



CAMDENCOUNTY

new energy. new vision.

**BOARD
OF
COMMISSIONERS**

November 5, 2012

6:00PM- Closed Session

7:00 PM - Regular Meeting

**Historic Courtroom
Courthouse Complex**

IF YOU HAVE ANYTHING TO ADD/DELETE TO THE
CLOSED SESSION AGENDA, PLEASE AMEND THE
AGENDA BEFORE ENTERING CLOSED SESSION.
THANK YOU.

Closed Session – September 17, 2012

1. Pursuant to G.S. 143-318.11(a)(3) – Consultation With Attorney for contract negotiations and potential litigation

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Please turn Cell Phone ringers off during the meeting.

Agenda

**Camden County Board of Commissioners Regular Meeting
Monday November 5, 2012
6:00 P.M. - Closed Session
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina**

6:00 P.M. **Call to Order** - Chairman Sandra Duckwall

Closed Session

Pursuant to G.S. 143-318.11(a)(3) - Consultation with Attorney to discuss contract negotiations, and potential litigation

7:00 P.M. **Welcome**

Invocation & Pledge of Allegiance – Randy Krainiak

ITEM 1. **Public Comments**

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 2. **Consideration of Agenda** (For discussion and possible action)

ITEM 3 **Presentations**

A. Gwen Wescott- Senior Tarheel Legislature Update (Pg 1)

ITEM 4. **Old Business** (For discussion and possible action)

A. Camden County Youth Council By-Laws Amendment (Pg 2-8)

ITEM 5. **New Business** (For discussion and possible action)

A. Pasquotank-Camden Emergency Medical Services Interlocal Agreement
(Pg 9-15)

B. EARL Agreement (Pg 16-25)

C. Resolution Establishing The Camden County Library (Pg 26-31)

D. Monthly Tax Report (Pg 32-37)

ITEM 6. Consent Agenda (All items listed below are routine and will be approved by one motion. Separate discussion of an item(s) will be held by request of a member of the Board.)

- A. Draft Minutes – October 1, 2012 (Pg 38-44)
- B. Tax Collection Report (Pg 45-46)
- C. Tax Refunds, Pickups, & Releases (Pg 47-50)
- D. Tax Authorization to Collect (July 2012 Renewals) (Pg 51-52)
- E. Wharf's Landing Secondary Roads Petition & Resolution (Pg 53-62)
- F. School Budget Amendment (Pg 63-67)

ITEM 7. Commissioner's Report (For discussion and possible action)

ITEM 8. County Manager's Report (For discussion and possible action)

ITEM 9. Information, Reports & Minutes From Other Agencies (Pg 68-80)

- A. Cooperative Extension Monthly Report
- B. Central Depository Fund Report
- C. Sales Tax Collection Report
- D. JCPC Meeting Minutes
- E. NC Forest Service Annual Report
- F. SPCA April 2012 Report

ITEM 10. Other Matters (For discussion and possible action)

ITEM 11. Adjourn

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 3.A
Presentations
Meeting Date: November 5, 2012
Attachments: 0 (0 Pages)
Submitted By: Administration
ITEM TITLE: Senior Tarheel Legislation Update

MOTION MADE
BY:
S. Duckwall _____
G. Meiggs _____
M. McLain _____
R. Krainiak _____
C. Riggs _____
NO MOTION _____
VOTE:
S. Duckwall _____
G. Meiggs _____
M. McLain _____
R. Krainiak _____
C. Riggs _____
ABSENT _____
RECUSED _____

SUMMARY:

Presentation by Gwen Wescott

RECOMMENDATION:

None.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 4.A

Old Business

Meeting Date: November 5, 2012
Attachments: 1 (6 Pages)
Submitted By: Administration

ITEM TITLE: Camden County youth Council By-Laws Amendment

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

Due to a large number of applicants, CYC advisors Ashley Honaker and Danelle Barco would like to amend the by-laws to state that the council can be comprised of up to 20 members, instead of the previously approved 12.

RECOMMENDATION:

Review & Approve.

Camden County Youth Council

By-Laws

Article I. NAME, BACKGROUND, AND PURPOSE

Section 1. The name of the organization will be the Camden County Youth Council.

Section 2. Through Camden 4-H Citizenship Focus, the County Commissioners and County Employees have validated the need for educating young people on how county government operates. The 2011-2012 Board of Commissioners have validated and unanimously agreed that the County needs to support and educate the County's youth, and engage them in County Government.

The NCACC has also validated the opinions of young people by determining the top issues facing teens in North Carolina at the Annual NCACC Youth Summit.

Larry Kissell has recently established a Congressional Youth Council.

The North Carolina Department of Administration also works hard to encourage youth engagement in both state and local communities through educational programs and electronic publication resources, as well as grant opportunities for Youth Councils.

Section 3. The purpose of the Youth Council is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Council will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.

Article II. MEMBERSHIP

Section 1. Qualifications and Terms

1. Members must be residents of Camden County and a rising 9th – 12th graders.
2. Candidates must complete the application process
3. Members will serve a one-year term equivalent to the respective school year

Section 2. Adult Leadership/ Youth Advisers

1. The Youth Council will be led by one County employee, one Cooperative Extension employee, and one school liaison volunteer

Section 3. 4-H Collaboration

1. Anyone already enrolled in a Camden County 4-H program can apply to the Youth Council
2. It is not a requirement to be enrolled in a Camden County 4-H program to apply for the Youth Council
3. Each member of the Youth Council will become a 4-H member additionally

Section 4. Number of Members

1. The Youth Council will be comprised of up to twenty (20) members from Camden County High School, CamTech High School, and the Home School community

Section 5. Appointment

1. Anyone that wishes to become a member of the Youth Council is required to submit an application
2. The application requires an additional letter of recommendation
3. The application must be signed by the applicant, their parent or guardian, and either their Principal or Guidance Councilor
4. The application will be reviewed first by the Youth Adviser team, followed by respective guidance councilors
5. An interview will occur once qualifying applicants are selected
6. A member can be re-appointed to another term provided that their GPA requirements are met, and that their parent/guardian and principal/guidance counselor signs their application
7. Beginning the second year of the Youth Council, returning Council Officers (Chairman/Vice Chairman) will participate in conducting interviews

8. A person can serve on the Youth Council until they are 18, or until they graduate out of 12th grade
9. Upon the occurrence of a vacancy, the position will not be refilled until the next year
10. If it is an elected position (chairman, vice chairman, etc.), a current member will be nominated, followed by a Council vote

Section 6. Officers & Elections

1. Officers will be elected using a written ballot. A quorum must be present at the meeting (2/3 present) for an election to be valid. Candidates may give a speech of three minutes or less on the day of the elections. Alternate members will not be permitted to hold an officer position on the Council. The following offices will be filled:
 - a) Chairman – The Chairman will preside over general meetings and confer with the Adviser about the agenda prior to meetings. The Chairman will oversee committees and notify members about meetings and events. The President cannot make motions. The Chairman may participate in debates.
 - b) Vice Chairman – The Vice Chairman will preside over meetings in absence of the Chairman and assist Chairman in overseeing committees.
 - c) Secretary – The Secretary will keep records and store all essential documents of the Council. This includes minutes, propositions, handouts, these by-laws, and procedural documents. The Secretary is allowed to receive help when performing these duties. He/She must keep a record of Council members' addresses, e-mail addresses, phone numbers, and emergency contact information. The Secretary is also responsible for sending out meeting reminders to each member prior to each monthly meeting.
 - d) Reporter – The Reporter will take photographs of members at events and share with the Advisers. The Reporter will help compile a visual report/newsletter for reporting to the County Commissioners bi-annually. He/She will be responsible for publicizing events and meetings using mail and e-mail. He/She will be responsible for compiling and maintaining a scrap book of relevant or related media and newspaper article. He/She will be responsible for maintaining social media and website information. He/She is also responsible for keeping an accurate history of the Council.

2. Candidates must be nominated. Candidates cannot nominate themselves. A nomination can be turned down. The nominee with the majority vote will fill the respective position. If voting results in a tie, the Chair will be asked to vote
3. All elected members may be impeached

Section 7. Committees

1. The following internal committees will be established:
 - a) Application Committee – Responsible for reviewing applications, conducting interviews, and making recommendations to the board for appointments. This committee will consist of the Council Chairman and Vice Chairman.
 - b) Programs Committee – Responsible for planning educational opportunities for the Youth Council.
 - c) Service Learning Committee – Responsible for seeking out volunteering opportunities within the County that will benefit the County, its citizens, and its establishments.

Section 8. Removal From Council

1. A member is required to produce a written request to the Advisers for resignation from the Youth Council
2. Any member can be relieved of their membership to the youth council at the request of the Adviser team at any time
3. If a member is absent from three (3) consecutive monthly Council meetings, that member is subject to membership-termination
4. If a member does not adhere to the Youth Council by-laws they are subject to membership-termination
5. If a member is suspended or expelled from their school, they are subject to membership-termination
6. If a member does not adhere to their oath of ethics, they are subject to membership-termination
7. If a member does not maintain their academic requirements, they are subject to membership-termination

Article III. RESPONSIBILITIES AND EXPECTATIONS

- Section 1.** Members will be required to attend at least three (3) Board of Commissioners meetings a year.
- Section 2.** Members are expected to report to the Board of Commissioners issues and strategies being addressed by the Council. The Youth Council will make a report at the November and May meetings of the Board of Commissioners. These verbal reports can be used as two of the three required Board of Commissioners meeting attendances.
- Section 3.** Members are responsible for attending scheduled Youth Council meetings. If a member is absent from three (3) consecutive Council meetings they are subject to immediate removal from the Council.
- Section 4.** At the monthly meetings, members are expected to identify and discuss issues facing youth in the county. They will then need to discuss and identify objectives and strategies for overcoming those obstacles.
- Section 5.** Members are responsible for developing and initiating programs for educating young people in the community about their roles as citizens.
- Section 6.** Members will be responsible for living their oath of ethics every day, setting a good example of not only for youth in the County, but all County citizens. Members are expected to portray the Youth Council in a positive manner, at all times.

Article IV. PROCEDURE

- Section 1.** The Youth Council will use Parliamentary Procedure, and follow the Suggested Rules of Procedure for the Board of Commissioners, by Joseph S. Ferrell, third edition, as presented by the UNC School of Government.

Article V. COUNCIL MEETINGS

- Section 1.** The Youth Council will meet on the first Thursday of each month. Meeting locations will be determined at each meeting for the following meeting. The inaugural meeting of the Camden County Youth Council will be November 1, 2012.
- Section 2.** Each member is expected to attend and participate in monthly Council meetings. A member that is absent from three (3) consecutive monthly meetings is subject to immediate membership-revocation.

Article VI. CODE OF ETHICS

- Section 1.** No illegal or inappropriate activity by a Youth Council member is allowed, both during and outside of Youth Council activities. We strive for youth to become model students and role models for others at all times.
- Section 2.** Any member convicted of a misdemeanor, felony or expelled from school will be removed from the Youth Council.
- Section 3.** Each member will be required to sign an Oath of Ethics compliance upon appointment to the Youth Council.

Article VII. AMENDMENTS AND BY-LAWS

- Section 1.** All amendment requests must be approved by a majority vote of the Youth Council before it can be presented to the Board of Commissioners for approval.
- Section 2.** By-laws, and any subsequent amendments thereafter, will become official upon a vote of a simple majority of the Camden County Board of Commissioners.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

Item Number: 5.A

New Business

Meeting Date: November 5, 2012

Attachments: 1 (6 Pages)

Submitted By: Administration

ITEM TITLE: Pasquotank-Camden Emergency
Medical Services Interlocal Agreement

SUMMARY:

This agreement for the provision of Emergency Medical Services (EMS) continues and formalizes a previous agreement whereby the County of Pasquotank will provide the County of Camden emergency medical services in exchange for a specified monetary contribution from the County of Camden.

The County Attorney has reviewed this document and has found that it meets all statutory requirements concerning interlocal agreements.

RECOMMENDATION:

The County Manager is recommending that the Board of Commissioners approve and execute the Pasquotank-Camden Emergency Medical Services Interlocal Agreement as presented.

NORTH CAROLINA
PASQUOTANK COUNTY

EMERGENCY MEDICAL
SERVICES AGREEMENT

THIS AGREEMENT made and entered into this _____ day of _____, 2012, by and between the **COUNTY OF PASQUOTANK**, North Carolina, a body corporate and politic existing pursuant to the laws of the State of North Carolina, (“Pasquotank”), and the **COUNTY OF CAMDEN**, North Carolina, a body corporate and politic existing pursuant to the laws of the State of North Carolina, (“Camden”):

W I T N E S S E T H:

Recitals

The following recitals are incorporated as an integral part of this Agreement.

WHEREAS, Pasquotank currently owns and operates Emergency Medical Services, (“EMS”); and

WHEREAS, Pasquotank has provided emergency medical services to Camden for several years in exchange for Camden paying a portion of the cost to Pasquotank; and

WHEREAS, the General Statutes of North Carolina define emergency medical services as “services rendered by emergency medical services personnel in responding to improve the health and wellness of the community and to address the individual’s need for emergency medical care within the scope of practice as defined by the North Carolina Medical Board in accordance with G.S. 143-514 in order to prevent loss of life or further aggravation of physiological or psychological illness or injury.”

WHEREAS, the parties desire to enter into a formal agreement designating the responsibilities and duties of each party; and

WHEREAS, Pasquotank and Camden are also authorized by N.C. Gen. Stat. §160A-461, Article 20, to enter into contracts or agreements with each other to execute any undertaking involving the joint exercise or the exercise by one for the other of any power, function, public enterprise, right, privilege or immunity of local government;

NOW, THEREFORE, in consideration of the terms, conditions, and covenants expressed herein the parties agree as follows:

1. Purpose of Agreement

The purpose of this Agreement is to continue the agreement that has existed for many years whereby Pasquotank provides emergency medical services to Camden, within its corporate limits, in exchange for a monetary contribution from Camden. Under this Agreement, Pasquotank will continue to provide emergency medical services to Camden and in turn Camden will annually contribute an amount equal to 20% of the net EMS budget after deducting the estimated revenues.

