

**Camden County Board of Commissioners**

**Organizational, Regular Meeting and  
Joint Meeting with the Board of Education**

**December 5, 2004**

**8:00 A.M.**

**Camden County Courthouse  
Camden, North Carolina**

The regular meeting of the Camden County Board of Commissioner was held Monday, December 5, 2005 in the Camden County Courthouse Courtroom, Courthouse Complex, at 8:00 a.m. The following members were present:

**Chairman Melvin J. Jeralds**

**Vice Chairman Clayton Riggs**

**Commissioners Jeffrey B. Jeffrey B. Jennings, Carolyn Riggs and Mike Andrews**

Also attending was County Manager Randell Woodruff, Clerk to the Board Ava Murgia and Attorney Herbert Mullen.

Chairman Melvin Jeralds called the meeting to order. Invocation was given by Commissioner Carolyn Riggs.

**ORGANIZATIONAL MEETING**

At this time Chairman Melvin Jeralds turned the Organizational Meeting over to Ava Murgia, Clerk to the Board, to receive nominations and elections for the Chairman of the Board, Vice Chairman of the Board, Clerk to the Board, County Attorney, review bonds and approve the 2006 Commissioners meeting calendar.

**Chairman of the Board**

Ava Murgia, Clerk to the Board, stated at this time the Board would entertain nominations for the Chairman of the Board of Commissioners.

Commissioner Jeffrey B. Jennings made a motion to nominate Commissioner Carolyn Riggs as Chairman of the Board of Commissioners.

The Clerk asked for any further nominations for the Chairman of the Board of Commissioners.

Commissioner Andrews made a motion to nominate Commissioner Melvin Jeralds as Chairman of the Board of Commissioners.

There being no further nominations for Chairman, Commissioner Carolyn Riggs made a motion to close the nominations for Chairman of the Board of Commissioners. The motion passed with Commissioners Jeffrey B. Jennings, Melvin Jeralds, Mike Andrews, and Carolyn Riggs voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

The Clerk requested a vote for all in favor of Commissioner Carolyn Riggs as Chairman of the Board. The nomination for Commissioner Carolyn Riggs for Chairman of the Board failed with Commissioners Jeffrey B. Jennings voting aye; Commissioners Melvin Jeralds, Carolyn Riggs and Mike Andrews voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

The Clerk requested a vote for all in favor of Commissioner Melvin Jeralds as Chairman of the Board. The nomination for Commissioner Melvin Jeralds passed with Commissioners Carolyn Riggs, Jeffrey B. Jennings, Mike Andrews and Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

**Vice Chairman**

The Clerk stated at this time the Board would entertain nominations for Vice Chairman of the Board of Commissioners.

Commissioner Mike Andrews made a motion to nominate Commissioner Clayton Riggs as Vice Chairman.

The Clerk asked for any further nominations for Vice Chairman of the Board of Commissioners.

There being no further nominations for Vice Chairman, Commissioner Mike Andrews made a motion to close the nominations for Vice Chairman of the Board of Commissioners. The motion passed with Commissioners Jeffrey B. Jennings, Melvin Jeralds, Mike Andrews, and Carolyn Riggs voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

The Clerk requested a vote for all in favor of Commissioner Clayton Riggs as Vice Chairman of the Board. The motion passed with Commissioners Jeffrey B. Jennings, Melvin Jeralds, Mike Andrews, and Carolyn Riggs voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

**County Attorney**

The Clerk stated at this time the Board would entertain nominations for County Attorney.

Commissioner Carolyn Riggs made a motion to nominate John S. Morrison as County Attorney with the exception that any on-going litigation the county is already involved in will be handled by Attorney Herbert Mullen.

The Clerk asked for any further nominations for County Attorney.

There being no further nominations for County Attorney, Commissioner Mike Andrews made a motion to close the nominations for County Attorney. The motion passed with Commissioners Jeffrey B. Jennings, Melvin Jeralds, Mike Andrews, and Carolyn Riggs voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

The Clerk requested a vote for all in favor of John S. Morrison as County Attorney with the exception that any on-going litigation the county is already involved in will be handled by Attorney Herbert Mullen. The motion passed with Commissioners Jeffrey B. Jennings, Melvin Jeralds, Mike Andrews, and Carolyn Riggs voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

At this time the Board thanked Herbert Mullen for his services, and Mr. Mullen left the meeting. The County Manager was instructed to notify Attorney John S. Morrison of his appointment as County Attorney immediately.

