

Camden County Board of Commissioners

Regular Meeting

May 2, 2005

7:00 P.M.

**Camden County Courthouse
Camden, North Carolina**

MINUTES

The regular meeting of the Camden County Board of Commissioners was held Monday, May 2, 2005 at 7:00 p.m. in the Camden County Courthouse, Courthouse Complex, Camden, NC.

The following members were present:

Chairman Melvin J. Jeralds
Vice Chairman Clayton D. Riggs
Commissioners Jeffrey B. Jennings, Carolyn Riggs, and Mike Andrews
County Manager Randell Woodruff
Clerk to the Board Ava Murgia

Also attending was Attorney Herbert Mullen.

Chairman Jeralds called the meeting to order. Commissioner Jennings gave the invocation and led the Pledge of Allegiance.

Presentation by Lynne Bunch – President - College of the Albemarle (COA)

Chairman Jeralds called upon Lynne Bunch, President of the College of the Albemarle.

Ms. Bunch gave an update on the new programs started at COA that have a direct impact on Camden County students and citizens, and thanked the Board for their support and funding to maintain and improve the facilities.

Chairman Jeralds thanked Ms. Bunch for updating the Board and stated the Board is proud of the programs at COA, and the county is proud to be a part of the college.

Public Comments

Chairman Jeralds stated that "Public Comments" is an opportunity for citizens wishing to present unscheduled items of concern or interest to the Commissioners. It is requested that citizens limit their presentation to (2-3) minutes and called for any comments from the public.

Hearing no comments from the public, Chairman Jeralds proceeded with the meeting.

Consideration of Minutes – April 14, 2005 Board of Equalization and Review and Special Meeting, April 18, 2005 Regular Meeting, and April 19, 2005 Joint Meeting with Board of Education

Commissioner Clayton Riggs made a motion to approve the minutes of the April 14, 2005 Board of Equalization and Review and Special Meeting, April 18, 2005 Regular Meeting, and April 19, 2005 Joint Meeting with Board of Education, subject to correction of typographical and technical errors. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Consideration of Agenda

County Manager Randell Woodruff requested that Item XII. Closed Session, D. Personnel be added to the agenda.

Chairman Jeralds added Item XI. N. Finance Office – New Software Payroll Change to the agenda.

Commissioner Andrews made a motion to approve the agenda as amended. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Recess

Chairman Jeralds recessed the regular meeting of the Board of Commissioners at 7:13 p.m. in order to convene the South Camden Water and Sewer District Board of Directors.

South Camden Water & Sewer District Board of Directors

Chairman Jeralds called the South Camden Water and Sewer District Board of Directors to order at 7:13 p.m.

Upon adjournment of the South Camden Water & Sewer District Board of Directors meeting by Member Jennings at 8:43 p.m., Chairman Jeralds proceeded with the regular Board of Commissioners meeting.

The Board of Commissioners reconvened at 8:43 p.m.

Consideration of Pearson Appraisal Services

Commissioner Clayton Riggs made a motion to approve the Pearson appraisal service proposal with digital photos and comparable sales/imaging software, contingent upon review of the county attorney. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Franchise Permit – Ambulance Service

Commissioner Jennings made a motion to adopt the Ambulance Service Franchise Permit as the second adoption. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Consideration of Special Use Permit UDO 2003-02-37 – Tar Corner Village

Sean Robey, Hyman & Robey, stated the restrictive covenant will be before the Board on final plat review. The adjoining farmers who tend the land downstream of Linton Ditch agreed to the construction proceeding; would like to review the restrictive covenant, and be able to make any changes when the final plat is recorded. Mr. Robey stated this particular portion of Linton Ditch is the furthest upstream end of the ditch that would be cleaned out and runs through several downstream properties. The farmers get together on a five (5) to seven (7) year basis and clean the ditch out. The county has yet to determine a drainage district so the farmers take it upon themselves to access each other and clean out Linton Ditch. The farmers want the subdivision to continue to participate in cleaning of Linton Ditch and told Mr. Robey that the cost is around \$1,200.00 - \$1,400.00 every five (5) to seven (7) years. If the property owner association is assessed twenty five dollars (\$25.00) a year, that easily within four (4) years the association will build up enough money to contribute. This will be incorporated in the restrictive covenances at the time of final plat review.

