

Camden County Board of Commissioners
February 6, 2023
Closed Session – 5:00 PM
Regular Meeting – 7:00 PM
Camden Public Library Boardroom
118 Hwy 343 North

MINUTES

A Regular Meeting of the Camden County Board of Commissioners was held on February 6, 2023 in the boardroom of the Camden Public Library in Camden, North Carolina.

CALL TO ORDER

The meeting was called to order by Chair Tiffney White at 5:00 PM. Also Present: Vice Chair Ross Munro, Commissioners Randy Krainiak, Sissy Aydlett and Troy Leary. Administration Staff Present: County Manager Erin Burke, County Attorney John Morrison (Closed Session only) and Clerk to the Board Karen Davis.

Motion to go into Closed Session to discuss personnel, economic development and to consult with the County Attorney.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tiffney White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

Motion to come out of Closed Session.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tiffney White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

The Board came out of Closed Session at 6:20 PM and recessed until 7:00 PM, at which time the Board was reconvened by Chair White.

INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Bill Blake gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

Motion to approve the agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tiffney White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. PRESENTATIONS

A. Employee Recognition

Human Resources Director Beverly Fonville recognized Mr. William Sawyer and Mrs. Dawn Lowry, both receiving service pins for 20 years of service. Mrs. Fonville also introduced and welcomed the new DSS Director, Ms. Stephanie Wyche.

- B. Introduction of Shoshin Technologies – John Wasniewski gave a brief introduction of himself and his company, Shoshin Technologies, the County’s new IT support company.

ITEM 4. PUBLIC COMMENTS

None.

ITEM 5. NEW BUSINESS

- A. Tax Report – Lisa Anderson

<u>MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS</u>		
<u>OUTSTANDING TAX DELINQUENCIES BY YEAR</u>		
<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2021	126,548.00	9,266.16
2020	48,564.87	4,023.59
2019	26,478.00	2,299.04
2018	18,772.68	1,084.40
2017	11,562.10	1,493.43
2016	7,561.29	1,159.66
2015	6,192.75	628.26
2014	8,300.59	969.00
2013	6,317.08	4,618.93
2012	5,558.29	7,113.98

TOTAL REAL PROPERTY TAX UNCOLLECTED	265,855.65
TOTAL PERSONAL PROPERTY UNCOLLECTED	32,656.45
TEN YEAR PERCENTAGE COLLECTION RATE	99.64%
COLLECTION FOR 2022 vs. 2021	17,730.49 vs. 14,132.77
<u>LAST 3 YEARS PERCENTAGE COLLECTION RATE</u>	
2021	98.58%
2020	99.34%
2019	99.63%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING December 2022

BY TAX ADMINISTRATOR

37	NUMBER DELINQUENCY NOTICES SENT
28	FOLLOWUP REQUESTS FOR PAYMENT SENT
2	NUMBER OF WAGE GARNISHMENTS ISSUED
3	NUMBER OF BANK GARNISHMENTS ISSUED
14	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
0	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
0	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
0	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
0	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
0	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
0	NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	01-8929-00-34-2503.0000	8,338.03	1	STONEBRIAR COMMERCIAL FINANCE	SOUTH MILLS	
R	02-8943-01-17-4388.0000	7,745.40	1	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	01-7989-00-01-1714.0000	6,166.42	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8971-00-23-2253.0000	6,036.09	1	ARODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	02-8934-01-18-8072.0000	5,795.45	1	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8935-02-66-7093.0000	5,623.37	1	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7979-00-61-7358.0000	4,906.97	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	01-7999-00-62-3898.0000	4,705.66	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	02-8934-01-29-4617.0000	4,687.31	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	03-8962-00-05-0472.0000	4,590.46	1	FRANK MCWILLIAN HEIRS	SHILOH	172 NECK RD
R	02-8945-00-41-2060.0000	4,580.35	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	03-8943-02-75-4196.0000	4,471.07	1	SHERRILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	02-8936-00-39-5170.0000	4,144.46	1	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	03-9809-00-24-8236.0000	3,948.55	1	GENE W IREY	SHILOH	503 SAILBOAT LN
R	03-8973-00-53-0748.0000	3,727.87	1	MORRIS L. KIGHT III	SHILOH	142 STANLEY LN
R	02-8954-00-43-8538.0000	3,614.32	1	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	03-9803-00-23-4388.0000	3,268.68	1	WANDA H WELLS	SHILOH	104 HSH RD
R	02-8934-04-72-0416.0000	3,235.88	1	PAULINE JEITE	CAMDEN	238 COUNTRY CLUB RD
R	03-8962-00-67-1021.0000	2,912.38	1	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	02-8943-01-06-9013.0000	2,880.31	1	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	03-8965-00-37-4242.0000	2,853.28	1	KARL L ADCOCK	SHILOH	352 SANDY HOOK RD
R	03-8961-00-68-3593.0000	2,766.66	1	EDWARD LANE MOORE	SHILOH	169 RAYMONS CREEK RD
R	02-8936-00-23-4750.0000	2,769.92	1	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	03-8899-00-45-2682.0000	2,766.66	10	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8990-00-32-3511.0000	2,710.50	1	CAROLYN MCDANIEL	SHILOH	100 CAMPAN DR
R	02-8934-03-31-9750.0000	2,423.40	1	CAROLYN MCDANIEL	CAMDEN	195 COUNTRY CLUB RD
R	01-7090-00-92-5561.0000	2,385.09	1	MAINSTAY CONSTRUCTION, INC	SOUTH MILLS	GENERALS WAY
R	01-7989-04-60-1711.0000	2,303.21	1	JAMES GLEN GRIFFIN	SOUTH MILLS	110 BLOODFIELD RD
R	02-8940-01-47-1190.0000	2,298.81	1	WALTER TURNER HEIRS	CAMDEN	104 C ST
R	01-7999-00-95-3587.0000	2,273.88	1	WALTER TURNER HEIRS	SOUTH MILLS	CAROLINA RD

