

Camden County Board of Commissioners
August 7, 2023
6:00 PM – Closed Session
7:00 PM – Regular Meeting
Camden Public Library Boardroom
118 Hwy 343 North

Minutes

A Regular Meeting of the Camden County Board of Commissioners was held at 7:00 PM on August 7, 2023 in the boardroom of the Camden Public Library in Camden, North Carolina. A Closed Session was held at 6:00 PM to consult with the County Attorney and discuss personnel.

CALL TO ORDER

The meeting was called to order by Chair Tiffney White at 6:00 PM. Also Present: Commissioners Randy Krainiak, Sissy Aydlett and Troy Leary. Absent: Vice Chair Ross Munro.

Administration Staff Present: County Manager Erin Burke, Clerk to the Board Karen Davis. County Attorney John Morrison was present for the Closed Session only.

CLOSED SESSION

Motion to go into Closed Session to discuss personnel and to consult with the County Attorney.

RESULT:	PASSED [4-0]
MOVER:	Troy Leary
AYES:	Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

Motion to approve the Closed Session minutes as presented.

RESULT:	PASSED [4-0]
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

Motion to recess out of Closed Session and return at the conclusion of the Regular Meeting.

RESULT:	PASSED [4-0]
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

Chair White reconvened the Board of Commissioners at 7:00 PM to go into open session.

INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Bill Blake gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

The agenda was amended to reconvene Closed Session to discuss personnel at the end of the meeting.

Motion to approve the agenda as amended.

RESULT:	PASSED [4-0]
MOVER:	Tiffney White
AYES:	Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. PRESENTATIONS

A. Employee Recognition – Beverly Fonville

Mr. Connie Sawyer with the Sheriff's Office was recognized for 10 years of service with Camden County.

ITEM 4. PUBLIC COMMENTS

School Superintendent Dr. Linda Carr included the following in her remarks:

- District Strategic Plan Input Town Hall Meetings – September 6-7, 2023
- Popsicles with Principals – August 14, 2023
- Back to School Bus Awareness

ITEM 5. PUBLIC HEARING

A. Text Amendment to the Camden County Code of Ordinances – Amber Curling

Motion to open the Public Hearing.

RESULT:	PASSED [4-0]
MOVER:	Tiffany White
AYES:	Tiffany White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

Ordinance 2023-08-01 proposes a text change to the Camden County Unified Development Ordinance. The proposed language change is necessary for clarification of the requirements. The Text Amendment will amend the Camden County Code of Ordinances chapter 151 for the following Articles:

- Article 3 Zoning Districts: 3.5.2 Working Lands District and 3.5.3 Rural Residential District Dimensional Requirements
- Article 6 Subdivision Requirements: 6.5.2 Conservation Subdivision Applicability
- Article 7 Environmental Provisions: 7.5.2 Open Space Set-Aside Applicability
- Article 5 Development Standards: 5.1.2 Commercial Design Standards

The Planning Board unanimously recommends approval.

Chair White opened the floor for public comments. There were no public comments.

Motion to close the Public Hearing.

RESULT:	PASSED [4-0]
MOVER:	Tiffany White
AYES:	Tiffany White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

Motion to add Ordinance 2023-08-01 to the agenda for consideration.

RESULT:	PASSED [4-0]
MOVER:	Tiffany White
AYES:	Tiffany White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

Motion to adopt Ordinance 2023-08-01 Amending the Camden County Code of Ordinances as presented.

RESULT: PASSED [4-0]
MOVER: Tiffney White
AYES: Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT: Ross Munro

Ordinance No. 2023-08-01
UDO No. 2023-04-032
An Ordinance
Amending the Camden County Code of Ordinances
Camden County, North Carolina

BE IT ORDAINED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS as follows:

Article I: Purpose

The purpose of this Ordinance is to amend Chapter 151 of the Camden County Code of Ordinances of Camden County, North Carolina, which was originally adopted by the County Commissioners on January 1, 1998, and subsequently revised February 4, 2018 and subsequently amended, and as otherwise incorporated into the Camden County Code.

Article II: Construction

For purposes of this Ordinance, underlined words (underline) shall be considered as additions to existing Ordinance language and strikethrough words (strikethrough) shall be considered deletions to existing language. New language of proposed ordinance shall be shown in italics, underlined, and highlighted **(red)**.

Article III:

Amending Camden County Code of Ordinances, Chapter 151 specifically:
Article 3 Zoning Districts: 3.5.2 Working Lands District and 3.5.3 Rural Residential District
Dimensional Requirements
Article 6 Subdivision Requirements: 6.5.2 Conservation Subdivision Applicability
Article 7 Environmental Provisions: 7.5.2 Open Space Set-Aside Applicability
Article 8 Development Standards: 8.1.2 Commercial Design Standards

3.5.2 WORKING LANDS (WL) DISTRICT

A. Purpose Statement			
<p>WL Working Lands</p> <p>The Working Lands (WL) district is established to accommodate agriculture, agriculturally-related uses, and limited forms residential development at very low densities in rural portions of the County. The district is primarily intended to preserve and protect bona fide farms and resource lands for current or future agricultural use as well as to protect the rural character of the area. One of the primary tools for character protection is the requirement to configure residential subdivisions (split) of more than five (six or more) lots are created as conservation subdivisions. The conservation subdivision approach seeks to minimize the visibility of new residential development from adjacent roadways through proper placement and screening, and allows farmers to capture a portion of the land's development potential while continuing to farm. Conservation subdivisions allow a portion of a tract or site to be developed with single family detached homes while the balance of the site is left as conservation or agricultural land. The district also accommodates a wide range of agricultural and agricultural-related uses like "agri-tourism" as well as service and support uses to the rural community, including day care, educational uses, public safety facilities, parks, and utility features.</p>			
B. Dimensional Requirements			
#	STANDARD TYPE	REQUIREMENTS FOR TRADITIONAL DEVELOPMENT	REQUIREMENTS FOR CONSERVATION SUBDIVISIONS [1]
A	Minimum Development Size (acres)	N/A	10

B	Maximum Residential Density (units/acre)	0.2	1
C	Minimum Lot Area (acres)	5	1
D	Minimum Lot Width (feet) [2] (30)	300	60
E	Maximum Lot Coverage (% of lot area) [3]	24	72
F	Minimum Open Space (% of development size) [4]	None	50
G	Minimum Front Setback (feet)	50	20
H	Minimum Corner Side Setback (feet)	50	20
I	Minimum Interior Side Setback (feet)	25	10
J	Minimum Rear Setback (feet)	25	15
K	Minimum Distance Between Buildings, Front-to-Back (feet) [5]	20	10
L	Minimum Distance Between Buildings, Side-to-Side (feet) [5]	15	5
M	Minimum Accessory Building Setback (feet)	10	3
N	Minimum Setback from Agricultural Activity (feet) [6]	50	50
O	Maximum Building Height (feet)	35 [7]	35

NOTES:

- (1) Residential developments of **(split)** five or more lots **are created** shall be configured as a conservation subdivision in accordance with the standards in Section 6.5 Conservation Subdivision.
- (2) Lots on a cul-de-sac street shall maintain a minimum frontage of 35 feet and shall maintain 80 percent of the required minimum lot width at a point located 50 feet from the street right-of-way edge.
- (3) The maximum lot coverage may be increased with approval from NCDEQ and compliance with all applicable stormwater management requirements.
- (4) Applied to residential subdivisions and nonresidential developments.
- (5) Applied to cases where there are two or more principal buildings on the same lot.
- (6) Setback is applied from the perimeter of agricultural activity occurring on the same or an adjacent lot.
- (7) Maximum building height may be increased to 50 feet for agricultural or agricultural related uses.

(8) Transfer Plans shall maintain a minimum lot width of 125 feet

3.5.3. RURAL RESIDENTIAL (RR) DISTRICT

A. Purpose Statement			
<p>RR Rural Residential</p> <p>The Rural Residential (RR) district is established to accommodate low density residential neighborhoods and supporting uses on lots near bona fide farms and agricultural areas in the rural portion of the County. The district is intended to accommodate residential development in ways that will not interfere with agricultural activity or negatively impact the rural character of the County. One of the primary tools for character protection is the requirement to configure residential subdivisions (split) of more than five (six or more) lots are created as conservation subdivisions. The conservation subdivision approach seeks to minimize the visibility of new residential development from adjacent roadways through proper placement and screening. The district accommodates several differing agricultural uses and single-family detached homes. It also allows supporting uses like educational facilities, parks, public safety facilities, and utilities. District regulations discourage uses that interfere with the development of residential dwellings or that are detrimental to the rural nature of the district.</p>			
C. Dimensional Requirements			
#	STANDARD TYPE	REQUIREMENTS FOR TRADITIONAL DEVELOPMENT	REQUIREMENTS FOR CONSERVATION SUBDIVISIONS [1]
A	Minimum Development Size (acres)	N/A	10
B	Maximum Residential Density (units/acre)	0.5	1
C	Minimum Lot Area (acres)	2	1
D	Minimum Lot Width (feet) [2]	125	60
E	Maximum Lot Coverage (% of lot area) [3]	24	72
F	Minimum Open Space (% of development size) [4]	None	50
G	Minimum Front Setback (feet)	50	20
H	Minimum Corner Side Setback (feet)	50	20
I	Minimum Interior Side Setback (feet)	25	10
J	Minimum Rear Setback (feet)	25	15
K	Minimum Distance Between Buildings, Front-to-Back (feet) [5]	20	10
L	Minimum Distance Between Buildings, Side-to-Side (feet) [5]	15	5
M	Minimum Accessory Building Setback (feet)	10	3
N	Maximum Building Height (feet)	35 [6]	35

NOTES:

- (1) Residential developments of **(split)** five or more lots **are created** shall be configured as a conservation subdivision in accordance with the standards in Section 6.5 Conservation Subdivision.
- (2) Lots on a cul-de-sac street shall maintain a minimum frontage of 35 feet and shall maintain 80 percent of the required minimum lot width at a point located 50 feet from the street right-of-way edge.
- (3) The maximum lot coverage may be increased with approval from NCDEQ and compliance with all applicable stormwater management requirements.
- (4) Applied to residential subdivisions and nonresidential developments.
- (5) Applied to cases where there are two or more principal buildings on the same lot.
- (6) Maximum building height may be increased to 50 feet for agricultural or agricultural related uses.

6.5 CONSERVATION SUBDIVISION

6.5.2 APPLICABILITY

- A. Type of Development**
This conservation subdivision option shall be limited to development of single family detached residential dwellings on individual lots in subdivisions **(split)** of more than five **(six or more)** lots **are created**. The conservation subdivision option shall not be available for any other form of development or use type.
- B. Where Required**
Single-family detached residential subdivisions **(split)** of more than five **(six or more)** lots **are created** in the WL and RR districts shall be configured as conservation subdivisions, in accordance with the standards in this section.
- C. Where Allowed**
Single-family detached residential subdivisions **(split)** of more than five **(six or more)** lots **are created** in the SR and PD districts may be developed as a conservation subdivision, in accordance with the standards in this section.