Commissioner Clayton Riggs made a motion to approve Special Use Permit UDO 2003-02-37 contingent upon the conditions listed on the Findings of Facts and review of the final plat. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Carolyn Riggs stated for the record that the Board was advised by the County Attorney that the Board had no choice legally but to approve the Special Use Permit because it has been previously approved and they had vested rights in the project.

2005-06 Scattered Site Housing Program Schedule

Planning Director Dan Porter stated based on recent discussions with the Reed Whitesell of Holland Consulting and the contact with Division of Community Assistance, the county will receive a grant agreement for its FY05-06 CDBG Scattered Site Housing Project in May 2005. Six (6) households are expected to receive either rehabilitation or replacement assistance through the grant. The recipients have been identified on a preliminary basis pending further review to determine their compliance with all program requirements.

The initial work items to be completed are as follows:

| <u>Work Item</u> | <u>Completion Date</u> |
|--|------------------------|
| Execute Grant Agreement | May 15, 2005 |
| Start Environmental Review Process | May 31, 2005 |
| Initial Homeowner Contacts | June 15, 2005 |
| Procure Legal/Survey/Asbestos/Lead Inspection Services | June 20, 2005 |
| Board Approval of Administrative Guidelines | June 20, 2005 |
| Complete Environmental Review | June 30, 2005 |
| Start Inspection Work | June 30, 2005 |

Commissioner Andrews requested a list of the applicants and a list of the applicant's vehicles that are registered in the county.

Dan Porter stated there are financially eligibility income requirements and would provide Commissioner Andrews with the information he requested.

Tax Releases, Pick Ups & Refunds

Commissioner Clayton Riggs made a motion to approve the Tax Releases, Pick Ups and Refunds as submitted by the Tax Administrator. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The approved tax releases, pick ups and refunds are as follows:

| | | | |
|----------------------|-----------|---------|-------------------|
| Highland Properties | \$117.57 | Release | Tall Tree Commons |
| Scott Taber | \$101.77 | Release | Military Exempt |
| Brian Silvis | \$226.49 | Release | Military Exempt |
| Bobby Silvis | \$158.72 | Pick Up | Vehicle |
| William Rull | \$721.61 | Pick Up | Roll Back Tax |
| Audrey Tillett Heirs | \$4500.00 | Pick Up | Code Enforcement |

Authorization to Collect Vehicle Renewals – January 2005

Commissioner Jennings made a motion to approve the authorization to collect vehicle renewals as submitted by the Tax Administrator. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Approved Authorization to Collect Vehicle Renewals is as follows:

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County (Jan.Renewals)2005 Due 5/1/05

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

| | | | |
|--------------------|-------------------|---------------|--------------|
| SOUTH MILLS | COURTHOUSE | SHILOH | TOTAL |
| 27,374.02 | 32,549.26 | 16,809.00 | 76,732.28 |

Witness my hand and official seal this 2nd day of May, 2005.


Chairman, Camden County Board of Commissioners

Attest:


Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.


Tax Administrator of Camden County

Juvenile Crime Prevention Council (JCPC) – Program Agreement Revisions

Danelle Barco stated the 2005-2006 JCPC Program Agreement and Certification of Standards before the Board for approval will be submitted to the State. The program provides for Teen Court, Restitution, Skill Building, Treasure Point 4-H Youth Summer Day Camden and CROWN Kids. The twenty percent (20%) local match is \$28,147.00, less In Kind Match of \$18,530.00. with a county match of \$9,617.00.

