



CAMDENCOUNTY

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**BOARD
OF
COMMISSIONERS**

**May 02, 2016
7:00 PM
Regular Meeting**

**Historic Courtroom
Courthouse Complex**

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Special accommodations for the disabled who attend public meetings can be made by contacting the Clerk to the Board 24 hours in advance at 252-338-6363, Ext. 100.

Please turn Cell Phone ringers off during the meeting.

Agenda

**Camden County Board of Commissioners
BOC - Regular Meeting
May 02, 2016
7:00 PM
Historic Courtroom, Courthouse Complex**

Welcome & Call to Order

Invocation & Pledge of Allegiance

Commissioner Tom White

ITEM 1. Public Comments

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 2. Consideration of Agenda (For discussion and possible action)

ITEM 3. Presentations (For discussion and possible action)

A. County Government Month April 2016

ITEM 4. Old Business (For discussion and possible action)

A. VIPER System

B. Streetlight Policy Amendments

ITEM 5. Public Hearings

A. Reconvene Public Hearing – Special Use Permit Preliminary Plat Green Meadows – 9 Lot Major Subdivision (UDO 2013-08-04)

B. Ordinance No. 2016-03-01 - Proposed Amendments to Chapter 151 (Unified Development Ordinance) of the Camden County Code of Ordinances

ITEM 6. New Business (For discussion and possible action)

- A. Monthly Tax Report - March 2016
- B. MoU Temporary Morgue
- C. Camden Core Wastewater Treatment Plant Project Ordinance No. 2016-05-01

ITEM 7. Board Appointments (For discussion and possible action)

- A. Library Board of Trustees Appointments

ITEM 8. Consent Agenda

- A. Board of Commissioners - BOC - Regular Meeting - Jan 4, 2016 7:00 PM
- B. South Camden Water & Sewer District Board of Directors - SCWSD - Regular Meeting - Jan 19, 2016 7:00 PM
- C. Board of Commissioners - BOC - Regular Meeting - Feb 1, 2016 7:00 PM
- D. Budget Amendments
- E. School Budget Amendments
- F. School Lottery - Building Capital Fund
- G. Tax Collection Report - March 2016
- H. Authorization to Collect
- I. Refunds Over \$100.00
- J. Vehicle Tax Refunds
- K. Estimated Tax Values 2016
- L. Set Public Hearing Date - CIP
- M. Set Public Hearing Date - FY 2016- 2017 Budget
- N. Set Public Hearing - Ordinance 2016-04-01; Rezoning Application (UDO 2016-03-09) Pudding Ridge of South Mills LLC - Herb Mullen and Tracy Swain
- O. Older Americans Proclamation

ITEM 9. Commissioners' Report

ITEM 10. County Manager's Report

Recess to South Camden Water & Sewer District Board of Directors Meeting

Reconvene Commissioners' Meeting

ITEM 11. Information, Reports & Minutes From Other Agencies

- A. EMS Reports - April 2016
- B. CAC Reports - 2Nd Quarter 2016
- C. Sales & Use Tax Revenue Report
- D. Register of Deeds
- E. Library Statistics--April
- F. Press Release

ITEM 12. Other Matters (For discussion and possible action)

ITEM 13. Adjourn



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Presentations

Item Number: 3.A
Meeting Date: May 02, 2016
Submitted By: Angela Wooten, Clerk to the Board
Administration
Prepared by: Angela Wooten

Item Title County Government Month April 2016

Attachments:

Presentation by:

Cameron S. Lowe & Angela L Wooten
County Extension Director Clerk to the Board

Summary:

A short presentation of Camden County celebrating County Government Month



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Old Business

Item Number: 4.A
Meeting Date: May 02, 2016
Submitted By: Stephanie Humphries, Finance Director
 Finance
 Prepared by: Stephanie Humphries

Item Title VIPER System

Attachments: Pasquotank CoNC_VIPER System Coverage Testing
 Transition
 Report_15APR20... (2)
 (PDF)

Summary:

The Central Communications/911 system completed their VIPER System coverage testing. The attached report provides the testing results as well as the expected costs. The Board will need to determine their intentions in relation to negotiating the expected contribution by Camden County.

Possible options:

Option 1: Offer to pay nothing:

Justification: Current Pasq/EC/Camden CC/ER contract states we are 20% responsible for “operating costs”. These would be Capital Costs not operating costs.

Option 2: Offer to Pay 10%:



Justification: We currently create 10% of Central Communication/911 calls based on recent call volume but pay 20% of the costs.

Option 3: Offer to pay for the South Mills channel and 20% of the costs for infrastructure other than the "channels".

Justification: this would save Camden \$30,000-\$50,000 over the current expectation of paying 20% of the full infrastructure cost.

Current Expectation

Camden Cost: 20% of the \$1,275,686
 Cost = \$255,137

Option 3 Expectation

Infrastructure Budget	\$1,275,686
Multiple Channels	- \$480,500
Final Shared Cost	\$795,186
20% for Camden	= \$159,037
Single Channel Cost	\$50,000 (South Mills)

Camden Option 3 Cost: **\$209,037**
 A savings of \$46,100

Option 4: Agree to current 20% Expectation

Justification: Pasquotank and Elizabeth City would argue that the current contract would require we pay 20% (20% of the \$1,275,686 Cost = \$255,137)

Recommendation:



Discuss the above options and provide direction as to which of the above options or another alternative is desired and who will attend the meeting on behalf of Camden County on May 3rd to negotiate the desired outcome with Pasquotank and Elizabeth City representatives.



Attachment: Pasquotank CoNC_VIPER System Coverage Testing Transition Report_15APR20... (2) (1219 : VIPER System)

VIPER System Coverage Testing and Transition Report

FINAL REPORT

SUBMITTED April 15, 2016 TO:
PASQUOTANK COUNTY, NORTH CAROLINA



MissionCriticalPartners

4801 Glenwood Ave, Suite 200 | Raleigh, NC 27612 | 888.8.MCP.911 or 919-390-0321 | www.MCP911.com



TABLE OF CONTENTS

- EXECUTIVE SUMMARY 1**
- 1. BACKGROUND 2**
- 2. APPROACH 2**
- 2.1. VIPER SYSTEM COVERAGE TESTING..... 2
 - 2.1.1. *Signal Strength Drive Testing* 2
 - 2.1.2. *Voice Testing*..... 3
 - 2.1.3. *Selected In-Building Voice Testing* 3
- 3. FINDINGS..... 4**
- 3.1. VIPER SYSTEM COVERAGE TESTING..... 4
 - 3.1.1. *Signal Strength Drive Testing* 4
 - 3.1.2. *Voice Testing*..... 4
 - 3.1.3. *Selected In-Building Voice Testing* 5
 - 3.1.4. *Analysis of Test Results* 7
 - 3.1.5. *Conclusions*..... 7
- 3.2. VIPER SYSTEM TRANSITION TOPICS..... 7
 - 3.2.1. *Process and Procedures*..... 7
 - 3.2.2. *System Use Guidelines*..... 8
 - 3.2.3. *Adding Equipment to VIPER*..... 8
 - 3.2.4. *Recommended Transition Approach and Timeline*..... 9
- 3.3. ANTICIPATED TRANSITION COSTS..... 9
 - 3.3.1. *VIPER System Enhancement Costs*..... 9
 - 3.3.2. *Potential PSAP Costs* 10
 - 3.3.3. *Agency-Specific Costs* 10
 - 3.3.4. *Contingency Recommendations* 13
 - 3.3.5. *Cost Summary*..... 13
- 4. SUMMARY 14**
- APPENDIX A – AUTOMATED DRIVE TEST RESULTS 15**
- APPENDIX B – AUDIO QUALITY TEST LOCATIONS AND RESULTS 18**
- APPENDIX C – VIPER COVERAGE MAPS 27**
- APPENDIX D – ENHANCEMENTS TO THE VHF PAGING SYSTEM 32**

TABLE OF TABLES

- Table 1: Delivered Audio Quality (DAQ) Score Definitions* 3
- Table 2: Transition Timeline*..... 9
- Table 3: VIPER Console Connection Cost Projection*..... 10

Attachment: Pasquotank CoNC_VIPER System Coverage Testing Transition Report_15APR20... (2) (1219 : VIPER System)



Table 4: Projected Subscriber Costs 11

Table 5: Subscriber Options Pricing 11

Table 6: Law Enforcement (LE) Subscriber Costs 12

Table 7: Fire Service Subscriber Costs 12

Table 8: EMS Subscriber Costs 12

Table 9: VIPER Infrastructure Cost Summary 13

Table 10: Pasquotank Simulcast VHF Paging System Budgetary Estimate 32

TABLE OF FIGURES

Figure 1: Voice Test Field Locations 5

Figure 2: Building Test Locations 6

Attachment: Pasquotank CoNC_VIPER System Coverage Testing Transition Report_15APR20... (2) (1219 : VIPER System)



EXECUTIVE SUMMARY

In December 2015, Mission Critical Partners, Inc. (MCP) completed a Radio System Needs Assessment Report for Pasquotank County, Camden County and the City of Elizabeth City. The report considered the current and future radio system needs for all of the public safety agencies within the two counties, including the city.

In January 2016 MCP presented the report findings and recommendations to a combined meeting of the three governing bodies and representatives from the region's public safety agencies and departments. Subsequent to that presentation, all three governing bodies discussed and confirmed their continued interest in enhancing regional public safety communications.

The leading alternative for enhancing public safety communications and improving regional operability and interoperability was a proposed transition of all regional public safety users to the statewide VIPER system. A transition to the VIPER system would mean moving to an existing system and level of coverage, unless the region desired to add additional tower sites to the VIPER system.

In order to better understand what level of coverage the VIPER system is providing within the two counties, and to verify that it would meet the needs of public safety users, Pasquotank County authorized MCP to conduct both automated signal strength and voice testing. Over the course of several days, hundreds of test points and voice calls were made across the two-county area. The results of that testing were favorable, showing excellent mobile radio coverage throughout both counties. Portable coverage also was very good. When compared with the current ultra-high frequency (UHF) and very-high frequency (VHF) portable coverage, there was a significant improvement.

The results of the signal strength and voice testing indicate that the VIPER system, as currently built-out in the two-county region, would provide reliable voice radio communications for public safety users. As the current regional VIPER sites are providing sufficient coverage today, testing results did not support the need to add any new sites to the system. There will be a need, however, to selectively add channel capacity at the VIPER sites in Elizabeth City and South Mills. These additional channels will allow for greater capacity to accommodate the extra system loading that will come from the remaining public safety users transitioning to the VIPER system.

Based on the findings in the December 2015 MCP report, and supported by favorable coverage testing results, MCP continues to endorse a plan to transition the remaining public safety radio users within both counties to the VIPER system. We believe that this approach will be the most cost-effective and expedient alternative to enhancing public safety radio system reliability and performance in the region.

In addition to summarizing the coverage testing findings, this report also will discuss the elements, costs and timeline of a transition to the VIPER system.



1. BACKGROUND

The public safety radio system users within the two-county area have experienced long-standing radio system performance and reliability deficiencies, concerns that remain today. Some regional agencies previously have transitioned to the statewide VIPER system, such as the Camden County Sheriff's Office, and they have been satisfied with how the system has served their needs. Other agencies have had the opportunity to successfully use the VIPER system for special events. The public safety agencies in both counties have expressed a strong interest in moving to a more reliable radio system that also would greatly enhance operability and interoperability.

This report outlines the results of the recent coverage testing and explains the steps, costs and timeline that would be involved in a transition to the VIPER system for the remaining public safety agencies.

2. APPROACH

2.1. VIPER SYSTEM COVERAGE TESTING

MCP consultants and engineers worked in collaboration with Pasquotank County Sheriff's Office staff to plan and coordinate system coverage testing, which included two separate tests, automated signal strength testing and voice call clarity testing. For voice call testing, a structured but random call methodology was used to ensure the integrity of the process. Roadways were driven extensively throughout both counties. Radio system coverage within numerous buildings also was tested. Voice calls were rated for their level of clarity on both ends of the call using the Delivered Audio Quality (DAQ) voice call clarity-testing standard. Testing results then were analyzed, with the findings explained in the next section.

2.1.1. *Signal Strength Drive Testing*

Automated drive testing was conducted using Survey Technologies, Inc. (STI) Field Test coverage testing equipment. The trunked nature of the VIPER system means a control channel always is operational at each site. Control channel information was provided by a VIPER representative. Although eight sites were shown to contribute coverage in Pasquotank and Camden counties, two of the sites were predicted to only provide coverage to a small area in the southern part of both counties; as such, they were excluded from the automated signal strength testing.

The results from automated coverage testing were imported into EDX Wireless propagation study software previously used to provide coverage predictions for the VIPER system in both counties. A measurement file study provided statistics on the discrepancy between the predicted and observed signal strengths. This information was used to fine-tune the coverage model.



2.1.2. Voice Testing

Audio quality voice testing was conducted at the same time as the automated signal strength testing. A stationary location was found that provided reliable communications on the VIPER system. Periodic radio tests were initiated by the drive test team using a portable radio from a moving vehicle. The stationary tester scored the received audio and provided a response to the mobile tester. The mobile tester then scored the response from the stationary tester. Scoring was done using the DAQ scale, a common measurement used to assess signal quality. Table 1 below summarizes the Telecommunications Industry Alliance (TIA) Telecommunications Systems Bulletin (TSB) 88.1-D definition of DAQ scores.

Table 1: Delivered Audio Quality (DAQ) Score Definitions

DAQ Score	Subjective Performance Description
1	Unusable, speech present, but unreadable
2	Understandable, with considerable effort; frequent repetition due to noise/distortion
3	Speech understandable with slight effort; occasional repetition required due to noise/distortion
3.4	Speech understandable with repetition only rarely required; some noise/distortion
4	Speech easily understood; occasional noise/distortion
4.5	Speech easily understood; infrequent noise/distortion
5	Speech easily understood

2.1.3. Selected In-Building Voice Testing

Voice testing was conducted in select buildings using the same procedure as the voice testing done while driving. Selection of buildings for testing was done cooperatively between MCP and Pasquotank County personnel. An emphasis was placed on a sample of critical buildings, such as hospitals, fire stations, schools, and other government buildings. Coordination and entry to facilities was provided by Pasquotank County personnel.

The goal of in-building voice testing is to identify critical buildings that may require an in-building system to boost system coverage. Generally, there are two types of in-building systems: bidirectional amplifiers (BDAs) and distributed antenna systems (DAS).

BDAs are used to boost coverage in smaller buildings. A typical BDA uses an exterior and interior antenna to relay signals from outside of the building to the inside and vice versa. In larger buildings, this single point of amplification may not cover the entire building.



Meanwhile, a DAS uses an exterior antenna, much like a BDA. However, a series of antennas are located in the interior of the building, providing a higher level of coverage throughout a larger area. A DAS is more complex and more costly compared with a BDA solution, and is more common in large buildings built with heavy construction materials.

3. FINDINGS

3.1. VIPER SYSTEM COVERAGE TESTING

3.1.1. *Signal Strength Drive Testing*

MCP conducted automated coverage testing throughout Pasquotank and Camden counties using the STI Field Test coverage test tool. The tool was used to measure the signal strength of the control channels from the six VIPER sites in and around the two counties. The six sites tested were:

- Barco
- Elizabeth City (located in Pasquotank County)
- Gatesville
- South Mills (located in Camden County)
- Valhalla
- Winfall

Raw data from the STI testing tool was filtered to remove redundant data, resulting in approximately 5,000 test points. Maps were created showing test points with a signal strength above typical performance thresholds, for both mobile and portable radios, and are found in Appendix A. The first map in Appendix A depicts mobile radio signal strength data, while the second depicts portable radio signal strength data.

Automated signal strength testing showed a high level of mobile coverage throughout both Pasquotank and Camden counties. The portable coverage map shows a few areas of somewhat lower signal strength; however, almost all test points provided usable levels of signal strength, which also correlated well with MCP's parallel voice testing. It should be noted that a large number of test points showing lower signal strength are located in the southern part of each county. Based on the favorable results of radio voice tests in these areas, it is MCP's belief that these areas are covered by VIPER sites in neighboring counties that were not part of the signal strength testing.

3.1.2. *Voice Testing*

Over the course of three days, more than 130 voice test calls were conducted from and to a moving vehicle. All of the outdoor tests showed a reliable level of coverage and understandable audio quality



throughout both counties. The complete list of test results, as well as locations of each test point, are detailed in Appendix B.

Figure 1 shows the location of the outdoor field tests. Green markers indicate a DAQ score of at least 4.0, orange markers indicate a DAQ score of 3.0 or 3.4, and red indicates a DAQ score below 3.0.

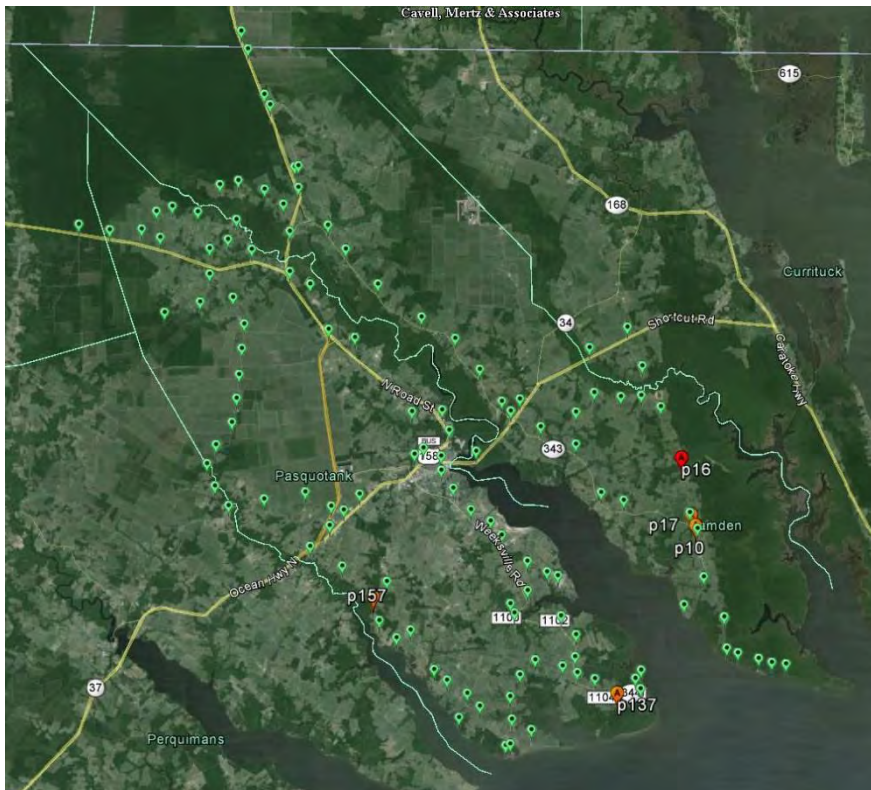


Figure 1: Voice Test Field Locations

3.1.3. Selected In-Building Voice Testing

A total of 163 additional voice tests were conducted in select buildings using the same test procedure as the voice testing done while driving. For larger buildings, multiple test points were chosen and notes were taken regarding location within the building. Figure 2 maps the in-building test locations, while a more detailed table is found in Appendix B.

Attachment: Pasquotank CoNC_VIPER System Coverage Testing Transition Report_15APR20... (2) (1219 : VIPER System)

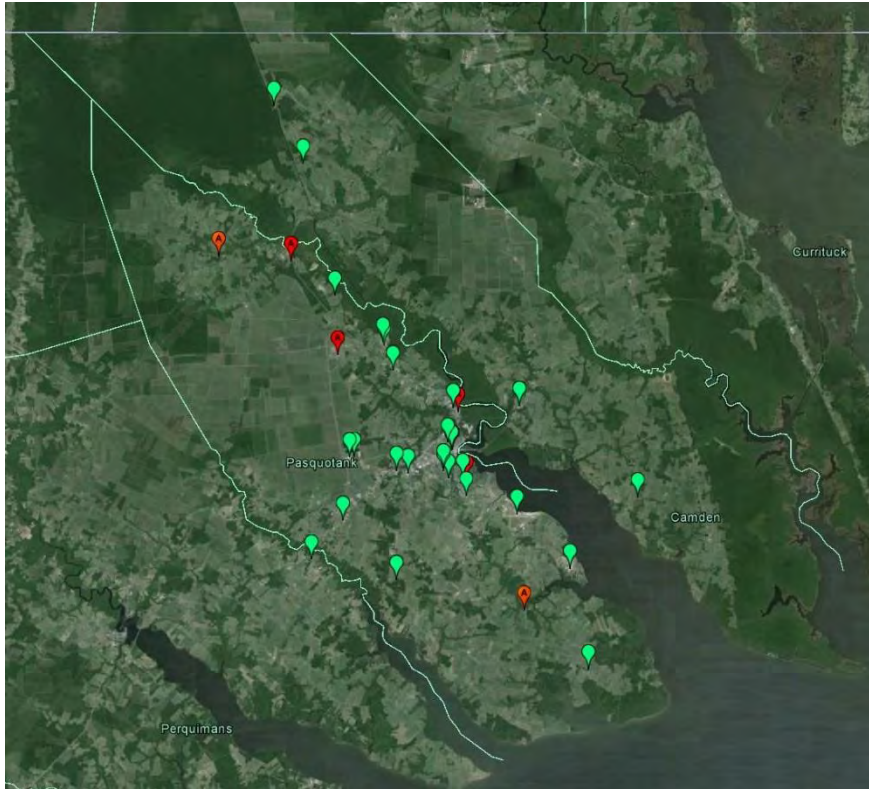


Figure 2: Building Test Locations

In-building coverage was strong throughout both counties. There were, however, a few buildings in which communications problems were identified:

- Elizabeth City State University (ECSU)—Viking Hall
- Sentara Albemarle Medical Center
- Albemarle District Jail
- Dollar General on U.S. Hwy. 158

Gately Communications provided information on the existing in-building wireless system at the Sentara Albemarle Medical Center. The Albemarle District Jail also has an existing in-building wireless system. MCP recommends that these systems be reconfigured to improve coverage for the 800 MHz spectrum, which is used by the VIPER sites in the two counties, and has identified a related budgetary contingency for these enhancements.

Due to the size of ECSU's Viking Hall, a DAS system likely would be required there.

The Dollar General store served as a good test point for a heavy-loss building with limited windows. However, Pasquotank County will need to determine whether this building is considered critical



infrastructure and requires an in-building system. If an in-building system is sought, the building is small and would only require a BDA.

3.1.4. Analysis of Test Results

Radio DAQ voice testing showed reliable outdoor coverage throughout both counties. In-building coverage showed reliable coverage in the majority of buildings, with the need for in-building systems in a few large and heavily constructed buildings.

Automated drive test data was used to “tune” the coverage model used in the EDX Wireless propagation software. The tuned coverage maps show a higher level of coverage throughout the counties when compared with the earlier coverage prediction maps contained in the December 2015 report, which did not include actual drive testing data. Copies of both the original and tuned coverage maps can be found in Appendix C.

3.1.5. Conclusions

After analysis of both automated and audio quality radio coverage testing data, the VIPER system has demonstrated its ability to provide a high level of outdoor coverage throughout both Pasquotank and Camden counties. There also appears to be a high level of in-building coverage. Testing revealed a few high-loss buildings that would require an in-building wireless system to improve indoor coverage.

Improvements and configuration changes could be made to the existing in-building antenna systems at Sentara Albemarle Medical Center and Albemarle District Jail to improve coverage from the VIPER system within those buildings.

Pasquotank County may need to add a DAS at additional buildings in the future. Some smaller buildings may be able to use a BDA system instead of a larger DAS. The estimated cost for a BDA system is \$20,000.

3.2. VIPER SYSTEM TRANSITION TOPICS

3.2.1. Process and Procedures

MCP and Pasquotank County staff had a lengthy conversation and exchanged correspondence with the North Carolina Department of Public Safety (NCDPS) contact who serves as the VIPER system manager. A system-use agreement will need to be negotiated; such an agreement would address the unique aspects of the region’s use of the VIPER system. Although there are common elements to any use agreement between the State and local jurisdictions, each one may have unique aspects that need to be discussed and negotiated.



Unique aspects would include but not be limited to:

- The requirement to add channels at selected VIPER sites to accommodate added system loading
- The intention to deed new site equipment to the State
- Any shared site arrangements

The following highlights address other key elements of a system-use agreement between local agencies/jurisdictions and the State:

- User agencies are responsible for the purchase, programming, maintenance and repair of their own radios
- There is no user fee today for authorized users on the VIPER system
- There is no fee to add or delete an authorized user radio
- Agencies are responsible for buying and maintaining their own consoles
- Agencies are required to upgrade to current console revisions at their own expense for consoles that are connected to a zone core
- If a new site is needed, the State will work with the local jurisdictions to determine an equitable cost-sharing and ownership agreement

3.2.2. System Use Guidelines

The State has developed system-use guidelines and many local agencies already are familiar with them, as they have been using the system fulltime, for special events, or for interoperability purposes. The existence of system-use guidelines is typical for any shared system, as they ensure that no one radio user or group uses the system in a manner that would impact other users negatively, or was contrary to Federal Communications Commission (FCC) radio system usage regulations.

3.2.3. Adding Equipment to VIPER

No current need has been identified that would justify adding a local site to the VIPER system; however, there will be a requirement by the State to add additional channels at selected VIPER sites in order to accommodate the added system loading that will come with a transition of new users to the system.

Transitioning county users on to the VIPER system will result in an increase to the radio traffic load at VIPER sites. User counts were provided to VIPER personnel in order to conduct a traffic analysis that would help determine whether additional channels would be needed at VIPER sites.

The State has a process in place in which the County would be responsible for purchasing all required equipment for site enhancements from Motorola, as follows:

- The 725G State contract for purchasing related equipment covers all typical radios and equipment, except for consoles



- Any necessary new channel equipment for a site can be purchased using the 725G contract, and then drop shipped to a State-designated location. State radio technician resources would install any such site equipment at no charge if this equipment was to be deeded to the State per the negotiated agreement
- Once equipment is deeded to the State, the State assumes responsibility for maintenance, repair and required upgrades.

3.2.4. Recommended Transition Approach and Timeline

Table 2 outlines transition plan steps, sequencing and a timeline for planning and budgeting purposes. The schedule is illustrative and will be adjusted as sequential steps are completed.

Table 2: Transition Timeline

	Activity	Timing
1	Decision by jurisdictions/agencies to transition to VIPER	May 2016 – June 2016
2	Negotiation of a system-use agreement with the State	June 2016 – August 2016
3	Ordering of required VIPER site equipment	September 2016
4	Installation of new site equipment by VIPER technical staff	60-day timeline from equipment delivery date
5	Ordering of new subscriber radios	Beginning in September 2016
6	Programming and installation of new radios	30-day timeline from equipment delivery date, sequenced after new site equipment is installed
7	Optional connection of consoles to VIPER core	30 to 60 days after equipment is received, coordinated with fiber provider
8	User training	To occur before new users transition to VIPER

3.3. ANTICIPATED TRANSITION COSTS

3.3.1. VIPER System Enhancement Costs

From the analysis conducted by VIPER personnel, Pasquotank County should plan to enhance the VIPER radio system by adding two channels at the Elizabeth City, Valhalla, Winfall, and Columbia sites and adding one channel at the South Mills, Barco, Gatesville, and East Lake sites. This cost is estimated at \$480,500.

Through negotiations with the State, Pasquotank may be able to perform a less substantial enhancement to the VIPER system. This minimal enhancement would include the addition of one channel at Elizabeth City, Gatesville, Winfall, and Columbia sites. The estimated cost for this solution could be reduced to as little as \$122,000 based on agreement details.

Attachment: Pasquotank CoNC_VIPER System Coverage Testing Transition Report_15APR20... (2) (1219 : VIPER System)



3.3.2. Potential PSAP Costs

Central Communications will have the option of directly connecting its consoles to the VIPER system. Doing so would add console features such as dispatcher preemption, which is the ability of a dispatcher to preempt a call and immediately send a voice message, even when someone currently is talking.

If Pasquotank County desires to directly connect its consoles to the State core in Farmville, N.C., there would be both one-time and ongoing costs associated with that decision. The costs would be related to connecting to a commercial or other third-party fiber provider that would provide the connection between the PSAP and the Farmville VIPER site. Estimated costs are provided in Table 3.

Table 3: VIPER Console Connection Cost Projection

Item	Estimated Cost
Fiber deployment	\$150,000
Annual fiber costs	\$24,000

If a desire exists to spread system enhancement costs over multiple budget years, this console connectivity upgrade could be sequenced to occur in a future year. The current consoles in Central Communications recently were upgraded, and the PSAP staff has been interfacing successfully with VIPER system talkgroups and users for some time. The connection to the VIPER system today is essentially through a mobile radio interfaced with the consoles, as opposed to a direct connection between the consoles and the VIPER core in Farmville.

3.3.3. Agency-Specific Costs

User agencies are responsible for the purchase, programming, maintenance and repair of their own radios. State contract pricing for portable and mobile radios, as well as typical accessories, are provided in this report. Reported radio quantity information by agency also is used to consolidate anticipated radio costs by agency. Mobile installation costs also should be budgeted.

Agencies also are responsible for buying and maintaining their own consoles, and are required to upgrade to current console revisions at their own expense for consoles that are connected to a zone core. Central Communications recently upgraded its consoles to the current version of the Motorola MCC 7500 console.

Budgetary pricing is provided in the Table 4 below for portable, mobile, and control station radios. Pricing for radios includes Project 25 (P25) software, the Motorola Integrated Voice and Data (IV&D) system software (needed to access data services on the VIPER system), and an antenna. Portable radio pricing also includes a single unit charger and a remote speaker microphone, while mobile radio

Attachment: Pasquotank CoNC_VIPER System Coverage Testing Transition Report_15APR20... (2) (1219 : VIPER System)



pricing includes a palm microphone and a single control head. Agencies may wish to consider other accessories or extra cost features, such as encryption, on selected law enforcement radios. Pricing for both mid-tier and dual-band portables and mobiles is provided. It is understood that Pasquotank County Sheriff's Office will likely purchase dual-band radios.

Table 4: Projected Subscriber Costs

Device	Line Item Price	Discounted Price
APX 4000 Portable	\$3,807	\$2,855
APX 4500 Mobile	\$3,883	\$2,912
APX7000 dual-band Portable	\$6,500	\$4,875
APX7500 dual-band Mobile	\$6,101	\$4,575
Mobile Radio Installation	\$400	\$400
Additional O2 Control Head	\$492	\$369
Control Station	\$5,333	\$4,000

Table 5 below lists common extra feature costs for portable and mobile radios.

Table 5: Subscriber Options Pricing

Feature/Option	Radio Type	Line Item Price	Discounted Price
AES encryption	Both	\$475.00	\$356.25
Global Positioning Satellite (GPS)/Automatic Vehicle Locations (AVL) licenses	Both	\$100.00	\$75.00
Spare lithium-ion battery	Portable	\$130.00	\$97.50
3 years repair service	Portable	\$125.00	\$125.00
3 years repair service	Mobile	\$182.00	\$182.00
Leather carry case	Portable	\$60.00	\$45.00
Multi-unit charger	Portable	\$495.00	\$371.25
Auxiliary speaker (13 watt)	Mobile	\$71.50	\$53.63
GPS antenna	Mobile	\$75.00	\$56.25
700/800/GPS antenna	Portable	\$45.00	\$33.75

Tables 6, 7 and 8 contain a breakdown of estimated subscriber costs for each department in both counties. The Camden Sheriff's Office already has transitioned to the VIPER system, and as such is not included in the pricing.



Mid-tier portable and mobile pricing was used for departments, with the exception of dual-band radio pricing for Pasquotank County Sherriff's Office.

Table 6: Law Enforcement (LE) Subscriber Costs

Agency	Mobiles	Mobiles Cost	Portable	Portables Cost	Control Stations	Control Stations Cost
Elizabeth City Police Department	60	\$198,735	76	\$216,999	2	\$8,000
Pasquotank Sheriff's Office	57	\$283,575	61	\$297,375	0	\$0
Pasquotank-Camden Emergency Management Agency	5	\$16,561	13	\$37,118	9	\$36,000
Total LE radios	122	\$498,871	150	\$551,492	11	\$44,000

Table 7: Fire Service Subscriber Costs

Agency	Mobiles	Mobiles Cost	Portables	Portables Cost	Control Stations	Control Stations Cost
Elizabeth Fire Department	19	\$62,933	27	\$77,092	2	\$8,000
Inter-County Volunteer Fire Department (VFD)	6	\$19,874	12	\$34,263	1	\$4,000
Newland VFD	5	\$16,561	27	\$77,092	1	\$4,000
Nixonton VFD	6	\$19,874	16	\$45,684	0	\$0
Providence VFD	8	\$26,498	38	\$108,500	0	\$0
South Camden VFD	9	\$29,810	31	\$88,513	1	\$4,000
South Mills VFD	6	\$19,874	11	\$31,408	1	\$4,000
Weeksville VFD	6	\$19,874	18	\$51,395	1	\$4,000
Total Fire Radios	65	\$215,298	180	\$513,947	7	\$28,000

Table 8: EMS Subscriber Costs

Agency	Mobiles	Mobiles Cost	Portables	Portables Cost	Control Stations	Control Stations Cost
Pasquotank-Camden EMS	46	\$152,364	74	\$211,289	0	\$0
Total EMS Radios	46	\$152,364	74	\$211,289	0	\$0

Attachment: Pasquotank CoNC_VIPER System Coverage Testing Transition Report_15APR20... (2) (1219 : VIPER System)



3.3.4. Contingency Recommendations

It would be desirable to provide enhanced in-building radio system coverage in selected critical buildings within the two counties. Certain critical buildings, such as the Sentara Albemarle Medical Center and the Albemarle District Jail, are considered “heavy loss” buildings. Both facilities have in-building coverage systems today. These systems were necessary to provide reliable radio system coverage within these buildings. It may be possible to modify the existing systems to also accommodate the VIPER system’s 700/800 frequency band. It is recommended that a contingency of \$250,000 be established to allow for the modification of current in-building coverage systems, and for the addition of new systems in other critical buildings. Once a list of other buildings beyond the medical center and the district jail is identified, the contingency amount can be modified accordingly.

MCP generally recommends an overall project contingency of approximately 5 percent of the system infrastructure cost. This would be separate from the in-building enhancement contingency, which is intended for that purpose only.

3.3.5. Cost Summary

A summary of the infrastructure costs associated with the transition to the statewide VIPER system are identified in Table 9 below. Although not directly related to a transition to VIPER, the cost to enhance the current paging system is included, as it was identified as a need in the December 2015 report. Additional detail related to that aspect of the project, as explained in the December 2015 report, is found here in Appendix D. Detailed pricing for subscriber radios is found in the previous section, and is not offered in Table 9.

Table 9: VIPER Infrastructure Cost Summary

Item	Budgetary Cost
Viper system enhancement	\$480,500*
PSAP fiber deployment costs	\$150,000
Simulcast paging system	\$305,868
Simulcast paging system specification	\$30,000
In-building systems allowance	\$250,000
5% contingency	\$59,318
Total	\$1,275,686

Note: * Costs for VIPER site upgrades could be reduced through agreement negotiations.

Subscriber radio cost estimates are not included in the above Table.

Attachment: Pasquotank CoNC_VIPER System Coverage Testing Transition Report_15APR20... (2) (1219 : VIPER System)



4. SUMMARY

The public safety agencies within Pasquotank and Camden counties that transition to the statewide VIPER system would benefit significantly from an enhanced level of system reliability, capacity and features. Radio system operability and interoperability both would improve significantly as well, as agencies move to a common radio system platform.

The region is fortunate to have an existing full-featured and standards-based public safety radio system (VIPER) available as an option. The State of North Carolina has invested significantly in the VIPER system and will continue to use and maintain it for the foreseeable future. Current VIPER site locations near or in Pasquotank and Camden counties are providing an effective level of coverage, which will adequately support day-to-day public safety communications needs.

The anticipated infrastructure enhancement costs to the VIPER system are low compared with any other option where a new radio system would need to be constructed. As no new sites would be required for the transition to the VIPER system, current site upgrades would be straightforward and could be accomplished in a reasonably short period of time.

While the new trunked radios for VIPER are more expensive than older-technology conventional radios, the State contract pricing will provide competitive pricing. Overall, there is no lower-cost option, or more expedient option, that would allow the region's public safety agencies to realize the significant improvements that would come from a transition to the VIPER system. Another significant benefit is that long-term system maintenance costs would be the responsibility of the State, as long as any new site equipment was decided to it.

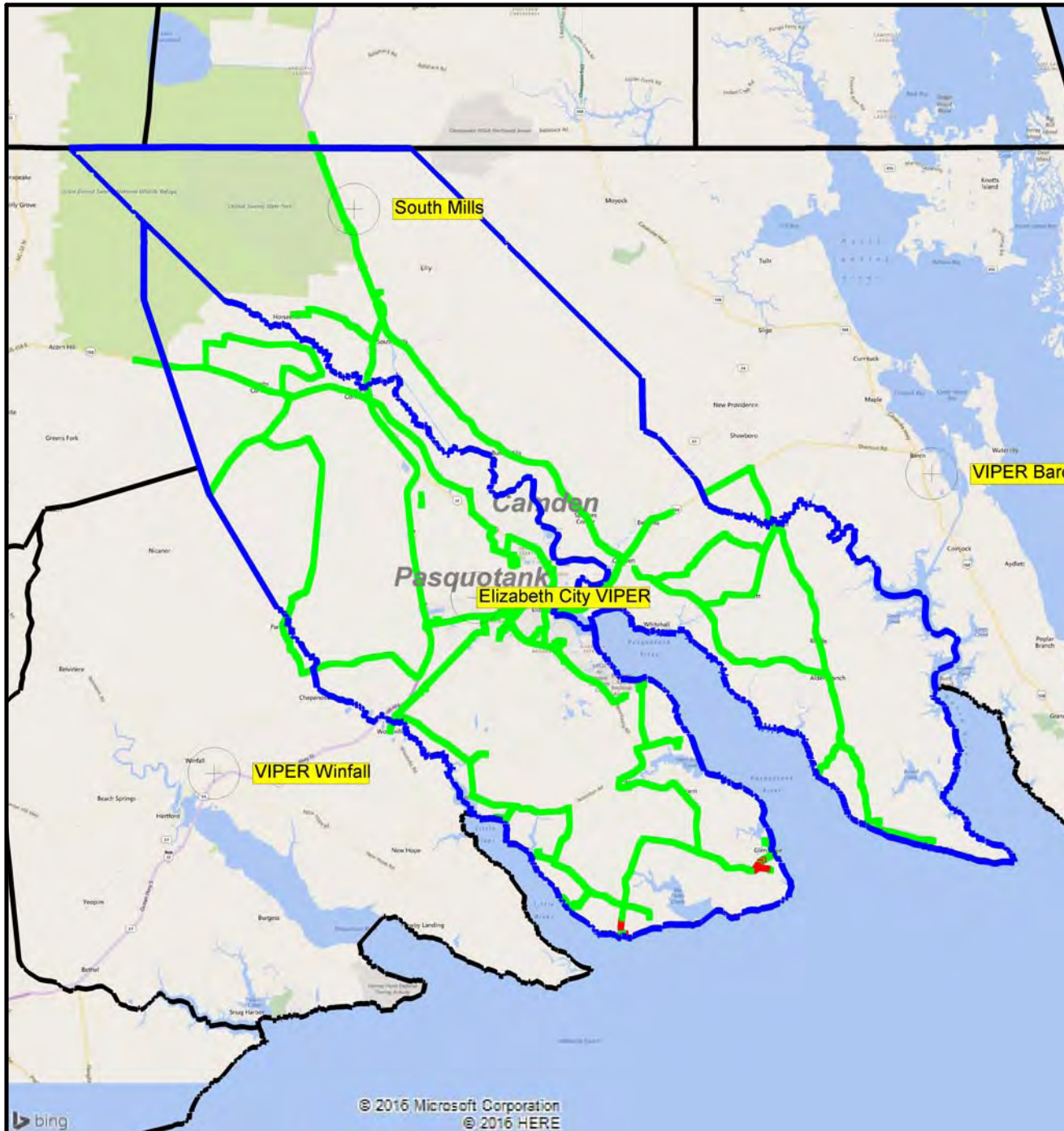
In addition to considering a plan for transitioning to VIPER, MCP also recommends that the paging system and site enhancements outlined in the December 2015 report be pursued, in order to make paging of first responders more reliable. Appendix D contains an extract from the December 2015 report that summarizes the estimated costs for paging system enhancements.

Longer term, there will be an opportunity to decommission selected legacy equipment at the current County sites; however, a need will continue to retain some VHF and UHF radio equipment to achieve interoperability with other agencies that will remain on VHF and UHF.



Appendix A – Automated Drive Test Results

Attachment: Pasquotank CoNC_VIPER System Coverage Testing Transition Report_15APR20... (2) (1219 : VIPER System)



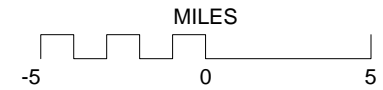
EDX® SignalPro®: Pasquotank NC

Prop. model 2: Longley-Rice v1.2.2
 Time: 50.0% Loc.: 50.0%
 Prediction Confidence Margin: 11.5dB
 Climate: Continental Temperate
 Land use (clutter): USGS-EDX format (.151 files)
 Atmospheric Abs.: none
 K Factor: 1.333

Sites

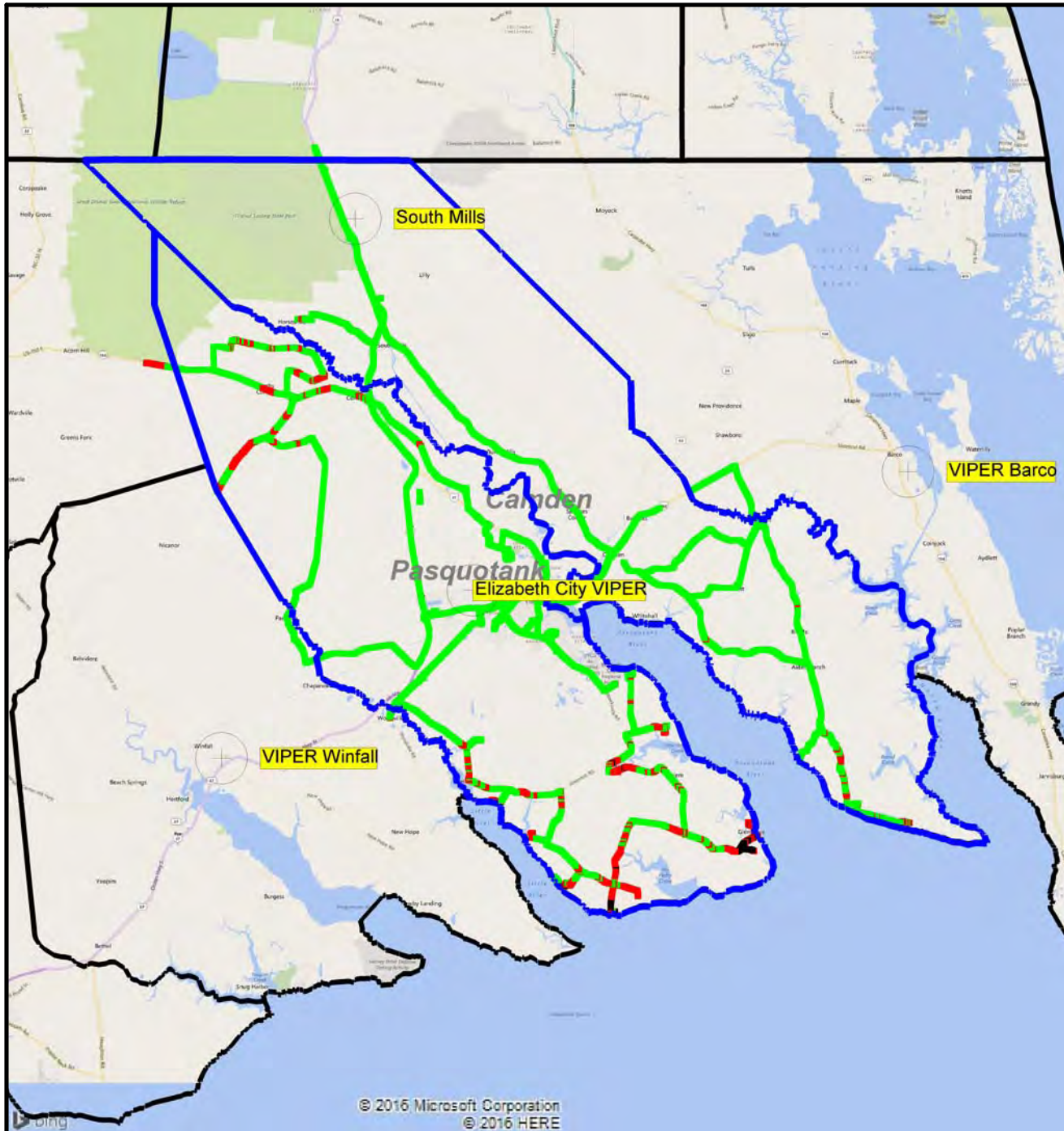
Measurement Data: Viper drive testing

	>= -108.0 dBmW	Reliable Coverage
	-118.1 to -108.0 dBmW	Usable Coverage
	< -118.1 dBmW	Unusable Coverage



MissionCriticalPartners

Pasquotank County, NC
 VIPER P25 800 MHz Drive Testing
 Mobile Configuration



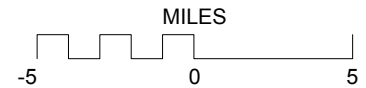
EDX® SignalPro®: Pasquotank NC

Prop. model 2: Longley-Rice v1.2.2
 Time: 50.0% Loc.: 50.0%
 Prediction Confidence Margin: 11.5dB
 Climate: Continental Temperate
 Land use (clutter): USGS-EDX format (.151 files)
 Atmospheric Abs.: none
 K Factor: 1.333

Sites

Measurement Data: Viper drive testing

■	>= -95.2 dBmW	Reliable Coverage
■	-106.0 to -95.2 dBmW	Usable Coverage
■	< -106.0 dBmW	Unusable Coverage



MissionCriticalPartners

Pasquotank County, NC

VIPER System Drive Test

Portable Radio Configuration

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Appendix B – Audio Quality Test Locations and Results

Attachment: Pasquotank CoNC_VIPER System Coverage Testing Transition Report_15APR20... (2) (1219 : VIPER System)



In-Building Test Locations

Building Name	Address	City, State ZIP
John Wood Foreman Technology Center	1208 N Road Street	Elizabeth City, NC 27909
Northside Elementary	1062 Northside Road	Elizabeth City, NC 27909
Pasquotank High School	1064 Northside Road	Elizabeth City, NC 27909
Albemarle District Jail	210 Executive Drive	Elizabeth City, NC 27909
Pasquotank Newland Fire Station	721 US Highway 158	Elizabeth City, NC 27909
Dollar General	1059 US Highway 158	Elizabeth City, NC 27909
Pasquotank Elementary School	1407 Peartree Road	Elizabeth City, NC 27909
Central Elementary	1059 US Highway 17 South	Elizabeth City, NC 27909
Northeastern High School	963 Oak Stump Road	Elizabeth City, NC 27909
Pasquotank County Health and Social Services	709 Roanoke Avenue	Elizabeth City, NC 27909
P.W. Moore Elementary School	606 Roanoke Avenue	Elizabeth City, NC 27909
L.C. Hudson and Son Garage Inc.	1366 Northside Road	Elizabeth City, NC 27909
Pasquotank Providence Fire Station	1995 North Road Street	Elizabeth City, NC 27909
Wal-Mart	101 Tanglewood Parkway	Elizabeth City, NC 27909
Camden High School	103 US Highway West	Camden NC, 27921
Weeksville Elementary School	1170 Salem Church Road	Elizabeth City, NC 27909
South Camden Fire Station	941 South 343	Shiloh, NC 27974
South Mills Fire Station	127 Keeter Barn Road	South Mills, NC 27976
Dismal Swamp Welcome Center	2356 US Highway 17	South Mills, NC 27976
Elizabeth City State University	1704 Weeksville Road	Elizabeth City, NC 27909
US Coast Guard Station	1664 Weeksville Road	Elizabeth City, NC 27909
TCOM	190 T Com Drive	Elizabeth City, NC 27909
Weeksville Fire Station #6	1422 Soundneck Road	Elizabeth City, NC 27909
Inter County Fire Station	118 Woodville Road	Hertford, NC 27944
Tractor Supply	1399 US Highway 17 South	Elizabeth City, NC 27909
Hibbetts Sports	3850 Conlon Way Suite L	Elizabeth City, NC 27909
Pasquotank Sheriffs Department	200 E Colonial Avenue	Elizabeth City, NC 27909
Elizabeth City Police Department	302 E Colonial Avenue	Elizabeth City, NC 27909
Pasquotank County Courthouse	206 E Main Street	Elizabeth City, NC 27909
Elizabeth City Fire Department Harney St	410 Harney Street	Elizabeth City, NC 27909
Sentara Abermarle Medical Center	1144 N Road Street	Elizabeth City, NC 27909
Pasquotank Nixonton Fire Station	1316 Four Forks Road	Elizabeth City, NC 27909

Attachment: Pasquotank CoNC_VIPER System Coverage Testing Transition Report_15APR20... (2) (1219 : VIPER System)



Delivered Audio Quality Test Results

ID		Waypoint	TIME	LOCATION DESCRIPTION or ADDRESS	Field DAQ Score	Field Notes	Stationary DAQ Score	Stationary Notes
1	P349O	P1	10:24	36.210782 N, 76.041612 W	5		4.5	
2	MELNO	P2	10:25	36.227712 N, 76.027122 W	5		4.5	
3	PDOWS	P3	10:29	36.202655 N, 76.011283 W	4.5		4	
4	8RG3J	P4	10:31	36.18489 N, 76.009405 W	4		3.4	
5	PMUOJ	P5	10:34	36.182105 N, 76.00111 W	4.5		4.5	
6	G52MN	P6	10:37	36.17651 N, 75.975738 W	4.5		4.5	
7	KLOIL	P7	10:39	36.175667 N, 75.965092 W	5		4.5	
8	C59PU	P8	10:47	36.178867 N, 75.985568 W	5		4.5	
9	OZ019	P9	10:48	36.203707 N, 76.011568 W	4.5		1	2nd try 3.5
10	EXRDR	P10	10:52	36.262638 N, 76.033575 W	3		4	
11	OK0II	P11	10:54	36.266367 N, 76.03798 W	5		4	
12	S9XIS	P12	11:02	South Camden FD	5		4.5	
13	K5KUS	P13	11:04	36.273347 N, 76.087427 W	4.5		4.5	
14	OODO7	P14	11:13	36.336585 N, 76.075202 W	5		4.5	
15	QGBMM	P15	11:16	36.329937 N, 76.06045 W	4		3.5	
16	X1G9A	P16	11:18	36.303273 N, 76.04471 W	1	3.0 on retest	4.5	2nd try 4.5
17	G3LZR	P17	11:20	36.26904 N, 76.036917 W	3		4.5	
18	S9KHS	P18	11:22	36.256823 N, 76.032158 W	4.5		4.5	
19	ZGCOQ	P19	11:29	36.277942 N, 76.104332 W	5		4.5	
20	8SWAQ	P20	11:31	36.306828 N, 76.123565 W	4.5		5	
21	N7FJP	P21	11:34	36.317073 N, 76.150002 W	4.5		4.5	
22	ONJV9	P22	11:36	36.326138 N, 76.123792 W	5		5	
23	O5LK3	P23	11:38	36.338007 N, 76.110243 W	5		5	
24	K62DZ	P24	11:40	36.33575 N, 76.09041 W	4.5		4	
25	CBEF3	P25	11:45	36.354395 N, 76.074597 W	5		5	
26	E6YMP	P26	11:47	36.377608 N, 76.08604 W	4		4.5	
27	VPJOR	P27	11:49	36.365048 N, 76.114145 W	4.5		3.5	
28	OQJBW	P28	11:51	36.333647 N, 76.165752 W	4		4	
29	IHM61	P29	11:53	36.326353 N, 76.172455 W	5		4.5	
30	U67FT	P30	12:07	Camden High School	5	Outside	5	
31	4SPCV		12:13	Camden High School	4.5	Inside	3.5	
32	23N2C		12:18	Camden High School	4.5	Hallway	4	
33	4O7N8		12:20	Camden High School	5	Inside	4.5	
34	63189		12:21	Camden High School	5	Inside	5	
35	KGWB3		12:25	Camden High School	5	Inside	4.5	
36	TSW0X	P36	12:32	36.303483 N, 76.237345 W	5		5	
37	V2YC3	P37	12:34	36.29965 N, 76.243898 W	5		5	
38	EPTVQ	P38	13:51	36.374263 N, 76.309208 W	5		4.5	
39	FLQOS	P39	13:54	36.408715 N, 76.338818 W	5		5	
40	XSA7U	P40	13:56	36.43297 N, 76.339168 W	5		4.5	