2. Termination

Section 2.1 - Term: Subject to the terms and conditions of this Agreement, the term of this Agreement shall commence upon execution and shall continue for a period of three (3) years. This Agreement shall be automatically extended for an additional two (2) year term unless one of the parties delivers a notice of intent to terminate by registered or certified mail at least one hundred twenty (120) days prior to the expiration of the initial three (3) year period.

Section 2.2 - Termination: In addition to the other terms and conditions of this Agreement, either party may terminate this agreement upon a breach by the other party. Examples of a breach include Camden's failure to make payments as required pursuant to this Agreement or Pasquotank's failure to provide Emergency Medical Services as previously

defined. The previous examples are not inclusive of all possible breaches but are designed to give guidance. If either party desires to terminate this Agreement based upon a breach it shall deliver a notice of its intent to terminate to the other party by registered or certified mail. Termination shall not become effective until thirty (30) days after receipt of the notice of intent.

3. Responsibilities of Parties

Section 3.1 - Responsibilities of Pasquotank: Pasquotank agrees to provide emergency medical services to Camden within its corporate limits during the term of this Agreement subject to the terms and conditions set forth herein.

Section 3.2 – Responsibilities of Camden: Camden agrees to contribute 20% of the net EMS budget after deducting the estimated revenues.

4. Property

There will be no joint ownership of real or personal property pursuant to this Agreement, except as may be established by an amendment to this Agreement pursuant to paragraph 5.

5. Amendment

This Agreement may not be modified or amended except by subsequent written modification approved and authorized by the governing bodies of each party and signed by authorized representative so both parties.

6. EMS Board

The Pasquotank-Camden Emergency Medical Service Board is hereby created with the following members:

- 2 – Pasquotank County Board of Commissioners designees
- 2 – Camden County Board of Commissioners designees
- 1 – Medical Director
- 1 – Rescue Squad Captain
- 1 – Rescue Squad President
- 1 – Hospital Liaison

1 – Hospital Administrator

Each member of the Board shall have one vote. The Pasquotank and Camden County Managers shall serve as ex-officio, non-voting members of the Board. The Pasquotank-Camden Emergency Medical Service Board (EMS Board) shall serve as an advisory board to the Pasquotank County Board of Commissioners for the operation of the Emergency Medical Service. In addition to the full board as established above, an executive board consisting of the four designees from the County Boards of Commissioners and the Medical Director shall be established to make recommendations regarding personnel matters involving paid personnel to the Pasquotank County Board of Commissioners

7. Severability

If any of the provisions of this Agreement are held, for any reason, to be unconstitutional, unenforceable, invalid, or legal in any respect, such decisions shall not affect or impair any of the remaining provisions of this Agreement, and the parties shall, to the extent they deem to be necessary and appropriate, take such actions as are necessary to correct any such unconstitutional, unenforceable, invalid, or illegal provision. It is hereby declared to be the intent of the parties that this Agreement would have been approved and executed had such unconstitutional, unenforceable, invalid or illegal provision been excluded from this Agreement.

8. Entire Agreement

This instrument contains the entire Agreement between the parties, and no statement, oral or written, made by either party or agent of either party that is not contained in this written Agreement shall be valid or binding.

9. Remedies

This Agreement shall be enforceable by each party by all remedies available at law or in equity. Failure or delay to exercise any right, remedy, privilege hereunder shall not operate as a waiver of such right, remedy or privilege nor prevent subsequent enforcement.

10. Duplicate Originals

This Agreement shall be executed by the parties in duplicate originals, each of which, when executed, shall constitute this same Agreement.

11. Governing Law

This Agreement shall be governed in accordance with the law of the State of North Carolina.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written, the Agreement having been approved by the respective governing bodies of both Pasquotank and Camden.

CAMDEN COUNTY

Sandy Duckwall, Chairman
Board of Commissioners

ATTEST:

Clerk to the Board
(SEAL)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Officer

PASQUOTANK COUNTY

Lloyd E. Griffin, III Chairman
Board of Commissioners

ATTEST:

Clerk to the Board
(SEAL)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Officer

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

Item Number: 5.B

New Business

Meeting Date: November 5, 2012

Attachments: 1 (6 Pages)

Submitted By: Administration

ITEM TITLE: East Albemarle Regional Library Agreement

SUMMARY:

This agreement for the East Albemarle Regional Library (EARL) system replaces the agreement originally approved by the counties of Camden, Currituck, Dare, and Pasquotank in 1964. The purpose of the original agreement as well as this revised agreement is to provide administration of library services within the four county region in accordance with NCGS 153A and NCGS 160A.

This revised agreement is required due to recent changes made to the North Carolina Administrative Code governing the State Library of North Carolina (07 NCAC Chapter 2). Included in these changes were revisions to sections that address the organization of regional libraries.

In the previous agreement, Camden County was not a full partner in EARL and did not have equal representation on its board. This agreement will have the effect of allowing Camden County to participate as an equal partner, including access to shared regional library resources as the County seeks to establish its own public library.

RECOMMENDATION:

The County Manager recommends that the Board of Commissioners approve this agreement.



**East Albemarle Regional Library
Administrative Office**

East Colonial Avenue
Elizabeth City, North Carolina 27909
Voice: 252-335-2511
Fax: 252-335-2386
www.earlibrary.org

MEMORANDUM

To: Michael Renshaw, Camden County Manager
Daniel Scanlon, Currituck County Manager
Robert L. Outten, Dare County Manager
Randy Keaton, Pasquotank County Manager

From: Jonathan Wark, Director East Albemarle Regional Library System

Attached you will find a proposed regional library agreement for the East Albemarle Regional Library System (EARL), replacing the one that was originally approved in 1964. EARL was first organized in 1964, under North Carolina General Statutes, Article 8, section 160-168 to provide administration of library services within the counties of Camden, Currituck, Dare and Pasquotank.

According to the State Library, North Carolina General Statute (NCGS) 153A, Article 14, Libraries, authorizes the establishment of a joint library according to the procedures of NCGS 160A, Article 20, Part 1, Joint Exercise of Powers.

Changes made to the North Carolina Administrative Code governing the State Library of North Carolina (07 NCAC Chapter 2) were approved last year. Included in these changes were also revisions to the sections covering the organization of Regional Libraries, 07 NCAC 02I .0301 - 07 NCAC 02I .0308. With these changes, the State Library of North Carolina has mandated that all regional library systems revise their respective agreements and have them approved by their local governments in order to bring them into compliance with the new administrative code language.

We have been given guidance from the State Library on what needs to be included in this new agreement to remain compliant with these new rules and remain eligible for State Aid funds. The EARL Board has approved the attached agreement. It has also been approved by State Library as meeting the requirements of a new regional library agreement.

I am now forwarding this document to the County Managers of Camden, Currituck, Dare and Pasquotank Counties for your review, and to answer any questions you may have about the content of the agreement. Once questions and comments have been received, I will be working with Jackie King, EARL Assistant Director, and Pasquotank-Camden

Member Libraries

Corolla Library Currituck County Library Hatteras Library
Kill Devil Hills Library Manteo Library Moyock Library Pasquotank-Camden Library-Headquarters

Librarian, and Vicky Hagemeister, EARL Assistant Director and Currituck Librarian to have the agreement placed on the agenda for each of the respective Boards of Commissioners for their approval.

MAJOR CHANGES TO THE ADMINISTRATIVE CODE FOR REGIONAL LIBRARIES

The major changes in 07 NCAC 021.0301 through 07 NCAC 021.0308 are summarized below:

There is no minimum population requirement for a regional library system now, which can be comprised of as few as two contiguous counties.

It used to be suggested that three or more counties, or two counties with a total of at least 100,000 population, join together in order to form a regional library system.

Regional library finances must now be administered by a person or firm reporting to the library director and the regional library board of trustees.

It used to be permissible to have a member county's finance department handle the finances for the regional library system; this is no longer true.

The timeline for withdrawing from a regional library system is now longer (12 months) than before (6 months). A county proposing to withdraw from a regional library system must give written notice on or before July 1 to the regional library board, other local governmental units and the State Library of North Carolina. The withdrawal would be effective the following June 30.

Under the "old" rules, only 6 months' notice needed to be given. Also under the old rules the "demonstration year" meant a new county system would not receive State Aid during its first year of independent operation. As you can imagine, this was a major financial obstacle, and one reason no counties withdrew from a regional library system for over 40 years. Under the new rules it is expected that State Aid eligibility for a new county system could be established by the effective date of withdrawal. In other words, under the new rules, the "demonstration year" for the withdrawing county occurs during the full fiscal year prior to withdrawal.

Powers to be delegated to the regional library board of trustees were enumerated to include the power appoint a regional library finance officer and to assure compliance with all applicable laws and eligibility requirements for the receipt of State and Federal funds.

New agreements must cover property ownership.

Old agreements did not.

ELEMENTS OF THE NEW AGREEMENT

According to the State Library of North Carolina, an agreement establishing a regional library must contain the following:

- The structure of the regional library board of trustees
- The powers and duties of the regional board
- The financial structure of the regional library
- The terms of property ownership and any conditions of joint ownership including property rights in the event of withdrawal from or dissolution of the regional library
- Provisions for amendment
- Provisions for withdrawal by a member county or dissolution of the regional library
- Provisions for termination of the regional agreement

Our proposed agreement has been vetted by the State Library of North Carolina and includes each of these elements to their satisfaction.

HISTORY OF REGIONAL LIBRARY SYSTEMS

In the late 1950's the State Library realized that if it was desirable to establish professional level library service in the more rural eastern and western parts of the state; it would be necessary to incentivize the formation of regional library systems by providing additional State Aid funds to each regional system. Between 1960 and 1964 eight new regional library systems formed (including EARL), bringing to 15 the total number of regional library systems in the state which served 49 counties. For two generations, no new regional library system was formed and no regional library system broke up. The original EARL agreement, like those of the other regional libraries across the state, were pretty much locked away in file cabinets and never reviewed, revisited or modernized.

When a regional library system wanted to dissolve a few years ago, the State Library of North Carolina recognized that it was time to update the Administrative Rules governing Regional Library Systems and also require all Regional Library Systems in North Carolina to rewrite their governing agreement and to have their local governmental units (Boards of Commissioners) approve them.

APPORTIONMENT OF STATE AID

State Aid to Public Libraries is presently funded at just under 13.6 million dollars.- State Aid to Public Libraries is apportioned in two halves. Fifty percent of State Aid is given as a "block grant" to every eligible county, plus one additional block grant for every multi-county regional library system. Municipal libraries do not receive "block grant" funds.

For example, New Hanover County Library receives one block grant as a single county library system; East Albemarle receives five block grants, one for each of the four counties we serve, Camden, Currituck, Dare and Pasquotank, as well as one additional block grant for being a multi-county regional system. For FY2011-2012, it is estimated that a block grant will equal \$60,530.

The other 50% of State Aid funds is distributed on what is called P.C.I.E., Per Capita Income Equalization grants. It is inversely proportional to local income per capita. In the wealthiest systems per capita income is approximately twice that of the poorest so, for the P.C.I.E. grant, the libraries serving the poorest receive approximately twice as much per capita as the library serving the wealthiest. These figures are certified every 10 years and change with the federal census. It is expected that 2010 federal census figures will be utilized for the first time with the FY 12-13 P.C.I.E. grants. Last year, our P.C.I.E. funding was equal to approximately 73 cents per capita for our service population. Initial figures from the State Library are that this amount for EARL will decrease significantly with the new census data.

It should be noted that State Aid to Public Libraries right now is at its lowest level since FY 1997-1998. With population increases, inflationary factors and the increased cost of technology over the last 15 years, there is been a true erosion of financial support for public libraries at the state level.

Finally, the new agreement approved by the EARL Board calls for a 10 year agreement. My understanding of the new rules is that this proposed length of time would mean that in 10 years the Regional Library would need to once again get a new agreement approved by all four participating parties. The State Administrative Code still allows for withdraw by any of the parties that give notice, on or before July 1, of their intent to withdrawal the following June 30.

I also want to point out that there are no hidden costs or new expenses for the counties in this agreement. The approval of a new agreement by our member counties will not change our services or how individual libraries in our region operate.

As you review the attached, I am sure you will have questions. Please feel free to contact me and/or the EARL Assistant Director that directly serves your county.

If you have questions about the State Library's interpretation of these new rules I will do my best to answer, but may also put you in touch with Jennifer Pratt, who is Chief, Library Development with the State Library of North Carolina. Her email address is jennifer.pratt@ncdcr.gov and her phone number is 919-807-7415.

Please let me know if you have any questions, or require any additional information from me. Thank you.

Contract for the East Albemarle Regional Library System

This agreement made and entered into this the ____ day of ____ 2012 by and between the Counties of Camden, Currituck, Dare and Pasquotank.

WHEREAS, the Mission of the East Albemarle Regional Library System is to serve citizens of all ages by making available materials that meet their informational and recreational interests and to support formal education, independent learning and literacy/reading enhancement; and,

WHEREAS, the East Albemarle Regional Library System strive to serve as a reliable resource that meets our community's need for information, recreation, entertainment, education and personal fulfillment; and,

WHEREAS, the East Albemarle Regional Library System attempts to appeal to a broad spectrum of citizens, catering in a professional and courteous manner to their needs; and

WHEREAS, this collaboration provides for a more effective and efficient use of local resources and better technology for the benefit of their residents and;

WHEREAS, this collaboration provides opportunities for service and resource allocations beyond the financial and service capacities of the individual governments and libraries.

