

**Camden County Board of Commissioners  
Regular Meeting  
January 4, 2021; 8:30 AM  
Historic Courtroom - Camden, North Carolina**

**MINUTES**

A Regular Meeting of the Camden County Board of Commissioners was held on January 4, 2021 in the Historic Courtroom, Camden, North Carolina.

**WELCOME & CALL TO ORDER**

The meeting was called to order by Chairman Tom White at 7:00 PM. Also Present: Vice Chairman Ross Munro, Commissioners Clayton Riggs, Randy Krainiak, Tiffney White; County Manager Ken Bowman, County Attorney John Morrison and Clerk to the Board Karen Davis.

**INVOCATION & PLEDGE OF ALLEGIANCE**

Chief Deputy Rodney Meads gave the invocation and led in the Pledge of Allegiance.

**ITEM 1. PUBLIC COMMENTS**

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Penny Leary Smith of Highway 343 North addressed the Board. Ms. Smith requested that the Board send letters to representatives in support of legislation to designate the Dismal Swamp as a National Heritage Area because of its historical, cultural and environmental significance. Such a designation would provide technical and planning assistance as well as financial funding.

Taylor Inge of Canal Drive, South Mills, addressed the Board. Mr. Inge referenced inappropriate comments that were made by a commissioner during the November meeting that were offensive to citizens. He requested an apology from the Board. Chairman White stated that it is the policy of the Board not to respond to Public Comments but that he was sorry it had happened and that it was not condoned by the Board.

Mary Cherry Tirak addressed the Board. Ms. Tirak expressed her opposition to the new developments in South Mills. She reminded the Board that microphones will pick up what is said during a meeting and the comments made at the November meeting were rude and should not be tolerated.

**ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT**

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Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

**ITEM 3. CONSIDERATION OF THE AGENDA**

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**Motion to approve the agenda as presented.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Clayton Riggs
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

**ITEM 4. PRESENTATIONS**

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- A. Sheriff's Office – Sheriff Kevin Jones presented the following awards:
- 2020 Employee of the Year
    - Sergeant Danny Egan
    - Sergeant Vince Dunn
    - Sergeant Scott Powers

- Detective Garrett Winslow
- Deputy Kate Hayden
- Deputy Heather Copeland
- Deputy Scott Wentz
- Deputy Margaret Durham
- Deputy Darryl Smith & K-9 Falco
- Deputy Luke Marcum
- Deputy Richard Durham
- Letter of Commendation Award – Tiffany Robertson
- Lifesaving Award – Drew Gregory
- Certificate of Appreciation
  - Tony Perry
  - Holly Riggs
  - Ellen Harvey
  - Beverly Knauss

Sheriff Jones also shared the following statistics from 2020:

- Patrolled over 280,000 miles
- Accumulated over 2,000 hours of overtime in order to serve the needs of the County.
- Over 1,425 hours of formal training
- Approximately 5,500 security checks conducted
- Served over 1,000 civil process orders
- Issued over 450 citations and 500 warnings
- Filed over 550 incident reports
- Nearly 200 formal arrests made
- Participated in nearly 20,000 dispatch events

Chairman Tom White expressed appreciation on behalf of the Board for all that the Sheriff and the officers do in and for the County.

#### **South Camden Water & Sewer District Board of Directors**

Chairman White recessed the meeting of the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

#### **Motion to approve the agenda as presented.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Randy Krainiak
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

New Business

A. Monthly Report – David Credle

<p><i>South Camden Water &amp; Sewer Board</i>  <b>Monthly Work Order Statistics Report</b>                  Period: November 2020</p>				
	<b>Submitted Work Orders</b>	<b>Completed Work Orders</b>	<b>Percentage Completed</b>	<b>Status of Uncompleted Work Orders</b>
<b>Water/Distribution</b>	53	53	100%	0
<b>Sewer/Collection</b>	0	0	100%	0
<b>Locates:</b>				
Water Line: 51				
Sewer Line: 2				
Water & Sewer, same ticket:1				
Public Works Director Notes/Comments: Ten work orders have been reviewed for accuracy.				
Water treated at the water treatment plant in November: 14,064,180 gallons				
Daily average water usage for November: 468,806 gallons				
Current treatment capacity at the water treatment plant: 720,000 gallons per day				

SOUTH CAMDEN WATER & SEWER BOARD									
MONTHLY WATER STATISTICS REPORT									
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water/Distribution	Sewer/Collection	Water Locates	Sewer Locates	Water/Sewer Locate	Hydrant Flow Test
2019									
Nov	144	100%	0%	143	1	275	6	2	0
Dec	80	100%	0%	80	0	106	7	1	0
2020									
Jan	111	100%	0%	110	1	47	8	9	0
Feb	48	100%	0%	47	1	92	6	0	0
March	41	100%	0%	39	2	51	18	4	0
April	51	100%	0%	49	2	89	8	17	0
May	48	100%	0%	46	2	88	15	2	0 flow/15 (paintec)
June	71	100%	0%	69	2	55	7	1	0 flow/21 (paintec)
July	86	100%	0%	82	4	69	6	2	0
August	72	100%	0%	71	1	64	8	1	0 flow/4 (paintec)
Sept	86	100%	0%	84	2	90	15	0	0 flow/5 (paintec)
Oct	99	100%	0%	99	0	65	4	3	0 flow/41 painted
Nov	53	100%	0%	53	0	51	2	1	0

**Motion to approve the monthly report as presented.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

**Motion to adjourn South Camden Water & Sewer Board of Directors.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

Chairman Tom White adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.

**ITEM 5. PUBLIC HEARINGS**

A. Sale of Former Medical Building – Ken Bowman

Chairman Tom White requested to be recused from participation and voting on this matter as his daughter is representing the client.

**Motion to recuse Chairman Tom White from the Public Hearing on the sale of the medical building.**

<b>RESULT:</b>	<b>PASSED [4-0]</b>
<b>MOVER:</b>	Clayton Riggs
<b>AYES:</b>	Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White
<b>RECUSED:</b>	Tom White

Vice Chairman Ross Munro continued with the Public Hearing.

**Motion to open the Public Hearing.**

<b>RESULT:</b>	<b>PASSED [4-0]</b>
<b>MOVER:</b>	Clayton Riggs
<b>AYES:</b>	Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White
<b>RECUSED:</b>	Tom White

County Attorney John Morrison presented information on Requirements of North Carolina General Statute 158-7.1(d):

Notice Requirements (All of which were completed by the County):

- Hold Public Hearing
- 10 Days' Notice
- Notice Must Describe Interest to be Conveyed
- The Value of the Interest
- The Proposed Consideration
- The Board's Intention to Approve the Conveyance

Before Making the Conveyance:

- Board must determine the probable average wage that will be paid to workers on the property.
- The board must determine the fair market value of the property and cannot accept less.
- But in doing so, the Board may include as consideration reaching fair market value:
  - Prospective tax revenues for next 10 years from improvements to the property.
  - Prospective sales tax revenues generated by the business on site for that 10-year period.
  - Any other income coming into County during 10-year period which results from the conveyance.

County Manager Ken Bowman presented the following:

Camden County acquired the former medical building in 2017 along with another property during a settlement with Trillium and Pasquotank County.

The building sits on approximately 1 acre and has been vacant for about 5 years. Therapeutic Medical Services and Child, Youth and Family Services approached the County with an offer to purchase the property with a total investment in land, buildings, and equipment of approximately \$372 Thousand. They further plan to employ 11 new full-time positions with annual compensation totaling \$422K. A fair market assessment was conducted with a comparable property in Elizabeth City and the price is in line with what they are offering.

Staff recommendation is to accept the offer in accordance with the terms outlined in the Performance Agreement and authorize the Vice Chairman to sign the agreement and the County Manager to sign the deed and other transaction documents.

Vice Chairman Munro opened the floor for public comments. There were no public comments.

