



CAMDENCOUNTY

new energy. new vision.

**BOARD
OF
COMMISSIONERS**

**January 07, 2019
7:00 PM**

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Special accommodations for the disabled who attend public meetings can be made by contacting the Clerk to the Board 24 hours in advance at 252-338-6363, Ext. 100.

Please turn Cell Phone ringers off during the meeting.

Agenda

**Camden County Board of Commissioners
BOC - Regular Meeting
January 07, 2019
7:00 PM
Historic Courtroom, Courthouse Complex**

Call to Order

ITEM 6:00 PM Closed Session - Economic Development Prospect & Personnel

ITEM 7:00 PM Reconvene Board of Commissioners

Invocation & Pledge of Allegiance

Rev. Boyce Porter - Geneva Baptist Church

ITEM 1. Public Comments

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 2. Conflict of Interest Disclosure Statement

ITEM 3. Consideration of Agenda (For discussion and possible action)

ITEM 4. Presentations (For discussion and possible action)

1. Area Agency on Aging Region R Advisory Council - Gwen Wescott

Recess to South Camden Water & Sewer District Board of Directors Meeting

Reconvene Commissioners' Meeting

ITEM 5. Public Hearings

- A. Business Incentive Grant

ITEM 6. New Business (For discussion and possible action)

- A. Tax Report - October
- B. Tax Report - November
- C. Resolution Supporting Local Control of School Calendars
- D. Steven Bradshaw

ITEM 7. Board Appointments (For discussion and possible action)

- 1. Tourism Development Authority
- 2. Camden County Economic Development Commission
- 3. Firefighter's Relief Fund Board of Trustees & Fire Commission
- 4. Library Board

ITEM 8. Consent Agenda

- 1. BOC Minutes - November 14, 2018
- 2. BOC Minutes - November 16, 2018
- 3. BOC Minutes - December 3, 2018
- 4. BOC Minutes - December 12, 2018
- 5. Budget Amendments
- 6. Tax Collection Report
- 7. DMV Monthly Report
- 8. Refunds Over \$100.00
- 9. Vehicle Refunds Over \$100.00 - November 2018
- 10. Vehicle Refunds Over \$100.00 - December 2018
- 11. Pickups, Releases & Refunds
- 12. Signature Cards Approval
- 13. Surplus Property Request- Planning Department
- 14. Surplus Property Request - Sheriff's Office
- 15. Set Public Hearing - Ordinance 2019-01-01

ITEM 9. County Manager's Report

ITEM 10. Commissioners' Reports

ITEM 11. Information, Reports & Minutes From Other Agencies

A. Library Report

B. Register of Deeds

ITEM 12. Adjourn



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Presentations

Item Number: 4.1

Meeting Date: January 07, 2019

Submitted By: Karen Davis, Clerk to the Board
Administration
Prepared by: Karen Davis

Item Title **Area Agency on Aging Region R Advisory Council - Gwen Wescott**

Attachments:

Summary:

Mrs. Gwen Wescott will give a report on the recent meeting of the RAC.



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Public Hearings

Item Number: 5.A
Meeting Date: January 07, 2019
Submitted By: Charlie Bauman, Director
Economic Development
Prepared by: Karen Davis

Item Title **Small Business Incentive Grant**

Attachments:

Summary:

The Board will hold a public hearing for the purpose of receiving public input regarding an Economic Development Small Business Incentive Grant.

Recommendation:

Staff recommends the Board approve approximately \$13,460 to be dispersed in equal amounts over a five-year term to the new business.



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.A
Meeting Date: January 07, 2019
Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Lisa Anderson
Item Title **October Monthly Report**
Attachments: 20190102105239444.pdf (PDF)
Summary: October Monthly Report
Recommendation: Review and approve

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2017	106,953.48	6,212.02
2016	32,317.65	2,680.67
2015	15,253.79	1,231.83
2014	13,828.96	1,376.90
2013	9,734.96	5,043.73
2012	6,829.25	7,936.30
2011	4,979.70	6,475.33
2010	4,244.84	4,802.89
2009	3,978.27	4,548.04
2008	3,795.46	5,017.65

TOTAL REAL PROPERTY TAX UNCOLLECTED	201,916.36
TOTAL PERSONAL PROPERTY UNCOLLECTED	45,325.36
TEN YEAR PERCENTAGE COLLECTION RATE	99.65%
COLLECTION FOR 2018 vs. 2017	11,026.06 vs. 6,628.93

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2017	98.40%
2016	99.48%
2015	99.75%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

Attachment: 20190102105239444.pdf (2261 : Tax Report - October)

EFFORTS AT COLLECTION IN THE LAST 30 DAYSENDING October **2018****BY TAX ADMINISTRATOR**

99 NUMBER DELINQUENCY NOTICES SENT

9 FOLLOWUP REQUESTS FOR PAYMENT SENT

6 NUMBER OF WAGE GARNISHMENTS ISSUED

10 NUMBER OF BANK GARNISHMENTS ISSUED

3 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR
TO DELINQUENT TAXPAYER

0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)

0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF
TAX ADMINISTRATOR

0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO
COUNTY ATTORNEY

0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR
COLLECTION (I.D. AND STATUS)

0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS

3 NUMBER OF JUDGMENTS FILED

Attachment "A"
Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8934-01-17-4778.0000	11,330.23	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	01-7989-00-01-1714.0000	8,748.30	1	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-01-18-6001.0000	5,229.91	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	03-8899-00-45-2682.0000	4,945.29	10	SEAMARK INC.	SHILOH	HOLLY RD
R	02-8937-00-50-8036.0000	4,530.96	1	CLEVELAND WALSTON LE	CAMDEN	187 HERMAN ARNOLD RD
R	03-8963-00-18-9044.0000	3,757.44	1	DARRIN G. CUTRELL	SHILOH	BARTLETT RD
R	01-7998-01-08-6797.0000	3,555.75	1	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	01-7090-00-64-6040.0000	2,893.98	1	LINTON RIDDICK	SOUTH MILLS	129 LILLY RD
R	02-8935-02-65-7093.0000	2,805.26	1	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7997-00-75-4295.0000	2,586.86	1	JACKIE E. BAILEY	SOUTH MILLS	100 ROBIN CT W
R	02-8944-00-36-1417.0000	2,518.60	1	ROSA ALICE FEREBEE HEIRS	CAMDEN	165 IVY NECK RD
R	01-7080-00-53-1141.0000	2,405.66	1	EDWARD A ROSA SR	SOUTH MILLS	188 KEETER BARN RD
R	03-8899-00-16-2671.2425	2,302.48	1	SPRING LOTUS LLC	SHILOH	141 EDGEWATER DR
R	02-8934-01-29-4617.0000	2,265.20	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	01-7988-00-91-0179.0001	2,126.56	10	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	2,116.86	10	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	02-8945-00-41-2060.0000	2,094.58	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	01-7080-00-62-1977.0000	2,062.78	8	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8952-00-95-8737.0000	1,955.58	1	AUDREY TILLET	SHILOH	171 NECK RD
R	02-8935-01-08-8786.0000	1,888.98	1	LINWOOD GREGORY	CAMDEN	253 SLEEPY HOLLOW RD
R	03-8962-00-67-1021.0000	1,856.31	1	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	01-7999-00-32-3510.0000	1,797.88	1	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	1,733.11	1	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	03-8962-00-55-2255.0000	1,704.16	1	VERNON L. & EDITH W. SYLVESTER	SHILOH	453 NECK RD
R	03-9809-00-23-8838.0000	1,690.12	1	WILLIAM DAVID BYRUM	SHILOH	112 HIGH RD
R	03-8990-00-18-6042.0000	1,651.61	1	LARRY MOTLEY	SHILOH	SECOND CREEK RD
R	02-8923-00-19-3774.0010	1,636.85	1	WILLIAM CONOVER	CAMDEN	431 158 US W
R	01-7999-00-78-4680.0000	1,626.35	2	BERTHA MARLENE GARRETT	SOUTH MILLS	379 OLD SWAMP RD
R	03-8971-00-54-7373.0000	1,619.09	1	DWAYNE HARRIS	SHILOH	125 ONE MILL RD
R	01-7090-00-64-4058.0000	1,614.81	1	GODFREY RIDDICK	SOUTH MILLS	131 LILLY RD

Delinquencies Top-30 Unpaid

11/28/18 08:55:38

Attachment "B"
Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	8,748.30	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	4,945.29	SEAMARK INC.	SHILOH	HOLLY RD
R	01-7988-00-91-0179.0001	10	2,126.56	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	10	2,116.86	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	03-8952-00-95-8737.0000	10	1,955.58	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	1,797.88	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,733.11	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1568.0000	10	1,056.42	EMMA BRITTE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	1,030.78	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	03-8962-00-50-0273.0000	10	883.88	DAISEY WILLIAMS BURNHAM	SHILOH	RAYMONS CREEK RD
R	01-7090-00-60-5052.0000	10	757.21	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8955-00-13-7846.0000	10	592.68	MARIE MERCER	CAMDEN	IVY NECK RD
R	02-8936-00-24-7426.0000	10	576.45	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	03-8980-00-61-1968.0000	10	249.67	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	10	244.56	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-8909-00-45-1097.0000	10	202.56	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	157.01	ELIZABETH LONG	SHILOH	HIBISCUS
R	01-7080-00-17-2462.0000	10	141.58	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	03-9809-00-62-1977.0000	9	2,062.78	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-9809-00-24-6322.0000	9	550.77	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	03-8980-00-84-0931.0000	8	187.90	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	01-7998-01-08-6797.0000	7	3,555.75	EDWARD E. HARRIS JR.	SOUTH MILLS	NECK RD
R	03-8962-00-04-9097.0000	7	1,856.31	CECIL BARNARD HEIRS	SHILOH	LITTLE CREEK RD
R	03-8990-00-64-8379.0000	7	792.39	CHRISTOPHER FROST-JOHNSON	SHILOH	227 SLEEPY HOLLOW RD
R	02-8935-01-07-0916.0000	7	574.95	ROSETTA MERCER INGRAM	CAMDEN	WICKHAM RD
R	03-8962-00-70-7529.0000	7	512.66	MARY SNOWDEN	SHILOH	WICKHAM RD
R	01-7989-04-90-0938.0000	7	453.61	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	03-8962-00-60-7648.0000	7	281.11	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	02-8954-00-97-4350.0000	7	280.89	GEORGE SHAW	CAMDEN	TROTMAN RD N
R	03-8965-00-37-4242.0000	6	1,404.70	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD

11/28/18 08:55:39

Delinquencies Top-30 Oldest

Attachment "A"
Personal

Roll	Parcel Number	Unpaid Amount	YrsDltg	Taxpayer Name	City	Property Address
P	0001709	2,003.83	9	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0002966	1,662.20	1	SWAIN & TEMPLE INC	SOUTH MILLS	149 LILLY RD
P	0001538	866.88	10	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001046	764.04	10	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000728	748.98	7	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001476	706.41	1	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001072	648.76	9	PAM BUNDY	SHILOH	105 AARON DR
P	0002194	483.28	3	KAREN ROBERSON	CAMDEN	849 SANDY HOOK RD S
P	0001827	483.28	6	KAREN BUNDY	CAMDEN	431 158 US W
P	0000295	412.03	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001230	411.11	6	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001691	312.08	6	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001694	288.99	6	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000772	288.86	3	COSBY BAKER	CAMDEN	114 BINGHAM RD
P	0001693	261.90	9	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001106	253.06	10	JAMI ELIZABETH VANHORN	CAMDEN	617 MAIN ST
P	0001104	242.20	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001952	238.91	6	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001638	210.76	1	ERIC JASON WOODARD	SOUTH MILLS	612 MAIN LOT 12
P	0000466	205.60	1	LAMBS OF CAMDEN	CAMDEN	152 HWY 158 W
P	0000905	204.42	3	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0000846	201.12	2	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0002442	200.37	1	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0000297	182.53	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0001673	177.05	9	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0000248	159.99	10	ROBERT H. OWENS	CAMDEN	A STREET
P	0000945	145.98	3	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001722	140.55	7	JANET LEARY	SOUTH MILLS	LINTON ROAD
P	0002972	128.74	1	ROUNTREE FARMS	SOUTH MILLS	127 CARTWRIGHT RD
P	0001639	123.29	4	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH

Delinquencies Top-30 Unpaid

Attachment "B"
Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001538	10	866.88	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001046	10	764.04	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	10	748.98	LESLIE ETHERIDGE JR	CAMDEN	
P	0001072	10	648.76	PAM BUNDY	SHILOH	105 AARON DR
P	0001106	10	253.06	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0000248	10	159.99	ROBERT H. OWENS	CAMDEN	A STREET
P	0001540	10	120.95	DAVID LUKE	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001709	9	2,003.83	JOHN MATTHEW CARTER	CAMDEN	158 HWY W
P	0001693	9	261.90	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001673	9	177.05	THOMAS PHILLIP WINSLOW	CAMDEN	142 SANDHILLS RD
P	0000316	9	115.56	JAMES P. JONES	CAMDEN	431 158 US W
P	0001827	8	483.28	KAREN BUNDY	CAMDEN	LINTON ROAD
P	0001722	7	140.55	JANET LEARY	SOUTH MILLS	202 SHARON CHURCH
P	0001639	7	123.29	CAREY FARMS, INCORPORATED	SOUTH MILLS	101 ROBIN CT W
P	0001230	6	411.11	JAMES NYE	SOUTH MILLS	150 158 HWY W
P	0001681	6	312.08	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001694	6	288.99	THOMAS B. THOMAS HEIRS	CAMDEN	319 PONDEROSA RD
P	0001952	6	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	STILLES LANE
P	0001740	6	109.23	JASON & KEVIN WORDEN	SOUTH MILLS	849 SANDY HOOK RD S
P	0002194	5	516.98	MORGAN ROBERSON	SHILOH	114 BINGHAM RD
P	0000772	5	288.86	COSBY BAKER	SOUTH MILLS	612 MAIN LOT 12
P	0001638	3	210.76	ERIC JASON WOODARD	SOUTH MILLS	111 AARON DR
P	0000905	3	204.42	KEVIN & STACY ANDERSON	SHILOH	239 SLEEPY HOLLOW RD
P	0000945	3	145.98	RAMONA F. TAZEWELL	CAMDEN	CAMDEN CAUSEWAY
P	0001476	2	706.41	MIKE TAYLOR	ELIZABETH CITY	330 158 HWY E
P	0000295	2	412.03	HENDERSON AUDIOMETRICS, INC.	CAMDEN	152 HWY 158 W
P	0000466	2	205.60	LAMBS OF CAMDEN	CAMDEN	229 SAILBOAT RD
P	0000846	2	201.12	TOAN TRINH	SHILOH	116 GARRINGTON ISLAND
P	0000385	2	121.17	MARK SANDERS OVERMAN	SHAWORO	1122 DOCK LANDING LOOP
P	0002921	2	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	

11/28/18 08:55:56

Delinquencies Top-30 Oldest



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.B
Meeting Date: January 07, 2019
Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Lisa Anderson
Item Title November Monthly Report
Attachments: 20190102105440717.pdf (PDF)
Summary: November Monthly Report
Recommendation: Review and approve

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
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2014	13,800.04	1,338.74
2013	9,653.52	5,043.73
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2009	3,978.27	4,548.04
2008	3,795.46	5,017.65

Attachment: 20190102105440717.pdf (2262 : Tax Report - November)

TOTAL REAL PROPERTY TAX UNCOLLECTED	187,854.88
TOTAL PERSONAL PROPERTY UNCOLLECTED	45,063.76
TEN YEAR PERCENTAGE COLLECTION RATE	99.67%
COLLECTION FOR 2018 vs. 2017	11,997.68 vs. 7,021.33

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2017	98.54%
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2015	99.77%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

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EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING November **2018**

BY TAX ADMINISTRATOR

<u>56</u>	NUMBER DELINQUENCY NOTICES SENT
<u>6</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>6</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>9</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>7</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>0</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>1</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>1</u>	NUMBER OF JUDGMENTS FILED

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R	01-7090-00-64-6040.0000	2,893.98	10	LINTON RIDDICK	SOUTH MILLS	129 LILLY RD
R	02-8935-02-66-7093.0000	2,805.26	10	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
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R	01-7988-00-91-0179.0001	2,126.56	10	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8899-00-16-2671.2425	2,121.19	10	SPRING LOTUS LLC	SOUTH MILLS	
R	03-8943-04-93-8214.0000	2,116.86	10	J. P. JORDAN HEIRS	SHILOH	141 EDGEWATER DR
R	02-8945-00-41-2060.0000	2,094.58	10	LASELLE ETHERIDGE SR. HEIRS	SHILOH	108 CAMDEN AVE
R	01-7080-00-62-1977.0000	2,062.78	8	SANDERS CROSSING OF CAMDEN CO	CAMDEN	168 BUSHELL RD
R	03-8952-00-95-8737.0000	1,955.58	10	AUDREY TILLET	SOUTH MILLS	117 OTTERS PL
R	02-8935-01-08-8786.0000	1,888.98	10	LINWOOD GREGORY	SHILOH	171 NECK RD
R	01-7997-00-75-4295.0000	1,877.78	10	JACKIE E BAILEY	CAMDEN	253 SLEEPY HOLLOW RD
R	03-8962-00-67-1021.0000	1,856.31	10	CECIL BARNARD HEIRS	SOUTH MILLS	100 ROBIN CT W
R	01-7999-00-32-3510.0000	1,797.88	10	LEAH BARCO	SHILOH	WICKHAM RD
R	01-7999-00-12-8596.0000	1,733.11	10	MOSES MITCHELL HEIRS	SOUTH MILLS	195 BUNKER HILL RD
R	03-8962-00-55-2255.0000	1,704.16	10	VERNON L. & EDITH W. SYLVESTER	SOUTH MILLS	165 BUNKER HILL RD
R	03-8909-00-23-8838.0000	1,690.12	10	WILLIAM DAVID BYRUM	SHILOH	453 NECK RD
R	03-8990-00-18-6042.0000	1,651.61	10	LARRY MOTLEY	SHILOH	112 HIGH RD
R	02-8923-00-19-3774.0010	1,636.85	10	WILLIAM CONOVER	SHILOH	SECOND CREEK RD
R	01-7999-00-78-4680.0000	1,626.35	2	BERTHA MARLENE GARRETT	CAMDEN	431 158 US W
R	03-8971-00-54-7373.0000	1,619.09	10	DWAYNE HARRIS	SOUTH MILLS	379 OLD SWAMP RD
R	01-7090-00-64-4058.0000	1,614.81	10	GODFREY RIDDICK	SHILOH	125 ONE MILL RD
R	01-7998-01-09-7155.0000	1,578.81	10	CORNELIUS P & GLORIA E PAXTON	SOUTH MILLS	131 LILLY RD
R					SOUTH MILLS	1298 343 HWY N

12/31/18 16:47:45

Delinquencies Top-30 Unpaid

Attachment "B"
Real

Roll	Parcel Number	YrsDltg	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	8,748.30	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	4,945.29	SEAMARK INC.	SHILOH	HOLLY RD
R	01-7988-00-91-0179.0001	10	2,126.56	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	10	2,116.86	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	03-8952-00-95-8737.0000	10	1,955.58	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	1,797.88	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,733.11	EMMA BRITE HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1568.0000	10	1,056.42	CHRISTINE RIDDICK	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	1,030.78	DAISEY WILLIAMS BURNHAM	SHILOH	105 BLOODFIELD RD
R	03-8962-00-50-0273.0000	10	883.88	JOE GRIFFIN HEIRS	SHILOH	RAYMONS CREEK RD
R	01-7090-00-60-5052.0000	10	757.21	MARIE MERCER	SOUTH MILLS	117 GRIFFIN RD
R	02-8955-00-13-7846.0000	10	592.68	BERNICE PUGH	CAMDEN	IVY NECK RD
R	02-8936-00-24-7426.0000	10	576.45	WILLIAMSBURG VACATION	CAMDEN	113 BOURBON ST
R	03-8980-00-61-1968.0000	10	249.67	JOHN F. SAWYER HEIRS	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	10	244.56	MICHAEL OBER	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-45-1097.0000	10	202.56	ELIZABETH LONG	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	157.01	TODD ALLEN RIGGS	SHILOH	HIBISCUS
R	03-8809-00-17-2462.0000	10	141.58	SANDERS CROSSING OF CAMDEN CO	SHILOH	LITTLE CREEK RD
R	01-7080-00-62-1977.0000	9	2,062.78	DAVID B. KIRBY	SOUTH MILLS	117 OTHERS PL
R	03-9809-00-24-6322.0000	9	550.77	CARL TEUSCHER	SHILOH	499 SAILBOAT RD
R	03-8980-00-84-0931.0000	8	187.90	EDWARD E. HARRIS JR.	SHILOH	218 BROAD CREEK RD
R	01-7998-01-08-6797.0000	7	3,494.99	CECIL BARNARD HEIRS	SOUTH MILLS	NECK RD
R	03-8962-00-04-9097.0000	7	1,856.31	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	03-8990-00-64-8379.0000	7	1,792.39	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEY HOLLOW RD
R	02-8935-01-07-0916.0000	7	574.95	MARY SNOWDEN	SHILOH	WICKHAM RD
R	03-8962-00-70-7529.0000	7	512.66	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	01-7989-04-90-0938.0000	7	453.61	FRANK WRIGHT ETAL	SOUTH MILLS	WICKHAM RD
R	03-8962-00-60-7648.0000	7	281.11	GEORGE SHAW	SHILOH	TROTMAN RD N
R	02-8954-00-97-4350.0000	7	280.89	DORA EVANS FORBES	CAMDEN	352 SANDY HOOK RD
R	03-8965-00-37-4242.0000	6	1,404.70		SHILOH	

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Delinquencies Top-30 Oldest

Attachment "A"
Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	2,003.83	9	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0002966	1,662.20	1	SWAIN & TEMPLE INC	SOUTH MILLS	149 LILLY RD
P	0001538	1,866.88	10	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001046	764.04	7	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	748.98	10	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001476	706.41	1	MIKE TAYLOR	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001072	648.76	9	PAM BUNDY	SHILOH	105 AARON DR
P	0002194	516.98	3	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0001827	483.28	6	KAREN BUNDY	CAMDEN	431 158 US W
P	0000295	412.03	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001230	411.11	6	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001681	312.08	6	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001694	288.99	6	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000772	288.86	3	COSBY BAKER	SOUTH MILLS	114 BINGHAM RD
P	0001693	261.90	9	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001106	253.06	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0001104	242.20	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001952	238.91	6	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001638	210.76	1	ERIC JASON WOODARD	SOUTH MILLS	612 MAIN LOT 12
P	0000466	205.60	1	LAMBS OF CAMDEN	CAMDEN	152 HWY 158 W
P	0000905	204.42	3	KEVIN & STACY ANDERSON	SHILOH	111 AARON DR
P	0000846	201.12	2	TOAN TRINH	SHILOH	111 AARON DR
P	0002442	200.37	1	GERALD WHITE STALLS JR	SOUTH MILLS	229 SAILBOAT RD
P	0000297	182.53	1	ADAM D. & TRACY J.W. JONES	CAMDEN	116 CHRISTOPHERS WAY
P	0001673	177.05	9	THOMAS PHILLIP WINSLOW	CAMDEN	133 WALSTON LN
P	0000248	159.99	10	ROBERT H. OWENS	CAMDEN	158 HWY W
P	0000945	145.98	3	RAMONA F. TAZEWELL	CAMDEN	A STREET
P	0001722	140.55	7	JANET LEARY	CAMDEN	239 SLEEPY HOLLOW RD
P	0002972	128.74	1	ROUNTREE FARMS	SOUTH MILLS	127 CARTWRIGHT RD
P	0001639	123.29	4	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH

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Delinquencies Top-30 Unpaid

Attachment "B"
Personal

Roll	Parcel Number	YrsDltg	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001538	10	866.88	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001046	10	764.04	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	10	748.98	LESLIE ETHERIDGE JR	CAMDEN	
P	0001072	10	648.76	PAM BUNDY	SHILOH	105 AARON DR
P	0001106	10	253.06	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0000248	10	159.99	ROBERT H. OWENS	CAMDEN	A STREET
P	0001540	10	120.95	DAVID LUKE	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001709	9	2,003.83	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0001693	9	261.90	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001673	9	177.05	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0000316	9	115.56	JAMES P. JONES	CAMDEN	142 SANDHILLS RD
P	0001827	8	483.28	KAREN BUNDY	CAMDEN	431 158 US W
P	0001722	7	140.55	JANET LEARY	SOUTH MILLS	LINTON ROAD
P	0001639	7	123.29	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
P	0001230	6	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001681	6	312.08	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001694	6	288.99	THOMAS B. THOMAS HEIFRS	CAMDEN	150 158 HWY W
P	0001952	6	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	150 158 HWY W
P	0001740	6	109.23	JASON & KEVIN WORDEN	SOUTH MILLS	319 PONDEROSA RD
P	0002194	5	516.98	MORGAN ROBERSON	SHILOH	STILES LANE
P	0000772	5	288.86	COSSBY BAKER	SOUTH MILLS	849 SANDY HOOK RD S
P	0001638	3	210.76	ERIC JASON WOODARD	SOUTH MILLS	114 BINGHAM RD
P	0000905	3	204.42	KEVIN & STACY ANDERSON	SOUTH MILLS	612 MAIN
P	0000945	3	145.98	RAMONA F. TAZEWELL	SHILOH	111 AARON DR
P	0001476	2	706.41	MIKE TAYLOR	CAMDEN	239 SLEEPY HOLLOW RD
P	0000295	2	412.03	HENDERSON AUDIOMETRICS, INC.	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0000466	2	205.60	LAMBS OF CAMDEN	CAMDEN	330 158 HWY E
P	0000846	2	201.12	TOAN TRINH	CAMDEN	152 HWY 158 W
P	0000385	2	121.17	MARK SANDERS OVERMAN	SHILOH	229 SAILBOAT RD
P	0002921	2	120.68	CYNTHIA MAE BLAIN	SHAWBORO	116 GARRINGTON ISLAND
P					SOUTH MILLS	122 DOCK LANDING LOOP

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Delinquencies Top-30 Oldest



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.C

Meeting Date: January 07, 2019

Submitted By: Karen Davis, Clerk to the Board
Administration
Prepared by: Karen Davis

Item Title **Resolution Supporting Local Control of School Calendars**

Attachments: Resolution Supporting Local Control of Sch
Calendars (002)
(DOCX)

Summary:

It is the request of the Camden County Board of Education that the Board of Commissioners adopt the attached resolution in support of calendar flexibility.

Recommendation:

Adopt resolution.



RESOLUTION SUPPORTING LOCAL CONTROL OF SCHOOL CALENDARS

RESOLUTION 2019-01-01

WHEREAS, the North Carolina General Statutes give local boards of education powers of supervision and control of local school systems; and

WHEREAS, local control over establishing school calendars is an integral component of school system supervision and administrative powers with which local boards of education have been vested; and

WHEREAS, in 2004 the North Carolina General Assembly seized control of setting school calendars and imposed a one-size-fits-all mandate on how school calendars are to be set; and

WHEREAS, the current one-size-fits-all school calendar start date is no earlier than the Monday closest to August 26 and the end date is no later than the Friday closest to June 11, and

WHEREAS, the State mandated late August start date means high schools do not complete the first semester until mid to late January; and

WHEREAS, the current law essentially requires high school students to take first semester exams after the winter break, which negatively impacts test scores, according to students and educators; and

WHEREAS, the second semester for high schools starts two to three weeks later than community colleges and universities; and

WHEREAS, superintendents report that the calendar misalignment makes it nearly impossible for high school students or recent winter graduates to take courses at a nearby community college or university during the second semester; and

WHEREAS, exams for Advanced Placement and International Baccalaureate classes are given on the same day nationwide, and the current calendar law shortens the amount of time North Carolina's students have to learn the material before test day; and

WHEREAS, it is well-documented through multiple studies that children will experience a phenomenon known as summer learning loss, which has a disproportionate impact on low-income children; and

WHEREAS, long summer breaks can also negatively impact child nutrition, as low-income children which have access to regular meals at school through the free and reduced priced meal program may not have access to regular meals at home; and

WHEREAS, with little flexibility built in to the calendar, scheduling make-up days is extremely challenging; and

WHEREAS, major hurricanes, northeasters and severe winter snow storms have caused Camden County Schools to miss 16 school days over the past three years; and

WHEREAS, Camden County Schools was only able to make up 10 missed days over the past three years.