**Clerk to the Board**

The Clerk stated at this time the Board would entertain nominations for Clerk to the Board.

Commissioner Melvin Jeralds made a motion to nominate Ava Murgia as Clerk to the Board.

The Clerk asked for any further nominations for Clerk to the Board.

There being no further nominations for Clerk to the Board, Commissioner Jeffrey B. Jennings made a motion to close the nominations for Clerk to the Board. The motion passed with Commissioners Jeffrey B. Jennings, Melvin Jeralds, Mike Andrews, and

Carolyn Riggs voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

The Clerk requested a vote for all in favor of Ava Murgia as Clerk to the Board. The nomination for Ava Murgia as Clerk to the Board passed with Commissioners Jeffrey B. Jennings, Melvin Jeralds, Mike Andrews, and Carolyn Riggs voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

*Vice Chairman Clayton Riggs arrived at 8:08 a.m.*

**Review Bonds**

The Clerk stated the Board is required to review the bonds of the Sheriff, Register of Deeds, Finance Officer and Tax Administrator.

Commissioner Jeffrey B. Jennings made a motion to approve the bonds of the Sheriff, Register of Deeds, Finance Officer and Tax Administrator. The motion passed with Commissioners Jeffrey B. Jennings, Clayton Riggs, Mike Andrews, Carolyn Riggs, and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Camden County Board of Commissioners 2006 Meeting Calendar**

Following discussion, Commissioner Clayton Riggs made a motion to approve the 2006 Board of Commissioners Meeting Calendar with the Board of Commissioners Retreat date to be discussed and set later in the meeting. The motion passed with Commissioners Jeffrey B. Jennings, Clayton Riggs, Mike Andrews, Carolyn Riggs, and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The approved 2006 Camden County Board of Commissioners Meeting Calendar with amended Retreat date is as follows:

**CALENDAR  
Camden County Board of Commissioners  
2006**

<u>DAY - DATE</u>	<u>TYPE OF MEETING</u>	<u>TIME</u>	<u>DAY - DATE</u>	<u>TYPE OF MEETING</u>	<u>TIME</u>
Tues. Jan. 3, 2006	Board of Commissioners	7:00 p.m.	Mon. July 3, 2006	Board of Commissioners	7:00 p.m.
Tues. Jan. 17, 2006	Board of Commissioners	7:00 p.m.	Mon. July 17, 2006	Board of Commissioners	7:00 p.m.
Mon. Feb. 6, 2006	Board of Commissioners	7:00 p.m.	Mon. August 7, 2006	Board of Commissioners	7:00 p.m.
<i>Fri. Feb. 10, 2006</i>	<b>RETREAT</b>	To be announced			
Mon. Feb. 20, 2006	Board of Commissioners	7:00 p.m.	No meeting on the Third Monday in August due to NCACC Conference.		
Mon. Mar. 6, 2006	Board of Commissioners	7:00 p.m.	Tues. Sept. 5, 2006	Board of Commissioners	7:00 p.m.
Mon. Mar. 20, 2006	Board of Commissioners	7:00 p.m.	Mon. Sept. 18, 2006	Board of Commissioners	7:00 p.m.
Mon. April 3, 2006	Board of Commissioners	7:00 p.m.	Mon. Oct. 2, 2006	Board of Commissioners	7:00 p.m.
Mon. April 17, 2006	Board of Commissioners	7:00 p.m.	Mon. Oct. 16, 2006	Board of Commissioners	7:00 p.m.
Mon. May 1, 2006	Board of Commissioners	7:00 p.m.	Mon. Nov. 6, 2006	Board of Commissioners	7:00 p.m.
Mon. May 15, 2006	Board of Commissioners	7:00 p.m.	Mon. Nov. 20, 2006	Board of Commissioners	7:00 p.m.
Mon. June 5, 2006	Board of Commissioners	7:00 p.m.	Mon. Dec. 4, 2006	Board of Commissioners	8:00 a.m.
Mon. June 19, 2006	Board of Commissioners	7:00 p.m.	No meeting on the Third Monday in December.		
<b>HOLIDAYS</b>					
Monday, January 2, 2006			New Years Day (Office closed)		
Monday, January 16, 2006			Martin Luther King (Office closed)		