7.5.2. APPLICABILITY

- A. Generally**
1. Unless exempted in accordance with Section 7.5.2.C, Exemptions, the standards in this section shall apply to all new development and redevelopment in the County.
2. Redevelopment conducted after February 4, 2018 shall comply with the standards in this section, to the maximum extent practicable, and shall provide its pro rata share of open space set-aside.
- B. Conservation Subdivisions**
Open space set-asides associated with a conservation subdivision shall be subject to the standards in Section 6.5, Conservation Subdivision, in addition to these standards. In the event of a conflict, the standards in Section 6.5, Conservation Subdivision, shall control.
- C. Exemptions**
The following forms of development shall be exempted from the standards in this section:
1. Development of an individual single-family dwelling (including manufactured homes) on lots platted prior to February 4, 2018;
2. **(split)** subdivisions comprised solely of six or fewer lots where all lots **are** intended for single-family detached residential dwellings; and
3. Development located within the CP, LI, and HI districts.

5.1.2. COMMERCIAL DESIGN STANDARDS**D. Design Requirements****3. Building Material Standards****a. Allowable Materials**

1. The predominant exterior building materials for nonresidential development shall be of high quality, and may include:
 - A. Brick;
 - B. Rock, stone, or linted and textured concrete masonry units;
 - C. Natural, decay-resistant, high quality exterior wood siding, shingles, or clapboards;
 - D. Cementitious siding (sheet or plank);
 - E. High-quality, architectural metal (stainless steel, copper, brushed nickel, brass, but excluding corrugated metal siding), subject to approval by the Planning Board or the Board of Commissioners; and
 - F. Transparent glass windows and doors.

2. Suggested pitched roof materials include asphalt shingles, standing seam metal, slate, or similar materials.

3. Artificial materials which closely resemble these materials shall also be allowed, but are subject to approval by the UAC-Administrator Board of Commissioners or the Planning Board.

Adopted by the Board of Commissioners for the County of Camden this 7th day of August, 2023.

COUNTY OF CAMDEN


Tiffany White, Chair
Camden County Board of Commissioners

ATTEST


Karen M. Davis
Clerk to the Board of Commissioners



ITEM 6. NEW BUSINESS

A. Tax Report – Lisa Anderson

MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2022	188,738.79	11,172.05
2021	94,882.19	8,131.92
2020	42,818.33	3,390.01
2019	24,506.24	1,819.43
2018	18,355.74	1,080.65
2017	11,434.96	1,289.46
2016	6,922.54	1,035.04
2015	6,123.07	628.26
2014	8,081.16	969.00
2013	6,206.46	4,618.93

TOTAL REAL PROPERTY TAX UNCOLLECTED	408,069.48
TOTAL PERSONAL PROPERTY UNCOLLECTED	34,134.75
TEN YEAR PERCENTAGE COLLECTION RATE	99.51%
COLLECTION FOR 2023 vs. 2022	46,133.06 vs. 17,971.18

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2022	97.96%
2021	98.93%
2020	99.42%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING June 2023
BY TAX ADMINISTRATOR

49	NUMBER DELINQUENCY NOTICES SENT
34	FOLLOWUP REQUESTS FOR PAYMENT SENT
4	NUMBER OF WAGE GARNISHMENTS ISSUED
3	NUMBER OF BANK GARNISHMENTS ISSUED
32	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
0	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
0	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
0	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
0	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
0	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
0	NUMBER OF JUDGMENTS FILED

30 Largest Unpaid - Real

Roll	Parcel Number	Unpaid Amount	YrsDltg	Taxpayer Name	City	Property Address
R	01-8929-00-34-2503.0000	16,676.06	2	STONEBRIAR COMMERCIAL FINANCE	SOUTH MILLS	
R	02-8943-01-17-4388.0000	11,143.88	2	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	03-8971-00-23-2253.0000	9,306.61	2	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	02-8934-01-18-8072.0000	7,103.79	2	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8935-02-66-7093.0000	6,782.56	2	B. P. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7999-00-62-3898.0000	5,890.92	2	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-05-0472.0000	5,801.13	2	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	02-8943-01-06-9013.0000	5,760.62	2	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	02-8934-01-29-4617.0000	5,748.12	2	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	03-8943-02-75-4196.0000	5,728.00	2	SHERRILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	01-7989-00-01-1714.0000	5,589.67	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8945-00-41-2060.0000	5,369.46	2	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	02-8916-00-39-5170.0000	5,319.70	2	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	03-9809-00-24-8236.0000	5,213.35	2	GENE W IREY	SHILOH	503 SAILBOAT RD
R	03-9809-00-23-4988.0000	5,097.20	2	WANDA H WELLS	SHILOH	104 HIGH RD
R	03-8973-00-53-0748.0000	5,096.48	2	MORRIS L. KIGHT III	SHILOH	142 STANLEY LN
R	02-8954-00-43-8538.0000	4,941.32	2	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	03-8961-00-68-3593.0000	4,381.87	2	EDWARD LANE MOORE	SHILOH	169 RAYMONS CREEK RD
R	02-8934-04-72-0416.0000	4,155.76	2	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	03-8972-00-44-8500.0000	4,137.94	2	ABODE OF CAMDEN INC.	SHILOH	343 HWY S
R	03-8961-00-38-7383.0000	4,010.86	1	DAVID G. REIFEL	SHILOH	160 BAYBREEZE DR
R	02-8935-04-63-0820.0000	3,990.30	1	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	02-8934-03-31-9750.0000	3,690.92	1	CAROLYN MCDANIEL	CAMDEN	195 COUNTRY CLUB RD
R	03-8990-00-17-3935.0000	3,352.06	2	KARL L ADCOCK	SHILOH	100 CATALAN DR
R	02-8937-00-50-2005.0000	3,345.97	1	BRENDA MOORE	CAMDEN	197 HERMAN ARNOLD RD
R	03-8971-00-54-7373.0000	3,307.86	2	DWAYNE HARRIS	SHILOH	125 ONE MILL RD
R	01-7090-00-64-6040.0000	3,295.22	1	LINTON RIDDICK	SOUTH MILLS	129 LILLY RD
R	01-7090-00-92-5561.0000	3,244.45	2	MAINSTAY CONSTRUCTION, INC	SOUTH MILLS	GENERALS WAY
R	02-8936-00-23-4750.0000	3,233.58	2	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	01-7080-00-26-2396.0000	3,092.07	1	CHRISTOPHER A. KINDER	SOUTH MILLS	136 DOCK LANDING LP

30 Oldest Unpaid - Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	02-8935-02-66-7093.0000	10	6,782.56	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7989-00-01-1714.0000	10	5,589.67	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8965-00-37-4242.0000	10	3,077.96	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8962-00-04-9097.0000	10	2,988.80	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	01-7999-00-95-3587.0000	10	2,613.78	WALTER TURNER HEIRS	SOUTH MILLS	CAROLINA RD
R	03-8899-00-45-2682.0000	10	2,245.98	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8952-00-95-8737.0000	10	2,233.18	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	2,022.09	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7988-00-91-0179.0001	10	2,014.88	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	01-7999-00-12-8596.0000	10	1,943.65	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	03-8943-04-93-8214.0000	10	1,862.04	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7091-00-64-6569.0000	10	1,814.42	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	02-8926-00-13-6839.0000	10	1,407.85	NORTHEASTERN COMMUNITY	CAMDEN	123 TRAFON RD
R	02-8935-01-07-0916.0000	10	1,202.28	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	02-8936-00-24-7426.0000	10	948.81	BERNICE PUGH	CAMDEN	113 BOUREXON ST
R	01-7090-00-60-5052.0000	10	840.78	JOE GRIFFIN HEIRS	SOUTH MILLS	117 BLOODFIELD RD
R	01-7989-04-60-1568.0000	10	806.07	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-30-0938.0000	10	791.77	DORIS BAEY HEIRS	SOUTH MILLS	1352 343 HWY N
R	01-7989-04-60-1954.0000	10	786.75	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7080-00-62-1977.0000	10	719.09	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS FL
R	02-8955-00-13-7846.0000	10	592.37	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-9809-00-33-4725.0000	10	441.32	DENNIS CREASY	SHILOH	SAILBOAT RD
R	03-8980-00-61-1968.0000	10	417.12	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-9809-00-53-4358.0000	10	406.96	WILLIAM G. YATES	SHILOH	SAILBOAT RD
R	03-8899-00-36-1568.0000	10	367.55	PETER BUTSAVAGE	SHILOH	HIBISCUS RD
R	03-8962-00-55-5300.0000	10	310.71	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	01-7090-00-95-5262.0000	10	307.16	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-54-8280.0000	10	306.72	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD
R	03-9809-00-84-0931.0000	10	293.76	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	03-9809-00-66-0120.0000	10	262.25	RANDELL CRIDER	SHILOH	SAILBOAT RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0002941	2,059.39	2	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0000295	1,126.07	4	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001709	947.26	6	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0003721	792.00	2	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFON RD
P	0001721	693.51	2	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0003192	583.73	1	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
P	0001046	543.81	1	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	520.66	10	PAM BUNDY	SHILOH	105 AARON DR
P	0003537	469.87	1	NATHAN MARC SEBURA	CAMDEN	343 HWY N
P	0003513	449.27	1	JULIE PORTER	CAMDEN	431 158 US W
P	0003512	397.83	1	WILLIAM ANTHONY POPE JR	CAMDEN	214 SMITH DR
P	0003907	386.53	2	PAUL DAVID RUSSELL	SOUTH MILLS	114 OTTERS FL
P	0000297	368.21	1	ADAM D. & TRACY J.W. JONES	CAMDEN	131 WALSTON LN
P	0003017	337.95	1	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0003773	337.89	2	SEVAN NERO BARTLETT	CAMDEN	197 HERMAN ARNOLD RD
P	0003715	314.76	1	CHARLES CHANNING ROTEN	SOUTH MILLS	302 34 HWY N
P	0003415	302.75	2	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0000945	294.86	2	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0003547	292.19	2	NICHOLAS W. STOTTS	CAMDEN	431 158 US W
P	0002902	281.09	2	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0003208	271.52	2	RICKY W JOHNSON	CAMDEN	113 PALMER RD
P	0001545	270.35	2	LOUIS RUGGERI	CAMDEN	390 CAMDEN CSWY
P	0003075	262.38	2	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0001104	258.76	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0003478	253.59	1	JOHN PETER LEARY	SOUTH MILLS	971 343 HWY N
P	0002525	251.35	1	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0000772	232.65	2	COSBY BAKER	SOUTH MILLS	114 BINGHAM RD
P	0002643	231.93	1	JASON RYAN MCCALLISTER	SOUTH MILLS	102 COUNTRY MEADOWS DR
P	0003662	231.58	2	JEFFREY CLAYTON COLLIER	CAMDEN	152 158 US W
P	0000738	226.96	8	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W

