

**Camden County Board of Commissioners**

**Regular Meeting**

**January 3, 2006**

**7:00 P.M.**

**Senior Center, Courthouse Complex**

**Camden, North Carolina**

**MINUTES**

The regular meeting of the Camden County Board of Commissioners was held Tuesday, January 3, 2006 at 7:00 p.m. in the Camden County Senior Center, Courthouse Complex, Camden, NC. The following members were present:

**Chairman Melvin J. Jeralds**

**Vice Chairman Clayton D. Riggs**

**Commissioners Jeffrey B. Jennings, Carolyn Riggs, and Mike Andrews**

Also attending was County Manager Randell Woodruff, Clerk to the Board Ava Murgia, Attorney John S. Morrison, and various staff members.

Commissioner Clayton Riggs arrived at 7:18 p.m.

Chairman Melvin Jeralds called the meeting to order. Commissioner Jeffrey B. Jennings gave the invocation and led the Pledge of Allegiance.

**Public Comments**

Chairman Melvin Jeralds called for any comments from the public.

Buddy Tucker, 617 Trotman Road, questioned if the county received any money from the disposal fee from the recycling centers.

Hearing no further comments, Chairman Melvin Jeralds proceeded with the meeting.

**Consideration of Minutes**

Commissioner Jeffrey Jennings made a motion to approve the minutes of the November 9, 2005 Special Meeting, November 21, 2005 Regular Meeting, November 23, 2005 Special Meeting, and the December 5, 2005 Regular Meeting. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

**Consideration of Agenda**

County Manager Randell Woodruff requested that *Item VIII. Old Business, 2. Community Development Block Grant Update* and *Item VIII. Old Business, 3. Discussion of School Modular Classroom Units.*

Commissioner Mike Andrews requested that *Item IX. New Business, 15 Land Use* be added to the agenda.

Chairman Melvin Jeralds added *Item IX. New Business, 11.A. Board Appointments – Albemarle Economic Development Commission and South Mills Fire Commission.*

Chairman Melvin Jeralds added consultation with attorney for land acquisition to the Closed Session.

Commissioner Jeffrey Jennings made a motion to approve the agenda as amended. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and

Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

**Public Hearing – Special Use Permit Application – UDO 2005-09-46 – Home Occupation – Marsha Bridges**

Commissioner Mike Andrews made a motion to go into public hearing to receive comments from the public regarding Special Use Permit Application – UDO 2005-09-46 – Home Occupation – Marsha Bridges. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Applicant Marsha Bridges was present.

Chairman Melvin Jeralds called for any comments from the public.

Hearing no comments or questions from the public, Commissioner Mike Andrews made a motion to the close public hearing. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

**Community Park Grants**

In January, 2005 the Board of Commissioners approved local matching funds and authorized submittal of applications to the Parks and Recreation Trust Fund (PARTF) and the Land and Water Conservation Fund (LWCF) for funds to construct improvements in Camden's Community Park.

As of this date the County has received project agreements from PARTF for \$300,000 and LWCF for \$95,633. In order proceed with this project the County needs to execute the project agreements and return to NCDENR by January 6, 2005.

Commissioner Jeffrey Jennings made a motion to authorize the Chairman and necessary staff to execute projects agreements for PARTF Project # P06005 in the amount of \$300,000. The motion passed with Commissioners Jeffrey Jennings, Mike Andrews and Chairman Melvin Jeralds voting aye; Commissioner Carolyn Riggs voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Commissioner Mike Andrews made a motion to authorize the Chairman and necessary staff to execute projects agreements for LWCF Project # P06091 in the amount of \$95,633. The motion passed with Commissioners Jeffrey Jennings, Mike Andrews and Chairman Melvin Jeralds voting aye; Commissioner Carolyn Riggs voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

**Community Development Block Grant Update**

Chris Hilbert, Holland Consultants, gave an update regarding the number of houses that will be rehabilitated and replaced.

**Discussion of School Modular Classroom Units**

County Manager Randell Woodruff recommended delaying approving the purchase of any modular classroom units due to possible cost overruns on the school construction and sewer system project.

