

Camden County Board of Commissioners
March 4, 2024
Closed Session – 6:30 PM
Regular Meeting – 7:00 PM
Camden Public Library Boardroom
118 Hwy 343 North

Minutes

A duly-noticed regular meeting of the Camden County Board of Commissioners was held at 7:00 PM on March 4, 2024 in the boardroom of the Camden Public Library in Camden, North Carolina. A closed session was held at 6:30 PM for consultation with the County Attorney.

CALL TO ORDER

The meeting was called to order by Chair Ross Munro at 6:30 PM. Also Present: Vice Chair Troy Leary, Commissioners Randy Krainiak, Sissy Aydlett and Tiffney White.

Administration Staff Present: County Manager Erin Burke, County Attorney John Morrison and Clerk to the Board Karen Davis.

CLOSED SESSION

Motion to go into Closed Session to consult with the County Attorney.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

Motion to come out of Closed Session.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

Chair Munro reconvened the Board of Commissioners at 7:00 PM for open session. He announced that the Board consulted with the County Attorney in Closed Session in regard to the Special Use Permit for the sand mining operation on Ponderosa Road. The Board directed the County Manager to send a final letter of warning pertaining to the operation's noncompliance and the permit holder will have 10 days from the receipt of the letter to respond. If there is no response staff will begin the process of permit revocation.

INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Kevin Buzzard gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

Motion to approve the agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. PRESENTATIONS

- A. Trillium Health Resources Annual Report - Director Bobbie Lowe presented the annual report for Camden County.

ITEM 4. PUBLIC COMMENTS

County Manager Erin Burke read the Public Comment information statement. Chair Munro opened the floor for public comment. There were no public comments.

ITEM 5. OLD BUSINESS

- A. South Mills Water Association System Transfer and Purchase Agreement Update – Erin Burke
- Remain in negotiations with South Mills Water Association.
 - Continuing the wait to receive previously requested documents from South Mills Water Association – specific exhibits not included in the Purchase and Sale Agreement pertaining to contracts that the County will be obligated to uphold and financial statements.

ITEM 6. NEW BUSINESS

- A. Tax Report – Lisa Anderson

<u>MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS</u>		
<u>OUTSTANDING TAX DELINQUENCIES BY YEAR</u>		
<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2023	565,809.05	36,311.53
2022	116,037.18	9,750.20
2021	70,986.19	7,448.23
2020	38,336.57	2,993.57
2019	22,009.16	1,811.18
2018	17,046.58	1,073.90
2017	11,167.13	1,287.30
2016	6,741.83	1,027.88
2015	6,026.72	628.26
2014	7,863.87	967.20

TOTAL REAL PROPERTY TAX UNCOLLECTED	862,024.28
TOTAL PERSONAL PROPERTY UNCOLLECTED	63,299.25
TEN YEAR PERCENTAGE COLLECTION RATE	99.11%
COLLECTION FOR 2024 vs. 2023	1,262,755.66 vs. 1,199,190.61
<u>LAST 3 YEARS PERCENTAGE COLLECTION RATE</u>	
2023	94.75%
2022	98.72%
2021	99.18%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING January 2024

BY TAX ADMINISTRATOR

38	NUMBER DELINQUENCY NOTICES SENT
29	FOLLOWUP REQUESTS FOR PAYMENT SENT
3	NUMBER OF WAGE GARNISHMENTS ISSUED
3	NUMBER OF BANK GARNISHMENTS ISSUED
42	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
0	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
0	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
0	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
0	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
0	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
0	NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDltg	Taxpayer Name	City	Property Address
R	02-8934-01-17-4778.0000	13,615.89	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	02-8943-01-17-4388.0000	13,155.05	3	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	02-8934-01-18-8072.0000	8,982.74	1	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8943-01-06-9013.0000	8,599.42	3	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	02-8935-02-66-7093.0000	8,224.46	1	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8935-04-63-0820.0000	7,306.88	1	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	01-7999-00-62-3898.0000	7,288.42	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-05-0472.0000	7,235.30	1	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	03-9809-00-23-4988.0000	7,110.90	1	WANDA H WELLS	SHILOH	104 HIGH RD
R	03-8943-02-75-4196.0000	6,917.14	3	SHERRILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	02-8934-01-29-4617.0000	6,852.05	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	03-8973-00-53-0748.0000	6,775.06	1	MORRIS L. KIGHT III	SHILOH	142 STANLEY LN
R	02-8916-00-39-5170.0000	6,754.28	1	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	02-8954-00-43-8538.0000	6,516.41	1	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	03-8953-04-80-5726.0000	6,505.39	1	CHESAPEAKE ASSOCIATES LIMITED	SHILOH	917 343 HWY S
R	01-7080-00-26-2396.0000	6,275.58	1	CHRISTOPHER A. KINDER	SOUTH MILLS	136 DOCK LANDING LP
R	03-8961-00-68-3593.0000	6,216.82	1	EDWARD LANE MOORE	SHILOH	169 RAYMONS CREEK RD
R	02-8945-00-41-2060.0000	6,173.39	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	03-8952-01-49-2981.0000	5,901.12	1	CHRISTINA CORBO	SHILOH	130 TULIP TREE DR
R	03-8972-00-44-8500.0000	5,859.62	3	ABODE OF CAMDEN INC.	SHILOH	343 HWY S
R	01-7081-00-20-8262.0000	5,795.87	1	GEORGE TAYLOR AND ANNIE TAYLOR	SOUTH MILLS	178 CULPEPPER RD
R	03-9809-00-24-8236.0000	5,782.77	1	GENE W IRBY	SHILOH	503 SAILBOAT RD
R	02-8944-00-87-7021.0000	5,729.77	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	175 MCKIMMEY RD
R	01-7090-00-64-6040.0000	5,538.76	1	LINTON RIDDICK	SOUTH MILLS	129 LILLY RD
R	03-8973-00-30-0618.0000	5,363.27	1	SHEILA RIGGS EDWARDS	SHILOH	937 SANDY HOOK RD
R	02-8934-01-18-6001.0000	5,345.28	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	01-7979-00-61-7358.0000	5,195.87	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	01-7989-00-01-1714.0000	5,048.59	1	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-04-72-0416.0000	4,953.01	3	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	03-8971-00-23-2253.0000	4,850.43	1	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	02-8945-00-41-2060.0000	10	6,173.39	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	02-8935-02-75-0867.0000	10	2,755.39	ED SIVELLIS HEIRS	CAMDEN	158 US W
R	02-8916-00-68-3801.0000	10	573.78	W. L. & BRENDA SAWYER	CAMDEN	343 HWY N
R	02-8935-02-66-7093.0000	9	8,224.46	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7989-00-01-1714.0000	9	5,048.59	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8936-00-23-4750.0000	9	3,742.88	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	03-8965-00-37-4242.0000	9	3,272.05	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8962-00-67-1021.0000	9	3,099.18	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	01-7999-00-95-3587.0000	9	2,730.23	WALTER TURNER HEIRS	SOUTH MILLS	CAROLINA RD
R	03-8952-00-95-8737.0000	9	2,333.36	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	9	2,121.68	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	9	2,038.64	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7988-00-91-0179.0001	9	1,988.81	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	9	1,891.49	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7091-00-64-6569.0000	9	1,837.31	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8899-00-45-2682.0000	9	1,612.91	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8899-00-36-2719.0000	9	1,601.30	LARRY WELDON HEIRS	SHILOH	HIBISCUS RD
R	02-8926-00-13-6839.0000	9	1,481.35	NORTHEASTERN COMMUNITY	CAMDEN	123 TRAFTON RD
R	02-8935-01-07-0916.0000	9	1,303.20	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	02-8936-00-24-7426.0000	9	1,079.21	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7090-00-60-5052.0000	9	882.83	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	01-7989-04-90-0938.0000	9	830.71	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	01-7989-04-60-1568.0000	9	788.26	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	9	769.42	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	02-8955-00-13-7846.0000	9	609.71	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-9809-00-33-4725.0000	9	478.35	DENNIS CREASY	SHILOH	SAILBOAT RD
R	03-8980-00-61-1968.0000	9	444.14	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	9	322.84	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-54-8280.0000	9	305.43	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD
R	03-8980-00-84-1828.0000	9	297.60	CARL TEUSCHER	SHILOH	220 BROAD CREEK RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0004068	14,077.22	1	BAYSIDE FARMS, LLC	SOUTH MILLS	246 HORSESHOE RD
P	0000011	5,077.21	1	ALBERTSON FARMS INCORPORATED	SOUTH MILLS	173 OLD SWAMP RD
P	0002941	2,059.39	3	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0000295	1,126.07	5	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0003721	1,125.00	3	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFTON RD
P	0001709	947.26	7	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001721	886.12	3	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0003192	746.22	2	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
P	0000132	703.07	1	DAVID DUNAVANT JR.	CAMDEN	158 HWY E
P	0002808	682.35	1	NORTH POINTE HAULING INC	SOUTH MILLS	103 NORTH POINTE RD
P	0003878	652.43	1	RONNEY GILLIKIN JR	SOUTH MILLS	109 NORTH POINTE RD
P	0001046	641.80	1	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0003513	632.07	1	JULIE PORTER	CAMDEN	431 158 US W
P	0000297	594.58	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0002017	583.86	2	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0003512	562.02	2	WILLIAM ANTHONY POPE JR	CAMDEN	214 SMITH DR
P	0000195	532.20	1	BUDDY GREGORY'S BODY SHOP	CAMDEN	330 NORTH 34
P	0001104	505.14	2	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001072	497.39	9	PAM BUNDY	SHILOH	105 AARON DR
P	0002525	434.51	2	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0003547	408.71	3	NICHOLAS W. STOTTS	CAMDEN	431 158 US W
P	0001545	358.72	3	LOUIS RUGGERI	CAMDEN	390 CAMDEN CSWY
P	0003478	356.62	2	JOHN PETER LEARY	SOUTH MILLS	971 343 HWY N
P	0003415	354.93	3	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0001278	339.69	1	JOSEPH E. MCPHERSON	SOUTH MILLS	865 343 HWY N
P	0000945	336.42	3	RAMONA F. TAZEWEILL	CAMDEN	239 SLEEPY HOLLOW RD
P	0003850	324.90	2	JOSHUA MICHAEL BAILEY	SOUTH MILLS	100 ROBIN CT W
P	0003773	312.36	3	SEVAN NERO BARTLETT	CAMDEN	197 HERMAN ARNOLD RD
P	0003662	305.93	3	JEFFREY CLAYTON COLLIER	CAMDEN	152 158 US W
P	0002147	305.44	1	JOHN CALVIN ESKRIDGE	SOUTH MILLS	295 OLD SWAMP RD