30 Oldest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001072	520.66	10	PAM BUNDY	SHILOH	105 AARON DR
P	0001709	947.26	8	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	543.81	8	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	226.96	8	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	216.33	8	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001106	200.27	8	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001694	128.34	8	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY E
P	0000295	1,126.07	7	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY W
P	0000770	134.40	7	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0002921	120.68	7	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000945	294.86	6	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	221.37	6	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	202.44	6	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KESTER BARN RD
P	0001150	136.45	6	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	125.28	6	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002902	281.09	5	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001512	213.49	5	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
P	0002942	100.25	5	JAMES P. VASILOPOULOS	CAMDEN	346 343 HWY S
P	0003513	449.27	4	JULIE PORTER	CAMDEN	431 158 US W
P	0003415	302.75	4	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003075	262.38	4	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0003414	199.71	4	EDWARD A. BILL	CAMDEN	152 158 US W
P	0003096	191.26	4	DANIEL ELWOOD BRIGHT	CAMDEN	109 JUNIPER DR
P	0002978	177.22	4	JONATHAN R. LEWIS PUGH	SOUTH MILLS	206 MAIN ST
P	0003035	173.24	4	ROBERT HENRY LEE	SHILOH	121 BEECH TREE DR
P	0003487	171.51	4	MICHAEL RONALD MAYO II	CAMDEN	146 BELCROSS RD
P	0003495	147.34	4	ALY MOHAMAD	SHILOH	100 BROAD CREEK RD
P	0003378	108.36	4	JAMES KELLEY WIGFIELD	CAMDEN	441 158 US E
P	0001721	693.51	3	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0003192	583.73	3	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N

Camden County - Seymour Road Raw Water Well #4					
Contract 1 - Production Well #4 & Testing (Rev. - Addendum #2)					
A. C. SCHULTZ OF CAROLINA, INC.					
Item #	Item Description	Qty	Units	Unit Price	Cost
1	4" Test Well Installation - Pilot Hole, Geophysical Logs, Casing, Screens, Develop, Sample, Pump & Recovery Test	1	LS	\$ 130,766.00	\$ 130,766.00
2	Pilot Hole, Driller's Log and Formation Samples	620	LF	\$ 87.00	\$ 53,942.00
3	Gamma and Electric Logs	620	LF	\$ 5.00	\$ 3,100.00
4	20" Fr Casing Steel Pipe (Minimum Thickness 0.375)	50	LF	\$ 400.00	\$ 20,000.00
5	10" Production Well Casing, SDR 17 Class 4-ksi	340	L#	\$ 250.00	\$ 85,000.00
6	8" Production Well Casing, Sch 20 304 Stainless Steel	210	L#	\$ 300.00	\$ 63,000.00
7	6" Production Well Screen, 316 Stainless Steel	50	L#	\$ 500.00	\$ 25,000.00
8	Production Well Dev. & Water Quality Sampling	1	LS	\$ 40,000.00	\$ 40,000.00
9	Aquifer Pump Test (24 hour)	1	LS	\$ 6,000.00	\$ 6,000.00
10	Aquifer Recovery Test (2 hour)	1	LS	\$ 1,000.00	\$ 1,000.00
11	Well #4 Site Grading & Fill Material (Approx. 180 CY)	1	LS	\$ 33,000.00	\$ 33,000.00
12	Silt Fence	350	L#	\$ 10.00	\$ 3,500.00
13	Brown Control, Seeding and Mulching	1	LS	\$ 10,500.00	\$ 10,500.00
14	Production Well Testing for Public Water Supply Approval	1	LS	\$ 9,000.00	\$ 9,000.00
15	Provide and install the production well pump, pump pedestal, stainless steel well elbow, start-up and testing of the well pump	1	LS	\$ 85,000.00	\$ 85,000.00
16	Mobilization and Demobilization (3% maximum)	1	LS	\$ 15,000.00	\$ 15,000.00
Total Contract 1 Bid Total:				\$	\$36,706

Camden County - Seymour Road Raw Water Well #4									
Contract 2 - Well #1 Pump, Piping, Controls & Raw Water Main (Rev. - Addendum #2)									
ENVIRO-TECH UNLIMITED									
CONSTRUCTION, INC.									
Item #	Item Description	Qty	Units	Unit Price	Cost	Item #	Item Description	Qty	Units
1	Well #1 Pump Controls & Electrical	1	LS	\$ 48,500.00	\$ 48,500.00	11	Well #1 Site Grading & Fill Material	1	LS
2	Well #1 Site Grading & Fill Material	1	LS	\$ 33,000.00	\$ 33,000.00	12	Silt Fence	350	L#
3	Well #1 Site Grading & Fill Material	1	LS	\$ 33,000.00	\$ 33,000.00	13	Brown Control, Seeding and Mulching	1	LS
4	Well #1 Site Grading & Fill Material	1	LS	\$ 33,000.00	\$ 33,000.00	14	Production Well Testing for Public Water Supply Approval	1	LS
5	Well #1 Site Grading & Fill Material	1	LS	\$ 33,000.00	\$ 33,000.00	15	Provide and install the production well pump, pump pedestal, stainless steel well elbow, start-up and testing of the well pump	1	LS
6	Well #1 Site Grading & Fill Material	1	LS	\$ 33,000.00	\$ 33,000.00	16	Mobilization and Demobilization (3% maximum)	1	LS
7	Well #1 Site Grading & Fill Material	1	LS	\$ 33,000.00	\$ 33,000.00	17	Well #1 Site Grading & Fill Material	1	LS
8	Well #1 Site Grading & Fill Material	1	LS	\$ 33,000.00	\$ 33,000.00	18	Well #1 Site Grading & Fill Material	1	LS
9	Well #1 Site Grading & Fill Material	1	LS	\$ 33,000.00	\$ 33,000.00	19	Well #1 Site Grading & Fill Material	1	LS
10	Well #1 Site Grading & Fill Material	1	LS	\$ 33,000.00	\$ 33,000.00	20	Well #1 Site Grading & Fill Material	1	LS
Total Contract 2 Bid Total:				\$	\$933,739	Total Contract 2 Bid Total:			

Motion to reject the single bid for Contract-1 and re-advertise for the well drilling, testing and development.

RESULT: PASSED [4-0]
MOVER: Sissy Aydlett
AYES: Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT: Ross Munro

Motion to award the bid for Contract-2, the installation of the raw water transmission line, to low bidder Enviro-Tech Unlimited in the amount of \$933,739.

RESULT: PASSED [4-0]
MOVER: Tiffney White
AYES: Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT: Ross Munro

ITEM 7. BOARD APPOINTMENTS

A. Library Board – Reappointment of Sandra Duckwall.

Motion to reappoint Sandra Duckwall to the Library Board.

RESULT: PASSED [4-0]
MOVER: Tiffney White
AYES: Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT: Ross Munro

South Camden Water & Sewer District Board of Directors

Chair White recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:	PASSED [4-0]
MOVER:	Tiffney White
AYES:	Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

New Business

A. Monthly Report – Chuck Jones

<i>South Camden Water & Sewer Board</i>				
<i>Monthly Work Order Statistics Report</i>				
<i>Period: June 2023</i>				
	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	87	87	100%	0
Sewer/Collection	3	3	100%	0

New Services installed: 1

Locates:

Water Line: 20

Sewer Line: 3

Water & Sewer, same ticket: 3

Hydrant flow test: 0

Public Works Director Notes/Comments:

Ten work orders have been reviewed for accuracy.

Water treated at the water treatment plant in June: 16 369 481 gallons

Daily average water usage for June: 545 649 gallons

Current treatment capacity at the water treatment plant: 720 000

2023 High Service Pump Flows

Month	Monthly Total	Average Daily Use
January 2023	14,795,679	.477,280
February 2023	12,740,740	.455,026
March 2023	14,196,970	.457,967
April 2023	15,392,856	.513,095
May 2023	16,904,868	.545,318
June 2023	16,369,481	.545,649
July 2023		
August 2023		
September 2023		
October 2023		
November 2023		
December 2023		
Yearly Totals		

2023 SMWA USAGE												
Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	146,000	114,000	127,500		143,100	163,900						
2	144,000	45,000	130,400		136,800	165,167						
3	166,000	153,334	146,000	142,400	121,200	165,167						
4	122,400	153,333	146,000	150,600	130,000	165,166						
5	141,000	153,333	146,000	118,800	130,000	173,900						
6	140,334	176,800	145,000	149,900	130,000	173,800						
7	140,333	178,200	133,000	160,967	130,000	152,000						
8	140,333	132,900	123,000	160,967	156,300	146,000						
9	142,000	118,000	131,000	160,967	187,900	207,600						
10	133,000	131,134	144,334	114,300	163,400	207,600						
11	128,000	131,133	144,333	123,500	156,800	207,600						
12	124,000	131,133	144,333	182,400	187,934	160,200						
13	143,000	81,100	127,600	172,800	187,933	157,800						
14	143,000	117,500	143,500	173,534	187,933	172,200						
15	143,000	124,800	124,600	173,533	161,000	158,000						
16	149,000	125,800	112,400	173,533	146,500	184,667						
17	124,800	143,967	148,600	46,300	164,300	184,667						
18	132,100	143,967	148,600	162,700	129,900	184,667						
19	137,200	143,966	148,600	163,300	129,900	159,300						
20	134,634	124,900	133,400	164,800	129,900	151,500						
21	134,633	133,700	146,800	171,400	129,900	171,816						
22	134,633	180,000	149,500	171,400	173,000	134,000						
23	139,400	104,450	117,500	171,400	149,200	163,433						
24	88,400	104,450	155,634	138,200	177,000	163,433						
25	165,000	104,450	155,633	222,200	149,000	163,433						
26	94,000	104,450	155,633	134,700	143,467	170,700						
27	150,800	137,100	134,500	143,000	143,467	165,600						
28	150,800	116,000	135,200	106,967	143,466	139,300						
29	150,800		123,800	106,966	221,300	158,700						
30	175,900		125,600	106,966	136,600							
31	69,800		123,000									
TOTAL	4,228,300	3,608,900	4,271,000	4,168,500	4,577,200	4,871,316						
Average	136,397	128,889	137,774	148,875	152,573	167,976						
Maximum	175,900	180,000	155,634	222,200	221,300	207,600						

SOUTH CAMDEN WATER & SEWER BOARD MONTHLY WATER STATISTICS REPORT										
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water / Distribution	Sewer / Collection	Water Locates	Sewer Locates	Water / Sewer Locate	Hydrant Flow Test	New Svc Installed
2021										
Sept	120	100%	0%	119	1	77	15	0	0	3
Oct	95	100%	0%	93	0	64	15	2	0	0
Nov	72	100%	0%	72	0	37	0	2	0	2
Dec	86	100%	0%	85	1	43	8	7	0	0
2022										
Jan	90	100%	0%	89	1	96	6	6	0	0
Feb	108	100%	0%	108	0	73	5	4	0	0
March	90	100%	0%	89	1	64	7	6	0	1
April	82	100%	0%	81	1	74	13	4	0	5
May	95	100%	0%	94	1	58	11	2	0	1
June	127	100%	0%	126	1	87	8	4	0	2
July	121	100%	0%	120	1	73	13	11	0	1
August	129	100%	0%	128	1	39	6	5	3	1
Sept	96	100%	0%	95	1	82	10	4	8	0
Oct	84	100%	0%	84	0	110	8	7	5	1
Nov	76	100%	0%	76	0	76	5	8	6	2
Dec	86	100%	0%	86	0	73	1	4	5	0
2023										
Jan	87	100%	0%	87	0	106	12	6	0	0
Feb	73	100%	0%	72	1	59	7	17	0	3
March	74	100%	0%	74	0	92	1	2	5	4
April	80	100%	0%	80	0	68	2	2	0	2
May	89	100%	0%	88	1	204	3	7	0	2
June	90	100%	0%	87	3	20	1	3	0	1