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	6,166.42	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8962-00-04-9097.0000	10	2,912.38	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8899-00-45-2682.0000	10	2,853.28	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8952-00-95-8737.0000	10	2,151.92	SEAMARK INC.	SHILOH	HOLLY RD
R	01-7988-00-31-0179.0001	10	2,077.02	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-12-8596.0000	10	2,077.02	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	01-7999-00-12-8596.0000	10	1,954.13	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	03-8943-04-93-8214.0000	10	1,892.64	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7999-00-12-8596.0000	10	1,879.21	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7091-00-64-6569.0000	10	1,809.51	CLARENCE D TURNER JR	SOUTH MILLS	STINGY LN
R	01-7090-00-35-1977.0000	10	1,157.52	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTHERS PL
R	02-8936-00-24-7426.0000	10	851.94	BERNICE FUGH	CAMDEN	113 BOURBON ST
R	01-7989-04-60-1568.0000	10	847.68	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	827.30	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	814.52	JOHN F. SAWYER HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	01-7989-04-90-0938.0000	10	765.22	DORIS BASON	SOUTH MILLS	1352 343 HWY N
R	03-9809-00-24-6322.0000	10	667.69	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	02-8955-00-13-7846.0000	10	585.88	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-8899-00-36-1568.0000	10	463.73	PETER BUISAVAGE	SHILOH	HIBISCUS RD
R	03-8962-00-55-5300.0000	10	427.31	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	03-8980-00-61-1968.0000	10	381.59	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-9809-00-54-8280.0000	10	303.70	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD
R	01-7090-00-95-5262.0000	10	297.16	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-66-0120.0000	10	286.40	RANDELL CRIDER	SHILOH	SAILBOAT RD
R	03-8980-00-84-0931.0000	10	285.84	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	02-8936-00-25-7407.0000	10	220.95	CHARLIE RUDOLPH CHAMBLEE	CAMDEN	BOURBON ST
R	03-9809-00-45-1097.0000	10	203.59	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8962-00-60-7648.0000	10	189.72	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	03-8899-00-37-0046.0000	10	149.93	ELIZABETH LONG	SHILOH	HIBISCUS RD
R	03-9809-00-17-2462.0000	10	138.36	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	1,207.54	5	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0000295	1,126.07	3	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0002941	1,083.89	1	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0001046	562.79	10	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	534.66	10	PAW BUNDY	SHILOH	105 AARON DR
P	0001721	457.37	1	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0001230	411.11	10	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0003721	396.00	1	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFON RD
P	0003192	382.04	1	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
P	0001538	311.90	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0000738	307.42	10	LESLIE ETHERIDGE JR	CAMDEN	421 158 US W
P	0003513	282.06	1	JULIE PORTER	CAMDEN	451 158 US W
P	0003537	279.87	1	NATHAN MARC SEBURA	CAMDEN	343 HWY N
P	0003208	271.52	1	RICKY W JOHNSON	CAMDEN	113 PALMER RD
P	0003075	255.21	1	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0000945	243.90	1	RAMONA F TRZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001694	241.65	10	THOMAS B THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	238.91	10	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0003773	231.08	1	SEVAN NERO BARTLETT	CAMDEN	137 HERMAN ARNOLD RD
P	0003415	229.97	1	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0002902	222.92	1	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001106	203.87	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0003715	202.13	1	CHARLES CHANNING ROTEN	SOUTH MILLS	302 34 HWY N
P	0003902	201.52	1	SCOTT B RADY	SOUTH MILLS	403 BEECHNUT AVE
P	0002442	200.37	5	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0003907	198.18	1	PAUL DAVID RUSSELL	SOUTH MILLS	114 OTTERS PL
P	0003512	197.49	1	WILLIAM ANTHONY POPE JR	CAMDEN	214 SMITH DR
P	0003893	189.17	1	WILLIAM B HICKS	SHILOH	948 343 HWY S
P	0001545	178.20	1	LOUIS RUGGERI	CAMDEN	390 CAMDEN CSWY
P	0002468	178.15	5	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD

30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	1,207.54	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	10	562.79	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	10	534.66	PAW BUNDY	SHILOH	105 AARON DR
P	0001230	10	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001538	10	311.90	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0000738	10	307.42	LESLIE ETHERIDGE JR	CAMDEN	421 158 US W
P	0001694	10	241.65	THOMAS B THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	10	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001106	10	203.87	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001827	10	148.15	KAREN BUNDY	CAMDEN	431 158 US W
P	0000770	6	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000291	6	134.40	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0000945	6	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0002442	5	243.90	RAMONA F TRZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	5	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0002968	5	178.15	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	5	165.22	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001150	5	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	5	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002902	4	222.92	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001512	4	167.69	JOHN WESLEY BURGESS, JR.	CAMDEN	421 158 USY W
P	0003513	3	282.06	JULIE PORTER	CAMDEN	451 158 US W
P	0003075	3	255.21	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0003415	3	228.97	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003414	3	132.83	EDWARD A. BILL	CAMDEN	152 158 US W
P	0002978	3	132.20	JONATHAN WIS BUGH	SOUTH MILLS	206 MAIN ST
P	0003096	3	126.01	DANIEL ELWOOD BRIGHT	CAMDEN	109 JUNIPER DR
P	0003035	3	119.15	ROBERT HENRY LEE	SHILOH	121 BEECH TREE DR
P	0003487	3	114.47	MICHAEL RONALD MAYO II	CAMDEN	146 BELCROSS RD
P	0003495	3	104.10	ALY MORMAD	SHILOH	100 BROAD CREEK RD

Motion to approve the Tax Report as presented.

RESULT:	PASSED [5-0]
MOVER:	Sissy Aydlett
AYES:	Tiffany White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

B. Purchase and Sale Agreement for the Proposed Camden County High School

Motion to table this item.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tiffany White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

C. Budget Amendment Request – Erin Burke

The Board was requested to consider a budget amendment from the Sheriff’s Office to adjust salaries in the department due to promotions that were not accounted for in the 2022-2023 budget. The Sheriff’s Office policies and procedures provide a career ladder within the department to encourage personal growth and development. In the current budget year there were career advancements that were not accounted for during the budget development process. These individuals have been promoted to higher rank, but have not been compensated for their additional responsibilities. The budget amendment accounts for back pay to the date of the promotion and for the remainder of the 2022-2023 fiscal year.

2022-23-BA029

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10399400-439900	Fund Balance Appropriated	\$40,239.00	
Expenses			
105100-502000	Salaries	\$30,073.00	
105100-505000	FICA	\$ 2,301.00	
105100-507000	LEO Retirement	\$ 4,857.00	
105100-507100	401K	\$ 1,504.00	
105100-509000	Worker's Compensation	\$ 1,504.00	

This Budget Amendment is made to appropriate funds from fund balance appropriated throughout the Sheriff's expense lines for promotions received.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of February, 2023.

Karen M. Davis
Clerk to Board of Commissioners

Tiffany White
Chair, Board of Commissioners



Motion to approve Budget Amendment 2022-23-BA029 for the Sheriff's Office as presented by the County Manager.

RESULT: PASSED [5-0]

MOVER: Ross Munro

AYES: Tiffany White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

Sheriff Jones presented the following Resolutions authorizing him to award badges and sidearms to retiring law enforcement officers Rodney Meads and Scott Wentz and retired Sheriff Tony Perry in accordance with the provisions of North Carolina General Statute §20-187.2.