30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDltg	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	9	947.26	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	9	641.80	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	9	497.39	PAM BUNDY	SHILOH	105 AARON DR
P	0000738	9	226.96	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001106	9	222.47	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001538	9	216.33	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001694	9	128.34	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000295	8	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000770	8	156.60	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0002921	8	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000945	7	336.42	RAMONA F. TAZEWEILL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	7	260.53	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	7	233.74	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001150	7	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	7	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002902	6	281.09	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001512	6	256.17	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
P	0002942	6	118.75	JAMES P. VASILOPOULOS	CAMDEN	346 343 HWY S
P	0003513	5	632.07	JULIE PORTER	CAMDEN	431 158 US W
P	0003415	5	354.93	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003075	5	283.72	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0003414	5	263.43	EDWARD A. BILL	CAMDEN	152 158 US W
P	0003096	5	246.72	DANIEL ELWOOD BRIGHT	CAMDEN	109 JUNIPER DR
P	0003487	5	246.26	MICHAEL RONALD MAYO II	CAMDEN	146 BELCROSS RD
P	0003495	5	227.60	ALY MOHAMAD	SHILOH	100 BROAD CREEK RD
P	0003035	5	223.65	ROBERT HENRY LEE	SHILOH	121 BEECH TREE DR
P	0002978	5	218.23	JONATHAN LEWIS PUGH	SOUTH MILLS	206 MAIN ST
P	0003269	5	149.85	KIMBERLY STARR MUTTA	CAMDEN	290 NORTH RIVER RD
P	0003378	5	135.57	JAMES KELLEY WIGFIELD	CAMDEN	441 158 US E
P	0001721	4	886.12	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD

Motion to approve the tax report as presented.

RESULT: PASSED [5-0]
MOVER: Troy Leary
AYES: Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydtlett

B. Resolution Supporting America 250 NC Committee – Sarah Hill



Resolution 2024-03-01

Resolution of the Camden County Board of Commissioners
Recognizing and Approving of the Camden County
Official America 250 NC Committee

A resolution of Camden County, North Carolina, supporting the America 250 NC committee for the United States semiquincentennial (AMERICA 250 NC).

WHEREAS, Roy Cooper, Governor of North Carolina, created AMERICA 250 NC to plan, encourage, develop, and coordinate the commemoration of the 250th anniversary of the United States and North Carolina's integral role in that event and the role of its people on the nation's past, present, and future; and

WHEREAS, AMERICA 250 NC has a mission to engage ALL North Carolinians and ALL 100 counties through their many signatures and officially recognized programs, projects, and events over the commemoration by inspiring future leaders and celebrating North Carolina's contributions to the nation over the last 250 years; and


WHEREAS, by adoption of America 250 NC's mission, a Camden County Committee is officially formed to achieve the goals of America 250 NC.

NOW, THEREFORE, BE IT RESOLVED, that the County of Camden hereby endorses AMERICA 250 NC and its mission; and

BE IT FURTHER RESOLVED, that the County of Camden officially establishes an AMERICA 250 NC Committee made up of a diverse group of citizens to work with AMERICA 250 NC on any and all activities. The participants of the Camden County Committee will be strictly voluntary roles and there will be no compensation for participation.

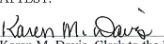
BE IT FURTHER RESOLVED, that a copy of this resolution be sent to the Camden County legislative delegation and the AMERICA 250 NC Committee.

Adopted this the 4th day of March 2024.




Ross B. Munro, Chair
Camden County Board of Commissioners

ATTEST:



Karen M. Davis, Clerk to the Board
Camden County Board of Commissioners



Motion to adopt Resolution 2024-03-01 Recognizing and Approving the Camden County Official America 250 NC Committee.

RESULT: PASSED [5-0]
MOVER: Troy Leary
AYES: Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

- C. Interlocal Agreement for Central Communications – Erin Burke
D. Interlocal Agreement for Emergency Management Coordination Services – Erin Burke

