



**CAMDENCOUNTY**

new energy. new vision.

**BOARD  
OF  
COMMISSIONERS**

**April 15, 2013**

**6:00PM- Closed Session**

**7:00 PM - Regular Meeting**

**Historic Courtroom  
Courthouse Complex**

IF YOU HAVE ANYTHING TO ADD/DELETE TO THE  
CLOSED SESSION AGENDA, PLEASE AMEND THE  
AGENDA BEFORE ENTERING CLOSED SESSION.  
THANK YOU.

**Closed Session – April 15, 2013**

1. Pursuant to G.S. 143-318.11(a)(3) – Consultation With Attorney for discussion of potential litigation

*This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.*

**Please turn Cell Phone ringers off during the meeting.**

**Agenda**

**Camden County Board of Commissioners Regular Meeting  
April 15, 2013  
6:00 P.M. - Closed Session  
7:00 P.M. - Regular Meeting  
Historic Courtroom, Courthouse Complex  
Camden, North Carolina**

**6:00 P.M.**      **Call to Order** - Chairman Garry Meiggs

**Closed Session**

**Pursuant to G.S. 143-318.11(a)(3) - Consultation with Attorney to Discuss Potential Litigation**

**7:00 P.M.**      **Welcome**

**Invocation & Pledge of Allegiance** – Sandy Duckwall

**ITEM 1.**      **Public Comments**

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

**ITEM 2.**      **Consideration of Agenda** (For discussion and possible action)

**ITEM 3.**      **Public Hearings**

- A.      Ordinance No 2013-04-01; Creation of Chapter 155  
(Voluntary Agriculture Districts) to the Camden County Code of Ordinances  
(Pg 1-14)

**ITEM 4.**      **New Business** (For discussion and possible action)

- A.      Shiloh- Courthouse VFD Six Mile Map (Pg 15-17)
- B.      Monthly Financial Report (Pg 18-23)
- C.      Public School Building Capital Fund, ADM Drawdown Application (Pg 24-25)

**ITEM 5. Board Appointments (For discussion and possible action)**

- A. Library Board of Trustees (Pg 26-32)

**ITEM 6. Consent Agenda (All items listed below are routine and will be approved by one motion. Separate discussion of an item(s) will be held by request of a member of the Board.)**

- A. Draft Minutes – April 1, 2013 (Pg 33-50)
- B. Budget Amendments – 2012-13-BA020 through 2012-13-BA022 (Pg 51-54)
- C. Tax Collection Report (Pg 55-56)
- D. Tax Refunds, Pickups, & Releases (Pg 57-58)
- E. Volunteer Forms (Pg 59-65)
- F. Resolution 2013-04-03; Supporting The Second Amendment Right Of The People To Keep And Bear Arms And To Request Legislation To Exempt Certain Records Of The Sheriff's Office From The Public Records Act (Pg 66-67)
- G. Public School Building Capital Fund, North Carolina Education Lottery Application (Pg 68-69)
- H. Task Order #1, Construction Administration Agreement for South Mills Wastewater Collection System Construction Project (Pg 70-73)

**ITEM 7. Commissioner's Report (For discussion and possible action)**

**ITEM 8. County Manager's Report (For discussion and possible action)**

**ITEM 9. Information, Reports & Minutes From Other Agencies (Pg 74-80)**

- A. Register of Deeds Account Balance Report
- B. Central Depository
- C. CDBG Quarterly Progress Report
- D. March 2013 CDBG Monthly Performance
- E. Report April 2013 CDBG Monthly Performance Reports

**ITEM 10. Other Matters (For discussion and possible action)**

**ITEM 11. Adjourn**

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>NO MOTION</b>	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

**Item Number:** 3.A

**Public Hearing**

**Meeting Date:** April 15, 2013

**Attachments:** 1 (13 Pages)

**Submitted By:** Planning Department

**ITEM TITLE:** Ordinance No. 2013-04-01; Creation of Chapter 155 (Voluntary Agricultural Districts) to the Camden County Code of Ordinances

**SUMMARY:**

Camden County seeks to establish Voluntary Agricultural Districts to protect and preserve agricultural lands and activities. An Agriculture Advisory Board appointed by the Board of Commissioners will make recommendations to the board approving or disapproving applications of landowners for enrollment of qualified farmland, horticultural land, or forestland into a district. Landowners will sign a voluntary 10 year Conservation Agreement with Camden County to preserve and protect parcels from non-farm uses. The agreement may be terminated with thirty (30) days written notice.

**RECOMMENDATION:**

**Hold Public Hearing & Possible Discussion.**

**Ordinance No. 2013-04-01**

**An Ordinance  
Amending the Camden County  
Code of Ordinances**

**Camden County, North Carolina**

BE IT ORDAINED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS as follows:

**Article I: Purpose**

The purpose of this Ordinance is to create Chapter 155 (Voluntary Agricultural Districts) of the Camden County Code of Ordinances of Camden County, North Carolina.

**Article II. Construction**

For purposes of this Ordinance, underlined words (underline) shall be considered as additions to existing Ordinance language and strikethrough words (~~strikethrough~~) shall be considered deletions to existing language. New language of proposed ordinance shall be shown in italics (*italics*) and underlined.

**Article III. Create Chapter 155 of the Camden County Code of Ordinances  
which shall read as follows:**

**CHAPTER 155: VOLUNTARY AGRICULTURAL DISTRICTS**

**§ 155.01 PURPOSE**

*The purpose of this Chapter is to promote agricultural values and the general welfare of the county and more specifically, increase identity and pride in the agricultural community and its way of life; encourage the economic and financial health of agriculture, horticulture and forestry; and increase protection from non-farm development and other negative impacts on properly managed farms.*

**§ 155.02 DEFINITIONS.**

48  
49 For the purpose of the subchapter, the following definitions shall apply unless the context  
50 clearly indicates or requires a different meaning:

51  
52 **Advisory Board.** Camden County Agricultural Advisory Board.

53  
54 **Chairperson.** Chairperson of the Camden County Agricultural Advisory Board.

55  
56 **District.** Voluntary Agricultural District as established by this ordinance.

57  
58 **Board of Commissioners.** Camden County Board of Commissioners.

59  
60 **§ 155.02 AGRICULTURAL ADVISORY BOARD**

61  
62 (A) The Board of Commissioners shall establish an Agricultural Advisory Board to  
63 implement the provisions of this program.

64  
65 (B) The Advisory Board shall consist of no less than five members appointed by the Board  
66 of Commissioners.

67  
68 (C) Membership Requirements:

69  
70 (1) Each Advisory Board member, except those serving in an ex officio capacity, shall  
71 be a Camden County resident or landowner.

72  
73 (2) At least four of the members shall be actively engaged in farming, horticulture  
74 and/or forestry. Of the members actively engaged in farming, horticulture and/or forestry  
75 there shall be at least one such member from each Voluntary Agricultural District in Camden  
76 County. This determination shall be made without reference to ex officio members.

77  
78 (3) The members actively engaged in farming, horticulture and/or forestry as well as  
79 other members, shall be selected for appointment by the Board of Commissioners from the  
80 names of individuals submitted to the Board of Commissioners by the Soil and Water  
81 Conservation District Board of Supervisors, the County Office of North Carolina Cooperative  
82 Extension, the U.S. Farm Service Agency County Committee, nonprofit agricultural  
83 organizations, conservation organizations, agribusiness, horticultural businesses, forestry  
84 businesses, and the public at large.

85  
86 (4) Additional members may be appointed to the Board in an ex officio capacity from  
87 the Soil and Water Conservation District Board, North Carolina Cooperative Extension, the  
88 U.S. Farm Service Agency, or other agencies, as deemed necessary by the Board of  
89 Commissioners. Members serving in an ex officio capacity shall neither vote nor count toward  
90 quorum requirements.

91  
92  
93 (D) Tenure.

94  
 95 The initial board is to consist of two appointees for terms of one year; and three  
 96 appointees for terms of three years. Thereafter, all appointments are to be for terms of three  
 97 years, with reappointment permitted.

98  
 99 (E) Vacancies.

100  
 101 Any vacancy on the Advisory Board is to be filled by the Board of Commissioners for the  
 102 remainder of the unexpired term.

103  
 104 (F) Removal.

105  
 106 Any member of the Advisory Board may be removed by the Board of Commissioners upon  
 107 a two-thirds vote of the Commissioners. No cause for removal shall be required.

108  
 109 (G) Funding.

110  
 111 The per diem compensation, if any, of the members of the Advisory Board may be fixed by  
 112 the Board of Commissioners and funds may be appropriated to the Advisory Board to perform  
 113 its duties.

114  
 115 (H) Advisory Board Procedure.

116  
 117 (1) Chairperson.

118  
 119 The Advisory Board shall elect a chairperson and vice-chairperson each year at its  
 120 first meeting of the fiscal year. The chairperson shall preside over all regular or special  
 121 meetings of the Advisory Board. In the absence or disability of the chairperson, the vice-  
 122 chairperson shall preside and shall exercise all the powers of the chairperson. Additional  
 123 officers may be elected as needed.

124  
 125 (2) Determination of Procedure.

126  
 127 The Advisory Board may adopt rules of procedure not inconsistent with this Ordinance  
 128 or with other provisions of State law.

129  
 130 (3) Advisory Board Year.

131  
 132 The Advisory Board shall use the Camden County fiscal year as its meeting year.

133  
 134 (4) Meetings.

135  
 136 Meetings of the Advisory Board shall be held at the call of the chairperson and at such  
 137 other times as the Advisory Board may specify in its rules of procedure or upon the request of  
 138 at least a majority of the Advisory Board Membership. A meeting shall be held at least  
 139 annually and notice of any meetings to the members shall be in writing, unless otherwise



140 agreed to by all Advisory Board members. Meeting dates and times shall be posted as far in  
 141 advance as possible on the door of the meeting site and by advertisement in local newspapers  
 142 or by other means of public dissemination of the meeting dates as may be agreed upon by at  
 143 least a majority of the Advisory Board Membership. All meetings shall be open to the public.  
 144

145 (5) Majority Vote and Quorum Requirements.

146  
 147 All issues shall be decided by a majority vote of the members of the Advisory Board  
 148 present, except as otherwise stated herein. A quorum is defined as at least two-thirds of the  
 149 members in attendance. No business may be conducted by the Advisory Board without a  
 150 quorum present.  
 151

152 (6) Records.

153  
 154 The Advisory Board shall keep minutes of the proceedings showing the vote of each  
 155 member upon each question, or if absent or failing to vote, indicating such fact, and shall keep  
 156 records of its examinations and other official actions, all of which shall be filed in the office of  
 157 the Advisory Board, or its designee, and shall be a public record. All records are public  
 158 records open to the public.  
 159

160 (7) Administrative.

161  
 162 The Advisory Board may contract with the Camden Soil and Water Conservation  
 163 District office to serve the Board for record keeping, correspondence, application procedures  
 164 under this, and whatever services the Board needs to complete its duties.  
 165

166 (1) Duties.

167  
 168 The Advisory Board shall:  
 169

170 (1) Review and approve or disapprove applications of landowners for enrollment of  
 171 qualified farmland, horticultural land, or forestland into a District.  
 172

173 (2) Make recommendations concerning the establishment and modification of Districts.  
 174

175 (3) Conduct public hearings.  
 176

177 (4) Advise the Board of Commissioners on projects, programs, or issues affecting the  
 178 agricultural economy and agricultural, horticultural or forestry activities within the county that  
 179 will affect Districts.  
 180

181 (5) Review and make recommendations concerning proposed amendments to this  
 182 ordinance.  
 183

184 (6) Develop and maintain a draft countywide farmland protection plan as defined in  
 185 N.C.G.S. §106-744 (e) for presentation to the Board of Commissioners.

186  
 187 (7) Study additional methods of protection for farming, horticulture, forestry, and the  
 188 attendant land base, and make recommendations to the Board of Commissioners.

189  
 190 (8) Perform other agricultural, horticultural, and forestry-related tasks or duties  
 191 assigned by the Board of Commissioners.

192  
 193 **§ 155.03 CREATION OF VOLUNTARY AGRICULTURAL DISTRICTS**

194  
 195 (A) Regions.

196  
 197 Camden County is hereby divided into five regions as defined below:

198  
 199 (1) South Mills Watershed District

200  
 201 (2) Joyce Creek Watershed District

202  
 203 (3) Shiloh Watershed District

204  
 205 (4) North River Watershed District

206  
 207 (5) Sawyer's Creek Watershed District

208  
 209 (B) Implementation.

210  
 211 (1) In order to implement the purposes stated in Article 155.01, this program provides  
 212 for the creation of Voluntary Agricultural Districts, which meet the following standards:

213  
 214 (a) The District shall contain a minimum of 20 contiguous acres of qualified forest  
 215 land; 10 contiguous acres of qualified farm land; or 5 contiguous acres of qualified  
 216 horticultural land.

