



BOARD OF COMMISSIONERS

**March 04, 2024
7:00 PM**

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

Special accommodations for the disabled who attend public meetings can be made by contacting the Clerk to the Board 24 hours in advance at 252-338-6363, Ext. 311.

Please silence cell phones.

Agenda

**Camden County Board of Commissioners
March 04, 2024; 7:00 PM
Camden Public Library - Boardroom
118 Hwy 343 North**

Call to Order

Closed Session - Consultation with County Attorney

Reconvene Board of Commissioners

Invocation & Pledge of Allegiance

Pastor Kevin Buzzard, Sawyer's Creek Baptist Church

ITEM 1. Consideration of Agenda (For discussion and possible action)

ITEM 2. Conflict of Interest Disclosure Statement

ITEM 3. Presentations (For discussion and possible action)

A. Trillium Health Resources Annual Report - Bobbie Lowe

ITEM 4. Public Comments

It is requested that comments be limited to (2-3) minutes. The length and number of comments may be limited upon the Chairman's discretion due to scheduling and other issues.

ITEM 5. Old Business (For discussion and possible action)

A. South Mills Water Association Purchase - Erin Burke

ITEM 6. New Business (For discussion and possible action)

A. Tax Report - Lisa Anderson

B. Resolution Supporting America 250 NC Committee - Sarah Hill

- C. Interlocal Agreement for Central Communications - Erin Burke
- D. Interlocal Agreement for Emergency Management Coordination Services - Erin Burke
- E. CivicPlus Contract - Erin Burke

ITEM 7. Board Appointments (For discussion and possible action)

- A. Juvenile Crime Prevention Council
- B. Tourism Development Authority

Recess to South Camden Water & Sewer District Board of Directors

Reconvene Board of Commissioners

ITEM 8. Consent Agenda

- A. BOC Meeting Minutes
- B. Budget Amendments
- C. School Budget Amendments
- D. Pickups, Releases & Refunds
- E. Refunds Over \$100.00
- F. Tax Collection Report
- G. Vehicle Refunds Over \$100.00

ITEM 9. County Manager's Report

ITEM 10. Commissioners' Reports

ITEM 11. Information, Reports & Minutes from Other Agencies

- A. Register of Deeds Report
- B. Library Report
- C. New High School Project Status Report

ITEM 12. Other Matters (For discussion and possible action)

ITEM 13. Adjourn



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Presentations

Item Number: 3.A

Meeting Date: March 04, 2024

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **Trillium Annual Report - Bobbie Lowe**

Attachments: Trillium Health Resources Annual Update Camden
County (PDF)

Summary:

Trillium Health Resources Regional Director Ms. Bobbie Lowe will present the annual report.



Trillium Health Resources Annual Report Camden County

Bobbie Lowe, MS, LCMHC, NCCO
Regional Vice President



Trillium Update:

- 🌱 In FY 22-23 Served 43,571 unique individuals with severe behavioral needs
 - 32,929 For Mental Health
 - 12,526 For Substance Abuse
 - 7,456 For Intellectual Developmental Disability
- 🌱 Total spent for services: \$653,498,469

Medicaid Transformation Changes

- ✿ Original date to go live with Tailored Plan was July 1, 2022
 - Delayed over the past 2 years
- ✿ NC General Assembly took steps to help ensure Tailored Plans can go live and be successful.
 - Changed number of Tailored Plans from 6 to 4 or 5 (there were 6 LME/MCOs)
 - Increased Minimum Population to 1.5 Million
 - Gave Secretary of Health and Human Services Authority to make changes to LME/MCO structure to ensure Tailored Plans Go Live
 - Go Live Date July 1

Consolidation

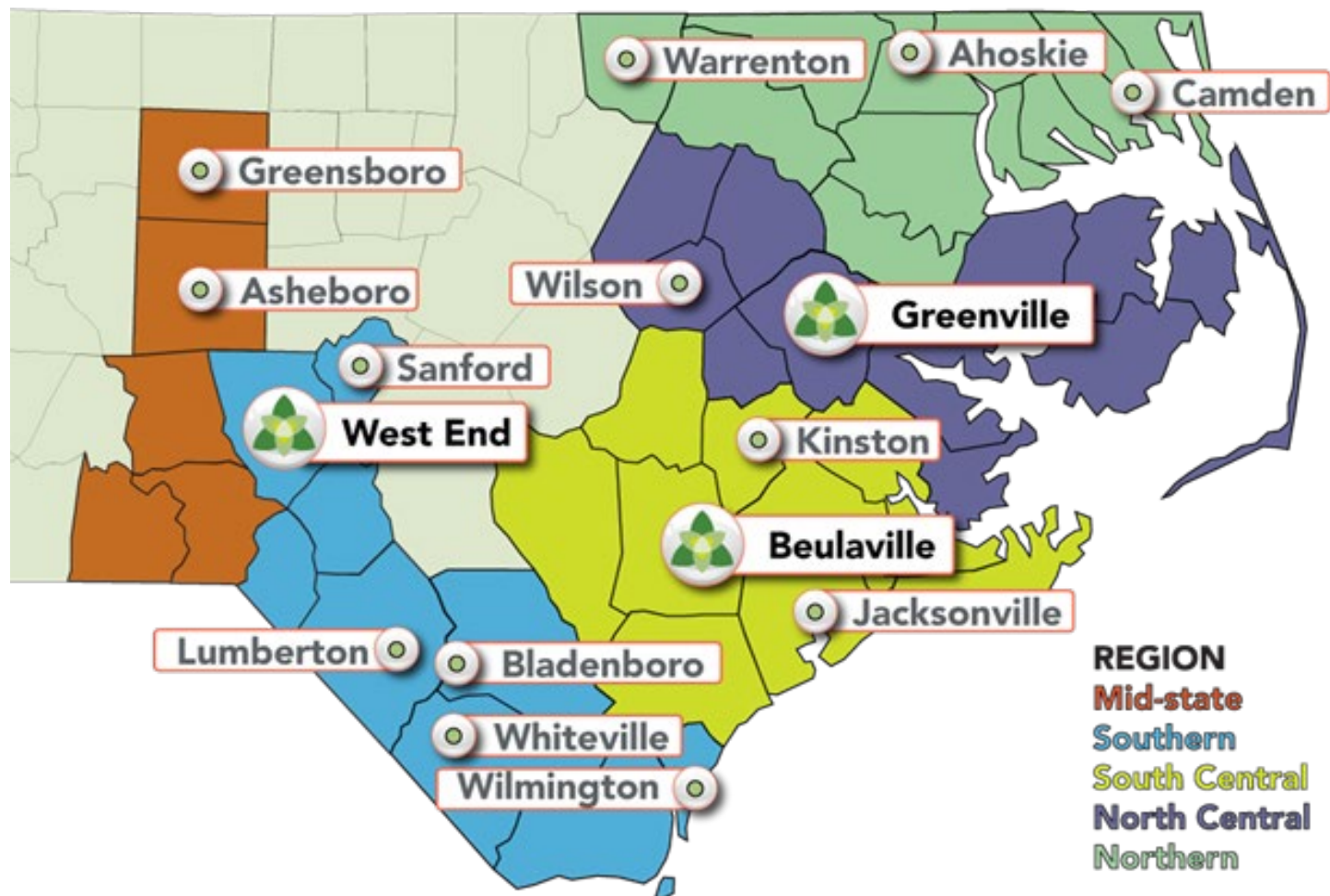
- 11/01/23: NC DHHS Secretarial Directive issued
- 11/17/23: Consolidation Plans due to NC DHHS
- 12/15/23: Consolidation Agreement approved by Trillium & Eastpointe
- 12/18/23: Consolidation Agreement approved by NC DHHS Secretary Kinsley
- 01/01/24 Consolidation Effective Date for operations
- 02/01/24 Consolidation Effective Date for Members & Providers



Five Regions

- 🌱 46 Counties
- 🌱 Total Population 3.1 million
 - 51,000 Tailored Plan Members
 - 163,000 Medicaid Direct Members
 - 287,000 Uninsured Members

Five Regions



Tailored Plan

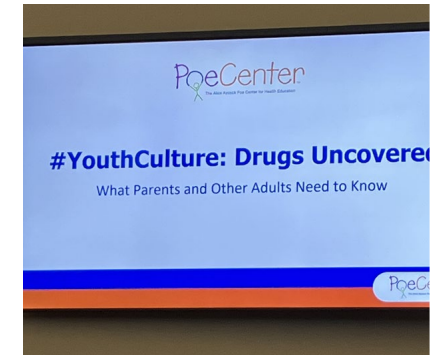
- ✿ For Members who have severe behavioral health, Substance Use Disorder, and I/DD Population
- ✿ Will be Managing Whole Person Care
 - Behavioral Health Services
 - Physical Health Care
 - Pharmacy Benefits
- ✿ Most Individuals, even those with mild to moderate behavioral health needs are now managed under Standard Plans and have been since July 2021
 - Amerihealth Caritas NC
 - Blue Cross Blue Shield NC
 - United Healthcare NC
 - WellCare NC
 - Carolina Complete Health- covers regions 3, 4 and 5

Changes in Care Management

- ✿ Expanded Provider Based Tailored Care Management
- ✿ Plan Based Tailored Care Management since soft launch
- ✿ Developed new specialized teams:
 - T Star: Trillium Support Transition and Re-Entry
 - Rapid Access Care Coordination
 - DSS Foster Care Management
- ✿ Focus on Whole Person Care
- ✿ Population Health

Project Updates

- 🌱 Substance Abuse Prevention in Schools
- 🌱 Naloxone Kits
- 🌱 Summits
- 🌱 Value Based Purchasing
- 🌱 Re-Entry Simulations
- 🌱 Family Solutions
- 🌱 One Community



Upcoming Projects

- ♻️ CHES Health
- ♻️ Back@Home North Carolina
- ♻️ Oxford Houses

Consumers served in Camden County

Total Consumers served - 192

- 🌱 Mental Health -132
- 🌱 Substance Use - 43
- 🌱 I/DD - 43

Total is unduplicated, since a single individual may receive services in more than one category



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Old Business

Item Number: 5.A
Meeting Date: March 04, 2024
Submitted By: Erin Burke,
Administration
Prepared by: Karen Davis

Item Title South Mills Water Association Purchase

Attachments:

Summary:

The Board will be updated on any available new information in regard to the status of the SMWA System Transfer and Purchase Agreement.



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.A

Meeting Date: March 04, 2024

Submitted By: Lisa Anderson, Tax Administrator
Taxes
Prepared by: Lisa Anderson

Item Title **January Monthly Report**

Attachments: januarymonthly report20240227100348337 (PDF)

Summary: January Monthly Report

Recommendation: Review and approve

**MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE
CAMDEN COUNTY BOARD OF COMMISSIONERS**

OUTSTANDING TAX DELINQUENCIES BY YEAR

<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2023	565,809.05	36,311.53
2022	116,037.18	9,750.20
2021	70,986.19	7,448.23
2020	38,336.57	2,993.57
2019	22,009.16	1,811.18
2018	17,046.58	1,073.90
2017	11,167.13	1,287.30
2016	6,741.83	1,027.88
2015	6,026.72	628.26
2014	7,863.87	967.20

Attachment: januarymonthly report20240227100348337 (Tax Report)

TOTAL REAL PROPERTY TAX UNCOLLECTED	862,024.28
TOTAL PERSONAL PROPERTY UNCOLLECTED	63,299.25
TEN YEAR PERCENTAGE COLLECTION RATE	99.11%
COLLECTION FOR 2024 vs. 2023	1,262,755.66 vs. 1,199,190.61

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2023	94.75%
2022	98.72%
2021	99.18%

THIRTY LARGEST UNPAID ACCOUNTS

SEE ATTACHMENT "A"

THIRTY OLDEST UNPAID ACCOUNTS

SEE ATTACHMENT "B"

EFFORTS AT COLLECTION IN THE LAST 30 DAYS**ENDING January 2024****BY TAX ADMINISTRATOR**

38 NUMBER DELINQUENCY NOTICES SENT

29 FOLLOWUP REQUESTS FOR PAYMENT SENT

3 NUMBER OF WAGE GARNISHMENTS ISSUED

3 NUMBER OF BANK GARNISHMENTS ISSUED

42 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR
TO DELINQUENT TAXPAYER

0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)

0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF
TAX ADMINISTRATOR

0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO
COUNTY ATTORNEY

0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR
COLLECTION (I.D. AND STATUS)

0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS

0 NUMBER OF JUDGMENTS FILED

Attachment: januarymonthly report20240227100348337 (Tax Report)

Roll	Parcel Number	Unpaid Amount	YrsDltg	Taxpayer Name	City	Property Address
R	02-8934-01-17-4778.0000	13,615.89	1	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	02-8943-01-17-4388.0000	13,155.05	3	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	02-8934-01-18-8072.0000	8,982.74	1	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8943-01-06-9013.0000	8,599.42	3	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	02-8935-02-66-7093.0000	8,224.46	1	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8935-04-63-0820.0000	7,306.88	1	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	01-7999-00-62-3898.0000	7,288.42	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-05-0472.0000	7,235.30	1	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	03-9809-00-23-4988.0000	7,110.90	1	WANDA H WELLS	SHILOH	104 HIGH RD
R	03-8943-02-75-4196.0000	6,917.14	3	SHERRILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	02-8934-01-29-4617.0000	6,852.05	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	03-8973-00-53-0748.0000	6,775.06	1	MORRIS L. KIGHT III	SHILOH	142 STANLEY LN
R	02-8916-00-39-5170.0000	6,754.28	1	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	02-8954-00-43-8538.0000	6,516.41	1	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	03-8953-04-80-5726.0000	6,505.39	1	CHESAPEAKE ASSOCIATES LIMITED	SHILOH	917 343 HWY S
R	01-7080-00-26-2396.0000	6,275.58	1	CHRISTOPHER A. KINDER	SOUTH MILLS	136 DOCK LANDING LP
R	03-8961-00-68-3593.0000	6,216.82	1	EDWARD LANE MOORE	SHILOH	169 RAYMONS CREEK RD
R	02-8945-00-41-2060.0000	6,173.39	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	03-8952-01-49-2981.0000	5,901.12	1	CHRISTINA CORBO	SHILOH	130 TULIP TREE DR
R	03-8972-00-44-8500.0000	5,859.62	3	ABODE OF CAMDEN INC.	SHILOH	343 HWY S
R	01-7081-00-20-8262.0000	5,795.87	1	GEORGE TAYLOR AND ANNIE TAYLOR	SOUTH MILLS	178 CULPEPPER RD
R	03-9809-00-24-8236.0000	5,782.77	1	GENE W IRBY	SHILOH	503 SAILBOAT RD
R	02-8944-00-87-7021.0000	5,729.77	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	175 MCKIMMEY RD
R	01-7090-00-64-6040.0000	5,538.76	1	LINTON RIDDICK	SOUTH MILLS	129 LILLY RD
R	03-8973-00-30-0618.0000	5,363.27	1	SHEILA RIGGS EDWARDS	SHILOH	937 SANDY HOOK RD
R	02-8934-01-18-6001.0000	5,345.28	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	01-7979-00-61-7358.0000	5,195.87	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	01-7989-00-01-1714.0000	5,048.59	1	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-04-72-0416.0000	4,953.01	3	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	03-8971-00-23-2253.0000	4,850.43	1	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD

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Delinquencies Top-30 Unpaid

1

Attachment: januarymonthly report20240227100348337 (Tax Report)

Read

Roll	Parcel Number	YrsDltg	Unpaid Amount	Taxpayer Name	City	Property Address
R	02-8945-00-41-2060.0000	10	6,173.39	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	02-8935-02-75-0867.0000	10	2,755.39	ED SIVELLIS HEIRS	CAMDEN	158 US W
R	02-8916-00-68-3801.0000	10	573.78	W. L. & BRENDA SAWYER	CAMDEN	343 HWY N
R	02-8935-02-66-7093.0000	9	8,224.46	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7989-00-01-1714.0000	9	5,048.59	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8936-00-23-4750.0000	9	3,742.88	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	03-8965-00-37-4242.0000	9	3,272.05	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8962-00-67-1021.0000	9	3,099.18	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	01-7999-00-95-3587.0000	9	2,730.23	WALTER TURNER HEIRS	SOUTH MILLS	CAROLINA RD
R	03-8952-00-95-8737.0000	9	2,333.36	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	9	2,121.68	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	9	2,038.64	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7988-00-91-0179.0001	9	1,988.81	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	9	1,891.49	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7091-00-64-6569.0000	9	1,837.31	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8899-00-45-2682.0000	9	1,612.91	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8899-00-36-2719.0000	9	1,601.30	LARRY WELDON HEIRS	SHILOH	HIBISCUS RD
R	02-8926-00-13-6839.0000	9	1,481.35	NORTHEASTERN COMMUNITY	CAMDEN	123 TRAFTON RD
R	02-8935-01-07-0916.0000	9	1,303.20	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	02-8936-00-24-7426.0000	9	1,079.21	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7090-00-60-5052.0000	9	882.83	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	01-7989-04-90-0938.0000	9	830.71	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	01-7989-04-60-1568.0000	9	788.26	EMMA BRIE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	9	769.42	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	02-8955-00-13-7846.0000	9	609.71	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-9809-00-33-4725.0000	9	478.35	DENNIS CREASY	SHILOH	SAILBOAT RD
R	03-8980-00-61-1968.0000	9	444.14	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	9	322.84	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-54-8280.0000	9	305.43	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD
R	03-8980-00-84-1828.0000	9	297.60	CARL TEUSCHER	SHILOH	220 BROAD CREEK RD

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Delinquencies Top-30 Oldest

Attachment: januarymonthly report20240227100348337 (Tax Report)

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0004068	14,077.22	1	BAYSIDE FARMS, LLC	SOUTH MILLS	246 HORSESHOE RD
P	0000011	5,077.21	1	ALBERTSON FARMS INCORPORATED	SOUTH MILLS	173 OLD SWAMP RD
P	0002941	2,059.39	3	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0000295	1,126.07	5	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0003721	1,125.00	3	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFTON RD
P	0001709	947.26	7	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001721	886.12	3	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0003192	746.22	2	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
P	0000132	703.07	1	DAVID DUNAVANT JR.	CAMDEN	158 HWY E
P	0002808	682.35	1	NORTH POINTE HAULING INC	SOUTH MILLS	103 NORTH POINTE RD
P	0003878	652.43	1	RONNEY GILLIKIN JR	SOUTH MILLS	109 NORTH POINTE RD
P	0001046	641.80	1	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0003513	632.07	1	JULIE PORTER	CAMDEN	431 158 US W
P	0000297	594.58	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003017	583.86	2	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0003512	562.02	2	WILLIAM ANTHONY POPE JR	CAMDEN	214 SMITH DR
P	0000195	532.20	1	BUDDY GREGORY'S BODY SHOP	CAMDEN	330 NORTH 34
P	0001104	505.14	2	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001072	497.39	9	PAM BUNDY	SHILOH	105 AARON DR
P	0002525	434.51	2	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0003547	408.71	3	NICHOLAS W. STOTTS	CAMDEN	431 158 US W
P	0001545	358.72	3	LOUIS RUGGERI	CAMDEN	390 CAMDEN CSWY
P	0003478	356.62	2	JOHN PETER LEARY	SOUTH MILLS	971 343 HWY N
P	0003415	354.93	3	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0001278	339.69	1	JOSEPH E. MCPHERSON	SOUTH MILLS	865 343 HWY N
P	0000945	336.42	3	RAMONA F. TAZEWEILL	CAMDEN	239 SLEEPY HOLLOW RD
P	0003850	324.90	2	JOSHUA MICHAEL BAILEY	SOUTH MILLS	100 ROBIN CT W
P	0003773	312.36	3	SEVAN NERO BARTLETT	CAMDEN	197 HERMAN ARNOLD RD
P	0003662	305.93	3	JEFFREY CLAYTON COLLIER	CAMDEN	152 158 US W
P	0002147	305.44	1	JOHN CALVIN ESKRIDGE	SOUTH MILLS	295 OLD SWAMP RD

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Delinquencies Top-30 Unpaid

1

Attachment: januarymonthly report20240227100348337 (Tax Report)

Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	9	947.26	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	9	641.80	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	9	497.39	PAM BUNDY	SHILOH	105 AARON DR
P	0000738	9	226.96	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001106	9	222.47	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001538	9	216.33	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001694	9	128.34	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000295	8	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000770	8	156.60	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0002921	8	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000945	7	336.42	RAMONA F. TAZEWEILL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	7	260.53	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	7	233.74	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001150	7	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	7	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002902	6	281.09	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001512	6	256.17	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
P	0002942	6	118.75	JAMES P. VASILOPOULOS	CAMDEN	346 343 HWY S
P	0003513	5	632.07	JULIE PORTER	CAMDEN	431 158 US W
P	0003415	5	354.93	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003075	5	283.72	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0003414	5	263.43	EDWARD A. BILL	CAMDEN	152 158 US W
P	0003096	5	246.72	DANIEL ELWOOD BRIGHT	CAMDEN	109 JUNIPER DR
P	0003487	5	246.26	MICHAEL RONALD MAYO II	CAMDEN	146 BELCROSS RD
P	0003495	5	227.60	ALY MOHAMAD	SHILOH	100 BROAD CREEK RD
P	0003035	5	223.65	ROBERT HENRY LEE	SHILOH	121 BEECH TREE DR
P	0002978	5	218.23	JONATHAN LEWIS PUGH	SOUTH MILLS	206 MAIN ST
P	0003269	5	149.85	KIMBERLY STARR MUTTA	CAMDEN	290 NORTH RIVER RD
P	0003378	5	135.57	JAMES KELLEY WIGFIELD	CAMDEN	441 158 US E
P	0001721	4	886.12	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD

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1

Delinquencies Top-30 Oldest

Attachment: januarymonthly report20240227100348337 (Tax Report)

Personal



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.B

Meeting Date: March 04, 2024

Submitted By: Erin Burke,
Administration
Prepared by: Karen Davis

Item Title **Resolution Supporting America 250 NC Committee**

Attachments: Invitation to apply - County Committee (PDF)
Resolution 2024-03-01 America 250 NC Committee
(DOCX)
Eligible Activities - County (PDF)
Application information and instructions - County
(PDF)

Summary letter and supporting documentation attached.

