



CAMDENCOUNTY
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**BOARD
OF
COMMISSIONERS**

November 16th, 2015

**6:00 PM Closed Session
7:00 PM - Regular Meeting**

**Historic Courtroom
Courthouse Complex**

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Please turn Cell Phone ringers off during the meeting.

Agenda

**Camden County Board of Commissioners Regular Meeting
November 16th, 2015
6:00 P.M. - Closed Session
7:00 P.M. - Regular Meeting
Historic Courtroom, Courthouse Complex
Camden, North Carolina**

6:00 P.M. **Call to Order** - Chairman P. Michael McLain

Closed Session - Pursuant to G.S. 143-318.11(a)(3) to consult with Attorney to discuss matter relating to potential litigation and current litigation Case Number: 215-cv-00021 - Camden County et al v. Northeastern Community Development Corporation et al.

7:00 P.M. **Welcome**

Invocation & Pledge of Allegiance – Commissioner Clayton Riggs

ITEM 1 **Public Comments**

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman’s discretion due to scheduling and other issues.

ITEM 2 **Consideration of Agenda (For discussion and possible action)**

ITEM 3 **Old Business (For discussion and possible action)**

A. Personnel Policy Changes(Pg. 5--8)

ITEM 4 **Public Hearings**

A. Public Hearing: Ordinance No. 2015-10-01 – Proposed amendments to Chapter 151 (Unified Development Ordinance) of the Camden County Code Ordinances (Pg. 9-18)

B. Public Hearing – Special Use Permit Preliminary Plat Green Meadows – 9 lot Major Subdivision (UDO 2013-08-04)(Pg. 19-63)

ITEM 5 New Business (For discussion and possible action)

- A. Monthly Tax Report – October(Pg. 64-71)
- B. Resolution No. 2015-11-01- Establishing a policy for approval and opening
 of Closed Session minutes and general accounts(Pg. 72-73)

**ITEM 6 Consent Agenda (All items listed below are routine and will be approved by
 one motion. Separate discussion of an item(s) will be held by request of a
 member of the Board.)**

- A. Draft Minutes -(Pg. 74)
- B. Tax Collection Report(Pg. 75-76)
- C. Tax Refunds, Pickups, & Releases(Pg. 77-79)
- D. Volunteer Forms(Pg. 80-81)

ITEM 7 Commissioner's Report (For discussion and possible action)

ITEM 8 County Manager's Report (For discussion and possible action)

ITEM 9 Information, Reports & Minutes From Other Agencies(Pg. 82-96)

- A. Register of Deeds Report – October(Pg. 83-84)
- B. Youth Forum Sponsorship Letter(Pg. 85-86)
- C. SPCA Meeting Minutes - October(Pg. 87-89)
- D. NCDOT Newsletter – November 2015(Pg.90 - 93)
- E. ECSU ranks in top 20 for best value(Pg. 94)
- F. 2016 Holiday Schedule – NC Administrative Office of the Courts.....(Pg. 95)
- G. 2017 Holiday Schedule – NC Administrative Office of the Courts.....(Pg. 96)

ITEM 10 Other Matters (For discussion and possible action)

ITEM 11 Adjourn

IF YOU HAVE ANYTHING TO ADD/DELETE TO THE
CLOSED SESSION AGENDA, PLEASE AMEND THE
AGENDA BEFORE ENTERING CLOSED SESSION.
THANK YOU.

November 16th, 2015

Closed Session – 6:00 PM

1. Pursuant to G.S. 143-318.11(a) (3) – to consult with Attorney to discuss matter relating to potential litigation and current litigation. Case: 2:15-cv-00021 - Camden County et al v. Northeastern Community Development Corporation et al.

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 3.A

Old Business

Meeting Date: November 16, 2015

Attachments: 2 (3 Pages)

Submitted By: Michael Renshaw, County Manager

ITEM TITLE: Personnel Policy Changes

MOTION MADE BY:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
VOTE:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

SUMMARY:

Changes to the Camden County Personnel Policy as proposed by the Personnel Committee Meeting which was held on October 8th. Committee members consisted of Vice Chairman Duckwall, Commissioner Riggs, HR Specialist Stephanie Jackson, and County Manager Mike Renshaw. County Attorney John Morrison has reviewed the recommended revisions. These are the changes as per the Board of Commissioners meeting November 2, 1015.

RECOMMENDATION:

To make a motion to approve

- (a) The changes to Article VI. Conditions of Employment as proposed to specify the spouse, sibling, child or parent.
- (b) The changes to Article XI. Grievance Procedure and Adverse Action Appeal to add an appeal process after County Manager decision and to add a step for department heads to follow.

ARTICLE VI. CONDITIONS OF EMPLOYMENT

Section 6. Employment of Relatives

The County prohibits the hiring and employment of immediate family in permanent positions within the same work unit department. ~~"Immediate Family" is defined in Article VIII, Section 12.~~ The County also prohibits the employment of any person into a permanent position who is ~~an immediate family member~~ the spouse, sibling, child or parent of individuals holding the following positions: County Board of Commissioners Member, County Manager, Assistant County Manager, Human Resources Director, Clerk to the Board, Finance Officer, or County Attorney. Otherwise, the County will consider employing family members or related persons in the service of the County, provided that such employment does not:

- 1) result in a relative supervising relatives;
- 2) result in a relative auditing the work of a relative;
- 3) create a conflict of interest with either relative and the County; or
- 4) create the potential or perception of favoritism.

This clause shall not be retroactive concerning any relative currently working for the County or anyone who has filed for election at the time of adoption.

Pursuant to G.S. 153A-103, the Board of Commissioners may approve for employment by the Sheriff or Register of Deeds a relative by (a) blood, (b) marriage, (c) nearer kinship than first cousin, or a person who has been convicted of a crime involving moral turpitude if the Commissioners make a written finding of fact that such employment was requested by the Sheriff or Register of Deeds and the reasons set forth by the Sheriff or Register of Deeds that he/she feels that employing this person would be in the best interests of the County and should not follow the hiring policies set forth in this Policy.

ARTICLE XI. GRIEVANCE PROCEDURE AND ADVERSE ACTION APPEAL

Section 4. Procedure

When an employee or group of employees has a grievance, the following successive steps are to be taken unless otherwise provided. The number of calendar days indicated for each step should be considered the maximum, unless otherwise provided, and every effort should be made to expedite the process. However, the time limits set forth may be extended by mutual consent. The last step initiated by an employee shall be considered to be the step at which the grievance is resolved. A decision to rescind a disciplinary suspension, demotion or dismissal must be approved by the Appointing Authority before the decision becomes effective.

Informal Resolution. Prior to the submission of a formal grievance, the employee and supervisor should meet to discuss the problem and seek to resolve it informally. Either the employee or the supervisor may involve the Human Resources Office as a resource to help resolve the grievance. Mediation may be used at any step in the process and is encouraged. Mediation is the neutral facilitation of the conflict between or among parties where the facilitator helps the parties find a mutually agreeable outcome.

Step 1. If no resolution to the grievance is reached informally, the employee who wishes to pursue a grievance shall present the grievance to the supervisor in writing. The written grievance must be received by the supervisor within fifteen calendar days of the event or within fifteen calendar days of learning of the event or condition. The supervisor shall respond to the grievance within five calendar days after receipt of the grievance. The supervisor should, and is encouraged to, consult with any employee of the County in order to reach a correct, impartial, fair and equitable determination or decision concerning the grievance. Any employee consulted by the supervisor is required to cooperate to the fullest extent possible.

The response from each supervisory level for each step in the formal grievance process shall be in writing and signed and dated by the supervisor. In addition, the employee shall sign a copy to acknowledge receipt thereof. The responder at each step shall send copies of the grievance and response to the Human Resources Director.

Step 2. If the grievance is not resolved to the satisfaction of the employee by the supervisor, the employee may appeal, in writing, to the Department Head within five calendar days after receipt of the response from Step 1. The Department Head shall respond to the appeal, stating the determination of decision within five calendar days after receipt of the appeal.

Step 3.

- (For general County employees only) If the grievance is not resolved to the satisfaction of the employee by the Department Head, the employee may appeal, in writing, to the County Manager within five calendar days after receipt of the response from Step 2. **The County Manager shall address the appeal, and in the Manager's discretion may meet with the employee to discuss the grievance will but in any event shall make a decision on the grievance within ten calendar days of the appeal.**
- (For employees only in the Social Services Department) If the grievance is not resolved to the satisfaction of the employee by the Department Head, the employee may appeal the decision to the North Carolina Office of Administrative Hearings (OAH) within thirty calendar days of the receipt of the Department Head's decision. The findings of the OAH will be forwarded to the State Personnel Commission. The decision of the State Personnel Commission shall be advisory only and the Department Head shall have the final decision. Discrimination cases may be appealed directly to the OAH.

Step 4. If the grievance is not resolved to their satisfaction, the employee may appeal in writing, to Human Resources requesting their grievance to be referred to the Board of Commissioners. This process should be utilized especially in cases where the employee's grievance concerns actions or alleged actions of the County Manager. The appeal shall be heard at the next regularly scheduled meeting of the Board of Commissioners if practical, but in no event more than 15 days after notice of appeal is received by Human Resources. In such cases the Special Grievance Committee's report shall be final.

Special Note: The Sheriff and Register of Deeds, as Elected Officials shall carry out the responsibilities designated above assigned to as the County Manager in their respective departments. Further, any such decision by the Sheriff or Register of Deeds shall be final and employees of those departments shall have no further administrative remedy.

Once the employee has exhausted all administrative remedies contained herein the employee may utilize the North Carolina General Court of Justice to such extent is allowed by law.

Camden County Board of Commissioners AGENDA ITEM SUMMARY SHEET

MOTION MADE BY:	
M. McLain	_____
S. Duckwall	_____
G. Meiggs	_____
T. White	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
M. McLain	_____
S. Duckwall	_____
G. Meiggs	_____
T. White	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

Item Number: 4.A

Meeting Date: November 16, 2015
Attachments: Ordinance 2015-10-01
Submitted By: Planning Department

ITEM TITLE: Public Hearing: Ordinance No. 2015-10-01
 - Proposed amendments to Chapter 151
 (Unified Development Ordinance) of the
 Camden County Code Ordinances

SUMMARY:

New state law prohibits the placement of Design Standards (Article 151.069) on single family dwellings and modular homes.

With the adoption of Camden’s Drainage Manual some of the requirements exceed those stated in the Unified Development Ordinance. The proposed amendment’s address those requirements and clarifies existing language in the Unified Development Ordinance.

RECOMMENDATION:

Hold public hearing.

After public hearing consider amending agenda under new business for consideration of Ordinance No. 2015-10-01.

Ordinance No. 2015-10-01

**An Ordinance
Amending the Camden County
Code of Ordinances**

Camden County, North Carolina

BE IT ORDAINED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS as follows:

Article I: Purpose

The purpose of this Ordinance is to amend Chapter 151 of the Camden County Code of Ordinances of Camden County, North Carolina, which was originally adopted by the County Commissioners on December 15, 1997, and subsequently amended and as otherwise incorporated into the Camden County Code.

Article II. Construction

For purposes of this Ordinance, underlined words (underline) shall be considered as additions to existing Ordinance language and strikethrough words (~~strikethrough~~) shall be considered deletions to existing language. New language of proposed ordinance shall be shown in italics (*italics*) and underlined.

Article III. Amend Chapter 151 as amended of the Camden County Code which shall read as follows:

CHAPTER 151: UNIFIED DEVELOPMENT

§ 151.069 DESIGN STANDARDS.

See §§ 151.380 through 151.387 of this chapter for further criteria for any development within a special flood hazard area.

(A) Except as otherwise provided herein, the following design standards shall apply to all ~~site-built, modular and~~ mobile single-family and multi-family homes erected, constructed, installed, placed or otherwise located in the county, but shall not apply to commercial structures. *No certificate of occupancy may be issued until the Administrator determines that the applicable appearance criteria have been met:*

(B) ~~The following design standards shall apply to all modular and site-built homes erected, constructed, installed, placed or otherwise located in the county, but shall not apply to commercial structures:~~

48 ~~(1) The minimum vertical rise for a roof shall be 6 feet for each 12 feet of horizontal~~
49 ~~run.~~

50
51 ~~————(2) Not less than 50% of the entire roof area of the house shall have a minimum~~
52 ~~vertical rise of 6 feet for each 12 feet of horizontal run.~~

53
54 ~~————(3) The calculation of the minimum roof area required to meet the 50% threshold shall~~
55 ~~not include the roof area covering a dormer window.~~

56
57 ~~————(4) The minimum vertical rise for a roof shall be 4 feet for each 12 feet of horizontal~~
58 ~~run over any style of dormer windows.~~

59
60 ~~————(5) The minimum vertical rise for a roof shall be 3 feet for each 12 feet of horizontal~~
61 ~~run over non heated space such as porches.~~

62
63 ~~(C) The following appearance standards shall apply to all modular homes erected,~~
64 ~~constructed, installed, placed or otherwise located in R-3 and GUD districts:~~

65
66 ~~————(1) No modular home may be constructed or installed that does not have at least a~~
67 ~~porch at the front entrance of the structure. Such porch shall have a minimum area of 54 square~~
68 ~~feet, and the calculation of such area shall not include any steps.~~

69
70 ~~————(2) The sides of all porches and steps shall be constructed with wood, masonry or~~
71 ~~concrete, but no metal.~~

72
73 ~~————(3) All porches shall have a roof attached to the modular home and shall extend over~~
74 ~~the entire porch.~~

75
76 ~~————(4) The curtain wall or foundation shall have a visible exterior of one of the following:~~
77 ~~true brick or natural stone.~~

78
79 ~~(D) The following appearance standards shall apply to all Class A, Class B and Class C~~
80 ~~mobile homes. No certificate of occupancy may be issued until the Administrator determines~~
81 ~~that the applicable appearance criteria have been met:~~

82
83 (1) Class A mobile homes may be installed in R-1 and R-2 zoning districts with at least
84 the following appearance standards:

85
86 (a) The curtain wall or foundation shall have a visible exterior of one of the
87 following: true brick or natural stone.

88
89 (b) 1. The mobile home is to be installed not less than the same distance from
90 the right-of-way as any principle structure on an adjacent property on the same side of the
91 roadway.

92
93 2. In those instances where an adjoining property has a principal structure

94 located inside the required front setback area, and such principal structure is located within 150
 95 feet of the proposed site for installation of the Class A mobile home, then the proposed Class A
 96 mobile home may be installed at a setback equal to the structure on the adjacent property or 25
 97 feet from the right-of-way, whichever is greater.

98
 99 (c) There shall be a front porch to the mobile home having dimensions of not less
 100 than five feet wide and five feet deep. The rear or side porch shall have dimensions of not less
 101 than three feet wide and three feet deep. The front and sides of all porches and steps shall be
 102 constructed with wood, stone, masonry, concrete, or similar looking composite material.

103
 104 (2) Class B and Class C mobile homes may be installed in the R-1 zoning district and
 105 within approved mobile home parks subject to the following appearance standards:

106
 107 (a) The curtain wall shall be of all weather material covering all exposed
 108 underpinning.

109
 110 (b) 1. The mobile home is to be installed not less than the same distance from
 111 the right-of-way as any principle structure on an adjacent property on the same side of the
 112 roadway.

113
 114 2. In those instances where an adjoining property has a principal structure
 115 located inside the required front setback area, and such principal structure is located within 150
 116 feet of the proposed site for installation of the Class B or C mobile home, then proposed Class B
 117 or C mobile home may be installed at a setback equal to the structure on the adjacent property or
 118 25 feet from the right-of-way, whichever is greater.

119
 120 (c) There shall be a porch at each entrance to the structure having dimensions of
 121 not less than three feet wide and three feet deep. The front and sides of all porches and steps
 122 shall be constructed with wood, stone, masonry, concrete, or similar looking composite material.

123
 124 (3) Mobile homes that are installed as a change out to an existing mobile home must
 125 meet these appearance standards.

126
 127
 128 **§ 151.232 DESIGN STANDARDS AND CRITERIA.**

129
 130 All major subdivisions shall be designed to meet the following requirements:

131
 132 (F) *Drainage.*

133
 134 (1) Each subdivision shall provide adequate storm drainage for all areas in the
 135 subdivision as described in Article 151.400 and the Camden County Stormwater Drainage
 136 Design Manual. ~~A combination of storage and controlled release of stormwater run-off is~~
 137 ~~required. The release rate of stormwater from all developments shall not exceed the ten-year~~
 138 ~~stormwater run-off from the area in its natural state (post development vs. pre development).~~
 139 ~~All free flowing storm drainage systems shall be designed to accommodate the run-off generated~~
 140 ~~by a ten-year design storm or State Department of Transportation (NCDOT) standards if more~~

141 restrictive and the system will be maintained by NCDOT if the system is located within the
 142 NCDOT right of way. Plans must show, at minimum, the following information:

- 143
 144 ~~_____ (a) All culvert inverts, including driveway culverts;~~
 145
 146 ~~_____ (b) Direction of flow;~~
 147
 148 ~~_____ (c) Elevation data of drainways, ditches, swales and the like to outlet;~~
 149
 150 ~~_____ (d) Drainage calculations for drainway design within boundaries of proposed~~
 151 ~~subdivision and off site, if appropriate; and~~
 152
 153 ~~_____ (e) Total pre-development and post-development run-off in CFS (cubic foot per~~
 154 ~~second) volume leaving development area.~~

155
 156 ~~_____ (2) Plans must address maintenance of the drainage system and who will be the~~
 157 ~~responsible party to ensure proper maintenance is performed on the drainage system. The plan~~
 158 ~~will be reviewed and inspected by county planning and technical review staff.~~

159
 160 (J) Lots.

161 (6) Lot Grading - Minimum desirable slope shall be not less than 1%, minimum
 162 acceptable slope shall be not less than 0.5%. Construction plans shall provide sufficient grades,
 163 ridge lines and directional arrows to define the proposed drainage pattern of the entire lot. A
 164 minimum of seven proposed lot grades shall be provided; four at the corners; two at the side
 165 yard midpoints; and one grade located at the center of the lot (rear of typical structure location).
 166 Intermediate grades will be defined by linear interpolation of lot grades provided. Note Type A,
 167 B, or AB lot drainage for each lot. Overland flow onto adjacent offsite property is generally
 168 unacceptable. Commercial/Industrial subdivision plans shall provide lot grading to facilitate
 169 drainage until final development of individual parcels. Single Family Detached Lot Grading
 170 Policy:

171
 172 (a) Construction plans for all new subdivisions will show proposed lot grades to the
 173 nearest 0.1'.

174 (b) An engineer's or land surveyor's certification shall be submitted to the County prior
 175 to final plat approval certifying that lot grades are within 0.4' of proposed grades and a
 176 minimum positive slope of 0.25% exists in the direction indicated in the approved plan.
 177 Certification may be waived in cases where approved drainage plans showing existing grades
 178 meet the criteria.

179 (c) Lots shall be graded to within 0.1' of the final grade prior to being certified for a
 180 Certificate of Elevation. A minimum grade of 0.5% must be provided on the lot. A certification is
 181 required from a Land Surveyor confirming this lot grading. See the County's "Certificate of
 182 Elevation Grade Adjacent to Structure and Finished Floor of Structure for Compliance with
 183 Final Plat."

184 (d) The as constructed elevations of culverts shall be deemed acceptable if the as
 185 constructed invert elevation is within 0.12' of the proposed grade, provided, however, that

186 elevations resulting in a flat or adverse slope will be deemed unacceptable even if within the
 187 0.12' tolerance.