<p>STATE OF NORTH CAROLINA</p> <p style="text-align: center;">INTERLOCAL AGREEMENT FOR CENTRAL COMMUNICATIONS</p> <p>PASQUOTANK COUNTY</p> <p>This AGREEMENT, made and entered into this _____ day of _____, 2023, by and between the CITY OF ELIZABETH CITY, a municipal corporation organized and existing under the laws of the State of North Carolina (hereinafter called "CITY"), PASQUOTANK COUNTY and CAMDEN COUNTY, bodies politic and political subdivisions of the State of North Carolina (hereinafter called "PASQUOTANK" and "CAMDEN").</p> <p style="text-align: center;">WITNESSETH</p> <p>THAT, WHEREAS, North Carolina General Statute §160A-460, et. seq. provides that any two or more units of local government may cooperate in public safety communications and emergency 9-1-1 dispatch systems, hereinafter "System"; and</p> <p>WHEREAS, the CITY and PASQUOTANK and CAMDEN desire to contract for all necessary 9-1-1 communications and dispatch services for police, fire, and other emergency services; and</p> <p>WHEREAS, PASQUOTANK, through its Department of Central Communications, is willing and able to furnish such services on a mutually agreeable cost sharing plan; and</p> <p>WHEREAS, PASQUOTANK has previously provided these services pursuant to an Interlocal Agreement by and between PASQUOTANK, CAMDEN and CITY; and</p> <p>WHEREAS, a Central Communications Advisory Board as provided herein has been created to assist in the operation of the System.</p> <p>NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:</p> <p>1) TERM AND RENEWAL OF THE AGREEMENT</p> <p>a) The initial term of this Agreement shall be for three years commencing July 1, 2023 and ending on June 30, 2026.</p> <p>b) Following completion of the initial three-year term, this Agreement shall automatically be renewed for two years, unless CITY and/or CAMDEN notify PASQUOTANK of its intention to withdraw. Such notice shall be in writing, mailed or delivered to PASQUOTANK no later than ninety (90) days prior to July 1 of the then current year and the withdrawal shall become effective June 30 of the year following the current year, unless otherwise agreed to by PASQUOTANK, CAMDEN and CITY.</p> <p style="text-align: center;">1</p>	<p>2) MANAGEMENT</p> <p>a) The Central Communications Department shall be directly managed and operated by Pasquotank County with budget development and funding provided by both counties and the City.</p> <p>3) FORMATION OF CENTRAL COMMUNICATIONS ADVISORY BOARD</p> <p>a) PASQUOTANK, CAMDEN and CITY have agreed to the formation of the Central Communications Advisory Board to assist in formulation of policies and operational processes governing the joint emergency communications and dispatch services. It is understood that the Central Communications Advisory Board serves in an advisory capacity to the governing boards of PASQUOTANK, CAMDEN and CITY.</p> <p>b) The intended purpose of the Central Communications Advisory Board is to provide the primary users of the System the means to participate in the generation of policy direction on appropriate matters pertaining to fiscal, operational, service level, equipment, and facilities matters relating to the System. It is agreed that the terms of reference for the Central Communication Advisory Board shall be as noted in paragraph 4 below.</p> <p>4) CENTRAL COMMUNICATIONS ADVISORY BOARD</p> <p>a) Purpose – The purpose of the Central Communications Advisory Board is to establish an effective method of communication between the System users and PASQUOTANK. Inherent in the approach is the understanding that the formal structure will enable PASQUOTANK to work with representatives of the user agencies to achieve clear policy direction and consistent coordination regarding emergency dispatch services.</p> <p>b) Membership - The Central Communications Advisory Board shall serve at the pleasure of his or her appointment authority and consist of six members and three ex-officio members as follows:</p> <ol style="list-style-type: none"> Three (3) members appointed by the Pasquotank County Board of Commissioners Two (2) members appointed by the Elizabeth City Council One (1) member appointed by the Camden County Board of Commissioners Manager, Pasquotank County (ex-officio, non-voting) Manager, Camden County (ex-officio, non-voting) Manager, City of Elizabeth City (ex-officio, non-voting) <p>5) FINANCIAL/BUDGET</p> <p>a) The Pasquotank County Manager, in conjunction with the Central Communications Advisory Board, shall prepare a proposed budget each year that identifies Central Communications expenses and revenue for the upcoming year.</p> <p style="text-align: center;">2</p>
<p>The proposed budget shall be presented to the Elizabeth City Manager and the Camden County Manager no later than April 1 of each year.</p> <p>b) Each respective governing body shall take official action on the proposed budget for Central Communications by June 1 of each year. Should a governing body fail to approve the budget by June 1 of a particular year, the County Managers, City Manager, Chairmen and Mayor shall meet within seven (7) days to address any outstanding issues.</p> <p>c) The three governmental bodies hereby agree to the following formula for financing the operations of the department:</p> <p style="text-align: center;">Pasquotank County 47% Elizabeth City 32% Camden County 21%</p> <p>The amount paid shall be net of revenues, which may be received for the operation of the System.</p> <p>d) CITY and CAMDEN shall be billed for their portion of the operating expenses on a quarterly basis.</p> <p>6) INSURANCE</p> <p>All parties shall maintain in force at all times during the performance of this Agreement, a policy or policies of insurance as follows, and in the minimum limits of liability as stated herein:</p> <ol style="list-style-type: none"> Comprehensive general liability, including but not limited to premises, personal injuries, products and completed operations for combined single limit of not less than \$1,000,000 per occurrence. Comprehensive automobile liability, including but not limited to property damage, bodily injury and personal injuries for combined single limit of not less than \$1,000,000 per occurrence. Workers' Compensation covering statutory requirements of the State of North Carolina and Employer's Liability of not less than \$100,000 per occurrence. <p>7) NOTICES</p> <p>Notices required under this Agreement shall be delivered personally or by first-class, postage pre-paid mail as follows:</p> <p>County Manager Pasquotank County Pasquotank County Courthouse-2nd floor P.O. Box 39 Elizabeth City, NC 27907</p> <p style="text-align: center;">3</p>	<p>County Manager Camden County 330 E. Hwy 158 P.O. Box 190 Camden, NC 27921</p> <p>City Manager City of Elizabeth City H. Rick Gardner Municipal Administration Building – 2nd floor P.O. Box 347 Elizabeth City, NC 27907</p> <p>8) GENERAL PROVISIONS</p> <ol style="list-style-type: none"> Amendment. This Agreement may be amended or modified only by an instrument in writing signed by all the parties hereto. Waiver. Any waiver of any terms and conditions hereof must be in writing and signed by the parties hereto. A waiver of any of the terms and conditions hereof shall not be construed as a waiver of any other terms or conditions in this agreement. Successors and Assigns. This Agreement and the rights, privileges, duties and obligations of the parties hereunder, to the extent assignable or delegable, shall be binding upon and inure to the benefit of the parties and their respective successors, permitted assigns, and heirs. Compliance with Applicable Law. The parties shall comply with all applicable federal, state and local laws and regulations in performing this Agreement. Heading. The section and paragraph headings are for convenience only and shall not be used to interpret the terms of this Agreement. Governing Law. This Agreement shall be governed by and interpreted under the laws of the State of North Carolina. Construction of Agreement. The parties agree that each party has fully participated in their review and revision of this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any amendment hereto. Counterparts. This Agreement may be executed in three counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement. Integration. This Agreement, including the exhibits hereto, shall represent the entire Agreement between the parties with respect to the subject matter hereof and shall supersede all prior negotiations, representations or agreements, either written or oral, between the parties as of the effective date hereof. <p style="text-align: center;">(Signatures on Following Page(s))</p> <p style="text-align: center;">4</p>

IN WITNESS WHEREOF, Pasquotank County and each of the Agencies have caused this Agreement to be executed by their duly-authorized representative as of the day and year written above.

PASQUOTANK COUNTY

By: Charles Jordan
Charles Jordan, Chairman
Board of County Commissioners

Attest: Lynn B. Scott
Lynn B. Scott, Clerk to the Board

APPROVED AS TO FORM:

By: R. Michael Cox
R. Michael Cox, County Attorney

CAMDEN COUNTY

By: Ross Munn
Ross Munn, Chair
Board of County Commissioners

Attest: Karen Davis
Karen Davis, Clerk to the Board

APPROVED AS TO FORM:

By: John S. Morrison
John S. Morrison, County Attorney

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: Stephanie B. Jackson
Stephanie Jackson, Finance Officer

Date: 5-5-24
Time: 11:18 AM

Date: 3/27/2024
Time: 11:01 AM

CITY OF ELIZABETH CITY

By: E. Kirk Rivers
E. Kirk Rivers, Mayor

Attest: April O'Leary
April O'Leary, City Clerk

APPROVED AS TO FORM:

By: William H. Morgan, Jr.
William H. Morgan, Jr., City Attorney

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: Alicia Steward
Alicia Steward, Finance Director

Date: 4/25/23
Time: 11:44 AM

Date: 4/25/23
Time: 3:24 PM

STATE OF NORTH CAROLINA

**INTERLOCAL AGREEMENT
FOR EMERGENCY MANAGEMENT
COORDINATION SERVICES**

PASQUOTANK COUNTY

This AGREEMENT, made and entered into this _____ day of _____, 2023, by and between the CITY OF ELIZABETH CITY, a municipal corporation organized and existing under the laws of the State of North Carolina (hereinafter called "CITY"), PASQUOTANK COUNTY and CAMDEN COUNTY, bodies politic and political subdivisions of the State of North Carolina (hereinafter called "PASQUOTANK" and "CAMDEN").

WITNESSETH

THAT, WHEREAS, North Carolina General Statute §166A-7 authorizes the forming of joint Emergency Management Agencies between two or more counties and one or more municipalities within the borders of those counties; and

WHEREAS, the CITY and PASQUOTANK and CAMDEN desire to contract for all coordination services as related to Emergency Management; and

WHEREAS, PASQUOTANK, through the Department of Pasquotank-Camden Emergency Management Department, is willing and able to furnish such services on a mutually agreeable cost sharing plan; and

WHEREAS, PASQUOTANK is currently providing these services pursuant to a jointly adopted PASQUOTANK, CAMDEN, CITY Interlocal Agreement for Emergency Management Coordination Services.