D. Resolution 2023-02-01 Awarding of Badges and Sidearm to Rodney Meads



Resolution 2023-02-01

Resolution of the Camden County Board of Commissioners
Honoring Colonel Rodney L. Meads, Chief Deputy
for 23 Years of Law Enforcement Service and
Awarding of His Issued Badges and Sidearm

WHEREAS, Colonel Rodney L. Meads joined the Camden County Sheriff's Office and took the Oath of Office on 30 December 1999 as a Deputy, during which time he has served the citizens of Camden County with the highest level of dedication, commitment and integrity – all while upholding the rights of all in adherence to the Constitution of the State of North Carolina and the United States Constitution; and

WHEREAS, Colonel Rodney L. Meads' service and dedication to the Office of the Sheriff, The Camden County Sheriff's Office, the citizens of Camden County and his many accomplishments in the field of Law Enforcement during his 23 years of service are hereby recognized and commended; and

WHEREAS, North Carolina General Statute 20-187.2 provides that retiring deputies of the Camden County Sheriff's Office may receive, at the Sheriff's discretion, the issued sidearm of such retiring deputy at a price determined by the Board of Commissioners, and upon securing a permit as required by North Carolina General Statute 14-402 et seq.; and

WHEREAS, Colonel Rodney L. Meads has served as a member of the Camden County Sheriff's Office and is retired from the Camden County Sheriff's Office effective 1 March 2023.

NOW, THEREFORE BE IT RESOLVED by the Camden County Board of Commissioners as follows: Sheriff Kevin Jones is hereby authorized in accordance with the provisions of North Carolina General Statute 20-187.2, to allow the transfer to Colonel Rodney L. Meads the badges worn by him during his service with the Camden County Sheriff's Office and Sheriff Kevin Jones is hereby authorized in accordance with the provisions of North Carolina General Statute 20-187.2, to allow the transfer to Colonel Rodney L. Meads his issued service sidearm, a Glock 357 Model G31 - Serial # BKMH277, upon the securing of permit as required by North Carolina General Statute 14-402; and upon paying the price of \$1.00.

BE IT FURTHER RESOLVED, the Camden County Board of Commissioners recognizes and thanks Colonel Rodney L. Meads for his dedicated service to Camden County and its citizens.

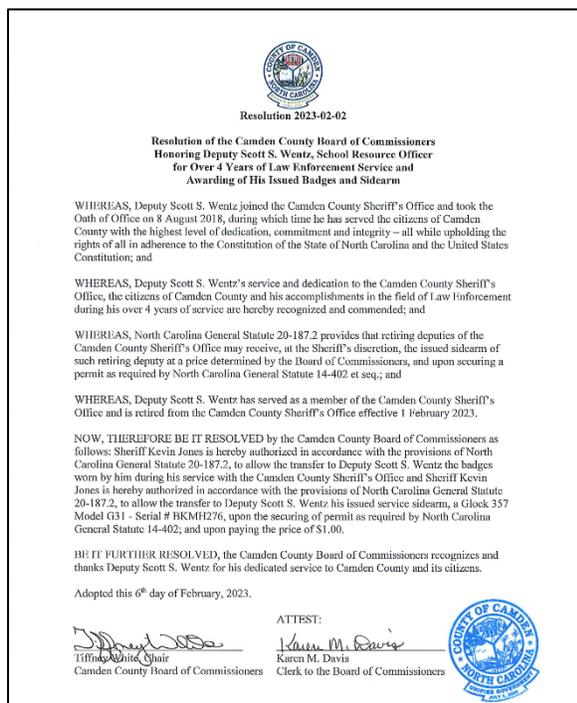
Adopted this 6th day of February, 2023.

Tiffany White
Tiffany White, Chair
Camden County Board of Commissioners

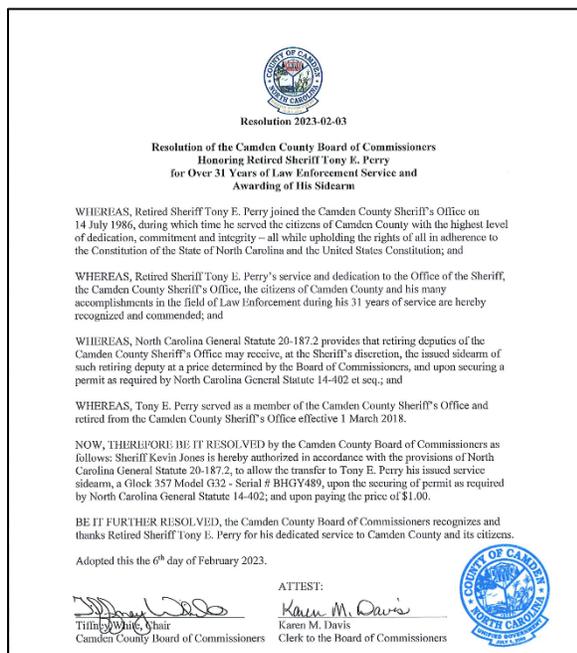
ATTEST:
Karen M. Davis
Karen M. Davis
Clerk to the Board of Commissioners



E. Resolution 2023-02-02 Awarding of Badges and Sidearm to Scott Wentz



F. Resolution 2023-02-02 Awarding of Sidearm to Tony Perry



Commissioner Leary made a motion to adopt Resolution 2023-02-01 Awarding of Badges and Sidearm to Rodney Meads and then at the request of Commissioner Krainiak, included the additional two resolutions for Scott Wentz and Tony Perry.

RESULT:	PASSED [5-0]
MOVER:	Troy Leary
AYES:	Tiffney White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

G. Proclamation: 2023 Year of the Trail – Erin Burke



**Proclamation of the Camden County Board of Commissioners
2023 Year of the Trail**

WHEREAS, Camden County's natural beauty is critical to its residents' quality of life, health and economic wellbeing; and

WHEREAS, the trails that span across our community are an integral part of the recreational and transportation possibilities of our area and promote an enjoyment of scenic beauty by our residents and our visitors; and

WHEREAS, the parks, greenways, trails and natural areas in our community are welcoming to all and provide a common ground for people of all ages, abilities and backgrounds to access our rich and diverse natural, cultural, and historic resources; and

WHEREAS, Camden County's natural assets and resources are integral to disaster recovery and resiliency to climate change for future generations; and

WHEREAS, Camden County's over 48 miles of trails include local waterways for paddling, boardwalks, natural surface and paved greenways along local creeks, the Pasquotank River, historic Dismal Swamp Canal, Dismal Swamp State Park, and Camden County Parks & Recreation sites located throughout our communities providing a variety of recreational opportunities; and

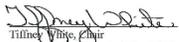
WHEREAS, trails offer quality-of-life benefits to all as expressions of local community character and pride, as outdoor workshops for science education, as tools for economic revitalization, as free resources for health recreation, as accessible alternative transportation, and as sites for social and cultural events; and

WHEREAS, the North Carolina General Assembly designated 2023 as the *Year of the Trail* in North Carolina to promote and celebrate the state's extensive network of trails that showcase our state's beauty, vibrancy and culture; and

WHEREAS, North Carolina is known as the "Great Trails State."

NOW, THEREFORE, the Camden County Board of Commissioners do hereby proclaim 2023 as the *Year of the Trail* in Camden County and comment its observance to all people.

Adopted this 6th day of February, 2023.


 Tiffney White
 Camden County Board of Commissioners

ATTEST:


 Karen M. Davis
 Clerk to the Board of Commissioners



Motion to adopt proclamation in commemoration of 2023 Year of the Trail.