SOUTH CAMDEN WATER & SEWER DISTRICT MONTHLY WATER REPORT													
month	active meters	work orders	locates	new serv	gallons sold	tap fees	total collected	gallons sold	sewer collected	sewer cust	gallons sold	sewer collected	sewer cust
					meters			meters	Core	Core	meters	S. Mills	S. Mills
					water			sewer			sewer		
								Core			S. Mills		
2021													
January	2,229	102	107	1	14,409,048	\$8,000.00	\$129,184.92	527,020	\$7,987.76	54	291,760	\$3,098.79	88
February	2,232	87	108	3	12,472,543	\$28,000.00	\$160,585.13	551,050	\$8,593.99	54	228,970	\$3,738.52	89
March	2,240	86	152	1	12,047,251	\$12,000.00	\$150,411.28	503,510	\$8,656.06	54	208,440	\$3,597.83	89
April	2,251	65	139	5	14,759,968	\$66,833.00	\$192,635.30	565,960	\$9,257.62	54	201,240	\$3,348.69	89
May	2,256	88	115	2	15,271,509	\$4,000.00	\$141,268.11	617,470	\$9,195.13	54	322,120	\$3,572.33	90
June	2,261	101	92	2	15,376,790	\$4,000.00	\$153,214.83	523,050	\$9,215.37	54	261,700	\$3,274.74	89
July	2,272	87	104	0	14,246,240	\$98,967.00	\$243,922.11	500,330	\$9,368.09	54	236,290	\$3,936.63	90
August	2,276	89	125	4	17,838,990	\$4,000.00	\$139,706.73	531,930	\$7,445.29	54	455,480	\$4,238.87	90
September	2,283	120	92	3	13,813,320	\$16,000.00	\$174,303.27	619,170	\$7,978.48	54	418,660	\$3,268.90	90
October	2,287	95	81	0	14,815,201	\$0.00	\$127,114.75	1,196,860	\$9,904.44	54	315,360	\$3,746.87	90
November	2,293	72	39	2	13,763,517	\$3,500.00	\$145,643.68	770,130	\$16,643.68	54	264,430	\$6,370.61	90
December	2,298	86	58	0	13,930,906	\$0.00	\$145,160.49	761,500	\$12,600.22	54	286,870	\$4,002.82	89
2022													
January	2,298	90	108	0	13,739,659	\$4,000.00	\$136,306.83	555,880	\$11,704.03	55	244,676	\$3,781.90	89
February	2,299	108	82	0	12,108,415	\$2,500.00	\$135,512.42	589,080	\$9,851.08	55	234,674	\$3,980.47	89
March	2,275	90	77	1	12,047,251	\$65,667.00	\$194,073.56	503,510	\$7,234.28	54	237,641	\$3,557.94	87
April	2,320	82	91	5	22,574,098	\$8,000.00	\$117,609.55	716,960	\$10,988.75	54	257,949	\$3,588.01	88
May	2,328	95	71	1	13,617,980	\$16,000.00	\$160,306.33	674,480	\$13,045.03	54	269,770	\$3,335.55	89
June	2,334	126	91	2	16,466,975	\$35,700.00	\$166,905.67	624,410	\$8,810.69	56	267,930	\$3,404.49	88
July	2,339	121	97	1	16,136,579	\$500.00	\$142,712.18	542,530	\$11,113.40	56	253,630	\$3,135.85	91
August	2,345	129	50	1	14,628,312	\$4,300.00	\$155,258.49	523,100	\$8,497.51	56	280,139	\$4,187.02	91
Sept	2,346	96	96	0	15,285,732	\$8,000.00	\$149,488.63	2,346	\$8,986.17	56	293,411	\$3,618.25	91
Oct	2,349	84	125	1	14,538,209	\$16,300.00	\$159,619.57	738,250	\$10,157.62	56	312,640	\$3,676.01	90
Nov	2,351	76	89	2	13,309,510	\$12,200.00	\$154,779.18	777,510	\$10,759.43	56	282,225	\$4,064.97	90
Dec	2,354	86	78	0	12,132,198	\$300.00	\$144,828.03	723,210	\$14,333.64	56	273,925	\$4,131.12	90
2023													
January	2,352	87	124	0	24,185,560	\$77,001.00	\$207,841.11	625,700	\$11,788.69	56	356,585	\$3,805.19	89
Feb	2,362	73	83	3	12,828,862	\$16,300.00	\$143,633.26	759,740	\$8,371.22	57	189,330	\$4,049.99	89
March	2,365	74	95	4	12,465,862	\$13,967.00	\$152,264.00	669,430	\$12,870.57	58	178,400	\$4,262.81	85
April	2,372	80	74	2	13,002,292	\$16,200.00	\$149,165.83	823,450	\$11,612.19	58	305,060	\$3,368.05	85
May	2,375	89	204	2	13,361,244	\$14,467.00	\$158,428.61	606,290	\$11,070.58	60	217,790	\$2,669.83	85
June	2,381	90	24	1	20,802,455	\$28,100.00	\$168,578.13	689,200	\$11,199.22	60	234,090	\$3,817.58	85

Motion to approve the monthly report as presented.

RESULT: PASSED [4-0]
MOVER: Tiffney White
AYES: Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT: Ross Munro

Motion to adjourn South Camden Water & Sewer Board of Directors.

RESULT: PASSED [4-0]
MOVER: Tiffney White
AYES: Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT: Ross Munro

Chair White adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.

ITEM 8. CONSENT AGENDA

- A. BOC Meeting Minutes of July 3, 2023 – On file in the Clerk to the Board's office and the County website; herein incorporated by reference.

B. Budget Amendments

2023-24-BA002

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

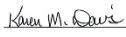
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
51330800-437350	TRUSTEE ACCOUNT	\$18,588	
Expenses			
518000-537500	TRUSTEE ACCOUNT	18,588	

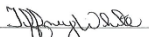
This Budget Amendment is made to appropriate funds that we will be receiving for a new trustee.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of August, 2023.


 Clerk to Board of Commissioners


 Chair, Board of Commissioners



2023-24-BA003

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

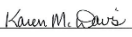
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
40380530-433500	MISCELLANEOUS	\$3,353.66	
Expenses			
405300-574400	GRANT PURCHASES	3,353.66	

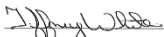
This Budget Amendment is made to appropriate funds that were received through a grant for the Fire Department to acquire AED's.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of August, 2023.


 Clerk to Board of Commissioners


 Chair, Board of Commissioners



2023-24-BA004

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

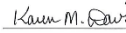
ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10360612-402001	PRIVATE DONATIONS	\$10,000	
Expenses			
106120-533100	GRANT PURCHASES	10,000	

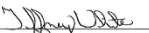
This Budget Amendment is made to appropriate funds that were received through a grant for the Community Park.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of August, 2023.


 Clerk to Board of Commissioners


 Chair, Board of Commissioners



2023-24-BA005

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:


ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10360621-434868	STATE GRANT	\$2,800	
Expenses			
106210-533100	GRANT PURCHASES	2,800	


This Budget Amendment is made to appropriate funds that were received through a grant for the Senior Center to do a Shred Event.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of August, 2023.


 Clerk to Board of Commissioners


 Chair, Board of Commissioners



2023-24-BA006

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
1050510-433500	MISCELLANEOUS	\$7,733.31	
Expenses			
105100-557000	MISCELLANEOUS	7,733.31	

This Budget Amendment is made to appropriate funds that were received from the ABC Store to the Sheriff's Department.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of August, 2023.

Karen M. Davis

Clerk to Board of Commissioners

Jeffrey L. Webb

Chair, Board of Commissioners



2023-24-BA007

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10360510-434898	Grant Revenues	\$10,000	
Expenses			
105100-574400	Grant Purchases	10,000	

This Budget Amendment is made to appropriate funds that were received from Grant monies received for the Sheriff's Department.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of August, 2023.

Karen M. Davis

Clerk to Board of Commissioners

Jeffrey L. Webb

Chair, Board of Commissioners



2023-24-BA008

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10385510-402001	Private Donations	\$1,210	
Expenses			
105100-551400	Sheriff's Fund Raisers	1,210	

This Budget Amendment is made to appropriate funds that were received from donations received for the Sheriff's Department.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of August, 2023.

Karen M. Davis

Clerk to Board of Commissioners

Jeffrey L. Webb

Chair, Board of Commissioners



2023-24-BA009

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
51330800-437960	TRUSTEE ACCOUNT	\$11,856	
Expenses			
518000-537960	TRUSTEE ACCOUNT	11,856	

This Budget Amendment is made to appropriate funds that we will be receiving for a trustee.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of August, 2023.

Karen M. Davis

Clerk to Board of Commissioners

Jeffrey L. Webb

Chair, Board of Commissioners



2023-24-BA010

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
40380530-433500	Miscellaneous	\$10,000	
Expenses			
405300-523000	Non-Capitalized Equipment	10,000	

This Budget Amendment is made to appropriate funds to appropriate monies received in the equipment line for Shiloh Courthouse Fire Commission.


This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of August, 2023.

Karen M. Davis
Clerk to Board of Commissioners

Shirley L. Davis
Chair, Board of Commissioners



C. School Budget Amendments

Budget Amendment

Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 28th day of June, 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Fund Number	Description of Fund	Amount	
		Increase	Decrease
5100	Regular Instructional Support	49,064.59	
5200	Special Populations Services	383.67	

Explanation:

Total Appropriation in Current Budget	\$ 18,791,597.69
Amount of Increase/Decrease of Above Amendment	+ 49,448.26
Total Appropriation in Current Amended Budget	\$ 18,841,045.95

Passed by majority vote of the Board of Education of Camden County on the 28th day of June, 2023.


Shirley L. Davis
Chairman, Board of Education

Shirley L. Davis
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of August, 2023.

Shirley L. Davis
Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners



Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 28th day of June, 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Fund Number	Description of Fund	Amount	
		Increase	Decrease
5100	Regular Instructional Services	64,014.71	
5200	Special Populations Services	4,411.56	
5300	Alternative Programs & Services	282.87	
5400	School Leadership Services	2,984.90	
5500	Co-Curricular Services	2,282.84	
5800	School-Based Support Services	23.55	9,142.62
6100	Alternative Programs		47,335.86
6500	Operational Support Services	63,985.79	165.22
6600	Financial & Human Resources		7,326.61
6700	Accountability Services		
6800	System-Wide Pupil Support	31,388.28	
6900	Policy, Leadership & Public	1,517.89	
7100	Community Services		170.15
8100	Payments to Other Gov't Units		

Explanation:

Total Appropriation in Current Budget	\$ 3,332,865.00
Amount of Increase/Decrease of Above Amendment	+ 106,751.93
Total Appropriation in Current Amended Budget	\$ 3,439,616.93

Passed by majority vote of the Board of Education of Camden County on the 28th day of June, 2023.