Friday, April 14, 2006	Good Friday (Office closed)
Monday, May 29, 2006	Memorial Day (Office closed)
Tuesday, July 4, 2006	Independence Day (Office closed)
Monday, September 4, 2006	Labor Day (Office closed)
Friday, November 10, 2006	Veterans Day (Office closed)
Thursday & Friday, November 23 & 24, 2006	Thanksgiving (Office closed)
Monday & Tuesday, December 25 & 26, 2006	Christmas Holidays (Office Closed)

**MEETINGS WILL BE HELD IN THE COURTROOM, UNLESS OTHERWISE ADVERTISED.**

**Adjournment of Organizational Meeting**

Hearing no further business for the Organizational meeting, the Clerk adjourned the organizational meeting to the regular Board of Commissioners meeting.

At this time Chairman Melvin Jeralds remained as Chairman and presided over the regular meeting.

**Public Comments**

Chairman Melvin Jeralds called for any comments from the public.

Hearing no comments, Chairman Melvin Jeralds proceeded with the meeting.

**Consideration of Agenda**

Planning Director Dan Porter requested that *Item IX. New Business, H. Authorization to Apply for Grant Application* be added to the agenda.

Commissioner Jeffrey B. Jennings made a motion to approve the agenda as amended. The motion passed with Commissioners Jeffrey B. Jennings, Clayton Riggs, Andrews, Carolyn Riggs, and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Set Public Hearing – Special Use Permit Application – UDO 2005-10-20 – Home Occupation – Mark Ricciardella**

Commissioner Clayton Riggs made a motion to set UDO 2005-10-20 for public hearing on Tuesday, January 17, 2006 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Commissioners Jeffrey B. Jennings, Clayton Riggs, Andrews, Carolyn Riggs, and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Set Public Hearing – Ordinance No. 2005-12-01 – Rezoning Application – UDO 2005-11-12 – Grant Banks**

Commissioner Clayton Riggs made a motion to introduce Ordinance No. 2005-12-01 and set UDO 2005-11-12 for public hearing on Tuesday, January 17, 2006 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Commissioners Jeffrey B. Jennings, Clayton Riggs, Mike Andrews, Carolyn Riggs, and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Tax Releases, Pick Ups and Refunds**

Commissioner Clayton Riggs made a motion to approve the Tax Releases, Pick Ups and Refunds as submitted by the Tax Administrator. The motion passed with Commissioners Jeffrey B. Jennings, Clayton Riggs, Mike Andrews, Carolyn Riggs, and Chairman Melvin

Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Jeffrey Montgomery	112.15	Release	Turned in Plates
James Honzalik	154.55	Release	Military Exempt
James Honzalik	226.42	Release	Military Exempt
James Honzalik	249.83	Release	Military Exempt
James Honzalik	120.13	Release	Military Exempt
Bruce Skretts, Jr.	114.17	Release	Military Exempt
Bruce Skretts, Jr.	152.29	Release	Military Exempt
James Wilkins	113.08	Release	Turned in Plates
Donald Wilson	232.94	Release	Military Exempt
County of Camden	167.87	Release	County Owned
Abner Hunter, Jr.	215.05	Pick Up	Listed in Currituck
Holly Luther	152.32	Pick Up	Roll Back Tax
Vivian Spence	2,800.00	Pick Up	Code Enforcement
Patricia Broom	255.73	Release	Incorrect Value
	99.32	Pick Up	
	153.35	Adjustment	
Delores Bardin Revocab	349.27	Release	Incorrect Value
	649.18	Pick Up	
	287.68	Adjustment	
David Bundy	165.87	Release	Incorrect Value
	40.66	Pick Up	
	125.21	Adjustment	

**Tax Refund Request – Benjamin Lee Davis**

Commissioner Jeffrey B. Jennings made a motion to approve the tax refund request for Benjamin Lee Davis in the amount of \$402.50 as submitted by the Tax Administrator. The motion passed with Commissioners Jeffrey B. Jennings, Clayton Riggs, Mike Andrews, Carolyn Riggs, and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Authorization to Collect Vehicle Renewals (August 2005)**

Commissioner Jeffrey B. Jennings made a motion to approve the Authorization to Collect Vehicle Renewals as submitted by the Tax Administrator. The motion passed with Commissioners Jeffrey B. Jennings, Clayton Riggs, Mike Andrews, Carolyn Riggs, and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**STATE OF NORTH CAROLINA**

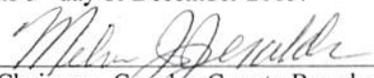
**COUNTY OF CAMDEN**

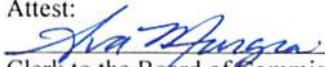
**TO:** The Tax Administrator of Camden County (August Renewals) Due 12/1/05

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

<b>SOUTH MILLS</b>	<b>COURTHOUSE</b>	<b>SHILOH</b>	<b>TOTAL</b>
22,452.75	29,590.74	14,537.79	66,581.28

Witness my hand and official seal this 5<sup>th</sup> day of December 2005.