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1) TERM AND RENEWAL OF THE AGREEMENT

a) The initial term of this Agreement shall be for three years commencing July 1, 2023 and ending on June 30, 2026, unless sooner terminated as provided herein.

b) Following completion of the initial three-year term, this Agreement shall automatically be renewed for two years, unless CITY and/or CAMDEN notify PASQUOTANK of its intention to withdraw. Such notice shall be in writing, mailed or delivered to PASQUOTANK no later than ninety (90) days prior to July 1 of the then current year and the withdrawal shall become effective June 30 of the year following the current year, unless otherwise agreed to by PASQUOTANK, CAMDEN and CITY.

2) MANAGEMENT

a) The Emergency Management Department shall be directly managed and operated by Pasquotank County with budget development and funding provided by both counties and the city.

3) PASQUOTANK-CAMDEN-ELIZABETH CITY CONTROL GROUP

a) **Purpose** - The purpose of the PASQUOTANK, CAMDEN, CITY Control Group, during times of emergencies, is to make timely decisions on urgent matters related to an emergency or disaster situation. They have active presence in the Emergency Operations Center. The Control Group, for purposes of this Interlocal Agreement, is to establish clear communications and consistent coordination regarding emergency management services.

b) **Membership** - The Control Group shall consist of the same members as identified in the Pasquotank-Camden-Elizabeth City Multi-Hazard Operations Plan, as follows:

- (1) Pasquotank County Commission Chairman (representing all Commissioners)
- (2) Camden County Commission Chairman (representing all Commissioners)
- (3) Mayor of Elizabeth City (representing all Council members)
- (4) Pasquotank County Manager
- (5) Camden County Manager
- (6) City Manager of Elizabeth City
- (7) Emergency Management Coordinator

4) FINANCIAL/BUDGET

a) The Pasquotank County Manager, in conjunction with the Control Group, shall prepare a proposed budget each year that identifies Pasquotank-Camden Emergency Management expenses and revenue for the upcoming year. The proposed budget shall be presented to the Elizabeth City Manager and the Camden County Manager no later than April 1 of each year.

b) Each respective governing body shall approve the budget for Pasquotank-Camden Emergency Management by June 1 of each year. Should a governing body fail to approve the budget by June 1 of a particular year, the County Managers, City Manager, Chairmen and Mayor shall meet within seven (7) days to address any outstanding issues.

c) The three governmental bodies hereby agree to the following formula for financing the operations of the department:

Pasquotank County 47%
Elizabeth City 32%
Camden County 21%

The amount paid shall be net of revenues, which may be received for the operation of the System.

d) CITY and CAMDEN shall be billed for their portion of the operating expenses on a quarterly basis.

5) INSURANCE

All parties shall maintain in force at all times during the performance of this Agreement, a policy or policies of insurance as follows, and in the minimum limits of liability as stated herein:

- a) Comprehensive general liability, including but not limited to premises, personal injuries, products and completed operations for combined single limit of not less than \$1,000,000 per occurrence.
- b) Comprehensive automobile liability, including but not limited to property damage, bodily injury and personal injuries for combined single limit of not less than \$1,000,000 per occurrence.
- c) Workers' Compensation covering statutory requirements of the State of North Carolina and Employer's Liability of not less than \$100,000 per occurrence.

6) NOTICES

Notices required under this Agreement shall be delivered personally or by first-class, postage pre-paid mail as follows:

County Manager
Pasquotank County
Pasquotank County Courthouse-2nd floor
P. O. Box 39
Elizabeth City, NC 27907

County Manager
Camden County
330 E. Hwy 158
P.O. Box 190
Camden, NC 27921

City Manager
City of Elizabeth City
H. Rick Gardner Municipal Administration Building - 2nd floor
P. O. Box 347
Elizabeth City, NC 27907

7) GENERAL PROVISIONS

- a) Amendment. This Agreement may be amended or modified only by an instrument in writing signed by all the parties hereto.
- b) Waiver. Any waiver of any terms and conditions hereof must be in writing and signed by the parties hereto. A waiver of any of the terms and conditions hereof shall not be construed as a waiver of any other terms or conditions in this agreement.

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- c) Successors and Assigns. This Agreement and the rights, privileges, duties and obligations of the parties hereunder, to the extent assignable or delegable, shall be binding upon and inure to the benefit of the parties and their respective successors, permitted assigns, and heirs.
- d) Compliance with Applicable Law. The parties shall comply with all applicable federal, state and local laws and regulations in performing this Agreement.
- e) Heading. The section and paragraph headings are for convenience only and shall not be used to interpret the terms of this Agreement.
- f) Governing Law. This Agreement shall be governed by and interpreted under the laws of the State of North Carolina.
- g) Construction of Agreement. The parties agree that each party has fully participated in their review and revision of this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any amendment hereto.
- h) Counterparts. This Agreement may be executed in three counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.
- i) Integration. This Agreement, including the exhibits hereto, shall represent the entire Agreement between the parties with respect to the subject matter hereof and shall supersede all prior negotiations, representations or agreements, either written or oral, between the parties as of the effective date hereof.

[Signatures on Following Page(s)]

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IN WITNESS WHEREOF, Pasquotank County and each of the Agencies have caused this Agreement to be executed by their duly-authorized representative as of the day and year written above.

PASQUOTANK COUNTY

By: Charles Jordan
Charles Jordan, Chairman
Board of County Commissioners

Attest: Lynn B. Scott
Lynn B. Scott, Clerk to the Board

SEAL

**APPROVED AS TO FORM:**

By: R. Michael Cox
R. Michael Cox, County Attorney

CAMDEN COUNTY

By: Ross Munro
Ross Munro, Chair
Board of County Commissioners

Attest: Karen Davis
Karen Davis, Clerk to the Board

**APPROVED AS TO FORM:**

By: John S. Morrison
John S. Morrison, County Attorney

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: Stephanie Jackson Date: 2/27/2024
Stephanie Jackson, Finance Officer Time: 11:04 am

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CITY OF ELIZABETH CITY

By: E. Kirk Myers Date: 4/25/23
E. Kirk Myers, Mayor Time: 11:44 AM

Attest: April Onizy
April Onizy, City Clerk

APPROVED AS TO FORM:

By: William H. Morgan, Jr.
William H. Morgan, Jr., City Attorney



This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: Alicia Steward Date: 4/25/23
Alicia Steward, Finance Director Time: 3:34 pm


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Motion to approve the Interlocal Agreements for Central Communications and Emergency Management Coordination Services as presented.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydtlett

E. CivicPlus Contract – Erin Burke

The agenda management software currently in use will be phased out in the near future. Staff researched other agenda management software companies and recommended approval of the CivicPlus contract as the new provider for this service.

 <p>CivicPlus 302 South 4th St, Suite 500 Wilmington, NC 28402 US</p>		<p>Statement of Work Q-04539-1 Date: 2/14/2024 12:42 PM Expires On: 6/30/2024</p>	
<p>Client: CAMDEN COUNTY, NORTH CAROLINA</p>		<p>Bill To: CAMDEN COUNTY, NORTH CAROLINA</p>	
SALESPERSON	Phone	EMAIL	PAYMENT METHOD
Chris McCann		chrismccann@civicplus.com	Net 30

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE
1.00	Agenda and Meeting Management Select Annual Fee	Agenda and Meeting Management Select Annual Fee	Renewable
1.00	CivicClerk Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	Renewable
1.00	Agenda and Meeting Management Select: Premium Implementation Package	Premium Implementation Package – Up to # of Boards	
1.00	CivicClerk Premium Configuration	CivicClerk Premium Configuration	One-time
1.00	CivicClerk Custom Template Design	CivicClerk Custom Template Set - Includes 2 Agenda templates, 1 Item Report template, 1 Minutes template, 1 Agenda Script template	One-time
2.00	CivicClerk Consulting (1h, virtual)	1 hour Virtual Consulting	One-time
1.00	CivicClerk Virtual Training (Half Day Block)	Training (Virtual) - half day, up to 4 hours	One-time
1.00	CivicClerk Historical File Import (up to 7,500 files – PDF / MP3 / MP4)	CivicClerk Historical File Import (up to 7,500 files – PDF / MP3 / MP4)	One-time

List Price – Year 1 Total	USD 12,465.00
Total Investment - Initial Term	USD 10,062.00
Annual Recurring Services - Year 2	USD 5,035.80

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Initial Term & Renewal Date	12 Months
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Renewal Invoice Schedule	Annually on date of signing
Annual Uplift	5% starting in Year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.com/help/center-us/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

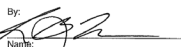
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Acceptance

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

By: 

Name: _____

Title: Board Chair

Date: _____

CivicPlus

By: _____

Name: _____

Title: _____

Date: _____

Organization Legal Name:

Stephanie Jackson

Billing Contact:

Finance Officer

Title:

252.338.6363 ext. 314

Billing Phone Number:

s.jackson@camdencountync.gov

Billing Email:

PO Box 190

Billing Address:

Camden, NC 27921

Mailing Address: (if different from above)

This instrument has been preaudited
in the manner required by the
Local Government Budget and Fiscal Control Act.