**Consideration of Special Use Permit Application – UDO 2005-09-46 – Home Occupation – Marsha Bridges**

Commissioner Mike Andrews made a motion to approve Special Use Permit Application – UDO 2005-09-46 – Home Occupation – Marsha Bridges with the conditions

recommended by the Planning Board, and to accept the Findings of Facts as presented. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Set Public Hearing - Ordinance No. 2006-01-01 - Rezoning Application R3-2 Basic Residential to General Use District -UDO 2005-12-43 - Melran, LLC**

Commissioner Clayton Riggs made a motion to introduce and set public hearing on Ordinance No. 2006-01-01, Rezoning Application for Melran, LLC for Tuesday, January 17, 2006 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Set Public Hearing - Ordinance No. 2006-01-02 - Proposed Amendments to Article 151 of the Camden County Code of Ordinances**

Commissioner Mike Andrews made a motion to introduce and set public hearing on Ordinance No. 2006-01-02 for Monday, February 20, 2006 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Request for Amendment to Special Use Permit - UDO 2001-01-02 - Camden Yard Materials**

Following discussion, Commissioner Carolyn Riggs made a motion to deny the request from Camden Yard Materials to amend Special Use Permit UDO 2001-01-02 in regards to Saturday hours of operation. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Technical Assistance Grant - EPA Smart Growth Program**

The Development, Community and Environment Division (DCED) in U.S. EPA's Office of Policy Economics and Innovation is seeking applications from communities that would like to develop in ways that meet environmental and other community goals.

EPA is soliciting applications from communities that desire assistance with implementing smart growth either through policy analysis (e.g., reviewing state and local codes, school sitting guidelines, transportation policies, etc.) or public participatory processes (e.g., visioning, alternatives analysis, build-out analysis, etc.). Selected communities will receive assistance in the form of a multi-day visit from a team of experts organized by EPA and other national partners to work with local leaders. EPA will provide this assistance through an Agency contract vehicle, not a grant. Team members will be nationally known experts in disciplines to be determined by the community's unique needs. After the visit, the team will work with the community to deliver a final report. Although the assistance is free to the community, priority will be given to those places that can demonstrate commitments of local staff time, support from local businesses, and other local resources.

Camden County applied for this assistance last May and was not selected. At that time the proposed project was to initiate a public participation visioning process, and a subsequent review and possible modification of the County's development based on the visioning outcomes.

Having spoken with the chief review officer for the program, staff learned that the application was very strong and made the semi final round. Only four (4) communities in the country received the assistance. Camden was encouraged to reapply this year with a revised application that would be a somewhat narrower scope.

In brief, the proposal requests assistance for a community participation process that results in a recommended set of standards, processes and tools for reviewing, evaluating, and approving development proposals. The public participation process would be used to inform and seek feed back from citizens about the critical impacts of rapid growth and to build community consensus. The assistance team would use this community information as well as their expertise in smart growth principles to develop specific recommendations.

Commissioner Clayton Riggs made a motion to approve submittal of Smart Growth Implementation Application and authorize the Chairman and necessary staff to execute the application and submittal letter. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Tax Office – Authorization to Collect July 2005 Renewals**

Commissioner Jeffrey Jennings made a motion to approve the authorization to collect July 2005 renewals as submitted by the Tax Administrator. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

STATE OF NORTH CAROLINA

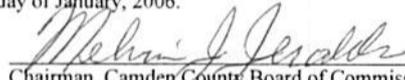
COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County (Sept. Renewals) Due 1/6/05

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
20,809.92	22,496.44	10,672.05	53,978.41

Witness my hand and official seal this 3rd day of January, 2006.

  
Chairman, Camden County Board of Commissioners

Attest:

  
Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

  
Tax Administrator of Camden County

**Notice to State Controller of No Overdue Tax Debts**

Commissioner Clayton Riggs made a motion to approve the notice of no overdue tax debts to the State Controller pursuant to G.S. 105-243.1, as submitted by the Finance Officer. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Budget Amendments 2005-06-BA012-BA017**

Commissioner Clayton Riggs made a motion to approve budget amendments 2005-06-BA012, 2005-06-BA013, 2005-06-BA014, 2005-06-BA015, 2005-06-BA016, 2005-06-BA017, with the current amended budget to date of \$24,282.00. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

BUDGET AMENDMENT

CAMDEN COUNTY ADMINISTRATIVE UNIT

Joyce Creek Fund

The Camden County Board of Commissioners passed the following resolution at the meeting on the 3<sup>rd</sup> day of January, 2006

Be it resolved that the following are amendments to the budget resolution for the fiscal year ending June 30, 2006.