RESULT: PASSED [5-0]
MOVER: Ross Munro
AYES: Tiffney White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

H. Proclamation: 2023 March for Meals Month – Erin Burke





**A PROCLAMATION PROCLAIMING MARCH 2023 AS THE
21st ANNUAL MARCH FOR MEALS MONTH**

WHEREAS, on March 22, 1972, President Nixon signed into law a measure that amended the Older Americans Act of 1965 to include a national nutrition program for individuals 60 years and older.

WHEREAS, for more than five decades, this landmark law has helped to fund community-based organizations – like Meals on Wheels – and it is still the only federal program designed specifically to meet the nutritional and social needs of older adults.

WHEREAS, this year, Meals on Wheels programs from across the country are joining together for the March for Meals awareness campaign to celebrate its success and garner the support needed to ensure these critical programs can continue to address food insecurity and malnutrition, combat social isolation, enable independence and improve health for years to come.

WHEREAS, Meals on Wheels programs – both congregated and home-delivered, in North Carolina have served our communities admirably for 51 years for North Carolina; and

WHEREAS, volunteers for Meals on Wheels programs in Camden County are the backbone of the program and they not only deliver nutritious meals to seniors and individuals with disabilities who are at significant risk of hunger and isolation, but also caring concern and attention to their welfare; and

WHEREAS, Meals on Wheels programs in North Carolina provide nutritious meals to seniors throughout Camden County that help them maintain their health and independence, thereby helping to prevent unnecessary falls, hospitalizations and/or premature institutionalization; and

WHEREAS, Meals on Wheels programs in North Carolina provide a powerful opportunity for social connection for hundreds of seniors to help combat the negative health effects and economic consequences of loneliness and isolation; and

WHEREAS, Meals on Wheels programs in North Carolina deserve recognition for the heroic contributions and essential services they have provided amid the COVID-19 pandemic, inclement weather and other emergencies.

WHEREAS, the senior population is increasing substantially, and action is needed now to support local Meals on Wheels programs through federal, state and local funding; volunteering; donations; and raising awareness to ensure these vital services can continue to be delivered for years to come.

NOW, THEREFORE, CAMDEN COUNTY, does hereby proclaim March 2023 as a month celebrating Meals on Wheels and urge every community member to take this month to honor our senior nutrition programs, the individuals they serve and the volunteers who care for them. Our recognition of, and involvement in, the national March for Meals celebration can enrich our entire community and combat senior hunger and isolation in America.

Dated this 6th day of February, 2023.


 Tiffney White
 Camden County Board of Commissioners

ATTEST:


 Karen M. Davis
 Clerk to the Board of Commissioners



Motion to adopt proclamation in commemoration of 2023 March for Meals Month.

RESULT:	PASSED [5-0]
MOVER:	Randy Krainiak
AYES:	Tiffany White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

ITEM 6. BOARD APPOINTMENTS

- A. Tourism Development Authority – Appointment of Katherine Silverwood
- B. Senior Tar Heel Legislature – Reappointment of Lynne McLain

Motion to approve the board appointments as presented.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tiffney White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

South Camden Water & Sewer District Board of Directors

Chair White recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Troy Leary
AYES:	Tiffney White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

New Business

- A. Monthly Report – Chuck Jones

<p><i>South Camden Water & Sewer Board</i> <i>Monthly Work Order Statistics Report</i> <i>Period: December 2022</i></p>				
	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	86	86	100%	0
Sewer/Collection	0	0	100%	0
<p>New Services installed:</p> <p>Locates:</p> <p style="padding-left: 20px;">Water Line: 73</p> <p style="padding-left: 20px;">Sewer Line: 1</p> <p style="padding-left: 20px;">Water & Sewer, same ticket: 4</p> <p style="padding-left: 20px;">Hydrant flow test: 5</p> <p>Public Works Director Notes/Comments:</p> <p>Ten work orders have been reviewed for accuracy.</p> <p>Water treated at the water treatment plant in December: 15 168 421 gallons</p> <p>Daily average water usage for December: 489 304 gallons</p> <p>Current treatment capacity at the water treatment plant: 720 000</p>				

2022 High Service Pump Flows

Month	Monthly Total	Average Daily Use
January 2022	13,953,480	.450,112
February 2022	12,060,970	.430,749
March 2022	15,633,430	.504,304
April 2022	15,880,820	.529,361
May 2022	17,173,570	.553,986
June 2022	17,025,900	.567,530
July 2022	16,539,150	.533,521
August 2022	16,048,500	.517,694
September 2022	15,594,140	.519,805
October 2022	14,918,470	.481,241
November 2022	14,053,760	.468,459
December 2022	15,168,421	.489,304
Yearly Totals	184,050,611	.503,839

2022 SMWA USAGE

Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	144,900	172,000	140,200	153,634	279,000	194,300	202,100	167,700	160,800	149850	148300	115700
2	144,900	139,600	125,000	153,633	185,300	173,600	202,100	368,600	167,300	149850	127100	154300
3	159,600	151,000	130,600	153,633	170,500	195,134	202,100	181,200	167,300	139500	129800	154300
4	161,500	162,167	149,000	161,200	139,000	195,133	183,900	162,000	167,300	141100	145100	154300
5	131,500	162,167	149,000	153,700	139,000	195,133	158,800	161,267	205,100	122500	145100	116000
6	136,200	162,167	149,000	124,800	148,434	177,100	163,000	161,267	147,000	149400	145100	126500
7	130,734	46,500	143,600	141,800	148,433	178,700	24,600	161,267	96,340	133034	135000	114700
8	130,733	35,800	144,900	149,000	148,433	156,600	118,567	176,100	96,340	133033	156300	129300
9	130,733	32,300	120,400	149,000	150,100	196,000	118,567	186,700	96,340	133033	106000	136334
10	66,220	35,300	153,900	149,000	155,900	185,434	118,567	198,500	96,340	164700	153100	136333
11	34,500	36,634	138,434	145,000	139,600	185,433	165,800	140,300	96,340	141500	137100	136333
12	25,500	36,633	138,433	149,300	133,800	185,433	157,100	155,300	143,600	138000	137100	134800
13	129,800	36,633	138,433	146,500	159,067	190,200	147,300	155,300	156,700	124000	137100	146100
14	41,467	138,500	146,600	135,300	159,067	163,600	158,500	155,300	138,900	138667	139500	110600
15	41,467	140,500	95,600	163,100	159,067	161,000	135,533	126,900	149,400	138667	135000	131600
16	41,466	131,000	202,400	163,100	175,600	145,000	135,533	158,500	169,667	138667	108500	146000
17	4,280	35,300	138,100	163,100	168,000	204,300	135,533	149,200	169,666	130500	128700	146000
18	40,300	3,844	149,700	142,600	191,700	204,300	0	160,100	169,666	199800	142000	146000
19	105,400	3,843	149,700	141,200	181,000	204,300	214,400	148,000	142,600	147000	142000	133000
20	109,000	3,843	149,700	136,700	221,700	193,200	144,700	148,000	193,800	146300	142000	130300
21	156,234	38,200	140,500	132,400	221,700	187,600	164,000	148,000	133,700	145100	139400	137000
22	156,233	40,500	142,100	180,700	221,700	136,000	196,867	145,200	149,600	145100	145000	141000
23	156,233	165,900	121,500	180,700	191,400	131,900	196,867	151,500	155,767	145100	143900	188300
24	139,400	133,500	118,400	180,700	156,300	184,834	196,867	136,000	155,767	117000	153100	188300
25	126,300	136,634	150,334	178,800	137,100	184,833	162,800	154,000	155,767	151900	142167	188300
26	145,200	136,633	150,333	160,600	146,900	184,833	170,500	172,667	146,000	122000	142167	238000
27	87,590	136,633	150,333	145,500	164,367	164,700	139,300	172,667	160,000	118300	142166	215900
28	151,867	138,000	142,400	161,500	164,367	171,000	157,900	172,667	133,300	142066	138000	180000
29	151,867		136,300	139,650	164,367	178,400	173,233	178,600	137,800	142066	135000	190000
30	151,866		122,600	139,650	231,900	210,600	173,233	121,900	137,800	142067	114400	147000
31	166,100		148,200		196,500		173,233	146,500		132400		150000