February 15, 2024

Dear County Leader,

The North Carolina Department of Natural and Cultural Resources (DNCR) is excited to announce the availability of a new grant program for communities to fund activities related to the upcoming America 250 commemoration. DNCR is leading the statewide effort to plan for the commemoration, and our goal is to energize **broad, robust, and comprehensive programs** across ALL of North Carolina's 100 counties.

We are fast approaching important anniversaries of key state and national events from the Revolutionary War period. April 12, 2026, will mark 250 years since the Fourth Provincial Congress met in Halifax and passed a resolution that authorized its delegates to the Continental Congress to seek independence from the British. A few short months later all colonial representatives in Philadelphia passed the Declaration of Independence on July 4, 2026, and a new nation was born. North Carolina will mark this anniversary with wide ranging activities across a multi-year commemoration beginning April 12, 2024, with a focus on 2026. DNCR is planning a variety of activities, educational resources, and special events throughout the commemoration. We invite you to learn more on our website for [America 250 NC](https://www.america250.nc.gov).

As DNCR fosters the commemoration statewide, we seek to generate a spirit of collaboration across counties, municipalities, non-profit and tourism sectors, and civic organizations. The grants are designed to spark programs and activities on a local level to create a memorable and meaningful commemoration. Our [program field guide](#) includes planning resources and ideas that may help your county identify programs and activities that will resonate with your communities.

Official county America 250 NC committees are eligible to apply for grants. Eligible projects include public art, educational activities, community events, exhibits, scholarly research, printed resources, and oral history projects, among a host of other activities. This first round of applications will be the only time that counties will be able to apply for these funds without having to match any of the award in cost sharing or cash-in-hand. For information on forming your county committee, please visit the "Get Involved" tab at our website. For more information on grant eligibility, application components, and required documentation, please visit our website: <https://www.america250.nc.gov/grants>

The America 250 NC team is available to help with questions about the grant program, the application, and award process, or any other related topics. Please reach out to our team email at america250nc@dnrc.nc.gov and be sure to use AMERICA 250 NC GRANT in the subject heading.

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

109 E. Jones St.
Mail Service Center 4601 Raleigh, NC 27601

America250.nc.gov
America250NC@dnrc.nc.gov
(919) 814-6800



Resolution 2024-03-01

Resolution of the Camden County Board of Commissioners Recognizing and Approving of the Camden County Official America 250 NC Committee

A resolution of Camden County, North Carolina, supporting the America 250 NC committee for the United States semiquincentennial (AMERICA 250 NC).

WHEREAS, Roy Cooper, Governor of North Carolina, created AMERICA 250 NC to plan, encourage, develop, and coordinate the commemoration of the 250th anniversary of the United States and North Carolina's integral role in that event and the role of its people on the nation's past, present, and future; and

WHEREAS, AMERICA 250 NC has a mission to engage ALL North Carolinians and ALL 100 counties through their many signatures and officially recognized programs, projects, and events over the commemoration by inspiring future leaders and celebrating North Carolina's contributions to the nation over the last 250 years; and

WHEREAS, by adoption of America 250 NC's mission, a Camden County Committee is officially formed to achieve the goals of America 250 NC.

NOW, THEREFORE, BE IT RESOLVED, that the County of Camden hereby endorses AMERICA 250 NC and its mission; and

BE IT FURTHER RESOLVED, that the County of Camden officially establishes an AMERICA 250 NC Committee made up of a diverse group of citizens to work with AMERICA 250 NC on any and all activities. The participants of the Camden County Committee will be strictly voluntary roles and there will be no compensation for participation.

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to the Camden County legislative delegation and the AMERICA 250 NC Committee.

Adopted this the 4th day of March 2024.

ATTEST:

Ross B. Munro, Chair
Camden County Board of Commissioners

Karen M. Davis, Clerk to the Board
Camden County Board of Commissioners

Attachment: Resolution 2024-03-01 America 250 NC Committee (Resolution Supporting America 250 NC Committee)



America 250 NC Local Grants
County Committees
<https://www.america250.nc.gov/>

Eligible Activities

- Strategic planning for America 250 NC committee
 - Hire a facilitator to work with committee to develop plans for commemoration
 - Host community listening sessions with facilitator to guide decision processes based on community feedback
 - Final report of facilitator will be a part of an interim or final report for the grant project
- Public art or mural with America 250 NC connection
 - Using one of the three [America 250 NC themes](#), develop a public art project, such as a mural or free-standing piece of art that is freely available for public viewing
 - If possible, use local or NC artists for the work
- Wayside
 - Work with DNCR Wayside Committee and approved vendor to add waysides in county to the “Revolutionary Routes” statewide trail. Subject to eligible wayside categories, placement restrictions/requirements.
- Local marker
 - Work with DNCR and approved vendor to erect a local marker connected to the America 250 NC themes. Subject to eligible marker categories, size and design, placement restrictions/requirements.
- Local exhibit
 - Exhibit must be inside a public space open or to the public.
 - Must display the interpretative panels through 2026 at a minimum
 - All content and images must be approved by America 250 NC prior to publication/installation. Use of images and sources must be cited.
 - The introductory panel and any accompanying printed material must display the America 250 NC logo and cite the America 250 NC project as a funder. See promotional materials for guidelines.
 - Grant recipients must obtain a permanent and transferable right for themselves and America 250 NC to use any images, wording, design, and layout. Recipients will make sure that the images can be used by recipient and or America 250 NC in promotional materials. Exceptions must be preapproved by America 250 NC.
- Online exhibit
 - The website materials must be made available to America 250 NC and a link provided to the content to be shared via America 250 NC’s website.
 - Must agree to maintain and update the website materials through 2026 at a minimum
 - All content and images must be approved by America 250 NC prior to publication. Use of images and sources must be cited.

- The introductory materials and any accompanying printed material must display the America 250 NC logo and cite the America 250 NC project as a funder. See promotional materials for guidelines.
- Grant recipients must obtain a permanent and transferable right for themselves and America 250 NC to use any images, wording, design, and layout. Recipients will make sure that the images can be used by recipient and or America 250 NC in promotional materials. Exceptions must be preapproved by America 250 NC.
- Research
 - Research to support development of a local America 250 NC program, such as a walking tour, driving tour, or other public program.
 - Research on a particular location or building that would result in a report useful for planning America 250 NC programming such as a tours or educational programs
 - Research to create printed resources, such as a map, walking or driving tour, brochure or webpage that highlights local America 250 NC programs or resources
 - Research resulting in a publication should comply with expected formatting and citation structure, please see the [North Carolina Historical Publications](#)’ “Style Guide for Authors and Editors” under Quick Links.
- Educational Outreach
 - Support for local school field trips to State Historic Site, state museum or local historical program
 - Student competition with America 250 NC thematic link (ex. Bake-off with historic recipes, essay contest, poster contest, or art projects)
 - Development of America 250 NC themed, NC curriculum aligned, lesson plan with local resource connection
- Event expenses
 - Annual or new festival with clear America 250 NC connections in branding and themes
 - Speaker fees
 - Living history program
 - Tours of local America 250 NC sites and locations
 - Printing expenses for program, map, brochure, or tour
- Archaeology
 - Ground penetrating radar or other non-invasive survey of a potential archaeological site. The Office of State Archaeology is ready to assist successful proposals in finding qualified vendors and grant products which typically includes a report on findings and recommendations.

Ineligible Activities

- Capital expenses
- Artistic materials and equipment not related to America 250 NC activities
- Non-America 250 NC mission-related operating costs
- Equipment costs (cameras, computers, hard drives, etc.)
- Fundraising efforts
- Lobbying
- Costs related to any project whose primary purpose is to promote partisan political or religious ideologies
- Scholarship assistance
- University faculty salary and costs that are not directly related to the project
- Food and alcohol



Application Instructions
America 250 North Carolina Local Grants
County Committees
<https://www.america250.nc.gov/grants>

Grant Program Goals

America 250 NC grants are funded by appropriations provided by the 2023-2025 state budget (S.L. 2023-134) and support a variety of public programs, scholarly research, tourism projects, and educational outreach. America 250 NC's goal is to energize **broad, robust, and comprehensive programs** across ALL of North Carolina's 100 counties. Non-profit and community organizations should seek to develop projects that will be accessible for wide audiences, serve local residents, and seek to grow the stories of North Carolina's contributions to the Revolutionary War and to the development of our United States following our [commemorative themes](#). Partnerships among several entities within your town, county, or region are encouraged and make your application stronger in the review process.

Grant Amount: \$10,000

Grant funds will be paid in disbursements tied to grant deliverables. The reporting dates will be provided at time that the grant agreement is signed and will be tied to your application timeline summary and established benchmarks.

Questions? Reach out to America 250 NC

The America 250 NC team is available to answer questions about the grant program, the application and award process, or any other related topics. You are encouraged to reach out to the team prior to applying to ensure that your project matches the categories of activities eligible for funding and that all elements of the grant application will be included for review. America 250 NC team email: america250nc@dncr.nc.gov.

Eligible Applicants

Applicants in this program category must be local governmental entities or counties with an official county committee. Only one county committee in each county will receive these funds. For more on county committees, please see the [Get Involved](#) tab on our website.

Applications will not be reviewed until all required documents have been received prior to the application closing date. A completed application will include clear and achievable deliverables,

timeline, and measures of success in addition to other requirements listed below. Grant funds will not be disbursed until a grant agreement is fully signed and executed.

Sample Eligible Activities: County Committees

- Strategic planning for A250 committee
 - Hire a facilitator to work with committee to develop plans for commemoration
 - Host Community Listening Sessions with facilitator to guide decision processes based on community feedback
 - Final report of facilitator will be a part of an interim or final report for the grant project
- Public art or mural with A250 Connection
 - Using one of the three [America 250 NC themes](#), develop a public art project, such as a mural or free-standing piece of art that is freely available for public viewing
 - If possible, use local or NC artists for the work
- Wayside
 - Work with DNCR Wayside committee and approved vendor to add waysides in county to the “Revolutionary Routes” statewide trail 250 team, A250 wayside group. Subject to eligible wayside categories, placement restrictions/requirements.
- Local marker
 - Work with DNCR and approved vendor to erect a local marker connected to the A250NC themes. Subject to eligible marker categories, size and design, placement restrictions/requirements
- Local exhibit
 - Exhibit must be inside a public space open or to the public.
 - Must display the interpretative panels through 2026 at a minimum
 - All content and images must be approved by America 250 NC prior to publication/installation. Use of images and sources must be cited.
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- Research
 - Research to support development of a local A250 program, such as a walking tour, driving tour, or other public program.
 - Research on a particular location or building that would result in a report useful for planning A250 programming such as a tours or educational programs
 - Research to create printed resources, such as a map, walking or driving tour, brochure or webpage that highlights local A250 programs or resources
 - Research resulting in a publication should comply with expected formatting and citation structure, please see the [North Carolina Historical Publications](#)’ “Style Guide for Authors and Editors” under Quick Links.
- Educational Outreach
 - Support for local school field trips to State Historic Site, state museum or local historical program
 - Student competition with A250 thematic link (ex. Bake-off with historic recipes, essay contest, poster contest, or art projects)
 - Development of A250 themed, NC curriculum aligned, lesson plan with local resource connection
 - Support for Sonny Kelly “The Fire of Freedom” workshop/performance in community
- Event expenses
 - Annual or new festival with clear A250 connections in branding and themes
 - Speaker fees
 - Living history program
 - Tours of local A250 sites and locations
 - Printing expenses for program, map, brochure, or tour
- Archaeology
 - Ground penetrating radar or other non-invasive survey of a potential archaeological site. The Office of State Archaeology is ready to assist successful proposals in finding qualified vendors and grant products which typically includes a report on findings and recommendations.

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- Capital expenses
- Artistic materials and equipment not related to America 250 NC activities
- Non America 250 NC mission-related operating costs
- Equipment costs (cameras, computers, hard drives, etc.)
- Fundraising efforts
- Lobbying

- Costs related to any project whose primary purpose is to promote partisan political or religious ideologies
- Scholarship assistance
- University faculty salary and costs that are not directly related to the project
- Food and alcohol

Required Documents

- Completed Application (online form). Detailed instructions on completing the online application are found later in this document.
 - Project Summary
 - Publicity Plan
 - Project Timeline Summary
 - Budget Spreadsheet and Budget Narrative
 - Conflict of Interest/Ethics Policy

Application Components and Instructions

Project Title

Create a project title that will succinctly describe your project.

Applicant/Project Sponsor

The lead applicant will be the fiscal agent for the project and will be responsible for final reporting.

Applicant Type

Please select the appropriate type of applicant that applies to your lead organization.

Project Director

The project director will lead the day-to-day operations of the project and will ensure that the project is kept on time, within budget, and that all deliverables are met. The project director will be the primary point of contact for the America 250 NC grants officer.

Budget Officer

The budget officer will be the chief fiscal officer for the lead applicant and will be responsible for ensuring grant funds are spent according to the grant application and all applicable state laws.

Authorizing Officer

If another entity needs to be a part of the approval process, grant project oversight, financial review, or legal review, please add that person's contact information here.

Project Summary

Abstract

Briefly summarize the applicant, the project's goal or purpose, and subject matter the project addresses. This description may be used in publicity.

Limit 2,000 characters including spaces.

America 250 NC Themes

Explain how this project relates specifically (not tangentially) to [themes of America 250 NC](#).

Limit 1,000 characters including spaces

County Tier

The North Carolina Department of Commerce has ranked North Carolina counties by economic distress. To find your county's ranking so that you can determine your match amount, visit [NC County Tier](#).

Type of Project

Choose which activity best fits your project from the drop-down menu. Projects can be comprised of several different types. For example, a research project might be needed before an

exhibit can be developed. The ultimate goal of the project is the exhibit, so the type of project would be an exhibit.

Project Narrative:

(7,000 words, spaces included)

Describe the proposed project concisely.

- a. Project descriptions must address the planning process to create the project, describe the need that the project addresses, and how the project will benefit the local community.
 - b. Project narratives must address the specific details of the project goal(s) and how the type of project selected will best address the need. Projects can be comprised of several different types. For example, a research project might be needed before an exhibit can be developed. The ultimate goal of the project is the exhibit, so the type of project would be an exhibit.
 - c. Target Audience – description of the anticipated audience for this project: K-12 students, teachers, families, elderly, teens, etc. Estimate the size of the audience expected to be impacted by your project.
 - i. Note: Post-grant reporting will require reporting on estimated attendance/participation by target audiences so track attendance during your project’s lifetime.
 - d. Format – Describe the format your project will take to address the need (living history demonstration, speaker, panel discussion, book or pamphlet, lesson plans, school trips, etc). Please note that Chicago Manual of Style standards are preferred by America 250 NC for research studies, printed materials, and scholarly products.
 - i. Research resulting in a publication should comply with expected formatting and citation structure, please see the [North Carolina Historical Publications](#)’ “Style Guide for Authors and Editors” under Quick Links
 - e. Scope – If the activity is part of a larger project, briefly describe the overall project and provide context for how this application satisfies a certain section of the larger endeavor. Make sure you are clearly defining what tangible things will be the end result of this grant funding if approved. What scope of work is part of this application?
 - f. Project Team – Provide a list of the project team members with a brief review of their role on the grant project and qualifications.
 - i. Note: The project team will provide all project management and select all artists, vendors, and/or consultants.
2. **External Review:** Will you have any external review of your content? If yes, please describe the process. What is your plan to ensure the accuracy of the historical information?
- a. Content generated as a result of this grant project must be reviewed and approved by the America 250 NC team prior to publication. Please allow time for this review in your grant timeline.

- b. Content must be approved by America 250 NC prior to publication and must include the acknowledgement in item 3, section b below
- 3. Communications Plan:**
- a. Offer detailed plans for promotion/publicity.
 - b. Printed and online materials generated as a result of this grant must include the following acknowledgement:
This project was produced with assistance from the America 250 North Carolina initiative, administered by the North Carolina Department of Natural and Cultural Resources. Any opinions, findings, and conclusions or recommendations expressed in this material are those of the author(s) and do not necessarily reflect the views of the State of North Carolina.
 - c. Be sure to add your event to the America 250 NC event calendar [here](#).
 - d. Address how you will promote the role of America 250 NC as a funding source for the project.

Deliverables/Impact

(7,000 words, spaces included)

1. Deliverables/Expected Outcome:

What deliverables (tangible items) will be your expected outcome of this project? You can mention a larger project goal, but make sure to be very specific about the result of this funding (your grant deliverables). Note that this response is about tangible items that you will produce with the grant funds.

Best Practice: Number them in a list. For example: 1) Panel installed. 2) Companion materials printed and uploaded to the location's website. 3) Public opening held. 4) Docents trained. 5) Series of related lectures held. 6) A teacher guide was created, and field study information was distributed to local schools. If approved, the deliverables will appear in your grant agreement/contract and will need to be documented in your final report.

2. Measurement of Success:

What will you use to measure success? For example: 1) number of attendees at opening event 2) survey or feedback of participants 3) media coverage 4) social media interaction 5) clicks on website, etc. 6) number of field trip visits from schools.

- a. Best Practice: Write anticipated grant outcomes (deliverables) as a bulleted list. Address each deliverable with an anticipated measure of success or how the outcome's success will be described or considered. Please note that if approved, this text will appear in your grant agreement/contract and the results will be required on your final report.