217  
 218 (b) All land enrolled in a region defined in section (A) above shall be part of a  
 219 single District. If a single farm has acreage in two or more regions, the farm shall participate  
 220 in the District where the largest acreage is found. All land in a region as defined in section (A)  
 221 above shall be treated as a single District.

222  
 223 (C) Education.

224  
 225 The county may take such action as it deems appropriate through the Advisory Board  
 226 or other entities or individuals to encourage the formation of the Districts and to further their  
 227 purposes and objectives, including the implementation of a public information program to  
 228 reasonably inform landowners of the Voluntary Agricultural District program.

229  
 230 (D) Addition.

231

232 Qualifying farmland in a region with an existing District shall be added to the District  
 233 as herein provided.

234  
 235 **§ 155.04 CERTIFICATION AND QUALIFICATION OF FARMLAND**  
 236

237 (A) Requirements.

238  
 239 (1) To secure county certification as qualifying farmland in either a Voluntary  
 240 Agricultural District, a farm must:

241  
 242 (a) Be participating in the farm present-use-value taxation program established by  
 243 N.C.G.S. §105-277.2 through §105-277.7, or is otherwise determined by the county to meet all  
 244 the qualifications of this program set forth in G.S. 105-277.3.

245  
 246 (b) Be managed, if highly erodible land exists on the farm, in accordance with the  
 247 Natural Resources Conservation Service defined erosion-control practices that are addressed  
 248 to said highly-erodible land.

249  
 250 (c) Be the subject of a conservation agreement, as defined in N.C.G.S. §121-35,  
 251 between the county and the owner of such land that prohibits non-farm use or development of  
 252 such land for a period of at least ten years, except for the creation of not more than three lots  
 253 that meet applicable county zoning and subdivision regulations; and

254  
 255 **§ 155.05 APPLICATION, APPROVAL, AND APPEAL PROCEDURE**  
 256

257 (A) Application Procedure.

258  
 259 (1) A landowner may apply to participate in the Voluntary Agricultural District  
 260 program by making application to the chairperson of the Advisory Board or a designated staff  
 261 person. The application shall be on forms provided by the Advisory Board.

262  
 263 (2) A conservation agreement (required by N.C.G.S. §106-737 and defined in  
 264 N.C.G.S. §121-35) to sustain, encourage, and promote agriculture must be executed by the  
 265 landowner with the Advisory Board, which shall record a certified copy of such with the  
 266 Camden County Register of Deeds. Permitted uses include agriculture, horticulture, forestry,  
 267 and outdoor recreation.

268  
 269 (B) Approval Process.

270  
 271 (1) Upon submission of the application to the Advisory Board, the Advisory Board  
 272 shall meet within thirty (30) days to approve or disapprove the application. The chairperson  
 273 shall notify the applicant by first class mail of approval or disapproval of participation in a  
 274 District.

275

276 (2) Upon receipt of an application, the chairperson will forward copies immediately  
 277 to the following Offices which shall be asked to provide comments, if any, to the Advisory  
 278 Board prior to the date set for the Advisory Board vote on the application:

279  
 280 (a) The Camden County tax assessor;  
 281 (b) The Camden Soil and Water Conservation District office;

282  
 283 (C) Appeal.

284  
 285 (1) If an application is denied by the Advisory Board, the landowner may, within ten  
 286 (10) days of notification of disapproval of the application, request in writing that the Advisory  
 287 Board reconsider its decision. The request for reconsideration shall state the reason(s)  
 288 therefore. Upon either an initial denial, if no request for reconsideration was made, or denial  
 289 after reconsideration, the landowner shall have thirty (30) days from the date of notification to  
 290 appeal the decision to the Board of Commissioners. Such appeal shall be presented in writing.  
 291 The decision of the Board of Commissioners is final.

292  
 293 **§ 155.06 REVOCATION, ENFORCEMENT AND RENEWAL OF CONSERVATION**  
 294 **AGREEMENTS.**

295  
 296 (A) Revocation and Enforcement.

297  
 298 (1) By providing 30 days advance written notice to the Advisory Board, a landowner  
 299 of qualifying farmland within a District may revoke the Conservation Agreement or the  
 300 Advisory Board may revoke the same Conservation Agreement based on noncompliance by the  
 301 landowner, subject to the same provisions as contained in Article VIII(C) for appeal of denials.  
 302 Such revocation shall result in loss of qualifying farm status and loss of eligibility to  
 303 participate in a District. Absent noncompliance by the landowner, neither the Advisory Board  
 304 nor the Board of Commissioners shall revoke any Conservation Agreement prior to its  
 305 expiration. If the Advisory Board shall revoke this Conservation Agreement for cause, the  
 306 landowner shall have the appeal rights set forth in Article VIII(C). Transfers of land in a  
 307 District due to death of the landowner, sale or gift shall not revoke the Conservation  
 308 Agreement unless the land no longer qualifies for the present-use-value taxation program or, in  
 309 the event that there are water or sewer assessments held in abeyance, the new owner(s) fails to  
 310 agree in writing to accept liability for those assessments in the event that the land is withdrawn  
 311 either voluntarily or involuntarily from the District. Enforcement of the terms of a  
 312 Conservation Agreement for land enrolled in a District shall be limited to revocation of the  
 313 Conservation Agreement and the benefits derived therefrom. A notice of revocation shall be  
 314 recorded in the county land record system sufficient to provide notice that the land has been  
 315 withdrawn from the Voluntary Agricultural District program.

316  
 317 (B) Renewal.

318  
 319 (1) A Conservation Agreement for land within a Voluntary Agricultural District shall  
 320 be automatically renewed unless the landowner provides 30 day written notice to the Advisory  
 321 Board of intent not to renew. Absent noncompliance by the landowner, neither the Advisory

322 Board nor the Board of Commissioners shall fail to renew any Conservation Agreement unless  
 323 this Ordinance or its authorizing legislation has been repealed.

324  
 325 **§ 155.07 WAIVER OF WATER AND SEWER ASSESSMENTS**

326  
 327 (A) No Connection Required.

328  
 329 (1) A landowner belonging to a District shall not be required to connect to Camden  
 330 County water and/or sewer systems.

331  
 332 (B) Abeyance.

333  
 334 (1) Water and sewer assessments shall be held in abeyance, without interest, for farms  
 335 in a District, until improvements on such property are connected to the water or sewer system  
 336 for which the assessment was made.

337  
 338 (C) Termination of Abeyance.

339  
 340 (1) When the period of abeyance ends, the assessment is payable in accordance with  
 341 the terms set out in the assessment resolution.

342  
 343 (D) Suspension of Statute of Limitations.

344  
 345 (2) Statutes of limitations are suspended during the time that any assessment is held in  
 346 abeyance without interest. The landowner may be required to sign an acknowledgement (that  
 347 may be incorporated into the Conservation Agreement) of the abeyance of the statute of  
 348 limitations upon collecting water and sewer assessments, or other utility assessments.

349  
 350 (E) Other Statutory Abeyance Procedures.

351  
 352 (1) Nothing in this section is intended to diminish the authority of the County to hold  
 353 assessments in abeyance under N.C.G.S. §153A-201, or other applicable law.

354  
 355 (F) Conflict with Water and/or Sewer System Construction and Improvements Grants

356  
 357 (1) To the extent that this section conflicts with the terms of federal, state, or other  
 358 grants under which county utility systems are constructed this section shall not apply. This  
 359 section shall not apply to utilities that are not owned by the County unless the County has  
 360 entered into an agreement with the entity(ies) owning the utilities and that agreement provides  
 361 that this Ordinance shall apply.

362  
 363 **§ 155.08 PUBLIC HEARINGS.**

364  
 365 (A) Purpose.

366

367 (1) N.C.G.S. §106-740 provides that no state or local public agency or governmental  
368 unit may formally initiate any action to condemn any interest in qualifying farmland within a  
369 District until such agency or unit has requested the Advisory Board to hold a public hearing on  
370 the proposed condemnation. This provision ensures that the condemning agency or unit  
371 considers the impact of its actions upon agriculture, forestry, and/or horticultural prior to  
372 taking action that is not reversible. This provision is not intended to, and does not prohibit, the  
373 condemning agency or unit from taking action authorized by law.

374  
375 (B) Procedure

376  
377 (1) Upon receiving a request, the Advisory Board shall publish notice describing the  
378 proposed action in the appropriate newspapers of Camden County within five (5) business days  
379 of the request, and will in the same notice notify the public of a public hearing on the proposed  
380 condemnation, to be held within ten (10) days of receipt of the request.

381  
382 (2) The Advisory Board shall meet to review:

383  
384 (a) Whether the need for the project has been satisfactorily established by the  
385 agency or unit of government involved, including a review of any fiscal impact analysis  
386 conducted by the agency involved; and

387  
388 (b) Whether there are alternatives to the proposed action that have less impact  
389 and are less disruptive to the agricultural activities of the District within which the proposed  
390 action is to take place.

391  
392 (3) The Advisory Board shall consult with the County Agricultural Extension Agent,  
393 the Natural Resources Conservation Service District Conservationist, and any other  
394 individuals, agencies, or organizations deemed by the Advisory Board to be necessary for its  
395 review of the proposed action.

396  
397 (4) Within five (5) days after the hearing, the Advisory Board shall make a report  
398 containing its findings and recommendations regarding the proposed action. The report shall  
399 be made available to the public prior to its being conveyed to the decision-making body of the  
400 agency proposing the acquisition.

401  
402 (5) There will be a period of ten (10) days allowed for public comment on the report  
403 of the Advisory Board.

404  
405 (6) After the ten (10) day period for public comment has expired, the Advisory Board  
406 shall submit a final report containing all of its findings and recommendations regarding the  
407 proposed action to the decision making body of the agency proposing the acquisition.

408  
409 (7) The total time period, from the day that a request for a hearing has been received  
410 to the day that a final report is issued to the decision making body of the agency proposing the  
411 acquisition, shall not exceed thirty (30) days. If the agency agrees to an extension, the agency

412 and the Advisory Board shall mutually agree upon a schedule to be set forth in writing and  
 413 made available to the public.

414  
 415 (8) Pursuant to N.C.G.S. §106-740, the Board of Commissioners shall not permit any  
 416 formal initiation of condemnation by local agencies while the proposed condemnation is  
 417 properly before the Advisory Board.

418  
 419 **§ 155.09 NOTIFICATION.**

420  
 421 (A) Signage.

422  
 423 (1) There shall be signage posted at the farm gate of each qualifying farm. Placement  
 424 of signage shall be coordinated with the North Carolina Department of Transportation.

425  
 426 (B) Maps.

427  
 428 (1) Maps identifying approved Districts shall be provided to the following agencies or  
 429 offices:

430  
 431 (a) Planning Department;

432  
 433 (b) Register of Deeds;

434  
 435 (c) Natural Resources Conservation Service;

436  
 437 (d) North Carolina Cooperative Extension;

438  
 439 (e) Soil and Water Conservation District; and

440  
 441 (f) Any other such agency or office the Advisory Board deems appropriate.

442  
 443 **§ 155.10 SUBDIVISION ORDINANCE AND ZONING ORDINANCE REVIEW**

444  
 445 (A) Developers of major subdivisions or planned unit developments shall designate on  
 446 preliminary development plans, the existence of the Districts within one-half mile of the  
 447 proposed development.

448  
 449 **§ 155.11 COUNTY LAND-USE PLANNING**

450  
 451 (A) Duty of the Advisory Board.

452  
 453 (1) It shall be the duty of the Advisory Board to advise the Board of Commissioners or  
 454 the agency or office to which the Board of Commissioners delegate authority to oversee county  
 455 land use planning, on the status, progress, and activities of the county's Voluntary Agricultural  
 456 District program and to also coordinate the formation and maintenance of  
 457

458 Districts with the county's land use planning activities and the county's land use plan if one  
 459 currently exists at the time this is enacted or when one is formed.

460  
 461 (B) Posting of Notice.

462  
 463 (1) The following notice, of a size and form suitable for posting, shall be posted in the  
 464 office of the Register of Deeds, and any other office or agency the Advisory Board deems  
 465 necessary:

466  
 467 Camden County has established Districts to protect and preserve agricultural lands and  
 468 activities. These Districts have been developed and mapped by the county to inform all  
 469 purchasers of real property that certain agricultural and forestry activities, including but not  
 470 limited to pesticide spraying, manure spreading, machinery and truck operation, livestock  
 471 operations, sawing, and other common farming activities may occur in these Districts any time  
 472 during the day or night. Maps and information on the location and establishment of these  
 473 Districts can be obtained from the North Carolina Cooperative Extension Service office, the  
 474 office of the Register of Deeds, the County Planning office, or the Natural Resources  
 475 Conservation Service office.