TOTAL	3,499,090	2,591,731	4,375,700	4,575,500	5,349,302	5,418,600	4,791,500	5,121,202	4,396,000	4,362,200	4,135,200	4,662,300
Average	112,874	92,562	141,152	152,517	172,558	180,620	154,565	165,200	146,533	140,716	137,840	150,397
Maximum	166,100	172,000	202,400	180,700	279,000	210,600	214,400	368,600	205,100	199,800	156,300	238,000

SOUTH CAMDEN WATER & SEWER DISTRICT MONTHLY WATER REPORT													
month	active meters	work orders	locates	new serv	gallons sold	tap fees	total collected	gallons sold	sewer collected	sewer cust	gallons sold	sewer collected	sewer cust
					meters			meters	Core	Core	meters	S. Mills	S. Mills
					water			sewer			sewer		
								Core			S. Mills		
2021													
January	2,229	102	107	1	14,409,048	\$8,000.00	\$129,184.92	527,020	\$7,987.76	54	291,760	\$3,098.79	88
February	2,232	87	108	3	12,472,543	\$28,000.00	\$160,585.13	551,050	\$8,593.99	54	228,970	\$3,738.52	89
March	2,240	86	152	1	12,047,251	\$12,000.00	\$150,411.28	503,510	\$8,656.06	54	208,440	\$3,597.83	89
April	2,251	65	139	5	14,759,968	\$66,833.00	\$192,635.30	565,960	\$9,257.62	54	201,240	\$3,348.69	89
May	2,256	88	115	2	15,271,509	\$4,000.00	\$141,268.11	617,470	\$9,195.13	54	322,120	\$3,572.33	90
June	2,261	101	92	2	15,376,790	\$4,000.00	\$153,214.83	523,050	\$9,215.37	54	261,700	\$3,274.74	89
July	2,272	87	104	0	14,246,240	\$98,967.00	\$243,922.11	500,330	\$9,368.09	54	236,290	\$3,936.63	90
August	2,276	89	125	4	17,838,990	\$4,000.00	\$139,706.73	531,930	\$7,445.29	54	455,480	\$4,238.87	90
September	2,283	120	92	3	13,813,320	\$16,000.00	\$174,303.27	619,170	\$7,978.48	54	418,660	\$3,268.90	90
October	2,287	95	81	0	14,815,201	\$0.00	\$127,114.75	1,196,860	\$9,904.44	54	315,360	\$3,746.87	90
November	2,293	72	39	2	13,763,517	\$3,500.00	\$145,643.68	770,130	\$16,643.68	54	264,430	\$6,370.61	90
December	2,298	86	58	0	13,930,906	\$0.00	\$145,160.49	761,500	\$12,600.22	54	286,870	\$4,002.82	89
2022													
January	2,298	90	108	0	13,739,659	\$4,000.00	\$136,306.83	555,880	\$11,704.03	55	244,676	\$3,781.90	89
February	2,299	108	82	0	12,108,415	\$2,500.00	\$135,512.42	589,080	\$9,851.08	55	234,674	\$3,980.47	89
March	2,275	90	77	1	12,047,251	\$65,667.00	\$194,073.56	503,510	\$7,234.28	54	237,641	\$3,557.94	87
April	2,320	82	91	5	22,574,098	\$8,000.00	\$117,609.55	716,960	\$10,988.75	54	257,949	\$3,588.01	88
May	2,328	95	71	1	13,617,980	\$16,000.00	\$160,306.33	674,480	\$13,045.03	54	269,770	\$3,335.55	89
June	2,334	126	91	2	16,466,975	\$35,700.00	\$166,905.67	624,410	\$8,810.69	56	267,930	\$3,404.49	88
July	2,339	121	97	1	16,136,579	\$500.00	\$142,712.18	542,530	\$11,113.40	56	253,630	\$3,135.85	91
August	2,345	129	50	1	14,628,312	\$4,300.00	\$155,258.49	523,100	\$8,497.51	56	280,139	\$4,187.02	91
Sept	2,346	96	96	0	15,285,732	\$8,000.00	\$149,488.63	2,346	\$8,986.17	56	293,411	\$3,618.25	91
Oct	2,349	84	125	1	14,538,209	\$16,300.00	\$159,619.57	738,250	\$10,157.62	56	312,640	\$3,676.01	90
Nov	2,351	76	89	2	13,309,510	\$12,200.00	\$154,779.18	777,510	\$10,759.43	56	282,225	\$4,064.97	90
Dec	2,354	86	78	0	12,132,198	\$300.00	\$144,828.03	723,210	\$14,333.64	56	273,925	\$4,131.12	90

SOUTH CAMDEN WATER & SEWER BOARD MONTHLY WATER STATISTICS REPORT										
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water / Distribution	Sewer / Collection	Water Locates	Sewer Locates	Water / Sewer Locate	Hydrant Flow Test	New Svc Installed
2021										
Sept	120	100%	0%	119	1	77	15	0	0	3
Oct	95	100%	0%	93	0	64	15	2	0	0
Nov	72	100%	0%	72	0	37	0	2	0	2
Dec	86	100%	0%	85	1	43	8	7	0	0
2022										
Jan	90	100%	0%	89	1	96	6	6	0	0
Feb	108	100%	0%	108	0	73	5	4	0	0
March	90	100%	0%	89	1	64	7	6	0	1
April	82	100%	0%	81	1	74	13	4	0	5
May	95	100%	0%	94	1	58	11	2	0	1
June	127	100%	0%	126	1	87	8	4	0	2
July	121	100%	0%	120	1	73	13	11	0	1
August	129	100%	0%	128	1	39	6	5	3	1
Sept	96	100%	0%	95	1	82	10	4	8	0
Oct	84	100%	0%	84	0	110	8	7	5	1
Nov	76	100%	0%	76	0	76	5	8	6	2
Dec	86	100%	0%	86	0	73	1	4	5	0

Motion to approve the monthly report as presented.