Shirley L. Davis
Chairman, Board of Education

Shirley L. Davis
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of August, 2023.

Shirley L. Davis
Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Federal Grant Fund

The Camden County Board of Education at a meeting on the 28th day of June 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Fiscal Year 2023		Fiscal Year 2024	
		Increase	Decrease
5100	Regular Instructional Services		253,099.55
5200	Special Populations Services	6,592.87	
5300	Alternative Programs & Services	11,599.28	
5800	School-Based Support Services		4,874.86
6200	Special Population Support		2,603.02
6500	Operational Support Services	245,959.86	
7200	Nutrition Services		
8100	Payments to Other Gov't Units		3,574.58

Explanation: Revenues increased for carryover funds

Total Appropriation in Current Budget	\$ 1,692,183.21
Amount of Increase/Decrease of Above Amendment	+ 0.00
Total Appropriation in Current Amended Budget	\$ 1,692,183.21

Passed by majority vote of the Board of Education of Camden County on the 28th day of June, 2023.


[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 1st day of August 2023.

[Signature]
Chairman, Board of County Commissioners

[Signature]
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Federal Grant Fund

The Camden County Board of Education at a meeting on the 28th day of June 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Fiscal Year 2023		Fiscal Year 2024	
		Increase	Decrease
5300	Alternative Programs/Services	2,693.00	

Explanation: Revenues increased for carryover funds

Total Appropriation in Current Budget	\$ 1,692,183.21
Amount of Increase/Decrease of Above Amendment	+ 2,693.00
Total Appropriation in Current Amended Budget	\$ 1,694,876.21

Passed by majority vote of the Board of Education of Camden County on the 28th day of June, 2023.


[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 1st day of August 2023.

[Signature]
Chairman, Board of County Commissioners

[Signature]
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Federal Grant Fund

The Camden County Board of Education at a meeting on the 28th day of June 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Fiscal Year 2023		Fiscal Year 2024	
		Increase	Decrease
5200	Special Populations Services		

Explanation: Revenues increased for carryover funds

Total Appropriation in Current Budget	\$ 1,692,183.21
Amount of Increase/Decrease of Above Amendment	+ 0.00
Total Appropriation in Current Amended Budget	\$ 1,692,183.21

Passed by majority vote of the Board of Education of Camden County on the 28th day of June, 2023.


[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 1st day of August 2023.

[Signature]
Chairman, Board of County Commissioners

[Signature]
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Federal Grant Fund

The Camden County Board of Education at a meeting on the 28th day of June 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Fiscal Year 2023		Fiscal Year 2024	
		Increase	Decrease
5100	Regular Instructional Services	5,489.96	
5200	Special Populations Services	14,024.44	
5300	Alternative Programs/Services		5,423.78
5400	School Leadership Services		4,116.00
5800	School-Based Support Services		579.73
6100	Support & Development Services		9,394.89

Explanation: Revenues increased for carryover funds

Total Appropriation in Current Budget	\$ 1,692,183.21
Amount of Increase/Decrease of Above Amendment	+ 0.00
Total Appropriation in Current Amended Budget	\$ 1,692,183.21

Passed by majority vote of the Board of Education of Camden County on the 28th day of June, 2023.


[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 1st day of August 2023.

[Signature]
Chairman, Board of County Commissioners

[Signature]
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Child Nutrition Fund

The Camden County Board of Education at a meeting on the 28th day of June 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.





Line Item	Description	Increase	Decrease
7200	Child Nutrition Services	34,497.26	

Explanation:

Total Appropriation in Current Budget	\$ 809,953.61
Amount of Increase/Decrease of Above Amendment	+ 34,497.26
Total Appropriation in Current Amended Budget	\$ 844,450.87

Passed by majority vote of the Board of Education of Camden County Schools on the 28th day of June 2023.

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 7th day of August, 2023.

 Chairman, Board of Education
 Secretary, Board of Education
 Clerk, Board of County Commissioners


Budget Amendment
Camden County Schools Administrative Unit
Afterschool Care Fund

The Camden County Board of Education at a meeting on the 28th day of June 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

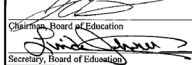



Line Item	Description	Increase	Decrease
7100	Community Services		94,468.43
8100	Payment to Other Gov't Units		4,674.06

Explanation:

Total Appropriation in Current Budget	\$ 316,755.00
Amount of Increase/Decrease of Above Amendment	- 99,142.49
Total Appropriation in Current Amended Budget	\$ 217,612.51

Passed by majority vote of the Board of Education of Camden County Schools on the 28th day of June 2023.

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 7th day of August, 2023.

 Chairman, Board of Education
 Secretary, Board of Education
 Clerk, Board of County Commissioners


Budget Amendment
Camden County Schools Administrative Unit
Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 28th day of June, 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

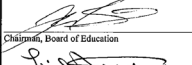
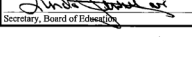
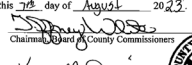

Line Item	Description	Increase	Decrease
5100	Regular Instructional Programs	3,397.77	
5300	Alternative Programs & Services	261.82	
5800	School-Based Support Svcs	51.93	
6400	Technology Support Services	1,760.20	
6500	Operational Support Services	4,900.95	
6800	System-Wide Pupil Support	4,146.70	

Explanation:

Total Appropriation in Current Budget	\$ 239,523.54
Amount of Increase/Decrease of Above Amendment	+ 14,519.37
Total Appropriation in Current Amended Budget	\$ 254,042.91

Passed by majority vote of the Board of Education of Camden County on the 28th day of June, 2023.

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 7th day of August, 2023.

 Chairman, Board of Education
 Secretary, Board of Education
 Clerk, Board of County Commissioners


Budget Amendment
Camden County Schools Administrative Unit
Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 28th day of June, 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.


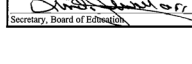
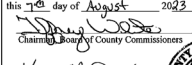
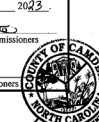
Line Item	Description	Increase	Decrease
5100	Regular Instructional Programs	1,172.36	
6800	System-Wide Pupil Support	1,104.11	

Explanation:

Total Appropriation in Current Budget	\$ 254,042.91
Amount of Increase/Decrease of Above Amendment	+ 2,276.47
Total Appropriation in Current Amended Budget	\$ 256,319.38

Passed by majority vote of the Board of Education of Camden County on the 28th day of June, 2023.

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 7th day of August, 2023.

 Chairman, Board of Education
 Secretary, Board of Education
 Clerk, Board of County Commissioners


Budget Amendment
Camden County Schools Administrative Unit
Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 28th day of June, 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Line Item		Increase	Decrease
6800	System-Wide Pupil Support	2,444.12	

Explanation:

Total Appropriation in Current Budget	\$	256,319.38
Amount of Increase/Decrease of Above Amendment	+	2,444.12
Total Appropriation in Current Amended Budget	\$	258,763.50

Passed by majority vote of the Board of Education of Camden County on the 28th day of June, 2023.


[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of August, 2023.

[Signature]
Chairman, Board of County Commissioners

[Signature]
Clerk, Board of County Commissioners



D. Pickups, Releases & Refunds

NAME	REASON	NO.
Tara Ann Jimenez	Turned In Plates - Refund	Pick-up/22787
	\$124.60	51360112
Thomas Jeffrey Schneider	Turned In Plates - Refund	Pick-up/22783
	\$246.92	64436351
Nicholas Alexander Rhodes	Turned In Plates - Refund	Pick-up/22780
	\$132.13	70063335
Keith Marcellas Jones	Turned In Plates - Refund	Pick-up/22779
	\$164.86	67600091
Sonya Chanele Triggs Wharton	Turned In Plates - Refund	Pick-up/22778
	\$127.54	59029562
Mark Edward Mocha	Turned In Plates - Refund	Pick-up/22777
	\$202.78	60058518
Jeremiah Isaiah Hunter	Turned In Plates - Refund	Pick-up/22790
	\$161.37	67008089
Stephen Szymanski	Turned In Plates - Refund	Pick-up/22794
	\$250.45	63951399
Anitra Shannon Lineberry	Turned In Plates - Refund	Pick-up/22789
	\$197.46	52925944
Donald Lee Autery	Turned In Plates - Refund	Pick-up/22788
	\$159.02	70742714
Jim B. LLC	Deferred Taxes	Pick-up/22769
	\$2,385.27	R-129273-2020
		R-136712-2021
		R-158861-2022
Morrissey Property Services	Turned In Plates - Refund	Pick-up/22823
	\$284.11	54103951
Luby Franklin Holloman Jr.	Turned In Plates - Refund	Pick-up/22841
	\$110.46	63508975

E. Refunds Over \$100

ACS Tax System
7/31/23 11:28:30

REFUNDS OVER \$100.00
Refunds to be Issued by Finance Office

CAMDEN COUNTY
Page 1

Refund\$	Remit To:	Reference:	Drawer/Transaction Info:
190.30	LEBETTA LLC ATTN: REFUND DEPT P.O. BOX 35605 DALLAS TX 752359788	2021 R 01-8907-00-91-7593.0000 018907009175930000 21/22 ADJUS	20230731 99 273771
139.28	WHITE, LETITIA D. BOGUES 133 BOURBON STREET CAMDEN NC 27921	2022 R 02-8936-00-25-8405.0000 R-157777-2022-OVERPAYMENT	20230720 1 273734
329.58	Total Refunds		***

Submitted by Lisa S. Anderson Date 7-31-23
Lisa S. Anderson, Tax Administrator Camden County

Approved by Tiffany White Date 8-7-23
Tiffany White, Chair Camden County Board of Commissioners

F. Tax Collection Report

Tax Collection Report JUNE 2023

Day	Amount	Amount	Name of Account	Deposits	Simplifile #23	Internet
	\$	\$	\$	\$		\$
				-		
1	2,949.78			2,949.78		
2	2,774.70			2,774.70		
5	250.60			250.60		
6	375.32			375.32		
7	277.88			277.88		
8	693.41			693.41		
9	310.90			310.90		
12	1,030.79			1,030.79		
14	180.00			180.00		
15	2,449.98			2,449.98		
16	49.93			49.93		
20	140.80		PSN - Debt Set-off			140.80
	933.72			933.72		
21	200.75			200.75		
	46,099.00		Land Transfer		46,099.00	
	1,233.22		PSN -			1,233.22
22	550.00			550.00		
23	3,043.15			3,043.15		
26	2,087.71			2,087.71		
27	1,552.88			1,552.88		
28	770.05			770.05		
29	35,284.71			35,284.71		
30	501.65			501.65		
	4,654.62		PSN			4,654.62
	31,720.41		Land Transfer		31,720.41	
				-		
				-		
				-		
				-		
				-		
				-		
				-		
				-		
Totals Collections	\$ 140,115.96			\$ 56,267.91	\$ 77,819.41	\$ 6,028.64
Total Bank Deposits	\$ 140,115.96			\$ 140,115.96		
Simplifile / Internet						
Refund	\$ -		PSN Check fees - \$4.40 - for info only, fees were paid to PSN			
Over	\$ -					
Short						
Other adjustment	\$ -					
NET TOTAL	\$ 140,115.96					