Commissioner Carolyn Riggs made a motion to approve the 2005-2006 JCPC Program Agreement and Certification of Standards with a county match of \$9,617.00. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Proclamation – National Day of Prayer

The annual National Day of Prayer will be hosted by Pastors Karl Bowden, David Moehring and David Combs on the Courthouse lawn area on Thursday, May 5, 2005 at 12 Noon.

Commissioner Andrews made a motion to approve a Proclamation for National Day of Prayer in Camden County. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The approved Proclamation reads as follows:

PROCLAMATION

NATIONAL DAY OF PRAYER IN CAMDEN COUNTY

WHEREAS, America was founded on the principles of religious faith and freedom; and

WHEREAS, the Declaration of Independence, our first statement as Americans of national purpose and identity, made “the Laws of Nature and Nature’s God” the foundation of our United States of America and asserted that people have inalienable rights that are God-given; and

WHEREAS, May 5, 2005, marks the 54th annual *National Day of Prayer*, as mandated by both houses of Congress and by our President in Public Law 100-307; and

WHEREAS, across our nation on May 5th, Americans will unite at specific times in prayer to acknowledge our dependence on God, to give thanks for the blessings our country has received, to ask God to guide our leaders and to bring healing to the United States and its citizens; and

WHEREAS, it is fitting and proper to give thanks to God by observing the *National Day of Prayer in Camden County*, where all may acknowledge our blessings and express gratitude for them, while recognizing the need for strengthening religious and moral values in our County, State and Nation; and

WHEREAS, "God Shed His Grace On Thee" is the theme for the *2005 National Day of Prayer*.


NOW, THEREFORE BE IT PROCLAIMED that the Camden County Board of Commissioners do hereby proclaim May 5, 2005 as


NATIONAL DAY OF PRAYER IN CAMDEN COUNTY

and encourage the citizens of Camden County to observe the day in ways appropriate to its importance and significance.

This the 2nd day of May, 2005.

ATTEST:


Ava Murgia
Clerk to the Board


Melvin J. Jeralds, Chairman
Camden County Board of Commissioners

SEAL

Sheriff's Office – Lease Agreement

Commissioner Carolyn Riggs questioned Sheriff Perry as to what purpose the satellite Sheriff's office serves.

Sheriff Perry stated that the Deputies meet citizens there to file reports, make telephone calls, file reports, and having the satellite office located in South Mills has cleaned up the area of drug and alcohol users.

Commissioner Carolyn Riggs questioned why there is not a satellite office in the southern end of the county.

Sheriff Perry stated the satellite office is in South Mills because there are more calls for assistance and the Deputies are in that area more often.

Commissioner Carolyn Riggs asked what the cost to operate the satellite office is.

Sheriff Perry replied approximately \$1,500.00 a year.

Commissioner Jennings made a motion to approve the Lease Agreement with Elton and Judy Sawyer for the Sheriff Satellite office in South Mills. The motion passed with Chairman Jeralds, Commissioners Jennings, Clayton Riggs and Andrews voting aye; Commissioner Carolyn Riggs voting no; no Commissioner absent; and no Commissioner not voting.

The approved Agreement of Lease reads as follows:

AGREEMENT OF LEASE

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

THIS LEASE made the 1st day of January, 2005, by and between Elton Everett Sawyer and wife, Judy Ann Sawyer, hereinafter called the LANDLORD, and Camden County, a political subdivision of the State of North Carolina, hereinafter called the TENANT.

WITNESSETH:

In consideration of the rents, promises and agreements hereinafter reserved and contained on the part of TENANT to be observed and performed, the LANDLORD demises and leases to the TENANT, the building and complete lot, same being acquired by Deed recorded in Book 137, Page 186, and having a PIN of 01-7989-04-51-9725, which said lot has 7,200 feet of square footage or is 80'x90'.

FURTHER:

1. The term of this lease shall be for a period of one (1) year from date and shall be renewable on a yearly basis until such time as the LANDLORD and TENANT disagree as the providing of a satellite office at this particular location.