Stephanie B Jackson
Signature of Finance Officer

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Motion to approve the CivicPlus Contract as presented.

RESULT:	PASSED [5-0]
MOVER:	Tiffany White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffany White, Sissy Aydlett

ITEM 7. BOARD APPOINTMENTS

- A. Juvenile Crime Prevention Council – Appointment of Frank Hemphill
- B. Tourism Development Authority – Reappointments of Shaun Zywicki and Kayla Gregory

Motion to approve the board appointments as presented.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

South Camden Water & Sewer District Board of Directors

Chair Munro recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tiffney White, Ross Munro, Randy Krainiak, Troy Leary, Sissy Aydlett

New Business

- A. Monthly Report – Chuck Jones

South Camden Water & Sewer Board				
Monthly Work Order Statistics Report				
Period: January 2024				
	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	112	112	100%	0
Sewer/Collection	1	1	100%	0
Collections/Distribution				
Water line locates			25	
Sewer line locates			0	
Water & Sewer locates same ticket			5	
Hydrants tested			0	
New services installed			1	
Water Treatment				
Total water treated		18 510 750 gallons		
Daily average		597 121 gallons per day (83% of capacity)		
Current capacity		720 000 gallons per day		
Waste Water Treatment				
Facility	Gallons per day	Permitted Capacity		
South Mills WWTP	16 475 gallons per day	100 000 gallons per day (16% Capacity)		
Courthouse Area WWTP	26 789 gallons per day	50 000 gallons per day (53% Capacity)		

Ten work orders have been reviewed for accuracy.

2024 High Service Pump Flows		
Month	Monthly Total	Average Daily Use
January 2024	18,510,750	597,121
February 2024		
March 2024		
April 2024		
May 2024		
June 2024		
July 2024		
August 2024		
September 2024		
October 2024		
November 2024		
December 2024		
Yearly Totals		

SOUTH CAMDEN WATER & SEWER DISTRICT MONTHLY WATER REPORT													
month	active meters	work orders	locates	new serv	gallons sold	tap fees	total collected	gallons sold	sewer collected	sewer cust	gallons sold	sewer collected	sewer cust
					meters			meters	Core	Core	meters	S. Mills	S. Mills
					water			sewer Core			sewer S. Mills		
2021													
January	2,229	102	107	1	14,409,048	\$8,000.00	\$129,184.92	527,020	\$7,987.76	54	291,760	\$3,098.79	88
February	2,232	87	108	3	12,472,543	\$28,000.00	\$160,585.13	551,050	\$8,593.99	54	228,970	\$3,738.52	89
March	2,240	86	152	1	12,047,251	\$12,000.00	\$150,411.28	503,510	\$8,656.06	54	208,440	\$3,597.83	89
April	2,251	65	139	5	14,759,968	\$66,833.00	\$192,635.30	565,960	\$9,257.62	54	201,240	\$3,348.69	89
May	2,256	88	115	2	15,271,509	\$4,000.00	\$141,268.11	617,470	\$9,195.13	54	322,120	\$3,572.33	90
June	2,261	101	92	2	15,376,790	\$4,000.00	\$153,214.83	523,050	\$9,215.37	54	261,700	\$3,274.74	89
July	2,272	87	104	0	14,246,240	\$98,967.00	\$243,922.11	500,330	\$9,368.09	54	236,290	\$3,936.63	90
August	2,276	89	125	4	17,838,990	\$4,000.00	\$139,706.73	531,930	\$7,445.29	54	455,480	\$4,238.87	90
September	2,283	120	92	3	13,813,320	\$16,000.00	\$174,303.27	619,170	\$7,978.48	54	418,660	\$3,268.90	90
October	2,287	95	81	0	14,815,201	\$0.00	\$127,114.75	1,196,860	\$9,904.44	54	315,360	\$3,746.87	90
November	2,293	72	39	2	13,763,517	\$3,500.00	\$145,643.68	770,130	\$16,643.68	54	264,430	\$6,370.61	90
December	2,298	86	58	0	13,930,906	\$0.00	\$145,160.49	761,500	\$12,600.22	54	286,870	\$4,002.82	89
2022													
January	2,298	90	108	0	13,739,659	\$4,000.00	\$136,306.83	555,880	\$11,704.03	55	244,676	\$3,781.90	89
February	2,299	108	82	0	12,108,415	\$2,500.00	\$135,512.42	589,080	\$9,851.08	55	234,674	\$3,980.47	89
March	2,275	90	77	1	12,047,251	\$65,667.00	\$194,073.56	503,510	\$7,234.28	54	237,641	\$3,557.94	87
April	2,320	82	91	5	22,574,098	\$8,000.00	\$117,609.55	716,960	\$10,988.75	54	257,949	\$3,588.01	88
May	2,328	95	71	1	13,617,980	\$16,000.00	\$160,306.33	674,480	\$13,045.03	54	269,770	\$3,335.55	89
June	2,334	126	91	2	16,466,975	\$35,700.00	\$166,905.67	624,410	\$8,810.69	56	267,930	\$3,404.49	88
July	2,339	121	97	1	16,136,579	\$500.00	\$142,712.18	542,530	\$11,113.40	56	253,630	\$3,135.85	91
August	2,345	129	50	1	14,628,312	\$4,300.00	\$155,258.49	523,100	\$8,497.51	56	280,139	\$4,187.02	91
Sept	2,346	96	96	0	15,285,732	\$8,000.00	\$149,488.63	2,346	\$8,986.17	56	293,411	\$3,618.25	91
Oct	2,349	84	125	1	14,538,209	\$16,300.00	\$159,619.57	738,250	\$10,157.62	56	312,640	\$3,676.01	90
Nov	2,351	76	89	2	13,309,510	\$12,200.00	\$154,779.18	777,510	\$10,759.43	56	282,225	\$4,064.97	90
Dec	2,354	86	78	0	12,132,198	\$300.00	\$144,828.03	723,210	\$14,333.64	56	273,925	\$4,131.12	90
2023													
January	2,352	87	124	0	24,185,560	\$77,001.00	\$207,841.11	625,700	\$11,788.69	56	356,585	\$3,805.19	89
Feb	2,362	73	83	3	12,828,862	\$16,300.00	\$143,633.26	759,740	\$8,371.22	57	189,330	\$4,049.99	89
March	2,365	74	95	4	12,465,862	\$13,967.00	\$152,264.00	669,430	\$12,870.57	58	178,400	\$4,262.81	85
April	2,372	80	74	2	13,002,292	\$16,200.00	\$149,165.83	823,450	\$11,612.19	58	305,060	\$3,368.05	85
May	2,375	89	204	2	13,361,244	\$14,467.00	\$158,428.61	606,290	\$11,070.58	60	217,790	\$2,669.83	85
June	2,381	90	24	1	20,802,455	\$28,100.00	\$168,578.13	689,200	\$11,199.22	60	234,090	\$3,817.58	85
July	2,390	65	74	0	22,567,978	\$4,000.00	\$185,382.89	621,528	\$10,979.56	59	269,370	\$3,636.70	84
August	2,392	57	111	1	18,177,536	\$17,667.00	\$144,487.45	632,482	\$9,869.06	61	279,490	\$3,222.69	82
Sept	2,398	63	53	1	26,509,735	\$8,000.00	\$156,868.21	811,834	\$10,510.54	61	273,090	\$3,915.30	82
Oct	2,397	130	56	2	12,881,724	\$0.00	\$166,859.48	189,613	\$14,027.26	60	315,820	\$3,828.18	82
Nov	2,397	206	69	1	21,221,672	\$42,500.00	\$173,217.73	1,330,357	\$6,759.66	61	261,025	\$3,658.54	85
Dec	2,400	75	65	1	13,689,890	\$0.00	\$173,067.45	841,209	\$18,516.89	61	285,730	\$2,946.04	87
2024													
Jan-24	2,400	112	30	1	22,069,376	\$8,000.00	\$183,857.26	498,511	\$16,857.22	61	296,760	\$4,665.47	87