**Motion that the Board accepts the proposed amount of \$300,000 as the fair market value assessment presented for the sale of the former medical building and the probable wages as listed in the Performance Agreement as to comply with requirements outlined in NCGS 158-7.1(d).**

<b>RESULT:</b>	<b>PASSED [4-0]</b>
<b>MOVER:</b>	Clayton Riggs
<b>AYES:</b>	Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White
<b>RECUSED:</b>	Tom White

**Motion to close the Public Hearing.**

<b>RESULT:</b>	<b>PASSED [4-0]</b>
<b>MOVER:</b>	Randy Krainiak
<b>AYES:</b>	Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White
<b>RECUSED:</b>	Tom White

**Motion to add sale of former Medical Building to the agenda.**

<b>RESULT:</b>	<b>PASSED [4-0]</b>
<b>MOVER:</b>	Randy Krainiak
<b>AYES:</b>	Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White
<b>RECUSED:</b>	Tom White

**Motion to accept the offer in accordance with the terms outlined in the Performance Agreement and authorize the Vice Chairman to sign the agreement and the County Manager to sign the deed and other transaction documents.**

<b>RESULT:</b>	<b>PASSED [4-0]</b>
<b>MOVER:</b>	Clayton Riggs
<b>AYES:</b>	Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White
<b>RECUSED:</b>	Tom White

**PERFORMANCE AGREEMENT**

This Performance Agreement (the "Agreement") is made and entered into as of January 4, 2021 by and between Camden County, North Carolina, acting by and through the Board of Commissioners and Heliandus Positive Behavior Supports LLC (the "Company").

**WHEREAS**, the Company has acquired certain real property in the Camden Medical Park, Camden County, North Carolina, containing the former medical building and approximately 1 +/- acres, more or less, (the "Facility Site"), for the location of Therapeutic Medical Services and Child, Youth and Family Services (the "Project"). The Company contemplates an investment in Camden County in land, buildings, and equipment of approximately \$372 Thousand within Thirty-Six Months (36) months of the acquisition of the Site, and further contemplates creation of 11 new full-time jobs by that time, all with an average total annual compensation, estimated at \$422,000, with expected annual direct tax revenues upwards of \$5000.00 annually, and proposes to maintain such investment and number of jobs for at least three (3) years; and

**WHEREAS**, the County has determined that the proposed Project will benefit the residents of Camden County, North Carolina by stimulating local commerce and trade, increasing employment, and providing substantial direct tax revenues; and

**WHEREAS**, the parties hereto acknowledge that the participation by the County is for the benefit of the residents of the County and therefore the Company recognizes its obligation to employ residents of the County whenever possible; and

**WHEREAS**, the parties hereto wish to articulate and pledge their mutual commitments to one another;

**NOW, THEREFORE**, for and in consideration of the mutual covenants contained herein, and other good and valuable consideration, the parties agree as follows:

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**ARTICLE I  
OBJECTIVES**

1.1 The parties hereby agree that, in consideration of the Company undertaking the Project with its employment opportunities, investment, tax revenues and utility revenues in the County, the County intends to provide the respective incentives set forth herein.

1.2 The Company hereby agrees that in consideration of the provision of said incentives, it intends to develop and maintain the Project in the County in accordance with the terms hereof and undertake reasonable efforts to employ residents of Camden County.

**ARTICLE II  
THE COMPANY'S COMMITMENTS**

2.1 In consideration of the performance by the County of their Commitments set out in Article III, the Company proposes that the Project will result in the following:

ⓐ An investment in land, buildings, and equipment of not less than \$372 Thousand within thirty-six (36) months following the acquisition of the property and maintain such land, buildings, and equipment for a period of five (5) years (the "Maintenance Period") commencing on the date of issuance of the Certificate of Occupancy for The Facility.

2.2 The Company proposes to comply in all material respects with all federal, state, and local regulations, sewer ordinance, and requirements related to the Project, including other documentation in connection with all incentive programs as described in this Performance Agreement.

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**ARTICLE III  
THE COUNTY'S COMMITMENTS**

31 The County, acting by and through the Board of Commissioners, acknowledges that certain commitments are hereby made to the Company to induce it to develop the Project in Camden County, North Carolina.

32 The County, pursuant to statutory authority, proposes to provide the following assistance in support of the Project:

- ⓐ the county will ensure all HVAC units are serviced and operating properly and
- ⓑ the waste water connections are made to public sewer and the septic tank is decommissioned.

**ARTICLE IV  
REMEDIES FOR FAILURE TO PERFORM**

41 The Company will provide reasonable verification of its compliance with the maintenance commitment and the investment commitment as set out in Article II, Section 2.1 (i) herein. Progress reports will be provided annually on April 1, 2022, and covering the period through the end of the prior calendar year. With each such progress report, the Company shall report to County the amount invested and maintained by the Company in the prior calendar year. County pledges to the Company that it considers such information to be confidential proprietary information that is exempt from public disclosure under the North Carolina Freedom of Information Act and that such information will be used by County solely in calculating aggregate return on invested capital analyses for purposes of gauging the overall effectiveness of economic development incentives.

4.2 **Repayment Obligation:** If the Company fails to meet or defaults on its investment obligation at any time during the Maintenance Period as set out in Article II, 2.1(i) of this Performance Agreement, then the County shall provide the Company with a written notice of default after which the Company will be given ninety (90) days following receipt of such notice to cure such default. If the default has not been cured by the end of the ninety (90) day period, the Company shall repay to the County that portion of the value of the incentives as set forth in Section 3.2 (i) (ii) that is proportional to the shortfall.

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4.3 **Determination of Inability to Comply:** If the County shall determine at any time prior to the expiration of the Maintenance Period that the Company is unable or unwilling to meet and Maintain its Investment, and if the County shall have promptly notified the Company of such determination, the Company must repay to the County that portion of the value of the incentives as set forth in Section 3.2 (i) (ii), that is proportional to the shortfall. Such a determination will be based on such circumstances as a filing by or on behalf of the Company under Chapter 7 of the U.S. Bankruptcy Code, the liquidation of the Company, an abandonment of the Facility by the Company or other similar significant event that demonstrates the Company will be unable or is unwilling to satisfy the Target for the economic incentives. Such repayment shall be due from the Company to the County within ninety days of the written notice by County.


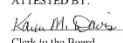


**ARTICLE V  
MISCELLANEOUS**

51 The parties agree to execute and deliver such additional instruments and documents, provide such additional financial or technical information, and to act with due diligence and good faith to comply with the terms of this Performance Agreement, and to work together in a mutually supportive manner to accomplish the realization of the Project.

52 The terms of this Performance Agreement shall be subject to the approval of the County's Board of Commissioners and the Company.

53 All communications and notices regarding this Performance Agreement shall be delivered by registered first class mail, postage prepaid, or by nationally recognized courier for delivery on the next business day, or by telecopy (with such telecopy to be promptly confirmed in writing sent by mail or overnight courier as aforesaid) as follows:

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CAMDEN COUNTY	County Manager P.O. Box 190 330 East Highway 158 Camden, NC 27921 <a href="mailto:kboenman@camdencountync.gov">kboenman@camdencountync.gov</a>
HELIANTHUS POSITIVE BEHAVIOR SUPPORTS LLC	Tiffany Michels 108 Rooley Top Rd Moyock, NC 27958 <a href="mailto:tmichels@helianthuspbs.com">tmichels@helianthuspbs.com</a>
IN WITNESS WHEREOF, the Company has caused its name to be hereunto subscribed by its Board of Directors, and the County has caused its name to be hereunto subscribed by the Chairman of the Board of Commissioners and the Clerk of the Board, as of the date hereinafter written.	
	CAMDEN COUNTY, NORTH CAROLINA BOARD OF COMMISSIONERS
4 Jan 2021 DATE	 Ross Munro, Vice-Chairman
ATTESTED BY:  Clerk to the Board	
	HELIANTHUS POSITIVE BEHAVIOR SUPPORTS LLC
12/13/2020 DATE	By:  Tiffany Michels, President /Owner
ATTESTED BY:	
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Vice Chairman Munro turned the meeting back over to Chairman Tom White.

