

Camden County Board of Commissioners

Budget Work Session

May 11, 2006

2:00 P.M.

**Upstairs Courtroom, Courthouse Complex
Camden, North Carolina**

MINUTES

The FY2006-2007 budget work session of the Camden County Board of Commissioners was held Thursday, May 11, 2006 at 2:00 p.m. in the upstairs courtroom, Courthouse Complex, Camden, North Carolina. The following members were present:

Chairman Melvin J. Jeralds

Vice Chairman Clayton Riggs

Commissioners Jeffrey B. Jennings, Carolyn Riggs, and Mike Andrews

Also present was County Manager Randell Woodruff, Deputy Clerk to the Board Lori Tuss, and Finance Officer Clarann Mansfield.

Chairman Melvin Jeralds reconvened the FY2006-2007 work session and stated the purpose was to conduct a FY2006-2007 budget work session.

FY2006-2007 Budget Presentations by Department Heads

Tax Administration Office

Lisa Anderson represented Tax Administrator Mary Rhodes in presenting the Tax office budget.

Register of Deeds

Registrar of Deeds Peggy Kight presented and reviewed the Register of Deeds office.

Finance Office

Finance Officer Clarann Mansfield presented and reviewed the budget increases in the Finance Office budget.

Mrs. Mansfield stated the Receptionist position was moved from the Administration budget into Finance.

Commissioner Clayton Riggs asked how many people are under the direct supervision of the Finance Office.

Mrs. Mansfield replied, four (4). Personnel Office is under the Finance office.

Commissioner Clayton Riggs questioned who is responsible for the job description and feels the personnel officer should be responsible for reviewing the job descriptions and if there were an impact to the budget, then it would come before the Board.

Maintenance Department

Maintenance Supervisor Bill Meiggs submitted and reviewed the Building and Grounds budget.

Commissioner Jeffrey Jennings asked if Mr. Meiggs mows the grass at the Babe Ruth Park, to which Mr. Meiggs replied, yes and that they do much more.

Parks & Recreation: Commissioner Jeffrey Jennings stated Elizabeth City has asked for over \$96,000.00 and Elizabeth City Parks & Recreation is supposed to be mowing the grass. Commissioner Jeffrey Jennings questioned if the county would not be better off to buy its own mowers and take care of the ball field.

Mr. Meiggs stated he would need a field maintainer and a raise for one of his employees for the added duties to maintain the ball field grounds.

Following discussion, the consensus of the Board was for Mr. Meiggs and his staff to maintain the ball park grounds. Commissioner Clayton Riggs stated Camden County is building their own community park and that the Elizabeth City Parks and Recreation Department should receive the same amount as last year and they are to be put on notice that when the Camden County community park is built, Camden will not contribute next year.

Convenience Sites: Mr. Meiggs asked for extra hours at convenience sites.

Land Transfer Fund

Discussion was held regarding Vehicle Reserve for two (2) replacement cars for the Sheriff's Department.

Special Appropriations

Discussion was held regarding Foundation Park, School Curriculum, Aqua Weed Program, Shiloh Landing, Youth Program, and Teachers Supplement.

Commissioner Clayton Riggs stated that teachers who do not teach in a normal classroom do not get the teachers supplement.

County Manager Randell Woodruff stated that he would offer Elizabeth City Parks & Recreation the same amount that was given last year plus 6%, Camden will not participate next year, and if they do not accept, then the deal will end June 30, 2006.

Other Funds

Discussion was held regarding appropriating \$40,000.00 in the South Camden Water and Sewer District membrane line item in order to contribute \$20,000.00 each year as discussed three (3) years prior.

Fund number 44399810 439900 will be used for purchasing of mobile classrooms.

Changes were made to line items 65330613 439771 to \$90,000.00, 434879 to \$40,000.00, and 439900 to \$85,000.00, add \$50,000.00 for LWCF Grant.

Remove \$2,000.00 from Shiloh Landing Trust Fund.

Omit QZAB III.

Delete \$30,000.00 from line item 75330682 434511.

South Mills Volunteer Fire Department (SMVFD)

Chief Kenny Swinson submitted and reviewed the SMVFD budget.

Discussion was held regarding increase in HEPA B shots, retirement, and fire tax increase.

Chief Swinson stated that the SMVFD needed \$125,000.00, above what was in the projected budget, to get out of the hole. Chief Swinson stated a three (3) cents fire tax increase would get the department a tanker and equipment.

Dinner Break 5:40 p.m. – 6:00 p.m.

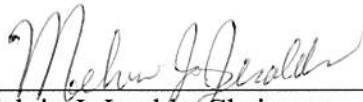
Review of Budget Items

Sheriff's Department: Discussion was held regarding purchasing of new cars and grants for two (2) additional cars and Deputies.

Recess

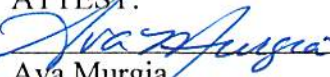
Chairman Melvin Jeralds recessed the budget work session until 7:00 p.m., on Tuesday, May 16, 2006.

The meeting recessed at 9:45 p.m.



Melvin J. Jeralds, Chairman
Camden County Board of Commissioners

ATTEST:



Ava Murgia
Clerk to the Board