WHEREAS, fall sports and band begin August 1, schedules for extracurriculars have not changed to coincide with the State-mandated school calendar; and

WHEREAS, local boards of education are best equipped to understand the balancing act of meeting the community's needs and maximizing student success; and

WHEREAS, restoring local control of school calendars will allow local boards of education to best meet the calendar preferences of the families, educators, and businesses in our community while allowing for innovative experimental approaches to improve student achievement.

THEREFORE, be it resolved that the Camden County Board of Education requests that the Camden County Board of County Commissioners pass a resolution in support of calendar flexibility.

_____ Date: _____
Tom White, Chair
Camden County Board of Commissioners

_____ Date: _____
Christian A. Overton, Chair
Camden County Board of Education

_____ Date: _____
Dr. Joe Ferrell
Superintendent, Camden County Schools

_____ Date: _____
Ken Bowman
Camden County Manager



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.D
Meeting Date: January 07, 2019
Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **Steven Bradshaw**

Attachments:

Summary:

Mr. Steven Bradshaw requested to be placed on the agenda concerning South Camden Water Service Fees and control of the Camden web site instructions and Board of Commissioners approved documents. Chairman White approved Mr. Bradshaw's request to be placed on the agenda.



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Board Appointments

Item Number: 7.1

Meeting Date: January 07, 2019

Submitted By: Donna Stewart, Visitor Center Director
Dismal Swamp Welcome Center
Prepared by: Karen Davis

Item Title **Tourism Development Authority**

Attachments: Linda Williams Volunteer Form 12.18 (PDF)

Summary:

It is the request of staff that Linda Williams be appointed to the Tourism Development Authority.

Recommendation:

Approve appointment.



Application for Citizen Service -Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, and mail to: P.O. Box 190, Camden, North Carolina 27921 or e-mail info@camdencountync.gov.

Name: LINDA O. Williams

Mailing Address: 225 Culepper Road, South Mills NC 27976

Township you live in: South Mills

Telephone (home): 252-771-5252 (business): 252-771-2647 (Seasonal)

Email address: lindawill55@yahoo.com

Are you a registered voter? Yes No

Have you ever been convicted of a felony? Yes No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission: My husband and I have owned and operated Williams Strawberry Farm in South Mills for over 30 years. We also own to operate an ICE CREAM TRAILER

Boards or Commissions upon which you are interested in serving: Tourism Development

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government

Signature: [Handwritten Signature] Date: 12-7-2018

Attachment: Linda Williams Volunteer Form 12.18 (2252 : Tourism Development Authority)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Board Appointments

Item Number: 7.2

Meeting Date: January 07, 2019

Submitted By: Charlie Bauman, Director
Camden Economic Development Commission
Prepared by: Karen Davis

Item Title Camden County Economic Development Commission

Attachments:

Summary:

It is the request of staff that Will Meiggs & Robert McClendon be reappointed to the Camden Economic Development Commission for an additional term.

Recommendation:

Approve reappointment.



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Board Appointments

Item Number: 7.3

Meeting Date: January 07, 2019

Submitted By: Karen Davis, Clerk to the Board
Administration
Prepared by: Karen Davis

Item Title **Firefighter's Relief Fund Board of Trustees & Fire
Commission**

Attachments:

Summary:

It is the request of Chief Tommy Banks that Ray Albertson and Mike Whitehurst be reappointed to the Firefighter's Relief Fund Board of Trustees and Fire Commission.

Recommendation:

Approve Reappointments.



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Board Appointments

Item Number: 7.4
Meeting Date: January 07, 2019
Submitted By: Kim Perry,
Library
Prepared by: Karen Davis

Item Title **Library Board**

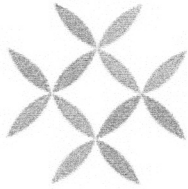
Attachments: Andrew Howle Volunteer Form (PDF)

Summary:

It is the request of staff that Andrew Howle be appointed to serve on the Library Board.

Recommendation:

Approve appointment.



Application for Citizen Service -Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, and mail to: P.O. Box 190, Camden, North Carolina 27921 or e-mail info@camdencountync.gov.

Name: Andrew W. Howle

Mailing Address: 167 Wharf Rd., Shiloh, NC 27974

Township you live in: Shiloh (old trap)

Telephone (home): 252-336-4898 (business): 252-335-0871

Email address: howle@mindspring.com

Are you a registered voter? Yes No

Have you ever been convicted of a felony? Yes No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board or commission: Attorney who practices in areas of business law, municipal law, ABC licensing, elder law, etc...

Boards or Commissions upon which you are interested in serving: Library Board;
ABC Board; COA Board of Trustees

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government

Signature: Date: 7-22-18



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.1
Meeting Date: January 07, 2019
Submitted By: Karen Davis, Clerk to the Board
Administration
Prepared by: Karen Davis
Item Title **BOC Minutes - November 14, 2018**
Attachments: bocminutes_111418 (DOCX)

Camden County Board of Commissioners
November 14, 2018 – 8:30 AM
Public Hearing - Unified Development Ordinance
Closed Session
Historic Courtroom, Courthouse Complex
Camden, North Carolina

MINUTES

The Camden County Board of Commissioners held a Public Hearing on the Unified Development Ordinance on November 14, 2018 in the Historic Courtroom, Camden, North Carolina.

CALL TO ORDER

The meeting was called to order by Chairman Clayton Riggs at 8:30 AM. Also Present: Vice Chairman Tom White, Commissioners Garry Meiggs, Ross Munro and Randy Krainiak.

Staff Present: County Manager Ken Bowman, Clerk to the Board Karen Davis, Planning Director Dan Porter, Zoning Officer Dave Parks and Economic Development Director Charlie Bauman.

Invocation and Pledge of Allegiance

Vice Chairman Tom White gave the invocation and led in the Pledge of Allegiance.

CONSIDERATION OF AGENDA

Motion to approve the agenda as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Randy Krainiak, Commissioner
AYES:	White, Krainiak, Meiggs, Riggs, Munro

ITEM 1. PUBLIC HEARING

Motion to go into Public Hearing for the Unified Development Ordinance.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	White, Krainiak, Meiggs, Riggs, Munro

Attachment: bocminutes_111418 (2256 : BOC Minutes - November 14, 2018)

40 Planning Director Dan Porter began by presenting the following:
41

Introduction Remarks

- Thank You.
- Here we are at this public hearing for consideration of an updated and revised Camden county Unified Development Ordinance.
- The process has been very thorough with considerable opportunity for public and stake holder input.
- It has taken a bit longer than planned but generally for good reason.
- The first order of business is to make sure we all understand the order of business that will result the most effective and efficient public hearing and consideration.

Presentation format

1. Open Public Hearing on September 2018 Adoption Draft of the Camden County Unified Development ordinance (UDO)
2. Short presentation of new flood maps and Chapter 151.3.8.3
3. Public comments on Flood Maps and Chapter
4. Consideration and vote on flood plain maps and related UDO Sections
5. History of UDO project
6. Streamlined Review of Unified Development Ordinance
7. Other public comments
8. Consideration of approval/adoption and effective date
9. Final logistics

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44 Zoning Officer and Floodplain Manager Dave Parks presented the Floodplain Maps and included
45 the following information:

DRAFT

- Process to adopt the Preliminary FIRMS (to be effective December 21, 2018) took longer than Camden’s Unified Development Ordinance update.
- Preliminary maps will remove over 900 structures from the flood plain. Several of properties are adjacent to the Pasquotank River.
- The Base Flood Elevations in these areas were lower in these areas.
- Since the Pre-FIRMS were considered (about 3 years ago) and the public meetings held, to date staff has received approximately over 3,000 phone calls on the Preliminary FIRMS ranging from: when are they going to be adopted; is my property being removed from the floodplain, to flood insurance questions.
- For those being removed from the floodplain, staff has always informed property owners that they should consider carrying flood insurance.
- If Hurricane Florence would have shifted north instead of south Camden, along with other counties, would have experienced catastrophic flooding whether you were located in the flood zone or not.
- Camden County is doing its part in assisting in lowering its citizens’ insurance premiums by its participation in the Community Rating System (CRS). It is how Camden County sets up and regulates their floodplain regulations. Initially municipalities start out as a rating of 10 and under the CRS program you get points for different levels of enforcement (i.e. how many elevations certificates you require during the construction of s dwelling, open space, Freeboard). Camden received enough points to go from a rating of 10 to a rating of 7, thus saving flood insurance policy holders 15% on their premiums.
- Camden currently has a one-foot freeboard that applies to new residential structures (Freeboard is defined as “The additional amount added to the BFE to account for uncertainties in the determination of flood elevations”). There is no freeboard in place for commercial structures. Adjacent municipalities have adopted a 2-foot freeboard to provide that added protection for its citizens. Increased freeboard would also account for additional points with CRS to achieve a class 6 rating.
- The freeboard would not apply to non-residential accessory structures (i.e. detached garages, sheds, etc). Current ordinance language states that accessory structures less than 1000 sf, owner can either elevate the slab/first floor to the BFE or provide adequate flood vents (1 square inch per square foot). Accessory structures over 1000 sf, the slab/first floor has to be elevated to the BFE.
- Staff would recommend that the Board of Commissioners consider today or a later date that the freeboard be increased to 2 feet on residential dwellings with a one-foot freeboard on commercial structures. Request for consideration in the adoption of the maps or at a later date.
- Based on an email Mr. Parks handed out from Randy Mundt of NC Department of Public Safety after reviewing the floodplain language, they are recommending adding and deleting some definitions. Staff would request that the Board include these changes as part of the adoption of the Floodplain regulation portion of the ordinance and FIRM.

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49 Chairman Riggs opened the floor for public comment concerning the floodplain maps.

50

51 Steven Bradshaw of 102 Avery Drive, Shiloh, addressed the board.

52

53 Mr. Bradshaw questioned the purpose of the black lines on the map. Mr. Parks responded that
 54 the black lines represent property lines. Mr. Bradshaw also asked about requirements of
 55 agricultural buildings over 1,000 square feet. Mr. Parks responded that agricultural buildings are
 56 exempt from building code but not exempt from floodplain regulations per FEMA requirements.

57

58 Lois Brown of 243 N. 34, Camden, addressed the board.

59

60 Ms. Brown questioned the regulations in regard to handicap accessibility for houses located in a
61 floodplain. Mr. Parks explained that it depends on when the structure was built.

62

63 **Motion to recess the Public Hearing to consider UDO – Part 1, floodplain maps.**

64 **RESULT:** PASSED [UNANIMOUS]
65 **MOVER:** Tom White, Vice Chairman
66 **AYES:** White, Krainiak, Meiggs, Riggs, Munro

67

68 **Motion to approve the preliminary floodplain maps with an effective date of December 21,**
69 **2018 to include the ordinance language as listed in Article 3.8.3 and 10.3 Definitions and to**
70 **include the additional definitions presented by staff.**

71 **RESULT:** PASSED [UNANIMOUS]
72 **MOVER:** Tom White, Vice Chairman
73 **AYES:** White, Krainiak, Meiggs, Riggs, Munro

74

75 **Motion to require 2-foot freeboard on newly constructed residential structures located in a**
76 **floodplain.**

77 **RESULT:** PASSED [UNANIMOUS]
78 **MOVER:** Tom White, Vice Chairman
79 **AYES:** White, Krainiak, Meiggs, Riggs, Munro

80

81 Chairman Riggs reconvened the Public Hearing for UDO Part 2.

82

83 Dan Porter continued the Public Hearing which included the following:

84

Brief History

- Each meeting of Planning Board and/or Board of Commissioners was legally advertised.
- Public forums had additional special block advertising.
- Evaluation reports and draft chapters were posted on web site and emailed to board members and list of stakeholders with request for feedback.
- Every final review committee meetings were minimum 2 hours of chapter by chapter discussion.
- Project spanned 3 county managers and 1 interim manager.

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Attachment: bocminutes_111418 (2256 : BOC Minutes - November 14, 2018)

February 2015

Request for proposals

Objectives

- Remove or amend outdated standards and continue to rely on the best provisions of the previous UDO
- Create clear procedures that are easily administered, easy to read and understand for all users including citizens, public officials, county staff, and developers
- Provide graphics, illustrations, examples and commentaries to supplement written regulations
- Include innovative approaches to foster a sustainable and economically viable community
- Create development regulations that balance the intensity of growth patterns with the provision of infrastructure and county services
- Rely on performance or incentive-based regulations that encourage creativity in design
- Be accessible and easily maintained on the county website
- Develop regulations that will support the goals of the Camden County 2035 Comprehensive Plan which are:

Produce a land use pattern that will be primarily rural in character with high quality and economically productive development in targeted locations in the core village areas and along main road corridors, which are served by public utilities.

Enhance its pastoral character by ensuring that new development within targeted development areas is designed to fit the context of core village areas in the manner of an American rural village. Development in areas outside of targeted development locations will continue to be developed at a rural scale and provide opportunities for low and very low density residential development, small-scale rural crossroads commercial development, and working lands operations.

Promote a diverse and balanced economy that provides new business opportunities to employ citizens and provide goods and services, and that will generate new revenues to fund high-quality government facilities and services.

Support a destination for outdoor and recreational enthusiasts that will offer recreational amenities and visitor services to support a new tourism economy.

Have a transportation system that is coordinated with land use patterns, and that provides an acceptable level of service to support economic development and a high quality of life.

Preserve and protect natural resources and working lands to maintain the function of natural systems, to continue to provide viable opportunities for agricultural and forestry operations, to provide opportunities for residents and visitors to commune with nature, and provide new economic development opportunities related to eco-tourism, outdoor recreation, and renewable energy sources

Provide infrastructure and community facilities in a fiscally responsible manner that is consistent with the future land use map, economic development opportunities, and local demand for services.

95
96

A VERY TALL ORDER

<u>2015</u>	
July	Executed Contract
July – September	Reconnaissance visit and stakeholder interviews
September	Commissioners work session
<u>2016</u>	
January	Complete review of existing code
June	Annotated Outline
August	Evaluation and assessment report
September 8	Public forum
September 20	Public forum
October	Commissioners work session
November	Commissioners work session
Interim period	Writing draft document
<u>2017</u>	
May	Courthouse village work session
Interim period	Merging, Editing, and Writing draft document
<u>2018</u>	
January	Established select review committee Commissioner, SMWA representative, Developer, Contractor, Manager, Staff, Consultant, Planning Board member
Feb	Review committee meeting
March	Review committee meeting
April	Review committee meeting
May	Review committee meeting
June	Review committee meeting
June	Planning Board Review meeting
July	Commissioners work session
July	Joint Planning Board and Commissioners work session
July	One-on-one meeting sign industry representatives
	One-on-one Planning Board member
	Final Joint Planning Board and Commissioners work session
September	Draft UDO posted to web site
October	Final draft updated to web site
	Advertised in Daily Advance
November	Advertised in Daily Advance
November	Public Hearing

97
98
99

100 After going over the history of the UDO revision, Mr. Porter reviewed the following points:

- It is the request of staff that the effective date of the revised UDO be January 1, 2019.

102

103 Chapter 1 Highlights

- No development until compliance with this ordinance.
- Transitional Provisions
- Review of Zoning District Translation

107

108 Chapter 2 Highlights

- Specific Review Procedures Summary Table
- Building Permits

109

110

- 111 • Certificates of Occupancy
- 112 • Interpretation
- 113 • Minor Site Plan
- 114 • Minor Subdivision
- 115 • Preliminary Plat
- 116 • Transfer Plat
- 117 • Watershed Protection Permit
- 118
- 119 Chapter 3 Highlights
- 120 • General Zoning Districts Established
- 121 • Working Lands (WL) District
- 122 • Rural Residential (RR) District
- 123 • Neighborhood Residential (NR) District
- 124 • Village Residential (VR) District
- 125 • Crossroads Commercial (CC) District
- 126 • Watershed Protection Overlay
- 127
- 128 Chapter 4 Highlights
- 129 • Principal Use Table
- 130 • Residential Uses
- 131 • Accessory Structures
- 132 • Common Accessory Use Table
- 133 • Temporary Uses
- 134
- 135 Chapter 5 Highlights
- 136 • Multi-Family Residential Design Standards
- 137 • Commercial Design Standards
- 138 • Residential Design Guidelines
- 139 • Farmland Compatibility Standards
- 140 • Parking Table
- 141 • Parking Lot Cross-Access
- 142 • Landscaping
- 143 • Lighting
- 144 • Signage
- 145
- 146 Chapter 6 Highlights
- 147 • Fire Protection
- 148 • Maintenance Warranties
- 149 • Homeowners' or Property Owners' Associations
- 150 • Conservation Subdivision
- 151

152 Chapter 7 Highlights

- 153 • Stormwater Management
- 154 • Tree Protection
- 155 • Open Space Set-Aside
- 156 • Sustainable Development Incentives

157

158 Chapter 8 Highlights

- 159 • Nonconformities

160

161 Chapter 9 Highlights

- 162 • Enforcement

163

164 Chapter 10 Highlights

- 165 • Table of Abbreviations
- 166 • Rules of Measurement

167

168 Chapter 11 Highlights

- 169 • Authorities

170

171 Chairman Riggs recessed the public hearing for a five-minute break.

172

173 After the recess Chairman Riggs reconvened the public hearing.

174

175 Chairman Riggs recognized Dan Porter in continuation of the public hearing. Mr. Porter then
 176 introduced the Public Comment Report. It is the recommendation of staff to go through the
 177 public comments one by one and make a decision on each one.

178

179 Chairman Riggs opened the floor for public comment.

180

181 Steven Bradshaw addressed the board. Mr. Bradshaw is a member of the Planning Board. His
 182 comments included the following:

- 183 • Not all decisions made during the revision process were included in the UDO.
- 184 • Was the Board of Commissioners made aware of the decisions of the Planning Board in
 185 regard to the UDO revision process?
- 186 • Did the Board of Commissioners receive regular updates on the revision process?
- 187 • Mr. Bradshaw did not receive requested updates during the revision process.
- 188 • The Board of Commissioners and Planning Board were not well-represented during the
 189 revision process.

190

191

192

193

194 Dan Porter continued his presentation with the following:

195

196 5.14.11 Sign Standards in Commercial Districts

197

198 Public Comment Report:

- 199
- Both wall signs and free standing signs are critical for businesses to attract customers and should be allowed additional sign face square feet.
 - Free-standing pole signs should not be permitted at all.
- 200
- 201
- 202

203 Staff Response:

204 Staff generally agrees with the proposed standards, particularly in the mixed use and residential districts. It is recommended that for commercial districts the sign face standards be slightly increased. The recommendations are based significant research following the thorough discussion during the PB/BOC work sessions, specifically a joint research report Street Graphics and the Law written by two experts recognized by both the American Planning Association and the Sign Industry.

205

206

207

208

209

210

211 Recommendation for Commercial District:

- 212
- Increase allowable wall sign face to 1.5 square foot per 1 linear foot façade
 - Increase allowable free standing sign face to 100 square feet (50 per side)
 - Up to 6 tenants 150 sq. ft. (75 per side)
 - 7-14 tenants 200 sq. ft. (100 per side)
 - 15 plus tenants 250 sq. ft. (125 per side)
 - Increase height limitation to 20 feet
- 213
- 214
- 215
- 216
- 217
- 218

219 Steven Bradshaw addressed the Board. His issue with the signage is where it conflicts with the landscaping requirements.

220

221

222 Roger Ambrose of Ambrose Signs addressed the Board. His comments included the following:

- 223
- Supports sign regulation.
 - Billboards – allow to maintain what they currently have; construction materials to include wood and steel.
 - Differentiate sign heights for all types of signs and adjust landscaping requirements accordingly.
 - Freestanding Signs – height versus highway speed.
 - Right-of-way issues and setbacks.
- 224
- 225
- 226
- 227
- 228
- 229
- 230

231 After discussion, Chairman Riggs instructed Mr. Porter to meet with individuals in the sign industry and report to the Board within 10 days with a recommendation.

232

233

234 The consensus of the Board is to table Sign Standards in Commercial Districts.

235 2.3.19 Minor Subdivisions B. Applicability

236 Subdivisions of land that include up to five lots (including the residual parcel) with no extension
 237 of public streets, public water, public sewer, or other public utility are minor subdivisions and
 238 shall be reviewed in accordance with the standards in this section. Should the county allow
 239 minor subdivisions (5 lots or less) to be developed with a private street built to state standards –
 240 or require approval through the major subdivision process?

241

242 Public Comments:

- 243 • If developer wants to build to state standards then they should be allowed. Also if they
 244 want to install a 6-inch water main that taps to the houses, should not require a
 245 Major. Wouldn't it be better to allow one tap on the main than 4? Leak testing and
 246 isolation are easier and future growth can be allowed with less modification. Also, as
 247 your consultant said several times, if the road and water are up to standards then the
 248 county will not be required to pay for it later.
- 249 • We should still allow the water main and road. It just will not be turned over to DOT
 250 until, if ever, it reaches the requirements.
- 251 • I would say no that they would need to build road to state standards. We know the
 252 problems that occur in keeping the road up and if the property is resold they may not get
 253 along.

254

255 Staff Response:

256 NCDOT Subdivision Manual house requirements for accepting roads to the state system are:

- 257 • There must be at least two occupied residences for each one-tenth of a mile. A minimum
 258 of four occupied homes is required for the addition of roads less than two-tenths of a mile
 259 in length. If four occupied homes are not served, it will be treated as a private drive. An
 260 exception may be made if the cul-de-sac is fully developed, serves at least four platted
 261 lots, and has four occupied homes that abut the road. A minimum of two homes must
 262 have primary access to the cul-de-sacs.
- 263 • Subdivision Access Roads must provide ingress and egress for at least five occupied
 264 residences for roads less than one mile in length and an average of five occupied
 265 residences per mile for roads over one mile in length.

266

267 Recommendation:

- 268 1. If road or utility extension is needed the subdivision should be approved through the
 269 major subdivision process. If not, large tracts of land can be subdivided through the
 270 minor abbreviated process multiple times resulting in a major subdivision not subject to
 271 the scrutiny and approval of the more public process.
- 272 2. Any road should be built to NCDOT design, construction, and density for acceptance to
 273 the state system.
- 274 3. Minor subdivisions should continue to require stormwater plans – with the exception of
 275 splitting out one lot from a larger tract.

276 4. Minor subdivision stormwater plans for subdivisions that result in 3 or more lots should
277 be reviewed by the county engineer – or at a minimum those that are included in Special
278 Flood Hazard Zone.

279

280 Steve Bradshaw addressed the Board with the following comments:

- 281 • In a minor subdivision, a cul-de-sac is a better idea. It is safer for the children and better
282 for traffic.
- 283 • Supports stormwater recommendation.
- 284 • Issue of consistency within the UDO in regard to the requirement of HOA’s to be
285 responsible for open space, stormwater, taxes, liability insurance.

286

287 Chairman Riggs is in agreement with staff recommendations 2, 3, and 4.

288

289 **Motion to approve the following:**

- 290 • Any road should be built to NCDOT design, construction, and density for acceptance to
291 the state system.
- 292 • Minor subdivisions should continue to require stormwater plans – with the exception of
293 splitting out one lot from a larger tract.
- 294 • Minor subdivision stormwater plans for subdivisions that result in 3 or more lots should
295 be reviewed by the county engineer – or at a minimum those that are included in Special
296 Flood Hazard Zone.

297	RESULT:	PASSED [UNANIMOUS]
298	MOVER:	Tom White, Vice Chairman
299	AYES:	White, Krainiak, Meiggs, Riggs, Munro

300

301 **Motion to approve the following:**

- 302 • All Minor subdivisions will be processed administratively.

303	RESULT:	PASSED [UNANIMOUS]
304	MOVER:	Randy Krainiak, Commissioner
305	AYES:	White, Krainiak, Meiggs, Riggs, Munro

306

307 **Motion to recess the public hearing until 1:00 PM.**

308	RESULT:	PASSED [UNANIMOUS]
309	MOVER:	Garry Meiggs, Commissioner
310	AYES:	White, Krainiak, Meiggs, Riggs, Munro

311

312

313

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314 Chairman Clayton Riggs reconvened the meeting of the Board of Commissioners and the public
 315 hearing at 1:00 PM. Commissioner Munro left the meeting during recess.

316

317 **Motion that Commissioner Munro be excused from the meeting.**

318	RESULT:	PASSED [UNANIMOUS]
319	MOVER:	Garry Meiggs, Commissioner
320	AYES:	White, Krainiak, Meiggs, Riggs
321	ABSENT:	Munro

322

323 Dan Porter continued with his presentation of the following:

324

325 6.1.6 Access to Public Waters

326 A subdivider shall not usurp, abolish, or restrict public access to Albemarle Sound, Pasquotank
 327 River, North River, or other water body where public access has been historically provided.

328

329 Public Comment:

- 330 • Eliminate requirement unless county can provide list of specific access points. If you
 331 don't have a list then it can't be that big of an issue that it needs to be in the UDO. I live
 332 on the water and have LOTS of issues with people coming onto my land. Don't want to
 333 sign a blank check on water access.
- 334 • There is a difference between existing homes and new development. Having to set aside
 335 access to the river for all the people who live in the county is very important. It's our
 336 greatest asset.

337

338 Staff Recommendation:

339 Leave as is.

340 This is a requirement for new development only. If there is a debate regarding “historically
 341 public access” the issue will be resolved during public hearing process, or in the case of a minor
 342 subdivision, as an appeal to the Board of Adjustment of the Administrator’s decision.

343

344 Steven Bradshaw addressed the Board with the following comments:

- 345 • Mr. Bradshaw lives at Avery Shores. Individuals have not been allowed to be on the
 346 property for over 20 years; does not want a blank check on access to water.

347

348 **After some discussion the motion was made to eliminate Section 6.1.6 Access to Public**
 349 **Waters.**

350 **RESULT:** PASSED [UNANIMOUS]
 351 **MOVER:** Tom White, Vice Chairman
 352 **AYES:** White, Krainiak, Meiggs, Riggs
 353 **ABSENT:** Munro

354
 355 5.9.5 Plant Material

356 Canopy Tree Size

- 357 1. Canopy trees shall have a minimum height at maturity of 40 feet and a minimum crown width
 358 of 30 feet.
 359 2. All canopy trees shall have a minimum caliper size of two inches at planting.
 360 3. Evergreen trees shall be a minimum of six feet in height at planting.
 361

362 Staff Recommendation:

363 Leave as is.

- 364 • Canopy trees add variety to the landscaping.
 365 • Without the taller trees the upper end performance of an opaque buffer cannot be
 366 achieved.
 367 • If canopy trees are replaced with understory trees, more trees will be required to achieve
 368 center line separation performance standard resulting in increased costs.
 369

370 Public Comment:

371 Steven Bradshaw: Eliminate all requirements for canopy trees with minimum of 40 tall at
 372 maturity and replace with understory tress. Canopy trees have a minimum crown width of 30
 373 feet and a height of 40 feet. With number of trees required, they will be crowded. Understory
 374 tress have a height of 25 to 40 feet, which should be fine landscaping and also allows for shorter
 375 trees if below utility lines. I also like the drought tolerant wording. Not asking to reduce number
 376 of trees, just to use a tree that fits landscaping better.
 377

378 **It was decided by consensus to table 5.9.5 Plant Material to a later date.**
 379

380 4.4 K Visitor Accommodations

381 Consider adding weekly rentals.

382 Consider adding Airbnb's.
 383

384 Staff Recommendation:

385 Leave as is until weekly and Airbnb rentals become an issue and amend in future if need be.
 386 These can be a very controversial issue and delay the adoption of the proposed UDO.
 387

388 **It was decided by consensus to table 4.4 K Visitor Accommodations.**
 389
 390
 391

392 1.11.3 Approved Applications C

393 Portions of developments, including subdivisions, reserved as future development sites where no
 394 lot lines are shown on a preliminary plat, site plan, PD master plan, or other plan of development
 395 shall comply with the provisions of this Ordinance.