B. Text Amendment Urban Open Space – Dan Porter

**Motion to open the Public Hearing for Text Amendment Urban Open Space.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Tiffney White
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

During staff review and Planning Board discussion regarding Camden Station Subdivision open space requirements it appears that the “Urban Open Space” requirement in the Village Residential Zoning District may need to be revised to decrease the amount of impervious surface that results from the current UDO definition. The Planning board discussed at length and is recommending changes to the definition of Urban Open Space.

The Board reviewed Unified Development Ordinance Article 151.3, Section 3.5, Subsection 3.5.6; Article 151.7, Section 7.5, Subsections 7.5.5, 7.5.6, 7.5.9; Section 7.6, Subsections 7.6.5, 7.6.6, 7.6.7; Article 151.2, Section 2.3, Subsection 2.3.15.

Commissioner Randy Krainiak requested to be recused from participating in both the Text Amendment Public Hearing and Preliminary Plan Camden Station Major Subdivision Public Hearings as his brother is the applicant for Camden Station Major Subdivision.

**Motion to recuse Commissioner Krainiak from the Text Amendment Urban Open Space Public Hearing and the Preliminary Plan Camden Station Major Subdivision Public Hearing.**

<b>RESULT:</b>	<b>PASSED [4-0]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White
<b>RECUSED:</b>	Randy Krainiak

Commissioner Randy Krainiak will not participate in the hearings or any subsequent vote on the Text Amendment or Preliminary Plan of Camden Station Major Subdivision.

Chairman Tom White opened the floor for public comments. There were no public comments.

**Motion to close the Public Hearing.**

<b>RESULT:</b>	<b>PASSED [4-0]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White
<b>RECUSED:</b>	Randy Krainiak

**Motion to add Text Amendment Urban Open Space to the agenda.**

<b>RESULT:</b>	<b>PASSED [4-0]</b>
<b>MOVER:</b>	Clayton Riggs
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White
<b>RECUSED:</b>	Randy Krainiak

**Motion to correct description of 151.7.5.6 (C) from “...allowable in active open space...” to “allowable in urban open space...”**

<b>RESULT:</b>	<b>PASSED [4-0]</b>
<b>MOVER:</b>	Tiffney White
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White
<b>RECUSED:</b>	Randy Krainiak

**Motion to add items 151.7.5.6 (B)(1) through (5) to 151.7.5.6 (C) such that they are left included in passive open space set-asides and added to Urban Open Space set-asides so that they are included in both (B) and (C).**

<b>RESULT:</b>	<b>PASSED [4-0]</b>
<b>MOVER:</b>	Tiffney White
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White
<b>RECUSED:</b>	Randy Krainiak



**Ordinance No. 2020-12-01**

**An Ordinance  
Amending the Camden County  
Code of Ordinances**

**Camden County, North Carolina**

BE IT ORDAINED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS as follows:

**Article I: Purpose**

The purpose of this Ordinance is to amend Chapter 151 of the Camden County Code of Ordinances of Camden County, North Carolina, which was originally adopted by the County Commissioners on December 15, 1997 as revised on February 4, 2019, and subsequently amended and as otherwise incorporated into the Camden County Code.

**Article II. Construction**

For purposes of this Ordinance, underlined words (underline) shall be considered as additions to existing Ordinance language and strikethrough words (~~strikethrough~~) shall be considered deletions to existing language. New language of proposed ordinance shall be shown in *italics* (*italics*) and underlined.

**Article III. Amend Chapter 151 as amended of the Camden County Code**  
which shall read as follows:

**CHAPTER 151: UNIFIED DEVELOPMENT**

**7.5.6.ALLOWABLE FEATURES IN OPEN SPACE SET-ASIDES**

**A. Active Open Space Set-Aside**  
The following types of features are allowable in and credited towards active open space set-asides:

1. Swimming pools, splash pads, and areas devoted to water play for children;
2. Athletic fields and courts;
3. Boat launches and swimming platforms;
4. Club houses;
5. Playgrounds and play structures for children; and
6. Obstacle courses and exercise trails.

**B. Passive Open Space Set-Aside**  
The following types of features are allowable in and credited towards passive open space set-asides:

1. Walking, bicycling, and equestrian trails;
2. Boardwalks;
3. Gardens and greenway trails;
4. Benches and seating areas;
5. Tables, shelters, grills, and related picnicking facilities;
6. Lawn areas and community greens;
7. Lakes, ponds, wetlands (including CMA wetlands), swamps, canals, and streams;
8. Stormwater management facilities, configured as site amenities that include pedestrian access, gentle slopes of three-to-one (3:1) or less, and pedestrian elements such as paths, benches, and similar aspects to and around the facility;

9. Piers and docks for fishing or viewing wildlife; and
10. Undisturbed land.

**C. Urban Open Space Set-Aside**  
The following types of features are allowable in active urban open space set-asides:

1. Plazas and courtyards;
2. Roof gardens;
3. Indoor atriums open to the public;
4. Outdoor dining areas;
5. Fountains; and
6. Areas devoted to public gathering.


~~7. Walking, bicycling, and equestrian trails;~~  
8. Boardwalks;  
9. Gardens and greenway trails;  
10. Benches and seating areas;  
11. Tables, shelters, grills, and related picnicking facilities;

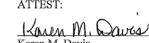
**Article IV. Effective Date**


This Ordinance is effective upon adoption.

Adopted by the Board of Commissioners for the County of Camden this 4th day of January, 2021.

ATTEST:

  
Tom White, Chairman  
Camden County Board of Commissioners

  
Karen M. Davis  
Clerk to the Board of Commissioners



C. Preliminary Plan Camden Station Major Subdivision – Amber Curling

**Motion to open the Public Hearing.**

**RESULT:** PASSED [4-0]  
**MOVER:** Clayton Riggs  
**AYES:** Tom White, Ross Munro, Clayton Riggs, Tiffney White  
**RECUSED:** Randy Krainiak

Zone Administrator Amber Curling gave an overview of the project.

RKrain LLC is requesting Preliminary Plan approval for Camden Station Major Subdivision. The following items have been submitted with the package: Land Use Application/Preliminary Plan/Staff Findings/TRC inputs/Deed/Drainage Approval/Neighborhood Meeting Results. The Subdivision consists of 39 single family lots located on Tark Drive and Contractors Way in the Camden Business Park off Hwy 158. The Planning Board voted 5-0 to approve the rezoning request.

Applicant’s Agent, Mark Bissell presented the following:

History

- Originally part of Commerce park
- Very low site absorption rate in park
- Rezoned to Village Residential in 2019
- Development plan matches 2019 zoning

#### Consistency with 2035 Comprehensive Plan

- Categorized as a mixed-use employment, but village mixed use and rural residential are right across the street and rural residential is behind the property, so appears compatible. (There is more mixed-use employment land than the market has been able to absorb.)
- From Community Vision Statement: New development will be focused within targeted core areas to breathe new life into established county village areas and to efficiently use existing and planned infrastructure and public resources. (The development is located immediately adjacent to the Courthouse targeted core area.)
- Action strategy #2: “Develop and adopt new zoning districts to allow for a moderate and higher density residential development within the core village areas.”
- Targeted development pattern: Plan provides “flexibility to consider and explore new opportunities that arise in the future.” (“New Housing choices will be made to serve families, young professionals, and retirees.”)
- Action strategy #1: “Promote targeted development...through appropriate rezoning and development approvals.”
- Objective #5: Provide new housing choices to “expand housing stock by providing the opportunity to develop a variety of housing choices for current and future residents.”
- Water and sewer action strategy #1: Promote a land use pattern that utilizes centralized utility systems.

