

**Camden County Board of Commissioners**

**Regular Meeting  
November 7, 2005  
7:00 P.M.  
Camden County Courthouse  
Camden, North Carolina**

**MINUTES**

The regular meeting of the Camden County Board of Commissioners was held Monday, November 7, 2005 at 7:00 p.m. in the Camden County Courthouse, Courthouse Complex, Camden, NC. The following members were present:

Chairman Melvin J. Jeralds  
Vice Chairman Clayton D. Riggs  
Commissioners Jeffrey B. Jennings, Carolyn Riggs, and Mike Andrews

Also attending was County Manager Randell Woodruff, Attorney Herbert Mullen, Clerk to the Board Ava Murgia, and various staff members.

Chairman Jeralds called the meeting to order. Commissioner Clayton Riggs gave the invocation and let the Pledge of Allegiance.

**Presentations -Planning Director Dan Porter – Department Update**

Dan Porter gave an overview of the activities in the Planning, Code Enforcement and Building offices.

**Public Comments**

Chairman Jeralds called for any comments from the public.

Ray Etheridge, Alex Leary and Dorothy Owens addressed the Board regarding the placement of the Confederate Soldiers memorial bricks in front of the Historic Courthouse.

Hearing no further comments, Chairman Jeralds continued with the meeting.

**Consideration of Minutes - September 26, 2005 – Joint Work Session with City of Chesapeake, October 3, 2005 Regular Meeting, October 17, 2005 Regular Meeting, October 18, 2005 Special Meeting**

Commissioner Clayton Riggs made a motion to approve the minutes of the September 26, 2005 – Joint Work Session with City of Chesapeake, October 3, 2005 Regular Meeting, October 17, 2005 Regular Meeting, and October 18, 2005 Special Meeting, subject to correction of typographical and technical errors. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Introduction of New Employees**

Tax Administrator Mary Rhodes introduced the new tax office employees Deli Spaulding and Kim Williams.

Finance Officer Clarann Mansfield introduced Stephanie Jackson, Finance Specialist, who transferred from the tax office.

**Consideration of Agenda**

County Manager Randell Woodruff requested *Item XI. County Manager's Report, 5. Discussion of Organizational Meeting* be added to the agenda.

Commissioner Jennings made a motion to approve the agenda as amended. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**School Impact Fees**

Following discussion, Chairman Jeralds directed Planning Director Dan Porter and Attorney Mullen to address the legal issues at the January 3<sup>rd</sup> Commissioners meeting.

**Historic Courthouse – Additional Repair Work**

Commissioner Andrews made a motion to approve \$15,000.00 for additional repairs on the Historic Courthouse. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Camden Intermediate School – Award of Construction Management Contract**

On September 8, 2005 Dr. John Dunn, Commissioner Jennings and County Manager Randell Woodruff reviewed and evaluated the proposals for the construction management contract for the Camden Intermediate School. Proposals were received from Heery, CCC, Rouse, and Kahn.

Mr. Rick Ott was present from M.B. Kahn.

Commissioner Jennings made a motion to approve M.B. Kahn as the construction management company for the Camden Intermediate School. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Approval of Committee Members - Juvenile Crime Prevention Council (JCPC)**

Commissioner Jennings made a motion to approve the list of JCPC Council members as submitted by Holly Lassiter. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Sheriff's Office – Resolution No. 2005-11-01 NC Governor's Highway Safety Program Form GHSP-02-A**

Commissioner Jennings made a motion to approve Resolution No. 2005-11-01 as presented by Major Jon Worthington. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Approved Resolution No. 2005-11-01 reads as follows:

Resolution No. 2005-11-01  
North Carolina Governor's Highway Safety Program  
LOCAL GOVERNMENTAL RESOLUTION .

Form GHSP-02-A

(To be completed, attached to and become part of Form GHSP-02, Highway Safety Project Contract.)

WHEREAS, the Camden County Sheriff's Office (herein called the "Agency") has completed an application contract for traffic safety funding; and that the Camden County Board of Commissioners (herein called the "Governing Body") has thoroughly considered the problem identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS IN OPEN MEETING ASSEMBLED IN THE COUNTY OF CAMDEN, NORTH CAROLINA, THIS 7<sup>TH</sup> DAY OF NOVEMBER, 2005, AS FOLLOWS:

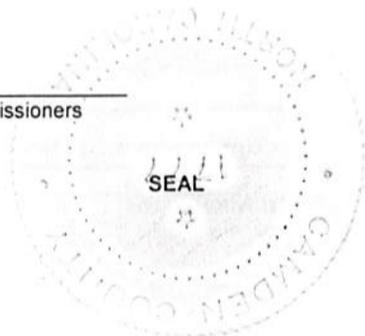
1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That Major Jon Worthington is authorized to file, on behalf of the Governing Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal funding in the amount of \$10,000.00 to be made to the Governing Body to assist in defraying the cost of the project described in the contract application; and

3. That the Governing Body has formally appropriated the cash contribution of \$ 0 (ZERO) as required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other appropriate persons to furnish such information, data, documents and reports as required by the contract, if approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and
6. That this resolution shall take effect immediately upon its adoption.

