

Camden County Board of Commissioners

**Regular and Organizational Meeting
December 3, 2007
8:00 A.M.
Historic Courtroom
Camden, North Carolina**

MINUTES

The regular and organizational meeting of the Camden County Board of Commissioners was held on Monday, December 3, 2007 at 8:00 a.m. in the Historic Courtroom, Camden, North Carolina. The following members were present:

Chairman Jeffrey B. Jennings
Vice Chairman Philip Faison
Commissioners Melvin J. Jeralds, Sandy Duckwall, and Mike Andrews

Also attending was County Manager Randell Woodruff, Clerk to the Board Ava Gurganus, and County Attorney John S. Morrison.

Chairman Jeffrey Jennings called the meeting to order and asked for a moment of silent prayer to remember the Faison family.

Upon request, Commissioner Mike Andrews gave the invocation and led those assembled in the Pledge of Allegiance.

Public Comments

Chairman Jeffrey Jennings called for any comments from the public.

Hearing no comments, Chairman Jeffrey Jennings proceeded with the meeting.

Amendment to Agenda

Chairman Jeffrey Jennings added *Item 2. Old Business, C. Surplus Bid Results* to the agenda.

Commissioner Mike Andrews made a motion to approve the agenda as amended. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Old Business – Tax Appeal – Fred Upon

Commissioner Melvin Jeralds made a motion to deny the tax appeal by Mr. and Mrs. Fred Upon on November 19, 2007, as the property located at 165 US Highway 158, Courthouse Township is in line with other properties throughout the county. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Old Business – Jesse Stallings – Practical Computing – Video Taping of Meetings Update

Jesse Stallings stated that with the help of the School Board, they applied for a grant for the video taping equipment required for the taping of the Commissioners meetings. An estimate was received from Ken Mann at \$7,500.00 for the equipment to set up two (2) cameras and a mixer. Mr. Stallings stated that if the grant is received, he would like to apprentice under Mr. Mann on how to tape, pan from person to person and then manage the video taping on his own. Mr. Stallings suggested adding the video tape to the website at a later date in addition to the Cable Access Channel in order to reach more citizens.

Commissioner Sandy Duckwall inquired as to the amount of the grant.

Jesse Stallings replied that the grant is \$9,000.00 with a dollar for dollar amount match, which is a \$4,500.00 cost to the county.

Old Business – Surplus Bids Sealed Results

A single bid was received for the surplus items. Posey Jones, dba Cana Motors, bid the following:

2003 Ford	-	\$2,249.00
1997 Ford	-	\$ 145.00
1996 Land Rover	-	\$1,200.00

Commissioner Melvin Jeralds made a motion to accept the surplus bids from Posey Jones. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Consideration of Agenda

Chairman Jeffrey Jennings added *Item 13. Closed Session, 2. Personnel* to the agenda.

Commissioner Sandy Duckwall made a motion to approve the agenda as amended. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Organizational Meeting

At this time Chairman Jeffrey Jennings turned the Organizational Meeting over to Ava Gurganus, Clerk to the Board, to receive nominations and elections for the Chairman of the Board, Vice Chairman of the Board, Clerk to the Board, County Attorney, review bonds and approve the 2008 Commissioners Meeting Calendar and employee Holiday Schedule.

Chairman of the Board

The Clerk to the Board stated at this time the Board would entertain nominations for the Chairman of the Board of Commissioners.

Commissioner Melvin Jeralds made a motion to nominate Commissioner Jeffrey Jennings as Chairman of the Board of Commissioners.

The Clerk asked for any further nominations for the Chairman of the Board of Commissioners.

There being no further nominations, Commissioner Sandy Duckwall made a motion to close the nominations for Chairman of the Board of Commissioners. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Clerk requested a vote for all in favor of Commissioner Jeffrey Jennings as Chairman of the Board. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Vice Chairman

The Clerk stated at this time the Board would entertain nominations for Vice Chairman of the Board of Commissioners.

Commissioner Jeffrey Jennings made a motion to nominate Commissioner Philip Faison as Vice Chairman.

The Clerk asked for any further nominations for Vice Chairman of the Board of Commissioners.

There being no further nominations, Commissioner Melvin Jeralds made a motion to close the nominations for Vice Chairman of the Board of Commissioners. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Clerk requested a vote for all in favor of Commissioner Philip Faison as Vice Chairman of the Board. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

County Attorney

The Clerk stated at this time the Board would entertain nominations for County Attorney.

Commissioner Mike Andrews made a motion to nominate John S. Morrison as County Attorney.

The Clerk asked for any further nominations for County Attorney.

There being no further nominations, Commissioner Jeffrey Jennings made a motion to close the nominations for County Attorney. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Clerk requested a vote for all in favor of John S. Morrison as County Attorney. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Clerk to the Board

The Clerk stated at this time the Board would entertain nominations for Clerk to the Board.

Commissioner Philip Faison made a motion to nominate Ava Gurganus as Clerk to the Board.

The Clerk asked for any further nominations for Clerk to the Board.