#### Anticipated Development Schedule

- Rezoning: 2019
- Preliminary Plat: 2021
- Construction: 2021
- Occupancy: 2022-2024 (1st students in Fall 2022)

#### Positive Fiscal Impact

39 Homes and Lots @\$325,000 average = \$12,675,000 Tax Base

- Annual Tax Revenue: \$ 95,000+
- Water Fees: \$195,000
- Sewer Fees: \$425,000
- Transfer Tax & Stamps: \$148,000+/-

#### Village Residential Policies and Uses

- Extension of public utilities is appropriate
- Vehicular and pedestrian linkage should be made
- Recreational facilities should include active and passive facilities
- Stormwater management best practices should be used
- Moderate density residential (up to 3 units/ac.) (1.57/ac. Provided)
- Open space and recreation are important (32.4% provided – more than double the requirement)

#### Recreational Amenities

- Turfed Rec/Gathering Area - Picnics, Weddings, Neighborhood Events
- Recreation Area for Fishing, Sailboating & Kayaking
- 2 Picnic Shelters with Grills
- Paved Trail System
- Fishing Piers with Benches
- Butterfly Garden
- Hummingbird Garden
- Community Gardening Areas with Benches

Mrs. Curling presented the Staff Report, which is included in the Ordinance incorporated herein.

Chairman Tom White opened the floor for public comments. There were no public comments.

**Motion to close the Public Hearing.**

<b>RESULT:</b>	<b>PASSED [4-0]</b>
<b>MOVER:</b>	Clayton Riggs
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White
<b>RECUSED:</b>	Randy Krainiak

**Motion to add Preliminary Plan Camden Station Major Subdivision to the agenda.**

<b>RESULT:</b>	<b>PASSED [4-0]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White
<b>RECUSED:</b>	Randy Krainiak

**Motion that the proposed subdivision is inconsistent with the 2005 CAMA Land Use Plan in that the CAMA Future Land Use Maps has property identified as Industrial; and**

**The proposed subdivision is inconsistent with 2012 Comprehensive Plan Future Land Use Maps in that the plan identifies the property as Mixed Use Employment: however,**

**The proposed project is consistent with the 2012 Comprehensive Plan Policies because the Plan did not actually rezone specific properties, but new zoning districts were created such that rezoning of property to moderate density within the Policy parameters in the Plan would be allowed. This property was rezoned in 2019 to Village Residential and is consistent with the policies of that zoning district.**

<b>RESULT:</b>	<b>PASSED [4-0]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White
<b>RECUSED:</b>	Randy Krainiak

**Motion to approve Ordinance 2020-12-02 Major Subdivision Application UDO 2020-06-43 as recommended by the Planning Board.**

<b>RESULT:</b>	<b>PASSED [4-0]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White
<b>RECUSED:</b>	Randy Krainiak

**ORDINANCE NO. 2020-12-02**  
**AN ORDER APPROVING**  
**A PRELIMINARY PLAT**  
**BY THE BOARD OF COMMISSIONERS**  
**CAMDEN, NORTH CAROLINA**  
**UDO 2020-06-43**

Camden Station Subdivision

The Board of Commissioners for County of Camden, North Carolina, having held public hearings on Monday January 4, 2021 to consider an application for a Preliminary Plat by RKrain LLC and having heard all of the public comments presented at the hearings makes the following Findings of Fact and draws the following conclusions

**PROJECT INFORMATION**

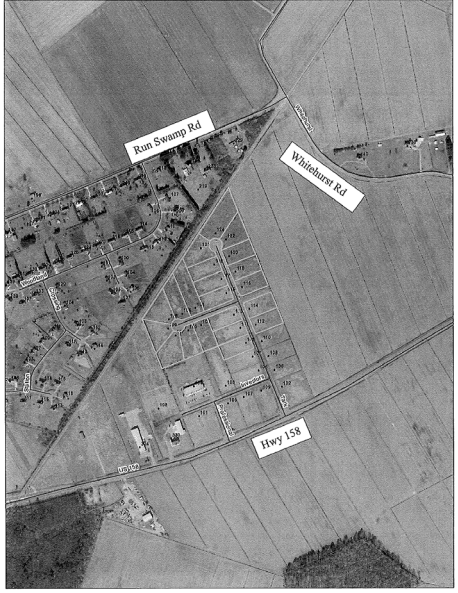
<b>File Reference:</b> UDO 2020-06-43	<b>Application Received:</b> 6/23/2020
<b>Project Name:</b> Camden Station	<b>By:</b> Amber Curling, Planner
<b>PIN:</b> Multiple Contiguous	<b>Application Fee paid:</b> \$1950 Check #1029
<b>Applicant:</b> RKrain LLC	<b>Stormwater Escrow paid:</b> \$6000 Check #1028
<b>Address:</b> 105 Havenwood Dr Camden, NC 27921	<b>Completeness of Application:</b> Application is generally complete
<b>Phone:</b> (252) 599-7185	
<b>Email:</b>	
<b>Agent for Applicant:</b> Bissell Professional Group	<b>Documents received upon filing of application or otherwise included:</b>
<b>Address:</b> 3512 N. Croatan Hwy Kitty Hawk, NC	A. Land Use Application
<b>Phone:</b> 252-261-3266	B. Preliminary Plan
<b>Email:</b> mark@bissellprofessionalgroup.com	C. Deed
<b>Current Owner of Record:</b> RKrain LLC	D. Affidavit from owner
	E. Neighborhood Meeting Results
<b>Meeting Dates:</b>	F. TRC Inputs
7/30/2020 Neighborhood Meeting	G. Drainage Approval Memo – Greg Johnson
9/8/2020 Technical Review Meeting	
10/21/2020 Planning Board	

**PROJECT LOCATION:**

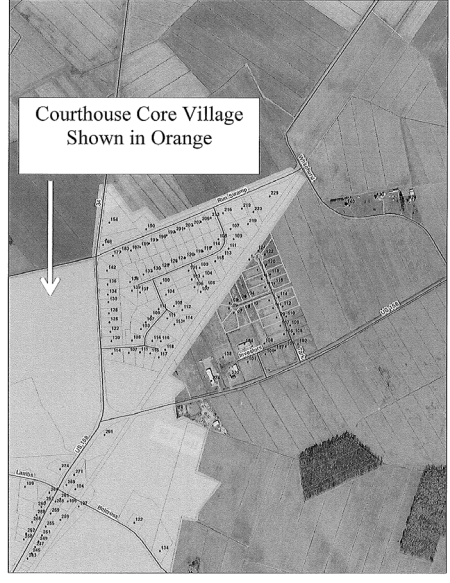
**Street Address:** Contractors Way and Tark Drive in Camden Business Park,  
**Location Description:** North Side of US HWY 158 in Courthouse Township