188

189 **§ 151.233 REQUIRED MAJOR SUBDIVISION SUBMISSION DOCUMENTS AND**
 190 **INFORMATION.**

191

	<i>Sketch Plat</i>	<i>Preliminary Plat</i>	<i>Final Plat</i>
Project; Plat Information:			
Drainage calculations in order to comply with state <i>and county</i> stormwater/ <i>drainage</i> regulations		X	

192

193

194 **FLOODPLAIN MANAGEMENT**

195

196 **§ 151.384 GENERAL STANDARDS.**

197

198 (15) Excavation and filling in the floodplain areas, areas noted as AE in the FIRM maps,
 199 may be allowed at the approval of the Countyt. Cut and fill for new development in the
 200 floodplain will only be acceptable if the net volume available within the floodplain remains the
 201 same (<https://msc.fema.gov/portal/advanceSearch>). The volumes will be judged from one foot
 202 contour to the next. No credit will be provided for excavation below the normal water elevation
 203 of the creek or below the ground water table, whichever is higher. The engineer will provide the
 204 areas and volumes at one foot contour intervals for the existing conditions and demonstrate
 205 through volume calculations that the proposed condition equals or provides more storage
 206 volume for the development. The calculation and demonstration shall begin at the normal
 207 elevation, or invert elevation, and proceed by even one foot increments to the FIRM reported
 208 base flood elevation for the immediate area. The cut and fill within the floodplain area must take
 209 place within the general confines of the development or within 500' of the river station shown on
 210 the FEMA maps

211 (16) A parcel which lies within the AE Flood zone and is within a portion of a creek or
 212 river which has riverine hydraulic characteristics, may fill one time only up to five percent (5%)
 213 of the flood zone area within the parcel's boundary. This is a onetime only occurrence and
 214 supersedes Item 2 of this Division. This exception is provided to allow a reasonable engineering
 215 design of a property and a connection or roadway from one area to another. This exception
 216 should not be construed to include floodways and non-encroachment zones. Filling over five
 217 percent (5%) will require a balance of cut and fill as dictated by Item 2 of this Division.

218

219 **DRAINAGE, EROSION CONTROL AND STORMWATER MANAGEMENT**

220

221 **§ 151.400 DRAINAGE.** WHEREAS, the issue of storm water management is of substantial
 222 concern to the Camden County Commissioners and the people of Camden County; and whereas
 223 after thorough reflection and study, the Camden County Commissioners find the following facts:

224 - Given the topography of Camden County its citizens are challenged with storm water
 225 runoff management which can be a danger to health and property.

226
 227 - Such topographical slopes as exists in Camden County which can be as modest as zero
 228 percent to two percent over vast areas including those portions of real property which are
 229 improved with residential and commercial structures.

230
 231 - Such topography severely limits, if not completely prohibits, storm water runoff and
 232 natural drainage that might be found in other areas of the state.

233
 234 - Further, such topography can expose the County and its citizens to standing water and
 235 flooding.

236
 237 - The elevation of surface waters at drainage outfalls and the hydraulic grade lines
 238 within and outside of a residential or commercial development site are critical to designing
 239 storm water systems to accommodate the often substantial quantities of runoff that could result
 240 from hurricanes, tropical storms, nor'easters and sustained periods of intense rain all of which
 241 the County is subject to receive on a frequent basis.

242
 243 - Rain water tends to be held on undeveloped or agricultural land, often standing in
 244 agricultural fields to a depth of several inches for lengthy periods of time which in turn
 245 attenuates the flow of water from agricultural fields thereby reducing agricultural runoff to a
 246 greatly lesser amount than what would be typically expected in other areas of the state.

247
 248 - Development of the land, both residential and commercial will change the
 249 impervious/pervious nature and compaction character of the soil and further restrict natural
 250 attenuation.

251
 252 Now, therefore, based upon the foregoing Findings of Fact, and in the exercise of its Police
 253 Powers granted by the North Carolina General Assembly, the Camden County Board of
 254 Commissioners for the Health, Safety, and Welfare of the public, now legislates the following
 255 standards for planning and construction of stormwater systems for both residential and non-
 256 residential developments within this County.

257
 258
 259
 260 (A) *Stormwater drainage.* Each residential/non-residential subdivision or commercial site
 261 plan shall provide adequate storm drainage certified by a North Carolina registered engineer or a
 262 North Carolina Licensed Surveyor, (with proven experience in stormwater drainage) for all areas
 263 in the subdivision.

264
 265 (B) Use of the Camden County Stormwater Drainage Manual is mandated by this

266 ordinance. The methods outlined in the manual are not the only methods acceptable for use.
267 Any deviations from these methods, however, must still meet or exceed the intended results and
268 be reviewed and approved by the County.

269
270 (C) A combination of storage and controlled release of stormwater run-off is required.
271 The release rate of stormwater from all developments shall not exceed the ten-year stormwater
272 run-off from the area in its natural state (post-development vs. pre-development). All free-
273 flowing storm drainage systems shall be designed to accommodate the run-off generated by a
274 ten-year design storm or North Carolina Department of Transportation (NCDOT) standards if
275 more restrictive. Master drainage stormwater studies for developments shall include and make a
276 part of the analysis any previous subdivision of the property which occurred within the five years
277 of the proposed major development.

278
279 (1) Conveyance systems draining over 300 acres shall be designed for the 25 year
280 Storm.

281 (2) Stormwater systems that meet the following criteria will be considered sufficient to
282 accommodate the 10 year storm:

283
284 (a) Acceptable hydraulic grade lines for 10-year storm designs in open drainage
285 systems shall be no higher than 0.25 feet (3") below the edge of pavement.

286
287 (b) Acceptable hydraulic grade lines for 10-year storm designs in closed drainage
288 systems shall be no higher than 0.5 feet (6") below the flow line of the gutter pan

289
290 (c) Additionally, the maximum static elevation of the 100-year flood shall not
291 inundate the lowest centerline point of any proposed road by more than 0.75' (9 inches).

292
293 (D) The following information must be provided as prescribed in the Camden County
294 Stormwater Drainage Manual:

295
296 (1) Elevation survey of entire tract with topo lines at one-foot intervals;

297
298 (2) All culvert inverts (including driveway culverts);

299
300 (3) Direction of flows;

301
302 (4) Downstream analysis (cross-sections) of drainage way to outlet (creek, stream,
303 river and the like) and upstream analysis as stated in Camden's Storm Water Drainage Design
304 Manual;

305
306 (5) Stormwater storage analysis (storing the differential between the outlet ditch
307 capacity at bank full and the 100-year storm event throughout the proposed development area)
308 and show minimum lot elevations;

309
310 (6) Drainage calculations for drainway design within boundaries of proposed
311 subdivision and off-site, if appropriate;

312
313 (7) Show total pre-development and post-development run-off in CFS (cubic feet per
314 second) volume leaving development area;

315
316 (8) Drainage studies shall demonstrate that the retention systems recover the percentage
317 as stated in the County's Storm Water Drainage Design Manual of their maximum 10 year
318 storage within 72 hours from the beginning (hour 0) of a Type III storm.

319
320 (9) Along all existing drainage ways within proposed development areas, swales
321 (minimum 6:1 side slopes) are preferred over traditional ditches. Swales shall have a 10 foot
322 easement that extends 5 feet on each side of the centerline. Maintenance easements the width of
323 the swale shall be centered over the swale;

324
325 (10) There shall be a 30-foot drainage/maintenance easement on all lead ditches that carry
326 water from upstream through the development to the outfall;

327
328 (11) If swales are not utilized, then all ditches and canals will require minimum of 30
329 feet of open space from the top of bank on one side or the other (maintenance area); and

330
331 (12) Developer will be responsible for upgrading drainage system to outlet subject to
332 obtaining permission from all property owners adjacent to the watercourse outlet (See Division
333 7, paragraph 12 of the Drainage Manual).

334
335 (E) Plans must address maintenance of the drainage system and who will be the
336 responsible party to ensure proper maintenance is performed on the drainage system. The plan
337 will be reviewed and inspected by County Technical Staff members.

338
339
340
341 **§ 151.401 DEVELOPMENTS MUST DRAIN PROPERLY.**

342
343 (A) All developments shall be provided with a drainage system that is adequate to prevent
344 the undue retention of surface water on the development site. Surface water shall not be
345 regarded as unduly retained if:

346
347 (1) The retention results from a technique, practice or device deliberately installed as
348 part of an approved sedimentation or storm water runoff control plan; or

349
350 (2) The retention is not substantially different in location or degree than that
351 experienced by the development site in its pre-development stage unless the retention presents a
352 danger to health or safety.

353
354 (B) No surface water may be channeled or directed into a sanitary sewer.

355
356 (C) Whenever practicable, the drainage system of a development shall coordinate with and
357 connect to the drainage systems or drainage ways on surrounding properties or streets.

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(D) Use of drainage swales rather than curb and gutter and storm sewers in subdivisions is provided for in §§ 151.170 through 151.184. Private roads and access ways within unsubdivided developments shall utilize curb and gutter and storm drains to provide adequate drainage if the grade of the roads or access ways is too steep to provide drainage in another manner or if other sufficient reasons exist to require the construction.

(E) Construction specifications for drainage swales, curbs and gutters and storm drains are contained in the County's Stormwater Drainage Manual.

Adopted by the Board of Commissioners for the County of Camden this day of , 2015.

County of Camden

P. Michael McLain, Chairman
Board of Commissioners

ATTEST:

Angie Wooten
Clerk to the Board

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 4.B

Meeting Date: November 16, 2015

Attachments: SUP Findings of Facts/Preliminary Plat

Submitted By: Planning Department

**ITEM TITLE: Public Hearing – Special Use Permit
Preliminary Plat Green Meadows – 9 lot
Major Subdivision (UDO 2013-08-04)**

MOTION MADE	
BY:	
M. McLain	_____
G. Meiggs	_____
S. Duckwall	_____
T. White	_____
C. Riggs	_____
NO MOTION	_____
VOTE:	
M. McLain	_____
G. Meiggs	_____
S. Duckwall	_____
T. White	_____
C. Riggs	_____
ABSENT	_____
RECUSED	_____

SUMMARY:

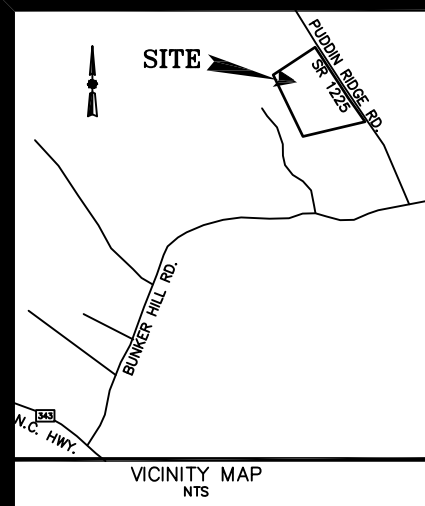
Green Meadows LLC (Keith Nowell) represented by Hollis Ellis of CAE Inc., is applying for a Special Use Permit for Preliminary Plat - Green Meadows Major Subdivision (9 lots) located off Pudding Ridge Road in South Mills Township.

Property was rezoned from Basic Residential (R3-2) to Basic Residential (R3-1) on March 18, 2013 (Ordinance 2013-01-01).

Planning Board will meet to consider Special Use Permit application on September 16th and 30th, 2015 and after discussion with staff, adjacent property owners and developer, board recommended approval of the Special Use Permit for Preliminary Plat Green Meadows subdivision with the conditions as stated in Staffs Findings on a 6-1 vote.

RECOMMENDATION:

At the conclusion of the public hearing, request consider amending agenda to add Special Use Permit for Preliminary Plat Green Meadows major subdivision (9 lots).



PRELIMINARY PLAT GREEN MEADOWS MAJOR SUBDIVISION

SOUTH MILLS TOWNSHIP CAMDEN COUNTY, NORTH CAROLINA

CERTIFICATE OF APPROVAL:

I HEREBY CERTIFY THAT ALL STREETS SHOWN ON THIS PLAT ARE WITHIN CAMDEN COUNTY, ALL STREETS AND OTHER IMPROVEMENTS SHOWN ON THIS PLAT HAVE BEEN INSTALLED OR COMPLETED OR GUARANTEED TO ACCORDING TO SEC. 151.243 AND THAT THE SUBDIVISION SHOWN ON THIS PLOT IS IN ALL RESPECTS IN COMPLIANCE WITH THE CAMDEN COUNTY UNIFIED DEVELOPMENT AND, THEREFORE, THIS PLAT HAS BEEN APPROVED BY THE CAMDEN COUNTY PLANNING BOARD AND SIGNED BY THE CHAIRPERSON, BOARD OF COMMISSIONERS, SUBJECT TO ITS BEING RECORDED IN THE CAMDEN COUNTY REGISTRY WITHIN NINETY (90) DAYS OF THE DATE BELOW.

DATE CHAIRPERSON, BOARD OF COMMISSIONERS

CERTIFICATE OF OWNERSHIP AND DEDICATION:

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY DESCRIBED HEREON, WHICH PROPERTY IS LOCATED WITHIN THE SUBDIVISION REGULATION JURISDICTION OF CAMDEN COUNTY, THAT I HEREBY FREELY ADOPT THIS PLAT OF SUBDIVISION AND DEDICATE TO PUBLIC USE ALL AREAS SHOWN ON THIS PLAT AS STREETS, ALLEYS, WALKS, PARKS, OPEN SPACE AND EASEMENTS, EXCEPT THOSE SPECIFICALLY INDICATED AS PRIVATE AND THAT I WILL MAINTAIN ALL SUCH AREAS UNTIL THE OFFER OF DEDICATION IS ACCEPTED BY THE APPROPRIATE PUBLIC AUTHORITY. ALL PROPERTY SHOWN ON THIS PLAT AS DEDICATED FOR A PUBLIC USE SHALL BE DEEMED TO BE DEDICATED FOR ANY OTHER PUBLIC USE AUTHORIZED BY LAW WHEN SUCH USE IS APPROVED BY THE APPROPRIATE PUBLIC AUTHORITY IN THE PUBLIC INTEREST.

DATE OWNER

I, _____, A NOTARY PUBLIC OF CAMDEN COUNTY, NORTH CAROLINA, DO HEREBY CERTIFY THAT PERSONALLY APPEARED BEFORE ME THIS DATE AND ACKNOWLEDGED THE DUE EXECUTION OF THE FOREGOING CERTIFICATE. WITNESS MY

HAND AND OFFICIAL SEAL THIS ____ DAY OF _____, 2015.

MY COMMISSION EXPIRES _____, NOTARY PUBLIC

CERTIFICATE OF SURVEY AND ACCURACY:

I, _____ CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK _____, PAGE _____, OF THE COUNTY REGISTRY (OTHER); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK _____ PAGE _____, THAT THE RATIO OF PRECISION AS CALCULATED IS _____; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. §47-30, AS AMENDED WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS ____ DAY OF _____, 2015.

SURVEYOR REGISTRATION NUMBER

DIVISION OF HIGHWAY DISTRICT ENGINEER CERTIFICATE:

I HEREBY CERTIFY THAT THE PUBLIC STREETS SHOWN ON THIS PLAT ARE INTENDED FOR DEDICATION AND HAVE BEEN COMPLETED IN ACCORDANCE WITH AT LEAST THE MINIMUM SPECIFICATIONS AND STANDARDS OF THE NC DEPARTMENT OF TRANSPORTATION FOR ACCEPTANCE OF SUBDIVISION STREETS ON THE NC HIGHWAY SYSTEM FOR MAINTENANCE.

DATE DISTRICT ENGINEER

ENGINEER CERTIFICATION FOR STORMWATER IMPROVEMENTS:

IN THE SUBDIVISION ENTITLED GREEN MEADOWS, STORMWATER DRAINAGE IMPROVEMENTS HAVE BEEN INSTALLED (1) ACCORDING TO PLANS AND SPECIFICATIONS PREPARED BY _____ OR (2) ACCORDING TO AS-BUILT PLANS SUBMITTED BY _____ AND APPROVED BY THE COUNTY. CAMDEN COUNTY ASSUMES NO RESPONSIBILITY FOR THE DESIGN, MAINTENANCE OR THE GUARANTEED PERFORMANCE OF THE STORMWATER DRAINAGE IMPROVEMENTS AND THEIR EFFECTS.

REGISTERED LAND SURVEYOR/CIVIL ENGINEER DATE

OPEN SPACE, DRAINAGE FACILITIES, RESERVED OPEN SPACE, AND PONDS REQUIRED TO BE PROVIDED BY THE DEVELOPER IN ACCORDANCE WITH CH. 151 OF THE CODE OF ORDINANCES SHALL NOT BE DEDICATED TO THE PUBLIC, EXCEPT UPON WRITTEN ACCEPTANCE BY THE COUNTY, BUT SHALL REMAIN UNDER THE OWNERSHIP AND CONTROL OF THE DEVELOPER (OR HIS OR HER SUCCESSOR) OR A HOMEOWNER'S ASSOCIATION OR SIMILAR ORGANIZATION THAT SATISFIES THE CRITERIA ESTABLISHED IN §151.198 OF THE COUNTY'S CODE OF ORDINANCES.

THE SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA A COUNTY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

CERTIFICATE OF REVIEW OFFICER:

STATE OF NORTH CAROLINA
COUNTY OF CAMDEN

I, _____ REVIEW OFFICER OF CAMDEN COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER DATE

HEALTH DEPARTMENT CERTIFICATE:

THIS SUBDIVISION, ENTITLED GREEN MEADOWS, HAS BEEN DESIGNED FOR THE CONSTRUCTION OF INDIVIDUAL SEWAGE SYSTEMS AND MEETS THE CRITERIA AND REQUIREMENTS OF THE DISTRICT HEALTH DEPARTMENT BASED ON EXISTING CONDITIONS AND REGULATIONS. THE DISTRICT HEALTH DEPARTMENT RESERVES THE RIGHT TO REQUIRE ADDITIONAL IMPROVEMENTS TO THESE PROPERTIES AND TO LIMIT THE NUMBER OF BEDROOMS AND SIZE OF STRUCTURE BASED ON SITE CONDITIONS UPON ISSUANCE OF THE FINAL SITE IMPROVEMENTS PERMITS. THIS CERTIFICATION DOES NOT CONSTITUTE A WARRANTY AND IS ISSUED BASED ON THIS SUBDIVISION BEING SERVICED.

DATE DISTRICT HEALTH DEPARTMENT

NCDOT COMPLIANCE WITH RULES AND REGULATIONS:

I HEREBY CERTIFY THAT THESE STREETS AS INSTALLED (OR AS DESIGNED AND GUARANTEED BY THE APPLICANT) ARE IN ACCORDANCE WITH THE MINIMUM DESIGN CRITERIA REQUIRED BY THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAY FOR ACCEPTANCE OF SUBDIVISION STREETS ONTO THE SYSTEM FOR MAINTENANCE.

DATE DISTRICT ENGINEER NC DEPARTMENT OF TRANSPORTATION

PROJECT NOTES:

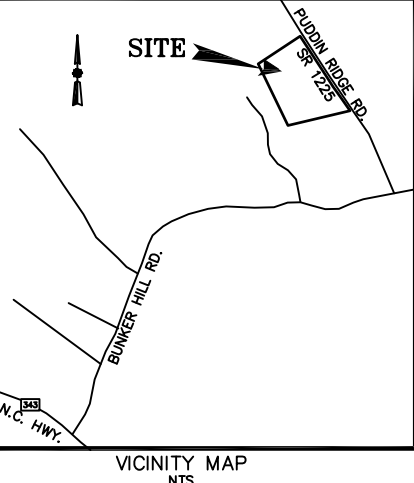
- OWNER/DEVELOPER: GREEN MEADOWS LLC
GREEN MEADOWS LLC
987 SWAMP ROAD, HERTFORD NC 27944
 - PHYSICAL ADDRESS: PUDDING RIDGE RD,
SOUTH MILLS, N.C. 27976
 - PIN # 017999003493030000
 - REFERENCE: D.B. 268, PG. 325
 - TRACT IS IN FLOOD ZONE SHADED X & AE (EL 6.9')
 - TOTAL TRACT AREA =
467,996 sq.ft. 10.74 acres
 - MINIMUM LOT SIZE IS ONE ACRES
 - TOTAL NUMBER OF LOTS - 9
 - ZONED: - BASIC RESIDENTIAL (R3-1)
 - AREA OF REQUIRED OPEN SPACE = 23,400 SF OR 0.537 ACRE
 - AREA OF PROVIDED OPEN SPACE = 24,481 SF OR 0.562 ACRE
- AREA OF RIGHT-OF-WAY =
51,432 sq.ft. 1.18 acres

CAE, INC.