APPENDIX B - Pasquotank and Camden
Delivered Audio Quality Test Results



ID		Waypoint	TIME	LOCATION DESCRIPTION or ADDRESS	Field DAQ Score	Field Notes	Stationary DAQ Score	Stationary Notes
41	4ACPC	P41	13:58	36.471837 N, 76.336157 W	5		5	
42	7YUSL	P42	13:59	36.472552 N, 76.333407 W	4		4.5	
43	LIHOI	-	14:03	South Mills FD	5	Bay	5	
44	V004S	-	14:05	South Mills FD	4	Central room - no windows	5	
45	6BHHP	P45	14:10	36.509118 N, 76.355147 W	5		4.5	
46	8EDEN	P46	14:12	36.542528 N, 76.372342 W	5		5	
47	FLU27	P47	14:15	36.553263 N, 76.37758 W	5		5	
48	INA12	P48	14:18	36.515262 N, 76.359635 W	4.5		4.5	
49	ZMCXN	-	14:24	Dismal Swamp Welcome Center	4		5	
50	HVKLD	P50	14:33	36.459493 N, 76.33323 W	5		5	
51	2QRG3	P51	14:35	36.436887 N, 76.310717 W	5		5	
52	G1Y64	P52	14:37	36.42266 N, 76.297185 W	4.5		4.5	
53	TCJ2R	P53	14:39	36.401832 N, 76.272807 W	4.5		5	
54	6QQZO	P54	14:41	36.382327 N, 76.239912 W	5		5	
55	UN4Q9	P55	14:43	36.369685 N, 76.214617 W	5		4	
56	80G0K	P56	14:45	36.351232 N, 76.195953 W	5		4.5	
57	VOGCY	P57	14:47	36.332155 N, 76.179187 W	4		4.5	
58	SWKIO			skipped				
59	Y4W6Z	P59	14:50	36.301885 N, 76.197972 W	4.5		4.5	
100	XO15M	P100	8:24	36.279533 N, 76.214742 W	5		5	
101	EVZ4C		8:41	Elizabeth City State University	5		5	
102	QDDB7		8:50	ECSU - Viking Hall	5	3rd floor, atrium	5	
103	ZA2MW		8:51	ECSU - Viking Hall	2	3rd floor, hallway	2	
104	TQDUQ		8:59	ECSU - Butler Hall	5	1st Floor	5	
105	AXP9K		9:01	ECSU - Butler Hall	5	1st Floor	5	
106	9PNOZ		9:03	ECSU - Butler Hall	5	2nd floor	5	
107	ORZGC		9:22	Food Lion	4	Aisle 5	3	3.5 2nd call
108	1MZN3	P108	9:24	36.266718 N, 76.201317 W	5		4.5	
109	9EGFL	P109	9:25	36.260008 N, 76.186503 W	5		4	
110	G2L5G	P110	9:26	36.251588 N, 76.178208 W	5		4.5	
111	4XYTF		9:43	Coast Guard building	5		4.5	
112	DUJ7S		9:47	Coast Guard building	4.5		3	on 2nd try
113	659UK		9:49	Coast Guard building	3.5		4	
114	K962E		9:52	Coast Guard building	5		4.5	
115	9T3B1		10:10	Coast Guard Warehouse	5		5	
116	TWIPA		10:12	Coast Guard Warehouse	5		4.5	
117	Y7JOT	P117	10:26	36.23607 N, 76.158822 W	5		4.5	
118	9HM1E	P118	10:28	36.229733 N, 76.14409 W	5		4	
119	EUZD6	P119	10:30	36.227567 N, 76.136008 W	4.5		4.5	
120	J49DR		10:45	TCOM	3		4.5	
121	NBMFS		10:49	TCOM	4.5		4.5	
122	FYX8D	P122	11:05	36.218418 N, 76.158358 W	5		4.5	
123	L4Z7B	P123	11:07	36.210362 N, 76.171105 W	5		5	
124	Z00PL	P124	11:08	36.204758 N, 76.168048 W	5		5	
125	GVCYH		11:13	Weeksville Elementary School	3		3	2nd try 2.5
126	66FTN		11:16	Weeksville Elementary School	4.5		4	
127	PK90R		11:17	Weeksville Elementary School	5		4.5	
128	EW0KJ		11:18	Weeksville Elementary School	4		4.5	

Attachment: Pasquotank CoNC_VIPER System Coverage Testing Transition Report_15APR20... (2) (1219 : VIPER System)

APPENDIX B - Pasquotank and Camden
Delivered Audio Quality Test Results



ID		Waypoint	TIME	LOCATION DESCRIPTION or ADDRESS	Field DAQ Score	Field Notes	Stationary DAQ Score	Stationary Notes
129	WENW1		11:19	Weeksville Elementary School	3.5	Auditorium	2	2nd try 2.5
130	MDD7K	P130	11:25	36.203318 N, 76.13327 W	5		4	
131	ZDK4P	P131	11:26	36.192067 N, 76.121925 W	5		4	
132	P019D	P132	11:27	36.178813 N, 76.122427 W	5		4	
133	MUN96	P133	11:28	36.1693 N, 76.120657 W	5		4.5	
134	SFZHB		11:30	Weeksville VFD	5	Station 6	4.5	
135	LJA4D		11:31	Weeksville VFD	4	Station 6	2	2nd try 4
136	8O18T	P136	11:36	36.165707 N, 76.107497 W	4		4	
137	1973R	P137	11:37	36.161125 N, 76.090727 W	3.5		4	
138	RP3MA	P138	11:38	36.16613 N, 76.077322 W	4		4.5	
139	74B72	P139	11:41	36.171183 N, 76.073132 W	5		4.5	
140	T69E2	P140	11:50	36.159887 N, 76.073408 W	5		4.5	
141	Y507S	P141	11:55	36.17319 N, 76.131702 W	5		4.5	
142	QE8A	P142	11:56	36.176687 N, 76.152163 W	5		4	
143	RP3MA	P143	11:57	36.167608 N, 76.163328 W	4.5		4.5	
144	RW459	P144	11:58	36.154407 N, 76.170473 W	5		4.5	
145	FHV7U	P145	12:00	36.14077 N, 76.168988 W	5		5	
146	7U6ZB	P146	12:01	36.134563 N, 76.154385 W	5		5	
147	6PQC2	P147	12:05	36.12483 N, 76.173445 W	5		5	
148	E8RNP	P148	12:07	36.125802 N, 76.170018 W	5		5	
149	7JGAU	P149	12:12	36.148363 N, 76.193038 W	5		5	
150	8PKZE	P150	12:15	36.141403 N, 76.208495 W	5		5	
151	WLG1V	P151	12:20	36.156058 N, 76.202535 W	5		5	
152	94VQ9	P152	12:21	36.163857 N, 76.217732 W	5		5	
153	T6X9E	P153	12:23	36.170157 N, 76.227417 W	5	interference	5	2nd try 5
154	L745H	P154	12:33	36.193775 N, 76.24529 W	4		4	
155	MDMLM	P155	12:35	36.188968 N, 76.255702 W	5		5	
156	NE1FX	P156	12:39	36.199257 N, 76.2687 W	4		5	
157	JSB13	P157	12:41	36.217772 N, 76.273432 W	3.5		5	
158	4KYDA	P158	12:42	36.222853 N, 76.263413 W	5		5	
159	U1BKA		12:45	Nixonton VFD	5		5	
160	Y4450		12:47	Nixonton VFD	5		5	
161	UNUHE	skipped						
162	KRZKA	P162	12:54	36.231783 N, 76.296842 W	5		4	
163	1NK8T	P163	12:55	36.24337 N, 76.320958 W	5		4.5	
164	D8NS7		12:59	Inter-County VFD	4		5	
165	HY0PU		13:00	Inter-County VFD	4		5	
166	Q5A07		13:01	Inter-County VFD	4.5		5	
167	3QWOB		13:02	Inter-County VFD	5		5	
168	H60WS	P168	13:08	36.256107 N, 76.306575 W	5		5	
169	DKXQD		13:11	Tractor Supply	5	door open	5	
170	WB173		13:13	Tractor Supply	5	door close	5	
171	W2VQF	P171	13:17	36.265582 N, 76.296235 W	5		5	
172	YUQ2Q	P172	13:18	36.275283 N, 76.284595 W	5		4.5	
173	JRKWD		14:35	Hibbetts Sports	5		5	
174	ZD4CE		14:40	Wal-Mart	5	center of store	5	
175	KMB1O		14:42	Wal-Mart	5	layaway	5	
176	9ZM2N		14:44	Wal-Mart	5	Rx	4.5	
177	JDR8B	P177	14:57	36.267792 N, 76.30561 W	5		4.5	

Attachment: Pasquotank CoNC_VIPER System Coverage Testing Transition Report_15APR20... (2) (1219 : VIPER System)

APPENDIX B - Pasquotank and Camden
Delivered Audio Quality Test Results



ID		Waypoint	TIME	LOCATION DESCRIPTION or ADDRESS	Field DAQ Score	Field Notes	Stationary DAQ Score	Stationary Notes
178	MLMUC	P178	15:00	36.276155 N, 76.325057 W	5		5	
179	BK3HS	P179	15:01	36.271563 N, 76.355708 W	4.5		3.5	
180	TAWOJ	P180	15:02	36.26731 N, 76.382227 W	5		4.5	
181	M312D	P181	15:03	36.278995 N, 76.39262 W	5		5	
182	XI5PH	P182	15:04	36.292395 N, 76.398732 W	5		5	
183	3AP1H	P183	15:06	36.303868 N, 76.39219 W	5		5	
184	8UJK8	P184	15:09	36.317497 N, 76.38053 W	5		5	
185	7IGBA	P185	15:12	36.332018 N, 76.377312 W	5		5	
186	UHNAW	P186	15:13	36.346322 N, 76.375657 W	5		5	
187	B5XR4	P187	15:15	36.36208 N, 76.373917 W	5		5	
188	8UN4E	P188	15:18	36.376787 N, 76.372345 W	5		5	
189	8B984	p189	15:22	36.389718 N, 76.405525 W	5		5	
190	CLUZC	p190	15:20	36.392782 N, 76.381002 W	5		5	
191	NMP0Q	p191	15:24	36.383112 N, 76.431957 W	5		5	
192	0HR5B	P192	15:30	36.4066 N, 76.39869 W	5		5	
193	D9S08	P193	15:32	36.422018 N, 76.398937 W	5		4.5	
194	8S2C0	P194	15:34	36.427603 N, 76.38536 W	5		4	
195	8VJAS	P195	15:36	36.439657 N, 76.379222 W	5		4.5	
196	TJV7R	P196	15:38	36.444013 N, 76.408168 W	4.5		4.5	
197	8KDAT	P197	15:39	36.447145 N, 76.4273 W	5		4	
198	2PGHL	P198	15:41	36.443952 N, 76.439157 W	5		4	
199	7UAXH	P199	15:43	36.433167 N, 76.450045 W	4.5		4.5	
200	AG7ZA	P200	15:45	36.43242 N, 76.473905 W	5		4	
201	H7UUY	P201	15:46	36.435457 N, 76.497177 W	4.5		4.5	
202	NLX76	P202	15:53	36.428262 N, 76.43604 W	5		4.5	
203	ULUGH		15:59	Newland VFD	5	Bay	5	
204	0ZV8X		16:00	Newland VFD	3	Bay	2	
205	1EUC9		16:02	Newland VFD	5	Building	4	
206	U7PL8	P206	16:07	36.421823 N, 76.367482 W	5		4.5	
207	3JYEH		16:11	Dollar General	4.5		3.5	
208	7EPQV		16:12	Dollar General	2		0	
209	NZVQ1		16:13	Dollar General	3		3	
210	MAADO	P210	16:19	36.449258 N, 76.344275 W	5		4	
211	7V3MO	P211	16:21	36.458113 N, 76.358477 W	5		4	
212	T9NXB	P212	16:22	36.463195 N, 76.378183 W	5		4.5	
213	6IMLH	P213	16:24	36.46053 N, 76.391935 W	5		4.5	
214	TV9Y8	P214	16:35	36.401378 N, 76.323388 W	5		4.5	
215	H9FO5		16:39	Hudson and Son	5		4.5	
216	KDKFA	P216	16:44	36.369505 N, 76.289483 W	5		4.5	
217	0UEIS		16:48	Providence FD	5		4.5	
218	YFIQX		16:49	Providence FD	4		4.5	
219	3832E		16:50	Providence FD	5	Bay	4.5	
220	SM93P	P220	16:57	36.32533 N, 76.246183 W	5		4.5	
221	4V95S	P221	17:03	36.326553 N, 76.223682 W	5		5	
222	B4IF3	P222	17:05	36.314417 N, 76.218232 W	5		5	
223	SCZ8F		8:18	Central Elementary	5		5	
224	56UWZ		8:20	Central Elementary	5	Cafeteria	5	
225	ZX247		8:21	Central Elementary	5	Boys Room	5	
226	4NEBU		8:22	Central Elementary	5	Hallway	4.5	

APPENDIX B - Pasquotank and Camden
Delivered Audio Quality Test Results



ID	Waypoint	TIME	LOCATION DESCRIPTION or ADDRESS	Field DAQ Score	Field Notes	Stationary DAQ Score	Stationary Notes
227		8:24	Central Elementary	5	Hallway	4.5	
228		8:26	Central Elementary	5	Principals	5	
229		8:37	Northeastern High School	4.5		5	
230		8:38	Northeastern High School	3	Principals	5	
231		8:41	Northeastern High School	5	File Room	5	
232		8:43	Northeastern High School	5	Cafeteria	5	
233		8:44	Northeastern High School	5	Drama Room	4.5	
234		8:46	Northeastern High School	5	Library Safe Room	4.5	
235		8:47	Northeastern High School	5	Library Safe Room	4.5	
236		8:47	Northeastern High School	4.5	Library Safe Room	4.5	
237		8:50	Northeastern High School	4	Hallway	4	
238		8:51	Northeastern High School	4.5	Hallway	4.5	
239		8:52	Northeastern High School	5	Guidance	5	
240		8:54	Northeastern High School	5	English Hall	4	
241		9:07	Pasquotank County Health and Social Services	5		5	
242		9:12	Pasquotank County Health and Social Services	3.5	Conference Room	5	
243		9:14	Pasquotank County Health and Social Services	5	Server Room	5	
244		9:15	Pasquotank County Health and Social Services	3	Break Room	5	
245		9:18	Pasquotank County Health and Social Services	5	Break Room	5	
246		9:20	Pasquotank County Health and Social Services	4.5	Outside Vault	5	
247		9:22	Pasquotank County Health and Social Services	5	Health Room	5	
248		9:23	Pasquotank County Health and Social Services	4.5	Medical Area	4.5	
249		9:24	Pasquotank County Health and Social Services	5	Medical Area	4.5	
250		9:25	Pasquotank County Health and Social Services	5	Medical Room	4	
251		9:26	Pasquotank County Health and Social Services	4.5	Medical Room	4.5	
252		9:26	Pasquotank County Health and Social Services	5	Medical Room	4.5	
253		9:27	Pasquotank County Health and Social Services	4.5	Medical Room	4.5	
254		9:28	Pasquotank County Health and Social Services	5	Medical Room	4.5	
255		9:29	Pasquotank County Health and Social Services	4	Medical Room	5	
256		9:29	Pasquotank County Health and Social Services	5	Medical Lab	5	
257		9:30	Pasquotank County Health and Social Services	5	Medical Lab	4	
258		9:31	Pasquotank County Health and Social Services	3	Medical Lab	2.5	2nd try 5
259		9:33	Pasquotank County Health and Social Services	4	Medical Exam B	4.5	
260		9:34	Pasquotank County Health and Social Services	5	Medical Exam B	4	
261		9:35	Pasquotank County Health and Social Services	5	Medical Exam B	4	
262		9:51	P.W. Moore Elementary School	5	Office	5	
263		9:56	P.W. Moore Elementary School	5	Office	5	
264		9:58	P.W. Moore Elementary School	5	Gym	5	
265		9:59	P.W. Moore Elementary School	5	Gym Office	5	
266		10:00	P.W. Moore Elementary School	5	Bathroom	4	
267		10:01	P.W. Moore Elementary School	5	Hallway	4	
268		10:03	P.W. Moore Elementary School	5	Classroom	5	
269		10:05	P.W. Moore Elementary School	5	Teachers Lounge	4	
270		10:05	P.W. Moore Elementary School	5	Teachers Lounge	4.5	
271	P271	10:09	36.290213 N, 76.223782 W	5		5	
272		10:12	Pasquotank Elementary School	5		5	
273		10:14	Pasquotank Elementary School	5		5	
274		10:18	Pasquotank Elementary School	4.5	Library Safe Room	4.5	
275	P275	10:25	36.298737 N, 76.224022 W	5		5	

Attachment: Pasquotank CoNC_VIPER System Coverage Testing Transition Report_15APR20... (2) (1219 : VIPER System)

APPENDIX B - Pasquotank and Camden
Delivered Audio Quality Test Results



ID		Waypoint	TIME	LOCATION DESCRIPTION or ADDRESS	Field DAQ Score	Field Notes	Stationary DAQ Score	Stationary Notes
276	BOKZC		10:27	Sherriff's Office	5		5	
277	68VIY		10:28	Sherriff's Office	5	Storage	5	
278	FZ46E		10:29	Sherriff's Office	5	Storage	5	
279	Y5FGY		10:30	Sherriff's Office	5	Lt's Office	5	
280	2QPMJ		10:31	Sherriff's Office	4.5	Bathroom	4.5	
281	UDS8B		10:33	Sherriff's Office	5	Holding bathroom	4	
282	EC1RR		10:34	Sherriff's Office	4.5	Sally Port	4.5	
283	J406U		10:36	Sherriff's Office	5		4	
284	NL9I8		10:37	EOC	5		4.5	
285	EX3IV		10:38	Public Safety Building	4	Office	4	
286	8KALD		10:39	District Attorney's	5	Office	4	
287	RJYOU		10:43	Elizabeth City PD	4.5		4	
288	7MARA		10:44	Elizabeth City PD	5		4.5	
289	V0H7N		10:49	Courthouse	5	Stairs	4	
290	MX6BQ		10:50	Courthouse	5		4	
291	T4G79		10:52	Courthouse	4.5	Jury Room	4	
292	HQ512		10:53	Courthouse	5		4.5	
293	3VU5D		10:54	Courthouse	5		4	
294	3ZK3P		10:56	Courthouse	5		4	
295	92O84		10:57	Courthouse	5		4	
296	CCQQA		10:57	Courthouse	5		4	
297	VZG4Y		11:03	Elizabeth City Fire Department	4.5	Bay	5	
298	HHGNZ		11:04	Elizabeth City Fire Department	5		5	
299	2S8R3		11:13	Sentara Albemarle Medical Center	5	1st floor	4	
300	7KAD7		11:14	Sentara Albemarle Medical Center	4	1st floor	2	2nd try 4
301	9T63T		11:16	Sentara Albemarle Medical Center	3.5	1st floor	1.5	2nd try 3
302	KVRO0		11:17	Sentara Albemarle Medical Center	4.5	1st floor	4	
303	4TKBJ		11:18	Sentara Albemarle Medical Center	4.5	1st floor	4	
304	TFZQO		11:19	Sentara Albemarle Medical Center	5	1st floor	4	
305	JAETC		11:20	Sentara Albemarle Medical Center	5	1st floor stairwell	4	
306	6QSXJ		11:22	Sentara Albemarle Medical Center	4.5	4th floor nurse station	4	
307	LR1W7		11:24	Sentara Albemarle Medical Center	5	3/4 stairwell	4	
308	KUY64		11:25	Sentara Albemarle Medical Center	4	2nd floor	4	
309	XK7C6		11:26	Sentara Albemarle Medical Center	5	2nd floor	4	
310	710GU		11:27	Sentara Albemarle Medical Center	4.5	2nd floor	4	
311	73RQS		11:29	Sentara Albemarle Medical Center	4.5	1st floor	4	
312	RT280		12:45	John Wood Foreman Technology Center	5	Conference Room	5	
313	PGE70		12:51	John Wood Foreman Technology Center	5	Stairwell	5	
314	RWAI2		12:53	John Wood Foreman Technology Center	4	Restroom	4	
315	WOB68		13:08	Northside Elementary	5	Principals	5	
316	VGWWM		13:09	Northside Elementary	5	Book Keeper	5	
317	FLLDZ		13:11	Northside Elementary	5	Media Center	5	
318	WNXGV		13:14	Northside Elementary	5	Guidance Office	5	
319	IO8LQ		13:14	Northside Elementary	5	Restroom	5	
320	59CAH		13:20	Pasquotank County High School	5	Main Office	4	
321	06I2M		13:22	Pasquotank County High School	5	Main Office	5	
322	9LNW6		13:24	Pasquotank County High School	5	SRO Office	5	
323	49GXH		13:25	Pasquotank County High School	5	Science Class	5	
324	0JV37		13:26	Pasquotank County High School	4	Science Class	4	

Attachment: Pasquotank CoNC_VIPER System Coverage Testing Transition Report_15APR20... (2) (1219 : VIPER System)

APPENDIX B - Pasquotank and Camden
Delivered Audio Quality Test Results



ID	Waypoint	TIME	LOCATION DESCRIPTION or ADDRESS	Field DAQ Score	Field Notes	Stationary DAQ Score	Stationary Notes
325	NO6MP	13:28	Pasquotank County High School	5	Cafeteria	5	
326	VLZYL	13:31	Pasquotank County High School	5	Gym	4	
327	IM7EU	13:32	Pasquotank County High School	5	Gym	4	
328	NAZOK	13:35	Pasquotank County High School	4	Server Room	5	
329	3YUOR	13:43	Albemarle District Jail	5	Vestibule	5	
330	NIRPL	13:50	Albemarle District Jail	4	Laundry	4	
331	WLRQO	13:52	Albemarle District Jail	4.5	Kitchen Door	4.5	
332	I25U2	13:54	Albemarle District Jail	4.5	Mechanical	4.5	
333	68XNI	13:58	Albemarle District Jail	5	Below Main Tower	5	
334	ZOLKB	13:59	Albemarle District Jail	4.5	Main Tower	4.5	



Appendix C – VIPER Coverage Maps

ABOUT THE STUDY

A radio frequency (RF) propagation study is a computer-aided mathematical analysis that predicts the expected performance of an existing or future transmitter site(s). MCP creates coverage maps in accordance with guidelines from TIA TSB 88-D, and uses the Longley-Rice prediction model. This RF study looked at two conditions:

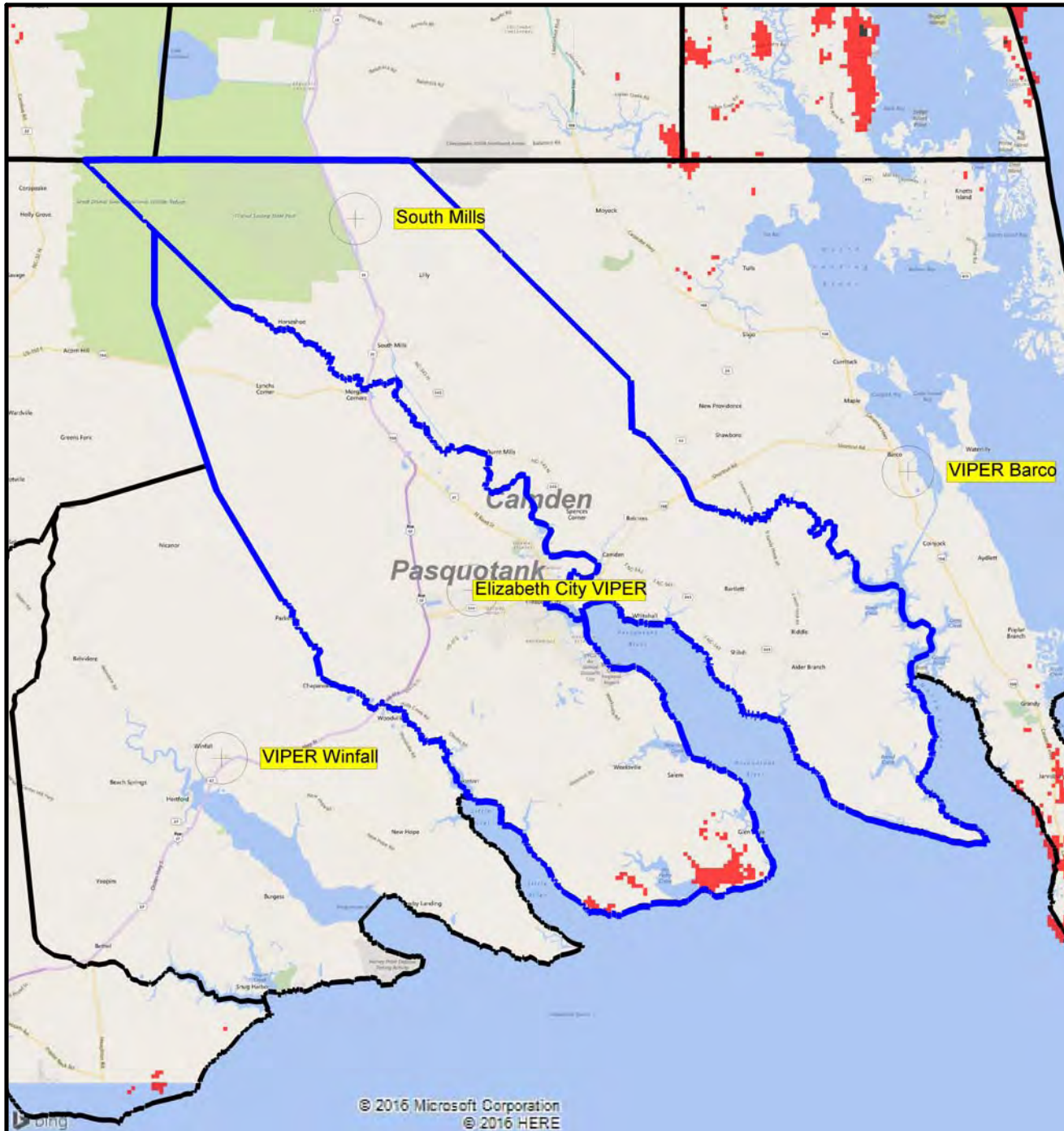
- Mobile talk-out—The tower site radio equipment’s ability to talk to mobile user radios with a unity gain antenna mounted on the roof of a car
- Portable talk-out—The tower site radio equipment’s ability to talk to portable user radios on a user’s hip

Results from the automated drive tests were used to “tune” the propagation model for Pasquotank and Camden counties. Maps of the original coverage predictions are included for comparison to the coverage-tuned maps.

ABOUT THE MAP

Propagation maps depict signal strength measured in decibels per milliwatt, or dBm. These are expressed in negative numbers with “0” being high and “-120” being low. Signals in the 0 dBm to -90 dBm range typically are considered highly reliable signals for portable radios. Signals in the -90 dBm to -107 dBm range are considered usable for mobile radios, but are considered less reliable for portable radios. The tables provided on each map illustrate the relationship between the DAQ score and signal strength in dBm. DAQ is subjective; however, generally a score of DAQ 3.4 or better represents clear audio that rarely needs repeating. A score of DAQ 2.0–3.0 can include static, and/or be scratchy, or garbled and may require repeating the message (especially for analog signals). A score of DAQ 2.0 or lower typically is unusable and unreliable.

MCP uses a clear, transparent color to indicate the areas with DAQ 3.4 or better coverage. This allows the map reader to see the topographic background image on the map. The red area indicates marginal coverage (DAQ 2.0–3.4, or usable with repeats). The black overlay represents unusable and unreliable coverage (below DAQ 2.0). These signal strengths are for street-level outdoor coverage. Mobile coverage is based on a 35-watt mobile radio with the antenna mounted on the roof of the vehicle. Portable coverage is based on a 3-watt 800 megahertz (MHz) portable radio at the hip for talk-out.



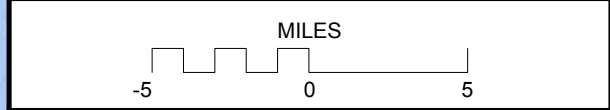
EDX® SignalPro®: Pasquotank NC
 Prop. model 2: Longley-Rice v1.2.2
 Time: 50.0% Loc.: 50.0%
 Prediction Confidence Margin: 11.5dB
 Climate: Continental Temperate
 Land use (clutter): USGS-EDX format (.151 files)
 Atmospheric Abs.: none
 K Factor: 1.333

Sites

Received Power at remote

■	>= -108.0 dBmW	>DAQ3.4 (Reliable)
■	-118.1 to -108.0 dBmW	DAQ2.0 - DAQ3.4 (Usable)
■	< -118.1 dBmW	<DAQ2.0 (Unusable)

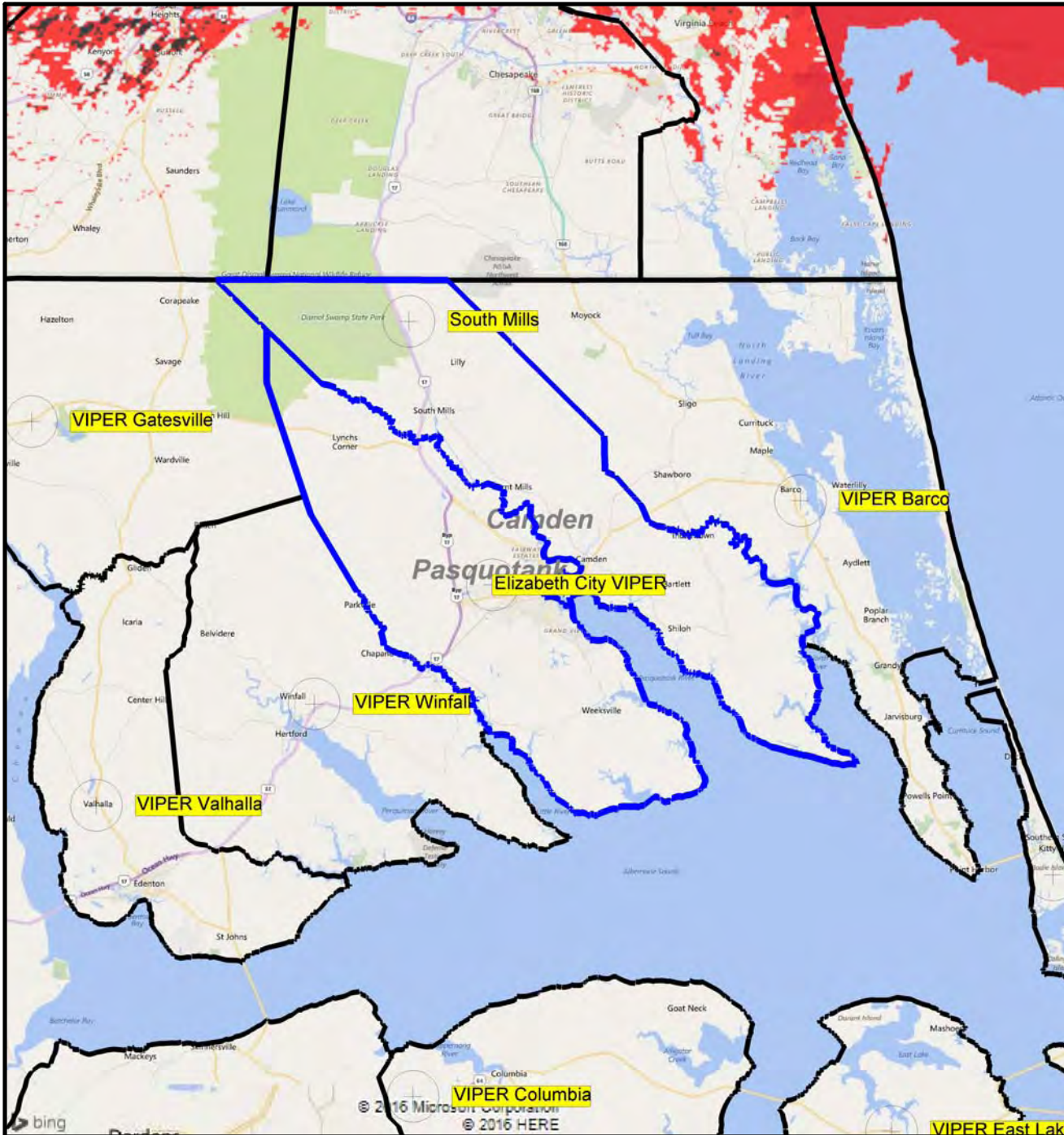
Display threshold level: -250.0 dBmW
 RX Antenna - Type: ISOTROPIC
 Height: 3.0 ft AGL Gain: 0.00 dBd



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Pasquotank County, NC
 VIPER P25 800 MHz coverage
 Mobile Talkout Coverage - Original Predicted Coverage

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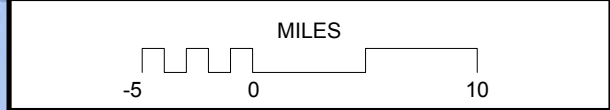
EDX® SignalPro®: Pasquotank NC
 Prop. model 2: Longley-Rice v1.2.2
 Time: 50.0% Loc.: 50.0%
 Prediction Confidence Margin: 11.5dB
 Climate: Continental Temperate
 Land use (clutter): USGS-EDX format (.151 files)
 Atmospheric Abs.: none
 K Factor: 1.333

Sites

Received Power at remote

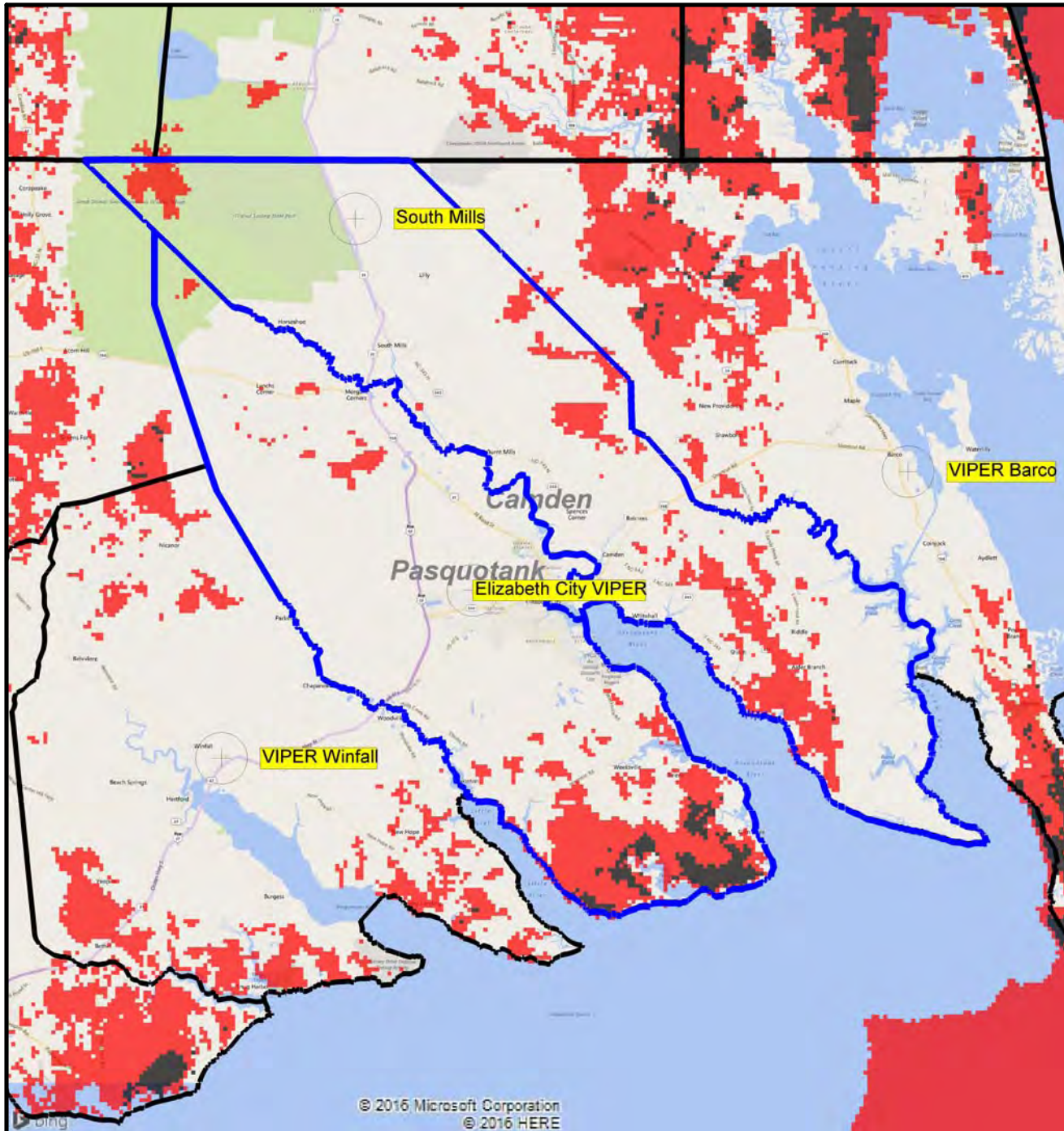
■	>= -108.0 dBmW	>DAQ3.4 (Reliable)
■	-118.1 to -108.0 dBmW	DAQ2.0 - DAQ3.4 (Usable)
■	< -118.1 dBmW	<DAQ2.0 (Unusable)

Display threshold level: -250.0 dBmW
 RX Antenna - Type: ISOTROPIC
 Height: 3.0 ft AGL Gain: 0.00 dBd



MissionCriticalPartners

Pasquotank County, NC
 VIPER P25 800 MHz Coverage
 Mobile Talkout Coverage Tuned Coverage



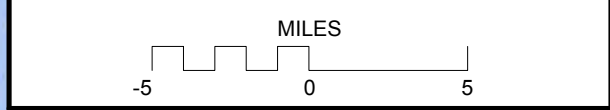
EDX® SignalPro®: Pasquotank NC
 Prop. model 2: Longley-Rice v1.2.2
 Time: 50.0% Loc.: 50.0%
 Prediction Confidence Margin: 11.5dB
 Climate: Continental Temperate
 Land use (clutter): USGS-EDX format (.151 files)
 Atmospheric Abs.: none
 K Factor: 1.333

Sites

Received Power at remote

White	>= -95.2 dBmW	Better than DAQ3.4
Red	-106.0 to -95.2 dBmW	DAQ2.0 - DAQ3.4
Black	< -106.0 dBmW	Worse than DAQ2.0

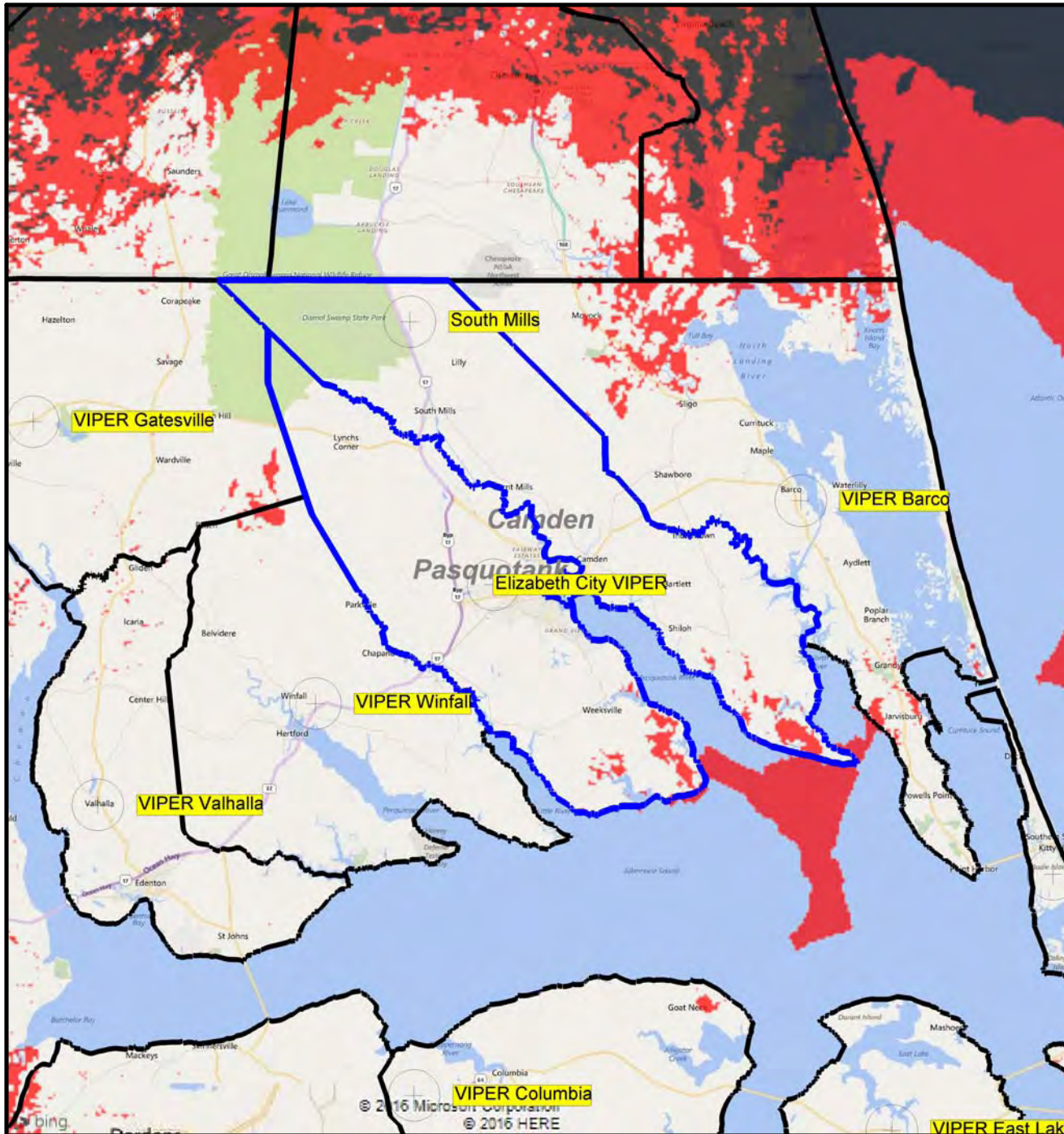
Display threshold level: -250.0 dBmW
 RX Antenna - Type: ISOTROPIC
 Height: 3.0 ft AGL Gain: 0.00 dBd



MissionCriticalPartners

Pasquotank County, NC
 VIPER P25 800 MHz Coverage
 Portable Talkout Coverage - Original Predicted Coverage

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EDX® SignalPro®: Pasquotank NC

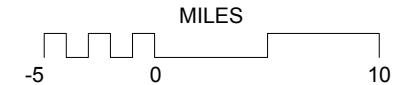
Prop. model 2: Longley-Rice v1.2.2
 Time: 50.0% Loc.: 50.0%
 Prediction Confidence Margin: 11.5dB
 Climate: Continental Temperate
 Land use (clutter): USGS-EDX format (.151 files)
 Atmospheric Abs.: none
 K Factor: 1.333

Sites

Received Power at remote

White	>= -95.2 dBmW	Better than DAQ3.4
Red	-106.0 to -95.2 dBmW	DAQ2.0 - DAQ3.4
Black	< -106.0 dBmW	Worse than DAQ2.0

Display threshold level: -250.0 dBmW
 RX Antenna - Type: ISOTROPIC
 Height: 3.0 ft AGL Gain: 0.00 dBd



MissionCriticalPartners

Pasquotank County, NC

VIPER P25 800 MHz Coverage

Portable Talkout Coverage

Tuned Coverage



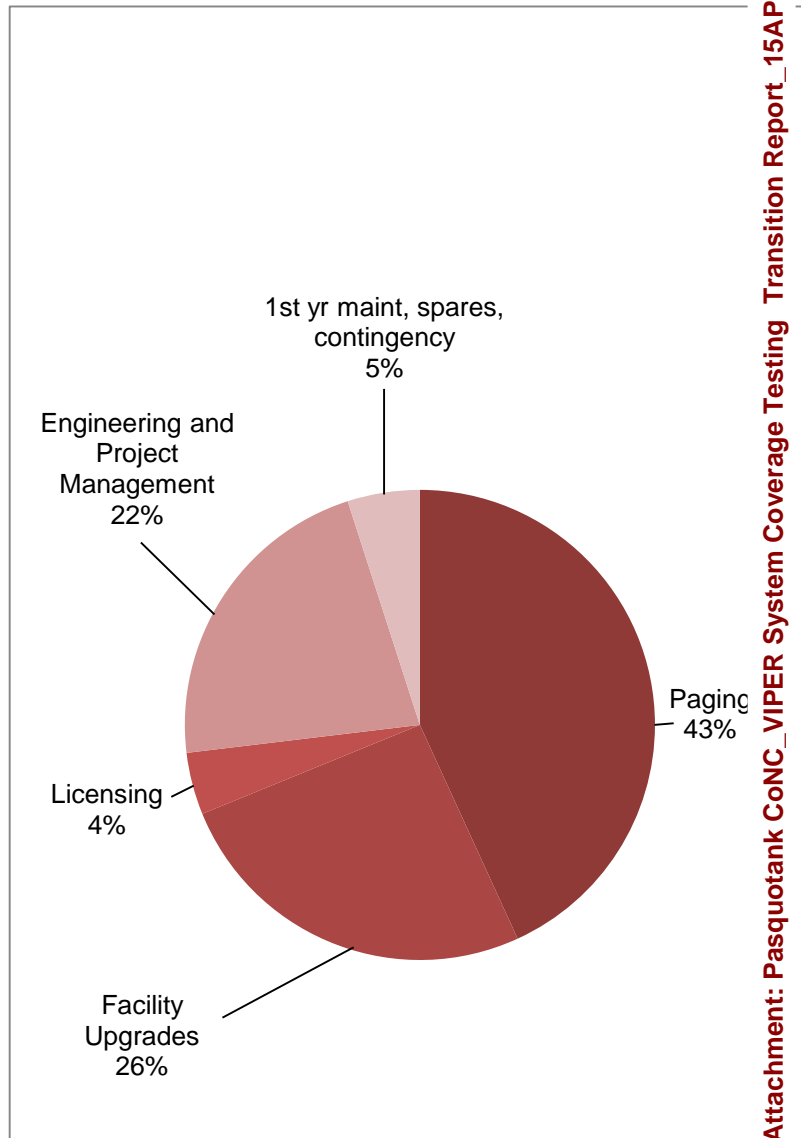
Appendix D – Enhancements to the VHF Paging System

Assumptions include the following:

- Total of three existing sites
- Simulcast design
- The purchase of 459 alphanumeric pagers (optional voice pagers would add cost)
- Vendor project management and engineering
- Recommended spare

Table 10: Pasquotank Simulcast VHF Paging System Budgetary Estimate

OPINION OF PROBABLE COST	
Simulcast Radio System Equipment	\$0
Interoperability	\$0
Paging	\$101,000
Digital Microwave Network/DC Plant	\$0
Facility Upgrades	\$60,000
Licensing	\$10,000
Engineering and Project Management	\$51,300
1st yr. maint., spares, contingency	\$11,628
SUBTOTAL -Infrastructure	\$233,928
Pager Replacements	\$57,375
SUBTOTAL -User Equipment	\$57,375
Project Management/Engineering	\$14,565
SUBTOTAL -PM/Engr	\$14,565
GRAND TOTAL	\$305,868



Attachment: Pasquotank CoNC_VIPER System Coverage Testing Transition Report_15APR20... (2) (1219 : VIPER System)



CAMDENCOUNTY
new energy. new vision.

Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Old Business

Item Number: 4.B
Meeting Date: May 02, 2016
Submitted By: Stephanie Humphries, Finance Director
 Finance
 Prepared by: Angela Wooten

Item Title **Streetlight Policy Amendments**

Attachments: MIKE RENSHAW LTR 3-31-16 (DOCX)
 Amended Streetlight Policy (DOCX)
 Camden County Village Core Streetlight Policy
 (DOCX)

Summary:

In response to a motion to amend the existing Street Lighting policy to include an exception for Citizen Safety upon recommendation from the Sheriff's department made on March 21st by the Camden County Board of Commissioners, the County Attorney John Morrison suggested the attached amendments to the "Camden County Village Core Streetlight Funding Policy".

Recommendation:

Accept the amendments made by Attorney John Morrison and add the words "residential or commercial" to the sentence on page 1 of the policy that states that "Under no circumstances will consideration be given for the funding of streetlights located on private property." The Board may also want to consider removing the words "Village Core" from the policy title since they are now invalid with the addition of Attorney Morrison's correction to Section I. Leaving the



words village core in other areas of the document will serve to designate the areas allowed and/or upon request of the Sheriff.

The Twiford Law Firm, P.C.

Russell E. Twiford (Retired)
 John S. Morrison
 Edward A. O'Neal * +
 H.P. Williams, Jr.
 R. Mark Warren
 Courtney S. Hull
 Lauren Arizaga-Womble
 Megan Morgan

Attorneys At Law

P.O. Box 669
 111 Currituck Commercial Drive
 Moyock, North Carolina 27958-0669
 Telephone (252) 435-2811
 Facsimile: (252) 435-9974

Elizabeth City Office
 203 North Road Street
 Elizabeth City, NC 27907-0099
 Telephone (252) 338-4151
 Telecopier (252) 338-8546

WEBSITE:
www.twifordlaw.com

Please Respond To:
Moyock

*Certified Mediator
 +Certified Family Financial Mediator

March 31, 2016

Mr. Mike Renshaw
 Camden County Manager
VIA EMAIL

In re: Amendments to Street Lighting Policy

Dear Mike:

Thank you for your inquiry. I agree I was tasked with this amendment project. Fortunately, I believe a modest tweaking is all that is needed.

Accordingly, I make the following suggested draft text amendments:

1. Under Section I. *PURPOSE OF VILLAGE CORE STREETLIGHT POLICY, paragraph c.* add a comma after the word areas together with “*or areas with a history of special public safety need as identified by the Sheriff of Camden County.*”
2. Under Section II. *POLICY IMPLEMENTATION* after paragraph 3 add a new paragraph 4: “*The written request of the Sheriff of Camden County followed by a public presentation at a regularly scheduled Board of Commissioners meeting.*”

My reasoning in suggesting these amendments is to allow for lighting outside of Core Village areas, if it is an area of special need based upon an identifiable history, as determined by the Sheriff and to require the Sheriff alone to author the request and provide a public presentation to the Board of Commissioners. I think it important to insulate the Board from frivolous requests. The Sheriff should make these determinations. The Sheriff is best situated to ascertain what is needed for public safety and criminal deterrence thus weeding out unwarranted requests. Hence, the citizens who simply want the County to pay for

lighting on their property, nothing else appearing, would be barred from a petition.

I will be most pleased to discuss this with you and the Commissioners. Thank you for your kind assistance.

Warmest personal regards,

John S. Morrison

John S. Morrison

JSM:spw

Camden County Village Core Streetlight Funding Policy

Adopted: March 19, 2012

Revised:

I. Purpose of Village Core Streetlight Policy

The Camden County Board of Commissioners recognizes the added value of having specific areas of the County illuminated at night through the use of street lighting. In recognition that a role of local government is to serve the public interest with regards to quality of life and public safety concerns, the Board further recognizes the following three goals which collectively act to serve that interest:

- a. To provide for the safety of nighttime traffic operations within village core areas.
- b. To provide a sense of safety and security of pedestrians travelling along arterial transportation corridors within village core areas.
- c. To serve as a deterrence for criminal activity within village core areas, or areas with a history of special public safety need as identified by the Sheriff of Camden County.

The purpose of this policy is to create a set of objective criteria which the Board may, at its sole discretion, consider when deciding to fund the operation of existing or future streetlights within village core areas of the County. County funding for such existing or future streetlights shall only provide for monthly electricity costs and fees paid to the provider/owner of such equipment and shall not include the installation or direct maintenance of such equipment.

Consistent with the public interest goals described above, the Board of Commissioners shall only consider the funding of electricity costs and associated fees for streetlights located along a local thoroughfare and within the public right-of-way. Under no circumstances will consideration be given for the funding of streetlights located on private, residential or commercial property.

The existence of this policy shall not in any manner require the County to fund either the ongoing electricity costs and associated fees of existing street lights nor the funding of any future street light improvements within village core areas of the County.

II. Policy Implementation

Definitions and Minimum Qualifying Thresholds

For the purpose of this policy, the term *village core area* shall be defined as those areas of the County containing population clusters of at least 250 residents within a one quarter (1/4) square mile radius and four (4) or more businesses within that same radius.

Local thoroughfare is defined according to North Carolina Department of Transportation (NCDOT) and American Association of State Highway and Transportation Officials (AASHTO) standards and shall include roadways with no controlled access restrictions serving a high access, moderate to low mobility functional purpose.

In addition, vehicle traffic count volumes along the local thoroughfare illuminated by the street lights must be equal to or greater than 400 vehicles per day. Data to be used for this determination shall be obtained through the North Carolina Department of Transportation.

The Board of Commissioners may consider a request to fund monthly electric costs and associated fees for street lighting only upon written request from at least two of the following three sources:

1. Petition signed by a minimum of twenty (20) adult residents living within the village core area being considered.
2. Written request of a tax exempt non-profit or faith-based organization serving within the village core area being considered.
3. Written request from two or more businesses located within the village core area being considered.

The Board of Commissioners may also consider a request to fund monthly electric costs and associated fees for street lighting upon written request of the Sheriff of Camden County followed by a public presentation at a regularly scheduled Board of Commissioner's meeting.

III. Fiscal Impact and Future Policy Modifications

Should the Board of Commissioners decide that it is in the public interest that the County should fund the monthly electric bills and associated fees of village core area streetlights, such funds as required shall be appropriated for the fiscal year or portion thereof.

Future funding shall be contingent upon budget availability. The County reserves the right to cancel funding at any time.

The Board of Commissioners shall periodically review this policy and reserves the right to modify its provisions at any time.

Camden County Village Core Streetlight Funding Policy

Adopted: March 19, 2012

Revised:

I. Purpose of Village Core Streetlight Policy

The Camden County Board of Commissioners recognizes the added value of having specific areas of the County illuminated at night through the use of street lighting. In recognition that a role of local government is to serve the public interest with regards to quality of life and public safety concerns, the Board further recognizes the following three goals which collectively act to serve that interest:

- a. To provide for the safety of nighttime traffic operations within village core areas.
- b. To provide a sense of safety and security of pedestrians travelling along arterial transportation corridors within village core areas.
- c. To serve as a deterrence for criminal activity within village core areas.

The purpose of this policy is to create a set of objective criteria which the Board may, at its sole discretion, consider when deciding to fund the operation of existing or future streetlights within village core areas of the County. County funding for such existing or future streetlights shall only provide for monthly electricity costs and fees paid to the provider/owner of such equipment and shall not include the installation or direct maintenance of such equipment.

Consistent with the public interest goals described above, the Board of Commissioners shall only consider the funding of electricity costs and associated fees for streetlights located along a local thoroughfare and within the public right-of-way. Under no circumstances will consideration be given for the funding of streetlights located on private property.

The existence of this policy shall not in any manner require the County to fund either the ongoing electricity costs and associated fees of existing street lights nor the funding of any future street light improvements within village core areas of the County.

II. Policy Implementation

Definitions and Minimum Qualifying Thresholds

For the purpose of this policy, the term *village core area* shall be defined as those areas of the County containing population clusters of at least 250 residents

within a one quarter (1/4) square mile radius and four (4) or more businesses within that same radius.

Local thoroughfare is defined according to North Carolina Department of Transportation (NCDOT) and American Association of State Highway and Transportation Officials (AASHTO) standards and shall include roadways with no controlled access restrictions serving a high access, moderate to low mobility functional purpose.

In addition, vehicle traffic count volumes along the local thoroughfare illuminated by the street lights must be equal to or greater than 400 vehicles per day. Data to be used for this determination shall be obtained through the North Carolina Department of Transportation.

The Board of Commissioners may consider a request to fund monthly electric costs and associated fees for street lighting only upon written request from at least two of the following three sources:

1. Petition signed by a minimum of twenty (20) adult residents living within the village core area being considered.
2. Written request of a tax exempt non-profit or faith-based organization serving within the village core area being considered.
3. Written request from two or more businesses located within the village core area being considered.

III. Fiscal Impact and Future Policy Modifications

Should the Board of Commissioners decide that it is in the public interest that the County should fund the monthly electric bills and associated fees of village core area streetlights, such funds as required shall be appropriated for the fiscal year or portion thereof.

Future funding shall be contingent upon budget availability. The County reserves the right to cancel funding at any time.

The Board of Commissioners shall periodically review this policy and reserves the right to modify its provisions at any time.



CAMDENCOUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Item Number: 5.A
Meeting Date: May 02, 2016

Submitted By: Dan Porter, Planning Director
 Planning & Zoning
 Prepared by: Angela Wooten

Item Title **Reconvene Public Hearing – Special Use Permit Preliminary Plat Green Meadows – 9 Lot Major Subdivision (UDO 2013-08-04)**

Attachments: Withdraw letter (PDF)
 B.1 Special Use permit - Staff Report (PDF)
 B.2 Preliminary Plat 12-15-15 (PDF)
 B.3 Green Meadows Subdivision Plan 11-11-15 (PDF)

Summary:

On March 28, 2016 Planning Staff received a letter from Keith Nowell (developer of Green Meadows) requesting to withdraw his application for the major subdivision (letter attached).

Recommendation:

Reconvene Public Hearing and enter into evidence Mr. Nowell's letter.

Motion to approve the request to withdraw Special Use Permit application for the Preliminary Plat Green Meadows major subdivision.

Recd: 3/28/16
O.S.

County of Camden
117 North NC 343
Camden, NC 27921

Attn: Dave Parks

Mr. Parks due to many problems being encountered with Green Meadows I am withdrawing my application for the major subdivision.

The upgrading of the water line is a major cost and at this point I am better off waiting till the County upgrades or another developer comes along and has to do it. Either way with new houses being built along this road it will be many years till the Water Association will have to deal with this problem.

Being expected to clean the ditch out to Bunker Hill Road was also another issue and added cost that should have never even had been expected from me. I cannot believe that the subdivision behind Green Meadows would complain about flooding and not look at the ditch in their back yard.

The issue with the landscaping on both sides of the road should be revised for roads that run along the property line. I was in compliance with the open space and adding a landscape area, then a shoulder of road will cause me to lose a lot and now the open space takes up fifteen percent of the project. Why the county needs to look at changing that ordinance first this is asking a lot from the HOA to maintain. Next eventual as houses are resold no one is going to the other side of the road to maintain this strip and eventually it will be stuck on the county down the road. I completely understand the ordinance for a road having landscaping that has lots on both sides of the road makes perfect sense but not for a road that runs along the edge of the property.

Due to all the complications that come with a cost these are the main reasons for withdrawing my application. I will wait and sell the lots along the road and wait till the water line is upgraded by others.

Thank You



Keith M Nowell
987 Swamp Road
Hertford, NC 27944

STAFF REPORT

UDO 2013-08-04
Special Use Permit – Preliminary Plat
Green Meadows

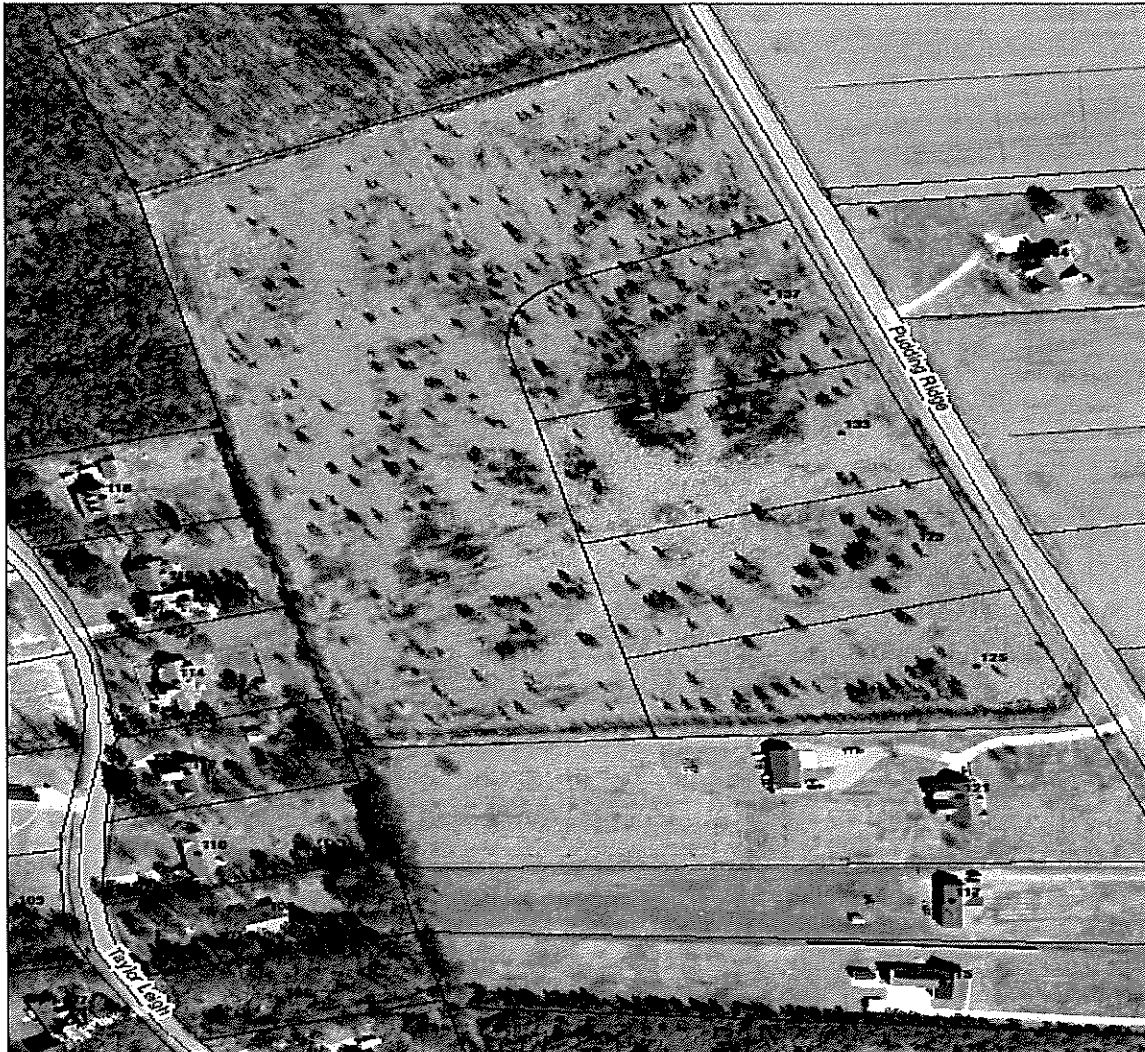
PROJECT INFORMATION

<p>File Reference: UDO 2013-08-04 Project Name; Green Meadows PIN: 01-7999-03-34-7305 Applicant: Green Meadows, LLC Keith Nowell Address: 987 Swamp Road Hertford, NC 27944 Phone: Email:</p> <p>Agent for Applicant: CAE Inc., Hollis D. Ellis Address: 321 Office Square Lane Suite 101 A Virginia Beach, VA 223462 Phone: (252) 562-0430 Email:</p> <p>Current Owner of Record: Keith Nowell</p> <p>Meeting Dates: TRC – June 4, 2014</p> <p>Planning Board: September 16th and 30th 2015 Board of Commissioners</p>	<p>Application Received: 5/2/2014 By: David Parks, Permit Officer</p> <p>Application Fee paid: \$1,800 Check #14920</p> <p>Completeness of Application: Application is generally complete</p> <p>Documents received upon filing of application or otherwise included:</p> <p>A. Applicant acting as agent letter B. 10 copies Preliminary Plat Green Meadows Major Subdivision – 9 lots C. 1 copy of Construction Plans for Green Meadows Major Subdivision D. DENR Erosion and Sedimentation Control Plan No. CAMDE-2009-007 E. DENR Stormwater Permit NO SW7131108 F. ARHS Perc tests on lots 1-9</p>
--	--

PROJECT LOCATION:

Street Address: Adjacent to 137 Pudding Ridge Road
Location Description: South Mills Township

Vicinity Map:



REQUEST: Preliminary Plat approval Green Meadows Major Residential Subdivision – 9 lots

SITE DATA

Lot size:	Approximately 11 acres.
Flood Zone:	X/AE
Zoning District(s):	Basic Residential (R3-1)
Existing Land Uses:	Vacant Land

Adjacent Zoning & Uses:

	North	South	East	West
Zoning	Basic Residential (R3-2)	Basic Residential (R3-2)	Basic Residential (R3-2)	Basic Residential (R3-2)
Use & size	House – 4 Acres	House – 4.3 acres	Farm land 45 acres House – 1.5 acres;	McPherson Estates 21 - .9 acres lots

Proposed Use(s): Single Family Dwellings

Description of property:

Property is located off Pudding Ridge Road in South Mills Township. Developer received an administrative approval for a 4 lot minor subdivision on lots that abut Pudding Ridge Road. Current zoning at the time required two acre lots. Remaining land (11 acres) was approved for rezoning to one acre lots on March 18, 2013.

ENVIRONMENTAL ASSESSMENT

Streams, Creeks, Major Ditches:

There is a lead ditch to the north of the property that drains to the north of McPherson Estates and on out to Joyce Creek.

Distance & description of nearest outfall:

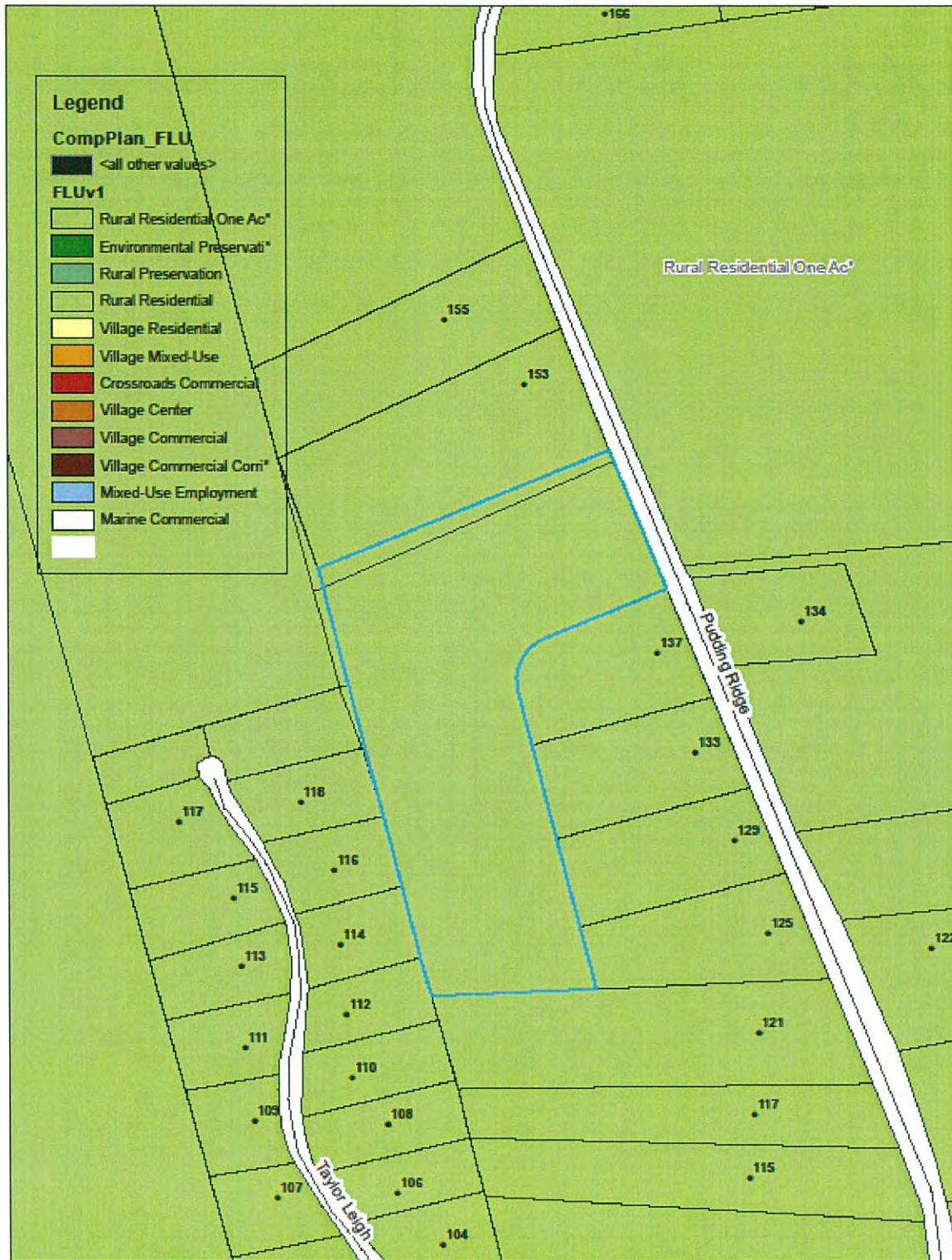
Nearest outfall is Joyce Creek approximately 4,000 feet away

Soils:

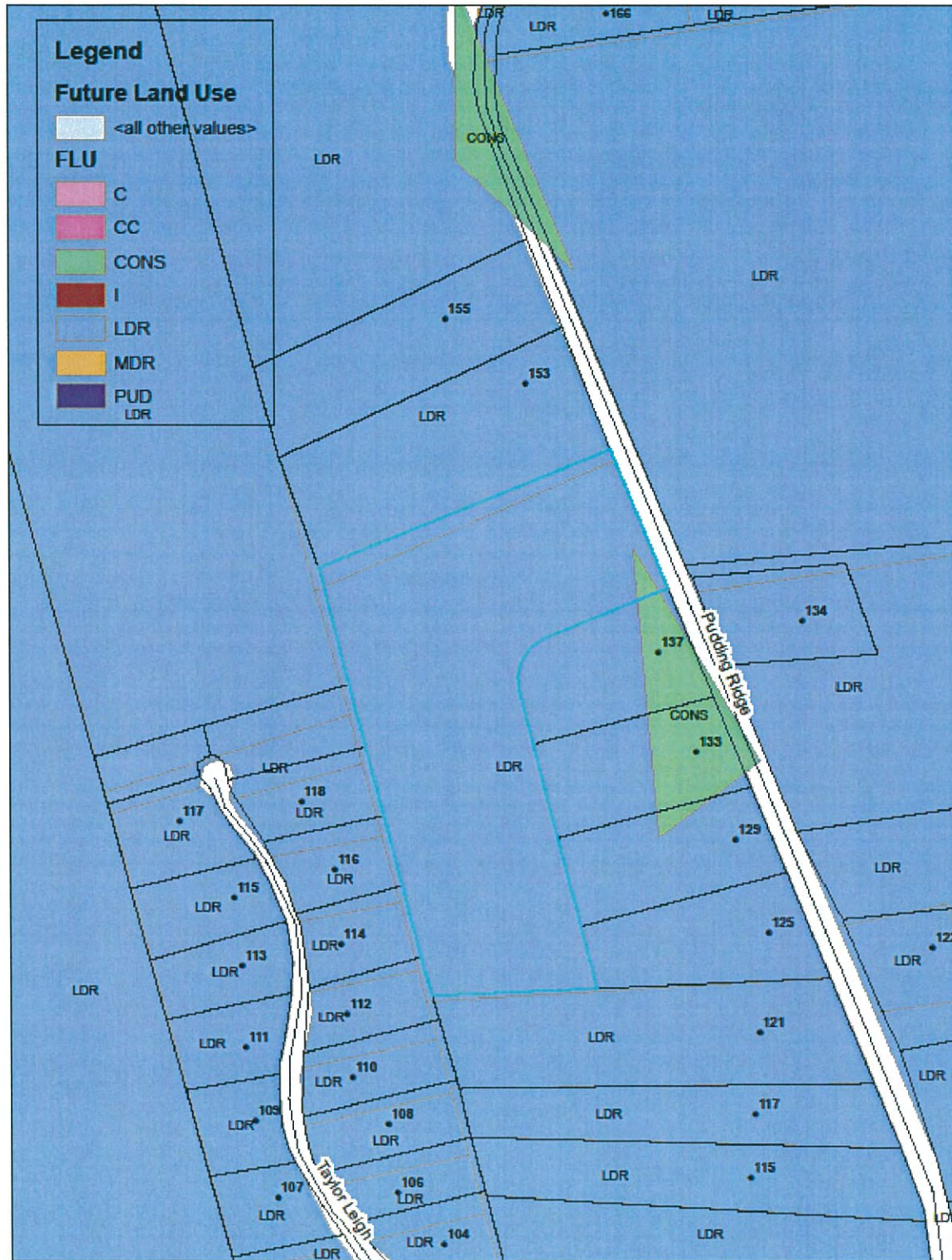
Predominant: Tomotley (ToA) Severe: wetness, percs slowly

Other: Perquimans (PeA) Severe wetness; percs slowly

Comprehensive Plan Future Land Use Maps:



CAMA LAND USE MAP



INFRASTRUCTURE

Water: South Mills Water – will require watermain extension approval by DENR

Sewer: Septic tank – perc tests attached

Traffic: Minimal increase of traffic flow on Pudding Ridge Road

Technical Review Staff at Preliminary Plat

Approve	Approve With Comments	Dis-Approve	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(a) South Mills Water District
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(b) Albemarle Regional Health Department (attached)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(c) South Mills Fire Department (approved at Sketch Plan)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(d) Sheriff's Office (approved)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	(e) South Mills Post Office (See Condition 8 below)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(f) Camden Soil & Water Technician
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(g) Central Communications (911)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	(h) Superintendent of Camden County Schools (See Condition 7))
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(i) Transportation Director of Camden County Schools
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(j) NCDOT (see attached emails)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(k) Albemarle EMC
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(l) Century Link – Info only.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(m) Pasquotank EMS – No response
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(n) Drainage Plan – Camden County Engineer

- **Streets:**
 - A. Are all streets designed to be place under State system? Yes
 - B. Proposed street name? Atkinson Court
 - C. Are any street names already being used elsewhere in the County? No.
- **Open Space:**
 - A. Is open space proposed? Yes. 11 X .05 = .55 acres required. Proposed: .56 In accordance with Article 151.199 (attached) the county has the flexibility for administering the requirements of the open space and due to the shape of property and the small amount of lots the open space provided meets the intent of this article.
 - B. Recreational Land: N/A
 - C. Will property owner restrictive covenants be needed? Yes.
- **Utilities:**
 - A. Does the application include a letter or certificate from the District Health Department regarding septic tanks? Yes.
 - B. Does the applicant propose the use of public sewage systems? No. Septic

- C. Does the applicant propose the use of public water systems?** Yes, with South Mills Water Association.
- D. Distance from existing public water supply system:** Adjacent to property.
- E. Is the area within a five-year proposal for the provision of public sewage?** No.
- **Landscaping:**
- A. Is any buffer required?** No.
- B. Will trees be required along dedicated streets UDO Article 151.156?** Yes.
- **Findings Regarding Additional Requirements:**
- A. Endangering the public health and safety:** The application doesn't appear to endanger the public health and safety.
- B. Injure the value of adjoining or abutting property:** The application does not appear to injure the value of adjoining or abutting property.
- C. Harmony with the area in which it is located:** Proposed use is in Harmony with the area that it is located as there are Single Family Dwellings adjacent to the property.
- D. Conformity with the Plans:**
- 1. Comprehensive Plan**
 - Future Land Use Maps has land identified as Rural Residential with densities up to 1 dwelling unit per acre.
 - 2. Land Use Plan:**
 - Property located outside Core Village of South Mills.
 - Policy 9 states the county supports greater residential densities in areas that are accessible to water and/or sewer services. Water lines exist adjacent to property.
 - 3. Thoroughfare Plan:** Access is off Pudding Ridge Road
 - 4. Other plans officially adopted by the Board of Commissioners:**
- E. Will not exceed the county's ability to provide public facilities:**
- 1. Schools:** Development will create approximately 4 students (.44 X 9 lots). High School over capacity: **2015/2016 capacity: 570 Enrollment: 573**
 - 2. Fire and Rescue:** No response. (Approved at Sketch Plan)
 - 3. Law Enforcement:** Approved by Sherriff's Office.

STAFF COMMENTARY/RECOMMENDATIONS:

On September 30, 2015 Planning Board recommended approval (6-1 vote) of the Special Use Permit for Preliminary Plat Green Meadows Major Subdivision with the following conditions and modifications:

1. The applicant must strictly abide by all requirements of the Unified Development Ordinance of Camden County, North Carolina, and must also strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may apply to this development.
2. The applicant shall complete the development strictly in accordance with the approved Preliminary Plat and specifications submitted to the Planning Office of Camden County, North Carolina, and contained in the file titled (UDO 2013-08-04).

3. Prior to any land disturbing activity, developer shall provide approved waterline extension letter from NCDENR Public Water Supply Section.
4. All lots shall be crowned to where the dwelling is located to an elevation at or above the 100 year flood. Those elevations shall be indicated on each lot on the final plat for each phase. No building permit shall be issued until such elevations are verified by a Surveyor or Engineer licensed to do business in North Carolina.
5. Landscaping in accordance with Article 151.156 shall be planted prior to submission of final plat for that phase.
6. Developer and or Home Owners Association shall provide Camden County certification by a licensed North Carolina Engineer of compliance with approved Drainage Plan for Green Meadows every five years starting from recording of Final Plat in the Camden County Registry of Deeds.
7. Per Camden County Schools a School Bus Stop shelter required. Minimum specifications are listed in Camden County's Unified Development Ordinance Article 151.232(M).
8. Per South Mills Post office/Area Post Master Community Mail Boxes shall be installed with Master Keys going to Post Office. HOA shall distribute keys to home owners.
9. Developer shall make reasonable effort to secure drainage easements from property owners and offer to clear the ditch that leaves the subdivision to the outfall ditch at Bunker Hill Road. (Letter of Denial from adjacent property owner attached)
10. Home Owners Restrictive Covenants shall include the following information:
 - a. All requirements (to include Maintenance and allowable built upon area) listed under NCDENR Stormwater Permit No. SW7131108.
 - b. Maintenance requirements of the outfall ditch located on the most northern property line behind lots 1-4.
 - c. The re-certification to the County of the approved drainage plan every five years.
 - d. Property owners shall be responsible for the maintenance/upkeep of the School Bus Shelter and Community Mail Boxes.
11. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this approval in its entirety shall be void and have no effect.



Land Use/Development Application

County of Camden, North Carolina

Depending upon the type of proposal, the proposal may require a Zoning Permit, Conditional Use Permit, or Special Use Permit. This form is used as the start of application process. All applicants must submit a site plan (see "Minimum Site Plan Requirements") and a valid Health Department permit. Applicants for a Conditional Use Permit or Special Use Permit should review the "Requirements for Conditional Use Permit and Special Use Permit Applications".

Applicants for a subdivision must submit this form as their Special Use Permit application.

Please consult the Planning Office (1-252-338-1919) with any questions about your application.

Please Do Not Write in this Box	
PIN:	<u>01-7999-03-34-7305</u>
UDO#	<u>2013 - 08 - 04</u>
Date Received:	<u>5/2/2014</u>
Received by:	<u>DP</u>
Zoning District:	<u>R3-1</u>
Fee Paid \$	<u>1800.00</u>

PACK # 14920

PLEASE PRINT OR TYPE

Applicant's Name: CAE, Inc., Hollis D. Ellis

If the Applicant is acting as agent for another person (the "principal"), please give that person's name on the line below and submit a copy of the agency agreement/letter with this Application.

Keith Nowell

Applicant's Mailing Address: 321 Office Square Lane, Suite 101 A
Virginia Beach, VA 23462-3655

Daytime Phone Number: (252) 562-0430

Street Address Location of Property: Adjacent to 137 Pudding Ridge Road, South Mills Township

General Description of Proposal: Special Use Permit - Preliminary Plat Green Meadows 9 lot Major Subdivision

I swear or affirm that the foregoing information and all attachments hereto (now or subsequently provided as part of this application) are true and correct to the best of my knowledge.

Signed: Hollis D. Ellis

Dated: May 2, 2014

* Information to be filled out by Planning Department

*Is the Property in a Watershed Protection area? No

*Flood Zone (from FIRM Map): X/AE *Taxes paid? yes X no

Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing - Special Use Permit Preliminary Plat Green Meadows - 9

**NORTHWEST CONTRACTORS, INC**

August 6, 2013

To: Mr. David Parks
County of Camden
PO Box 190
117 North NC 343
Camden, NC 27921

Re: Representation for Green Meadows, LLC

Dear Mr. Parks,

Please let this letter stand as my authorization for Mr. Hollis Ellis of CAE, Inc. to represent and act on behalf of Green Meadows, LLC and Northwest Contractors, Inc. if no representatives of these entities are able to attend meetings.

Regards,



David M. Parks
President



North Carolina Department of Environment and Natural Resources
Division of Land Resources
 Land Quality Section

James D. Simons, PG, PE
 Director and State Geologist

May 6, 2009

Beverly Eaves Perdue, Governor
 Dee Freeman, Secretary

LETTER OF APPROVAL WITH MODIFICATIONS

Green Meadows, LLC
 ATTN: Mr. Keith Nowell, Partner
 987 Swamp Road
 Hertford, North Carolina 27944

RE: Erosion and Sedimentation Control Plan No. CAMDE-2009-007
 Project Name: Green Meadows Subdivision
 Location: SR 1225 County: Camden
 River Basin: Pasquotank
 Date Received by LQS: April 2, 2009
 Acres Approved: 19 Project Type: New
 Project Description: Residential subdivision, including lot development, as shown on the submitted plan dated March 27, 2009

Dear Sir:

This office has reviewed the subject erosion and sedimentation control plan. We find the plan to be acceptable and hereby issue this Letter of Approval with Modifications. The modifications required for approval are listed on the attached page. This plan approval shall expire three (3) years following the date of approval, if no land-disturbing activity has been undertaken, as required by 15A NCAC 4B.0129.

Please be advised that 15A NCAC 4B.0118(a) requires that a copy of the approved erosion and sedimentation control plan be on file at the job site. Also, you should consider this letter as giving the Notice required by G.S. 113A-61.1(a) of our right of periodic inspection to ensure compliance with the approved plan.

North Carolina's Sedimentation Pollution Control Program is performance oriented, requiring protection of existing natural resources and adjoining properties. If, following the commencement of this project, it is determined that the erosion and sedimentation control plan is inadequate to meet the requirements of the Sedimentation Pollution Control Act of 1973 (G.S. 113A-51 through 66), this office may require revisions to the plan and implementation of the revisions to ensure compliance with the Act.

Acceptance and approval of this plan is conditioned upon your compliance with Federal and State water quality laws, regulations and rules. In addition, local city or county ordinances or rules may also apply to this land-disturbing activity. This approval does not supersede any other permit or approval

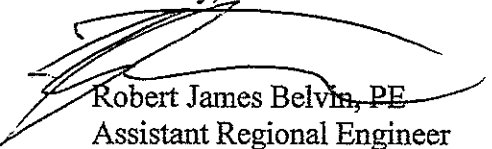
Washington Regional Office
 943 Washington Square Mall, Washington, North Carolina 27889 • Phone: 252-946-6481 / FAX: 252-975-3716
 Internet: <http://www.dir.enr.state.nc.us/pages/landqualitysection.html>
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Green Meadows, LLC
ATTN: Mr. Keith Nowell, Partner
May 6, 2009
Page 2

Please be aware that your project will be covered by the enclosed NPDES General Stormwater Permit NCG010000 (Construction Activities). You should first become familiar with all of the requirements for compliance with the enclosed permit.

Please note that this approval is based in part on the accuracy of the information provided in the Financial Responsibility/Ownership Form, which you have submitted. You are required to file an amended form if there is any change in the information included on the form. In addition, 15A NCAC 4B.0127(c) requires that you notify this office of the proposed starting date for this project (using the enclosed Project Information Sheet). Please notify us if you plan to have a preconstruction conference.

Sincerely,



Robert James Belvin, PE
Assistant Regional Engineer

Enclosures

cc w/o enc: Hollis D Ellis, PE, CAE, Inc
Alton Hodge, Division of Water Quality

May 6, 2009
Erosion and Sedimentation Control Plan No. CAMDE-2009-007
Project Name: Green Meadows Subdivision
Modifications
Page 1

1. The LATEST APPROVED erosion and sediment control plan will be used during periodic unannounced inspections to determine compliance and a copy of the plan must be on file at the job site. If it is determined that the implemented plan is inadequate, this office may require the installation of additional measures and/or that the plan be revised to comply with state law;
2. All revisions required by other local, state or federal agencies which affect site layout, drainage patterns, limits of disturbance and/or disturbed acreage must be submitted to this office for approval a minimum of 15 days prior to the start of construction.
3. Revisions exceeding the approved scope of this project without prior approval of the plan showing the changes can be considered a violation. Failure to comply with any part of the approved plan or with any requirements of this program could result in appropriate legal action (civil or criminal) against the financially responsible party. Legal actions include Stop Work Orders and the assessing of a civil penalty of up to \$5000 for the initial violation plus an additional penalty of up to \$5000 per day for each day the site is out of compliance;
4. The CERTIFICATE OF PLAN APPROVAL must be posted at the primary entrance to the job site and remain until the site is permanently stabilized;
5. Except in the case of a storm related emergency, **a revised erosion and sedimentation control plan must be submitted to and approved by this office prior to initiating any significant changes in the construction, grading or drainage plans;**
6. Erosion and sediment control measures or devices are to be installed to safely withstand the runoff resulting from a 10 year storm event - 6.5 - 7 inches in 24 hours or at the rate of 6.5 - 7 inches in 1 hour.
7. Unless the off-site borrow and/or disposal sites are identified in the erosion control plan, no earthen material is to be brought on or removed from the project site;
8. Buffer zone, sufficient to restrain visible sedimentation within the 25% of the width closest to the land disturbance, must be provided and maintained between the land-disturbing activity and any adjacent property or watercourse;
9. In order to comply with the intent of the Act, the scheduling of the land-disturbing activities is to be such that both the area of exposure and the time between the land disturbance and the providing of a ground cover is minimized;

May 6, 2009

Erosion and Sedimentation Control Plan No. CAMDE-2009-007

Project Name: Green Meadows Subdivision

Modifications

Page 2

10. Unless a temporary, manufactured, lining material has been specified, a clean straw mulch must be applied, at the minimum rate of 2 tons/acre, to all seeded areas. The mulch must cover at least 75% of the seeded area after it is either tacked, with an acceptable tacking material, or crimped in place;
11. New or affected cut or filled slopes must be at an angle that can be retained by vegetative cover, AND **must be provided with a ground cover** sufficient to restrain erosion **within 21 calendar days of completion of any phase (rough or final) of grading (RYE GRASS IS NOT** in the **APPROVED** seeding specifications **NOR** is it an **ACCEPTABLE** substitute for the providing of a temporary ground cover);
12. A **permanent ground cover**, sufficient restrain erosion, **must be provided** within the shorter of 15 working or 90 calendar days (if in a High Quality Zone, the shorter of 15 working or 60 calendar days) after completion of construction or development on any portion of the tract (**RYE GRASS IS NOT** in the **APPROVED** seeding specifications **NOR** is it an **ACCEPTABLE** substitute for the providing of a nurse cover for the permanent grass cover);

PROJECT INFORMATION SHEET

APPROVAL DATE: May 6, 2009

RESPONSIBLE PARTY: Green Meadows, LLC

PROJECT NAME: Green Meadows Subdivision

COUNTY: Camden No. CAMDE-2009-007

START-UP DATE: _____

CONTRACTOR: _____

ON-SITE CONTACT: _____

ON-SITE PHONE NO.: _____

OFFICE PHONE NO.: _____

PLEASE COMPLETE & RETURN TO:

**N.C.D.E.N.R.
LAND QUALITY SECTION
ATTN: *Eric Pare*
943 WASHINGTON SQUARE MALL
WASHINGTON, NORTH CAROLINA 27889**

Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing – Special Use Permit Preliminary Plat Green Meadows – 9



North Carolina Department of Environment and Natural Resources
 Division of Energy, Mineral, and Land Resources
 Land Quality Section

Tracy E. Davis, PE, CPM
 Director

Pat McCrory, Governor
 John E. Skvarla, III, Secretary

January 8, 2014

Green Meadows, LLC
 Attn.: Mr. Keith Novell, Member/Manager
 937 Swamp Road
 Hertford, NC 27944

**Subject: Stormwater Permit No. SW7131108
 Green Meadows Subdivision
 Low Density Subdivision Permit
 Camden County**

Dear Mr. Nowell:

The Washington Regional Office received a complete Stormwater Management Permit Application for Green Meadows Subdivision on November 7, 2013 and additional information on January 7, 2014. Staff review of the plans and specifications has determined that the project, as proposed, will comply with the Stormwater Regulations set forth in Session Law 2008-211 and Title 15A NCAC 2H.1000. We are forwarding Permit No. SW7131108, dated January 8, 2014, for the construction of the subject project.

This permit shall be effective from the date of issuance until rescinded and shall be subject to the conditions and limitations as specified therein, and does not supercede any other agency permit that may be required.

If any parts, requirements, or limitations contained in this permit are unacceptable, you have the right to request an adjudicatory hearing upon written request within thirty (30) days following receipt of this permit. This request must be in the form of a written petition, conforming to Chapter 150B of the North Carolina General Statutes, and filed with the Office of Administrative Hearings, 6714 Mail Service Center, Raleigh, NC 27699-6714. Unless such demands are made this permit shall be final and binding.

If you have any questions, or need additional information concerning this matter, please contact me at (252) 946-6481.

Sincerely,

Samir Dumpor, PE
 Environmental Engineer

PHM/sd: G:\LR\SWP\SD\Permits-Low Density\SW7131108

cc: Hollis Ellis, PE, CAE, Inc. (321 Office Square Lane, Suite 101 A, Virginia Beach, VA 23462-3655)
Camden County Inspections
Washington Regional Office

STATE OF NORTH CAROLINA
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
DIVISION OF ENERGY, MINERAL, AND LAND RESOURCES
STORMWATER MANAGEMENT PERMIT

LOW DENSITY DEVELOPMENT

In accordance with the provisions of Article 21 of Chapter 143, General Statutes of North Carolina as amended, and other applicable Laws, Rules and Regulations

PERMISSION IS HEREBY GRANTED TO

Green Meadows, LLC

Green Meadows Subdivision

Camden County

FOR THE

construction, operation and maintenance of a 24% low density subdivision in compliance with the provisions of Session Law 2008-211 and 15A NCAC 2H .1000 (hereafter referred to as the "stormwater rules") and the approved stormwater management plans and specifications, and other supporting data as attached and on file with and approved by the Division of Energy, Mineral, and Land Resources (Division) and considered a part of this permit.

The Permit shall be effective from the date of issuance until rescinded and shall be subject to the following specific conditions and limitations:

I. DESIGN STANDARDS

1. Each of the 9 lots is limited to a maximum of (see Attachment) square feet of built-upon area for a total of 112,319 square feet of built-upon area (including streets), as indicated in the application and as shown on the approved plans.
2. The overall tract built-upon area percentage for the project must be maintained at 24% per the requirements of Session Law 2008-211 and Section .1005 of the stormwater rules.
3. The built-upon areas associated with this project shall be located at least 50 feet landward of all perennial and intermittent surface waters.
4. The only runoff conveyance systems allowed will be vegetated conveyances such as swales with minimum side slopes of 3:1 (H:V) as defined in the stormwater rules and approved by the Division.
5. All roof drains must terminate at least 50 foot from the mean high water mark.
6. Level spreaders shall be provided at the ends of all swales that discharge into a regulated wetland or any surface water.
7. One stormwater basin is proposed to address local requirements and is not part of this permit.

II. SCHEDULE OF COMPLIANCE

1. Swales and other vegetated conveyances shall be constructed in their entirety, vegetated, and be operational for their intended use prior to the construction of any built-upon surface.
2. During construction, erosion shall be kept to a minimum and any eroded areas of the swales or other vegetated conveyances will be repaired immediately.
3. The permittee shall at all times provide the operation and maintenance necessary to operate the permitted stormwater management systems at optimum efficiency to include:
 - a. Inspections
 - b. Sediment removal.
 - c. Mowing, and re-vegetating of the side slopes.
 - d. Immediate repair of eroded areas.
 - e. Maintenance of side slopes in accordance with approved plans and specifications.
 - f. Maintenance of level spreaders and infiltration areas in accordance with approved plans and O&M documents.
4. The permittee shall submit to the Director and shall have received approval for revised plans, specifications, and calculations prior to construction, for any modification to the approved plans, including, but not limited to, those listed below:
 - a. Any revision to any of the items shown on the approved plans, including the stormwater management system, design concept, built-upon area, details, etc.
 - b. Project name change.
 - c. Transfer of ownership.
 - d. Redesign or addition to the approved amount of built-upon area or to the drainage area.
 - e. Further subdivision, acquisition, or selling of the project area.
 - f. Filling in, altering or piping any vegetative conveyance shown on the approved plan.
5. The permittee shall submit all information requested by the Director or his representative within the time frame specified in the written information request.
6. No piping shall be allowed except that minimum amount necessary to direct runoff beneath an impervious surface such as a road and that minimum amount needed under driveways to provide access to lots.
7. Within 30 days of completion of the project, the permittee must certify in writing that the project's stormwater controls, and impervious surfaces have been constructed within substantial intent of the approved plans and specifications. Any deviation from the approved plans must be noted on the Certification.
8. The permittee is responsible for verifying that the proposed built-upon area does not exceed the allowable built-upon area. Once the lot transfer is complete, the built-upon area may not be revised without approval from the Division, and responsibility for meeting the built-upon area limit is transferred to the individual property owner, provided that the permittee complies with the requirements of Section II.11 and II.12 of this permit.

9. Deed restrictions are incorporated into this permit by reference and must be recorded with the Office of the Register of Deeds prior to the sale of any lot. Recorded deed restrictions must include, as a minimum, the following statements related to stormwater management:
- a. The following covenants are intended to ensure ongoing compliance with State Stormwater Management Permit Number SW7131108, as issued by the Division of Energy, Mineral, and Land Resources under NCAC 2H.1000.
 - b. The State of North Carolina is made a beneficiary of these covenants to the extent necessary to maintain compliance with the Stormwater Management Permit.
 - c. These covenants are to run with the land and be binding on all persons and parties claiming under them.
 - d. The covenants pertaining to stormwater may not be altered or rescinded without the express written consent of the State of North Carolina, Division of Energy, Mineral, and Land Resources.
 - e. Alteration of the drainage as shown on the approved plans may not take place without the concurrence of the Division of Energy, Mineral, and Land Resources.
 - f. The maximum built-upon area per lot is (**see Attachment**) square feet. This allotted amount includes any built-upon area constructed within the lot property boundaries, and that portion of the right-of-way between the front lot line and the edge of the pavement. Built upon area includes, but is not limited to, structures, asphalt, concrete, brick, stone, slate, and coquina, but does not include raised, open wood decking, or the water surface of swimming pools.
 - g. Filling in or piping of any vegetative conveyances (ditches, swales, etc.) associated with the development except for average driveway crossings, is strictly prohibited by any persons.
 - h. Each lot will maintain a 50 foot wide vegetated buffer between all impervious areas and surface waters.
 - i. All roof drains shall terminate at least 50 foot from the mean high water mark.
 - j. If permeable pavement credit is desired, the property owner must submit a request, with supporting documentation, to the permittee and receive approval prior to construction of the permeable pavement.
10. The permittee shall submit a copy of the recorded deed restrictions within 30 days of the date of recording.
11. If the permittee sets up an Architectural Review Committee or Board (ARC or ARB) to review plans for compliance with the restrictions, the plans reviewed must include all proposed built-upon area (BUA). Any approvals given by the ARC or ARB do not relieve the lot owner of the responsibility to maintain compliance with the permitted BUA limit.
12. All stormwater conveyances will be located in either dedicated right-of-way (public or private), recorded common areas or recorded drainage easements. The final plats for the project will be recorded showing all such required easements, in accordance with the approved plans.
13. The Director may notify the permittee when the permitted site does not meet one or more of the minimum requirements of the permit. Within the time frame specified in the notice, the permittee shall submit a written time schedule to the Director for modifying the site to meet minimum requirements. The permittee shall provide copies of revised plans and certification in writing to the Director that the changes have been made.

14. If permeable pavement credit is desired, the permittee must submit a request to modify the permit to incorporate such language as required by the Division. The request to modify must include a soils report identifying the type of soil, the Seasonal High Water Table elevation and the infiltration rate. Upon the successful completion of a permit modification, the individual lot owners that request to utilize permeable pavements must submit the necessary forms and documentation to the permittee and receive approval prior to construction of the permeable pavement.


III. GENERAL CONDITIONS

1. This permit is not transferable to any person or entity except after notice to and approval by the Director. The Director may require modification or revocation and re-issuance of the permit to change the name and incorporate such other requirements as may be necessary. In the event of a name or ownership change, a completed Name/Ownership Change form, signed by both parties, must be submitted to the Division accompanied by the supporting documentation as listed on page 2 of the form. The approval of this request will be considered on its merits, and may or may not be approved.
2. The permittee is responsible for compliance with all permit conditions until the Director approves a transfer of ownership. Neither the sale of the project nor the transfer of common areas to a third party, such as a homeowner's association, constitutes an approved transfer of the stormwater permit.
3. Failure to abide by the conditions and limitations contained in this permit may subject the Permittee to an enforcement action by the Division, in accordance with North Carolina General Statutes 143-215.6A to 143-215.6C.
4. The issuance of this permit does not prohibit the Director from reopening and modifying the permit, revoking and reissuing the permit, or terminating the permit as allowed by the laws, rules, and regulations contained in Session Law 2008-211, Title 15A of the North Carolina Administrative Code, Subchapter 2H.1000; and North Carolina General Statute 143-215.1 et. al.
5. In the event that the facilities fail to perform satisfactorily, including the creation of nuisance conditions, the Permittee shall take immediate corrective action, including those as may be required by the Division, such as the construction of additional or replacement stormwater management systems.
6. The permittee grants permission to DENR Staff to enter the property during normal business hours, for the purpose of inspecting all components of the stormwater management facility.
7. The permit issued shall continue in force and effect until revoked or terminated. The permit may be modified, revoked and reissued or terminated for cause. The filing of a request for a permit modification, revocation and re-issuance, or termination does not stay any permit condition.
8. Unless specified elsewhere, permanent seeding requirements for the swales must follow the guidelines established in the North Carolina Erosion and Sediment Control Planning and Design Manual.
9. Approved plans and specifications for this project are incorporated by reference and are enforceable parts of the permit.

- 10. The issuance of this permit does not preclude the Permittee from complying with any and all statutes, rules, regulations, or ordinances, which may be imposed by other government agencies (local, state and federal), which have jurisdiction.
- 11. The permittee shall notify the Division in writing of any name, ownership or mailing address changes at least 30 days prior to making such changes.

Permit issued this the 8th day of January, 2014.

NORTH CAROLINA ENVIRONMENTAL MANAGEMENT COMMISSION

 _____ for

Tracy E. Davis, PE, CPM
Division of Energy, Mineral, and Land Resources
By Authority of the Environmental Management Commission

Permit Number SW7131108

ATTACHMENT

Lot Listing for Green Meadows Subdivision
South Mills Township, Camden County, North Carolina

<u>Lot</u>	<u>Area (sf)</u>	<u>Area (acres)</u>	<u>Max. Impervious Area per Lot (sf)</u>
1	43,600	1.00	9,330
2	44,799	1.03	9,586
3	43,562	1.00	9,322
4	55,415	1.27	11,858
5	43,560	1.00	9,321
6	43,560	1.00	9,321
7	43,560	1.00	9,321
8	44,135	1.01	9,444
9	43,560	1.00	9,321
R/W	25,488	0.59	
Total:	431,239	9.90	86,831



North Carolina Department of Environment and Natural Resources

Pat McCrory
Governor

John E. Skvarla, III
Secretary

December 18, 2014

Green Meadows, LLC
Attn.: Mr. Keith Novell
937 Swamp Road
Hertford, NC 27944

**Subject: Approved Plan Revision
 Green Meadows Subdivision
 Stormwater Project No. SW7131108
 Camden County**

Dear Mr. Novell:

On November 21, 2014, the Washington Regional Office received a Plan Revision request for Stormwater Management Permit Number SW7131108.

The plan revision request is for the following:

To modify ditch cross sections and slopes to provide for pre-post detention in accordance with the County of Camden comments.

Based on the current Division of Energy, Mineral, and Land Resources Guidance on this issue your plan revision request is hereby approved. Please replace plan sheet 3 of 5 of the original set as approved on January 8, 2014 with the attached one and insert the attached drainage report into your file.

Please be aware that all terms and conditions of the permit issued on January 8, 2014 remain in full force and effect. Please also understand that the approval of this revision to the approved plans for the subject State Stormwater Permit is done on a case-by-case basis. Any other changes to this project must be submitted to and approved through the Division of Energy, Mineral, and Land Resources prior to construction. The issuance of this plan revision does not preclude the permittee from complying with all other applicable statutes, rules, regulations or ordinances which may have jurisdiction over the proposed activity, and obtaining a permit or approval prior to construction.

If you have any questions concerning this matter, please do not hesitate to call me at (252) 948-3959.

Sincerely,

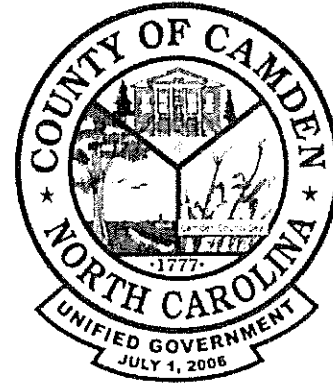
Samir Dumpor, PE
Environmental Engineer

PHM\sd: G:\LR\SWP\SD\PLANREVISIONS\SW7131108

cc: ✓ Hollis Ellis, PE, CAE, Inc.
 Camden County Inspections
 Washington Regional Office

Memorandum

To: Dan Porter, Planning Director
From: Greg Johnson, Drainage Engineer
Date: November 13, 2014
Re: Green Meadows Subdivision



SWMM Study/Calculations dated 11/2/14
and Plans Sealed 10/10 and revised 10/30/14

I reviewed the referenced calculations and plans and recommend that they be accepted with the following conditions.

1. Provide a copy of a revised drainage report patterned after the 10-20-14 document.
2. Seal the drainage report.
3. Include in the report an appendix a paper copy of the pre and post 10 year storm INP files. This will allow a future reader to recreate the files.
4. Include in another appendix the printout of the spread sheet which compares the node elevations.
5. Deliver one copy of the revised copy to me and a number of plans and revised reports as specified by Planning Department criteria.

If you have any questions concerning this site please call me.

Respectively submitted

C. Gregory Johnson, P.E.

Dave Parks

From: Kevin Carver <kcarver@arhs-nc.org>
Sent: Tuesday, December 15, 2015 3:16 PM
To: Dave Parks
Subject: Re: Green Meadows

You are correct Dave, the site evals are still valid for preliminary plat, if the layout hasn't changed.

Kevin Carver
 Env. Health

On Dec 15, 2015, at 3:03 PM, "Dave Parks" <dparks@camdencountync.gov> wrote:

Kevin,

Just a follow-up on our phone conversation today about the perc tests for the Preliminary Plat for Green Meadows will still be honored as nothing has changed on your part and they will need to apply for the septic permit when they are ready to construct each dwelling.

Thanks,

Dave Parks
 Permit Officer
 Camden County

This e-mail message may contain information that is privileged, confidential, and exempt from disclosure. It is intended for use only by the person to whom it is addressed. If you have received this message in error, please do not forward or use this information in any way. Delete it immediately and contact the sender as soon as possible by the reply option or by telephone at the telephone number listed (if available). In the event you cannot fulfill your obligation or there has been any improper release of this information, please contact the Privacy Officer at Albemarle Regional Health Services at (252) 337-6716.

Our Mission:

The Public Health professionals and programs of Albemarle Regional Health Services are dedicated to disease prevention and the promotion of a healthy environment to reduce morbidity, mortality and disability, through quality service, education, and advocacy.

ALBEMARLE REGIONAL HEALTH SERVICES

48707

Applicant: NOWELL,KEITH M
987 SWAMP ROAD
HERTFORD, NC 27944

Owner: NOWELL,KEITH M
987 SWAMP ROAD
HERTFORD, NC 27944

Site Location: LOT 1 GREEN MEADOWS

Texture: SCL	Mineralogy: SEXP	GPD: 360	Overall
Structure: SBK	Wetness (In.): 18	LTAR: .24	Lot Class: US

If unsuitable, the site may be reclassified to provisionally suitable with the following modification:

- Fill Area 120ft. by 60ft. with 18in. of sand

Fill Mound must be inspected before permit can be issued.

To obtain an Authorization to Construct:

- Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- Pay Permit Fee of \$225.00

Comments: ****The last 20' of each line will need to be modified with sand to 4 feet.**** House pad will need to be higher than finished septic grade. Top of rock in trenches will be at top of 18 inch fill mound. Property line swales are needed to promote surface water away from home and septic system.

EHS: 

Kevin Carver

Date: 04/02/2014

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY

Bertie (252) 794-5303 Camden (252) 338-4460 Chowan (252) 482-1199 Currituck (252) 232-6603
Gates (252) 357-1380 Pasquotank (252) 338-4490 Perquimans (252) 426-2100

ALBEMARLE REGIONAL HEALTH SERVICES

48708

Applicant: NOWELL,KEITH M
987 SWAMP ROAD
HERTFORD, NC 27944

Owner: NOWELL,KEITH M
987 SWAMP ROAD
HERTFORD, NC 27944

Site Location: LOT 2 GREEN MEADOWS

Texture: SCL	Mineralogy: SEXP	GPD: 360	Overall
Structure: SBK	Wetness (In.): 18	LTAR: .24	Lot Class: US

If unsuitable, the site may be reclassified to provisionally suitable with the following modification:

- Fill Area 120ft. by 60ft. with 18in. of sand

Fill Mound must be inspected before permit can be issued.

To obtain an Authorization to Construct:

- Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- Pay Permit Fee of \$225.00

Comments: ****The last 20' of each line will need to be modified with sand to 4 feet.**** House pad will need to be higher than finished septic grade. Top of rock in trenches will be at top of 18 inch fill mound. Property line swales are needed to promote surface water away from home and septic system.

EHS: 
Kevin Carver

Date: 04/02/2014

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY

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Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing – Special Use Permit Preliminary Plat Green Meadows – 9

ALBEMARLE REGIONAL HEALTH SERVICES

48709

Applicant: NOWELL,KEITH M
987 SWAMP ROAD
HERTFORD, NC 27944

Owner: NOWELL,KEITH M
987 SWAMP ROAD
HERTFORD, NC 27944

Site Location: LOT 3 GREEN MEADOWS

Texture: SCL	Mineralogy: SEXP	GPD: 360	Overall
Structure: SBK	Wetness (In.): 18	LTAR: .24	Lot Class: US

If unsuitable, the site may be reclassified to provisionally suitable with the following modification:

- Fill Area 120ft. by 60ft. with 18in. of sand

Fill Mound must be inspected before permit can be issued.

To obtain an Authorization to Construct:

- Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- Pay Permit Fee of \$225.00

Comments: ****The last 20' of each line will need to be modified with sand to 4 feet.**** House pad will need to be higher than finished septic grade. Top of rock in trenches will be at top of 18 inch fill mound. Property line swales are needed to promote surface water away from home and septic system.

EHS: *Kevin Carver*
Kevin Carver

Date: 04/02/2014

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY

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Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing - Special Use Permit Preliminary Plat Green Meadows - 9

ALBEMARLE REGIONAL HEALTH SERVICES

47909

Applicant: NOWELL, KEITH M
987 SWAMP RD
HERTFORD, NC 27944

Owner: NOWELL, KEITH M.
987 SWAMP RD
HERTFORD, NC 27944

Site Location: LOT 4 GREEN MEADOWS, BEHIND 4 LOTS ON PUDDIN RIDGE RD

Texture: SCL	Mineralogy: SEXP	GPD: 360	Overall
Structure: SBK	Wetness (In.): 18	LTAR: .24	Lot Class: US

If unsuitable, the site may be reclassified to provisionally suitable with the following modification:

- Fill Area 120ft. by 60ft. with 18in. of sand

Fill Mound must be inspected before permit can be issued.

To obtain an Authorization to Construct:

- Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- Pay Permit Fee of \$225.00

Comments: ****The last 20' of each line will need to be modified with sand to 4 feet.**** House pad will need to be higher than finished septic grade. Top of rock in trenches will be at top of 18 inch fill mound. Property line swales are needed to promote surface water away from home and septic system.

EHS:



Kevin Carver

Date: 08/14/2013

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY

Bertie (252) 794-5303 Camden (252) 338-4460 Chowan (252) 482-1199 Currituck (252) 232-6603
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Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing - Special Use Permit Preliminary Plat Green Meadows - 9

ALBEMARLE REGIONAL HEALTH SERVICES

48710

Applicant: NOWELL, KEITH M
987 SWAMP ROAD
HERTFORD, NC 27944

Owner: NOWELL, KEITH M
987 SWAMP ROAD
HERTFORD, NC 27944

Site Location: LOT 5 GREEN MEADOWS

Texture: SCL	Mineralogy: SEXP	GPD: 360	Overall
Structure: SBK	Wetness (In.): 18	LTAR: .24	Lot Class: US

If unsuitable, the site may be reclassified to provisionally suitable with the following modification:

- Fill Area 120ft. by 60ft. with 18in. of sand

Fill Mound must be inspected before permit can be issued.

To obtain an Authorization to Construct:

- Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- Pay Permit Fee of \$225.00

Comments: **The last 20' of each line will need to be modified with sand to 4 feet.** House pad will need to be higher than finished septic grade. Top of rock in trenches will be at top of 18 inch fill mound. Property line swales are needed to promote surface water away from home and septic system.

EHS: Kevin Carver (Signature: KC)

Date: 04/02/2014

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY

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ALBEMARLE REGIONAL HEALTH SERVICES

48711

Applicant: NOWELL, KEITH M
987 SWAMP RD
HERTFORD, NC 27944

Owner: NOWELL, KEITH M
987 SWAMP RD
HERTFORD, NC 27944

Site Location: LOT 6 GREEN MEADOWS

Texture: SCL	Mineralogy: SEXP	GPD: 360	Overall
Structure: SBK	Wetness (In.): 18	LTAR: .24	Lot Class: US

If unsuitable, the site may be reclassified to provisionally suitable with the following modification:

- Fill Area 120ft. by 60ft. with 18in. of sand

Fill Mound must be inspected before permit can be issued.

To obtain an Authorization to Construct:

- Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- Pay Permit Fee of \$225.00

Comments: **The last 20' of each line will need to be modified with sand to 4 feet.** House pad will need to be higher than finished septic grade. Top of rock in trenches will be at top of 18 inch fill mound. Property line swales are needed to promote surface water away from home and septic system.

