

***SOUTH CAMDEN WATER & SEWER DISTRICT
252-338-1919, EXT. 250 OR 236***

Application for New Water Account

EFFECTIVE DATE: _____

NAME: _____ SPOUSE: _____

DRIVER'S LICENCE # _____ SPOUSE DL# _____

SOCIAL SECURITY # _____ SPOUSE SS# _____

SERVICE ADDRESS _____

MAILING ADDRESS _____

HOME PHONE _____

CELL PHONE OR ALTERNATE NUMBER _____

RENT OR NEW OWNER _____

RENT DEPOSIT _____

INFORMATION FOR NEW CUSTOMERS

NEW ACCOUNT FEES: The South Camden Water & Sewer District requires a **security deposit of \$200.00** for each renter. This fee covers the home owner and is refunded once the final bill on the account has been paid. In the event a renter moves with no prior notice, the account will be finalized, the security deposit will be applied to cover the final balance; and the remainder of the security deposit will be sent to the previous address. There are no charges for someone buying a home, just proof that they are purchasing the home is required. There is a **\$4,000.00** charge for all new accounts that want to hook up to water and do not have a water agreement on file. There is a **\$15.00** charge applied to all new accounts.

BILLING: All bills are mailed on the last week of the month through the U.S. Postal Service. If you do not receive a bill, you are still responsible for payment. You may call the office to find out the amount of your bill. Bills reflect the usage for the previous month (example: a bill mailed the last of March reflects the usage for February).

PAYING WATER BILLS: There are several options for paying your bill:

1. Pay at the South Camden Water Dept. located behind the courthouse.

2. Place your payment in the drop slot (located in the front door of our office).
3. Mail you payment to South Camden Water & Sewer District
P.O. Box 249 Camden, NC 27921
4. To pay with credit card: 1-800-272-9829 (jurisdiction code 4375)
5. www.officialpayments.com (jurisdiction code 4375)

HIGH BILLS: If your bill increases substantially in one month, and you have not increased your usage, you may have a leak. Check lines for loose connections, under the house for a broken pipe, bathrooms for leaky toilets or sinks. You may call the water dept. and we will send a service tech. to check your meter, \$15.00 chg. There are no problems with the meter, if so there is no charge. If the problem isn't on our side, it will be suggested that you call a plumber.

BAD CHECKS: Accounts with returned checks incur a \$25.00 NSF charge. You will receive a notice in the mail, and will have 10 working days to make the check good, pay the NSF charge, or your water will be disconnected. A \$25.00 reconnection fee will be added to your account.

LATE FEES: A late fee of **\$10.00** is incurred at 5pm on the 15th of each month on any accounts with a balance. If the 15th falls on a weekend, late fees are incurred at 5pm on Monday.

DISCONNECTION: Accounts that are in arrears, that are two billings and two penalties behind, are subject to disconnection. Shut off notices are mailed the day after the due date of every month. The balance must be paid in full, or your water service will be disconnected. There is a **\$35.00** reconnection fee between office hrs of 7am-3:15pm, **\$60.00** between office hrs of 3:16-5pm. Cash or money orders only will be taken for accounts due to be shut off. If your service is disconnected and your meter or connections are tampered with, you will be charged with a **\$200.00** tampering fee.

I HAVE READ AND UNDERSTAND THE ABOVE INFORMATION.

SIGNATURE:

_____ **DATE:** _____

COUNTY EMPLOYEE:

_____ **DATE:** _____