ENGINEERS, PLANNERS, AND CONSTRUCTION CONSULTANTS

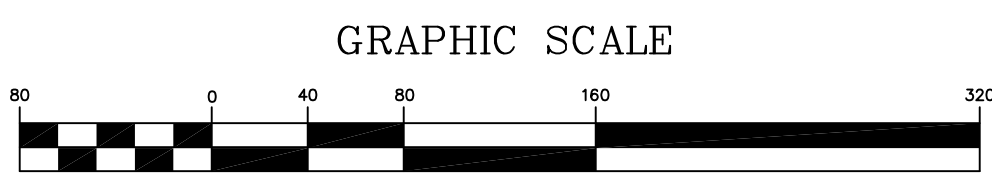
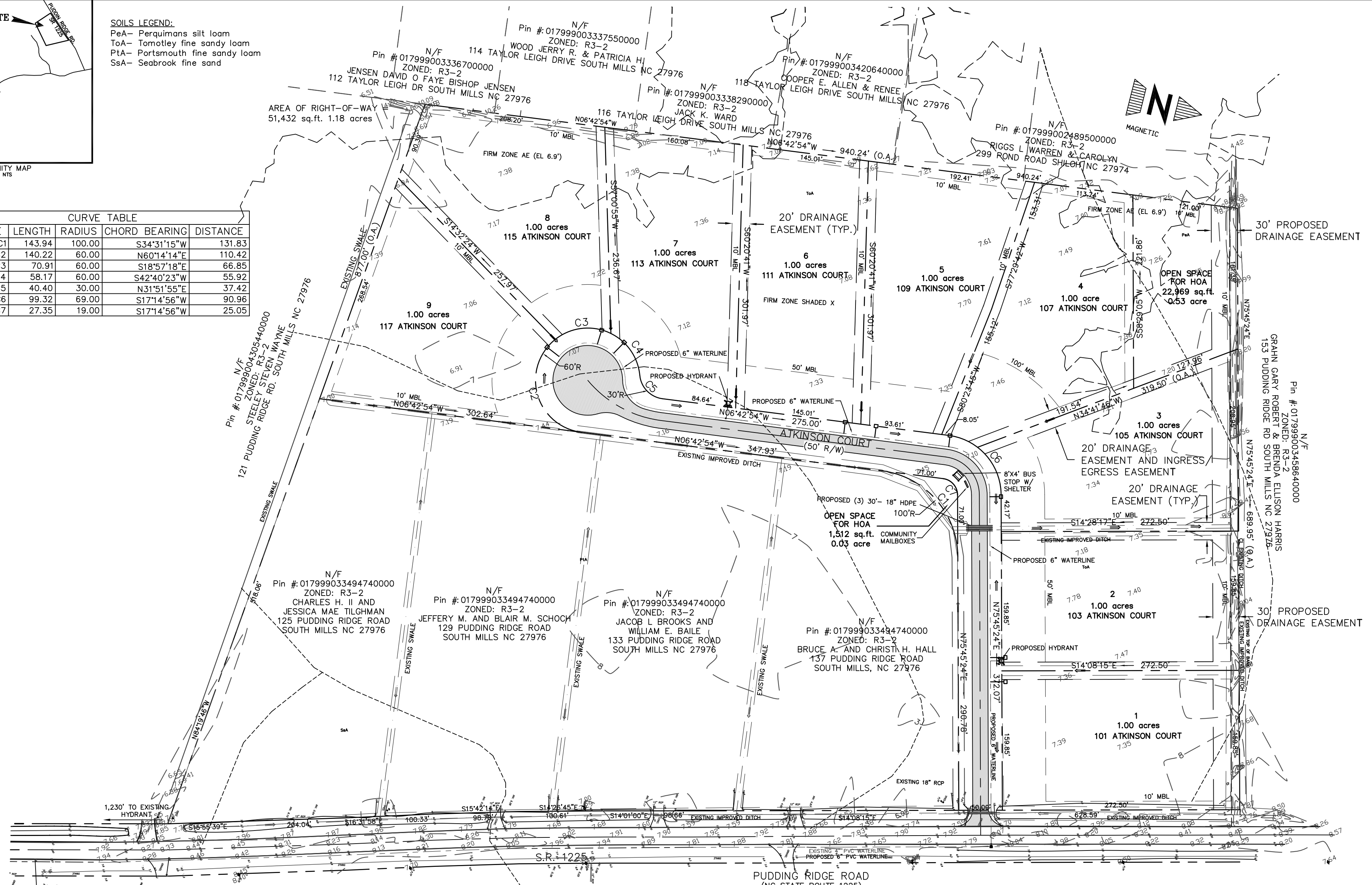
321 OFFICE SQUARE LANE, SUITE 101A
VIRGINIA BEACH, VIRGINIA 23462-3655
TELEPHONE: (252) 562-0430 (757) 271-1009 FAX

SCALE: 1" = 100' DATE: 9/28/15



SOILS LEGEND:
 PeA- Perquimans silt loam
 ToA- Tomotley fine sandy loam
 PtA- Portsmouth fine sandy loam
 SsA- Seabrook fine sand

CURVE TABLE				
CURVE	LENGTH	RADIUS	CHORD BEARING	DISTANCE
C1	143.94	100.00	S34°31'15"W	131.83
C2	140.22	60.00	N60°14'14"E	110.42
C3	70.91	60.00	S18°57'18"E	66.85
C4	58.17	60.00	S42°40'23"W	55.92
C5	40.40	30.00	N31°51'55"E	37.42
C6	99.32	69.00	S17°14'56"W	90.96
C7	27.35	19.00	S17°14'56"W	25.05



(IN FEET)
 1 inch = 80 ft.

**PRELIMINARY PLAT GREEN MEADOWS
 MAJOR SUBDIVISION
 FOR
 GREEN MEADOWS, LLC
 SOUTH MILLS TOWNSHIP
 CAMDEN COUNTY, NORTH CAROLINA
 CAE, INC.**

ENGINEERS, PLANNERS, AND CONSTRUCTION CONSULTANTS

321 OFFICE SQUARE LANE, SUITE 101A
 VIRGINIA BEACH, VIRGINIA 23462-3655
 TELEPHONE: (252) 562-0430 (757) 271-1009 FAX

SCALE: 1" = 100' DATE: 9/28/15

FILE NUMBER: 2008-024

STAFF REPORT

**UDO 2013-08-04
Special Use Permit – Preliminary Plat
Green Meadows**

PROJECT INFORMATION

<p>File Reference: UDO 2013-08-04 Project Name; Green Meadows PIN: 01-7999-03-34-7305 Applicant: Green Meadows, LLC Keith Nowell Address: 987 Swamp Road Hertford, NC 27944 Phone: Email:</p> <p>Agent for Applicant: CAE Inc., Hollis D. Ellis Address: 321 Office Square Lane Suite 101 A Virginia Beach, VA 223462 Phone: (252) 562-0430 Email:</p> <p>Current Owner of Record: Keith Nowell</p> <p>Meeting Dates: TRC – June 4, 2014</p> <p>Planning Board: September 16th and 30th 2015 Board of Commissioners</p>	<p>Application Received: 5/2/2014 By: David Parks, Permit Officer</p> <p>Application Fee paid: \$1,800 Check #14920</p> <p>Completeness of Application: Application is generally complete</p> <p>Documents received upon filing of application or otherwise included:</p> <p>A. Applicant acting as agent letter B. 10 copies Preliminary Plat Green Meadows Major Subdivision – 9 lots C. 1 copy of Construction Plans for Green Meadows Major Subdivision D. DENR Erosion and Sedimentation Control Plan No. CAMDE-2009-007 E. DENR Stormwater Permit NO SW7131108 F. ARHS Perc tests on lots 1-9</p>
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PROJECT LOCATION:

Street Address: Adjacent to 137 Pudding Ridge Road
Location Description: South Mills Township

Vicinity Map:



REQUEST: Preliminary Plat approval Green Meadows Major Residential Subdivision – 9 lots

SITE DATA

Lot size:	Approximately 11 acres.
Flood Zone:	X/AE
Zoning District(s):	Basic Residential (R3-1)
Existing Land Uses:	Vacant Land

Adjacent Zoning & Uses:

	North	South	East	West
Zoning	Basic Residential (R3-2)	Basic Residential (R3-2)	Basic Residential (R3-2)	Basic Residential (R3-2)
Use & size	House – 4 Acres	House – 4.3 acres	Farm land 45 acres House – 1.5 acres;	McPherson Estates 21 - .9 acres lots

Proposed Use(s): Single Family Dwellings

Description of property:

Property is located off Pudding Ridge Road in South Mills Township. Developer received an administrative approval for a 4 lot minor subdivision on lots that abut Pudding Ridge Road. Current zoning at the time required two acre lots. Remaining land (11 acres) was approved for rezoning to one acre lots on March 18, 2013.

ENVIRONMENTAL ASSESSMENT**Streams, Creeks, Major Ditches:**

There is a lead ditch to the north of the property that drains to the north of McPherson Estates and on out to Joyce Creek.

Distance & description of nearest outfall:

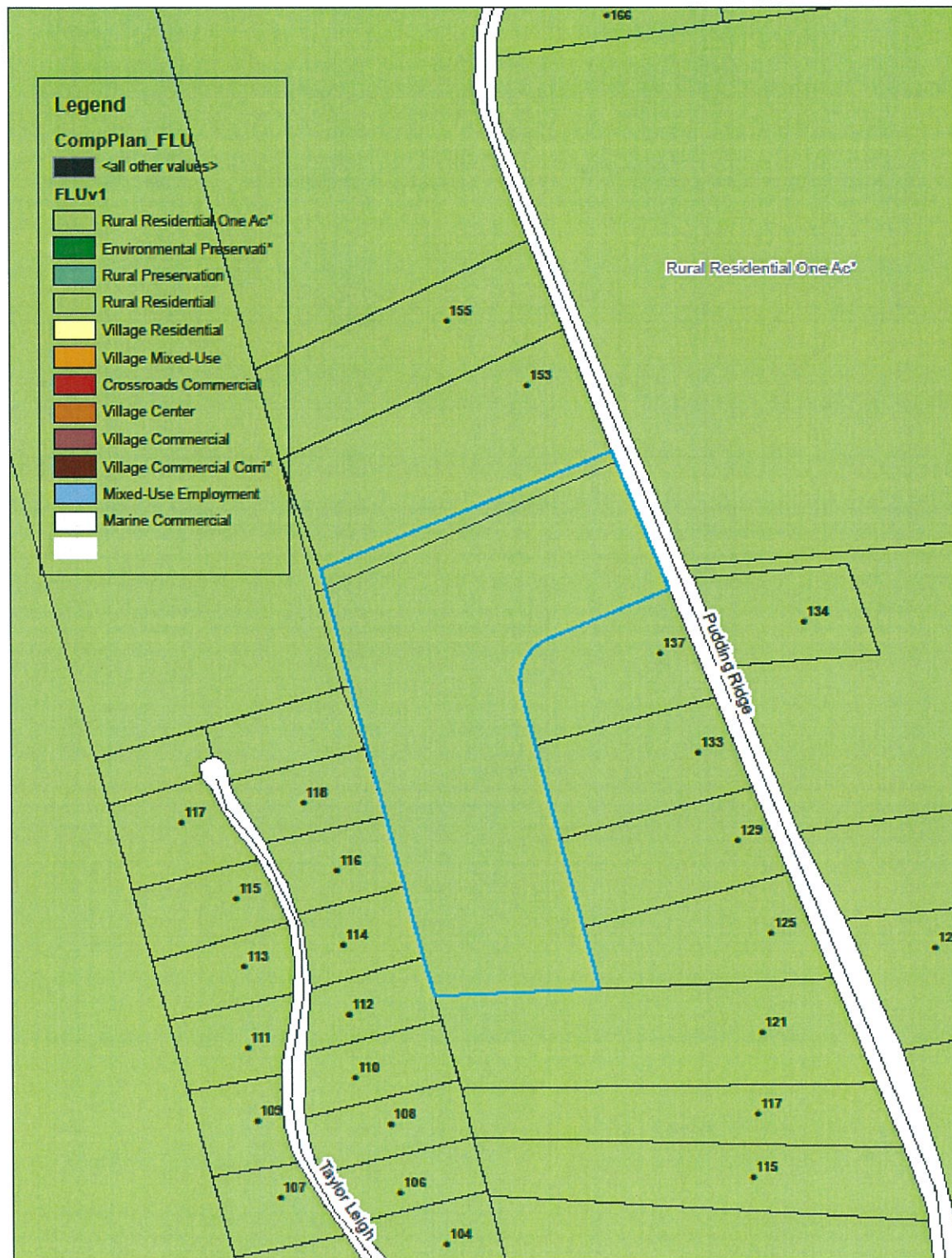
Nearest outfall is Joyce Creek approximately 4,000 feet away

Soils:

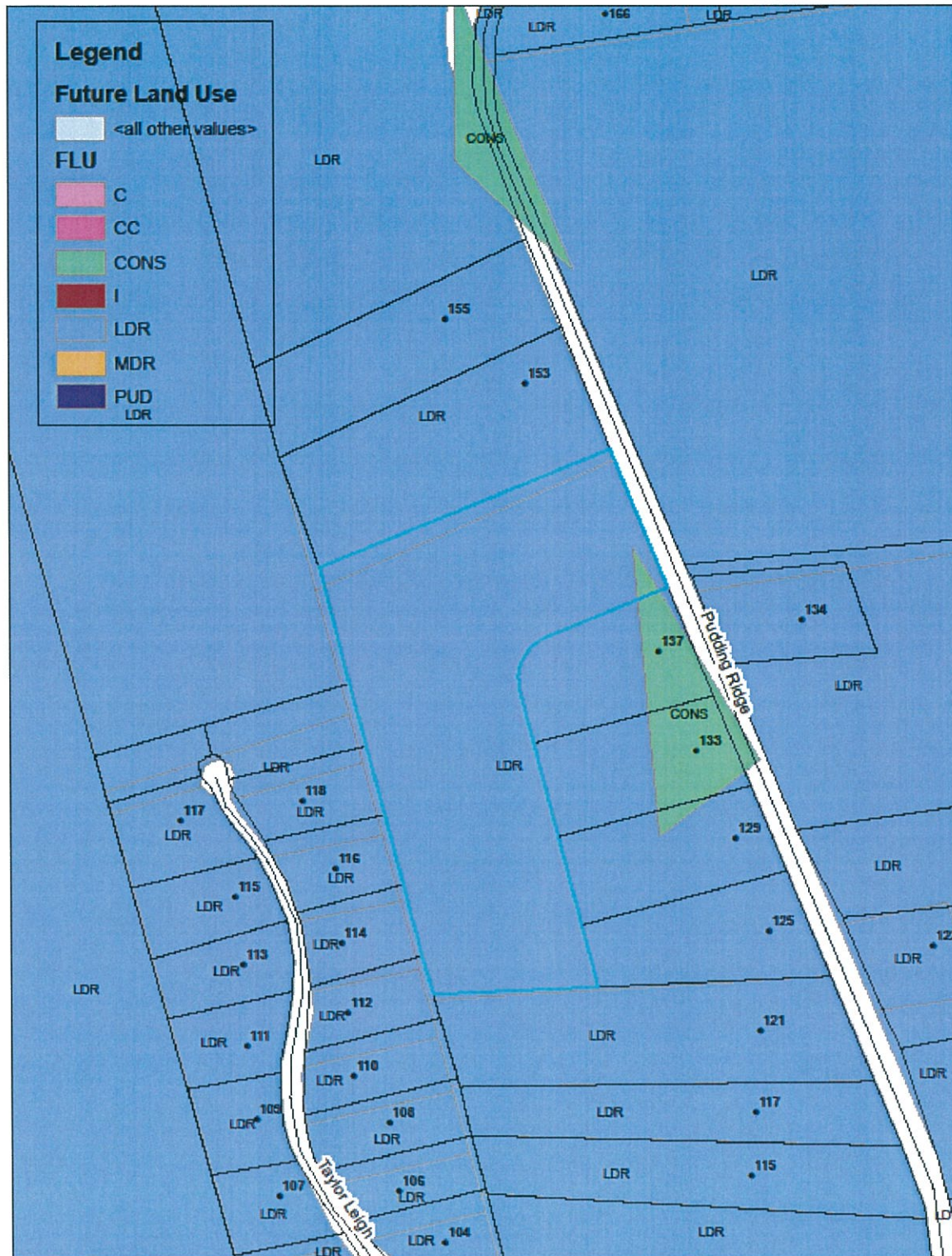
Predominant: Tomotley (ToA) Severe: wetness, percs slowly

Other: Perquimans (PeA) Severe wetness; percs slowly

Comprehensive Plan Future Land Use Maps:



CAMA LAND USE MAP



INFRASTRUCTURE

Water: South Mills Water – will require watermain extension approval by DENR

Sewer: Septic tank – perc tests attached

Traffic: Minimal increase of traffic flow on Pudding Ridge Road

Technical Review Staff at Preliminary Plat

Approve	Approve With Comments	Dis-Approve	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(a) South Mills Water District
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(b) Albemarle Regional Health Department (attached)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(c) South Mills Fire Department (approved at Sketch Plan)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(d) Sheriff's Office (approved)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	(e) South Mills Post Office (See attached)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(f) Camden Soil & Water Technician (See attached)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(g) Central Communications (911) (attached)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	(h) Superintendent of Camden County Schools (See attached)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(i) Transportation Director of Camden County Schools (See attached)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(j) NCDOT
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(k) Albemarle EMC
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(l) Century Link – Info only.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(m) Pasquotank EMS – No response
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(n) Drainage Plan – Camden County Engineer

- **Streets:**
 - A. Are all streets designed to be place under State system?** Yes
 - B. Proposed street name?** Atkinson Court
 - C. Are any street names already being used elsewhere in the County?** No.
- **Open Space:**
 - A. Is open space proposed?** Yes. $11 \times .05 = .55$ acres required. Proposed: .56 In accordance with Article 151.199 (attached) the county has the flexibility for administering the requirements of the open space and due to the shape of property and the small amount of lots the open space provide meets the intent of this article.
 - B. Recreational Land:** N/A
 - C. Will property owner restrictive covenants be needed?** Yes.
- **Utilities:**
 - A. Does the application include a letter or certificate from the District Health Department regarding septic tanks?** Yes.
 - B. Does the applicant propose the use of public sewage systems?** No. Septic

- C. Does the applicant propose the use of public water systems?** Yes, with South Mills Water Association.
- D. Distance from existing public water supply system:** Adjacent to property.
- E. Is the area within a five-year proposal for the provision of public sewage?** No.
- **Landscaping:**
 - A. Is any buffer required?** No.
 - B. Will trees be required along dedicated streets UDO Article 151.156?** Yes.
- **Findings Regarding Additional Requirements:**
 - A. Endangering the public health and safety:** The application doesn't appear to endanger the public health and safety.
 - B. Injure the value of adjoining or abutting property:** The application does not appear to injure the value of adjoining or abutting property.
 - C. Harmony with the area in which it is located:** Proposed use is in Harmony with the area that it is located as there are Single Family Dwellings adjacent to the property.
 - D. Conformity with the Plans:**
 - 1. Comprehensive Plan**
 - Future Land Use Maps has land identified as Rural Residential with densities up to 1 dwelling unit per acre.
 - 2. Land Use Plan:**
 - Property located outside Core Village of South Mills.
 - Policy 9 states the county supports greater residential densities in areas that are accessible to water and/or sewer services. Water lines exist adjacent to property.
 - 3. Thoroughfare Plan:** Access is off Pudding Ridge Road
 - 4. Other plans officially adopted by the Board of Commissioners:**
 - E. Will not exceed the county's ability to provide public facilities:**
 - 1. Schools:** Development will create approximately 4 students (.44 X 9 lots). High School over capacity: **2015/2016 capacity: 570 Enrollment: 573**
 - 2. Fire and Rescue:** No response. (Approved at Sketch Plan)
 - 3. Law Enforcement:** Approved by Sherriff's Office.

STAFF COMMENTARY/RECOMMENDATIONS:

On September 30, 2015 Planning Board recommended approval (6-1 vote) of the Special Use Permit for Preliminary Plat Green Meadows Major Subdivision with the following conditions and modifications:

- 1. The applicant must strictly abide by all requirements of the Unified Development Ordinance of Camden County, North Carolina, and must also strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may apply to this development.
- 2. The applicant shall complete the development strictly in accordance with the approved Preliminary Plat and specifications submitted to the Planning Office of Camden County, North Carolina, and contained in the file titled (UDO 2013-08-04).