476  
 477 (C) Growth Corridors

478  
 479 (1) At such time as the county might establish designated growth corridors, Districts  
 480 shall not be permitted in the designated growth corridors, as delineated on the official county  
 481 planning map without the approval of the Board of Commissioners. Districts located in growth  
 482 corridors designated after the effective date of this program may remain, but shall not be  
 483 expanded within the growth corridor area without the approval of the Board of Commissioners.

484  
 485 **§ 155.12 CONSULTATION AUTHORITY**

486  
 487 (A) The Advisory Board may consult with North Carolina Cooperative Extension, the  
 488 Natural Resources Conservation Service, the North Carolina Department of Agriculture and  
 489 Consumer Services, and with any other individual, agency, or organization the Advisory Board  
 490 deems necessary to properly conduct its business.

491  
 492 **§ 155.13 NORTH CAROLINA AGENCY NOTIFICATION**

493  
 494 (A) Annual Report to the North Carolina Department of Agriculture and Consumer  
 495 Services.

496  
 497 (1) A copy of this Ordinance shall be sent to the Office of the North Carolina  
 498 Commissioner of Agriculture and Consumer Services, the Board of Commissioners, the County  
 499 Office of North Carolina Cooperative Extension, and the Soil and Water Conservation District  
 500 office after adoption. At least annually the county shall submit a written report to the  
 501 Commissioner of Agriculture and Consumer Services on the county's Voluntary Agricultural  
 502 District program, including the following information:

503



504  
505  
506  
507  
508  
509  
510  
511  
512  
513  
514  
515  
516  
517  
518  
519  
520  
521  
522  
523  
524  
525  
526  
527  
528  
529  
530  
531  
532  
533  
534  
535  
536  
537  
538  
539  
540  
541  
542  
543  
544  
545  
546  
547  
548  
549

(1) Number of landowners enrolled;

(2) Number of acres enrolled;

(3) Number of acres certified during the reporting period;

(4) Number of acres denied during the reporting period;

(5) Number of acres for which applications are pending;

(6) Municipalities with which Memorandums of Understanding have been signed;

(7) Municipalities that have adopted this Ordinance for the purpose of the county enforcing this Ordinance within their corporate boundaries;

(8) Copies of any amendments to this Ordinance or Memorandums of Understanding signed with municipalities; and

(9) Any other information the Advisory Board deems useful.

**§ 155.15 LEGAL PROVISIONS**

(A) Severability

(1) If any article, section, subsection, clause, phrase, or portion of this Ordinance is for any reason found invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

(B) Conflict with other ordinances and statutes

(1) Whenever the provisions of this Ordinance conflict with other ordinances of Camden County, this Ordinance shall govern. Whenever the provisions of any federal or state statute require more restrictive provisions than are required by this Ordinance, the provisions of such statute shall govern.

550  
551  
552  
553  
554  
555  
556  
557  
558  
559  
560  
561  
562  
563  
564  
565  
566  
567

Adopted by the Board of Commissioners for the County of Camden this    day of    , 2013.

County of Camden

---

Garry Meiggs, Chairman  
Board of Commissioners

ATTEST:

---

Ashley Honaker  
Clerk to the Board

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

<b>MOTION MADE</b>
<b>BY:</b>
S. Duckwall _____
G. Meiggs _____
M. McLain _____
R. Krainiak _____
C. Riggs _____
NO MOTION _____
<b>VOTE:</b>
S. Duckwall _____
G. Meiggs _____
M. McLain _____
R. Krainiak _____
C. Riggs _____
ABSENT _____
RECUSED _____

**Item Number:** 4.A

**New Business**

**Meeting Date:** April 15, 2013

**Attachments:** 2 (2 Pages)

**Submitted By:** Kirk Jennings, Shiloh-Courthouse VFD

**ITEM TITLE:** Shiloh-Courthouse VFD Six Mile Map

**SUMMARY:**

For the past several months Chief Jennings has been working to establish a six mile fire district boundary for the Shiloh-Courthouse VFD. This process has involved extensive negotiations and discussions with the volunteer fire departments of neighboring jurisdictions in the creation of automatic aid agreements.

In order to initiate the process of State approval of this new six mile boundary, the Board of Commissioners are required to first approve the newly redrawn boundary map.

**RECOMMENDATION:**

The Shiloh-Courthouse VFD and County Manager’s Office recommends approval of the newly drawn Shiloh-Courthouse boundary map.

**CAMDEN-SHILOH FIRE INSURANCE DISTRICT  
SERVED BY: SOUTH CAMDEN FIRE DEPARTMENT  
CAMDEN COUNTY**

**SIX MILE DISTRICT**

**MAP 1" = 1 MILE**

**APPROVED BY CAMDEN COUNTY ON \_\_\_\_\_**

Beginning at point (1) on NC Highway 343 N, 0.80 mile west of its intersection with Lambs Road (SR 1208); thence in a northeasterly direction to point (2) on South Road , 1.06 miles west of its intersection with Main Road; thence in a northeasterly direction to point (3) on Main Road 1.08 miles northeast of its intersection with South Road; thence to point (4) at the intersection of NC 34 and the Camden/Currituck County Line; thence along the Camden/Currituck County Line to point (5) at the intersection of US Highway 158 and the Camden/Currituck County Line; thence in a southeasterly direction to point (6) on Bedlow Lane 0.17 miles north of its intersection with North River Road (SR 1135); thence in a southeasterly direction to point (7) on North River Road (SR 1135) 0.33 miles east of its intersection with Ivy Neck Road (SR 1136); thence in a easterly direction to point (8) on North River Road (SR 1135) 0.44 miles west of its intersection with Trotman Road (SR 1119); thence in a northeasterly direction to point (9) on Trotman Road (SR 1119) 0.30 miles northeast of its intersection with Ditch Bank Road (SR 1122); thence in a southeasterly direction to point (10) on Ditch Bank Road (SR 1122) 0.29 miles east of its intersection with Trotman Road (SR 1119); thence in a northeasterly direction to point (11) on Ditch Bank Road (SR 1122) 0.04 miles from its intersection with Sandy Hook Road (SR 1107); thence in a northeasterly direction to point (12) on Sandy Hook Road (SR 1122) 0.04 miles from its intersection with Ditch Bank Road (SR 1122); thence in a southeasterly direction to point (13) on Garrington Island Road (SR 1115) 3.04 miles from its intersection with Sandy Hook Road (SR 1122); thence in a southeasterly direction to point (14) on Texas Road (SR 1100) 1.71 miles from its intersection with One Mill Road (SR 1101); thence in a westerly direction to point (15) at the intersection of One Mill Road (SR 1101) and the Pasquotank River; thence along the East Banks of the Pasquotank River; thence in a northwesterly direction to point (1), the beginning.

NOTE: The city limit of Elizabeth City is excluded from this district.







**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 4.B  
**New Business**  
**Meeting Date:** April 15, 2013  
**Attachments:** 2 (5 Pages)  
**Submitted By:** Tax Administration  
**ITEM TITLE:** Monthly Tax Report

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>NO MOTION</b>	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

**SUMMARY:**

**March 2013 Monthly Tax Report**

**RECOMMENDATION:**

**Review & Approve**

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE  
CAMDEN COUNTY BOARD OF COMMISSIONERS**

**OUTSTANDING TAX DELINQUENCIES BY YEAR**

<b><u>YEAR</u></b>	<b><u>REAL PROPERTY</u></b>	<b><u>PERSONAL PROPERTY</u></b>
2012	325,569.84	109,094.21
2011	108,921.66	28,064.46
2010	54,536.56	17,175.55
2009	21,916.14	15,472.65
2008	16,435.48	11,841.11
2007	11,314.48	10,557.23
2006	5,604.90	14,976.91
2005	2,772.27	27,313.00
2004	1,111.91	12,311.96
2003	1,086.47	11,267.40

TOTAL REAL PROPERTY TAX UNCOLLECTED	549,269.71
TOTAL PERSONAL PROPERTY UNCOLLECTED	258,074.48
TEN YEAR PERCENTAGE COLLECTION RATE	98.80%
COLLECTION FOR 2013 vs. 2012	108,303.71vs.103,999.49

**LAST 3 YEARS PERCENTAGE COLLECTION RATE**

2012	93.81%
2011	98.05%
2010	99.04%

**THIRTY LARGEST UNPAID ACCOUNTS**

SEE ATTACHMENT "A"

**THIRTY OLDEST UNPAID ACCOUNTS**

SEE ATTACHMENT "B"



**EFFORTS AT COLLECTION IN THE LAST 30 DAYS**

**ENDING                      March                      ,2013**  
**BY TAX ADMINISTRATOR**

<u>214</u>	NUMBER DELINQUENCY NOTICES SENT
<u>33</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>8</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>1</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>9</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>25</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>1</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>0</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>1</u>	NUMBER OF JUDGMENTS FILED

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8923-00-19-3774.0000	24,857.13	2	HALSTEAD VENTURE PARTNERS, LLC	CAMDEN	431 158 US W
R	01-7081-00-20-6045.0000	12,086.61	1	SEVEN FINANCIAL MANAGEMENT	SOUTH MILLS	176 CULPEPPER RD
R	03-8971-00-12-0477.0000	11,120.68	3	GILBERT WAYNE OVERTON &	SHILOH	187 THOMAS POINT RD
R	02-8935-02-76-5639.0000	9,305.34	2	SHEILA RIGGS EDWARDS	CAMDEN	255 158 US E
R	01-7979-00-61-7358.0000	8,325.96	3	POTOMAC TIMBER INVESTMENTS #17	SOUTH MILLS	HORSESHOE RD
R	01-7989-00-01-1714.0000	7,239.96	6	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8953-03-12-3791.0000	7,058.25	4	KIMBERLEE SAWYER	SHILOH	113 GLEN DR
R	02-8934-01-17-4778.0000	6,878.63	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	01-7989-03-30-8984.0000	6,676.00	6	WILLIE LAVERNE TURNER	SOUTH MILLS	102 HORSESHOE RD
R	03-8961-00-69-3519.0000	6,234.20	6	MARIETTA EVANS	SHILOH	137 RAYMON'S CREEK RD
R	03-8899-00-45-2682.0000	6,120.64	6	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8952-00-95-8737.0000	6,094.37	9	AUDREY TILLET	SHILOH	171 NECK RD
R	02-8935-02-76-2934.0000	5,956.74	2	EFFIE PAULINE CREEKMORE	CAMDEN	258 158 US E
R	02-8934-01-28-3368.0000	5,745.39	1	KMG CAMDEN SQUARE, LLC	CAMDEN	133 158 US W
R	01-7080-00-49-5646.0000	5,437.74	2	JANICE L CALDWELL	SOUTH MILLS	199 CULPEPPER RD
R	02-8944-00-31-2148.0000	5,195.70	3	CARL HARRINGTON	CAMDEN	150 SAND HILLS RD
R	01-7998-01-08-8621.0000	4,972.55	2	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 HWY N
R	02-8934-01-18-6001.0000	4,917.62	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	01-8907-00-36-9801.0000	4,349.84	1	GARY B. COLLIER	SOUTH MILLS	LAKE RD
R	01-7989-00-12-0137.0000	3,884.87	6	BERTIE TAYLOR HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8962-00-56-7217.0000	3,765.62	6	TONYA HUGHES HARRIS	SHILOH	253 WICKHAM RD
R	01-7979-00-94-6193.0000	3,740.57	4	HERSEY LYN BARBER	SOUTH MILLS	214 HORSESHOE RD
R	02-8935-04-63-0820.0000	3,725.77	1	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	02-8945-00-41-2060.0000	3,687.56	6	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHELL RD
R	01-7989-04-51-8805.0000	3,669.75	1	NASRI MOHAMMAD	SOUTH MILLS	202 MAIN ST
R	03-8962-00-55-2255.0000	3,643.62	1	VERNON L. & EDITH W. SYLVESTER	SHILOH	453 NECK RD
R	02-8934-03-20-9727.0000	3,636.88	1	LAM VAN NGO & DUONG T. TRUONG	CAMDEN	158 CHANTILLY RD
R	02-8945-00-54-1099.0000	3,438.36	3	GERTIE LEE & JONOLA T ROUNTREE	CAMDEN	263 BELCROSS RD
R	03-8965-00-13-1025.0000	3,376.15	3	SHARON EVANS MUNDEN	SHILOH	556 TROTMAN RD
R	02-8936-00-21-4428.0000	3,360.33	1	CAROLYN MCDANIEL	CAMDEN	SCOTLAND RD

04/01/13 07:30:35

Delinquencies Top-30 Unpaid

Attachment "A"