Adopted this 7<sup>th</sup> day of November, 2005.

DONE AND ORDERED in open meeting by Melvin J. Jeralds  
 Melvin J. Jeralds, Chairman, Board of Commissioners

ATTESTED BY Ava Murgia  
 Ava Murgia, Clerk to the Board



DATE: November 7, 2005

**Planning Dept. – Set Public Hearing – Special Use Permit Application – UDO 2005-09-27 – Home Occupation – William C. Norton**

Commissioner Andrews made a motion to set public hearing for UDO 2005-09-27 – Home Occupation – William C. Norton for November 21, 2005 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Planning Dept. – Set Public Hearing – Special Use Permit Application – UDO 2005-09-35 – Home Occupation – Marsh Insley**

Commissioner Andrews made a motion to set public hearing for UDO 2005-09-35 – Home Occupation – Marsh Insley for November 21, 2005 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Finance Office – Budget Amendments 2005-06-BA006, 007, 008, 009, 010 and 011**

Commissioner Clayton Riggs made a motion to approve budget amendments 2005-06-BA006, 007, 008, 009, 010 and 011 as submitted by the finance office. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

2005-06-BA006  
 BUDGET AMENDMENT  
 CAMDEN COUNTY ADMINISTRATIVE UNIT  
General Fund

The Camden County Board of Commissioners passed the following resolution at the meeting on the 7<sup>th</sup> day of November, 2005. Be it resolved that the following are amendments to the budget resolution for the fiscal year ending June 30, 2006.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10385510-434867	Secure School Grant		\$29,683.00
10-5100-550200	Secure School Grant		\$29,683.00

Explanation: US Dept of Justice Grant 50/50 match. The Schools will match, purchase of cameras.

Total Appropriation in Current Budget.....	\$8,331,965.00
Amount of Increase of the above amendment.....	\$ 29,683.00
Total appropriation in Current Amended Budget.....	\$8,361,648.00

We, the Board of County Commissioners of Camden County, hereby approve the changed in the County Budget as indicated above and have made entry of these changes in the minutes of said board this 7<sup>th</sup> day of November, 2005. Passed by majority vote of the Board of County Commissioners of Camden County on the 7<sup>th</sup> day of November, 2005.

*Melvin J. Gerald*  
Chairman, Board of Commissioners

*Clayton D. Riggs*  
Vice-Chm. Bd of Commissioners

*Sara Ferguson*  
Clerk to Board of Commissioners

2005-06-BA007

BUDGET AMENDMENT

CAMDEN COUNTY ADMINISTRATIVE UNIT

General Fund

The Camden County Board of Commissioners passed the following resolution at the meeting on the 7<sup>th</sup> day of November, 2005. Be it resolved that the following are amendments to the budget resolution for the fiscal year ending June 30, 2006.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10360621-434868	State Grant		\$22,000.00
10-9990-500000	Contingency		\$22,000.00

Explanation: Discretionary funds received for Senior Center Van.

Total Appropriation in Current Budget.....	\$8,361,648.00
Amount of Increase of the above amendment.....	\$ 22,000.00
Total appropriation in Current Amended Budget.....	\$8,383,648.00

We, the Board of County Commissioners of Camden County, hereby approve the changed in the County Budget as indicated above and have made entry of these changes in the minutes of said board this 7<sup>th</sup> day of November, 2005. Passed by majority vote of the Board of County Commissioners of Camden County on the 7<sup>th</sup> day of November, 2005.

*Melvin J. Gerald*  
Chairman, Board of Commissioners

*Clayton D. Riggs*  
Vice-Chm. Bd of Commissioners

*Sara Ferguson*  
Clerk to Board of Commissioners

2005-06-BA008

BUDGET AMENDMENT

CAMDEN COUNTY ADMINISTRATIVE UNIT

General Fund

The Camden County Board of Commissioners passed the following resolution at the meeting on the 7<sup>th</sup> day of November, 2005. Be it resolved that the following are amendments to the budget resolution for the fiscal year ending June 30, 2006.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10360430-434866	Grant		\$1,322.00
10-4300-566000	Capital Outlay Inventory		\$1,322.00

Explanation: Public Work Station - No Match

Total Appropriation in Current Budget.....	\$8,383,648.00
Amount of Increase of the above amendment.....	\$ 1,322.00
Total appropriation in Current Amended Budget.....	\$8,384,970.00

We, the Board of County Commissioners of Camden County, hereby approve the changed in the County Budget as indicated above and have made entry of these changes in the minutes of said board this 7<sup>th</sup> day of November, 2005. Passed by majority vote of the Board of County Commissioners of Camden County on the 7<sup>th</sup> day of November, 2005.