CODE NUMBER	DESCRIPTION OF CODE	INCREASE	AMOUNT	
			INCREASE	DECREASE
53-7210-515900	Maintenance on Ditch		\$10,000.00	
53-7210-599900	Fund Reserves			\$15,000.00
53-7210-504100	Attorney Fees		\$5,000.00	

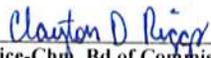
Explanation: Equipment needed to remove trees hanging over the ditch. The balance of work will be included in next fiscal year.

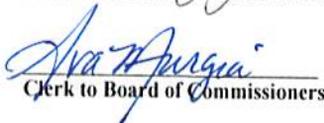
Total Appropriation in Current Budget.....	\$53,965.00
Amount of Increase/Decrease of the above amendment.....	\$ -0-
Total appropriation in Current Amended Budget.....	\$53,965.00

We, the Board of County Commissioners of Camden County, hereby approve the changed in the County Budget as indicated above and have made entry of these changes in the minutes of said board this 3<sup>rd</sup> day of January, 2006.

Passed by majority vote of the Board of County Commissioners of Camden County on the 3<sup>rd</sup> day of January, 2006.

  
Chairman, Board of Commissioners

  
Vice-Chm. Bd of Commissioners

  
Clerk to Board of Commissioners

2005-06-BA013

BUDGET AMENDMENT

CAMDEN COUNTY ADMINISTRATIVE UNIT

General Fund

The Camden County Board of Commissioners passed the following resolution at the meeting on the 3<sup>rd</sup> day of January, 2006

Be it resolved that the following are amendments to the budget resolution for the fiscal year ending June 30, 2006.

CODE NUMBER	DESCRIPTION OF CODE	INCREASE	AMOUNT	
			INCREASE	DECREASE
10-4500-574000	Tax Capital Outlay		\$6,060.00	
10-5900-546030	Medical Examiner Fees		\$3,600.00	
10-9990-000050	Contingency			\$9,660.00

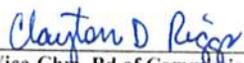
Explanation: ½ cost of IBM Printer for Tax & Water Bills. Additional medical examiner fees needed

Total Appropriation in Current Budget.....	\$58,942.00
Amount of Decrease of the above amendment.....	\$ 9,660.00
Total appropriation in Current Amended Budget.....	\$49,282.00

We, the Board of County Commissioners of Camden County, hereby approve the changed in the County Budget as indicated above and have made entry of these changes in the minutes of said board this 3<sup>rd</sup> day of January, 2006.

Passed by majority vote of the Board of County Commissioners of Camden County on the 3<sup>rd</sup> day of January, 2006.

  
Chairman, Board of Commissioners

  
Vice-Chm. Bd of Commissioners

  
Clerk to Board of Commissioners

2005-06-BA014

BUDGET AMENDMENT

CAMDEN COUNTY ADMINISTRATIVE UNIT

DSS Fund

The Camden County Board of Commissioners passed the following resolution at the meeting on the 3<sup>rd</sup> day of January, 2006

Be it resolved that the following are amendments to the budget resolution for the fiscal year ending June 30, 2006.

CODE NUMBER	DESCRIPTION OF CODE	INCREASE	AMOUNT	
			DECREASE	
52-330000-434869	Medical Transportation		\$12,000.00	
52-800000-545008	Medicaid Drafts		\$12,000.00	

Explanation: Title XIX Transportation/Administration Costs increased due to changes made in Federal reimbursement.

Total Appropriation in Current Budget.....	\$1,269,118.00
Amount of Increase of the above amendment.....	\$ 12,000.00
Total appropriation in Current Amended Budget.....	\$1,281,118.00

We, the Board of County Commissioners of Camden County, hereby approve the changed in the County Budget as indicated above and have made entry of these changes in the minutes of said board this 3<sup>rd</sup> day of January, 2006.  
 Passed by majority vote of the Board of County Commissioners of Camden County on the 3<sup>rd</sup> day of January, 2006.