EHS: 
Kevin Carver

Date: 04/02/2014

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY

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Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing - Special Use Permit Preliminary Plat Green Meadows - 9

ALBEMARLE REGIONAL HEALTH SERVICES

48712

Applicant: NOWELL,KEITH M
 987 SWAMP RD
 HERTFORD, NC 27944

Owner: NOWELL,KEITH M
 987 SWAMP RD
 HERTFORD, NC 27944

Site Location: LOT 7 GREEN MEADOWS

Texture: SCL	Mineralogy: SEXP	GPD: 360	Overall
Structure: SBK	Wetness (In.): 12	LTAR: .24	Lot Class: US

If unsuitable, the site may be reclassified to provisionally suitable with the following modification:

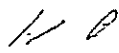
- Fill Area 120ft. by 60ft. with 24in. of sand

Fill Mound must be inspected before permit can be issued.

To obtain an Authorization to Construct:

- Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- Pay Permit Fee of \$225.00

Comments: **The last 20' of each line will need to be modified with sand to 4 feet.** House pad will need to be higher than finished septic grade. Top of rock in trenches will be at top of 24 inch fill mound. Property line swales are needed to promote surface water away from home and septic system.

EHS: 

 Kevin Carver

Date: 04/02/2014

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY

Bertie (252) 794-5303 Camden (252) 338-4460 Chowan (252) 482-1199 Currituck (252) 232-6603
 Gates (252) 357-1380 Pasquotank (252) 338-4490 Perquimans (252) 426-2100

Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing – Special Use Permit Preliminary Plat Green Meadows – 9

ALBEMARLE REGIONAL HEALTH SERVICES

48713

Applicant: NOWELL, KEITH M
 987 SWAMP RD
 HERTFORD, NC 27944

Owner: NOWELL, KEITH M
 987 SWAMP RD
 HERTFORD, NC 27944

Site Location: LOT 8 GREEN MEADOWS

Texture: SCL	Mineralogy: SEXP	GPD: 360	Overall
Structure: SBK	Wetness (In.): 12	LTAR: .24	Lot Class: US

If unsuitable, the site may be reclassified to provisionally suitable with the following modification:

- Fill Area 120ft. by 60ft. with 24in. of sand

Fill Mound must be inspected before permit can be issued.

To obtain an Authorization to Construct:

- Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- Pay Permit Fee of \$225.00

Comments: **The last 20' of each line will need to be modified with sand to 4 feet.** House pad will need to be higher than finished septic grade. Top of rock in trenches will be at top of 24 inch fill mound. Property line swales are needed to promote surface water away from home and septic system.

EHS: _____

 Kevin Carver

Date: 04/02/2014

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY

Bertie (252) 794-5303 Camden (252) 338-4460 Chowan (252) 482-1199 Currituck (252) 232-6603
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Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing - Special Use Permit Preliminary Plat Green Meadows - 9

ALBEMARLE REGIONAL HEALTH SERVICES

48714

Applicant: NOWELL,KEITH M
987 SWAMP RD
HERTFORD, NC 27944

Owner: NOWELL,KEITH M
987 SWAMP RD
HERTFORD, NC 27944

Site Location: LOT 9 GREEN MEADOWS

Texture: SCL	Mineralogy: SEXP	GPD: 360	Overall
Structure: SBK	Wetness (In.): 18	LTAR: .24	Lot Class: US

If unsuitable, the site may be reclassified to provisionally suitable with the following modification:

- Fill Area 120ft. by 60ft. with 18in. of sand

Fill Mound must be inspected before permit can be issued.

To obtain an Authorization to Construct:

- Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- Pay Permit Fee of \$225.00

Comments: **The last 20' of each line will need to be modified with sand to 4 feet.** House pad will need to be higher than finished septic grade. Top of rock in trenches will be at top of 18 inch fill mound. Property line swales are needed to promote surface water away from home and septic system.

EHS: *Kevin Carver*
Kevin Carver

Date: 04/02/2014

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY

Bertie (252) 794-5303 Camden (252) 338-4460 Chowan (252) 482-1199 Currituck (252) 232-6603
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STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PATRICK L. MCCRORY
GOVERNOR

ANTHONY J. TATA
SECRETARY

December 5, 2013

Permit # 2573

Subject: Driveway Permit
County: Camden (SR 1225)

Northwest Contractors, Inc.
Keith Nowell
122 Dominion Blvd. South
Chesapeake, VA 23322

Dear Mr. Nowell,

Attached for your files is a copy of a Driveway Permit, which has been properly executed. Please note any comments, which may appear on the reverse side of the permit form.

Sincerely,

Randy Midgett, P.E.
District I Engineer

Brent W. Bass
Assistant District I Engineer

BWB
Attachments

Cc: Division Engineer (W/Attachments)
County Maintenance Engineer (W/Attachments)

APPLICATION IDENTIFICATION		N.C. DEPARTMENT OF TRANSPORTATION STREET AND DRIVEWAY ACCESS PERMIT APPLICATION
Driveway Permit No. 2573	Date of Application December 5, 2013 <i>RWB</i>	
County: Camden	Development Name: Green Meadows	

LOCATION OF PROPERTY

Route/Road: **1225 (Puddin Ridge Road)**

Exact Distance **2,192'**

Miles Feet

N S E W

From the Intersection of Route No. **1225** and Route No. **1217** Toward **17**

Property Will Be Used For: Residential /Subdivision Commercial Educational Facilities TND Emergency Services Other

Property: is is not within **Camden County** City Zoning Area.

AGREEMENT

- I, the undersigned property owner, request access and permission to construct driveway(s) or street(s) on public right-of-way at the above location.
- I agree to construct and maintain driveway(s) or street entrance(s) in absolute conformance with the current "Policy on Street and Driveway Access to North Carolina Highways" as adopted by the North Carolina Department of Transportation.
- I agree that no signs or objects will be placed on or over the public right-of-way other than those approved by NCDOT.
- I agree that the driveway(s) or street(s) will be constructed as shown on the attached plans.
- I agree that that driveway(s) or street(s) as used in this agreement include any approach tapers, storage lanes or speed change lanes as deemed necessary.
- I agree that if any future improvements to the roadway become necessary, the portion of driveway(s) or street(s) located on public right-of-way will be considered the property of the North Carolina Department of Transportation, and I will not be entitled to reimbursement or have any claim for present expenditures for driveway or street construction.
- I agree that this permit becomes void if construction of driveway(s) or street(s) is not completed within the time specified by the "Policy on Street and Driveway Access to North Carolina Highways".
- I agree to pay a \$50 construction inspection fee. Make checks payable to NCDOT. This fee will be reimbursed if application is denied.
- I agree to construct and maintain the driveway(s) or street(s) in a safe manner so as not to interfere with or endanger the public travel.
- I agree to provide during and following construction proper signs, signal lights, flaggers and other warning devices for the protection of traffic in conformance with the current "Manual on Uniform Traffic Control Devices for Streets and Highways" and Amendments or Supplements thereto. Information as to the above rules and regulations may be obtained from the District Engineer.
- I agree to indemnify and save harmless the North Carolina Department of Transportation from all damages and claims for damage that may arise by reason of this construction.
- I agree that the North Carolina Department of Transportation will assume no responsibility for any damages that may be caused to such facilities, within the highway right-of-way limits, in carrying out its construction.
- I agree to provide a Performance and Indemnity Bond in the amount specified by the Division of Highways for any construction proposed on the State Highway system.
- The granting of this permit is subject to the regulatory powers of the NC Department of Transportation as provided by law and as set forth in the N.C. Policy on Driveways and shall not be construed as a contract access point.
- I agree that the entire cost of constructing and maintaining an approved private street or driveway access connection and conditions of this permit will be borne by the property owner, the applicant, and their grantees, successors, and assignees.
- I AGREE TO NOTIFY THE DISTRICT ENGINEER WHEN THE PROPOSED WORK BEGINS AND WHEN IT IS COMPLETED.

2004-07 NOTE: Submit Four Copies of Application to Local District Engineer, N.C. Department of Transportation TEB 65-04rev.
61-03419

Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing - Special Use Permit Preliminary Plat Green Meadows - 9

SIGNATURES OF APPLICANT			
PROPERTY OWNER (APPLICANT)		WITNESS	
COMPANY	<u>GREEN MEADOWS LLC</u>	NAME	<u>Nancy Meads</u>
SIGNATURE	<u>[Signature]</u>	SIGNATURE	<u>[Signature]</u>
ADDRESS	<u>987 SWAMP ROAD NORMAN NC 27947</u>	ADDRESS	<u>1929 North Road St Eliz. City, NC 27909</u>
	Phone No. <u>757-548-0789</u>		
AUTHORIZED AGENT		WITNESS	
COMPANY	_____	NAME	_____
SIGNATURE	_____	SIGNATURE	_____
ADDRESS	_____	ADDRESS	_____
	Phone No. _____		
APPROVALS			
APPLICATION RECEIVED BY DISTRICT ENGINEER			
<u>[Signature]</u>		<u>11/29/13</u>	
SIGNATURE		DATE	
APPLICATION APPROVED BY LOCAL GOVERNMENTAL AUTHORITY (when required)			
SIGNATURE		TITLE	DATE
APPLICATION APPROVED BY NCDOT			
<u>[Signature]</u>		<u>Asst. Dist. Engr.</u>	<u>12/5/13</u>
SIGNATURE		TITLE	DATE
INSPECTION BY NCDOT			
SIGNATURE		TITLE	DATE
COMMENTS:			

Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing - Special Use Permit Preliminary Plat Green Meadows - 9



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PATRICK L. MCCRORY
GOVERNOR

ANTHONY J. TATA
SECRETARY

December 5, 2013

Permit #2573

MEMORANDUM TO: Mark L. Foster
Chief Financial Officer

FROM: Randy W. Midgett, P.E.
District Engineer – Division 1, District 1

BY: Brent W. Bass
Assistant District Engineer – Division 1, District 1

SUBJECT: Fee for Inspection of a Commercial Driveway Pipe or
Installation / Inspection of Residential Driveway Pipe.

Transmitted herewith is Check Number : 14476 in the amount of \$50.00 provided by Northwest Contractors, Inc. This check is for Driveway Pipe Inspection by the Division of Highways force for a Street and Driveway Access Permit Application.

The funds should be distributed as shown below:

Charge: 150181-47900024-1,101511-3845



NORTHWEST CONTRACTORS, INC

TELEPHONE (757) 548-0780
122 DOMINION BOULEVARD SOUTH
CHESAPEAKE, VIRGINIA 23322

TOWNE BANK
1512 GREENBRIER PARKWAY
CHESAPEAKE, VIRGINIA 23320

68-394/514

14476

PAY TO THE ORDER OF

NC DOT

\$ 50.00

DOLLARS

NORTHWEST CONTRACTORS, INC

MEMO GARDEN MEADOWS

[Signature]
AUTHORIZED SIGNATURE

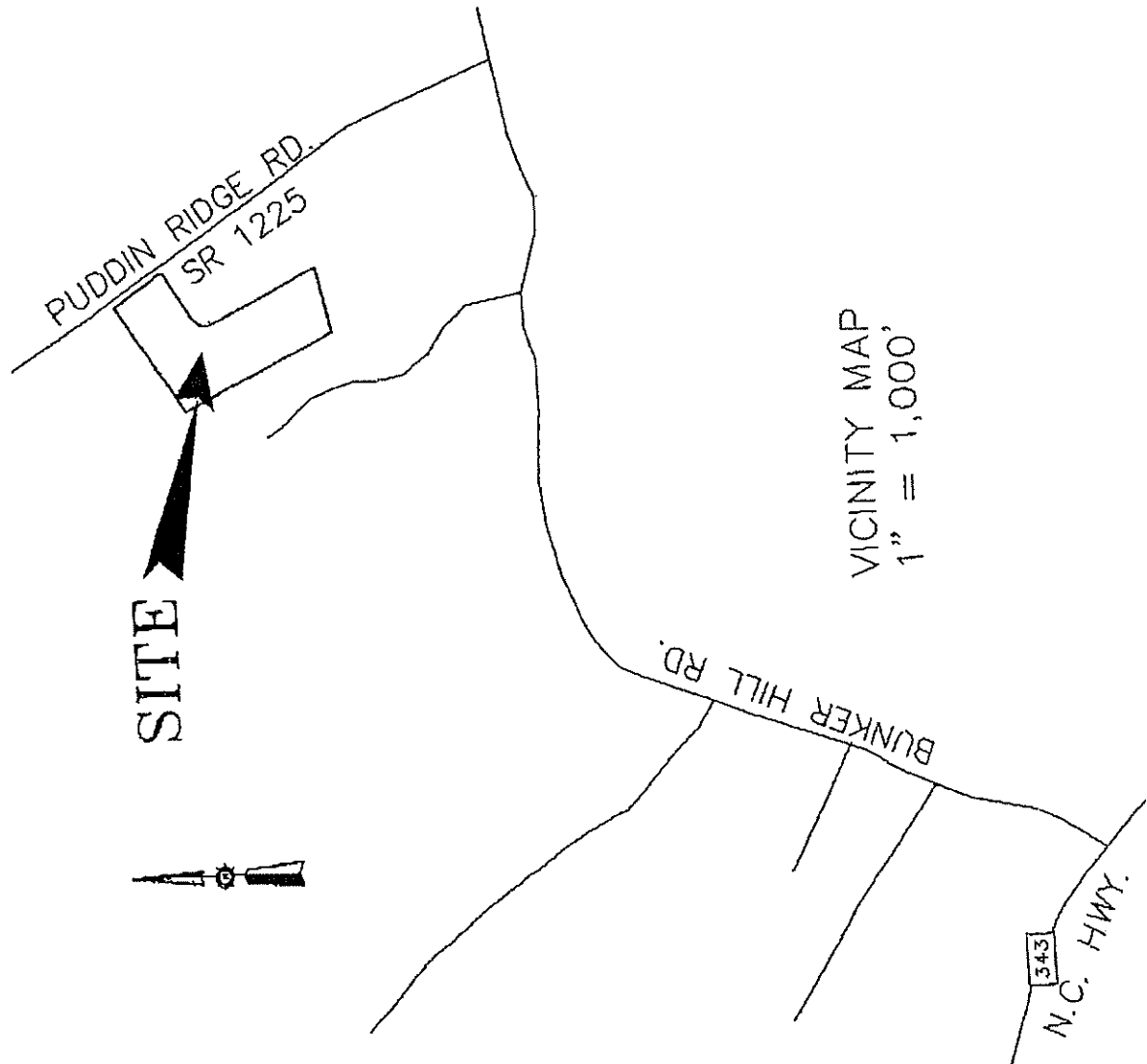
000 144 76 05 1408 94 91 02 21 18 30 35

Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing – Special Use Permit Preliminary Plat Green Meadows – 9

SHEET	CAE	Inc					
-------	-----	-----	--	--	--	--	--

757-271-1009

5.A.2



Roadway Construction N

All work under this sec
Construction Standards

Materials:

- A. Any reference to be
NCDOT gradation stand
SP-9.5. Minimum thick
of SP-9.5 Asphalt.

A On-site determina

Dave Parks

From: Midgett, Randy <rmidgett@ncdot.gov>
Sent: Monday, November 23, 2015 1:41 PM
To: hellis@cae-inc.net; 'Dan Porter'
Cc: 'Dave Parks'; mrenshaw@camdencountync.gov; Hoadley, James W; 'Keith Nowell'
Subject: RE: Green Acres Subdivision

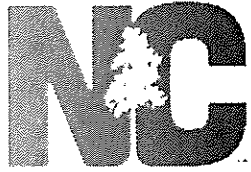
Hollis,

We received the Encroachment Agreement and are processing. I believe this is all we need.

Randy W. Midgett, PE
 District Field Engineer
 Division One – District One
 NC Department of Transportation

252 331 4737 office
 252 339 1766 mobile
 rmidgett@ncdot.gov

1929 North Road Street
 Elizabeth City, NC 27909



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[Facebook](#) [Twitter](#) [YouTube](#)

From: hellis@cae-inc.net [mailto:hellis@cae-inc.net]
Sent: Monday, November 23, 2015 12:19 PM
To: Midgett, Randy; 'Dan Porter'
Cc: 'Dave Parks'; mrenshaw@camdencountync.gov; Hoadley, James W; 'Keith Nowell'
Subject: RE: Green Acres Subdivision

Hi Randy,

I just wanted to check with you to see if your department requires anything else in regards to the design of the project before acceptance. I do understand the developer much achieve the minimum of occupied dwelling units prior to acceptance, however I just want to ensure you don't require anything in regards to the design.

Keith did drop off the encroachment agreement to your office last week.

Thank You

Hollis D. Ellis, PE
 CAE, Inc.
 321 Office Square Lane, Suite 101A
 Virginia Beach, VA 23462-3655
 757-271-1576
 252-562-0430
 757-271-1009 (FAX)

From: Midgett, Randy [<mailto:rmidgett@ncdot.gov>]
Sent: Monday, November 09, 2015 9:07 AM
To: Dan Porter <dporter@camdencountync.gov>
Cc: 'Dave Parks' <dparks@camdencountync.gov>; mrenshaw@camdencountync.gov; Hoadley, James W <jwhoadley@ncdot.gov>; Hollis Ellis P. E. <hellis@cae-inc.net>
Subject: RE: Green Acres Subdivision

Dan,

Clarification is that I missed it when I looked at it the first time. I have since been asked to look at it again and realized it did not meet minimum standard.

I guess we all overlooked that.

My apologies.

Randy W. Midgett, PE
 District Field Engineer
 Division One – District One
 NC Department of Transportation

252 331 4737 office
 252 339 1766 mobile
rmidgett@ncdot.gov

1929 North Road Street
 Elizabeth City, NC 27909



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From: Dan Porter [<mailto:dporter@camdencountync.gov>]
Sent: Monday, November 09, 2015 9:02 AM
To: Midgett, Randy
Cc: 'Dave Parks'; mrenshaw@camdencountync.gov; Hoadley, James W; Hollis Ellis P. E.
Subject: RE: Green Acres Subdivision

Randy – please clarify per the attached letter.

Dan B. Porter, Planning Director
 Camden County
 Camden, NC 27921
 Ph: 252 338 1919 Ext. 263
 Fax: 252 333 1603
 Email: dporter@camdencountync.gov
dbp0124@hotmail.com

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From: Midgett, Randy [<mailto:rmidgett@ncdot.gov>]
Sent: Monday, November 09, 2015 8:58 AM
To: Dan Porter
Cc: Dave Parks; mrenshaw@camdencountync.gov; Hoadley, James W
Subject: RE: Green Acres Subdivision

Dan,

Thank you for sending the plans. It has been brought to my attention that the left hand curve does not meet our minimum centerline radius standards as set forth in our Subdivision Manual. Our Manual sets 230' as the minimum centerline curve radius. This curve is much sharper than our minimum allowable.

Randy W. Midgett, PE
 District Field Engineer
 Division One – District One
 NC Department of Transportation

252 331 4737 office
 252 339 1766 mobile
rmidgett@ncdot.gov

1929 North Road Street
 Elizabeth City, NC 27909



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From: Dan Porter [<mailto:dporter@camdencountync.gov>]
Sent: Monday, November 09, 2015 8:17 AM
To: Midgett, Randy
Cc: Dave Parks; mrenshaw@camdencountync.gov
Subject: RE: Green Acres Subdivision

Randy – the Green Meadows subdivision is scheduled for public hearing on the special use permit preliminary plat approval. I a attaching the preliminary plat. Please review and let me know of any comments.

Thanks

Dan B. Porter, Planning Director
 Camden County
 Camden, NC 27921
 Ph: 252 338 1919 Ext. 263
 Fax: 252 333 1603
 Email: dporter@camdencountync.gov
dbp0124@hotmail.com

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From: Midgett, Randy [<mailto:rmidgett@ncdot.gov>]
Sent: Monday, November 09, 2015 7:55 AM
To: Dan Porter (dporter@camdencountync.gov)
Cc: Hoadley, James W
Subject: Green Acres Subdivision

Dan,

I have had a citizen ask a few questions about the above referenced proposed subdivision. Where is this subdivision in the approval process?

Do you have a current set of plans showing the road alignment? I have seen several versions and am unsure which is the most current.

Randy W. Midgett, PE
 District Field Engineer
 Division One – District One
 NC Department of Transportation

252 331 4737 office
 252 339 1766 mobile
rmidgett@ncdot.gov

1929 North Road Street
 Elizabeth City, NC 27909



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www.avast.com

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Dan Porter

From: Midgett, Randy <rmidgett@ncdot.gov>
Sent: Thursday, November 12, 2015 7:33 AM
To: hellis@cae-inc.net; 'Dan Porter'; 'Dave Parks'
Cc: 'Keith Nowell'; Hoadley, James W
Subject: RE: Green Meadows
Attachments: image001.png

Hollis,

This satisfies the Department's concerns. Thank you for working with us.

Randy W. Midgett, PE
 District Field Engineer
 Division One – District One
 NC Department of Transportation

252 331 4737 office
 252 339 1766 mobile
rmidgett@ncdot.gov

1929 North Road Street
 Elizabeth City, NC 27909



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From: hellis@cae-inc.net [<mailto:hellis@cae-inc.net>]
Sent: Wednesday, November 11, 2015 7:32 PM
To: 'Dan Porter'; 'Dave Parks'; Midgett, Randy
Cc: 'Keith Nowell'
Subject: Green Meadows

Attached are the revised plans for Green Meadows showing the mail box pull off, the bus shelter, 30' radii in the curve, and the second street name. Dan, we are going to need updated street numbers based on this layout. Can you provide this to us and we'll update the plans and preliminary plat accordingly.

Randy, please let me know if there is anything else we need to adjust for the streets to be in accordance with acceptance policy by NCDOT. I think this covers us unless there's something I missed.

Thank You

Hollis D. Ellis, PE
CAE, Inc.
321 Office Square Lane, Suite 101A
Virginia Beach, VA 23462-3655
757-271-1576
252-562-0430
757-271-1009 (FAX)



This email has been checked for viruses by Avast antivirus software.
www.avast.com

Encl: 1.06 (part 1) (see also for the sender of email to the N.C. Public Records Law and may not be a general first part of)

Keith Nowell

From: Midgett, Randy [rmidgett@ncdot.gov]
Sent: Tuesday, November 03, 2015 10:52 AM
To: knowell@nw-contractors.com
Cc: Hoadley, James W
Subject: Green Meadows Subdivision

Keith,

We have reviewed the proposed subdivision plans you dropped off at this office for Green Meadows Subdivision. We have no Comments.

A Driveway permit for the road connection and an Encroachment Agreement for the utility work in our Right of Way will need to be applied for.

If you need assistance with these permits, please contact Jim Hoadley, Assistant District Engineer or myself.

Randy W. Midgett, PE
 District Field Engineer
 Division One – District One
 NC Department of Transportation

252 331 4737 office
 252 339 1766 mobile
rmidgett@ncdot.gov

1929 North Road Street
 Elizabeth City, NC 27909



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Camden County, NC Code of Ordinances

TITLE XV: LAND USAGE / CHAPTER 151: UNIFIED DEVELOPMENT / OPEN SPACE AND SCHOOL SITES / § 151.199 FLEXIBILITY IN ADMINISTRATION AUTHORIZED.**§ 151.199 FLEXIBILITY IN ADMINISTRATION AUTHORIZED.**

(A) The requirements set forth in this subchapter concerning the amount, size, location and nature of open space to be provided in connection with developments are established by the Board as standards. Presumptively, this will result in the provision of an amount of open space that is consistent with generally recognized standards relating to the need for the areas. The Board recognizes, however, that due to the particular nature of a tract of land, or the particular type or configuration of development proposed or other factors, the underlying objectives of this subchapter may be achieved even though the standards are not adhered to with mathematical precision. Therefore, the permit issuing body is authorized to permit minor deviations from these standards whenever it determines that:

(1) The objectives underlying these standards can be met without strict adherence to them; and

(2) Because of peculiarities in the developer's tract of land or the particular type or configuration of development proposed, it would be unreasonable to require strict adherence to these standards.

(B) Whenever the permit-issuing board authorizes some deviation from the standards set forth in this subchapter, pursuant to division (A) above, the official record of action taken on the development application shall contain a detailed statement of the reasons for allowing the deviation.

August 26, 2015

To: Planning Board
Ref.: Green Meadows Subdivision

E.B. Jones Jr.
264 Pond Road
Shawboro NC 27973

Dear Mr. Jones

I am developing a small parcel of property on Puddin Ridge Road in Camden County. This parcel will consist of nine one acre lots. My recent hearing with the Camden County Planning Board was approved, but the Board requested I clean out the ditch that runs from Puddin Ridge Road to Bunker Hill Road. This ditch runs west from my property past your property Pin: 017999002428810000. My request is a onetime easement only to clear the ditch of any obstructions and to muck out the bottom of the ditch with minimum impact to your property. I am enclosing a copy of my plat with a copy of this letter and a stamped return envelope. If you would please respond as to granting me permission or denying would be greatly appreciated. Please initial the line granting or denying. If you have any questions you can contact me at 757-408-0951 cell or my email nearthwork@aol.com

Thank You
Keith M Nowell
987 Swamp Road
Hertford NC 27944

Has Permission

Denied Permission

E. B. Jones Jr

Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing - Special Use Permit Preliminary Plat Green Meadows - 9

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the back so that we can return the card to you.
- Attach this card to the back of the envelope or on the front if space permits.

1. Article Addressed to:

Joshua Brother
 102 Christy Circle
 Elizabeth City NC



2. Article Number (Transfer from service)
 7015 1660 0000 3796

October 13th, 2015

Mr. Joshua Brother
 102 Christy Circle
 Elizabeth City NC 27909

Re: 113 Taylor Leigh Dr.
 South Mills NC

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ELIZABETH NC 27909 OFFICIAL USE

Certified Mail Fee	\$3.45	
Extra Services & Fees (check box, add fee as appropriate)		
<input type="checkbox"/> Return Receipt (hardcopy)	\$2.80	0328
<input type="checkbox"/> Return Receipt (electronic)	\$0.00	06 Postmark Here
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00	
<input type="checkbox"/> Adult Signature Required	N/A	
<input type="checkbox"/> Adult Signature Restricted Delivery	N/A	
Postage	\$0.49	10/13/2015
Total Postage and Fees	\$6.74	
Sent To		
Street and Apt. No., or PO Box No.		
City, State, ZIP+4®		

PS Form 3811, April 2015 PSN 7530-02-000-9053

Domestic Return

Dear Mr. Brother

I am developing a small parcel of property on Puddin Ridge Road in Camden County NC. This parcel will consist of nine one acre lots. My recent hearing with the Camden County Planning Board was approved, but the Board requested I clean out the ditch that runs from Puddin ridge Road to Bunker Hill Road. This ditch runs west from my property past then south along your property. I will only be working off the backside of your property. My request is a onetime easement only to clear the ditch of any obstructions and to muck out the bottom of the ditch with minimum impact to your property. I am enclosing a copy of this letter and a stamped return envelope. If you would please respond as to granting me permission or denying would be greatly appreciated. Please initial the line granting or denying. If you have any questions you can contact me at 757-408-0951 cell or my email neathwork@aol.com

Thank You
 Keith M Nowell
 987 Swamp Road
 Hertford NC 27944

- Has Permission
- Denied Permission

Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing - Special Use Permit Preliminary Plat Green Meadows - 9

October 13th, 2015

Mr. Bryan Shea
115 Taylor Leigh Dr.
South Mills NC 27976

Dear Mr. Shea

I am developing a small parcel consist of nine one acre lots. My recent hearing with the Camden County Planning Board was approved, but the Board requested I clean out the ditch that runs from Puddin ridge Road to Bunker Hill Road. This ditch runs west from my property past then south along your property. I will only be working off the backside of your property. My request is a onetime easement only to clear the ditch of any obstructions and to muck out the bottom of the ditch with minimum impact to your property. I am enclosing a copy of this letter and a stamped return envelope. If you would please respond as to granting me permission or denying would be greatly appreciated. Please initial the line granting or denying. If you have any questions you can contact me at 757-408-0951 cell or my email nearthwork@aol.com

Has Permission
 Denied Permission

Thank You
Keith M Nowell
987 Swamp Road
Hertford NC 27944

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the back so that we can return the card to you.
- Attach this card to the back of the envelope or on the front if space permits.

1. Article Addressed to:

*Bryan Shea
115 Taylor Leigh Dr
South Mills NC 27*



9590 9401 0014 5205

2. Article Number (Transfer from service label)

7015 1660 0000 3796

PS Form 3811, April 2015 PSN 7530-02-000-9053

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Certified Mail Fee	\$3.45
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$2.80
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	N/A
<input type="checkbox"/> Adult Signature Restricted Delivery	N/A
Postage	\$0.49
Total Postage and Fees	\$6.74

0328
06 Postmark
Here

10/13/2015

Sent To

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions

Domestic Return

Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing - Special Use Permit Preliminary Plat Green Meadows - 9

October 13th, 2015

Miss Cathy Forbes
1217 Larchmount Cres.
Norfolk, Va. 23508

Re: 117 Taylor Leigh Dr.
South Mills NC

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the back so that we can return the card to you.
- Attach this card to the back of the envelope or on the front if space permits.

1. Article Addressed to:
*Cathy Forbes
1217 Larchmount Cres.
Norfolk, VA 23508*

2. Article Number (Transfer from service)
7015 1660 0000 3799

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NORFOLK VA 23508

OFFICIAL USE

Certified Mail Fee	\$3.45	
Extra Services & Fees (check box, add fee as appropriate)		
<input type="checkbox"/> Return Receipt (hardcopy)	\$2.91	0328
<input type="checkbox"/> Return Receipt (electronic)	\$0.00	06 Postmark Here
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00	
<input type="checkbox"/> Adult Signature Required	N/A	
<input type="checkbox"/> Adult Signature Restricted Delivery	N/A	
Postage	\$0.49	10/13/2015
Total Postage and Fees	\$6.74	

Sent To
Street and Apt. No., or PO Box No.
City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions
PS Form 3811, April 2015 PSN 7530-02-000-9053 Domestic Return Receipt

Dear Miss Forbes

I am developing a small parcel of property on Puddin Ridge Road in Camden County NC. This parcel will consist of nine one acre lots. My recent hearing with the Camden County Planning Board was approved, but the Board requested I clean out the ditch that runs from Puddin ridge Road to Bunker Hill Road. This ditch runs west from my property past then south along your property. I will only be working off the backside of your property. My request is a onetime easement only to clear the ditch of any obstructions and to muck out the bottom of the ditch with minimum impact to your property. I am enclosing a copy of this letter and a stamped return envelope. If you would please respond as to granting me permission or denying would be greatly appreciated. Please initial the line granting or denying. If you have any questions you can contact me at 757-408-0951 cell or my email nearthwork@aol.com

Thank You
Keith M Nowell
987 Swamp Road
Hertford NC 27944

Has Permission
 Denied Permission

Cathy Forbes

Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing - Special Use Permit Preliminary Plat Green Meadows - 9

October 13th, 2015

Mr. Jeffrey Baur
105 Taylor Leigh Dr.
South Mills NC 27976

Dear Mr. Baur

I am developing a small parcel of property on Puddin Ridge Road consist of nine one acre lots. My recent hearing with the Camde but the Board requested I clean out the ditch that runs from Puddin ditch runs west from my property past then south along your backside of your property. My request is a onetime easement and to muck out the bottom of the ditch with minimum impact of this letter and a stamped return envelope. If you would please or denying would be greatly appreciated. Please initial the line granting or denying. If you have any questions you can contact me at 757-408-0951 cell or my email nearthwork@aol.com

Thank You
Keith M Nowell
987 Swamp Road
Hertford NC 27944

06 Has Permission
_____ Denied Permission



2399 6660 0000 3791 5102

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SOUTH MILLS NC 27976-7427

Certified Mail Fee	\$3.45
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$2.90
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	N/A
<input type="checkbox"/> Adult Signature Restricted Delivery	N/A
Postage	\$0.49
Total Postage and Fees	\$6.74

0328
06 Postmark Here
10/13/2015

Sent To
Street and Apt. No., or PO Box No.
City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

Delivered by (Printed Name) Theresa Baur Agent
C. Date of Delivery 10/15/15
Delivery address different from item 1? Yes No
Signature Restricted Delivery Yes No
Registered Mail™ Yes No
Signature Confirmation™ Yes No
Return Receipt for Merchandise Yes No
Priority Mail Express® Yes No
Registered Mail™ Yes No
Signature Confirmation™ Yes No
Return Receipt for Merchandise Yes No
Priority Mail Express® Yes No
Registered Mail™ Yes No
Signature Confirmation™ Yes No
Return Receipt for Merchandise Yes No

DOMESTIC RETURN RECEIPT

SOUTH MILLS NC 27976
OCT 15 2015

Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing - Special Use Permit Preliminary Plat Green Meadows - 9

October 13th, 2015

Mr. Joshua Fleming
107 Taylor Leigh Dr.
South Mills NC 27976

Dear Mr. Fleming

I am developing a small parcel of property on Puddin Ridge Road consist of nine one acre lots. My recent hearing with the Camde but the Board requested I clean out the ditch that runs from Puddin ditch runs west from my property past then south along your backside of your property. My request is a onetime easement or and to muck out the bottom of the ditch with minimum impact of this letter and a stamped return envelope. If you would please or denying would be greatly appreciated. Please initial the line questions you can contact me at 757-408-0951 cell or my email

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

5.A.2

7015 1660 0000 3799 6707

For delivery information, visit our website at www.usps.com

OFFICIAL USE

Certified Mail Fee	\$3.45	
Extra Services & Fees (check box, add fee as appropriate)		0328
<input type="checkbox"/> Return Receipt (hardcopy)	\$2.80	06 Postmark Here
<input type="checkbox"/> Return Receipt (electronic)	\$0.00	
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00	
<input type="checkbox"/> Adult Signature Required	N/A	
<input type="checkbox"/> Adult Signature Restricted Delivery	N/A	
Postage	\$0.49	10/13/2015
Total Postage and Fees	\$6.74	

Sent To
Street and Apt. No., or PO Box No.
City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece or on the front if space permits.

1. Article Addressed to:
*Joshua Fleming
107 Taylor Leigh Dr.
South Mills, NC 27976*

2. Article Number (Transfer from service label)
9590 9401 0014 5205 7480
7015 1660 0000 3799 6707

Thank You
Keith M Nowell
987 Swamp Road
Hertford NC 27944

Has Permission
 Denied Permission

Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing - Special Use Permit Preliminary Plat Green Meadows - 9

October 13th, 2015

Mr. Robert Cambell
103 Taylor Leigh Dr.
South Mills NC 27976

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on so that we can return the card to you or on the front if space permits.
- Attach this card to the back of the envelope or on the front if space permits.

1. Article Addressed to:

Robert Cambell
103 Taylor Leigh
South Mills, NC 2



9590 9401 0014 5208

2. Article Number (Transit)

7015 1660 0000 37

PS Form 3811, April 2015 PSN 7530-02-000-9053

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SOUTH MILLS NC 27976
OFFICIAL USE

Certified Mail Fee	\$3.45
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$2.80
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	N/A
<input type="checkbox"/> Adult Signature Restricted Delivery	N/A
Postage	\$0.49
Total Postage and Fees	\$6.74

0328
06 Postmark
Here

10/13/2015

Sent To

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

Domestic Return

Dear Mr. Cambell

I am developing a small parcel of property on Puddin Ridge Road in Camden County NC. This parcel will consist of nine one acre lots. My recent hearing with the Camden County Planning Board was approved, but the Board requested I clean out the ditch that runs from Puddin ridge Road to Bunker Hill Road. This ditch runs west from my property past then south along your property. I will only be working off the backside of your property. My request is a onetime easement only to clear the ditch of any obstructions and to muck out the bottom of the ditch with minimum impact to your property. I am enclosing a copy of this letter and a stamped return envelope. If you would please respond as to granting me permission or denying would be greatly appreciated. Please initial the line granting or denying. If you have any questions you can contact me at 757-408-0951 cell or my email nearthwork@aol.com

Thank You
Keith M Nowell
987 Swamp Road
Hertford NC 27944

RWC Has Permission

_____ Denied Permission

Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing - Special Use Permit Preliminary Plat Green Meadows - 9

October 13th 2015

Mr. Curtis Hoyt
2037-B Aviation Loop
Kodiak , Ak 99615

Dear Mr. Hoyt

I am developing a small parcel of property on Puddin P
consist of nine one acre lots. My recent hearing with th
but the Board requested I clean out the ditch that runs
ditch runs west from my property past then south al
backside of your property. My request is a onetime ea
and to muck out the bottom of the ditch with minimu
of this letter and a stamped return envelope. If you w
or denying would be greatly appreciated. Please init
questions you can contact me at 757-408-0951 cell or

Has Permission

Denied Permission

Keith Howell
987 Swamp Rd.
Hertford, NC 27944

CERTIFIED MAIL



7015 1660 0000 3799 6646

2037-B AVIATION VA 230



1000

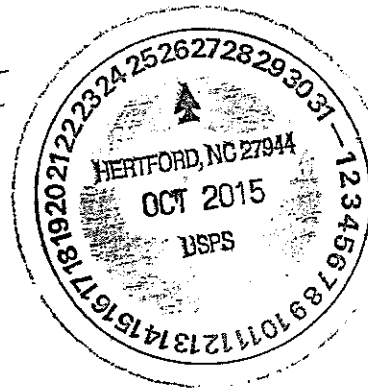
99615

U.S. POSTAGE
PAID
CHESAPEAKE, VA
OCT 13 2015
AMOUNT
\$6.25
90107500-06

CURTIS HOYT
2037-B AVIATION LOOP
KODIAK, AK. 99615

* Refused - Nobody by that name

AKC



NIXIE 995 5E 1009 0010/21/15

RETURN TO SENDER
ATTEMPTED - NOT KNOWN
UNABLE TO FORWARD

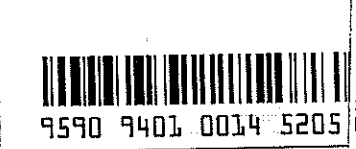
NAME _____
1st Notice _____
2nd Notice _____

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the back so that we can return the card to you.
- Attach this card to the back of the envelope or on the front if space permits.

1. Article Addressed to:

*E.B. Jones
264 Pond Rd,
Shawboro, NC 27973*



2. Article Number (Transfer from service label)
7015 1660 0000 379

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OFFICIAL USE

Certified Mail Fee	\$3.45
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$2.80
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	N/A
<input type="checkbox"/> Adult Signature Restricted Delivery	N/A
Postage	\$0.49
Total Postage and Fees	\$6.74

0328
06 Postmark Here
10/13/2015

Sent To
Street and Apt. No., or P.O. Box No.
City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-6047 See Reverse for Instructions Domestic Return

PS Form 3811, April 2015 PSN 7530-02-000-9053

October 13th, 2015

E.B. Jones Jr.
264 Pond Road
Shawboro NC 27973

Dear Mr. Jones

I am developing a small parcel of property on Puddin Ridge Road in Camden County. This parcel will consist of nine one acre lots. My recent hearing with the Camden County Planning Board was approved, but the Board requested I clean out the ditch that runs from Puddin Ridge Road to Bunker Hill Road. This ditch runs west from my property past your property Pin: 017999002428810000. My request is a onetime easement only to clear the ditch of any obstructions and to muck out the bottom of the ditch with minimum impact to your property. I am enclosing a copy of my plat with a copy of this letter and a stamped return envelope. If you would please respond as to granting me permission or denying would be greatly appreciated. Please initial the line granting or denying. If you have any questions you can contact me at 757-408-0951 cell or my email nearthwork@aol.com

Thank You
Keith M Nowell
987 Swamp Road
Hertford NC 27944

_____ Has Permission
_____ Denied Permission

Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing - Special Use Permit Preliminary Plat Green Meadows - 9

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the back so that we can return the card to you or on the front if space permits.

1. Article Addressed to:

*David King
109 Taylor Leigh Dr.
South Mills, NC 27976*



9590 9401 0014 5205

2. Article Number (Transfer from service)

7015 1660 0000 3799

PS Form 3811, April 2015 PSN 7530-02-000-9053

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SOUTH MILLS, NC 27976

OFFICIAL USE

Certified Mail Fee	\$3.45
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$2.80
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	N/A
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0328
06 Postmark Here
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Street and Apt. No., or PO Box No.
City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions
Domestic Return

October 13th, 2015

Mr. David King
109 Taylor Leigh Dr.
South Mills NC 27976

Dear Mr. King

I am developing a small parcel of property on Puddin Ridge Road in Camden County NC. This parcel will consist of nine one acre lots. My recent hearing with the Camden County Planning Board was approved, but the Board requested I clean out the ditch that runs from Puddin ridge Road to Bunker Hill Road. This ditch runs west from my property past then south along your property. I will only be working off the backside of your property. My request is a onetime easement only to clear the ditch of any obstructions and to muck out the bottom of the ditch with minimum impact to your property. I am enclosing a copy of this letter and a stamped return envelope. If you would please respond as to granting me permission or denying would be greatly appreciated. Please initial the line granting or denying. If you have any questions you can contact me at 757-408-0951 cell or my email nearthwork@aol.com

Thank You
Keith M Nowell
987 Swamp Road
Hertford NC 27944

_____ Has Permission

_____ Denied Permission

Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing - Special Use Permit Preliminary Plat Green Meadows - 9

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on so that we can return the card to
- Attach this card to the back of the or on the front if space permits.

1. Article Addressed to:

Warren Riggs
 POB 86
 Shiloh, NC 27974



9590 9401 0014 5205

2. Article Number (Transfer from service)

7015 1660 0000 379

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT

5.A.2

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SHILOH, NC 27974 OFFICIAL USE

Certified Mail Fee	\$3.45	
Extra Services & Fees (check box, add fee as appropriate)		0328
<input type="checkbox"/> Return Receipt (hardcopy)	\$2.80	06 Postmark Here
<input type="checkbox"/> Return Receipt (electronic)	\$0.00	
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00	
<input type="checkbox"/> Adult Signature Required	\$0.00	
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.49	10/13/2015
Total Postage and Fees	\$6.74	
Sent To		
Street and A.D. No., or PO Box No.		
City, State, ZIP+4		

October 13th, 2015

Mr. Warren Riggs
P.O. Box 86
Shiloh, NC 27974

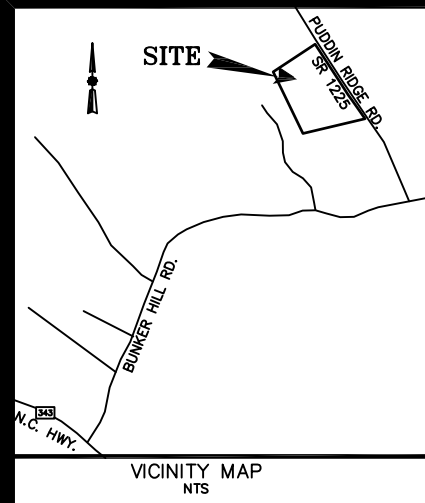
Dear Mr. Riggs

I am developing a small parcel consist of nine one acre lots. My Board requested I clean out the run west from my property past your property Pin: 017999002489500000. My request is a onetime easement only to clear the ditch of any obstructions and to muck out the bottom of the ditch with minimum impact to your property. I am enclosing a copy of my plat with a copy of this letter and a stamped return envelope. If you would please respond as to granting me permission or denying would be greatly appreciated. Please initial the line granting or denying. If you have any questions you can contact me at 757-408-0951 cell or my email nearthwork@aol.com.

Thank You
 Keith M Nowell
 987 Swamp Road
 Hertford NC 27944

_____ Has Permission
 _____ Denied Permission

Attachment: B.1 Special Use permit - Staff Report (1026 : Reconvene Public Hearing - Special Use Permit Preliminary Plat Green Meadows - 9



PRELIMINARY PLAT GREEN MEADOWS MAJOR SUBDIVISION

SOUTH MILLS TOWNSHIP
CAMDEN COUNTY, NORTH CAROLINA

CERTIFICATE OF APPROVAL:

I HEREBY CERTIFY THAT ALL STREETS SHOWN ON THIS PLAT ARE WITHIN CAMDEN COUNTY, ALL STREETS AND OTHER IMPROVEMENTS SHOWN ON THIS PLAT HAVE BEEN INSTALLED OR COMPLETED OR GUARANTEED TO ACCORDING TO SEC. 151.243 AND THAT THE SUBDIVISION SHOWN ON THIS PLOT IS IN ALL RESPECTS IN COMPLIANCE WITH THE CAMDEN COUNTY UNIFIED DEVELOPMENT AND, THEREFORE, THIS PLAT HAS BEEN APPROVED BY THE CAMDEN COUNTY PLANNING BOARD AND SIGNED BY THE CHAIRPERSON, BOARD OF COMMISSIONERS, SUBJECT TO ITS BEING RECORDED IN THE CAMDEN COUNTY REGISTRY WITHIN NINETY (90) DAYS OF THE DATE BELOW.

DATE _____ CHAIRPERSON, BOARD OF COMMISSIONERS

CERTIFICATE OF OWNERSHIP AND DEDICATION:

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY DESCRIBED HEREON, WHICH PROPERTY IS LOCATED WITHIN THE SUBDIVISION REGULATION JURISDICTION OF CAMDEN COUNTY, THAT I HEREBY FREELY ADOPT THIS PLAT OF SUBDIVISION AND DEDICATE TO PUBLIC USE ALL AREAS SHOWN ON THIS PLAT AS STREETS, ALLEYS, WALKS, PARKS, OPEN SPACE AND EASEMENTS, EXCEPT THOSE SPECIFICALLY INDICATED AS PRIVATE AND THAT I WILL MAINTAIN ALL SUCH AREAS UNTIL THE OFFER OF DEDICATION IS ACCEPTED BY THE APPROPRIATE PUBLIC AUTHORITY. ALL PROPERTY SHOWN ON THIS PLAT AS DEDICATED FOR A PUBLIC USE SHALL BE DEEMED TO BE DEDICATED FOR ANY OTHER PUBLIC USE AUTHORIZED BY LAW WHEN SUCH USE IS APPROVED BY THE APPROPRIATE PUBLIC AUTHORITY IN THE PUBLIC INTEREST.

DATE _____ OWNER

I, _____, A NOTARY PUBLIC OF CAMDEN COUNTY, NORTH CAROLINA, DO HEREBY CERTIFY THAT PERSONALLY APPEARED BEFORE ME THIS DATE AND ACKNOWLEDGED THE DUE EXECUTION OF THE FOREGOING CERTIFICATE. WITNESS MY

HAND AND OFFICIAL SEAL THIS _____ DAY OF _____, 2015.

_____ MY COMMISSION EXPIRES _____, NOTARY PUBLIC

CERTIFICATE OF SURVEY AND ACCURACY:

I, **HOLLIS D. ELLIS**, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK **268**, PAGE **325**, OF THE COUNTY REGISTRY (OTHER); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK **268** PAGE **325**, THAT THE RATIO OF PRECISION AS CALCULATED IS **30**; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. §47-30, AS AMENDED WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS **17th** DAY OF **DECEMBER**, 2015.

Hollis D. Ellis **027121**
ENGINEER REGISTRATION NUMBER

DIVISION OF HIGHWAY DISTRICT ENGINEER CERTIFICATE:

I HEREBY CERTIFY THAT THE PUBLIC STREETS SHOWN ON THIS PLAT ARE INTENDED FOR DEDICATION AND HAVE BEEN COMPLETED IN ACCORDANCE WITH AT LEAST THE MINIMUM SPECIFICATIONS AND STANDARDS OF THE NC DEPARTMENT OF TRANSPORTATION FOR ACCEPTANCE OF SUBDIVISION STREETS ON THE NC HIGHWAY SYSTEM FOR MAINTENANCE.

DATE _____ DISTRICT ENGINEER

ENGINEER CERTIFICATION FOR STORMWATER IMPROVEMENTS:

IN THE SUBDIVISION ENTITLED GREEN MEADOWS, STORMWATER DRAINAGE IMPROVEMENTS HAVE BEEN INSTALLED (1) ACCORDING TO PLANS AND SPECIFICATIONS PREPARED BY _____ OR (2) ACCORDING TO AS-BUILT PLANS SUBMITTED BY _____ AND APPROVED BY THE COUNTY. CAMDEN COUNTY ASSUMES NO RESPONSIBILITY FOR THE DESIGN, MAINTENANCE OR THE GUARANTEED PERFORMANCE OF THE STORMWATER DRAINAGE IMPROVEMENTS AND THEIR EFFECTS.

REGISTERED LAND SURVEYOR/CIVIL ENGINEER _____ DATE _____

OPEN SPACE, DRAINAGE FACILITIES, RESERVED OPEN SPACE, AND PONDS REQUIRED TO BE PROVIDED BY THE DEVELOPER IN ACCORDANCE WITH CH. 151 OF THE CODE OF ORDINANCES SHALL NOT BE DEDICATED TO THE PUBLIC, EXCEPT UPON WRITTEN ACCEPTANCE BY THE COUNTY, BUT SHALL REMAIN UNDER THE OWNERSHIP AND CONTROL OF THE DEVELOPER (OR HIS OR HER SUCCESSOR) OR A HOMEOWNER'S ASSOCIATION OR SIMILAR ORGANIZATION THAT SATISFIES THE CRITERIA ESTABLISHED IN §151.198 OF THE COUNTY'S CODE OF ORDINANCES.

THE SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA A COUNTY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

CERTIFICATE OF REVIEW OFFICER:

STATE OF NORTH CAROLINA
COUNTY OF CAMDEN
I, _____ REVIEW OFFICER OF CAMDEN COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER _____ DATE _____

HEALTH DEPARTMENT CERTIFICATE:

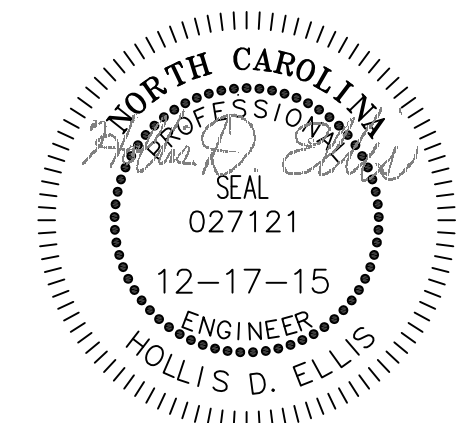
THIS SUBDIVISION, ENTITLED GREEN MEADOWS, HAS BEEN DESIGNED FOR THE CONSTRUCTION OF INDIVIDUAL SEWAGE SYSTEMS AND MEETS THE CRITERIA AND REQUIREMENTS OF THE DISTRICT HEALTH DEPARTMENT BASED ON EXISTING CONDITIONS AND REGULATIONS. THE DISTRICT HEALTH DEPARTMENT RESERVES THE RIGHT TO REQUIRE ADDITIONAL IMPROVEMENTS TO THESE PROPERTIES AND TO LIMIT THE NUMBER OF BEDROOMS AND SIZE OF STRUCTURE BASED ON SITE CONDITIONS UPON ISSUANCE OF THE FINAL SITE IMPROVEMENTS PERMITS. THIS CERTIFICATION DOES NOT CONSTITUTE A WARRANTY AND IS ISSUED BASED ON THIS SUBDIVISION BEING SERVICED.

DATE _____ DISTRICT HEALTH DEPARTMENT _____

NCDOT COMPLIANCE WITH RULES AND REGULATIONS:

I HEREBY CERTIFY THAT THESE STREETS AS INSTALLED (OR AS DESIGNED AND GUARANTEED BY THE APPLICANT) ARE IN ACCORDANCE WITH THE MINIMUM DESIGN CRITERIA REQUIRED BY THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAY FOR ACCEPTANCE OF SUBDIVISION STREETS ONTO THE SYSTEM FOR MAINTENANCE.

DATE _____ DISTRICT ENGINEER NC DEPARTMENT OF TRANSPORTATION _____



PROJECT NOTES:

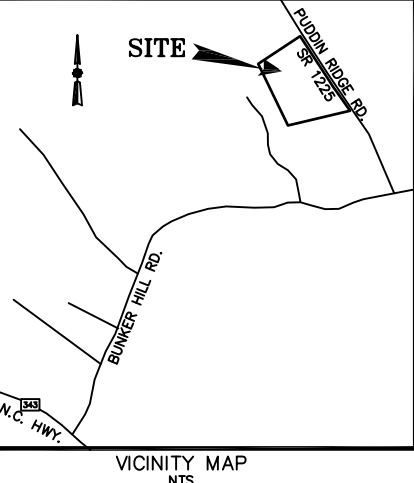
- OWNER/DEVELOPER: GREEN MEADOWS LLC
GREEN MEADOWS LLC
987 SWAMP ROAD, HERTFORD NC 27944
- PHYSICAL ADDRESS: PUDDING RIDGE RD,
SOUTH MILLS, N.C. 27976
- PIN # 017999003493030000
- REFERENCE: D.B. 268, PG. 325
- TRACT IS IN FLOOD ZONE SHADED X & AE (EL 6.9')
- TOTAL TRACT AREA =
467,996 sq.ft. 10.74 acres
- MINIMUM LOT SIZE IS ONE ACRES
- TOTAL NUMBER OF LOTS - 9
- ZONED: - BASIC RESIDENTIAL (R3-1)
- AREA OF REQUIRED OPEN SPACE = 23,400 SF OR 0.537 ACRE
- AREA OF PROVIDED OPEN SPACE = 24,396 SF OR 0.560 ACRE
- AREA OF RIGHT-OF-WAY = 51,517 SF OR 1.18 ACRES

CAE, INC.