3. **Participation and Access**

(Limit 1,000 words, spaces included)

It is an expressed goal of the America 250 NC program is to energize **broad, robust, and comprehensive programs** across ALL of North Carolina's 100 counties and reach a wide audience in its activities. Please describe how your project will further this goal:

- a. Including stories of the historically marginalized such as (but not limited to) African Americans, American Indians, women, children, British soldiers, Loyalists.
- b. Remembering that each county, even those without major battles, has its own stories and place in NC Revolutionary War history.
- c. Reaching out to all communities to encourage participation in project development, activities, and events to ensure that all North Carolinians see themselves in the semiquincentennial.
- d. Describe how the project will be made freely accessible to the public. How will you count audience members/attendance or participation?

4. **Longevity/Lasting Impact**

(500 words, spaces included)

How do you see this state funding having a lasting impact on historic tourism, education, and/or engagement in your community? While discussion of the project's longevity can be about the emotional or overarching result - i.e. inspire a new generation of historians - please also consider a more tangible lasting impact. For example, the new signage will last for approximately 10 years and will inform a new generation of county residents on the important history that happened here.

5. **Partnerships:** While not required, America 250 NC encourages partnerships to broaden the scope of any project. List any community organizations that will partner with your sponsoring organization on the planning and implementation of the project. What will be partner commitments and how will you document that commitment? How will you structure project accountability for each partner's role? Programs are always most successful when they have the support of a wide variety of organizations and people. Strong community collaborations will increase the application's competitive advantage.

6. **Project Timeline Summary**

(1,000 words, spaces included)

Explain the timetable for the project, including all major benchmarks, such as compiling mailing lists, promotion, and completing program materials. Also include tentative event dates and activities. Additionally identify a mid-project deliverable that can trigger an application for payment of the first funding disbursement.

Budget Documentation

See the Budget Document Template, which is downloadable via the application and the grants page on our website. This template will be where you will itemize all planned expenditures. Once complete, save and upload to the application in the appropriate location. The Budget Document accommodates up to three years of project activities and expenses. Depending on individual software, the Budget Document Template may not auto calculate, please ensure that all data is complete on the budget document template and the document is attached to your application.

The Year 1 columns should include costs for activities that begin on the project start date and end 12 months later. If the project timeline exceeds one year, list the costs for the next 12 months in the Year 2 columns and likewise for Year 3, if necessary.

The budget should include the project costs that will be charged to grant funds. All the items listed and supported by grant funds must be necessary to accomplish project objectives, allowable according to the applicable state rules, auditable, and incurred during the award period. Charges to the project for items such as salaries, travel, and contractual services must conform to the written policies and established practices of your organization. You must report all revenues generated with project funds during the award period of performance as program income.

When entering information into the Budget Template, please note that the peach-colored columns automatically populate with totals. Totals for each section will populate the Total Costs table and the end of the Budget Template.

Grant Amounts for County Grants are \$10,000

Budget Document Template

1. **Salaries and Wages:** Include both temporary and permanent staff as well as volunteer workers engaged in project activities.
2. **Travel:** Explain the method of cost computation for each travel cost, including subsistence, lodging, and transportation, in your Budget Summary.
3. **Supplies, Materials, and Equipment:** List the costs of supplies, materials, and equipment purchased specifically for the proposed project. Project supplies must not exceed \$5,000 for any single item unless written approval has been received by America 250 NC.
4. **Contracts and Subawards:** List each third party that will undertake project activities and their associated costs in your budget summary.

Total Costs

These fields fill automatically from the totals in the peach columns in each section. Be sure to double check the totals and ensure all data is in the correct columns and sections.

Budget Summary

Write a budget summary to identify each expense and show the method of cost computation used to determine each dollar amount. To write your budget summary, follow the format of the Budget Template's section headings and save it as a PDF.

1. Salaries and Wages

Identify each person whose salary or wages will be paid with grant funds; provide their names, describe their role in the project, the percentage of time to be devoted to the project, and their rate of pay.

2. Travel

For each trip, explain the purpose of the trip and specify the points of origin and destination. Explain how you arrived at the dollar amount.

3. Supplies, Materials, and Equipment

List each type of supply, material, and equipment you propose to purchase. Detail the number and unit cost for each item and explain how you arrived at the dollar amounts. Provide vendor quotes or price lists as supporting documents with your application.

4. Contracts

List the costs of project activities to be undertaken by third parties for the project. (Familiar terms for third parties can include partners, consultants, subgrantees, collaborators, vendors, or service providers.) Identify each third party by name, describe their role in the project, the activities they will carry out, and the cost.

5. Other Costs

Use this section for costs that cannot be assigned to other categories.

Supporting Documents

Please provide clear and understandable names for your supporting documents. Each application can upload as many as 3 additional supporting documents.



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.C
Meeting Date: March 04, 2024

Submitted By: Erin Burke,
Administration
Prepared by: Karen Davis

Item Title **Interlocal Agreement for Central Communications**

Attachments: Interlocal Agreement for Central
Communications_2023
(PDF)

Summary:
Renewal of Interlocal Agreement with City of Elizabeth City and Pasquotank County for Central Communications.

Recommendation:
Approval.

STATE OF NORTH CAROLINA

INTERLOCAL AGREEMENT
FOR CENTRAL COMMUNICATIONS

PASQUOTANK COUNTY

This AGREEMENT, made and entered into this _____ day of _____, 2023, by and between the CITY OF ELIZABETH CITY, a municipal corporation organized and existing under the laws of the State of North Carolina (hereinafter called "CITY"), PASQUOTANK COUNTY and CAMDEN COUNTY, bodies politic and political subdivisions of the State of North Carolina (hereinafter called "PASQUOTANK" and "CAMDEN").

WITNESSETH

THAT, WHEREAS, North Carolina General Statute §160A-460, et. seq. provides that any two or more units of local government may cooperate in public safety communications and emergency 9-1-1 dispatch systems, hereinafter "System"; and

WHEREAS, the CITY and PASQUOTANK and CAMDEN desire to contract for all necessary 9-1-1 communications and dispatch services for police, fire, and other emergency services; and

WHEREAS, PASQUOTANK, through its Department of Central Communications, is willing and able to furnish such services on a mutually agreeable cost sharing plan; and

WHEREAS, PASQUOTANK has previously provided these services pursuant to an Interlocal Agreement by and between PASQUOTANK, CAMDEN and CITY; and

WHEREAS, a Central Communications Advisory Board as provided herein has been created to assist in the operation of the System.

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1) TERM AND RENEWAL OF THE AGREEMENT

- a) The initial term of this Agreement shall be for three years commencing July 1, 2023 and ending on June 30, 2026.
- b) Following completion of the initial three-year term, this Agreement shall automatically be renewed for two years, unless CITY and/or CAMDEN notify PASQUOTANK of its intention to withdraw. Such notice shall be in writing, mailed or delivered to PASQUOTANK no later than ninety (90) days prior to July 1 of the then current year and the withdrawal shall become effective June 30 of the year following the current year, unless otherwise agreed to by PASQUOTANK, CAMDEN and CITY.

2) MANAGEMENT

- a) The Central Communications Department shall be directly managed and operated by Pasquotank County with budget development and funding provided by both counties and the City.

3) FORMATION OF CENTRAL COMMUNICATIONS ADVISORY BOARD

- a) PASQUOTANK, CAMDEN and CITY have agreed to the formation of the Central Communications Advisory Board to assist in formulation of policies and operational processes governing the joint emergency communications and dispatch services. It is understood that the Central Communications Advisory Board serves in an advisory capacity to the governing boards of PASQUOTANK, CAMDEN and CITY.
- b) The intended purpose of the Central Communications Advisory Board is to provide the primary users of the System the means to participate in the generation of policy direction on appropriate matters pertaining to fiscal, operational, service level, equipment, and facilities matters relating to the System. It is agreed that the terms of reference for the Central Communication Advisory Board shall be as noted in paragraph 4 below.

4) CENTRAL COMMUNICATIONS ADVISORY BOARD

- a) Purpose – The purpose of the Central Communications Advisory Board is to establish an effective method of communication between the System users and PASQUOTANK. Inherent in the approach is the understanding that the formal structure will enable PASQUOTANK to work with representatives of the user agencies to achieve clear policy direction and consistent coordination regarding emergency dispatch services.
- b) Membership - The Central Communications Advisory Board shall serve at the pleasure of his or her appointment authority and consist of six members and three ex-officio members as follows:
 1. Three (3) members appointed by the Pasquotank County Board of Commissioners
 2. Two (2) members appointed by the Elizabeth City Council
 3. One (1) member appointed by the Camden County Board of Commissioners
 4. Manager, Pasquotank County (ex-officio, non-voting)
 5. Manager, Camden County (ex-officio, non-voting)
 6. Manager, City of Elizabeth City (ex-officio, non-voting)

5) FINANCIAL/BUDGET

- a) The Pasquotank County Manager, in conjunction with the Central Communications Advisory Board, shall prepare a proposed budget each year that identifies Central Communications expenses and revenue for the upcoming year.

The proposed budget shall be presented to the Elizabeth City Manager and the Camden County Manager no later than April 1 of each year.

- b) Each respective governing body shall take official action on the proposed budget for Central Communications by June 1 of each year. Should a governing body fail to approve the budget by June 1 of a particular year, the County Managers, City Manager, Chairmen and Mayor shall meet within seven (7) days to address any outstanding issues.
- c) The three governmental bodies hereby agree to the following formula for financing the operations of the department:

Pasquotank County 47%
Elizabeth City 32%
Camden County 21%

The amount paid shall be net of revenues, which may be received for the operation of the System.

- d) CITY and CAMDEN shall be billed for their portion of the operating expenses on a quarterly basis.

6) INSURANCE

All parties shall maintain in force at all times during the performance of this Agreement, a policy or policies of insurance as follows, and in the minimum limits of liability as stated herein:

- a) Comprehensive general liability, including but not limited to premises, personal injuries, products and completed operations for combined single limit of not less than \$1,000,000 per occurrence.
- b) Comprehensive automobile liability, including but not limited to property damage, bodily injury and personal injuries for combined single limit of not less than \$1,000,000 per occurrence.
- c) Workers' Compensation covering statutory requirements of the State of North Carolina and Employer's Liability of not less than \$100,000 per occurrence.

7) NOTICES

Notices required under this Agreement shall be delivered personally or by first-class, postage pre-paid mail as follows:

County Manager
Pasquotank County
Pasquotank County Courthouse-2nd floor
P.O. Box 39
Elizabeth City, NC 27907

County Manager
Camden County
330 E. Hwy 158
P.O. Box 190
Camden, NC 27921

City Manager
City of Elizabeth City
H. Rick Gardner Municipal Administration Building – 2nd floor
P.O. Box 347
Elizabeth City, NC 27907

8) GENERAL PROVISIONS

- a) Amendment. This Agreement may be amended or modified only by an instrument in writing signed by all the parties hereto.
- b) Waiver. Any waiver of any terms and conditions hereof must be in writing and signed by the parties hereto. A waiver of any of the terms and conditions hereof shall not be construed as a waiver of any other terms or conditions in this agreement.
- c) Successors and Assigns. This Agreement and the rights, privileges, duties and obligations of the parties hereunder, to the extent assignable or delegable, shall be binding upon and inure to the benefit of the parties and their respective successors, permitted assigns, and heirs.
- d) Compliance with Applicable Law. The parties shall comply with all applicable federal, state and local laws and regulations in performing this Agreement.
- e) Heading. The section and paragraph headings are for convenience only and shall not be used to interpret the terms of this Agreement.
- f) Governing Law. This Agreement shall be governed by and interpreted under the laws of the State of North Carolina.
- g) Construction of Agreement. The parties agree that each party has fully participated in their review and revision of this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any amendment hereto.
- h) Counterparts. This Agreement may be executed in three counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.
- i) Integration. This Agreement, including the exhibits hereto, shall represent the entire Agreement between the parties with respect to the subject matter hereof and shall supersede all prior negotiations, representations or agreements, either written or oral, between the parties as of the effective date hereof.

{Signatures on Following Page(s)}

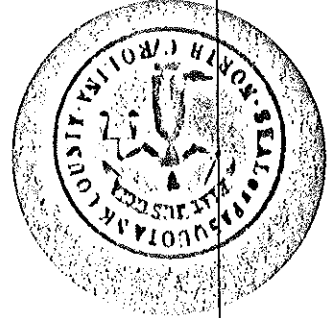
IN WITNESS WHEREOF, Pasquotank County and each of the Agencies have caused this Agreement to be executed by their duly-authorized representative as of the day and year written above.

PASQUOTANK COUNTY

By: Charles Jordan
Charles Jordan, Chairman
Board of County Commissioners

Attest: Lynn B. Scott
Lynn B. Scott, Clerk to the Board

SEAL



APPROVED AS TO FORM:

By: R. Michael Cox
R. Michael Cox, County Attorney

CAMDEN COUNTY

By: _____ Date: _____
Tiffany White, Chair
Board of County Commissioners

Time: _____

Attest: _____
Karen Davis, Clerk to the Board

SEAL

APPROVED AS TO FORM:

By: _____
John S. Morrison, County Attorney

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: Stephanie B Jackson Date: 2/27/2024
Stephanie Jackson, Finance Officer Time: 11:01 am

CITY OF ELIZABETH CITY

By: E. Kirk Rivers
E. Kirk Rivers, Mayor

Date: 4/25/23
Time: 11:44 a.m.

Attest: April Onley
April Onley, City Clerk



APPROVED AS TO FORM:

By: William H. Morgan, Jr.
William H. Morgan, Jr., City Attorney

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: Alicia Steward
Alicia Steward, Finance Director

Date: 4/25/23
Time: 3:39 pm



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

New Business

Item Number: 6.D

Meeting Date: March 04, 2024

Submitted By: Erin Burke,
Administration
Prepared by: Karen Davis

Item Title **Interlocal Agreement for Emergency Management
Coordination Services**

Attachments: Interlocal Agreement for Emergency Management
Coordination_2023 (PDF)

Summary:

Renewal of Interlocal Agreement with City of Elizabeth City and Pasquotank County for
Emergency Management Coordination Services.

Recommendation:

Approval.

STATE OF NORTH CAROLINA**INTERLOCAL AGREEMENT
FOR EMERGENCY MANAGEMENT
COORDINATION SERVICES****PASQUOTANK COUNTY**

This AGREEMENT, made and entered into this _____ day of _____, 2023, by and between the CITY OF ELIZABETH CITY, a municipal corporation organized and existing under the laws of the State of North Carolina (hereinafter called "CITY"), PASQUOTANK COUNTY and CAMDEN COUNTY, bodies politic and political subdivisions of the State of North Carolina (hereinafter called "PASQUOTANK" and "CAMDEN").

WITNESSETH

THAT, WHEREAS, North Carolina General Statute §166A-7 authorizes the forming of joint Emergency Management Agencies between two or more counties and one or more municipalities within the borders of those counties, and

WHEREAS, the CITY and PASQUOTANK and CAMDEN desire to contract for all coordination services as related to Emergency Management; and

WHEREAS, PASQUOTANK, through the Department of Pasquotank-Camden Emergency Management Department, is willing and able to furnish such services on a mutually agreeable cost sharing plan; and

WHEREAS, PASQUOTANK is currently providing these services pursuant to a jointly adopted PASQUOTANK, CAMDEN, CITY Interlocal Agreement for Emergency Management Coordination Services.

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1) TERM AND RENEWAL OF THE AGREEMENT

- a) The initial term of this Agreement shall be for three years commencing July 1, 2023 and ending on June 30, 2026, unless sooner terminated as provided herein.
- b) Following completion of the initial three-year term, this Agreement shall automatically be renewed for two years, unless CITY and/or CAMDEN notify PASQUOTANK of its intention to withdraw. Such notice shall be in writing, mailed or delivered to PASQUOTANK no later than ninety (90) days prior to July 1 of the then current year and the withdrawal shall become effective June 30 of the year following the current year, unless otherwise agreed to by PASQUOTANK, CAMDEN and CITY.

2) MANAGEMENT

- a) The Emergency Management Department shall be directly managed and operated by Pasquotank County with budget development and funding provided by both counties and the city.

3) PASQUOTANK-CAMDEN-ELIZABETH CITY CONTROL GROUP

- a) Purpose – The purpose of the PASQUOTANK, CAMDEN, CITY Control Group, during times of emergencies, is to make timely decisions on urgent matters related to an emergency or disaster situation. They have active presence in the Emergency Operations Center. The Control Group, for purposes of this Interlocal Agreement, is to establish clear communications and consistent coordination regarding emergency management services.
- b) Membership - The Control Group shall consist of the same members as identified in the Pasquotank-Camden-Elizabeth City Multi-Hazard Operations Plan, as follows:
 - (1) Pasquotank County Commission Chairman (representing all Commissioners)
 - (2) Camden County Commission Chairman (representing all Commissioners)
 - (3) Mayor of Elizabeth City (representing all Council members)
 - (4) Pasquotank County Manager
 - (5) Camden County Manager
 - (6) City Manager of Elizabeth City
 - (7) Emergency Management Coordinator

4) FINANCIAL/BUDGET

- a) The Pasquotank County Manager, in conjunction with the Control Group, shall prepare a proposed budget each year that identifies Pasquotank-Camden Emergency Management expenses and revenue for the upcoming year. The proposed budget shall be presented to the Elizabeth City Manager and the Camden County Manager no later than April 1 of each year.
- b) Each respective governing body shall approve the budget for Pasquotank-Camden Emergency Management by June 1 of each year. Should a governing body fail to approve the budget by June 1 of a particular year, the County Managers, City Manager, Chairmen and Mayor shall meet within seven (7) days to address any outstanding issues.
- c) The three governmental bodies hereby agree to the following formula for financing the operations of the department:

Pasquotank County 47%
Elizabeth City 32%
Camden County 21%

The amount paid shall be net of revenues, which may be received for the operation of the System.

- d) CITY and CAMDEN shall be billed for their portion of the operating expenses on a quarterly basis.

5) INSURANCE

All parties shall maintain in force at all times during the performance of this Agreement, a policy or policies of insurance as follows, and in the minimum limits of liability as stated herein:

- a) Comprehensive general liability, including but not limited to premises, personal injuries, products and completed operations for combined single limit of not less than \$1,000,000 per occurrence.
- b) Comprehensive automobile liability, including but not limited to property damage, bodily injury and personal injuries for combined single limit of not less than \$1,000,000 per occurrence.
- c) Workers' Compensation covering statutory requirements of the State of North Carolina and Employer's Liability of not less than \$100,000 per occurrence.

6) NOTICES

Notices required under this Agreement shall be delivered personally or by first-class, postage pre-paid mail as follows:

County Manager
Pasquotank County
Pasquotank County Courthouse-2nd floor
P. O. Box 39
Elizabeth City, NC 27907

County Manager
Camden County
330 E. Hwy 158
P.O. Box 190
Camden, NC 27921

City Manager
City of Elizabeth City
H. Rick Gardner Municipal Administration Building – 2nd floor
P. O. Box 347
Elizabeth City, NC 27907

7) GENERAL PROVISIONS

- a) Amendment. This Agreement may be amended or modified only by an instrument in writing signed by all the parties hereto.
- b) Waiver. Any waiver of any terms and conditions hereof must be in writing and signed by the parties hereto. A waiver of any of the terms and conditions hereof shall not be construed as a waiver of any other terms or conditions in this agreement.

- c) Successors and Assigns. This Agreement and the rights, privileges, duties and obligations of the parties hereunder, to the extent assignable or delegable, shall be binding upon and inure to the benefit of the parties and their respective successors, permitted assigns, and heirs.
- d) Compliance with Applicable Law. The parties shall comply with all applicable federal, state and local laws and regulations in performing this Agreement.
- e) Heading. The section and paragraph headings are for convenience only and shall not be used to interpret the terms of this Agreement.
- f) Governing Law. This Agreement shall be governed by and interpreted under the laws of the State of North Carolina.
- g) Construction of Agreement. The parties agree that each party has fully participated in their review and revision of this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any amendment hereto.
- h) Counterparts. This Agreement may be executed in three counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.
- i) Integration. This Agreement, including the exhibits hereto, shall represent the entire Agreement between the parties with respect to the subject matter hereof and shall supersede all prior negotiations, representations or agreements, either written or oral, between the parties as of the effective date hereof.