  
 \_\_\_\_\_  
 Chairman, Camden County Board of Commissioners

Attest:  
  
 \_\_\_\_\_  
 Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

  
 \_\_\_\_\_  
 Tax Administrator of Camden County

**Sheriff's Office – Request for Letter of Support**

Commissioner Clayton Riggs made a motion to send a letter of support to Mediacom for the North River Campground to receive cable television access. The motion passed with Commissioners Jeffrey B. Jennings, Clayton Riggs, Mike Andrews, Carolyn Riggs, and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Camden County Board of Education – Budget Amendments**

In order to obtain further information regarding the budget amendments submitted by the Board of Education, the matter was delayed until clarification was received at the Joint Meeting with the Board of Education.

**Authorization to Apply for Blue Cross Blue Shield Foundation Fit Together Grant Application**

Planning Director Dan Porter stated the Blue Cross Blue Shield foundation is sponsoring a "Fit Together" grant program to improve healthy living in rural North Carolina. The proposed concept is to promote healthy living activities and use the Community Park Project as a key element for community active living. The program officers \$40,000.00 per year for a three (3) year period for five (5) successful partnership applicants that develop comprehensive programs addressing healthy living through preparation, promotions, programs, policies, and physical projects. The grant has a 0% match the first year, 25% year two, and 50% year three. In kind services can be used for the matching requirements. The partnership includes Camden County as primary applicant, the Camden School system, Albemarle Regional Hospital, and the Northeast Community Development Corporation.

Commissioner Mike Andrews made a motion to authorize application for the Blue Cross Blue Shield Foundation Fit Together Grant. The motion passed with Commissioners Jeffrey B. Jennings, Clayton Riggs, Mike Andrews, and Chairman Melvin Jeralds voting aye; Commissioner Carolyn Riggs voting no; no Commissioner absent; and no Commissioner not voting.

**County Manager's Report**

Unified Government – County Manager discussed the proposed ad to be placed in the Virginian Pilot and Daily Advance regarding the community meetings to be held in Shiloh Township on Thursday, January 5, 2006, South Mills on Monday, January 9, 2006 and Courthouse Township on Thursday, January 19, 2006.

Commissioner Clayton Riggs made a motion that the referendum on unified government be held at the next primary election. The motion passed with Commissioners Jeffrey B. Jennings, Clayton Riggs, Mike Andrews, Carolyn Riggs, and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Board of Commissioners Retreat – Commissioner Clayton Riggs made a motion to set the Retreat date to Friday, February 10, 2005 at 8:00 a.m. The motion passed with Commissioners Jeffrey B. Jennings, Clayton Riggs, Andrews, Carolyn Riggs, and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Bridge Replacement – Commissioner Jeffrey B. Jennings made a motion to adopt a resolution to NCDOT requesting replacement of the bridge near the Middle School on Scotland Road. The motion passed with Commissioners Jeffrey B. Jennings, Clayton Riggs, Andrews, Carolyn Riggs, and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Approved Resolution No. 2005-12-01 reads as follows:

Resolution No. 2005-12-01

**RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS  
SUPPORTING THE REPLACEMENT OF THE BRIDGE  
LOCATED ON SCOTLAND ROAD, COURTHOUSE TOWNSHIP,  
IN CAMDEN COUNTY**

**WHEREAS**, Camden County is experiencing an abundance of residential growth in the county to the point of being the eighth fastest growing county in the nation; and

**WHEREAS**, with this growth school enrollment has increased resulting in additional traffic to the Camden Middle School located on Scotland Road in Camden County.

**NOW, THEREFORE, BE IT RESOLVED**, that the Camden County Board of Commissioners requests that the North Carolina Department of Transportation replace the bridge located at 36.36 latitude and 76.17 longitude on Scotland Road and respectfully requests that this bridge be added to the list of bridge replacements for Camden County.