NOW, THEREFORE, pursuant to resolutions duly adopted by their governing boards, the parties, hereto renew their commitment for the organization of the East Albemarle Regional Library System upon the terms set forth below therein for a term extending from 1 July 2012 through 30 June 2021.

I. Governments Involved

- a. Camden County
- b. Currituck County
- c. Dare County
- d. Pasquotank County

II. Purpose statement

- a. This agreement is to perpetuate excellent library and information services to the residents of the areas included within the jurisdictions of the aforementioned governing bodies through their collaborative and collective efforts under the legal authority of N.C.G.S. 153A-270 and N.C.G.S. 160A, Article 20, Part 1.

III. Board of Trustees

- a. The Board of Trustees shall be the governing body of the Regional Library System.
- b. Membership
 - i. There shall be twelve (12) members of the Board of Trustees providing equitable representation of each participating governmental unit.
 1. Camden County: three (3) members appointed by the Camden County Board of Commissioners.
 2. Currituck County: three (3) members appointed by the Currituck County Board of Commissioners.
 3. Dare County: three (3) members appointed by the Dare County Board of Commissioners.
 4. Pasquotank County: three (3) members appointed by the Pasquotank County Board of Commissioners.

- ii. Members shall be appointed from the membership of the local library advisory boards according to bylaws and policies approved by each County Board of Commissioners for that library.
 - iii. Members shall be appointed in staggered terms to promote consistency as well as to accommodate change. Regional Bylaws shall clearly define the term limits and how staggered terms shall be accomplished. Members shall be serving as members of the local advisory boards at the time of their appointment.
 - iv. Members shall serve no more than two consecutive terms with no single term longer than four years.
 - v. Vacancies on the Board shall be filled with appointments by the appropriate governing body to serve the remainder of the unexpired term of the member creating the vacancy.
 - vi. Any member missing three (3) consecutive Board meetings shall be considered to have resigned, and the County Commissioners shall appoint a new member to serve the remainder of the unexpired term upon notification by the Chairman of the Regional Library Board of Trustees.
- c. Powers and Duties delegated to the Regional Library Board of Trustees by the Counties of Camden, Currituck, Dare and Pasquotank.
- i. The Board of Trustees shall be delegated the power to adopt bylaws and rules for its own governance.
 - ii. The Board of Trustees shall be delegated the power to adopt policies for the regional library system's administration and operation.
 - iii. The Board of Trustees shall be delegated the power to select, appoint, remove, determine salary and other terms of employment of a regional library director.
 - 1. These actions shall require a majority vote of the Board at which a quorum is present.
 - 2. The EARL Regional Library Director shall:
 - a. Have a valid North Carolina Public Librarian Certificate;
 - b. Be the chief executive and administrative officer of the East Albemarle Regional Library and function in accordance with the approved policies of the EARL Board.
 - c. Be authorized to appoint other employees and will seek advice from local trustees and officials in appointing management personnel.
 - d. All regional library personnel will be under the administration of the director.
 - iv. The Board of Trustees shall develop and approve an annual budget which shall:
 - 1. Be administered under the same provisions as units of local government (G.S. 159), with all state funds administered by the regional library and expended throughout the region as described in 07 NCAC 021.0202.
 - v. The Board of Trustees shall be delegated the power to appoint a regional finance officer who shall:
 - 1. Ensure expenditure of funds consistent with the budget adopted by the Board;
 - 2. Receive, deposit and expend all funds in accordance with generally accepted accounting principles;
 - 3. Report directly to the regional library director and at all meetings of the Board.

- vi. The Board of Trustees shall be delegated the power to assure compliance with all applicable State and Federal laws and eligibility requirements for the receipt of State and Federal Funds.
- vii. The Board of Trustees shall be delegated the power to make recommendations to the governing units concerning the construction and improvement of the physical facilities of the libraries within the region; however, construction and facility maintenance shall be the responsibility of the local governing unit unless the Regional Board negotiates and approves a collaborative effort.
- viii. The Board of Trustees shall make regular reports related to services and operations to each governing body as conveyed by approved reports of the Regional Library Director.
- ix. The Board of Trustees shall obtain an annual independent audit of regional library accounts consistent with generally accepted accounting principles, and submit a copy of this audit to the State Library of North Carolina.

IV. Terms of Property Ownership

- a. A major benefit of regional cooperation is that limited resources may be shared among the various county residents without wasteful duplication; however, certain ownership restrictions shall apply:
 - i. All buildings, vehicles, and grounds paid for with local funds shall remain the property of their respective county.
 - ii. All books, technology, furnishings or other resources paid for with local funds shall remain the property of their respective county.
 - iii. All books, technology, vehicles or other resources paid for with Regional or State funds shall remain the property of the Regional Library System. If one county should withdraw, it forfeits any rights to joint property. If the agreement is terminated or the Regional Library dissolved, the joint property shall be divided equally or sold and the receipts divided equally among the participating counties.

V. Insurance Coverage and Indemnification

- a. Insurance Coverage
 - i. The local government units shall maintain insurance coverage for the building and for contents of the buildings for each of their individual libraries including general liability insurance.
 - ii. The Regional Library shall maintain insurance coverage for all items on the Regional inventory list and capitalization listing in all library facilities, the Regional Library office, and the vehicles used to provide service.
- b. Indemnification
 - i. The Regional Library shall, to the extent legally permissible, indemnify each person who may serve or who has served at any time as an officer, director, board member, or regional library employee against all expenses and liabilities, including, without limitation, counsel fees, judgments, fines, excise taxes, penalties and settlement payments, reasonably incurred by or imposed upon such person in connection with any threatened, pending or completed action, suit or proceeding in which he or she may become involved by reason of his or her service in such capacity; provided that no indemnification shall be provided for any such person with respect to any matter as to which he or she shall have been finally adjudicated in any proceeding not to have acted in good faith in the reasonable belief that such action was in the best interests of the corporation; and further provided that any compromise or settlement payment shall be approved by a majority vote of a quorum of directors who are not at that time parties to the proceeding.

VI. Provisions for Amendment

- a. This agreement can be amended providing that all parties accept those amendments by a majority vote in a regular meeting of those parties.
- b. Recommendations for amendments shall be forwarded to each of the county governments in writing with a thirty-day period for consideration given. At the next regular meeting of the county boards after this thirty-day period, the amendments shall be voted on by those bodies.
- c. Disagreements related to this agreement shall be resolved first by a committee of representatives from each governmental unit and then by their legal counsels if necessary.

VII. Provisions for Withdrawal

- a. If any county, or counties, participating in the East Albemarle Regional Library wishes to withdraw from the Region, it must give written notice to the other counties and the Regional Library Board not later than July 1 that it wishes to withdraw from the Region on June 30th of the following year as described in 07 NCAC 021.0308.
- b. Should that member decide within this time period to rescind the proposal, that member shall remain a part of the Regional Library System under the same conditions and requirements as the agreement under which they became a member.
- c. Should more than one party wish to withdrawal from the region, the Regional Library Board shall recommend to the remaining parties a best course of action for future library services to the remaining counties including remaining as a smaller regional library system or dissolution of the region.
- d. Should a member fully withdraw, the Terms of Property Ownership as stated in Section IV (above) shall apply.
- e. Any penalty or additional costs to the Regional Library System by a vendor for renegotiation of a multi-year contract or agreement due to the withdrawal of a party from the regional system shall be borne by the withdrawing party.
- f. In case of withdrawal from the East Albemarle Regional Library System by one or more parties, plans will be made to provide uninterrupted and equitable library services in remaining EARL locations the following July 1. The cost of new and/or additional network hardware and software required for the remaining EARL locations shall be purchased with regional funds.
- g. The East Albemarle Regional Library System will be dissolved if three of the four parties withdraw in accordance with the procedures stated above.
- h. As included under NCGS 160A, Article 20, Part 1, Joint Exercise of Power, property purchased by the region is owned jointly as tenants in common by the participating counties; therefore, if the East Albemarle Regional Library System is dissolved, the counties of Currituck, Dare, Pasquotank and Camden shall divide the joint assets equally among themselves.
- i. Upon dissolution of the East Albemarle Regional Library System, the distribution of properties and resources jointly owned shall be accomplished by a committee composed of representatives from each governmental unit, the current Regional Library Director, and a representative from the State Library of North Carolina.
- j. Upon dissolution of the East Albemarle Regional Library System, after all outstanding debts are resolved, any remaining funds from local governmental units shall be returned to them and the distribution of any remaining State or Federal funds shall be determined by the State Library. Any land and building property owned by the Regional Library shall be sold and the proceeds distributed to the local governmental units. Other property owned by the region, such as a bookmobile, outreach vans, computers and other technology, books, and any other assets shall be sold at auction and the proceeds divided among the units or distributed in some other equitable manner as agreed upon by the committee of representatives.

VIII. Review and Termination.

- a. This agreement shall continue to be in effect for ten (10) years from the dated signatures on the contract unless reasonable cause for termination is presented in writing to each of the participating local governmental units, the Regional Library Board and the State Library of North Carolina on or before July 1, with an effective date of the following June 30.
- b. The agreement may be reviewed at any time by any local governmental body or the Regional Library Board and, if modifications are deemed reasonable and necessary, amendments may be made according to the procedures stated above.
- c. At the end of the ten year agreement period, the Regional Library Board shall review the agreement, recommend any modifications, and submit it for review and renewal to each of the local governmental units which shall review, suggest modifications, and vote to extend or rescind the agreement.
- d. The effective dates for termination shall be the same as a withdrawal from the System.
- e. If the agreement terminates, and no successor agreement is to be executed, the East Albemarle Regional Library System shall be dissolved and joint assets distributed as described above in Section VII.

This AGREEMENT shall be effective upon acceptance by all parties.

IN WITNESS WHEREOF, this agreement has been executed by the principal official of the governing board of each party hereto, pursuant to authority of each respective board.

Attest:

CAMDEN COUNTY

_____ by _____
Clerk to the Board **Board of Commissioners, Chair**

CURRITUCK COUNTY

_____ by _____
Clerk to the Board **Board of Commissioners, Chair**

DARE COUNTY

_____ by _____
Clerk to the Board **Board of Commissioners, Chair**

PASQUOTANK COUNTY

_____ by _____
Clerk to the Board **Board of Commissioners, Chair**

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

Item Number: 5.C

New Business

Meeting Date: November 5, 2012

Attachments: 1 (1 Pages)

Submitted By: Administration

ITEM TITLE: Resolution Establishing the Camden County Public Library

SUMMARY:

For approximately seventy years the County of Camden and County of Pasquotank have had an informal agreement for the provision of library services to the residents of the County of Camden whereby the County of Camden has contributed financially to library operations and maintenance, most recently in the operation of the Pasquotank-Camden Library located in Elizabeth City.

Under this prior agreement, the County of Camden realized no ownership of any assets of the Pasquotank-Camden Library and had no local control over budget or personnel issues.

This resolution will have the effect of legally establishing a county public library facility in the County of Camden pursuant to N.C.G.S. 153A-261.

RECOMMENDATION:

The County Manager is recommending that the Board of Commissioners adopt this resolution to establish the Camden County Public Library.

STATE OF NORTH CAROLINA
COUNTY OF CAMDEN

RESOLUTION ESTABLISHING
COUNTY PUBLIC LIBRARY

WHEREAS, Camden County is the only county in North Carolina without its own library; and

WHEREAS, for many years, without the benefit of ownership or management authority, Camden has supported the Pasquotank-Camden Library, in Pasquotank County, for the use of its citizens; and

WHEREAS, the county has provided up to \$160,000.00 per year to Pasquotank County to provide for this library service; and

WHEREAS, the county has carefully considered the benefits of owning its own library for better access of its citizens and more responsible use of the county's financial resources; and

WHEREAS, the county, through the county manager and county attorney, has consulted with officials of the State Public Library System, East Albemarle Regional Library, and the School of Library Science at the University of North Carolina, Chapel Hill; and

WHEREAS, the county has consulted with the State Library of North Carolina and has applied for and received a Library Services and Technology Act grant in the amount of \$25,000 for conducting a thorough community needs assessment to assure that the Camden County Public Library meets the specific needs of Camden County residents; and

WHEREAS, the Board of County Commissioners deems it in the best interest of the people of Camden County to establish a Camden County Library pursuant to the authority granted by N.C.G.S. 153A-261, et seq.; and

CREATION

NOW, THEREFORE, BE IT RESOLVED that Camden County does hereby create the Camden County Public Library for the use and benefit of its citizens and does commit to:

1. Acquire, as seems most appropriate, from time to time, leaseholds, land, buildings, and facilities to house the Camden County Public Library;
2. Equip, operate, and maintain the library making use of modern library technology providing the citizens of Camden County an efficient, ample, accessible library for the 21st Century and beyond;
3. Acquiring library materials by purchase, exchange, bequest, gift, or any other lawful method;
4. Appropriate funds annually to carry out the provisions of this Resolution;
5. Accept any gift, grant, lease, loan, exchange, bequest or devise of real or personal property for a public library. Such devises, bequests, grants and gifts may be accepted and held subject to any term or condition that may be imposed by the Grantor or Trustor, as by law allowed.
6. Provide planning, and administrative support through the county manager, and the county manager's designees, including the county finance officer, county attorney, county personnel director, and the like, whenever such services are determined to be in the best interest of the county library;
7. Provide financial funding through the county finance officer after due allocation by the Board of County Commissioners;
8. Provide for classification of library employees, and the maintenance thereof, who shall be entitled to all benefits afforded by the county to its employees and obligated to the county personnel policy as the same now exists or may from time to time be amended.