2. The TENANT shall cause to be paid to the LANDLORD rental, which shall be the reimbursement to the LANDLORD for the taxes due the said TENANT for the year of 2005.

3. The TENANT shall pay all utilities utilized at the said premises and the said telephone call be in the name of the County. The electric and water bills will be in the name of the LANDLORD and the said LANDLORD shall submit the bills for the said utilities to the TENANT for reimbursement by TENANT to the LANDLORD.

4. It is agreed that the LANDLORD shall be responsible for the structural condition of the building and lot.

5. It is mutually agreed that the TENANT shall be responsible for maintaining the cleanliness of the building and seasonal yard maintenance, such as grass cutting, weeding, flowers, etc.

IN WITNESS WHEREOF, LANDLORD and TENANT have caused this Lease Agreement to be signed by the LANDLORD and by the COUNTY, all by authority of the CAMDEN COUNTY BOARD OF COMMISSIONERS in the appropriate lawful manner.

LANDLORD:

_____(SEAL)
ELTON EVERETT SAWYER

_____(SEAL)
JUDY ANN SAWYER

TENANT:

CAMDEN COUNTY

Melvin J. Jerald (SEAL)

Set Public Hearing – Special Use Permit UDO 2005-03-18 Elizabeth City Jaycees

The Planning Board met on April 20, 2005 and voted 7-0 to recommend approval for this Special Use Permit Application from the Elizabeth City Jaycees to conduct a Special Event (Power Boat Race) from September 23-25, 2005 utilizing areas in Camden for spectator viewing and parking.

Commissioner Clayton Riggs made a motion to set public hearing on UDO 2005-03-18, for Elizabeth City Jaycees for May 16, 2005 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Set Public Hearing – Ordinance No. 2005-05-01 - Rezoning Application UDO 2005-03-33 MarkVal LLC

The Planning Board met on April 20, 2005 and voted 7-0 to recommend approval for this application to rezone from Light Industrial (I-1) to Highway Commercial, to include adjacent properties identified by PIN # 02-8935-02-98-4841, 02-8935-00-99-8197, and 02-8946-00-20-1696. Basis on decision was that the entire range of permitted uses in the requested zoning was more appropriate than the range of uses in the existing zoning.

Commissioner Clayton Riggs made a motion to introduce and set public hearing on Ordinance No. 2005-05-01, Rezoning Application for MarkVal LLC for May 16, 2005 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Set Public Hearing – Resolution No. 2005-05-01 Resolution of the Camden County Board of Commissioners Authorizing the Filing of an Application for Approval of a Financing Agreement Authorized by North Carolina General Statute 160A-20

Resolution No. 2005-05-01 is required by the Local Government Commission (LGC) for “findings of facts” and authorizes the County Manager to file an application with the LGC for the USDA installment purchase loan for the construction loan for the Camden Intermediate School.

The LGC requires a public hearing to receive input from the public.

Commissioner Jennings made a motion to set Resolution No. 2005-05-01 for public hearing on May 16, 2005 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Set Public Hearing – Resolution No. 2005-05-02 Resolution of the Camden County Board of Commissioners Authorizing the Filing of an Application for Approval of a Financing Agreement Authorized by North Carolina General Statute 160A-20

Resolution No. 2005-05-02 is required by the Local Government Commission (LGC) for “finding of facts” and authorizes the County Manager to file an application with the LGC for a QZAB contract for the renovation of the Grandy Primary School.

The LGC requires a public hearing to receive input from the public.

Commissioner Clayton Riggs made a motion to set Resolution No. 2005-05-02 for public hearing on May 16, 2005 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Set Public Hearing – QZAB Financing Contract for Grandy Primary School

A public hearing for approval of the installment purchase loan is a necessary requirement of the Local Government Commission (LGC) for the QZAB installment purchase loan for the renovation of the Grandy Primary School.