396
 397 Public Comment:

398 Previously approved Planned Unit Developments appear to have the ability to stay under their
 399 existing master plan with minor changes. Are there items that may not be specifically addressed
 400 in writing on the previously approved master plan that we want to document within the UDO
 401 (i.e. dimensional standards - maximum density, allowable impervious coverage within the
 402 development, setbacks, height restrictions, etc.)? I've seen some older masterplans (other
 403 counties) that have been approved without some of this documentation specifically written on the
 404 plan and it could come into question what consists of a 'minor' change. Documenting some of
 405 the current PUD restrictions might help with arguments down the line.

406
 407 Staff Response:

408 The County has only one approved Planned Unit Development Master Plan and detailed
 409 standards of the project are well documented in the recorded Master Plan Conditional Use Permit
 410 and Development agreement. Since they have established a vested right, amendments will
 411 follow procedures of the UDO in force at the time of the project's approval.

412
 413 Steve Bradshaw: What happens to the land that is currently zoned Planned Unit Development?
 414

415 Mr. Porter stated that there are two locations where land is zoned for a Planned Unit
 416 Development. However, there have been no master plans submitted for them. These items will
 417 be addressed during the consideration of the master plan.

418
 419 **No action was taken on 1.11.3 Approved Applications.**

420
 421 2.2.3 Neighborhood Meetings 6. Staff Attendance

422 County staff may, but are not required, to attend a neighborhood meeting. Staff members shall
 423 not act as facilitators or become involved in discussion about a development proposal though
 424 they may provide information about County requirements or procedures.

425
 426 Public Comment:

427 If County staff is not required to attend neighborhood meetings, should there be a requirement
 428 for the meetings to be recorded? It seems like there may be an opportunity for he said/she said
 429 and if an unbiased third party is not present, things could be misconstrued.

430
 431 Staff Response:

432 If the UDO requires recording it poses many questions regarding audio vs. video and transcripts.
 433 Proposed UDO will include language that states for applications involving Special Use Permits
 434 the Neighborhood Meeting is for information exchange only and any notes and/or discussion is
 435 not to be considered as evidence at the public hearing.

436
 437 **Motion to approve 2.2.3 Neighborhood Meeting as presented.**

438 **RESULT:** PASSED [UNANIMOUS]
 439 **MOVER:** Tom White, Vice Chairman
 440 **AYES:** White, Krainiak, Meiggs, Riggs
 441 **ABSENT:** Munro

442
 443 2.3.12 Final Plat E 2. Acceptance of Public Infrastructure

444 Public Comment:
 445 Would recommend requiring Driveway Culvert Certification’s after construction of a single
 446 family or commercial development. This would require a LS or PE to certify that the driveway
 447 culvert has been installed with positive flow. Sometimes contractors don’t always double-check
 448 the size/elevations to match the plan if plan as built isn’t required. Currituck County has a good
 449 example form for this if it is something you want to include. I can provide a copy if you would
 450 like to consider this.
 451

452 Staff response
 453 Culvert certifications are required for building permit and certificate of occupancy.
 454

455 **It was decided by consensus to approve 2.3.12 Final Plat E 2. Acceptance of Public**
 456 **Infrastructure as presented.**

457 3.6.20 Crossroads Commercial

K	Min. Distance Between Buildings, Front-to-Back (feet) [4]	0 [5]	10
L	Minimum Distance Between Buildings, Side-to-Side (feet) [4]	0 [5]	10

460 Public Comment:
 461 In reference to principal building setbacks, we are allowing a 0’-5’ building setback between
 462 principal buildings for nonresidential. Typically a minimum of 10’ of separation would be
 463 required to meet the IFC. Is the intent here for larger buildings that are subdivided into separate
 464 uses via fire walls (i.e. one building with multiple retail stores)? We should confirm that we
 465 aren’t contradicting anything within the IFC with allowing <10’ separation, though it may just be
 466 the way I read 0’ separation as one principal building.
 467

468 Staff Response:
 469 All major residential and non-residential development is subject to technical review, including
 470 review by the Elizabeth City Fire Marshall’s Office. This should turn up any IFC issues.
 471

472 **It was decided by consensus to approve 3.6.20 Crossroads Commercial as presented.**
 473
 474
 475

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476 3.6.3 Village Commercial

477

478 Public Comment:

479 In reference to mixed use development building height, we are allowing >35' maximum building
480 height. It is my understanding that any structure where the eave to the grade plane is greater than
481 30' would require aerial fire apparatus access. I'm not sure about Camden's Fire ability, but this
482 is something we might want to run by the fire marshal.

483

484 Staff Response:

485 Camden fire chiefs have previously recommended 35 feet maximum height.

486

487 **It was decided by consensus to keep 3.6.3 Village Commercial as presented.**

488

489 3.6.8 Heavy Industrial

490 Public Comment:

491 Same comment in reference to Height, though there may be site features in HI that the 35' height
492 shouldn't apply to.

493

494 Staff response

495 Same response

496

497 **It was decided by consensus to keep 3.6.8 Heavy Industrial as presented.**

498

499 4.4.4 K2. Camper Lots

500 Public Comment:

501 Are there time limit requirements, minimum lot sizes, or setbacks we would want to include
502 here? I'd think we would want a time limit to keep from a permanent residence being placed on a
503 camper lot instead of the zoning appropriate mobile home development.

504

505 Staff Response:

506 Proposed draft includes minimum lot size of 300 square feet. Time limits may be difficult to
507 enforce and would rather not encourage new mobile home development.

508

509 **It was decided by consensus to keep 4.4.4 Camper Lots as presented.**

510

511 5.7.8 On-Site Pedestrian Walkway

512 Public Comment:

513 Should an exception be included for redevelopment (i.e. historical buildings) as long as an ADA
514 accessible route to the building is provided or is this only applicable to new pedestrian access?

515

516 Staff Response:

517 There are no existing sidewalks so would only apply to new sidewalks.

518

519 **It was decided by consensus to keep 5.7.8 On-Site Pedestrian Walkway as presented.**

520

521 6.2.9 Fire Protection

522 Public Comment:

523 I'd recommend a minimum of 8" waterline for all proposed subdivisions that aren't exempt (or
524 largest possible) due to available water constraints. The main leg of a hydrant is typically 6" and
525 needed fire flow throughout the system is going to be hard to maintain if an 8" main line isn't
526 provided. Though I understand this may be an issue in parts of the county where you only have
527 6" or smaller main lines, but we don't want new infrastructure that can't meet fire flow demands.
528 Currituck County is currently trying to retroactively fix this issue as they previously required 6"
529 lines.

530
531 Staff Response:

532 Staff agrees that this is a worthy goal. However, few main water lines in the South Camden
533 Water and Sewer District and even fewer of those in the South Mills Water Association District
534 are 8-inch lines and would necessitate a long-term expensive capital improvement program.

535
536 **Chairman Riggs made a motion to require 8-inch lines for any new major subdivision that**
537 **has pass-through water flow and one that's at the end of the line for 6-inch per engineer.**

538
539 **After some discussion, Chairman Riggs amended his motion to require major subdivisions**
540 **to require 8-inch water lines whenever they are on a system that is a pass-through water**
541 **system. If they are at the end of the water mains they are only required to have 6 inches.**
542 **Minor subdivisions are exempt from the 8-inch requirement.**
543

544	RESULT:	PASSED [UNANIMOUS]
545	MOVER:	Clayton Riggs, Chairman
546	AYES:	White, Krainiak, Meiggs, Riggs
547	ABSENT:	Munro

548
549 Section 6.2.9 Fire Protection B. Dry Hydrants

550 In cases where fire hydrants are required by Section (A) above but the public water supply is
551 insufficient to provide adequate water flow for firefighting, dry hydrants shall be required.

552
553 Public Comment:

554 From our meetings it was the consensus that new development will be built with 6" piping even
555 if the county piping was smaller.

556
557 Board of Commissioners and Planning Board 7/25/18 joint meeting minutes state:
558 *Chad Meadows reviewed Fire Hydrants current approach and proposed key changes from the*
559 *previous discussion with the Board of Commissioners which was that all new major subdivisions*
560 *would be required to install 6-inch lines and fire hydrants, even if the fire hydrants were just*
561 *flushing hydrants. No changes were decided upon by the group.*
562

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563 Is this what covers this requirement? I find it hard to see the intents of the Board of
564 Commissioners and Planning Board in this section.

565
566 Recommendation:

567 Each new subdivision shall be built with a minimum of six-inch lines and fire hydrants within
568 the development even when served by a public water system or a private/public central water
569 system that is insufficient to provide adequate water flow for firefighting.

570
571 Staff Response:

572 6.2.9 A) 1. – In conjunction with 6.2.9 B accomplishes this.

573 However, the wording could be clearer and stronger per the recommendation above.

574
575 Dan Porter referred to Section 6.2.9 Fire Protection and made the following recommendations:

- 576 • Amend Subheading C to state: *Fire Protection in Developments Not Served by the Public*
577 *Water Supply System **Designed to Provide Adequate Fire Protection.***
- 578 • Amend Subheading B to state: *In cases where fire hydrants are required by Section (A)*
579 *above but the public water supply is insufficient to provide adequate water flow for*
580 *firefighting, dry hydrants **and flushing hydrants** shall be required.*

581
582 Steven Bradshaw: If you put in something that’s not adequate once the larger main comes down,
583 who is going to be responsible for replacing the pencil hydrants with regular fire hydrants? They
584 should be fire hydrants configured or identified as flushing hydrants.

585
586 Dan Porter explained that if the county refers in any way, shape or form to a flushing hydrant as
587 being a fire hydrant the state will not approve.

588
589 **Motion to approve 6.2.9 Fire Protection B. Dry Hydrants with recommendations as**
590 **presented and amended.**

591	RESULT:	PASSED [UNANIMOUS]
592	MOVER:	Tom White, Vice Chairman
593	AYES:	White, Krainiak, Meiggs, Riggs
594	ABSENT:	Munro

595
596 **Motion to excuse Commissioner Krainiak from the meeting for an appointment.**

597	RESULT:	PASSED [UNANIMOUS]
598	MOVER:	Clayton Riggs, Chairman
599	AYES:	White, Krainiak, Meiggs, Riggs
600	ABSENT:	Munro

601
602 Commissioner Krainiak left the meeting at 2:30 PM.

603
604

Attachment: bocminutes_111418 (2256 : BOC Minutes - November 14, 2018)

605 5.1.2 Commercial Design Standards

606 D. Design Requirements Subject to these standards shall be designed in accordance with the
607 following:

608 5. Fenestration

609 Buildings subject to these standards shall be configured so that building facades facing public
610 streets shall include a window or functional general access doorway at least every 20 feet along
611 the façade (see Figure <>, Commercial Fenestration). False or display casements are an
612 allowable alternative, as approved by the UDO Administrator.

613

614 Public Comment:

615 Side elevations should also have fenestration standards. Currituck County has side elevation
616 design standards. Several new buildings have been constructed to these standards and are
617 attractive to passing vehicles as the side elevation is what is most visible along a rural
618 highway. Increased development along the US 17 corridor will demonstrate the need for side
619 elevation fenestration standards that measure up to our neighboring counties' aesthetics for new
620 construction.

621

622 Staff Response:

623 Staff agrees with this recommendation. The issue was discussed during the latest joint work
624 session when another Camden resident made a presentation related to requiring excellence in
625 architectural aesthetics.

626

627 **It was decided by consensus to table 5.1.2 Commercial Design Standards to a later date.**

628

629 5.5.4 Compatibility Standards - Development subject to the standards in this section shall
630 comply with the following compatibility standards:

631

632 A. Vegetated Buffer

633 1. Development subject to these standards shall provide a 50-foot-wide vegetated buffer
634 between building lots in the development and an existing agricultural use (see Figure<>,
635 Vegetated Buffer). The buffer shall:

636 a. Remain undisturbed for a minimum distance of 25 feet from the edge of the
637 agricultural use or boundary of the agricultural activity.

638 b. Include at least 16 aggregate caliper inches of canopy trees for every 100 linear
639 feet of buffer length.

640 c. Include at least 16 aggregate caliper inches of understory trees for every 100
641 linear feet of buffer length.

642 d. Include at least 30 evergreen shrubs planted three feet on-center for every 100
643 linear feet of buffer length.

644 e. Incorporate existing or planted vegetation, configured in a staggered fashion, so
645 as to create two or more rows of trees within the buffer.

646 f. Incorporate a berm, drainage ditch, or any combination.

647 2. Nothing shall limit the placement of a required stormwater facility or best management
648 practice within a required buffer provided the minimum buffer width is maintained.

649 3. In cases where a required buffer includes a water feature or stormwater management
 650 facility, the required vegetation may be shifted to another portion of the buffer or located in an
 651 alternate location that provides screening or separation between the proposed development and
 652 the agricultural use.

653

654 Public Comment

655 Steven Bradshaw: I reviewed the minutes from the Board of Commissioners and Planning Board
 656 joint meeting July 18, 2018 and found that the Board of Commissioners and Planning Board
 657 inputs were ignored. The minutes state: Consensus to Mr. Porter's questions was that there does
 658 need to be a 50 foot buffer and that it can be vegetative, open space, or stormwater ditch / linear
 659 pond.

660

661 This is not what made it into the draft UDO; this did:

- 662 a. Vegetative requirements tripled; increase from 15 to 32 caliper inches (from 8 to 16 trees).
 663 Current requirement is 2 trees per 100 feet) and added 33 shrubs.
- 664 b. The buffer used as a pond supplanted by staff adding that the required vegetation may be
 665 shifted to another portion of the buffer or located in an alternate location

666

667 I recommend the UDO state:

668 Development subject to the standards in this section shall comply with the following
 669 compatibility standards:

- 670 A. Development subject to these standards shall provide a 50-foot-wide buffer between
 671 building lots in the development and an existing agricultural use. Options for the buffer include:
 672 1. Vegetated, Landscaped to developer's desire. (Note that it is hard to require exact landscaping
 673 when it could just be open land)
- 674 2. Open space
- 675 3. Stormwater ditch / linear pond.

676

677 Staff Response:

678 Paragraphs C & D were added following the discussion of Farmland Compatibility during the
 679 latest joint work session. They were added to provide standards for the vegetative buffer
 680 plantings. The minutes of that work session indicate a consensus that there does need to be a 50-
 681 foot buffer and that it can be vegetative, open space, or stormwater ditch / linear pond.

682

683 The current requirement is 2 rows of trees at least 10 feet tall with 2-inch caliper measured at 4
 684 feet above grade and a minimum spacing of 50 feet. The result is 4 large trees (8 caliper inches)
 685 per 100 feet.

686

687 The proposed 16 caliper inches of canopy trees and 16 inches of understory trees result in 16
 688 trees per 100 feet but much smaller younger with caliper measured at 6 inches above grade. The
 689 30 shrubs are additional.

690

691 Staff's reasoning for not including the open space option is that if it is included few, if any,
 692 developers will plant a buffer at all and the 50-foot strip may or may not be maintained.

693

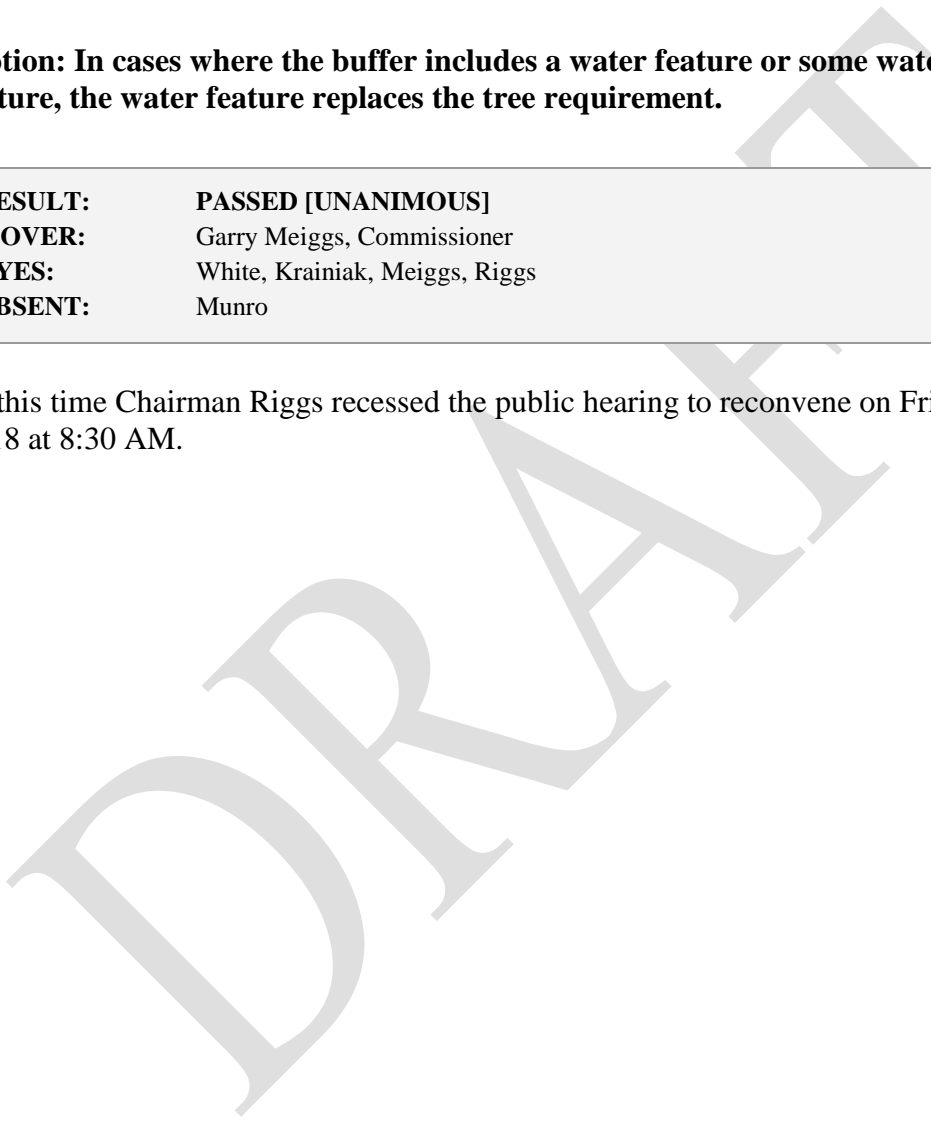
694 **Motion to require 8 understory trees and 8 shrubs per 100 feet; 2-inch minimum caliper, 6**
695 **inches above the ground.**
696

697 **RESULT: PASSED [UNANIMOUS]**
698 **MOVER:** Clayton Riggs, Chairman
699 **AYES:** White, Krainiak, Meiggs, Riggs
700 **ABSENT:** Munro

701
702 **Motion: In cases where the buffer includes a water feature or some water management**
703 **feature, the water feature replaces the tree requirement.**
704

705 **RESULT: PASSED [UNANIMOUS]**
706 **MOVER:** Garry Meiggs, Commissioner
707 **AYES:** White, Krainiak, Meiggs, Riggs
708 **ABSENT:** Munro

709
710 At this time Chairman Riggs recessed the public hearing to reconvene on Friday, November 16,
711 2018 at 8:30 AM.



Attachment: bocminutes_111418 (2256 : BOC Minutes - November 14, 2018)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.2
Meeting Date: January 07, 2019
Submitted By: Karen Davis, Clerk to the Board
Administration
Prepared by: Karen Davis
Item Title **BOC Minutes - November 16, 2018**
Attachments: bocminutes_111618 (DOCX)

Camden County Board of Commissioners

November 16, 2018 – 8:30 AM

Public Hearing - Unified Development Ordinance

Historic Courtroom, Courthouse Complex

Camden, North Carolina

MINUTES

CALL TO ORDER

Chairman Riggs reconvened the Camden County Board of Commissioners and Public Hearing in reference to the Unified Development Ordinance at 8:30 AM on November 16, 2018. Also Present: Vice Chairman Tom White, Commissioners Ross Munro and Randy Krainiak.

Staff Present: County Manager Ken Bowman, Clerk to the Board Karen Davis, Planning Director Dan Porter, and Zoning Officer Dave Parks.

Dan Porter continued with his presentation to the Board.

6.2.3 I.b. Connectivity Index Score Calculation

The connectivity index was initially just a reference to its use and was not defined and shown graphically when the draft was reviewed by the Planning Board. The details were included in the draft in June and prior to the joint work sessions. It is the standard method of calculating connectivity and should be included as is presented.

The public comment associated with 6.2.3 was withdrawn. No action was taken on this item.

6.2.6 Sidewalks

A. Location

1. One Side of the Street

- a. Sidewalks shall be required on one side of the street in the VR, VC, MX, NR, and HC districts, except that no sidewalks shall be required when the majority of lots in a subdivision exceed two acres in area or there are no existing sidewalks connections within 500 linear feet of the subdivision.

Public Comment

Do we really need sidewalks on lots an acre in size? NR is 40k square feet.

Staff Response:

The sidewalk requirements are new and were discussed with the review committee. It was not a key issue discussed during work sessions. Staff’s primary concern is to require sidewalks in the higher density areas. The requirement in the NR district (which is a transitional district between very low and high density housing) is to accommodate and encourage walking in residential neighborhood.

Attachment: bocminutes_111618 (2257 : BOC Minutes - November 16, 2018)

44 **Motion to require sidewalks in higher density subdivisions.**

45	RESULT:	PASSED [UNANIMOUS]
46	MOVER:	Tom White, Vice Chairman
47	AYES:	White, Krainiak, Riggs, Munro
48	ABSENT:	Meiggs

49
50 3.1.3 Maximum Density May Be Increased

51 Unless otherwise indicated in this Ordinance, the maximum density for a zoning district may be
52 increased beyond the amount listed in Residential Districts and Commercial Districts, in
53 accordance with the standards, incentives, and procedures in Sustainability Incentives.

54
55 **Public Comment:**

56 Steven Bradshaw: Board consensus seemed to agree with higher density in areas where water
57 and sewer are available and in areas without availability of sewer as long as Health Department
58 approval can be obtained. This is not included in the dimensional requirements tables for
59 residential zoning districts. Section 3.1.3 Maximum Density May Be Increased could be
60 modified to include this board consensus.

61
62 Staff Recommendation:

63 Revise 3.1.3 as follows:

- 64
65 A. Maximum residential density allowed with connection to sewer may also be achieved
66 with on-site septic systems if approved by the Camden County Health Department.
67 B. Unless otherwise indicated in this Ordinance, the maximum density for a zoning
68 district may be increased beyond the amount listed in Residential Districts and
69 Commercial Districts, in accordance with the standards, incentives, and procedures in
70 Sustainability Incentives.

71
72 **It was decided by consensus to approve 3.1.3 with no changes.**

73
74 5.1.1 Multifamily Residential Design Standards

75 **D. Design Requirements**

76 1. **Maximum Building Length** – Individual multifamily buildings shall be configured so that no
77 single building exceeds a maximum length of 100 linear feet in any direction.

78
79 **Public Comment:**

80 The maximum building length for multifamily units at 100' is too short. We have buildings over
81 400' in length.

82
83 **Staff Response:**

84 The objective of this standard is to soften the visual impact of large buildings in small compact
85 development areas. Follow-up research indicates that several multifamily templates do in fact
86 exceed 100 feet in length.

87
88 Staff recommendation
89 Increase the maximum building length to 250 feet.

90
91 **Commissioner Ross Munro made a motion to increase building length of multifamily**
92 **residential design standards to 250 feet.**

93	RESULT:	PASSED [UNANIMOUS]
94	MOVER:	Ross Munro, Commissioner
95	AYES:	White, Krainiak, Riggs, Munro
96	ABSENT:	Meiggs

97
98
99 2. Building Orientation and Entryways – All buildings with shared entrances shall be oriented so
100 that a primary entrance(s) faces the street. In the case of corner lots, the primary entrance(s)
101 shall face the street from which the building derives its street address.

102
103 Public Comment:
104 You have the primary entrances facing streets. What if the building is adjacent to the street or
105 drive lane and you wanted the access to the buildings facing inward to the parking lot? You may
106 also want to add alleys and parking lots. You have noted that all common open spaces and play
107 grounds be clearly visible from all dwelling units. This is difficult if not impossible to
108 provide. What if units are facing streets, etc.?

109
110 Staff Response:
111 The purpose of this standard is to minimize the visual impact building rears or rear yards from
112 the traveling public. The standard does not apply to interior buildings of multi-building
113 developments. Staff recommendation is to leave this standard as is with perhaps some flexibility
114 in cases where buildings are completely screened with opaque landscaped buffering.

115
116 Staff Recommendation:
117 Leave as is.

118
119 **Motion: If the rear of a building faces the street an opaque buffer (Type A) must be**
120 **provided.**

121	RESULT:	PASSED [UNANIMOUS]
122	MOVER:	Tom White, Vice Chairman
123	AYES:	White, Krainiak, Riggs, Munro
124	ABSENT:	Meiggs

125
126 Steven Bradshaw: Mr. Bradshaw referred to the requirement that the common open space of the
127 playgrounds be visible from all dwelling units. He recommended that the word ‘visible’ be
128 stricken.

Attachment: bocminutes_111618 (2257 : BOC Minutes - November 16, 2018)

129 **Motion to remove the requirement of the common open spaces and playgrounds be clearly**
130 **visible from all dwelling units.**

131 **RESULT:** PASSED [UNANIMOUS]
132 **MOVER:** Ross Munro, Commissioner
133 **AYES:** White, Krainiak, Riggs, Munro
134 **ABSENT:** Meiggs

135
136 5.1.2 Commercial Design Standards

137 D. Design Requirements

138 1. Building Orientation – The primary entrance shall be architecturally and functionally designed
139 on the front façade facing the primary public street.

140
141 Public Comment:

142 The primary entrance is again required to face the primary public street. No alley or parking lot
143 noted. This doesn't work well for all building applications. What if you have buildings facing
144 inward to parking areas? You are also restricting buildings to be parallel to the front lot line and
145 street. This again is not practical in all applications. Not sure why you would want to limit this

146
147 Staff Response:

148 The purpose of this standard is to minimize the visual impact building rears or rear yards from
149 the traveling public. The standard does not apply to interior buildings of multi-building
150 developments. Staff recommendation is to leave this standard as is with perhaps some flexibility
151 in cases where buildings are completely screened with opaque landscaped buffering.

152
153 Staff recommendation

154 Leave as is.

155
156 **It was decided by consensus that 5.1.2 Commercial Design Standards be tabled to a later**
157 **date.**

158
159 3.5.4 Suburban Residential

160

STANDARD TYPE	REQUIREMENTS FOR TRADITIONAL DEVELOPMENT	REQUIREMENTS FOR CONSERVATION SUBDIVISIONS
Minimum Development Size (acres)	N/A	10
Maximum Residential Density (units/acre)	1	1
Minimum Lot Area (acres)	2	1

161
162
163 NOTES: Residential developments of five or more lots shall be configured as a conservation
164 subdivision in accordance with the standards in Conservation Subdivision.