3. Prior to any land disturbing activity, developer shall provide approved waterline extension letter from NCDENR Public Water Supply Section.
4. All lots shall be crowned to where the dwelling is located to an elevation at or above the 100 year flood. Those elevations shall be indicated on each lot on the final plat for each phase. No building permit shall be issued until such elevations are verified by a Surveyor or Engineer licensed to do business in North Carolina.
5. Landscaping in accordance with Article 151.156 shall be planted prior to submission of final plat for that phase.
6. Developer and or Home Owners Association shall provide Camden County certification by a licensed North Carolina Engineer of compliance with approved Drainage Plan for Green Meadows every five years starting from recording of Final Plat in the Camden County Registry of Deeds.
7. Per Camden County Schools a School Bus Stop shelter required. Minimum specifications are listed in Camden County's Unified Development Ordinance Article 151.232(M).
8. Per South Mills Post office/Area Post Master Community Mail Boxes shall be installed with Master Keys going to Post Office. HOA shall distribute keys to home owners.
9. Developer shall make reasonable effort to secure drainage easements from property owners and offer to clear the ditch that leaves the subdivision to the outfall ditch at Bunker Hill Road. (Letter of Denial from adjacent property owner attached)
10. Home Owners Restrictive Covenants shall include the following information:
 - a. All requirements (to include Maintenance and allowable built upon area) listed under NCDENR Stormwater Permit No. SW7131108.
 - b. Maintenance requirements of the outfall ditch located on the most northern property line behind lots 1-4.
 - c. The re-certification to the County of the approved drainage plan every five years.
 - d. Property owners shall be responsible for the maintenance/upkeep of the School Bus Shelter and Community Mail Boxes.
10. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this approval in its entirety shall be void and have no effect.



Land Use/Development Application

County of Camden, North Carolina

Depending upon the type of proposal, the proposal may require a Zoning Permit, Conditional Use Permit, or Special Use Permit. This form is used as the start of application process. All applicants must submit a site plan (see "Minimum Site Plan Requirements") and a valid Health Department permit. Applicants for a Conditional Use Permit or Special Use Permit should review the "Requirements for Conditional Use Permit and Special Use Permit Applications".

Applicants for a subdivision must submit this form as their Special Use Permit application.

Please consult the Planning Office (1-252-338-1919) with any questions about your application.

Please Do Not Write in this Box	
PIN:	<u>01-7999-03-34-7305</u>
UDO#	<u>2013 - 08 - 04</u>
Date Received:	<u>5/2/2014</u>
Received by:	<u>DP</u>
Zoning District:	<u>R3-1</u>
Fee Paid \$	<u>1800.00</u>

Perk # 14920

PLEASE PRINT OR TYPE

Applicant's Name: CAE, Inc., Hollis D. Ellis

If the Applicant is acting as agent for another person (the "principal"), please give that person's name on the line below and submit a copy of the agency agreement/letter with this Application.

Keith Nowell

Applicant's Mailing Address: 321 Office Square Lane, Suite 101 A
Virginia Beach, VA 23462-3655

Daytime Phone Number: (252) 562-0430

Street Address Location of Property: Adjacent to 137 Pudding Ridge Road, South Mills Township

General Description of Proposal: Special Use Permit – Preliminary Plat Green Meadows 9 lot Major Subdivision

I swear or affirm that the foregoing information and all attachments hereto (now or subsequently provided as part of this application) are true and correct to the best of my knowledge.

Signed: Hollis D. Ellis

Dated: May 2, 2014

** Information to be filled out by Planning Department*

***Is the Property in a Watershed Protection area?** No

***Flood Zone (from FIRM Map):** X/AE

***Taxes paid? yes X no**



NORTHWEST CONTRACTORS, INC

August 6, 2013

To: Mr. David Parks
County of Camden
PO Box 190
117 North NC 343
Camden, NC 27921

Re: Representation for Green Meadows, LLC

Dear Mr. Parks,

Please let this letter stand as my authorization for Mr. Hollis Ellis of CAE, Inc. to represent and act on behalf of Green Meadows, LLC and Northwest Contractors, Inc. if no representatives of these entities are able to attend meetings.

Regards,


President



North Carolina Department of Environment and Natural Resources
Division of Land Resources
Land Quality Section

James D. Simons, PG, PE
Director and State Geologist

Beverly Eaves Perdue, Governor
Dee Freeman, Secretary

May 6, 2009

LETTER OF APPROVAL WITH MODIFICATIONS

Green Meadows, LLC
ATTN: Mr. Keith Nowell, Partner
987 Swamp Road
Hertford, North Carolina 27944

RE: Erosion and Sedimentation Control Plan No. CAMDE-2009-007
Project Name: Green Meadows Subdivision
Location: SR 1225 County: Camden
River Basin: Pasquotank
Date Received by LQS: April 2, 2009
Acres Approved: 19 Project Type: New
Project Description: Residential subdivision, including lot development, as shown on the submitted plan dated March 27, 2009

Dear Sir:

This office has reviewed the subject erosion and sedimentation control plan. We find the plan to be acceptable and hereby issue this Letter of Approval with Modifications. The modifications required for approval are listed on the attached page. This plan approval shall expire three (3) years following the date of approval, if no land-disturbing activity has been undertaken, as required by 15A NCAC 4B.0129.

Please be advised that 15A NCAC 4B.0118(a) requires that a copy of the approved erosion and sedimentation control plan be on file at the job site. Also, you should consider this letter as giving the Notice required by G.S. 113A-61.1(a) of our right of periodic inspection to ensure compliance with the approved plan.

North Carolina's Sedimentation Pollution Control Program is performance oriented, requiring protection of existing natural resources and adjoining properties. If, following the commencement of this project, it is determined that the erosion and sedimentation control plan is inadequate to meet the requirements of the Sedimentation Pollution Control Act of 1973 (G.S. 113A-51 through 66), this office may require revisions to the plan and implementation of the revisions to ensure compliance with the Act.

Acceptance and approval of this plan is conditioned upon your compliance with Federal and State water quality laws, regulations and rules. In addition, local city or county ordinances or rules may also apply to this land-disturbing activity. This approval does not supersede any other permit or approval

Washington Regional Office

943 Washington Square Mall, Washington, North Carolina 27889 • Phone: 252-946-6481 / FAX: 252-975-3716

Internet: <http://www.dlr.enr.state.nc.us/pages/landqualitysection.html>

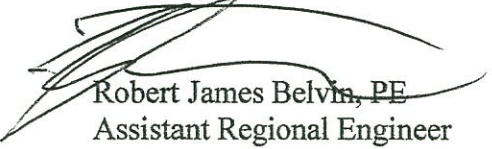
An Equal Opportunity / Affirmative Action Employer - 50% Recycled/10% Post Consumer Paper

Green Meadows, LLC
ATTN: Mr. Keith Nowell, Partner
May 6, 2009
Page 2

Please be aware that your project will be covered by the enclosed NPDES General Stormwater Permit NCG010000 (Construction Activities). You should first become familiar with all of the requirements for compliance with the enclosed permit.

Please note that this approval is based in part on the accuracy of the information provided in the Financial Responsibility/Ownership Form, which you have submitted. You are required to file an amended form if there is any change in the information included on the form. In addition, 15A NCAC 4B.0127(c) requires that you notify this office of the proposed starting date for this project (using the enclosed Project Information Sheet). Please notify us if you plan to have a preconstruction conference.

Sincerely,



Robert James Belvin, PE
Assistant Regional Engineer

Enclosures

cc w/o enc: Hollis D Ellis, PE, CAE, Inc
Alton Hodge, Division of Water Quality

May 6, 2009

Erosion and Sedimentation Control Plan No. CAMDE-2009-007

Project Name: Green Meadows Subdivision

Modifications

Page 1

1. The LATEST APPROVED erosion and sediment control plan will be used during periodic unannounced inspections to determine compliance and a copy of the plan must be on file at the job site. If it is determined that the implemented plan is inadequate, this office may require the installation of additional measures and/or that the plan be revised to comply with state law;
2. All revisions required by other local, state or federal agencies which affect site layout, drainage patterns, limits of disturbance and/or disturbed acreage must be submitted to this office for approval a minimum of 15 days prior to the start of construction.
3. Revisions exceeding the approved scope of this project without prior approval of the plan showing the changes can be considered a violation. Failure to comply with any part of the approved plan or with any requirements of this program could result in appropriate legal action (civil or criminal) against the financially responsible party. Legal actions include Stop Work Orders and the assessing of a civil penalty of up to \$5000 for the initial violation plus an additional penalty of up to \$5000 per day for each day the site is out of compliance;
4. The CERTIFICATE OF PLAN APPROVAL must be posted at the primary entrance to the job site and remain until the site is permanently stabilized;
5. Except in the case of a storm related emergency, **a revised erosion and sedimentation control plan must be submitted to and approved by this office prior to initiating any significant changes in the construction, grading or drainage plans;**
6. Erosion and sediment control measures or devices are to be installed to safely withstand the runoff resulting from a 10 year storm event - 6.5 - 7 inches in 24 hours or at the rate of 6.5 - 7 inches in 1 hour.
7. Unless the off-site borrow and/or disposal sites are identified in the erosion control plan, no earthen material is to be brought on or removed from the project site;
8. Buffer zone, sufficient to restrain visible sedimentation within the 25% of the width closest to the land disturbance, must be provided and maintained between the land-disturbing activity and any adjacent property or watercourse;
9. In order to comply with the intent of the Act, the scheduling of the land-disturbing activities is to be such that both the area of exposure and the time between the land disturbance and the providing of a ground cover is minimized;

May 6, 2009

Erosion and Sedimentation Control Plan No. CAMDE-2009-007

Project Name: Green Meadows Subdivision

Modifications

Page 2

10. Unless a temporary, manufactured, lining material has been specified, a clean straw mulch must be applied, at the minimum rate of 2 tons/acre, to all seeded areas. The mulch must cover at least 75% of the seeded area after it is either tacked, with an acceptable tacking material, or crimped in place;
11. New or affected cut or filled slopes must be at an angle that can be retained by vegetative cover, AND **must be provided with a ground cover** sufficient to restrain erosion **within 21 calendar days of completion of any phase (rough or final) of grading (RYE GRASS IS NOT** in the **APPROVED** seeding specifications **NOR** is it an **ACCEPTABLE** substitute for the providing of a temporary ground cover);
12. A **permanent ground cover**, sufficient restrain erosion, **must be provided** within the shorter of 15 working or 90 calendar days (if in a High Quality Zone, the shorter of 15 working or 60 calendar days) after completion of construction or development on any portion of the tract (**RYE GRASS IS NOT** in the **APPROVED** seeding specifications **NOR** is it an **ACCEPTABLE** substitute for the providing of a nurse cover for the permanent grass cover);

PROJECT INFORMATION SHEET

APPROVAL DATE: May 6, 2009

RESPONSIBLE PARTY: Green Meadows, LLC

PROJECT NAME: Green Meadows Subdivision

COUNTY: Camden No. CAMDE-2009-007

START-UP DATE: _____

CONTRACTOR: _____

ON-SITE CONTACT: _____

ON-SITE PHONE NO.: _____

OFFICE PHONE NO.: _____

PLEASE COMPLETE & RETURN TO:

**N.C.D.E.N.R.
LAND QUALITY SECTION
ATTN: *Eric Pare*
943 WASHINGTON SQUARE MALL
WASHINGTON, NORTH CAROLINA 27889**



North Carolina Department of Environment and Natural Resources
Division of Energy, Mineral, and Land Resources
Land Quality Section

Tracy E. Davis, PE, CPM
Director

Pat McCrory, Governor
John E. Skvarla, III, Secretary

January 8, 2014

Green Meadows, LLC
Attn.: Mr. Keith Novell, Member/Manager
937 Swamp Road
Hertford, NC 27944

**Subject: Stormwater Permit No. SW7131108
Green Meadows Subdivision
Low Density Subdivision Permit
Camden County**

Dear Mr. Nowell:

The Washington Regional Office received a complete Stormwater Management Permit Application for Green Meadows Subdivision on November 7, 2013 and additional information on January 7, 2014. Staff review of the plans and specifications has determined that the project, as proposed, will comply with the Stormwater Regulations set forth in Session Law 2008-211 and Title 15A NCAC 2H.1000. We are forwarding Permit No. SW7131108, dated January 8, 2014, for the construction of the subject project.

This permit shall be effective from the date of issuance until rescinded and shall be subject to the conditions and limitations as specified therein, and does not supercede any other agency permit that may be required.

If any parts, requirements, or limitations contained in this permit are unacceptable, you have the right to request an adjudicatory hearing upon written request within thirty (30) days following receipt of this permit. This request must be in the form of a written petition, conforming to Chapter 150B of the North Carolina General Statutes, and filed with the Office of Administrative Hearings, 6714 Mail Service Center, Raleigh, NC 27699-6714. Unless such demands are made this permit shall be final and binding.

If you have any questions, or need additional information concerning this matter, please contact me at (252) 946-6481.

Sincerely,

Samir Dumpor, PE
Environmental Engineer

PHM/sd: G:\LR\SWP\SD\Permits-Low Density\SW7131108

cc: Hollis Ellis, PE, CAE, Inc. (321 Office Square Lane, Suite 101 A, Virginia Beach, VA 23462-3655)
Camden County Inspections
Washington Regional Office

STATE OF NORTH CAROLINA
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
DIVISION OF ENERGY, MINERAL, AND LAND RESOURCES
STORMWATER MANAGEMENT PERMIT

LOW DENSITY DEVELOPMENT

In accordance with the provisions of Article 21 of Chapter 143, General Statutes of North Carolina as amended, and other applicable Laws, Rules and Regulations

PERMISSION IS HEREBY GRANTED TO

Green Meadows, LLC

Green Meadows Subdivision

Camden County

FOR THE

construction, operation and maintenance of a 24% low density subdivision in compliance with the provisions of Session Law 2008-211 and 15A NCAC 2H .1000 (hereafter referred to as the "stormwater rules") and the approved stormwater management plans and specifications, and other supporting data as attached and on file with and approved by the Division of Energy, Mineral, and Land Resources (Division) and considered a part of this permit.

The Permit shall be effective from the date of issuance until rescinded and shall be subject to the following specific conditions and limitations:

I. DESIGN STANDARDS

1. Each of the 9 lots is limited to a maximum of (see Attachment) square feet of built-upon area for a total of 112,319 square feet of built-upon area (including streets), as indicated in the application and as shown on the approved plans.
2. The overall tract built-upon area percentage for the project must be maintained at 24% per the requirements of Session Law 2008-211 and Section .1005 of the stormwater rules.
3. The built-upon areas associated with this project shall be located at least 50 feet landward of all perennial and intermittent surface waters.
4. The only runoff conveyance systems allowed will be vegetated conveyances such as swales with minimum side slopes of 3:1 (H:V) as defined in the stormwater rules and approved by the Division.
5. All roof drains must terminate at least 50 foot from the mean high water mark.
6. Level spreaders shall be provided at the ends of all swales that discharge into a regulated wetland or any surface water.
7. One stormwater basin is proposed to address local requirements and is not part of this permit.

II. SCHEDULE OF COMPLIANCE

1. Swales and other vegetated conveyances shall be constructed in their entirety, vegetated, and be operational for their intended use prior to the construction of any built-upon surface.
2. During construction, erosion shall be kept to a minimum and any eroded areas of the swales or other vegetated conveyances will be repaired immediately.
3. The permittee shall at all times provide the operation and maintenance necessary to operate the permitted stormwater management systems at optimum efficiency to include:
 - a. Inspections
 - b. Sediment removal.
 - c. Mowing, and re-vegetating of the side slopes.
 - d. Immediate repair of eroded areas.
 - e. Maintenance of side slopes in accordance with approved plans and specifications.
 - f. Maintenance of level spreaders and infiltration areas in accordance with approved plans and O&M documents.
4. The permittee shall submit to the Director and shall have received approval for revised plans, specifications, and calculations prior to construction, for any modification to the approved plans, including, but not limited to, those listed below:
 - a. Any revision to any of the items shown on the approved plans, including the stormwater management system, design concept, built-upon area, details, etc.
 - b. Project name change.
 - c. Transfer of ownership.
 - d. Redesign or addition to the approved amount of built-upon area or to the drainage area.
 - e. Further subdivision, acquisition, or selling of the project area.
 - f. Filling in, altering or piping any vegetative conveyance shown on the approved plan.
5. The permittee shall submit all information requested by the Director or his representative within the time frame specified in the written information request.
6. No piping shall be allowed except that minimum amount necessary to direct runoff beneath an impervious surface such as a road and that minimum amount needed under driveways to provide access to lots.
7. Within 30 days of completion of the project, the permittee must certify in writing that the project's stormwater controls, and impervious surfaces have been constructed within substantial intent of the approved plans and specifications. Any deviation from the approved plans must be noted on the Certification.
8. The permittee is responsible for verifying that the proposed built-upon area does not exceed the allowable built-upon area. Once the lot transfer is complete, the built-upon area may not be revised without approval from the Division, and responsibility for meeting the built-upon area limit is transferred to the individual property owner, provided that the permittee complies with the requirements of Section II.11 and II.12 of this permit.

9. Deed restrictions are incorporated into this permit by reference and must be recorded with the Office of the Register of Deeds prior to the sale of any lot. Recorded deed restrictions must include, as a minimum, the following statements related to stormwater management:
- a. The following covenants are intended to ensure ongoing compliance with State Stormwater Management Permit Number SW7131108, as issued by the Division of Energy, Mineral, and Land Resources under NCAC 2H.1000.
 - b. The State of North Carolina is made a beneficiary of these covenants to the extent necessary to maintain compliance with the Stormwater Management Permit.
 - c. These covenants are to run with the land and be binding on all persons and parties claiming under them.
 - d. The covenants pertaining to stormwater may not be altered or rescinded without the express written consent of the State of North Carolina, Division of Energy, Mineral, and Land Resources.
 - e. Alteration of the drainage as shown on the approved plans may not take place without the concurrence of the Division of Energy, Mineral, and Land Resources.
 - f. The maximum built-upon area per lot is (**see Attachment**) square feet. This allotted amount includes any built-upon area constructed within the lot property boundaries, and that portion of the right-of-way between the front lot line and the edge of the pavement. Built upon area includes, but is not limited to, structures, asphalt, concrete, brick, stone, slate, and coquina, but does not include raised, open wood decking, or the water surface of swimming pools.
 - g. Filling in or piping of any vegetative conveyances (ditches, swales, etc.) associated with the development except for average driveway crossings, is strictly prohibited by any persons.
 - h. Each lot will maintain a 50 foot wide vegetated buffer between all impervious areas and surface waters.
 - i. All roof drains shall terminate at least 50 foot from the mean high water mark.
 - j. If permeable pavement credit is desired, the property owner must submit a request, with supporting documentation, to the permittee and receive approval prior to construction of the permeable pavement.
10. The permittee shall submit a copy of the recorded deed restrictions within 30 days of the date of recording.
11. If the permittee sets up an Architectural Review Committee or Board (ARC or ARB) to review plans for compliance with the restrictions, the plans reviewed must include all proposed built-upon area (BUA). Any approvals given by the ARC or ARB do not relieve the lot owner of the responsibility to maintain compliance with the permitted BUA limit.
12. All stormwater conveyances will be located in either dedicated right-of-way (public or private), recorded common areas or recorded drainage easements. The final plats for the project will be recorded showing all such required easements, in accordance with the approved plans.
13. The Director may notify the permittee when the permitted site does not meet one or more of the minimum requirements of the permit. Within the time frame specified in the notice, the permittee shall submit a written time schedule to the Director for modifying the site to meet minimum requirements. The permittee shall provide copies of revised plans and certification in writing to the Director that the changes have been made.

14. If permeable pavement credit is desired, the permittee must submit a request to modify the permit to incorporate such language as required by the Division. The request to modify must include a soils report identifying the type of soil, the Seasonal High Water Table elevation and the infiltration rate. Upon the successful completion of a permit modification, the individual lot owners that request to utilize permeable pavements must submit the necessary forms and documentation to the permittee and receive approval prior to construction of the permeable pavement.