**ADOPTED** this 5<sup>th</sup> day of December, 2005.

  
Melvin J. Jeralds, Chairman  
Camden County Board of Commissioners

(SEAL)

ATTEST:

  
Ava Murgia  
Clerk to the Board

Voting Machines – Waiting to hear from State Board of Elections regarding the type of elections machines to be certified for use.

Welcome to Camden County Signs – New signs have been installed at US 17 near the Visitors Center, US 34 and US158 at the Currituck/Camden border.

M.B. Kahn – M.B. Kahn offered to review the sewer facility plans free of charge.

School Project – Commissioner Carolyn Riggs made a motion to form a committee to oversee the construction of the schools consisting of the Chairman of the Commissioners, Chairman of the Board of Education, Superintendent of Schools and the County Manager. The motion passed with Commissioners Jeffrey B. Jennings, Clayton Riggs, Andrews, Carolyn Riggs, and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Closed Session**

No closed session was held.

**Recess**

Chairman Melvin Jeralds recessed the regular meeting at 9:25 a.m. until the 11:00 a.m. Joint Meeting and lunch with the Board of Education at the Camden Middle School.

**Joint Meeting with Board of Education  
December 5, 2005  
11:00 a.m.  
Camden Middle School**

The Joint Meeting with the Camden County Board of Education was called to order by Chairman Jeralds and Chairman Wayne White at 11:00 a.m. in the Camden Middle School Auditorium.

Commissioners attending were: Chairman Melvin Jeralds, Commissioners Jeffrey B. Jennings, Carolyn Riggs, Clayton Riggs and Mike Andrews.

Board of Education members attending were: G. Wayne White, Chair, Chris M. Wilson, Vice-Chair, and members S. Clarence. Jennings, Brenda Sawyer, and Terri Faison.

Also attending were County Manager Randell Woodruff, Dr. John Dunn, Clerk Judy Blount, Clerk to the Board Ava Murgia, Ron Melchiorre, and John Leidy.

**Bill and Melinda Gates CamTech Grant**

A presentation was made by Ina Lane regarding the CamTech High School program. The CamTech High School will produce graduates who are prepared for post-secondary education, employment and citizenship. It will provide an innovative and alternative option for the students of Camden County, which will be achieved through rigorous, relevant project-based learning in a technology-rich environment and through business, civic and educational partnerships. Camden Education Foundation, local colleges, community and business leaders and Camden Board of Education have committed to this project. The target date for CamTech to open is Fall 2006.

**Long Range Plan & Temporary Classrooms**

Dr. Dunn stated that every five (5) years the Board of Education is required by General Statute to submit a long range plan to the State Board of Education.

Dr. Dunn reviewed the reasons for the need of additional classrooms.

**Budget Amendments**

Following discussion and clarification from Dr. Dunn regarding the budget amendments submitted for approval, Commissioner Jeffrey B. Jennings made a motion to approve the Board of Education budget amendments as submitted. The motion passed with Commissioners Jeffrey B. Jennings, Clayton Riggs, Mike Andrews, Carolyn Riggs, and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Recess**

Chairman Melvin Jeralds recessed the Joint Meeting with the Board of Education at 1:40 p.m. to return to the courthouse for the regular meeting of the Board of Commissioners.

**Reconvened Meeting of the Camden County Board of Commissioners**

Chairman Melvin Jeralds called the regular meeting of the Board of Commissioners back into session.

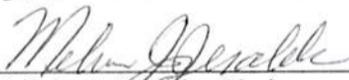
**Temporary Classrooms**

Discussion was held in regard to temporary classrooms and the Board directed the County Manager to investigate funds available to procure temporary classrooms.

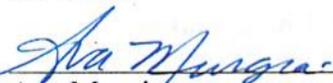
**Adjournment**

There being no further business to come before the Commissioners at this time, Commissioner Jeffrey B. Jennings made a motion to adjourn the meeting. The motion passed with Chairman Melvin Jeralds, Commissioners Jeffrey B. Jennings, Clayton Riggs, Carolyn Riggs, and Mike Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The regular meeting adjourned at 2:33 p.m.

  
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Melvin J. Jeralds, Chairman  
Camden County Board of Commissioners

ATTEST:

  
\_\_\_\_\_  
Ava Murgja  
Clerk to the Board