[Signatures on Following Page(s)]

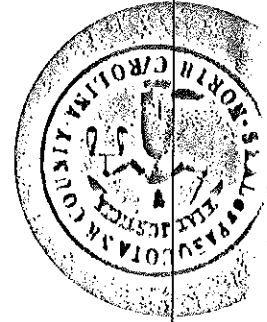
IN WITNESS WHEREOF, Pasquotank County and each of the Agencies have caused this Agreement to be executed by their duly-authorized representative as of the day and year written above.

PASQUOTANK COUNTY

By: Charles Jordan
Charles Jordan, Chairman
Board of County Commissioners

Attest: Lynn B. Scott
Lynn B. Scott, Clerk to the Board

SEAL



APPROVED AS TO FORM:

By: R. Michael Cox
R. Michael Cox, County Attorney

CAMDEN COUNTY

By: _____ Date: _____
Tiffany White, Chair
Board of County Commissioners

Time: _____

Attest: _____
Karen Davis, Clerk to the Board

SEAL

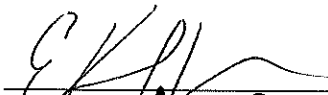
APPROVED AS TO FORM:

By: _____
John S. Morrison, County Attorney

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: Stephanie B Jackson Date: 2/27/2024
Stephanie Jackson, Finance Officer Time: 11:04 am

CITY OF ELIZABETH CITY

By: 
 E. Kirk Rivers, Mayor

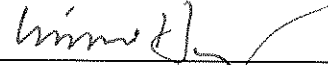
Date: 4/25/23

Time: 11:44

Attest: 
 April Onley, City Clerk



APPROVED AS TO FORM:

By: 
 William H. Morgan, Jr., City Attorney

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: 
 Alicia Steward, Finance Director

Date: 4/25/23

Time: 3:34



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

New Business

Item Number: 6.E
Meeting Date: March 04, 2024
Submitted By: Erin Burke,
Administration
Prepared by: Karen Davis

Item Title **CivicPlus Contract**

Attachments: CivicClerk Statement of Work 2024 (PDF)

Summary:

The Board will consider a new contract for Agenda and Meeting Management software as the current program in use will be phased out in the near future.

Recommendation:

Approval.

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:**Date:****Expires On:**

Statement of Work

Q-64539-1

2/14/2024 12:42 PM

6/30/2024

Client:

CAMDEN COUNTY, NORTH CAROLINA

Bill To:

CAMDEN COUNTY, NORTH CAROLINA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Chris McCann		chris.mccann@civicplus.com		Net 30

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE
1.00	Agenda and Meeting Management Select Annual Fee	Agenda and Meeting Management Select Annual Fee	Renewable
1.00	CivicClerk Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	Renewable
1.00	Agenda and Meeting Management Select: Premium Implementation Package	Premium Implementation Package – Up to # of Boards	
1.00	CivicClerk Premium Configuration	CivicClerk Premium Configuration	One-time
1.00	CivicClerk Custom Template Design	CivicClerk Custom Template Set - includes 2 Agenda templates, 1 Item Report template, 1 Minutes template, 1 Agenda Script template	One-time
2.00	CivicClerk Consulting (1h, virtual)	1 hour Virtual Consulting	One-time
1.00	CivicClerk Virtual Training (Half Day Block)	Training (Virtual) - half day, up to 4 hours	One-time
1.00	CivicClerk Historical File Import (up to 7,500 files – PDF / MP3 / MP4)	CivicClerk Historical File Import (up to 7,500 files – PDF / MP3 / MP4)	One-time

Attachment: CivicClerk Statement of Work 2024 (CivicPlus Contract)

List Price - Year 1 Total	USD 12,465.00
Total Investment - Initial Term	USD 10,062.00
Annual Recurring Services - Year 2	USD 5,035.80

Initial Term & Renewal Date	12 Months
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Renewal Invoice Schedule	Annually on date of signing
Annual Uplift	5% starting in Year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"), By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Acceptance

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Board Appointments

Item Number: 7.A
Meeting Date: March 04, 2024

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **Juvenile Crime Prevention Council**

Attachments:

Summary:

It is the request of JCPC staff that Frank Hemphill be appointed to the Juvenile Crime Prevention Council.



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Board Appointments

Item Number: 7.B
Meeting Date: March 04, 2024

Submitted By: Sarah Hill,
Dismal Swamp Welcome Center
Prepared by: Karen Davis

Item Title **Tourism Development Authority**

Attachments:

Summary:

It is the request of TDA Chair Sarah Hill that the following be reappointed:

- ~ Shaun Zywicki
- ~ Kayla Gregory

Recommendation:

Approval.



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.A
Meeting Date: March 04, 2024

Submitted By: Karen Davis, Clerk to the Board
Board of Commissioners
Prepared by: Karen Davis

Item Title **BOC Meeting Minutes**

Attachments: bocminutes_020524 (DOCX)
bocminutes_021624 (DOCX)

**Camden County Board of Commissioners
Regular Meeting
February 5, 2024; 7:00 PM
Camden Public Library Boardroom
118 Hwy 343 North**

Minutes

A Regular Meeting of the Camden County Board of Commissioners was held at 7:00 PM on February 5, 2024 in the boardroom of the Camden Public Library in Camden, North Carolina.

CALL TO ORDER

The meeting was called to order by Chair Ross Munro at 7:00 PM. Also Present: Vice Chair Troy Leary, Commissioners Randy Krainiak, Sissy Aydlett and Tiffney White.

Administration Staff Present: County Manager Erin Burke and Clerk to the Board Karen Davis.

INVOCATION & PLEDGE OF ALLEGIANCE

Pastor Joe Brock gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

The scheduled public hearings on the agenda will be removed due to notification by the applicant to formally withdraw his requests.

Motion to approve the agenda as presented with the changes.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. PRESENTATIONS

- A. Audit Presentation FY 2022-2023 – Austin Eubanks with Thompson, Price, Scott, Adams & Co. presented the results of the FY 2022-2023 audit. The full audit is available for public inspection in the Camden County Finance Office.

ITEM 4. PUBLIC COMMENTS

County Manager Erin Burke read the Public Comment information statement.

Michael Hootman – Mr. Hootman addressed the Board in regard to the Sander's Crossing roads deficiency and why the certificate of ownership and dedication was signed without a required bond increase. He also requested that the County look into the Powell Bill.

Chris Marrs – Mr. Marrs addressed the Board in regard to a stop work order he received pertaining to a storage building currently in construction on his property.

ITEM 5. PUBLIC HEARINGS

Removed from the agenda; applicant withdrew requests.

- A. Zoning Map Amendment Application
- B. Text Amendment Application
- C. Special Use Permit Application

ITEM 6. OLD BUSINESS

- A. South Mills Water Association System Transfer and Purchase Agreement Update – Erin Burke
- Asset Purchase Agreement received and reviewed by the County Attorney and forwarded back to the SMWA Attorney with comments.
 - Upcoming meeting with County Attorney to review updated agreement.
 - Preliminary offers of employment have been drafted per the agreement terms.

ITEM 7. NEW BUSINESS

- A. Tax Report – Lisa Anderson

<u>MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS</u>		
<u>OUTSTANDING TAX DELINQUENCIES BY YEAR</u>		
<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2022	121,354.12	9,845.68
2021	73,281.67	7,460.55
2020	38,753.02	2,993.57
2019	22,203.21	1,811.18
2018	17,046.58	1,078.40
2017	11,167.13	1,287.30
2016	6,741.83	1,027.88
2015	6,026.72	628.26
2014	7,863.87	967.20
2013	6,177.80	4,618.93
TOTAL REAL PROPERTY TAX UNCOLLECTED		
		310,615.95
TOTAL PERSONAL PROPERTY UNCOLLECTED		
		31,718.95
TEN YEAR PERCENTAGE COLLECTION RATE		
		99.61%
COLLECTION FOR 2023 vs. 2022		
		19,846.15 vs. 17,730.49
<u>LAST 3 YEARS PERCENTAGE COLLECTION RATE</u>		
2022	98.46%	
2021	99.10%	
2020	99.44%	

EFFORTS AT COLLECTION IN THE LAST 30 DAYS

ENDING December 2023

BY TAX ADMINISTRATOR

26	NUMBER DELINQUENCY NOTICES SENT
19	FOLLOWUP REQUESTS FOR PAYMENT SENT
2	NUMBER OF WAGE GARNISHMENTS ISSUED
4	NUMBER OF BANK GARNISHMENTS ISSUED
34	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
0	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
0	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
0	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
0	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
0	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
0	NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8943-01-17-4388.0000	10,207.44	2	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	02-8934-01-18-8072.0000	7,103.79	2	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8935-02-66-7093.0000	6,753.90	2	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7999-00-62-3898.0000	5,890.92	2	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-05-0472.0000	5,801.13	2	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	02-8943-01-06-9013.0000	5,760.62	2	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	02-8934-01-29-4617.0000	5,748.12	2	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	03-8943-02-75-4196.0000	5,728.00	2	SHERRILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	01-7989-00-01-1714.0000	5,589.67	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8916-00-39-5170.0000	5,319.70	2	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	02-8945-00-41-2060.0000	5,273.51	2	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	03-9809-00-23-4988.0000	5,097.20	2	WANDA H WELLS	SHILOH	104 HIGH RD
R	03-8973-00-53-0748.0000	5,096.48	2	MORRIS L. KIGHT III	SHILOH	142 STANLEY LN
R	02-8954-00-43-8538.0000	4,941.32	2	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	03-9809-00-24-8236.0000	4,510.64	2	GENE W IRBY	SHILOH	503 SAILBOAT RD
R	03-8961-00-68-3593.0000	4,381.87	2	EDWARD LANE MOORE	SHILOH	169 RAYMONS CREEK RD
R	02-8934-04-72-0416.0000	4,155.76	2	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	03-8972-00-44-8500.0000	4,137.94	2	ABODE OF CAMDEN INC.	SHILOH	343 HWY S
R	03-8990-00-17-3935.0000	3,352.06	2	KARL L ADCOCK	SHILOH	100 CATALAN DR
R	03-8971-00-54-7373.0000	3,307.86	2	DWAYNE HARRIS	SHILOH	125 ONE MILL RD
R	01-7090-00-64-6040.0000	3,295.22	1	LINTON RIDDICK	SOUTH MILLS	129 LILLY RD
R	01-7090-00-92-5561.0000	3,244.45	2	MAINSTAY CONSTRUCTION, INC	SOUTH MILLS	GENERALS WAY
R	02-8936-00-23-4750.0000	3,233.58	2	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	02-8943-01-47-1120.0000	3,129.77	4	EMILY FORBES CRAIN	CAMDEN	104 C ST
R	02-8934-03-31-9750.0000	3,128.92	1	CAROLYN MCDANIEL	CAMDEN	195 COUNTRY CLUB RD
R	01-7080-00-26-2396.0000	3,092.07	1	CHRISTOPHER A. KINDER	SOUTH MILLS	136 DOCK LANDING LP
R	03-8965-00-37-4242.0000	3,077.96	2	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	01-7090-00-71-3290.0000	3,000.00	1	NORMAN L. PHELPS, JR.	SOUTH MILLS	426 OLD SWAMP RD
R	03-8962-00-67-1021.0000	2,988.80	2	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	01-7989-04-60-1711.0000	2,904.43	2	JAMES GLEN GRIFFIN	SOUTH MILLS	110 BLOODFIELD RD

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	5,589.67	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8965-00-37-4242.0000	10	3,077.96	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8962-00-04-9097.0000	10	2,988.80	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	01-7999-00-95-3587.0000	10	2,613.78	WALTER TURNER HEIRS	SOUTH MILLS	CAROLINA RD
R	03-8899-00-45-2682.0000	10	2,245.98	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8952-00-95-8737.0000	10	2,233.18	AUDREY TILLET	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	2,022.09	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7988-00-91-0179.0001	10	2,014.88	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	01-7999-00-12-8596.0000	10	1,943.65	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	03-8943-04-93-8214.0000	10	1,862.04	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7091-00-64-6569.0000	10	1,814.42	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	02-8926-00-13-6839.0000	10	1,407.85	NORTHEASTERN COMMUNITY	CAMDEN	123 TRAFON RD
R	02-8935-01-07-0916.0000	10	1,202.28	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	02-8936-00-24-7426.0000	10	948.81	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7090-00-60-5052.0000	10	840.78	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	01-7989-04-60-1568.0000	10	806.07	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-90-0938.0000	10	791.77	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	01-7989-04-60-1954.0000	10	786.75	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7080-00-62-1977.0000	10	719.09	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	02-8955-00-13-7846.0000	10	592.37	IVY MERCER	CAMDEN	IVY NECK RD
R	03-9809-00-33-4725.0000	10	441.32	DENNIS CREASY	SHILOH	SAILBOAT RD
R	03-8980-00-61-1968.0000	10	417.12	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	03-9809-00-53-4358.0000	10	406.96	WILLIAM G. YATES	SHILOH	SAILBOAT RD
R	03-8899-00-36-1568.0000	10	367.55	PETER BUTSAVAGE	SHILOH	HIBISCUS RD
R	03-8962-00-55-5300.0000	10	310.71	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	01-7090-00-95-5262.0000	10	307.16	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-54-8280.0000	10	306.72	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD
R	03-8980-00-84-0931.0000	10	293.76	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	03-9809-00-66-0120.0000	10	262.25	RANDELL CRIDER	SHILOH	SAILBOAT RD
R	03-9809-00-45-1097.0000	10	206.42	MICHAEL OBER	SHILOH	CENTERPOINT RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDltg	Taxpayer Name	City	Property Address
P	0002941	2,059.39	2	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0000295	1,126.07	4	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001709	947.26	6	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0003721	792.00	2	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFTON RD
P	0001721	693.51	2	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0003192	583.73	1	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N
P	0001046	543.81	1	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	520.66	10	PAM BUNDY	SHILOH	105 AARON DR
P	0003513	449.27	1	JULIE PORTER	CAMDEN	431 158 US W
P	0003512	397.83	1	WILLIAM ANTHONY POPE JR	CAMDEN	214 SMITH DR
P	0000297	368.21	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003017	337.95	1	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0003415	302.75	2	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0000945	294.86	2	RAMONA F. TAZEWEILL	CAMDEN	239 SLEEPY HOLLOW RD
P	0003547	292.19	2	NICHOLAS W. STOTTS	CAMDEN	431 158 US W
P	0002902	281.09	2	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0003208	271.52	2	RICKY W JOHNSON	CAMDEN	113 PALMER RD
P	0001545	270.35	2	LOUIS RUGGERI	CAMDEN	390 CAMDEN CSWY
P	0003075	262.38	2	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0001104	258.76	1	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0003478	253.59	1	JOHN PETER LEARY	SOUTH MILLS	971 343 HWY N
P	0002525	251.35	1	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0002643	231.93	1	JASON RYAN MCCALLISTER	SOUTH MILLS	102 COUNTRY MEADOWS DR
P	0003662	231.58	2	JEFFREY CLAYTON COLLIER	CAMDEN	152 158 US W
P	0000738	226.96	8	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0003850	225.10	1	JOSHUA MICHAEL BAILEY	SOUTH MILLS	100 ROBIN CT W
P	0003773	222.54	2	SEVAN NERO BARTLETT	CAMDEN	197 HERMAN ARNOLD RD
P	0002468	221.37	1	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0001538	216.33	4	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001512	213.49	2	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W

30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDltg	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001072	10	520.66	PAM BUNDY	SHILOH	105 AARON DR
P	0001709	8	947.26	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	8	543.81	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0000738	8	226.96	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	8	216.33	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001106	8	200.27	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001694	8	128.34	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000295	7	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000770	7	134.40	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0002921	7	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000945	6	294.86	RAMONA F. TAZEWEILL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	6	221.37	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	6	202.44	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001150	6	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	6	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002902	5	281.09	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001512	5	213.49	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
P	0002942	5	100.25	JAMES P. VASILOPOULOS	CAMDEN	346 343 HWY S
P	0003513	4	449.27	JULIE PORTER	CAMDEN	431 158 US W
P	0003415	4	302.75	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003075	4	262.38	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0003414	4	199.71	EDWARD A. BILL	CAMDEN	152 158 US W
P	0003096	4	191.26	DANIEL ELWOOD BRIGHT	CAMDEN	109 JUNIPER DR
P	0002978	4	177.22	JONATHAN LEWIS PUGH	SOUTH MILLS	206 MAIN ST
P	0003035	4	173.24	ROBERT HENRY LEE	SHILOH	121 BEECH TREE DR
P	0003487	4	171.51	MICHAEL RONALD MAYO II	CAMDEN	146 BELCROSS RD
P	0003495	4	147.34	ALY MOHAMAD	SHILOH	100 BROAD CREEK RD
P	0003378	4	108.36	JAMES KELLEY WIGFIELD	CAMDEN	441 158 US E
P	0001721	3	693.51	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0003192	3	583.73	ROBERT JESSE-ALDERMAN HUDGINS	CAMDEN	409 343 HWY N

Motion to approve the tax report as presented.

RESULT: PASSED [5-0]
MOVER: Ross Munro
AYES: Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydtlett

B. Collections / Distribution Personnel – Erin Burke

As part of the South Mills Water Association (SMWA) acquisition the County has agreed to extend an offer of employment to the two fulltime SMWA employees. One position will be a distribution and collections system operator and the other will be a customer service representative. The County currently has approximately 2400 water customers, and has maintained the existing staff levels for a long period of time. The addition of SMWA will add 1200 new customers.



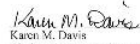

With the approved growth in the County, and with stagnant staffing it is likely that there will be delays in service if staffing is not increased within the department. Public Works is requesting that in addition to the distribution and collections system operator and customer service representative, that one more distribution and collections system operator be added. The Public Works Director has indicated department intends to request one additional distribution and collections system operator in the FY 24/25 budget, bringing the total field staff to six plus a meter reader.

Staff recommends approval of one additional distribution and collections system operator in the current FY 23/24 budget.

Motion to approve one additional distribution and collections system operator in the current FY 2023-2024 budget.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

C. Resolution in Support of Mental Health Training for Correctional Officers – Erin Burke

 <p>Resolution No. 2024-02-02</p> <p>Resolution of the Camden County Board of Commissioners Supporting Mental Health Training for Correctional Officers</p> <p>WHEREAS, people with mental illness often come into conflict with the law as a direct result of the challenges created by their mental illness; and</p> <p>WHEREAS, the criminal justice system has become the primary service provider for offenders with mental illness but is ill equipped to meet the needs of this population; and</p> <p>WHEREAS, crimes committed by people with mental illness are often non-violent and criminal justice professionals agree that offenders with mental illness are often not best served by incarceration; and</p> <p>WHEREAS, people with mental illness who commit crimes are in need of mental health services but often have been unable to get effective mental health services prior to and during their involvement with the criminal justice system; and</p> <p>WHEREAS, court officials struggle to respond appropriately to defendants with mental illness who often cycle through the courts, prisons and jails repeatedly and the care of persons with mental illness in prisons and jails exacerbates the overcrowding and cost of operating correctional facilities; and</p> <p>WHEREAS, the lack of appropriate resources in prisons and jails to provide screening and treatment for the person with mental illness often lengthens the incarceration time of the offender with mental illness; and</p> <p>WHEREAS, publicly operated correctional facilities are in a position to influence policy makers to improve the response of the criminal justice system to the needs of people with mental illness who come in conflict with the law.</p> <p>Therefore, be it resolved that the Camden County Board of Commissioners encourages the development and promotion of policies and legislation that accomplish the following goals:</p> <ul style="list-style-type: none"> • support the development of adequate, effective, accessible and affordable community-based mental health services; • encourage collaboration among stakeholders in the criminal justice and mental health systems to improve release planning and provide effective support for the individuals with mental health disorders upon re-entry into the community; • promote training opportunities for police, judges, prosecutors, defense attorneys and correctional staff to help them develop the skills and knowledge to assist people with mental disorders and to better understand the mental health system; and promote training opportunities for community mental health workers to help them better understand the court and correctional systems; 	<ul style="list-style-type: none"> • promote the elimination of jurisdictional boundaries that exist between agencies funded by different levels of government that create obstacles to the delivery of appropriate services to people with mental disorders in conflict with the law; • integrate mental health and substance abuse services to address the needs of people with mental illness who have co-occurring disorders. <p>Adopted this 5th day of February, 2024.</p> <p>ATTEST:</p> <p> Ross Munro, Chairman Camden County Board of Commissioners</p> <p> Karen M. Davis Clerk to the Board of Commissioners</p> 
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Motion to adopt Resolution 2024-02-02 in Support of Mental Health Training for Correctional Officers.