SOUTH CAMDEN WATER & SEWER BOARD MONTHLY WATER STATISTICS REPORT										
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water / Distribution	Sewer / Collection	Water Locates	Sewer Locates	Water/Sewer Locate	Hydrant Flow Test	New Svc Installed
2022										
Jan	90	100%	0%	89	1	96	6	6	0	0
Feb	108	100%	0%	108	0	73	5	4	0	0
March	90	100%	0%	89	1	64	7	6	0	1
April	82	100%	0%	81	1	74	13	4	0	5
May	95	100%	0%	94	1	58	11	2	0	1
June	127	100%	0%	126	1	87	8	4	0	2
July	121	100%	0%	120	1	73	13	11	0	1
August	129	100%	0%	128	1	39	6	5	3	1
Sept	96	100%	0%	95	1	82	10	4	8	0
Oct	84	100%	0%	84	0	110	8	7	5	1
Nov	76	100%	0%	76	0	76	5	8	6	2
Dec	86	100%	0%	86	0	73	1	4	5	0
2023										
Jan	87	100%	0%	87	0	106	12	6	0	0
Feb	73	100%	0%	72	1	59	7	17	0	3
March	74	100%	0%	74	0	92	1	2	5	4
April	80	100%	0%	80	0	68	2	2	0	2
May	89	100%	0%	88	1	204	3	7	0	2
June	90	100%	0%	87	3	20	1	3	0	1
July	65	100%	0%	64	1	54	3	17	0	0
August	57	100%	0%	57	0	91	10	10	0	0
Sept	63	100%	0%	62	1	5	1	47	0	1
Oct	130	100%	0%	129	1	46	7	3	0	2
Nov	207	100%	0%	206	1	47	9	13	0	1
Dec	75	100%	0%	75	0	50	10	5	2	1
2024										
Jan-24	113	100%	0%	112	1	25	0	5	0	1

2024 SMWA USAGE												
Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	211,900											
2	186,200											
3	211,600											
4	196,000											
5	203,267											
6	203,267											
7	203,267											
8	145,400											
9	192,600											
10	170,600											
11	227,500											
12	193,667											
13	193,667											
14	193,667											
15	194,000											
16	186,800											
17	197,800											
18	190,800											
19	212,667											
20	212,667											
21	212,667											
22	199,900											
23	181,200											
24	184,700											
25	181,700											
26	205,434											
27	205,433											
28	205,430											
29	205,500											
30	179,400											
31	226,500											
TOTAL	6,115,200											
Average	197,265											
Maximum	227,500											

Motion to approve the monthly report as presented.

RESULT:	PASSED [5-0]
MOVER:	Troy Leary
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

Motion to adjourn South Camden Water & Sewer District Board of Directors

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

ITEM 8. CONSENT AGENDA

- A. BOC Meeting Minutes – Herein incorporated by reference; available for public inspection in the County Clerk's office and via the County website.
- February 5, 2024
 - February 16, 2024

B. Budget Amendments

2023-24-BA025
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

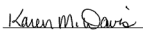
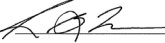

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
30350720-430100	Sale of Water	89,258	
Expenses			
307200-502000	Salaries	42,791	
307200-505000	FICA	3,274	
307200-506000	Health Insurance	33,352	
307200-506200	Life	38	
307200-507000	Retirement	5,524	
307200-507100	401K	2,140	
307200-509000	Worker's Compensation	2,140	

This Budget Amendment is made to appropriate funds from the Sale of Water to the Salaries & Benefits as part of the South Mills Water Association acquisition the County has agreed to extend an offer of employment to the two fulltime employees. In addition to those positions the Board of Commissioners approved an additional Distribution & Collections Operator in the current FY 23/24.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of March, 2024.

Clerk to Board of Commissioners Chair, Board of Commissioners

2023-24-BA026
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

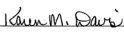


ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330670-434810	Grant Revenues	45,600	
Expenses			
106700-533100	Grant Expenses	45,600	

This Budget Amendment is made to appropriate funds from Grant Revenues to Grant Expenses of monies received through Strap for Soil & Water to have stream debris removed.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of March, 2024.

Clerk to Board of Commissioners Chair, Board of Commissioners

2023-24-BA027
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

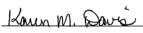


ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330510-402002	Insurance Proceeds	6,676	
Expenses			
105100-517000	Vehicle Maintenance	6,676	

This Budget Amendment is made to appropriate funds from Insurance Proceeds from a vehicle accident to Vehicle Maintenance in the Sheriff's Office in order to repair the vehicle.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of March, 2024.

Clerk to Board of Commissioners Chair, Board of Commissioners

2023-24-BA028
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

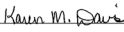


ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330611-434898	Grant Revenues	10,749	
Expenses			
106110-533100	Grant Purchases	10,749	

This Budget Amendment is made to appropriate funds from Grant Revenues to Grant Purchases from the Grass Roots Grant through the state.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of March, 2024.

Clerk to Board of Commissioners Chair, Board of Commissioners

2023-24-BA029

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330510-402002	Insurance Proceeds	10,962	
Expenses			
105100-574103	Capital Outlay - Vehicle	10,962	

This Budget Amendment is made to appropriate funds from Insurance Proceeds from a vehicle accident to Capital Outlay -Vehicle the Sheriff's Office in order to replace the vehicle.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of March, 2024.


Clerk to Board of Commissioners


Chair, Board of Commissioners



C. School Budget Amendments

Budget Amendment

Camden County Schools Administrative Unit

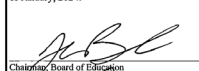
Other Local Current Expense Fund

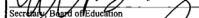
The Camden County Board of Education at a meeting on the 11th day of January, 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Current		Change		Current	
Fund	Description	Amount		Fund	Description
		Increase	Decrease		
5100	Regular Instructional Programs	5,000.00			
6500	Operational Support Services		5,000.00		
Explanation:					
Total Appropriation in Current Budget		\$ 352,641.00			
Amount of Increase/Decrease of Above Amendment		+ 0.00			
Total Appropriation in Current Amended Budget		\$ 352,641.00			

Passed by majority vote of the Board of Education of Camden County on the 11th day of January, 2024.


Chairman, Board of Education


Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 4th day of March, 2024.


Chairman, Board of County Commissioners


Clerk, Board of County Commissioners



Budget Amendment

Camden County Schools Administrative Unit

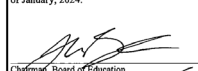
Federal Grant Fund

The Camden County Board of Education at a meeting on the 11th day of January 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.


Current		Change		Current	
Fund	Description	Amount		Fund	Description
		Increase	Decrease		
5100	Regular Instructional Services	6,633.50			
Explanation: Revenues increased for carryover funds					
Total Appropriation in Current Budget		\$ 1,078,489.98			
Amount of Increase/Decrease of Above Amendment		+ 6,633.50			
Total Appropriation in Current Amended Budget		\$ 1,085,123.48			

Passed by majority vote of the Board of Education of Camden County on the 11th day of January, 2024.


Chairman, Board of Education


Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 4th day of March, 2024.


Chairman, Board of County Commissioners


Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
State Public School Fund

The Camden County Board of Education at a meeting on the 8th day of February 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code	Description	Increase	Decrease
5100	Regular Instructional Services	290,458.27	
5200	Special Populations Services	6,781.75	
6900	Policy, Leadership & Public Rel	518.73	

Explanation:

Total Appropriation in Current Budget	\$ 19,475,937.55
Amount of Increase/Decrease of Above Amendment	+ 297,758.75
Total Appropriation in Current Amended Budget	\$ 19,773,696.30

Passed by majority vote of the Board of Education of Camden County on the 8th day of February 2024.