Attachment: bocminutes_111618 (2257 : BOC Minutes - November 16, 2018)

165
166 Public Comments:

- 167 • This is the converted R 3-1 district which is allowed minimum lot size of 1 acre. Do not
- 168 recall requiring conservation subdivision for this district. At this maximum density and
- 169 minimum lot sizes the actual yield of lots is reduced from current levels. This is not the
- 170 case of the larger lot size WL and RR districts where the yield is either higher or equal to
- 171 current zoning.
- 172 • Remove this requirement. 1-acre lots are fine for any of this type of developments. If the
- 173 developer wants to use the conservation subdivision then the lots should be reduced to .5
- 174 acre.

175
176 Staff Response:

177 The requirement for minimum lot size of 2 acres for traditional development is a mistake.

178
179 Staff Recommendation:

180 The table should reflect a 1-acre minimum lot size for traditional development and 0.5 acre for

181 conservation subdivision with health department approval of septic system or connection to

182 public sewer.

183
184 **It was decided by consensus to approve 3.5.4 Suburban Residential (SR) District**

185 **requirements as presented and recommended by staff.**

186
187 3.5.6 Village Residential (VR) District

STANDARD TYPE	REQUIREMENT		
	SINGLE-FAMILY DETACHED	ALL OTHER RESIDENTIAL	NON- RESIDENTIAL
Minimum Open Space (% of development area)	5		3

189
190 3.6.2 Crossroads Commercial (CC) District

STANDARD TYPE	REQUIREMENT	
	NONRESIDENTIAL DEVELOPMENT	RESIDENTIAL AND MIXED- USE DEVELOPMENT
Minimum Open Space (% of development area)	3	5

192
193 3.6.3 Village Commercial (VC) District

STANDARD TYPE	REQUIREMENT		
	RESIDENTIAL DEVELOPMENT	MIXED-USE DEVELOPMENT	NONRESIDENTIAL DEVELOPMENT
Minimum Open Space (% of development area)	None		

195
196

197 3.6.4 Mixed use (MX) District

198

STANDARD TYPE	REQUIREMENT		
	RESIDENTIAL DEVELOPMENT	MIXED-USE DEVELOPMENT	NONRESIDENTIAL DEVELOPMENT
Minimum Open Space (% of development area)	None		

199

200 3.6.5 Highway Commercial (HC) District

201

STANDARD TYPE	REQUIREMENT	
	RESIDENTIAL DEVELOPMENT	NONRESIDENTIAL AND MIXED-USE
Minimum Open Space (% of development area)	5	3

202

203 Public Comment:

204 Do the above open space requirements meet the objectives of previous discussions with
 205 committees, Planning Board and Board of Commissioners? Recollection is that in general the
 206 objective was to minimize open space requirements in subdivisions where lot size results in large
 207 back yards and open space is not therefore not used or needed, and to require more open space in
 208 districts that have smaller lots, mixed uses, and commercial village areas to encourage common
 209 greens, plazas, etc. Board consensus seemed to agree with higher density in areas where water
 210 and sewer are available, and in areas without availability of sewer as long as Health Department
 211 approval can be obtained. I see no reductions in Residential Districts. These areas need a
 212 complete review. Example: Open space. SR more than 5 lots require 50% open space and 1-acre
 213 lots. VR can go down to 4 times the density (10K sq. ft.) and only requires 5%. So people in the
 214 county require 10 times the open space as those in the village?

215

216 Staff Response:

217 The current open space requirement for residential subdivision is 5%. Multifamily and mixed
 218 use development requires 15%. There are currently no open space requirements for commercial
 219 districts.

220

221 There was considerable discussion about lowering open space requirements for subdivisions with
 222 1 acre or larger lot sizes because they are large enough for individual recreation equipment. The
 223 proposed open space for WL, RR, is 50% for conservation subdivisions. SR districts remains at
 224 5%. Stormwater ponds and required buffers are credited toward open space and are very likely
 225 to satisfy this 5 percentage.

226

227 One for consideration is whether in the higher density districts listed above, does 5% open space
 228 for residential components and 3% for commercial components provides enough open space for
 229 accommodating common active or urban type spaces to create the village-like environment?

230

231 The 0.0% requirement in mixed use and village commercial districts is a conundrum to staff.
 232 Although there are no notes that refer to the 0.0% open space the only explanation is that it was
 233 discussed with some board of committee that made the recommendation. Neither staff nor

Attachment: bocminutes_111618 (2257 : BOC Minutes - November 16, 2018)

234 consultant would recommend 0.0 % and in fact the table 7.5.6 Allowable Features in Open Space
235 Set-Asides states that for these districts 100% of the required open space be of an urban nature.

236
237 Staff Recommendation: Change open space requirements.

- 238
- 239 • WL, RR Districts
 - 240 50% for conservation subdivisions
 - 241 0.0 % for traditional subdivisions
 - 242
- 243 • SR Districts
 - 244 50% for conservation subdivisions
 - 245 0.0 % for traditional subdivisions
 - 246
- 247 • VR, CC, VC, MX Districts
 - 248 15% Open space - should result in more than stormwater and buffers
 - 249 infrastructure
 - 250
- 251 • HC Districts
 - 252 5% open space - stormwater and buffer likely to achieve this percentage
 - 253

254 **Motion to approve District Requirements as presented and recommended by staff.**

255	RESULT:	PASSED [UNANIMOUS]
256	MOVER:	Tom White, Vice Chairman
257	AYES:	White, Krainiak, Riggs, Munro
258	ABSENT:	Meiggs

259
260 2.3.23 Transfer Plat

261 B. Applicability – The standards in this section shall apply to the conveyance of a single lot from
262 one family member to another immediate family member.

263
264 Staff Recommendation:
265 The proposed ordinance does not include the current requirement that transfers from
266 grandparents to grandchildren requires that grandparents must have owned the property for at
267 least 10 years prior to transfer.

268
269 Recommend including this requirement in proposed ordinance.

270
271 10.3 Definitions
272 Immediate Family – Family members within two degrees of kinship (i.e. spouse, parent, sister,
273 brother, child, grandparent and grandchild).

274
275

Attachment: bocminutes_111618 (2257 : BOC Minutes - November 16, 2018)

276 Staff Recommendation:
277 Current ordinance does not include transfers between siblings. Recommend removing brother
278 and sister from definition of immediate family.

279
280 **Motion to keep the current requirements with the limitations as they are in the existing**
281 **UDO.**

282
283 **RESULT: PASSED [UNANIMOUS]**
284 **MOVER:** Clayton Riggs, Chairman
285 **AYES:** White, Krainiak, Riggs, Munro
286 **ABSENT:** Meiggs

287
288 Article 151.5 Development Standards

289
290 Public Comment – Steven Bradshaw:

291
292 1. Board of Commissioners and Planning Board 7/25/18 joint meeting minutes state:

293
294 112 - It was decided by consensus of the group to allow staff to complete the issues of
295 Parking and

296 113 - Landscaping and send the proposed changes to the group for feedback.

297
298 The Parking and Landscaping requirements were not consolidated and returned to the
299 Boards. I reviewed the parking area and did find some things had been added. This
300 review still needs to be accomplished.

301
302 Staff Response:

303
304 An email was sent to all work session members on August 2nd requesting feedback
305 regarding the attachment “UDO Leftovers” addressing several specific landscaping and
306 parking and other issues along with recommendations. Two responses regarding minor
307 subdivisions were received and are included in this report above.

308
309 **Motion to table parking and landscaping requirements to a later date.**

310 **RESULT: PASSED [UNANIMOUS]**
311 **MOVER:** Ross Munro, Commissioner
312 **AYES:** White, Krainiak, Riggs, Munro
313 **ABSENT:** Meiggs

314
315
316
317
318

Attachment: bocminutes_111618 (2257 : BOC Minutes - November 16, 2018)

319 Dan Porter presented the following recommendations that came as a result of his meeting with
320 the individuals from the sign industry:

- 321 • Mixed Use District
 - 322 ♦ Monument Signs – Match wording to graphic with maximum height of 3.5
 - 323 feet in Village compact areas.
- 324 • Highway Commercial District
 - 325 ♦ Monument Signs - Match the graphic to the wording with maximum
 - 326 height of 6 feet.
 - 327 ♦ Freestanding Signs – Recommendation:
 - 328 ➤ 75 square feet per side
 - 329 ➤ Max height – 20 feet
 - 330 ➤ Multi-tenant
 - 331 ▪ 2-6 tenants – 100 square feet per side
 - 332 ▪ 7-14 tenants – 150 square feet per side
 - 333 ▪ 15 plus tenants – 175 square feet per side
 - 334 ▪ Maximum height – 25 feet

335

336 5.14.14 Off-Premise Signage

337 B. General Standards

338 All off-premise signage in the County shall comply with Section 19A NCAC
339 2E.0202 and 2E.0203 of the North Carolina Administrative Code, as amended (the
340 current State DOT Outdoor Advertising Manual), the requirements of the State
341 Building Code, and the following:

- 342 1. No off-premise sign may be located within 500 feet of any other off-premise or
343 on-premise sign.
- 344 2. No off-premise sign may have a sign size greater than 800 square feet.
- 345 3. Off-premise signage shall be erected so that all parts of the structure
346 shall ***not*** be within 15 feet from the edge of the nearest public street or
347 right-of-way.
- 348 4. The bottom of an off-premise sign shall be at least 12 feet above grade.
- 349 5. The height of an off-premise sign shall not exceed 35 feet, except that an
350 additional temporary advertising display may extend above the sign up to a height
351 of 50 feet for a period of up to six months.
- 352 6. All off-premise signs shall have framing using pressure-treated wood,
353 MDO plywood panels, ***metal*** or similar-looking materials.
- 354 7. Signs shall not obscure or otherwise interfere with the effectiveness of an
355 official sign, signal or device, or obstruct or interfere with the driver's view of
356 approaching, merging or intersecting traffic.

357

358 Staff does not support removing existing language on #1 above.

359

360 **It was decided by consensus to table Sign Standards to a later date.**

361

362 **Motion to come out of Public Hearing.**

363	RESULT:	PASSED [UNANIMOUS]
364	MOVER:	Ross Munro, Commissioner
365	AYES:	White, Krainiak, Riggs, Munro
366	ABSENT:	Meiggs

367
 368 With no further matters for discussion Chairman Riggs adjourned the meeting of the Board of
 369 Commissioners at 10:00 AM.

DRAFT

Attachment: bocminutes_111618 (2257 : BOC Minutes - November 16, 2018)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.3
Meeting Date: January 07, 2019
Submitted By: Karen Davis, Clerk to the Board
Administration
Prepared by: Karen Davis
Item Title **BOC Minutes - December 3, 2018**
Attachments: bocminutes_120318 (DOCX)

Camden County Board of Commissioners

December 3, 2018

Organizational & Regular Meeting – 8:30 AM

Historic Courtroom, Courthouse Complex

Camden, North Carolina

MINUTES

The 2018 Organizational and December Regular Meeting of the Camden County Board of Commissioners was held on December 3, 2018 in the Historic Courtroom, Camden, North Carolina.

CALL TO ORDER

The meeting was called to order by Chairman Clayton Riggs at 8:30 AM. Also Present: Vice Chairman Tom White, Commissioners Ross Munro and Randy Krainiak. Commissioner Garry Meiggs was absent. Also present were Manager Ken Bowman, Clerk to the Board Karen Davis and County Attorney John Morrison.

Invocation and Pledge of Allegiance

Pastor Marc O’Neal gave the invocation and led in the Pledge of Allegiance.

ITEM I. Consideration of the Agenda

The Consent Agenda was amended as follows:

- Amendment to Item 3 – Budget Amendments
- Add Item 10: Amendment to Audit Contract

Motion to approve the agenda as amended.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Tom White, Vice Chairman
AYES:	White, Krainiak, Riggs, Munro
ABSENT:	Meiggs

ITEM II. Tax Administrator Appointment

Motion to reappoint Lisa Anderson as the Tax Administrator for an additional four-year term.

Attachment: bocminutes_120318 (2258 : BOC Minutes - December 3, 2018)

38 **RESULT:** PASSED [UNANIMOUS]
 39 **MOVER:** Tom White, Vice Chairman
 40 **AYES:** White, Krainiak, Riggs, Munro
 41 **ABSENT:** Meiggs

42

43 **ITEM III. Approval of Bonds**

44

- 45 • Board of Commissioners
- 46 • Finance Officer
- 47 • South Camden Water & Sewer District
- 48 • Courthouse/Shiloh Fire Commission
- 49 • South Mills Fire Commission
- 50 • Joyce Creek Watershed
- 51 • Tourism Development Authority
- 52 • Tax Assessor & Collector
- 53 • Register of Deeds
- 54 • Sheriff

55

56 **Motion to approve the bonds as presented.**

57 **RESULT:** PASSED [UNANIMOUS]
 58 **MOVER:** Randy Krainiak, Commissioner
 59 **AYES:** White, Krainiak, Riggs, Munro
 60 **ABSENT:** Meiggs

61

62 **ITEM IV. Swearing-In Ceremony**

63

64 The following public officials were sworn in by the Honorable Judge Eula E. Reid of the First
65 Judicial District Court:

66

- 67 Commissioner Clayton D. Riggs
- 68 Commissioner Tom White
- 69 Sheriff Kevin Jones
- 70 Tax Administrator Lisa Anderson
- 71 Clerk of Superior Court..... Paula J. Harrison
- 72 Assistant Clerk of Superior Court Jennifer L. Gray
- 73 Assistant Clerk of Superior Court Elaine S. Pritchard
- 74 Deputy Clerk of Superior Court Karla E. Brooks
- 75 Deputy Clerk of Superior Court Angela J. Wood
- 76 Deputy Clerk of Superior Court Amber H. Jennings
- 77 Board of Education Sissy Aydlett
- 78 Board of Education Jason A. Banks
- 79 Board of Education Chris Purcell
- 80 Soil & Water Conservation George Tarkington
- 81 District Supervisor

82 **ITEM V. Presentations**

83
84 1. Broadband Grant

85
86 The Board of Commissioners of Camden County, N.C., along with Eastern Shore
87 Communications, is pleased to announce a significant United States Department of
88 Agriculture grant award under the purview of the Community Connect Initiative. Eastern
89 Shore Communications, a privately held regional Internet Service Provider, was recently
90 notified that it will receive \$1.8M in order to provide internet infrastructure
91 improvements serving Camden County. The funding is exclusively for investment in
92 Camden County and is intended to offer a faster and more reliable internet user
93 experience for the unserved and underserved residents and businesses in the community.
94

95 The Task Force on Agriculture and Rural Prosperity, a Federal Interagency initiative, was
96 implemented to identify legislative, regulatory, and policy changes to promote
97 agriculture, economic development, job growth, infrastructure improvements,
98 technological innovation, energy security, and quality of life in rural America. Of the
99 many recommendations made to the President of The United States by the Task Force,
100 was the importance of improving e-Connectivity for Rural America. The Task Force also
101 cited e-Connectivity as fundamental for economic development, workforce readiness
102 and, importantly, for education. The Camden County focused award was substantiated, in
103 large measure, given the need to improve student internet access throughout the
104 community. Camden County Schools played a major role in gathering supporting data for
105 improved internet access on behalf of its students. A County wide Internet Feasibility
106 Study recently conducted also revealed specific areas of the Camden community that are
107 underserved or unserved as defined by the USDA Rural Utilities Service.
108

109 The County's efforts were also supported by the N.C. Broadband Infrastructure Office
110 and The Albemarle Commission. Of particular note, was the role of U.S. Senators
111 Richard Burr & Thom Tillis, as well as that of U.S. Congressman Walter Jones, in
112 garnering the necessary Federal level support for USDA grant awards to several North
113 Carolina communities, Camden being one.
114

115 2. Currituck Chamber of Commerce

116
117 Josh Bass presented the 2018 President's Award to Camden County for its continued
118 support of the Currituck Chamber of Commerce and commitment to regionalism.
119

120

121

122

123 **ITEM VI. Election of Chairman to the Board**

124 County Attorney John Morrison opened the floor for nominations of Chairman to the Board
125 of Commissioners.

126 **Motion to nominate Tom White as Chairman to the Board of Commissioners.**

127 **RESULT:** PASSED [UNANIMOUS]
128 **MOVER:** Ross Munro, Commissioner
129 **AYES:** White, Krainiak, Riggs, Munro
130 **ABSENT:** Meiggs

131

132 **ITEM VII. Election of Vice Chairman to the Board**

133

134 County Attorney John Morrison opened the floor for nominations of Vice Chairman to the Board
135 of Commissioners.

136

137 **Motion to nominate Clayton Riggs as Vice Chairman to the Board of Commissioners.**

138 **RESULT:** PASSED [UNANIMOUS]
139 **MOVER:** Randy Krainiak, Commissioner
140 **AYES:** White, Krainiak, Riggs, Munro
141 **ABSENT:** Meiggs

142

143 **ITEM VIII. 2019 Meeting Calendar**

CAMDEN COUNTY BOARD OF COMMISSIONERS

2019 Regular Meeting Calendar

<u>MEETING DATE / TIME</u>	<u>AGENDA ITEMS DEADLINE</u>
Monday, January 7, 2019 7:00 PM	Wednesday, January 2, 2019 12:00 PM
Monday, February 4, 2019 7:00 PM	Tuesday, January 29, 2019 12:00 PM
Monday, March 4, 2019 7:00 PM	Tuesday, February 26, 2019 12:00 PM
Monday, April 1, 2019 7:00 PM	Tuesday, March 26, 2019 12:00 PM
Monday, May 6, 2019 7:00 PM	Tuesday, April 30, 2019 12:00 PM
Monday, June 3, 2019 7:00 PM	Tuesday, May 28, 2019 12:00 PM
Monday, July 8, 2019 7:00 PM	Tuesday, July 2, 2019 12:00 PM
Monday, August 5, 2019 7:00 PM	Tuesday, July 30, 2019 12:00 PM
Monday, September 9, 2019 7:00 PM	Tuesday, September 3, 2019 12:00 PM
Monday, October 7, 2019 7:00 PM	Tuesday, October 1, 2019 12:00 PM
Monday, November 4, 2019 7:00 PM	Tuesday, October 29, 2019 12:00 PM
Monday, December 2, 2019 10:00 AM	Monday, November 25, 2019 12:00 PM

144

145 **Motion to approve the 2019 Meeting Calendar of the Board of Commissioners as**
146 **presented.**

147 **RESULT:** PASSED [UNANIMOUS]
148 **MOVER:** Randy Krainiak, Commissioner
149 **AYES:** White, Krainiak, Riggs, Munro
150 **ABSENT:** Meiggs

151

152 **ITEM IX. 2019 State Holiday Schedule**

153

2018 Holiday Schedule		
Holiday	Observance Date	Day of Week
New Year's Day	January 1, 2018	Monday
Martin Luther King, Jr. Birthday	January 15, 2018	Monday
Good Friday	March 30, 2018	Friday
Memorial Day	May 28, 2018	Monday
Independence Day	July 4, 2018	Wednesday
Labor Day	September 3, 2018	Monday
Veterans Day	November 12, 2018	Monday
Thanksgiving	November 22 & 23, 2018	Thursday & Friday
Christmas	December 24, 25 & 26, 2018	Monday, Tuesday & Wednesday

154

155

156 **Motion to approve the 2019 State Holiday Schedule.**

157 **RESULT:** PASSED [UNANIMOUS]
158 **MOVER:** Ross Munro, Commissioner
159 **AYES:** White, Krainiak, Riggs, Munro
160 **ABSENT:** Meiggs

161

Attachment: bocminutes_120318 (2258 : BOC Minutes - December 3, 2018)

162 **ITEM X. Public Comments** – None.

163

164 **ITEM XI. Old Business**

165

166 1. McClees Consulting, Inc. – Contract

167

168 Chairman Tom White spoke in opposition to renewing the contract with McClees Consulting.
169 He believes the county can utilize the resources offered by the NCACC in its place.

170

171 Vice Chairman Clayton Riggs spoke in support of renewing the contract with McClees
172 Consulting. He is of the opinion that the lobbyists are more effective in representing the smaller
173 counties in Northeastern North Carolina such as Camden County.

174

175 Commissioner Randy Krainiak spoke in opposition to renewing the contract. He believes the
176 voice of the lobbyists are no stronger than the voices of our elected officials.

177

178 Commissioner Ross Munro spoke in opposition to renewing the contract. He is of the opinion
179 that the county manager can contact our representatives when the need arises to represent the
180 best interests of Camden.

181

182 **Motion to not renew the contract with McClees Consulting, Inc.**

183	RESULT:	PASSED [3-1]
184	MOVER:	Randy Krainiak, Commissioner
185	AYES:	White, Krainiak, Munro
186	NOES:	Riggs
187	ABSENT:	Meiggs

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Attachment: bocminutes_120318 (2258 : BOC Minutes - December 3, 2018)

204 **ITEM XII. New Business**

205

206 **1. Proclamation Renaming Senior Center**

207

PROCLAMATION RENAMING THE CAMDEN COUNTY SENIOR CENTER

The Camden County Senior Advisory Board wishes to rename the Camden County Senior Center to The Camden County Center for Active Adults.

WHEREAS, people in the United States who are more than sixty years of age are commonly referred to as senior citizens or seniors although there is no precise way to identify the final stage of a normal life span; and

WHEREAS, throughout our history, older individuals have contributed much for our families, our communities, and our country; and

WHEREAS, with improved health care and more years of productivity, older citizens are reinforcing their historical roles as leaders and sense of purpose as individuals and as a Nation. Many older individuals are embarking on second careers, demonstrating to younger Americans a fine example of responsibility, resourcefulness, competence, and determination. And more than 4.5 million senior citizens are serving as volunteers in various programs and projects that benefit every sector of society. Wherever the need exists, older people are making their presence felt - for their own good and that of others; and

WHEREAS, for all they have achieved throughout life and for all they continue to accomplish, older adults no longer identify as seniors, but active adults; and

WHEREAS, Camden County is recognizing that older adults are living active lives and serving their community; and

WHEREAS, the Camden County Senior Center serves a large number of individuals age 55 and above that exhibit a healthy and active lifestyle, therefore, the center and the name should be changed to Camden County Center for Active Adults.

Approved by the Camden County Board of Commissioners this, the 3rd day of December, 2018.

Tom White Chairman

Date 12-3-18

Karen M. Davis Clerk to the Board

Date 12-3-18



208

209

210 **Motion to approve Proclamation Renaming the Camden County Senior Center.**

211	RESULT:	PASSED [UNANIMOUS]
212	MOVER:	Clayton Riggs, Vice Chairman
213	AYES:	White, Krainiak, Riggs, Munro
214	ABSENT:	Meiggs

215

216

217

218 **ITEM XIII. Board Appointments**

219

220 1. Commissioner Advisory Board Appointments

221

222 The following Commissioner Board Assignments are due for reappointment:

223

- 224 • Clayton Riggs
- 225 Albemarle Commission Board of Delegates - Exp. 1/1/2019
- 226 Albemarle District Jail - Exp. 1/1/2019
- 227 • Tom White
- 228 ARPO - Exp. 12/31/2018
- 229 Pasquotank-Camden EMS Board - Exp. 12/31/2018
- 230 Parks & Recreation Board - Exp. 12/31/2018
- 231 • Randy Krainiak
- 232 Home & Community Block Grant - Exp. 1/1/2019
- 233 • Ross Munro
- 234 911 Advisory Board - Exp. 1/1/2019
- 235 Public Safety Board - Exp. 1/1/2019

236

237 **Motion to reappoint Commissioner Board Assignments for an additional term.**

238 RESULT:	PASSED [UNANIMOUS]
239 MOVER:	Clayton Riggs, Vice Chairman
240 AYES:	White, Krainiak, Riggs, Munro
241 ABSENT:	Meiggs

242

243 **ITEM XIV. Consent Agenda**

244

- 245 1. BOC/CEDC Joint Meeting Minutes – October 9, 2018
- 246
- 247 2. BOC Minutes – November 5, 2018
- 248
- 249 3. Budget Amendments

250

Attachment: bocminutes_120318 (2258 : BOC Minutes - December 3, 2018)

2018-19-BA017
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses			
104930-503000	Part Time Salaries	\$15,692	
104930-502000	Full Time Salaries		\$15,692

This Budget Amendment is made to correct budget amendment BA006.

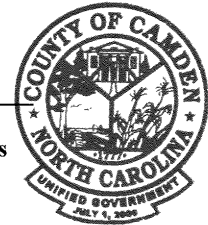
This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of December, 2018.


Clerk to Board of Commissioners


Chairman, Board of Commissioners



Attachment: bocminutes_120318 (2258 : BOC Minutes - December 3, 2018)

2018-19-BA018
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the Water & Sewer Fund as follows:

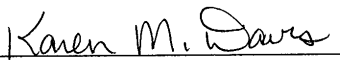
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
307200	NC DOT Funding	\$5,400	
Expenses			
307200	Contracted Services	\$5,400	

This Budget Amendment is made to appropriate funds to replace water line for culverts at Pinch Gut Rd.

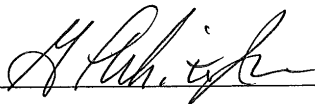
This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

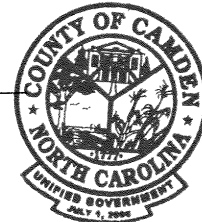
Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of December, 2018.



Clerk to Board of Commissioners



Chairman, Board of Commissioners



Attachment: bocminutes_120318 (2258 : BOC Minutes - December 3, 2018)

2018-19-BA019
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330670	State Funding	\$23,316	
10399400	Fund Balance Appropriated		\$23,316

This Budget Amendment is made to appropriate funds for Soil & Water funding.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of December, 2018.

Karen M. Davis

Clerk to Board of Commissioners

Tom White

Chairman, Board of Commissioners



Attachment: bocminutes_120318 (2258 : BOC Minutes - December 3, 2018)

2018-19-BA020
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018.

Section 1. To amend the General Fund/DSS as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
52330610-434848	State LIEP Funds	\$4899	
Expenses			
52800-554321	LIEP	\$4899	

This Budget Amendment is made to change appropriated funds for LIEP state appropriation.

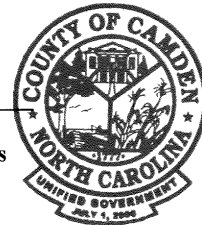
This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 3rd day of December, 2018.