III. GENERAL CONDITIONS

1. This permit is not transferable to any person or entity except after notice to and approval by the Director. The Director may require modification or revocation and re-issuance of the permit to change the name and incorporate such other requirements as may be necessary. In the event of a name or ownership change, a completed Name/Ownership Change form, signed by both parties, must be submitted to the Division accompanied by the supporting documentation as listed on page 2 of the form. The approval of this request will be considered on its merits, and may or may not be approved.
2. The permittee is responsible for compliance with all permit conditions until the Director approves a transfer of ownership. Neither the sale of the project nor the transfer of common areas to a third party, such as a homeowner's association, constitutes an approved transfer of the stormwater permit.
3. Failure to abide by the conditions and limitations contained in this permit may subject the Permittee to an enforcement action by the Division, in accordance with North Carolina General Statutes 143-215.6A to 143-215.6C.
4. The issuance of this permit does not prohibit the Director from reopening and modifying the permit, revoking and reissuing the permit, or terminating the permit as allowed by the laws, rules, and regulations contained in Session Law 2008-211, Title 15A of the North Carolina Administrative Code, Subchapter 2H.1000; and North Carolina General Statute 143-215.1 et. al.
5. In the event that the facilities fail to perform satisfactorily, including the creation of nuisance conditions, the Permittee shall take immediate corrective action, including those as may be required by the Division, such as the construction of additional or replacement stormwater management systems.
6. The permittee grants permission to DENR Staff to enter the property during normal business hours, for the purpose of inspecting all components of the stormwater management facility.
7. The permit issued shall continue in force and effect until revoked or terminated. The permit may be modified, revoked and reissued or terminated for cause. The filing of a request for a permit modification, revocation and re-issuance, or termination does not stay any permit condition.
8. Unless specified elsewhere, permanent seeding requirements for the swales must follow the guidelines established in the North Carolina Erosion and Sediment Control Planning and Design Manual.
9. Approved plans and specifications for this project are incorporated by reference and are enforceable parts of the permit.

10. The issuance of this permit does not preclude the Permittee from complying with any and all statutes, rules, regulations, or ordinances, which may be imposed by other government agencies (local, state and federal), which have jurisdiction.
11. The permittee shall notify the Division in writing of any name, ownership or mailing address changes at least 30 days prior to making such changes.

Permit issued this the 8th day of January, 2014.

NORTH CAROLINA ENVIRONMENTAL MANAGEMENT COMMISSION


----- for

Tracy E. Davis, PE, CPM
Division of Energy, Mineral, and Land Resources
By Authority of the Environmental Management Commission

Permit Number SW7131108

ATTACHMENT

Lot Listing for Green Meadows Subdivision
 South Mills Township, Camden County, North Carolina

<u>Lot</u>	<u>Area (sf)</u>	<u>Area (acres)</u>	<u>Max. Impervious Area per Lot (sf)</u>
1	43,600	1.00	9,330
2	44,799	1.03	9,586
3	43,562	1.00	9,322
4	55,415	1.27	11,858
5	43,560	1.00	9,321
6	43,560	1.00	9,321
7	43,560	1.00	9,321
8	44,135	1.01	9,444
9	43,560	1.00	9,321
R/W	25,488	0.59	
Total:	431,239	9.90	86,831



North Carolina Department of Environment and Natural Resources

Pat McCrory
Governor

John E. Skvarla, III
Secretary

December 18, 2014

Green Meadows, LLC
Attn.: Mr. Keith Novell
937 Swamp Road
Hertford, NC 27944

**Subject: Approved Plan Revision
 Green Meadows Subdivision
 Stormwater Project No. SW7131108
 Camden County**

Dear Mr. Novell:

On November 21, 2014, the Washington Regional Office received a Plan Revision request for Stormwater Management Permit Number SW7131108.

The plan revision request is for the following:

To modify ditch cross sections and slopes to provide for pre-post detention in accordance with the County of Camden comments.

Based on the current Division of Energy, Mineral, and Land Resources Guidance on this issue your plan revision request is hereby approved. Please replace plan sheet 3 of 5 of the original set as approved on January 8, 2014 with the attached one and insert the attached drainage report into your file.

Please be aware that all terms and conditions of the permit issued on January 8, 2014 remain in full force and effect. Please also understand that the approval of this revision to the approved plans for the subject State Stormwater Permit is done on a case-by-case basis. Any other changes to this project must be submitted to and approved through the Division of Energy, Mineral, and Land Resources prior to construction. The issuance of this plan revision does not preclude the permittee from complying with all other applicable statutes, rules, regulations or ordinances which may have jurisdiction over the proposed activity, and obtaining a permit or approval prior to construction.

If you have any questions concerning this matter, please do not hesitate to call me at (252) 948-3959.

Sincerely,

Samir Dumpor, PE
Environmental Engineer

PHM\sd: G:\LR\SWP\SD\PLANREVISIONS\SW7131108

cc: ✓ Hollis Ellis, PE, CAE, Inc.
 Camden County Inspections
 Washington Regional Office

ALBEMARLE REGIONAL HEALTH SERVICES

48707

Applicant: NOWELL,KEITH M
987 SWAMP ROAD
HERTFORD, NC 27944

Owner: NOWELL,KEITH M
987 SWAMP ROAD
HERTFORD, NC 27944

Site Location: LOT 1 GREEN MEADOWS

Texture: SCL	Mineralogy: SEXP	GPD: 360	Overall
Structure: SBK	Wetness (In.): 18	LTAR: .24	Lot Class: US

If unsuitable, the site may be reclassified to provisionally suitable with the following modification:

- Fill Area 120ft. by 60ft. with 18in. of sand

Fill Mound must be inspected before permit can be issued.

To obtain an Authorization to Construct:

- Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- Pay Permit Fee of \$225.00

Comments: **The last 20' of each line will need to be modified with sand to 4 feet.** House pad will need to be higher than finished septic grade. Top of rock in trenches will be at top of 18 inch fill mound. Property line swales are needed to promote surface water away from home and septic system.

EHS: _____



Kevin Carver

Date: 04/02/2014

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY

Bertie (252) 794-5303 Camden (252) 338-4460 Chowan (252) 482-1199 Currituck (252) 232-6603
Gates (252) 357-1380 Pasquotank (252) 338-4490 Perquimans (252) 426-2100

ALBEMARLE REGIONAL HEALTH SERVICES

48708

Applicant: NOWELL, KEITH M
987 SWAMP ROAD
HERTFORD, NC 27944

Owner: NOWELL, KEITH M
987 SWAMP ROAD
HERTFORD, NC 27944

Site Location: LOT 2 GREEN MEADOWS

Texture: SCL	Mineralogy: SEXP	GPD: 360	Overall
Structure: SBK	Wetness (In.): 18	LTAR: .24	Lot Class: US

If unsuitable, the site may be reclassified to provisionally suitable with the following modification:

- Fill Area 120ft. by 60ft. with 18in. of sand

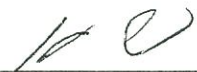
Fill Mound must be inspected before permit can be issued.

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EHS: _____



Kevin Carver

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ALBEMARLE REGIONAL HEALTH SERVICES

48709

Applicant: NOWELL,KEITH M
987 SWAMP ROAD
HERTFORD, NC 27944

Owner: NOWELL,KEITH M
987 SWAMP ROAD
HERTFORD, NC 27944

Site Location: LOT 3 GREEN MEADOWS

Texture: SCL	Mineralogy: SEXP	GPD: 360	Overall
Structure: SBK	Wetness (In.): 18	LTAR: .24	Lot Class: US

If unsuitable, the site may be reclassified to provisionally suitable with the following modification:

- Fill Area 120ft. by 60ft. with 18in. of sand

Fill Mound must be inspected before permit can be issued.

To obtain an Authorization to Construct:

- Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- Pay Permit Fee of \$225.00

Comments: **The last 20' of each line will need to be modified with sand to 4 feet.** House pad will need to be higher than finished septic grade. Top of rock in trenches will be at top of 18 inch fill mound. Property line swales are needed to promote surface water away from home and septic system.

EHS: _____



Kevin Carver

Date: 04/02/2014

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ALBEMARLE REGIONAL HEALTH SERVICES

48711

Applicant: NOWELL,KEITH M
987 SWAMP RD
HERTFORD, NC 27944

Owner: NOWELL,KEITH M
987 SWAMP RD
HERTFORD, NC 27944

Site Location: LOT 6 GREEN MEADOWS

Texture: SCL	Mineralogy: SEXP	GPD: 360	Overall
Structure: SBK	Wetness (In.): 18	LTAR: .24	Lot Class: US

If unsuitable, the site may be reclassified to provisionally suitable with the following modification:

- Fill Area 120ft. by 60ft. with 18in. of sand

Fill Mound must be inspected before permit can be issued.

To obtain an Authorization to Construct:

- Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- Pay Permit Fee of \$225.00

Comments: ****The last 20' of each line will need to be modified with sand to 4 feet.**** House pad will need to be higher than finished septic grade. Top of rock in trenches will be at top of 18 inch fill mound. Property line swales are needed to promote surface water away from home and septic system.

EHS: 
Kevin Carver

Date: 04/02/2014

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ALBEMARLE REGIONAL HEALTH SERVICES

48712

Applicant: NOWELL,KEITH M
987 SWAMP RD
HERTFORD, NC 27944

Owner: NOWELL,KEITH M
987 SWAMP RD
HERTFORD, NC 27944

Site Location: LOT 7 GREEN MEADOWS

Texture: SCL	Mineralogy: SEXP	GPD: 360	Overall
Structure: SBK	Wetness (In.): 12	LTAR: .24	Lot Class: US

If unsuitable, the site may be reclassified to provisionally suitable with the following modification:

- Fill Area 120ft. by 60ft. with 24in. of sand

Fill Mound must be inspected before permit can be issued.

To obtain an Authorization to Construct:

- Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- Pay Permit Fee of \$225.00

Comments: **The last 20' of each line will need to be modified with sand to 4 feet.** House pad will need to be higher than finished septic grade. Top of rock in trenches will be at top of 24 inch fill mound. Property line swales are needed to promote surface water away from home and septic system.

EHS: 
Kevin Carver

Date: 04/02/2014

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Gates (252) 357-1380 Pasquotank (252) 338-4490 Perquimans (252) 426-2100

ALBEMARLE REGIONAL HEALTH SERVICES

48713

Applicant: NOWELL,KEITH M
987 SWAMP RD
HERTFORD, NC 27944

Owner: NOWELL.KEITH M
987 SWAMP RD
HERTFORD, NC 27944

Site Location: LOT 8 GREEN MEADOWS

Texture: SCL	Mineralogy: SEXP	GPD: 360	Overall
Structure: SBK	Wetness (In.): 12	LTAR: .24	Lot Class: US

If unsuitable, the site may be reclassified to provisionally suitable with the following modification:

- Fill Area 120ft. by 60ft. with 24in. of sand

Fill Mound must be inspected before permit can be issued.

To obtain an Authorization to Construct:

- Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- Pay Permit Fee of \$225.00

Comments: **The last 20' of each line will need to be modified with sand to 4 feet.** House pad will need to be higher than finished septic grade. Top of rock in trenches will be at top of 24 inch fill mound. Property line swales are needed to promote surface water away from home and septic system.

EHS: _____
Kevin Carver

Date: 04/02/2014

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY

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Gates (252) 357-1380 Pasquotank (252) 338-4490 Perquimans (252) 426-2100

ALBEMARLE REGIONAL HEALTH SERVICES

48714

Applicant: NOWELL,KEITH M
987 SWAMP RD
HERTFORD, NC 27944

Owner: NOWELL,KEITH M
987 SWAMP RD
HERTFORD, NC 27944

Site Location: LOT 9 GREEN MEADOWS

Texture: SCL	Mineralogy: SEXP	GPD: 360	Overall
Structure: SBK	Wetness (In.): 18	LTAR: .24	Lot Class: US

If unsuitable, the site may be reclassified to provisionally suitable with the following modification:

- Fill Area 120ft. by 60ft. with 18in. of sand

Fill Mound must be inspected before permit can be issued.

To obtain an Authorization to Construct:

- Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
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Comments: **The last 20' of each line will need to be modified with sand to 4 feet.** House pad will need to be higher than finished septic grade. Top of rock in trenches will be at top of 18 inch fill mound. Property line swales are needed to promote surface water away from home and septic system.

EHS: _____

Kevin Carver

Date: 04/02/2014

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STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PATRICK L. MCCRORY
GOVERNOR

ANTHONY J. TATA
SECRETARY

December 5, 2013

Permit # 2573

Subject: Driveway Permit
County: Camden (SR 1225)

Northwest Contractors, Inc.
Keith Nowell
122 Dominion Blvd. South
Chesapeake, VA 23322

Dear Mr. Nowell,

Attached for your files is a copy of a Driveway Permit, which has been properly executed. Please note any comments, which may appear on the reverse side of the permit form.

Sincerely,

Randy Midgett, P.E.
District I Engineer

Brent W. Bass
Assistant District I Engineer

BWB
Attachments

Cc: Division Engineer (W/Attachments)
County Maintenance Engineer (W/Attachments)

APPLICATION IDENTIFICATION		N.C. DEPARTMENT OF TRANSPORTATION STREET AND DRIVEWAY ACCESS PERMIT APPLICATION
Driveway Permit No. 2573	Date of Application December 5, 2013 <i>BWB</i>	
County: Camden		
Development Name: Green Meadows		

LOCATION OF PROPERTY

Route/Road: **1225 (Puddin Ridge Road)**

Exact Distance **2,192'** Miles Feet

From the Intersection of Route No. **1225** and Route No. **1217** Toward **17**

N S E W

Property Will Be Used For: Residential /Subdivision Commercial Educational Facilities TND Emergency Services Other

Property: is is not within **Camden County** City Zoning Area.

AGREEMENT

- I, the undersigned property owner, request access and permission to construct driveway(s) or street(s) on public right-of-way at the above location.
- I agree to construct and maintain driveway(s) or street entrance(s) in absolute conformance with the current "Policy on Street and Driveway Access to North Carolina Highways" as adopted by the North Carolina Department of Transportation.
- I agree that no signs or objects will be placed on or over the public right-of-way other than those approved by NCDOT.
- I agree that the driveway(s) or street(s) will be constructed as shown on the attached plans.
- I agree that that driveway(s) or street(s) as used in this agreement include any approach tapers, storage lanes or speed change lanes as deemed necessary.
- I agree that if any future improvements to the roadway become necessary, the portion of driveway(s) or street(s) located on public right-of-way will be considered the property of the North Carolina Department of Transportation, and I will not be entitled to reimbursement or have any claim for present expenditures for driveway or street construction.
- I agree that this permit becomes void if construction of driveway(s) or street(s) is not completed within the time specified by the "Policy on Street and Driveway Access to North Carolina Highways".
- I agree to pay a \$50 construction inspection fee. Make checks payable to NCDOT. This fee will be reimbursed if application is denied.
- I agree to construct and maintain the driveway(s) or street(s) in a safe manner so as not to interfere with or endanger the public travel.
- I agree to provide during and following construction proper signs, signal lights, flaggers and other warning devices for the protection of traffic in conformance with the current "Manual on Uniform Traffic Control Devices for Streets and Highways" and Amendments or Supplements thereto. Information as to the above rules and regulations may be obtained from the District Engineer.
- I agree to indemnify and save harmless the North Carolina Department of Transportation from all damages and claims for damage that may arise by reason of this construction.
- I agree that the North Carolina Department of Transportation will assume no responsibility for any damages that may be caused to such facilities, within the highway right-of-way limits, in carrying out its construction.
- I agree to provide a Performance and Indemnity Bond in the amount specified by the Division of Highways for any construction proposed on the State Highway system.
- The granting of this permit is subject to the regulatory powers of the NC Department of Transportation as provided by law and as set forth in the N.C. Policy on Driveways and shall not be construed as a contract access point.
- I agree that the entire cost of constructing and maintaining an approved private street or driveway access connection and conditions of this permit will be borne by the property owner, the applicant, and their grantees, successors, and assignees.
- **I AGREE TO NOTIFY THE DISTRICT ENGINEER WHEN THE PROPOSED WORK BEGINS AND WHEN IT IS COMPLETED.**

2004-07 NOTE: Submit Four Copies of Application to Local District Engineer, N.C. Department of Transportation 61-03419 TEB 65-04rev.

SIGNATURES OF APPLICANT			
PROPERTY OWNER (APPLICANT)		WITNESS	
COMPANY	<u>GREEN MEADOWS L.L.C</u>	NAME	<u>Nancy Meads</u>
SIGNATURE	<u>[Signature]</u>	SIGNATURE	<u>Nancy Meads</u>
ADDRESS	<u>987 SWAMP ROAD NEWPORT, N.C. 27949</u> Phone No. <u>757-548-0789</u>	ADDRESS	<u>1929 North Road St Eliz. City, NC 27909</u>
AUTHORIZED AGENT		WITNESS	
COMPANY	_____	NAME	_____
SIGNATURE	_____	SIGNATURE	_____
ADDRESS	_____	ADDRESS	_____
	Phone No. _____		
APPROVALS			
APPLICATION RECEIVED BY DISTRICT ENGINEER			
<u>[Signature]</u> SIGNATURE		<u>11/29/13</u> DATE	
APPLICATION APPROVED BY LOCAL GOVERNMENTAL AUTHORITY (when required)			
SIGNATURE		TITLE	DATE
APPLICATION APPROVED BY NCDOT			
<u>[Signature]</u> SIGNATURE		<u>Asst. Dist. Engr.</u> TITLE	<u>12/5/13</u> DATE
INSPECTION BY NCDOT			
SIGNATURE		TITLE	DATE
COMMENTS:			



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PATRICK L. MCCRORY
GOVERNOR

ANTHONY J. TATA
SECRETARY

December 5, 2013

Permit #2573

MEMORANDUM TO: Mark L. Foster
Chief Financial Officer

FROM: Randy W. Midgett, P.E.
District Engineer – Division 1, District 1

BY: Brent W. Bass
Assistant District Engineer– Division 1, District 1

SUBJECT: Fee for Inspection of a Commercial Driveway Pipe or
Installation / Inspection of Residential Driveway Pipe.

Transmitted herewith is Check Number : 14476 in the amount of \$50.00 provided by Northwest Contractors, Inc. This check is for Driveway Pipe Inspection by the Division of Highways force for a Street and Driveway Access Permit Application.

The funds should be distributed as shown below:

Charge: 150181-47900024-1.101511-3845



NORTHWEST CONTRACTORS, INC

TELEPHONE (757) 548-0780
122 DOMINION BOULEVARD SOUTH
CHESAPEAKE, VIRGINIA 23322

TOWNE BANK
1312 GREENBRIER PARKWAY
CHESAPEAKE, VIRGINIA 23320

68-894/514

14476

PAY TO THE
ORDER OF

NC DOT

\$ 50.00

DOLLARS

NORTHWEST CONTRACTORS, INC

MEMO *CALLEN MEMORANDUM*

[Signature]
AUTHORIZED SIGNATURE

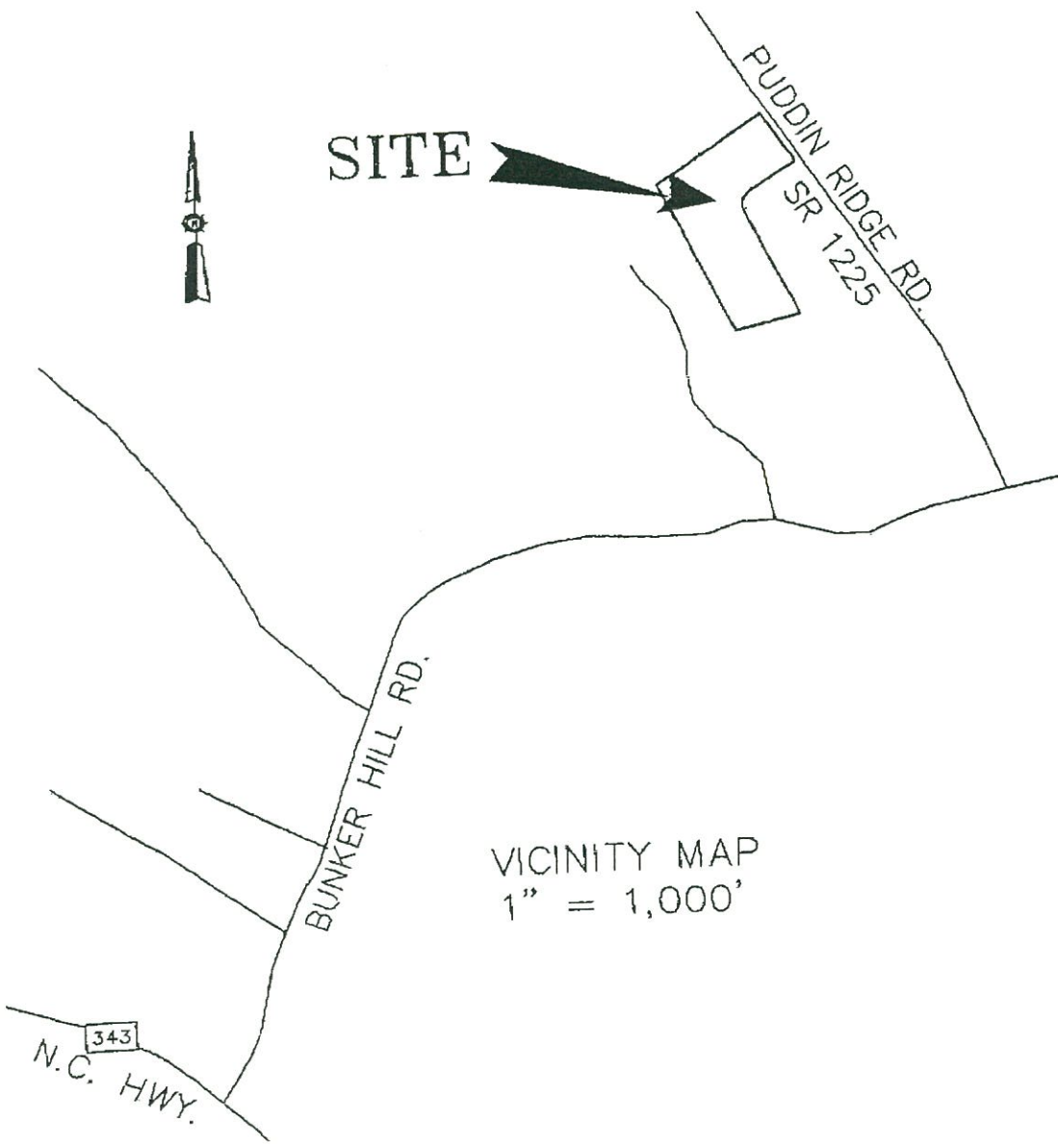
00014476 0514089490221183035

2/18/13 2:47 PM

SHEE
CAE
Incl

757-271-1009

Page 6



Roadway Construction M

All work under this sec
Construction Standards

Materials:

A. Any reference to ba
NCDOT gradation stand
SP-9.5. Minimum thick
of SP-9.5 Asphalt.

B. On-site determinati
by the engineer.

Memorandum

To: Dan Porter, Planning Director
From: Greg Johnson, Drainage Engineer
Date: November 13, 2014
Re: Green Meadows Subdivision

SWMM Study/Calculations dated 11/2/14
and Plans Sealed 10/10 and revised 10/30/14



I reviewed the referenced calculations and plans and recommend that they be accepted with the following conditions.