*Melvin J. Gerald*  
 Chairman, Board of Commissioners

*Clayton D. Riggs*  
 Vice-Chmn Bd of Commissioners

*Iva Murguia*  
 Clerk to Board of Commissioners

2005-06-BA015

BUDGET AMENDMENT

CAMDEN COUNTY ADMINISTRATIVE UNIT

South Mills Fire Commission Fund

The Camden County Board of Commissioners passed the following resolution at the meeting on the 3<sup>rd</sup> day of January, 2006

Be it resolved that the following are amendments to the budget resolution for the fiscal year ending June 30, 2006.

CODE NUMBER	DESCRIPTION OF CODE	INCREASE	AMOUNT	
			DECREASE	
41-3600-434815	State Grant Revenues		\$3,750.00	
41-5300-574108	Grant Equipment		\$6,175.00	
41-5300-534000	New Equipment			\$3,025.00
41-5300-504100	Attorney Fees		\$ 600.00	

Explanation: Additional Grant Funds awarded.

Total Appropriation in Current Budget.....	\$129,250.00
Amount of Increase of the above amendment.....	\$ 3,750.00
Total appropriation in Current Amended Budget.....	\$133,000.00

We, the Board of County Commissioners of Camden County, hereby approve the changed in the County Budget as indicated above and have made entry of these changes in the minutes of said board this 3<sup>rd</sup> day of January, 2006.  
 Passed by majority vote of the Board of County Commissioners of Camden County on the 3<sup>rd</sup> day of January, 2006.

*Melvin J. Gerald*  
 Chairman, Board of Commissioners

*Clayton D. Riggs*  
 Vice-Chmn Bd of Commissioners

*Iva Murguia*  
 Clerk to Board of Commissioners

2005-06-BA016

BUDGET AMENDMENT

CAMDEN COUNTY ADMINISTRATIVE UNIT

General Fund

The Camden County Board of Commissioners passed the following resolution at the meeting on the 3<sup>rd</sup> day of January, 2006

Be it resolved that the following are amendments to the budget resolution for the fiscal year ending June 30, 2006.

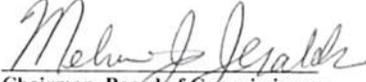
CODE NUMBER	DESCRIPTION OF CODE	INCREASE	AMOUNT	
			DECREASE	
10-4700-504100	Attorney Fees		\$25,000.00	
10-9990	Contingency			\$25,000.00

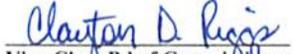
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Explanation: Additional attorney fees needed.

Total Appropriation in Current Budget.....	\$49,282.00
Amount of Increase of the above amendment.....	\$25,000.00
Total appropriation in Current Amended Budget.....	\$24,282.00

We, the Board of County Commissioners of Camden County, hereby approve the changed in the County Budget as indicated above and have made entry of these changes in the minutes of said board this 3<sup>rd</sup> day of January, 2006.  
 Passed by majority vote of the Board of County Commissioners of Camden County on the 3<sup>rd</sup> day of January, 2006.

  
 Chairman, Board of Commissioners

  
 Vice-Chm. Bd of Commissioners

  
 Clerk to Board of Commissioners

2005-06-BA017

**BUDGET AMENDMENT**

**CAMDEN COUNTY ADMINISTRATIVE UNIT**

Water/Sewer Upgrade Fund

The Camden County Board of Commissioners passed the following resolution at the meeting on the 3<sup>rd</sup> day of January, 2006

Be it resolved that the following are amendments to the budget resolution for the fiscal year ending June 30, 2006.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
23-7200-599900	Fund Reserves		\$39,750.00
23-7200-574114	12" Lines to South Mills	\$39,750.00	

Explanation: Wharf's Landing contributions to extend 12" water main from Burnt Mills.