9. Maintain all trust funds, building funds, memorial funds, and to prudently invest the same, which funds shall be used exclusively for the purposes for which they were given;

10. Provide for the maintenance and repair of any library facility and grounds;

11. Continue, for the foreseeable future, as a member of the East Albemarle Regional Authority.

USE

BE IT FURTHER RESOLVED, that the Camden County Library shall be, in so far as practicable, for the free use of Camden County citizens, subject only to such nominal costs as may be necessary and are routinely assessed by other county libraries in North Carolina, and further subject to the rules and regulations established by the library regarding the use of its books, materials, and facilities.

ESTABLISHMENT OF BOARD OF TRUSTEES

Camden County does also hereby establish the Camden County Library Board of Trustees, which shall be composed of no more than twelve (12) members, whose term shall be for three (3) years after the initial term (four for three-year terms, four for two-year terms, and four for one-year terms). The Board of Commissioners shall designate and properly appoint the initial members of the Camden County Library Board of Trustees during the first regular meeting scheduled in January 2013.

The Board of County Commissioners shall appoint and reappoint members as vacancies occur. The Board of Commissioners may remove a trustee at any time for incapacity, unfitness, misconduct or neglect of duty. Trustees may not serve more than two consecutive terms. Such limitation on service provides an opportunity for persons who may present new and broader perspectives and the opportunity for representation from all segments of the community.

POWERS AND DUTIES OF TRUSTEES

The library trustees are delegated and granted all powers contained in N.C.G.S. 153A-266, as follows:

1. To elect a Chairman from its membership as well as classify and elect such other officers as it deems appropriate for the proper administration of the library and to advise the Camden County Board of Commissioners.
2. To formulate and adopt programs, policies, and regulations for the government of the library.
3. To make recommendations to the Board of Commissioners concerning the construction and improvement of buildings and other structures for the library system.
4. To supervise and care for the facilities of the library.
5. To advise the Board of Commissioners on appointment of a chief librarian or director of library services and, with that individual's advice, to appoint other employees of the library system.
6. To establish a schedule of fines and charges for late return of, failure to return, damaged to, and loss of library materials and to take other measures to protect and regulate the use of such materials.
7. To participate in preparing the annual budget of the library system, with the county manager and county finance officer, subject to approval of the Camden County Board of Commissioners.
8. To extend the privileges and use of the library system to non-residents of the county on such terms and conditions as the trustees may prescribe so as to obtain a favorable status with other public libraries, which would then be more likely to reciprocate the same to residents of Camden County.
9. To make an annual report, publicly and in open session, to the Camden County Board of Commissioners on the operation of the library as well as forwarding such report and any additionally required information to the North Carolina Department of Cultural Resources as required by N.C.G.S. 125-5.

10. To provide such other and further information, reports, and studies as may from time to time be requested by the Camden County Board of Commissioners and to advise the Camden County Board of Commissioners on any other library matters whether specifically addressed herein or not.

11. To continue active participation and appropriate cooperation with the East Albemarle Regional Library, so long as Camden County is a participating member.

This the _____ day of November, 2012.

CAMDEN COUNTY

Sandra Duckwall, Chairman
Camden County Board of Commissioners

ATTEST:

Ashley Honaker, Clerk

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: **5.D**

New Business

Meeting Date: **November 5, 2012**
Attachments: **2 (4 Pages)**
Submitted By: **Tax Administration**

ITEM TITLE: **Monthly Tax Report**

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____

VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

September 2012

RECOMMENDATION:

Review & Approve.

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2011	162,799.91	52,676.27
2010	75,926.17	17,680.05
2009	33,774.89	15,592.52
2008	19,765.21	15,396.23
2007	12,018.37	10,679.68
2006	6,479.32	15,237.80
2005	3,227.90	27,896.31
2004	1,189.96	12,502.86
2003	1,086.47	11,354.02
2002	954.51	8,814.14

TOTAL REAL PROPERTY TAX UNCOLLECTED	317,222.71
TOTAL PERSONAL PROPERTY UNCOLLECTED	187,829.88
TEN YEAR PERCENTAGE COLLECTION RATE	99.22%
COLLECTION FOR 2012 vs. 2011	1,096,631.13 vs.523,909.54

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2011	96.94%
2010	98.75%
2009	99.34%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

**ENDING September ,2012
BY TAX ADMINISTRATOR**

<u>241</u>	NUMBER DELINQUENCY NOTICES SENT
<u>26</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>20</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>1</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>3</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>2</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>0</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>0</u>	NUMBER OF JUDGMENTS FILED

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8923-00-19-3774.0000	17,323.01	1	HALSTEAD VENTURE PARTNERS, LLC	CAMDEN	431 158 US W
R	02-8945-00-09-5502.0000	12,175.22	2	TARK & ASSOCIATES, INC.	CAMDEN	104 INVESTORS WY
R	03-8971-00-12-0477.0000	9,422.37	2	GILBERT WAYNE OVERTON &	SHILOH	187 THOMAS POINT RD
R	01-7979-00-61-7358.0000	6,718.86	2	POTOMAC TIMBER INVESTMENTS #17	SOUTH MILLS	HORSESHOE RD
R	01-7989-00-01-1714.0000	6,033.30	5	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	5,884.75	5	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8952-00-95-8737.0000	5,884.37	8	AUDREY TILLET	SHILOH	171 NECK RD
R	03-8961-00-69-3519.0000	5,767.41	5	MARIETTA EVANS	SHILOH	137 RAYMON'S CREEK RD
R	01-7989-03-30-8984.0000	5,672.04	5	WILLIE LAVERNE TURNER	SOUTH MILLS	102 HORSESHOE RD
R	03-8953-03-12-3791.0000	5,602.30	3	KIMBERLEE SAWYER	SHILOH	113 GLEN DR
R	01-7080-00-62-9444.0000	4,601.07	2	JONATHON M BROOKS	SOUTH MILLS	106 SOYFIELDS CT
R	02-8935-02-76-5639.0000	4,145.34	1	SHEILA RIGGS EDWARDS	CAMDEN	255 158 US E
R	01-7998-01-08-8621.0000	4,120.24	1	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 HWY N
R	02-8923-00-19-0795.0000	4,085.25	1	CLARENCE MUNDEN	CAMDEN	435 158 US W
R	01-7080-00-49-5646.0000	3,980.14	1	JANICE L CALDWELL	SOUTH MILLS	199 CULPEPPER RD
R	02-8943-01-26-3088.0000	3,517.80	1	SEVEN FINANCIAL MANAGEMENT	CAMDEN	101 RIVER RD
R	01-7979-00-94-6193.0000	3,515.72	4	HERSEY LYN BARBER	SOUTH MILLS	214 HORSESHOE RD
R	02-8945-00-41-2060.0000	3,450.64	5	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHELL RD
R	02-8944-00-31-2148.0000	3,435.73	2	CARL HARRINGTON	CAMDEN	150 SAND HILLS RD
R	03-8961-00-58-4506.0000	3,357.23	1	WARREN DEAN RIGGS	SHILOH	110 DRIFTWOOD DR
R	02-8935-02-76-2934.0000	3,290.87	1	EFFIE PAULINE CREEKMORE	CAMDEN	258 158 US E
R	02-8934-01-18-8072.0000	3,263.42	2	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	03-8962-00-56-7217.0000	3,239.34	5	TONYA HUGHES HARRIS	SHILOH	253 WICKHAM RD
R	03-8899-00-46-4651.0000	3,216.60	2	WILLIAM T. & PATRICIA HORTON	SHILOH	100 BLUE HERON RD
R	01-7989-00-12-0137.0000	3,167.04	5	BERTIE TAYLOR HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8965-00-13-1025.0000	3,002.51	2	SHARON EVANS MUNDEN	SHILOH	556 TROTMAN RD
R	02-8944-00-90-6944.0000	2,501.25	3	GEORGE R. HALL II	CAMDEN	614 343 HWY S
R	03-8962-00-55-2255.0000	2,488.43	2	VERNON L. & EDITH W. SYLVESTER	SHILOH	453 NECK RD
R	03-8972-00-56-9710.1000	2,459.75	5	JAMES D. FORBES II	SHILOH	127 ALDER BRANCH RD
R	02-8943-01-47-1120.0000	2,453.20	5	EMILY FORBES CRAIN	CAMDEN	104 C ST

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	03-8899-00-45-2682.0000	10	5,884.75	SEAMARK INC.	SHILOH	HOLLY RD
R	01-7989-00-12-0137.0000	10	3,167.04	BERTIE TAYLOR HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8935-03-40-3652.0000	10	2,247.96	EVERETT A. DAVENPORT	CAMDEN	117 GUMBERRY RD
R	03-8943-04-93-8214.0000	10	1,670.83	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	02-8955-00-13-7846.0000	10	544.07	MARIE MERCER	CAMDEN	IVY NECK RD
R	01-7090-00-95-5262.0000	10	204.96	JOHN F. SAWYER HEIRS	SOUTH MILL	OLD SWAMP RD
R	03-8980-00-61-1968.0000	10	176.79	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-8952-00-95-8737.0000	8	5,884.37	AUDREY TILLET	SHILOH	171 NECK RD
R	02-8945-00-41-2060.0000	8	3,450.64	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHELL RD
R	03-8962-00-56-7217.0000	8	3,239.34	TONYA HUGHES HARRIS	SHILOH	253 WICKHAM RD
R	01-7090-00-60-5052.0000	8	843.38	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	03-9809-00-45-1097.0000	8	219.52	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8961-00-69-3519.0000	7	5,767.41	MARIETTA EVANS	SHILOH	137 RAYMON'S CREEK RD
R	01-7998-01-08-8621.0000	7	4,120.24	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 NC N
R	02-8943-01-47-1120.0000	7	2,453.20	EMILY FORBES CRAIN	CAMDEN	104 C ST
R	01-7999-00-32-3510.0000	7	1,347.99	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	02-8936-00-24-7426.0000	7	445.41	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7989-03-30-8984.0000	6	5,672.04	WILLIE LAVERNE TURNER	SOUTH MILLS	102 HORSESHOE RD
R	02-8936-00-00-8926.0000	6	2,292.16	ODELL TRAFTON	CAMDEN	215 SCOTLAND RD
R	01-7989-04-60-0149.0000	6	2,108.34	CHARLES TURNER	SOUTH MILLS	111 COMMUNITY DR
R	03-8953-03-03-0111.0000	6	2,095.59	DEBORAH NEWTON CARTER	SHILOH	100 CAMDEN AVE
R	01-7999-00-12-8596.0000	6	1,063.57	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1954.0000	6	725.20	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	03-8965-00-62-8349.0000	6	489.94	JAMES R. WILLIAMS	SHILOH	SANDY HOOK RD
R	03-8899-00-46-4651.0000	6	340.85	SARITA A MACNEIL	SHILOH	100 BLUE HERON RD
R	03-8899-00-07-8529.0000	6	256.10	PAUL ALLAIRE	SHILOH	SNAPDRAGON
R	03-8899-00-37-0046.0000	6	105.72	ELIZABETH LONG	SHILOH	HIBISCUS
R	01-7989-00-01-1714.0000	5	6,033.30	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	01-7979-00-94-6193.0000	5	3,515.72	HERSEY LYN BARBER	SOUTH MILLS	214 HORSESHOE RD
R	03-8972-00-56-9710.1000	5	2,459.75	JAMES D. FORBES II	SHILOH	127 ALDER BRANCH RD

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.A

Consent Agenda

Meeting Date: November 5, 2012
Attachments: 1 (1 Pages)
Submitted By: Administration

ITEM TITLE: Draft Minutes

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____

VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

October 1, 2012 Board of Commissioners Meeting draft minutes.

RECOMMENDATION:

Review & Approve.

Camden County Board of Commissioners
Regular Meeting
October 1, 2012
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on Monday, October 1, 2012 in the Historic Courtroom, Camden, North Carolina. The following Commissioners were present:

Chairman Sandra Duckwall,
Vice Chairman Garry Meiggs, and
Commissioners Randy Krainiak, Michael McLain, and Clayton Riggs.

Also attending were County Manager Mike Renshaw, and Clerk to the Board Ashley R. Honaker, and County Attorney John Morrison. Present for purposes of making a presentation(s) or providing supporting information for agenda items were the following persons: Planning Director Dan Porter, Danelle Barco- Cooperative Extension Agent, and Lisa Anderson- Assistant Tax Administrator.

Chairman Sandra Duckwall called to order the October 1, 2012 meeting of the Camden County Board of Commissioners at 7:00 PM.

Invocation and Pledge of Allegiance

Vice Chairman Garry Meiggs gave the invocation, and a group of Camden County 4-H Youth led those present in the Pledge of Allegiance and the National 4-H Pledge.

Public Comments –

Penny Leary-Smith, of 289 North NC 343, came before the Board to voice her concerns about the transferring of mail carrier services from Camden to Elizabeth City.

Chairman Duckwall offered to have the Board send a letter to Senator Burr's office, as well as have mailing addresses to Camden legislatures posted to the website for the public to send their own letters.

Danelle Barco, 4-H Agent for Camden County, came before the Board to make mention of Kids Talk Government Day, to be held at the Camden County Government offices on October 16, 2012 with the Camden Intermediate School 5th Graders.

Consideration of Agenda

Chairman Sandra Duckwall requested to amend the agenda as follows:

- Add new business 5.D

Vice Chairman Garry Meiggs made a motion to approve the agenda as amended. At 7:08PM, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

63 **Presentations**

64

65 *Item 3.A- Danelle Barco- National 4-H Week Video*

66

67 Danelle Barco, of Camden Cooperative Extension, came before the Board to present a
68 video created by her and her 4-H'ers about Camden 4-H in representation of National 4-
69 H week.