ENGINEERS, PLANNERS, AND CONSTRUCTION CONSULTANTS

321 OFFICE SQUARE LANE, SUITE 101A
VIRGINIA BEACH, VIRGINIA 23462-3655
TELEPHONE: (252) 562-0430 (757) 271-1009 FAX

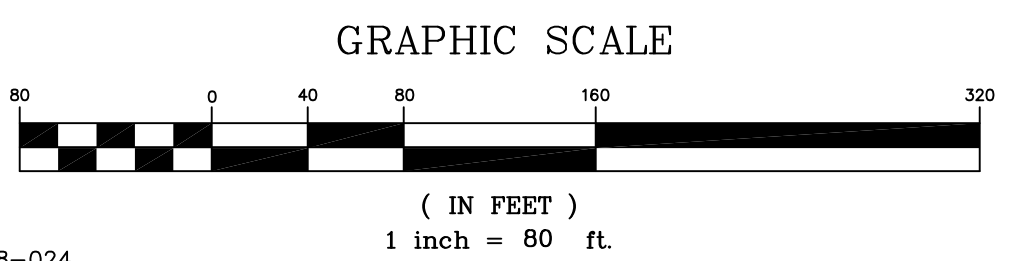
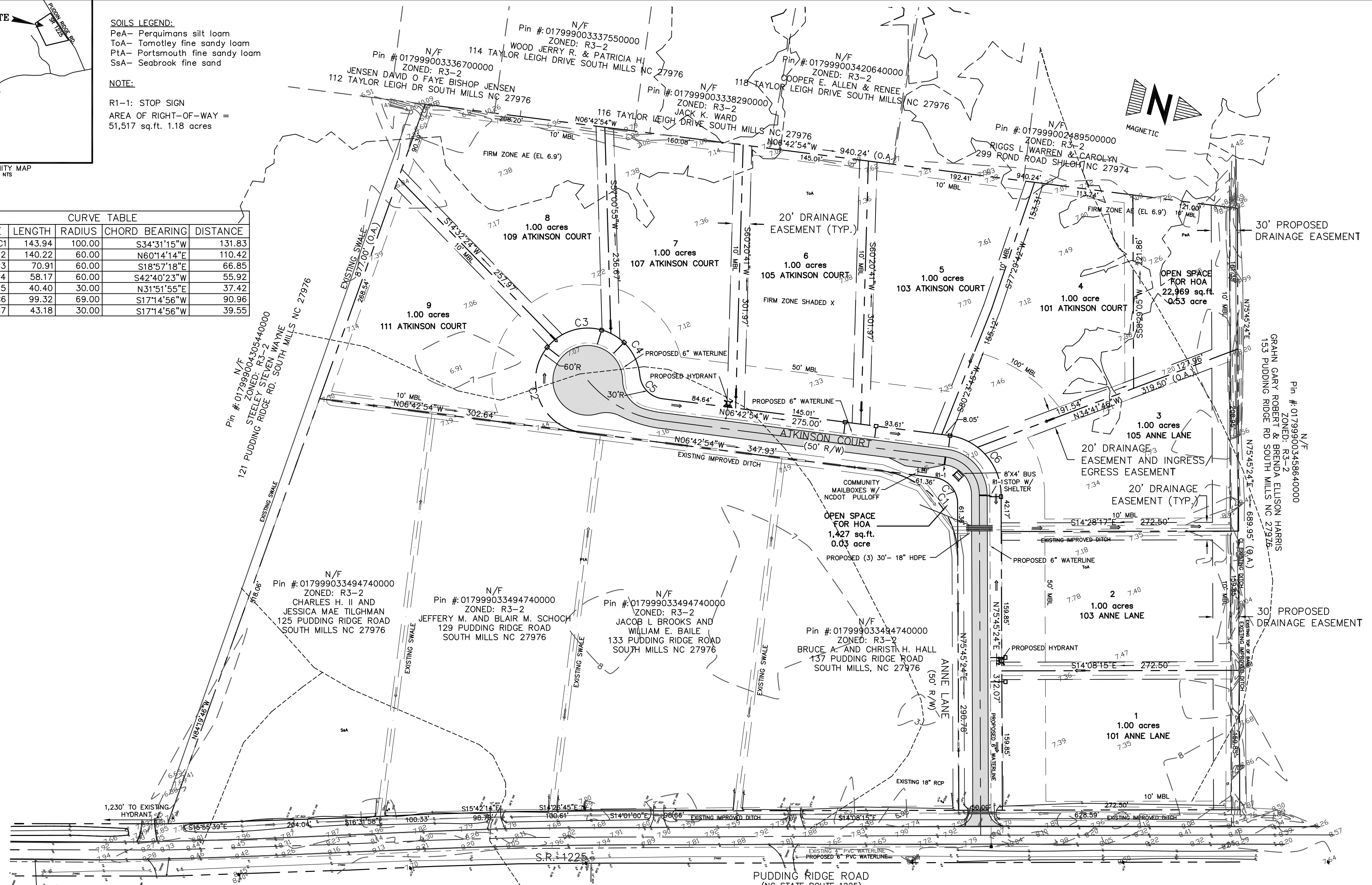
SCALE: 1" = 100' DATE: 11/12/15



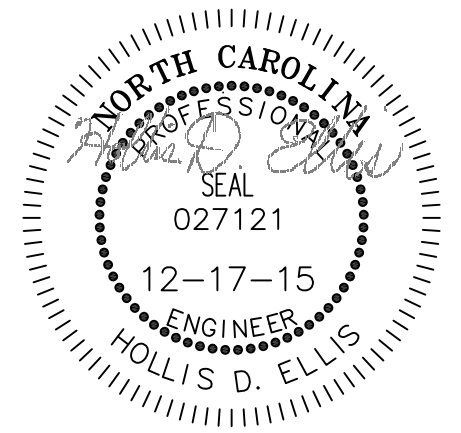
SOILS LEGEND:
 PeA- Perquimans silt loam
 ToA- Tomotley fine sandy loam
 PtA- Portsmouth fine sandy loam
 SsA- Seabrook fine sand

NOTE:
 R1-1: STOP SIGN
 AREA OF RIGHT-OF-WAY =
 51,517 sq.ft. 1.18 acres

CURVE TABLE				
CURVE	LENGTH	RADIUS	CHORD BEARING	DISTANCE
C1	143.94	100.00	S34°31'15"W	131.83
C2	140.22	60.00	N60°14'14"E	110.42
C3	70.91	60.00	S18°57'18"E	66.85
C4	58.17	60.00	S42°40'23"W	55.92
C5	40.40	30.00	N31°51'55"E	37.42
C6	99.32	69.00	S17°14'56"W	90.96
C7	43.18	30.00	S17°14'56"W	39.55



**PRELIMINARY PLAT GREEN MEADOWS
 MAJOR SUBDIVISION
 FOR
 GREEN MEADOWS, LLC
 SOUTH MILLS TOWNSHIP
 CAMDEN COUNTY, NORTH CAROLINA
 CAE, INC.**



ENGINEERS, PLANNERS, AND CONSTRUCTION CONSULTANTS
 321 OFFICE SQUARE LANE, SUITE 101A
 VIRGINIA BEACH, VIRGINIA 23462-3655
 TELEPHONE: (252) 562-0430 (757) 271-1009 FAX
 SCALE: 1" = 100' DATE: 11/12/15

SUBDIVISION OF GREEN MEADOWS FOR GREEN MEADOWS, LLC SOUTH MILLS TOWNSHIP CAMDEN COUNTY, NORTH CAROLINA

PROJECT NOTES:

Owner: Green Meadows, LLC
987 Swamp Road
Hertford, NC 27944

Contact: State Representative – Bob Steinburg (252) 482–2404

PIN # 017999003493030000

This Project is located East of South Mills in Camden County.

Nearest Receiving Stream: Joyce Creek which is approximately 3,200 feet away and lies South of the project. DWQ Watershed Classification is C, Swp. At Joyce Creek, Flood Zone 'X', Base Flood elevation is 5.0'.

Horizontal Datum based on NAD 83.
Vertical Datum based on NGVD 88.

Project Area Table:

Total Project Area = 10.8 Ac.
Total Disturbed Area = 10.8 Ac.

Zoning: Residential 3–2

No wetlands exists on the property

CONSTRUCTION SEQUENCE

1. OBTAIN PLAN APPROVAL & ALL PERMITS
2. HOLD PRE–CONSTRUCTION MEETING ONE WEEK OR MORE PRIOR TO THE START OF CONSTRUCTION.
3. DO NOT BLOCK DRAINAGE. WHEN NECESSARY INSTALL CULVERT IN CONJUNCTION W/ INLET/OUTLET PROTECTION WHILE INSTALLING THE TEMPORARY CONSTRUCTION ENTRANCE.
4. INSTALL SILT FENCING IN AREAS AS SHOWN ON PLAN, AND OTHER AREAS AS REQUIRED TO PREVENT SEDIMENTATION.
5. CONSTRUCT STONE SILT (CHECK) DAM AS REQUIRED..
6. ALL DISTURBED AREAS MUST HAVE TEMPORARY VEGETATION IN PLACE WITHIN 15 WORKING DAYS OR 30 CALENDER DAYS, WHICHEVER IS SHORTER.
7. CONSTRUCTION
8. AFTER SOIL IS STABILIZED, REMOVE TEMPORARY EROSION AND SEDIMENT CONTROL MEASURES.

EROSION AND SEDIMENT CONTROL PLAN NOTES

PROJECT NARRATIVE:

The project is the construction of a 11 lot commerical subdivision.

Soils in this area have been mapped by N.R.C.S. as Roanoke, Bladen Silt Loam and Augusta Fine Sandy Loam.

SOIL STABILIZATION:

All disturbed soils shall be stabilized by seeding and/or sodding within 15 working days or 30 calender days (whichever is shorter) of construction completion or the completion of the land disturbing activity.

It is the contractors responsibility to establish a dense ground cover capable of stopping erosion. The Erosion and Sediment Control measures that follow are intended to be minimum standards. When erosion persists other more stringent measures may be necessary to control erosion.

Apply fertilizer, and agricultural lime as required by soil test or as a minimum follow this schedule:

Apply fertilizer in the amount of 500 pounds per acre of 10–10–10 fertilizer.

Apply 2,500 pounds/acre of agricultural limestone.

Where possible scarify soil to work the fertilizer and soil into the soil.

Mulch the area to be stabilized with wheat straw at the rate of 2 tons/acre. Anchor straw when necessary with netting or asphalt. In some instances it may be necessary to use pre–manufactured erosion control mats like the excelsior mat.

Seeding:

- 1) If Temporary Vegetation is to be established in winter/spring/fall apply 125 pounds/acre of annual rye grain. If Temporary Vegetation is to be established in the summer months apply 25 pounds per acre of Bermuda Grass and 25 pounds per acre of German Millet.
- 2) Permanent Vegetation shall be established with a mixture of 40 pounds/acre of Bahiagrass, 10 pounds/acre of Bermuda, and 10 pounds/acre of German Millet. When top seeding over Temporary Vegetation containing a good stand of Bermuda and Millet, only Bahiagrass will be required.
- 3) Sodding may be required when slope stabilization is difficult to establish. Select a sod species compatible with the application and apply sod strips down the length of the slope. Fasten sod as necessary to prevent slippage.

Final slopes in all graded areas shall not exceed a slope of 3:1.

MAINTENANCE:

Erosion control devices are to be checked after significant rainfall events but not less than twice monthly. Remove sediment and repair erosion control devices as necessary.

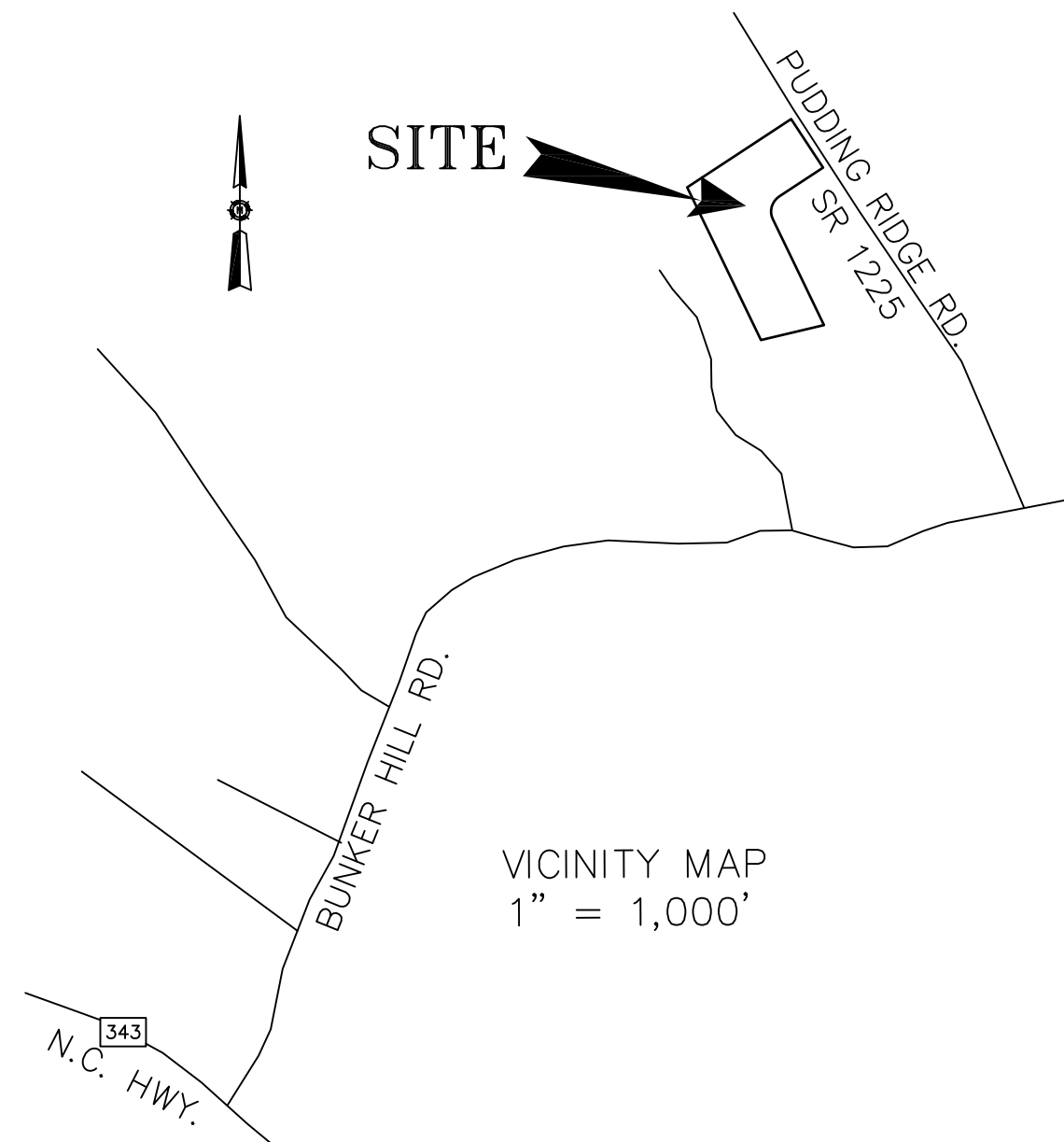
Check slopes being stabilized for signs of erosion after all significant rainfall events and repair as necessary. Reseeding and mulching of erosion damaged areas is required.

Perform routine maintenance and mowing of stabilized areas, including ditches and swales.

INTENTION OF THIS EROSION AND SEDIMENT CONTROL PLAN

Protect disturbed areas from erosion.
Stabilize disturbed areas as soon as possible.
Minimize the length of time disturbed soil is exposed.
Minimize the velocity of stormwater runoff.
Retain sediment on site with silt check dams and silt fencing.

2. PHYSICAL ADDRESS: PUDDING RIDGE RD.
SOUTH MILLS, N.C. 27976
3. PIN # 017999003493030000
4. REFERENCE: D.B. 268, PG. 325
5. TRACT IS IN FLOOD ZONE SHADED X & AE (EL 6.9')
6. TOTAL TRACT AREA =
467,995 sq.ft. 10.74 acres
7. MINIMUM LOT SIZE = 1 ACRE
8. TOTAL NUMBER OF LOTS = 9
9. DRAINAGE & UTILITY EASEMENTS:
FRONT OF LOT= 10'
SIDE LOT LINES= 10'



NOTE:
TEMPORARY GROUND COVER MUST BE ESTABLISHED ON ALL EXPOSED SLOPES WITHIN 15 WORKING DAYS OR 30 CALENDAR DAYS WHICHEVER IS SHORTER FOLLOWING COMPLETION OF ANY PHASE OF GRADING. PERMANENT GROUND COVER IS REQUIRED WITHIN 30 WORKING DAYS OR 120 CALENDAR DAYS (WHICHEVER IS SHORTER) FOLLOWING COMPLETION OF CONSTRUCTION.

SHEET #	DESCRIPTION
1	COVER SHEET
2	EROSION & SEDIMENTATION CONTROL PLAN
3	SUBDIVISION PLAN
4	ROADWAY PLAN AND PROFILE
5	PUDDING RIDGE ROAD WATERLINE REPLACEMENT
6	DETAIL SHEET

CALL ULOCO TO LOCATE UTILITIES BEFORE YOU DIG 811.

Roadway Construction Notes

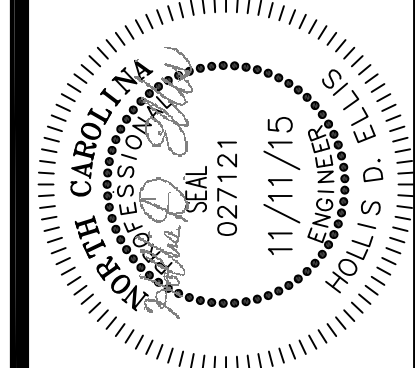
All work under this section shall be performed under the guidelines of the NC DOT Minimum Construction Standards for Subdivision Roads, and all other appropriate NCDOT Standards.

Materials:

- A. Any reference to base aggregate or stone shall be crush concrete or crushed asphalt, meeting the NCDOT gradation standards compacted to 98% of the standard proctor ASTM D698. Asphalt shall be SP–9.5. Minimum thicknesses shall be 8" of crushed concrete or crushed asphalt base course and 2" of SP–9.5 Asphalt.
 - B. On–site determination of the additional materials necessary to stabilize the roadway will be made by the engineer.
 - C. All materials shall meet the standards set forth in the latest edition of the North Carolina Standard Specifications for Roads and Structures.
 - D. Reinforced Concrete Pipe (RCP) shall be Class III.
- Preparation of the road bed:
- A. Top soil is to be excavated and removed.
 - B. The subgrade shall be grubbed and cleared of all trees, brush and root and other organic matter.
 - C. Proof–roll all subbase material. Excavate and remove all base material that is not suitable for road construction. Fill over–excavated areas with select sand that has less than 10% fines passing the #200 sieve. The upper one foot of all pavement subgrade shall be compacted to a minimum of 98% of standard proctor dry density or as specified by the engineer.
 - C. No base course shall be placed on muck, organic matter or other unsuitable material.

Guarantee:
The contractor shall guarantee all materials furnished and work performed for a period of (2) two years from the date of acceptance.

No.	Date	Description
11	11/11/15	PER NCDOT COMMENTS (11/09/15)
10	10/09/15	PER SOUTH MILLS WATER ASSOCIATION'S COMMENTS (09/20/15)
9	09/09/15	PER SOUTH MILLS WATER ASSOCIATION'S COMMENTS (09/26/15)
8	08/25/15	PER NCDEN EROSION AND SEDIMENT CONTROL COMMENTS (12/12/13)
7	10/20/14	UPGRADE OFFSITE WATERLINE TO 6" PVC
6	09/25/14	PER CLIENT'S REQUEST (9/26/14)
		PER COUNTY STORMWATER COMMENTS (9/2/14)



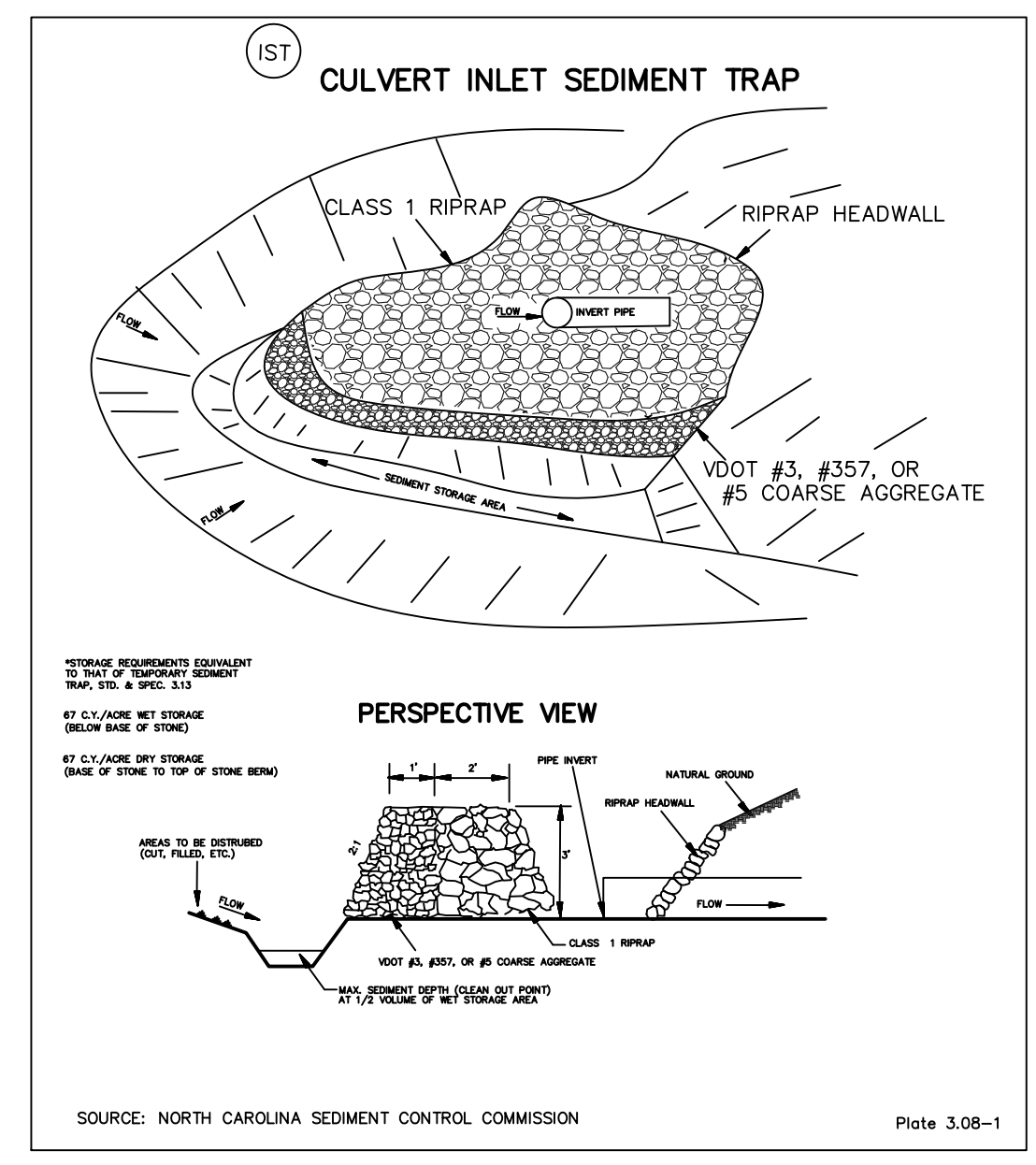
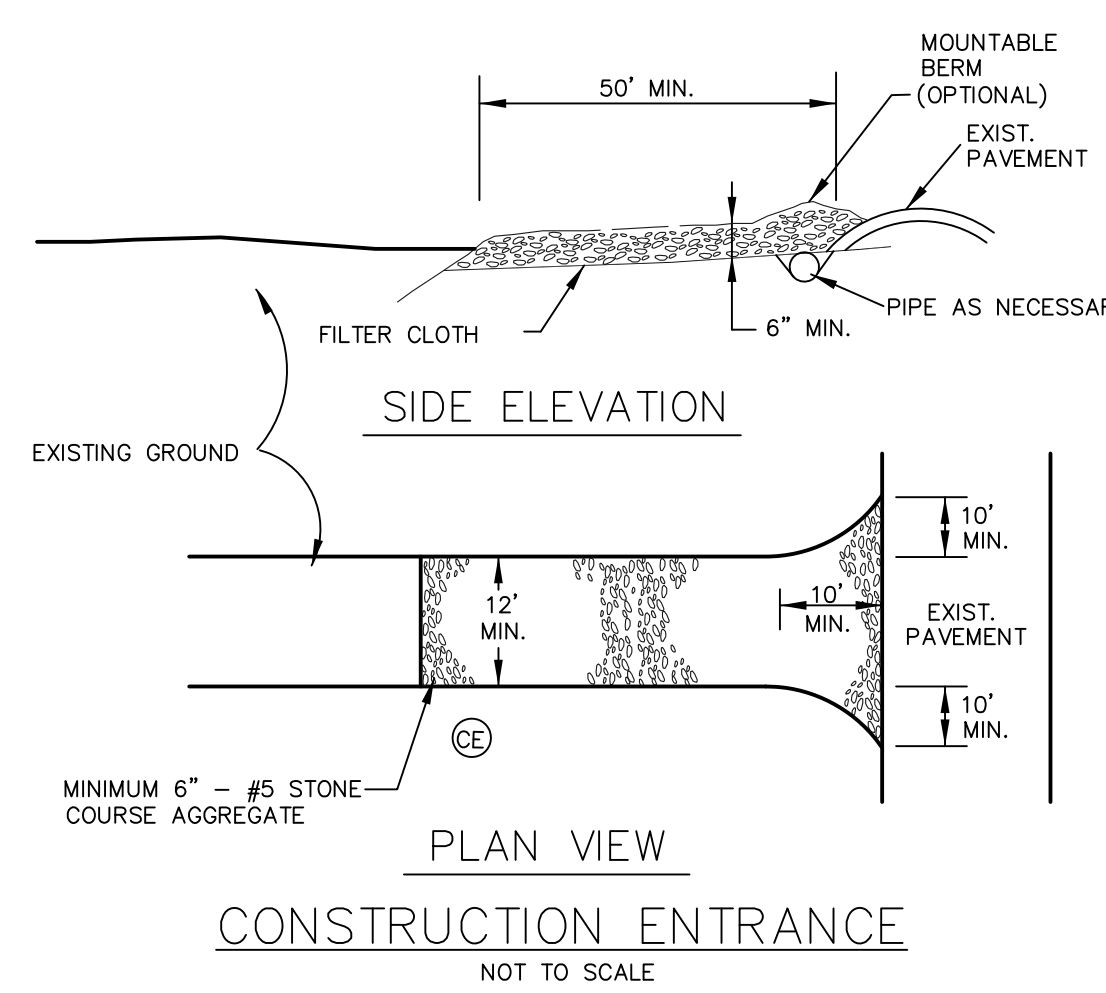
CAE, INC.
ENGINEERS, PLANNERS, AND CONSTRUCTION CONSULTANTS

321 OFFICE SQUARE LANE, SUITE 101A
VIRGINIA BEACH, VIRGINIA 23462–3655
TELEPHONE: (252) 562–0430 (757) 271–1009 FAX

Drawn By: SM/HDE
Checked By: HDE
Designed By: KMM/HDE
Computed By: RW/HDE

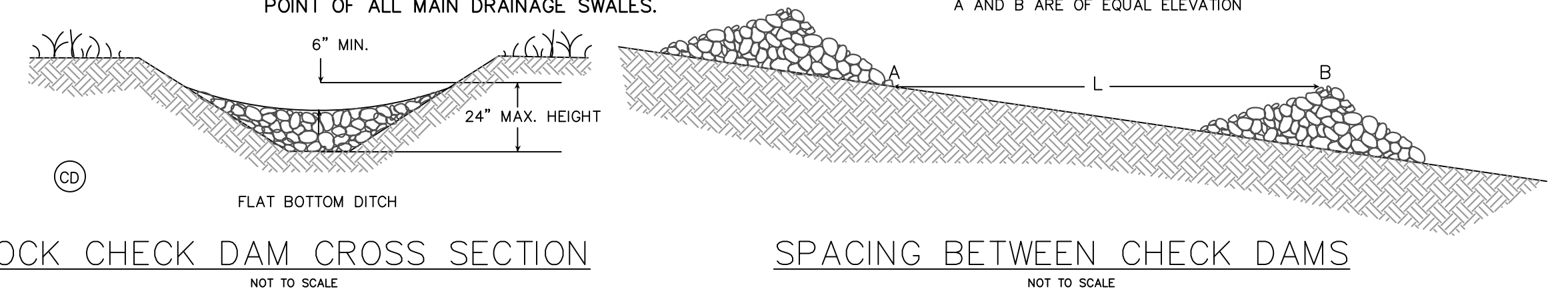
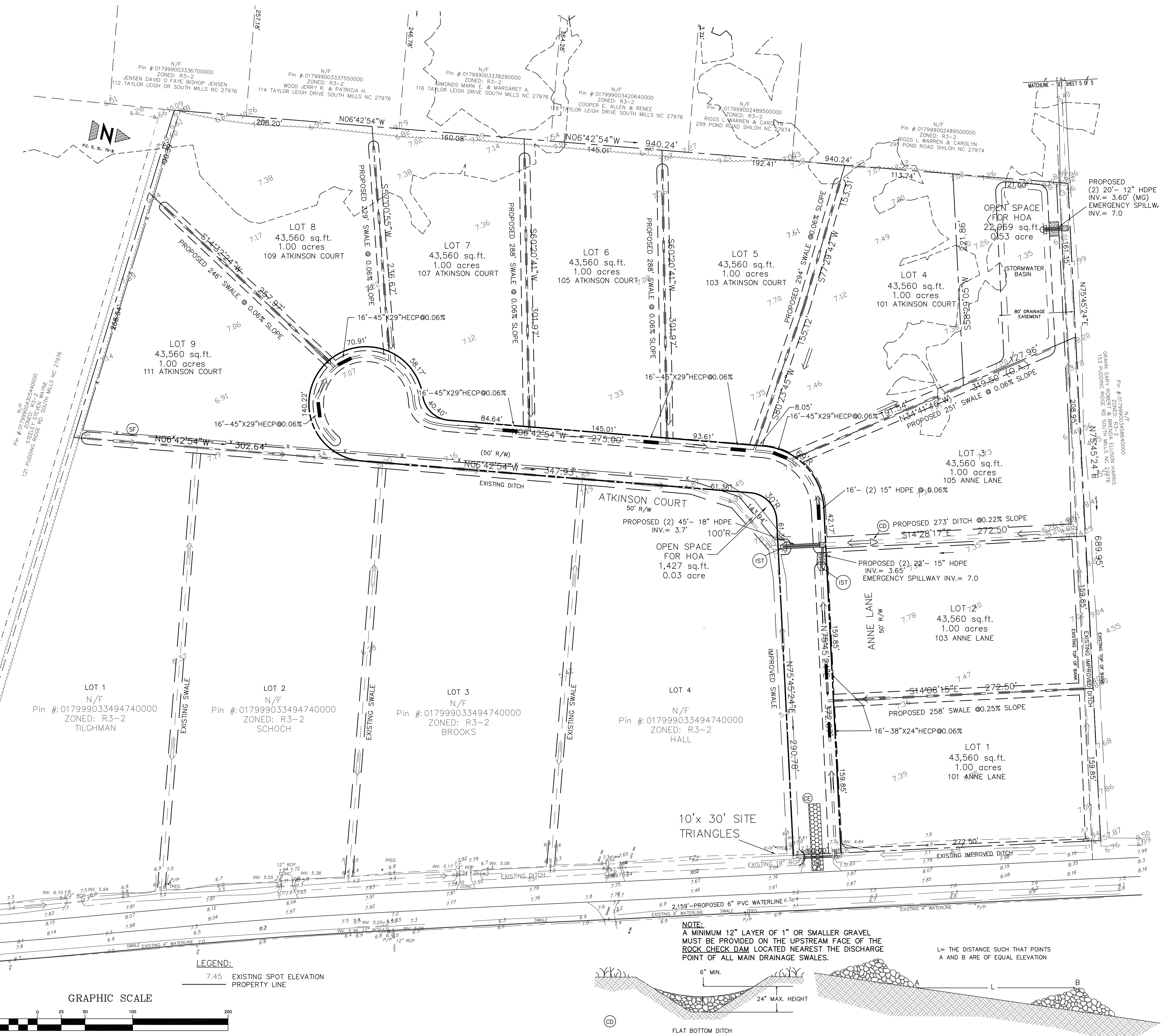
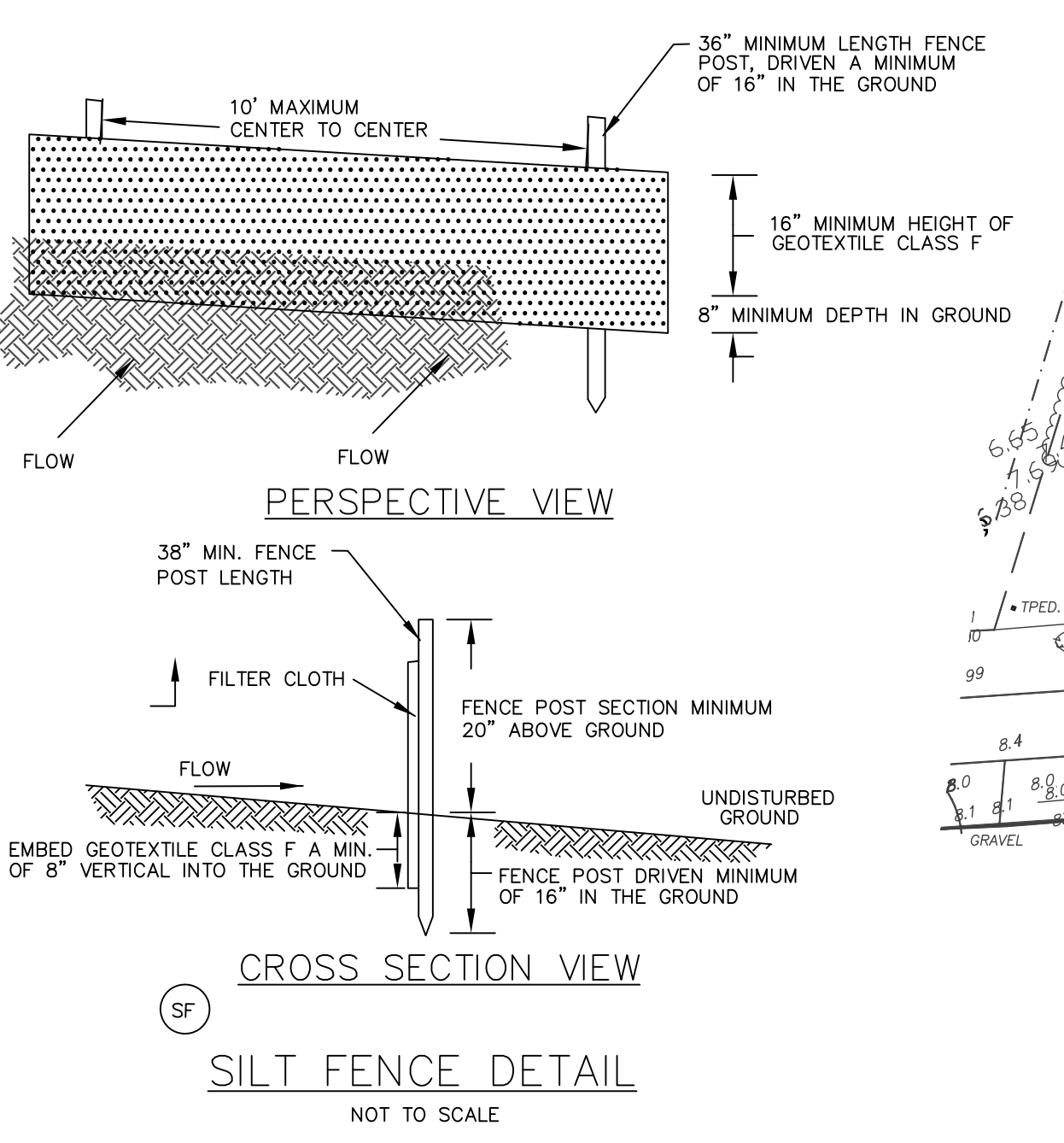
COVER SHEET
OF
GREEN MEADOWS SUBDIVISION
PROPERTY OF
GREEN MEADOWS, LLC
PARCEL ID # 01.7999.00.34.9303.0000

**SOUTH MILLS TOWNSHIP
CAMDEN COUNTY, NORTH CAROLINA**



MAINTENANCE

1. THE STRUCTURE SHALL BE INSPECTED AFTER EACH RAIN AND REPAIRS MADE AS NEEDED.
2. AGGREGATE SHALL BE REPLACED OR CLEANED WHEN INSPECTION REVEALS THAT CLOGGED VOIDS ARE CAUSING PONDING PROBLEMS WHICH INTERFERE WITH ON-SITE CONSTRUCTION.
3. SEDIMENT SHALL BE REMOVED AND THE IMPOUNDMENT RESTORED TO ITS ORIGINAL DIMENSIONS WHEN SEDIMENT HAS ACCUMULATED TO ONE-HALF THE DESIGN DEPTH. REMOVED SEDIMENT SHALL BE DEPOSITED IN A SUITABLE AREA AND IN SUCH A MANNER THAT IT WILL NOT ERODE AND CAUSE SEDIMENTATION PROBLEMS.
4. TEMPORARY STRUCTURES SHALL BE REMOVED WHEN THEY HAVE SERVED THEIR USEFUL PURPOSE, BUT NOT BEFORE THE UPSLOPE AREA HAS BEEN PERMANENTLY STABILIZED.



PER NCDOT COMMENTS (11/09/15)
PER SOUTH MILLS WATER ASSOCIATION'S COMMENTS (09/20/15)
PER SOUTH MILLS WATER ASSOCIATION'S COMMENTS (09/26/15)
PER NCDNR EROSION AND SEDIMENT CONTROL COMMENTS (12/12/13)
UPGRADE OFFSITE WATERLINE TO 6" PVC
PER CLIENT'S REQUEST (9/26/14)
PER COUNTY STORMWATER COMMENTS (9/2/14)

No.	Date	Description
11	11/11/15	
10	10/09/15	
9	09/25/15	
8	08/25/15	
7	10/20/14	
6	09/25/14	

CAE, INC.
ENGINEERS, PLANNERS, AND CONSTRUCTION CONSULTANTS

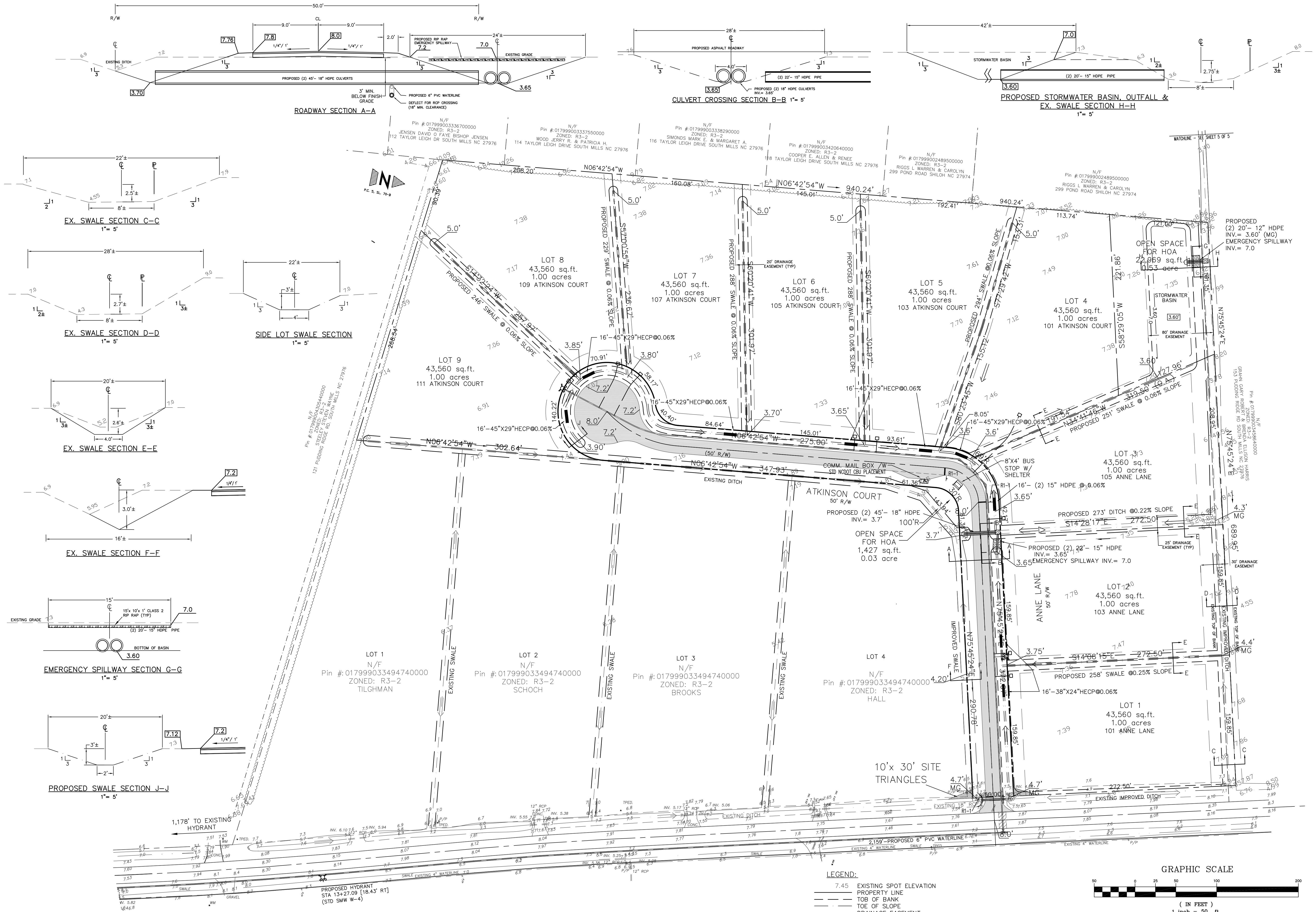
321 OFFICE SQUARE LANE, SUITE 101A
VIRGINIA BEACH, VIRGINIA 23462-3655
TELEPHONE: (252) 562-0430 (757) 271-1009 FAX

Scale: AS SHOWN
Drawn By: SM/HDE
Checked By: HDE
Designed By: HDE
Computed By: RW/HDE

EROSION & SEDIMENT CONTROL PLAN
OF
GREEN MEADOWS SUBDIVISION
PROPERTY OF
GREEN MEADOWS, LLC
PARCEL ID # 01.7999.00.34.9303.0000

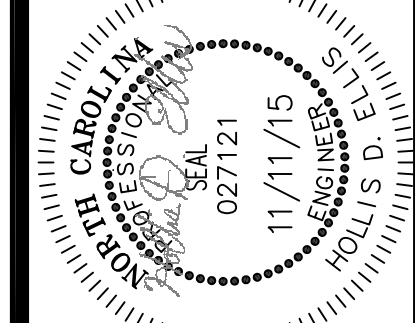
SOUTH MILLS TOWNSHIP
CAMDEN COUNTY, NORTH CAROLINA

SHEET 2 OF 6



PER NCDOT COMMENTS (11/09/15)
 PER SOUTH MILLS WATER ASSOCIATION'S COMMENTS (09/20/15)
 PER SOUTH MILLS WATER ASSOCIATION'S COMMENTS (09/26/15)
 PER NCDNR EROSION AND SEDIMENT CONTROL COMMENTS (12/17/13)
 PER NCDNR EROSION AND SEDIMENT CONTROL COMMENTS (12/17/13)
 PER CLIENTS REQUEST (9/26/14)
 PER COUNTY STORMWATER COMMENTS (9/26/14)
 PER COUNTY STORMWATER COMMENTS (9/26/14)

No.	Date	Description
11	11/11/15	
10	09/15/15	
9	09/09/15	
8	08/25/15	
7	10/30/14	
6	09/25/14	

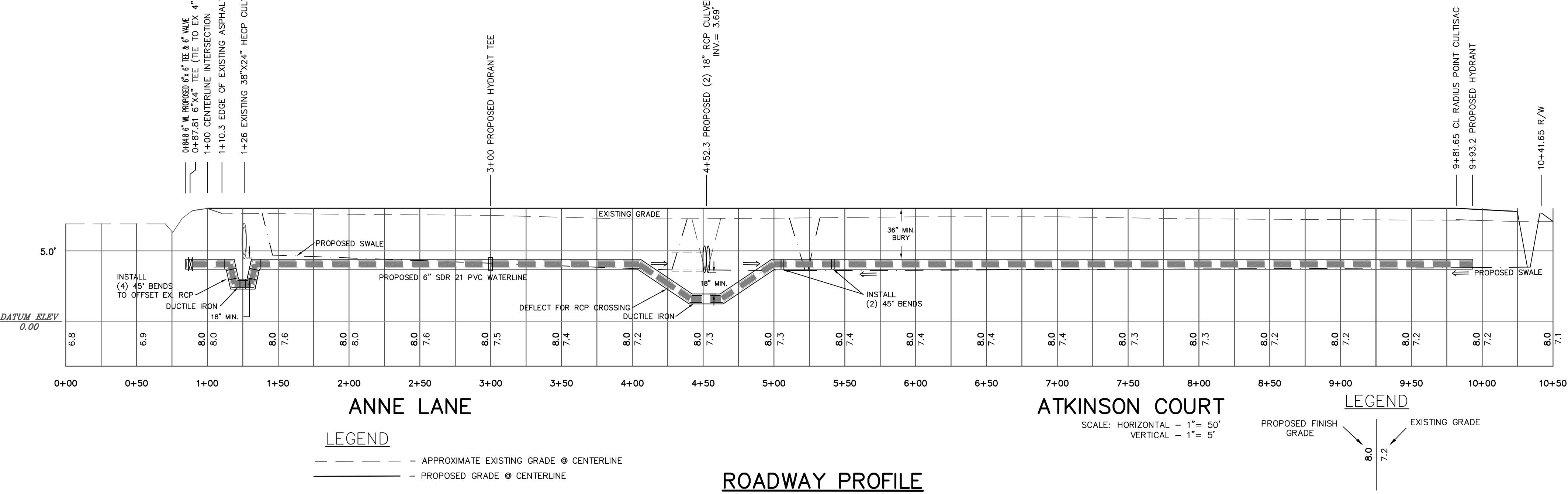
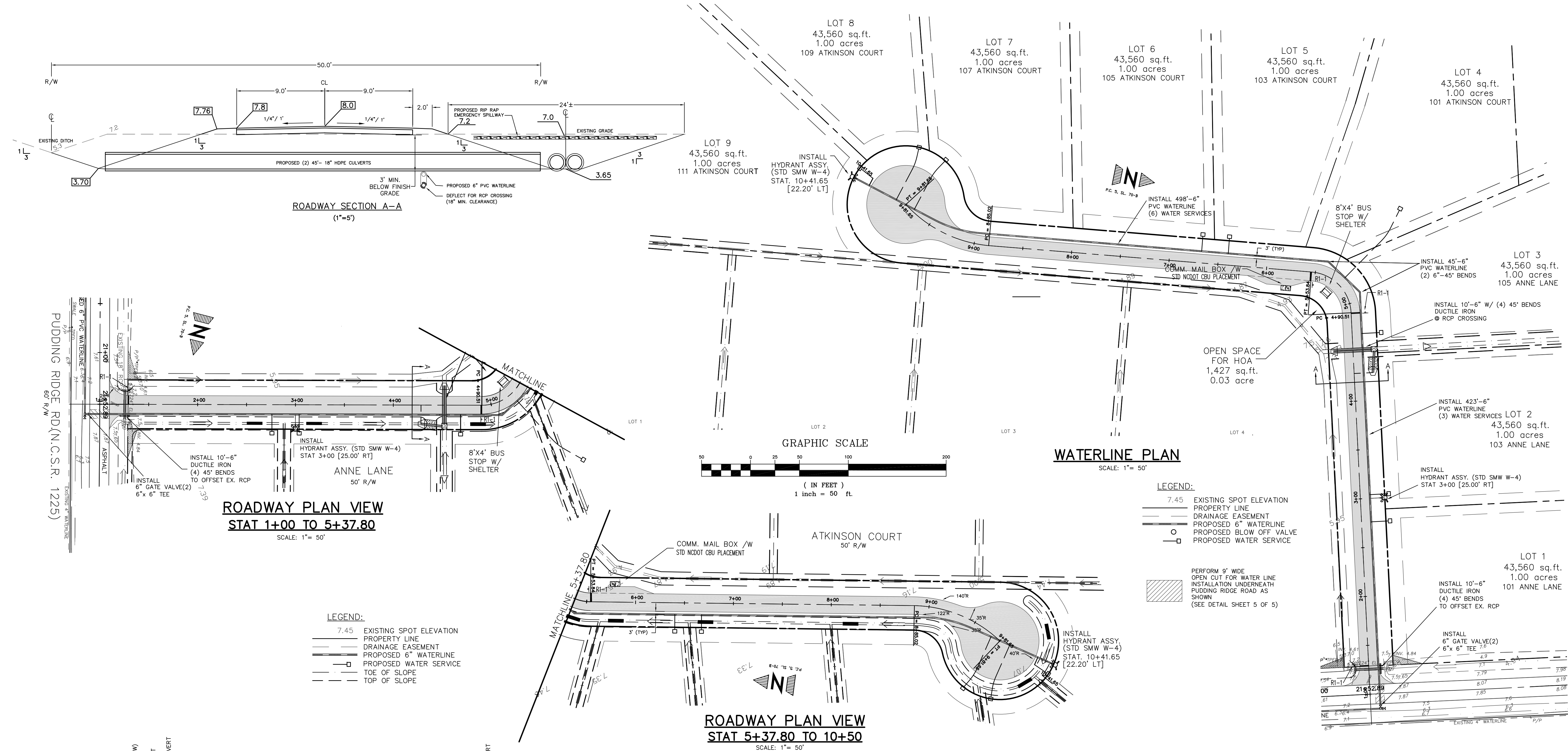


CAE, INC.
 ENGINEERS, PLANNERS, AND CONSTRUCTION CONSULTANTS
 321 OFFICE SQUARE LANE, SUITE 101A
 VIRGINIA BEACH, VIRGINIA 23462-3655
 TELEPHONE: (252) 562-0430 (757) 271-1009 FAX

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 Checked By: HDE
 Designed By: KMM/HDE
 Computed By: RW/HDE

Date: 6-17-13

GRADING & DRAINAGE PLAN
 OF
GREEN MEADOWS SUBDIVISION
 PROPERTY OF
GREEN MEADOWS, LLC
 PARCEL ID # 01.7999.00.34.9303.0000
 SOUTH MILLS TOWNSHIP
 CAMDEN COUNTY, NORTH CAROLINA



Roadway Construction Notes

All work under this section shall be performed under the guidelines of the NC DOT Minimum Construction Standards for Subdivision Roads, and all other appropriate NCDOT Standards.

Materials:

A. Any reference to base aggregate or stone shall mean ABC stone, meeting the NCDOT gradation standards compacted to 98% of the standard proctor ASTM D698. Asphalt shall be SP-9.5. Minimum thicknesses shall be 8" of ABC stone as base course and 3" of SP-9.5 Asphalt.

B. On-site determination of the additional materials necessary to stabilize the roadway will be made by the engineer.

C. All materials shall meet the standards set forth in the latest edition of the North Carolina Standard Specifications for Roads and Structures.

D. Reinforced Concrete Pipe (RCP) shall be Class III.

Preparation of the road bed:

A. Top soil is to be excavated and removed.

B. The subgrade shall be grubbed and cleared of all trees, brush and root and other organic matter.

C. Proof-roll all subbase material. Excavate and remove all base material that is not suitable for road construction. Fill over-excavated areas with select sand that has less than 10% fines passing the #200 sieve. The upper one foot of all pavement subgrade shall be compacted to a minimum of 98% of standard proctor dry density or as specified by the engineer.

C. No base course shall be placed on muck, organic matter or other unsuitable material.

Guarantee:

The contractor shall guarantee all materials furnished and work performed for a period of (2) two years from the date of acceptance.