RESULT:	PASSED [5-0]
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

Motion to adjourn South Camden Water & Sewer District Board of Directors.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tiffany White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

Chair White adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.

ITEM 7. CONSENT AGENDA

- A. BOC Meeting Minutes
 - December 5, 2022 Joint Meeting
 - January 3, 2023 Regular Meeting

B. Budget Amendments

2022-23-BA026
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330510-402003	LESO Disposal Revenue	\$9,275	
Expenses			
105100-557003	LESO Property Expense	\$9,275	

This Budget Amendment is made to appropriate additional funds from the Sale of LESO property to LESO property expenses .

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of February, 2023.

Karen M. Davis *Tiffany White*
Clerk to Board of Commissioners Chair, Board of Commissioners



2022-23-BA027
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
63380400-433500	Miscellaneous Revenue (Boat Ramp Fund)	\$100,000	
Expenses			
636120-557000	Miscellaneous Expense (Boat Ramp Fund)	\$100,000	

This Budget Amendment is made to appropriate funds received from the State in last fiscal year after the budget was approved for this fiscal year.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of February, 2023.

Karen M. Davis *Tiffany White*
Clerk to Board of Commissioners Chair, Board of Commissioners



2022-23-BA028
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenses			
104100-545000	Contracted Services	\$8,000	
104940-502000	Salaries – Economic Development		\$8,000

This Budget Amendment is made to appropriate funds into Contracted Services from Salaries of an unfilled position for the Lobbyist.

This will result in no change to the Contingency of the General Fund.
Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 6th day of February, 2023.

Karen M. Davis *Tiffany White*
Clerk to Board of Commissioners Chair, Board of Commissioners



C. School Budget Amendments

Budget Amendment
Camden County Schools Administrative Unit
Federal Grant Fund

The Camden County Board of Education at a meeting on the 12th day of January 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Code Number	Description of Code	Amount	
		Increase	Decrease
5200	Special Population Services	65,697.65	
8100	Payments to Other Gov't Units	979.02	

Explanation: Revenues increased for carryover funds

Total Appropriation in Current Budget	\$ 1,582,351.11
Amount of Increase/Decrease of Above Amendment	+ 66,676.67
Total Appropriation in Current Amended Budget	\$ 1,583,330.13

Passed by majority vote of the Board of Education of Camden County on the 12th day of January, 2023.

[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 6th day of February 2023.

[Signature]
Chairman, Board of County Commissioners

[Signature]
Karen M. Davis
Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
State Public School Fund

The Camden County Board of Education at a meeting on the 12th day of January 2023 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Services	2,012.64	
6500	Operational Support Services		2,190.59
6600	Financial and Human Resources	3,855.34	

Explanation:

Total Appropriation in Current Budget	\$ 18,193,247.01
Amount of Increase/Decrease of Above Amendment	+ 3,677.39
Total Appropriation in Current Amended Budget	\$ 18,196,924.40

Passed by majority vote of the Board of Education of Camden County on the 12th day of January 2023.

[Signature]
Chairman, Board of Education

[Signature]
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 6th day of February 2023.

[Signature]
Chairman, Board of County Commissioners

[Signature]
Karen M. Davis
Clerk, Board of County Commissioners



D. DMV Monthly Report

STATE OF NORTH CAROLINA
COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County March, 23 Renewals Due 4/15/23

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
42,947.53	40,440.49	25,088.43	108,476.45

Witness my hand and official seal this 7th day of February 2023

[Signature]
Chair, Camden County Board of Commissioners

Attest:

[Signature]
Karen M. Davis
Clerk to the Board of Commissioners of Camden County



This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

[Signature]
Tax Administrator of Camden County

E. Pickups, Releases & Refunds

NAME	REASON	NO.
Ahmedin Numanovic	Turned in Plates - Refund \$128.70	Pick-up/23235 59994813
Christopher Dale Martin	Turned in Plates - Refund \$114.55	Pick-up/23219 64368492
Cheyenne Sky Burley	Turned in Plates - Refund \$159.28	Pick-up/23218 61680518
Johnny Paul Forehand, Jr.	Turned in Plates - Refund \$267.03	Pick-up/23216 66275876
Ronald Eugene Edwards	Boat sold 2020 - Release tax bill \$205.78	Pick-up/23211 P-20841-2021
Cynthia Popovich	Should for Currituck County - Refund \$328.35	Pick-up/23209 69835943
Nathaniel Scott Morse	Turned in Plates - Refund \$199.27	Pick-up/23208 66705554
Emily Rose Diehl	Turned in Plates - Refund \$170.06	Pick-up/23202 66629865
Daniel W. Melvin	Code Enforcement - Pick-up \$3,000.00	Pick-up/23237 R-15427-2022
Kevin Robert Patterson	Turned in Plates - Refund \$220.94	Pick-up/23238 67811943
Down River Farms, Inc.	Turned in Plates - Refund \$133.41	Pick-up/23239 70035119
David Michael Foss	Turned in Plates - Refund \$197.21	Pick-up/23242 63137007
Kathryn Alexandra Wiesner	Turned in Plates - Refund \$101.63	Pick-up/23248 68043738
Henderson Audiometrics	Turned in Plates - Refund \$169.99	Pick-up/23249 50738222

F. Refunds Over \$100

REFUNDS OVER \$100.00		CAMDEN COUNTY	
ACS Tax System 1/27/23 14:37:42		Refunds to be Issued by Finance Office	
Refund\$	Remit To:	Reference:	Drawer/Transaction Info:
168.96	DUNCAN & SON 263 SANDERLIN ROAD SHAWBORO NC 27973	2022 R 02-8944-00-79-4000.0000 overpayment	20221220 1 271082
218.72	DUNSTAN, GARLAND H. JR P.O. BOX 402 KITTY HAWK NC 27949	2022 R 03-8965-00-64-0570.0000 OVERPAID ON ACCOUNT 22181	20221230 3 271571
1,023.97	SEABOARD DEVELOPMENT ALLIANCE 2875 FORGE RD TOANO VA 23168	2022 R 038965002467020000.0000 overpayment R159776 2022	20221221 1 271137
206.89	STATE EMPLOYEES' CU- R MCCOY PO DRAWER 25279 RALEIGH 27611	2022 R 03 8952 02 69 8199.0000	20221220 2 271102
186.35	SWAIN & TEMPLE INC 149 LILLY RD SOUTH MILLS NC 279769533	2022 R 01-7979-00-94-5653.0000 overpayment #155125	20230105 1 271926
1,804.89	Total Refunds		***
Submitted by <u>Lisa S. Anderson</u> Lisa S. Anderson, Tax Administrator Camden County		Date <u>1-27-23</u>	
Approved by <u>Tiffany White</u> Tiffany White, Chairman Camden County Board of Commissioners		Date <u>2-7-23</u>	

