - **Please** take as many flyers as you want to give out.

Posters - **Please** take a poster if you feel you have somewhere to hang it.

THANK YOU – Jo

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SPCA
North Carolina, Inc.

MINUTES

The SPCA of NENC met at the Public Safety Building on May 7th 2013.

Kim Parrish, President, called the meeting to order at 6:00 PM. Board members present were Gillian Carlsen, Sue Hayhurst, Andy Kreutzer, Debbie Mason, John & Leslie Miner, Kim Parrish, Courtney Reichenbach, Wendy Rumrill and JoEllen Smith. Excused were Joanne Austin and Jane Plough. Pasquotank Commissioner Frankie Meads and Camden County Commissioner, Michael McClain, were also present. Sabrenna Protain, Shelter Manager was also present along with Doreen Warren.

The Agenda was accepted.

MINUTES were approved and filed for audit.

TREASURER'S REPORT

Doreen distributed copies of the Income/Expense Statement for April 2013.

General Fund Income for April was \$ 26,911.57 and Expenses paid were \$25,508.82.

Designated Grant received from Elizabeth City Foundation for Spay/Neuter of Shelter Animals is \$4,215. Funds for help with seized dogs was \$ 2,399.98 and funds donated to help with cats was \$697.75

Balance in Community Spay/Neuter was \$10,653.36 and in the Building Fund \$ 161,463.26

Andy reported that we have \$13,000 in the stock money market which can be transferred to the Building Fund.

John Miner reported on the Capital Campaign Pledge Sheets. Kim said that with the anticipated pledges, we needed about \$133,000 more to fulfill the matching funds needed for the groundbreaking.

MONETARY CONTRIBUTIONS were received in April from Peggy Christides, Susie Gonzales, Sue Haines, Marie Kerns, Margie Cooper, John & Leslie Miner, Betty Grant, Kim Parrish for Angelina Spay/Neuter Fund, Janie West, Linda Craney, Margaret Lane-Russ, Helen Nix, Elaine Roth, Lisa Harman for building fund, Diana Gallop pledge donation to the building fund, Mary Ann Walker Jordan for building fund, Betty Holtslander and family in memory of Frances Soivey, and Raymond Spivey, Dr. & Mrs William Wassink, for Building fund, Barbara Marcello for Building fund, Two and a Half Women, Carol Forehand, Cathy Wellman, Ray Godfrey, Patty & Alden Hoggard in memory of Frances Spivey, Richard & Susan Burton, Earlene Harris, Phillip & Marion Howell, Linda Smithson, and Ann Scott.

SHELTER COMMITTEE REPORT

Sabrenna Protain handed out the April monthly report of dogs and cats received at shelter and the number of adoptions, euthanized, returned to owners, and transferred to rescue. Report attached to minutes. She pointed out that we had 193 dogs and cats that came in during the month of April and 106 that were adopted, returned to owners or transferred out as rescues. JoEllen Smith reported on 16 rescues.

The inspector came on April 11th and we failed the inspection but we are working on items that need changing.

Wendy thanked Ann Marie for coordinating the Bark in the Park event which netted \$4300 and also for coordinating the event at Montero's.

Leslie Miner announced that the deadline for KIND News is 5/31/13

OLD BUSINESS:

P.O. Box 1772, Elizabeth City, N.C. 27906 • 252-338-5222
• spcaofnenc2002@yahoo.com • <http://www.spcaofnenc.org/home>

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North Carolina, Inc.

1) Debbie Mason reported that SPCA store sales for April were \$70. She also collected \$30 at the motorcycle event and \$50 on Saturday at the auction. In addition she handed out a lot of brochures. Debbie said she was having a bake sale this weekend and things can be dropped off at her shop on Friday. Brownies and cookies seem to go well.

NEW BUSINESS:

1) Kim Parish announced that the Art Auction would be held on May 31st at the Bulman's home at 1012 Riverside Avenue with the \$20 tickets to be sold at Arts of the Albemarle, Muddy's and Shay Leslie. Tickets include your number for the auction. In case of rain, event would be held at Christ Church.