Clerk to Board of Commissioners


Chairman, Board of Commissioners



Attachment: bocminutes_120318 (2258 : BOC Minutes - December 3, 2018)

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6. DMV Monthly Report

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County January Renewals Due 02/15/19

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
22,086.50	24,203.53	11,446.48	57,736.51

Witness my hand and official seal this 3rd day of December 2018

Tom White
Chairman, Camden County Board of Commissioners

Attest:

Karen M. Davis
Clerk to the Board of Commissioners of Camden County



This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Risa J. Anderson
Tax Administrator of Camden County

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Attachment: bocminutes_120318 (2258 : BOC Minutes - December 3, 2018)

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7. Vehicle Refunds Over \$100

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System																				
NCVTS Pending Refund report																				
OCT. 18 REFUNDS OVER \$100.00																				
Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Charge	Total Charge	
BRINDAMOUR, CHRISTIAN JAMES	BRINDAMOUR, CHRISTIAN JAMES		226 MCPHERSON RD		SOUTH MILLS, NC 27976	Adjustment >= \$100	0044679489	PKK9557	AUTHORIZED	94822008	Refund Generated due to adjustment on Bill #0044679489-2018-2018-0000-00	Military	10/05/2018	10/8/2018 10:52:54 AM	1843	Tax	(\$101.08)	\$0.00	(\$101.08)	
															1	Tax	(\$1.37)	\$0.00	(\$1.37)	
																			Refund	\$102.45

Submitted by Lisa S. Anderson Date 11-2-18
 Lisa S. Anderson, Tax Administrator Camden County

Approved by Tom White Date 12-3-18
 Clayton D. Riggs, Chairman Camden County Board of Commissioners
 Tom White

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8. Refunds Over \$100

ACS Tax System		REFUNDS OVER \$100.00				CAMDEN COUNTY		Page 1
11/02/18 9:37:10		Refunds to be Issued by Finance Office						
Refunds	Remit To:	Reference:	Drawer/Transaction Info:					
265.74	CLOSELINE, LLC ATTN:T.SULLIVAN 1390 PICCARD DRIVE SUITE 300 ROCKVILLIE MD 20850	2018 R 01-7999-00-65-6733.0000 file#62036NCF-HQ	20181003	1	241836			
436.03	SEABOARD DEVELOPMENT ALLIANCE 2875 FORGE ROAD TOANO VA 23168	2018 R 03-8965-00-35-0604.0000 overpyt.115396 & 115394	20181017	1	242176			
318.52	WILLIAMS, MARY B. 1496 MILLPOND ROAD ELIZABETH CITY NC 27909	2016 R 01-7988-00-14-2111.0000 overpayment	20181010	1	242009			
1,020.29	Total Refunds					***		

Submitted by Lisa S. Anderson Date 11-2-18
 Lisa S. Anderson, Tax Administrator Camden County

Approved by Tom White Date 12-3-18
 Clayton D. Riggs, Chairman Camden County Board of Commissioners
 Tom White

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Attachment: bocminutes_120318 (2258 : BOC Minutes - December 3, 2018)

290 9. Surplus Property – Senior Center
291

ITEM	METHOD	REASON
Recumbent Exercise Bike (broken)	Trash	Replacing with commercial grade product
Nordic Track CS 990	GovDeals	Replacing with commercial grade product
Upright Exercise Bike (broken)	Trash	Replacing with commercial grade product
Bowflex Treadmill	GovDeals	Replacing with commercial grade product

292 10. Amendment to Audit Contract
293
294

LGC-205 Amended **AMENDMENT TO CONTRACT TO AUDIT ACCOUNTS** Rev. 10/2018

Whereas	Primary Government Unit Camden County
and	Discretely Presented Component Unit (DPCU) (if applicable) N/A
and	Auditor Thompson, Price, Scott, Adams & Co., PA

entered into a contract in which the Auditor agreed to audit the accounts of the Primary Government Unit and DPCU (if applicable)

for	Fiscal Year Ending 06/30/18	and originally due on	Audit Report Due Date 10/31/18
-----	--------------------------------	-----------------------	-----------------------------------

hereby agree that it is now necessary that the contract be modified as follows.

<input checked="" type="checkbox"/> Modification to due date:	Original due date 10/31/18	Modified due date 02/15/19
<input type="checkbox"/> Modification to fee:	Original fee	Modified fee

EXPLANATION OF MODIFIED CONTRACT TERMS

Please provide an explanation for the modification of terms. If the amendment is submitted to extend the due date, please indicate the steps the unit and auditor will take to prevent late filing of audits in subsequent years.

Hurricane Florence has put extra strains on staff resources. Also waiting for OPEB actuarial data.

By their signatures on the following pages, the Auditor, the Primary Government Unit, and the DPCU (if applicable), agree to these modified terms.

295
296

Attachment: bocminutes_120318 (2258 : BOC Minutes - December 3, 2018)

SIGNATURE PAGE

AUDIT FIRM

Audit Firm Thompson, Price, Scott, Adams & Co., PA	
Authorized Firm Representative (typed or printed) Gregory S. Adams, CPA	Signature
Date 11/29/18	Email Address gsadams@tpsa.co

GOVERNMENTAL UNIT

Governmental Unit Camden County	
Date Primary Government Unit Governing Board Approved Audit Contract (Ref. G.S. 159-34(a) or G.S. 115C-447(a))	
Mayor/Chairperson (typed or printed) Tom White	Signature <i>Tom White</i>
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA") N/A	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE
ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT
(Pre-audit certificate not required for charter schools or hospitals)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer Stephanie Humphries	Signature
Date of Pre-Audit Certificate	Email Address shumphries@camdencountync.org

SIGNATURE PAGE – DPCU
(complete only if applicable)

DISCRETELY PRESENTED COMPONENT UNIT

DPCU N/A	
Date DPCU Governing Board Approved Audit Contract (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
DPCU Chairperson (typed or printed)	Signature
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE
ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT
(Pre-audit certificate not required for charter schools or hospitals)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)	Signature
Date of Pre-Audit Certificate	Email Address

298
299
300

Motion to approve the Consent Agenda as amended.

301	RESULT:	PASSED [UNANIMOUS]
302	MOVER:	Clayton Riggs, Vice Chairman
303	AYES:	White, Krainiak, Riggs, Munro
304	ABSENT:	Meiggs

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Attachment: bocminutes_120318 (2258 : BOC Minutes - December 3, 2018)

310 **ITEM XV. Information, Reports & Minutes from Other Agencies**

311

312 The following was provided to the commissioners for information purposes:

313

314 1. FY 18-19 Year-to-Date Finance Report

315 2. Register of Deeds Reports

316 3. Library Report – October 2018

317 4. ABC Funds Report for FY 17-18

318

319

320 **ITEM XVI. County Manager's Report**

321

322 County Manager Ken Bowman's report included the following:

323

324 • Special Meeting to discuss UDO – December 12, 2018 at 12:00 PM

325 • Fire engine temporary building to be delivered - December 5, 2018

326 • Tree Lighting Ceremony – December 7, 2018 at 5:30 PM

327 • Success Academy Ribbon Cutting – December 12, 2018 at 10:00 AM

328 • County Offices Closed – December 24-26, 2018; January 1, 2019

329 • Next Board of Commissioners Meeting – January 7, 2019

330 • Merry Christmas and Happy New Year

331

332

333 **ITEM XVII. Commissioners' Reports – None.**

334

335

336 **South Camden Water & Sewer District Board of Directors**

337

338 Chairman White recessed the Camden County Board of Commissioners and called to order the
339 South Camden Water & Sewer District Board of Directors.

340

Agenda
Camden County Board of Commissioners
SCWSD - Regular Meeting
December 03, 2018
8:30 AM
Historic Courtroom, Courthouse Complex

CALL TO ORDER

ITEM 1. CONSIDERATION OF THE AGENDA

ITEM 2. PUBLIC COMMENTS

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 3. PRESENTATIONS (For discussion and possible action)

- 1. Wastewater Lagoon Liner Replacement Presentation

ITEM 4. CONSENT AGENDA

- A. Monthly Update

ITEM 5. ADJOURN

341
342
343
344

Motion to approve the agenda as presented.

RESULT: PASSED [UNANIMOUS]
MOVER: Clayton Riggs, Vice Chairman
AYES: White, Krainiak, Riggs, Munro
ABSENT: Meiggs

349
350

Public Comments

None.

353

Presentations

The presentation on the Wastewater Lagoon Liner Replacement was postponed to a later date.

356

Consent Agenda

A. Monthly Report – October 2018

357
358

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	68	68	100%	0
Sewer/Collection	3	3	100%	0

Locates:

- Water Line: 75
- Sewer Line: 17
- Water & Sewer, same ticket: 13
- Hydrant flow test: 12

Public Works Director Notes/Comment: Ten work orders have been reviewed for accuracy.

Water treated at the water treatment plant in October: 10,523,420 gallons.

Daily average water usage for October: 339,465 gallons.

Current treatment capacity at the water treatment plant: 720,000 gallons per day.

359

Attachment: bocminutes_120318 (2258 : BOC Minutes - December 3, 2018)

360 **Motion to approve the Consent Agenda as presented.**

361	RESULT:	PASSED [UNANIMOUS]
362	MOVER:	Randy Krainiak, Commissioner
363	AYES:	White, Krainiak, Riggs, Munro
364	ABSENT:	Meiggs

365
366 **Motion to adjourn the South Camden Water & Sewer District Board of Directors meeting.**

367	RESULT:	PASSED [UNANIMOUS]
368	MOVER:	Randy Krainiak, Commissioner
369	AYES:	White, Krainiak, Riggs, Munro
370	ABSENT:	Meiggs

371
372 Chairman White adjourned the South Camden Water & Sewer District Board of Directors
373 meeting and reconvened the Camden County Board of Commissioners.

374
375 **Motion to go into Closed Session to discuss personnel.**

376	RESULT:	PASSED [UNANIMOUS]
377	MOVER:	Clayton Riggs, Vice Chairman
378	AYES:	White, Krainiak, Riggs, Munro
379	ABSENT:	Meiggs

380
381 **Motion to come out of Closed Session.**

382	RESULT:	PASSED [UNANIMOUS]
383	MOVER:	Clayton Riggs, Vice Chairman
384	AYES:	White, Krainiak, Riggs, Munro
385	ABSENT:	Meiggs

386
387 At 10:25 AM Chairman White recessed the Board of Commissioners until 12:15 PM at which
388 time the Board will reconvene for a joint meeting with the Board of Education in the Camden
389 County Public Library Community Room.

390
391 **Joint Meeting of the Camden County Board of Commissioners and**
392 **Camden County Board of Education**

393
394 At 12:15 PM Chairman White reconvened the meeting of the Board of Commissioners at the
395 Camden County Public Library.

396
397 Chairman Christian Overton reconvened the meeting of the Camden County Board of Education.

398
399 Dr. Joe Ferrell, Superintendent, gave the invocation and led in the Pledge of Allegiance.

400 **Consideration of the Agenda**

401

402 **Motion to approve the agenda as presented.**

403	RESULT:	PASSED [UNANIMOUS]
404	MOVER:	Randy Krainiak, Commissioner
405	AYES:	White, Krainiak, Riggs, Munro
406	ABSENT:	Meiggs

407

408 **Presentations**

409

410 1. Ken Bowman – County Manager

411

412 Mr. Bowman included updates on the following in his report:

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- 431
- Appreciation to Dr. Joe Ferrell, Board of Education and Board of Commissioners
 - Budget Preparation and Adoption for FY18-19
 - Wastewater Treatment Plant
 - Active Shooter Drill
 - Purchase of Former NCDC Building and Trillium Medical Building Lagoon Liner Replacement
 - Unified Development Ordinance
 - Station 12 Fire
 - Broadband – Eastern Shore Communications
 - Sheriff’s Office Firing Range
 - Rural Ready Sites Grant Award
 - Camden Plantation
 - Camden Commerce Park
 - Marketing Private Property
 - Milltown Road Boat Ramp Replacement
 - BOC and SMWA Joint Meetings
 - Enforcement of Local Ordinances
 - Citizens Newsletter
 - Business Advisory Council

432

433 2. Dr. Joe Ferrell – Superintendent

434

435 Dr. Ferrell included updates on the following in his report:

- 436
- 437
- 438
- 439
- 440
- 441
- 442
- Appreciation to Board of Education and County Manager Ken Bowman
 - Listening & Learning Tour
 - February 2018 Board Retreat
 - Organizational Structure
 - Strategic Plan 2019-2022
 - New Councils / Events
 - ♦ Teacher Advisory Council Revived

- 443 ♦ Classified Advisory Council
- 444 ♦ Allotment Process
- 445 ♦ Shout Outs!
- 446 ♦ Student Lunches
- 447 ♦ Coffee with the Superintendent
- 448 ♦ Convocation
- 449 ♦ Professional Development / MTSS Teams
- 450 ♦ Profile of a Graduate
- 451 • Additions to Staff
 - 452 ♦ Chief Academic Officer
 - 453 ♦ School Social Worker
 - 454 ♦ CTE Director
 - 455 ♦ SRO (and one new vehicle)
- 456 • Grants
- 457 • Lottery Funds Projects
- 458 • Student Service Projects
- 459 • Awards and Recognitions
- 460 • Focus for 2019
 - 461 ♦ Safety & Security in Schools
 - 462 ♦ Strategic Plan
 - 463 ♦ Replacement High School Project
 - 464 ♦ Central Office Renovations
 - 465 ♦ Professional Development
 - 466 ♦ Exceptional Children's Services
 - 467 ♦ Fiscal Responsibility
 - 468 ♦ Support to Schools
 - 469 ♦ Recruiting, Hiring and Retaining High-Quality Staff
 - 470 ♦ Increased Academic Support
 - 471 ♦ Communication & Transparency
- 472 • All Schools Met or Exceeded Expected Growth

473

474 **Way Forward**

475 Following some questions concerning the potential new high school project, it was decided that a
 476 joint meeting of both boards will be held on January 24, 2019 at 6:00 PM for an in-depth
 477 discussion in regard to this issue.

478

479 There being no further matters for discussion Chairman Overton called for a motion to adjourn
 480 the Board of Education. Sissy Aydlett offered a motion to adjourn and a second was offered by
 481 Jason Banks. The motion passed with a unanimous vote.

482

483 Commissioner Ross Munro offered a motion to adjourn the Board of Commissioners. The
 484 motion passed with a unanimous vote.

485

486 The joint meeting of the Board of Commissioners and Board of Education was adjourned at 2:00
 487 PM.



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.4
Meeting Date: January 07, 2019
Submitted By: Karen Davis, Clerk to the Board
Administration
Prepared by: Karen Davis
Item Title **BOC Minutes - December 12, 2018**
Attachments: bocminutes_121218 (DOCX)

Camden County Board of Commissioners
December 12, 2018 – 12:00 PM
Special Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina

MINUTES

The Camden County Board of Commissioners held a Special Meeting at 12:00 PM on December 12, 2018 in the Historic Courtroom, Camden, North Carolina.

CALL TO ORDER

The meeting was called to order by Chairman Tom White at 12:00 PM. Also Present: Vice Chairman Clayton Riggs, Commissioners Garry Meiggs, Ross Munro and Randy Krainiak.

Staff Present: County Manager Ken Bowman, Clerk to the Board Karen Davis, Planning Director Dan Porter, and Zoning Officer Dave Parks.

ITEM I. CONSIDERATION OF THE AGENDA

Motion to approve as presented.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Ross Munro, Commissioner
AYES:	White, Krainiak, Meiggs, Riggs, Munro

ITEM II. UNIFIED DEVELOPMENT ORDINANCE

Dan Porter presented the following in regard to the Unified Development Ordinance:

At the close of public hearing on Friday, November 16 there were three outstanding issues that the Commissioners asked staff to research and provide additional alternatives. They were commercial building design standards, landscaping, and free standing signs.

Since the public hearing Mr. Porter conducted considerable internet research regarding landscaping, parking lot, and sign issues. He has taken several pictures of the same from around Elizabeth City, Currituck and Camden. Meetings have been held with Mr. Steven Bradshaw, who had several comments on the landscaping, and Fletcher Harris a Planning Board member who owns a commercial landscaping business and also advised on the UDO Review Committee. Mr. Porter also met with Mr. Ambrose and other representatives of the sign industry. Additionally, he reviewed the commercial design standards for Currituck and talked with their Planning staff.

Attachment: bocminutes_121218 (2259 : BOC Minutes - December 12, 2018)

41 **Commercial Design Standards**

42
43 At issue during the hearing was the desire to improve the visual impact of commercial buildings
44 beyond just the front street facing façade and clarify what architectural elements are needed to
45 accomplish the same. During the previous work session with the Planning Board and the Board
46 of Commissioners there was considerable discussion regarding the architectural elements which
47 resulted in the recommended UDO language.

48
49 It is staff’s recommendation that these criteria are sufficient to achieve the desired design;
50 however, in order to achieve consistent level of design it is recommended that a slight wording
51 change should be made in various places from

52 **“...facades fronting (in some places facing) public streets.....”** to **“.....facades visible**
53 **from public streets”**.

54 This change would relate to the design criteria for allowable materials, colors, building
55 articulation, fenestration, awnings, and roof form.

56
57 It should be noted the Currituck UDO also uses the terms **facing** and **fronting public streets**;
58 however conversations with their staff revealed that they are interpreting the terms broadly to
59 include **“visible from public streets”** and recommend changing the terms to be more consistent
60 with their administrative practice.

61
62 **Allowable Materials**

63 **It was decided by consensus that vinyl siding will not be included as a prohibited material.**

64
65 **Motion to use the term ‘visible from the fronting public streets’.**

66	RESULT:	PASSED [UNANIMOUS]
67	MOVER:	Clayton Riggs, Vice Chairman
68	AYES:	White, Krainiak, Meiggs, Riggs, Munro

69
70 A second recommendation is to adopt another sentence from the Currituck UDO that reads
71 “Outbuildings located in front of other buildings within the same development shall
72 include a consistent level of architectural detail on all four sides of the building as well as
73 exterior materials and colors that are compatible with the primary building in the
74 development.”

75
76 **Motion to approve the staff recommendation as presented in regard to the architectural**
77 **detail of outbuildings.**

78

Attachment: bocminutes_121218 (2259 : BOC Minutes - December 12, 2018)

79 **RESULT:** PASSED [UNANIMOUS]
 80 **MOVER:** Ross Munro, Commissioner
 81 **AYES:** White, Krainiak, Meiggs, Riggs, Munro

82
83 **Landscaping**

84
85 The recommendations related to landscaping address the issues of canopy trees, street yard
86 buffers, parking lot interior plantings, descriptions and applicability of type A, B, & C buffers.

87
88 **Canopy Trees**

89 All requirements for “canopy trees” have been changed to simply “trees”.

90
91 **5.9.5.A.3 Public Comment**

92 Steven Bradshaw: Per our meeting, and BOC discussion, we removed the 6-foot requirement for
93 evergreen trees. They have the same requirement as any tree.

94 **Staff Response**

95 This was discussed and there was some general agreement however I don’t believe they voted on
96 any of the landscaping recommendations.

97
98 **Motion to require 2-inch caliper trees.**

99 **RESULT:** PASSED [UNANIMOUS]
 100 **MOVER:** Clayton Riggs, Vice Chairman
 101 **AYES:** White, Krainiak, Meiggs, Riggs, Munro

102
103 **5.9.5.B Public Comment**

104 Steven Bradshaw: At our meeting, we agreed to remove any difference in trees. Delete all of B.

105
106 **Staff Response**

107 All of B was deleted.

108
109 **5.9.5.C Public Comment**

110 Steven Bradshaw: Per our meeting, and BOC discussion, shrubs did not have a minimum height
111 of 36 inches. This would block monument signs. I see no reason to require 3 gallon, as long as
112 they are 12 inches at planting. Recommend allowing trimming to 12 inches (18 max).

113
114 **Staff Response**

115 What we currently have is adequate.
116
117
118
119
120

Attachment: bocminutes_121218 (2259 : BOC Minutes - December 12, 2018)

121 **Motion to require 3-gallon plants.**
122

123	RESULT:	PASSED [UNANIMOUS]
124	MOVER:	Clayton Riggs, Vice Chairman
125	AYES:	White, Krainiak, Meiggs, Riggs, Munro

126
127 5.9.5.E Public Comment

128 Steven Bradshaw: Species Diversity - Does the county really need to control which trees are
129 planted? I like the look of the same tree in a line.

130
131 Staff Response

132 Planting a variety of species curtails the spread of disease and insect infestation.

133
134 **It was decided by consensus to approve the recommendation of staff in regard to Species
135 Diversity.**

136
137
138 Monument Signs – Public Comment

139 Steven Bradshaw: Why max of 3 feet? It was 3.5 feet in the draft; why getting shorter? If your
140 bushes are required to be 3 feet, will you be able to see them? We discussed this very issue. I
141 would recommend 6 feet max.

142
143 Staff Response

144 The recommendation is not 3 feet. It is 3.5 feet in the “Mixed Use district” (the 3 feet in the
145 graphic is the sign face not including the 6 inch foundation) which, as explained during the
146 hearing, is a compact pedestrian oriented district. The max in other commercial district is 6 feet.
147 The recommendation had more to do with matching the wording to the graphics and vice versa.

148
149 **It was decided by consensus to approve the staff recommendation in regard to monument
150 signs.**

151
152 Street Yard Buffer – Public Comment

153 Steven Bradshaw: Recommend minimum of two trees per 100 linear feet of landscaping area
154 (not paved area), placed however desired per landscaping plan. Example: 150 feet of street
155 frontage with two 30 foot entrances equals 90 feet landscaping area and therefore two trees. We
156 discussed adding trees to the side and back buffers. I don’t see this addressed in your
157 presentation.

158
159 Staff Response

160 The requirement is based on “property frontage”. Driveway widths are excluded from the
161 calculation but this could be revised. There is no spacing requirement that I see for trees. There is
162 for shrubs if that option is chosen, but it also refers to intermittent planting which is pretty
163 flexible. The general requirement in 5.9.8 (A) 1 calls for 1 tree per 12 parking spaces, and in

164 5.9.8 (A) 2 requires no parking space is more than 60 feet from trunk of tree. The assumption is
165 that these requirements will likely exceed the street yard buffer and result in trees elsewhere
166 around the perimeter. We could welcome additional perimeter requirements if the Board of
167 Commissioners desires.

168
169 **It was decided by consensus to approve the staff recommendation in regard to the Street**
170 **Yard Buffer.**

171
172 Parking Lot Interior

173 Changes related to parking lot interiors include:

- 174 • Clarification that each row of 12 spaces (24 if double-stacked) requires planting islands.
- 175 • Reduce the size of planting islands for 162 square feet to 100 square feet.
- 176 • Removes the alternative to plant shrubs instead of trees.

177
178 **It was decided by consensus to approve the staff recommendation as presented in regard to**
179 **Parking Lot Interior.**

180
181 Street Yard Buffers

182 Currently street yard buffers allow for alternatives related to number of canopy and understory
183 trees and/or shrubs. The recommendations are an overhaul of requirements for alternatives of

- 184 1. Minimum of two trees per 100 linear feet.
- 185 2. One row of shrubs with/without intermittent planting areas; or
- 186 3. No street yard tree or shrubbery buffer for properties where no parking is located between
187 the street and front of building.

188
189 **It was decided by consensus to approve the staff recommendation in regard to Street Yard**
190 **Buffers as presented.**

191
192 Perimeter Buffers

193 Perimeter buffers are required between zoning districts – not between specific uses. A matrix is
194 presented that calls for either a Type A (totally opaque), Type B (semi opaque), or Type C
195 (intermittent). The current proposal presents zoning districts grouped and matched with other
196 groups of district types to determine which buffer type is required. The matrix is not internally
197 consistent and the grouping of districts seems unwieldy.

198
199
200
201
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207

208 Recommendation is to replace existing matrix with one that matches each individual
 209 district to the others.
 210
 211

	CP	WL	RR	SR	NR	VR	CC	VC	HC	MC	MX	LI	HI
CP	X												
WL	NA	X											
RR	NA	NA	X										
SR	C	NA	NA	X									
NR	C	C	C	C	X								
VR	C	B	C	B	C	X							
CC	C	B	C	C	B	B/C	X						
VC	B	A	B	B	B	B	C	X					
HC	B	B	A	A	A	A	C	B	X				
MC	C	B	B	B	B	B	B	B	B	X			
MX	B	A	B	B	C	C	C	C	B	B	X		
LI	A	B	A	A	A	A	A	A	B	B	A	X	
HI	A	A	A	A	A	A	A	A	B	B	A	B	X

212
 213 **Motion to approve the Perimeter Buffers matrix as presented by staff.**

214 **RESULT:** PASSED [UNANIMOUS]
 215 **MOVER:** Clayton Riggs, Vice Chairman
 216 **AYES:** White, Krainiak, Meiggs, Riggs, Munro

217
 218 **Signs**
 219

220 During the public hearing there was considerable discussion regarding sign size, height, and
 221 support structures. Staff was directed to meet again with industry representatives to find
 222 alternatives. The meeting led to recommendations which reduce the maximum height, require
 223 single pole signs to be wrapped with a skirt at least 25% of the sign width, establish specific sign
 224 face maximums, and allow for reduced setbacks in return for lower maximum height and slightly
 225 smaller sign face.

226
 227
 228
 229
 230
 231

232 **Highway Commercial District**

233

234 Recommendation

235 Monument Signs - Match graphic to wording with maximum height of 6 feet.

236

237 Any sign supported by a single pole shall include a vertical skirt around the pole equal to no less
238 than 25% of the sign width.

239

240 • 10-foot setback from right of way

241 • 64 square feet per side

242 • Max height 15 feet

243 • Multi-tenant

244 ▪ 2-6 tenants 88 square feet per side

245 ▪ 7-14 tenants 112 square feet per side

246 ▪ 15 plus tenants 136 square feet per side

247 ▪ Max height 20 feet

248

249 • 5-foot setback from right of way

250 ▪ 48 square feet per side

251 ▪ Max height 12 feet

252 • Multi-tenant

253 ▪ 2-6 tenants 68 square feet per side

254 ▪ 7-14 tenants 88 square feet per side

255 ▪ 15 plus tenants 108 square feet per side

256 ▪ Max height 15 feet

257

258

259 **Mixed Use District**

260

261 Recommendation

262 Monument Signs - Match wording to graphic with maximum height of 3.5 feet.

263

264 • Add in a provision that allows free standing signs

265 ▪ Max Height 6 feet

266 ▪ Max size 12 square feet per side

267

268 **It was decided by consensus to approve the staff recommendation as presented in regard to**
269 **Sign Standards.**

270

271

272

273

274

275 **5.14.14 Off-Premise Signage**

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B. General Standards

All off-premise signage in the County shall comply with Section 19A NCAC 2E.0202 and 2E.0203 of the North Carolina Administrative Code, as amended (the current State DOT Outdoor Advertising Manual), the requirements of the State Building Code, and the following:

1. No off-premise sign may be located within 500 feet of any other off-premise or ~~on-premise~~ sign.
2. No off-premise sign may have a sign size greater than 800 square feet.
3. Off-premise signage shall be erected so that all parts of the structure shall not be within 15 feet from the edge of the nearest public street or right-of-way.
4. The bottom of an off-premise sign shall be at least 12 feet above grade.
5. The height of an off-premise sign shall not exceed 35 feet, except that an additional temporary advertising display may extend above the sign up to a height of 50 feet for a period of up to six months.
6. All off-premise signs shall have framing using pressure-treated wood, MDO plywood panels, metal or similar-looking materials.
7. Signs shall not obscure or otherwise interfere with the effectiveness of an official sign, signal or device, or obstruct or interfere with the driver's view of approaching, merging or intersecting traffic.

Staff does not support removing existing language on #1 above.

Motion to approve the staff recommendations as presented in regard to Off-Premise Signage.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Clayton Riggs, Vice Chairman
AYES:	White, Krainiak, Meiggs, Riggs, Munro

Motion that the UDO be updated by January 1, 2019 with the changes decided upon so that it can be reviewed by the commissioners prior to the February meeting.

RESULT:	PASSED [UNANIMOUS]
MOVER:	Clayton Riggs, Vice Chairman
AYES:	White, Krainiak, Meiggs, Riggs, Munro

It was noted that the preliminary floodplain maps and regulations were approved during the Public Hearing on November 14, 2018 with an effective date of December 21, 2018.

Attachment: bocminutes_121218 (2259 : BOC Minutes - December 12, 2018)

317 **ITEM III. BUDGET AMENDMENT**
318
319

2018-19-BA021
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses			
104200-502000	Salaries	\$12,300	
104200-505000	FICA	\$ 941	
104200-507000	Retirement	\$ 960	
104200-507100	401K	\$ 615	
104700-504004	Professional Services		\$14,816


This Budget Amendment is made to change appropriated funds for County Manager and Clerk to the Board salary increases.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 12th day of December, 2018.


Clerk to Board of Commissioners


Chairman, Board of Commissioners



320
321
322 **Motion to approve Budget Amendment 2018-19-BA021.**

RESULT:	PASSED [UNANIMOUS]
MOVER:	Ross Munro, Commissioner
AYES:	White, Krainiak, Meiggs, Riggs, Munro

326
327 The meeting was recessed by Chairman White until 1:30 PM.