H. Vehicle Tax Refunds Over \$100

REFUNDS OVER \$100.00

North Carolina Vehicle Tax System

NCVTS Pending Refund report

December, 22 Refunds Over \$100.00

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Refund Amount	Bill #	Plate	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Amount	Levy Type	Charge	Interest	Total
CURRITUCK COUNTY TAX DEPT	POPOVICH CYNTHIA KAY		P.O. BOX 9	CURRITUCK NC 27829	>= \$100	0069835943	JHY9442	AUTHORIZED	17765690	Refund Generated due to adjustment on Bill #0069835943-2022-2022-0000-00	Change of County	12/28/2022	12/28/2022 12:35:16 PM	1843	Tax	(\$309.16)	\$0.00	(\$309.16)
														2	Tax	(\$3.55)	\$0.00	(\$3.55)
																		Refund \$328.35
Diehl, Emily Rose	Diehl, Emily Rose		103 DOGWOOD DR	CAMDEN, NC 27921	Proration	0066620865	NX4126	AUTHORIZED	177600538	Refund Generated due to proration on Bill #0066620865-2021-2021-0000-00	Tag Surrender	12/19/2022	12/20/2022 3:33:08 PM	1843	Tax	(\$168.13)	\$0.00	(\$168.13)
														2	Tax	(\$1.93)	\$0.00	(\$1.93)
																		Refund \$170.06
HEWITT, LINDSEY WARREN	HEWITT, LINDSEY WARREN	HEWITT, PATRICIA DAYTON	188 SPENCE LN	SOUTH MILLS, NC 27976	Proration	0050946515	18C6SM	AUTHORIZED	177364362	Refund Generated due to proration on Bill #0050946515-2021-2021-0000-00	Tag Surrender	12/14/2022	12/15/2022 9:48:41 AM	1843	Tax	(\$275.05)	\$0.00	(\$275.05)
														1	Tax	(\$3.10)	\$0.00	(\$3.10)
																		Refund \$278.21
MORSE, NATHANIEL SCOTT	MORSE, NATHANIEL SCOTT		245 HOLLAND DR	CAMDEN, NC 27921	Proration	0066705554	TJK7817	AUTHORIZED	177918106	Refund Generated due to proration on Bill #0066705554-2021-2021-0000-00	Tag Surrender	12/28/2022	12/30/2022 8:53:05 AM	1843	Tax	(\$197.01)	\$0.00	(\$197.01)
														2	Tax	(\$2.26)	\$0.00	(\$2.26)
																		Refund \$199.27
PREGMON, BRANDON MATHEW	PREGMON, BRANDON MATHEW		135 OLD FAMILY PL	SOUTH MILLS, NC 27976	Adjustment >= \$100	0050597742	TBN5146	AUTHORIZED	177364374	Refund Generated due to adjustment on Bill #0050597742-2022-2022-0000-00	Military	12/14/2022	12/15/2022 9:48:20 AM	1843	Tax	(\$187.48)	\$0.00	(\$187.48)
														1	Tax	(\$2.16)	\$0.00	(\$2.16)
																		Refund \$189.85
RIGGS, CLAYTON DALE	RIGGS, CLAYTON DALE		876 S SANDY HOOK RD	SHILOH, NC 27974	Proration	0049202268	FJV7901	AUTHORIZED	177482656	Refund Generated due to proration on Bill #0049202268-2022-2022-0000-00	Tag Surrender	12/16/2022	12/16/2022 10:32:01 AM	1843	Tax	(\$178.48)	\$0.00	(\$178.48)
														3	Tax	(\$2.05)	\$0.00	(\$2.05)
																		Refund \$180.53
WHITEHURST, LAFAYETTE WASHINGTON	WHITEHURST, LAFAYETTE WASHINGTON	WHITEHURST, PHYLLIS BENTON	17 CAMDEN CSWY	ELIZABETH CITY, NC 27909	Proration	0046561078	XYV6786	AUTHORIZED	265252137	Refund Generated due to proration on Bill #0046561078-2021-2021-0000-00	Tag Surrender	12/02/2022	12/05/2022 2:50:55 PM	1843	Tax	(\$134.12)	\$0.00	(\$134.12)
														1004	Tax	(\$14.08)	\$0.00	(\$14.08)
														1004	Vehicle Fee	\$0.00	\$0.00	\$0.00
																		Refund \$248.20

Submitted by Rosa S. Anderson Date 1-5-23
 Lisa S. Anderson, Tax Administrator Camden County

Approved by Tiffney White Date 2-7-23
 Tiffney White, Chairman Camden County Board of Commissioners

I. Resolution Authorizing County Manager to Dispose of Surplus Personal Property



Resolution 2023-02-04

**Resolution of the Camden County Board of Commissioners
 Authorizing the County Manager to Dispose of Surplus Personal Property
 In Accordance with General Statute 160A-226**

WHEREAS, North Carolina General Statute 160A-266 provides authority for the governing body to delegate to the County Manager the authority to declare surplus any personal property with a value up to thirty thousand dollars (\$30,000) for any one item or group of items, to set its fair market value and to convey title to the property for the county in accord with the regulations; and

WHEREAS, the Camden County Commissioners have determined it to be in the best interest of the Unified Government of Camden County to delegate to the County Manager the authority to dispose of surplus personal any item or group of items with a fair market value of up to ten thousand dollars (\$10,000).

NOW, THEREFORE BE IT RESOLVED by the Camden County Board of Commissioners that the County Manager is hereby authorized to dispose of any surplus personal property owned by the County of Camden, whenever he or she determines, that:

Section 1: (a) The item or group of items has a fair market value of less than ten thousand dollars (\$10,000); (b) The property is no longer necessary for the conduct of public business; (c) Sound property management principles and financial considerations indicate that the interests of the County would best be served by disposing of the property.

Section 2: The County Manager may dispose of any such surplus personal property by any means which he or she judges reasonably calculated to yield the highest attainable sale price in money or other consideration, including but not limited to the methods of sale provided in Article 12 of North Carolina General Statute Chapter 160A. Such sale may be public or private, and with or without notice and minimum waiting period.

Section 3: The surplus property shall be sold to the party who tenders the highest offer, or exchanged for any property or services useful to the County if greater value may be obtained in that manner, and the County Manager is hereby authorized to execute and deliver any applicable title documents. If no offers are received with a reasonable time, the County Manager may retain the property, obtain any reasonably available salvage value or cause it to be discarded. No surplus property may be donated to any individual or organization except by resolution of the Board of Commissioners.

Section 4: The County Manager shall keep a record of all property sold under authority of this Resolution and that record shall generally describe the property sold or exchanged, to whom it was sold or with whom exchanged and the amount of money or other consideration received for each sale or exchange.

Section 5: This Resolution is enacted pursuant to the provisions of N.C. General Statute 160A-266(c).