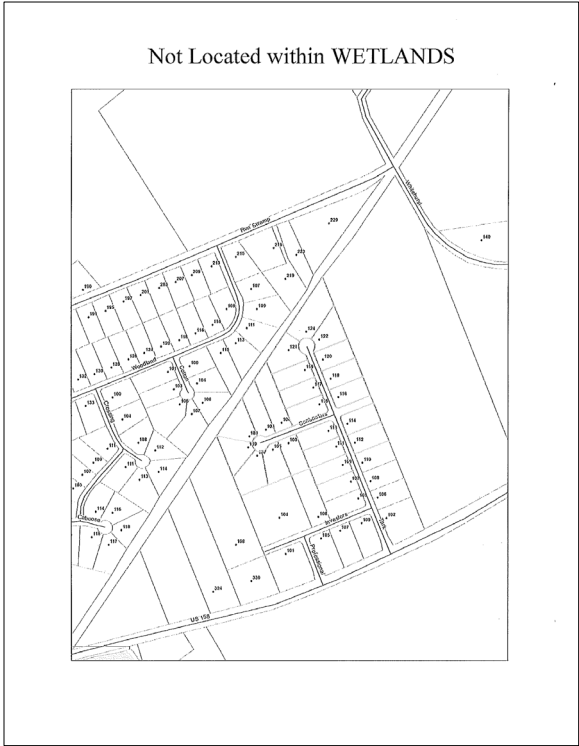
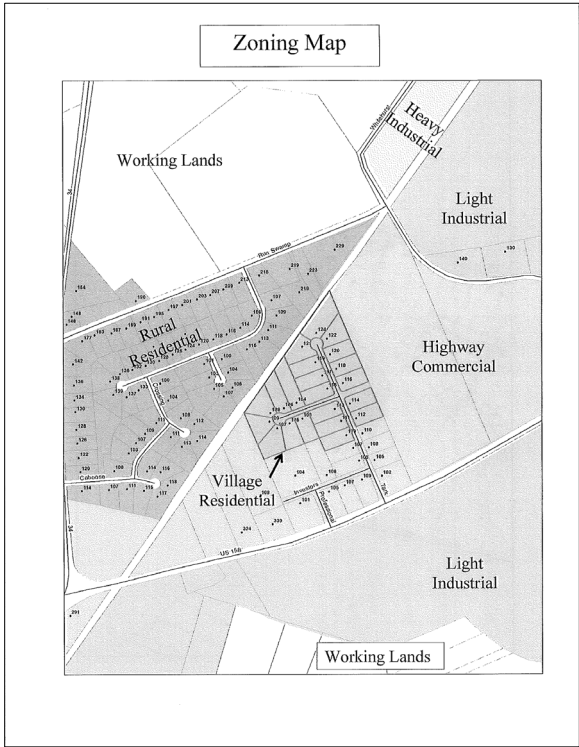
**REQUEST:** Preliminary Plan for Camden Station Major Subdivision – 39 lots - Article 2.3.16 of the Unified Development Ordinance.

**Vicinity Map**



**Camden Station Subdivision located within the 1 mile Buffer**

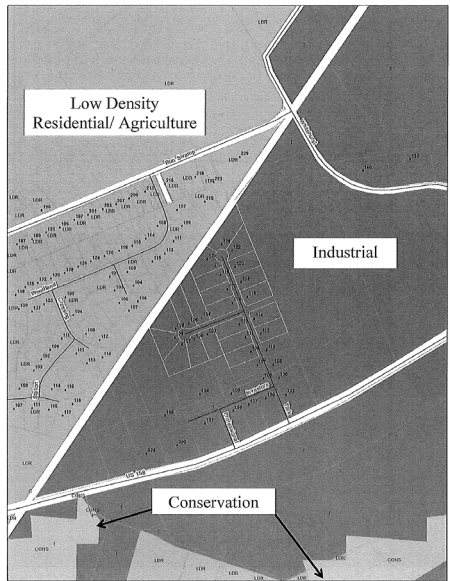




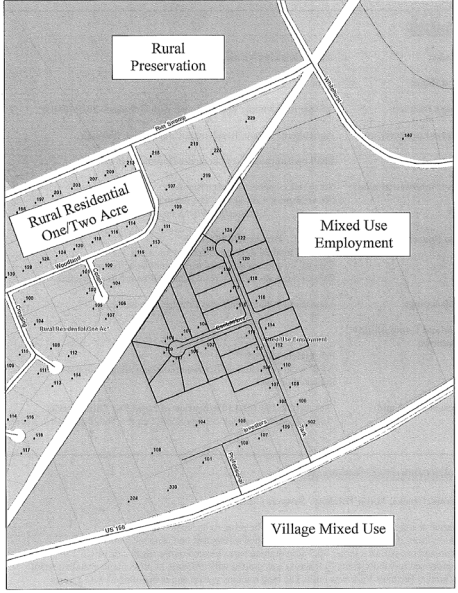
Suitability Map  
Very High



CAMA Plan Future Land Use Map



COMPREHENSIVE Plan Future Land Use Map



**SITE DATA**

- Lot size:** Approximately 24 acres
- Flood Zone:** Zone X
- Zoning District:** Village Residential (VR) (Rezoned with Ordinance 2019-03-01)
- Adjacent property uses:** Agriculture, Vacant, Residential, Commercial, Railroad
- Streets:** Shall be dedicated to public under control of NCDOT.
- Street/Subdivision name:** Subdivision name: Camden Station  
Street Names: Tark Drive to be renamed Boxcar Way and Contractors Way to be renamed Santé Fe Street
- Open Space:** Required: Per Article 151.7.5.5  
15% of total 24 developed acres = 3.6 acres  
25% of 3.6 acres is 0.9 acres which shall be active open space  
75% of 3.6 acres is 2.7 acres which shall be urban open space
- Landscaping:** Landscaping Plan required at Construction Drawing.
- Farmland Compatibility Standards:** Per Article 151.5.5  
A 50' wide vegetative buffer required along all agricultural uses. Indicated on plan.
- Recreational Land:** Per Article 151.6.1.13 Dedication of Land For Public Parks  
1452 square feet per lot -39 lots X 1452 sq ft = 56628 sq. ft or 1.3 acres

**ENVIRONMENTAL ASSESSMENT**

**Streams, Creeks, Major Ditches:** Sawyers Creek

**Distance & description of nearest outfall:** The property is located in the upper northern limit of the Sawyers Creek drainage shed as mapped on Camden County's GIS System and is a part of a larger 80.7 acre drainage area located on the north side of LIS 158. The proposed re-subdivision (23.9 acres) was graded with drainage improvements installed when the Camden Business Park was built. The land remains vacant and is maintained with a grass

groundcover. The rest of the drainage area (total of 80.7 acres) consists of a mix of a small amount of commercial, vacant lots, and agricultural uses. A network of swales / ditches drain the area from north to south where runoff is collected in a substantial roadside ditch along US 158 which generally flows from east to west (although there is interconnectivity with the adjacent drainage shed to the east). Runoff is then conveyed to an outfall on the south side of US 158 via three culverts spaced along the frontage of the drainage area, with the westernmost culvert conveying the bulk of the flow.

**TECHNICAL REVIEW STAFF COMMENTS**

1. **Camden County Water.** Water Available
2. **Camden County Sewer.** Sewer Available
3. **South Camden Fire Department.** Reviewed with no comments.
4. **Pasquotank EMS (Central Communications).** Subdivision/road names approved as is.
5. **Sheriff's Office.** Disapproved with comments.
6. **Postmaster Elizabeth City.** No response. Did not attend TRC meeting.
7. **Superintendent of Schools.** No response. Did not attend TRC meeting.
8. **Transportation Director of Schools.** Approved with comments (see attached).
9. **Camden Soil & Water Conservationist.** Approved.
10. **NC DOT.** No response.
11. **Mediacom.** No response.
12. **Century Link.** Requested Developer be given contact information
13. **Dominion Energy.** Reviewed. Sent comments to Engineer.

**PLANS CONSISTENCY**

**CAMA Land Use Plan Policies & Objectives:**  
 Consistent  Inconsistent

CAMA Future Land Use Maps has land designated as Industrial.

**2035 Comprehensive Plan**

Consistent  Inconsistent

Comprehensive Plan Future Land Use Maps has area designated as Mixed Use Employment.

**Comprehensive Transportation Plan**

Consistent  Inconsistent

Property in Camden Business Park which abuts HWY 158 and internal road will be dedicated to public.

**FINDINGS REGARDING ADDITIONAL REQUIREMENTS:**

Yes  No  **Endangering the public health and safety?**

In staff's opinion, application does not appear to endanger public health and safety.

Yes  No  **Injure the value of adjoining or abutting property.**

In staff's opinion, application does not appear to injure the value of adjoining or abutting property.