2) JoEllen announced the Annual Adopt-a-thon would be held on June 2nd and 3rd. Daily Advance ads can be purchased to sponsor a dog or cat.. Deadline to purchase Ads are May 24th.

3) Kim said that since February, the Shelter has taken in 80 pit bulls, victims of the dog fighting ring, 70 cats rescued from a bad situation and more recently, 11 dogs and 31 cats victims of a hoarding situation, Kim said that the Staff has been absolutely fantastic dealing with these crises.

UPCOMING EVENTS

1) Downtown Waterfront Park - Mariners Wharf - Saturday 5/11/13 - 9AM - 1PM

2 Merchants Mill Pond Day Adopt-a-thon- Saturday 5/11/13 - 8AM - 2PM

3) Midway Auto Anniversary Adopt-a-thon - Saturday 5/25/13 - 10AM - 2PM

Meeting Adjourned

Submitted by Doreen Warren

**NEXT MEETING WILL BE ON JUNE 4TH AT 6:00 PM
AT THE PUBLIC SAFETY CENTER**



STATE OF NORTH CAROLINA
OFFICE OF THE GOVERNOR

PAT McCrory
GOVERNOR

June 5, 2013

The Honorable Garry Meiggs
Camden County
Post Office Box 190
Camden, North Carolina 27921

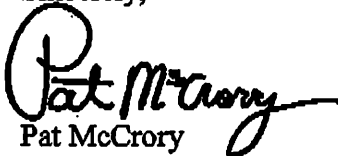
Dear Chairman Meiggs:

I am pleased to announce that the Parks and Recreation Authority has approved a matching grant in the amount of \$290,240 from the Parks and Recreation Trust Fund for the One Mill Park project. Thank you for your efforts to make Camden County, as well as North Carolina, a better place to live. Parks and recreation provide many benefits for our citizens, from better health to cleaner air and water.

Mr. Bill Ross, Chairman of the Parks and Recreation Authority, will contact you with his congratulations, as well as information about how to begin the project.

We look forward to assisting you in meeting the park and recreation needs in your community.

Sincerely,



Pat McCrory

cc: William G. Ross, Jr., Chair
Parks and Recreation Authority

ANNUAL REPORT OF OCTENNIAL REVALUATION BUDGET RESERVE

YEAR 2013-2014

COUNTY Camden

Within ten days after the adoption of the annual budget ordinance, each County Finance Officer is required by G. S. 153A-150 to file a report with the Department of Revenue setting forth the terms, condition and annual appropriation to the County's revaluation reserve. (See reverse side for complete text of G. S. 153A-150.)

I. Information on Latest Revaluation:

Effective Date - January 1, 2007

Name of appraisal firm which conducted revaluation Pearson's Appraisals

*Total reappraisal cost \$ 334,248

Contracted cost (if any) \$ 329,200

In-house cost (if any) \$ 5,048

Number of parcels 8,000 est.

Cost per parcel \$ 36.90/41.78 Contract

Cost of mapping \$ _____

Number of parcels _____

Cost per parcel \$ _____

II. Projection for next revaluation:

Effective date - January 1, 2015

Has your county advanced its next reappraisal under G. S. 105-286? No

If so, has a copy of the resolution been filed with the Department of Revenue?

*Estimated total reappraisal cost \$ 300,000

Estimated contracted cost (if any) \$ 246,500

Estimated in-house cost (if any) \$ 53,500

Estimated number of parcels 8,500

Estimated cost per parcel \$ 29.00

III. Information on budget reserve:

Amount budgeted for prior years \$ 569,126

Amount budgeted for upcoming fiscal year \$ -0-

Total amount budgeted through upcoming fiscal year \$ 571,626

Amount to be budgeted \$ -0-

*If your county conducts a total in-house reappraisal, please enter the estimated amount appropriated each year for the appraisal \$ _____

6-12-2013

(Date)

(Signed)

Clayton C Mansfield
(Finance Officer)