RESULT:	PASSED [5-0]
MOVER:	Randy Krainiak
AYES:	Tiffney White, Ross Munro, Randy Krainiak, Troy Leary, Sissy Aydlett

ITEM 8. BOARD APPOINTMENTS

- ABC Board – Appointment of Durward Medlin III
- Juvenile Crime Prevention Council – Appointment of Addeline Xenos and Kristi Willard

Motion to approve the board appointments as presented.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

South Camden Water & Sewer District Board of Directors

Chair Munro recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Ross Munro
AYES:	Tiffney White, Ross Munro, Randy Krainiak, Troy Leary, Sissy Aydlett

New Business

A. Monthly Report – Chuck Jones

South Camden Water & Sewer Board				
Monthly Work Order Statistics Report				
Period: December 2023				
	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	75	75	100%	75
Sewer/Collection	0	0	100%	0

Collections/Distribution	
Water line locates	50
Sewer line locates	5
Water & Sewer locates same ticket	10
Hydrants tested	2
New services installed	1

Water Treatment	
Total water treated	16 602 240 gallons
Daily average	535 556 gallons per day (74% of capacity)
Current capacity	720 000 gallons per day

Waste Water Treatment		
Facility	Gallons per day	Permitted Capacity
South Mills WWTP	14 114 gallons per day	100 000 gallons per day (14% Capacity)
Courthouse Area WWTP	26 628 gallons per day	50 000 gallons per day (53% Capacity)

Ten work orders have been reviewed for accuracy.

2023 High Service Pump Flows

Month	Monthly Total	Average Daily Use
January 2023	14,795,679	.477,280
February 2023	12,740,740	.455,026
March 2023	14,196,970	.457,967
April 2023	15,392,856	.513,095
May 2023	16,904,868	.545,318
June 2023	16,369,481	.545,649
July 2023	17,157,000	.553,452
August 2023	19,923,228	.642,685
September 2023	17,403,336	.580,111
October 2023	16,221,852	.523,286
November 2023	17,078,460	.569,282
December 2023	16,602,240	.535,556
Yearly Totals	194,786,710	.487,157

SOUTH CAMDEN WATER & SEWER BOARD
MONTHLY WATER STATISTICS REPORT

Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water / Distribution	Sewer / Collection	Water Locates	Sewer Locates	Water / Sewer Locate	Hydrant Flow Test	New Svc Installed
2021										
Sept	120	100%	0%	119	1	77	15	0	0	3
Oct	95	100%	0%	93	0	64	15	2	0	0
Nov	72	100%	0%	72	0	37	0	2	0	2
Dec	86	100%	0%	85	1	43	8	7	0	0
2022										
Jan	90	100%	0%	89	1	96	6	6	0	0
Feb	108	100%	0%	108	0	73	5	4	0	0
March	90	100%	0%	89	1	64	7	6	0	1
April	82	100%	0%	81	1	74	13	4	0	5
May	95	100%	0%	94	1	58	11	2	0	1
June	127	100%	0%	126	1	87	8	4	0	2
July	121	100%	0%	120	1	73	13	11	0	1
August	129	100%	0%	128	1	39	6	5	3	1
Sept	96	100%	0%	95	1	82	10	4	8	0
Oct	84	100%	0%	84	0	110	8	7	5	1
Nov	76	100%	0%	76	0	76	5	8	6	2
Dec	86	100%	0%	86	0	73	1	4	5	0
2023										
Jan	87	100%	0%	87	0	106	12	6	0	0
Feb	73	100%	0%	72	1	59	7	17	0	3
March	74	100%	0%	74	0	92	1	2	5	4
April	80	100%	0%	80	0	68	2	2	0	2
May	89	100%	0%	88	1	204	3	7	0	2
June	90	100%	0%	87	3	20	1	3	0	1
July	65	100%	0%	64	1	54	3	17	0	0
August	57	100%	0%	57	0	91	10	10	0	0
Sept	63	100%	0%	62	1	5	1	47	0	1
Oct	130	100%	0%	129	1	46	7	3	0	2
Nov	207	100%	0%	206	1	47	9	13	0	1
Dec	75	100%	0%	75	0	50	10	5	2	1

SOUTH CAMDEN WATER & SEWER DISTRICT MONTHLY WATER REPORT													
month	active meters	work orders	locates	new serv	gallons sold meters water	tap fees	total collected	gallons sold meters sewer Core	sewer collected Core	sewer cust Core	gallons sold meters sewer S. Mills	sewer collected S. Mills	sewer cust S. Mills
2021													
January	2,229	102	107	1	14,409,048	\$8,000.00	\$129,184.92	527,020	\$7,987.76	54	291,760	\$3,098.79	88
February	2,232	87	108	3	12,472,543	\$28,000.00	\$160,585.13	551,050	\$8,593.99	54	228,970	\$3,738.52	89
March	2,240	86	152	1	12,047,251	\$12,000.00	\$150,411.28	503,510	\$8,656.06	54	208,440	\$3,597.83	89
April	2,251	65	139	5	14,759,968	\$66,833.00	\$192,635.30	565,960	\$9,257.62	54	201,240	\$3,348.69	89
May	2,256	88	115	2	15,271,509	\$4,000.00	\$141,268.11	617,470	\$9,195.13	54	322,120	\$3,572.33	90
June	2,261	101	92	2	15,376,790	\$4,000.00	\$153,214.83	523,050	\$9,215.37	54	261,700	\$3,274.74	89
July	2,272	87	104	0	14,246,240	\$98,967.00	\$243,922.11	500,330	\$9,368.09	54	236,290	\$3,936.63	90
August	2,276	89	125	4	17,838,990	\$4,000.00	\$139,706.73	531,930	\$7,445.29	54	455,480	\$4,238.87	90
September	2,283	120	92	3	13,813,320	\$16,000.00	\$174,303.27	619,170	\$7,978.48	54	418,660	\$3,268.90	90
October	2,287	95	81	0	14,815,201	\$0.00	\$127,114.75	1,196,860	\$9,904.44	54	315,360	\$3,746.87	90
November	2,293	72	39	2	13,763,517	\$3,500.00	\$145,643.68	770,130	\$16,643.68	54	264,430	\$6,370.61	90
December	2,298	86	58	0	13,930,906	\$0.00	\$145,160.49	761,500	\$12,600.22	54	286,870	\$4,002.82	89
2022													
January	2,298	90	108	0	13,739,659	\$4,000.00	\$136,306.83	555,880	\$11,704.03	55	244,676	\$3,781.90	89
February	2,299	108	82	0	12,108,415	\$2,500.00	\$135,512.42	589,080	\$9,851.08	55	234,674	\$3,980.47	89
March	2,275	90	77	1	12,047,251	\$65,667.00	\$194,073.56	503,510	\$7,234.28	54	237,641	\$3,557.94	87
April	2,320	82	91	5	22,574,098	\$8,000.00	\$117,609.55	716,960	\$10,988.75	54	257,949	\$3,588.01	88
May	2,328	95	71	1	13,617,980	\$16,000.00	\$160,306.33	674,480	\$13,045.03	54	269,770	\$3,335.55	89
June	2,334	126	91	2	16,466,975	\$35,700.00	\$166,905.67	624,410	\$8,810.69	56	267,930	\$3,404.49	88
July	2,339	121	97	1	16,136,579	\$500.00	\$142,712.18	542,530	\$11,113.40	56	253,630	\$3,135.85	91
August	2,345	129	50	1	14,628,312	\$4,300.00	\$155,258.49	523,100	\$8,497.51	56	280,139	\$4,187.02	91
Sept	2,346	96	96	0	15,285,732	\$8,000.00	\$149,488.63	2,346	\$8,986.17	56	293,411	\$3,618.25	91
Oct	2,349	84	125	1	14,538,209	\$16,300.00	\$159,619.57	738,250	\$10,157.62	56	312,640	\$3,676.01	90
Nov	2,351	76	89	2	13,309,510	\$12,200.00	\$154,779.18	777,510	\$10,759.43	56	282,225	\$4,064.97	90
Dec	2,354	86	78	0	12,132,198	\$300.00	\$144,828.03	723,210	\$14,333.64	56	273,925	\$4,131.12	90
2023													
January	2,352	87	124	0	24,185,560	\$77,001.00	\$207,841.11	625,700	\$11,788.69	56	356,585	\$3,805.19	89
Feb	2,362	73	83	3	12,828,862	\$16,300.00	\$143,633.26	759,740	\$8,371.22	57	189,330	\$4,049.99	89
March	2,365	74	95	4	12,465,862	\$13,967.00	\$152,264.00	669,430	\$12,870.57	58	178,400	\$4,262.81	85
April	2,372	80	74	2	13,002,292	\$16,200.00	\$149,165.83	823,450	\$11,612.19	58	305,060	\$3,368.05	85
May	2,375	89	204	2	13,361,244	\$14,467.00	\$158,428.61	606,290	\$11,070.58	60	217,790	\$2,669.83	85
June	2,381	90	24	1	20,802,455	\$28,100.00	\$168,578.13	689,200	\$11,199.22	60	234,090	\$3,817.58	85
July	2,390	65	74	0	22,567,978	\$4,000.00	\$185,382.89	621,528	\$10,979.56	59	269,370	\$3,636.70	84
August	2,392	57	111	1	18,177,536	\$17,667.00	\$144,487.45	632,482	\$9,869.06	61	279,490	\$3,222.69	82
Sept	2,398	63	53	1	26,509,735	\$8,000.00	\$156,868.21	811,834	\$10,510.54	61	273,090	\$3,915.30	82
Oct	2,397	130	56	2	12,881,724	\$0.00	\$166,859.48	189,613	\$14,027.26	60	315,820	\$3,828.18	82
Nov	2,397	206	69	1	21,221,672	\$42,500.00	\$173,217.73	1,330,357	\$6,759.66	61	261,025	\$3,658.54	85
Dec	2,400	75	65	1	13,689,890	\$0.00	\$173,067.45	841,209	\$18,516.89	61	285,730	\$2,946.04	87

2023 SMWA USAGE												
Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	146,000	114,000	127,500		143,100	163,900	195,200	207,400	186,067		211,300	201,367
2	144,000	45,000	130,400		136,800	165,167	195,200	229,300	186,067	198,500	168,300	201,367
3	166,000	153,334	146,000	142,400	121,200	165,167	160,600	256,600	186,067	196,500	188,434	201,367
4	122,400	153,333	146,000	150,600	130,000	165,166	160,600	227,100	278,600	189,500	188,433	200,500
5	141,000	153,333	146,000	118,800	130,000	173,900	150,300	227,100	232,000	177,300	188,433	173,600
6	140,334	176,800	145,000	149,900	130,000	173,800	153,600	227,100	249,000	220,567	195,500	178,500
7	140,333	178,200	133,000	160,967	130,000	152,000	162,067	207,800	212,200	220,567	189,800	170,900
8	140,333	132,900	123,000	160,967	156,300	146,000	162,067	186,800	212,067	220,567	168,500	224,900
9	142,000	118,000	131,000	160,967	187,900	207,600	162,067	200,200	212,067	194,600	200,800	224,900
10	133,000	131,134	144,334	114,300	163,400	207,600	156,400	225,200	212,067	188,200	188,167	224,900
11	128,000	131,133	144,333	123,500	156,800	207,600	160,000	233,000	200,000	168,600	188,167	178,300
12	124,000	131,133	144,333	182,400	187,934	160,200	163,300	233,000	190,900	182,700	188,167	185,000
13	143,000	81,100	127,600	172,800	187,933	157,800	167,900	233,000	180,700		184,000	170,200
14	143,000	117,500	143,500	173,534	187,933	172,200	216,234	276,800	185,800		183,500	182,100
15	143,000	124,800	124,600	173,533	161,000	158,000	216,233	195,800			182,000	234,900
16	149,000	125,800	112,400	173,533	146,500	184,667	216,233	215,800		218,800	178,200	234,900
17	124,800	143,967	148,600	46,300	164,300	184,667	180,500	194,900		150,900	205,034	234,900
18	132,100	143,967	148,600	162,700	129,900	184,667	163,700	233,267	190,100	181,300	205,033	190,800
19	137,200	143,966	148,600	163,300	129,900	159,300	185,900	233,267	203,400	192,200	205,033	173,900
20	134,634	124,900	133,400	164,800	129,900	151,500	188,800	233,267	196,100	200,234	212,600	184,600
21	134,633	133,700	146,800	171,400	129,900	171,816	230,400	205,800	166,300	200,233	212,600	188,000
22	134,633	180,000	149,500	171,400	173,000	134,000	230,400	309,800	207,167	200,233	238,600	232,533
23	139,400	104,450	117,500	171,400	149,200	163,433	230,400	203,800	207,167	176,800	255,000	232,533
24	88,400	104,450	155,634	138,200	177,000	163,433	173,700	204,800	207,167	178,800	172,733	232,533
25	165,000	104,450	155,633	222,200	149,000	163,433	210,700	248,200	178,700	199,300	172,733	189,600
26	94,000	104,450	155,633	134,700	143,467	170,700	211,200	248,200	217,200	186,000	172,733	179,200
27	150,800	137,100	134,500	143,000	143,467	165,600	221,600	248,199	178,900	208,567	184,100	188,900
28	150,800	116,000	135,200	106,967	143,466	139,300	263,567	222,900	153,800	208,566	186,100	192,400
29	150,800		123,800	106,966	221,300	158,700	263,567	225,500	167,654	208,566	176,400	
30	175,900		125,600	106,966	136,600		263,567	244,300	167,653	180,400	181,700	
31	69,800		123,000					189,700				
TOTAL	4,228,300	3,608,900	4,271,000	4,168,500	4,577,200	4,871,316	5,816,002	7,027,900	5,364,910	5,048,500	5,772,100	5,607,600
Average	136,397	128,889	137,774	148,875	152,573	167,976	193,867	226,706	198,700	194,173	192,403	200,271
Maximum	175,900	180,000	155,634	222,200	221,300	207,600	263,567	309,800	278,600	220,567	255,000	234,900

Motion to approve the monthly report as presented.

RESULT: PASSED [5-0]
MOVER: Sissy Aydlett
AYES: Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

Seymour Drive: Installation of new raw water transmission for well #4 (new pipe).

Motion to adjourn South Camden Water & Sewer District Board of Directors

RESULT: PASSED [5-0]
MOVER: Tiffney White
AYES: Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

ITEM 9. CONSENT AGENDA

- A. BOC Meeting Minutes
- B. Budget Amendments

2023-24-BA022
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10360621-434837	SHIP Grant	\$7,513	
Expenses			
106210-537500	SHIP Grant Expenses	7,513	


This Budget Amendment is made to appropriate funds from SHIP Revenues to the SHIP Expenses of monies received.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of February, 2024.

Karen M. Davis *[Signature]*
 Clerk to Board of Commissioners Chair, Board of Commissioners



2023-24-BA023
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330611-434898	Grant Revenues	\$13,366	
Expenses			
106110-533100	Grant Expenses	13,366	


This Budget Amendment is made to appropriate funds from the Grassroots Grant Revenues to the Library Grant Expenses of monies received.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of February, 2024.

Karen M. Davis *[Signature]*
 Clerk to Board of Commissioners Chair, Board of Commissioners



2023-24-BA024
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
51330800-437940	Trustee Account	\$5,523.85	
51330800-437950	Trustee Account	5,516.51	
Expenses			
518000-537940	Trustee Account	5,523.85	
518000-537950	Trustee Account	5,516.51	


This Budget Amendment is made to appropriate funds from the Trustee Fund Revenues to the Trustee Fund Expenses of monies received.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of February, 2024.

Karen M. Davis *[Signature]*
 Clerk to Board of Commissioners Chair, Board of Commissioners



Attachment: bocminutes_020524 (BOC Meeting Minutes)

C. Pickups, Releases & Refunds

NAME	REASON	NO.
Joseph D. McDougald	Turned in Plates - Refund	Pick-up/23608
	\$146.87	67719849
Nuise, LLC	Value adjustment - per Reval - Robert	Pick-up/23639
	\$344.97	R-166855-2023
Greg A. Warren	Value adjustment - per Reval - Robert	Pick-up/23638
	\$308.06	R-167647-2023
Bryan E. Dailey	Value adjustment - per Reval - Robert	Pick-up/23637
	\$305.32	R-165884-2023
Robert K. & Gwen Marchbanks	Value adjustment - per Reval - Robert	Pick-up/23636
	\$332.82	R-166657-2023
Larry Duane Santos	Value adjustment - per Reval - Robert	Pick-up/23635
	\$376.52	R-167275-2023
Johnny P Forehand, Jr.	Value adjustment - per Reval - Robert	Pick-up/23634
	\$375.45	R-166077-2023
Andrew P. & Stephanie Wood	Value adjustment - per Reval - Robert	Pick-up/23633
	\$726.51	R-167791-2023
Kevin P. & Katrina M. Heath	Value adjustment - per Reval - Robert	Pick-up/23632
	\$375.44	R-166261-2023
John M. Aydlett	Value adjustment - per Reval - Robert	Pick-up/23631
	\$375.44	R-165553-2023
Abraham W. Meilich Rev. Trust	Value adjustment - per Reval - Robert	Pick-up/23630
	\$375.44	R-165452-2023
Kevin A. Kuklewski	Value adjustment - per Reval - Robert	Pick-up/23629
	\$375.44	R-166510-2023
Vincent Cecil Garrett, Jr	Value adjustment - per Reval - Robert	Pick-up/23628
	\$237.80	R-163804-2023
Raymond G Chenier	Value adjustment - per Reval - Robert	Pick-up/23627
	\$450.37	R-160978-2023
Antonio D. Baldwin	Value adjustment - per Reval - Robert	Pick-up/23626
	\$324.10	R-160709-2023
Patricia Amber Bothers	Value adjustment - per Reval - Robert	Pick-up/23624
	\$124.78	R-163280-2023
Camden Realty Group LLC	Value adjustment - per Reval - Robert	Pick-up/23623
	\$9,768.22	R-163370-2023

Michael Dwayne Underwood	Value adjustment - per Reval - Robert	Pick-up/23622
	\$1,459.88	R-165221-2023
Sandra Kay Blankenship	Value adjustment - per Reval - Robert	Pick-up/23621
	\$978.88	R-165638-2023
Armoziocz Famil Living Trust	Value adjustment - per Reval - Robert	Pick-up/23620
	\$1,237.44	R-165509-2023
Lee Fouts Christensen	Turned in plates - Refund	Pick-up/23614
	\$110.32	74916562
Ashley Katherine Shelton	Turned in plates - Refund	Pick-up/23612
	\$196.28	62225397

Attachment: bocminutes_020524 (BOC Meeting Minutes)

Garland H. Dunstan, Jr.	Value adjustment - land will not perk	Pick-up/23607
	\$746.51	R-165944-2023
Debra G. Mason	Value adjustment - per Reval - Robert	Pick-up/23606
	\$183.05	R-166669-2023
William Carl Norton	Turned in Plates - Refund	Pick-up/23598
	\$407.48	61251279
William Carl Norton	Turned in Plates - Refund	Pick-up/23597
	\$139.73	48181935
Barker's Trucking Inc.	Turned in Plates - Refund	Pick-up/23600
	\$328.04	58440066
Sharmel Sahara Wilson	Turned in Plates - Refund	Pick-up/23615
	\$160.28	72076336
R K Rain	Deleted in CAMA, wasn't deleted in Ta- Release	Pick-up/23576
	\$265.73	R-164768-2023