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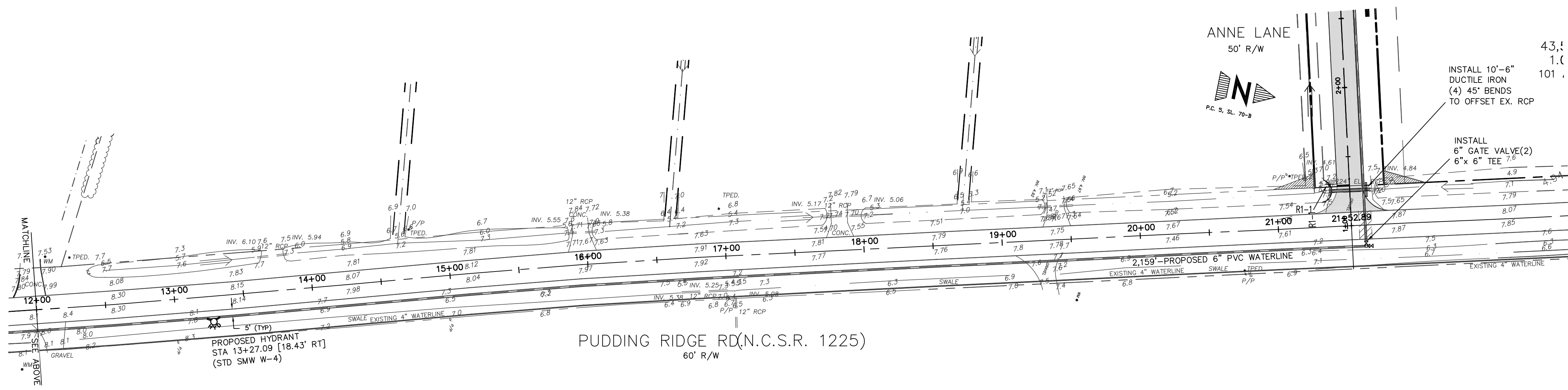
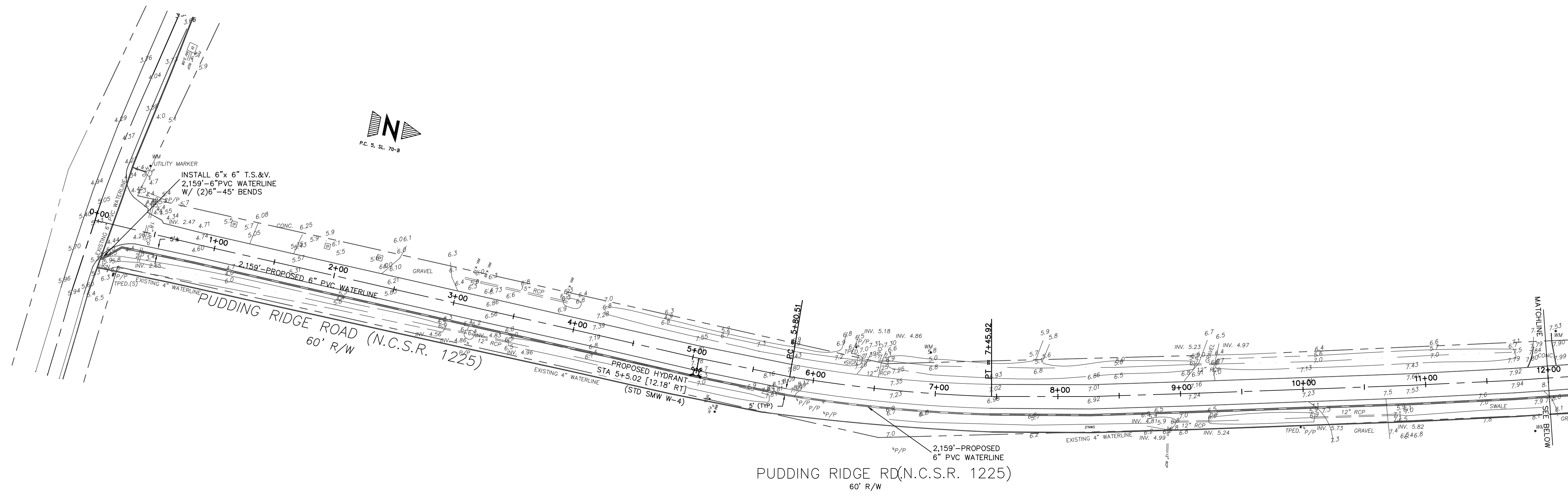
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11/11/15
 02721
 ENGINEER

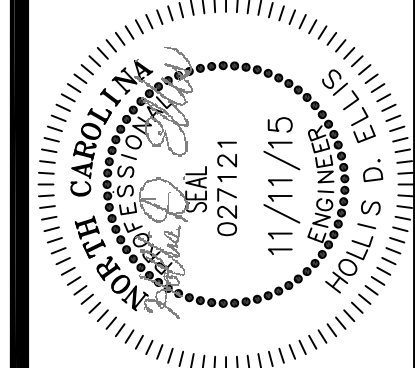
ROADWAY & WATERLINE PLAN & PROFILE
 OF
GREEN MEADOWS SUBDIVISION
 PROPERTY OF
GREEN MEADOWS, LLC
 PARCEL ID # 01.7999.00.34.9303.0000

SOUTH MILLS TOWNSHIP
CAMDEN COUNTY, NORTH CAROLINA

SHEET 4 OF 6



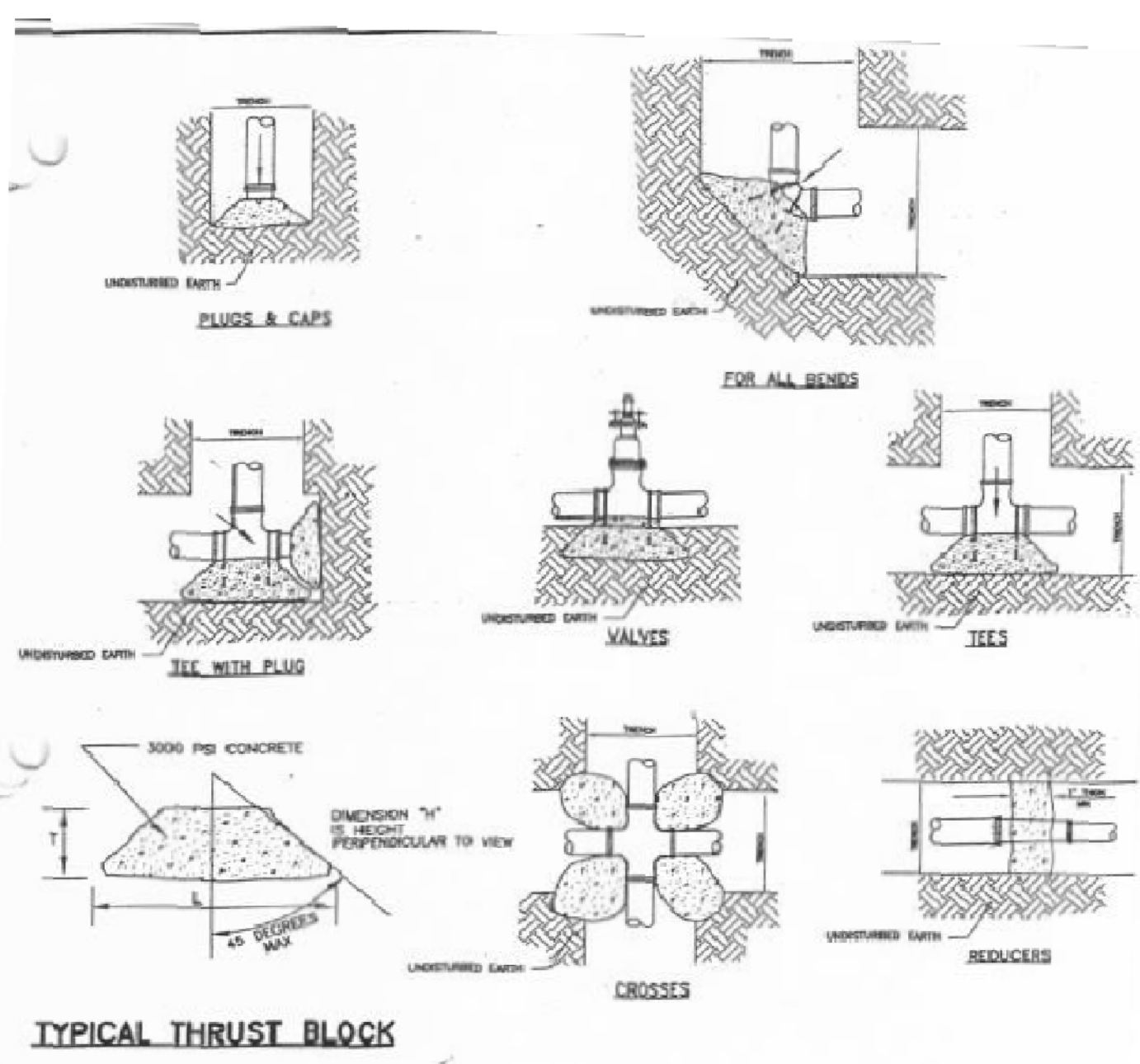
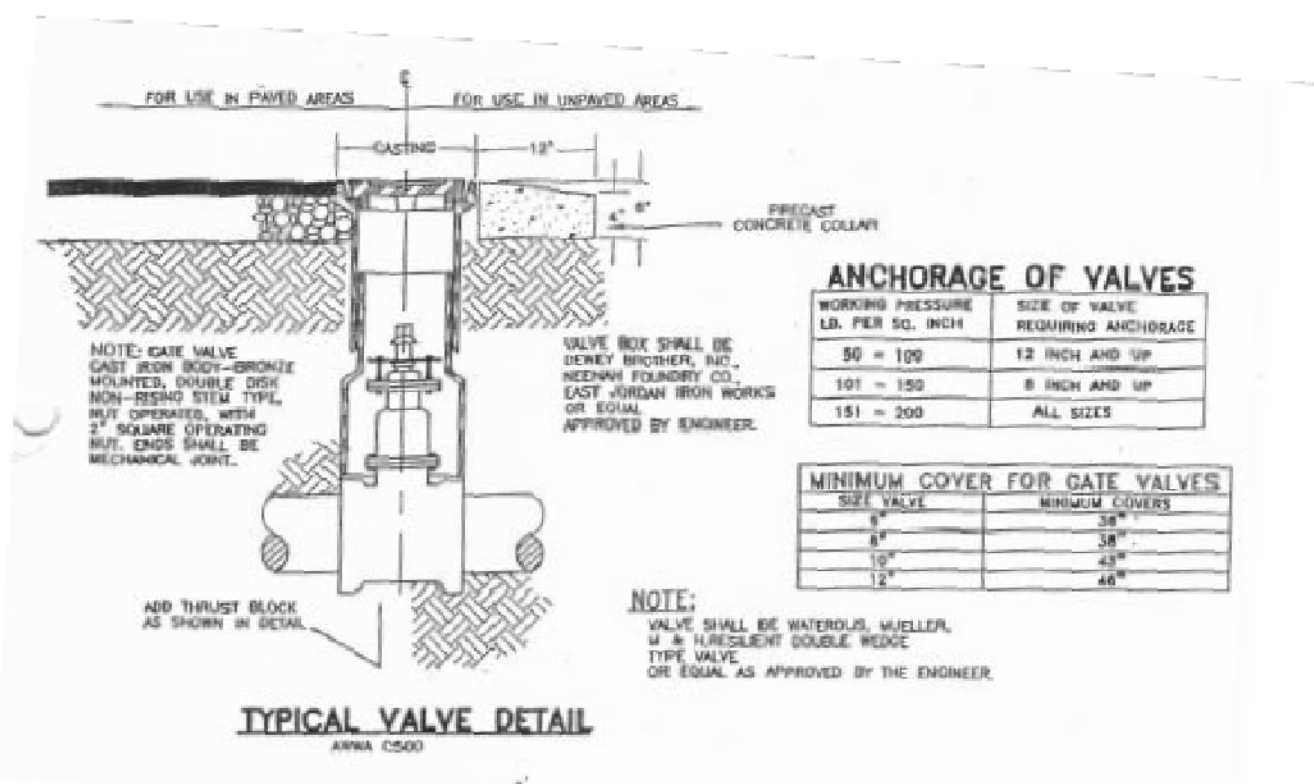
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CAE, INC.
 ENGINEERS, PLANNERS, AND CONSTRUCTION CONSULTANTS
 321 OFFICE SQUARE LANE, SUITE 101A
 VIRGINIA BEACH, VIRGINIA 23462-3655
 TELEPHONE: (252) 562-0430 (757) 271-1009 FAX

PUDDING RIDGE ROAD WATERLINE REPLACEMENT
 OF
GREEN MEADOWS SUBDIVISION
 PROPERTY OF
GREEN MEADOWS, LLC
 PARCEL ID # 01.7999.00.34.9303.0000

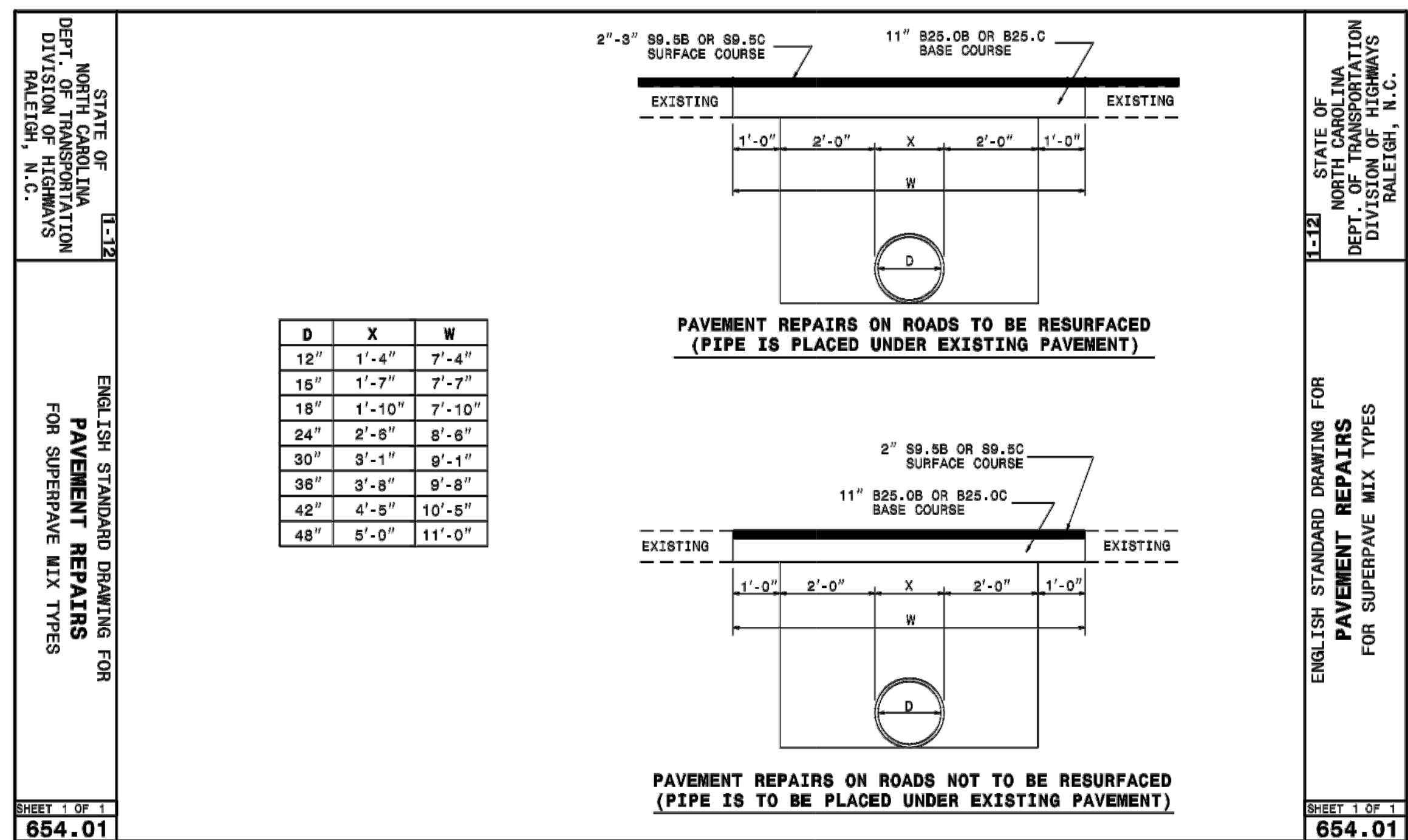
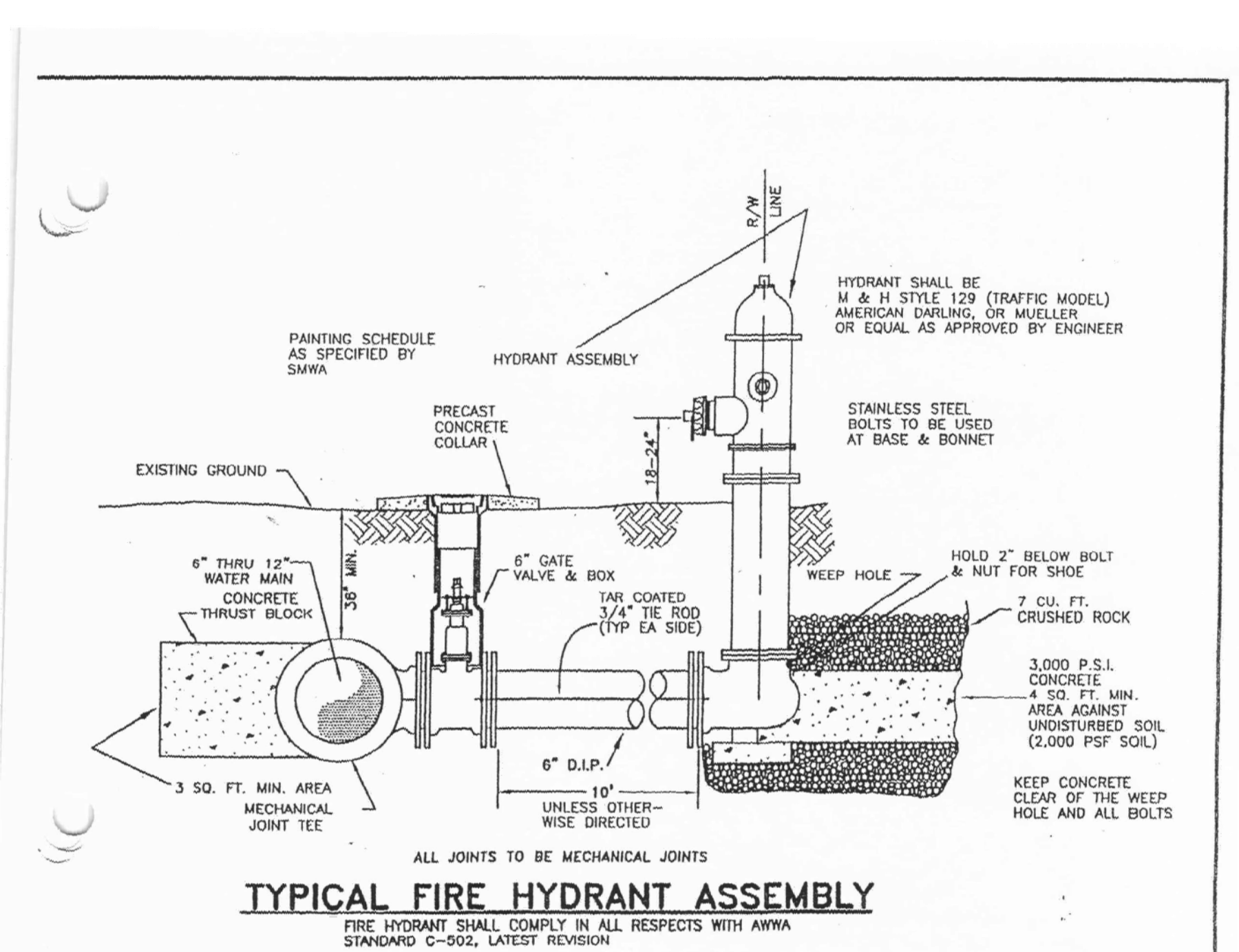
SOUTH MILLS TOWNSHIP **CAMDEN COUNTY, NORTH CAROLINA**



PIPE SIZE	ROD SIZE
4" THRU 6"	#4
8" THRU 10"	#5
12" THRU 18"	#8

PIPE SIZE	FITTING	L (FT.)	H (FT.)	T (FT.)
2 - 3 - 4	TEE OR BLOCK	2.0	1.0	1.0
2 - 3 - 4	90	2.0	1.5	1.0
2 - 3 - 4	45	1.0	1.0	1.0
2 - 3 - 4	22 1/2	1.0	1.0	1.0
6	TEE OR BLOCK	2.0	2.0	1.0
6	90	2.0	1.5	1.0
6	45	1.0	1.0	1.0
6	22 1/2	1.0	1.0	1.0
8	TEE OR BLOCK	3.0	2.5	1.0
8	90	4.0	2.5	2.0
8	45	2.5	2.0	1.5
8	22 1/2	2.0	1.5	1.0
12	TEE OR BLOCK	4.0	4.0	2.0
12	90	5.0	4.0	2.5
12	45	4.0	3.0	2.5
12	22 1/2	3.0	2.0	1.5

NOTE: THIS TABLE BASED ON WATER PRESSURE 150 PSI SOIL BEG. 1000 #/SQ. FT. TO 2000 #/SQ. FT.



FILE NO. P93023.2

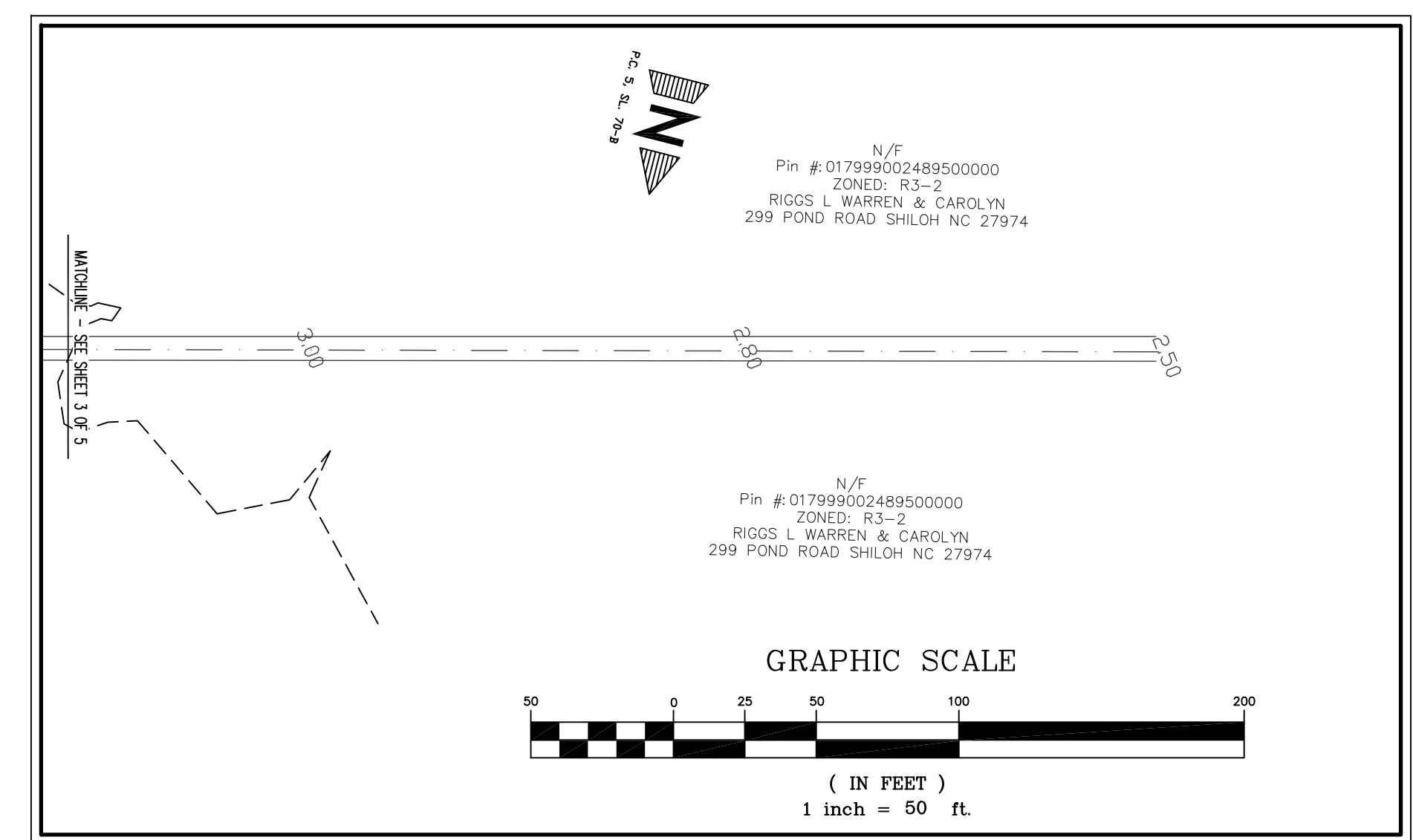
SCALE: NO SCALE

DATE:

STANDARD DETAIL NO. W-4

SOUTH MILLS WATER ASSOCIATION, INC.
ID # 04-15-010
SOUTH MILLS CAMDEN COUNTY NORTH CAROLINA

QUIBLE & ASSOCIATES, P.C.
ENGINEERING * PLANNING * ENVIRONMENTAL SCIENCE
P.O. DRAWER 070
KITTY HAWK, NC 27949



No.	Date	Description
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TELEPHONE: (252) 562-0430 (757) 271-1009 FAX

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Drawn By: SM/HDE
Checked By: HDE
Designed By: KMM/HDE
Computed By: RW/HDE

DETAIL SHEET OF GREEN MEADOWS SUBDIVISION PROPERTY OF GREEN MEADOWS, LLC PARCEL ID # 01.7999.00.34.9303.0000

SOUTH MILLS TOWNSHIP CAMDEN COUNTY, NORTH CAROLINA

SHEET 6 OF 6



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Item Number: 5.B

Meeting Date: May 02, 2016

Submitted By: Dave Parks, Permit Officer
Planning & Zoning
Prepared by: Amy Barnett

Item Title Ordinance No. 2016-03-01 - Proposed Amendments to Chapter 151 (Unified Development Ordinance) of the Camden County Code of Ordinances

Attachments: Ordinance 2016-03-01 Law Enforcement Shooting Range
(PDF)

Summary:

Planning staff researched other municipalities on how they permitted shooting ranges for their law enforcement personnel and revealed that the shooting range in other counties were an allowable use by right (zoning permit) with no standards attached. Staff felt that there needed to be standards incorporated but not as strict as the Military Standards required for Commercial Shooting Ranges.

Proposed amendment went to the Planning Board on March 16, 2016 and after further discussion with Sheriff Perry and Staff, the amendment was recommended for approval on a 6-0 vote.

Recommendation:

- 1) Hold Public Hearing
- 2) Amend agenda to consider Ordinance No. 2016-03-01

Ordinance No.

See Attachments

Ordinance No. 2016-03-01

An Ordinance
Amending the Camden County
Code of Ordinances

Camden County, North Carolina

BE IT ORDAINED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS as follows:

Article I: Purpose

The purpose of this Ordinance is to amend Chapter 151 of the Camden County Code of Ordinances of Camden County, North Carolina, which was originally adopted by the County Commissioners on December 15, 1997, and subsequently amended and as otherwise incorporated into the Camden County Code.

Article II. Construction

For purposes of this Ordinance, underlined words (underline) shall be considered as additions to existing Ordinance language and strikethrough words (~~strikethrough~~) shall be considered deletions to existing language. New language of proposed ordinance shall be shown in italics (*italics*) and underlined.

Article III. Amend Chapter 151 as amended of the Camden County Code which shall read as follows:

CHAPTER 151: UNIFIED DEVELOPMENT

§ 151.334 TABLE OF PERMISSIBLE USES.

USE#	DESCRIPTION	R-1	R-2	R-3	CCD	NCD	HC	MC	GUD	I-1	I-2
6.310	Outdoor Firing Range – Law Enforcement Only Subject to §151.347(S <u>N</u>)								S <u>Z</u>	S <u>Z</u>	S <u>Z</u>

Attachment: Ordinance 2016-03-01 Law Enforcement Shooting Range (1160 : Public Hearing - Ordinance 2016-03-01)

§ 151.347 SPECIFIC STANDARDS

(N) Outdoor Firing Range – Law Enforcement Only

- (1) Outdoor law enforcement shooting ranges shall be located on a site or parcel with area of at least ten acres.
- (2) No part of a shooting range shall be located within 200 feet of any property line and less than 2,000 feet from any residential dwelling or school (as measured from the firing line in the direction of the line of fire).
- (3) Shooting range facilities shall be constructed, at a minimum to include the following protective barriers:
 - (a) Backstops with a minimum height of twenty (20) feet.
 - (b) Side berms or walls with a minimum height of eight (8) feet.
 - (c) Firing line covers of overhead safety baffles for rifle fire only.
- (4) Range shall be enclosed by a six (6) foot chain link fence with a lockable gate at the entrance.
- (5) Weapons types are restricted to pistol, rifle, or shotgun. The use of explosives or any target that detonates is prohibited.
- (6) Hours of operations shall be 9:00 AM to 8:00 PM, Monday through Thursday. The discharge of weapons or shooting activities shall not occur on Friday through Sunday.
- (7) Range shall be utilized by duly sworn law enforcement personnel only except as provided in standard (8) below.
- (8) No individuals under the age of 18 are permitted on the range during any practice or qualification of firearms unless such individual is participating in a organized Camden County approved function, properly supervised onsite by Camden County law enforcement personnel. All activities shall adhere to the Sheriff's Policy and Procedure manual for the site.
- (9) No Trespassing Signs shall be posted along range fence lines every 150 feet.
- (10) The operators of the shooting range shall provide proof of accident and liability insurance coverage. A minimum coverage of \$1,000,000 per individual and \$2,000,000 in the aggregate shall be maintained.

(11) An annual inspection shall be conducted to ensure compliance with standards.

Adopted by the Board of Commissioners for the County of Camden this day of April, 2016.

County of Camden

P. Michael McLain, Chairman
Board of Commissioners

ATTEST:

Angie Wooten
Clerk to the Board

Attachment: Ordinance 2016-03-01 Law Enforcement Shooting Range (1160 : Public Hearing - Ordinance 2016-03-01)



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.A
Meeting Date: May 02, 2016

Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Lisa Anderson

Item Title Monthly Tax Report - March 2016

Attachments: 20160422165551009.pdf (PDF)

Summary: March Monthly Report

Recommendation: Review and Approve

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2015	297,997.51	8,125.24
2014	96,238.60	4,880.43
2013	36,145.74	8,966.67
2012	20,465.39	11,545.55
2011	12,093.34	8,943.70
2010	9,539.23	6,189.75
2009	6,295.53	5,947.68
2008	6,016.71	5,959.81
2007	5,522.54	8,735.37
2006	1,996.46	14,082.41

Attachment: 20160422165551009.pdf (1207 : Monthly Tax Report)

TOTAL REAL PROPERTY TAX UNCOLLECTED	492,311.05
TOTAL PERSONAL PROPERTY UNCOLLECTED	83,376.61
TEN YEAR PERCENTAGE COLLECTION RATE	99.15%
COLLECTION FOR 2016 vs. 2015	79,747.19 vs. 75,523.93

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2015	95.39%
2014	98.51%
2013	99.36%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

EFFORTS AT COLLECTION IN THE LAST 30 DAYS**ENDING March 2016****BY TAX ADMINISTRATOR**

<u>837</u>	NUMBER DELINQUENCY NOTICES SENT
<u>34</u>	FOLLOWUP REQUESTS FOR PAYMENT SENT
<u>2</u>	NUMBER OF WAGE GARNISHMENTS ISSUED
<u>18</u>	NUMBER OF BANK GARNISHMENTS ISSUED
<u>0</u>	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
<u>0</u>	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
<u>14</u>	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
<u>0</u>	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
<u>0</u>	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
<u>0</u>	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
<u>0</u>	NUMBER OF JUDGMENTS FILED

Attachment "A"
Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8923-00-19-3774.0000	14,280.01	2	HALSTEAD VENTURE PARTNERS, LLC	CAMDEN	431 158 US W
R	03-8943-04-74-3506.0000	10,523.68	2	ELLIOTT & DONNA JACOBS	SHILOH	117 SUNSET AVE
R	02-8934-01-17-4778.0000	10,563.66	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	01-7989-00-01-1714.0000	10,157.02	3	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	01-7998-01-08-8621.0000	6,702.76	2	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 HWY N
R	03-8899-00-45-2682.0000	6,669.45	2	SEAMARK INC	SHILOH	HOLLY RD
R	03-8953-04-81-9832.0000	5,926.96	4	MAIDIA S. CECIL HEIRS	SHILOH	113 TROTMAN RD
R	02-8944-00-87-7021.0000	5,836.35	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	175 MCKIMMEY RD
R	01-8000-00-36-9809.0000	5,779.57	2	EULA B. JOYNER	SOUTH MILLS	TROTTERS WAY
R	02-8945-00-54-1099.0000	5,494.05	1	GERTIE LEE & JONOLA T ROUNTREE	CAMDEN	263 BELCROSS RD
R	02-8943-01-26-9508.0000	5,460.92	1	FITZHERBERT, ADELL & BARBARA	CAMDEN	108 RIDGE RD
R	03-8972-00-51-8423.0000	4,655.72	2	BRITTON OVERTON	SHILOH	103 WESLEY RD
R	03-8971-00-12-0477.0000	4,510.23	1	GILBERT WAYNE OVERTON &	SHILOH	187 THOMAS POINT RD
R	02-8934-04-61-9891.0000	4,390.72	1	WILLIAM EDGAR STAPLES	CAMDEN	244 COUNTRY CLUB RD
R	02-8945-00-41-2060.0000	4,133.90	2	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHHELL RD
R	03-8952-01-49-1090.0000	4,119.93	2	DRACHMA, INC & SIMSON BAAI, LLC	SHILOH	343 HWY S
R	02-8934-01-18-6001.0000	4,046.28	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	02-8935-04-63-0820.0000	3,944.38	1	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	03-8943-04-83-8536.0000	3,917.80	2	JONES FAMILY CHILDRENS TRUST	SHILOH	125 CAMDEN AVE
R	01-7080-00-62-1977.0000	3,776.26	9	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	01-7998-01-08-6797.0000	3,747.36	1	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	01-7080-00-86-8982.0000	3,598.74	1	CAMDEN SQUARE ASSOCIATES	SOUTH MILLS	KEETER BARN RD
R	01-7989-04-90-8715.0000	3,286.68	5	ANDREW PEREBEE HEIRS	SOUTH MILLS	1334 343 HWY N
R	03-8973-00-22-3033.0000	3,280.35	1	TAYLOR LEIGH PROPERTIES LLC	SHILOH	RICKS WAY
R	02-8927-00-52-4826.0000	3,195.03	1	GEORGE WOOD FARMS INC., ETAL	SHILOH	MAIN RD
R	02-8935-02-66-7093.0000	3,177.06	2	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	03-8965-00-44-7928.0000	3,087.63	1	WHALON & KATHLEEN MCCULLEN	SHILOH	404 SANDY HOOK RD
R	02-8935-01-08-8786.0000	2,958.43	2	R. LINDWOOD GREGORY, JR.	CAMDEN	253 SLEEPY HOLLOW RD
R	03-8953-03-12-6266.0000	2,950.33	1	SHARON EVANS MUNDEN	SHILOH	120 LAUREN LN
R	03-8965-00-13-1025.0000	2,940.36	2		SHILOH	556 TROTMAN RD

Delinquencies Top-30 Unpaid

Attachment "B"
Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7998-01-08-8621.0000	10	6,702.76	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 NC N
R	03-8899-00-45-2682.0000	10	6,669.45	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8943-04-93-8214.0000	10	2,369.36	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	03-8952-00-95-8737.0000	10	2,023.42	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	1,948.43	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,821.39	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1954.0000	10	1,202.85	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7090-00-60-5052.0000	10	897.36	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRUFFIN RD
R	02-8955-00-13-7846.0000	10	664.80	MARIE MERCER	CAMDEN	IVY NECK RD
R	02-8936-00-24-7426.0000	10	633.37	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7090-00-95-5262.0000	10	263.32	JOHN F. SAWYER HEIRS	SOUTH MILL	OLD SWAMP RD
R	03-9809-00-45-1097.0000	10	244.85	MICHAEL OBER	SHILOH	CAMDEN POINT RD
R	03-8980-00-61-1968.0000	10	242.00	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-8899-00-37-0046.0000	10	177.16	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-9809-00-17-2462.0000	10	151.19	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	01-7989-00-01-1714.0000	9	10,157.02	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	01-7080-00-62-1977.0000	9	3,776.26	JAMES MILTON JONES ETAL	SOUTH MILLS	117 OTTERS PL
R	02-8934-04-71-8470.0000	9	2,908.06	SANDERS CROSSING OF CAMDEN CO	CAMDEN	267 COUNTRY CLUB RD
R	01-7988-00-91-0179.0001	9	2,110.86	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	271 SLEEPY HOLLOW RD
R	02-8935-01-19-4055.0000	9	1,388.49	ANDERSON CARTWRIGHT SR.	CAMDEN	RAYMONS CREEK RD
R	03-8962-00-50-0273.0000	9	866.96	DAISEY WILLIAMS BURNHAM	SHILOH	117 GUMBERRY RD
R	02-8935-03-40-3652.1000	9	853.81	HOWARD DAVENPORT	CAMDEN	111 LINTON RD
R	01-7998-00-57-2800.1000	9	427.45	TINA RENEE LEARY	SOUTH MILLS	168 BUSHELL RD
R	02-8945-00-41-2060.0000	8	4,133.90	LASELLE ETHERIDGE SR.	CAMDEN	116 BLOODFIELD RD
R	01-7989-04-60-1568.0000	8	1,040.55	EMMA BRITE HEIRS	SOUTH MILLS	113 TROTMAN RD
R	03-8953-04-81-9832.0000	7	5,926.96	MAIDIA S. CECIL HEIRS	SHILOH	215 SCOTLAND RD
R	02-8936-00-00-8926.0000	7	2,363.06	ODELL TRAFTON	CAMDEN	499 SAILBOAT RD
R	03-9809-00-24-6322.0000	7	4,475.00	DAVID B. KIRBY	SHILOH	343 HWY S
R	03-8952-01-49-1090.0000	6	4,119.93	DRACHMA, INC & SIMSON BAAI, LLC	SHILOH	1295 343 HWY N
R	01-7998-01-08-6797.0000	6	3,747.36	EDWARD E. HARRIS JR.	SOUTH MILLS	

Delinquencies Top-30 Oldest

04/01/16 10:08:21

Attachment "A"
Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	1,767.99	7	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0002482	1,239.55	1	MATEC NORTH AMERICA	CAMDEN	
P	0000738	1,004.21	5	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001046	984.67	10	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000659	875.41	1	RICKY'S WELDING, INC.	SHILOH	864 SANDY HOOK RD
P	0001538	840.70	8	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001072	697.13	9	PAM BUNDY	SHILOH	105 AARON DR
P	0001883	655.29	5	DUNG LE TRAN	SHILOH	255 SAILBOAT ROAD
P	0001827	652.02	2	KAREN BUNDY	CAMDEN	431 158 US W
P	0001667	512.56	1	PETER L'ABBE	CAMDEN	158 HWY E
P	0000352	443.65	10	ROBERT F. NERNEY	ELIZABETH CITY	107 SMALL DRIVE
P	0001230	411.11	4	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001116	409.86	5	AL JORDAN	CAMDEN	390 158 HWY W
P	0001104	399.81	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0002194	397.16	1	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0001227	322.05	10	THUAN NGOC TRAN	SHILOH	257 SAILBOAT RD
P	0001250	317.87	1	MICHELE LEE TAYLOR	SOUTH MILLS	108 BINGHAM RD
P	0001010	304.99	3	RAYBURN BURGESS	SHILOH	116 EDGEWATER DR
P	0001694	280.68	4	THOMAS B. THOMAS	CAMDEN	150 158 HWY W
P	0000543	273.95	1	TRACK 1 OF CAMDEN	CAMDEN	143 158 US W
P	0000248	273.12	10	ROBERT H. OWENS	CAMDEN	363 # 15
P	0001703	270.00	2	VAN ZANDER	MOYOCK	812 TULLS CREEK RD
P	0001672	268.26	6	DAVE SILVA	CAMDEN	390 158 HWY
P	0001106	263.99	9	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0001693	261.90	7	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001681	252.38	4	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001720	246.36	1	FREDERICK FEESER	SOUTH MILLS	MAIN ST
P	0001602	242.75	2	ROBERT EUGENE SNOOK	SOUTH MILLS	115 OTTERS PL
P	0001952	238.91	4	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001910	228.46	2	JEFFREY GEGAN	CAMDEN	379 COUNTRY CLUB RD

04/01/16 10:08:42

Delinquencies Top-30 Unpaid

Attachment up
Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0000738	10	1,004.21	LESLIE ETHERIDGE JR	CAMDEN	133 EDGEWATER DR
P	0001046	10	984.67	THIEN VAN NGUYEN	SHILOH	107 SMALL DRIVE
P	0000352	10	443.65	ROBERT F. NERNEY	ELIZABETH CITY	257 SAILBOAT RD
P	0001227	10	322.05	THUAN NGOC TRAN	SHILOH	363 # 15
P	0000248	10	273.12	ROBERT H. OWENS	CAMDEN	617 MAIN ST
P	0001106	10	263.99	JAMI ELIZABETH VANHORN	SOUTH MILLS	172 KETER BARN RD
P	0001220	10	107.86	KIMBERLY DIANE JOHNSON	SOUTH MILLS	105 AARON DR
P	0001072	9	697.13	PAM BUNDY	SHILOH	MIC MAC TRAIL
P	0001538	8	840.70	JEFFREY EDWIN DAVIS	HERTFORD	CAMDEN CAUSEWAY
P	0001545	8	160.66	LOUIS RUGGERI	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001540	8	120.95	DAVID LUKE	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001709	7	1,767.92	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0001672	7	268.26	DAVE SILVA	CAMDEN	158 HWY
P	0001672	7	261.90	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001693	7	177.05	THOMAS PHILIP WINSLOW	CAMDEN	158 HWY W
P	0001673	7	177.05	THOMAS PHILIP WINSLOW	CAMDEN	142 SANDHILLS RD
P	0000316	7	115.56	JAMES P. JONES	CAMDEN	158 US W
P	0001827	6	652.02	KAREN BUNDY	CAMDEN	431 BINGHAM RD
P	0001250	6	317.87	MICHELE LEE TAYLOR	SOUTH MILLS	108 BINGHAM RD
P	0001910	5	228.46	JEFFREY GEGAN	CAMDEN	379 COUNTRY CLUB RD
P	0001883	5	655.29	DUNG LE TRAN	SHILOH	255 SAILBOAT ROAD
P	0001116	5	409.86	AL JORDAN	CAMDEN	390 158 HWY W
P	0000891	5	165.68	LAC VAN TU	SHILOH	105 EDGEWATER DR
P	0001697	5	144.00	RANDY BRICKHOUSE	CAMDEN	150 158 HWY W
P	0001722	5	140.55	JANET LEARY	SOUTH MILLS	LINTON ROAD
P	0000605	5	103.52	ROBERT L. & MACY O. WELSH	CAMDEN	109 CANAL STREET
P	0001230	4	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001694	4	280.68	THOMAS B. THOMAS	CAMDEN	150 158 HWY W
P	0001681	4	252.38	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001952	4	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001350	4	222.30	JOHN LARRY GAITHER	CAMDEN	124 SUMMER WAY

Delinquencies Top-30 Oldest

04/01/16 10:08:45



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.B
Meeting Date: May 02, 2016
Submitted By: Angela Wooten, Clerk to the Board
 Administration
 Prepared by: Angela Wooten

Item Title MoU Temporary Morgue

Attachments: MoU - Temporary Morgue (PDF)

Summary:

After months of going back and forth we have finally been able to settle with Sentara on a MOU for a Temporary Morgue. Attached is the signed MOU to be taken before the Board of Commissioners for approval and signature. If you could get this back to me I will get a copy back to Sentara. Thank you for your patience.

Christy C. Saunders, Coordinator
 Pasquotank-Camden-Elizabeth City
 Emergency Management Agency
 200 E. Colonial Avenue
 Elizabeth City, NC 27909

Recommendation:

Review & Approve

Memorandum of Understanding
For Use of Sentara Albemarle Medical Center
as
Camden County Temporary Morgue

This Memorandum of Understanding (MOU) is entered by and between Sentara Albemarle Medical Center ("Hospital"), 1144 North Road Street, Elizabeth City, NC and the County of Camden ("County"), 330 U.S. Highway 158 E, Camden, NC (each a "Party" and collectively the "Parties").

WHEREAS, Pursuant to N.C. Gen. Stat. § 130A-381, the County shall provide for an appropriate facility where bodies can be stored pending a decision on death investigation, examination by the medical examiner, transportation to an autopsy facility, notification of next of kin, or arrangements for final disposition,

WHEREAS, the Hospital, located in the Albemarle community, partners with local government in providing comprehensive emergency services to the community and has agreed to allow the County to use the Hospital's morgue in order to meet its obligations under N.C. Gen. Stat. § 130A-381 pursuant to this MOU,

WHEREAS, the designated location of a "county morgue" must be provided to the North Carolina Department of Health and Human Services, Office of Chief Medical Examiner,

The parties hereby agree to the following:

1. The Hospital agrees to provide space in its morgue for the County's storage of bodies on a temporary basis pending a decision on death investigation, examination by the medical examiner, transportation to an autopsy facility, notification of next of kin, or arrangements for final disposition.
2. The Hospital morgue will be used to store bodies whose deaths are under Medical Examiner jurisdiction as well as those bodies whose natural deaths do not fall under Medical Examiner jurisdiction.
3. In the event the number of bodies being stored in the Hospital morgue should exceed its capacity, the County will assist in finding alternative resources to expand the storage capacity.
4. Nothing in this MOU shall alter the Parties' respective responsibilities under N.C. Gen. Stat. Chapter 130A, Article 16 (Postmortem Investigation and Disposition, N.C. Gen. Stat. §130A-377 through N.C. Gen. Stat. § 130A-421) or under 10A NCAC 44.0101 through 10A NCAC 44.0501.

This MOU shall become effective upon the last date of signature by authorized officials from Hospital and County, and will remain in effect until terminated by one or both of the Parties or modified in a writing signed by both Parties.

This Memorandum of Understanding (MOU) is made and entered into as of this 21st day of April, 2016

Attachment: MoU - Temporary Morgue (1198 : MoU Temporary Morgue)

Contact Information

Partner name: Sentara Albemarle Medical Center
Position: President
Address: 1144 N. Road St.
Elizabeth City, NC 27909
Telephone: 252-335-0531
E-mail: jhammond@albemarlehealth.org



Partner signature

April 4, 2016
Date

Partner name: County of Camden, NC
Position: Chairman, Board of Commissioners
Address: 330 East HWY 158
Camden, NC. 27921
Telephone: 252-338-6363 ext 100
E-mail: mmclain@camdencountync.gov

Partner signature

May 2, 2016
Date

Attachment: MoU - Temporary Morgue (1198 : MoU Temporary Morgue)



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.C
Meeting Date: May 02, 2016

Submitted By: Stephanie Humphries, Finance Director
Finance
Prepared by: Stephanie Humphries

Item Title **Camden Core Wastewater Treatment Plant Project
Ordinance No. 2016-05-01**

Attachments: Ord No. 2016-05-01 (PDF)

Summary:

This project ordinance authorizes the revenues and expenses for the project in the same fashion as a budget ordinance would but for the life of the project.

Recommendation:

Approve the Project Ordinance No. 2016-05-01.

Ordinance No. 2016-05-01
AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF
CAMDEN COUNTY, NORTH CAROLINA,
RELATING TO THE
Camden Core Wastewater Treatment Plant Project Ordinance

BE IT ORDAINED by the Governing Board of Camden County, North Carolina that, pursuant to Section 13-2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted:

Section 1: The Capital Projects authorized by the Governing Board of Camden County in this ordinance is for the purpose of funding

- a.) A new Wastewater Treatment Plant

Section 2: The Governing Board of Camden County anticipates the time period for funding the project identified to be

- a.) The new treatment facility expects to be completed by 2018

Section 3: The Governing Board of Camden County anticipates that the funds needed

- a.) For costs related to a new Wastewater Treatment Plant will be approximately \$2,750,990

Section 4: Funding for the project, appropriated in the Water & Sewer and General Fund, will come from

- a.) Golden LEAF Grant \$200,000
- b.) Economic Development Administration \$1,375,495
- c.) County Contributions \$1,175,495

Section 5: This ordinance shall become effective upon adoption.

Copies of this Ordinance shall be furnished to the Clerk of the Governing Board and the Finance Officer for their direction.

Adopted this the 2nd day of May 2016.

ATTEST:

Chairman, Board of Commissioners

Clerk to Board of Commissioners

Attachment: Ord No. 2016-05-01 (1211 : Camden Core Wastewater Treatment Plant Project Ordinance)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Board Appointments

Item Number: 7.A
Meeting Date: May 02, 2016
Submitted By: Alfreda Gorden, Assistant
 Library
 Prepared by: Angela Wooten

Item Title **Library Board of Trustees Appointments**

Attachments:

Summary:

The terms for the following members of the Camden County Library Board of Trustees expire April 30th, 2016.

Nell Morrison
Reed Adams
Gwen Wescott
Anita Cuthrell
Monique Chamblee

All members have graciously volunteered to serve an additional term.

Recommendation:

Motion to reappoint the 5 members to serve the Camden County Library Board of Trustees for an additional 3 year term expiring May 30, 2019.



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.D
Meeting Date: May 02, 2016
Submitted By: Stephanie Humphries, Finance Director
 Finance
 Prepared by: Stephanie Humphries

Item Title **Budget Amendments**

Attachments:

15-16-BA021	(DOC)
15-16-BA022	(DOC)
15-16-BA023	(DOC)
15-16-BA024	(DOC)
15-16-BA025	(DOC)
15-16-BA026	(DOC)
15-16-BA027	(DOC)

Summary:

- BA021 Wastewater Treatment Plant Expenses
- BA022 Watershed Maintenance Costs
- BA023 Water Main Break Repair
- BA024 Day Care Revenue & Expenses
- BA025 Grant Revenue & Expenses
- BA026 Deputy Vehicle and Vehicle Laptop purchases;
Courthouse HVAC & Gutter Repair;
- Public Works Department Boom Mower
- BA027 DSVC Reduce Part Time/Increase Full Time Salary

Recommendation:

2015-16-BA021
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2016.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenue			
10399400-439900	Fund Balance Appropriated	\$75,000	
30350750-439710	General Fund Contribution	\$100,000	
Expenses			
106810-574202	WWTP	\$75,000	
307500-574202	WWTP	\$100,000	

This Budget Amendment is made to appropriate funds for expenses related to the improvement and preparation of the Camden Core WTP property.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$22,500.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of May, 2016.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

Attachment: 15-16-BA021 (1210 : Budget Amendments)

2015-16-BA022
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2016.

Section 1. To amend the Watershed Funds as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenue			
36399472-439900	Fund Balance Appropriated	\$12,390	
37399472-439900	Fund Balance Appropriated	\$22,125	
Expenses			
364720-545000	Contracted Services	\$12,390	
374720-545000	Contracted Services	\$22,125	

This Budget Amendment is made to appropriate funds for expenses related to Watershed maintenance.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$22,500.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of May, 2016.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

Attachment: 15-16-BA022 (1210 : Budget Amendments)

2015-16-BA023
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2016.

Section 1. To amend the SO Camden Water/Sewer District Funds as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenue			
10399400-439900	Fund Balance Appropriated	\$51,692	
Expenses			
307200-515001	Line Maintenance	\$51,692	

This Budget Amendment is made to appropriate funds for expenses related to the recent Water Main break.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$22,500.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of May, 2016.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

Attachment: 15-16-BA023 (1210 : Budget Amendments)

2015-16-BA024
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2016.

Section 1. To amend the Department of Social Services Funds as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenue			
52330610-434834	Day Care Assistance	\$19,802	
Expenses			
528000-525000	Day Care Assistance	\$19,802	

This Budget Amendment is made to appropriate funds for Day Care Assistance.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$22,500.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of May, 2016.

 Clerk to Board of Commissioners

 Chairman, Board of Commissioners

Attachment: 15-16-BA024 (1210 : Budget Amendments)

2015-16-BA025
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2016.

Section 1. To amend the General Fund and VFD Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Youth Council			
Revenue			
10360606-434898	Grant Revenue	\$2,500	
Expenses			
106060-533100	Grant Purchases	\$2,500	
Sr. Center			
Revenue			
10360606-434898	Grant Revenue	\$ 855	
Expenses			
106060-533100	Grant Purchases	\$ 855	
SCVFD			
Revenue			
40360530-434810	Grant Revenue	\$2,000	
Expenses			
405300-574201	Radios	\$2,000	

This Budget Amendment is made to appropriate funds for grant revenue and expenses.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$22,500.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of May, 2016.

 Clerk to Board of Commissioners

 Chairman, Board of Commissioners

Attachment: 15-16-BA025 (1210 : Budget Amendments)

2015-16-BA026
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2016.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenue			
10350400-438300	Sales of Fixed Assets	\$ 8,101	
10330430-434901	Municipal Election Reimbursement	\$ 4,144	
10301450	Vehicle Tax Prior Years Revenue	\$ 60,555	
10320480	Register Deeds Fees	\$ 25,000	
Expenses			
105100-574000	Capital Outlay-Veh Laptops	\$ 18,500	
105100-574103	Capital Outlay-Vehicle	\$ 30,000	
105000-	Courthouse-Repair	\$ 31,300	
105450-574000	Capital Outlay-Equipment	\$ 18,000	

This Budget Amendment is made to appropriate funds for Deputy Vehicle and Vehicle Laptop purchases; Courthouse HVAC (\$6,300) & Gutter Repair (\$25,000); Public Works Department Boom Mower.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$22,500.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of May, 2016.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

Attachment: 15-16-BA026 (1210 : Budget Amendments)

2015-16-BA027
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2016.

Section 1. To amend the Dismal Swamp Visitor Center Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses			
606000-502000	Salaries		\$ 2,000
606000-503000	Part Time Salaries	\$ 2,000	

This Budget Amendment is made to appropriate funds for additional part time hours at the Dismal Swamp Visitor Center in place of full time staff hours.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$22,500.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of May, 2016.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

Attachment: 15-16-BA027 (1210 : Budget Amendments)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.E

Meeting Date: May 02, 2016

Submitted By: Angela Wooten, Clerk to the Board
Administration
Prepared by: Angela Wooten

Item Title **School Budget Amendments**

Attachments: School Budget Amendments (PDF)

Summary:

School Budget Amendments

Recommendation:

Review & Approve

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 14th day of April, 2016 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2016.

Code Number		Description of Code	Amount	
			Increase	Decrease
5100		Regular Instructional Programs	10,507.00	
5800		School Based Support Services	293.00	
6500		Operational Support Services		10,800.00
Explanation:				
		Total Appropriation in Current Budget	\$ 2,326,232.00	
		Amount of Increase/Decrease of Above Amendment		.00
		Total Appropriation in Current Amended Budget	\$ 2,326,232.00	

<p>Passed by majority vote of the Board of Education of Camden County on the 14th day of April 2016.</p> <p><i>Chris M. Wilson</i> _____ Chairman, Board of Education</p> <p><i>[Signature]</i> _____ Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p>
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Attachment: School Budget Amendments (1201 : School Budget Amendments)

BUDGET AMENDMENT
April 14, 2016

2. Local Current Expense Fund

- A. We have reviewed this program area and find that we must transfer funds to classroom support to cover the cost of subs. We request your approval of the following amendment.

Operation of Plant

6540.802.411...40 Custodial Supplies	\$	- 10,800.00
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Total – Operation of Plant	\$	- 10,800.00
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- B. We have reviewed this area of the budget and must transfers funds within the budget to cover substitutes and other classroom needs. We request your approval of the following amendment.

Classroom Support

5110.842.162 Substitute Pay	\$	+ 10,000.00
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5110.842.211 Emp Soc Sec Costs		+ 800.00
--------------------------------	--	----------

5110.842.332 Travel – Itinerant Teachers		+ 100.00
--	--	----------

5110.842.333 Field Trips		- 481.00
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5110.842.333.308 Field Trips		+ 69.00
------------------------------	--	---------

5110.842.411 Instructional Supplies		+ 2231.00
-------------------------------------	--	-----------

5110.842.411.310 Instructional Supplies		- 1,000.00
---	--	------------

5110.842.411.312 Instructional Supplies		- 212.00
---	--	----------

5110.842.411.700 Instructional Supplies		- 1,000.00
---	--	------------

5110.842.461 Pur of Non-Cap Equipment		- 926.00
---------------------------------------	--	----------

5110.842.462 Pur of Non-Cap Comp Hdwe		+ 926.00
---------------------------------------	--	----------

5810.842.162 Substitute Pay		+ 275.00
-----------------------------	--	----------

5810.842.211 Emp Soc Sec Costs		+ 18.00
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Total – Classroom Support	\$	+ 10,800.00
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- C. We have reviewed this budget and find that we must transfer funds within the salary codes. We request your approval of the following amendment.

School Health

5840.855.131 Salary – School Nurse	\$	- 11,005.00
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5840.855.146 Salary – Non-Certified Nurse		+ 11,005.00
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Total – School Health	\$	+ .00
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- D. We have reviewed this area of the budget and must transfer funds out to cover expenses within this part of the budget. We request your approval of the following amendment.


BUDGET AMENDMENT
Local Current Expense Fund
April 14, 2016, Page 2

<u>Office of the Superintendent</u>			
6940.865.184	Longevity Pay	\$ -	1,500.00
6940.865.231	Emp Hosp Ins Costs	+	700.00
6940.865.311	Contracted Services	-	700.00
6940.865.314	Printing & Binding	-	500.00
6940.865.342	Postage	-	3,000.00
6940.865.373	Building & Grounds Insurance	+	7,166.00
6940.865.375	Clerical Surety Bonds	-	154.00
6940.865.411	Instructional Supplies	-	1,312.00
6940.865.459	Other Administrative Costs	\$ -	<u>700.00</u>
Total – Office of the Superintendent		\$ +	.00

Passed by majority vote of the Board of Education of Camden County on the 14th day of April, 2016.