[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 4th day of March 2024.

[Signature]
Chairman, Board of County Commissioners

[Signature]
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Local Current Expense Fund

The Camden County Board of Education at a meeting on the 8th day of February, 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code	Description	Increase	Decrease
5100	Regular Instructional Services	2,567.33	
5200	Special Populations Services		3,135.00
6300	Alternative Programs & Services		574.62
6500	Operational Support Services	142.29	
6600	Financial & Human Resources	1,000.00	

Explanation:

Total Appropriation in Current Budget	\$ 3,090,000.00
Amount of Increase/Decrease of Above Amendment	+ 0.00
Total Appropriation in Current Amended Budget	\$ 3,090,000.00

Passed by majority vote of the Board of Education of Camden County on the 8th day of February, 2024.


[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 4th day of March 2024.

[Signature]
Chairman, Board of County Commissioners

[Signature]
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Federal Grant Fund

The Camden County Board of Education at a meeting on the 8th day of February 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code	Description	Increase	Decrease
5100	Regular Instructional Services	27,309.27	
5200	Special Population Services	14,959.05	
5300	Alternative Programs & Svcs.		5,001.88
5800	School-Based Support Svcs.	4,555.26	
6100	Support & Development Svcs.		448.07
6200	Special Population Support		1,000.00
6500	Operational Support Services	5,830.50	
6600	Financial & Human Resources	27,212.07	
8100	Payments to Other Gov't Units	34.13	

Explanation: Revenues increased for carryover funds

Total Appropriation in Current Budget	\$ 1,085,123.48
Amount of Increase/Decrease of Above Amendment	+ 73,449.88
Total Appropriation in Current Amended Budget	\$ 1,158,573.36

Passed by majority vote of the Board of Education of Camden County on the 8th day of February, 2024.


[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 4th day of March 2024.

[Signature]
Chairman, Board of County Commissioners

[Signature]
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Capital Outlay Fund

The Camden County Board of Education at a meeting on the 8th day of February, 2024, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code	Description	Increase	Decrease
9210	Category II Projects	84,214.95	

Explanation:

Total Appropriation in Current Budget	\$ 587,200.00
Amount of Increase / (Decrease) of Above Amendment	+ 84,214.95
Total Appropriation in Current Amended Budget	\$ 671,414.95

Passed by majority vote of the Board of Education of Camden County Schools on the 8th day of February, 2024.


[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 4th day of March 2024.

[Signature]
Chairman, Board of County Commissioners

[Signature]
Clerk, Board of County Commissioners



Budget Amendment

Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 8th day of February, 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Add / Increase		Decrease	
5100	Regular Instructional Programs	15,000.00	
5300	Alternative Programs & Services		15,000.00
Explanation:			
Total Appropriation in Current Budget		\$	352,641.00
Amount of Increase/Decrease of Above Amendment		+	0.00
Total Appropriation in Current Amended Budget		\$	352,641.00

Passed by majority vote of the Board of Education of Camden County on the 8th day of February, 2024.

[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 4th day of March 2024.

[Signature]
Chairman, Board of County Commissioners

[Signature]
Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 11th day of January 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Add / Increase		Decrease	
5100	Regular Instructional Services		135,140.69
5200	Special Populations Services	84,640.00	
6400	Technology Support Services	23,395.00	
6500	Operational Support Services	139,829.00	
6600	Financial & Human Resources	5,211.33	
Explanation:			
Total Appropriation in Current Budget		\$	19,358,022.91
Amount of Increase/Decrease of Above Amendment		+	117,914.64
Total Appropriation in Current Amended Budget		\$	19,475,937.55

Passed by majority vote of the Board of Education of Camden County on the 11th day of January 2024.

[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 4th day of March 2024.

[Signature]
Chairman, Board of County Commissioners

[Signature]
Clerk, Board of County Commissioners

D. Pickups, Releases & Refunds

NAME	REASON	NO.
Lopaka Helepololet	Military Exempt - Refund \$308.61	Pick-up/23643 72975868
Robert Earl Woodhouse	Turned in Plates - Refund \$172.66	Pick-up/23670 75665702
Briarwood Forest Products	Roll Back Taxes - Pick-up \$215.54	Pick-up/23666 R-131209-2021 R-153332-2022 R-160826-2023
Lloyd Taylor McCoy	Deferred Taxes-Release	Pick-up/23659 R132204-2021 R-154333-2022 R-161833-2023

E. Refunds Over \$100

ACS Tax System 2/26/24 12:07:08		REFUNDS OVER \$100.00		CAMDEN COUNTY	Page 1
Refunds to be Issued by Finance Office					
Refund#	Remit To:	Reference:	Drawer/Transaction Info:		
375.44	ABRAHAM V. MEILICH REV TRUST 132 LAUREN LANE CAMDEN NC 27921	2023 R 03-8953-03-11-8320.0000 VALUE CHANGE PER REVAL	20240105 99 278372		
375.44	AYDLETT, JOHN M. 134 LAUREN LANE CAMDEN NC 27921	2023 R 03-8953-03-11-9256.0000 VALUE CHANGE PER REVAL	20240105 99 278371		
117.39	BERRY, ROBERT F 230 SOUTH 343 CAMDEN NC 27921	2023 R 03-8972-00-72-7461.0000 OVERPAYMENT	20240112 1 278619		
110.12	BROTHERS, PATRICIA AMBER 130 GREAT WHITE WAY CLAYTON NC 275278918	2023 R 02-8943-01-29-3687.0000 OVERPAID R163280/2023	20240109 69 278544		
4,449.12	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPPELL TX 750199760	2023 R-161652 & R-167010-2023 OVERPAYMENT	20240102 2 278105		
100.00	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPPELL TX 750199760	2023 R-163660 & R-164830-2023 overpayment	20240102 2 278124		
2,276.97	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPPELL TX 750199760	2023 R-167813 & R-166501-2023 OVERPAYMENT	20240102 2 278132		
132.82	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPPELL TX 750199760	2023 R 03-8953-03-20-5818.0000 VALUE CHANGE PER REVAL	20240105 99 278376		
726.51	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPPELL TX 750199760	2023 R 03-8953-03-21-2101.0000 VALUE CHANGE PER REVAL	20240105 99 278377		
324.10	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPPELL TX 750199760	2023 R 01-7080-00-35-6742.0000 VALUE CHANGE PER REVAL	20240105 99 278379		
305.32	DALLEY, BRYAN S 3310 JACKSON DRIVE ORANGEBURG SC 29118	2023 R 03-8953-03-20-5799.0000 VALUE CHANGE PER REVAL	20240105 99 278367		
375.45	FOREHAND, JOHNNY F JR 140 LAUREN LANE CAMDEN NC 27921	2023 R 03-8953-03-21-3024.0000 VALUE CHANGE PER REVAL	20240105 99 278368		
237.80	GARNETT, VINCENT CECIL JR 310 HWY 34 N CAMDEN NC 27921	2023 R 02-8936-00-98-8630.0000 VALUE CHANGE PER REVAL	20240105 99 278373		
375.44	HEATH, KEVIN P.	2023 R 03-8953-03-21-0178.0000	20240105 99 278369		