D. Tax Collection Report

Tax Collection Report DECEMBER 2023						
Day	Amount	Amount	Name of Account	Deposits	Simplify - 23	PSN - 69
	\$	\$	\$	\$	\$	\$
1	29,394.35		Ticket # 1	29,394.35		
4	70,688.51		Ticket # 2 & 3	70,688.51		
5	45,690.88		Ticket # 4	45,690.88		
6	209,933.75		Ticket # 7	209,933.75		
	32,369.00					32,369.00
	59,551.34		Refund-\$285.25 Ticket # 5 & 6	59,551.34		
7	44,891.33		Refund-\$0.28 Ticket # 8	44,891.33		
8	4,250.00				4,250.00	
	64,334.15		Refund - \$0.73 Ticket # 9 & 10	64,334.15		
11	56,158.06		Refund - \$0.10 Ticket # 12	56,158.06		
	41,656.32		Ticket # 11 & 13	41,656.32		
12	44,156.58		Refund - \$0.58 Ticket # 14	44,156.58		
13	63,509.29		Refund - \$193.30 Ticket # 16	63,509.29		
	60,027.74		Refund - \$10.00 Ticket # 15	60,027.74		
14	9,762.30					9,762.30
	2,000.00				2,000.00	
	64,491.94		Refund - \$0.01 Ticket # 17 & 18	64,491.94		
			Refund - \$113.98	-		
18	54,300.01		Ticket # 19	54,300.01		
	91,951.82		Refund-\$1,716.00-Ticket 20 & 21	91,951.82		
19	7,570.00				7,570.00	
	184,469.98		Ticket # 22 & 23	184,469.98		
20	14,612.83					14,612.83
	112,891.77		Refund - \$0.83 Ticket # 24 & 25	112,891.77		
21	109,769.75		Refund - \$294.01 Ticket 26 & 27	109,769.75		
22	66,832.01		Ticket # 28	66,832.01		
28	11,946.33				11,946.33	
	663,764.38		Refund - \$493.00 - Ticket 29, 30 & 31	663,764.38		
27-28	237,699.98		Tickets # 32, 33, 34, 35, & 36	237,699.98		
29	83,395.56					83,395.56
	14,780.09		Ticket # 37	14,780.09		
	35,546.00				35,546.00	
	168,749.44		Refund- \$2.00- Ticket 38, 39, 40	168,749.44		
	10,014.29		Ticket # 41	10,014.29		
				-		
				-		
Totals Collections	\$ 2,771,159.78			\$ 2,569,707.76	\$ 61,312.33	\$140,139.69
Total Bank Deposits	\$ 2,771,159.78			\$ 2,771,159.78		
Land Transfer/PSN						
Refund	\$ (3,110.07)		PSN Check fees - \$55.00 for info only, fees were paid to PSN			
Over	\$ -					
Short	\$ -					
Other adjustment	\$ -					
NET TOTAL	\$ 2,768,049.71					

Submitted by: *[Signature]* Date: 1-23-24
Approved by: *[Signature]* Date: 2-5-24

E. Vehicle Refunds Over \$100


North Carolina Vehicle Tax System																		
NCVTS Pending Refund report																		
DEC, 24 REFUNDS OVER \$100.00																		
Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest	Total
BARKER'S TRUCKING INC	BARKER'S TRUCKING INC		108 SASSAFRAS LN	SHILOH, NC 27974	Promotion	0058440066	JN5136	PENDING	198425818	Refund Generated due to promotion on Bill #0058440066-2023-2023	Tag Surrender	12/29/2023		1843	Tax	(\$323.61)	\$0.00	(\$323.61)
														3	Tax	(\$4.43)	\$0.00	(\$4.43)
																		\$328.04
DOWN RIVER FARMS INC	DOWN RIVER FARMS INC		1381 SOUTH HWY 343	SHILOH, NC 27974	Promotion	0072848975	YV3466	AUTHORIZED	197872640	Refund Generated due to promotion on Bill #0072848975-2022-2022	Tag Surrender	12/15/2023	12/28/2023 12:26:28 PM	1843	Tax	(\$100.55)	\$0.00	(\$100.55)
														3	Tax	(\$1.15)	\$0.00	(\$1.15)
																		\$101.70
MARTIN, CHRISTOPHER DALE	MARTIN, CHRISTOPHER DALE		112 CAROLINA RD	SOUTH MILLS, NC 27976	Promotion	0069680300	RCJ3810	AUTHORIZED	197710388	Refund Generated due to promotion on Bill #0069680300-2023-2023	Tag Surrender	12/12/2023	12/14/2023 9:40:30 AM	1843	Tax	(\$151.62)	\$0.00	(\$151.62)
														1	Tax	(\$2.08)	\$0.00	(\$2.08)
																		\$153.70
NORTON, WILLIAM CARL	NORTON, WILLIAM CARL	NORTON, JUDITH RAE	338 LAMBS RD	CAMDEN, NC 27921	Promotion	0061251279	CF91251	PENDING	198425592	Refund Generated due to promotion on Bill #0061251279-2022-2022	Tag Surrender	12/29/2023		1843	Tax	(\$402.85)	\$0.00	(\$402.85)
														2	Tax	(\$4.63)	\$0.00	(\$4.63)
																		\$407.48
NORTON, WILLIAM CARL	NORTON, WILLIAM CARL	NORTON, JUDITH RAE	338 LAMBS RD	CAMDEN, NC 27921	Promotion	0048181935	HR1610	PENDING	198425580	Refund Generated due to promotion on Bill #0048181935-2022-2022	Tag Surrender	12/29/2023		1843	Tax	(\$138.13)	\$0.00	(\$138.13)
														2	Tax	(\$1.59)	\$0.00	(\$1.59)
																		\$139.72
WORTHINGTON, JONATHAN FREDERICK	WORTHINGTON, JONATHAN FREDERICK		405 JAPONICA DR	CAMDEN, NC 27921	Promotion	0052955874	HPX1850	AUTHORIZED	197701466	Refund Generated due to promotion on Bill #0052955874-2022-2022	Tag Surrender	12/11/2023	12/12/2023 2:49:30 PM	1843	Tax	(\$119.10)	\$0.00	(\$119.10)
														2	Tax	(\$1.37)	\$0.00	(\$1.37)
																		\$120.47

Submitted by: Lisa S. Anderson JS Date: 1-4-24
 Lisa S. Anderson, Tax Administrator Camden County

Approved by: [Signature] Date: 2-5-24
 Ross Munro, Chair Camden County Board of Commissioners

F. Camden County and Tourism Development Authority Audit Contracts - On file in the Finance Office. Herein incorporated by reference.

G. Resolution of Salaries & Compensation for Various Boards & Commissions



Resolution No. 2024-02-01

**A RESOLUTION OF THE
CAMDEN COUNTY BOARD OF COMMISSIONERS
SALARIES AND COMPENSATION
FOR VARIOUS BOARDS AND COMMISSIONS
FISCAL YEAR 2023-2024**

Whereas, the Camden County Board of Commissioners desires to provide reasonable compensation for service on various boards and commissions of the County;

Now, Therefore, Be It Resolved that the Camden County Board of Commissioners meeting this 2nd day of January, 2024 in Camden Village, Camden County, North Carolina does hereby amend the following salaries and compensation for the stated boards and commissions for the period beginning July 1, 2023 and ending June 30, 2024,

Section 1: BOARD OF COMMISSIONERS

Chairman \$750.00 per month plus mileage.

Vice-chairman/ Board Member \$725.00 per month plus mileage.

- The monthly "salary" of the Board members shall be considered as compensation for regularly scheduled meetings of the board per the annual Meeting Calendar. Same day attendance at meetings will not be eligible for reimbursement - i.e., a closed session in advance of a board meeting.
- Board members attending Special Meetings and Budget Work Sessions will be compensated at a rate of \$75 per meeting. Board members will be compensated up to \$75 for attendance at other board meetings they have been appointed to and not already compensated for by those boards.
- For purposes of reimbursement, eligible meetings would include those in which the board members serve and participate by virtue of their position and/or in representation of their position as a board member and/or are an invited "participant" by staff or agency/department and may include Association Ad Hoc Committee meetings, Ground Breakings and Ribbon Cuttings or any meeting at the request of the Board of Commissioners in the Commissioner's official capacity.
- The following are not reimbursable expenses: Attendance to social occasions (banquets, meals (except as part of a participatory meeting), entertainment, sports, galas, fundraisers, clubs, etc.), or informal or telephonic conversations.

Also alcoholic beverages, political contributions, tips greater than 18%, parking or traffic violations / fines, entertainment expenses such as tickets to sporting events or theaters, and in room movies. For any fundraisers the board decides to attend, the County will pay for the ticket if the Commissioner's agrees that the event benefits Camden County residents and serves a public purpose, however, they will not receive meeting pay for attendance. (Must be non-partisan and non-profit.)

- Attendance at Board appointed Board Meetings (i.e. Library, DSS, ADJ) will not be reimbursable to Commissioners who are not appointed to those boards unless they are requested to attend by the appointee who is unable to attend or at the request of the Board of Commissioners in the Commissioner's official capacity.
- Commissioners shall receive a payment of \$150.00 per day for any meeting or day for travel to/from meeting, lasting more than four (4) hours and out of the county (90 mile radius of the Courthouse).
- Board members are required to submit in writing a payment request in the form of an expense report (via internal form) to the Finance Officer not later than the last business day of each month. The report will contain all expenses including compensation along with a description of the meeting, date, time and place.
- Special meeting reimbursement requests that exceed seven (7) in a month will require Board approval.

Section 2: BOARD OF ELECTIONS

Chairman Compensation - \$50 for meeting with Board. \$50 per day for Election Day, canvass day, and instruction day plus mileage.

Board Members Compensation - \$40 per meeting with Board. \$40 per day on Election Day and canvass day plus mileage.

Chief Judge Compensation - \$40 per day for instruction day and canvass day plus mileage. \$150.00 per day for Election Day plus mileage. \$20 for pick-up day.

Judges Compensation - \$20 for instruction day. Election Day at \$120.00 per day.

Assistants Compensation - \$20 for instruction day. Election Day at \$100.00 per day.

Section 3: PLANNING BOARD AND ZONING BOARD OF ADJUSTMENTS

Compensation - \$50.00 per meeting plus mileage.

Section 4: SOCIAL SERVICES BOARD

Chairman Compensation - \$35.00 per meeting plus mileage.

Board Members Compensation - \$30.00 per meeting plus mileage.

Section 5: AGING ADVISORY COUNCIL

Compensation - \$30.00 per meeting, plus mileage and meal if required.

Section 6: RECREATION BOARD

Compensation - \$30.00 per meeting, plus mileage.

Section 7:	JURY COMMISSION Compensation - \$ 7.25 per hour for hours worked compiling jury list.
Section 8:	ECONOMIC DEVELOPMENT BOARD Compensation - \$30.00 per meeting, plus mileage.
Section 9:	SENIOR CENTER BOARD Compensation - \$30.00 per meeting, plus mileage.
Section 10:	LIBRARY BOARD Compensation - \$30.00 per meeting, plus mileage.
Section 11:	POTENTIALLY DANGEROUS DOG APPEALS BOARD Compensation - \$30.00 per meeting, plus mileage.
Section 12:	AGRICULTURAL ADVISORY BOARD & FIRE COMMISSIONS No Compensation
Section 13:	ALL OTHER BOARDS AS APPOINTED BY THE BOARD OF COMMISSIONERS Compensation - \$30.00 per meeting, plus mileage
Section 14:	TRAVEL & MILEAGE REIMBURSEMENT All Boards and Commissions are subject to the approved Camden County Travel Policy. Mileage will be computed based on home of record and return. Mileage will be reimbursed at the rate established by the Federal Mileage Reimbursement Rate for travel as allowed in IRS Publication 15 for all compensable meetings. Any volunteer or non-paid meetings will not qualify for travel or mileage reimbursement without Board of Commissioners approval.

Adopted this the 5th day of February 2024.

 Ross H. Munro, Chair Camden County Board of Commissioners	ATTEST:  Karen M. Davis Clerk to the Board of Commissioners	
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Motion to approve the Consent Agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Tiffany White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffany White, Sissy Aydtlett

ITEM 10. COUNTY MANAGER'S REPORT

County Manager Erin Burke included the following in her report:

- Attended the following meetings:
 - Minister's Advisory Council
 - Tourism Development Authority
 - High School Steering Committee
 - Albemarle District Jail Board
- Conducted Mid-Year Budget Reviews
- Debris Management Meeting
- Martin Luther King, Jr. Unity March & Luncheon
- Met with Currituck County Manager to discuss partnership opportunities
- Review & update for the Treasure Point Rural Education Center
- SMWA asset purchase agreement and ongoing discussions
- Leadership Training Initiative for Department Heads and Supervisors
- East Albemarle Regional Library update meeting
- YMCA Programming Discussion
- E-Courts rollout meeting
- COA Trustee Appointment Meeting
- North Carolina City & County Managers Association Winter Seminar
- Currituck Chamber of Commerce to host Legislative Roundtable on February 21, 2024 in the Community Room.
- Camden County Schools received a \$25,000 School Safety Grant

ITEM 11. COMMISSIONERS' REPORTS

Commissioner Aydlett

- NCACC District 1 Meeting held on January 22, 2024
- Trillium Incarceration Reentry Simulation

Commissioner White

- Appreciation to Commissioner Aydlett for work on the NCACC District 1 Meeting and it was very well attended.

Commissioner Munro

- The County is not currently allowed by law to give property discounts to groups such as senior citizens and volunteer firefighters.
- Write legislative representatives to request the County be given more latitude in making decisions on taxes.

ITEM 12. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

Included for Information Only:

- A. Register of Deeds Report
- B. Library Report
- C. New High School Project Status Report

ITEM 13. OTHER MATTERS

None.

ITEM 14. ADJOURN

Motion to adjourn.

RESULT:	PASSED [5-0]
MOVER:	Sissy Aydlett
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

There being no further matters for discussion Chair Munro adjourned the meeting at 7:53 PM.

Camden County Board of Commissioners
Annual Retreat
February 16, 2024; 9:00 AM
Taylor’s Oak Restaurant
101 Taylor’s Lane – Camden, NC

MINUTES

The Camden County Board of Commissioners held its annual retreat on February 16, 2024 at the Taylor’s Oak Restaurant in Camden, North Carolina.

Present: Chair Ross Munro, Vice Chair Troy Leary, Commissioners Randy Krainiak, Tiffney White and Troy Leary.
Staff Present: County Manager Erin Burke and Clerk to the Board Karen Davis.

Chair Ross Munro called the meeting to order at 9:15 AM. The Board received information updates on the following from County Manager Erin Burke:

- Accomplishments
 - ♦ New High School Project
 - ♦ Moving of Tax & Water Offices
 - ♦ Preparations for the move of Planning Office
 - ♦ \$11 million received in state funding
 - ♦ Commerce Park Sales
 - ♦ Full-staffed DSS
- Upcoming Projects
 - ♦ High School – currently on schedule
 - ♦ Water & Waste Water
 - ♦ EMS
 - ♦ Planning Office Move
 - ♦ Parks & Recreation / Senior Center
 - ♦ Treasure Point Park Rural Education Center
 - ♦ Additional Staff
 - ♦ South Mills Recreation Park
 - ♦ Water
 - Average Existing Water
 - ❖ 535,556 GPD
 - Committed Water:
 - ❖ Camden Station
 - ❖ High School
 - ❖ Camden Lakes
 - ❖ Keeter Barn
 - ❖ South Mills Landing Phase 1
 - ❖ North River Crossing Phase 3
 - Clear Water Storage on site
 - Additional Wells
 - ♦ Waste Water in South Mills
 - Camden Lakes – 1772 dwellings
 - Keeter Barn – 37 dwellings
 - South Mills Landing – 567 dwellings
 - ♦ Average Existing WW Treatment
 - South Mills WWTP average - 15,000 GPD
 - Courthouse area WWTP average - 25,000 GPD
 - ♦ Committed WW Treatment
 - South Mills Landing Phase 1 – 30,000 GPD
 - Dollar General South Mills – 900 GPD
 - Trucking company in industrial park at least 100 GPD, depending on truck washing
 - School – 9,000 GPD
- Contracts & Leases
 - ♦ Farm Leases
 - ♦ Fire Inspections
 - ♦ NENC SPCA
 - ♦ EMS
- Grants
 - ♦ State Water & Sewer Infrastructure Grant
 - ♦ Community-Oriented Police Services Grant
 - ♦ Parks & Recreation Trust Fund Grant
- Staff
 - ♦ Vacancies
 - Planner I / II
 - GIS (Contracted Service)
 - Sheriff’s Office
 - ♦ Future Needs
 - Buildings & Grounds
 - Distribution & Collections
 - EMS Staffing
 - Shared VSO Position
 - Admin. Fellow / Intern
 - ♦ Staffing Benefits
 - Insurance Carrier

- Christmas Bonus
 - Personal Holiday
 - YMCA Perks
 - Salary Adjustments
 - Employee Recognition
- Looking Forward
 - Community Survey – Information Seeking
 - Strategic Plan – Long-term vision
 - Comprehensive Plan – Reflects the Vision
- 2024-2025 Budget
 - ♦ Parks & Recreation Senior Center
 - ♦ EMS Stand-Up
 - ♦ Opioid Settlement Funds
 - ♦ Website Update
 - ♦ Planning Consultant
 - ♦ Staffing
- Open Discussion
 - ♦ County Seal – phase in to replace current logo
 - ♦ Internet
 - ♦ Demolition / Abandoned Vehicles
 - ♦ Welcome Letter

There being no further matters for discussion the Board adjourned at 2:48 PM.

ATTEST:

Ross B. Munro, Chair
Camden County Board of Commissioners

Karen M. Davis
Clerk to the Board of Commissioners

DRAFT

Attachment: bocminutes_021624 (BOC Meeting Minutes)



Board of Commissioners

AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.B
Meeting Date: March 04, 2024
Submitted By: Stephanie Jackson,
 Finance
 Prepared by: Stephanie Jackson

Item Title	Budget Amendments
------------	-------------------

Attachments:

23-24 BA 025 South Camden Water & Sewer Add'l
Employees for South Mills
Water Purchase
(DOC)

23-24 BA 026 STRAP Grant funds (DOC)

23-24 BA 027 Sheriff's Office Vehicle Maintenance
(DOC)

23-24 BA 028 Grassroots Grant for Library
(DOC)

23-24 BA 029 Sheriff's Office Capital Outlay - Vehicle
(DOC)

2023-24-BA025

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
30350720-430100	Sale of Water	89,258	
Expenses			
307200-502000	Salaries	42,791	
307200-505000	FICA	3,274	
307200-506000	Health Insurance	33,352	
307200-506200	Life	38	
307200-507000	Retirement	5,524	
307200-507100	401K	2,140	
307200-509000	Worker's Compensation	2,140	

This Budget Amendment is made to appropriate funds from the Sale of Water to the Salaries & Benefits as part of the South Mills Water Association acquisition the County has agreed to extend an offer of employment to the two fulltime employees. In addition to those positions the Board of Commissioners approved an additional Distribution & Collections Operator in the current FY 23/24.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of March, 2024.

Clerk to Board of Commissioners

Chair, Board of Commissioners

2023-24-BA026

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330670-434810	Grant Revenues	45,600	
Expenses			
106700-533100	Grant Expenses	45,600	

This Budget Amendment is made to appropriate funds from Grant Revenues to Grant Expenses of monies received through Strap for Soil & Water to have stream debris removed.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of March, 2024.

Clerk to Board of Commissioners

Chair, Board of Commissioners

Attachment: 23-24 BA 026 STRAP Grant funds (Budget Amendments)

2023-24-BA027

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330510-402002	Insurance Proceeds	6,676	
Expenses			
105100-517000	Vehicle Maintenance	6,676	

This Budget Amendment is made to appropriate funds from Insurance Proceeds from a vehicle accident to Vehicle Maintenance in the Sheriff's Office in order to repair the vehicle.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of March, 2024.