 Chairman, Board of Education



 Secretary, Board of Education

Attachment: School Budget Amendments (1201 : School Budget Amendments)

Budget Amendment



Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 14th day of April, 2016 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2016.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs		11,369.80
Explanation:			
	Total Appropriation in Current Budget	\$	923,604.90
	Amount of Increase/ Decrease of		
	Above Amendment		-11,369.80
	Total Appropriation in Current Amended		
	Budget	\$	912,235.10

<p>Passed by majority vote of the Board of Education of Camden County on the 14th day of April 2016.</p> <p> _____ Chairman, Board of Education</p> <p> _____ Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20 ____.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p>
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Attachment: School Budget Amendments (1201 : School Budget Amendments)

BUDGET AMENDMENT
April 14, 2016

8. Other Local Current Expense Fund

A. We have reviewed this area of the budget and find that we must adjust the amount of funds in the budget to reflect the available funds. We request your approval of the following amendment.

USCG Jr. Leadership Program

5110.301.123	Salary – Instructor	\$ -	6,200.00
5110.301.211	Emp Soc Sec Costs	-	500.00
5110.301.221	Emp Retirement Costs	-	960.00
5110.301.231	Emp Hosp Ins Costs	-	<u>3,709.80</u>
Total – USCG Jr. Leadership Program		\$ -	11369.80
			=====
3800.301	Revenue – USCG JLP	\$ +	11,369.80
			=====

Passed by majority vote of the Board of Education of Camden County on the 14th day of April, 2016.

Chris M. Wilson
Chairman, Board of Education

[Signature]
Secretary, Board of Education

Attachment: School Budget Amendments (1201 : School Budget Amendments)

Budget Amendment


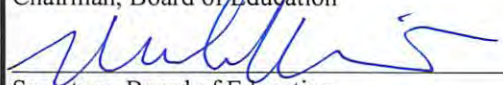
Camden County Schools Administrative Unit

Capital Outlay Fund

The Camden County Board of Education at a meeting on the 14th day of April, 2016, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2016.

Code Number	Description of Code	Amount	
		Increase	Decrease
9100	Category I Projects		25,000.00
Explanation:			
	Total Appropriation in Current Budget	\$	393,339.00
	Amount of Increase / (Decrease) of Above Amendment		-25,000.00
	Total Appropriation in Current Amended Budget	\$	368,339.00

<p>Passed by majority vote of the Board of Education of Camden County Schools on the 14th day of April 2016.</p> <p> _____ Chairman, Board of Education</p> <p> _____ Secretary, Board of Education</p>	<p>We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this ____ day of _____ 2 ____.</p> <p>_____ Chairman, Board of County Commissioners</p> <p>_____ Clerk, Board of County Commissioners</p>
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Attachment: School Budget Amendments (1201 : School Budget Amendments)

BUDGET AMENDMENT
April 14, 2016

4. Capital Outlay Fund

A. We have reviewed this area of the budget and find that we must decrease our budget for the architectural services that will not be done in the 2015-16 budget year but will be budgeted in the next fiscal year. We request your approval of the following amendment.

<u>Category I Projects</u>	
9139.077.526 Architect Fees – CHS Renovation	\$ - <u>25,000.00</u>
Total – Category I Projects	\$ - 25,000.00 =====
4110.000 – Revenue – County Appropriation	\$ + 25,000.00 =====

Passed by majority vote of the Board of Education of Camden County on the 14th day of April, 2016.

Chris M. Weber
Chairman, Board of Education

[Signature]
Secretary, Board of Education

Attachment: School Budget Amendments (1201 : School Budget Amendments)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.F
Meeting Date: May 02, 2016
Submitted By: Angela Wooten, Clerk to the Board
Administration
Prepared by: Angela Wooten

Item Title **School Lottery - Building Capital Fund**

Attachments: School Lottery (PDF)

Summary:

School Lottery - Building Capital Fund

Recommendation:

Review and Approve

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: Camden

Contact Person: Melvin Hawkins

LEA: Camden County Schools 150

Title: Superintendent

Address: 174 North NC Highway 343 Camden

Phone: 252-335-0831 ext 231

Project Title: Security Door Upgrades

Location: Grandy Primary, Camden Intermediate, Camden Middle, CamTech High, Camden Co. High

Type of Facility: School Buildings (all 5 schools in the county)

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. **Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.**

Short description of Construction Project: Install remote door release w/ monitor on front doors at all schools, install 3 additional card access doors at 4 schools in the district

Estimated Costs:

Purchase of Land	_____	\$	_____
Planning and Design Services	_____		_____
New Construction	_____		_____
Additions / Renovations	_____		44,839.59
Repair	_____		_____
Debt Payment / Bond Payment	_____		_____
TOTAL	_____	\$	44,839.59

Estimated Project Beginning Date: 05/2016 Est. Project Completion Date: 07/2016

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 44,839.59 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners)	(Date)
<u>Chris M. Wilson</u>	<u>04.14.16</u>
(Signature — Chair, Board of Education)	(Date)

These Quotes Are For CCHS, GPS, CIS and CMS

- Quote for Remote Door Release with Monitor for one (1) front door at each school Price \$18,184.59
- Quote for Access Card Entrance System for one (1) door at each school Price \$14,055.36
- We can add up to three (3) more card access doors to this system at each school Price per door \$1,050.00
- To add three (3) doors per school (total of four (4))
Would cost:
 $\$1,050.00 \times 12 = \$12,600.00 + \$14,055.00 =$ Total \$26,655.00

Attachment: School Lottery (1202 : School Lottery)

C H Edwards Inc**Quote**

P.O. Box 30110
 Greenville, NC 27833
 Tel: (252) 756-8500 Fax: (252) 756-3884

Quote # : 400971
 Quote Date : Apr 13, 2016
 Expiration Date : Oct 10, 2016

Customer:
 Camden Co. Board Of Education
 174 N 343
 Camden, NC 27921

Ship To:
 Camden Co. Board Of Education
 174 N 343
 Camden, Nc 27921

Tel: 252-335-0831 Fax: 252-331-2300

Account Code : CA12248
 Terms : Net30
 Customer Job # :
 Salesperson : Jim Umphlett
 Order Name : CAMDEN Elem SCHOOL OPTIONAL ACCESS PROX ENTRANCE **CIS**

Purchase Order # :
 Shipped Via :

<u>Qty</u>	<u>Product Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
1	ACCESS CONTROL W/ SOFTWARE PKG NEXUS-220/A868CNT W/485BUS	1,084.00	1,084.00
1	ISW905-0-0AC NEXUS 220 SOFTWARE SUITE W/ READ/ INTERFACE	442.67	442.67
1	MULTI-DISP READER MDR900-0-0AC WIEGAND , HID, AMANO	230.67	230.67
1	WIRE 22AWG WG/8COND,STRANDED SHIELD ,PLENUM PER FT. 25371B	193.33	193.33
1	PROX CARDS (125 MINIMUM)	466.67	466.67

Description

Installtion - Onsite

Price
933.33

Pre-Tax Total : 3,350.67
 CAM - Camden County : 48.35
 NC - North Carolina State Tax : 114.82
Quote Total : 3,513.84

Attachment: School Lottery (1202 : School Lottery)

Access CARD
 ENTRANCE System

C H Edwards Inc**Quote**

P.O. Box 30110
 Greenville, NC 27833
 Tel: (252) 756-8500 Fax: (252) 756-3884

Quote # : 400977
 Quote Date : Apr 13, 2016
 Expiration Date : Oct 10, 2016

Customer:
 Camden Co. Board Of Education
 174 N 343
 Camden, NC 27921

Ship To:
 Camden Co. Board Of Education
 174 N 343
 Camden, Nc 27921

Tel: 252-335-0831 Fax: 252-331-2300

Account Code : CA12248
 Terms : Net30
 Customer Job # :
 Salesperson : Jim Umphlett
 Order Name : CAMDEN HIGH SCHOOL OPTIONAL ACCESS PROX ENTRANCE

Purchase Order # :
 Shipped Via :

CCAS

<u>Qty</u>	<u>Product Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
1	ACCESS CONTROL W/ SOFTWARE PKG NEXUS-220/A868CNT W/485BUS	1,084.00	1,084.00
1	ISW905-0-0AC NEXUS 220 SOFTWARE SUITE W/ READ/ INTERFACE	442.67	442.67
1	MULTI-DISP READER MDR900-0-0AC WIEGAND , HID, AMANO	230.67	230.67
1	WIRE 22AWG WG/8COND,STRANDED SHIELD ,PLENUM PER FT. 25371B	193.33	193.33
1	PROX CARDS (125 MINIMUM)	466.67	466.67
Description			Price
Installtion - Onsite			933.33
Pre-Tax Total		:	3,350.67
CAM - Camden County		:	48.35
NC - North Carolina State Tax		:	114.82
Quote Total		:	3,513.84

Attachment: School Lottery (1202 : School Lottery)

C H Edwards Inc**Quote**

P.O. Box 30110
 Greenville, NC 27833
 Tel: (252) 756-8500 Fax: (252) 756-3884

Quote # : 400975
 Quote Date : Apr 13, 2016
 Expiration Date : Oct 10, 2016

Customer:
 Camden Co. Board Of Education
 174 N 343
 Camden, NC 27921

Ship To:
 Camden Co. Board Of Education
 174 N 343
 Camden, Nc 27921

Tel: 252-335-0831 Fax: 252-331-2300

Account Code : CA12248
 Terms : Net30
 Customer Job # :
 Salesperson : Jim Umphlett
 Order Name : CAMDEN MIDDLE SCOOOL OPTIONAL ACCESS PROX ENTRANCE **Cms**

Purchase Order # :
 Shipped Via :

<u>Qty</u>	<u>Product Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
1	ACCESS CONTROL W/ SOFTWARE PKG NEXUS-220/A868CNT W/485BUS	1,084.00	1,084.00
1	ISW905-0-0AC NEXUS 220 SOFTWARE SUITE W/ READ/ INTERFACE	442.67	442.67
1	MULTI-DISP READER MDR900-0-0AC WIEGAND , HID, AMANO	230.67	230.67
1	WIRE 22AWG WG/8COND,STRANDED SHIELD ,PLENUM PER FT. 25371B	193.33	193.33
1	PROX CARDS (125 MININUM)	466.67	466.67
	Description		Price
	Installtion - Onsite		933.33
	Pre-Tax Total	:	3,350.67
	CAM - Camden County	:	48.35
	NC - North Carolina State Tax	:	114.82
	Quote Total	:	3,513.84

Attachment: School Lottery (1202 : School Lottery)

C H Edwards Inc**Quote**

P.O. Box 30110
 Greenville, NC 27833
 Tel: (252) 756-8500 Fax: (252) 756-3884

Quote # : 400973
 Quote Date : Apr 13, 2016
 Expiration Date : Oct 10, 2016

Customer:
 Camden Co. Board Of Education
 174 N 343
 Camden, NC 27921

Ship To:
 Camden Co. Board Of Education
 174 N 343
 Camden, Nc 27921

Tel: 252-335-0831 Fax: 252-331-2300

Account Code : CA12248
 Terms : Net30
 Customer Job # :
 Salesperson : Jim Umphlett
 Order Name : GRANDY Elem SCOOLOPTIONAL ACCESS PROX ENTRANCE

Purchase Order # :
 Shipped Via :

GPS

<u>Qty</u>	<u>Product Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
1	ACCESS CONTROL W/ SOFTWARE PKG NEXUS-220/A868CNT W/485BUS	1,084.00	1,084.00
1	ISW905-0-0AC NEXUS 220 SOFTWARE SUITE W/ READ/ INTERFACE	442.67	442.67
1	MULTI-DISP READER MDR900-0-0AC WIEGAND , HID, AMANO	230.67	230.67
1	WIRE 22AWG WG/8COND,STRANDED SHIELD ,PLENUM PER FT. 25371B	193.33	193.33
1	PROX CARDS (125 MINIMUM)	466.67	466.67
	<u>Description</u>		<u>Price</u>
	Installtion - Onsite		933.33
	Pre-Tax Total	:	3,350.67
	CAM - Camden County	:	48.35
	NC - North Carolina State Tax	:	114.82
	Quote Total	:	3,513.84

Attachment: School Lottery (1202 : School Lottery)

C H Edwards Inc**Quote**

P.O. Box 30110
Greenville, NC 27833
Tel: (252) 756-8500 Fax: (252) 756-3884

Quote # : 400970
Quote Date : Apr 13, 2016
Expiration Date : Oct 10, 2016

Customer:
Camden Co. Board Of Education
174 N 343
Camden, NC 27921

Ship To:
Camden Co. Board Of Education
174 N 343
Camden, Nc 27921

Tel: 252-335-0831 Fax: 252-331-2300

Account Code : CA12248
Terms : Net30
Customer Job # :
Salesperson : Jim Umphlett
Order Name : CAMDEN ELEM. SCHOOL VIDEO EL RELEASE *CIS*

Purchase Order # :
Shipped Via :

This set up is remote release and monitor, with toggle electric latch retraction and dogging . 120v ,
receptable plug in to be supplied by others.

<u>Qty</u>	<u>Product Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
1	JKS-1AEDV pantilt hands free VSET ,JK-DV,JK-1MED, PS 00	1,014.67	1,014.67
1	door release relay RY-18L,RY18L FORM C 00	29.07	29.07
500	wire low cap solid 871804P50C 4COND 18AWG (per FT.)	0.70	350.00
1	Exit Device QEL 99NL x 990NL-R&V US26D	693.33	693.33
1	Door Cord TSB-C 18" X 1/4" I.D./SS CABLE	28.00	28.00
1	Power Supply PS902 900-2RS	221.53	221.53
1	SPECIAL WIRING DIAGRAM	346.67	346.67
1	TOGGLE SWITCH / BUTTON 660-T4	86.67	86.67
	<u>Description</u>		<u>Price</u>
	AI-PHONE INSTALLED		1,066.67

Pre-Tax Total : 3,836.61
CAM - Camden County : 55.40
NC - North Carolina State Tax : 131.57
Quote Total : 4,023.58

*Door
Remote Release
AND MONITOR*

Attachment: School Lottery (1202 : School Lottery)

C H Edwards Inc**Quote**

P.O. Box 30110
Greenville, NC 27833
Tel: (252) 756-8500 Fax: (252) 756-3884

Quote # : 400972
Quote Date : Apr 13, 2016
Expiration Date : Oct 10, 2016

Customer:
Camden Co. Board Of Education
174 N 343
Camden, NC 27921

Ship To:
Camden Co. Board Of Education
174 N 343
Camden, Nc 27921

Tel: 252-335-0831 Fax: 252-331-2300

Account Code : CA12248
Terms : Net30
Customer Job # :
Salesperson : Jim Umphlett
Order Name : GRANDY ELEM. SCHOOL VIDEO EL RELEASE

Purchase Order # :
Shipped Via :

GPS

This set up is remote release and monitor, with toggle electric latch retraction and dogging . 120v ,
receptable plug in to be supplied by others.

<u>Qty</u>	<u>Product Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
1	JKS-1AEDV pantilt hands free VSET ,JK-DV,JK-1MED, PS 00	1,014.67	1,014.67
1	door release relay RY-18L,RY18L FORM C 00	29.07	29.07
500	wire low cap solid 871804P50C 4COND 18AWG (per FT.)	0.70	350.00
1	Exit Device QEL 99NL x 990NL-R&V US26D	693.33	693.33
1	Door Cord TSB-C 18" X 1/4" I.D./SS CABLE	28.00	28.00
1	Power Supply PS902 900-2RS	221.53	221.53
1	SPECIAL WIRING DIAGRAM	346.67	346.67
1	TOGGLE SWITCH / BUTTON 660-T4	86.67	86.67
	<u>Description</u>		<u>Price</u>
	AI-PHONE INSTALLED		1,000.00

Pre-Tax Total : 3,769.94
CAM - Camden County : 55.40
NC - North Carolina State Tax : 131.57
Quote Total : 3,956.91

Attachment: School Lottery (1202 : School Lottery)

C H Edwards Inc**Quote**

P.O. Box 30110
 Greenville, NC 27833
 Tel: (252) 756-8500 Fax: (252) 756-3884

Quote # : **400974**
 Quote Date : **Apr 13, 2016**
 Expiration Date : **Oct 10, 2016**

Customer:
 Camden Co. Board Of Education
 174 N 343
 Camden, NC 27921

Ship To:
 Camden Co. Board Of Education
 174 N 343
 Camden, Nc 27921

Tel: 252-335-0831 Fax: 252-331-2300

Account Code : CA12248
 Terms : Net30
 Customer Job # :
 Salesperson : Jim Umphlett
 Order Name : CAMDEN MIDDLE SCOOOL VIDEO EL RELEASE **CMS**
 Purchase Order # :
 Shipped Via :

This set up is remote release and monitor, with toggle electric latch retraction and dogging . 120v ,
 receptable plug in to be supplied by others.

<u>Qty</u>	<u>Product Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
1	JKS-1AEDV pantilt hands free VSET ,JK-DV,JK-1MED, PS 00	1,014.67	1,014.67
1	door release relay RY-18L,RY18L FORM C 00	29.07	29.07
500	wire low cap solid 871804P50C 4COND 18AWG (per FT.)	0.70	350.00
1	Exit Device QEL 99NL x 990NL-R&V US26D	693.33	693.33
1	Door Cord TSB-C 18" X 1/4" I.D./SS CABLE	28.00	28.00
1	Exit Device 99DT x 990DT US26D	426.67	426.67
1	Mullion KR4954 7'6" SP28	433.33	433.33
1	Cylinder 1000-118-A01-6 L4 626 for mullion	50.67	50.67
1	Power Supply PS902 900-2RS	221.53	221.53
1	SPECIAL WIRING DIAGRAM	346.67	346.67
1	TOGGLESWITCH / BUTTON 660-T4	86.67	86.67

<u>Description</u>	<u>Price</u>
AI-PHONE INSTALLED	1,080.00

Pre-Tax Total	:	4,760.61
CAM - Camden County	:	73.61
NC - North Carolina State Tax	:	174.83
Quote Total	:	5,009.05

Attachment: School Lottery (1202 : School Lottery)

C H Edwards Inc**Quote**

P.O. Box 30110
Greenville, NC 27833
Tel: (252) 756-8500 Fax: (252) 756-3884

Quote # : 400976
Quote Date : Apr 13, 2016
Expiration Date : Oct 10, 2016

Customer:
Camden Co. Board Of Education
174 N 343
Camden, NC 27921

Ship To:
Camden Co. Board Of Education
174 N 343
Camden, Nc 27921

Tel: 252-335-0831 Fax: 252-331-2300

Account Code : CA12248
Terms : Net30
Customer Job # :
Salesperson : Jim Umphlett
Order Name : CAMDEN HIGH SCHOOL VIDEO EL RELEASE

Purchase Order # :
Shipped Via :

CCHS

This set up is remote release and monitor, with toggle electric latch retraction and dogging . 120v ,
receptable plug in to be supplied by others.

<u>Qty</u>	<u>Product Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
1	JKS-1AEDV pantilt hands free VSET ,JK-DV,JK-1MED, PS 00	1,014.67	1,014.67
1	door release relay RY-18L,RY18L FORM C 00	29.07	29.07
500	wire low cap solid 871804P50C 4COND 18AWG (per FT.)	0.70	350.00
1	Exit Device QEL 99NL x 990NL-R&V US26D	693.33	693.33
1	Door Cord TSB-C 18" X 1/4" I.D./SS CABLE	28.00	28.00
1	Exit Device 99DT x 990DT US26D	426.67	426.67
1	Mullion KR4954 7'6" SP28	433.33	433.33
1	Cylinder 1000-118-A01-6 L4 626 for mullion	50.67	50.67
1	Power Supply PS902 900-2RS	221.53	221.53
1	SPECIAL WIRING DIAGRAM	346.67	346.67
1	TOGGLESWITCH / BUTTON 660-T4	86.67	86.67
2	Protection Plate 190S 36" x 12" US28	30.91	61.82
	<u>Description</u>		<u>Price</u>
	AI-PHONE INSTALLED		1,200.00

Pre-Tax Total : 4,942.43
CAM - Camden County : 74.85
NC - North Carolina State Tax : 177.77
Quote Total : 5,195.05

Attachment: School Lottery (1202 : School Lottery)



CAMDENCOUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.G
Meeting Date: May 02, 2016

Submitted By: Dellie Spaulding,
Taxes
Prepared by: Dellie Spaulding

Item Title **Tax Collection Report - March 2016**

Attachments: Tax Collection Report - March 2016 (PDF)

Summary:

Tax Collection Report - March 2016

Recommendation:

Approve



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.H
Meeting Date: May 02, 2016
Submitted By: Terri Smith,
Taxes
Prepared by: Terri Smith
Item Title **Authorization to Collect**
Attachments: Authorization to Collect (PDF)

Summary:

DMV monthly report
June Renewals Due 7/15/2016

Recommendation:

Review & Approve

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County June Ren. Due 07/15/16

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
20,446.27	21,351.15	12,293.04	54,090.46

Witness my hand and official seal this _____ day of _____

Chairman, Camden County Board of Commissioners

Attest:

Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Tax Administrator of Camden County

Attachment: Authorization to Collect (1180 : Authorization to Collect)



CAMDENCOUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.I
Meeting Date: May 02, 2016
Submitted By: Terri Smith,
Taxes
Prepared by: Terri Smith

Item Title Refunds Over \$100.00

Attachments: 20160425112653767.pdf (PDF)
Pick Ups (PDF)

Summary: Refunds over \$100.00

Recommendation: Review and Approve

ACS Tax System
4/25/16 9:11:35

REFUNDS OVER \$100.00

Refunds to be Issued by Finance Office

CAMDEN COUNTY

Refund\$	Remit To:	Reference:	Drawer/Transaction Info:
6,986.27	CAMDEN COUNTY P.O. BOX 125 CAMDEN, NC 27921	2013 R 02-8945-00-28-6855.0000 overpayment	20160425 1 225461
268.82	MCDONNELL & ASSOCIATES 2442 DEVINE ST COLUMBIA SC 29205	2015 R 03-8973-00-17-3549.0000 overpayment	20160415 99 225382
7,255.09	Total Refunds		***

Submitted by Lisa S. Anderson Date 4-25-16
 Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____
 P. Michael McLain, Chairman Camden County Board of Commissioners

Attachment: 20160425112653767.pdf (1208 : Refunds Releases & PickUps)

NAME	REASON	TYPE NO.
Luann Darrow Dieck	\$130.58 Release - turned in plates	Pick-Up/18839 V-23474-06
James R. Williams	\$609.23 Roll back taxes for years 2013,2014 and 2015	Pick-Up/18842 R-72916-13 R-86970-14 R-94092-15
Williams Farms of NC	\$3,334.72 Roll back taxes for years 2013, 2014, 2015	Pick-Up/18850 Multiple
Regina Jordan Russell	\$104.49 Refund-turned in plates	Pick-Up/18852 28592766

Attachment: Pick Ups (1208 : Refunds Releases & PickUps)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.J
Meeting Date: May 02, 2016
Submitted By: Terri Smith,
Taxes
Prepared by: Terri Smith

Item Title **Vehicle Tax Refunds**

Attachments: NCVTS Pending Refund (XLSX)

Summary:

DMV refunds over \$100.00 for March

Recommendation:

Review and Approve



North Carolina Vehicle Tax System

NCVTS Pending Refund report

REFUNDS OVER \$100.00

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason Tag	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
WALKER, EDWARD LEE JR	WALKER, EDWARD LEE JR		178 NOSAY RD		SOUTH MILLS, NC 27976	Proration	0027606209	FD4732	AUTHORIZED	43680918	Refund Generated due to proration on Bill #0027606209-2015-2015-0000-00	Surrender	03/07/2016	3/8/2016 11:59:46 AM	1843	Tax	(\$216.93)	(\$12.46)	(\$229.39)
															1	Tax	(\$3.19)	(\$0.19)	(\$3.19)
																		Refund	\$23.00

Attachment: NCVTS Pending Refund (1199 : Vehicle Tax Refunds)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.K
Meeting Date: May 02, 2016
Submitted By: Angela Wooten, Clerk to the Board
Administration
Prepared by: Angela Wooten
Item Title **Estimated Tax Values 2016**
Attachments: estimated tax value-2016 (PDF)

Summary:

Estimated Tax Values 2016

Recommendation:

Review & Approve

TO: CAMDEN COUNTY BOARD OF COMMISSIONERS

THE FOLLOWING IS THE ESTIMATED PROPERTY VALUE OF CAMDEN COUNTY:

	<u>Real</u>	<u>Personal</u>	<u>Vehicles</u>	<u>Total</u>
South Mills	343,450,413	11,389,200	32,692,625	387,532,238
Courthouse	355,233,185	16,852,789	33,672,157	405,758,131
Shiloh	212,161,882	5,668,788	18,793,774	236,624,444
 Subtotal of County				 1,029,914,813
 Estimated Utilities				 23,742,182
 Total of County				 1,053,656,995

FROM _____
LISA S. ANDERSON (TAX ADMINISTRATOR) DATE

TAX RATE COUNTY _____ FIRE _____ TOTAL= _____

Joyce Creek District	<u>Real</u>	<u>Personal</u>	<u>Vehicles</u>	<u>Total</u>
	200,662,150	4,652,267	22,184,265	227,498,682

JOYCE CREEK WATERSHED IMPROVEMENT TAX _____

P. MICHAEL MCLAIN, CHAIRMAN DATE

Attachment: estimated tax value-2016 (1213 : Estimated Tax Values)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.L
Meeting Date: May 02, 2016
Submitted By: Stephanie Humphries, Finance Director
Finance
Prepared by: Angela Wooten

Item Title Set Public Hearing Date - CIP

Attachments:

Summary:

Set Public Hearing Date for June 6, 2016 at 7:00 pm

Recommendation:

Set Public Hearing Date for June 6, 2016 at 7:00 pm



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.M
Meeting Date: May 02, 2016
Submitted By: Stephanie Humphries, Finance Director
Finance
Prepared by: Angela Wooten

Item Title Set Public Hearing Date - FY 2016- 2017 Budget

Attachments:

Summary:

Set Public Hearing Date for June 6, 2016 at 7:00 pm

Recommendation:

Set Public Hearing Date for June 6, 2016 at 7:00 pm



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.N

Meeting Date: May 02, 2016

Submitted By: Amy Barnett, Planning Clerk
 Planning Board
 Prepared by: Amy Barnett

Item Title Set Public Hearing - Ordinance 2016-04-01; Rezoning Application (UDO 2016-03-09) Pudding Ridge of South Mills LLC - Herb Mullen and Tracy Swain

Attachments: Ordinance_2016-04-01 (PDF)
 StaffReport_RezoningPuddingRidgeofSM (PDF)
 mullen photo3.pdf (PDF)
 mullen photo2.pdf (PDF)
 Mullen photo1.pdf (PDF)

Summary:

Pudding Ridge of South Mills LLC has applied to rezone approximately 55 of the 93 acres of land off Pudding Ridge Road in South Mills Township from Basic Residential (R3-2) to Basic Residential (R3-1). Staff presented the rezoning request to the Planning Board on April 20, 2016 with the applicant present and after discussion Planning Board made the following motions:

(1) Consistency Statement: Motion was made that the requested zoning change was consistent with Camden County's Comprehensive Plan. Motion passed on a 7-0 vote.

(2) Recommendation: Motion was made recommending approval of the rezoning as recommended by planning staff. Motion passed on a 7-0 vote.

Recommendation:

Set Public Hearing for Monday, May 16, 2016

Ordinance No.

See Attachment

Ordinance No. 2016-04-01**An Ordinance
Amending the Camden County
Zoning Map
Camden County, North Carolina****Article I: Purpose**

The purpose of this Ordinance is to amend the Zoning Map of Camden County, North Carolina, which was originally adopted by the County Commissioners on December 20, 1993, and subsequently amended.

Article II. Amendment to Zoning Map

The Official Zoning Map of Camden County, North Carolina, which was adopted on December 20, 1993, and subsequently amended, is hereby amended as follows:

The front portion of property excluding the area of the floodway and a 100 foot buffer from the flood way (approximately 52 acres) currently shown in the Camden County Tax Assessor's Office as PIN 01-7090-00-01-5676, is hereby rezoned from Basic Residential (R3-2) to Basic Residential (R3-1).

Additionally the remaining property (approximately 41 acres) to include the area in the floodway and a the 100 foot buffer adjacent to the floodway, is hereby rezoned from Basic Residential (R3-2) to Conservation District (CD).

See attached map.

Article III. Penalty

1. Violations of the provision of this Ordinance or failure to comply with any of its Requirements, including violations of any conditions and safeguards established in connection with grants of variances or Special Use or Conditional Use Permits, shall constitute a misdemeanor, punishable by a fine of up to five-hundred (\$500) dollars or a maximum thirty (30) days imprisonment as provided in G. S. 14-4.
2. Any act constituting a violation of the provisions of this Ordinance or a failure to comply with any of its requirements, including violations of any conditions and safeguards established in connection with the grants of variances or Special Use or Conditional Use Permits, shall also subject the offender to a civil penalty of one-hundred (\$100) dollars for each day the violation continues. If the offender fails to pay the penalty within ten (10) days after being cited for a violation, the

penalty may be recovered by the county in a civil action in the nature of debt. A civil penalty may not be appealed to the Board of Adjustment if the offender was sent a final notice of violation in accordance with Article 151.568 and did not take an appeal to the Board of Adjustment within the prescribed time.

3. This Ordinance may also be enforced by any appropriate equitable action.
4. Each day that any violation continues after notification by the administrator that such violation exists shall be considered a separate offense for purposes of the penalties and remedies specified in this section.
5. Any one, all or any combination of the foregoing penalties and remedies may be used to enforce this Ordinance.

Article IV. Severability

If any language in this Ordinance is found to be invalid by a court of competent jurisdiction or other entity having such legal authority, then only the specific language held to be invalid shall be affected and all other language shall be in full force and effect.

Article V. Effective Date

This Ordinance is effective upon adoption.

Adopted by the Board of Commissioners for the County of Camden this day of 2016.

County of Camden

Michael McLain, Chairman
Camden County Board of Commissioners

ATTEST:

Angie Wooten
Clerk to the Board

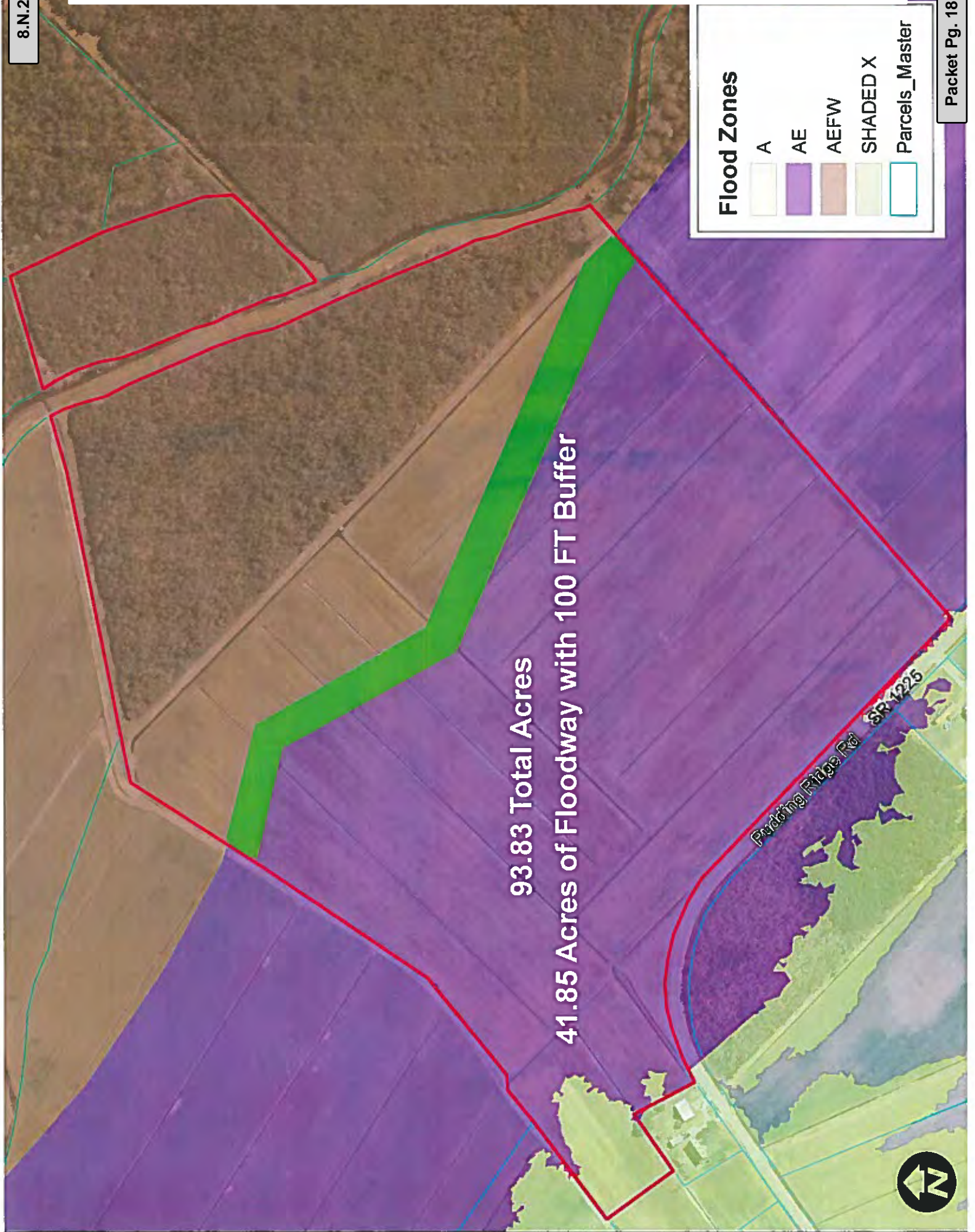
(SEAL)

STAFF REPORT**UDO 2016-03-09
Zoning Map Amendment****PROJECT INFORMATION**

File Reference:	UDO 2016-03-09	Application Received:	3/11/2016
Project Name;	N/A	By:	David Parks, Permit Officer
PIN:	01-7090-00-01-5676	Application Fee paid:	\$1100 Check #1026
Applicant:	Pudding Ridge of South Mills LLC – Herb Mullen/Tracy Swain	Completeness of Application:	Application is generally complete
Address:	149 Lilly Road South Mills NC 27976	Documents received upon filing of application or otherwise included:	
Phone:	(252) 339-5963	A.	Rezoning Application
Email:		B.	Deed
Agent for Applicant:		C.	GIS Aerial, existing zoning, Comprehensive Plan Future Land Use Map, CAMA Land Use Plan Suitability Maps
Address:		D.	Letter from Albemarle Regional Health Services
Phone:		E.	Emails from NC Department Public Safety (Floodplain Management Branch) John Gerber and Dan Brubaker
Email:			
Current Owner of Record:	Same as applicant		
Meeting Dates:			
4/20/2016	Planning Board Board of Commissioners		

PROJECT LOCATION:

Street Address: Property adjacent to 330 Pudding Ridge Road
Location Description: South Mills Township



Flood Zones

- A
- AE
- AEFW
- SHADED X
- Parcels_Master

93.83 Total Acres
 41.85 Acres of Floodway with 100 FT Buffer

Pudding Ridge Rd SR 1226



Vicinity Map:



REQUEST: Rezoning of the approximately 55 of 93 acres (all property located outside the Floodway)

From: Basic Residential (R3-2)

To: Basic Residential (R3-1)

The R3 Districts are designed to provide for low density residential development in areas that are adjacent to those areas primarily devoted to agriculture. Subdivision in the R3-2 district requires a minimum of two acres per lot.

The R3 Districts are designed to provide for low density residential development in areas that are adjacent to those areas primarily devoted to agriculture. Subdivision in the R3-1 district requires a minimum of one acre per lot.

SITE DATA

Lot size: Approximately 93 acres. Request is for the 56 acres of land that is located outside the FEMA Floodway

Flood Zone: Zones: Shaded X, AE, and AEFW

Zoning District(s): Basic Residential (R3-2)

Existing Land Uses: Agriculture/Woodland

Adjacent Zoning & Uses:

	North	South	East	West
Zoning	Basic Residential (R3-2)	Basic Residential (R3-2)	Basic Residential (R3-2)	Basic Residential (R3-2)
Use & size	Farmland	Farmland	Woodland	Farmland/Residential

Proposed Use(s):

Uses are the same the only change is in the density from two acres to one acre.

Description of property:

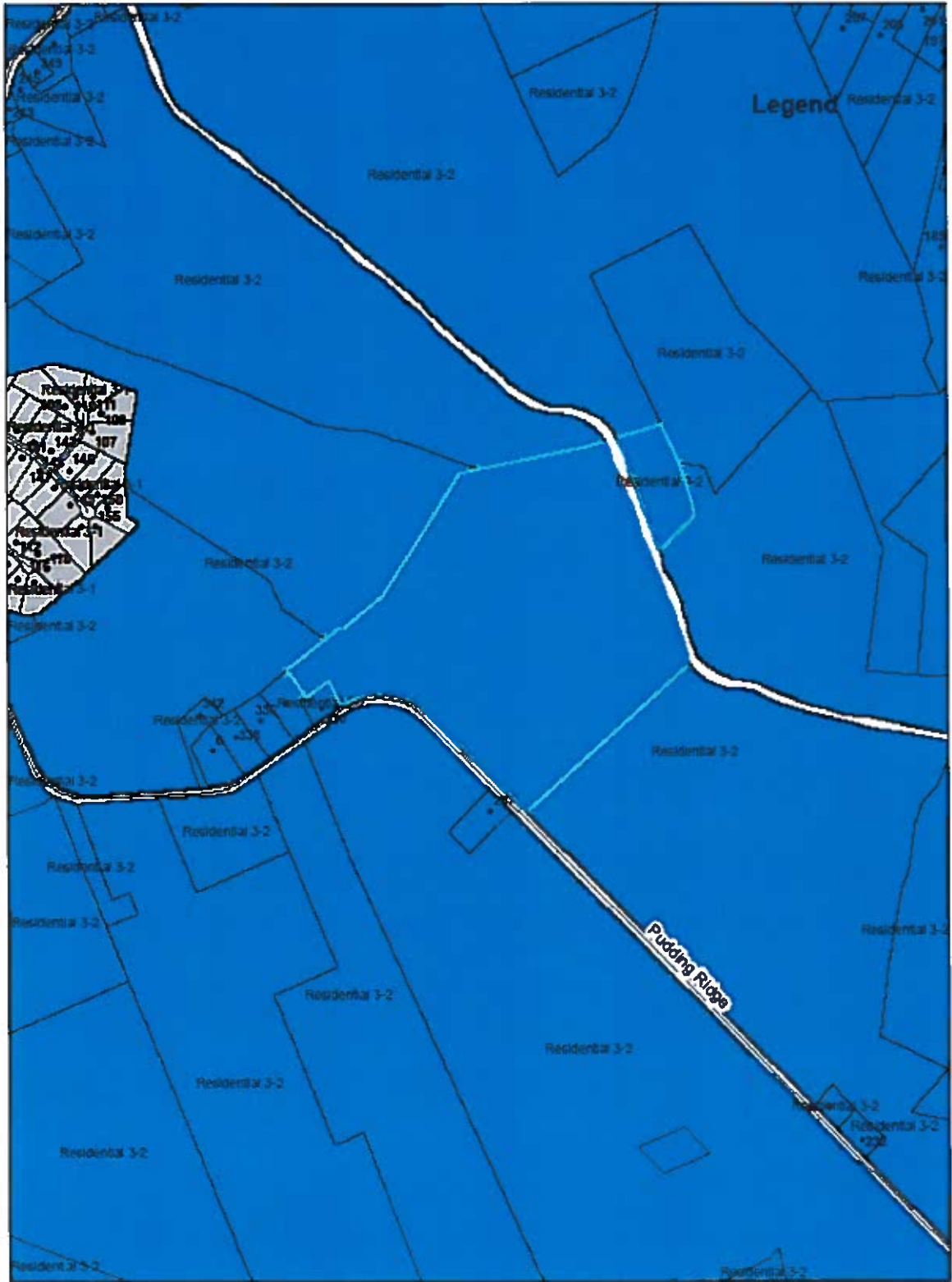
Property abuts 330 Pudding Ridge Road and its current use is mostly farmland. Only utility adjacent to property is electric with the nearest waterline over 4500 feet away on Keeter Barn Road.

ENVIRONMENTAL ASSESSMENT

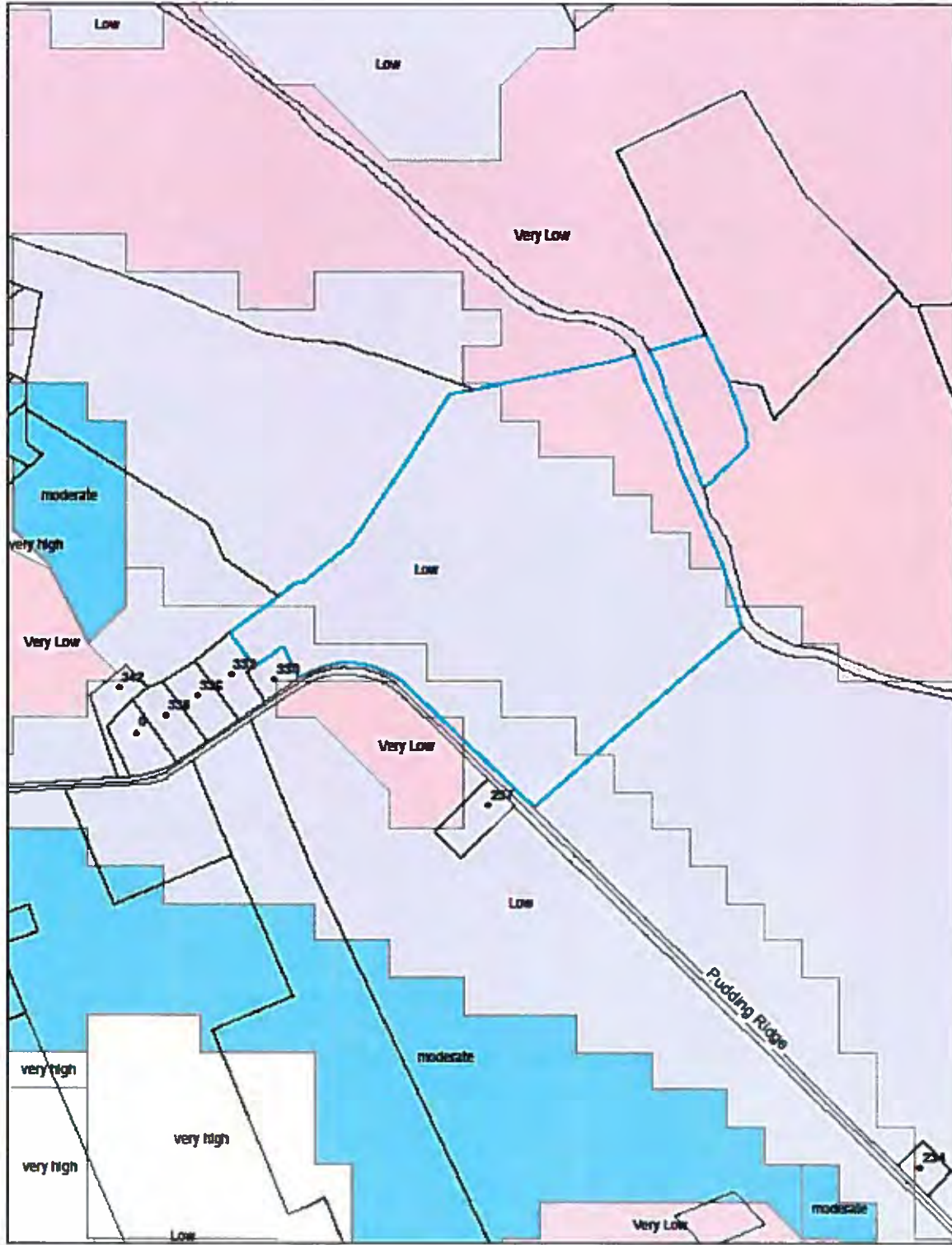
Streams, Creeks, Major Ditches: Cypress Run Ditch.

Distance & description of nearest outfall: Cypress Run Ditch located to the East of property. In reviewing flood map approximately 36 acres is designated as the FEMA Floodway defined as "The channel of a river or other watercourse and the adjacent land areas that must be preserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one foot."

Current Zoning Map



Land Suitability



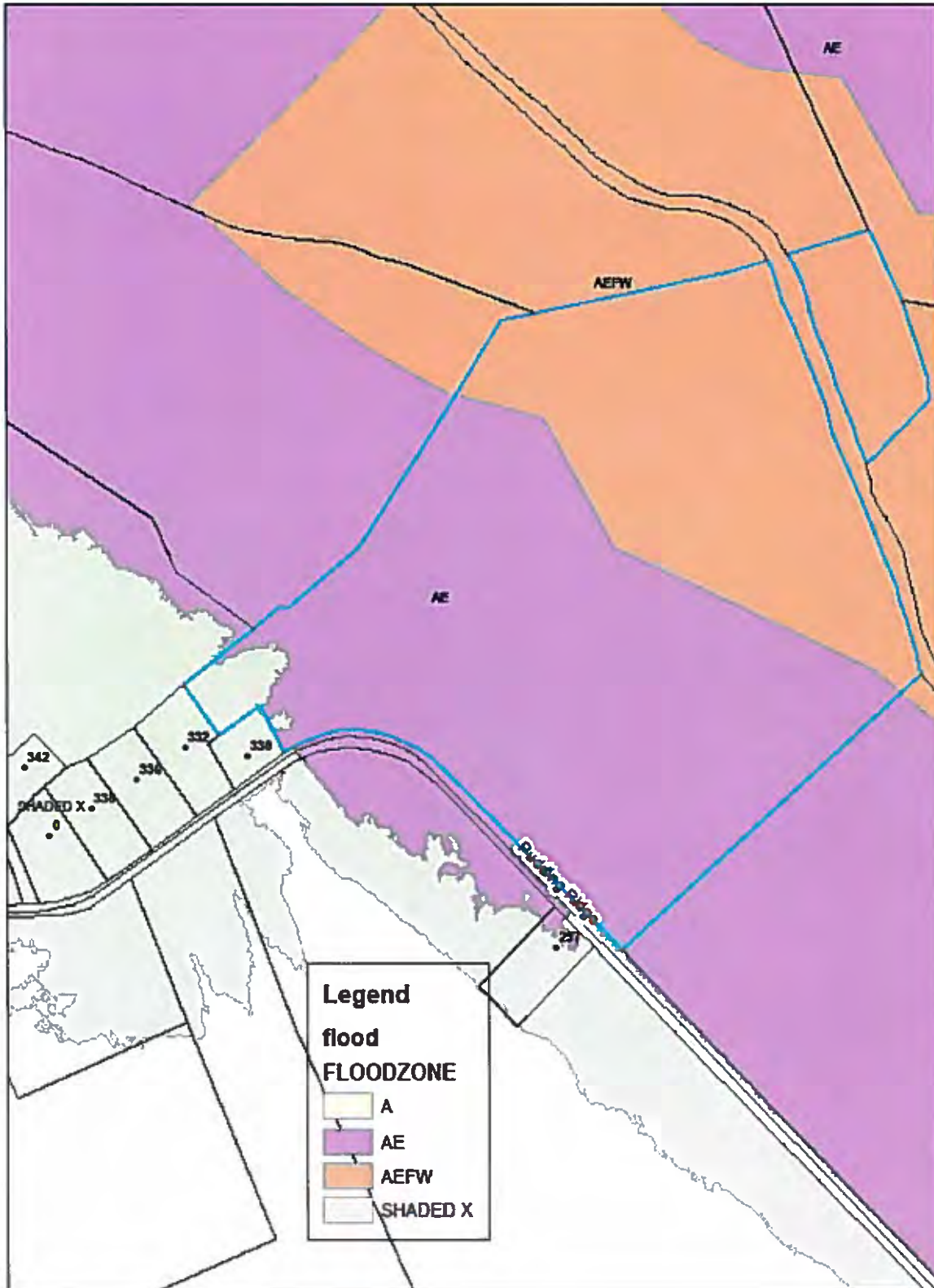
CAMA Future Land Use Map



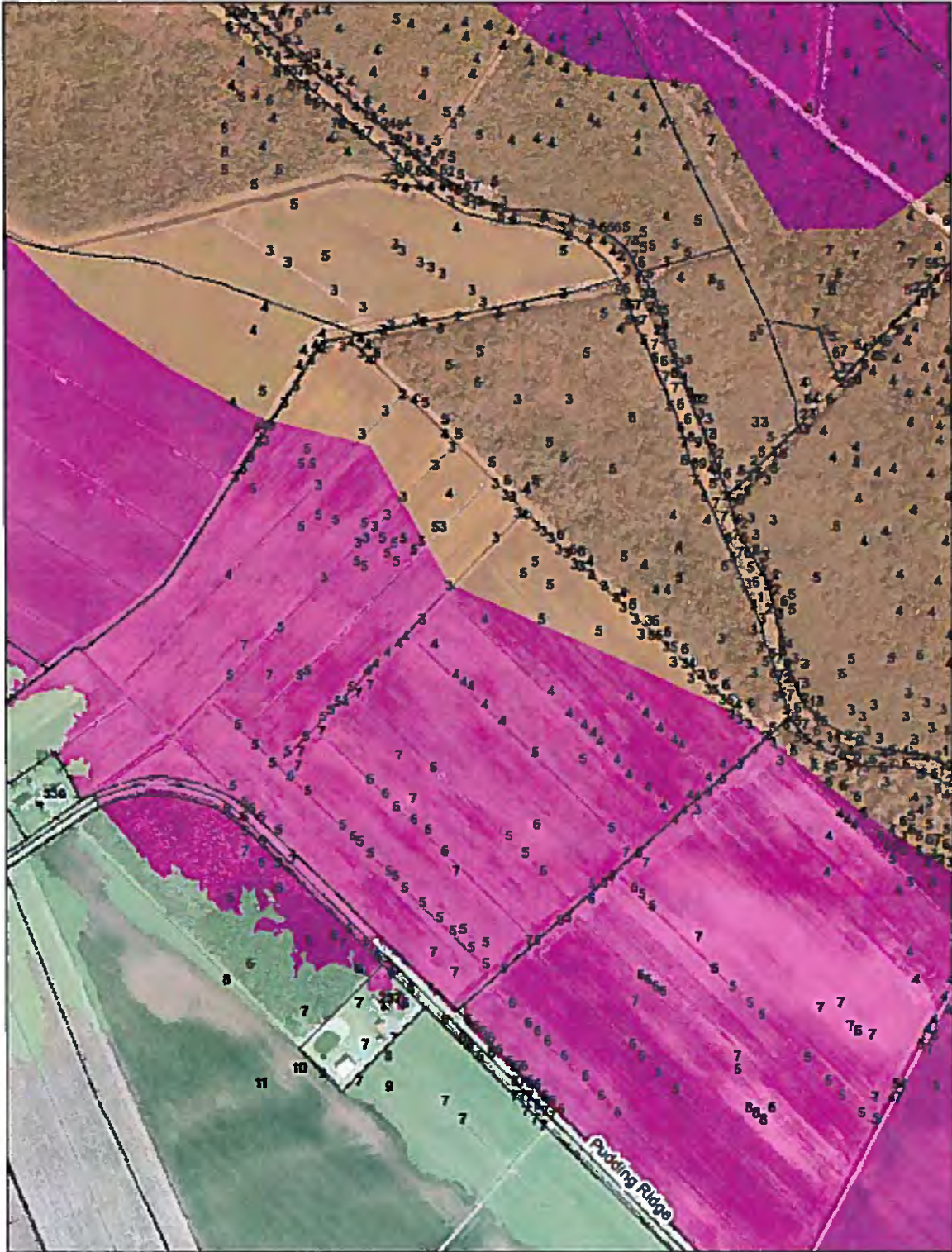
Comprehensive Plan Future Land Use Map



Floodplain Map



Lidar Elevation Data



INFRASTRUCTURE & COMMUNITY FACILITIES

Water	Nearest water line located approximately 4500 feet away at Keeter Barn and Pudding Ridge Roads (6 Inch lines).
Sewer	Letter from Albemarle Regional Health Services Soil Scientist (Ralph Hollowell stating soils are provisionally suitable for septic systems
Fire District	South Mills Fire District. Station located approximately 1.2 miles from property.
Schools	Increasing density of development through rezoning will increase projected number of students generated from future development.
Traffic	Increasing density will increase traffic generation, however traffic is not anticipated to exceed road capacities.

PLANS CONSISTENCY**CAMA Land Use Plan Policies & Objectives:**Consistent Inconsistent

The proposed zoning change is inconsistent with the CAMA Land Use Plan which was adopted by the Camden County Board of Commissioners on April 4, 2005 in that is the parcel is designated as Conservation (Area of Environmental Concern). This would probably be based on the property being located in an Area of Environmental Concern (floodplain/Floodway according to the FEMA Flood Maps).

PLANS CONSISTENCY – cont.**2035 Comprehensive Plan**Consistent Inconsistent

Consistent with Comprehensive Plan Future Land Use Maps in that area is identified as Rural Residential with maximum density of 1 acre lots.

Comprehensive Transportation PlanConsistent Inconsistent

Property abuts Pudding Ridge Road (SR 1225)

Other Plans officially adopted by the Board of Commissioners: N/A

FINDINGS REGARDING ADDITIONAL REQUIREMENTS:

Yes No **Will the proposed zoning change enhance the public health, safety or welfare?**

Reasoning:

- (1) The proposed zoning change will enhance the public health, safety, or welfare as it will provide needed residential density in an area identified by the Comprehensive Plan to encourage commercial development.
- (2) The proposed zoning change could jeopardize the public safety as the CAMA Land Use Plan has the parcel identified as Conservation or an Area of Environmental Concern (AEC) due to it being in the FEMA Floodplain/Floodway. Flood Maps are based on that 1% chance every year that the County could be inundated with the 100 year storm which would dump approximately 9 inches of rain in a 24 hour period.

Yes No **Is the entire range of permitted uses in the requested classification more appropriate than the range of uses in the existing classification?**

Reasoning: The permitted uses will not change as the request is for a higher density in the existing district of Basic Residential (R3).

For proposals to re-zone to non-residential districts along major arterial roads:

Yes No **Is this an expansion of an adjacent zoning district of the same classification? N/A**

Reasoning:

Yes No **What extraordinary showing of public need or demand is met by this application? N/A**

Reasoning:

Yes No **Will the request , as proposed cause serious noise, odors, light, activity, or unusual disturbances?**

Reasoning: All uses allowed in the requested zoning classification should not cause any serious noise, odors, light activity, or unusual disturbances.

Yes No **Does the request impact any CAMA Areas of Environmental Concern?**

Reasoning: Property is located in a CAMA Areas of Environmental Concern (Floodplain/Floodway AE/AEFW)

Yes No **Does the county need more land in the zoning class requested?**

Reasoning: The attached graph indicates the percentage and amount of land in the R3-1 zone.