1. Provide a copy of a revised drainage report patterned after the 10-20-14 document.
2. Seal the drainage report.
3. Include in the report an appendix a paper copy of the pre and post 10 year storm INP files. This will allow a future reader to recreate the files.
4. Include in another appendix the printout of the spread sheet which compares the node elevations.
5. Deliver one copy of the revised copy to me and a number of plans and revised reports as specified by Planning Department criteria.

If you have any questions concerning this site please call me.

Respectively submitted

C. Gregory Johnson, P.E.

Camden County, NC Code of Ordinances

TITLE XV: LAND USAGE / CHAPTER 151: UNIFIED DEVELOPMENT / OPEN SPACE AND SCHOOL SITES / § 151.199 FLEXIBILITY IN ADMINISTRATION AUTHORIZED.**§ 151.199 FLEXIBILITY IN ADMINISTRATION AUTHORIZED.**

(A) The requirements set forth in this subchapter concerning the amount, size, location and nature of open space to be provided in connection with developments are established by the Board as standards. Presumptively, this will result in the provision of an amount of open space that is consistent with generally recognized standards relating to the need for the areas. The Board recognizes, however, that due to the particular nature of a tract of land, or the particular type or configuration of development proposed or other factors, the underlying objectives of this subchapter may be achieved even though the standards are not adhered to with mathematical precision. Therefore, the permit issuing body is authorized to permit minor deviations from these standards whenever it determines that:

(1) The objectives underlying these standards can be met without strict adherence to them; and

(2) Because of peculiarities in the developer's tract of land or the particular type or configuration of development proposed, it would be unreasonable to require strict adherence to these standards.

(B) Whenever the permit-issuing board authorizes some deviation from the standards set forth in this subchapter, pursuant to division (A) above, the official record of action taken on the development application shall contain a detailed statement of the reasons for allowing the deviation.

August 26, 2015

To: Planning Board
Ref.: Green Meadows Subdivision

E.B. Jones Jr.
264 Pond Road
Shawboro NC 27973

Dear Mr. Jones

I am developing a small parcel of property on Puddin Ridge Road in Camden County. This parcel will consist of nine one acre lots. My recent hearing with the Camden County Planning Board was approved, but the Board requested I clean out the ditch that runs from Puddin Ridge Road to Bunker Hill Road. This ditch runs west from my property past your property Pin: 017999002428810000. My request is a onetime easement only to clear the ditch of any obstructions and to muck out the bottom of the ditch with minimum impact to your property. I am enclosing a copy of my plat with a copy of this letter and a stamped return envelope. If you would please respond as to granting me permission or denying would be greatly appreciated. Please initial the line granting or denying. If you have any questions you can contact me at 757-408-0951 cell or my email nearthwork@aol.com

Thank You
Keith M Nowe!!
987 Swamp Road
Hertford NC 27944

Has Permission

Denied Permission

E. B. Jones Jr.

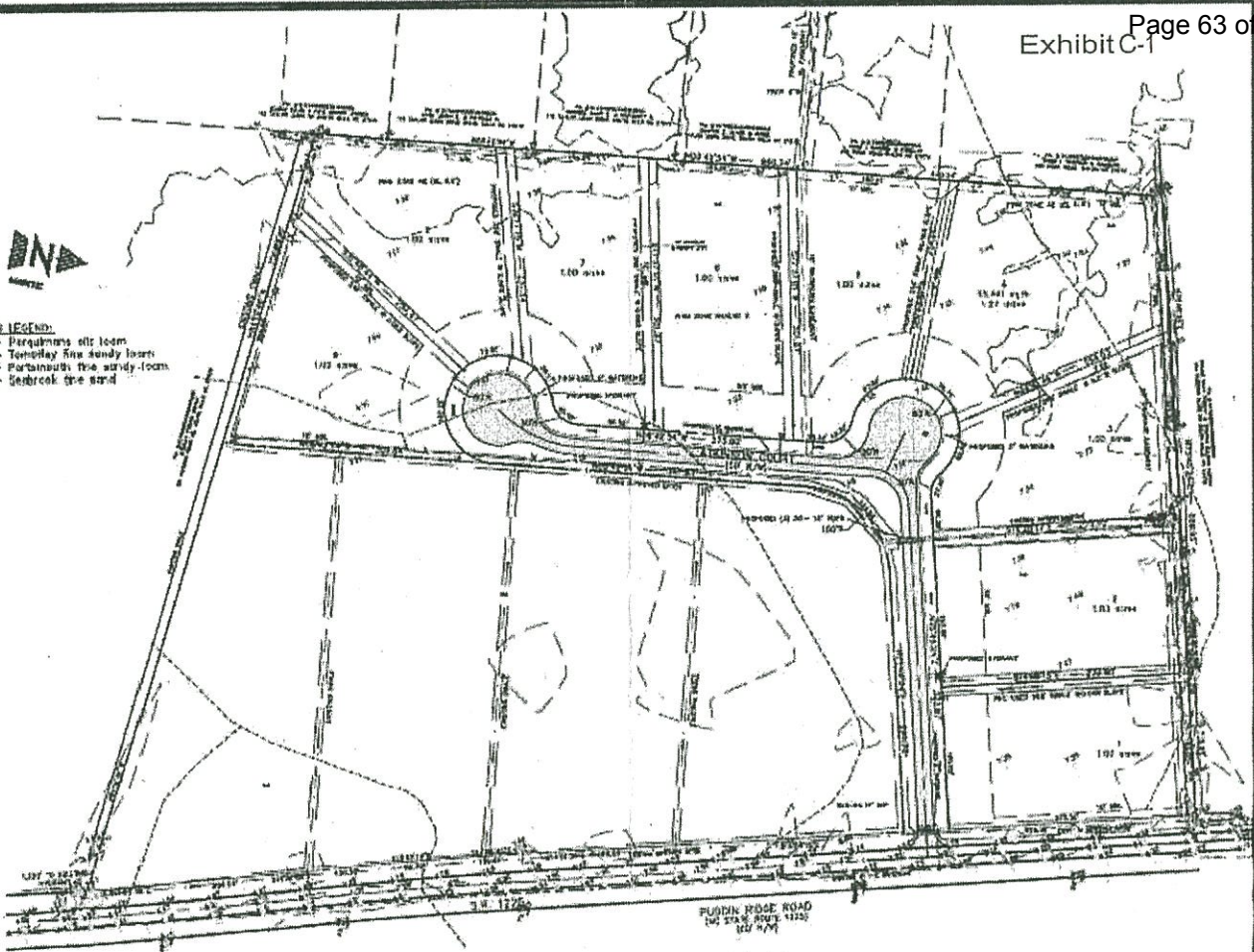
PROJECT NOTES:

- OWNER/DEVELOPER: GREEN MEADOWS LLC
GREEN MEADOWS LLC
887 SWAMP ROAD, HERTFORD NC 27544
- PHYSICAL ADDRESS: PUDIN RIDGE RD,
SOUTH MILLS, N.C. 27976
- PN # 0179800349.5030003
- REFERENCE: S.B. 288, PG. 329
- TRACT IS IN FLOOD ZONE SHADED X & AE (EL. 8'3")
- TOTAL TRACT AREA =
821,693 sq ft 18.66 acres
- MINIMUM LOT SIZE IS ONE ACRE

MAP



- SHEET LEGEND:**
- Pa- Preliminary plat loan
 - Ta- Temporary five sandy loan
 - Pa- Particulars the study loan
 - Sa- Seaboard the road



CERTIFICATE OF APPROVAL:

CERTIFY THAT ALL STREETS SHOWN ON THIS PLAT ARE WITHIN CAMDEN COUNTY, ITS AND OTHER IMPROVEMENTS SHOWN ON THIS PLAT HAVE BEEN INSTALLED OR TO BE GUARANTEED TO ACCORDING TO SEC. 161.243 AND THAT THE SUBDIVISION EASEMENT AND THEREFORE THIS PLAT HAS BEEN APPROVED BY THE CAMDEN PLANNING BOARD AND SIGNED BY THE CHAIRPERSON, BOARD OF COMMISSIONERS, TO ITS BEST RECORDED IN THE CAMDEN COUNTY REGISTRY WITHIN NINETY (90) DAYS OF THE DATE BELOW.

CHAIRPERSON, BOARD OF COMMISSIONERS

CERTIFICATE OF OWNERSHIP AND DEDICATION:

CERTIFY THAT I AM THE OWNER OF THE PROPERTY DESCRIBED HEREIN, WHICH IS LOCATED WITHIN THE SUBDIVISION REGULATION JURISDICTION OF CAMDEN COUNTY, NORTH CAROLINA, AND THAT I HEREBY FREELY ADOPT THIS PLAT OF SUBDIVISION AND DEDICATE TO PUBLIC USES SHOWN ON THIS PLAT AS STREETS, ALLEYS, WALKS, PARKS, OPEN SPACE AREAS, EXCEPT THOSE SPECIFICALLY INDICATED AS PRIVATE AND THAT I WILL MAINTAIN ALL SUCH AREAS UNTIL THE OTHER OF DEDICATION IS ACCEPTED BY THE PUBLIC AUTHORITY. ALL PROPERTY SHOWN ON THIS PLAT AS DEDICATED FOR A PUBLIC USE SHALL BE DEED TO BE DEDICATED FOR ANY OTHER PUBLIC USE AUTHORIZED BY SUCH USE IS APPROVED BY THE APPROPRIATE PUBLIC AUTHORITY IN THE FUTURE.

OWNER

A NOTARY PUBLIC OF CAMDEN COUNTY, NORTH CAROLINA, DO HEREBY CERTIFY THAT I PERSONALLY APPEARED BEFORE ME THIS DATE AND ACKNOWLEDGED EXECUTION OF THE FOREGOING CERTIFICATE, WITNESS MY HAND AND SEAL THIS _____ DAY OF _____, 2013.

MY COMMISSION EXPIRES _____, NOTARY PUBLIC

CERTIFICATE OF SURVEY AND ACCURACY:

CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION AND THAT THE ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN _____ PAGE _____ OF THE COUNTY REGISTRY (OTHER); THAT THE BOUNDARIES NOT CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK _____ THAT THE RATIO OF PRECISION AS CALCULATED IS _____ THAT THIS PLAT WAS MADE IN ACCORDANCE WITH G.S. 175-50, AS AMENDED, WITNESS MY HAND AND SEAL THIS _____ DAY OF _____, 2013.

REGISTRATION NUMBER

CERTIFICATE OF HIGHWAY DISTRICT ENGINEER:

CERTIFY THAT THE PUBLIC STREETS SHOWN ON THIS PLAT ARE INTENDED FOR HIGHWAY USE AND HAVE BEEN COMPLETED IN ACCORDANCE WITH AT LEAST THE MINIMUM DESIGN CRITERIA AND STANDARDS OF THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR MAINTENANCE OF SUBDIVISION STREETS ON THE HIGHWAY SYSTEM FOR MAINTENANCE.

DISTRICT ENGINEER

CERTIFICATE FOR PRIVATE STREETS:

CERTIFY THAT THE PRIVATE STREETS SHOWN ON THIS PLAT ARE INTENDED FOR PRIVATE USE AND WILL REMAIN UNDER THE CONTROL, MAINTENANCE AND RESPONSIBILITY OF THE OWNER AND/OR A HOMEOWNERS ASSOCIATION AND THAT THEY HAVE BEEN COMPLETED IN ACCORDANCE WITH AT LEAST THE MINIMUM DESIGN CRITERIA AND STANDARDS OF THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION.

LICENSED ENGINEER

CERTIFICATE FOR STORMWATER IMPROVEMENTS:

DEVELOPER ENTITLED GREEN MEADOWS, STORMWATER DRAINAGE IMPROVEMENTS HAVE BEEN INSTALLED (1) ACCORDING TO PLANS AND SPECIFICATIONS PREPARED BY _____ OR (2) ACCORDING TO AS-BUILT PLANS SUBMITTED BY _____ AND APPROVED BY THE COUNTY, CAMDEN COUNTY ASSUMES RESPONSIBILITY FOR THE DESIGN, MAINTENANCE OR THE GUARANTEED PERFORMANCE OF WATER DRAINAGE IMPROVEMENTS AND THEIR EFFECTS.

DISTRICT LAND SURVEYOR/CIVIL ENGINEER

DATE

CERTIFICATE OF REVIEW OFFICER:

STATE OF NORTH CAROLINA
COUNTY OF CAMDEN
I, _____ REVIEW OFFICER OF CAMDEN COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS APPLIED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER

DATE

HEALTH DEPARTMENT CERTIFICATE:

THIS SUBDIVISION, ENTITLED _____, HAS BEEN DESIGNED FOR THE CONSTRUCTION OF INDIVIDUAL SEWAGE SYSTEMS AND MEETS THE CRITERIA AND REQUIREMENTS OF THE DISTRICT HEALTH DEPARTMENT BASED ON EXISTING CONDITIONS AND REGULATIONS. THE DISTRICT HEALTH DEPARTMENT RESERVES THE RIGHT TO REQUIRE ADDITIONAL IMPROVEMENTS TO THESE PROPERTIES AND TO LIMIT THE NUMBER OF BEDROOMS AND SIZE OF STRUCTURE BASED ON SITE CONDITIONS UPON ISSUANCE OF THE FINAL SITE IMPROVEMENTS PERMITS. THIS CERTIFICATION DOES NOT CONSTITUTE A WARRANTY AND IS ISSUED BASED ON THIS SUBDIVISION BEING SERVICED.

DATE

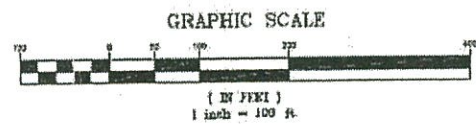
DISTRICT HEALTH DEPARTMENT

NCDDOT COMPLIANCE WITH RULES AND REGULATIONS:

I HEREBY CERTIFY THAT THESE STREETS AS INSTALLED (OR AS DESIGNED AND GUARANTEED BY THE APPLICANT) ARE IN ACCORDANCE WITH THE MINIMUM DESIGN CRITERIA REQUIRED BY THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAY FOR ACCEPTANCE OF SUBDIVISION STREETS ONTO THE SYSTEM FOR MAINTENANCE.

DATE

DISTRICT ENGINEER NC DEPARTMENT OF TRANSPORTATION



**PRELIMINARY PLAT GREEN MEADOWS
MAJOR SUBDIVISION**

**FOR
GREEN MEADOWS, LLC
SOUTH MILLS TOWNSHIP
CAMDEN COUNTY, NORTH CAROLINA**

CAE, INC.
ENGINEERS, PLANNERS, AND CONSTRUCTION CONSULTANTS

331 OFFICE SQUARE LANE, SUITE 101A
VIRGINIA BEACH, VIRGINIA 23462-3695
TELEPHONE: (252) 582-0130 (757) 271-1009 FAX

SCALE: 1"=100' DATE: 8/9/13

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 5.A

New Business

Meeting Date: November 16, 2015

Attachments: 7

**Submitted By: Lisa S. Anderson
Tax Administrator**

ITEM TITLE: October Monthly Reports

SUMMARY: October Monthly Reports

RECOMMENDATION: Review & Approve

MOTION MADE BY:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
VOTE:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2014	144,265.84	7,084.53
2013	52,704.32	9,612.14
2012	26,952.16	12,720.13
2011	14,457.88	9,982.88
2010	11,790.51	6,416.37
2009	6,798.07	6,061.83
2008	6,133.35	6,209.90
2007	5,998.24	9,328.97
2006	1,996.46	14,433.63
2005	1,690.71	26,367.38

TOTAL REAL PROPERTY TAX UNCOLLECTED	272,787.54
TOTAL PERSONAL PROPERTY UNCOLLECTED	108,217.76
TEN YEAR PERCENTAGE COLLECTION RATE	99.43%
COLLECTION FOR 2015 vs. 2014	17,713.93 vs. 16,649.52

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2014	97.77%
2013	99.11%
2012	99.45%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING October 2015
BY TAX ADMINISTRATOR

- 75 NUMBER DELINQUENCY NOTICES SENT
- 23 FOLLOWUP REQUESTS FOR PAYMENT SENT
- 4 NUMBER OF WAGE GARNISHMENTS ISSUED
- 11 NUMBER OF BANK GARNISHMENTS ISSUED
- 24 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR
TO DELINQUENT TAXPAYER
- 0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
- 0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF
TAX ADMINISTRATOR
- 0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO
COUNTY ATTORNEY
- 0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR
COLLECTION (I.D. AND STATUS)
- 0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
- 0 NUMBER OF JUDGMENTS FILED