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	03-8899-00-45-2682.0000	9	6,120.64	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8952-00-95-8737.0000	9	6,094.37	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7989-00-12-0137.0000	9	3,884.87	BERTIE TAYLOR HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8962-00-56-7217.0000	9	3,765.62	TONYA HUGHES HARRIS	SHILOH	253 WICKHAM RD
R	03-8943-04-93-8214.0000	9	1,848.36	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7090-00-60-5052.0000	9	926.12	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8955-00-13-7846.0000	9	566.99	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-9809-00-45-1097.0000	9	242.63	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	01-7090-00-95-5262.0000	9	215.04	JOHN F. SAWYER HEIRS	SOUTH MILL	OLD SWAMP RD
R	03-8980-00-61-1968.0000	9	173.82	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-9809-00-17-2462.0000	9	111.51	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	03-8961-00-69-3519.0000	8	6,234.20	MARIETTA EVANS	SHILOH	137 RAYMON'S CREEK RD
R	01-7998-01-08-8621.0000	8	4,972.55	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 NC N
R	02-8945-00-41-2060.0000	8	3,687.56	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHELL RD
R	01-7999-00-32-3510.0000	8	1,542.92	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	02-8936-00-24-7426.0000	8	507.86	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7989-03-30-8984.0000	7	6,676.00	WILLIE LAVERNE TURNER	SOUTH MILLS	102 HORSESHOE RD
R	02-8936-00-00-8926.0000	7	2,734.32	ODELL TRAFTON	CAMDEN	215 SCOTLAND RD
R	02-8943-01-47-1120.0000	7	2,294.29	EMILY FORBES CRAIN	CAMDEN	104 C ST
R	02-8935-03-40-3531.0000	7	2,125.17	EVERETT A. DAVENPORT	CAMDEN	115 GUMBERRY RD
R	03-8953-03-03-0111.0000	7	1,935.95	DEBORAH NEWTON CARTER	SHILOH	100 CAMDEN AVE
R	01-7999-00-12-8596.0000	7	1,251.84	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	03-8965-00-62-8349.0000	7	1,241.02	JAMES R. WILLIAMS	SHILOH	SANDY HOOK RD
R	01-7989-04-60-1954.0000	7	859.60	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	03-8899-00-07-8529.0000	7	298.08	PAUL ALLAIRE	SHILOH	SNAPDRAGON
R	03-8899-00-37-0046.0000	7	124.32	ELIZABETH LONG	SHILOH	HIBISCUS
R	01-7989-00-01-1714.0000	6	7,239.96	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8972-00-56-9710.1000	6	2,951.70	JAMES D. FORBES II	SHILOH	127 ALDER BRANCH RD
R	02-8944-00-14-2949.0000	6	2,771.10	RUBY BAUM BARNES	CAMDEN	304 343 HWY S
R	01-7080-00-62-1977.0000	6	2,630.58	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL

04/01/13 07:30:38

Delinquencies Top-30 Oldest

1

Attachment "B"

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

**Item Number:** 4.C

**New Business**

**Meeting Date:** April 15, 2013

**Attachments:** 1 (1 Pages)

**Submitted By:** Michael Renshaw, County Manager

**ITEM TITLE:** Public School Building Capital Fund,  
ADM Drawdown Application

**SUMMARY:**

During its regular meeting on April 11, 2013 the Camden Public Schools Board of Education approved the attached ADM Fund drawdown application.

This drawdown of available ADM funds was at the request of the County Manager during a FY13/14 budget meeting with School Superintendent Hawkins on March 27, 2013. The ADM funds made available through this drawdown application will be used to offset the funding shortfall in the School Capital Reserve Fund for school loan debt service obligations.

In addition to the requested drawdown of remaining ADM funds amounting to \$138,719.77, the Board of Education has also approved providing the matching funds amount of \$46,000 to be funded entirely from the Camden County Schools Local Current Expense Fund Balance.

**RECOMMENDATION:**

The County Manager recommends that the Camden County Board of Commissioners approve this ADM Fund application as presented.

**APPLICATION  
PUBLIC SCHOOL BUILDING CAPITAL FUND  
ADM (Corporate Tax) Fund**

Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

County: Camden  
Address: 174 North Highway 343 Camden, NC 27921  
School Admin. Unit: Camden County Schools  
Project Title: Debt Service  
Location: Camden County Schools Debt Service  
Type of Facility: School Buildings

Contact Person: Melvin Hawkins  
Title: Superintendent  
Phone: (252) 335-0831

G.S. 115C-546.2(b) "Counties shall use monies in the Fund for capital outlay projects including the planning, construction, reconstruction, enlargement, improvement, repair, or renovation of public school buildings and for the purchase of land for public school buildings; for equipment to implement a local school technology plan that is approved pursuant to G.S. 115C-102.6C; or for both. Monies used to implement a local school technology plan shall be transferred to the State School Technology Fund and allocated by that Fund to the local school administrative unit for equipment. As used in this section, 'public school buildings' only includes facilities for individual schools that are used for instructional and related purposes and does not include centralized administration, maintenance, or other facilities. **Applications must be submitted no later than one year after the final payment to the Contractor or Vendor.**

Short Description of Construction Project: Retire debt service for schools in Camden County

Estimated Costs:	State	Local	Total
Purchase of Land	\$ _____	\$ _____	\$ _____ 0.00
Planning	\$ _____	\$ _____	\$ _____ 0.00
Construction	\$ _____	\$ _____	\$ _____ 0.00
Renovation	\$ _____	\$ _____	\$ _____ 0.00
Enlargement	\$ _____	\$ _____	\$ _____ 0.00
Repair	\$ _____	\$ _____	\$ _____ 0.00
School Technology	\$ _____	\$ N/A	\$ _____ 0
Debt Service/Bond Payment	\$ 138,719.77	\$ 46,000.00	\$ 184,719.77
Total	\$ 138,719.77	\$ 46,000.00	\$ 184,719.77

Bid Dates/Vendors: \_\_\_\_\_  
Contracts signed/Dates: \_\_\_\_\_  
Estimated date of beginning of construction: \_\_\_\_\_  
Estimated date of completion: \_\_\_\_\_

Match: The matching funds of one dollar of local funds for every three dollars of state funds are from (source): Camden County Schools Local Current Expense Fund Balance  
\$ 46,000.00 of the matching funds have been expended for/date/description: \_\_\_\_\_

Reporting requirements: We, the undersigned, agree to submit a report of state/local amounts expended for this project within 60 days after completion of the project, or 60 days after receiving state funding, whichever is later. The County Commissioners and the Board of Education do hereby jointly request approval of the above project and request release of \$ 138,719.77 from the Public School Building Capital Fund. We certify that the project herein described is within the parameters of 115C-546.2(b) and that all of the required local funding is available and designated as match for this project.

(Signature - Chair, County Commissioners) \_\_\_\_\_ (Date) \_\_\_\_\_  
(Signature - Chair, Board of Education) \_\_\_\_\_ (Date) 4/11/13

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 5.A  
**Board Appointments**  
**Meeting Date:** April 15, 2013  
**Attachments:** 6 (6 Pages)  
**Submitted By:** Administration  
**ITEM TITLE:** Library Board of Trustees

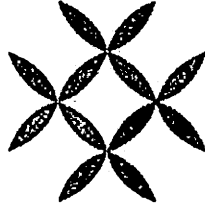
<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>NO MOTION</b>	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

**SUMMARY:**

Attached are the volunteer forms for the Library Board of Trustees of the Camden County Public Library.

**RECOMMENDATION:**

Staff recommends appointing NELL MORRISON, REED ADAMS, GWEN WESCOTT, ANITA CUTHRELL, BEATRICE FEREBEE, & WENDY MCPHERSON to the Camden Library Board of Trustees



### Application for Citizen Service - Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, mail to P.O. Box 190, Camden, North Carolina 27921 or e-mail [mrenshaw@camdencountync.gov](mailto:mrenshaw@camdencountync.gov).

Name, Nell W Morrison

Mailing Address 12 Trestle CT

Township you live in: Camden

Telephone (home) 252 331 5338 (business),

Email address NellWmorrison@yahoo.com

Are you a registered voter?  Yes  No

Have you ever been convicted of a felony?  Yes  No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission:

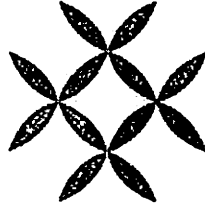
Public School Librarian for 30 years -

Board or Commissions upon which you are interested in serving: (List on opposite side)

Library Board of Trustees

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government.

Signature Nell W Morrison Date 4/9/13



### Application for Citizen Service - Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, mail to P.O. Box 190, Camden, North Carolina 27921 or e-mail [mrenshaw@camdencountync.gov](mailto:mrenshaw@camdencountync.gov).

Name, L. Reed Adams, Ph.D., CPSP

Mailing Address 114 Pine Street, Camden, NC

Township you live in: Courthouse

Telephone (home) 252-331-6726 (business), 252-339-0000

Email address professorcrime@gmail.com  
reed.adams@mcu.edu

Are you a registered voter?  Yes  No

Have you ever been convicted of a felony?  Yes  No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission:

retired university professor; published research; adjunct professor, mid-ATLANTIC Christian University

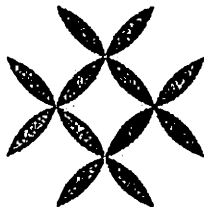
Board or Commissions upon which you are interested in serving: (List on opposite side)

library board

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government.

Signature L. Reed Adams Date 4/9/13





### Application for Citizen Service - Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, mail to P.O. Box 190, Camden, North Carolina 27921 or e-mail [mrenshaw@camdencountync.gov](mailto:mrenshaw@camdencountync.gov).

Name, Gwen Wescott

Mailing Address P.O. Box 67 Camden NC 27921

Township you live in: Camden Courthouse

Telephone (home) 335-1062 / 333-8841 (cell) (business),

Email address \_\_\_\_\_

Are you a registered voter?  Yes  No

Have you ever been convicted of a felony? Yes  No

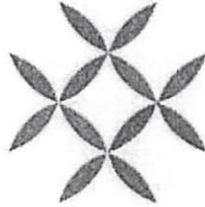
Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission:

Board or Commissions upon which you are interested in serving: (List on opposite side)

Camden Board Library Board of Trustees

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government.

Signature Gwen Wescott Date 4-9-2013



### Application for Citizen Service - Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, mail to P.O. Box 190, Camden, North Carolina 27921 or e-mail [mrenshaw@camdencountync.gov](mailto:mrenshaw@camdencountync.gov).

Name, Anita Cuthrell

Mailing Address 206 Sawyer's Creek Rd

Township you live in: Camden

Telephone (home) 252.338.0083 (business),

Email address acuthrell@camden.k12.nc.us

Are you a registered voter?  Yes  No

Have you ever been convicted of a felony?  Yes  No

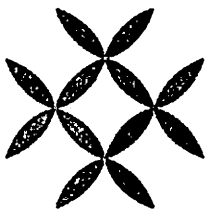
Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission:

Board or Commissions upon which you are interested in serving: (List on opposite side)

Library Board of Trustees

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government.

Signature Anita Cuthrell Date 4/9/13



### Application for Citizen Service - Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, mail to P.O. Box 190, Camden, North Carolina 27921 or e-mail [mrenshaw@camdencountync.gov](mailto:mrenshaw@camdencountync.gov).

Name, Beatrice Ferebee

Mailing Address 108 Bunker Hill RD.

Township you live in: South Mills, NC 27976

Telephone (home) 252) 771-5839 (business),

Email address beatriceferebee@embargmail.com

Are you a registered voter?  Yes  No

Have you ever been convicted of a felony?  Yes  No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission:

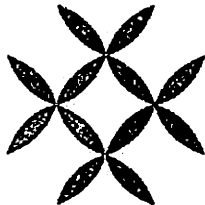
*Have served on the Social Services Board, educational background and have an interest in serving*

Board or Commissions upon which you are interested in serving: (List on opposite side)

*Library Board of Trustees*

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government.

Signature Beatrice Ferebee Date April 9, 2013



### Application for Citizen Service - Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, mail to P.O. Box 190, Camden, North Carolina 27921 or e-mail [mrenshaw@camdencountync.gov](mailto:mrenshaw@camdencountync.gov).

Name, Wendy McPherson

Mailing Address 301 Stingy Ln. South Mills NC 27976

Township you live in: South Mills

Telephone (home) 252-528-5069 (business),

Email address mcpersonwendy@yahoo.com

Are you a registered voter?  Yes  No

Have you ever been convicted of a felony?  Yes  No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission:

public speaking

Board or Commissions upon which you are interested in serving: (List on opposite side)

library board  
of trustees

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government.

Signature Wendy McPherson Date 4-9-2013

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 6.A  
  
**Consent Agenda**  
  
**Meeting Date:** April 15, 2013  
**Attachments:** 1 (17 Pages)  
**Submitted By:** Administration  
  
**ITEM TITLE:** Draft Minutes

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>NO MOTION</b>	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

**SUMMARY:**

Draft minutes from the April 1, 2013 meeting

**RECOMMENDATION:**

Review and Approve



48

49

---

---

**Presentations**

51

*Item 3.A- Gwen Wescott- Senior Tarheel Legislation*

53

54 Mrs. Gwen Wescott gave a brief report to the Board on the most recent happenings with  
55 Senior Tarheel Legislature and Legislative Sessions in Raleigh.