There being no further nominations, Commissioner Jeffrey B. Jennings made a motion to close the nominations for Clerk to the Board. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Clerk requested a vote for all in favor of Ava Gurganus as Clerk to the Board. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Review Bonds

The Clerk stated the Board is required to review the bonds of the Sheriff, Register of Deeds, Finance Officer and Tax Administrator.

Commissioner Mike Andrews made a motion to approve the bond for the Register of Deeds. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Sandy Duckwall made a motion to approve the bond for the Tax Administrator. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Mike Andrews made a motion to approve the bond for the Finance Officer. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Sandy Duckwall made a motion to approve the bond for the Sheriff. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Camden County Board of Commissioners 2008 Meeting Calendar and Employee Holiday Schedule

Commissioner Melvin Jeralds made a motion to approve the 2008 Board of Commissioner Meeting Calendar as presented, with a possible adjustment of the meeting to be held on March 17, 2008, and approved the employee holiday schedule. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The approved 2008 Camden County Board of Commissioners Meeting Calendar and Employee Holiday Schedule is as follows:

**CALENDAR
Camden County Board of Commissioners
2008**

<u>DAY - DATE</u>	<u>TYPE OF MEETING</u>	<u>TIME</u>	<u>DAY - DATE</u>	<u>TYPE OF MEETING</u>	<u>TIME</u>
Mon. Jan. 7, 2008	Board of Commissioners	8:00 a.m.	Mon. July 7, 2008	Board of Commissioners	8:00 a.m.
Tues. Jan. 22, 2008	Board of Commissioners	7:00 p.m.	Mon. July 21, 2008	Board of Commissioners	7:00 p.m.
Mon. Feb. 4, 2008	Board of Commissioners	8:00 a.m.	Mon. August 4, 2008	Board of Commissioners	8:00 a.m.
<i>A retreat date will be</i> Mon. Feb. 18, 2008	<i>announced at a</i> Board of Commissioners	<i>later date.</i> 7:00 p.m.	No meeting on the Third Monday in August due to NCACC Conference.		
Mon. Mar. 3, 2008	Board of Commissioners	8:00 a.m.	Tues. Sept. 2, 2008	Board of Commissioners	8:00 a.m.
Mon. Mar. 17, 2008	Board of Commissioners	7:00 p.m.	Mon. Sept. 15, 2008	Board of Commissioners	7:00 p.m.
Mon. April 7, 2008	Board of Commissioners	8:00 a.m.	Mon. Oct. 6, 2008	Board of Commissioners	8:00 a.m.
Mon. April 21, 2008	Board of Commissioners	7:00 p.m.	Mon. Oct. 20, 2008	Board of Commissioners	7:00 p.m.
Mon. May 5, 2008	Board of Commissioners	8:00 a.m.	Mon. Nov. 3, 2008	Board of Commissioners	8:00 a.m.
Mon. May 19, 2008	Board of Commissioners	7:00 p.m.	Mon. Nov. 17, 2008	Board of Commissioners	7:00 p.m.
Mon. June 2, 2008	Board of Commissioners	8:00 a.m.	Mon. Dec. 1, 2008	Board of Commissioners	8:00 a.m.
Mon. June 16, 2008	Board of Commissioners	7:00 p.m.	No meeting on the Third Monday in December.		
HOLIDAY SCHEDULE					
Tuesday, January 1, 2008			New Years Day (Office closed)		

Monday, January 21, 2008	Martin Luther King (Office closed)
Friday, March 21, 2008	Good Friday (Office closed)
Monday, May 26, 2008	Memorial Day (Office closed)
Friday, July 4, 2008	Independence Day (Office closed)
Monday, September 1, 2008	Labor Day (Office closed)
Tuesday, November 11, 2008	Veterans Day (Office closed)
Thursday & Friday, November 27 & 28, 2008	Thanksgiving (Office closed)
Wed., Thurs., & Fri., December 24, 25 & 26, 2008	Christmas Holidays (Office Closed)

MEETINGS WILL BE HELD IN THE HISTORIC COURTROOM, UNLESS OTHERWISE ADVERTISED.

Consent Agenda

Commissioner Sandy Duckwall made a motion to approve the following Consent Agenda items. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

• **Consent Agenda**

November 19, 2007 Regular Meeting Minutes subject to correction of typographical and technical errors.

Tax Releases, Pick Ups and Refunds

<u>Name</u>	<u>Amount</u>	<u>Type</u>	<u>Explanation</u>	<u>No.</u>
Adroit Utilities	\$106.72	Release	Turned in Plates	9593
Adroit Utilities	\$101.70	Release	Turned in Plates	9592
Adroit Utilities	\$121.77	Release	Turned in Plates	9595
Adroit Utilities	\$101.70	Release	Turned in Plates	9590
Adroit Utilities	\$104.08	Release	Turned in Plates	9589
Robert Marchand	\$108.91	Release	Prorated	9575
Darrick Gust	\$113.10	Release	Military Exempt	9586
Kip Loder	\$159.98	Release	Military Exempt	9581
Sylvia Johnson	\$294.63	Pick Up	Vehicle Pick Up	9555

Authorization to Collect – August 2007 Renewals

STATE OF NORTH CAROLINA

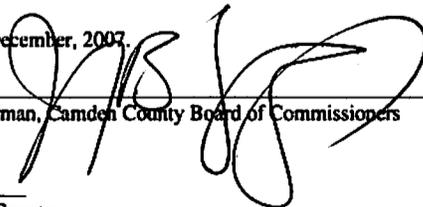
COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County (Aug Ren. Due 12/01/2007)

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

<u>SOUTH MILLS</u>	<u>COURTHOUSE</u>	<u>SHILOH</u>	<u>TOTAL</u>
20,582.04	21,566.26	17,448.57	59,596.87

Witness my hand and official seal this 3rd day of December, 2007.