Total Appropriation in Current Budget.....	\$86,400.00
Amount of Increase of the above amendment.....	\$39,750.00
Total appropriation in Current Amended Budget.....	\$46,650.00

We, the Board of County Commissioners of Camden County, hereby approve the changed in the County Budget as indicated above and have made entry of these changes in the minutes of said board this 3<sup>rd</sup> day of January, 2006.  
 Passed by majority vote of the Board of County Commissioners of Camden County on the 3<sup>rd</sup> day of January, 2006.

  
 Chairman, Board of Commissioners

  
 Vice-Chm. Bd of Commissioners

  
 Clerk to Board of Commissioners

**County Attorney Contract for Legal Services**

Commissioner Carolyn Riggs made a motion to approve the County Attorney Contract for Legal Services as presented from The Twiford Law Firm for Attorney John S. Morrison. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Board Appointment – Board of Adjustment**

Commissioner Clayton Riggs made a motion to re-appoint Emory Upton as member and Doug Lane as alternate, and appoint Patrick Duckwall as member to the Board of Adjustment for a term of three (3) years. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Board Appointment – Tourism Development Board**

Commissioner Carolyn Riggs made a motion to appoint Ed Merrell to the Tourism Development Board for a term of two (2) years expiring December 31, 2007. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Board Appointment – Albemarle Economic Development Commission (AEDC)**

Commissioner Jeffrey Jennings made a motion to re-appoint Commissioner Carolyn Riggs to the AEDC Board for a term of two (2) years. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Carolyn Riggs made a motion to re-appoint Larry Johnson as private sector representative for Camden County to the AEDC Board. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Board Appointment – South Mills Fire Commission**

Commissioner Clayton Riggs made a motion to re-appoint Larry Johnson as private sector on the South Mills Fire Commission for a term of one (1) year and re-appoint Pam Boyd as Volunteer Firefighter for a term of one (1) year. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**List of Boards Served On by the Board of Commissioners**

Chairman Jeralds asked for the following list of Boards served on by the Commissioners be entered into the record.

Melvin J. Jeralds	Albemarle Commission Governing Board Albemarle Health Board Albemarle RPO - RTTAC Camden County Recreation Advisory Board Juvenile Crime Prevention Council (JCPC) Pasquotank - Camden EMS
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Jeff Jennings	Albemarle District Jail Albemarle Hospital Board of Trustees Camden Education Foundation Solid Waste Board
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Clayton Riggs	9-1-1 Albemarle Mental Health Northeastern Workforce Investment Consortium Pasquotank Camden Library Board
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Mike Andrews	Dismal Swamp Park Committee E. City Parks & Recreation Advisory Committee E. City - Pasquotank - Camden Recreation Advisory Pasquotank - Camden EMS South Mills Fire Commission - Chairman Wesley Hospitality House
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Carolyn O. Riggs	Albemarle Economic Development (AEDC)
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Albemarle Smart Start  
Chamber of Commerce  
Department of Social Services  
Economic Improvement Council (EIC)  
USCG Support Committee

**Addition of New Board – United States Coast Guard Support Committee**

Commissioner Carolyn Riggs asked that the United States Coast Guard Committee founded by Pasquotank Commissioner Hank Krebs in 2005 be made an ongoing permanent committee, with Pasquotank taking the lead.

Hearing no objection, Chairman Jeralds so ordered the USCG Support Committee be made a permanent committee in Camden County, jointly with Pasquotank County, with Pasquotank County leading, and Commissioner Carolyn Riggs will serve an unexpired term during her term or terms as Commissioner.

**Board Appointment – Child Fatality Prevention Program Team**

The Camden County Child Fatality Prevention Team members, appointed by the Commissioners, serve as long as the Board desires.

The Commissioners appoints a law enforcement officer, EMS provider or firefighter and a parent of a child who died before reaching age 18.

Colonel Meads is requesting, according to statute, that his position as Chairperson be replaced by Earline Whitehurst, who is a representative/team member and also volunteered for the position.

Since Colonel Meads served as a local law enforcement officer, his resignation leaves this position open as well. Deputy Tami Williams is willing to serve on the Child Fatality Team.

In 2002 the Board appointed Dean Schaan to fill the position of EMS provider. Mr. Schann would like to remain on the team.

The Team is looking for a parent of a child who died before reaching age 18, but to date no one is available for appointment by the Commissioners. At which time the Team finds a willing parent to participate, the appointment will be brought to the Commissioners.