Submitted by: Lisa S. Anderson

Date: 7-11-23

Approved by: [Signature]

Date: 8-7-23

G. Vehicle Refunds Over \$100

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System

NCVTS Pending Refund report

Refunds Over \$100.00 June, 2023

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Refund Amount	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest	Total Change
AUTERY, DONALD LEE	AUTERY, DONALD LEE		117 CULPEPPER RD		SOUTH MILLS, NC 27976	Proration	0070742714	JCH8124		AUTHORIZED	189348046	Refund Generated due to proration on Bill #0070742714-2022-2022-0000-00	Tag Surrender	06/28/2023	6/29/2023 8:31:27 AM	1843	Tax	(\$157.21)	\$0.00	(\$157.21)
JIMENEZ, TARA ANN	JIMENEZ, TARA ANN	JIMENEZ, MICHAEL JESUS	282 MCPHERSON RD		SOUTH MILLS, NC 27976	Proration	0051380112	JW1158		AUTHORIZED	189348044	Refund Generated due to proration on Bill #0051380112-2022-2022-0000-00	Tag Surrender	06/28/2023	6/29/2023 8:31:27 AM	1843	Tax	(\$123.19)	\$0.00	(\$123.19)
JONES, KEITH MARCELLAS	JONES, KEITH MARCELLAS		272 MCPHERSON RD		SOUTH MILLS, NC 27976	Proration	0087603091	KBR1284		AUTHORIZED	189348018	Refund Generated due to proration on Bill #0087603091-2022-2022-0000-00	Tag Surrender	06/28/2023	6/29/2023 8:31:27 AM	1843	Tax	(\$162.99)	\$0.00	(\$162.99)
LINEBERRY, ANITRA SHANNON	LINEBERRY, ANITRA SHANNON	LINEBERRY, BRIAN ARTHUR	104 CAROLINA RD		SOUTH MILLS, NC 27976	Proration	0052929444	JM7191		AUTHORIZED	189348050	Refund Generated due to proration on Bill #0052929444-2022-2022-0000-00	Tag Surrender	06/28/2023	6/29/2023 8:31:27 AM	1843	Tax	(\$177.48)	\$0.00	(\$177.48)
MOCHA, MARK EDWARD	MOCHA, MARK EDWARD		143 CULPEPPER RD		SOUTH MILLS, NC 27976	Proration	0060058518	JCH7747		AUTHORIZED	189348012	Refund Generated due to proration on Bill #0060058518-2022-2022-0000-00	Tag Surrender	06/28/2023	6/29/2023 8:31:27 AM	1843	Tax	(\$200.47)	\$0.00	(\$200.47)
PREGMON, KIMBERLY ANN	PREGMON, KIMBERLY ANN		135 OLD FAMILY PL		SOUTH MILLS, NC 27976	Adjustment >= \$100	0067479556	HCF9778		AUTHORIZED	189348056	Refund Generated due to adjustment on Bill #0067479556-2022-2022-0000-00	Military	06/28/2023	7/1/2023 2:24:17 PM	1843	Tax	(\$244.82)	\$0.00	(\$244.82)
RHODES, NICHOLAS ALEXANDER	RHODES, NICHOLAS ALEXANDER		104 CAPE FEAR DR		SHAWBORO, NC 27973	Proration	0070603335	KED6986		AUTHORIZED	189348020	Refund Generated due to proration on Bill #0070603335-2022-2022-0000-00	Tag Surrender	06/28/2023	6/29/2023 8:31:27 AM	1843	Tax	(\$130.63)	\$0.00	(\$130.63)
SALVATORE, CHRISTOPHER VICTOR	SALVATORE, CHRISTOPHER VICTOR	SALVATORE, THEODORE JINCTIA	2907 SCOMERSET LN		NORFOLK, VA 23518	Proration	0089636725	PEV0880		AUTHORIZED	186753134	Refund Generated due to proration on Bill #0089636725-2022-2022-0000-00	Tag Surrender	06/01/2023	8/26/2023 8:43:39 AM	1843	Tax	(\$119.65)	\$0.00	(\$119.65)
SCHNEIDER, THOMAS JEFFREY	SCHNEIDER, THOMAS JEFFREY	SCHNEIDER, MARY ANNIE	102 PINEMOOD DR		CAMDEN, NC 27921	Proration	0064438351	K28045		AUTHORIZED	189348028	Refund Generated due to proration on Bill #0064438351-2022-2022-0000-00	Tag Surrender	06/28/2023	6/29/2023 8:31:27 AM	1843	Tax	(\$244.11)	\$0.00	(\$244.11)
TRIGGS WHARTON, SONYA CHANELE	TRIGGS WHARTON, SONYA CHANELE		110 OTTERS PL		SOUTH MILLS, NC 27976	Proration	0059029562	TEF1597		AUTHORIZED	189348014	Refund Generated due to proration on Bill #0059029562-2022-2022-0000-00	Tag Surrender	06/28/2023	6/29/2023 8:31:27 AM	1843	Tax	(\$126.08)	\$0.00	(\$126.08)

Submitted by Lisa S. Anderson Date 7-17-23
 Lisa S. Anderson, Tax Administrator Camden County

Approved by Tiffany White Date 8-7-23
 Tiffany White, Chair Camden County Board of Commissioners

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System

NCVTS Pending Refund report

Refunds Over \$100.00 JULY, 23

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Refund Amount	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest	Total Change
FUNDERBURG, BLAKE VIVIAN	FUNDERBURG, BLAKE VIVIAN		108 TAYLOR LEIGH DR		SOUTH MILLS, NC 27976	Adjustment >= \$100	0067805930	N29656		AUTHORIZED	189693200	Refund Generated due to adjustment on Bill #0067805930-2022-2022-0000-00	Military	07/19/2023	7/23/2023 4:13:47 PM	1843	Tax	(\$108.09)	\$0.00	(\$108.09)
HOLLOWAY, LUBY FRANKLIN JR	HOLLOWAY, LUBY FRANKLIN JR	HOLLOWAY, SANDY LEIGH	174 MCPHERSON RD		SOUTH MILLS, NC 27976	Proration	0063508975	RAH9358		PENDING	190523070	Refund Generated due to proration on Bill #0063508975-2022-2022-0000-00	Tag Surrender	07/13/2023		1843	Tax	(\$109.21)	\$0.00	(\$109.21)
HUNTER, JEREMAH ISAHM	HUNTER, JEREMAH ISAHM		204 JOYS CREEK RD		SOUTH MILLS, NC 27976	Proration	0067008089	TKW1053		AUTHORIZED	189936212	Refund Generated due to proration on Bill #0067008089-2022-2022-0000-00	Tag Surrender	07/22/2023	7/24/2023 10:34:13 AM	1843	Tax	(\$179.31)	\$0.00	(\$179.31)
MORRISSEY PROPERTY SERVICES LLC	MORRISSEY PROPERTY SERVICES LLC		167 BILLETTS BRIDGE RD		CAMDEN, NC 27921	Proration	0054103951	J22110		AUTHORIZED	190298030	Refund Generated due to proration on Bill #0054103951-2022-2022-0000-00	Tag Surrender	07/08/2023	7/13/2023 10:28:04 AM	1843	Tax	(\$280.88)	\$0.00	(\$280.88)
PARTAIN, GARY HOLMES	PARTAIN, GARY HOLMES		2878 IVY NECK RD		CAMDEN, NC 27921	Proration	0069940375	GOAROUND		AUTHORIZED	189936204	Refund Generated due to proration on Bill #0069940375-2022-2022-0000-00	Tag Surrender	07/22/2023	7/24/2023 10:34:13 AM	1843	Tax	(\$243.00)	\$0.00	(\$243.00)
ROSENBAUM, HANNAH LYNN	ROSENBAUM, HANNAH LYNN		285 OLD SWAMP RD		SOUTH MILLS, NC 27976	Adjustment >= \$100	0071336115	KAP3580		PENDING	190522888	Refund Generated due to adjustment on Bill #0071336115-2022-2022-0000-00	Military	07/13/2023		1843	Tax	(\$187.49)	\$0.00	(\$187.49)
STALLINGS, KENNETH PAUL	STALLINGS, KENNETH PAUL		PO BOX 378	# A	SHILOH, NC 27974	Proration	0070367532	BBD0281		AUTHORIZED	189936200	Refund Generated due to proration on Bill #0070367532-2022-2022-0000-00	Tag Surrender	07/22/2023	7/24/2023 10:34:13 AM	1843	Tax	(\$422.73)	\$0.00	(\$422.73)
SZYMAWSKI, STEPHEN	SZYMAWSKI, STEPHEN		114 S CHERRY BLOSSOM		CAMDEN, NC 27921	Proration	0063951399	JCN6191		AUTHORIZED	189936198	Refund Generated due to proration on Bill #0063951399-2022-2022-0000-00	Tag Surrender	07/22/2023	7/24/2023 10:34:13 AM	1843	Tax	(\$247.60)	\$0.00	(\$247.60)

Submitted by Lisa S. Anderson Date 8-1-23
 Lisa S. Anderson, Tax Administrator Camden County

Approved by Tiffany White Date 8-7-23
 Tiffany White, Chair Camden County Board of Commissioners

H. Tourism Development Authority Bylaws Update

BYLAWS FOR CAMDEN COUNTY TOURISM DEVELOPMENT AUTHORITY (TDA)

The Camden County Board of Commissioners, per Resolution 2004-10-02 dated October 18, 2004, created a Tourism Development Authority.

The following bylaws adopted by the Camden County Board of Commissioners are for the purpose of the Camden County Tourism Development Authority (TDA) to follow when conducting public business:

1. Regular Meetings

The TDA shall hold a quarterly meeting on the second Tuesday of the first month in each quarter (Jan, April, July, Oct.). Exceptions may occur if regular meeting dates fall on a legal holiday. The meeting shall be held on the next business day, with acceptance of TDA majority. Meetings shall be held at the Camden Public Library, and shall begin at 9:30 AM, unless otherwise stated.

2. Special Meetings

The Chair, or a majority of the members of the TDA, may at any time call a special meeting of the Camden TDA by signing a written notice stating the time and place of the meeting and the subjects to be considered. If a majority of the members call a special meeting, members who call the meeting shall provide notice to the TDA Chair at least 48 hours before the meeting. The TDA Chair shall notify all members and local media at least 48 hours before the meeting. Only those items of business specified in the notice may be transacted at a special meeting, unless all members are present or absentees have signed a written waiver.

If a special meeting is called to deal with an emergency, the notice requirements of this rule do not apply. However, the person or persons who call an emergency special meeting shall take reasonable action to inform the other members and the public of the meeting. Only business connected with the emergency may be discussed at the meeting.

3. Organizational Meeting

On the second Tuesday in October following the end of the fiscal year in which authority members are appointed, the TDA shall meet at the regular meeting time and place. The newly elected members of the TDA shall take and subscribe the oath of office at the first order of business. The Secretary to the TDA shall preside until a new Chair is appointed by the Camden County Board of Commissioners. Following the appointment of a Chair, the TDA shall elect a Vice-Chair from among its members.