70

71 **Old Business**

72

73 *Item 4.A- Camden County Comprehensive Plan*

74

75 Planning Director Dan Porter came before the Board to request the Board to approve the
76 final draft of the Comprehensive Plan.

77

78 Commissioner Clayton Riggs made a motion to approve to Comprehensive Plan as
79 presented. At 7:19pm, Vice Chairman Garry Meiggs made a motion to approve the
80 agenda as amended. At 7:08PM, the motion passed 5-0 with Chairman Sandra Duckwall,
81 Vice Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and
82 Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and
83 no Commissioner not voting.

84

85 **New Business**

86

87 *Item 5.A- North River Crossing Sketch Plan*

88

89 Code Enforcement Officer Dave Parks came before the Board to present the respective
90 sketch plane for the Board's consideration. Mr. Parks stated that upon approval, the next
91 steps would be construction drawings and preliminary plat drawings, and that the Board
92 would not be declaring vested rights.

93

94 Commissioner Michael McLain stated that the sketch plan does not consider the 10% lot
95 perking, many of which failed and are still in the plan.

96

97 Mr. Parks stated that a minimum number is required for general consideration. The next
98 step does require every lot submitted to be perked. If any fail they cannot be built upon.
99 A transmission of concerns will be done when a preliminary plat.

100

101 Chairman Sandy Duckwall stated for public understanding that this sketch plan is not a
102 showing of what the development will look like in the end, that is just the developers
103 preferred development plan.

104

105 Commissioner Randy Krainiak stated that the numbers for the lot sizes and free space do
106 not equate properly. Mr. Parks stated that the sketch plan had not been resubmitted.

107

108 Commissioner McLain stated that the lot sizes in the sketch plan do not submit to the
109 County ordinance. Mr. Parks stated that the lot sizes were in accordance with the County
110 ordinance.

111

112 Vice Chairman Garry Meiggs made a motion to approve the sketch plan. At 7:30pm, the
113 motion passed 3-2 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and
114 Commissioner Clayton Riggs, voting aye; Commissioners Randy Krainiak and Michael
115 McLain Commissioner voting no; Commissioner Clayton Riggs absent; and no
116 Commissioner not voting.

117

118

119 *Item 5.B- Shipyard Landing Sketch Plan*

120

121 Code Enforcement Officer Dave Parks came before the Board to present the respective
122 sketch plane for the Board's consideration. Mr. Parks stated that upon approval, the next
123 steps would be construction drawings and preliminary plat drawings, and that the Board
124 would not be declaring vested rights.

125

126 Commissioner McLain asked if the sketch plan had been changed since the last
127 presentation. Mr. Parks stated yes.

128

129 Commissioner Clayton Riggs made a motion to approve the sketch plan as presented. At
130 7:32pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry
131 Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak,
132 voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner
133 not voting.

134

135 *Item 5.C- South Mills Sewer Project Bid Award Recommendation*

136

137 County Manager Mike Renshaw explained that on September 11, 2012, two bids were
138 received for the South Mills Sewer Project. Staff is recommending that the bid be
139 awarded to Peters & White. Peters & White Construction Company were the lowest
140 responsive, responsible bidder with a total bid of \$1,389,828.15.

141

142 Vice Chairman Garry Meiggs made a motion to approve the bid award as recommended.
143 At 7:35pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman
144 Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak,
145 voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner
146 not voting.

147

148 *Item 5.D- Run Swamp Canal Debris Removal Contract*

149

150 Soil & Water Technician Brian Lannon came before the Board to request that the contract
151 for debris removal in Run Swamp Canal with J&J Construction INC.

152

153 Commissioner Clayton Riggs made a motion to approve the contract for debris removal
154 as presented. At 7:38pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice
155 Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and
156 Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and
157 no Commissioner not voting.

158

159 **Board Appointments**

160

161 *Item 6.A- Northeastern Workforce Development Board*

162

163 Commissioner Michael McLain made a motion to table the item. At 7:39pm, the motion
164 passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and
165 Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no
166 Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

167

168 *Item 6.B- Economic Improvement Council*

169

170 County Manager Mike Renshaw stated that the incumbent was unable to fulfill the
171 position, and requested permission to advertise the vacancy.

172

173 Commissioner Michael McLain made a motion to approve the request. At 7:40pm, the
174 motion passed 5-0 with Chairman Sandra Duckwall, Vice Chairman Garry Meiggs, and
175 Commissioners Michael McLain, Clayton Riggs, and Randy Krainiak, voting aye; no
176 Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

177

178

179 **Consent Agenda**

180
 181 Commissioner Clayton Riggs made a motion to approve the Consent Agenda as
 182 presented. At 7:40pm, the motion passed 5-0 with Chairman Sandra Duckwall, Vice
 183 Chairman Garry Meiggs, and Commissioners Michael McLain, Clayton Riggs, and
 184 Randy Krainiak, voting aye; no Commissioner voting no; no Commissioner absent; and
 185 no Commissioner not voting.

186
 187 A. Draft Minutes- September 17, 2012

188
 189 B. Budget Amendments

190
 191 **2012-13-BA005**

192 **CAMDEN COUNTY BUDGET AMENDMENT**

193
 194
 195 **BE IT ORDAINED** by the Governing Board of the County of Camden, North
 196 Carolina that the following amendment be made to the annual budget ordinance for
 197 the fiscal year ending June 30, 2013.

198
 199 **Section 1. To amend the General Fund as follows:**

200

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses:			
106060-510000	Training	\$ 700.00	
106060-512000	Printing	\$ 300.00	
106060-514000	Travel	\$1,500.00	
106060-531000	Gas & Oil	\$ 700.00	
106060-533000	Supplies	\$ 775.00	
106060-554000	Insurance	\$ 25.00	
109990-500000	Contingency		\$4,000.00

213
 214 **Establishing Youth Council.**

215
 216 **This will result in a decrease of \$4,000.00 in the Contingency of the General Fund.**

217
 218 **Balance in Contingency \$58,127.00.**

219
 220 **Section 2. Copies of this budget amendment shall be furnished to the Clerk to the**
 221 **Governing Board, and to the Budget Officer and the Finance Officer for their**
 222 **direction. Adopted this 1st day of October, 2012.**

223
 224
 225
 226
 227 **Clerk to Board of Commissioners** **Chairman, Board of Commissioners**

228
 229
 230 C. Tax Refunds, Pickups, & Releases

231
 232 D. Tax Authorization To Collect

233

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
16,084.11	19,178.83	11,019.17	46,282.11

234
 235
 236
 237

238
239
240

E. Resolution- Authorization of Lt. Thomas R. Poole to file for federal funding as required for the NC Governor's Highway Safety Program

North Carolina Governor's Highway Safety Program
LOCAL GOVERNMENTAL RESOLUTION

WHEREAS, the Camden County Sheriff's Office (herein called the "Agency")
(The Applicant Agency)
has completed an application contract for traffic safety funding; and that Camden County Board of Commissioners
(The Governing Body of the Agency)
Commissioners (herein called the "Governing Body") has thoroughly considered the problem identified and has reviewed the project as described in the contract;
THEREFORE, NOW BE IT RESOLVED BY THE Camden County Board of Commissioners IN OPEN
(Governing Body)
MEETING ASSEMBLED IN THE CITY OF Camden County, NORTH CAROLINA,
THIS ____ DAY OF _____, 20 ____, AS FOLLOWS:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That Lt. Thomas R. Poole
(Name and Title of Representative) is authorized to file, on behalf of the Governing Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal funding in the amount of \$ 34,122.00
(Federal Dollar Request) to be made to the Governing Body to assist in defraying the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of \$ 14,624.00
(Local Cash Appropriation) as required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other appropriate persons to furnish such information, data, documents and reports as required by the contract, if approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and
6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED in open meeting by _____
(Chairperson/Mayor)

ATTESTED BY _____
(Clerk)

SEAL

DATE _____

241
242
243



244 F. Resolution- Utilization of Secondary Road Funds
245

Resolution 2012-09-02

A RESOLUTION OF THE
CAMDEN COUNTY BOARD OF COMMISSIONERS
IN SUPPORT OF THE UTILIZATION OF SECONDARY ROAD
IMPROVEMENT FUNDS FOR THE PROPOSED ADDITION OF
CAMELLIA DRIVE TO THE STATE SYSTEM OF MAINTENANCE

Whereas, during the regular meeting on October 1, 2012 the Camden County Board of Commissioners discussed North Carolina Department of Transportation's letter of September 11, 2012 concerning Camellia Drive; and

Whereas, the Board of County Commissioners passed Resolution No. 2011-10-04, dated November 7, 2011, in support of property owners petition for road acceptance of Camellia Drive under NCDOT State System of Maintenance.

Therefore, Be It Resolved, that the Board of County Commissioners is requesting NCDOT to utilize Secondary Road Improvement Funds in the amount of approximately \$5,000.00 to bring Camellia Drive to minimum paving standards for acceptance under the State System of Maintenance.

Sandra J. Duckwall, Chairman
Camden County Board of Commissioners

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Camden at a meeting on the October 1, 2012.

Ashley Honaker, Clerk
County of Camden

246

247

248 **Commissioner's Report**

249

250 Commissioner McLain stated that in the back of the packet was the budget for the
251 NWDB, as well as the July financial report for ECBH.

252

253 **County Managers Report**

254

255 None.

256

257

258 Any other Questions or comments?

259

260 None

261

262 **Meeting Adjourned**

263

264 At 7:39pm, Chairman Sandra Duckwall asked if there were any other matters to come
265 before the Board of Commissioners, hearing none, she declared the meeting adjourned.

266

267

268

269

270

Chairman Sandra Duckwall
Camden County Board of Commissioners

271

272 ATTEST:

273

274

275

276

277 Ashley Honaker
278 Clerk to the Board

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.B

Consent Agenda

Meeting Date: November 5, 2012
Attachments: 1 (1 Pages)
Submitted By: Tax Administration

ITEM TITLE: Tax Collection Report- September 2012

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

Taxes collected for ad valorem (real estate), personal business properties, vehicle, and other miscellaneous taxes. Also included are payments received via the Internet

RECOMMENDATION:

Review & Approve.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.C

Consent Agenda

Meeting Date: November 5, 2012
Attachments: 1 (3 Pages)
Submitted By: Tax Administration

ITEM TITLE: Tax Refunds, Pickups, & Releases

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____

VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

Taxes collected for ad valorem (real estate), personal business properties, vehicle, and other miscellaneous taxes. Also included are payments received via the Internet

RECOMMENDATION:

Review & Approve.

Name	Amount	Type
	Reason	No.
Jodie A & Kevin J. Valcourt	3,105.00 Code Enforcement Fee	Pick-up/15078 R-65665-12
Tracie Mechelle Simpson	255.18 Release to Pasquotank County	Release/15105 V-62856-12
Peggy Hughes Byrum	148.23 Pasquotank to Camden	Pick-up/15166 V-63217-12
Matthew Steven Craddock	110.34 Release to Dare County	Release/15167 V-63218-12
Carl W. Berry	250.00 Foreclosure Fee	Pick-up/15139 R-53030-11
Carlton Butts	261.50 Foreclosure Fee	Pick-up/15183 R-53428-11
Hal Cox	266.18 Foreclosure Fee	Pick-up/15178 R-53850-11
Fred Finley	255.75 Foreclosure Fee	Pick-up/15179 R-54414-11
Arnold & Thornley, Inc.	250.16 Foreclosure Fee	Pick-up/15180 R-45953-10
Arnold & Thornley, Inc.	255.75 Foreclosure Fee	Pick-up/15181 R-45954-10

<u>Name</u>	<u>Amount</u> <u>Reason</u>	<u>Type.</u> <u>No.</u>
Craig Bowne Mitchell	25.92 Acreage correction	Adjustment/15204 R-63396-12
Evelyn White Upton	68.03 Acreage adjustment-NCDOT	Adjustment/15207 R-65657-12
Melvin Jerals	14.86 Acreage adjustment	Adjustment/15203 R-62337-12
Jimmie Thompson	572.77 Correction assessment	Release/15205 R-65499-12
MEG Investments, LLC	1,213.96 Correction-wrong in use program per M.Brown of DOR	Adjustment/15202 R-63277-12
William E. & Debra A. Rose	1,150.00 Correction-wrong in use program per M.Brown of DOR	Adjustment/15201 R-64485-12
Sarah Wilcox Hudson	276.12 Released to Pasquotank Cnty.	Release/15213 V-62709-12
Sanda H. Wells	517.87 House value adjustment	Adjustment/15206 R-65830

<u>Name</u>	<u>Amount</u> <u>Reason</u>	<u>Type.</u> <u>No.</u>
Craig Bowne Mitchell	25.92 Acreage correction	Adjustment/15204 R-63396-12
Evelyn White Upton	68.03 Acreage adjustment-NCDOT	Adjustment/15207 R-65657-12
Melvin Jerals	14.86 Acreage adjustment	Adjustment/15203 R-62337-12
Jimmie Thompson	572.77 Correction assessment	Release/15205 R-65499-12
MEG Investments, LLC	1,213.96 Correction-wrong in use program per M.Brown of DOR	Adjustment/15202 R-63277-12
William E. & Debra A. Rose	1,150.00 Correction-wrong in use program per M.Brown of DOR	Adjustment/15201 R-64485-12
Sarah Wilcox Hudson	276.12 Released to Pasquotank Cnty.	Release/15213 V-62709-12
Sanda H. Wells	517.87 House value adjustment	Adjustment/15206 R-65830
Kevin S. Forbes	289.00 Foreclosure Fee	Pick-up/15185 R-54503-11
Peggy Lowe Jones	514.00 Leasehold mobile home moved	Release/15107 R-62445-12

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: **6.D**

Consent Agenda

Meeting Date: **November 5, 2012**
Attachments: **1 (1 Pages)**
Submitted By: **Tax Administration**

ITEM TITLE: **Tax Authorization to Collect**

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____

VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

July 2012 renewals.