Commissioner Jennings made a motion to set public hearing on the QZAB Financing Contract for the Grandy Primary on May 16, 2005 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Set Public Hearing – USDA Installment Financing Contract for Camden Intermediate School

Public hearing for approval of the financing is a necessary requirement of the Local Government Commission (LGC) for the construction loan for the Camden Intermediate School.

Commissioner Jennings made a motion to set public hearing on the USDA Installment Financing Contract for the Camden Intermediate School on May 16, 2005 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Northeastern Community Development Corporation (NCDC) – Resolution No. 2005-05-03 – A Resolution to Adopt Fair Housing – IDA Program

Maria Garcia, Executive Director of NCDC, stated during a recent site visit with a

Division of Community Assistance (DCA) representative, revealed that the Fair Housing Plan had expired and recommended that the Fair Housing Plan be extended to cover the grant date.

Commissioner Carolyn Riggs made a motion to approve Resolution No. 2005-05-03. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Approved Resolution No. 2005-05-03 reads as follows:

Resolution No. 2205-05-03

**RESOLUTION OF COMMITMENT
TO FURTHER FAIR HOUSING
within
CAMDEN COUNTY
CDBG PROJECT**

WHEREAS, Camden County Board of Commissioners are familiar with Title VII, Civil Rights Act of 195/68, amended by the Housing and Community Development Act of 1974; and


WHEREAS, Camden County Board of Commissioners are aware that they are obligated to be in compliance with the "State Fair Housing Act" (Under Chapter 41A of the General Statutes of North Carolina); and,

WHEREAS, Camden County Board of Commissioners will administer programs and activities relating to housing and urban development in a manner to affirmatively further Fair Housing;


NOW, THEREFORE, LET IT BE RESOLVED, that the Camden County Board of Commissioners agree to commit to Fair Housing within the County's jurisdiction and will substantially comply with all Federal, State, and Local laws, rules, regulations, and ordinances applicable in their efforts to further fair housing within Camden County.

BE IT FURTHER RESOLVED, that Larry Payne, County Building Inspector is hereby appointed as the Fair Housing Officer for the duration of the Community Development Block Grant 03-C-1210, and to include the 2004 Camden-Currituck Counties IDA Program in order to provide counseling, and referral service to persons have complaints about housing discrimination and housing conditions within the County's jurisdiction. Larry Payne is appointed to serve in the capacity of Fair Housing Officer through this grant period.

ADOPTED, this the 2nd day of May, 2005.


Melvin J. Jeralds, Chairman
Camden County Board of Commissioners

ATTEST:


Ava Murgia
Clerk to the Board

(Seal)

Northeastern Community Development Corporation (NCDC) - Citizens Participation Plan - IDA Program

Maria Garcia, Executive Director of NCDC, stated during a recent site visit with a Division of Community Assistance (DCA) representative, revealed that the IDA program requires a Citizen Participation Plan.

Commissioner Clayton Riggs made a motion to approve the Citizens Participation Plan for the IDA Program as submitted by Ms. Garcia. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Ms. Garcia stated there are currently twenty one (21) people enrolled in the IDA program and thanked the Board for their support.

Finance Office - New Software Payroll Date Change

Finance Officer Clarann Mansfield requested to change the payroll date from July 1,

2005 to June 30, 2005 to avoid running payroll on the first day the new software will be "live". If payroll is on July 1, 2005 there will be twenty seven (27) paydays in the upcoming FY05-06 budget.

Commissioner Clayton Riggs made a motion to approve the payroll date change to June 30, 2005 as requested by the Finance Officer. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Closed Session

Commissioner Clayton Riggs made a motion to go into closed session pursuant to G.S. 143-318.11(a)(3) for the purpose of Consultation with Attorney, pursuant to G.S. 143-318.11(a)(4) for the purpose of discussing Industrial Recruitment, pursuant to G.S. 143-318.11(a)(5) for the purpose of discussing Acquisition of Property, and pursuant to G.S. 143.11(a)() for the purpose of discussing Personnel. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners entered closed session at 9:25 p.m.