*Melvin J. Gerald*  
Chairman, Board of Commissioners

*Clayton D. Riggs*  
Vice-Chm. Bd of Commissioners

*Sara Ferguson*  
Clerk to Board of Commissioners

2005-06-BA009

BUDGET AMENDMENT

CAMDEN COUNTY ADMINISTRATIVE UNIT

General Fund

The Camden County Board of Commissioners passed the following resolution at the meeting on the 7<sup>th</sup> day of November, 2005. Be it resolved that the following are amendments to the budget resolution for the fiscal year ending June 30, 2006.

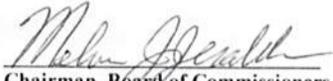
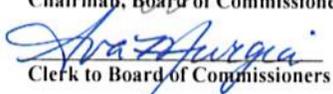
CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10330620-434801	JCPC Grant		\$1,425.00

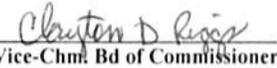
10-6200-567000	Other Services		\$1,425.00

Explanation: Reduction in JCPC Grant Funds

Total Appropriation in Current Budget.....	\$8,384,970.00
Amount of Decrease of the above amendment.....	\$ 1,425.00
Total appropriation in Current Amended Budget.....	\$8,383,545.00

We, the Board of County Commissioners of Camden County, hereby approve the changed in the County Budget as indicated above and have made entry of these changes in the minutes of said board this 7<sup>th</sup> day of November, 2005.  
 Passed by majority vote of the Board of County Commissioners of Camden County on the 7<sup>th</sup> day of November, 2005.

  
 Chairman, Board of Commissioners  
  
 Clerk to Board of Commissioners

  
 Vice-Chm. Bd of Commissioners

2005-06-BA010

BUDGET AMENDMENT

CAMDEN COUNTY ADMINISTRATIVE UNIT

General Fund

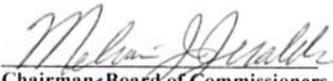
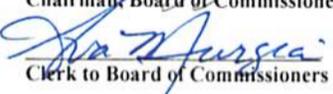
The Camden County Board of Commissioners passed the following resolution at the meeting on the 7<sup>th</sup> day of November, 2005. Be it resolved that the following are amendments to the budget resolution for the fiscal year ending June 30, 2006.

CODE NUMBER	DESCRIPTION OF CODE	INCREASE	AMOUNT	
			DECREASE	
10-6050-502000	Salaries		\$1,260.00	
10-6050-505000	FICA		\$ 97.00	
10-6050-507000	Retirement		\$ 63.00	
10-9990-500000	Contingency			\$1,420.00

Explanation: Extension salary adjustments

Total Appropriation in Current Budget.....	\$73,548.00
Amount of Decrease of the above amendment.....	\$ 1,420.00
Total appropriation in Current Amended Budget.....	\$72,128.00

We, the Board of County Commissioners of Camden County, hereby approve the changed in the County Budget as indicated above and have made entry of these changes in the minutes of said board this 7<sup>th</sup> day of November, 2005.  
 Passed by majority vote of the Board of County Commissioners of Camden County on the 7<sup>th</sup> day of November, 2005.

  
 Chairman, Board of Commissioners  
  
 Clerk to Board of Commissioners

  
 Vice-Chm. Bd of Commissioners

2005-06-BA011

BUDGET AMENDMENT

CAMDEN COUNTY ADMINISTRATIVE UNIT

DSS Fund

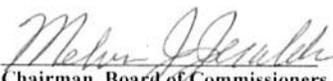
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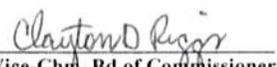
CODE NUMBER	DESCRIPTION OF CODE	INCREASE	AMOUNT	
			DECREASE	
52-330000-434842	Smart Start Day Care		\$9,500.00	
52-8000-525100	Smart Start Day Care		\$9,500.00	

Explanation: Increase funding 10/18/05

Total Appropriation in Current Budget.....	\$1,259,618.00
Amount of Decrease of the above amendment.....	\$ 9,500.00
Total appropriation in Current Amended Budget.....	\$1,269,118.00

We, the Board of County Commissioners of Camden County, hereby approve the changed in the County Budget as indicated above and have made entry of these changes in the minutes of said board this 7<sup>th</sup> day of November, 2005.  
 Passed by majority vote of the Board of County Commissioners of Camden County on the 7<sup>th</sup> day of November, 2005.