328
329
330
331

Attachment: bocminutes_121218 (2259 : BOC Minutes - December 12, 2018)

332 Chairman White reconvened the meeting of the Board of Commissioners at 1:30 PM.

333

334 **ITEM IV. LAGOON LINER UPDATE**

335

336 Due to dewatering delays and the breakdown of materials used in the original construction, the
337 following change order was presented to the Board in regard to the replacement of the lagoon
338 liner:

339	• Supply Labor	\$182,400.00
340	• Supply Equipment	\$116,160.00
341	• HIS Aquabarrier Cofferdam	\$287,200.00
342	• Common Fill	<u>\$ 19,000.00</u>
343	Total Change Order Scheduled Value	\$604,760.00

344

345 Contract Sum to Date - \$1,093,804.00

346

347 Sean Robey, general contractor and Joe Anlauf, architect, were present to answer questions and
348 offer more information.

349

350 **Commissioner Ross Munro offered a motion to proceed with the current section of the**
351 **lagoon and get another update before moving to the other sections.**

352

353 After a brief discussion Commissioner Munro amended his motion as follows:

354

355 **Motion to approve the change order as presented and required budget amendment is**
356 **hereby authorized in the amount of \$604,760.00 from the General Fund Balance**
357 **appropriated to the Lagoon Liner Project.**

358	RESULT:	PASSED [UNANIMOUS]
359	MOVER:	Ross Munro, Commissioner
360	AYES:	White, Krainiak, Meiggs, Riggs, Munro

361

362 There being no further matters for discussion, Chairman White adjourned the meeting of the
363 Board of Commissioners at 2:26 PM.

364

365

366

367

Tom White, Chairman
Camden County Board of Commissioners

368

369 ATTEST:

370

371

372 Karen M. Davis
373 Clerk to the Board



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.5
Meeting Date: January 07, 2019
Submitted By: Stephanie Humphries, Finance Director
 Finance
 Prepared by: Karen Davis

Item Title **Budget Amendments**

Attachments: 2018-19-BA022 (PDF)
 2018-19-BA023 (PDF)
 18-19-BA024 Extension Salaries (DOC)

Summary:

2018-19-BA022 - Appropriate funds for Portable Radio Grant Award
 2018-19-BA023 - Appropriate funds to replace water line for bridge replacement by DOT
 2018-10-BA024 - Appropriate funds for state adjusted Extension Office salaries

Recommendation:

Approve.

2018-19-BA022

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
105100	State Grant	\$21,600	
Expenses			
105100	Grant Expenditures	\$21,600	

This Budget Amendment is made to appropriate funds to appropriate funds for Portable Radio Grant Award.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of January, 2019.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

Attachment: 2018-19-BA022 (2260 : Budget Amendments)

2018-19-BA023

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the Water & Sewer Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
307200	NC DOT Funding	\$48,480	
Expenses			
307200	Contracted Services	\$48,480	

This Budget Amendment is made to appropriate funds to replace water line for bridge replacement by DOT.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of January, 2019.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

2018-19-BA024
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the General as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
0010	Fund Balance Appropriated	\$2,053	
Expenses			
106050-502000	Salaries	\$1,629	
106050-505000	FICA	\$ 125	
106050-507000	Retirement	\$ 299	

This Budget Amendment is made to appropriate funds for state adjusted Extension Office salaries.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of January, 2019.

 Clerk to Board of Commissioners

 Chairman, Board of Commissioners

Attachment: 18-19-BA024 Extension Salaries (2260 : Budget Amendments)



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.6
Meeting Date: January 07, 2019
Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Karen Davis
Item Title **Tax Collection Report**
Attachments: Tax Collection Report (PDF)

Tax Collection Report

November 2018

Day	Amount	Amount	Name of Account	Deposits	Internet
	\$	\$		\$	\$
1	\$ 11,056.99			\$ 11,056.99	
2	23,563.75			23,563.75	
5	21,233.93	13,597.04	\$0.02 - Refund	34,830.97	
6	5,691.50			5,691.50	
7	531,830.40		\$2,910.67 - Refund	531,830.40	
	18,140.07			18,140.07	
8	34,256.02			34,256.02	
9	34,961.19			34,961.19	
13	63,925.16		\$0.01 - Refund	63,925.16	
	139,534.73			139,534.73	
14	12,630.38		\$0.01 - Refund	12,630.38	
15	10,480.31		\$0.01 - Refund	10,480.31	
16	35,361.75			35,361.75	
19	102,655.17			102,655.17	
	2,282.45				2,282.45
	127,235.22			127,235.22	
20	3,043.82			3,043.82	
	161,644.88		\$2.00 - Refund	161,644.88	
21	307,460.64	335,045.32		642,505.96	
	17,222.53			17,222.53	
26	518,913.94		\$1,979.67 - Refund	518,913.94	
	22,174.23	2,847.61		25,021.84	
27	646,234.38		\$756.91 - Refund	646,234.38	
	10,483.11		\$1.00 - Over	10,483.11	
28	27,058.68			27,058.68	
29	7,671.42			7,671.42	
30	6,383.39				6,383.39
	49,034.11	3,852.95		52,887.06	
	12,745.82			12,745.82	
				-	
				-	
				-	
	\$ 2,964,909.97	\$ 355,342.92		\$ 3,311,587.05	\$ 8,665.84
	\$ 3,320,252.89			\$ 3,320,252.89	
		PSN Checks - \$5.00	for info only, fee was paid to PSN		
	\$ 5,649.30	Refund			
	\$ (1.00)	Over			
	\$0.00	Shortage			
	\$0.00	Adjustment			
	\$ 3,314,602.59				

Attachment: Tax Collection Report (2251 : Tax Collection Report)

Submitted by Lisa S. Anderson

Date: 12-5-18

Approved by: _____

Date: _____



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.7
Meeting Date: January 07, 2019
Submitted By: Teri Smith,
Taxes
Prepared by: Teri Smith
Item Title **DMV Monthly Report**
Attachments: 20181128093042277 (2).pdf(PDF)
Summary: DMV Monthly Report February, 2019 Renewals due 3/15/19
Recommendation: Review and Approve

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County February Renewals Due 03/15/19

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
21,091.05	17,041.52	12,511.25	55,643.82

Witness my hand and official seal this _____ day of _____

Chairman, Camden County Board of Commissioners

Attest:

Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Aria S. Anderson

Tax Administrator of Camden County

Attachment: 20181128093042277 (2).pdf (2244 : DMV Monthly Report)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.8
Meeting Date: January 07, 2019
Submitted By: Teri Smith,
Taxes
Prepared by: Teri Smith
Item Title Refunds Over \$100.00
Attachments: 20190102113846469.pdf (PDF)
Summary: Refunds Over \$100.00
Recommendation: Review and Approve

REFUNDS OVER \$100.00

Refunds to be Issued by Finance Office

Refund\$	Remit To:	Reference:	Drawer/Transaction Info:
1,979.67	CORELOGIC CENTRALIZE REFUNDS P.O. BOX 9202 COPELL TX 75019760	2018 R-109059 AND R-109499 OVERPAYMENT	20181126 2 242920
756.91	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPELL TX 750199760	2018 R 01-7988 00 78 5372 0000 OVERPAYMENT - R-109141-18	20181127 2 242945
344.37	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPELL TX 750199760	2018 R 03-8963-00-29-4448.0000 OVERPAYMENT - R-115463-18	20181231 2 244150
1,135.10	HARRELL FAMILY IRREVOCABLE 2 GARDNER POINTE ELIZABETH CITY NC 27909	2018 R 02-8923-00-09-4705.0001 OVERPAYMENT - R-115891-18	20181213 1 243397
2,910.67	WELLS FARGO RETS/ATTN:REFUNDS 1 HOME CAMPUS-MAC X2302-04D DES MOINES IA 50328001	2018 R-115892,115904,115906 OVERPAYMENT	20181107 2 242576
207.87	WILLIAMS, FRANK T. P.O. BOX 7100 VIRGINIA BEACH VA 23457	2018 R 03-8974-00-02-7497.0000 overpayment R115781 2018	20181221 1 243745

7,334.59 Total Refunds

Submitted by Lisa S. Anderson Date 1-2-19
Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____
G. Tom White, Chairman Camden County Board of Commissioners



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.9
Meeting Date: January 07, 2019
Submitted By: Teri Smith,
Taxes
Prepared by: Teri Smith
Item Title **Vehicle Refunds Over \$100.00**
Attachments: 20181203110646453.pdf (PDF)
Summary: Refunds Over \$100.00 for November, 2018
Recommendation: Review and Approve

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System

NCVTS Pending Refund report

Nov., 18 Refunds Over \$100.00



Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
DEMOTT, KARA MARIE	DEMOTT, KARA MARIE		2460 WEST RD		CHESAPEAKE, VA 23322	Proration	0021500772	CBL3467	AUTHORIZED	97128440	Refund Generated due to proration on Bill #0021500772-2018-2018-0000-00	Tag Surrender	11/27/2018	11/29/2018 9:51:24 AM	1843	Tax	(\$104.60)	\$0.00	(\$104.60)
															1	Tax	(\$1.41)	\$0.00	Refund \$106.01

Submitted by Lisa S. Anderson Date 12-3-18

Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____
G. Tom White, Chairman Camden County Board of Commissioners



CAMDENCOUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.10
Meeting Date: January 07, 2019
Submitted By: Teri Smith,
Taxes
Prepared by: Teri Smith
Item Title Vehicle Refunds Over \$100.00
Attachments: 20190102113833355.pdf (PDF)
Summary: Vehicle Refunds Over \$100.00 for December, 2018
Recommendation: Review and Approve

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System

NCVTS Pending Refund report

DEC 2018 REFUNDS OVER \$100.00

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
MILLER, JEREMIAH JAMES	MILLER, JEREMIAH JAMES	MILLER, CRYSTAL LYN	PO BOX 350150	JACKSONVILLE, FL 32235	Adjustment >= \$100	0034258763	AFN1954	AUTHORIZED	97851914	Refund Generated due to adjustment on Bill #0034258763-2018-2018-0000-00	Military	12/11/2018	12/7/2018 9:06:43 AM	1843	Tax	(\$152.88)	\$0.00	(\$152.88)
														1	Tax	(\$2.07)	\$0.00	(\$2.07)
																	Refund	\$154.95

Submitted by Lisa S. Anderson Date 1-2-19
Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____
G. Tom White, Chairman Camden County Board of Commissioners



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.11
Meeting Date: January 07, 2019

Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Karen Davis

Item Title **Pickups, Releases & Refunds**

Attachments: Pickups, Releases & Refunds (PDF)

NAME	REASON	NO.
Kara Marie Demott	Turned in Plates \$106.01	Pick-up/21154 21500772
David A. & Sheryl L. Temple	Roll back taxes calculated \$1,560.24	Pick-up/21173 R-91610-15 R-98804-16 R-106030-17 R-113304-18
David A. & Sheryl L. Temple	Roll back taxes calculated \$2,121.12	Pick-up/21174 R-113305-18

Attachment: Pickups, Releases & Refunds (2266 : Pickups, Releases & Refunds)



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.12
Meeting Date: January 07, 2019
Submitted By: Stephanie Humphries, Finance Director
Finance
Prepared by: Karen Davis

Item Title **Signature Cards Approval**

Attachments: Signature Cards Approval (PDF)

Summary:
The bank signature cards must be updated to add the new Chairman.
Recommendation:
Approve.

TOWNE BANK

CAMDEN OFFICE
178 Us 158 West, Camden, NC 27921

COMMERCIAL SIGNATURE CARD

ACCOUNT TYPE
COMMUNITY PARTNER CASH MAXIMIZER

ACCOUNT MAILING ADDRESS
117 North 343, Po Box 190
Camden, NC 27921

NUMBER OF SIGNATURES REQUIRED
0

ACCOUNT NUMBER
0000007251284103

TAXPAYER ID NUMBER
56-6000282

OPENED BY
*NO OFFICER ASSIGNED

ACCOUNT TITLE
COUNTY OF CAMDEN
CENTRAL DEPOSITORY

DATE OPENED
October 19, 1983

SIGNATURE OF AUTHORIZED SIGNERS

X _____ (Seal)
STEPHANIE M HUMPHRIES

_____ Date

Facsimile Signature

X _____ (Seal)
SALLY E NORFLEET

_____ Date

Facsimile Signature

X _____ (Seal)
CLAYTON D RIGGS

_____ Date

Facsimile Signature

X _____ (Seal)
GEORGE T WHITE, JR

_____ Date

Facsimile Signature

AGREEMENT. By signing this signature card you agree that the account is governed by our Commercial Deposit Account Agreement. Among other things, it means that each term defined in that agreement has the same meaning here. You acknowledge receipt of that agreement, the fee schedule, the disclosure about your ability to withdraw funds, and any addenda to those documents. You have read those documents and agree to them, all of which are a part of that agreement.

MEMBER ACKNOWLEDGMENT. In connection with the opening of this deposit account, the undersigned Member(s) acknowledges that some TowneBank banking offices that operate in different geographic regions may use a variation of the TowneBank name that includes a reference to a particular community or region. The undersigned Member(s) further acknowledge they are aware that the TowneBank offices that operate under a variation of the TowneBank name in this manner are divisions of TowneBank and not part of a separate FDIC insured bank. Deposit accounts held at these offices and any other similar deposit accounts the undersigned Member(s) may hold at another TowneBank office are not separately insured by FDIC deposit insurance.

UNLAWFUL INTERNET GAMBLING TRANSACTIONS. You certify and understand that unlawful Internet gambling transactions that are prohibited under the Unlawful Internet Gambling Enforcement Act of 2006 and Regulation GG ("restricted transactions") are prohibited from being processed through this account and your relationship with us. You agree to notify us immediately if you engage in any Internet gambling activities. Restricted transactions are transactions in which a person accepts credit, fun instruments or other proceeds from another person in connection with unlawful internet gambling.

COUNTY OF CAMDEN

By _____ (Seal)

_____ Date

Facsimile Signature

By _____ (Seal)

_____ Date

Facsimile Signature

THE FOLLOWING INFORMATION MAY BE USED TO FURTHER IDENTIFY THE ACCOUNT HOLDER(S) AND AUTHORIZED SIGNERS FOR TELEPHONE INSTRUCTIONS, LARGE TRANSACTIONS, OR IF A SIGNATURE VARIES.

ACCOUNT HOLDER
COUNTY OF CAMDEN
COMMERCIAL SIGNATURE CARD
COUNTY OF CAMDEN / 0000007251284103

Telephone Number(s)

Entity Type

Attachment: Signature Cards Approval (2253 : Signature Cards Approval)

Government Body

Street Address

117 North 343, Po Box 190
Camden, NC 27921
ID Expiration Date:
ID Verified Indicator: Customer Prior to October 1, 2003

Taxpayer ID Number
56-6000282

Name: **STEPHANIE M HUMPHRIES**
SSN: XXX-XX-2038
Phone: (H) (252) 338-6363
Phone: (W) (252) 338-6363
Employment:
DOB: July 2, 1976
ID: Driver's License/State ID
ID#: NC - XXXXX16
ID Expiration Date: July 2, 2019

Name: **SALLY E NORFLEET**
SSN: XXX-XX-4671
Phone: (H) (252) 338-6363
Phone: (W) (252) 338-6363
Employment:
DOB: June 14, 1977
ID: Driver's License/State ID
ID#: NC - XXXXX5281
ID Expiration Date: June 14, 2023

Name: **CLAYTON D RIGGS**
SSN: XXX-XX-3885
Phone: (H) (252) 336-4303
Phone: (W)
Employment: Senior Analyst
DOB: November 16, 1958
ID: Driver's License/State ID
ID#: NC - XXXXX7239
ID Expiration Date: November 16, 2024

Name: **GEORGE T WHITE, JR**
SSN: XXX-XX-1704
Phone: (H) (252) 336-4744
Phone: (W)
Employment: Branch Manager
DOB: September 21, 1944
ID: Other Identification
ID Expiration Date: September 21, 2009

Attachment: Signature Cards Approval (2253 : Signature Cards Approval)

TOWNE BANK

CAMDEN OFFICE
178 Us 158 West, Camden, NC 27921

COMMERCIAL SIGNATURE CARD

ACCOUNT TYPE
VALUE SELECT

ACCOUNT NUMBER
0000007251284120

ACCOUNT MAILING ADDRESS
117 North 343, Po Box 190
Camden, NC 27921

TAXPAYER ID NUMBER
56-6000282

NUMBER OF SIGNATURES REQUIRED
1

OPENED BY
*NO OFFICER ASSIGNED

DATE OPENED
November 21, 2007

ACCOUNT TITLE
COUNTY OF CAMDEN
RESTRICTED FUND

SIGNATURE OF AUTHORIZED SIGNERS

X _____ (Seal)
STEPHANIE M HUMPHRIES

_____ Date

Facsimile Signature

X _____ (Seal)
SALLY E NORFLEET

_____ Date

Facsimile Signature

X _____ (Seal)
CLAYTON D RIGGS

_____ Date

Facsimile Signature

X _____ (Seal)
GEORGE T WHITE, JR

_____ Date

Facsimile Signature

AGREEMENT. By signing this signature card you agree that the account is governed by our Commercial Deposit Account Agreement. Among other things, it means that each term defined in that agreement has the same meaning here. You acknowledge receipt of that agreement, the fee schedule, the disclosure about your ability to withdraw funds, and any addenda to those documents. You have read those documents and agree to them, all of which are a part of the agreement.

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COUNTY OF CAMDEN

By _____ (Seal)

_____ Date

Facsimile Signature

By _____ (Seal)

_____ Date

Facsimile Signature

THE FOLLOWING INFORMATION MAY BE USED TO FURTHER IDENTIFY THE ACCOUNT HOLDER(S) AND AUTHORIZED SIGNERS FOR TELEPHONE INSTRUCTIONS, LARGE TRANSACTIONS, OR IF A SIGNATURE VARIES.

ACCOUNT HOLDER
COUNTY OF CAMDEN
COMMERCIAL SIGNATURE CARD
COUNTY OF CAMDEN / 0000007251284120

Telephone Number(s)

Entity Type

Attachment: Signature Cards Approval (2253 : Signature Cards Approval)

Government Body

Street Address

117 North 343, Po Box 190
Camden, NC 27921
ID Expiration Date:
ID Verified Indicator: Customer Prior to October 1, 2003

Taxpayer ID Number
56-6000282

Name: **STEPHANIE M HUMPHRIES**
SSN: XXX-XX-2038
Phone: (H) (252) 338-6363
Phone: (W) (252) 338-6363
Employment:
DOB: July 2, 1976
ID: Driver's License/State ID
ID#: NC - XXXXX16
ID Expiration Date: July 2, 2019

Name: **SALLY E NORFLEET**
SSN: XXX-XX-4671
Phone: (H) (252) 338-6363
Phone: (W) (252) 338-6363
Employment:
DOB: June 14, 1977
ID: Driver's License/State ID
ID#: NC - XXXXX5281
ID Expiration Date: June 14, 2023

Name: **CLAYTON D RIGGS**
SSN: XXX-XX-3885
Phone: (H) (252) 336-4303
Phone: (W)
Employment: Senior Analyst
DOB: November 16, 1958
ID: Driver's License/State ID
ID#: NC - XXXXX7239
ID Expiration Date: November 16, 2024

Name: **GEORGE T WHITE, JR**
SSN: XXX-XX-1704
Phone: (H) (252) 336-4744
Phone: (W)
Employment: Branch Manager
DOB: September 21, 1944
ID: Other Identification
ID Expiration Date: September 21, 2009

Attachment: Signature Cards Approval (2253 : Signature Cards Approval)

TOWNE BANK

CAMDEN OFFICE
178 Us 158 West, Camden, NC 27921

BANK RESOLUTION BY GOVERNMENT ENTITY

SECRETARY'S CERTIFICATE. I certify that I am the secretary of COUNTY OF CAMDEN ("Entity"), a government entity in good standing under the laws of North Carolina. The following is an accurate copy of resolutions adopted by the Entity's governing body at a meeting properly called and held on December 9, 2010, at which a quorum was present. Such resolutions have not been amended or revoked, and they do not conflict with any provision of any document by which the Entity is bound:

- RESOLVED, that TOWNEBANK ("Bank") is designated a depository of funds for the Entity;
- RESOLVED, that any prior resolutions remain in effect except as changed by those adopted today. The Entity ratifies all transactions purportedly done on its behalf with the Bank before these resolutions were delivered to the Bank. Any change(s) to these resolutions will take effect only after the Bank has received written certification of the change(s) and has had reasonable time to act on the change(s);
- RESOLVED, that the Entity agrees to be bound by the Bank's Commercial Deposit Account Agreement for each account permitted by these resolutions;
- RESOLVED, that the Bank is authorized to honor, pay, and charge the Entity's account(s) for any item purporting to have been signed on behalf of the Entity with a facsimile signature that resembles a specimen the Entity has certified to the Bank, no matter by whom or by what means the actual purported signature may have been made;
- RESOLVED, that the persons named below, whose manual and/or facsimile signatures are provided next to their respective names, are authorized to perform the powers listed based on number(s) following their respective names. The Bank has no duty to inquire into any power before executing even if the power benefits the signer individually. The required number of signatures immediately follows the description of that power;

Powers:

- 1. Open and close deposit accounts, sign account agreements, and sign contracts for deposit-related or other services. Signatures required: 1
- 2. Sign and authorize checks, drafts, withdrawal slips, and any other orders for the payment of money, whether by paper, electronic, or any other means, even if payable to the signer or used to discharge or reduce any obligation of the signer. Signatures required: 1
- 3. Borrow money by signing promissory notes, checks, drafts, credit agreements, agreements for letters of credit, and any other contracts that obligate the Entity to repay funds. Signatures required: 0
- 4. Assign, endorse, discount, transfer, mortgage, or pledge any of the Entity's property as collateral for any obligation, direct or indirect, absolute or contingent. Signatures required: 0
- 5. Lease, have access to, and terminate leases for safe-deposit boxes. Signatures required: 0
- 6. Give releases, waivers, receipts, and notices of all kinds that relate in any way to any relationship of the Entity with the Bank. Signatures required: 0

RESOLVED, that the secretary of the Entity is directed to certify and deliver a copy of these resolutions to the Bank, the signature cards bearing the genuine signatures of the persons named below, and any other documents that the Bank requires.

AUTHORIZED PERSONS. The names and genuine signatures, manual or facsimile, of the authorized persons, and the powers granted to them are as follows:

Name	Title
STEPHANIE M HUMPHRIES	Finance Officer

Signature

Powers
1 and 2 - as to account number(s) 000000725128410
0000007251284120

Facsimile Signature

Name	Title
SALLY E NORFLEET	

Signature

Powers
2 - as to account number(s) 000000725128410
0000007251284120

Facsimile Signature

Name	Title
CLAYTON D RIGGS	

Signature

Powers
2 - as to account number(s) 000000725128410
0000007251284120

Facsimile Signature

INITIALS _____

Attachment: Signature Cards Approval (2253 : Signature Cards Approval)

Name
GEORGE T WHITE, JR

Title

Powers
2 - as to account number(s) 00000725128410
000007251284120

Signature

Facsimile Signature

IN WITNESS WHEREOF, I have signed this certification on the date shown by my signature and have affixed the Entity's seal.

COUNTY OF CAMDEN

By _____
, CORPORATE SECRETARY

(Corporate Seal)

_____ Date

Attachment: Signature Cards Approval (2253 : Signature Cards Approval)



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.13
Meeting Date: January 07, 2019

Submitted By: Dan Porter, Planning Director
Planning & Zoning
Prepared by: Karen Davis

Item Title **Surplus Property - Planning Department**

Attachments: Surplus Property - Planning Department (PDF)

Surplus Property Request

Requested by: Sell Dispose

Department:

Item:

Disposal Method:

Suggested Value:

Reason for surplus:

Item Description

HP DesignJet T610
 Model # Q6712A
 Serial # my8783C090

Manager Approval *[Signature]*

Disposal Method:

Value:

Comments:

Board Approval

Approved/Denied:

Date:

Final Disposition Date:

Method:

Amount:

Purchased by:

Attachment: Surplus Property - Planning Department (2263 : Surplus Property - Planning Department)



CAMDENCOUNTY

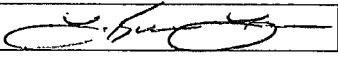
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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number:	8.14
Meeting Date:	January 07, 2019
Submitted By:	Kevin Jones, Sheriff Prepared by: Karen Davis
Item Title	Surplus Property Request - Sheriff's Office
Attachments:	Surplus Property - Sheriff (PDF)

Surplus Property Request

Requested by: Sheriff Kevin Jones 
 Sell Dispose

Department: Sheriff's office (LESO)

Item: 1996 Thomas Bus (Command Unit)

Disposal Method: Sell to City of Elizabeth City, NC

Suggested Value: \$100,000.00

Reason for surplus: Purchase new vehicles

Manager Approval 

Disposal Method:

Value:

Comments:

Board Approval

Approved/Denied:

Date:

Final Disposition Date:

Method:

Amount:

Purchased by:

Item Description

1996 Thomas Built Bus, Vin# 1T88S2B22T1135548
Mileage of 13,548

Attachment: Surplus Property - Sheriff (2254 : Surplus Property Request - Sheriff's Office)

Our plans are to use the money to purchase two patrol vehicles. We won't take nothing less than \$75,000.00

If we can get more "GOOD" money will be used in the purchase items for the Sheriff's Office.

Cost to cover the following:

Vehicle \$24,000.00

Equipment \$10,000.00

Decals \$650.00

Tags / Road tax (NCDMV) \$800.00

Total of one vehicle \$35,450.00 Total for two vehicles \$70,900.00



CAMDENCOUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.15
Meeting Date: January 07, 2019

Submitted By: Dan Porter, Planning Director
 Planning & Zoning
 Prepared by: Karen Davis

Item Title **Set Public Hearing - Ordinance 2019-01-01**

Attachments: Agenda Summary Sheet Ordinance 2019-01-01
 (DOC)
 2019-01-01 - Ordinance Amending the Official Zoning
 Map - McPherson
 (DOC)
 McPherson rezoning Findings2 (DOCX)
 Supporting Documents_McPherson (PDF)

See attached summary submitted by the Planning Department.

Camden County Board of Commissioners AGENDA ITEM SUMMARY SHEET

Item Number:

Meeting Date: January 7, 2019
Attachments: Ordinance/Findings/Planning Board Recommendation
Submitted By: Planning Department

ITEM TITLE: Set Public hearing - Ordinance 2019-01-01; Rezoning Application (UDO 2018-11-13) for Woodrow McPherson & Alvin Hess, Jr.

MOTION MADE BY:	
T. White	_____
C. Riggs	_____
G. Meiggs	_____
R. Krainiak	_____
R. Munro	_____
NO MOTION	_____
VOTE:	
T. White	_____
C. Riggs	_____
G. Meiggs	_____
R. Krainiak	_____
R. Munro	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

This is a resubmittal (different applicant) of the same rezoning request that was submitted by the County under UDO 2017-08-07.

In 2015 staff talked to then the current property owner (Mrs. Williams) and her attorney (Mr. Mullen) about information on subdividing the house out of the farm for her son. I informed her that she could subdivided out an acre of land as a deed of gift from a parent to a child and if she went through the regular minor subdivision process and the current zoning on property (GUD) minimum lot size would be 5 acres.

Prior to her passing she sold to Mr. Gus McPherson, Jr. what she believed to be everything but the house on one acre. Her attorney (Mr. Mullen) drew up the deed (attached) which created an illegal subdivision as he gave a description of the house lot containing +/- one acre of land as being exempt. Deed was recorded in the Registry of Deeds. There was never any survey recorded subdividing that one acre or deed transferring the property creating an illegal subdivision.