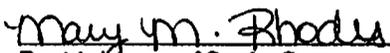


 Chairman, Camden County Board of Commissioners

Attest:


 Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.



 Tax Administrator of Camden County

- **End of Consent Agenda**

New Business – Solid Waste Contract – Waste Management

Commissioner Melvin Jeralds stated that since a license for waste management is in the Camden County Code, this should apply to everyone who is hauling solid waste in the County.

County Manager Randell Woodruff asked Building Inspector Larry Payne to provide a list of all those operating a solid waste collection business without a license so that Mr. Woodruff may contact them.

Commissioner Mike Andrews made a motion to approve the renewal of a license for Waste Management to collect solid waste in Camden County with an expiration date of September 6, 2008. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

New Business – Memorandum of Understanding (MOU) between Blackwater Training Center and the Counties of Pasquotank and Camden

The purpose of the MOU is to establish an agreement for use of an Advanced Life Support (ALS) non-transport vehicle in a remote high-injury risk area during active training hours. The unit will meet the North Carolina Office of Emergency Medical Services (NCOEMS) standards for the Emergency Medical Technician-Intermediate (EMT-1) level for a non-transporting vehicle. The vehicle will be utilized for emergency and non-emergency first response to medical emergencies occurring within the boundaries of Blackwater Training Center located within Camden County. The vehicle may be operated by technicians at the EMT-Basic or EMT-Intermediate level, taking into consideration those technicians will not operate outside of their scope of practice.

Commissioner Mike Andrews made a motion to approve the renewal of the Memorandum of Understanding for an advanced life support non-transport vehicle to be used for emergency and non-emergency first response within the boundaries of Blackwater Training Center in Camden County. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

SOUTH CAMDEN WATER & SEWER DISTRICT BOARD OF DIRECTORS

Chairman Jeffrey Jennings recessed the Board of Commissioners regular meeting and called the South Camden Water & Sewer District Board of Directors meeting to order at 8:18 a.m.

Commissioner Mike Andrews made a motion to adjourn the South Camden Water & Sewer District Board of Directors meeting at 8:56 a.m. The motion passed with Members Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Member voting no; no Member absent; and no Member not voting.

Chairman Jeffrey Jennings reconvened the Board of Commissioner meeting at 8:56 a.m.

County Manager's Report

County Manager Randell Woodruff reported on the following:

- The Register of Deeds facility will have underground wiring connection, but not to other buildings on complex
- Asked Commissioners to review the draft Parks & Rec MOU before joint meeting with School Board on January 7, 2008
- Sent Letter of Intent to Rural Center regarding Belcross Sewer Extension

- Will be meeting with Golden Leaf Foundation in Williamston to discuss Green Park project

Commissioner's Report

Commissioner Melvin Jeralds stated the parking of vehicles of individuals who do not work at the Courthouse Complex be asked to park across NC 343 in the parking lot so that the people doing county business and county employees will have parking spaces available, especially during the Register of Deeds expansion, should be addressed.

County Manager Randell Woodruff stated he would take care of the matter.

Closed Session

Commissioner Mike Andrews made a motion to go into closed session pursuant to G.S. 143-318.11(a)(3) for the purpose of consulting with the County Attorney and pursuant to G.S. 143-318.11(a)(6) for the purpose of discussing personnel. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners entered closed session at 9:02 a.m.

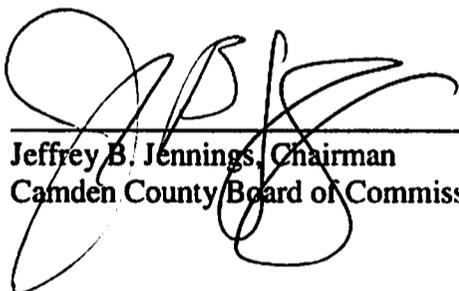
Commissioner Sandy Duckwall made a motion to come out of closed session and back into regular session. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioner re-entered regular session at 9:39 a.m.

Adjournment

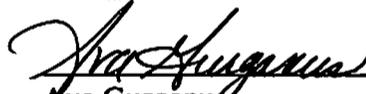
Commissioner Sandy Duckwall made a motion to adjourn the meeting. The motion passed with Commissioners Melvin Jeralds, Sandy Duckwall, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The meeting adjourned 9:40 a.m.



Jeffrey B. Jennings, Chairman
Camden County Board of Commissioners

ATTEST:



Ava Gurganus
Clerk to the Board