RECOMMENDATION:

Review & Approve.

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County (July Ren.) Due 11/01/12

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
19,552.34	20,291.42	10,770.72	50,614.48

Witness my hand and official seal this _____ day of _____

Chairman, Camden County Board of Commissioners

Attest:

Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Tax Administrator of Camden County

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.E

Consent Agenda

Meeting Date: November 5, 2012

Attachments: 2 (8 Pages)

Submitted By: Planning Department

ITEM TITLE: Wharf's Landing Secondary Road
Petition & Resolution

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

Petition to NCDOT for inclusion in the secondary roads program and the supplemental resolution of approval.

RECOMMENDATION:

Review & Approve.



Transmittal

Date	10/29/2012	Number of pages including cover sheet	N/A
To	Dave Parks Camden County Planning Dept.	Phone	
		Fax	757-664-6897
From	Kimberly D. Hamby Engineering Project Manager kim@hymanrobey.com	Phone	(252) 337-8918
		Fax	(252) 338-5552
Subject/ Project #	120368 – Wharf's Landing Phases 1 & 2, NCDOT Petition for Road Addition	Sent Via	Hand delivered
Enclosures	One copy of the Petition for Road Petition and attachments		

REMARKS:								
		Please call for further discussion		For your review and comment		For your Approval		As you requested
	X	As we discussed		For your Files		For your use		Other

Message:

Dave,

As we discussed, the attached petition is for the roads in Phases 1 & 2 of Wharf's Landing. This petition was originally approved by the Camden County Board of Commissioners in September 2005. NCDOT is requiring that a new resolution be filed before they will accept the roads due to the time that passed between the initial petition and completion of all necessary road and drainage repairs. Please accept this petition for review at the next meeting of the Board of Commissioners.

Please let me know if you need any additional information.

Thank you,

Kim

North Carolina Department of Transportation
Division of Highways
Petition for Road Addition

ROADWAY INFORMATION: (Please Print/Type)

County: Camden Road Name: See Attached
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: Wharf's Landing - Phases 1 & 2 Length (miles): _____

Number of occupied homes having street frontage: _____ Located (miles): _____

miles N S E W of the intersection of Route US 17 and Route NC343.
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of Wharf's Landing Subdivision in Camden County, do hereby request the Division of Highways to add the above described road.

CONTACT PERSON: Name and Address of First Petitioner. (Please Print/Type)

Name: Bob Widener Phone Number: (757) 425-0594

Street Address: 524 Winston Salem Ave, Suite 300; Virginia Beach, VA 23451

Mailing Address: _____

PROPERTY OWNERS

Name Mailing Address Telephone

See Attachment

Wharf's Landing Property Owners

Road Name: Landing Way

Length of Road: 0.54 mi.

Number of Occupied Houses: N/A

Road Name: Traders Dr.

Length of Road: 0.25 mi.

Number of Occupied Houses: N/A

Road Name: Dock Landing Loop

Length of Road: 0.25 mi.

Number of Occupied Houses: 18

Name:	Address:	Phone Number:
James E. Koontz	101 Dock Landing Loop	(252) 771-8313
Michael K. Lisnerski	103 Dock Landing Loop	Unlisted
Ashley Brian Horn	107 Dock Landing Loop	Unlisted
Melissa L. Dooley-Anderson	109 Dock Landing Loop	(252) 771-5897
Shawn & Tara Ferguson	111 Dock Landing Loop	(252) 771-7004
Garroy & Vonda Thomas	115 Dock Landing Loop	(252) 771-5877
John & Kathi Addaman	117 Dock Landing Loop	Unlisted
Paul & Arlene Kuffel	119 Dock Landing Loop	Unlisted
Liam & Jade Murphy	121 Dock Landing Loop	Unlisted
Robert & Sheilah White	123 Dock Landing Loop	(252) 771-7025
Bennie & Tracey Goddard	106 Dock Landing Loop	(252) 771-2866
Shane & Patricia Smith	108 Dock Landing Loop	(252) 771-5223
Michael & Cristy Rust	112 Dock Landing Loop	Unlisted
Bradley & Tanya Rushing	114 Dock Landing Loop	Unlisted
David & Amy Burnham	116 Dock Landing Loop	Unlisted
Vernon & Heather Rinus	118 Dock Landing Loop	Unlisted
Cynthia Blain	122 Dock Landing Loop	(252) 771-7251
Byron & Linda Sellers	124 Dock Landing Loop	(252) 771-2246

Road Name: Pier Landing Loop

Length of Road: 0.66 mi.

Number of Occupied Houses: 38

Name:	Address:	Phone Number:
Troy Moonen	110 Pier Landing Loop	Unlisted
J&F Neumann Trust	112 Pier Landing Loop	Unlisted
Kenneth & Vickie Daniels	114 Pier Landing Loop	Unlisted
Devon & Ariel Seitz	118 Pier Landing Loop	Unlisted
Vito & Shirley Walls	120 Pier Landing Loop	(252) 771-5335
Bobby & Betty Bassham	122 Pier Landing Loop	Unlisted
Brandon & Amy Landes	124 Pier Landing Loop	(252) 771-6568
Steven & Patricia Elliott	126 Pier Landing Loop	(252) 771-7026
Jinchun & Xiaoling Yuan	136 Pier Landing Loop	(252) 771-5452
Robert & Monica Mendoza	138 Pier Landing Loop	Unlisted
Thomas & Rita Maclin	142 Pier Landing Loop	Unlisted
Darryl & Alechia McWilliams	144 Pier Landing Loop	Unlisted
Citi Mortgage Inc.	1000 Technology Dr.; Fallon, MO	Unlisted
Eric & Melissa Baker	148 Pier Landing Loop	Unlisted
Steven & Patricia Elliott	150 Pier Landing Loop	(252) 771-7026
Michael & Leah Sticka	152 Pier Landing Loop	Unlisted
Thomas Cannon	154 Pier Landing Loop	Unlisted
Candace & Nana Bowser	156 Pier Landing Loop	(252) 771-2806
David & Juliana Praisler	158 Pier Landing Loop	(252) 771-5859
Federal National Mortgage	PO Box 75265; Dallas, TX	Unlisted
Scott & Paula Nash	164 Pier Landing Loop	Unlisted
Steven & Jennifer Walters	166 Pier Landing Loop	Unlisted
Walter & Christine Erb	117 Pier Landing Loop	(252) 771-9982
Timothy & Tina Griffin	121 Pier Landing Loop	(252) 771-2166
George & Peggy Kovacs	123 Pier Landing Loop	(252) 771-8277
Waverly Harris	135 Pier Landing Loop	Unlisted
Gary Elliot	139 Pier Landing Loop	Unlisted
John & Marionette Butts	141 Pier Landing Loop	(252) 771-5814
Albert & Sandra Gerhold	143 Pier Landing Loop	(252) 771-5962
Chad & Jennifer Frick	147 Pier Landing Loop	Unlisted
Carmen Massey & Kenneth Elliot	151 Pier Landing Loop	Unlisted
Harry & Sherlyn Walker	3830 Waterside Dr.; Elizabeth City, NC	Unlisted
Tedd & Laura Cottom	155 Pier Landing Loop	(252) 771-7031
Shawn Peterson & Lucy Torres	157 Pier Landing Loop	(252) 771-2543
Billy & Shari Wooten	161 Pier Landing Loop	Unlisted
James & Denise Valentine	163 Pier Landing Loop	(252) 771-2533
Randy & Louise Nolff	165 Pier Landing Loop	(252) 771-5682

Road Name: Waterway Court

Length of Road: 0.05 mi.

Number of Occupied Houses: 6

Name:	Address:	Phone Number:
Justin & Jessica Cole	101 Waterway Court	Unlisted
Jerry & Tonya Bonilla	105 Waterway Court	Unlisted
Paul & Carol Salazar	107 Waterway Court	(252) 771-5888
Derrick & Dianne Boggess	106 Waterway Court	(252) 771-7009
Gregory & April Pingree	104 Waterway Court	Unlisted
Losko & Valerie Bell	102 Waterway Court	Unlisted

BOARD OF COMMISSIONERS

SANDRA J. DUCKWALL
Chairman

GARRY W. MEIGGS
Vice Chairman

P. MICHAEL MCLAIN
CLAYTON D. RIGGS
RANDY KRAINIAK



WILLIAM K. COWAN
Interim County Manager

ASHLEY HONAKER
Clerk to the Board

JOHN S. MORRISON
County Attorney

Resolution No. 2012-11-01

**NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION REQUEST FOR ADDITIONS
TO STATE MAINTAINED SECONDARY ROAD SYSTEM**

**North Carolina
County of Camden**

**Road Descriptions: Landing Way, Traders Dr, Dock Landing Loop, Pier Landing Loop, & Waterway
Court, Wharf's Landing, Camden County, NC**

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Camden requesting that the above described roads, the location of which has been indicated in red on the attached map, be added to the Secondary Road system; and

WHEREAS, the Board of County Commissioners is of the opinion that the above described roads should be added to the Secondary Road System, if the roads meet minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Camden that the Division of Highways is hereby requested to review the above described roads, and to take over the roads for maintenance if they meet established standards and criteria.

Sandra Duckwall, Chairman
Camden County Board of Commissioners

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Camden at a meeting on the 5 day of November 2012.

Ashley Honaker,
Clerk to the Board

BOARD OF COMMISSIONERS

SANDRA J. DUCKWALL
Chairman

GARRY W. MEIGGS
Vice Chairman

P. MICHAEL MCLAIN
CLAYTON D. RIGGS
RANDY KRAINIAK



WILLIAM K. COWAN
Interim County Manager

ASHLEY HONAKER
Clerk to the Board

JOHN S. MORRISON
County Attorney

"An Opportunity Awaits You"

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.F

Consent Agenda

Meeting Date: November 5, 2012
Attachments: 2 (8 Pages)
Submitted By: Finance

ITEM TITLE: School Budget Amendment

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

Budget amendment from the school administration.

RECOMMENDATION:

Review & Approve.

BUDGET AMENDMENT
October 11, 2012

4. Capital Outlay Fund

- A. We increase our budget to cover the final costs for the CCHS Media Center Renovations and the replacement furniture. We must also cover the cost of replacement A/C units. We request your approval.

Category I Projects

9127.077.529	CCHS Media Center Renovations	\$ +	7,675.00
9117.077.541	Pur of Replacement A/C Units	+	2,887.00
9113.077.529	Paving & Fencing Projects	-	<u>1,941.00</u>

Total – Category I Projects		\$ +	8,621.00
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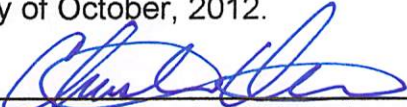
Category II Projects

9210.077.541	Furniture & Equipment	\$ +	37,684.00
9202.077.541	Pur of Equip – Radio Sys Upgrade	-	<u>946.00</u>


Total – Category II Projects		\$ +	36,738.00
------------------------------	--	------	-----------

4910.997 Revenue – Fund Balance Appropriated		\$ -	45,359.00
--	--	------	-----------

Passed by majority vote of the Board of Education of Camden County on the 11th day of October, 2012.



Chairman, Board of Education



Secretary, Board of Education

Budget Amendment

Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 11th day of October, 2012, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Curricular Services	547,651.54	
6100	Support & Development Services	156,293.00	
8100	Pymts to Other Gov't Entities	22,350.46	
Explanation: Revenue – Increase for Carol M. White PEP grant received			
	Total Appropriation in Current Budget		\$ 694,498.00
	Amount of Increase/Decrease of Above Amendment		+726,295.00
	Total Appropriation in Current Amended Budget		\$ 1,420,793.00

Passed by majority vote of the Board of Education of Camden County on the 11th day of October, 2012



Chairman, Board of Education



Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

BUDGET AMENDMENT
October 11,2012

8. Other Local Current Expense Fund

- A. We have received Carol M. White Physical Education Program (PEP) grant. We must increase our budget to reflect year one of three revenue and budget. We request your approval of the following amendment.

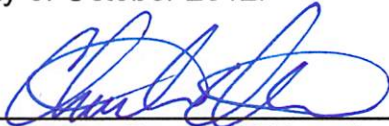
Carol M. White PEP Grant

6113.332.176	Salary - Program Manager	\$ + 55,000.00
6113.332.151	Salary – Office Personnel	+ 32,000.00
6113.332.152	Salary – Technology Specialist	+ 20,000.00
6113.332.211	Emp Soc Sec Costs	+ 8,186.00
6113.332.221	Emp Retirement Costs	+ 15,227.00
6113.332.231	Emp Hosp Ins Costs	+ 12,980.00
6113.332.312	Workshop Expenses	+ 12,900.00
5113.332.192	Stipend Pay	+ 10,500.00
5113.332.163	Substitute Pay	+ 2,250.00
5113.332.211	Emp Soc Sec Costs	+ 976.00
5113.332.221	Emp Retirement Costs	+ 1,815.00
5113.332.311	Contracted Services	+ 64,320.00
5113.332.312	Workshop Expenses	+ 45,500.00
5113.332.342	Postage	+ 5,000.00
5113.332.411	Instructional Supplies	+ 39,214.45
5113.332.418	Comp Software & Supplies	+ 21,000.00
5113.332.461	Pur of Non-Cap Equipment	+ 97,298.00
5113.332.462	Pur of Non-Cap Comp Hdwe	+ 68,101.00
5113.332.541	Pur of Equipment	+191,677.09
8100.332.392	Indirect Costs	+ <u>22,350.46</u>

Total – Transportation of Pupils \$ +726,295.00

Revenue – Carol M. White PEP Grant \$ - 726,295.00

Passed by majority vote of the Board of Education of Camden County on the 11th day of October 2012.