Clerk to Board of Commissioners

Chair, Board of Commissioners

Attachment: 23-24 BA 027 Sheriff's Office Vehicle Maintenance (Budget Amendments)

2023-24-BA028

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330611-434898	Grant Revenues	10,749	
Expenses			
106110-533100	Grant Purchases	10,749	

This Budget Amendment is made to appropriate funds from Grant Revenues to Grant Purchases from the Grass Roots Grant through the state.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of March, 2024.

Clerk to Board of Commissioners

Chair, Board of Commissioners

Attachment: 23-24 BA 028 Grassroots Grant for Library (Budget Amendments)

2023-24-BA029

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Revenues			
10330510-402002	Insurance Proceeds	10,962	
Expenses			
105100-574103	Capital Outlay - Vehicle	10,962	

This Budget Amendment is made to appropriate funds from Insurance Proceeds from a vehicle accident to Capital Outlay -Vehicle the Sheriff's Office in order to replace the vehicle.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4th day of March, 2024.

Clerk to Board of Commissioners

Chair, Board of Commissioners

Attachment: 23-24 BA 029 Sheriff's Office Capital Outlay - Vehicle (Budget Amendments)



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number:	8.C
Meeting Date:	March 04, 2024
Submitted By:	Karen Davis, Clerk to the Board Schools Prepared by: Karen Davis
Item Title	School Budget Amendments
Attachments:	School Budget Amendments (PDF)

Budget Amendment

Camden County Schools Administrative Unit


State Public School Fund

The Camden County Board of Education at a meeting on the 11th day of January 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Services		135,140.69
5200	Special Populations Services	84,640.00	
6400	Technology Support Services	23,395.00	
6500	Operational Support Services	139,829.00	
6600	Financial & Human Resources	5,211.33	
Explanation:			
Total Appropriation in Current Budget		\$ 19,358,022.91	
Amount of Increase/Decrease of			
Above Amendment		+ 117,914.64	
Total Appropriation in Current Amended			
Budget		\$ 19,475,937.55	

Passed by majority vote of the Board of Education of Camden County on the 11th day of January 2024.


Chairman, Board of Education


Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20 ____.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

Attachment: School Budget Amendments (School Budget Amendments)

BUDGET AMENDMENT

January 11, 2024

1. State Public School Fund

- A. We have received an allotment revision and must decrease our budget to reflect the allotment. We request your approval of the following amendment.

Classroom Teachers

1.5110.001.121 Salary - Teacher	\$ - 100,000.00
1.5110.001.211 Emp. Soc. Sec. Costs	- 40,000.00
1.5110.001.221 Emp. Retirement Costs	- <u>59,073.00</u>

Total – Classroom Teachers \$ - 199,073.00

- B. We have received an allotment revision and must decrease our budget to reflect the allotment. We request your approval of the following amendment.

Non-Instructional Support Personnel

1.5110.003.162 Substitute Pay	\$ - <u>10,269.00</u>
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Total – Non-Instructional Support Personnel \$ - 10,269.00

- C. We have reviewed this area of the budget and find that we must increase our budget to cover the benefits that will be covered at the end of the year by NCDPI that are paid during the year to employees. We request your approval of the following amendment.

Non-Contributory Employee Benefits

1.5110.009.184 Longevity	\$ + 1,635.87
1.5110.009.211 Emp. Soc. Sec. Costs	+ 125.15
1.5110.009.221 Emp. Retirement Costs	+ 409.29
1.6610.009.184 Longevity	+ 2,594.53
1.6610.009.211 Emp. Soc. Sec. Costs	+ 198.48
1.6610.009.221 Emp. Retirement Costs	+ 649.15
1.6620.009.184 Longevity	+ 1,333.51
1.6620.009.211 Emp. Soc. Sec. Costs	+ 102.02
1.6620.009.221 Emp. Retirement Costs	+ <u>333.64</u>

Total – Non-Contributory Employee Benefits \$ + 7,381.64

- D. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

School Technology Fund

1.6400.015.343 Telecommunication Services	\$ + <u>23,395.00</u>
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BUDGET AMENDMENT
 State Public School Fund
 January 11, 2024, Page 2

Total – School Technology Fund \$ + 23,395.00

- E. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

Behavioral Support

1.5210.029.121 Salary - Teacher	\$ + 50,000.00
1.5210.029.211 Emp. Soc. Sec. Costs	+ 10,000.00
1.5210.029.221 Emp. Retirement Costs	+ 15,000.00
1.5210.029.231 Emp. Hosp. Ins. Costs	+ <u>9,640.00</u>

Total – Behavioral Support \$ + 84,640.00

- F. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

Transportation of Pupils

1.6550.056.311 Contracted Services	\$ + 4,000.00
1.6550.056.312 Workshop Expenses	+ 1,000.00
1.6550.056.321 Energy Costs	+ 500.00
1.6550.056.411 Supplies & Materials	+ 1,000.00
1.6551.056.171 Salary – Driver	+ <u>1,125.00</u>

Total – Transportation of Pupils \$ + 7,625.00

- G. We have received an allotment revision and must decrease our budget to reflect the allotment. We request your approval of the following amendment.

Classroom Materials

1.5110.061.411 Supplies & Materials	\$ - <u>1,231.00</u>
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Total – Classroom Materials \$ - 1,231.00

- H. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

Career Technical Program – Credential Program

1.5120.083.351 Tuition Reimbursement	\$ + <u>9,229.00</u>
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Total – Career Technical Program – Credential \$ + 9,229.00

BUDGET AMENDMENT
 State Public School Fund
 January 11, 2024, Page 3

- I. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

Literacy Intervention

1.5110.085.411 Supplies & Materials	\$	+ 65,009.00
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Total – Literacy Intervention	\$	+ 65,009.00
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- J. We have received an allotment revision and must decrease our budget to reflect the allotment. We request your approval of the following amendment.

Textbook & Digital Resources

1.5110.131.413 Textbooks	\$	- 996.00
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Total – Textbook & Digital Resources	\$	- 996.00
--------------------------------------	----	----------

- K. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

ARP – School Bus

1.6550.140.311 Contracted Services	\$	+122,204.00
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1.6550.140.418 Computer Software & Supplies		+ 10,000.00
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Total – ARP – School Bus	\$	+132,204.00
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3100.000 Revenue – State Public School Fund	\$	- 117,914.64
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BUDGET AMENDMENT
State Public School Fund
January 11, 2024, Page 4

Passed by majority vote of the Board of
Education of Camden County on the 11th
day of January, 2024.



Chairman, Board of Education

Secretary, Board of Education

Budget Amendment

Camden County Schools Administrative Unit


Other Local Current Expense Fund

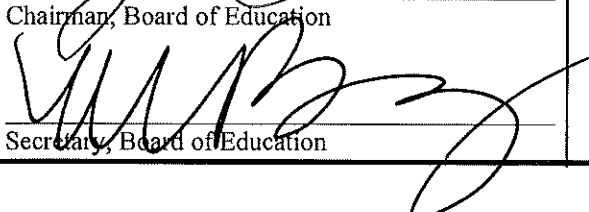
The Camden County Board of Education at a meeting on the 11th day of January, 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	5,000.00	
6500	Operational Support Services		5,000.00
Explanation:			
Total Appropriation in Current Budget		\$	352,641.00
Amount of Increase/Decrease of			
Above Amendment		+	0.00
Total Appropriation in Current Amended			
Budget		\$	352,641.00

Passed by majority vote of the Board of Education of Camden County on the 11th day of January, 2024.


Chairman, Board of Education


Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20____.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

BUDGET AMENDMENT
January 11, 2024

8. Other Local Current Expense Fund

- A. We have reviewed the allotment and must transfer money in to cover expenses. We request your approval of the following amendment.

JLP

8.5110.301.311 Contracted Services \$ + 5,000.00

Total – JLP \$ + 5,000.00


- B. We have reviewed the allotment and must transfer money out to cover expenses. We request your approval of the following amendment.

Auxiliary Services

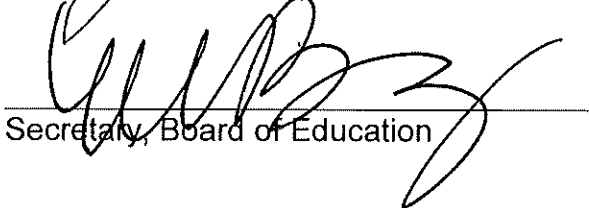
8.6580.885.221 Emp. Retirement Costs \$ - 5,000.00

Total – Auxiliary Services \$ - 5,000.00

Passed by majority vote of the Board of
Education of Camden County on the 11th
day of January, 2024.



Chairman, Board of Education



Secretary, Board of Education

Budget Amendment

Camden County Schools Administrative Unit

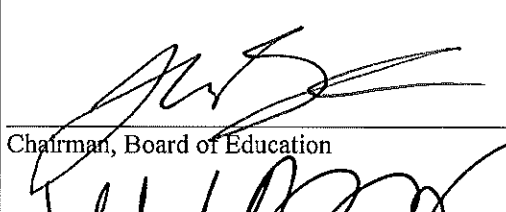
Federal Grant Fund

The Camden County Board of Education at a meeting on the 11th day of January 2024 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2024.

Code Number	Description of Code	Amount	
5100	Regular Instructional Services	Increase	Decrease
		6,633.50	
Explanation: Revenues increased for carryover funds			
Total Appropriation in Current Budget		\$	1,078,489.98
Amount of Increase/Decrease of			
Above Amendment		+	6,633.50
Total Appropriation in Current Amended			
Budget		\$	1,085,123.48

Passed by majority vote of the Board of Education of Camden County on the 11th day of January, 2024.


Chairman, Board of Education


Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this ____ day of _____ 20__.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

Attachment: School Budget Amendments (School Budget Amendments)

BUDGET AMENDMENT
January 11, 2024

3. Federal Grant Fund

- A. We have received an allotment revision and must increase our budget to reflect the allotment. We request your approval of the following amendment.

Light the Way – Rethink Grant

Project #24-146-150

3.5110.146.196 Salary – Workshop Participant	\$	+	5,383.50
3.5110.146.211 Emp. Soc. Sec. Costs		+	250.00
3.5110.146.221 Emp. Retirement Costs		+	<u>1,000.00</u>

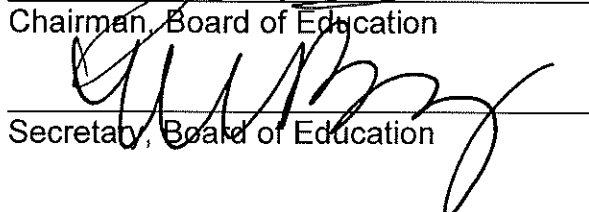
Total – Light the Way – Rethink Grant	\$	+	6,633.50
			=====

3.3600.146 Revenue – Light the Way - Rethink	\$	-	6,633.50
			=====

Passed by majority vote of the Board of
Education of Camden County on the 11th
day of January, 2024.



Chairman, Board of Education



Secretary, Board of Education



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number:	8.D
Meeting Date:	March 04, 2024
Submitted By:	Lisa Anderson, Tax Administrator Taxes Prepared by: Karen Davis
Item Title	Pickups, Releases & Refunds
Attachments:	Pickups, Releases & Refunds (PDF)

[illegible]



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number: 8.E

Meeting Date: March 04, 2024

Submitted By: Teri Smith,
Taxes
Prepared by: Teri Smith

Item Title Refunds Over \$100.00

Attachments: Refunds Over \$100.00 Feb, 2024 (PDF)

Summary: Refunds Over \$100.00 February, 2024

Recommendation: Review and Approve

REFUNDS OVER \$100.00

ACS Tax System
2/26/24 12:07:08

Refunds to be Issued by Finance Office

CAMDEN COUNTY

Page 1

Refund\$	Remit To:	Reference:	Drawer/Transaction Info:
375.44	ABRAHAM W. MEILICH REV TRUST 132 LAUREN LANE CAMDEN NC 27921	2023 R 03-8953-03-11-8320.0000 VALUE CHANGE PER REVAL	20240105 99 278372
375.44	AYDLETT, JOHN M. 134 LAUREN LANE CAMDEN NC 27921	2023 R 03-8953-03-11-9256.0000 VALUE CHANGE PER REVAL	20240105 99 278371
117.39	BERRY, ROBERT F 230 SOUTH 343 CAMDEN NC 27921	2023 R 03-8972-00-72-7461.0000 OVERPAYMENT	20240112 1 278619
110.12	BROTHERS, PATRICIA AMBER 130 GREAT WHITE WAY CLAYTON NC 275278918	2023 R 02-8943-01-29-3687.0000 OVERPAID R163280/2023	20240109 69 278544
4,449.12	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPELL TX 750199760	2023 R-161652 & R-167010-2023 OVERPAYMENT	20240102 2 278105
100.00	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPELL TX 750199760	2023 R-163660 & R-164830-2023 overpayment	20240102 2 278124
2,276.97	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPELL TX 750199760	2023 R-167813 & R-166501-2023 OVERPAYMENT	20240102 2 278132
332.82	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPELL TX 750199760	2023 R 03-8953-03-20-5818.0000 VALUE CHANGE PER REVAL	20240105 99 278376
726.51	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPELL TX 750199760	2023 R 03-8953-03-21-2101.0000 VALUE CHANGE PER REVAL	20240105 99 278377
324.10	CORELOGIC CENTRALIZED REFUNDS P.O. BOX 9202 COPELL TX 750199760	2023 R 01-7080-00-35-6742.0000 VALUE CHANGE PER REVAL	20240105 99 278379
305.32	DAILEY, BRYAN E 3310 JACKSON DRIVE ORANGEBURG SC 29118	2023 R 03-8953-03-20-5799.0000 VALUE CHANGE PER REVAL	20240105 99 278367
375.45	FOREHAND, JOHNNY P JR 140 LAUREN LANE CAMDEN NC 27921	2023 R 03-8953-03-21-3024.0000 VALUE CHANGE PER REVAL	20240105 99 278368
237.80	GARRETT, VINCENT CECIL JR 310 HWY 34 N CAMDEN NC 27921	2023 R 02-8936-00-98-8630.0000 VALUE CHANGE PER REVAL	20240105 99 278373
375.44	HEATH, KEVIN P.	2023 R 03-8953-03-21-0178.0000	20240105 99 278369

Attachment: Refunds Over \$100.00 Feb, 2024 (Refunds Over \$100.00)

REFUNDS OVER \$100.00 cont'd

ACS Tax System
2/26/24 12:07:08

Refunds to be Issued by Finance Office

CAMDEN COUNTY

Page 2

Refund\$	Remit To:	Reference:	Drawer/Transaction Info:
	136 LAUREN LANE CAMDEN NC 27921	VALUE CHANGE PER REVAL	
307.56	JLWG PROPERTIES LLC 1921 HILLOCK DRIVE RALEIGH NC 27612	2023 R 03-8974-00-49-6676.0002 OVERPAYMENT - R-167800-2023	20231228 2 277678
1,237.44	LERETTA, LLC ATTN: REFUND DEPT P.O. BOX 35605 DALLAS TX 75235	2023 R 03-8953-03-21-6189.0000 VALUE CHANGE PER REVAL	20240105 99 278375
308.06	LYNN BUTLER 148 LAUREN LANE CAMDEN NC 27921	2023 R 03-8953-03-20-6790.0000 VALUE CHANGE PER REVAL	20240105 99 278363
344.97	NUISE LLC 8854 MINK STREET SW ETNA OH 43062	2023 R 03-8953-03-20-8546.0000 VALUE CORRECTION PER REVAL	20240105 99 278366
185.44	PHH MORTGAGE SERVICES P.O. BOX 5452 MT. LAUREL NJ 080545452	2023 R 02-8945-00-55-9030.0000 OVERPAYMENT- R-165376-2023	20231228 2 277735
508.82	RESPASS, ANTHONY M 371 IVY NECK ROAD CAMDEN NC 27921	2023 R 02-8955-00-02-3922.0000 overpayment	20240104 1 278299
292.14	SEABOARD DEVELOPMENT ALLIANCE 2875 FORGE RD TOANO VA 23168	2023 R 03-8965-00-24-8069.0000 overpayment R-167338-2023	20231221 1 277597
376.52	WELLS FARGO REAL ESTATE/REFUND P.O. BOX 19506 DES MOINES IA 503060000	2023 R 03-8953-03-20-4947.0000 VALUE CHANGE PER REVAL	20240105 99 278380
375.45	WELLS FARGO REAL ESTATE/REFUND P.O. BOX 14506 DES MOINES IA 503060000	2023 R 03-8953-03-11-7306.0000 VALUE CHANGE PER REVAL	20240105 99 278382
450.37	WELLS FARGO REAL ESTATE/REFUND P.O. BOX 14506 DES MOINES IA 503060000	2023 R 01-7081-00-06-9198.0000 VALUE CHANGE PER REVAL	20240105 99 278383
14,868.69	Total Refunds		

Submitted by Lisa S. Anderson
Lisa S. Anderson, Tax Administrator Camden CountyDate 2-26-24Approved by Ross Munro
Ross Munro, Chair Camden County Board of Commissioners

Date _____

Attachment: Refunds Over \$100.00 Feb, 2024 (Refunds Over \$100.00)



Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Consent Agenda

Item Number:	8.F
Meeting Date:	March 04, 2024
Submitted By:	Lisa Anderson, Tax Administrator Taxes Prepared by: Karen Davis
Item Title	Tax Collection Report
Attachments:	Tax Collection Report (PDF)

Tax Collection Report

8.F.a

JANUARY 2024

Day	Amount	Amount	Name of Account	Deposits	Simplify - 23	PSN - 69
	\$	\$	\$	\$	\$	\$
2	83,637.97			83,637.97		
	587,316.18		Refund - \$6,826.09	587,316.18		
	82,085.11			82,085.11		
	42,510.78			42,510.78		
	2,264.15			2,264.15		
3	61,008.56			61,008.56		
4	63,260.00		Refund - \$508.82	63,260.00		
	24,695.93			24,695.93		
5	56,946.21		Refund - \$1.77			56,946.21
	72,059.93		Refund - \$6,617.70 - Drawer # 99	72,059.93		
8	55,532.47		Refund - \$1.00	55,532.47		
9	4,273.59		Refund - \$110.12			4,273.59
	9,842.22		Refund - \$66.24		9,842.22	
	22,449.49			22,449.49		
10	31,133.79			31,133.79		
11	12,031.55			12,031.55		
12	18,632.63		Refund - \$117.39	18,632.63		
16	13,530.18				13,530.18	
	166.91			166.91		
	27,248.43			27,248.43		
17	3,933.88		Refund - \$2.13			3,933.88
	3,680.00				3,680.00	
18	5,560.52		Refund - \$0.01	5,560.52		
19	15,890.87		Refund - \$0.90	15,890.87		
22	5,999.03		Over - \$17.33	5,999.03		
	13,849.39		Refund - \$.05		13,849.39	
23	8,273.66			8,273.66		
24	4,179.08			4,179.08		
25	7,462.55		Refund - \$5.03			7,462.55
	405.05			405.05		
26	3,492.20			3,492.20		
29	10,708.25			10,708.25		
30	3,069.27			3,069.27		
31	9,729.40		Refund - \$1.50		9,729.40	
	6,777.12			6,777.12		
	514.87			514.87		
	6,960.71					6,960.71
Totals Collections	\$ 1,381,111.93			\$ 1,250,903.80	\$ 50,631.19	\$ 79,576.94
Total Bank Deposits	\$ 1,381,111.93			\$ 1,381,111.93		
Land Transfer/PSN						
Refund	\$ (14,258.75)		PSN Check fees - \$35.20 for info only, fees were paid to PSN			
Over	\$ (17.33)					
Short	\$ -					
Other adjustment	\$ -					
NET TOTAL	\$ 1,366,835.85					