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	9,660.86	1	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8923-00-19-3774.0000	9,070.52	1	HALSTEAD VENTURE PARTNERS, LLC	CAMDEN	431 158 US W
R	03-8899-00-45-2682.0000	7,095.06	1	SEAMARK INC.	SHILOH	HOLLY RD
R	01-7998-01-08-8621.0000	6,199.91	2	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 HWY N
R	03-8943-04-74-3506.0000	5,428.11	1	ELLIOTT & DONNA JACOBS	SHILOH	117 SUNSET AVE
R	03-8972-00-51-8423.0000	5,402.22	1	BRITTON OVERTON	SHILOH	103 WESLEY RD
R	03-8953-04-81-9832.0000	5,259.29	3	MAIDIA S. CECIL HEIRS	SHILOH	113 TROTMAN RD
R	02-8945-00-54-1099.0000	5,032.50	1	GERTIE LEE & JONOLA T ROUNTREE	CAMDEN	263 BELCROSS RD
R	02-8944-00-31-2148.0000	4,800.87	1	CARL HARRINGTON	CAMDEN	150 SAND HILLS RD
R	01-8000-00-36-9596.0000	4,692.92	1	EULA B. JOYNER	SOUTH MILLS	TROTTERS WAY
R	02-8945-00-41-2060.0000	4,148.45	1	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHELL RD
R	03-8990-00-08-7291.0000	4,066.47	1	JAMES E RHODES	SHILOH	111 CATALAN DR
R	03-8952-01-49-1090.0000	3,621.40	1	DRACHMA, INC & SIMSON BAAI, LLC	SHILOH	343 HWY S
R	01-7080-00-62-1977.0000	3,495.60	8	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8961-00-58-4506.0000	3,371.91	1	WARREN DEAN RIGGS	SHILOH	110 DRIFTWOOD DR
R	01-7998-01-08-6797.0000	3,131.98	4	EDWARD E. HARRIS JR.	SOUTH MILLS	1295 343 HWY N
R	03-8965-00-44-7928.0000	3,007.90	1	WHALON & KATHLEEN MCCULLEN	SHILOH	404 SANDY HOOK RD
R	03-8962-00-56-7217.0000	2,914.53	1	TONYA HUGHES HARRIS	SHILOH	253 WICKHAM RD
R	01-7989-04-90-6715.0000	2,900.35	4	ANDREW FEREBEE HEIRS	SOUTH MILLS	1334 343 HWY N
R	02-8934-04-61-9891.0000	2,864.33	1	WILLIAM EDGAR STAPLES	CAMDEN	244 COUNTRY CLUB RD
R	03-8964-00-40-9957.0000	2,739.71	1	LASALLE SEARS HEIRS	SHILOH	291 BARTLETT RD
R	02-8934-04-71-8470.0000	2,700.25	1	JAMES MILTON JONES ETAL	CAMDEN	267 COUNTRY CLUB RD
R	02-8936-00-21-4428.0000	2,690.59	2	CAROLYN MCDANIEL	CAMDEN	SCOTLAND RD
R	02-8943-01-26-9508.0000	2,570.16	1	FITZHERBERT, ADELL & BARBARA	CAMDEN	108 RIDGE RD
R	02-8935-01-08-8786.0000	2,558.35	1	LINWOOD GREGORY	CAMDEN	253 SLEEPY HOLLOW RD
R	03-8965-00-58-1527.0000	2,493.33	3	TRACY SWAIN	SHILOH	SANDY HOOK RD
R	01-7998-01-18-1579.0000	2,468.70	1	FABIAN DIXON	SOUTH MILLS	1284 343 HWY N
R	01-7081-00-52-7312.0000	2,300.90	2	WILLIAM K. COLONNA	SOUTH MILLS	256 CULPEPPER RD
R	03-8962-00-05-0472.0000	2,297.97	1	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	03-8943-04-93-8214.0000	2,287.69	1	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE

11/02/15 07:59:58

Delinquencies Top-30 Unpaid

Attachment "A"
 1
 Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	03-8899-00-45-2682.0000	10	7,095.06	SEAMARK INC.	SHILOH	HOLLY RD
R	01-7998-01-08-8621.0000	10	6,199.91	WILLIE L. TURNER ETAL	SOUTH MILLS	1289 343 NC N
R	03-8943-04-93-8214.0000	10	2,287.69	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7999-00-32-3510.0000	10	1,928.53	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	03-8952-00-95-8737.0000	10	1,908.86	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7090-00-60-5052.0000	10	962.62	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8955-00-13-7846.0000	10	659.94	MARIE MERCER	CAMDEN	IVY NECK RD
R	02-8936-00-24-7426.0000	10	633.65	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	03-9809-00-45-1097.0000	10	260.40	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	01-7090-00-95-5262.0000	10	255.08	JOHN F. SAWYER HEIRS	SOUTH MILL	OLD SWAMP RD
R	03-8980-00-61-1968.0000	10	218.26	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-9809-00-17-2462.0000	10	141.61	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	01-7999-00-12-8596.0000	9	1,623.08	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1954.0000	9	1,129.11	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	03-8899-00-37-0046.0000	9	162.23	ELIZABETH LONG	SHILOH	HIBISCUS
R	01-7989-00-01-1714.0000	8	9,660.86	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8945-00-41-2060.0000	8	4,148.45	LASELLE ETHERIDGE SR.	CAMDEN	168 BUSHELL RD
R	01-7080-00-62-1977.0000	8	3,495.60	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	02-8934-04-71-8470.0000	8	2,700.25	JAMES MILTON JONES ETAL	CAMDEN	267 COUNTRY CLUB RD
R	01-7988-00-91-0179.0001	8	1,918.10	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	02-8935-01-19-4055.0000	8	1,219.71	ANDERSON CARTWRIGHT SR.	CAMDEN	271 SLEEPY HOLLOW RD
R	01-7988-00-14-1370.0000	8	847.10	ISAAC COSTON	SOUTH MILLS	NORTH SIDE RD
R	02-8935-03-40-3652.1000	8	782.56	HOWARD DAVENPORT	CAMDEN	117 GUMBERRY RD
R	03-8962-00-50-0273.0000	8	764.31	DAISEY WILLIAMS BURNHAM	SHILOH	RAYMONS CREEK RD
R	01-7998-00-57-2800.1000	8	427.45	TINA RENEE LEARY	SOUTH MILLS	111 LINTON RD
R	01-7989-04-60-1568.0000	7	965.01	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	03-8953-04-81-9832.0000	6	5,259.29	MAIDIA S. CECIL HEIRS	SHILOH	113 TROTMAN RD
R	03-8990-00-08-7291.0000	6	4,066.47	JAMES E RHODES	SHILOH	111 CATALAN DR
R	03-8962-00-56-7217.0000	6	2,914.53	TONYA HUGHES HARRIS	SHILOH	253 WICKHAM RD
R	03-8964-00-40-9957.0000	6	2,739.71	LASALLE SEARS HEIRS	SHILOH	291 BARTLETT RD

11/02/15 07:59:59

Delinquencies Top-30 Oldest

Attachment "B"
1 Roof

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	1,531.32	6	JOHN MATTHEW CARTER	CAMDEN	158 HWY
P	0001046	1,110.60	10	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	1,092.13	4	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	798.61	7	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0002342	789.69	1	ASSOCIATED TAX APPRAISERS		
P	0001072	778.93	10	PAM BUNDY	SHILOH	105 AARON DR
P	0001883	655.29	4	DUNG LE TRAN	SHILOH	255 SAILBOAT ROAD
P	0001739	655.07	4	COAST TO COAST POWDER COATING	CAMDEN	330 158 HWY E
P	0001827	652.02	1	KAREN BUNDY	CAMDEN	431 158 US W
P	0001695	547.68	3	GARY STEWART ELKINS	CAMDEN	150 158 HWY W
P	0000352	443.65	9	ROBERT F. NERNEY	ELIZABETH CITY	107 SMALL DRIVE
P	0001230	411.11	3	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001116	409.86	4	AL JORDAN	CAMDEN	390 158 HWY W
P	0000248	326.53	10	ROBERT H. OWENS	CAMDEN	363 # 15
P	0001227	322.05	9	THUAN NGOC TRAN	SHILOH	257 SAILBOAT RD
P	0000956	314.49	10	HUNG PHI LE	SHILOH	103 EDGEWATER DR
P	0000846	272.48	3	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0000256	270.00	8	JAMES E. NASH	SOUTH MILLS	1097 343 HWY N
P	0001703	270.00	1	VAN ZANDER	MOYOCK	812 TULLS CREEK RD
P	0001672	268.26	5	DAVE SILVA	CAMDEN	390 158 HWY
P	0001693	261.90	6	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0002194	251.03	1	MORGAN ROBERSON	SHILOH	849 SANDY HOOK RD S
P	0001250	247.91	5	MICHELE LEE TAYLOR	SOUTH MILLS	108 BINGHAM RD
P	0001010	239.92	2	RAYBURN BURGESS	SHILOH	116 EDGEWATER DR
P	0001106	239.24	8	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0001952	238.91	3	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0002775	235.33	1	JEFFREY D & KIMBERLEE S KENNEY	SOUTH MILLS	164 MCPHERSON RD
P	0000421	227.73	4	CLARENCE MUNDEN	CAMDEN	
P	0001360	224.97	2	KEITH DENNIS	CAMDEN	390 158 HWY W
P	0001959	221.47	2	PAUL A. LEARY	SOUTH MILLS	149 LINTON RD

11/02/15 08:00:18

Delinquencies Top-30 Unpaid

1 Personal

Attachment "A"

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001046	10	1,110.60	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	10	1,092.13	LESLIE ETHERIDGE JR	CAMDEN	
P	0001072	10	778.93	PAM BUNDY	SHILOH	105 AARON DR
P	0000248	10	326.53	ROBERT H. OWENS	CAMDEN	363 # 15
P	0000956	10	314.49	HUNG PHI LE	SHILOH	103 EDGEWATER DR
P	0001220	10	219.05	KIMBERLY DIANE JOHNSON	SOUTH MILLS	172 KEETER BARN RD
P	0000837	10	139.42	DUC MINH LE		
P	0000316	10	122.12	JAMES P. JONES	CAMDEN	142 SANDHILLS RD
P	0000352	9	443.65	ROBERT F. NERNEY	ELIZABETH CITY	107 SMALL DRIVE
P	0001227	9	322.05	THUAN NGOC TRAN	SHILOH	257 SAILBOAT RD
P	0001106	9	239.24	JAMI ELIZABETH VANHORN	SOUTH MILLS	617 MAIN ST
P	0000256	8	270.00	JAMES E. NASH	SOUTH MILLS	1097 343 HWY N
P	0001538	7	798.61	JEFFREY EDWIN DAVIS	HERTFORD	MIC MAC TRAIL
P	0001545	7	160.66	LOUIS RUGGERI	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001540	7	120.95	DAVID LUKE	ELIZABETH CITY	CAMDEN CAUSEWAY
P	0001709	6	1,531.32	JOHN MATHEW CARTER	CAMDEN	158 HWY
P	0001672	6	268.26	DAVE SILVA	CAMDEN	158 HWY
P	0001693	6	261.90	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001673	6	177.05	THOMAS PHILLIP WINSLOW	CAMDEN	158 HWY W
P	0001827	5	652.02	KAREN BUNDY	CAMDEN	431 158 US W
P	0001250	5	247.91	MICHELE LEE TAYLOR	SOUTH MILLS	108 BINGHAM RD
P	0002775	5	235.33	JEFFREY D & KIMBERLEE S KENNEY	SOUTH MILLS	164 MCPHERSON RD
P	0001910	5	155.91	JEFFREY GEGAN	CAMDEN	379 COUNTRY CLUB RD
P	0001883	4	655.29	DUNG LE TRAN	SHILOH	255 SAILBOAT ROAD
P	0001739	4	655.07	COAST TO COAST POWDER COATING	CAMDEN	330 158 HWY E
P	0001116	4	409.86	AL JORDAN	CAMDEN	390 158 HWY W
P	0000421	4	227.73	CLARENCE MUNDEN	CAMDEN	
P	0002081	4	217.24	ROBERT VERNON BRAY	CAMDEN	120 LAUREN LANE
P	0000891	4	165.68	LAC VAN TU	SHILOH	105 EDGEWATER DR
P	0001697	4	144.00	RANDY BRICKHOUSE	CAMDEN	150 158 HWY W

11/02/15 08:00:18

Delinquencies Top-30 Oldest

Attachment "B"

Personnel

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 5.B

New Business

Meeting Date: November 16, 2015

Attachments: 1

Submitted By: County Manager

MOTION MADE BY:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
VOTE:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

**ITEM TITLE: RESOLUTION TO ESTABLISH POLICY FOR
APPROVAL & OPENING OF CLOSED SESSION
MINUTES**

SUMMARY:

RESOLUTION TO ESTABLISH POLICY FOR APPROVAL & OPENING OF
CLOSED SESSION MINUTES AND GENERAL ACCOUNTS

RECOMMENDATION:

Review & Approve

RESOLUTION No. 2015-11-01

RESOLUTION TO ESTABLISH POLICY FOR APPROVAL & OPENING OF CLOSED SESSION MINUTES AND GENERAL ACCOUNTS

WHEREAS, The North Carolina Open Meetings Statute, G.S. §143-318.11 allows public bodies to meet in Closed Session for certain purposes; and

WHEREAS, North Carolina General Statute G.S. §143-318.10(e) provides that every public body shall keep full and accurate minutes of all official meetings, including any Closed Sessions held pursuant to G.S. §143-318.11; and

WHEREAS, G.S. §143-318.10(e) also provides that minutes or an account of a Closed Session conducted by a public body in compliance with G.S. §143-318.11 may be withheld from public inspection so long as public inspection would frustrate the purpose of a Closed Session and requires that these documents be made public once it is determined that they no longer frustrate the purpose of a Closed Session.

NOW THEREFORE BE IT RESOLVED, that the Camden County Board of Commissioners does hereby establish the following policy for approval and opening of Closed Session minutes and general accounts.

- The Board shall approve the Closed Session minutes and general account in Closed Session "to prevent the disclosure of information that is made privileged or confidential by G.S. §143-318.10(e)." Upon approval of Closed Session minutes and general account, said minutes and general account are deemed to be sealed until otherwise opened pursuant to the terms of this Resolution.
- The Board delegates to the County Attorney and the Clerk to the Board the responsibility to review the Closed Session minutes and general accounts annually and to open the Closed Session minutes and general accounts for which the purpose of the Closed Session would no longer be frustrated by keeping them closed.
- The Board authorizes the County Attorney to sign and date the action to open any Closed Session minutes or general account; and to sign and date the action upon determination that any Closed Session minutes or general accounts should remain permanently sealed.
- The Board authorizes the Clerk to insert the opened Closed Session minutes and general accounts into a separate "Opened Closed Session Minutes and General Accounts Book." The Closed Session minutes and general accounts that the County Attorney determines should remain permanently sealed shall be kept in a separate "Sealed Closed Session Minutes and General Accounts Book."

This the ____ day of _____, 2015.

ATTEST:

(SEAL)

P. Michael McLain - Chairman

Angela Wooten – Clerk to the Board

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.A

CONSENT AGENDA

Meeting Date: November 16, 2015

Attachments: Attachment A & B

Submitted By: Clerk to the Board

ITEM TITLE: Draft Meeting Minutes

MOTION MADE BY:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
VOTE:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

SUMMARY:

Closed Session Minutes

RECOMMENDATION:

For Review and Possible Approval

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.B

Consent Agenda

Meeting Date: November 16, 2015

Attachments: 1

Submitted By: Tax Office

ITEM TITLE: Tax Collection Report

MOTION MADE BY:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
VOTE:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

SUMMARY:

Tax Collection Report

RECOMMENDATION:

Review & Approve

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.C

Consent Agenda

Meeting Date: November 16, 2015

Attachments: 2

Submitted By: Tax Office

ITEM TITLE: Tax Refunds, Pickups & Releases

MOTION MADE BY:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
VOTE:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

SUMMARY:

Tax Refunds, Pickups & Releases

RECOMMENDATION:

Review & Approve

NAME	REASON	TYPE NO.
Albermarle Electric	\$198.80 Release - should be exempt	Pick/Up-18170 R-87350-15
Albermarle Electric	\$172.87 Refund - should be exempt	Pick/Up-18171 R-80237-15
Albermarle Electric	\$172.87 Refund - should be exempt	Pick/Up-18172 R-66318-13
Albermarle Electric	\$172.87 Refund - should be exempt	Pick/Up-18173 R-59480-12
Basile Joseph Malloy	\$140.88 Refund - Military exempt	Pick-Up-18177 28403477
J. C. Rountree Sr.	\$225.09 Adjustment- land use correction	Pick-Up-18156 R-88947-15



North Carolina Vehicle Tax System

NCVTS Pending Refund report

REFUNDS OVER \$100.00

Payee Name	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
MALLOY, BASILE	118 PINE RIDGE DR		SOUTH MILLS, NC 27976	Adjustment >= \$100	0028403477	CJH6800	PENDING	37407546	Refund Generated due to adjustment on Bill #0028403477-2015-2015-0000-00	Military	10/30/2015		1843	Tax	(\$130.36)	(\$8.48)	(\$138.84)
													1	Tax	(\$1.92)	(\$0.12)	(\$2.04)
																Refund	\$140.88

Submitted by Lisa S. Anderson Date 11-2-15
 Lisa S. Anderson, Tax Administrator Camden County

Approved by _____ Date _____
 P. Michael McLain, Chairman Camden County Board of Commissioners

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 6.D

CONSENT AGENDA

Meeting Date: November 16, 2015

Attachments: 1 (1 Page)

Submitted By: Various Departments

ITEM TITLE: Volunteer Forms

MOTION MADE BY:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
VOTE:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

SUMMARY:

Anna Smith - Library Board

RECOMMENDATION:

For Review and Possible Approval



Application for Citizen Service -Volunteer Form

If you are a citizen of Camden County and would like to serve on one of the County's boards or commissions, please complete this application and return it to the County Manager's Office, 330 East HWY 158, mail to P.O. Box 190, Camden, North Carolina 27921 or e-mail mrenshaw@camdencountync.gov

Name: Anna Smith

Township you live in: Camden

Telephone (home): 252-340-0750 (business), _____

Email address: anna.hsmith@gmail.com

Are you a registered voter? Yes No

Have you ever been convicted of a felony? Yes No

Please identify any talent, interest, skill, experience or educational preparation which might be helpful to a board

or commission: master in library science from ECU

Board or Commissions upon which you are interested in serving: Library Board

As a member of a Board or Commission, you will be expected to attend at least 75% of the meetings. Please note the by-laws of some Boards and Commissions limit the number of terms served. This application is a notification of your interest to serve on a Board or Commission to be considered by the Board of Commissioners when a vacancy occurs. Thanks for your interest in Camden County Government.

Signature: Anna Smith Date: 10/22/15

May 15

**Camden County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Item Number: 9.A-G

INFORMATION

Meeting Date: November 16, 2015
Attachments: 7
Submitted By: Various Department Heads

ITEM TITLE: INFORMATION

SUMMARY:

- A. Register of Deeds Report - October
- B. Youth Forum Sponsorship Letter
- C. SPCA Meeting Minutes - October
- D. NCDOT Newsletter – November 2015
- E. ECSU ranks in top 20 for best value
- F. 2016 Holiday Schedule – NC Administrative Office of the Courts
- G. 2017 Holiday Schedule – NC Administrative Office of the Courts

RECOMMENDATION:

MOTION MADE BY:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
NO MOTION	
VOTE:	
S. Duckwall	
G. Meiggs	
M. McLain	
C. Riggs	
T. White	
ABSENT	
RECUSED	

Ledger Report - Fee Distribution**TAMMIE KRAUSS, REGISTER OF DEEDS****Camden County, NC****10/1/2015 - 10/31/2015**

NC Children's Trust Fund	\$20.00
NC Domestic Violence Fund	\$120.00
State Revenue Stamp	\$2,550.94
County Revenue Stamp	\$2,655.06
Land Transfer Fee	\$0.00
Floodplain Map Fund	\$0.00
Supplemental Retirement	\$67.50
ROD Automation Fund	\$418.54
Dept Of Cultural Resources	\$0.00
Vital Records Fund	\$0.00
State General Fund	\$0.00
State Treasurer Amount	\$564.20
ROD General Fund	\$3,309.31

Total Distribution For Period \$9,705.55

Cash Total	\$803.15
Check Total	\$8,902.40
Pay Account Total	\$0.00
Overpayment Total	\$0.00
Total Deposit For Period	\$9,705.55