Chairman, Board of Education



Secretary, Board of Education

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 9A-F

Information & Reports

Meeting Date: November 5, 2012

Attachments: 4 (5 Pages)

Submitted By: Various Departments

ITEM TITLE: Information & Reports

MOTION MADE	
BY:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
NO MOTION	_____

VOTE:	
S. Duckwall	_____
G. Meiggs	_____
M. McLain	_____
R. Krainiak	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

Supplemental information and reports.

RECOMMENDATION:

Info. Only.

NC Cooperative Extension Monthly Report September 2012

- Conducted a regularly scheduled JCPC Board Meeting held on September 7, 2012, at Topside Restaurant with 19 attending members. During this meeting the board members signed Conflict of Interest forms for the 2012/2013 year. Nancy Hodges advised the board of changes in titles of Juvenile Crime Prevention along with Juvenile Crime Prevention Council Orientation. Next meeting is planned for November 2, 2012, at Topside.
- B.E.A.R. program: Met with 2 students at Grandy Primary for the B.E.A.R.'s program during their lunch. The students were able to participate in a program expressing emotions. Each student went through a stack of cards with an emotion then they had to give an example that gave them that emotion. We talked about how things made us feel and what we could do to turn something sad into something that makes us happy.
- C.R.O.W.N. Kids program: Met with youth from 7th-9th grade levels and discussed change and how it can affect us both negatively and positively. This allowed each student to talk about something that had happened to them personally in their life. Then we discussed situations we had seen happen to other people and how it changed the person involved. The students were also able to learn cooking skills they were able to make pumpkin muffins, cup cakes, chocolate chip cookies, melt chocolate to dip pretzels in along with making chocolate molds.
- Community Service: We have one student that has been sent over by Probation to monitor their community service hours. This student is set up to complete their community service hours at the Shiloh Recycling Center.
- Teen Court: Applications have been sent out for Teen Court Members meetings will begin in October.
- Camden Youth Services also prepared candy corn bags for all the teachers in the Camden Schools to welcome them into Fall.
- Met with Clerk to the Board Ashley Honaker on the creation of the Camden County Youth Council, established by-laws, proposed a fiscal year budget, and planned a tentative schedule of events. Plans are underway in terms of marketing and recruiting youth to apply for this opportunity. Also, we have met with Jenny Jackson and Roger Morgan to be included in the Carol M. White PEP Grant as a means to educate and prevent childhood obesity and other health concerns for the youth of Camden County.
- Conducted 2 Camden County 4-H Shooting Sports practices for 4-H club members. Eight (8) Camden County 4-H'ers attended and participated in the NC 4-H State Shooting Sports competition held at Millstone 4-H Center in Ellerbe, NC. Approximately 350 youth competed from across the state in this 2-day competition. This was Camden County's first year competing. All competitors did a great job. The 8 youth representing Camden County 4-H did an outstanding job for their first year.

- Conducted the first 4-H Livestock Judging Practice for the new club calendar year.
- Created a 4-H booth to be exhibited at the Chowan Regional Fair.
- Met with Brian Lannon, Soil & Water Conservation and Tim Lazar, Grandy Primary School Principal to begin working on a "gardens in schools" school enrichment project. This educational project would allow students the opportunity to learn about soils, water, gardening, Earth science, along with service learning.
- Assisted with Shana Trafton and Jasmine White on creating a commercial to advertise county resources available to Medicare clients. Shana Trafton, Jasmine White, and Danelle Barco are NC SHIIP (Senior Health Insurance Information Program) volunteers and offer counseling services on Medicare benefits, supplemental insurance, prescription drug plans, etc.
- Counseled 6 Medicare clients on their Medicare benefits.
- Attended the Camden County Schools Health Advisory Committee Meeting.
- Participated in the quarterly NC SHIIP Training. This training was in preparation for the upcoming annual enrollment period for Prescription Drug Plans and Medicare Advantage Plans. The Annual Enrollment Period is set for October 15th - December 7th.
- The 6-county agriculture agent group held a small grain sorghum field day. Hog producer, Murphy-Brown, has been offering grain sorghum prices that are much more competitive against corn. They are looking for a cheaper feed alternative to corn. We could see an increase in sorghum acres in this area and this small field day helped growers understand the production practices involved in growing sorghum.
- Camden's corn variety trial has been harvested. The data has been processed and is currently being averaged with other county trials in the area. Producers will have this information in hand next week. This information is a key tool to Camden's corn producers when determining which varieties to plant next season. A special thanks is given to George Wood Farms for hosting the variety trial again this year.
- Herbicide resistant weeds are becoming more of an issue for Camden's growers. Camden hosted a meeting with Pasquotank and Currituck counties to provide information to growers on herbicide resistant weeds. Dr. Wes Everman, Weed Science Specialist with NC State, gave a presentation. Nearly 50 farmers learned about application timing, herbicide choice, and pre-emergence herbicides. This will be an issue we will continue to program on.
- Planning is underway for both the 2012 Farm-City Banquet, Nov 20th, and the 2013 Soybean Festival, Jan 29th. Both events will be held at the Kermit E. White Center in Elizabeth City.

10/04/2012 15:27
sjonesCamden County, NC LIVE
BALANCE SHEET FOR 2013 3PG 1
gibalsht

FUND: 0001 CENTRAL DEPOSITORY /

FUND: 0001 CENTRAL DEPOSITORY			NET CHANGE FOR PERIOD	ACCOUNT BALANCE

ASSETS				
01	101001	CENTRAL DEPOSITORY	757,723.85	10,502,892.57
01	101002	RESTRICTED SECURITY CASH	.10	2,603.03
01	101003	CD'S INVESTMENTS	.00	550,000.00
01	101006	NCCMT INVESTMENT GEN FUND	-212,235.03	10,859.77
01	101007	NCCMT SCHOOL RESERVE FUND	.10	2,608.65
01	101008	FEREBEE COURTHOUSE TRUST	.06	1,533.66
TOTAL ASSETS			545,489.08	11,070,497.68
			=====	=====
LIABILITIES				
01	201010	DUE GENERAL FUND	-863,573.64	-5,108,283.90
01	201012	DUE DEMOLITION FUND	740.61	-55,595.59
01	201013	DUE R/D TECHNOLOGY FUND	-537.55	-5,716.14
01	201014	DUE SCATTERD HOUSING	9,107.90	8,896.10
01	201015	DUE TOURISM DEVELOPMENT	-577.90	-95,490.49
01	201023	DUE WATER & SEWER IMPACT FEES	-217.02	-311,133.56
01	201028	DUE GREEN INDUSTRIAL PARK	273,378.59	987,926.07
01	201029	DUE SEWER PROJECT	486.25	-19,691.24
01	201030	DUE SOUTH CAMDEN WATER/SEWER	-14,853.09	-610,380.88
01	201032	DUE DISMAL SWAMP GIFT SHOP	-580.48	-66,392.89
01	201040	DUE CH & S FIRE COMMISSION	-45,334.08	-285,480.42
01	201041	DUE SM FIRE COMMISSION	-37,255.28	-385,431.75
01	201050	DUE SCHOOL FUND	171,875.95	-144,451.87
01	201051	DUE DSS TRUST FUND	2,190.04	-21,719.63
01	201052	DUE SOCIAL SERVICES	16,855.62	-21,890.43
01	201053	DUE JOYCE CREEK PROJECT	-3,842.60	-131,523.32
01	201055	DUE E/D PROJECT FUND	-57.15	-82,260.02
01	201056	DUE FEREBEE TRUST FUND	-.06	-1,533.66
01	201060	DUE DISMAL SWAMP VISITORS CTR	10,842.99	-4,952.97
01	201065	DUE COMMUNITY PARK TRUST FUND	7.31	-46,952.41
01	201070	DUE REVALUATION RESERVE	-344.45	-493,151.46
01	201071	DUE SPECIAL CAPITAL RESERVE	-30,541.94	-2,948,016.52
01	201075	DUE SCHOOL CAPITAL RESERVE	-33,259.10	-1,227,270.70
TOTAL LIABILITIES			-545,489.08	-11,070,497.68
			-----	-----
TOTAL LIABILITIES + FUND BALANCE			-545,489.08	-11,070,497.68
			=====	=====

Clarann C. Mansfield, Finance Officer
October 4, 2012

					Finance	October 15, 2012								
SALES TAX COLLECTION REPORT 2012-2013														
	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted
Art. 39	\$50,393	\$36,232											\$86,625	\$510,000
Art. 40	\$34,902	\$31,520											\$66,422	\$325,000
Art. 42	\$11,630	\$8,747											\$20,377	\$120,000
Art. 44	\$32	\$18											\$50	
Total	\$96,958	\$76,518											\$173,476	
Total Budgeted														\$955,000
SCHOOL CAPITAL RESERVE FUND														
	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted
Art. 40	\$14,958	\$13,509											\$28,467	\$125,000
Art. 42	\$17,445	\$13,120											\$30,565	\$175,000
Totals	\$32,403	\$26,629											\$59,032	
Total Budgeted														
Grand Total	\$129,360	\$103,147											\$232,507	\$300,000
SALES TAX COLLECTION REPORT 2011-2012														
	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted
Art. 39	\$50,566	\$39,993	\$32,278	\$46,738	\$49,325	\$53,904	\$51,784	\$48,244	\$41,931	\$44,589	\$45,343	\$44,797	\$549,492	\$500,000
Art. 40	\$33,460	\$31,107	\$31,073	\$30,059	\$25,708	\$29,444	\$36,470	\$25,596	\$30,049	\$31,906	\$25,234	\$32,053	\$362,159	\$315,000
Art. 42	\$11,453	\$9,033	\$7,903	\$10,649	\$14,062	\$11,919	\$11,986	\$10,885	\$9,660	\$10,343	\$12,828	\$12,943	\$133,664	\$115,000
Art. 44	\$45	\$19	\$32	\$61	-\$443	\$4	\$1,002	\$44	\$3		-\$1	\$28	\$794	
Total	\$95,524	\$80,152	\$71,286	\$87,508	\$88,652	\$95,271	\$101,242	\$84,768	\$81,643	\$86,838	\$83,404	\$89,820	\$1,046,108	
Total Budgeted														\$930,000
SCHOOL CAPITAL RESERVE FUND														
Art. 40	\$14,340	\$11,587	\$11,600	\$11,622	\$11,748	\$12,619	\$15,630	\$11,739	\$12,878	\$13,674	\$13,739	\$13,825	\$155,001	\$125,000
Art. 42	\$17,180	\$14,154	\$11,854	\$15,973	\$14,034	\$17,878	\$17,979	\$16,327	\$14,491	\$15,514	\$12,998	\$12,920	\$181,302	\$200,000
Total	\$31,520	\$25,741	\$23,454	\$27,595	\$25,782	\$30,497	\$33,609	\$28,066	\$27,369	\$29,188	\$26,737	\$26,745	\$336,303	
Total Budgeted														\$325,000
Grand T	\$127,044	\$105,894	\$94,740	\$115,103	\$114,434	\$125,768	\$134,851	\$112,834	\$109,012	\$116,026	\$110,142	\$116,566	\$1,382,411	

**Camden County JCPC Meeting
September 7, 2012
Topside Restaurant, Shiloh, NC
11:30 a.m. - 1:00 p.m.**

Members Present: Ashton Overton, Battina Armstrong, Christy Edwards, Danelle Barco, Danny Egan, John Gurganus, Katie Gibbs, Max Robeson, Mike Griffith, Nancy Hodges, Randy Krainiak, Regina Sawyer, Sarah Massey, Sherri Ellington, Sylvia Holley, Sam Shaw, Tom White, Vallerie Jacocks

Others Present: Cameron Perry, Olivia Djoboulian, and Shannon White

The meeting was held at Topside Restaurant and an optional lunch buffet was available.

Christy Edwards passed out the minutes from the May 2012 council meeting as well as the agenda for the September 2012 council meeting. Also in the handouts were the Conflict of Interest Forms to be completed by council members.

Chairman John Gurganus called the meeting to order at 12 Noon. He welcomed everyone to the September 2012 meeting. He also asked for introductions of new council members and staff.

Chairman John Gurganus asked everyone to review the minutes presented. Tom White motioned to approve the minutes. Sam (Kenny) Shaw seconded the motion. Motion passed.

Old Business:

Chairman John Gurganus called for Old Business.

Christy Edwards stated to the council that the Fiscal Year 2011/2012 Certification had been completed and presented to the Board of Commissioners for approval. The Board of Commissioners did approve the Certification and it has been sent to Nancy Hodges's office. Danelle Barco explained how the certification and membership process to the members present.

Christy Edwards stated there was no budget update at this time.

Chairman John Gurganus called for any other Old Business.

There was no further Old Business.

New Business:

Chairman John Gurganus called for New Business.

Nancy Hodges passed out the annual JCPC Orientation information. She reported that the State has moved the JCPC Councils to Grants Management, however, this will not disturb funding or any of the financial processes. Nancy Hodges reported the same implementation strategy that has been in place since 1999. She reviewed the mission and goals for JCPCs and explained the comprehensive strategy overview. Nancy Hodges also reviewed the General Statute references and explained the process, meeting agenda, and calendar of events for the annual process.

Nancy Hodges explained the Conflict of Interest forms and asked all members present to complete the form and return it to Christy Edwards. Christy Edwards will ensure that all forms have the Chairman's signature and will mail copies of the forms to Nancy Hodges, while the County Finance Officer will hold the originals.

Christy Edwards stated the fiscal year 2012-2013 JCPC Meeting Schedule was passed out at the May 2012 meeting and emailed out to all council members.

Chairman John Gurganus called for any other New Business.

There was no further New Business.