56

57 Chairman Garry Meiggs thanked Mrs. Wescott for her continued dedication to Camden  
58 County and its citizens.

59

60

---

---

**Public Hearing**

62

63 Vice Chairman Michael McLain made a motion to go into Public Hearing. At 7:12pm,  
64 the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain,  
65 and Commissioners Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner  
66 voting no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

67

*4.A- Ordinance No 2013-02-01; Amendment to Chapter 151 (Unified Development  
69 Ordinance) of the Camden County Code of Ordinances*

70

71 Planning Director Dan Porter came before the Board to express the following:

72

- 73 • At the January 2013 Planning Board meeting, Mr. Eddie Hyman of “Hyman & Robey  
74 Surveying/Engineering” requested to the board to consider an ordinance amendment in  
75 the payment of water connections fees to apply it at building permit rather than at final  
76 plat submission.
- 77 • Mr. Hyman stated this would aid the developers in upfront costs (as bank loans are harder  
78 to get approved) and would help jumpstart residential and commercial development.  
79 Board instructed staff to bring back some proposed ordinance amendments at their next  
80 meeting.
- 81 • At the February 20, 2013 Planning Board meeting staff presented the proposed ordinance  
82 amendment and after little discussion voted to recommend approval on a 5-0 vote.

83 Vice Chairman McLain questioned what the difference in revenue timing would be. Mr.  
84 Porter stated that timing of fee payments would be a major difference; currently  
85 developers cannot sell any lot until the connection fees are paid to the County, which is a  
86 hindrance on development.

87

88 Mr. Porter stated that staff can go back and attempt to create a spreadsheet to show  
89 financials, as well as get information from rural counties that have this procedure in  
90 place.

91

*4.B- Special Use Permit (UDO 2013-02-03) from Camden County for Public Library*

92

93

94 At 7:30pm, Clerk to the Board Ashley Honaker swore Permitting Officer Dave Parks in.

95

96 Mr. Parks came before the Board to express that the Planning Board met on February 20,  
97 2013, and after presentations from staff and some discussion, the Special Use Permit was  
98 recommended for approval with the conditions as stated in the Findings of Facts.

99

100 Commissioner Clayton Riggs made a motion to come out of Public Hearing. At 7:33pm,  
101 the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael McLain,  
102 and Commissioners Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner  
103 voting no; Commissioner Sandra Duckwall absent; and no Commissioner not voting.

104

105 Vice Chairman Michael McLain made a motion to amend the agenda to add Item 4.B  
106 under New Business as Item 5.C. The motion passed unanimously.

107

108

**New Business**

109

110

111 *Item 5.A- Fiscal Year 2013-2014 Camden Youth Services (JCPC) Grant Proposal &*112 *Budget*

113

114 Cooperative Extension Agent Danelle Barco came before the Board to present the

115 following information:

116

117

118

- The annual Camden Youth Services Program grant proposal and budget to be presented to the Board for approval.

119

120

121

- Asking the Board to approve the grant proposal along with budget to include the cash match as presented for the 2013-2014 FY, as well as obtain signatures in order to finally submit the grant proposal to the NC Department of Safety for approval.

122

123

124

125

126

127

128

129

123 Commissioner Randy Krainiak made a motion to approve the request as presented. At  
124 7:38pm, the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael  
125 McLain, and Commissioners Clayton Riggs, and Randy Krainiak, voting aye; no  
126 Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner  
127 not voting.



---

130 *Item 5.B- 2012 Advertisement of Tax Liens on Real Property*

131

132 Tax Administrator Lisa Anderson briefed the Board that the annual advertisement for tax  
133 liens was upon them; Pursuant to G.S. 105-369(a), the Tax Administrator must report to  
134 the County Commissioners the total amount of unpaid taxes for the current fiscal year  
135 that are liens on real property. Also, Pursuant to G.S. 105-369(c), the County  
136 Commissioners need to set the date for advertising the tax lien for real property.

137

138 Mrs. Anderson recommended two motions from the Board:

139

140 1. Motion to accept the attached report from the Tax administrator that, as March 25,  
141 2013, the total amount of unpaid taxes for the current fiscal year that are liens on  
142 real property is \$333,753.80 and that this figure shall change over time with  
143 collections and releases.

144 2. Motion to set the 2012 tax liens on real property advertising date of April 12,  
145 2013.

146

147 Vice Chairman Michael McLain made a motion to Motion to accept the attached report  
148 from the Tax administrator that, as March 25, 2013, the total amount of unpaid taxes for  
149 the current fiscal year that are liens on real property is \$333,753.80 and that this figure  
150 shall change over time with collections and releases, and, to set the 2012 tax liens on real  
151 property advertising date of April 12, 2013. At 7:40pm, the motion passed 4-0 with  
152 Chairman Garry Meiggs, Vice Chairman Michael McLain, and Commissioners Clayton  
153 Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; Commissioner  
154 Sandra Duckwall absent; and no Commissioner not voting.

155

156 *Item 5.C- Special Use Permit (UDO 2013-02-03) from Camden County for Public*  
157 *Library*

158

159 Vice Chairman Michael McLain made a motion to approve the SUP as presented. At  
160 7:41pm, the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael  
161 McLain, and Commissioners Clayton Riggs, and Randy Krainiak, voting aye; no  
162 Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner  
163 not voting.

164

---

165

166

167 **Consent Agenda**

168

169 Commissioner Clayton Riggs made a motion to approve the consent agenda as presented.  
170 At 7:42pm, the motion passed 4-0 with Chairman Garry Meiggs, Vice Chairman Michael  
171 McLain, and Commissioners Clayton Riggs, and Randy Krainiak, voting aye; no  
172 Commissioner voting no; Commissioner Sandra Duckwall absent; and no Commissioner  
173 not voting.

174

175 A. Draft Minutes- March 18, 2013

176

177

DRAFT

178 B. School Budget Amendments  
 179

Budget Amendment



Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 14<sup>th</sup> day of March, 2013, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Curricular Services	14,193.00	
6100	Support & Development Services	800.00	
6400	Technology Support Services		8,389.00
6900	Policy, Leadership & Pub Rel.	1,211.00	
7200	Nutrition Services	7,178.00	
Explanation: Additional funds received for swimming through the PEP grant			
Total Appropriation in Current Budget		\$ 1,423,718.00	
Amount of Increase/Decrease of Above Amendment		14,993.00	
Total Appropriation in Current Amended Budget ....		\$ 1,438,711.00	

Passed by majority vote of the Board of Education of Camden County on the 14 <sup>th</sup> day of March 2013.   _____ Chairman, Board of Education   _____ Secretary, Board of Education	We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20____.  _____ Chairman, Board of County Commissioners  _____ Clerk, Board of County Commissioners
--	---

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 14<sup>th</sup> day of March, 2013, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

Code Number	Description of Code	Amount	
		Increase	Decrease
5500	Co-Curricular Services		41.00
6500	Operational Support Services	41.00	
6600	Finance & Human Resources		2,854.00
6900	Policy, Ldrshp, & Pub Relations	2,854.00	
<b>Explanation:</b>			
Total Appropriation in Current Budget		\$ 1,860,998.97	
Amount of Increase/Decrease of Above Amendment			.00
Total Appropriation in Current Amended Budget ....		\$ 1,860,998.97	

Passed by majority vote of the Board of Education of Camden County on the 14<sup>th</sup> day of March, 2013

  
 Chairman, Board of Education

  
 Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
 Chairman, Board of County Commissioners

\_\_\_\_\_  
 Clerk, Board of County Commissioners

Budget Amendment



Camden County Schools Administrative Unit

Capital Outlay Fund

The Camden County Board of Education at a meeting on the 14<sup>th</sup> day of March, 2013, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

Code Number	Description of Code	Amount	
		Increase	Decrease
9300	Category III Projects		137,660.00
6550	Transportation Services		201,867.00
Explanation:			
	Total Appropriation in Current Budget	\$	796,754.00
	Amount of Increase / (Decrease) of Above Amendment		-339,527.00
	Total Appropriation in Current Amended Budget ....	\$	457,227.00

Passed by majority vote of the Board of Education of Camden County Schools on the 14 <sup>th</sup> day of March 2013.   _____ Chairman, Board of Education   _____ Secretary, Board of Education	We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this ____ day of _____ 2 _____.  _____ Chairman, Board of County Commissioners  _____ Clerk, Board of County Commissioners
--	--

182  
 183  
 184

185 C. Proclamation: Fair Housing Month  
186

## BOARD OF COMMISSIONERS

GARRY W. MEIGGS  
Chairman

P. MICHAEL MCLAIN  
Vice Chairman

SANDRA J. DUCKWALL  
CLAYTON D. RIGGS  
RANDY KRAINIAK



MICHAEL RENSHAW  
County Manager

ASHLEY HONAKER  
Clerk to the Board

JOHN S. MORRISON  
County Attorney

**PROCLAMATION  
FOR  
FAIR HOUSING MONTH  
APRIL 2013**

*WHEREAS*, April 2013 marks the 45<sup>th</sup> anniversary of the Federal Housing Act of 1968 and the 30<sup>th</sup> anniversary of the North Carolina Fair Housing Act. Both laws prohibit discrimination in housing because of race, color, sex, religion, national origin, handicap and familial status, and

*WHEREAS*, the Camden county Board of Commissioners, Northeastern Community Development Corporation, Elizabeth City State University Community Development Program, Elizabeth City Neighborhood Corp., River City Community Development, and the Albemarle Area Board of Realtors, county and local governments, concerned citizens and the housing industry, are working to make fair housing opportunities possible for all our citizens through their efforts, they are encouraging others to abide by the letter and the spirit of the fair housing laws; and

*WHEREAS*, one of the most important concerns of Camden County citizens is the availability of housing to them as individuals and families. By supporting and promoting fair housing and equal opportunity, we are contributing to the health of our County and our State;

*NOW, THEREFORE*, I, Garry Meiggs, Chairman and on behalf of the Camden County Board of Commissioners, do hereby proclaim April 2013 as Fair Housing Month in Camden County and urge our citizens to rededicate themselves to ensuring that fair housing laws are always upheld and citizens are protected against discrimination.

ADOPTED, this 1<sup>st</sup> day of April 2013.

\_\_\_\_\_  
Garry Meiggs, Chairman  
Camden County Board of Commissioners

*ATTEST:*

\_\_\_\_\_  
Ashley Honaker  
Clerk to the Board



188  
189 D. Proclamation: National Day of Prayer  
190

## BOARD OF COMMISSIONERS

GARRY W. MEIGGS  
Chairman

P. MICHAEL MCLAIN  
Vice Chairman

SANDRA J. DUCKWALL  
CLAYTON D. RIGGS  
RANDY KRAINIAK



MICHAEL REISHAW  
County Manager

ASHLEY HONAKER  
Clerk to the Board

JOHN S. MORRISON  
County Attorney

## NATIONAL DAY OF PRAYER

MAY 2, 2013

## A PROCLAMATION

BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS  
CAMDEN, NORTH CAROLINA

**WHEREAS**, National Days of Prayer have been part of our country's heritage since the first one was declared by the Continental Congress in 1775; and

**WHEREAS**, leaders of our Nation have relied upon the power of prayer throughout American history; and

**WHEREAS**, May 5, 2011, marks the 60<sup>th</sup> consecutive observance of the National Day of Prayer, as mandated by both Houses of Congress and by our President in Public Law 100-307; and

**WHEREAS**, it is good that we acknowledge that we are all God's handiwork and that it is appropriate to call upon Him in prayer; and

**NOW, THEREFORE**, the Camden County Board of Commissioners in Camden, North Carolina, does hereby proclaim May 2, 2013, as "**NATIONAL DAY OF PRAYER**" in Camden, North Carolina and urge our citizens to join together in their homes, places of work, and places of worship, to pray for the unity of the hearts of all mankind and to continue in prayer for our State and our Nation.

This the 1<sup>st</sup> day of April, 2013.