**EXCEED PUBLIC FACILITIES:**

Yes  No  **Schools:** Proposed development will generate 26 students (67 per household X 39 lots). High School over capacity: 2019/2020 capacity: 570 Enrollment: 599 – Capacity does not include modular units for Camden Early College

Yes  No  **Fire and rescue:** Approved.

Yes  No  **Law Enforcement:** Not Approved

**Staff and Planning Board recommend approval of Camden Station Subdivision based on current by right zoning with the following recommendations:**

1. The applicant must strictly abide by all requirements of the Unified Development Ordinance of Camden County, North Carolina, and must also strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may apply to this development.
2. The applicant shall complete the development strictly in accordance with the approved Preliminary Plat and specifications submitted to the Planning Office of Camden County, North Carolina, and contained in the file titled (UDO 2020-06-43).
3. All lots shall be crowned to where the dwelling is located to an elevation at or above the 100 year flood as indicated in the Construction drawings listed as Building Pad Elevations. These elevations shall be verified by a Surveyor or Engineer licensed to do business in North Carolina prior to final inspection for the dwelling.
4. No land disturbing activities shall start until the County Planning Department receives approved DENR Stormwater Permit and Erosion & Sediment Control Plan for the Development.

5. Developer and/or Home Owners Association shall provide Camden County certification by a licensed North Carolina Engineer of compliance with approved Drainage Plan for Camden Station Subdivision every five years starting from recording of Final Plat in the Camden County Registry of Deeds.
6. Home Owners Restrictive Covenants shall include the following information:
  - a. All requirements (to include Maintenance and allowable built upon area) listed under NCDENR Stormwater Permit.
  - b. The re-certification to the County of the approved drainage plan every five years from date of recording of Final Plat.
  - c. Maintenance of all open space, gardens and improvements throughout the subdivision.
7. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this approval in its entirety shall be void and have no effect.
8. Construction drawings to reflect turning radius of cul-de-sacs be minimum 43.5' as requested by the Transportation Director of Camden County Schools.
9. Construction drawings to reflect bus stop with shelter as requested by the Chief Operations Officer of Camden County Schools.
10. On the North East side of development the Farmland Compatibility Standards (Article 151.5.5 of the UDO) and NC General Statute 153A-340 shall be applied.

**The Planning Board Approval**

The Planning Board voted 5-0 to recommend approval of Ordinance 2020-12-02/Major Subdivision application (UDO 2020-06-43) with the following:

**Motion for Consistency Statement:**

- The proposed subdivision is inconsistent with the 2005 CAMA Land Use Plan in that the CAMA Future Land Use Maps has property identified as Industrial; and
- The proposed subdivision is inconsistent with 2012 Comprehensive Plan Future Land Use Maps in that the plan identifies the property as Mixed Use Employment; however
- The proposed project is consistent with the 2012 Comprehensive Plan Policies because the Plan did not actually rezone specific properties, but new zoning districts were created such that rezoning of property to moderate density within the Policy parameters in the Plan would be allowed
- This property was rezoned in 2019 to Village Residential and is consistent with the policies of that zoning district

**Effective Date**

This Ordinance is effective upon adoption.

Adopted by the Board of Commissioners for the County of Camden this 4th day of January, 2021.

*Tom White*  
 Tom White, Chairman  
 Camden County Board of Commissioners

ATTEST:  
*Karen M. Davis*  
 Karen M. Davis  
 Clerk to the Board of Commissioners



**Motion to accept the offered donation of recreational land for open space.**

<b>RESULT:</b>	<b>PASSED [4-0]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Tiffney White
<b>RECUSED:</b>	Randy Krainiak

**ITEM 6. NEW BUSINESS**

A. Tax Report – Lisa Anderson

<u>MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS</u>		
<u>OUTSTANDING TAX DELINQUENCIES BY YEAR</u>		
<u>YEAR</u>	<u>REAL PROPERTY</u>	<u>PERSONAL PROPERTY</u>
2019	126,718.07	5,429.49
2018	45,410.76	2,061.04
2017	25,592.57	2,217.15
2016	10,532.05	1,430.53
2015	7,363.89	697.90
2014	10,371.76	1,030.08
2013	6,781.98	4,697.01
2012	5,683.74	7,467.73
2011	4,572.09	6,288.19
2010	4,149.58	4,530.18

TOTAL REAL PROPERTY TAX UNCOLLECTED	247,176.49
TOTAL PERSONAL PROPERTY UNCOLLECTED	35,849.30
TEN YEAR PERCENTAGE COLLECTION RATE	99.62%
COLLECTION FOR 2020 vs. 2019	3,901.35 vs. 11,808.55
<b><u>LAST 3 YEARS PERCENTAGE COLLECTION RATE</u></b>	
2019	98.29%
2018	99.37%
2017	99.61%



**EFFORTS AT COLLECTION IN THE LAST 30 DAYS**  
**ENDING November 2020**  
**BY TAX ADMINISTRATOR**

30	NUMBER DELINQUENCY NOTICES SENT
27	FOLLOWUP REQUESTS FOR PAYMENT SENT
0	NUMBER OF WAGE GARNISHMENTS ISSUED
0	NUMBER OF BANK GARNISHMENTS ISSUED
11	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
0	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
0	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
0	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
0	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
0	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
0	NUMBER OF JUDGMENTS FILED

**30 Largest Unpaid – Real**

R	01-7989-00-01-1714.0000	7,411.65	10	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	01-8929-00-34-2503.0000	7,166.08	1	STONEBRAR COMMERCIAL FINANCE	SOUTH MILLS	HOLLY RD
R	02-8934-01-17-4778.0000	5,094.04	3	LARRY G. LAMB SR	CAMDEN	152 158 US W
R	02-8934-01-18-6001.0000	4,506.18	1	LINDA SUE LAMB HINTON	CAMDEN	150 158 US W
R	02-8935-02-66-7093.0000	4,317.52	2	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	03-8899-00-45-2682.0000	3,839.99	10	SEAMARK INC.	SHILOH	HOLLY RD
R	02-8944-00-36-1417.0000	3,816.88	1	ROSA ALICE FEREBEE HEIRS	CAMDEN	165 IVY NECK RD
R	03-8899-00-16-2671.2425	3,759.22	1	SPRING LOTUS LLC	SHILOH	141 EDGEWATER DR
R	02-8944-00-75-7172.0000	3,376.93	1	KIM SAWYER	CAMDEN	110 MILL DAM RD N
R	02-8945-00-41-2060.0000	3,340.32	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	02-8934-01-18-8072.0000	3,234.74	1	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8935-01-08-8758.0000	2,940.10	1	LINWOOD GREGORY	CAMDEN	253 SLEEPY HOLLOW RD
R	02-8934-01-29-4617.0000	2,923.24	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	02-8943-01-17-4388.0000	2,909.12	1	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	01-7081-00-52-7312.0000	2,805.98	1	WILLIAM K. COLONNA	SOUTH MILLS	256 CULPEPPER RD
R	02-8944-00-99-1027.0000	2,716.91	2	JOHNNIE MERCER HEIRS	CAMDEN	MCKIMMEY RD
R	01-7999-00-62-3898.0000	2,568.65	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-67-1021.0000	2,509.41	3	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	02-8943-01-06-9013.0000	2,459.32	1	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	03-8962-00-05-0472.0000	2,335.19	2	FRANIC MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	03-8962-00-54-9089.0000	2,278.67	2	LORENZO MERCER	SHILOH	435 NECK RD
R	02-8934-01-29-4776.5853	2,234.11	1	C. RUSSELL HASTINGS JR.	CAMDEN	110 158 US W
R	01-7090-00-70-3221.0000	2,209.29	1	LONZO FISHER GREGORY	SOUTH MILLS	406 OLD SWAMP RD
R	03-8943-02-75-4196.0000	2,142.76	2	SHERRILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	03-8965-00-37-4242.0000	2,099.04	2	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	02-8934-03-31-9750.0000	2,054.99	1	CAROLYN MCDANIEL	CAMDEN	195 COUNTRY CLUB RD
R	01-8907-00-08-4393.0000	2,047.13	2	CARLTON WOOLARD	SOUTH MILLS	1010 343 HWY N
R	01-7080-00-62-1977.0000	2,034.38	10	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8952-00-95-8737.0000	2,032.30	2	AUDREY TILLET	SHILOH	171 NECK RD
R	03-8953-00-38-5803.0000	2,005.81	1	ROLAND ROGER SAWYER	SHILOH	142 PERKINS RD