PROGRAM UPDATES:

Christy Edwards gave an update on all JCPC Programs:

Treasure Point 4-H Day Camp – 90 Camden Youth signed up and participated in the 6 weeks program. Students were able to attend several field trips to Meads Pool, Air Space Museum, Dismal Swamp, Morris Market, along with other trips. The Ceremony was a great hit the parents enjoyed being able to participate with the children in their activities.

BEARS- 4 youth are currently signed up to participate in the program. Still waiting for a day and time we can meet with CIS Students.

CROWN Kids- 12 students are currently signed up for the 2012/2013 school years. We will be breaking the groups up into Middle School Girls, Middle/ High School Boys, and High School Girls. Over the summer 5 girls were able to attend the end of the year camping trip to Cullowhee NC. The girls toured Western Carolina University that allowed them to watch the marching band practice on the football field. The students were also able to go tubing down a 2-mile stream, cook on an open fire for their meals, hike, and bike ride along with other outdoor activities.

Teen Court – Applications are being sent out for the 2012/2013 Teen Court Competition Team along with Teen Court.

Community Service – We have one student that has to complete 24 hours of community service that will be done at the recycling center.

Announcements:

With there being no further business to discuss, the meeting was adjourned.

Our next scheduled meeting is set for Friday, November 2, 2012 at Topside Restaurant.

NORTH CAROLINA FOREST SERVICE

ANNUAL REPORT

TO

CAMDEN COUNTY

COMMISSIONERS

FISCAL YEAR

2011 – 2012

PREPARED BY:

CAMDEN COUNTY RANGER

STEVE SUTTON



Steven W. Troxler
Commissioner

**North Carolina Department of Agriculture
and Consumer Services**
N.C. Forest Service



Wib L. Owen
Assistant Commissioner
State Forester

October 9, 2012

Dear Camden County Commissioners and County Manager Michael Renshaw:

This letter highlights the North Carolina Forest Service's annual accomplishments for Camden County in fiscal year July 2011 - June 2012. The NCFS is responsible for the protection and development of all private and state woodlands in the county per general statute. Camden County's woodland area consists of 54,362 acres as listed in the 2007 Forest Statistics for North Carolina survey. We are currently in the hiring phase for my Assistant County Ranger and Forest Fire Equipment Operator positions. At this time, I would like to take the opportunity to explain our program areas and the accomplishments we made this past year.

Fire Control

In 2011, the NCFS had an active year in fire control in which we responded to 22 fire calls resulting in 106 acres burned. The major cause of wildfires was debris burning with lightning second. We had 736 Burning Permits written by local agents and acquired by landowners online, 8 warning tickets and 10 false alarm calls. Currently in 2012 we have responded to 22 fire calls. We have 3 Volunteer Fire Departments, which continue to be a tremendous asset to us in wildfire suppression. Their quick initial attack with us minimizes fire damage and keeps fires small. I continue to visit each department and am working with them on inter-agency policies and wildland fire training.

Forest Management

With help from our District Forest Management staff in Elizabeth City, we prepared 26 management plans for Camden landowners consisting of 3,681 acres. These plans help landowners meet financial and personal objectives for their timberland. These plans address timber resources, wildlife, aesthetics, water quality, soil protection, and/or recreation opportunities. Using information in their management plans, Camden landowners replanted 235 acres of harvested woodland, released 279 acres of young pines and pre-commercial thinned 10 acres. We are also responsible for conducting survival checks of last year planting projects, land measurement of all projects using global positioning system and collecting seed for our nursery.

Water Quality Protection

We are also committed to randomly check on forestry logging operations. All forestry activities must adhere to Forest Practice Guidelines and Best Management Practices. These laws and regulations protect water quality and enable us to utilize forest resources in a sustainable manner. We conducted 13 inspections of 533 acres of forest harvesting activities in the county.

Information and Education

These programs are a vital part of our organization to educate the public in forestry and the prevention of wildfires. We conducted 22 programs on the environment, tree identification, forest stewardship, and fire prevention. These programs are given to many groups in the county including area schools, Future Farmers of America, 4-H, and others. Our Smokey Bear program continues to be very popular at Grandy Primary school during Fire Prevention Week. We passed out fire prevention material to 650 Kindergarten through Third grade students.

Urban Assistance and Pest Control

We provide Camden citizens with advice and support on shade trees, yard trees, windbreaks, and insect disease control. Urban assistance will continue to be a priority as the population increases and more land is developed. In an effort to protect urban and forested areas, each year we conduct aerial and ground surveys for forest pest outbreaks. We did not find any significant insect activity this past year. We continually work with local cooperative agencies, including the North Carolina Department of Agriculture to monitor forest pest movements. They continue to work the Slow the Spread Project to reduce the gypsy moth population.

Other Services

We are also involved in overall emergency response in Camden County, the State of North Carolina, and the Southeast Compact. We stand ready for natural disaster recovery efforts such as hurricanes, floods, tornadoes, and ice storms.

Summary

We had an average year in most of our program areas for the citizens of Camden County. The Forest Service appreciates the support of this board of commissioners and our cooperators in helping us achieve the success I have described. Forestry is an important economic base in our county and trees are a very significant element in our total environment. We must protect and develop our forest to produce the maximum benefits the people of Camden County have come to expect. We are currently remodeling and will be moving in our new leased office space soon, thanks again for all your support in keeping us in Camden and with the help of this temporary office. If you need assistance or have any questions, please feel free to contact me at 336-4332.

Sincerely,



Steve Sutton
Camden County Ranger

Monthly Report for April 2012^s

<u>Intake</u>	<u>Camden</u>		<u>Eliz City</u>		<u>Pasquotank</u>		<u>Out of Area</u>		<u>Unspecified</u>		<u>Total:</u>		
	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	
Owner Surr.	9	1	6	2	10	9	1	0	1	0	27	12	39
Stray	1	3	4	8	7	8	2	0	0	0	12	19	31
Animal Control	1	11	6	23	4	32	1	0	2	0	14	66	80
Return	0	1	1	0	2	1	2	1	0	1	5	4	9
Transfer In	0	0	0	0	0	0	1	0	0	0	1	0	1
											59	101	160

<u>Outcome</u>	<u>Camden</u>		<u>Eliz City</u>		<u>Pasquotank</u>		<u>Out of Area</u>		<u>Unspecified</u>		<u>Total:</u>		
	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	
Adoptions	6	2	11	4	4	2	9	4	5	12	35	13	48
Euthanasia	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	18	54	72
RTO	0	0	5	1	5	3	3	0	0	0	13	4	17
Transfer Out	0	0	0	0	0	0	1	0	0	0	1	0	1
Died/DOA	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	1	6	7

Animals Euthanized

	<u>Space</u>	<u>URI</u>	<u>Feral/US</u>	<u>Heartworm</u>	<u>Medical</u>	<u>Geriatric</u>
Dogs:	0	0	2	5	11	0
Cats:	0	24	28	0	2	0

Monthly Report for May 2012

<u>Intake</u>	<u>Camden</u>		<u>Eliz City</u>		<u>Pasquotank</u>		<u>Out of Area</u>		<u>Unspecified</u>		<u>Total:</u>		
	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	
Owner Surr.	13	6	10	20	21	30	5	1	1	6	46	63	109
Stray	0	6	3	13	8	33	1	0	0	0	12	52	64
Animal Control	5	8	22	59	16	73	0	3	0	0	43	143	186
Return	0	1	3	0	1	3	3	0	0	0	7	4	11
Transfer In	0	0	0	0	0	0	5	0	0	0	5	0	5
											113	262	375

<u>Outcome</u>	<u>Camden</u>		<u>Eliz City</u>		<u>Pasquotank</u>		<u>Out of Area</u>		<u>Unspecified</u>		<u>Total:</u>		
	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	
Adoptions	4	1	10	7	6	9	23	5	4	2	47	24	
Euthanasia	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	29	184	
RTO	2	0	12	0	7	2	1	0	0	0	22	2	
Transfer Out							4	0	2	0	6	0	
Died/DOA	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	0	11	

Animals Euthanized

	<u>Space</u>	<u>URI</u>	<u>Feral/US</u>	<u>Heartworm</u>	<u>Medical</u>	<u>Geriatric</u>
Dogs:	4	0	8	6	11	0
Cats:	8	112	49	0	17	0

Monthly Report for June 2012

<u>Intake</u>	<u>Camden</u>		<u>Eliz City</u>		<u>Pasquotank</u>		<u>Out of Area</u>		<u>Unspecified</u>		<u>Total:</u>		
	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	
Owner Surr.	6	11	11	21	13	22	2	14	3	0	35	68	103
Stray	4	4	5	21	5	42	2	2	0	0	16	69	85
Animal Control	1	6	7	36	13	59	1	4	0	0	22	105	127
Return	0	1	1	2	1	0	5	1	0	0	7	4	11
Transfer In	0	0	0	0	0	0	0	15	0	0	0	15	15
											80	261	341

<u>Outcome</u>	<u>Camden</u>		<u>Eliz City</u>		<u>Pasquotank</u>		<u>Out of Area</u>		<u>Unspecified</u>		<u>Total:</u>	
	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat
Adoptions	5	2	12	6	8	5	15	7	1	1	41	21
Euthanasia	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	18	241
RTO	0	0	6	2	9	2	2	0	1	0	18	4
Transfer Out	0	0	0	0	0	0	2	0	0	0	2	0
Died/DOA	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	0	6

Animals Euthanized

	<u>Space</u>	<u>URI</u>	<u>Feral/US</u>	<u>Heartworm</u>	<u>Medical</u>	<u>Geriatric</u>
Dogs:	5	0	7	4	2	2
Cats:	2	153	64	0	20	0

Monthly Report for July 2012

<u>Intake</u>	<u>Camden</u>		<u>Eliz City</u>		<u>Pasquotank</u>		<u>Out of Area</u>		<u>Unspecified</u>		<u>Total:</u>		
	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	
Owner Surr.	3	5	25	8	18	21	2	0	1	1	49	35	84
Stray	7	5	6	2	7	13	0	0	0	0	20	20	40
Animal Control	10	20	10	27	15	52	1	0	0	0	36	99	135
Return	0	0	0	0	1	0	1	0	0	0	2	0	2
Transfer In	0	0	0	0	0	0	0	5	0	5	0	5	5
											107	159	266

<u>Outcome</u>	<u>Camden</u>		<u>Eliz City</u>		<u>Pasquotank</u>		<u>Out of Area</u>		<u>Unspecified</u>		<u>Total:</u>	
	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat
Adoptions	2	1	11	4	0	6	7	8	1	0	21	19
Euthanasia	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	38	124
RTO	3	0	2	0	4	1	0	0	0	0	9	1
Transfer Out	0	0	0	0	0	1	6	1	0	0	6	2
Died/DOA	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	0	6

Animals Euthanized

	<u>Space</u>	<u>URI</u>	<u>Feral/US</u>	<u>Heartworm</u>	<u>Medical</u>	<u>Geriatric</u>
Dogs:	4	0	11	12	8	2
Cats:	0	87	26	0	10	1

Monthly Report for August 2012

<u>Intake</u>	<u>Camden</u>		<u>Eliz City</u>		<u>Pasquotank</u>		<u>Out of Area</u>		<u>Unspecified</u>		<u>Total:</u>		
	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	
Owner Surr.	1	2	18	7	7	24	4	2	1	5	31	40	71
Stray	4	1	6	11	18	18	1	1	0	0	29	31	60
Animal Control	4	21	14	26	19	70	1	1	0	0	38	118	156
Return	0	1	1	1	1	0	2	3	0	0	4	5	9
Transfer In	0	0	0	0	0	0	0	0	0	0	0	0	0
											102	194	296

<u>Outcome</u>	<u>Camden</u>		<u>Eliz City</u>		<u>Pasquotank</u>		<u>Out of Area</u>		<u>Unspecified</u>		<u>Total:</u>	
	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat
Adoptions	9	6	7	9	10	8	27	7	4	2	57	32
Euthanasia	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	36	177
RTO	1	0	4	0	2	0	0	0	2	1	9	1
Transfer Out	0	0	0	0	0	0	5	2	0	0	5	2
Died/DOA	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	0	15

Animals Euthanized

	<u>Space</u>	<u>URI</u>	<u>Feral/US</u>	<u>Heartworm</u>	<u>Medical</u>	<u>Geriatric</u>
Dogs:	4	0	6	15	8	2
Cats:	0	135	22	0	19	1

Monthly Report for September 2012

<u>Intake</u>	<u>Camden</u>		<u>Eliz City</u>		<u>Pasquotank</u>		<u>Out of Area</u>		<u>Unspecified</u>		<u>Total:</u>		
	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	
Owner Surr.	1	10	9	16	21	9	10	1	0	36	41	36	77
Stray	2	13	3	5	10	27	2	0	0	0	17	45	62
Animal Control	3	13	7	31	7	14	0	0	0	3	17	61	78
Return	0	1	1	2	0	0	1	0	0	0	2	3	5
Transfer In	0	0	0	0	0	0	0	0	0	0	0	0	0
											77	145	222

<u>Outcome</u>	<u>Camden</u>		<u>Eliz City</u>		<u>Pasquotank</u>		<u>Out of Area</u>		<u>Unspecified</u>		<u>Total:</u>	
	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat
Adoptions	5	3	9	17	11	4	26	7	2	31	53	32
Euthanasia	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	20	92
RTO	1	0	0	1	1	0	0	1	0	0	2	2
Transfer Out	0	0	0	0	0	0	5	1	0	0	5	1
Died/DOA	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	2	11

Animals Euthanized

	<u>Space</u>	<u>URI</u>	<u>Feral/US</u>	<u>Heartworm</u>	<u>Medical</u>	<u>Geriatric</u>
Dogs:	2	0	5	10	2	1
Cats:	0	48	32	0	10	0