  
 Chairman, Board of Commissioners

  
 Vice-Chm. Bd of Commissioners

  
Clerk to Board of Commissioners

### 2006 Holiday Schedule

Commissioner Jennings made a motion to approve the 2006 North Carolina State Government Holiday Schedule for Camden County employees. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

#### 2006 Holiday Schedule

2006 HOLIDAYS	DAY(S) OF WEEK	DATE(S)
New Year's Day	Monday	January 2, 2006
Dr. Martin Luther King, Jr. Day	Monday	January 16, 2006
Good Friday	Friday	April 14, 2006
Memorial Day	Monday	May 29, 2006
Independence Day	Tuesday	July 4, 2006
Labor Day	Monday	September 4, 2006
Veterans Day	Friday	November 10, 2006
Thanksgiving	Thursday and Friday	November 23 and 24, 2006
Christmas	Monday and Tuesday	December 25 and 26, 2006

### Albemarle Mental Health – 1<sup>st</sup> Quarterly Fiscal Monitoring Report

Commissioner Clayton Riggs acknowledged into the minutes the 1<sup>st</sup> Quarter Fiscal Monitoring Report as submitted by the Area Program Director of Albemarle Mental Health. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

### County Manager's Report

Unified Government: Following discussion, it was the consensus of the Board to forgo the study commission and hold public information meetings in each of the townships. County Manager Randell Woodruff will have a schedule of meeting dates at the November 21, 2005 meeting.

QZAB Allocation Exchange: County Manager Randell Woodruff explained the QZAB allocation exchange: Camden County Schools \$2 million QZAB authority granted 2003 for renovations to Grandy Primary School is transferred to Edenton-Chowan Schools, expiration date of December 31, 2005. Edenton-Chowan Schools \$2 million QZAB authority granted 2004 is transferred to Camden County Schools, expiration date of December 31, 2006.

South Camden Ruritan Club – Flag Raising will be on Veterans Day, Friday, November 11, 2005 at 7:30 p.m. on the Courthouse Complex.

Equipment Purchase – Printer for Water and Tax Office: Commissioner Clayton Riggs made a motion to approve purchase of a new printer for the Water and Tax office after prices have been researched further on Monday, November 14, 2005. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Organizational Meeting December 5, 2005: Commissioner Clayton Riggs made a motion to change the meeting time of the December 5, 2005 Commissioners meeting to 8:00 a.m. in order to tour the Camden County Schools. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Closed Session**

Commissioner Andrews made a motion to go into closed session.

Commissioner Carolyn Riggs made a motion to amend the closed session agenda to add personnel. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Andrews withdrew his motion to go into closed session.

Commissioner Clayton Riggs made a motion to approve the closed session agenda as amended. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Carolyn Riggs made a motion to go into closed session pursuant to G.S. 143-318.11(a)(6) for the purpose of discussing personnel and pursuant to G.S. 143-318.11(a)(3) for the purpose of consultation with attorney regarding litigation brought by the City of Chesapeake, The Lewis Family Ltd. Partnership, Camden County Action League, William Bland and wife Tracy Bland, Mike Elliot and wife May Lu Elliot, Lokie Flythe Jr. and wife Dawn Flythe, Marvin Myers, Robert E. Nobles, David Kravahak, and Richard Light Jr. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners entered closed session at 8:58 p.m.

Commissioner Jennings made a motion to come out of closed session and back into regular session. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioner re-entered regular session at 10:01 p.m.

Upon entering regular session, Chairman Jeralds called for any motions.

Commissioner Jennings made a motion to employ the law firm of Wyrick, Robbins, Yates, and Ponton as council for the Black Bear landfill litigation. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

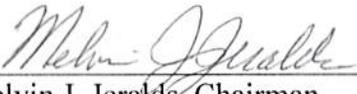
Commissioner Clayton Riggs made a motion to approve the law firm of Hornthal, Riley, Ellis and Maland as council for the dispute brought against Zurich North America Fidelity and Deposit Company of Maryland and the Gardner Company of Elizabeth City by the county. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Jennings made a motion to hold a closed session at 4:00 p.m. on Monday, November 21, 2005 pursuant to G.S. 143-318.11(a)(3) for the purpose of consultation with attorney regarding litigation brought by the City of Chesapeake, The Lewis Family Ltd. Partnership, Camden County Action League, William Bland and wife Tracy Bland, Mike Elliot and wife May Lu Elliot, Lokie Flythe Jr. and wife Dawn Flythe, Marvin Myers, Robert E. Nobles, David Kravahak, and Richard Light Jr. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Adjournment**

There being no further business to come before the Board, Commissioner Jennings made a motion to adjourn the meeting. The motion passed with Commissioners Jennings, Carolyn Riggs, Clayton Riggs, Andrews, and Chairman Jerals voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The meeting adjourned at 10:03 p.m.

  
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Melvin J. Jerals, Chairman  
Camden County Board of Commissioners

ATTEST:

  
\_\_\_\_\_  
Ava Murgia  
Clerk to the Board