**30 Oldest Unpaid – Real**

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	01-7989-00-01-1714.0000	10	7,411.65	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8899-00-45-2682.0000	10	3,839.99	SEAMARK INC	SHILOH	HOLLY RD
R	01-7080-00-62-1977.0000	10	2,034.38	SANDERS CROSSING OF CAMDEN CO	SOUTH MILLS	117 OTTERS PL
R	03-8952-00-95-8737.0000	10	2,032.30	AUDREY TILLET	SHILOH	171 NECK RD
R	03-8943-04-93-8214.0000	10	1,987.78	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7988-00-91-0179.0001	10	1,929.64	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	01-7999-00-32-3510.0000	10	1,856.74	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	1,787.55	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7989-04-60-1568.0000	10	945.00	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	922.16	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	01-7090-00-60-5052.0000	10	777.91	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	02-8936-00-24-7426.0000	10	670.53	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	03-9809-00-24-6322.0000	10	638.53	DAVID B. KIRBY	SHILOH	499 SAILBOAT RD
R	02-8955-00-13-7846.0000	10	583.82	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-8980-00-61-1968.0000	10	313.93	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	10	253.12	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-8980-00-84-0931.0000	10	252.86	CARL TEUSCHER	SHILOH	218 BROAD CREEK RD
R	03-9809-00-45-1097.0000	10	201.43	MICHAEL OBER	SHILOH	CENTERPOINT RD
R	03-8899-00-37-0046.0000	10	152.13	ELIZABETH LONG	SHILOH	HIBISCUS
R	03-8909-00-17-2462.0000	10	138.72	TODD ALLEN RIGGS	SHILOH	LITTLE CREEK RD
R	03-8952-00-04-9397.0000	9	2,509.41	CECIL BARNARD HEIRS	SHILOH	NECK RD
R	03-8990-00-64-8379.0000	9	1,088.57	CHRISTOPHER FROST-JOHNSON	SHILOH	LITTLE CREEK RD
R	02-8935-01-07-0916.0000	9	846.93	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	01-7989-04-90-0938.0000	9	623.75	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	03-8962-00-60-7648.0000	9	281.11	FRANK WRIGHT ETAL	SHILOH	WICKHAM RD
R	03-8965-00-37-4242.0000	8	2,099.04	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	01-7091-00-64-6569.0000	8	1,385.62	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8962-00-55-5300.0000	8	427.31	OCTAVIA COPELAND HEIRS	SHILOH	457 NECK RD
R	03-8899-00-36-1568.0000	8	400.52	PETER BUTSavage	SHILOH	HIBISCUS RD
R	03-9809-00-66-0120.0000	8	286.40	RANDELL CRIDER	SHILOH	SAILBOAT RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0001709	1,934.38	10	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0000295	792.09	1	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001104	673.59	3	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001046	663.65	8	THIEN VAN NGUYEN	SHILOH	133 EDGewater DR
P	0001538	653.15	10	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0000738	618.22	9	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001072	569.40	10	PAM BUNDY	SHILOH	105 AARON DR
P	0000297	517.95	3	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0001827	483.28	8	KAREN BUNDY	CAMDEN	431 158 US W
P	0001681	414.72	8	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001230	411.11	8	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0000846	403.85	1	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0001694	288.99	8	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0002194	285.59	2	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0001106	242.94	10	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0002525	239.04	1	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0001952	238.91	8	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0001976	205.03	2	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0002442	200.37	3	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0001408	193.32	2	SHELLY MARIE AMMON	SOUTH MILLS	612 MAIN STREET
P	0001693	161.46	10	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001189	148.83	4	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0000945	145.18	2	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001150	136.45	3	JOHN R BARKER	SHILOH	108 SASSAFRAS LN
P	0003405	126.72	1	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0001689	123.29	6	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
P	0001639	121.17	4	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND
P	0000385	120.68	4	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0002921	116.07	1	BENNY FARRELL TUCKER	ELIZABETH CITY	152 158 US W
P	0003559					

30 Oldest Unpaid - Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	1,934.38	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	10	663.65	THIEN VAN NGUYEN	SHILOH	133 EDGewater DR
P	0001538	10	653.15	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0000738	10	618.22	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001072	10	569.40	PAM BUNDY	SHILOH	105 AARON DR
P	0001827	10	483.28	KAREN BUNDY	CAMDEN	431 158 US W
P	0001106	10	242.94	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001693	10	161.46	ALLIANCE NISSAN	CAMDEN	158 HWY W
P	0001639	9	123.29	CAREY FARMS, INCORPORATED	SOUTH MILLS	202 SHARON CHURCH
P	0001681	8	414.72	STEVE WILLIAMS	CAMDEN	150 158 HWY W
P	0001230	8	411.11	JAMES NYE	SOUTH MILLS	101 ROBIN CT W
P	0001694	8	288.99	THOMAS B. THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0001952	8	238.91	SANDY BOTTOM MATERIALS, INC	SOUTH MILLS	319 PONDEROSA RD
P	0000295	8	792.09	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000846	4	403.85	TOAN TRINH	SHILOH	229 SAILBOAT RD
P	0000385	4	121.17	MARK SANDERS OVERMAN	SHAWBORO	116 GARRINGTON ISLAND
P	0002921	4	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000770	4	108.00	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0001104	3	673.59	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0000297	3	517.95	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0001976	3	205.03	ANA ALICIA MARTINEZ LOPEZ	SHILOH	110 AARON DR
P	0002442	3	200.37	GERALD WHITE STALLS JR	SOUTH MILLS	116 CHRISTOPHERS WAY
P	0001408	3	193.32	SHELLY MARIE AMMON	SOUTH MILLS	612 MAIN STREET
P	0000945	3	145.18	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001150	3	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001699	3	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002468	2	106.72	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002194	2	285.59	AARON MICHAEL WHITE	SHILOH	849 SANDY HOOK RD S
P	0002902	2	110.28	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0002525	1	239.04	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD

Motion to approve the tax report as presented.

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Clayton Riggs
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

B. Camden County Code of Ordinances Chapter 70 Revision – Ken Bowman

In 2009 Camden County established an ordinance to allow the use and regulation of golf carts limited to one residential subdivision. Other subdivisions were allowed to apply to the Board of Commissioners one at a time for use of golf carts in their specific subdivision. Over time multiple neighborhoods have made this request and the Board of Commissioners has directed staff to revise the ordinance to allow their use in any residential subdivision subject to specific permitting, licensing and regulations. The proposed Ordinance repeals the existing Chapter 70 and replaces it with a new Chapter 70 Regulating the use of golf carts on public streets.

Motion to repeal and replace Chapter 70 of the Camden County Code of Ordinances Regulating the Use of Golf Carts on Public Streets.