The Team meets quarterly on the 3<sup>rd</sup> Thursday in February, May, August and November at 8:00 a.m. in the DSS building. The Clerk has asked for a complete list of members and minutes of their meetings.

Commissioner Jeffrey Jennings made a motion to appoint Earline Whitehurst as Chairperson Camden County Child Fatality Prevention Team. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Clayton Riggs made a motion to appoint Deputy Tami Williams to serve as Law Enforcement Officer on the Camden County Child Fatality Prevention Team. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**NCDOT – Resolution No. 2006-01-01 – A Resolution of the Camden County Board of Commissioners In Support of Utilizing Secondary Road Funds**

No action was taken.

**Albemarle Mental Health Center's Audit Report FY 2005**

The mental health reform legislation and state administrative policies require the Mental Health Center's audit report to be presented to each participating county's Board of Commissioners and read into the minutes of the Commissioners meeting at which the audit report was presented.

Commissioner Jeffrey Jennings made a motion to accept the Albemarle Mental Health's FY2005 Audit Report as presented. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Land Use**

Following discussion, Commissioner Mike Andrews made a motion to form a land use committee for the purpose of specifying the use of county owned land. The motion failed with Commissioner Jeffrey Jennings, Carolyn Riggs, Clayton Riggs and Chairman Melvin Jeralds voting no; Commissioner Mike Andrews voting aye; no Commissioner absent; and no Commissioner not voting.

**County Manager's Report**

The County Manager gave an update on the following:

- Courthouse Renovation Project – Courthouse Committee will do a walk thru on January 23 at 8:30 a.m., and the USDA will do a final inspection on January 31, 2006. A dedication open house will be planned by the Courthouse Committee. The upstairs courtroom will be available for the February 6, 2006 Commissioners meeting. The upstairs courtroom will be shared with others, and the Commissioners meeting will be held mainly in the upstairs courtroom unless a conflict occur. At which time the downstairs courtroom will be utilized.
- Voting Equipment – Current equipment has been decertified. The Board of Elections has scheduled a public forum on January 13, 2006, 10:00 a.m. to 2:00 p.m. in the Courtroom to demonstrate the voting equipment.
- Unification – First of three (3) meetings on the unified government process and referendum that will be held in May will be held Thursday, January 9, 2006, 7:00 p.m. at Shiloh Baptist Church. Attorney John Morrison reviewed his outline for the upcoming unified government presentations.
- New Budget Schedule and Capital Improvement Schedule has been drafted.
- Water Agreement with Currituck County – staff is drafting an update to the water agreement with Currituck.

**South Camden Water and Sewer District Board of Directors**

Chairman Jeralds recessed the Board of Commissioners meeting and called the South Camden Water and Sewer District Board of Directors meeting to order at 8:55 p.m.

Upon adjournment of the South Camden Water and Sewer District Board of Directors meeting by Member Jennings at 9:09 p.m., Chairman Jeralds reconvened the regular Board of Commissioners meeting.

**Closed Session**

After a brief recess Commissioner Jeffrey Jennings made a motion to go into closed session pursuant to G.S. 143-318.11(a)(3) for Consultation with Attorney and pursuant to G.S. 143-318.11(a)(6) for the purpose of discussing Personnel. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and

Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners entered closed session at 9:18 p.m.

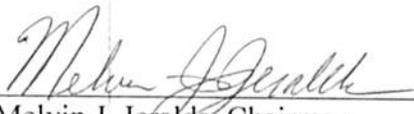
Commissioner Jeffrey Jennings made a motion to come out of closed session and back into regular session. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners re-entered regular session at 10:05 p.m.

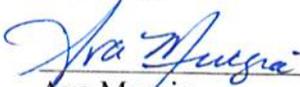
**Adjournment**

There being no further business to come before the Board, Commissioner Clayton Riggs made a motion to adjourn the meeting. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Clayton Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The meeting adjourned at 10:06 p.m.

  
\_\_\_\_\_  
Melvin J. Jeralds, Chairman  
Camden County Board of Commissioners

ATTEST:

  
\_\_\_\_\_  
Ava Murgia  
Clerk to the Board