It is staffs opinion that since the survey/deed for the house lot was never drawn up and recorded that the current owner Mr. Gus McPherson owns the house and lot. Mr. McPherson wants to get this error corrected as Mrs. Williams' son lives in the house and should be the rightful owner. Back taxes are owed on the house.

Planning Board met on December 19, 2018 and after discussion with applicant's, Mr. Mullen (Attorney for applicant) and staff, Planning Board made the following motions:

- (1) **Consistency Statement:** Motion was made that the requested zoning change was inconsistent with Camden County's CAMA Land Use Plan (spot zoning) and Comprehensive Plan as it designates property as Rural Preservation. Passed on a 5-0 vote.
- (2) **Recommendation:** Motion was made to approve Rezoning Application (UDO 2018-11-13) as it is in the best interest of the general public. Motion passed on a 5-0 vote.

RECOMMENDATION:

Set Public Hearing Ordinance (2019-01-01) Rezoning application (UDO 2018-11-13) for February 5, 2019.

Attachment: Agenda Summary Sheet Ordinance 2019-01-01 (2269 : Set Public Hearing - Ordinance 2019-01-01)

Ordinance No. 2019-01-01

An Ordinance
Amending the Camden County
Zoning Map
Camden County, North Carolina

Article I: Purpose

The purpose of this Ordinance is to amend the Zoning Map of Camden County, North Carolina, which was originally adopted by the County Commissioners on December 20, 1993, and subsequently amended.

Article II. Amendment to Zoning Map

The Official Zoning Map of Camden County, North Carolina, which was adopted on December 20, 1993, and subsequently amended, is hereby amended as follows:

The house lot (1 acre) portion of the property currently shown in the Camden County Tax Assessor's Office as PIN 01-8916-00-08-2247 is hereby re-zoned from General Use District (GUD) to Basic Residential (R3-1).

Article III. Penalty

1. Violations of the provision of this Ordinance or failure to comply with any of its Requirements, including violations of any conditions and safeguards established in connection with grants of variances or Special Use or Conditional Use Permits, shall constitute a misdemeanor, punishable by a fine of up to five-hundred (\$500) dollars or a maximum thirty (30) days imprisonment as provided in G. S. 14-4.
2. Any act constituting a violation of the provisions of this Ordinance or a failure to comply with any of its requirements, including violations of any conditions and safeguards established in connection with the grants of variances or Special Use or Conditional Use Permits, shall also subject the offender to a civil penalty of one-hundred (\$100) dollars for each day the violation continues. If the offender fails to pay the penalty within ten (10) days after being cited for a violation, the penalty may be recovered by the county in a civil action in the nature of debt. A civil penalty may not be appealed to the Board of Adjustment if the offender was sent a final notice of violation in accordance with Article 151.568 and did not take an appeal to the Board of Adjustment within the prescribed time.
3. This Ordinance may also be enforced by any appropriate equitable action.

- 4. Each day that any violation continues after notification by the administrator that such violation exists shall be considered a separate offense for purposes of the penalties and remedies specified in this section.
- 5. Any one, all or any combination of the foregoing penalties and remedies may be used to enforce this Ordinance.

Article IV. Severability

If any language in this Ordinance is found to be invalid by a court of competent jurisdiction or other entity having such legal authority, then only the specific language held to be invalid shall be affected and all other language shall be in full force and effect.

Article V. Effective Date

This Ordinance is effective upon adoption.

Adopted by the Board of Commissioners for the County of Camden this day of 2019.

County of Camden

Tom White, Chairman
Camden County Board of Commissioners

ATTEST:

Karen Davis
Clerk to the Board

(SEAL)

STAFF REPORT

**UDO 2018-11-13
Zoning Map Amendment**

PROJECT INFORMATION

File Reference: UDO 2018-11-13
Project Name; N/A
PIN: 01-8916-00-08-2247

Applicant: Woodrow McPherson
 Alvin Hess, Jr.

Address: 865 & 729 North
 Highway 343
Phone: (252) 771-8011/455-
 1920
Email:

Agent for Applicant:
Address:
Phone:
Email:

Current Owner of Record: Woodrow Gus
 McPherson, Jr. LE

Meeting Dates:

12/19/2018 **Planning Board**

Application Received: 11/19/2018
By: David Parks, Permit Officer

Application Fee paid: \$650.00 CK #1014

Completeness of Application: Application is generally complete

Documents received upon filing of application or otherwise included:

- A. Rezoning Application
- B. Aerial of portion of property requested to be rezoned.
- C. Deed
- D. GIS Aerial, existing zoning, Comprehensive Plan future land use and CAMA Land Use Plan Suitability Maps

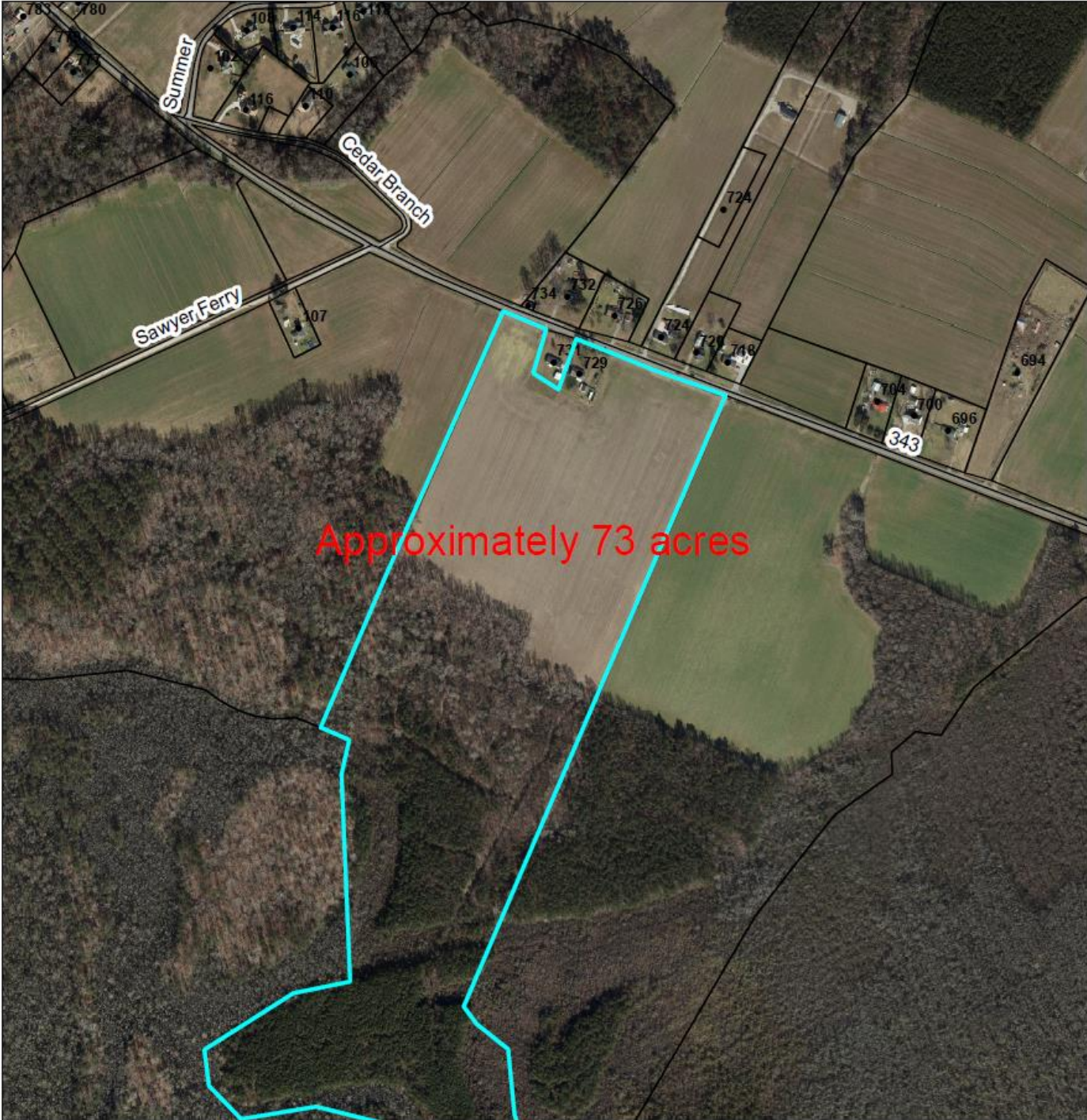
PROJECT LOCATION:

Street Address: Property located at 729 North 343.
Location Description: South Mills Township

REQUEST: Request rezone 1 acre to include existing house at 729 North 343 from General Use District (GUD) to Basic Residential (R3-1). **This is a resubmittal of a request for rezoning of the property filed under (UDO 2017-08-07) that was denied by the Board of Commissioners on a 3-2 vote.**

Attachment: McPherson rezoning Findings2 (2269 : Set Public Hearing - Ordinance 2019-01-01)

Vicinity Map:



Attachment: McPherson rezoning Findings2 (2269 : Set Public Hearing - Ordinance 2019-01-01)

PORTION OF PROPERTY IN QUESTION



Attachment: McPherson rezoning Findings2 (2269 : Set Public Hearing - Ordinance 2019-01-01)

Site Data:

Lot size: Entire tract is approximately 73 acres. Area to be rezoned is 1 acre.
Flood Zone: Zone X
Zoning District(s): General Use District (GUD)
Existing Land Uses: Agriculture/Residential

Adjacent Zoning & Uses:

	North	South	East	West
Zoning	General Use District (GUD)	General Use District (GUD)	General Use District (GUD)	General Use District (GUD)
Use & size	Farm/Woodland	Farm/Woodland	Farmland/Housing	Woodland

Proposed Use(s):

The use already exists as residential.

Description of property:

Property abuts Highway 343 North.

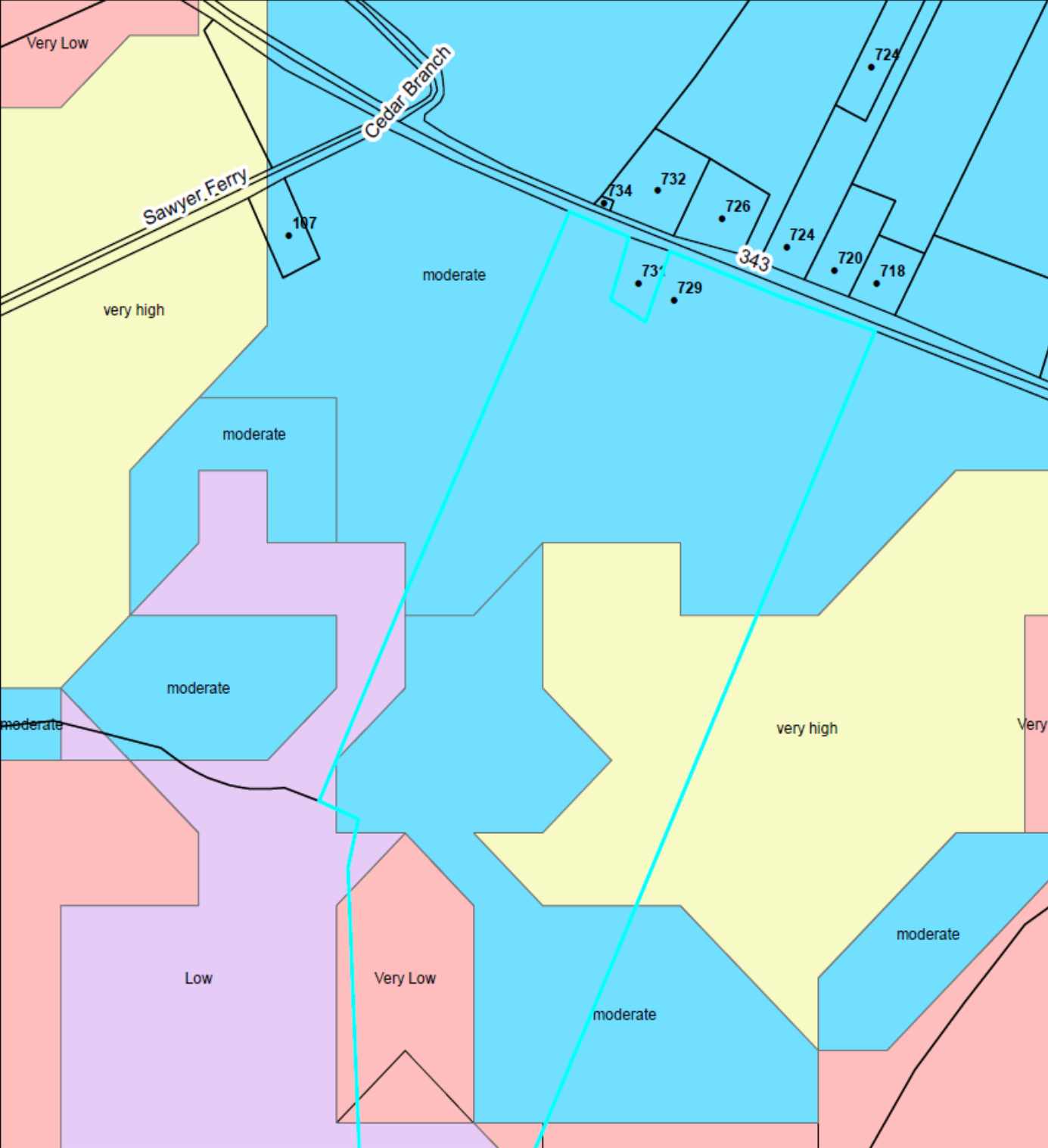
ENVIRONMENTAL ASSESSMENT

Streams, Creeks, Major Ditches: None.

Distance & description of nearest outfall: Pasquotank River is less than 1/2 mile to the west.

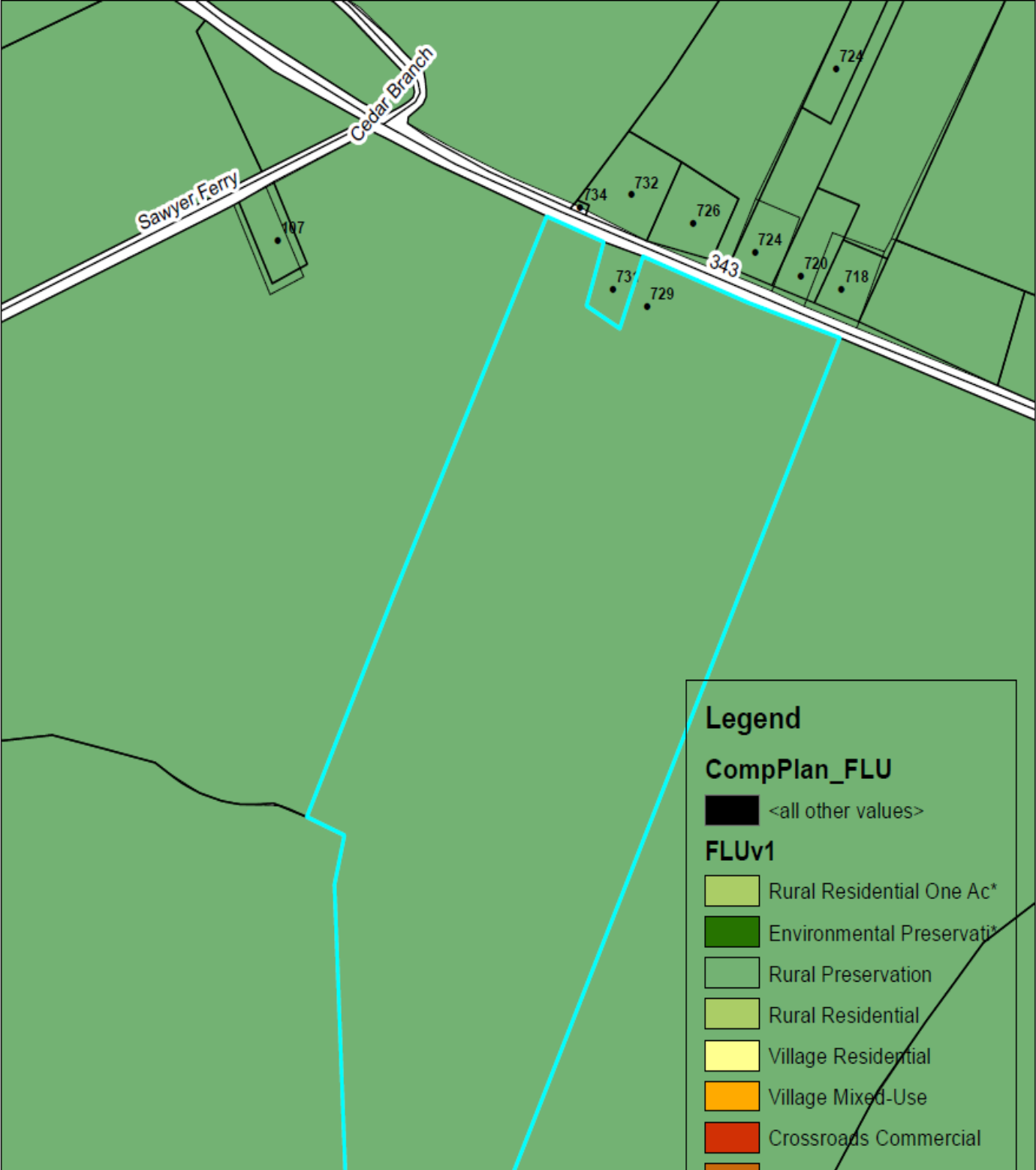
Attachment: McPherson rezoning Findings2 (2269 : Set Public Hearing - Ordinance 2019-01-01)

CAMA Land Suitability:



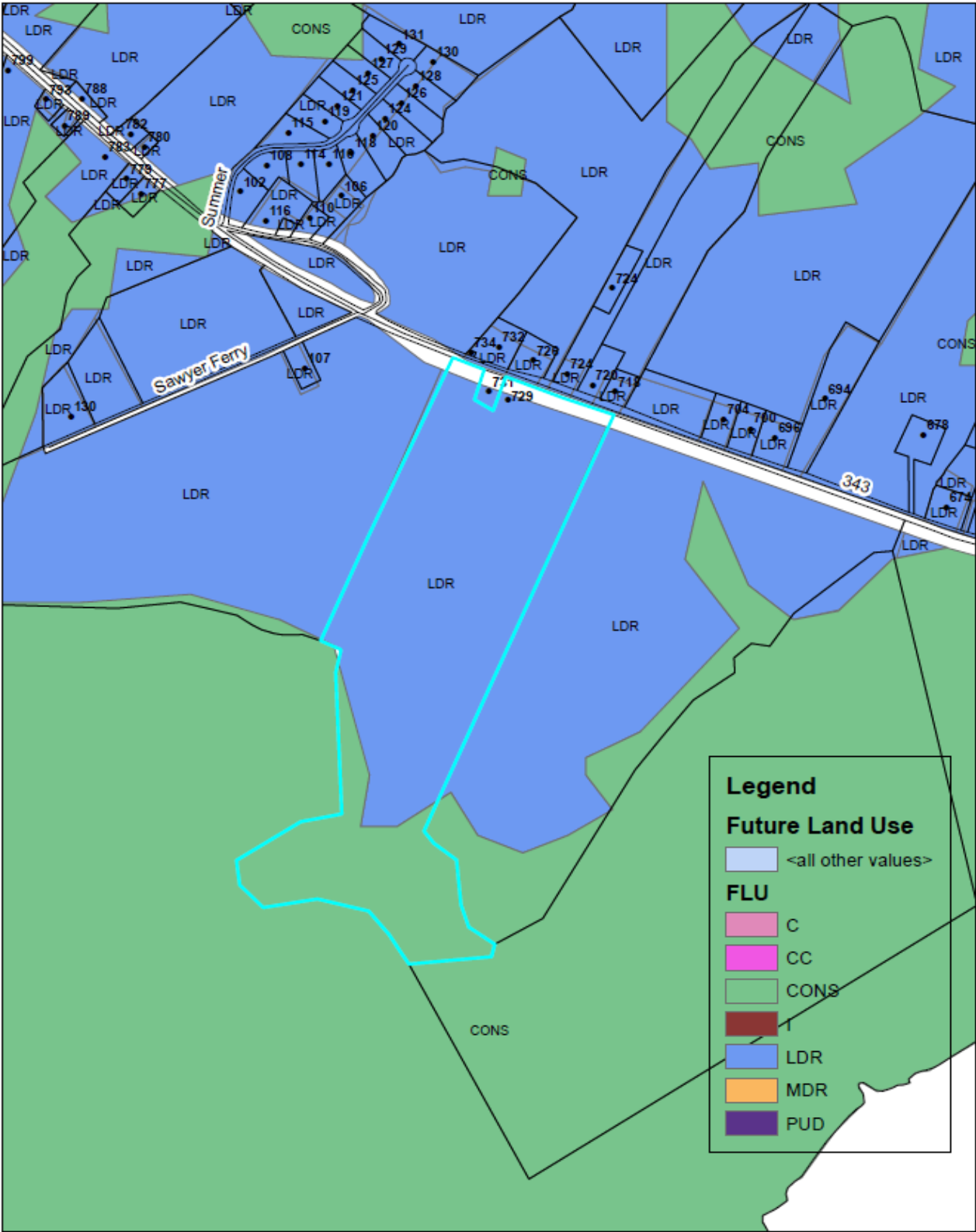
Attachment: McPherson rezoning Findings2 (2269 : Set Public Hearing - Ordinance 2019-01-01)

Comprehensive Plan Future Land Use Map\



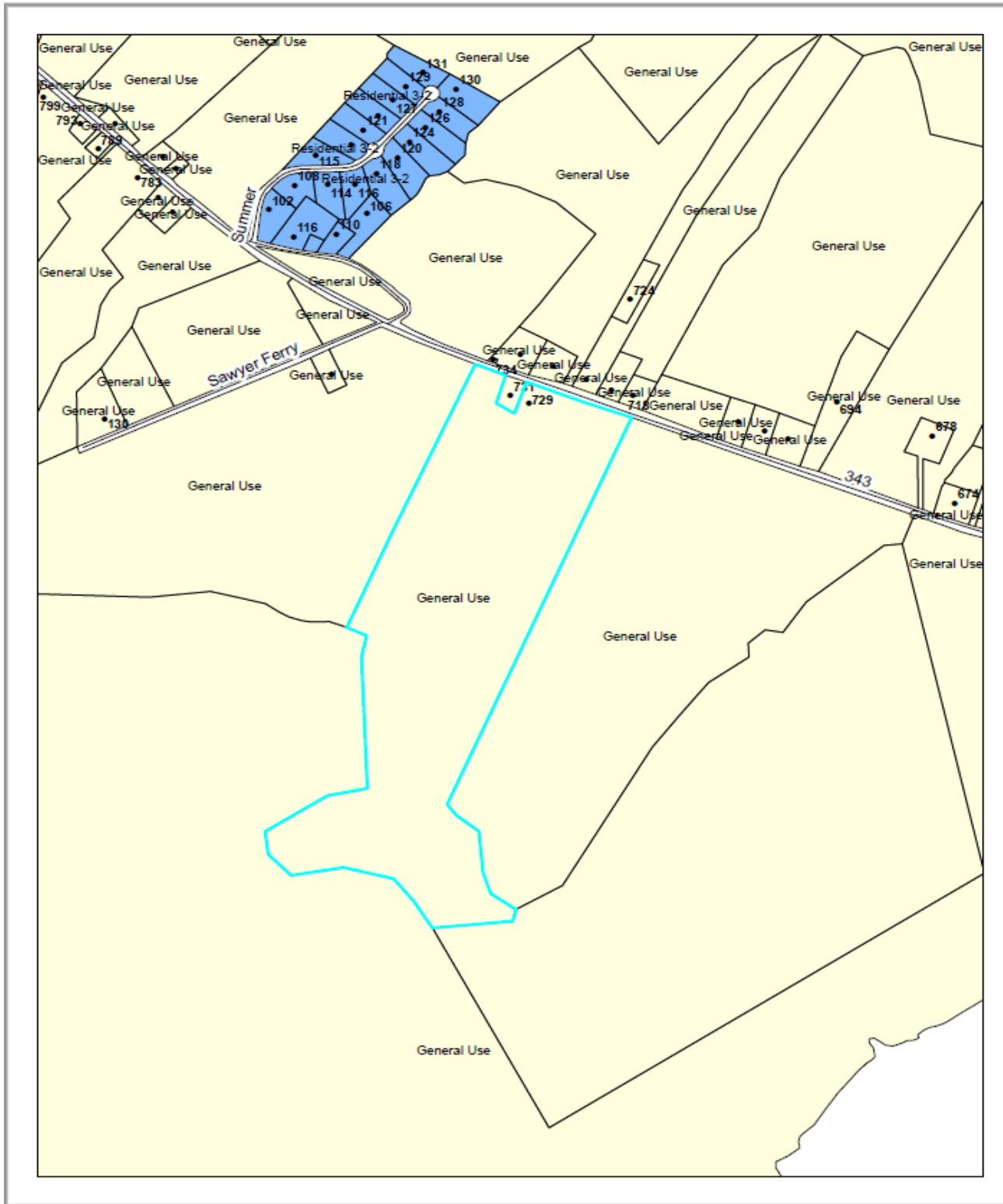
Attachment: McPherson rezoning Findings2 (2269 : Set Public Hearing - Ordinance 2019-01-01)

CAMA Future Land Use Map



Attachment: McPherson rezoning Findings2 (2269 : Set Public Hearing - Ordinance 2019-01-01)

Zoning Map:



Attachment: McPherson rezoning Findings2 (2269 : Set Public Hearing - Ordinance 2019-01-01)

INFRASTRUCTURE & COMMUNITY FACILITIES

Water	Water lines are located adjacent to property along Highway 343.
Sewer	Sewer lines located adjacent to property along Highway 343
Fire District	South Mills Fire District. Property located over 6 miles from Station off Main Street. Property located just over 5 miles from South Camden Fire Station on Sawyers Creek Road
Schools	Impact already exists.
Traffic	Staffs opinion is traffic will not exceed road capacities.

PLANS CONSISTENCY

CAMA Land Use Plan Policies & Objectives:

Consistent Inconsistent

The proposed zoning change is inconsistent with the CAMA Land Use Plan which was adopted by the Camden County Board of Commissioners on April 4, 2005 in that this is classified as spot zoning.

PLANS CONSISTENCY – cont.

2035 Comprehensive Plan

Consistent Inconsistent

Inconsistent with Comprehensive Plan (Adopted 2012) as Future Land Use Maps reflect land identified as Rural Preservation.

Attachment: McPherson rezoning Findings2 (2269 : Set Public Hearing - Ordinance 2019-01-01)

PLANS CONSISTENCY – cont.

Comprehensive Transportation Plan

Consistent Inconsistent

Property abuts Highway 343 North.

Other Plans officially adopted by the Board of Commissioners

N/A

FINDINGS REGARDING ADDITIONAL REQUIREMENTS:

Yes No **Will the proposed zoning change enhance the public health, safety or welfare?**

Reasoning: The proposed zoning change will enhance the welfare of Mr. Alvin Hess, as it will legally allow him the ownership of the house lot that his late Mother Evelyn Williams thought she left him.

Yes No **Is the entire range of permitted uses in the requested classification more appropriate than the range of uses in the existing classification?**

Reasoning: The use as residential for this lot already exists and is permissible in both zoning districts.

For proposals to re-zone to non-residential districts along major arterial roads:

Yes No **Is this an expansion of an adjacent zoning district of the same classification? N/A**

Reasoning:

Yes No **What extraordinary showing of public need or demand is met by this application? N/A**

Reasoning:

Attachment: McPherson rezoning Findings2 (2269 : Set Public Hearing - Ordinance 2019-01-01)

Yes No

Will the request , as proposed cause serious noise, odors, light, activity, or unusual disturbances?