Total Escrow Change \$0.00

Camden County Register of Deeds: Tammie Krauss
October, 2015 Daily Deposit

DATE	NC CHILDREN TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
10/01/15	\$ -	\$ -	\$ -	\$ -	\$ 1.94	\$ 10.86	\$ 18.60	\$ 97.60	\$ 129.00
10/02/15	\$ 5.00	\$ 30.00	\$ -	\$ -	\$ 2.58	\$ 13.52	\$ 12.40	\$ 108.50	\$ 172.00
10/05/15	\$ -	\$ -	\$ 98.00	\$ 102.00	\$ 9.65	\$ 64.40	\$ 80.60	\$ 488.35	\$ 843.00
10/06/15	\$ -	\$ -	\$ -	\$ -	\$ 2.57	\$ 15.05	\$ 31.00	\$ 122.48	\$ 171.10
10/07/15	\$ -	\$ -	\$ -	\$ -	\$ 1.53	\$ 8.83	\$ 12.40	\$ 79.24	\$ 102.00
10/08/15	\$ -	\$ -	\$ -	\$ -	\$ 1.58	\$ 9.17	\$ 12.40	\$ 82.40	\$ 105.55
10/09/15	\$ -	\$ -	\$ 453.25	\$ 471.75	\$ 5.61	\$ 37.10	\$ 49.60	\$ 281.74	\$ 1,299.05
10/12/15	\$ -	\$ -	\$ -	\$ -	\$ 0.15	\$ 0.99	\$ -	\$ 8.86	\$ 10.00
10/13/15	\$ 5.00	\$ 30.00	\$ -	\$ -	\$ 0.90	\$ 2.41	\$ -	\$ 21.69	\$ 60.00
10/14/15	\$ -	\$ -	\$ 291.06	\$ 302.94	\$ 3.79	\$ 21.21	\$ 49.60	\$ 177.95	\$ 846.55
10/15/15	\$ -	\$ -	\$ 143.08	\$ 148.92	\$ 3.45	\$ 23.47	\$ 31.00	\$ 172.08	\$ 522.00
10/16/15	\$ 5.00	\$ 30.00	\$ 102.90	\$ 107.10	\$ 5.46	\$ 32.56	\$ 37.20	\$ 253.78	\$ 574.00
10/19/15	\$ -	\$ -	\$ 316.05	\$ 328.95	\$ 5.17	\$ 34.81	\$ 43.40	\$ 261.22	\$ 989.60
10/20/15	\$ -	\$ -	\$ 127.40	\$ 132.60	\$ 2.45	\$ 13.02	\$ 31.00	\$ 117.13	\$ 423.60
10/21/15	\$ -	\$ -	\$ -	\$ -	\$ 1.74	\$ 10.87	\$ 18.60	\$ 84.79	\$ 116.00
10/22/15	\$ -	\$ -	\$ -	\$ -	\$ 0.88	\$ 4.48	\$ 12.40	\$ 40.44	\$ 58.20
10/23/15	\$ -	\$ -	\$ 151.90	\$ 158.10	\$ 2.40	\$ 15.85	\$ 12.40	\$ 129.35	\$ 470.00
10/26/15	\$ -	\$ -	\$ -	\$ -	\$ 0.54	\$ 2.93	\$ 6.20	\$ 26.33	\$ 36.00
10/27/15			\$ 524.30	\$ 545.70	\$ 3.03	\$ 20.65	\$ 18.60	\$ 159.72	\$ 1,272.00
10/28/15	\$ 5.00	\$ 30.00			\$ 1.68	\$ 7.54		\$ 67.78	\$ 112.00
10/29/15					\$ 1.82	\$ 10.78	\$ 12.40	\$ 96.75	\$ 121.75
10/30/15			\$ 343.00	\$ 357.00	\$ 8.58	\$ 58.04	\$ 74.40	\$ 431.13	1272.15
									0.00
TOTAL	\$ 20.00	\$ 120.00	\$ 2,550.94	\$ 2,655.06	\$ 67.50	\$ 418.54	\$ 564.20	\$ 3,309.31	\$ 9,705.55

Angela Wooten

Subject: FW: NWDB Youth Forum
Attachments: image001.png; Att02B88650.htm; Youth Forum Sponsorship Letter.doc;
Att02B88050.htm

Youth Committee,

The NWDB Youth Program will be hosting a Youth Forum on Nov 18, 2015 from 10:00am – 2:00pm at the K.E. White Center in Elizabeth City. The is an open discussion with youth between the ages of 16-24 to voice their concerns about their education and career dreams and goals. We want to hear what motivates them, challenges they face, things preventing them from progressing forward and how can we better assist them. Our goals is to have at least 75 youth in attendance. I have attached a sponsorship letter requesting businesses and partners to donate giveaways for the youth. If you know of a business that would like to donate please feel free to use this letter or if your business would like to donate any items it would be greatly appreciated. You are welcome to come and meet and assist with our youth people. Please let me know if you have any questions and we will discuss this further during our upcoming Youth Committee meeting on next Tuesday, Nov 10 @ 3:30pm at the Albemarle Commission Hertford, NC.

Lora Aples
Youth Program Manager
Northeastern Workforce Development Board
252-333-5792 (c)
252-426-5753 Ext 259 (o)
www.nwdbworks.org



November 02, 2015

CAMDEN

CHOWAN

CURRITUCK

DARE

GATES

HYDE

PASQUOTANK

PERQUIMANS

TYRRELL

WASHINGTON

COLUMBIA

CRESWELL

DUCK

EDENTON

ELIZABETH CITY

GATESVILLE

HERTFORD

KILL DEVIL HILLS

KITTY HAWK

MANTEO

NAGS HEAD

PLYMOUTH

ROPER

SOUTHERN SHORES

WINFALL

From: Northeastern Workforce Development Board Youth Program
512 S. Church St.
Hertford, NC 27944

To: Businesses and Partners in NC Northeastern Region

The Northeastern Workforce Development Board Youth Program is designed to assist youth between ages 16-24 in completing their education, developing work skills and pursuing a career path to become self-sufficient adults. The NWDB Youth Program is hosting a forum with youth on November 18, 2015 at the K.E. White Center Elizabeth City, NC from 10:00am – 2:00pm. This will be an open discussion to give youth an opportunity to voice what motivates them, the challenges they face and things preventing them from reaching their education and career goals and becoming successful adults.

The NWDB Youth Program would like the help and support of our local businesses and partners by donating one or more of the below items. These will be given to the youth as an incentive for their participation and encouragement to continue striving to become successful adults.

Suggested Items:

- Electronic Tablet, iPad, Notebook, etc.
- Headphones
- Fitbit
- Gifts Cards valued at \$20 or more
- Backpacks

Thank you for your consideration. We value your partnership with the Northeastern Workforce Development Board Youth Program. If you have any questions, please do not hesitate to call me at 252-426-5753 ext. 259 or email me at laples@albemarlecommission.org.

Lora D. Aples

Lora Aples
NWDB Youth Program Manager

[View this email in your browser](#)



**SPCA of Northeastern NC, Inc.
Minutes**

The SPCA of NENC met at 5:00 pm at William Wood Realty on October 6, 2015. Meeting was called to order by Kim Parrish, President.

Board members present were Diana Gardner, Ann Hoffman, Lisa Harman-Wakefield, Bettie Lyons, Debbie Mason Lesley Miner, Kim Parrish, Jan Riley, Wendy Rumrill and JoEllen Smith. Also present, Michael McClain, Camden Commissioner, Doreen Warren, Finance officer, and member, Roy Hammond. Excused were Board Members; Phil Donahue, Gillian Carlsen, Sue Hayhurst, Nancy Lamb, John Miner and Courtney Reichenbach.

The agenda was accepted..

MINUTES:

The Minutes were accepted as written.

Lesley Miner reported that she sent out 58 thank you notes.

President's Report

Kim announced that the Dress Rehearsal for the Encore Presentation would be held at 6:30 pm on October 14th.

Also, Montero's is doing 10 charity days and the SPCA is one of the designated charities. On November 24th a percentage of sales will go to our organization.

Kim said that the USDA requires us to select a company for Construction Materials testing. We received two bids, one from GET for \$5,107.70 and another from Terracom Co. for \$3,622. Jan Riley moved that we accept the low bid of \$3,622 from Terracom Company for Construction Materials

Testing Lesley Miner seconded the motion and all ten Board members voted “aye” with no “nays”. Motion passed.

Kim said that after two years, Bill Daggert the architect wants to revert to an hourly rate but still wants his percentage. USDA is negotiating with him.

TREASURER’S REPORT:

Doreen Warren distributed copies of the Income and Expense statement for September 2015. Total Income for the General Operating account for September was \$19,521.59 and expenses were \$21,664.05. Balance in the New Building Fund is \$256,592.02.

SHELTER COMMITTEE REPORT

No Shelter Statistics were available for September, due to Sabrenna’ being sick. Jo Ellen reported that Sabrenna would like to raise the rate of the reclaim administrative fee to \$25 plus \$10 per day boarding fee. **Jan Riley moved that we accept the recommendation of \$25 administrative fee plus \$10 per day boading fee. Bettie Lyons seconded the motion and motion passed.**

Another recommendation from Sabrenna is that we raise the adoption fee for dogs from \$85 to \$90, but leave the adoption fee for cats at \$50. JoEllen explained that the adoption fee includes vaccinations, microchip, collar/tags, and spay/neuter. **Lesley Miner moved that we raise the adoption fee for dogs to \$90 effective November 1, 2015. Lisa Harman Wakefield seconded the motion and motion passed.**

JoEllen said there were only two rescues this month, 2 dogs went to Norfolk SPCA.

She also needs volunteers to go to Petsmart at Greenbriar for an adoption event on October 10th. Under upcoming events there are two scheduled for October 24th. She needs one volunteer to go to the PETA Adoption event and volunteers are needed for the Rabies clinic to be held in Camden on the same day..

Jo Ellen announced that Pet Sense has a new manager.

Lesley Miner asked about “Stock the Shelter” which takes place at WalMart adoption events. Jo Ellen said it would probably be held in November.

Wendy is working on more grants with Sabrenna. Also they are looking

into a new membership format with perhaps some perks for members.

OLD BUSINESS

1) Jan Riley reported that sales of bricks were now 318. There are 500 "No Ball" Ball invitations set to be mailed.

NEW BUSINESS

1) Bettie Lyons reported that the "Cookie Walk" Will be held at Seligs downtown. The committee would like each Board member to ask three friends to bake six dozen cookies. The event will be held on December 4th from 5pm - 8 pm. Cookies will be sold for \$5 per dozen. Please email Bettie and let her know what kind of cookies you can bring.

2) Lesley Miner said that the Christmas parade will be held on Saturday December 5th at 5:30 PM. Theme is "A Storybook Christmas". Lesley feels that we need to scale back on last year and welcomes any ideas. Please email her. We will bring it to the table next meeting, November 3rd.

UPCOMING EVENTS:

Downtown Waterfront Market, Saturday Oct. 10th, 9am - 1pm

Petsmart Greenbrier Sat, Oct 10 - 11am - 3 pm

Grandy Primary Fall Festival, Sat Oct 17, 11am - 3pm

Chrome Pony Mustang Club Car Show, fund raiser for SPCA, Hall

Hyundai, Sat Oct 17, 10am - 2pm

**Bring on the Bulls, 17th Street, Oceanfront Park VA Beach, Sunday, Oct 18
Noon - 4Pm**

**PETA Adoption event, PETA Office, Norfolk Front St., Sat. Oct 24, 11 am -
2pm**

Rabies Shot Clinic, Camden, Sat Oct 24th, 11am - 2pm

Animal Howl-O-Ween Adoptathon, Southgate Mall, Sat Oct 31, 10am - 2pm

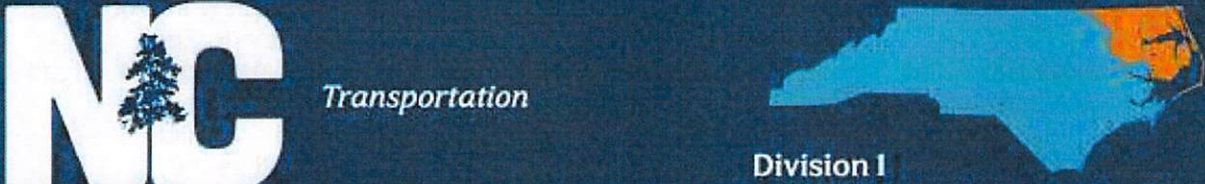
Meeting adjourned.

Submitted by Doreen Warren

**NEXT MEETING, TUESDAY NOVEMBER 3,2015, 5:00 PM AT HOWARD
HANNA/WILLIAM WOOD REALTY
(NEXT TO BOWLING ALLEY)**

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NC Transportation

November 2015 Newsletter
ncdot.gov

Division I
COUNTIES SERVED | Bertie, Camden, Chowan, Currituck, Dare, Gates, Hertford, Hyde, Martin, Northampton, Pasquotank, Perquimans, Tyrrell, Washington

NCDOT Reminds Motorists to Keep Alert for Deer During Fall Months

As the temperature starts dropping and leaves start falling, another sign of the changing season is more deer along North Carolina roadways and in turn, a greater chance of hitting a deer.



Between 2012 and 2014, nearly half of the 58,372 animal-related crashes in the state took place from October through December. About 90 percent of those involved deer.

A new [N.C. Department of Transportation study](#) shows there were 17,831 animal-related crashes in 2014 - the lowest number since 2006. But over the past three years, animal-related crashes claimed 11 lives, injured 3,386 drivers and passengers and caused nearly \$145 million in damages.

The top five counties with animal-related crashes reported last year in North Carolina include:

- Wake: 794
- Pitt: 562
- Guilford: 550
- Duplin: 445
- Randolph: 444

[Find out where your county stacks up.](#)

Perquimans and Pasquotank Bridge Replacements More than Half-Way Done

A project to replace several bridges in Perquimans and Pasquotank counties is more than half-way done.



Muddy Creek Road Bridge

Since 2013, McLean Contracting Co. of Glen Burnie, MD, has

Stay Connected



N.C. Transportation
Now

On the latest N.C. Transportation Now, the department awards a contract for construction of a new temporary bridge on Pea Island, a new connector road has opened in Mooresville to provide better access to industrial areas, and tickets are now available for the Santa Train.

[Watch the latest N.C. Transportation Now.](#)

OBX Storm Damage Repairs

Kitty Hawk: Work began Oct. 27 on repairs to a section of N.C. 12/Beach in Kitty Hawk near Milepost 4 that was damaged during a storm in early October.

worked to replace the following bridges:

- Burnt Mill Road in Perquimans County
- Nixonton Road in Pasquotank County
- Great Hope Church Road in Perquimans County
- Dances Bay Road in Pasquotank County
- Muddy Creek Road in Perquimans County

These replacements are part of a \$5.8 million contract awarded by NCDOT to McLean Contracting in 2013 for the replacement of six bridges in Perquimans County and two bridges in Pasquotank County. All bridges are expected to be complete by spring 2016.

In early November, crews will begin replacement of a 62-year-old bridge on Perry's Bridge Road north of Belvidere over the Perquimans River. Once this replacement is complete, crews will then replace bridges on Tumpike Road and Lake Road in Perquimans County.

[Learn more.](#)

Board Approves Allocation of Additional Funds for Highway and Bridge Maintenance and Preservation

The recently passed state budget will allow NCDOT to make a greater investment in taking care of and improving North Carolina's existing highways and bridges.

The General Assembly appropriated nearly \$500 million in additional funding in the two-year budget (for fiscal years 2016 and 2017) for maintenance and preservation work. NCDOT distributes these funds yearly to the divisions based on need.

The Board of Transportation approved each division's initial funding amount for Fiscal Year 2016 at its August meeting, and approved the additional funding at its October meeting.

Here's what that means for Division 1 for Fiscal Year 2016, which runs July 1, 2015, until June 30, 2016:

- An additional \$2.1 million was allocated to improve deficient bridges. This brings the division's total Bridge Program funding to \$7.3 million.
- An additional \$8 million was allocated for resurfacing, bringing the total funding for this type of work to \$33 million.
- An additional \$1.8 million was allocated for highway preservation, bringing the total funding for this type of work to \$5.2 million.
- An additional \$1.7 million was allocated for secondary roads, bringing the total funding for this type of work to \$12.2 million.

This will allow the division to accelerate work that had been planned for next fiscal year.

A \$412,933 contract was awarded to Waff Contracting Inc. of Edenton for the reconstruction of the road between Kitty Hawk Road and Lillian Street, as well as the reconstruction of the dune that was washed away along this stretch of road. Work is expected to be complete by mid-December, weather permitting. During the project, traffic will continue to use U.S. 158/Croatan Highway as a detour route.

Crews will reconstruct the dune using 375 10-foot-long sandbags, which will be installed eight feet below the edge of pavement to protect the road, and then cover the bags with sand. They will also repave the damaged section of N.C. 12/Beach Road and install new sand fencing. The newly constructed dune system will be planted with sea grass in spring 2016.

This new dune will connect to existing sandbag dunes on both sides, allowing for a continuous line of sandbags protecting N.C. 12 in this area.

Construction will begin soon on the new temporary bridge along N.C. 12 at Pea Island in Dare County.

NCDOT awarded a \$14.3 million contract to T.A. Loving Co. of Goldsboro for the construction of a new concrete bridge that will replace the existing metal temporary bridge constructed in 2011 at New Inlet following Hurricane Irene.



Current temporary bridge on N.C. 12 at Pea Island.

Work can begin as early as Nov. 30, with traffic on the new bridge by April 12, 2017.

The bridge will be just under a half-mile long, with the southern end 1,100 feet south of the existing temporary bridge. It will include 47 spans, each 50 feet in length, and will have the same elevation as the highest point of the existing temporary bridge.

Traffic along N.C. 12 will continue to use the existing temporary bridge while construction is underway. There will be lane shifts and lane closures in place occasionally throughout construction; however, the road will remain open to traffic.

The new temporary bridge will be easier to maintain than the existing temporary bridge, will have at least a 20-year lifespan, and will allow for better access to and from communities along the Outer Banks until a long-term solution can be identified.

Jennifer Heiss

Division 1 Communications Officer

Phone: (919) 707.2669

jgheiss@ncdot.gov

Jerry Jennings, P.E.

Division 1 Engineer

Malcolm Fearing

Division 1 Board of Transportation Member

NC Department of Transportation | ncdot.gov

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Angela Wooten

From: ECSU Communications and Marketing <cam@ecu.edu>
Sent: Thursday, November 12, 2015 4:21 PM
To: ECSU Communications and Marketing
Subject: ECSU ranks in top 20 for best value colleges in North Carolina

ECSU ranks in top 20 for best value colleges in North Carolina

FOR IMMEDIATE RELEASE - Best Value Schools, a website dedicated to tracking the best in higher education, recently placed Elizabeth City State University in the Top 20 of best value colleges in North Carolina.

ECSU is noted in the study for being one of the most affordable North Carolina colleges, “Thanks to an annual net price that is nearly impossible to beat,” according to an announcement released by Best Value Schools.

The ranking was published in October using National Center for Education Statistics’ College Navigator and PayScale data to identify the schools based on graduation rate, net price, acceptance rate and a 20-year net return on investment.

Best Value Schools helps students find schools and degree programs, “That can provide the most available financial aid and assistance, the greatest support and service, the highest return on investment, and the best overall value.”

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For more information contact:

Communications and Marketing

252-335-3594

cam@ecu.edu



NORTH CAROLINA
ADMINISTRATIVE OFFICE
of the COURTS

Office of the Director

Judge John W. Smith
Director

PO Box 2448, Raleigh, NC 27602
T 919 890-1391 F 919 890-1915

April 9, 2015

MEMORANDUM

TO: Judicial Branch of Government

FROM: John W. Smith, Director

SUBJECT: Calendar Year 2016 Holiday Schedule

The 2016 holiday schedule for the Judicial Branch of Government is the same for the Executive Branch, allowing for twelve holidays.

Holiday	Observance Date	Day of Week
New Year's Day	January 1, 2016	Friday
Martin Luther King, Jr.'s Birthday	January 18, 2016	Monday
Good Friday	March 25, 2016	Friday
Memorial Day	May 30, 2016	Monday
Independence Day	July 4, 2016	Monday
Labor Day	September 5, 2016	Monday
Veteran's Day	November 11, 2016	Friday
Thanksgiving Day	November 24 & 25, 2016	Thursday & Friday
Christmas	December 23, 26, & 27, 2016	Friday, Monday and Tuesday

Please remember that any variations in this schedule could result in overtime and premium pay costs, for which funds have not been budgeted. For this reason, any adjustment or change in this holiday schedule must be approved in advance by me. After receiving such approval, should court be held on a scheduled holiday requiring some of your employees to work, the employees will be granted an alternate day off, plus holiday premium pay. Please contact the NCAOC Human Resources Division if this occurs to determine who is eligible for holiday premium pay, and the procedures necessary to make appropriate payments.



NORTH CAROLINA
ADMINISTRATIVE OFFICE
of the COURTS


Office of the Director
Judge Marion R. Warren
Director

PO Box 2448, Raleigh, NC 27602
T 919 890-1391 F 919 890-1915

November 5, 2015

MEMORANDUM

TO: Judicial Branch of Government

FROM: Marion R. Warren, Director 

SUBJECT: Calendar Year 2017 Holiday Schedule

The 2017 holiday schedule for the Judicial Branch of Government is the same for the Executive Branch, allowing for twelve holidays.

Holiday	Observance Date	Day of Week
New Year's Day	January 2, 2017	Monday
Martin Luther King, Jr.'s Birthday	January 16, 2017	Monday
Good Friday	April 14, 2017	Friday
Memorial Day	May 29, 2017	Monday
Independence Day	July 4, 2017	Tuesday
Labor Day	September 4, 2017	Monday
Veteran's Day	November 10, 2017	Friday
Thanksgiving Day	November 23 & 24, 2017	Thursday & Friday
Christmas	December 25, 26, & 27, 2017	Monday, Tuesday and Wednesday

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