ACS Tax System 2/26/24 12:07:08		REFUNDS OVER \$100.00 cont'd		CAMDEN COUNTY	Page 2
Refunds to be Issued by Finance Office					
Refund#	Remit To:	Reference:	Drawer/Transaction Info:		
307.56	136 LAUREN LANE CAMDEN NC 27921	VALUE CHANGE PER REVAL			
1,237.44	JUNG PROPERTIES LLC 1921 HILLOCK DRIVE RALEIGH NC 27612	2023 R 03-8974-00-49-6676.0002 OVERPAYMENT - R-167800-2023	20231228 2 277678		
308.06	LEBETTA, LLC ATTN: REFUND DEPT P.O. BOX 35605 DALLAS TX 75235	2023 R 03-8953-03-21-6189.0000 VALUE CHANGE PER REVAL	20240105 99 278375		
344.97	LYNN BUTLER 148 LAUREN LANE CAMDEN NC 27921	2023 R 03-8953-03-20-6790.0000 VALUE CHANGE PER REVAL	20240105 99 278363		
185.44	NUISE LLC 8854 WINK STREET SW ETNA OH 43062	2023 R 03-8953-03-20-8546.0000 VALUE CORRECTION PER REVAL	20240105 99 278366		
508.82	PNH MORTGAGE SERVICES P.O. BOX 5452 MT. LAUREL NJ 080545452	2023 R 02-8945-00-55-9030.0000 OVERPAYMENT- R-165376-2023	20231228 2 277735		
292.14	RESPASS, ANTHONY M 371 IVY NECK ROAD CAMDEN NC 27921	2023 R 02-8955-00-02-3922.0000 overpayment	20240104 1 278299		
376.52	SEABOARD DEVELOPMENT ALLIANCE 2875 FORGE RD TOANO VA 23168	2023 R 03-8965-00-24-8069.0000 overpayment R-167338-2023	20231221 1 277597		
375.45	WELLS FARGO REAL ESTATE/REFUND P.O. BOX 19506 DES MOINES IA 503060000	2023 R 03-8953-03-20-4947.0000 VALUE CHANGE PER REVAL	20240105 99 278380		
450.37	WELLS FARGO REAL ESTATE/REFUND P.O. BOX 14506 DES MOINES IA 503060000	2023 R 03-8953-03-11-7306.0000 VALUE CHANGE PER REVAL	20240105 99 278382		
14,868.69	Total Refunds	2023 R 01-7081-00-06-9198.0000 VALUE CHANGE PER REVAL	20240105 99 278383		

Submitted by Lisa S. Anderson Date 2-26-24
 Lisa S. Anderson, Tax Administrator Camden County

Approved by Ross Munro Date 3-4-24
 Ross Munro, Chair Camden County Board of Commissioners

F. Tax Collection Report

Tax Collection Report JANUARY 2024						
Day	Amount	Amount	Name of Account	Deposits	Simplify - 23	PSN - 69
	\$	\$	\$	\$	\$	\$
2	83,637.97			83,637.97		
	587,316.18		Refund - \$6,826.09	587,316.18		
	82,085.11			82,085.11		
	42,510.78			42,510.78		
	2,264.15			2,264.15		
3	61,008.56			61,008.56		
4	63,260.00		Refund - \$508.82	63,260.00		
	24,695.93			24,695.93		
5	56,946.21		Refund - \$1.77			56,946.21
	72,059.93		Refund - \$6,617.70 - Drawer # 99	72,059.93		
8	55,532.47		Refund - \$1.00	55,532.47		
9	4,273.59		Refund - \$110.12			4,273.59
	9,842.22		Refund - \$66.24		9,842.22	
	22,449.49			22,449.49		
10	31,133.79			31,133.79		
11	12,031.55			12,031.55		
12	18,632.63		Refund - \$117.39	18,632.63		
16	13,530.18				13,530.18	
	166.91			166.91		
	27,248.43			27,248.43		
17	3,933.88		Refund - \$2.13			3,933.88
	3,680.00				3,680.00	
18	5,560.52		Refund - \$0.01	5,560.52		
19	15,890.87		Refund - \$0.90	15,890.87		
22	5,999.03		Over - \$17.33	5,999.03		
	13,849.39		Refund - \$.05		13,849.39	
23	8,273.66			8,273.66		
24	4,179.08			4,179.08		
25	7,462.55		Refund - \$5.03			7,462.55
	405.05			405.05		
26	3,492.20			3,492.20		
29	10,708.25			10,708.25		
30	3,069.27			3,069.27		
31	9,729.40		Refund - \$1.50		9,729.40	
	6,777.12			6,777.12		
	514.87			514.87		
	6,960.71					6,960.71
Totals Collections	\$ 1,381,111.93			\$ 1,250,903.80	\$ 50,631.19	\$ 79,576.94
Total Bank Deposits	\$ 1,381,111.93			\$ 1,381,111.93		
Land Transfer/PSN						
Refund	\$ (14,258.75)		PSN Check fees - \$35.20 for info only, fees were paid to PSN			
Over	\$ (17.33)					
Short	\$ -					
Other adjustment	\$ -					
NET TOTAL	\$ 1,366,835.85					

Submitted by: Uisa S. Anderson Date: 2-6-24
 Approved by: [Signature] Date: 3-4-24

G. Vehicle Refunds Over \$100

North Carolina Vehicle Tax System																		
NCVTS Pending Refund report																		
JAN, 24 REFUNDS OVER \$100.00																		
Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest	Total
CHRISTENSEN, LEE FOUTS	CHRISTENSEN, LEE FOUTS		332 NC HIGHWAY 343 N	CAMDEN, NC 27821	Proration	10074916592	HEA6788	AUTHORIZED	199371659	Refund Generated due to proration on Bill #0074916592-2023	Tag Surrender	01/17/2024	1/18/2024 12:54:22 PM	1843	Tax	(\$108.83)	\$0.00	(\$108.83)
HELLEPOLELE, LOPAKA	HELLEPOLELE, LOPAKA		202 PINEWOOD DR	CAMDEN, NC 27821	Adjustment	10072978868	KFW4977	PENDING	200154884	Refund Generated due to adjustment on Bill #0072978868-2022	Military	01/31/2024		1843	Tax	(\$284.48)	(\$20.52)	(\$305.00)
MCDUGALD, JOSEPH DONALD JR	MCDUGALD, JOSEPH DONALD JR	MCDUGALD, HEATHER HALSTEAD	336 S TROTMAN RD	CAMDEN, NC 27821	Proration	0067719846	DHIN259	AUTHORIZED	198011748	Refund Generated due to proration on Bill #0067719846-2022	Tag Surrender	01/04/2024	1/17/2024 11:00:58 AM	1843	Tax	(\$145.20)	\$0.00	(\$145.20)
SHELTON, ASHLEY KATHERINE	SHELTON, ASHLEY KATHERINE		117 MILL RUN LOOP	SOUTH MILLS, NC 27976	Proration	0082225397	HSP2883	AUTHORIZED	199371678	Refund Generated due to proration on Bill #0082225397-2023	Tag Surrender	01/17/2024	1/18/2024 12:54:22 PM	1843	Tax	(\$193.63)	\$0.00	(\$193.63)
WILSON, SHARMEL SAHARA	WILSON, SHARMEL SAHARA		P.O. BOX 160	SOUTH MILLS, NC 27976	Proration	10072076336	KJH9793	AUTHORIZED	199371638	Refund Generated due to proration on Bill #0072076336-2022	Tag Surrender	01/17/2024	1/18/2024 12:54:22 PM	1843	Tax	(\$188.49)	\$0.00	(\$188.49)

Submitted by: Uisa S. Anderson Date: 2-2-24
 Approved by: [Signature] Date: 3-4-24
 Uisa S. Anderson, Tax Administrator Camden County
 Ross Munro, Chair Camden County Board of Commissioners

Motion to approve the consent agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Troy Leary
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

ITEM 9. COUNTY MANAGER’S REPORT

County Manager Erin Burke included the following in her report:

- Attended the following meetings:
 - Minister’s Advisory Council
 - High School Steering Committee Meeting
 - Jail Board
- Local Managers Lunch
- NCDOT Meeting on Sailboat Road Construction – Water outage due to replacement of NCDOT culvert pipe.
- Webinar: Jail-Based Medications for Opioid Use Disorder
- Board of Commissioners Annual Retreat
- Currituck County Chamber of Commerce Legislative Breakfast
- Review and Discussion of CivicPlus Agenda Management Software
- Met with NCACC Outreach Associate
- Eastern North Carolina Managers Meeting – Beaufort County Community College
- Budget Books Distribution to Department Heads
- County Survey Published
- Election Day – Tuesday, March 5th

ITEM 10. COMMISSIONERS’ REPORTS

Commissioner Aydlett – Read Across America Week

Commissioner White – Directed staff to set dates for the Strategic Planning Workshop

Commissioner Leary – Requested that restrooms be provided at the practice field for the Camden High School softball team. Manager Burke gave an update that portable facilities have since been placed on site. It was noted that there are permanent restroom facilities located at the baseball field.

ITEM 11. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

Provide for information only:

- A. Register of Deeds Report
- B. Library Report
- C. New High School Project Status Report

ITEM 12. OTHER MATTERS

None.

ITEM 13. ADJOURN

There being no further matters for discussion Chair Munro adjourned the meeting at 7:48 PM.