Reasoning: All uses allowed in the requested zoning classification should not cause any serious noise, odors, light activity, or unusual disturbances.

Yes No

Does the request impact any CAMA Areas of Environmental Concern?

Reasoning: Property is outside any CAMA Areas of Environmental Concern.

Yes No

Does the county need more land in the zoning class requested?

Reasoning: Staff’s opinion is that the requested zoning classification is needed, but not in this area. Opinion is based on the County’s Comprehensive Plan.

Yes No

Is there other land in the county that would be more appropriate for the proposed uses?

Reasoning: Proposed use already exists.

Yes No **Will not exceed the county’s ability to provide public facilities:**

Schools – Impact already exists.

Fire and Rescue – Minimal impact.

Law Enforcement – Minimal impact.

Parks & Recreation – Minimal impact

Traffic Circulation or Parking – N/A

Other County Facilities – No.

Is This A Small Scale “Spot” Rezoning Request Requiring Evaluation Of Community Benefits?

Yes No

If Yes (regarding small scale spot rezoning) – Applicants Reasoning:

	Personal Benefits/Impact	Community Benefits/Impact
With rezoning	Will allow owner to cut out house out of the farm. See Staff commentary.	None
Without rezoning	See Staff commentary.	No Change.

STAFF COMMENTARY:

In 2015 staff talked to then the current property owner (Mrs. Williams) and her attorney (Mr. Mullen) about information on subdividing the house out of the farm for her son. I informed her that she could subdivided out an acre of land as a deed of gift from a parent to a child and if she went through the regular minor subdivision process and the current zoning on property (GUD) minimum lot size would be 5 acres.

Prior to her passing she sold to Mr. Gus McPherson, Jr. what she believed was everything but the house on one acre. Her attorney (Mr. Mullen) drew up the deed (attached) which created an illegal subdivision as he gave a description of the house lot containing +/- one acre of land as being exempt. Deed was recorded in the Registry of Deeds. There was never any survey recorded subdividing that one acre or deed transferring the property.

Attachment: McPherson rezoning Findings2 (2269 : Set Public Hearing - Ordinance 2019-01-01)

It is staffs opinion that since the survey/deed for the house lot was never drawn up and recorded that the current owner Mr. Gus McPherson owns the house and lot. Mr. McPherson wants to get this error corrected as Mrs. Williams' son lives in the house and should be the rightful owner.

2016, 2017, 2018 taxes owed on house lot approximately \$3,386.03.

STAFF RECOMMENDATION: Though this would definitely be spot zoning and not consistent with the Comprehensive Plan or CAMA Land Use Plan staff recommends approval of this Zoning Map Amendment as the situation was created at no fault of the previous/current property owner and it is in the best interest of the public as it will allow Mr. Elvin Hess to legally obtain the land and house his mother intended to give him at her passing.

Planning Board Recommendation: Planning Board met on December 19, 2018 and made the following motions:

- (1) **Consistency Statement:** Motion was made that the requested zoning change was inconsistent with Camden County's CAMA Land Use Plan (spot zoning) and Comprehensive Plan as it designates property as Rural Preservation. Passed on a 5-0 vote.
- (2) **Recommendation:** Motion was made to approve Rezoning Application (UDO 2018-11-13) as it is in the best interest of the general public. Motion passed on a 5-0 vote.

Zoning Change Application County of Camden, North Carolina

A rezoning may be obtained pursuant to Article 151.580 of Unified Development Ordinance (UDO) of Camden County and upon approval by the Board of Commissioners after a recommendation from the Planning Board.

Please consult the Planning Office (1-252-338-1919) with any questions about your application.

Please Do Not Write in this Box	
PIN:	<u>01-8916-00-08-2247</u>
UDO#	<u>2018 - 11 - 13</u>
Date Received:	<u>11/19/18</u>
Received by:	<u>ol</u>
Zoning District:	<u>G40</u>
Fee Paid:	<u>\$ 650.00</u>

PLEASE PRINT OR TYPE

WOODROW

Applicant's Name: ~~WOODROW~~ McPHERSON / ALVIN HESS Jr.

pd ck # 1014

If the Applicant is acting as agent for another person (the "principal"), please give that person's name on the line below and submit a copy of the agency agreement/letter with this Application.

Applicant's Mailing Address: 865 N. 343 & 729 N. 343
Camden, NC 27921

Daytime Phone Number: (252) 771-8011 & 455-1920 (Hess)

Street Address Location of Property: 729 N. 343

General Description of Proposal: Request to rezone 1 acre from
General use District (G40) to Basic Residential (R3-1)

I swear or affirm that the foregoing information and all attachments hereto (now or subsequently provided as part of this application) are true and correct to the best of my knowledge.

Signed: Woodrow McPherson

Dated: 11/19/18

Please include a site plan with this application and any other supporting documentation that the applicant feels would assist the Board of Commissioners and the Planning Board in determining the need for a zoning change.

- * Information to be filled out by Planning Department
- * Is the Property in a Watershed Protection area? yes
- * Flood Zone (from FIRM Map): X
- * Taxes paid? yes ✓ no _____

Attachment: Supporting Documents_McPherson (2269 : Set Public Hearing - Ordinance 2019-01-01)

Zoning Change Application Questions

The UDO requires the Board to consider to principal issues when considering an application for a zoning change. Please respond to each issue in the space provided below or on a separate sheet.

(A) How will the proposed zoning change enhance the public health, safety or welfare? (Article 151.585)

See findings,

(B) Is the entire range of permitted uses in the requested classification more appropriate than the range of uses in the existing classification? (Article 151.585)

uses are the same.

(C) For proposals to re-zone to non-residential districts along major arterial roads (Article 151.586):

(1) Is this an expansion of an adjacent zoning district of the same classification? *N/A*

(2) What extraordinary showing of public need or demand is met by this application? *N/A*



Doc ID: 000623020003 Type: CRP
Recorded: 05/29/2015 at 02:23:20 PM
Fee Amt: \$206.00 Page 1 of 3
Revenue Tax: \$180.00
Camden, NC
Tammie Krauss Register of Deeds
BK 335 PG 896-898

NORTH CAROLINA GENERAL WARRANTY DEED

Excise Tax:

Parcel Identifier No. 018916000822470000 Verified by Camden County on the 29 day of May, 2015
By GH 14-16 \$90,000.00 / \$900.00 p.h. BGA no delinquent tax-5-29-15-b

Mail/Box to: Gus Woodrow McPherson, Jr., 865 N Hwy 343 Camden, NC 27921

This instrument was prepared by: H. T. Mullen, Jr., Attorney at Law

Brief description for the Index: _____

THIS DEED made this 14th day of May, 2015 by and between

<p>GRANTOR Evelyn Elizabeth Williams, widowed</p>	<p>GRANTEE Gus Woodrow McPherson, Jr., a life estate and vested remainder to Scott Berry McPherson Joseph Edwin McPherson 865 N Hwy 343 Camden, NC 27921</p>
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The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in the City of _____, _____ South Mills _____ Township, _____ Camden _____ County, North Carolina and more particularly described as follows:
Please see attached Exhibit A.

All or a portion of the property herein conveyed () includes or () does not include the primary residence of a Grantor. Delinquent taxes, if any, to be paid by the closing attorney to the county tax collector upon disbursement of closing proceeds. The property hereinabove described was acquired by Grantor by instrument recorded in Book 78 page 760.

A map showing the above described property is recorded in Plat Book _____ page _____.

NC Bar Association Form No. L-3 © 1976, Revised © 1977, 2002
Printed by Agreement with the NC Bar Association – 1981 SoftPro Corporation, 333 E. Six Forks Rd., Raleigh, NC 27609

Attachment: Supporting Documents_McPherson (2269 : Set Public Hearing - Ordinance 2019-01-01)

EXHIBIT A

Beginning at a point, said point being presently designated by a pin, same being located on the Western right of way of NC Hwy 343 which has a 100 foot right-of-way at a point said point being 1.2 miles to the junction of NC Road #1208 and from said point of beginning thence continuing along the center of a ditch South 33° West 2650 feet to a point, thence South 18° 30" West to a point, thence South 43° West 152 feet to a point, thence South 12° West 395 feet to a point, thence South 18° East 138 feet to a point, thence South 45° East 251 feet to a point, thence South 55° 45" East 72 feet to a point, thence South 80° 30" West 184 feet to a point, thence South 89° West 128 feet to a point, thence North 55° 30" West 89.0 feet to a point, thence North 2° 30" West 177 feet to a point, thence North 21° West 139 feet to a point, thence North 51° West 121 feet to a point, thence North 81° West 182 feet to a point, thence North 73° 30" West 130.5 feet to a point, thence North 84.5° West 249.5 feet to a point, thence North 49° West 125 feet to a point, thence North 0° 30" East 162 feet to a point, thence North 61° 30" East 336 feet to a point, thence North 71° East 200 feet to a point, thence North 85° East 142 feet to a point, said point being designated by a chopped Maple and same is located on the edge of an Island, thence North 11° 30" East 434 feet to a point, thence North 0° 30" East 387 feet to a point, thence North 11° East 215.5 feet to a point, said point being designated by a chopped Beach and Gum, thence North 57° West 97 feet to a point, thence North 33° East 1776.6 feet to a point, said point being located on the Western right-of-way of NC Highway # 343, thence continuing along NC Highway #343 South 60° 31" East 997 feet to a point, being the said point and place of the beginning.

There is excepted from the above described tract or parcel that certain lot containing 1 acre, +/-, as described in Cabinet 3 Slide 71A of the Camden County Public Registry, said property being presently owned by Sharon G. Camillucci.

- * — There is also excepted from the above described tract or parcel the Grantors House and Lot which is located immediately South of the above designated parcel and consist of 1 acre, +/- . Both of these houses and lots each consisting of 1 acre, +/-, and are excepted from the conveyance of the lands hereinabove described.

The above described tract or parcel is described by that certain map or plat, same having been prepared by Henry Cunningham, Registered Surveyor, on the 17th of May, 1972 and the said plat is referred to as "Lands of Rebecca Williams, South Mills Township" the aforesaid map or plat, with the exception of the two 1 acre, +/- lots, is by reference incorporated herein.

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

And the Grantor covenants with the Grantee, that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever, other than the following exceptions:

IN WITNESS WHEREOF, the Grantor has duly executed the foregoing as of the day and year first above written.

(Entity Name)

Evelyn Elizabeth Williams (SEAL)
Evelyn Elizabeth Williams, widowed

By: _____
Title: _____

(SEAL)

By: _____
Title: _____

(SEAL)

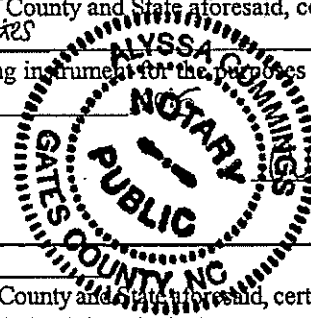
By: _____
Title: _____

(SEAL)

State of North Carolina - County of Pasquotank

I, the undersigned Notary Public of the County and State aforesaid, certify that Evelyn Elizabeth Williams, widowed personally appeared before me this day and acknowledged the due execution of the foregoing instrument for the purposes therein expressed. Witness my hand and Notarial stamp or seal this 14th day of May

My Commission Expires: 3/31/2020



Alyssa Cummings
Notary Public

State of North Carolina - County of _____

I, the undersigned Notary Public of the County and State aforesaid, certify that _____ personally came before me this day and acknowledged that he is the _____ of _____, a North Carolina or _____ corporation/limited liability company/general partnership/limited partnership (strike through the inapplicable), and that by authority duly given and as the act of such entity, he signed the foregoing instrument in its name on its behalf as its act and deed. Witness my hand and Notarial stamp or seal, this _____ day of _____, 20__.

My Commission Expires: _____

Notary Public

State of North Carolina - County of _____

I, the undersigned Notary Public of the County and State aforesaid, certify that _____

Witness my hand and Notarial stamp or seal, this _____ day of _____, 20__.

My Commission Expires: _____

Notary Public

The foregoing Certificate(s) of _____ is/are certified to be correct. This instrument and this certificate are duly registered at the date and time and in the Book and Page shown on the first page hereof.

Register of Deeds for _____ County
By: _____ Deputy/Assistant - Register of Deeds

Attachment: Supporting Documents_McPherson (2269 : Set Public Hearing - Ordinance 2019-01-01)

Filed in Camden County, NC
on the 22nd day of 2000 at 10:57 AM
by
Peggy C. Kittle
Register of Deeds

Plat Cab 3 Slide 71A

The residual parcel meets or exceeds the minimum lot size as specified within the Camden Co. Unified Development Ordinance, Residual parcel Address.

I, Henry C. Cunningham, professional surveyor do hereby certify that the map shown in accordance with GS 47-30 F 11 that this map shows the land in ch. 78 p. 760 in the Camden County public registry. That the error of closure is 1/20,000. That the error of closure was computed by DND. Witness my original signature, registration number and seal this 19 day of April 2000.



L-1358 Henry Cunningham
1605 Edgewood Drive
Elizabeth City NC 27809

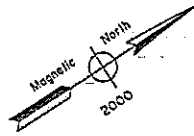
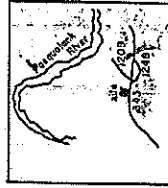
State of NORTH CAROLINA

County of Camden
I, Henry C. Cunningham, Surveyor, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording.

Review Officer Tony Perry
Date: 5-1-2000

Note: This lot is in Flood Hazard area C according to FEMA map 370042 0150 D December 4, 1985

Yieldity Map



Filed & recorded in office of Register of Deeds Camden Co., Camden NC at 10:57 AM on May 22nd 2000 in Plat Cab 3, Slide 71A

Peggy C. Kittle
Register of Deeds

CERTIFICATE OF OWNERSHIP AND REDEDICATION
I hereby certify that the owner of the property described hereon, which property is located within the subdivision jurisdiction of Camden County, that I hereby freely adopt this plat of subdivision and dedicate to the public use all areas shown on this plat as streets, alleys, walkways, open spaces and easements, except those specifically indicated as private and that I will maintain all such areas until the date of dedication is accepted by the appropriate public authority. All property shown on this plat as dedicated for a public use shall be deemed to be dedicated for any other public use authorized by law when such use is approved by the appropriate public authority in the public interest.

Date: 4/24/2000 Owner: James H. Williams
James Howard Williams
729 N. HC-343
Camden, NC
335-5609

STATE of North Carolina
County of Pasquotank
I, Henry C. Cunningham, Surveyor, do hereby certify that James Howard Williams personally appeared before me this date and acknowledged to me the date and content of the foregoing certificate of ownership and re-dedication. Witness my hand and official seal this 24 day of April, 2000.

Henry C. Cunningham

My commission expires October 20, 2002

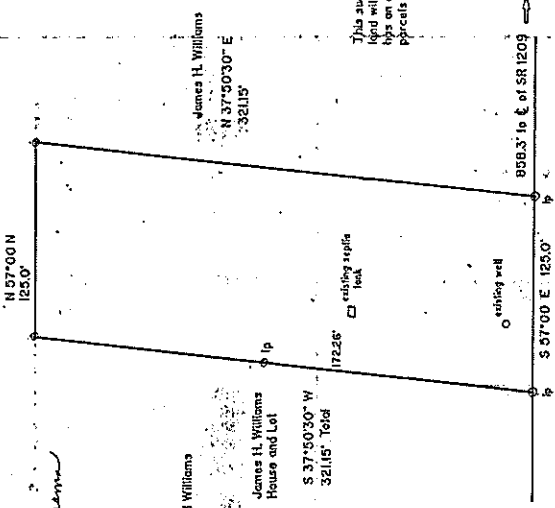
The foregoing certificate of Henry C. Cunningham a Notary Public of Pasquotank County, North Carolina is certified to be correct and is recorded for recording on and recorded in Plat Cabinet Slide

Register of Deeds

Certificate of Approval
I hereby certify that the minor subdivision shown on this plat does not involve the creation of new public streets or any change in existing public streets, that the subdivision shown is in all respects in compliance with the Camden County Unified Development Ordinance and that therefore this plat has been approved by the Camden County Administrator subject to its being recorded in the office of the Camden County Register of Deeds within thirty (30) days of the date shown, below

Date: 5-1-2000

The developer is required to install all water lines and related improvements prior to recording the sale gift or transfer of any lot within the subdivision



This survey creates a subdivision of land within the area of plat that has an ordinance that regulates parcels of land.

Minor Subdivision
James Howard Williams to
Eugene Thomas Evans and
Kitty J. Evans
729 North N.C. 343
Camden County N.C.
Date: April 24, 2000
Scale: 1" = 50'





CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 11.A
Meeting Date: January 07, 2019

Submitted By: Kim Perry,
Library
Prepared by: Kim Perry

Item Title **Library Report 11/2018**

Attachments: 18_11 (DOCX)

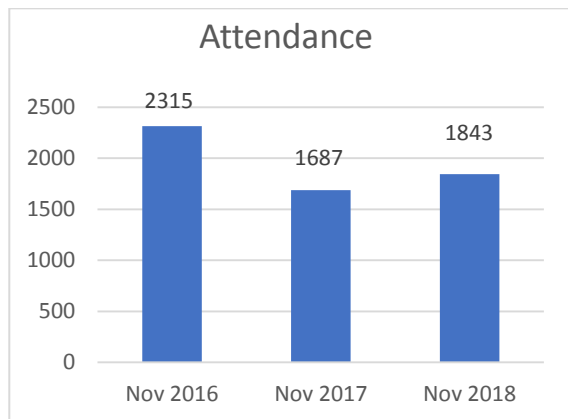
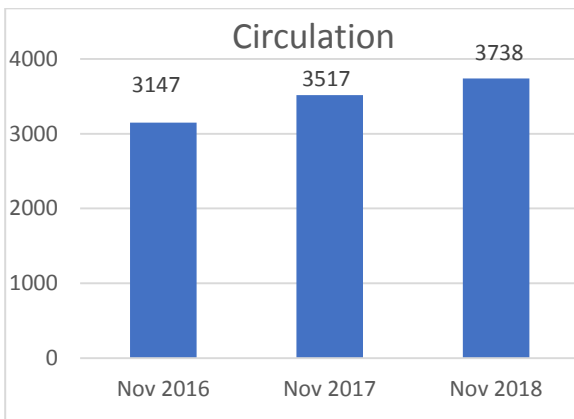
Summary:

Recommendation:

Camden County Public Library November 2018 Statistics

Visitor Count	1,843
Materials Check Outs & Renewals	3,738
Computer/ Wireless Use	633/304
Questions Answered	370
Juvenile Programs/Attendance	13/200
Teen/Tween Programs/Attendance	3/16
Adult Programs/Attendance	1/7
Meeting Room Usage/Attendance	12/791
Days/Hours Open	25/225
# Items in Collection	17,386
Library Card Holders	3452

Comparison by Year 2016-2018



Attachment: 18_11 (2248 : Library Report 11/2018)



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 11.B
Meeting Date: January 07, 2019

Submitted By: Tammie Krauss, Register of Deeds
Register of Deeds
Prepared by: Karen Davis

Item Title **Register of Deeds**

Attachments: Register of Deeds Weekly Report - November 2018
(XLS)
Register of Deeds - November 2018 (PDF)
Register of Deeds Weekly Report - December 2018
(PDF)
Register of Deeds - December 2018 (PDF)

Camden County Register of Deeds: Tammie Krauss
November 2018 Daily Deposit

DATE	NC CHILDREN TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
11/01/18	\$ -	\$ -	\$ 375.34	\$ 390.66	\$ 5.04	\$ 29.68	\$ 49.60	\$ 251.68	\$ 1,102.00
11/02/18	\$ -	\$ -	\$ 63.70	\$ 66.30	\$ 2.61	\$ 16.32	\$ 18.60	\$ 136.47	\$ 304.00
11/05/18	\$ -	\$ -			\$ 1.31	\$ 8.66		\$ 77.63	\$ 87.60
11/06/18	\$ -		\$ 133.28	\$ 138.72	\$ 4.29	\$ 24.24	\$ 49.60	\$ 207.87	\$ 558.00
11/07/18			\$ 362.60	\$ 377.40	\$ 3.07	\$ 16.99	\$ 37.20	\$ 147.74	\$ 945.00
11/08/18	\$ -	\$ -			\$ 1.26	\$ 8.18	\$ 6.20	\$ 68.36	\$ 84.00
11/09/18			\$ 451.78	\$ 470.22	\$ 6.54	\$ 38.70	\$ 62.00	\$ 327.76	\$ 1,357.00
11/13/18			\$ 553.21	\$ 575.79	\$ 10.21	\$ 62.85	\$ 68.20	\$ 539.14	\$ 1,809.40
11/14/18	\$ 5.00	\$ 30.00	\$ 96.04	\$ 99.96	\$ 2.52	\$ 11.20	\$ 18.60	\$ 100.68	\$ 364.00
11/15/18			\$ 172.48	\$ 179.52	\$ 5.04	\$ 29.68	\$ 49.60	\$ 251.68	\$ 688.00
11/16/18			\$ 453.25	\$ 471.75	\$ 6.47	\$ 37.18	\$ 68.20	\$ 319.15	\$ 1,356.00
11/19/18	\$ -	\$ -	\$ 497.35	\$ 517.65	\$ 5.22	\$ 30.24	\$ 55.80	\$ 256.74	\$ 1,363.00
11/20/18			\$ 73.50	\$ 76.50	\$ 6.08	\$ 37.09	\$ 43.40	\$ 318.43	\$ 555.00
11/21/18			\$ 66.64	\$ 69.36	\$ 1.93	\$ 11.31	\$ 18.60	\$ 96.56	\$ 264.40
11/26/18					\$ 2.20	\$ 12.45	\$ 24.80	\$ 106.95	\$ 146.40
11/27/18					\$ 0.45	\$ 2.97		\$ 26.58	\$ 30.00
11/28/18					\$ 1.69	\$ 11.04	\$ 6.20	\$ 94.07	\$ 113.00
11/29/18			\$ 343.49	\$ 357.51	\$ 1.49	\$ 7.89	\$ 18.60	\$ 71.02	\$ 800.00
11/30/18			\$ 872.69	\$ 908.31	\$ 8.76	\$ 53.17	\$ 74.40	\$ 447.47	\$ 2,364.80
									\$ -
									\$ -
									0.00
									0.00
									\$ -
TOTAL	\$ 5.00	\$ 30.00	\$ 4,515.35	\$ 4,699.65	\$ 76.18	\$ 449.84	\$ 669.60	\$ 3,845.98	\$ 14,291.60

Attachment: Register of Deeds Weekly Report - November 2018 (2270 : Register of Deeds)

Camden, NC

Date Range From Thursday, November 01, 2018 to Friday, November 30, 2018

Name	Amount
NC Children's Trust Fund	\$5.00
NC Domestic Violence Fund	\$30.00
State Revenue Stamp	\$4,515.35
County Revenue Stamp	\$4,699.65
Land Transfer Fee	\$0.00
Floodplain Map Fund	\$0.00
Supplemental Retirement	\$76.18
ROD Automation Fund	\$449.84
Dept Of Cultural Resources	\$0.00
Vital Records Fund	\$0.00
State General Fund	\$0.00
State Treasurer Amount	\$669.60
ROD General Fund	\$3,845.98
Total Distribution For Period	\$14,291.60
Cash Total	\$402.00
Check Total	\$13,889.60
Pay Account Total	\$0.00
ACH Total	\$0.00
Escrow Account Total	\$0.00
Overpayment Total	\$0.00
Total Deposit For Period	\$14,291.60

Camden County Register of Deeds: Tammie Krauss
December 2018 Daily Deposit

DATE	NC CHILDREN TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
12/03/18	\$ -	\$ -			\$ 5.50	\$ 31.58	\$ 55.80	\$ 273.92	\$ 366.80
12/04/18	\$ -	\$ -	\$ 292.04	\$ 303.96	\$ 3.78	\$ 22.76	\$ 31.00	\$ 194.46	\$ 848.00
12/05/18	\$ 5.00	\$ 30.00	\$ 308.70	\$ 321.30	\$ 3.99	\$ 20.63	\$ 31.00	\$ 175.38	\$ 896.00
12/06/18	\$ 10.00	\$ 60.00	\$ 612.50	\$ 637.50	\$ 5.65	\$ 27.36	\$ 37.20	\$ 235.99	\$ 1,626.20
12/07/18	\$ -	\$ -	\$ 247.94	\$ 258.06	\$ 2.94	\$ 17.91	\$ 24.80	\$ 150.75	\$ 702.40
12/10/18	\$ -	\$ -	\$ 519.40	\$ 540.60	\$ 6.56	\$ 39.67	\$ 49.60	\$ 341.17	\$ 1,497.00
12/11/18			\$ 577.22	\$ 600.78	\$ 7.22	\$ 42.13	\$ 68.20	\$ 363.45	\$ 1,659.00
12/12/18					\$ 1.44	\$ 8.82	\$ 12.40	\$ 74.14	\$ 96.80
12/13/18					\$ 2.45	\$ 14.69	\$ 18.60	\$ 127.06	\$ 162.80
12/14/18	\$ 5.00	\$ 30.00	\$ 176.40	\$ 183.60	\$ 7.89	\$ 43.20	\$ 62.00	\$ 377.91	\$ 886.00
12/17/18			\$ 5.39	\$ 5.61	\$ 1.88	\$ 9.83	\$ 24.80	\$ 88.49	\$ 136.00
12/18/18			\$ 815.36	\$ 848.64	\$ 4.74	\$ 27.82	\$ 43.40	\$ 240.04	\$ 1,980.00
12/19/18	\$ -	\$ -	\$ 224.42	\$ 233.58	\$ 2.91	\$ 15.90	\$ 37.20	\$ 137.99	\$ 652.00
12/20/18			\$ 661.01	\$ 687.99	\$ 6.29	\$ 36.10	\$ 68.20	\$ 309.41	\$ 1,769.00
12/21/18			\$ 846.72	\$ 881.28	\$ 3.48	\$ 20.16	\$ 37.20	\$ 171.16	\$ 1,960.00
12/27/18					\$ 1.25	\$ 6.94	\$ 12.40	\$ 62.41	\$ 83.00
12/28/18					\$ 0.54	\$ 2.93	\$ 6.20	\$ 26.33	\$ 36.00
12/31/18			\$ 202.86	\$ 211.14	\$ 3.62	\$ 19.91	\$ 43.40	\$ 174.07	\$ 655.00
									\$ -
									\$ -
									\$ -
									0.00
									0.00
									\$ -
TOTAL	\$ 20.00	\$ 120.00	\$ 5,489.96	\$ 5,714.04	\$ 72.13	\$ 408.34	\$ 663.40	\$ 3,524.13	\$ 16,012.00

Attachment: Register of Deeds Weekly Report - December 2018 (2270 : Register of Deeds)

Camden, NC

Date Range From Saturday, December 01, 2018 to Monday, December 31, 2018

Name	Amount
NC Children's Trust Fund	\$20.00
NC Domestic Violence Fund	\$120.00
State Revenue Stamp	\$5,489.96
County Revenue Stamp	\$5,714.04
Land Transfer Fee	\$0.00
Floodplain Map Fund	\$0.00
Supplemental Retirement	\$72.13
ROD Automation Fund	\$408.34
Dept Of Cultural Resources	\$0.00
Vital Records Fund	\$0.00
State General Fund	\$0.00
State Treasurer Amount	\$663.40
ROD General Fund	\$3,524.13
Total Distribution For Period	\$16,012.00
Cash Total	\$599.00
Check Total	\$15,413.00
Pay Account Total	\$0.00
ACH Total	\$0.00
Escrow Account Total	\$0.00
Overpayment Total	\$0.00
Total Deposit For Period	\$16,012.00