(SEAL)

\_\_\_\_\_  
Garry Meiggs, Chairman  
Board of Commissioners

ATTEST:

\_\_\_\_\_  
Ashley Honaker, Clerk to the Board

192  
193

DRAFT



194 E. Proclamation: National County Government Month  
195

## BOARD OF COMMISSIONERS

GARRY W. MEIGGS  
Chairman

P. MICHAEL MCLAIN  
Vice Chairman

SANDRA J. DUCKWALL  
CLAYTON D. RIGGS  
RANDY KRAINIAK



MICHAEL REINSHAW  
County Manager

ASHLEY HONAKER  
Clerk to the Board

JOHN S. MORRISON  
County Attorney

**National County Government Month  
April 2013  
"Healthy Counties, Healthy Families"**

WHEREAS, the nation's 3,068 counties provide a variety of essential public services to communities serving more than 300 million Americans; and

WHEREAS, Camden County and all counties take seriously their responsibility to protect and enhance the health, welfare and safety of its residents in sensible and cost-effective ways; and

WHEREAS, county government are essential to America's healthcare system and are unique in their responsibility to both finance and deliver health services through public hospitals and clinics, local health departments, long-term care facilities, mental health services and substance abuse treatment, and coverage programs for the uninsured; and

WHEREAS, National Association of Counties President Lenny Eliason is encouraging counties to promote healthy living and lifestyle choices in communities across the country through his 2011-2012 "Healthy Counties" presidential initiative; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to actively promote their own programs and services to the public they serve;

NOW, THEREFORE, BE IT RESOLVED THAT I, Sandra J Duckwall, Chairman of the Board of Commissioners, do hereby proclaim April 2013 as National County Government Month and encourage all Camden County officials, employees, schools, and residents to participate in county government celebration activities.

Adopted this 1<sup>st</sup> day of April 2013.

(SEAL)

\_\_\_\_\_  
Garry Meiggs, Chairman  
Board of Commissioners

ATTEST:

\_\_\_\_\_  
Ashley Honaker, Clerk

197  
198  
199

## F. Resolution 2013-04-02-01; To Protect Parks &amp; Recreation Trust Fund

**A RESOLUTION TO MAINTAIN AND SUPPORT THE CURRENT INTEGRITY AND FUNDING  
FOR THE PARKS AND RECREATION TRUST FUND (PARTF)**

**WHEREAS**, North Carolina is known for its unique and scenic natural resources and opportunities for recreation with a long tradition of its citizens and visitors enjoying parks, mountains, rivers, greenways, beaches and more. Generations of residents and visitors have delighted in these landscapes and park facilities; and

**WHEREAS**, The Parks and Recreation Trust Fund (PARTF) was established with bi-partisan support on July 16, 1994 to fund improvements in the state's park system, to fund grants for local governments and to increase the public's access to the state's beaches and coastal waterways; and

**WHEREAS**, since its inception The Parks and Recreation Trust Fund has provided \$161 million via 722 grants to 370 local governments in 99 counties and has been matched with \$312 million of local and private dollars for the purchase of local park land, building and renovation of facilities and development of greenways and trails; and

**WHEREAS**, North Carolina's population has grown to make it the 10<sup>th</sup> most populous state in the nation with projections for the significant growth to continue in the coming decades, and more state and local parks are needed to meet the increased demands; and

**WHEREAS**, parks are identified as key contributors to North Carolina's tourism industry that generates nearly \$20 billion in annual economic impact; and

**WHEREAS**, parks in North Carolina are experiencing record visitation levels including over 14.25 million to state parks in both 2011 and 2012; and

**WHEREAS**, The Parks & Recreation Trust Fund has leveraged funds that allowed our State to acquire land for state parks and state natural areas and protected nearly 83,000 acres and made major additions to the Mountains-to-Sea State Trail; and

**WHEREAS**, The Parks & Recreation Trust Fund has funded capital improvement projects in the state parks such as visitor centers and exhibit halls which provide tremendous opportunities to educate students and all citizens about North Carolina's outstanding natural resources, and other capital projects including campgrounds, picnic areas, boating facilities, trails and swimming beaches; and local capital projects including construction of community centers, athletic fields and greenways; and

**WHEREAS**, the annual economic impact to local economies of all tourists visiting the state parks system was estimated at more than \$400 million in sales and income, as well as nearly 5,000 jobs according to a 2008 study.

**WHEREAS**, a portion of The Parks & Recreation Trust Fund is designated for the Public Beach and Coastal Waterfront Access Program to improve access to beaches and coastal waterways by funding public boat ramps and public beaches accesses; and

200

**WHEREAS**, access to parks, recreation facilities and open space provides cost-effective opportunities for citizens of all ages to participate in health and wellness activities thereby reducing costs associated with obesity, heart disease, diabetes and high blood pressure; and

**WHEREAS**, research has documented that structured park and recreational opportunities in local communities can prevent crime and provide positive activities and directions for young people; and

**WHEREAS**, dedicated, recurring funding of the Parks & Recreation Trust Fund allows for structured and objective planning and efficient management of the system at both the state and local levels for today and future generations; and

**WHEREAS**, the success of The Parks and Recreation Trust Fund is due to the dedicated funding source provided by a portion of the deed stamp tax, and is recognized nationally as a model for efficiency and accountability; and

**NOW, THEREFORE, BE IT RESOLVED**, that the (city/town/county) does call on the members of the General Assembly to maintain dedicated revenues generated by seventy-five cents of the deed stamp tax for The Parks and Recreation Trust Fund.

The Clerk is directed to send a copy of this resolution to each of the members of the General Assembly representing the people of (city/town/county) and the North Carolina Recreation and Park Association.

This the 1<sup>st</sup> day of April, 2013

\_\_\_\_\_  
Chairman

Attest:

\_\_\_\_\_  
Clerk

201  
202  
203  
204  
205  
206  
207  
208  
209

- G. Set Public Hearing; Ordinance No 2013-04-01; Creation of Chapter 155 (Voluntary Agriculture Districts) to the Camden County Code of Ordinances
- H. Set Public Hearing Dates; 2013 Board of Equalization & Review

210 I. Manager Contract Agreement  
211

NORTH CAROLINA  
CAMDEN COUNTY

**AMENDMENT TO CONTRACT FOR SERVICES OF COUNTY MANAGER**

This Agreement is made and entered into by and between Camden County, a body politic and political subdivision of the State of North Carolina, hereinafter referred to as "County", and Michael R. Renshaw, hereinafter referred to as "Manager".

**RECITALS**

1. Manager is currently employed by County pursuant to a contract under date of October 26, 2011.
2. County has in all ways been satisfied with the services of Manager, which have been exemplary.
3. County is desirous of retaining services of Manager as in the best interest of the people of the County.
4. Moreover, stability in the long term service of a County Manager is necessary for productive administration of County business.
5. County is mindful of increased competition for employees of Manager's capability, work ethic and integrity.
6. Manager has likewise been satisfied with his term of employment to date and recognizes this increase in salary as a good faith effort by County to continue a long term relationship with Manager, which is mutually beneficial.

NOW, THEREFORE, for and in consideration of the following, it is agreed between the parties, the employment contract referenced shall be amended in the following regards and no others:

**SECTION THREE**  
**COMPENSATION**

The previous base salary of \$83,000.00, which has by virtue of recent county wide compensation benefits been increased by 5% to \$87,150.00, per annum is hereby increased to \$92,150.00, effective upon the execution of this agreement and approval in

212



an open session meeting of the Camden County Board of Commissioners currently scheduled for April 1, 2013.

**SECTION SEVENTEEN**  
**NOTICES**

This provision is amended to reflect the Manager’s current address for receipt of any necessary notices as 108 Ridge Road, Camden, NC 27921.

This amendment is executed in duplicate originals with each party retaining a fully executed document on this the 1<sup>st</sup> day of April, 2013.

MANAGER:

CAMDEN COUNTY

\_\_\_\_\_  
MICHAEL R. RENSHAW

BY:

\_\_\_\_\_  
GARRY MEIGGS  
CHAIRMAN OF THE  
BOARD OF COMMISSIONERS

ATTEST:

\_\_\_\_\_  
CLERK TO THE  
BOARD OF COMMISSIONERS

[SEAL]

213  
214  
215  
216  
217  
218  
219  
220  
221  
222  
223  
224  
225  
226  
227  
228  
229  
230  
231  
232  
233  
234  
235  
236  
237

J. Resolution 2013-04-02; Opposing Senate Bill 224; To Allow Hunting on Sunday on Private Land with Permission of Land Owner

**RESOLUTION 2013-04-02**  
**OPPOSING SENATE BILL 224:**  
**TO ALLOW HUNTING ON SUNDAY ON PRIVATE**  
**LAND WITH PERMISSION OF LAND OWNER**

**WHEREAS**, North Carolina General Statute .103-2 (a) states that “*if any person shall, except in defense of his own property hunt on Sunday, having with him a shotgun, rifle, or pistol, he shall be guilty of a class 3 misdemeanor...*”; and

**WHEREAS**, Senate Bill 224has been introduced and states “*a person may hunt on Sunday on privately owned land if the person is the owner of the property or if the person has written permission dated and signed by the owner of the property to hunt on Sunday on that property*”; and

**WHEREAS**, the Camden County Board of Commissioners desires to safeguard community values and quality of life for residents;

**NOW, THEREFORE, BE IT RESOLVED**, the Camden County Board of Commissioners is opposed to Senate Bill 224 that would allow hunting on Sunday with a

238 rim fire weapon. The Board requests that if this bill is passed it will have an "opt out"  
239 clause for counties.

240

241 Adopted this 1<sup>st</sup> day of April, 2013.

242

243

244 (SEAL)

\_\_\_\_\_  
Garry Meiggs, Chairman

245

246 ATTEST:

247

248

249 \_\_\_\_\_  
Ashley Honaker, Clerk

250

251

252 **Commissioner's Report**

253

254 Vice Chairman Michael McLain thanks Chairman Meiggs for orchestrating the Board of  
255 Commissioners delivering Meals on Wheels for a day. He also stated that the Tarwheel  
256 was on April 27, 2013, and that Paddle for the Border was May 4, 2013

257

258 **County Managers Report**

259

260 County Manager Renshaw reminded the Board that the annual retreat is April 5, 2013, at  
261 the Currituck Cooperative Extension building. Also, Mr. Renshaw was pleased to  
262 announce that Attorney Morrison's hard work and dedication to having General Isaac  
263 Gregory's road marker returned to Camden County had paid off, and the sign was placed  
264 in its appropriate location.

265

266

267 Any other Questions or comments?

268

269 None

270

271 **Meeting Adjourned**

272

273 At 7:46pm, Chairman Garry Meiggs asked if there were any other matters to come before  
274 the Board of Commissioners, hearing none, she declared the meeting adjourned.

275

276

277

278

\_\_\_\_\_  
Chairman Garry Meiggs

279

Camden County Board of Commissioners

280

ATTEST:

281

282

283 \_\_\_\_\_  
Ashley Honaker

284

Clerk to the Board

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 6.B

**Consent Agenda**

**Meeting Date:** April 15, 2013  
**Attachments:** 3 (3 Pages)  
**Submitted By:** Finance

**ITEM TITLE:** Budget Amendments

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>NO MOTION</b>	_____

<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

**SUMMARY:**

2012-13-BA020	Additional Funds for Library
2012-13-BA021	Additional Day Care Funds
	Decrease State-In Home Funds
2012-13-BA022	Dismal Swamp Visitor Center Part Time Salaries

**RECOMMENDATION:**

**Review and Approve**

## CAMDEN COUNTY BUDGET AMENDMENT

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2013.

**Section 1. To amend the General Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Expenses:</b>			
106110-521000	Rental of Building	\$ 7,218.00	
106110-566000	Capital Outlay Inventory	\$ 69,021.00	
106110-574000	Capital Outlay	\$ 96,040.00	
<b>Revenues:</b>			
10399400-439900	Fund Balance Appropriated	\$172,279.00	

**Additional needs for startup of Library.**

**This will result in a decrease of \$.00 in the Contingency of the General Fund.**

**Balance in Contingency \$39,928.00.**

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 15<sup>th</sup> day of April, 2013.**

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners



## CAMDEN COUNTY BUDGET AMENDMENT

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2013.