4. Agenda

The TDA Chair shall prepare the agenda for the meeting. A request to have an item of business placed on the agenda must be received at least three working days before the meeting. Any TDA member may, by a timely request, have an item placed on the agenda.

The agenda shall include, for each item of business placed on it, as much background information on the subject as is available and feasible to reproduce, which shall be attached to the agenda. A copy of the agenda and attached materials shall be available for public inspection as soon as they are completed. Each TDA member shall receive a copy of the agenda.

5. Public Address to the Authority

Any individual or group who wishes to address the TDA shall make a request to be on the agenda to the TDA Chair at least three working days prior to the meeting.

6. Order of Business

Items shall be placed on the agenda according to the "Order of Business." The Order of Business for each regular meeting shall be as follows:

1. Call to order
2. Approval of minutes
3. Public comments
4. Discussion/adjustment of agenda
5. Public Hearing
6. Old Business
7. New Business
8. Committee Reports and Proposals
10. Chair's Report
11. Adjournment

However, by general consent of the TDA, items may be considered out of order.

7. Powers of the Presiding Officer

The Chair shall preside at meetings of the TDA. A member must be recognized by the Chair in order to address the TDA. The Chair shall have the following powers:

1. To rule motions in or out of order including the right to rule out of order any motion patently offered for obstructive or dilatory purposes;
2. To determine whether a speaker has gone beyond reasonable standards of courtesy in his remarks and to entertain and rule on objections from other members on this ground;
3. To entertain and answer questions of parliamentary law or procedure;
4. To call a brief recess at any time;
5. To adjourn in an emergency.

8. Rules of Procedure

The Tourism Development Authority, at its July 18, 2023 meeting, voted to conduct its meetings as outlined in the UNC School of Government publication, *Suggested Procedural Rules for Local Appointed Boards*, which is an accepted modified version of Robert's Rules of Order.

9. Adoption of the TDA Budget and Authorization of Expenditures

The TDA shall propose and submit a budget to the County Manager's Office according to the budget schedule adopted by the Camden County Board of Commissioners. The TDA may make no single expenditure in excess of \$1,000 without the expressed permission of the Camden County Board of Commissioners given in open session of the Board of Commissioners.

10. Quorum

A majority of the membership of the Tourism Development Authority shall constitute a quorum. The number required for a quorum shall not be affected by vacancies. If a member has withdrawn from a meeting without being excused by majority vote of the remaining members present, he shall be counted as present for the purposes of determining whether a quorum is present.

11. Minutes

Minutes shall be kept of all meetings of the TDA and a copy shall be provided to the Board of Commissioners.

Approved and adopted by the Camden County Board of Commissioners this the 7th day of August, 2023.

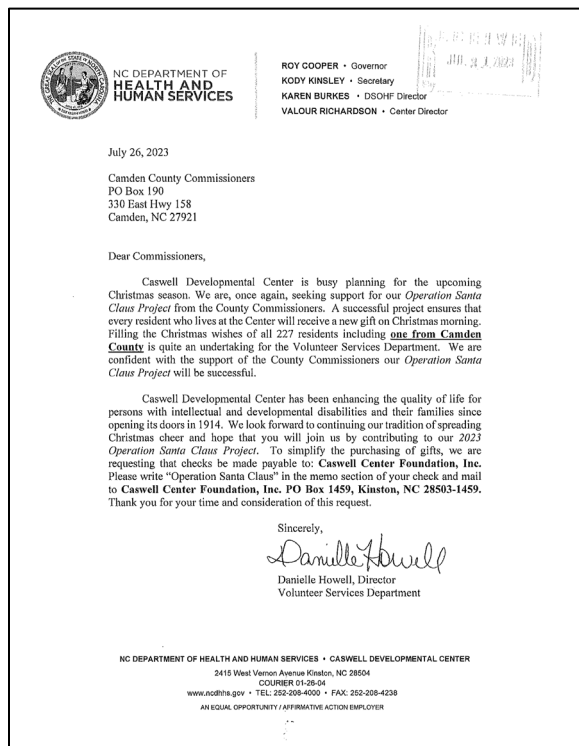

Tiffany White, Chair
Camden County Board of Commissioners

ATTEST:

Karen M. Davis
Clerk to the Board of Commissioners



- I. Annual Agreement for Home & Community Care Block Grant – On file in the Finance Office; herein incorporated by reference.
- J. NC Dept. of Health and Human Services Request – County Manager recommended \$100 towards Operation Santa Claus.



Motion to approve the Consent Agenda as presented.

RESULT:	PASSED [4-0]
MOVER:	Sissy Aydtlett
AYES:	Tiffany White, Randy Krainiak, Troy Leary, Sissy Aydtlett
ABSENT:	Ross Munro

ITEM 9. COUNTY MANAGER'S REPORT

County Manager Erin Burke included the following in her report:

- Attended the following meetings:
 - EMS Board Meeting
 - TDA Meeting
 - Heritage Festival Meeting
- Started Website Update Process
- Reviewed Stormwater Concerns in South Mills with Brian Lannon – work scheduled for this fall
- Met with South Mills Water Association Board of Directors – Discussed Due Diligence & ORC Responsibilities
- Attended Pasquotank-Camden Public Safety Academy Graduation
- Meeting with Dr. Jack Bagwell, COA President
- Meeting with new broadband providers
- School of Government Course: Engaging the Community on Public Issues
- Microsoft Office 365 Conversion with new safety protocols was enacted
- EMS Director Position Update – Interviews likely in September
- Sentara Mobile Mammography Van – Camden Public Library; August 14th, 8:30 AM – 2:30 PM
- Shred-It Event – Camden Public Library; August 25th
- Camden Heritage Festival – September 23rd

- Dismal Day – October 21st
- Tax Offices Relocation – likely in September

ITEM 10. COMMISSIONERS' REPORTS

Commissioner Aydlett reported the following:

- Attended Food Bank Neighborhood Hub Grand Opening
- Attended 911 Board & Public Safety Meetings
- Attended UNC School of Government Classes
- Attended Public Safety Academy Graduation

ITEM 11. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

Provided for information purposes only:

A. Register of Deeds Report

Camden County Register of Deeds: Tammie Krauss June 2023 Daily Deposit									
DATE	NC CHILDREN'S TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
06/01/23	\$ 5.00	\$ 30.00	\$ 625.73	\$ 651.27	\$ 10.41	\$ 58.65	\$ 93.00	\$ 496.94	\$ 1,971.00
06/02/23	\$ -	\$ -	\$ 457.66	\$ 476.34	\$ 1.74	\$ 10.08	\$ 18.60	\$ 85.58	\$ 1,050.00
06/05/23	\$ -	\$ -	\$ 400.82	\$ 417.18	\$ 3.92	\$ 23.65	\$ 31.00	\$ 202.43	\$ 1,079.00
06/06/23	\$ -	\$ -	\$ 374.36	\$ 389.64	\$ 3.21	\$ 19.76	\$ 18.60	\$ 172.43	\$ 978.00
06/07/23	\$ -	\$ -	\$ -	\$ -	\$ 2.04	\$ 12.06	\$ 18.60	\$ 103.30	\$ 136.00
06/08/23	\$ -	\$ -	\$ -	\$ -	\$ 3.57	\$ 22.52	\$ 24.80	\$ 187.11	\$ 238.00
06/09/23	\$ -	\$ -	\$ 528.22	\$ 549.78	\$ 5.21	\$ 31.41	\$ 43.40	\$ 266.98	\$ 1,425.00
06/12/23	\$ 5.00	\$ 30.00	\$ -	\$ -	\$ 4.44	\$ 25.61	\$ 6.20	\$ 224.75	\$ 296.00
06/13/23	\$ -	\$ -	\$ 391.02	\$ 406.98	\$ 1.99	\$ 12.28	\$ 12.40	\$ 105.33	\$ 930.00
06/14/23	\$ 5.00	\$ 30.00	\$ 382.20	\$ 397.80	\$ 5.34	\$ 28.77	\$ 43.40	\$ 243.49	\$ 1,136.00
06/15/23	\$ -	\$ -	\$ 686.00	\$ 714.00	\$ 1.74	\$ 10.08	\$ 18.60	\$ 85.58	\$ 1,516.00
06/16/23	\$ 5.00	\$ 30.00	\$ 749.70	\$ 780.30	\$ 6.36	\$ 36.00	\$ 43.40	\$ 303.24	\$ 1,954.00
06/20/23	\$ -	\$ -	\$ 63.70	\$ 66.30	\$ 5.13	\$ 31.05	\$ 37.20	\$ 268.62	\$ 472.00
06/21/23	\$ 5.00	\$ 30.00	\$ 367.50	\$ 382.50	\$ 4.56	\$ 25.66	\$ 18.60	\$ 220.18	\$ 1,054.00
06/22/23	\$ 5.00	\$ 30.00	\$ 413.56	\$ 430.44	\$ 5.18	\$ 27.31	\$ 37.20	\$ 240.31	\$ 1,189.00
06/23/23	\$ 5.00	\$ 30.00	\$ 1,164.24	\$ 1,211.76	\$ 6.82	\$ 36.44	\$ 49.60	\$ 325.14	\$ 2,831.00
06/26/23	\$ -	\$ -	\$ 484.61	\$ 504.39	\$ 4.22	\$ 25.52	\$ 37.20	\$ 214.26	\$ 1,270.20
06/27/23	\$ 10.00	\$ 60.00	\$ 175.40	\$ 183.60	\$ 4.60	\$ 21.27	\$ 24.80	\$ 186.33	\$ 667.00
06/28/23	\$ -	\$ -	\$ 352.80	\$ 367.20	\$ 4.92	\$ 30.14	\$ 37.20	\$ 255.74	\$ 1,048.00
06/29/23	\$ -	\$ -	\$ 647.78	\$ 674.22	\$ 5.61	\$ 32.18	\$ 62.00	\$ 274.21	\$ 1,696.00
06/30/23	\$ -	\$ -	\$ 1,035.37	\$ 1,077.63	\$ 8.78	\$ 53.99	\$ 68.20	\$ 454.63	\$ 2,698.60
									0.00
									0.00
									\$ -
TOTAL	\$ 45.00	\$ 270.00	\$ 9,301.67	\$ 9,681.33	\$ 99.79	\$ 576.43	\$ 744.00	\$ 4,916.58	\$ 25,634.80

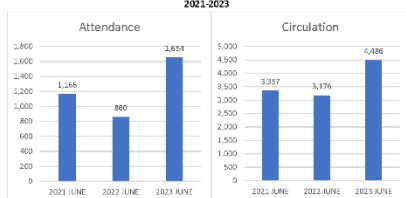
Ledger Report Fee Distribution TAMMIE KRAUSS, REGISTER OF DEEDS Camden, NC Date Range From Thursday, June 01, 2023 to Friday, June 30, 2023	
Name	Amount
NC Children's Trust Fund	\$45.00
NC Domestic Violence Fund	\$270.00
State Revenue Stamp	\$9,301.67
County Revenue Stamp	\$9,681.33
Land Transfer Fee	\$0.00
Floodplain Map Fund	\$0.00
Supplemental Retirement	\$99.79
ROD Automation Fund	\$576.43
Dept Of Cultural Resources	\$0.00
Vital Records Fund	\$0.00
State General Fund	\$0.00
State Treasurer Amount	\$744.00
ROD General Fund	\$4,916.58
Total Distribution For Period	\$25,634.80
Cash Total	\$775.60
Check Total	\$3,107.20
Pay Account Total	\$399.00
ACH Total	\$21,353.00
Escrow Account Total	\$0.00
Overpayment Total	\$0.00
Total Deposit For Period	\$25,634.80

B. Library Report

Camden County Public Library June 2023 Statistics

Visitor Count	1,654
Materials Check Outs & Renewals	4,486
Cloud Library Check Out (ebooks & audiobooks)	128 (9.9% decrease from 6/22)
Computer/ Wireless Use	210/143
Questions Answered	218
Children's Programs/Attendance	13/278
Teen Program/Attendance	0/0
Adult Programs/Attendance	2/18
Outreach Programs/Attendance	0/0
Study Room Usage/Attendance	19/38
Meeting Room Usage/Attendance	3/18
Days/Hours Open	23/187
# Items in Collection	21,238
Library Card Holders	2,568

Comparison by Year 2021-2023



**The Library was closed 6/1-6/22 while moving to our new location. During this closure the facility was closed to the public and all services suspended.