Commissioner Clayton Riggs made a motion to come out of closed session and back into regular session. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners re-entered regular session at 10:13 p.m.

Upon entering regular session, Chairman Jeralds called for any motions.

The Camden County Board of Commissioners supports a special act to collect impact fees for school construction. Commissioner Jennings made a motion to direct County Attorney Herbert Mullen to pursue impact fees along with Senator Fletcher L. Hartsell of Cabarrus County. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

County Manager's Report

County Manager Randell Woodruff reported on an upcoming two (2) day trip to Washington, D.C. and asked for approval for him, Commissioner Carolyn Riggs, Dr. John Dunn and Larry Johnson to visit with Senators and Congressmen.

Commissioner Clayton Riggs made a motion to approve the County Managers request for Commissioner Carolyn Riggs, Dr. John Dunn, Larry Johnson and the County Manager to go to Washington, D.C. to visit with Senators and Congressmen. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Reports from Commissioners Serving on Other Boards

Commissioner Clayton Riggs reported on the following:

PASQUOTANK-CAMDEN-ELIZABETH CITY CENTRAL COMMUNICATIONS (E9-1-1)

- Wireless Carriers continue testing for Wireless 911 Phase II (WPH2). One carrier has already "cutover" to WPH2 (ALLTEL). US Cellular, Sprint PCS, Nextel, and T-Mobile are all scheduled within the next 30 days. Accuracy of cell calls continues to improve but by 2008 we will be able to pinpoint a cellular caller within 30 meters 97% of the time.

- I have attended numerous meetings with Jim Stumbo (Stewart, Cooper, Newell Architects) for the new Public Safety building. The radio engineers and Jim finally got together in a meeting to discuss AC requirements for communications center. Bids for the new Public Safety building go out the first week in May.
- We are waiting for State Certification to use our new Emergency Medical Dispatch (EMD) - CPR, Choking, etc...) protocols. Our CAD (computer aided dispatch) vendor will interface CAD & Medical Priority on May 4th.
- My FY2005-2006 budget was submitted to the County Manager. I asked for a \$53,000.00 increase in my "general" budget from last year. Majority of increase (\$32K) is for maintenance and repairs to County and Navy Communications towers. An additional \$14K is required for DCI (Division of Criminal Information) new T1 line that was installed. I requested \$6K for training an increase of \$4K, plus \$5K more for capital outlay. This does not include my request for a Telecommunicator III (Assistant Director or Lead Telecommunicator) position which is desperately needed.

Pasquotank-Camden Public Safety Communications Improvement Project

| | |
|------------------------|---------------------|
| Federal Request | \$822,500.00 |
| Matching Monies | -0- |

Proposal for the project is to provide funding for a VIPER and Public Safety interoperable communications tower in close proximity to the new, under-development, Public Safety building in Pasquotank County. This project will benefit the counties of Pasquotank and Camden and the City of Elizabeth City, served by the 911 Center and Emergency Management Agency/Emergency Operations Center, which will be located in this facility.

Proposal for:

- 150 ft. Monopole tower, furnished and installed with (2) platforms to hold antenna systems.
- (2) Bi-Directional Amplifiers
- Equipment Building
- Installation/labor ACU-1000 and other communications antenna systems
- Purchase/Installation of VIPER equipment
- Generator

The grant proposal was submitted April 15th and grant awards should be announced in May.

Other Matters

Commissioner Clayton Riggs made a motion for the Finance Officer to meet with Mr. Mercer to work out a farm rent agreement. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Adjournment

There being no further business to come before the Commissioners, Commissioner Jennings made a motion to adjourn the meeting. The motion passed with Chairman Jeralds, Commissioners Jennings, Carolyn Riggs, Clayton Riggs and Andrews voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The meeting adjourned at 10:23 p.m.



Melvin J. Jeralds, Chairman
Camden County Board of Commissioners

ATTEST:



Ava Murgia
Clerk to the Board