**Section 1. To amend the Social Services Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Expenses:</b>			
528000-572100	State-In Home		\$836.00
528000-525000	Day Care	\$84,839.00	
<b>Revenues:</b>			
52330610-434859	State-In Home		\$836.00
52330610-434834	Day Care	\$84,839.00	

**This will result in a decrease of \$.00 in the Contingency of the General Fund.**

**Balance in Contingency \$39,928.00.**

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 15<sup>th</sup> day of April, 2013.**

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners

## CAMDEN COUNTY BUDGET AMENDMENT

**BE IT ORDAINED** by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2013.

**Section 1. To amend the Dismal Swamp Visitor Center Fund as follows:**

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Expenses:</b>			
606000-503000	Part Time Salaries	\$2,179.00	
606000-512000	Printing		\$1,933.00
606000-535010	Special Projects		\$ 246.00

**This will result in a decrease of \$.00 in the Contingency of the General Fund.**

**Balance in Contingency \$39,928.00.**

**Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 15<sup>th</sup> day of April, 2013.**

\_\_\_\_\_  
Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 6.C  
  
**Consent Agenda**  
  
**Meeting Date:** April 15, 2013  
**Attachments:** 1 (1 Pages)  
**Submitted By:** Tax Administration  
  
**ITEM TITLE:** Tax Collection Report

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

**SUMMARY:**

**March 2013 Tax Collection Report**

**RECOMMENDATION:**

**Review and Approve**



**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 6.D  
  
**Consent Agenda**  
  
**Meeting Date:** April 15, 2013  
**Attachments:** 1 (1 Pages)  
**Submitted By:** Tax Administration  
  
**ITEM TITLE:** Tax Refunds, Pickups, & Releases

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>NO MOTION</b>	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

**SUMMARY:**

Tax Refunds, Pickups, & Releases

**RECOMMENDATION:**

Review and Approve

<u>Name</u>	<u>Amount</u>	<u>Type.</u>
	<u>Reason</u>	<u>No.</u>
Lindsey Warren Hewitt	104.44 Turned in plates	Refund15557 V-67349-12
Ryan Wilbur Bailey	133.00 Military Exempt	Release/15572 V-68004-12
Melissa Diane Oldland	102.48 Military Exempt	Release/15568 V-68489-12
Melissa Diane Oldland	102.48 Military Exempt	Release/15567 V-68488-12
Jo Ann Mansfield	100.38 Released to Currituck Cnty.	Release/15561 V-68698-12
Ronald McCoy Wilson	177.91 Released to Currituck Cnty.	Release/15555 V-68796-12
Kimberlee Sawyer	478.50 Foreclosure Fee	Pick-Up/15552 R-64694-12
Dannielle Sunshine Newton	140.93 Military Exempt	Release/15584 V-64500-12
Regina Jordan Russell	198.31 Turned in plates	Release/15585 V-68515-12

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 6.E  
  
**Consent Agenda**  
  
**Meeting Date:** April 15, 2013  
**Attachments:** 1 (1 Pages)  
**Submitted By:** Administration  
  
**ITEM TITLE:** Volunteer Forms

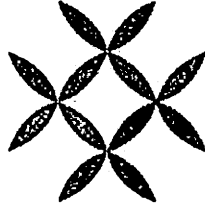
<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>NO MOTION</b>	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

**SUMMARY:**

Volunteer Forms

**RECOMMENDATION:**

Review and Approve



### Application for Citizen Service - Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, mail to P.O. Box 190, Camden, North Carolina 27921 or e-mail [mrenshaw@camdencountync.gov](mailto:mrenshaw@camdencountync.gov).

Name, Nell W Morrison

Mailing Address 12 Trestle CT

Township you live in: Camden

Telephone (home) 252 331 5338 (business),

Email address NellWmorrison@yahoo.com

Are you a registered voter?  Yes  No

Have you ever been convicted of a felony?  Yes  No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission:

Public School Librarian for 30 years -

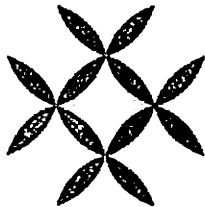
Board or Commissions upon which you are interested in serving: (List on opposite side)

Library Board of Trustees

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government.

Signature Nell W Morrison Date 4/9/13





Application for Citizen Service - Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, mail to P.O. Box 190, Camden, North Carolina 27921 or e-mail [mrenshaw@camdencountync.gov](mailto:mrenshaw@camdencountync.gov).

Name, L. Reed Adams, Ph.D., CPSP

Mailing Address 114 Pine Street, Camden, NC

Township you live in: Courthouse

Telephone (home) 252-331-6726 (business), 252-339-0000

Email address professorcrime@gmail.com  
reed.adams@mcu.edu

Are you a registered voter?  Yes  No

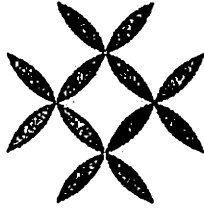
Have you ever been convicted of a felony?  Yes  No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission: retired university professor, published research; adjunct professor, mid-ATLANTIC CHRISTIAN UNIVERSITY

Board or Commissions upon which you are interested in serving: (List on opposite side)  
library board

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government.

Signature L. Reed Adams Date 4/9/13



### Application for Citizen Service - Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, mail to P.O. Box 190, Camden, North Carolina 27921 or e-mail [mrenshaw@camdencountync.gov](mailto:mrenshaw@camdencountync.gov).

Name, Gwen Wescott

Mailing Address P.O. Box 67 Camden NC 27921

Township you live in: Camden Courthouse

Telephone (home) 335-1062 / 333-8841 (cell) (business),

Email address \_\_\_\_\_

Are you a registered voter?  Yes  No

Have you ever been convicted of a felony? Yes  No

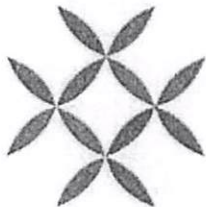
Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission:

Board or Commissions upon which you are interested in serving: (List on opposite side)

Camden Board Library Board of Trustees

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government.

Signature Gwen Wescott Date 4-9-2013



### Application for Citizen Service - Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, mail to P.O. Box 190, Camden, North Carolina 27921 or e-mail [mrenshaw@camdencountync.gov](mailto:mrenshaw@camdencountync.gov).

Name, Anita Cuthrell

Mailing Address 206 Sawyer's Creek Rd

Township you live in: Camden

Telephone (home) 252.338.0083 (business),

Email address acuthrell@camden.k12.nc.us

Are you a registered voter?  Yes  No

Have you ever been convicted of a felony?  Yes  No

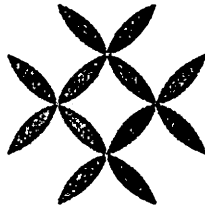
Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission:

Board or Commissions upon which you are interested in serving: (List on opposite side)

Library Board of Trustees

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government.

Signature Anita Cuthrell Date 4/9/13



### Application for Citizen Service - Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, mail to P.O. Box 190, Camden, North Carolina 27921 or e-mail [mrenshaw@camdencountync.gov](mailto:mrenshaw@camdencountync.gov).

Name, Beatrice Ferebee

Mailing Address 108 Bunker Hill RD.

Township you live in: South Mills, NC 27976

Telephone (home) 252) 771-5839 (business),

Email address beaterebee@embargmail.com

Are you a registered voter?

Yes

No

Have you ever been convicted of a felony?

Yes

No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission:

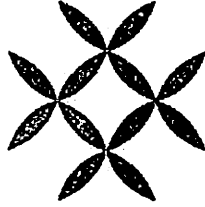
*Have served on the Social Services Board, educational background and have an interest in serving*

Board or Commissions upon which you are interested in serving: (List on opposite side)

*Library Board of Trustees*

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government.

Signature Beatrice Ferebee Date April 9, 2013



### Application for Citizen Service - Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, mail to P.O. Box 190, Camden, North Carolina 27921 or e-mail [mrenshaw@camdencountync.gov](mailto:mrenshaw@camdencountync.gov).

Name, Wendy McPherson  
 Mailing Address 301 Stingy Ln. South Mills NC 27976  
 Township you live in: South Mills  
 Telephone (home) 252-528-5069 (business),  
 Email address mcpheersonwendy@yahoo.com

Are you a registered voter?  Yes  No

Have you ever been convicted of a felony?  Yes  No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission:

public speaking

Board or Commissions upon which you are interested in serving: (List on opposite side)

library board  
of trustees

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government.

Signature Wendy McPherson Date 4-9-2013

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

<b>MOTION MADE</b>
<b>BY:</b>
S. Duckwall _____
G. Meiggs _____
M. McLain _____
R. Krainiak _____
C. Riggs _____
<b>NO MOTION</b> _____
<b>VOTE:</b>
S. Duckwall _____
G. Meiggs _____
M. McLain _____
R. Krainiak _____
C. Riggs _____
<b>ABSENT</b> _____
<b>RECUSED</b> _____

**Item Number: 6.F**

**Consent Agenda**

**Meeting Date: April 15, 2013**  
**Attachments: 1 (1 Pages)**  
**Submitted By: Administration & Sheriff**

**ITEM TITLE: Resolution 2013-04-03; Supporting  
The Second Amendment**

**SUMMARY:**

**A resolution supporting the second amendment right of the people to keep and bear arms, and to request legislation to exempt certain records of the sheriff's office from the public records act.**

**RECOMMENDATION:**

**Review and Approve**

**RESOLUTION 2013-04-03  
TO SUPPORT THE SECOND AMENDMENT RIGHT OF THE  
PEOPLE TO KEEP AND BEAR ARMS AND TO REQUEST LEGISLATION TO  
EXEMPT CERTAIN RECORDS OF THE SHERIFF'S OFFICE FROM THE  
PUBLIC RECORDS ACT**

**WHEREAS**, the Sheriff's Office in each county in the State of North Carolina is required to maintain records of the handgun purchase permits issued by the Sheriff's Office pursuant to N.C. Gen. Stat§ 14-405 and concealed carry permits issued pursuant to N.C. Gen Stat. § 14-415.17; and

**WHEREAS**, these records include information such as name, address, age and other information as may be requested by the Sheriff s Office; and,

**WHEREAS**, the Camden County Board of Commissioners finds and declares that it is in the best interest of the citizens of the County and the State of North Carolina to prevent public access to this information; and

**WHEREAS**, the Camden County Board of Commissioners supports the Second Amendment right of the people to keep and bear Arms; and

**WHEREAS**, the Camden County Board of Commissioners recommends and supports legislation which exempts handgun purchase permits and concealed carry permits from the list of records of Sheriffs Offices which are accessible by the public at large.

**NOW, THEREFORE, BE IT RESOLVED** that the Camden County Board of Commissioners hereby goes on record supporting the Second Amendment right of the people to keep and bear Arms; and

**BE IT FUTHER RESOLVED** that the Camden County Board of Commissioners hereby requests that the Bertie County delegation to the North Carolina General Assembly introduce and support legislation to exempt handgun purchase permits and concealed carry permits from the records of Sheriffs Offices that are accessible by the public at large.

**BE IT FUTHER RESOLVED** that copies of this resolution be forwarded to all Federal and State representatives representing Camden County, the North Carolina Association of County Commissioners, and to the other 99 NC counties.

---

Garry Meiggs, Chairman

---

Ashley Honaker, Clerk

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>NO MOTION</b>	_____
<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

**Item Number:** 6.G

**Consent**

**Meeting Date:** April 15, 2013

**Attachments:** 1 (1 Pages)

**Submitted By:** Michael Renshaw, County Manager

**ITEM TITLE:** Public School Building Capital Fund,  
North Carolina Education Lottery Application

**SUMMARY:**

During its April 11, 2013 regular meeting, the Camden Public School Board of Education approved the request to drawdown funding in the amount of \$53,000 for the preparation of architectural drawings for the expansion of the existing kitchen facilities at Grandy Primary School.

This Board of Education request requires approval of the Camden County Board of Commissioners.

**RECOMMENDATION:**

The County Manager recommends that the Board of Commissioners approve the requested application for the use of School Lottery Funds for the purpose of obtaining architectural drawings for the remodel of the Grandy Primary School kitchen facilities.



**APPLICATION  
PUBLIC SCHOOL BUILDING CAPITAL FUND  
NORTH CAROLINA EDUCATION LOTTERY**

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

County: Camden

Contact Person: Melvin Hawkins

LEA: 150

Title: Superintendent

Address: 174 North Highway 343 Camden, NC

Phone: 252-335-0831

Project Title: Grandy Primary Kitchen Renovation

Location: Grandy Primary School

Type of Facility: School Cafeteria/Kitchen

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. **Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.**

Short description of Construction Project: to prepare drawings of an expansion of the existing kitchen area of the school to meet the needs of the growing population of the school.

Estimated Costs:

Purchase of Land _____	\$ _____
Planning and Design Services _____	53,000.00
New Construction _____	_____
Additions / Renovations _____	_____
Repair _____	_____
Debt Payment / Bond Payment _____	_____
<b>TOTAL _____</b>	<b>\$ 53,000.00</b>

Estimated Project Beginning Date: 05/01/2013 Est. Project Completion Date: 06/30/2013

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 53,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners)

(Date)

(Signature — Chair, Board of Education)

(Date)

4/11/13

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:** 6.H

**Consent**

**Meeting Date:** April 15, 2013  
**Attachments:** 1 (2 Pages)  
**Submitted By:** Michael Renshaw, County Manager

**ITEM TITLE:** Task Order #1, Construction  
Administration Agreement for South Mills  
Wastewater Collection System Construction  
Project

<b>MOTION MADE</b>	
<b>BY:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>NO MOTION</b>	_____

<b>VOTE:</b>	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

**SUMMARY:**

The attached agreement for Construction Administration Services was submitted by McGill Associates on April 12, 2013. The agreement is between McGill Associates (Engineer) and Camden County (Owner) for professional engineering services.

This agreement provides construction administration services for the duration of the South Mills Wastewater Collection System Construction Project. The funding amount of \$153,800 was previously included in the project construction budget and will be funded by grant funds secured via the Clean Water Management Trust Fund (CWMTF) grant award.