Submitted by: Rpa S. Anderson Date: 2-6-24

Approved by: _____ Date: _____

Attachment: Tax Collection Report (Tax Collection Report)



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Consent Agenda

Item Number: 8.G
Meeting Date: March 04, 2024

Submitted By: Teri Smith,
Taxes
Prepared by: Teri Smith

Item Title **Vehicle Refunds Over \$100.00**

Attachments: VEHICLE REFUNDS OVER \$100.00 JAN, 24 (PDF)

Summary: Vehicle Refunds Over \$100.00 January, 2024

Recommendation: Review and Approve



North Carolina Vehicle Tax System

NCVTS Pending Refund report

JAN, 24 REFUNDS OVER \$100.00

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
CHRISTENSEN, LEE FOUTS	CHRISTENSEN, LEE FOUTS		332 NC HIGHWAY 343 N	CAMDEN, NC 27921	Proration	0074916562	HEA6798	AUTHORIZED	199371596	Refund Generated due to proration on Bill #0074916562-2023-	Tag Surrender	01/17/2024	1/18/2024 12:54:22 PM	1843	Tax	(\$108.83)	\$0.00	(\$108.83)
														2	Tax	(\$1.49)	\$0.00	(\$1.49)
																	Refund	\$110.3
HELEPOLOLEI, LOPAKA	HELEPOLOLEI, LOPAKA		202 PINEWOOD DR	CAMDEN, NC 27921	Adjustment >= \$100	0072975868	KFW4977	PENDING	200154884	Refund Generated due to adjustment on Bill #0072975868-2022-	Military	01/31/2024		1843	Tax	(\$284.48)	(\$20.62)	(\$305.10)
														2	Tax	(\$3.27)	(\$0.24)	(\$3.51)
																	Refund	\$308.6
MCDUGALD, JOSEPH DONALD JR	MCDUGALD, JOSEPH DONALD JR	MCDUGALD, HEATHER HALSTEAD	339 S TROTMAN RD	CAMDEN, NC 27921	Proration	0067719849	DHN2259	AUTHORIZED	198811746	Refund Generated due to proration on Bill #0067719849-2022-	Tag Surrender	01/04/2024	1/17/2024 11:00:58 AM	1843	Tax	(\$145.20)	\$0.00	(\$145.20)
														2	Tax	(\$1.67)	\$0.00	(\$1.67)
																	Refund	\$146.8
SHELTON, ASHLEY KATHERINE	SHELTON, ASHLEY KATHERINE		117 MILL RUN LOOP	SOUTH MILLS, NC 27976	Proration	0062225397	HEP2823	AUTHORIZED	199371578	Refund Generated due to proration on Bill #0062225397-2023-	Tag Surrender	01/17/2024	1/18/2024 12:54:22 PM	1843	Tax	(\$193.63)	\$0.00	(\$193.63)
														1	Tax	(\$2.65)	\$0.00	(\$2.65)
																	Refund	\$196.2
WILSON, SHARMEL SAHARA	WILSON, SHARMEL SAHARA		P.O. BOX 160	SOUTH MILLS, NC 27976	Proration	0072076336	KM8793	AUTHORIZED	199371638	Refund Generated due to proration on Bill #0072076336-2022-	Tag Surrender	01/17/2024	1/18/2024 12:54:22 PM	1843	Tax	(\$158.46)	\$0.00	(\$158.46)
														1	Tax	(\$1.82)	\$0.00	(\$1.82)
																	Refund	\$160.2

Submitted by

Lisa S. Anderson, Tax Administrator Camden County

Date

2-2-24

Approved by

Ross Munro, Chair Camden County Board of Commissioners

Date

Attachment: VEHICLE REFUNDS OVER \$100.00 JAN, 24 (Vehicle Refunds Over \$100.00)



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes From Other Agencies

Item Number: 11.A
Meeting Date: March 04, 2024

Submitted By: Tammie Krauss, Register of Deeds
Register of Deeds
Prepared by: Karen Davis

Item Title **Register of Deeds Report**

Attachments: Register of Deeds Report (PDF)

Camden County Register of Deeds: Tammie Krauss
January 2024 Daily Deposit

DATE	NC CHILDRENS TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
01/02/24	\$ 5.00	\$ 30.00	\$ -	\$ -	\$ 2.01	\$ 9.08	\$ 6.20	\$ 81.71	\$ 134.00
01/03/24	\$ -	\$ -	\$ 269.50	\$ 280.50	\$ 1.80	\$ 11.11	\$ 12.40	\$ 94.69	\$ 670.00
01/04/24	\$ -	\$ -	\$ 110.74	\$ 115.26	\$ 1.27	\$ 6.54	\$ 18.60	\$ 58.79	\$ 311.20
01/05/24	\$ -	\$ -	\$ 450.80	\$ 469.20	\$ 1.74	\$ 10.08	\$ 18.60	\$ 85.58	\$ 1,036.00
01/08/24	\$ -	\$ -	\$ -	\$ -	\$ 1.29	\$ 7.25	\$ 12.40	\$ 65.11	\$ 86.05
01/09/24	\$ -	\$ -	\$ 490.00	\$ 510.00	\$ 1.35	\$ 8.14	\$ 12.40	\$ 68.11	\$ 1,090.00
01/10/24	\$ 5.00	\$ 30.00	\$ -	\$ -	\$ 2.25	\$ 10.55	\$ 12.40	\$ 89.80	\$ 150.00
01/11/24	\$ 5.00	\$ 30.00	\$ -	\$ -	\$ 2.34	\$ 10.60	\$ 12.40	\$ 95.46	\$ 155.80
01/12/24	\$ -	\$ -	\$ 681.10	\$ 708.90	\$ 4.05	\$ 24.42	\$ 37.20	\$ 204.33	\$ 1,660.00
01/16/24	\$ -	\$ -	\$ 360.64	\$ 375.36	\$ 3.48	\$ 20.16	\$ 37.20	\$ 171.16	\$ 968.00
01/17/24	\$ -	\$ -	\$ 495.39	\$ 515.61	\$ 3.81	\$ 23.47	\$ 31.00	\$ 195.72	\$ 1,265.00
01/18/24	\$ -	\$ -	\$ 328.30	\$ 341.70	\$ 3.82	\$ 22.40	\$ 37.20	\$ 191.18	\$ 924.60
01/19/24	\$ -	\$ -	\$ 313.60	\$ 326.40	\$ 3.42	\$ 19.88	\$ 31.00	\$ 173.70	\$ 868.00
01/22/24	\$ -	\$ -	\$ -	\$ -	\$ 0.31	\$ 2.00	\$ -	\$ 17.89	\$ 20.20
01/23/24	\$ -	\$ -	\$ -	\$ -	\$ 5.86	\$ 34.38	\$ 55.80	\$ 293.96	\$ 390.00
01/24/24	\$ -	\$ -	\$ -	\$ -	\$ 1.03	\$ 6.74	\$ -	\$ 60.43	\$ 68.20
01/25/24	\$ 5.00	\$ 30.00	\$ -	\$ -	\$ 10.23	\$ 63.58	\$ 18.60	\$ 554.59	\$ 682.00
01/26/24	\$ -	\$ -	\$ 592.90	\$ 617.10	\$ 8.40	\$ 49.19	\$ 80.60	\$ 421.81	\$ 1,770.00
01/29/24	\$ -	\$ -	\$ 338.10	\$ 351.90	\$ 3.81	\$ 23.47	\$ 31.00	\$ 195.72	\$ 944.00
01/30/24	\$ -	\$ -	\$ -	\$ -	\$ 1.90	\$ 11.74	\$ 12.40	\$ 100.36	\$ 126.40
01/31/24	\$ -	\$ -	\$ -	\$ -	\$ 4.14	\$ 26.78	\$ 24.80	\$ 220.28	\$ 276.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
									\$ -
TOTAL	\$ 20.00	\$ 120.00	\$ 4,431.07	\$ 4,611.93	\$ 68.31	\$ 401.56	\$ 502.20	\$ 3,440.38	\$ 13,595.45

Ledger Report Fee Distribution
TAMMIE KRAUSS, REGISTER OF DEEDS
Camden, NC

Date Range From Monday, January 1, 2024 to Wednesday, January 31, 2024

Name	Amount
NC Children's Trust Fund	\$20.00
NC Domestic Violence Fund	\$120.00
State Revenue Stamp	\$4,431.07
County Revenue Stamp	\$4,611.93
Land Transfer Fee	\$0.00
Floodplain Map Fund	\$0.00
Supplemental Retirement	\$68.31
ROD Automation Fund	\$401.56
Dept Of Cultural Resources	\$0.00
Vital Records Fund	\$0.00
State General Fund	\$0.00
State Treasurer Amount	\$502.20
ROD General Fund	\$3,440.38
Total Distribution For Period	\$13,595.45
Cash Total	\$382.20
Check Total	\$1,149.85
Pay Account Total	\$292.40
ACH Total	\$11,771.00
Escrow Account Total	\$0.00
Overpayment Total	\$0.00
Total Deposit For Period	\$13,595.45

Attachment: Register of Deeds Report (Register of Deeds Report)



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes From Other Agencies

Item Number:	11.B
Meeting Date:	March 04, 2024
Submitted By:	Rodney Wooten, Library Prepared by: Rodney Wooten
Item Title	Library Report 022024
Attachments:	24-02 (DOCX)

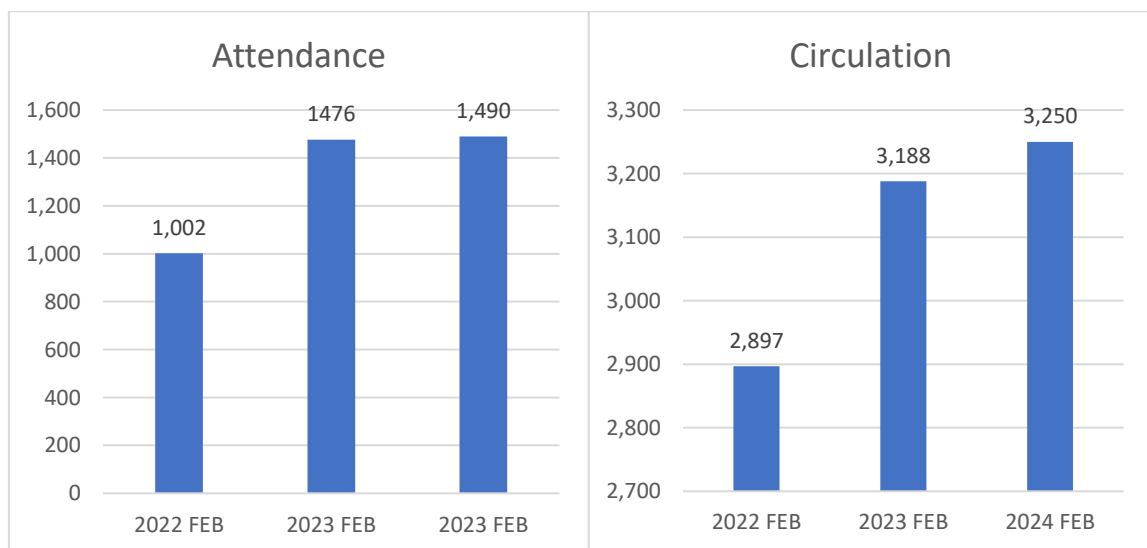
Camden County Public Library

February 2024 Statistics

Visitor Count	1,490
Materials Check Outs & Renewals	3,250
Cloud Library Check Out (ebooks & audiobooks)	142 (20% increase from 2/23)
Computer/ Wireless Use	225/945
Questions Answered	235
Children's Programs/Attendance	13/225
Teen Program/Attendance	1/2
Adult Programs/Attendance	2/18
Outreach Programs/Attendance	1/50
Study Room Usage/Attendance	43/69
Meeting Room Usage/Attendance	3/24
Days/Hours Open	23/187
# Items in Collection	21,768
Library Card Holders	2,530

Comparison by Year

2021-2023



Attachment: 24-02 (Library Report)



**Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Information, Reports & Minutes From Other Agencies

Item Number:	11.C
Meeting Date:	March 04, 2024
Submitted By:	Erin Burke, Administration Prepared by: Karen Davis
Item Title	New High School Project Status Report
Attachments:	CAMHS 20240227 Project Status Report March (PDF) CAMHS 20240227 Management Schedule (PDF)

NEW CAMDEN COUNTY HIGH SCHOOL

MONTHLY PROGRESS REPORT MARCH 2024



M. B. Kahn
Kahn Construction Co., Inc.

2815 Coliseum Centre Dr/ Charlotte, NC 28217
Phone 704-841-7299

PROJECT STATUS REPORT: MARCH 2024

New Camden County High School
 Camden County, NC

M. B. Kahn has prepared this Monthly Project Status Report to provide the Camden County Board of Education and Board of Commissioners an update regarding the New Camden County High School project. This report is intended to show the progress made on the project to date and prepare you for the "next steps" as we continue moving forward.

PROJECT STAKEHOLDERS:



Camden County Board of Commissioners

Ross Munro, *Chair*
 Troy Leary, *Vice Chair*
 Sissy Aydtlett, *Commissioner*
 Randy Krainiak, *Commissioner*
 Tiffney White, *Commissioner*

Camden County Manager

Erin Burke, *County Manager*



Camden County Board of Education

Dr. Jason Banks, *Chair*
 Chris Purcell, *Vice Chair*
 Kevin Heath, *Board Member*
 Magen O'Neal, *Board Member*
 Christian Overton, *Board Member*

Camden County Schools Superintendent

Dr. Michael Bracy, *Superintendent*

PROJECT STATUS SUMMARY:

During the month of February, the Design-Build team, M. B. Kahn and Moseley Architects continued the design development phase of the project. The Input received during the programming meetings held previously were incorporated into the design. Follow-up meetings will be scheduled but are still TBD.

The USDA has rejected to Phase 1 ESA due to the print date of the report being past there approved time frame. Timmons Group to revise Phase 1 ESA.

The Notice of Availability of an Environmental Assessment will be printed in the Daily Advance February 27th, 28th, and 29th.

A Design Development meeting between M.B. Kahn and Moseley Architects was held February 1st, 2024. An additional meeting to discuss the Athletic Lighting and Division 27 was held on February 27th, 2024.

A Steering Committee meeting was held on February 7th, 2024.

The next Steering Committee meeting is scheduled for Wednesday March 6th, at 3:30pm (virtual).

Over the next month, the team will continue with the design development phase estimate.

PROJECT STATUS REPORT: MARCH 2024
 New Camden County High School
 Camden County, NC
PROJECT MILESTONES:

Programming and Planning	100%
<ul style="list-style-type: none"> Please refer to the project website for the project history and timeline 	
Design Phase	40%
<ul style="list-style-type: none"> Conceptual / Schematic Design 	100%
<ul style="list-style-type: none"> Design Development <ul style="list-style-type: none"> Progress Estimate – anticipated in March 2024 	85%
<ul style="list-style-type: none"> Construction Documents <ul style="list-style-type: none"> 90% Estimate – anticipated in April 2024 	0%
Procurement	0%
Construction Phase	0%

PROJECT FINANCIAL STATUS:

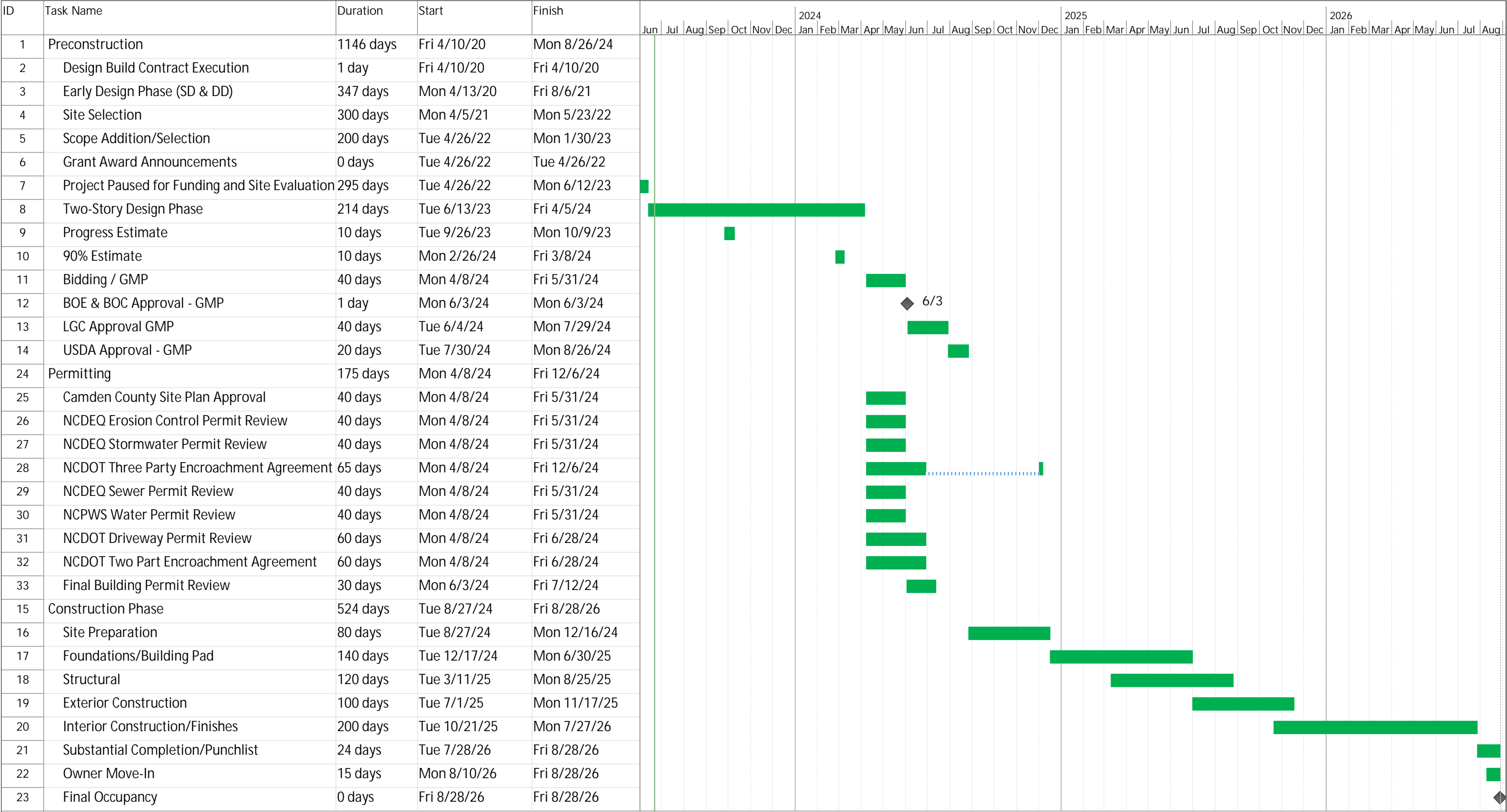
<i>Funding Source:</i>	<i>NC NBPSCF Grant</i>	<i>USDA Loan</i>	<i>Total Project</i>
<i>Budget:</i>	<i>\$50,000,000</i>	<i>\$30,000,000</i>	<i>\$80,000,000</i>
<i>Billed to Date:</i>	<i>\$4,131,657</i>	<i>\$0.00</i>	<i>\$4,827,226</i>
<i>Remaining Budget:</i>	<i>\$45,868,343</i>	<i>\$30,000,000</i>	<i>\$75,172,774</i>

NEXT STEPS:

- Continue the design development phase (follow-up programming meeting TBD)
- M.B. Kahn to create design development estimate.
- Steering committee meeting on Wednesday March 6th, at 3:30pm (virtual).
- Continue developing procurement documents and information

PROJECT PHOTOS:
 See the Project Website: <https://www.cchs-project.com/>
ATTACHMENTS:

- Management Schedule



Project: Camden County High School and Early College
Date: Thu 8/28/23

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

External Tasks

External Milestone

Deadline

Progress

Manual Progress

Attachment: CAMHS 20240227 Management Schedule (New High School Project Status Report)