Yes No **Is there other land in the county that would be more appropriate for the proposed uses?**

Reasoning: Uses are the same, request is for higher density from two acres to one acre.

Yes No **Will not exceed the county’s ability to provide public facilities:**

Schools – The higher density would have an impact on the schools once developed as the high school has exceeded its capacity.

Fire and Rescue – Minimal impact.

Law Enforcement – Minimal impact.

Parks & Recreation – Minimal impact

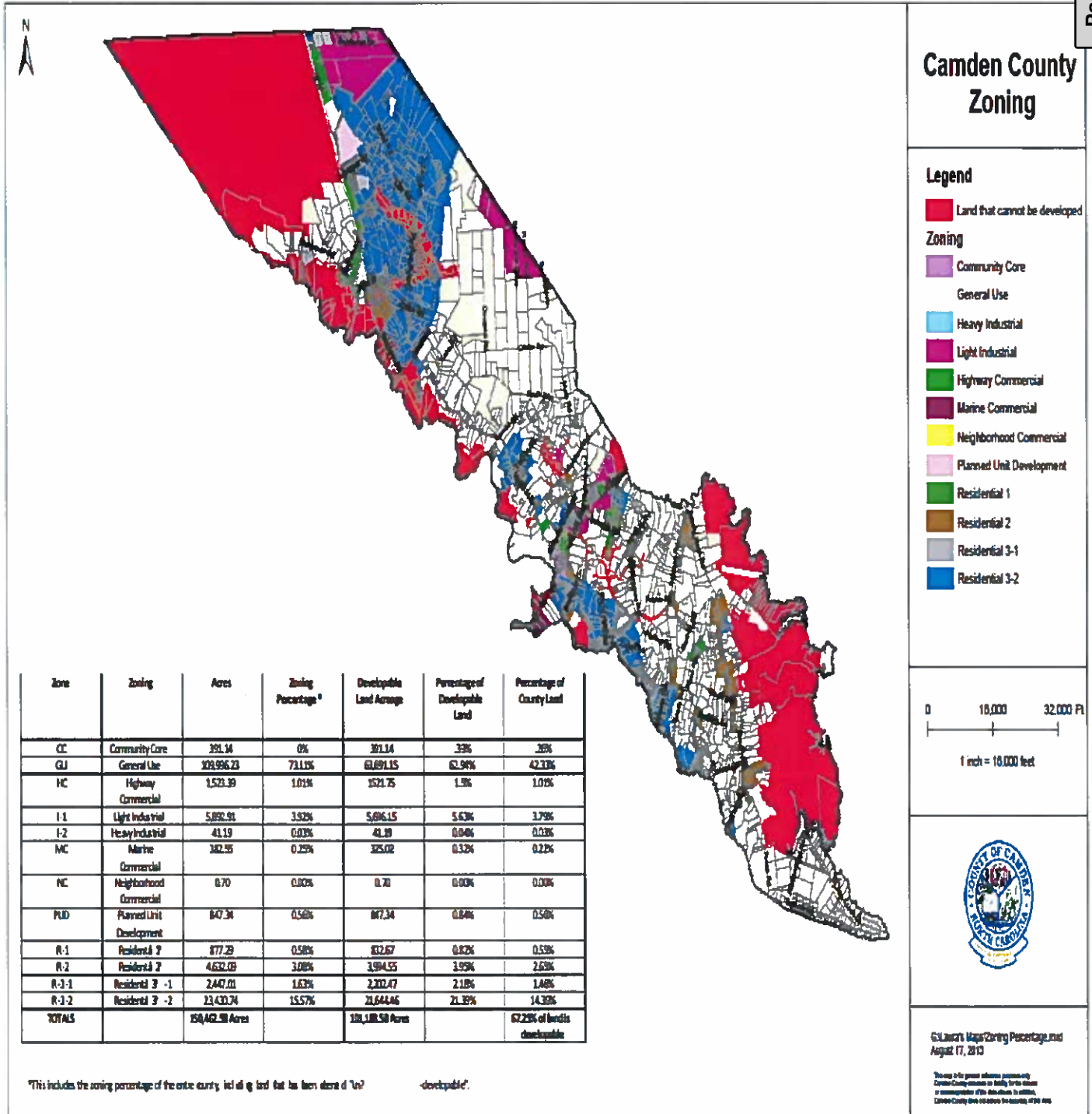
Traffic Circulation or Parking – N/A

Other County Facilities – No.

Yes No **Is This A Small Scale “Spot” Rezoning Request Requiring Evaluation Of Community Benefits?**

If Yes (regarding small scale spot rezoning) – Applicants Reasoning:

	Personal Benefits/Impact	Community Benefits/Impact
With rezoning		
Without rezoning		



STAFF COMMENTARY:

The requested rezoning could possible double the potential number of lots. The property owner has not submitted a proposed conceptual plan as they do not know when they are going to proceed with any development.

It is important to note that the property is located in an Area of Environmental Concern (Floodplain) as stated in this report and that caution should be made when allowing development within the floodplain especially when the flood zone (AE) is located adjacent to the Floodway (AEFW). Though the County has not experienced this 100 year flood resulting in approximately 9 inches of rain in 24 hours, it is of my opinion as the County's Floodplain Administrator if this storm event were to occur, areas in the floodplain would see severe flooding which could result in endangering the health and safety of its citizens.

Development is permitted in Flood Zone AE (Flood Zone with a Base Flood Elevation) as long as the development adheres to current Floodplain Management regulations.

STAFF RECOMMENDATION:

Based on all information provided, staff is recommending approval to rezone from Basic Residential (R3-2) to Basic Residential (R3-1) a portion of the property (approximately 52 acres) excluding the floodway and a 100 foot buffer from the flood way, as it is consistent with the Comprehensive Plan as it allows for density of 1 to 2 acres.

Additionally staff recommends rezoning from Basic Residential (R3-2) to Conservation District (CD) the remaining approximately 41 acres (the floodway and the 100 foot buffer adjacent to the Floodway) (see following map).

PLANNING BOARD RECOMMENDATION:



Zoning Change Application County of Camden, North Carolina

A rezoning may be obtained pursuant to Article 151.580 of Unified Development Ordinance (UDO) of Camden County and upon approval by the Board of Commissioners after a recommendation from the Planning Board.

Please consult the Planning Office (1-252-338-1919) with any questions about your application.

PLEASE PRINT OR TYPE

Please Do Not Write in this Box	
PIN:	<u>01-7090-00-01-5676</u>
UDO#	<u>2016 - 03 - 09</u>
Date Received:	<u>3/11/16</u>
Received by:	<u>JS</u>
Zoning District:	<u>R3-2</u>
Fee Paid: \$	<u>1100.00</u>

Applicant's Name: Pudding Ridge of Sout Mills LLC
Heb Mollen & Tracey Swain

CK # 1026
JS

If the Applicant is acting as agent for another person (the "principal"), please give that person's name on the line below and submit a copy of the agency agreement/letter with this Application.

Applicant's Mailing Address: 149 Lilly Road
South Mills, NC 27976

Daytime Phone Number: (252) 339-5963

Street Address Location of Property: Pudding Ridge Road South Mills PIN 017090 005676 0000

General Description of Proposal: Rezone from R-3-2 to R-3-1 - 55 ACRES

I swear or affirm that the foregoing information and all attachments hereto (now or subsequently provided as part of this application) are true and correct to the best of my knowledge.

Signed: [Signature]

Dated: 3-3-16

Please include a site plan with this application and any other supporting documentation that the applicant feels would assist the Board of Commissioners and the Planning Board in determining the need for a zoning change.

* Information to be filled out by Planning Department

*Is the Property in a Watershed Protection area? NO

*Flood Zone (from FIRM Map): AE/AEFW *Taxes paid? yes no

Zoning Change Application Questions

The UDO requires the Board to consider to principal issues when considering an application for a zoning change. Please respond to each issue in the space provided below or on a separate sheet.

(A) How will the proposed zoning change enhance the public health, safety or welfare? (Article 151.585)

This parcel is currently zoned R-3-2 having lots of two or more acres in size. A two acre lot for a major subdivision reduces income to the county in two ways. It reduces the amount of land available for agriculture and it makes lots unappealing to the average home owner who had rather maintain a one acre lot than two.

By rezoning this parcel to R-3-1 having lots of one or more acres in size will increase the county's tax revenue, which will allow additional funding to go to public health, safety and welfare. With dwindling State and Federal Revenues dedicated to these programs this additional tax income may provide the county the with the ability to fund these programs in the future (Typically when these funds dry up the requirements stay intact and the burdened of funding falls back on the county government).

(B) Is the entire range of permitted uses in the requested classification more appropriate than the range of uses in the existing classification? (Article 151.585)

Yes, it will allow the county's tax base to increase by utilizing less land, which will give the county the option of a larger tax base in the future through continued development and income from agriculture.



ALBEMARLE REGIONAL HEALTH SERVICES
Partners in Public Health

March 17, 2016

Mr. Herb Mullen
PO Box 236
South Mills NC 27976

Pasquotank Based on the soil evaluations performed on February 2, 2016 the following property PIN 017090000156760000 located on Pudding Ridge Road, South Mills, NC is provisional suitable - based on the following modifications for single family dwellings on sewage disposal systems with 1 acre lots.

Perquimans

Camden Soil evaluations were completed and have been marked on the attached map and the specifics are listed below:

Chowan

Currituck -All systems will consist of a 1000 gallon tank - there will be no pretreatment
- Based on the findings the largest system size would be 400 linear feet and a repair area.

Bertie - Some systems may require backfill
- All landscaping over system will be crowned to divert surface water

Gates - Install systems shallow with no more than 12 inches cover
- Depending on the amount of backfill if any will determine if the system will be part of the Public Management Entity

If I can be of further assistance, please feel free to contact me at 1-252-340-9015

Ralph L. Hollowell, Jr.
Environmental Health Director
License Soil Scientist



Jerry L. Parks, MPH, Health Director

P.O. Box 189 • 711 Roanoke Avenue • Elizabeth City, North Carolina 27907-0189
Tel: 252-338-4400 • Fax: 252-338-4449 • www.arhs-nc.org



BFE 7.4 FO + 1 Regularly = 8.4

Dave Parks

From: Gerber, John <John.Gerber@ncdps.gov>
Sent: Friday, April 01, 2016 1:46 PM
To: Brubaker, Dan; Dave Parks
Subject: RE: Rezoning

Hey Dave - I agree with Dan.

A buffer is not a bad idea if you are concerned the fill material or other development may encroach into the floodway. There should be some way for you to verify in the field that there are no encroachments in the floodway. It is often helpful to have the surveyor stake the floodway limits so there is no question when fill is being placed in the SFHA that it does not encroach into the floodway.

Thanks for letting us comment and let us know if you need anything additional.

John

From: Brubaker, Dan
Sent: Friday, April 01, 2016 1:27 PM
To: Dave Parks; Gerber, John
Subject: RE: Rezoning

Good afternoon, David. I concur with the Staff Commentary. Do you know if the developer intends to bring fill in for the building sites, or will they elevate on crawlspaces so that the finished floor is above the regulatory flood level?

This area (Joyce Creek) is not changing on the preliminary flood maps.

There isn't a FEMA requirement for a buffer around the floodway. As long as the development is outside of the floodway and built in compliance, it would meet the minimum NFIP requirements. Anything within the floodway would need to be checked for compliance with 60.3.d.3 (No-Rise or CLOMR).

John will be back in the office on Monday. Feel free to give me a call if you need anything else in the meantime.

Best regards,

Dan Brubaker

John D. Brubaker, PE, CFM
NFIP Engineer
NC Department of Public Safety
Risk Management Section
4218 Mail Service Center
Raleigh, NC 27699-4218
(919) 825-2300
dan.brubaker@ncdps.gov
www.ncdps.gov



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www.readync.org

From: Dave Parks [<mailto:dparks@camdencountync.gov>]
Sent: Wednesday, March 30, 2016 9:55 AM
To: Brubaker, Dan; Gerber, John
Subject: Rezoning

Dan and John,

John the attached is an updated findings from what I sent you earlier. Property owner want to rezone the portion of his property (outlined)outside the AEFW from two acre to one acre and looking at doing a Major Subdivision later down the road. I'm looking at requiring a buffer from the AEFW of 100 to 200 feet, but would like your inputs on this.

Thanks,

David Parks, CFM
Camden County
(252) 338-1919 ext 232

E-mail correspondence sent to and from this address may be subject to the provisions of G.S. 132-1, the North Carolina Public Records Law, and may be subject to monitoring and disclosed to third parties, including law enforcement personnel, by an authorized state official.



Attachment: mullen photo3.pdf (1203 : Set Public Hearing - Ordinance 2016-04-01)



Attachment: mullen photo2.pdf (1203 : Set Public Hearing - Ordinance 2016-04-01)



Attachment: Mullen photo1.pdf (1203 : Set Public Hearing - Ordinance 2016-04-01)



CAMDENCOUNTY

new energy. new vision.

Board of Commissioners AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.0
Meeting Date: May 02, 2016

Submitted By: Angela Wooten, Clerk to the Board
Administration
Prepared by: Angela Wooten

Item Title **Older Americans Proclamation**

Attachments: Microsoft Outlook - Memo Style (PDF)
2016_Proclamation Older Americans.pdf (PDF)

Summary:

Recommendation:

Angela Wooten

From: Laura Alvarico <lalvarico@albemarlecommission.org>
Sent: Friday, April 15, 2016 10:29 AM
To: awooten@camdencountync.gov; garyg@darenc.com; mlawrence@gatescountync.gov; lstotesberry@hydecountync.gov; Lynn Scott (scottl@co.pasquotank.nc.us); Mary Hunnicutt (mhunnicutt@perquimanscountync.gov); pennyowens@tyrrellcounty.net; jbenett@washconc.org; sus
Cc: Laura Alvarico
Subject: May is Older American's Month
Attachments: Proclamation-OAM16.docx

Hello, all. I hope this email finds you well.

As we celebrate Older Americans Month in May, we are asking that the counties in our region help us to recognize the importance of older adults in our community by signing a proclamation encouraging our community to celebrate and honor older adults and those who serve and support them daily.

Throughout the month of May, the Albemarle Commission Area Agency on Aging will be promoting Older Americans Month throughout the region. We hope that you will join us by asking your Commissioners to sign this proclamation declaring May 2016 to be Older Americans Month in your county!

Attached is a sample proclamation. Please let me know when you anticipate this proclamation to be presented to the Board of Commissioners. Also, please send the signed proclamation back to me so we can include in our advocacy and outreach efforts.

Thank you and I look forward to hearing from you soon.

Sincerely,
Laura

Laura Alvarico, MBA
 Director, Area Agency on Aging
 Albemarle Commission
 512 South Church St.
 Hertford, NC 27944
 252-426-5753 ext 224
www.albemarlecommission.org



Attachment: Microsoft Outlook - Memo Style (1200 : Older Americans Proclamation)

OLDER AMERICANS MONTH 2016

A PROCLAMATION BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS

Whereas, Camden County, NC includes a community of older Americans who deserve recognition for their contributions to our nation; and

Whereas, Camden County, NC recognizes that older adults are trailblazers—advocating for themselves, their peers, and their communities—paving the way for future generations; and

Whereas, Camden County, NC is committed to raising awareness about issues facing older Americans and helping all individuals to thrive in communities of their choice for as long as possible; and

Whereas, we appreciate the value of inclusion and support in helping older adults successfully contribute to and benefit from their communities; and

Whereas, our community can provide opportunities to enrich the lives of individuals of all ages by:

- Promoting and engaging in activity, wellness, and social involvement.
- Emphasizing home- and community-based services that support independent living.
- Ensuring community members can benefit from the contributions and experience of older adults.

Now therefore, the Camden County Board of Commissioners do hereby proclaim May 2016 to be Older Americans Month. We urge every resident to take time this month to acknowledge older adults and the people who serve them as powerful and vital individuals who greatly contribute to our community.

Adopted this 2nd day of May, 2016.

(SEAL)

X

P. Michael McLain
Chairman Camden County Board of Commissioners

X

Angela L. Wooten
Clerk to the Board



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 11.A
Meeting Date: May 02, 2016

Submitted By: Angela Wooten, Clerk to the Board
Administration
Prepared by: Angela Wooten

Item Title **EMS Reports - April 2016**

Attachments: EMS Reports - April 2016 (PDF)

Summary:

Recommendation:

Emergency Medical Services Board Agenda

April 13, 2016

- Approval of Minutes
- EMS Nurse Liaison's Report
- Rescue Squad Report
- Medical Director's Report
- County Manager's Report
 - Pasquotank County
 - Camden County
- EMS Department Report
- New Business
- Closed Session
- Adjournment

EMS Board Minutes
March 9, 2016

The Pasquotank-Camden Emergency Medical Services Board meeting was held on Wednesday, March 9, 2016, at the Pasquotank-Camden EMS Administrative Building.

Ms. Sue Meads called the meeting to order at 2:02 p.m.

Members Present:

Tom White

Mike Straka

Garry Meiggs

Mike Straka

Chris Ayers

Members Absent:

Frankie Meads

Jeff Dixon

Others Present:

Michael Renshaw

Jerry Newell

Sheri Small

Kelly Schweers

Nettie Marshall

Deborah Holland

Walter Meads

Carla Godwin

Jack Boyce

The minutes from the January meeting were reviewed. Mr. Tom White made a motion to accept the minutes. Mr. Gary Meiggs seconded the motion. The motion carried.

Sentara Albemarle Medical Center:

- Ms. Kelly Schweer's provided a handout as attached below showing current updates to SAMC.

Rescue Squad:

- Mr. Chris Ayers is currently working on the Office of State Fire Marshal 50/50 Grant.
 - Information regarding the pieces of equipment being purchased with the 50/50 Grant will be turned in by April 3rd which includes stretchers, stair chairs, and radios.
- Mr. Chris Ayers stated that he plans on taking one of the zone cars located here in the city and relocating it to Station 14 in South Mills to decrease response times in that area.

Medical Director:

- Mr. Mike Straka stated that he is still currently working on protocols.
- Mr. Straka also commented that they are discussing Cardiac Arrest Management and viewing other medications to help save lives.
- For allergic reaction patients, Mr. Straka stated that they will be able to start an Epinephrine Drip which will be beneficial in severe cases.

County Managers:

- None

EMS Department:

- Mr. Jerry Newell provided the Financial Report along with the Expenditure/Revenue Report for the months of January and February.
- Mr. Walter Meads, along with Ms. Carla Godwin, have been currently working on Project Lazarus which involves training area police officers on the administration of Narcan for patients who overdose on opiates.
- Mr. Jack Boyce stated that with the Firehouse Grant they purchased protective gear such as ballistic vests, helmets, goggles, patient removal sleds.
 - A Firehouse Grant Dedication ceremony will be held at Firehouse Subs on Monday, April 11th at 2PM.

- Mr. Jerry Newell stated that he will be meeting at the courthouse later in the afternoon to discuss ambulance purchasing consideration.

New Business:

- None

Closed Session:

- None

With no further business to discuss, Mr. Gary Meiggs made a motion to adjourn the meeting. Mr. Mike Straka seconded the motion. The motion carried. The meeting was adjourned at 2:15 p.m. The next EMS Board Meeting is scheduled for Wednesday April 13, 2016 at 2:00 p.m. in the conference room of the EMS Administrative Building.



March 9, 2016

Sentara Albemarle Medical Center March 2016

February

Total Patients: 3727

AMA (Against Medical Advice): 14 (0.4%)

LWOT (Left Without Treatment): 19 (0.5%)

LWBS (Left Without Being Seen): 33 (0.9%)

Emergency Department and Women's Services recognized in Daily advance

Treated staff and their family to a movie night at the local movie theatre

New Surgeon and Orthopedic Surgeon signed and starting in April/May

New Code Carts and Defibrillators to be obtained, staff education, and placed on units for use by June

Late Flu season with CDC noting North Carolina is one of 2 states that are labeled as flu activity being high

In April the ED will pilot a program for customer service that will allow for timely feedback by providing e-mailed surveys

2 more rooms opened on 3rd floor

Mike Gentry system Chief Operating Officer made a site visit on Feb. 24th and met with leadership

Genemarie McGee system Chief Nursing Officer made a site visit on March 8th and met with nursing leadership

Thank you for your continued support for SAMC

Attachment: EMS Reports - April 2016 (1196 : EMS Reports)

**Monthly Report
for
March 2016**

Ambulance Responses:	MTD 2015-2016	MTD 2014-2015	YTD 2015-2016	YTD 2014-2015	
Total Responses	982	937	8693	8550	
Camden County	72	61	569	529	
Blackwater	0	0	0	0	
Pasquotank County	669	672	6217	6298	
SAMC	241	204	1907	1723	
Advanced Life Support	306	297	2729	2406	
Basic Life Support	455	454	4004	4359	Inter-Facility
Treatment/No Tx	10	0	55	31	<u>Transports</u>
Patient Refusal	107	100	916	862	93
Cancelled Enroute	43	51	405	342	
Standby-Event	4	0	45	42	Non-Emergency
Standby-Helo	0	0	0	0	<u>Transports</u>
Standby-Fire	12	0	85	81	262
Mutual Aid	1	0	8	5	
Miscellaneous	44	35	446	422	
	982	937	8693	8550	

Accounts Receivable:	MTD		YTD	LYYTD
A/R Beginning Balance	\$ 1,967,071.32	+		
Patient Billings	\$ 439,356.30	+	\$ 3,795,691.50	\$ 3,487,207.40
Refunds	\$ 5,751.45	+	\$ 23,690.39	\$ 14,004.83
Patient Credits	\$ 305,975.91	-	\$ 2,219,660.73	\$ 2,096,623.56
Ins. Contract Adj.	\$ 151,027.43	-	\$ 1,102,194.91	\$ 959,250.78
Write Off's	\$ 19,173.49	-	\$ 230,348.54	\$ 426,054.59
Late PCR's		+		
Adjustment	\$ 908.68	+		
A/R Ending Balance	\$ 1,936,910.92		LYMTD	
Deposits to Finance Office	\$ 191,801.99	+	\$ 190,408.43	
Recovery from Bad Debt	\$ 30.68	-		
Misc. Revenue	\$ 533.91	-		
A/R Payment to Finance	\$ 114,738.51	+		
Adjustment Added		+		
Adjustment Subtracted	\$ -	-		
Total	\$ 305,975.91			

Notes:

Attachment: EMS Reports - April 2016 (1196 : EMS Reports)

Pasquotank-Camden EMS FY 2016 Projections

Month	FY 2016 Call Volume	FY 2016 Collections	FY 2016 Expenditures
July	1019	\$202,625	\$520,509
August	1065	\$235,353	\$355,308
September	942	\$285,146	\$445,030
October	935	\$253,499	\$365,071
November	979	\$224,514	\$426,222
December	986	\$255,614	\$333,128
January	927	\$227,624	\$316,231
February	858	\$226,832	\$367,903
March	982	\$305,976	\$289,120
April			
May			
June			
Encumbrances			\$85,163
FY 2016 Actual Totals	8693	\$2,217,182	\$3,503,685
FY 2016 Projections	10080	\$2,730,600	\$4,301,350
<i>% of projections</i>	<i>86%</i>	<i>81%</i>	<i>81%</i>

Call Date	Location	En Route	On Scene	Response Time
3/1/2016	2015 Chamberlain Rd	20:39	20:49	0:10
3/2/2016	924 S 343 Hwy	20:40	20:53	0:13
3/2/2016	176 Country Club Rd	17:14	17:20	0:06
3/4/2014	102 Robert St	8:30	8:36	0:06
3/5/2106	164 Nosay Rd	9:45	9:51	0:06
3/6/2016	914 N 343 Hwy	12:02	12:11	0:09
3/6/2016	343 Hwy/Run Swamp Rd	13:28	13:31	0:03
3/6/2016	200 Block of Keeter Barn Rd	13:58	13:59	0:01
3/6/2016	729 N 343 Hwy	9:04	9:10	0:06
3/7/2016	2557 Us Hwy 17	16:28	16:35	0:07
3/8/2016	1073 N 343 Hwy	13:48	13:57	0:09
3/10/2016	102 McCoy Rd	19:25	19:39	0:14
3/10/2016	631 N 343	13:10	13:17	0:07
3/12/2016	1313 S 343 Hwy	16:50	17:03	0:13
3/12/2016	187 Herman Arnold Rd	7:59	8:12	0:13
3/12/2016	187 Herman Arnold Rd	11:08	11:14	0:06
3/15/2016	131 Alder Branch Rd	7:23	7:40	0:17
3/16/2016	300 Bridge Ct	12:38	12:33	0:05
3/17/2016	174 Keeter Barn Rd	19:57	20:11	0:14
3/18/2016	206 Bunker Hill Rd	8:53	8:59	0:06
3/20/2016	124 Woodland Way	9:04	9:12	0:08
3/20/2016	403 Japonica Dr	17:25	17:37	0:12
3/21/2016	108 Aaron Dr	8:51	9:02	0:11
3/22/2016	102 McCoy Rd	11:49	11:57	0:08
3/22/2016	238 Horseshoe Rd	13:20	13:24	0:04
3/23/2016	103 Camden Ave	20:34	20:45	0:11
3/23/2016	102 River Rd	9:17	9:26	0:09
3/23/2016	502 Whitehall Rd	14:09	14:19	0:10
3/25/2016	101 Heritage Dr	8:42	8:49	0:07
3/25/2016	US 17 Hwy/Main St	17:41	17:45	0:04
3/27/2016	305 Japonica Dr	19:55	20:04	0:09
3/27/2016	108 Aaron Dr	18:17	18:32	0:15
3/28/2016	368 Lamb's Rd	20:16	20:30	0:14
3/28/2016	368 Lamb's Rd	10:07	10:14	0:07
3/28/2016	127 Culpepper Rd	15:26	15:37	0:11
3/30/2016	1139 N 343 Hwy	17:25	17:33	0:08
3/30/2016	368 Lamb's Rd	12:12	12:17	0:05
3/30/2016	1134 N 343 Hwy	12:01	12:08	0:07
3/30/2016	131 Cooks Landing Rd	19:17	19:26	0:09
	117 N 343 Hwy	20:55	20:56	0:01
				0:08

Pasquotank-Camden EMS Camden Response Times - March 2016
 Times measured are from 0700 to 2100 when at least one ambulance is stationed in Camden

Attachment: EMS Reports - April 2016 (1196 : EMS Reports)



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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 11.B
Meeting Date: May 02, 2016

Submitted By: Angela Wooten, Clerk to the Board
Administration
Prepared by: Angela Wooten

Item Title CAC Reports - 2Nd Quarter 2016

Attachments: CAC Report - 2 quarter 2016 (PDF)

Summary:

Recommendation:



CAMDEN

April 8, 2016

CHOWAN

Angela Wooten

CURRITUCK

PO Box 190

DARE

Camden, NC 27921

GATES

Dear Angela,

HYDE

Enclosed you will find the Community Advisory Committee Quarterly/Annual Visitation Reports for the long-term care facilities in Camden County for the 2nd Quarter (January-March) of our Fiscal Year.

PASQUOTANK

PERQUIMANS

TYRRELL

If you have any questions or concerns please feel free to contact me at 426-5753 ext. 225.

WASHINGTON

COLUMBIA

Sincerely,

CRESWELL

DUCK

Brandi Jordan, MSW
Regional Ombudsman

EDENTON

ELIZABETH CITY

GATESVILLE

HERTFORD

KILL DEVIL HILLS

KITTY HAWK

MANTEO

NAGS HEAD

PLYMOUTH

ROPER

SOUTHERN SHORES

WINFALL

Attachment: CAC Report - 2 quarter 2016 (1197 : CAC Reports)

Community Advisory Committee Quarterly/Annual Visitation Report

11.B.1

County Camden	Facility Type - <input checked="" type="checkbox"/> Family Care Home <input type="checkbox"/> Adult Care Home <input type="checkbox"/> Nursing Home <input type="checkbox"/> Combination Home	Facility Name Needhams
Visit Date 3/16/16	Time Spent in Facility hr 35 min	Arrival Time 12:00 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm
Name of Person Exit Interview was held with Beth		Interview was held <input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Phone
<input type="checkbox"/> Admn. <input type="checkbox"/> SIC (Supervisor In Charge) <input type="checkbox"/> Other Staff Rep		(Name & Title)
Committee Members Present: Shana Tratten, Jasmine Wilson, Ruth White		Report Completed by: Shana Tratten
Number of Residents who received personal visits from committee members: 4		
Resident Rights Information is clearly visible. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Ombudsman contact information is correct and clearly posted. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
The most recent survey was readily accessible. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(Required for Nursing Homes Only)</i>	Staffing information is posted. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Resident Profile	Comments & Other Observations
<ol style="list-style-type: none"> 1. Do the residents appear neat, clean and odor free? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 2. Did residents say they receive assistance with personal care activities, Ex. brushing their teeth, combing their hair, inserting dentures or cleaning their eyeglasses? <input type="checkbox"/> Yes <input type="checkbox"/> No 3. Did you see or hear residents being encouraged to participate in their care by staff members? <input type="checkbox"/> Yes <input type="checkbox"/> No 4. Were residents interacting w/ staff, other residents & visitors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 5. Did staff respond to or interact with residents who had difficulty communicating or making their needs known verbally? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 6. Did you observe restraints in use? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 7. If so, did you ask staff about the facility's restraint policies? <input type="checkbox"/> Yes <input type="checkbox"/> No 	<p style="font-size: 1.2em;">We did not witness that when we were there " they were either in their room or visiting w/ others</p>

Resident Living Accommodations	Comments & Other Observations
<ol style="list-style-type: none"> 8. Did residents describe their living environment as homelike? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 9. Did you notice unpleasant odors in commonly used areas? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 10. Did you see items that could cause harm or be hazardous? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 11. Did residents feel their living areas were too noisy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 12. Does the facility accommodate smokers? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 12a. Where? <input checked="" type="checkbox"/> Outside only <input type="checkbox"/> Inside only <input type="checkbox"/> Both Inside & Outside. 13. Were residents able to reach their call bells with ease? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 14. Did staff answer call bells in a timely & courteous manner? <input type="checkbox"/> Yes <input type="checkbox"/> No 14a. If no, did you share this with the administrative staff? <input type="checkbox"/> Yes <input type="checkbox"/> No 	<p style="font-size: 1.2em;">NO call bell was needed when there</p>

Resident Services	Comments & Other Observations
<ol style="list-style-type: none"> 15. Were residents asked their preferences or opinions about the activities planned for them at the facility? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 16. Do residents have the opportunity to purchase personal items of their choice using their monthly needs funds? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 16a. Can residents access their monthly needs funds at their convenience? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 17. Are residents asked their preferences about meal & snack choices? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 17a. Are they given a choice about where they prefer to dine? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 18. Do residents have privacy in making and receiving phone calls? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 19. Is there evidence of community involvement from other civic, volunteer or religious groups? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 20. Does the facility have a Resident's Council? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Family Council? <input type="checkbox"/> Yes <input type="checkbox"/> No 	<p style="font-size: 1.2em;">Don't know</p>

Areas of Concern	Exit Summary
<p>Are there resident issues or topics that need follow-up or review at a later time or during the next visit?</p>	<p>Discuss items from "Areas of Concern" Section as well as any changes observed during the visit.</p>

This Document is a **PUBLIC RECORD**. Do not identify any Resident(s) by name or inference on this form.
Top Copy is for the Regional Ombudsman's Record. **Bottom Copy** is for the CAC's Records.

Attachment: CAC Report - 2 quarter 2016 (1197 : CAC Reports)

Community Advisory Committee Quarterly/Annual Visitation Report

11.B.1

County <i>Camden</i>	Facility Type - <input type="checkbox"/> Family Care Home <input checked="" type="checkbox"/> Adult Care Home <input type="checkbox"/> Nursing Home <input type="checkbox"/> Combination Home	Facility Name <i>Needham ACH</i>
Visit Date <i>3/16/16</i>	Time Spent in Facility <i>1</i> hr <i></i> min	Arrival Time <i>11:10</i> <input checked="" type="checkbox"/> am <input type="checkbox"/> pm
Name of Person Exit Interview was held with <i>Christina</i>		Interview was held <input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Phone
<input type="checkbox"/> Admn. <input type="checkbox"/> SIC (Supervisor In Charge) <input type="checkbox"/> Other Staff Rep		(Name & Title)
Committee Members Present: <i>Shana Tratten, Qadmir Wilson, Ruth White</i>		Report Completed by: <i>Shana Tratten</i>
Number of Residents who received personal visits from committee members: <i>5</i>		
Resident Rights Information is clearly visible. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Ombudsman contact information is correct and clearly posted. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
The most recent survey was readily accessible. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(Required for Nursing Homes Only)</i>	Staffing information is posted. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Resident Profile	Comments & Other Observations
<ol style="list-style-type: none"> 1. Do the residents appear neat, clean and odor free? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 2. Did residents say they receive assistance with personal care activities, Ex. brushing their teeth, combing their hair, inserting dentures or cleaning their eyeglasses? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 3. Did you see or hear residents being encouraged to participate in their care by staff members? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 4. Were residents interacting w/ staff, other residents & visitors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 5. Did staff respond to or interact with residents who had difficulty communicating or making their needs known verbally? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 6. Did you observe restraints in use? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 7. If so, did you ask staff about the facility's restraint policies? <input type="checkbox"/> Yes <input type="checkbox"/> No 	<p style="font-size: 1.2em; font-family: cursive;"><i>They were visiting & getting ready for lunch</i></p>

Resident Living Accommodations	Comments & Other Observations
<ol style="list-style-type: none"> 8. Did residents describe their living environment as homelike? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 9. Did you notice unpleasant odors in commonly used areas? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 10. Did you see items that could cause harm or be hazardous? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 11. Did residents feel their living areas were too noisy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 12. Does the facility accommodate smokers? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 12a. Where? <input checked="" type="checkbox"/> Outside only <input type="checkbox"/> Inside only <input type="checkbox"/> Both Inside & Outside. 13. Were residents able to reach their call bells with ease? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 14. Did staff answer call bells in a timely & courteous manner? <input type="checkbox"/> Yes <input type="checkbox"/> No 14a. If no, did you share this with the administrative staff? <input type="checkbox"/> Yes <input type="checkbox"/> No 	<p style="font-size: 1.2em; font-family: cursive;"><i>But none were used while present</i></p>

Resident Services	Comments & Other Observations
<ol style="list-style-type: none"> 15. Were residents asked their preferences or opinions about the activities planned for them at the facility? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 16. Do residents have the opportunity to purchase personal items of their choice using their monthly needs funds? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 16a. Can residents access their monthly needs funds at their convenience? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 17. Are residents asked their preferences about meal & snack choices? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 17a. Are they given a choice about where they prefer to dine? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 18. Do residents have privacy in making and receiving phone calls? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 19. Is there evidence of community involvement from other civic, volunteer or religious groups? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 20. Does the facility have a Resident's Council? <input type="checkbox"/> Yes <input type="checkbox"/> No Family Council? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 	<p style="font-size: 1.2em; font-family: cursive;"><i>But they eat as a family in dining area</i></p>

Areas of Concern	Exit Summary
<p>Are there resident issues or topics that need follow-up or review at a later time or during the next visit?</p> <div style="height: 150px;"></div>	<p>Discuss items from "Areas of Concern" Section as well as any changes observed during the visit.</p> <div style="height: 150px;"></div>

This Document is a **PUBLIC RECORD**. **Do not** identify any Resident(s) by name or inference on this form.
Top Copy is for the Regional Ombudsman's Record. **Bottom Copy** is for the CAC's Records.

Attachment: CAC Report - 2 quarter 2016 (1197 : CAC Reports)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 11.C
Meeting Date: May 02, 2016

Submitted By: Stephanie Humphries, Finance Director
Finance
Prepared by: Stephanie Humphries

Item Title **Sales & Use Tax Revenue Report**

Attachments: Sales tax collections PDF 15-16 (PDF)

Summary:

Recommendation:

														Finance	6-Apr-16		
2015-2016																	
SALES TAX - REVENUE COLLECTION REPORT																	
	July*	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted			
Art. 39	\$47,938	\$115,595	\$30,156	\$49,667	\$36,908	\$44,054	\$56,067	\$43,786					\$424,171	\$565,000			
Art. 40	\$22,581	\$38,611	\$16,843	\$22,402	\$18,396	\$20,726	\$25,735	\$20,152					\$185,446	\$425,000			
Art. 42	\$11,220	\$24,478	\$7,847	\$11,471	\$9,023	\$10,389	\$12,986	\$10,441					\$97,855	\$125,000			
Art. 44	\$2	\$20,549	\$2	\$6	\$0	\$0	\$0	\$0					\$20,560				
Totals	\$81,741	\$199,233	\$54,847	\$83,547	\$64,328	\$75,169	\$94,788	\$74,379	\$0	\$0	\$0	\$0	\$728,032				
Total Budgeted														\$1,115,000	65%		
SALES TAX REVENUE- SCHOOL CAPITAL RESERVE FUND																	
	July*	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted			
Art. 40	\$17,256	\$16,547	\$15,215	\$15,586	\$14,584	\$15,428	\$18,767	\$13,473					\$126,855	\$160,000			
Art. 42	\$34,511	\$36,716	\$30,430	\$31,171	\$29,167	\$30,856	\$37,533	\$26,946					\$257,331	\$190,000			
Totals	\$51,767	\$53,264	\$45,645	\$46,757	\$43,751	\$46,284	\$56,300	\$40,419	\$0	\$0	\$0	\$0	\$384,186				
Total Budgeted														\$350,000	110%		
Grand	\$133,508	\$252,497	\$100,492	\$130,304	\$108,079	\$121,453	\$151,088	\$114,798	\$0	\$0	\$0	\$0	\$1,112,218	\$1,465,000	76%		
<i>*Amended</i>																	
2014-2015																	
SALES TAX - REVENUE COLLECTION REPORT																	
	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted			
Art. 39	\$44,058	\$42,111	\$22,402	\$52,255	\$54,114	\$41,782	\$53,444	\$43,525	\$43,288	\$45,900	\$44,030	\$42,237	\$529,146	\$525,000			
Art. 40	\$38,988	\$34,814	\$35,370	\$33,479	\$35,220	\$34,201	\$41,563	\$31,886	\$30,973	\$32,613	\$34,850	\$37,517	\$421,476	\$360,000			
Art. 42	\$10,488	\$9,928	\$6,185	\$12,046	\$12,308	\$9,971	\$12,478	\$10,325	\$10,146	\$10,713	\$10,240	\$10,172	\$125,000	\$125,000			
Art. 44	\$53	\$2	\$2	\$3	-\$3	\$0	\$0	-\$11	\$36	-\$11	\$0	\$0	\$71				
Totals	\$93,587	\$86,855	\$63,959	\$97,783	\$101,639	\$85,954	\$107,484	\$85,725	\$84,444	\$89,214	\$89,121	\$89,927	\$1,075,692				
Total Budgeted														\$1,010,000			
SALES TAX REVENUE- SCHOOL CAPITAL RESERVE FUND																	
	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budgeted			
Art. 40	\$16,709	\$14,920	\$15,158	\$14,348	\$15,094	\$14,658	\$17,813	\$13,666	\$13,274	\$13,977	\$14,936	\$16,079	\$180,631	\$150,000			
Art. 42	\$15,732	\$14,892	\$9,278	\$18,069	\$18,462	\$14,957	\$18,717	\$15,488	\$15,220	\$16,069	\$15,360	\$15,257	\$187,501	\$175,000			
Totals	\$32,441	\$29,812	\$24,436	\$32,417	\$33,556	\$29,615	\$36,529	\$29,153	\$28,494	\$30,046	\$30,296	\$31,336	\$368,132				
Total Budgeted														\$325,000			
Grand	\$126,029	\$116,668	\$88,395	\$130,200	\$135,196	\$115,569	\$144,014	\$114,879	\$112,938	\$119,260	\$119,417	\$121,263	\$1,443,824	\$1,335,000			
Notes: 8-2015 includes a lump sum payment for an audit creating a higher than usual sales tax payment.																	

Attachment: Sales tax collections PDF 15-16 (1179 : Sales & Use Tax Revenue Report)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 11.D
Meeting Date: May 02, 2016

Submitted By: Tammy Krauss, Register of Deeds
Register of Deeds
Prepared by: Angela Wooten

Item Title **Register of Deeds**

Attachments: RoD Monthly Report - March (PDF)

Summary:

Recommendation:

Camden County Register of Deeds: Tammie Krauss
March 2016 Daily Deposit

DATE	NC CHILDREN TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
03/01/16	\$ -	\$ -			\$ 2.40	\$ 16.51	\$ 18.60	\$ 122.49	\$ 160.00
03/02/16	\$ -	\$ -	\$ 20.58	\$ 21.42	\$ 3.99	\$ 24.40	\$ 31.00	\$ 206.61	\$ 308.00
03/03/16	\$ -	\$ -			\$ 2.31	\$ 15.92	\$ 18.60	\$ 117.17	\$ 154.00
03/04/16	\$ -		\$ 246.47	\$ 256.53	\$ 2.16	\$ 13.01	\$ 24.80	\$ 104.03	\$ 647.00
03/07/16	\$ 5.00	\$ 30.00	\$ -	\$ -	\$ 2.58	\$ 13.52	\$ 12.40	\$ 108.50	\$ 172.00
03/08/16	\$ -	\$ -	\$ 25.97	\$ 27.03	\$ 5.57	\$ 33.54	\$ 31.00	\$ 300.84	\$ 423.95
03/09/16					\$ 1.43	\$ 9.45	\$ 12.40	\$ 72.07	\$ 95.35
03/10/16	\$ -				\$ 2.92	\$ 17.38	\$ 31.00	\$ 143.45	\$ 194.75
03/11/16			\$ 226.87	\$ 236.13	\$ 2.22	\$ 14.04	\$ 18.60	\$ 113.14	\$ 611.00
03/14/16	\$ 5.00	\$ 30.00	\$ 49.00	\$ 51.00	\$ 4.77	\$ 28.64	\$ 31.00	\$ 218.59	\$ 418.00
03/15/16			\$ 475.30	\$ 494.70	\$ 7.24	\$ 47.22	\$ 68.20	\$ 359.74	\$ 1,452.40
03/16/16			\$ 63.70	\$ 66.30	\$ 3.75	\$ 23.48	\$ 37.20	\$ 185.37	\$ 379.80
03/17/16			\$ 312.62	\$ 325.38	\$ 3.33	\$ 23.28	\$ 24.80	\$ 170.49	\$ 859.90
03/18/16			\$ 138.67	\$ 144.33	\$ 3.00	\$ 19.21	\$ 31.00	\$ 146.79	\$ 483.00
03/21/16			\$ 218.05	\$ 226.95	\$ 3.60	\$ 22.52	\$ 37.20	\$ 176.68	\$ 685.00
03/22/16			\$ 67.62	\$ 70.38	\$ 3.52	\$ 21.97	\$ 12.40	\$ 197.11	\$ 373.00
03/23/16					\$ 0.99	\$ 7.19	\$ 6.20	\$ 51.62	\$ 66.00
03/24/16	\$ 5.00	\$ 30.00	\$ 621.32	\$ 646.68	\$ 6.64	\$ 39.77	\$ 55.80	\$ 305.79	\$ 1,711.00
03/28/16			\$ 259.70	\$ 270.30	\$ 7.95	\$ 53.24	\$ 68.20	\$ 400.86	\$ 1,060.25
03/29/16					\$ 2.89	\$ 19.14	\$ 24.80	\$ 146.27	\$ 193.10
03/30/16			\$ 195.02	\$ 202.98	\$ 3.90	\$ 24.50	\$ 37.20	\$ 194.40	\$ 658.00
03/31/16			\$ 514.50	\$ 535.50	\$ 4.17	\$ 25.03	\$ 49.60	\$ 199.20	\$ 1,328.00
									0.00
TOTAL	\$ 15.00	\$ 90.00	\$ 3,435.39	\$ 3,575.61	\$ 81.33	\$ 512.96	\$ 682.00	\$ 4,041.21	\$ 12,433.50

Attachment: RoD Monthly Report - March (1217 : Register of Deeds)

Ledger Report - Fee Distribution

Printed: 4/1/2016

11.D.1

TAMMIE KRAUSS, REGISTER OF DEEDS

Camden County, NC

3/1/2016 - 3/31/2016

NC Children's Trust Fund	\$15.00
NC Domestic Violence Fund	\$90.00
State Revenue Stamp	\$3,435.39
County Revenue Stamp	\$3,575.61
Land Transfer Fee	\$0.00
Floodplain Map Fund	\$0.00
Supplemental Retirement	\$81.33
ROD Automation Fund	\$512.96
Dept Of Cultural Resources	\$0.00
Vital Records Fund	\$0.00
State General Fund	\$0.00
State Treasurer Amount	\$682.00
ROD General Fund	\$4,041.21
Total Distribution For Period	\$12,433.50

Cash Total	\$542.10
Check Total	\$11,891.40
Pay Account Total	\$0.00
Overpayment Total	\$0.00
Total Deposit For Period	\$12,433.50

Total Escrow Change \$0.00

Attachment: RoD Monthly Report - March (1217 : Register of Deeds)



CAMDENCOUNTY

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Board of Commissioners AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 11.E
Meeting Date: May 02, 2016

Submitted By: Krystal Lancaster, Librarian
Library
Prepared by: Krystal Lancaster

Item Title **Library Statistics--April**

Attachments: Library Statistics--April (DOCX)

Summary:

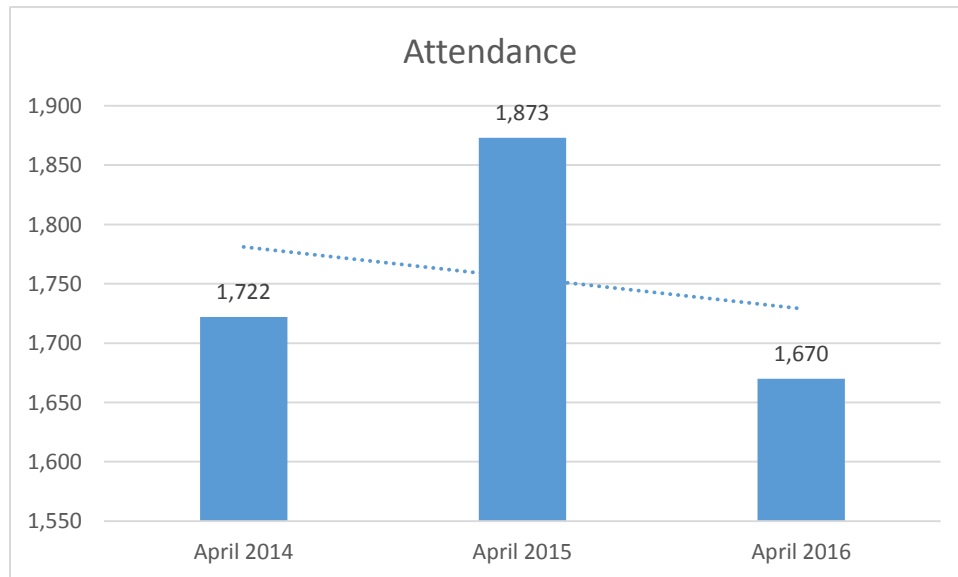
Recommendation:

Camden County Public Library April 1-24, 2016 Statistics

- **Visitor Count:** 1670
- **Days/Hours Open:** 24/198
- **# Items in Collection:** 13,153 (Opening Day Collection # Items = 4,755)
- **Total Check Outs/Renewals:** 2,873
- **Library Card Holders:** 2,545
- **Computer/ Wireless Use:** 1670/499
- **Juvenile Programs :** 10 programs /166 attendance
- **Adult Programs :** 1 programs / 4 attendance
- **Meeting Room:** 9 reservations /113 attendance

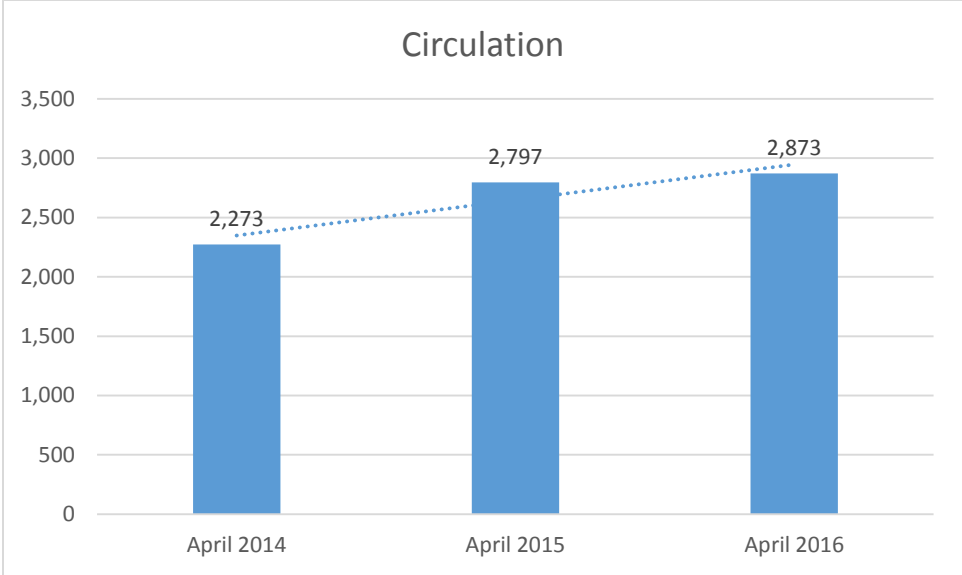
Comparison by Year

*Please note that 2016 numbers are only for April 1-24 whereas 2014 and 2015 statistics take into account the month as a whole.



Daily attendance for April compared by year (2014-2016).

Attachment: Library Statistics--April (1209 : Library Statistics--April)



Number of library materials checked out for April compared by year (2014-2016).

Attachment: Library Statistics--April (1209 : Library Statistics--April)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Information, Reports & Minutes From Other Agencies

Item Number: 11.F
Meeting Date: May 02, 2016

Submitted By: Angela Wooten, Clerk to the Board
Administration
Prepared by: Angela Wooten

Item Title **Press Release**

Attachments: Governor McCrory Unveils Budget Priorities (PDF)

Summary:

Recommendation:

Press Release

Governor McCrory Unveils Education Budget Priorities Ranging from Teacher Pay to College Scholarships

Proposal includes average 5 percent pay increase and average 3.5 percent bonus for teachers

FOR IMMEDIATE RELEASE
Tuesday, April 5, 2016

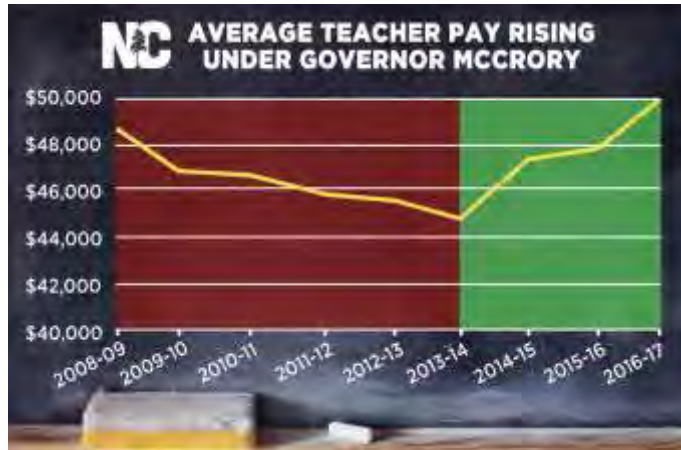
(919) 814-2100
govpress@nc.gov

Jamestown, N.C. – On a visit to his high school alma mater, Governor Pat McCrory announced his proposal to increase average teacher pay in North Carolina to more than \$50,000 for the first time in state history by providing an average 5 percent pay increase. Governor McCrory revealed that his budget will build on the substantial investments the state has made in teachers since 2013 to recruit and retain the best and the brightest educators to prepare our students for a successful future. The governor was joined by high school teachers, students, principals, university chancellors and community college presidents at today’s announcement.

“Two years ago, when I announced a significant teacher pay raise plan right here at Ragsdale, I promised that we would not stop there,” said Governor McCrory. **“Today, I am following through on that promise and introducing an aggressive education budget that will bring average teacher pay to more than \$50,000 for the first time in state history.”**

When considering robust health and retirement benefits offered to every full-time teacher in our state, the governor’s proposed teacher pay increase will bring average teacher compensation to more than \$66,000.

Since 2013, under Governor McCrory’s leadership, North Carolina has committed over \$1 billion more for teacher pay through his first term, thanks in part to the largest average teacher pay increase in the country. This includes both increased base pay for early career educators and advancing teachers more quickly along the pay scale.



Attachment: Governor McCrory Unveils Budget Priorities (1225 : Press Release)

In addition to teacher pay, Governor McCrory outlined several education priorities that will be addressed in his budget to ensure all students have the opportunity to reach their full potential.

Respecting and rewarding our teachers

- Increases average teacher pay in North Carolina to more than \$50,000 for the first time in state history by providing an average 5 percent pay increase.
- Provides an average 3.5 percent bonus for teachers and principals with a greater share going to veteran teachers. This will equate to a \$5,000 bonus for our veteran teachers with more than 24 years of service.

Recruiting new teachers

- Establishes a scholarship program by investing \$2 million to attract new, highly qualified math and science teachers.
- The program will support scholarships for 300 students to attend in-state universities, earn degrees in education and teach math and science in the state's public schools.

Modernizing classrooms

- Builds on the more than \$130 million we have committed to classroom connectivity positioning North Carolina as one of the first states in the nation to connect all classrooms to robust Wi-Fi by 2018.
- Provides \$29 million to empower schools to trade textbooks for tablets so students can learn anytime, anywhere using the latest information available.

Expanding opportunity for special needs students

- Expands funding by more than \$5 million for education scholarships for students with disabilities, allowing parents to choose the best education setting for their children. Parents can choose to use scholarship funding for private school tuition, therapy, necessary adaptive educational equipment and resources.
- Currently, North Carolina has far too many special needs children on a waitlist to receive this extra help. The governor's budget will increase funding to serve more than 300 additional students.

Boosting community college graduation

- Invests \$26 million in proven student success strategies at our 58 community colleges so more students graduate with a certificate or degree.
- Upgrades equipment at our community colleges needed to train students with the skills needed to succeed in today's workforce.

Expanding college access

- Allocates \$25 million to support the implementation of the Connect NC initiative, which will provide \$980 million for state-of-the-art science, technology, engineering and math facilities on public university campuses across the state.
- North Carolina spends a greater percentage of tax revenues on higher education than any other state. We will further expand access to an affordable university education by supporting the opportunity for an additional 3,100 students to attend our universities at an average state tuition subsidy of more than \$10,000 annually.
- Invests \$5 million to establish a new competitive merit scholarship program for students pursuing science, math, engineering and health degrees at our universities to help fill the shortage of skilled workers in these fields.

Governor McCrory will release more details of his teacher pay plan and education investments when he unveils his budget proposal later this month.