C. NC Forest Service Annual Report



Steven W. Traxler
Commissioner

North Carolina Department of Agriculture and Consumer Services N.C. Forest Service



Scott Bissette
Assistant County Manager

July 10, 2023

Dear Camden County Commissioners and County Manager Crin Burke:

This letter highlights the North Carolina Forest Service's annual accomplishments for Camden County in fiscal year July 2022 - June 2023. The NCFS is responsible for the protection and development of all private and state woodlands in the county per general statutes. Camden County's forestland area consists of 80,177 acres as listed in the 2015 NCFIA survey. Of these acres, only 49,494 are nonindustrial private that we have jurisdiction over. At this time, I would like to take the opportunity to inform you of our program areas and the accomplishments we made in each area. My Assistant County Ranger position has been vacant, and we are working hard to fill that position. Our Forest Fire Equipment Operator position has been staffed since May by Keith Norman and he is displaying strong initiative beginning his training progression.

Fire Control

We had a large volume of fire response calls this year. We responded to 37 calls with 22 of these being wildfires resulting in 7 warning tickets and 1 citation being issued. Other calls were false alarms and legal or illegal control burns. I was dispatched to Western NC for initial attack response for fires back in October and went to the Croatan National Forest Great Lakes Fire as Strike Team Leader outside New Bern NC recently in May. We had 496 Burning Permits written by local agents and acquired by landowners online. We have 3 Volunteer Fire Departments in the county, which continue to be a tremendous asset to us in wildfire suppression. Their quick initial attack with us minimizes fire damage and keeps fires small.

Forest Management

With help from our District Office staff in Elizabeth City, we prepared 28 management plans for Camden landowners consisting of 990 acres. These plans help landowners meet financial and personal objectives for their timberland. These plans address timber resources, wildlife, aesthetics, water quality, soil protection, and/or recreation opportunities. Using information in their management plans, Camden landowners contacted with tree planners for a total of 159 acres of harvested woodland that was replanted. We are also responsible for conducting survival checks of last year planting projects and land measurement of all projects funded with state funds using global positioning system instruments. We also collected 294 lbs. of seed to support our State Nursery in Goldsboro and we conducted 2 hazard reduction burns totaling 8 acres for our landowners.

Water Quality Protection

We are also committed to randomly check on forestry logging operations. All forestry activities must adhere to Forest Practice Guidelines and Best Management Practices. These laws and regulations protect water quality and enable us to utilize forest resources in a sustainable manner. We conducted 18 inspections and re-inspections on loggers for 220 acres of forest harvesting activities in the county.

1016 Mail Service Center, Raleigh, North Carolina 27606-1016
Phone: (919) 607-4071 • FAX: (919) 607-4002 • www.ncforestservice.gov
An Equal Opportunity Employer

Information and Education

These programs are a vital part of our organization and they educate the public in forestry and the prevention of wildfires. We conducted 6 programs in the county with other time spent on attending various VFD meetings.

Urban Assistance and Pest Control

We provide Camden citizens with advice and support on shade trees, windbreaks, and insect & disease control. Urban assistance will continue to be a priority as the population increases and more land is developed. In an effort to protect urban and forested areas, each year we conduct aerial and ground surveys for forest pest outbreaks. We continually work with cooperative agencies, NCSU Extension office for shade tree assistance and the North Carolina Department of Agriculture to monitor forest pest movements.

Other Services

We are also involved in overall emergency response in Camden County, the State of North Carolina, and the Southeast Compact. We stand ready for natural disaster recovery efforts such as hurricanes, floods, tornadoes, and ice storms.

Summary

I feel we had a very successful year in all program areas especially with position changes. I really appreciate the support of this board of commissioners and our other cooperators in helping us achieve this success. If you need any assistance or have any questions or concerns, please feel free to contact me at 336-4332.

Sincerely,

Steve Sutton
Camden County Ranger



D. New High School Progress Report

M. B. Kahn
KPM Construction Co., Inc.
MOSELEYARCHITECTS

PROJECT STATUS REPORT : AUGUST 2023
New Camden County High School
Camden County, NC

M. B. Kahn has prepared this Monthly Project Status Report to provide the Camden County Board of Education and Board of Commissioners an update regarding the New Camden County High School project. This report is intended to show the progress made on the project to date and prepare you for the "next steps" as we continue moving forward.

PROJECT STAKEHOLDERS:

 Camden County Board of Commissioners Tiffany White, Chair Ross Munro, Vice Chair Stacy Ayklett, Commissioner Randy Kraulik, Commissioner Troy Leary, Commissioner Camden County Manager Erin Burke, County Manager	 Camden County Board of Education Dr. Jason Banks, Chair Chris Purcell, Vice Chair Kevin Heath, Board Member Magen O'Neal, Board Member Christian Overton, Board Member Camden County Schools Superintendent Dr. Linda Carr, Superintendent
--	--

PROJECT STATUS SUMMARY:

Over the course of recent months, the Design-Build team, M. B. Kahn and Moseley Architects, received direction from the Board of Education and Board of Commissioners to proceed with the two-story design approach on the Hwy. 343 site with a total project budget of \$80,000,000. This new design will accommodate 800 students.

The kick-off steering committee meeting was held on June 27, 2023. The steering committee is made up of representatives from the Board of Commissioners, Board of Education, and County and District staff. During this meeting, the steering committee and Design-Build team reviewed and discussed the project scope, budget, funding, property due diligence, timeline, communication procedures, and more. The next steering committee meeting will be held on Wednesday, August 9, 2023 at 3:00pm (virtual).

Programming meetings were conducted on July 24th and 27th, 2023. During those meetings, the Design-Build team met with District leadership and faculty to review the changes made during the preparation of the two-story conceptual design and determine if any adjustments needed to be made to accommodate the educational program. Agreed upon adjustments will be incorporated into the design documents.

The County CFO and Design-Build team met with the County's financial advisor and USDA representative to discuss beginning the loan application process again. Documents needing updates were discussed and are currently being

Page 1 of 6

M. B. Kahn
KPM Construction Co., Inc.
MOSELEYARCHITECTS

PROJECT STATUS REPORT : AUGUST 2023
New Camden County High School
Camden County, NC

prepared. The Phase 1 ESA has been updated by Timmons Group, and the final report was submitted to USDA for review. The Environmental Assessment will require some additional updates and Terracon is reviewing and preparing a proposal for this effort. The Design-Build team is expecting this proposal within the next week or two and once received, it will be provided to the County and District along with an expected timeline for these updates.

A new project website has been created to reflect current project parameters and will continue to be monitored and updated throughout the project. QR cards were provided to both the County and District for ease of distribution. Construction costs are continuously being monitored and periodic estimates (per the management schedule) will be completed to reflect current market conditions.

Over the next month, the team will continue with the design phase and with preparing necessary documentation for the USDA loan.

PROJECT MILESTONES:

Programming and Planning	100%
Design Phase	35%
<ul style="list-style-type: none">Conceptual / Schematic DesignDesign DevelopmentConstruction Documents	<ul style="list-style-type: none">100%30%0%
Procurement	0%
Construction Phase	0%

PROJECT FINANCIAL STATUS:

Funding Source:	NC NBIFSCF Grant	USDA Loan	Total Project
Budget:	\$50,000,000	\$30,000,000	\$80,000,000
Spilled to Date:	\$3,205,615	\$0.00	\$3,205,615
Remaining Budget:	\$46,794,385	\$30,000,000	\$76,794,385

Page 2 of 6

M. B. Kahn
KPM Construction Co., Inc.
MOSELEYARCHITECTS

PROJECT STATUS REPORT : AUGUST 2023
New Camden County High School
Camden County, NC

NEXT STEPS:

- Continue the design development phase
- Steering committee meeting on Wednesday, August 9, 2023 at 3:00pm (virtual).
- Complete the Environmental Assessment (EA) Updates
- Continue preparing and submitting documentation for the USDA loan
- Continue developing procurement documents and information

PROJECT PHOTOS:

Project Website: <https://www.cchs.project.com/>

Renderings and Layouts (additional renderings can be found on the project website):

TWO STORY OPTION 1
CAMDEN COUNTY HIGH SCHOOL, May 21, 2023

Figure 1: Conceptual Site Plan

Page 3 of 6

M. B. Kahn
KPM Construction Co., Inc.
MOSELEYARCHITECTS

PROJECT STATUS REPORT : AUGUST 2023
New Camden County High School
Camden County, NC

Figure 2: Conceptual Floor Plan - 1st Floor

Figure 3: Conceptual Floor Plan - 2nd Floor

Page 4 of 6

K. M. B. Kahn
KMB Construction Co., Inc.
MOSELEYARCHITECTS

PROJECT STATUS REPORT : AUGUST 2023
New Camden County High School
Camden County, NC




Figure 4: Interior Renderings - CTE Lab




Figure 5: Interior Renderings - Extended Learning Area

Page 5 of 6

K. M. B. Kahn
KMB Construction Co., Inc.
MOSELEYARCHITECTS

PROJECT STATUS REPORT : AUGUST 2023
New Camden County High School
Camden County, NC

ATTACHMENTS:
1 Management Schedule

Page 6 of 6



ITEM 12. OTHER MATTERS

The Board returned to Closed Session to discuss personnel.

Motion to go back into Closed Session to discuss personnel.

RESULT:	PASSED [4-0]
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

Motion to come out of Closed Session.

RESULT:	PASSED [4-0]
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

Chair White reconvened the Board of Commissioners.

Motion to approve the County Manager's salary step increase to \$122,039 based on the contract agreement and the annual performance evaluation.

RESULT:	PASSED [4-0]
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Randy Krainiak, Troy Leary, Sissy Aydlett
ABSENT:	Ross Munro

ITEM 13. ADJOURN

There being no further matters to come before the Board, Chair White adjourned the meeting at 8:40 PM.