**RECOMMENDATION:**

The County Manager recommends approval of the document, presented as Exhibit B, Task Order #1, as presented by engineering consultant McGill Associates. This document will be incorporated as part of the Agreement for Engineering Services dated December 13, 2010.

**County Manager requests that the Board of Commissioners authorize  
County manager to execute this agreement.**

**EXHIBIT B****TASK ORDER NO. 1**

BETWEEN  
OWNER AND ENGINEER  
FOR PROFESSIONAL ENGINEERING SERVICES

FURTHER DESCRIPTION OF BASIC ENGINEERING SERVICES  
AND RELATED MATTERS

This Task Order is hereby included as an addition to and incorporated as part of the Agreement for Engineering Services dated December 13, 2010, between CAMDEN COUNTY (OWNER) and MCGILL ASSOCIATES, P.A. (ENGINEER) for professional engineering services.

1. Project Title:  
“Camden County – New Wastewater Collection System to Serve South Mills, NC”
  
2. Project Description:  
Provide Construction Administration services including on-site construction observation for the construction of the South Mills Sewer system and the US Hwy 17 Rest Area.
  
3. The Basic Services of the ENGINEER for this Task Order are as follows:  
Construction phase services will include reviewing and approving shop drawings, reviewing and approving pay applications, preparing as-built drawings and scheduling a preconstruction conference with the owner, contractor and all other applicable parties. We will provide a Construction Field Representative (CFR) to observe the progress and quality of the executed work and determine in general if the work is proceeding in accordance with the Contract Documents. A field report will be prepared and forwarded to the Owner for review after all monthly construction meeting and site visits.

4. The Responsibilities of the OWNER are as follows:

The Owner shall designate a representative authorized to act in his behalf with respect to the Project. The Owner or his representative shall examine documents submitted by McGill Associates and shall render decisions pertaining thereto promptly, to avoid unreasonable delay in the progress of the construction.

5. The Time Period for the performances of the ENGINEER is as follows:

During active construction and the closeout procedure after construction has been completed.

6. The Method of Payment for services rendered by the ENGINEER shall be set forth as follows:

Lump Sum fee of \$153,800.00, billed monthly as work progresses.

7. The OWNER has established the following special provision and/or other consideration or requirements in respect to Task Order No. 1.

None.

IN WITNESS WHEREOF, the parties have executed this Task Order on this, the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

CAMDEN COUNTY

McGILL ASSOCIATES, P.A.

Print: \_\_\_\_\_

Print: Andy C. Loringood, PE

Sign: \_\_\_\_\_

Sign: 

Title: \_\_\_\_\_

Title: Vice President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Camden County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Item Number:**                **9**

**Information & Reports**

**Meeting Date:**               **April 15, 2013**  
**Attachments:**               **5 (6 Pages)**  
**Submitted By:**               **Various Departments**

**ITEM TITLE:**                **Information & Reports**

**SUMMARY:**

- A.     Register of Deeds Account Balance Report**
- B.     Central Depository**
- C.     CDBG Quarterly Progress Report**
- D.     March 2013 CDBG Monthly Performance**
- E.     Report April 2013 CDBG Monthly Performance Reports**

**RECOMMENDATION:**

**Information Only**

<b>MOTION MADE</b>	
<b>BY:</b>	
<b>S. Duckwall</b>	_____
<b>G. Meiggs</b>	_____
<b>M. McLain</b>	_____
<b>R. Krainiak</b>	_____
<b>C. Riggs</b>	_____
<b>NO MOTION</b>	_____
<b>VOTE:</b>	
<b>S. Duckwall</b>	_____
<b>G. Meiggs</b>	_____
<b>M. McLain</b>	_____
<b>R. Krainiak</b>	_____
<b>C. Riggs</b>	_____
<b>ABSENT</b>	_____
<b>RECUSED</b>	_____

Account Number	Account Description	Cash/Check/Change	Charge	Other Pay Method	Total
0106	State Treasurer Fund	\$737.80	\$0.00	\$0.00	\$737.80
0107	Excise Stamps	\$4,550.00	\$0.00	\$0.00	\$4,550.00
0109	Retirement Fund	\$78.76	\$0.00	\$0.00	\$78.76
0110	Additional Index	\$0.00	\$0.00	\$0.00	\$0.00
0111	Automation Fund	\$490.80	\$0.00	\$0.00	\$490.80
8888	Credit On Account	\$0.00	\$0.00	\$0.00	\$0.00
0301	Copies	\$121.11	\$0.00	\$0.00	\$121.11
0302	Certified Copies	\$0.00	\$0.00	\$0.00	\$0.00
0303	Fax	\$4.45	\$0.00	\$0.00	\$4.45
0304	Laminations	\$0.00	\$0.00	\$0.00	\$0.00
<b>***** Account Group COPIES Total *****</b>		<b>\$125.56</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$125.56</b>
0401	Notary Oaths	\$8.86	\$0.00	\$0.00	\$8.86
<b>***** Account Group MISCELLANEOUS Total *****</b>		<b>\$8.86</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8.86</b>
0101	Recording Fees	\$3,497.43	\$0.00	\$0.00	\$3,497.43
0102	Non Standard Fees	\$0.00	\$0.00	\$0.00	\$0.00
0103	Probate	\$0.00	\$0.00	\$0.00	\$0.00
0104	Cultural Resources	\$0.00	\$0.00	\$0.00	\$0.00
0105	Floodplain Mapping	\$0.00	\$0.00	\$0.00	\$0.00
0108	Uccs	\$0.00	\$0.00	\$0.00	\$0.00
<b>***** Account Group RECORDINGS Total *****</b>		<b>\$3,497.43</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,497.43</b>
0201	County Marriages	\$132.96	\$0.00	\$0.00	\$132.96
0202	Domestic Violence Fund	\$180.00	\$0.00	\$0.00	\$180.00
0203	Childrens Trust Fund	\$30.00	\$0.00	\$0.00	\$30.00
0204	Vital Certificates	\$292.38	\$0.00	\$0.00	\$292.38
0205	Legitimations	\$0.00	\$0.00	\$0.00	\$0.00
<b>***** Account Group VITALS Total *****</b>		<b>\$635.34</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$635.34</b>
<b>Final Totals :</b>		<b>\$10,124.55</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,124.55</b>

Account Number	Account Description	Cash/Check/Change	Charge	Other Pay Method	Total
----------------	---------------------	-------------------	--------	------------------	-------

**Counts/Totals From 3/1/2013 Through 3/31/2013**

Cash Total :	\$812.45 +
Check Total :	\$9,363.55 +
Other Pay Total:	\$0.00 +
Change Total :	\$51.45 -
<hr/>	
Subtotal :	<b>\$10,124.55</b>
Charge Total :	\$0.00 +
<hr/>	
Grand Total :	<b>\$10,124.55</b>

Number of Cash Payments :	61
Number of Check Payments :	109
Number of Change Payments :	8
Number of Charge Payments :	0
Number of Other Payments :	0
<hr/>	
Number of Receipts :	166
Number of Voids :	0

**Charge Information**

<b>Open Item Information</b>	
Number of Payments on Account :	0
Total Paid on Account :	\$0.00



04/08/2013 09:53  
sjonesCamden County, NC LIVE  
BALANCE SHEET FOR 2013 9PG 1  
glbalsht

FUND: 0001 CENTRAL DEPOSITORY /

FUND: 0001 CENTRAL DEPOSITORY			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
-----				
ASSETS				
01	101001	CENTRAL DEPOSITORY	-806,590.39	12,534,080.78
01	101002	RESTRICTED SECURITY CASH	.10	2,603.68
01	101003	CD'S INVESTMENTS	.00	550,000.00
01	101006	NCCMT INVESTMENT GEN FUND	862,635.43	902,149.19
01	101007	NCCMT SCHOOL RESERVE FUND	.12	2,609.34
01	101008	FEREBEE COURTHOUSE TRUST	.07	1,534.06
TOTAL ASSETS			56,045.33	13,992,977.05
			=====	=====
LIABILITIES				
01	201010	DUE GENERAL FUND	-322,078.98	-7,178,985.27
01	201012	DUE DEMOLITION FUND	-52.50	-60,304.77
01	201013	DUE R/D TECHNOLOGY FUND	-497.10	-8,981.87
01	201014	DUE SCATTERD HOUSING	5,326.00	10,371.90
01	201015	DUE TOURISM DEVELOPMENT	-610.16	-97,760.41
01	201023	DUE WATER & SEWER IMPACT FEES	-124.96	-166,156.96
01	201028	DUE GREEN INDUSTRIAL PARK	210,248.10	623,886.36
01	201029	DUE SEWER PROJECT	1,470.45	-14,940.99
01	201030	DUE SOUTH CAMDEN WATER/SEWER	32,347.76	-608,929.55
01	201032	DUE DISMAL SWAMP GIFT SHOP	-805.13	-71,013.36
01	201040	DUE CH & S FIRE COMMISSION	594.61	-535,073.37
01	201041	DUE SM FIRE COMMISSION	16,640.97	-417,984.84
01	201050	DUE SCHOOL FUND	-37.74	-26,083.69
01	201051	DUE DSS TRUST FUND	1,634.41	-22,533.46
01	201052	DUE SOCIAL SERVICES	47,153.43	-301,657.54
01	201053	DUE JOYCE CREEK PROJECT	-383.82	-172,911.44
01	201055	DUE E/D PROJECT FUND	-51.45	-68,615.41
01	201056	DUE FEREBEE TRUST FUND	-.07	-1,534.06
01	201060	DUE DISMAL SWAMP VISITORS CTR	13,652.26	-11,867.91
01	201065	DUE COMMUNITY PARK TRUST FUND	75.25	-44,917.26
01	201070	DUE REVALUATION RESERVE	-332.45	-568,161.28
01	201071	DUE SPECIAL CAPITAL RESERVE	-26,706.35	-2,852,653.54
01	201075	DUE SCHOOL CAPITAL RESERVE	-33,507.86	-1,396,168.33
TOTAL LIABILITIES			-56,045.33	-13,992,977.05
TOTAL LIABILITIES + FUND BALANCE			-56,045.33	-13,992,977.05
			=====	=====

Clarran C. Mansfield, Finance Officer  
April 8, 2013

## CDBG QUARTERLY PROGRESS REPORT (revised 10/10)

Grantee: Camden County  
 Period Covered (M/Y): 10/1/12 - 12/31/12

Grant No: 11-C-2305  
 Calendar Quarter: 4

Amount Awarded: \$400,000  
 Date Prepared: 1/7/13

Activity	LF, #Properties #Units Proposed	# Completed This Quarter	# Completed To Date	# Persons Proposed	# Persons AMI	# Persons MI	# Persons LI	# Persons VLI
C-1 Rehabilitation, Private (b. Reconstruction)	4	0	0	7	0	0	0	0
C-1 Rehabilitation, Private (c. Clearance)	4	0	0	7	0	0	0	0
C-1 Planning	N/A							
C-1 Administration	N/A							

TOTAL

Activity	Activity Code	Budget	Expended This Quarter	Expended To Date	Amt. Req. This Quarter	Amt. Req. To Date	FHOH	Race
C-1 Rehabilitation, Private (b. Reconstruction)	1042	\$340,000	\$0.00	\$0.00	\$0.00	\$0.00		
C-1 Rehabilitation, Private (c. Clearance)	1042	\$20,000	\$0.00	\$0.00	\$0.00	\$0.00		
C-1 Planning	1058	\$7,000	\$0.00	\$5,500.00	\$0.00	\$5,500.00		
C-1 Administration	1060	\$33,000	\$0.00	\$5,253.30	\$0.00	\$5,253.30		
TOTAL		\$400,000	\$0.00	\$10,753.30	\$0.00	\$10,753.30		

Prepared By: J. Reed Whitesell, AICPTitle: Program Manager

Endorsed By:


Title: Michael Renshaw, County Manager




80  
**Monthly Performance Status Report**

(Due on 15<sup>th</sup> of each month)

Grantee Name: Camden County Grant Number: 11-C-2305 Month: April Year: 2013

<u>Activity</u>	<u>Performance Schedule (On/Off)</u>	<u>Current Performance Status (If Off Schedule)</u>	<u>Remedy to get back on Schedule (If Off Schedule)</u>
Rehabilitation, Private	On		
Planning	On		
Administration	On		

Prepared By: Chris Hilbert Title Program Administrator, HCP, Inc.  
 Endorsed By: Michael Renshaw  Title County Manager (City/County Manager or Clerk)  
 Board or Council Update: Dan Porter, Planning Director Date 5/6/2013

Performance Schedule  
 (Based on *Performance Based Contract*)  
 On/Off Schedule

- ❖ *On* Performance Schedule: Stop and submit report, no current performance status or remedy to get back on schedule is required
- ❖ *Off* Performance Schedule: Provide current performance status and remedy to get back on schedule and submit report