Adopted this 6th day of February, 2023.

Tiffney White
Tiffney White
Chair
Camden County Board of Commissioners

ATTEST:
Karen M. Davis
Karen M. Davis
Clerk to the Board of Commissioners



J. 2023-2024 Annual Budget & CIP Calendar

CAMDEN COUNTY FISCAL YEAR 2023-2024 ANNUAL BUDGET & CIP CALENDAR		
DATE	PROCEDURE	ACTION BY
February 9	Budget Officer & Finance Officer meet at 9 am to discuss this year's priorities	County Manager Finance Officer
February 22	Board of Commissioner's Retreat to discuss this year's priorities	Budget & Finance Officer Bd. Of Commissioners
March 7	Budget Workbooks Available for Department Heads and County Agencies to pick up	County Manager Finance Officer
March 10	All 2023-2027 Capital Improvement Plan (CIP) requests are due to County Manager's Office	Department Heads Bd. Of Education
March 24	Deadline to submit New Position Requests and Other Position Changes for FY23-24 to Personnel & Finance Office	Department Heads
March 29	All Final Budget Requests from County Departments, Fire Districts and Non-County Organizations due in Manager's office by 5:00 P.M. (G.S. 159-10)	Department Heads, Fire Districts & Non-County Organizations
March 29-31	County Manager & Finance Officer to meet with Department Heads if needed	County Manager Department Heads
April 4	Estimated Tax Valuation Due	Tax Administrator
April 5	Budget, Finance & CIP Work Session, 1 pm (Library)	County Manager Bd of Commissioners Tax Administrator
April 10	Revenue Estimates Due	Finance Officer
April 20	Camden County Board of Education's Final Proposed Budget due to County Manager	School Board
April 20	Compile Budget Requests & deliver to County Manager	Finance Officer
April 20-21	Review and Analyze Budget Requests	County Manager
April 24	Budget Meeting, 9 am	County Manager Finance Officer

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CAMDEN COUNTY FISCAL YEAR 2023-2024 ANNUAL BUDGET & CIP CALENDAR		
DATE	PROCEDURE	ACTION BY
May 1-5	Compile Budget Document & Budget Message for presentation to Commissioners	County Manager Finance Officer
May 1	Set Public Hearing on Budget (C. S. 159-12(A) & Public Hearing on CIP (Not statutorily required)	Clerk to Board
May 3	Budget Work Session (Library, 1 pm)	Board of County Commissioners
May 4	Review Budget Requests with Department Heads as requested by Budget Officer	County Manager Finance Officer
May 15	Budget & CIP Available to BOC/Public Advertise Budget & CIP available to Public: (Publication date: May 15)	County Manager Clerk to Board
June 5	Public hearing(s) on FY 23-24 Budget (& CIP) (7pm)	Board of County Commissioners
June 5	Consideration of Budget Ordinance (C.S. 159-13A) & Consideration of CIP (7pm)	Board of County Commissioners
June 12	Adoption of Budget Ordinance & Adoption of CIP if not approved June 5 (7pm)	Board of County Commissioners
June 19	Special Meeting to adopt budget if needed	Board of County Commissioners
June 23	File Copies of Adopted Budget with County Finance Officer and Clerk (C.S. 159-13(d))	Budget Officer

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Motion to approve the Consent Agenda as presented.

RESULT: PASSED [5-0]
MOVER: Tiffney White
AYES: Tiffney White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

ITEM 8. COUNTY MANAGER'S REPORT

County Manager Erin Burke included the following in her report:

- Attended the following meetings:
 - Tourism Development Authority
 - Albemarle Regional Jail Board
 - Legislative Coffee Meeting
 - GREAT Grant Zoom Meeting
- Success Academy Temporary Arrangements
- Mid-Year Budget Reviews with Departments
- Gregory Poole Ribbon Cutting
- Treasure Point Rural Education Center Meeting with Architects
- UNC School of Government Strategic Planning Workshop
- YMCA Director Meeting
- East Coast Greenways Trail Extension Discussion
- UNC School of Government Top 10 Land Use Planning Primer
- South Mills Water Association Discussion
- EMS Working Group
- RFQ Report for the Administrative Complex

ITEM 9. COMMISSIONERS' REPORTS

Commissioner Leary included the following in his report:

- Attended Public Safety Joint Meeting for Camden and Pasquotank Counties
 - Both counties were awarded grants for safety equipment and trailers.
 - Primary concerns include drug overdoses and guns in schools.
 - Expressed appreciation to the first responders and law enforcement officers.

Vice-Chair Munro included the following in his report:

- Attended Albemarle Regional Jail Board Meeting
 - Increased pay for correctional officers by 7% with an additional possible increase before the end of the year.
 - Shortage of 15 male correctional officers; accepting applications.
- Suggested that the Board consider a possible pay increase for Camden's law enforcement officers to keep them on pace with the salaries of the correctional officers.
- Attended Tourism Development Authority Meeting – Paddle for the Border is May 6th, all available slots were filled within 72 hours.
- Elizabeth City is offering Hometown Sponsorship packages for the upcoming Coast Guard Marathon.

Commissioner Krainiak included the following in his report:

- Attended the Social Services Advisory Board Meeting and spoke highly of the new DSS Director, Ms. Stephanie Wyche.

Commissioner Aydlett included the following in her report:

- Attended the Albemarle Regional Health Services
- Attended an Albemarle Commission Meeting
- Attended EMS Working Group Meeting
- Will attend the upcoming EMS Meeting

Chair White included the following in her report:

- Met with County Manager Burke and Mr. Bob Steinburg
- Attended the Essentials of County Government course in Raleigh along with Commissioners Leary and Aydlett
- Met with legislative representatives along with Mrs. Burke.
- Attended an Albemarle Commission Meeting
- Attended NACC County Government Leadership training in Raleigh
- Attended the South Mills Volunteer Fire Department Dinner

ITEM 10. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

Included for information only:

- A. Register of Deeds Report
- B. Library Report
- C. Fire Prevention Report

ITEM 11. OTHER MATTERS

South Mills Water Association Contract – Emergency Water Provision

Due to an emergency at the South Mills Water Association's plant on February 2, 2023, the Association requested that the County sell an additional 30,000 gallons per day until the plant could be operational. The Board held an Emergency Meeting on February 3, 2023 and approved the sale of additional water as stipulated in a contract to be drawn by the County Attorney.

Motion to authorize the County Manager, in consultation with the County Attorney, to sign a contract with the South Mills Water Association.

RESULT:	PASSED [5-0]
MOVER:	Sissy Aydlett
AYES:	Tiffany White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

ITEM 12. ADJOURN

Motion to adjourn.

RESULT:	PASSED [5-0]
MOVER:	Sissy Aydlett
AYES:	Tiffany White, Ross Munro, Randy Krainiak, Sissy Aydlett, Troy Leary

There being no further matters for discussion Chair White adjourned the meeting at 7:36 PM.