**RESULT:** PASSED [5-0]  
**MOVER:** Randy Krainiak  
**AYES:** Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

Ordinance No. 2021-01-02  
 An Ordinance  
 Amending the Camden County  
 Code of Ordinances  
 Camden County, North Carolina

BE IT ORDAINED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS as follows:

**Article I: Purpose**

The purpose of this Ordinance is to REPEAL AND REPLACE CHAPTER 70 of the Camden County Code of Ordinances of Camden County, North Carolina, which was originally adopted by the County Commissioners by Ordinance, 2009-11-01, passed 12-7-11 and subsequently, and as otherwise incorporated into the Camden County Code

**CHAPTER 70: REGULATING THE USE OF GOLF CARTS ON PUBLIC STREETS**

Section

- 70.01 Purpose, intent and findings
- 70.02 Definitions
- 70.03 Policy statement and liability disclaimer
- 70.04 Rules and regulations
- 70.05 Permit required
- 70.99 Penalty

**§ 70.01 PURPOSE, INTENT AND FINDINGS.**

- A. The purpose of this ordinance is to promote the health, safety and welfare of persons operating golf cart(s) within Camden County Residential Subdivisions and side streets with posted speed limits of 35 MPH or less and to protect the safety of their passengers and other users of roads
- B. Pursuant to G.S. § 153A-245, Camden County may by ordinance regulate the operation of golf carts as defined in G.S. § 20-4.01(12a) on any public street, road or highway where the speed limit is 35 miles per hour or less within the

theory of liability for permitting carts to operate in the county. The owner and operator of the cart is responsible for any liability involved in using the cart. The county does not encourage cart operation and does not represent that the operation of carts under these rules will render cart operation safe and without risk to the driver and passenger(s) of a cart.

**§ 70.04 RULES AND REGULATIONS.**

- A) Carts may not be operated on or alongside a public road or street with a posted speed limit greater than 35 miles per hour.
- B) Carts may cross a road with a posted speed limit greater than 35 mph. However, once this segment of road has been traversed, the golf cart is still required to travel only on or along a roadway with a speed limit of 35 mph or less. Golf carts must cross in a manner that is the most direct route in order to decrease crossing distance, i.e. no riding along a road or crossing at an angle. Under no circumstance is a golf cart allowed to cross a control access facility other than at bridges which cross over or under a control access facility.
- C) Carts that are not equipped and registered as required by the State Motor Vehicle Law may only operate on public streets and roads within the County of Camden as set forth herein and in accordance with these rules and regulations. Operation of carts in violation of these rules and regulations shall be subject to the penalty provisions of § 70.99 or, in egregious cases, may constitute reckless driving as defined in the North Carolina General Statutes.
- D) All carts operated on the streets must have a valid and visible permit sticker from the Camden County Tax Office. A yearly fee as established by the Camden County Fee Schedule on a per cart basis will be charged by the Camden County Tax Office for a permit sticker. There will be no prorated registrations nor will there be any refunds issued. A 31-day re-registration period for all previously registered golf carts will be permitted during the month of January each year for an annual registration charge per the Camden Fee Schedule. Owners re-registering after January 31 of each year will be considered expired until re-registered and not permitted to use the golf carts in the associated areas. Driving a golf cart without a current registration will result in a fine as determined by the Camden County Fee Schedule. A list of all registrations will be maintained by the Camden County Tax Office and the Camden County Sheriff's Office. The golf cart owner is responsible for maintaining their registration, no notices will be mailed. If a golf cart is purchased during the calendar year, the fee will not be prorated and would be the amount established as per the Camden Fee Schedule.
- E) Any person who operates a golf cart on public streets and roads must adhere to all applicable State and local laws, regulations and ordinances, including but not limited to
  - 1) all traffic rules and regulations adopted by the State of North Carolina and the Camden County which governs the operation of motor vehicles

- county that is located in any unincorporated areas of the county or on any property owned or leased by the county.
- C. Further pursuant to G.S. § 153A-245, Camden County may by ordinance require the registration of golf carts, charge a fee for the registration, specify who is authorized to operate golf carts, and specify the required equipment, load limits, and the hours and methods of operation of golf carts.
  - D. The Camden County Board of Commissioners desires to allow the use of golf carts within the county in accordance with state law and local law while at the same time preserve and address the interest of public safety associated with such use.
  - E. Camden County finds that unregulated use of golf carts on public streets and roads is detrimental to the safety of the citizens of Camden County. This chapter has been expanded to include the entire county.

**§ 70.02 DEFINITIONS.**

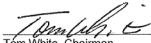


For purposes of this chapter the following definitions shall apply unless the context clearly indicates or requires a different meaning.

- **GOLF CART.** A vehicle designed and manufactured for operation on a golf course for sporting or recreational purposes and that is not capable of exceeding speeds of 20 miles per hour.
- **Driver's License:** A valid license issued to operate a motor vehicle issued by North Carolina or any other state.
- **Financial Responsibility:** Liability insurance coverage on a golf cart in an amount not less than required by North Carolina law for motor vehicles operated on public highways in the State of North Carolina.
- **Operator:** Only persons over 16 years of age and holding a valid driver's license may operate a golf cart on roads.

**§ 70.03 POLICY STATEMENT AND LIABILITY DISCLAIMER.**

This chapter is adopted to address the interest of public safety under which the provisions of G.S. § 153A-245 which provides counties with the authority to regulate the use of golf carts that have not been outfitted and registered as required by state law. Generally, golf carts (hereinafter "carts") that have not been outfitted and registered are not designated or manufactured to be used anywhere other than golf courses, and Camden County in no way advocates or endorses their operation elsewhere within the county. The county, by regulating such operation, is merely trying to address obvious safety issues, and adoption of this chapter is not to be relied upon as a determination that operation is safe or advisable if done in accordance with this chapter. All persons who operate or ride upon carts do so at their own risk and peril, and must be observant of and attentive to the safety of themselves and others, including their passengers, other motorists, bicyclists, and pedestrians. Camden County has no liability under any

- 2) those banning the possession and use of alcoholic beverages, and all other illegal drugs. In addition, no golf cart containing any open container of alcohol shall be operated on public roads
- F) Any person who operates a golf cart must be responsible for all liability associated with operation of the golf cart and must have liability insurance coverage which will cover the use of a golf cart in an amount not less than required by North Carolina law for motor vehicles operated on public highways in the State of North Carolina
- G) Drivers of carts shall stay to the far right of the traveled portion of the road and yield to the right-of-way to overtaking motor vehicles and pedestrians.
- H) Golf carts without lights may be operated only during daylight hours. Golf carts meeting the requirements set forth below may operate at any time:
  - 1) Golf carts having two (2) operating headlights, one on each side of the front of the golf cart and
  - 2) two (2) operating tail lights, one on each side of the rear of the cart,
  - 3) all four (4) lights must be visible from a distance of 500 feet; and
  - 4) If a mechanical turn signal indicator is not installed, then hand signals are required for turns.
- I) Golf carts must have basic equipment supplied by the manufacturer, including a vehicle identification or serial number. Such equipment must include all safety devices as installed by said manufacturer, including rear view mirror and a rear triangle reflector of the same type required by North Carolina law. Persons are prohibited from standing on a cart while the cart is in operation.
- J) The maximum occupancy of a cart traveling on the street is one person per bucket seat or two people per bench seat. The operator shall not allow passengers to ride on any part of a golf cart not designed to carry passengers, such as the part of the golf cart designed to carry golf bags.
- K) Children must be properly seated while a cart is in motion and may not be transported in a negligent manner.
- L) If the cart is equipped with seat belts, all passengers are to wear the seat belts at all times the cart is in motion.
- M) A driver must be at least 16 years old and possess a valid state-issued driver's license. Cart operators must carry their driver's license on their person at all times while operating a cart on public streets and roads in the county.
- N) No cart may be operated at a speed greater than reasonable and prudent for the existing conditions, and in no instance at a speed greater than 20 miles per hour.
- O) No cart may be operated in a careless or reckless manner.
- P) Carts shall not be operated or parked on sidewalks.
- Q) Carts shall not be operated on private property without the permission and consent of the property owner, property manager or home owner's association, if applicable.
- R) The Camden County Sheriff's Office interpretation of the above rules and regulations are final. The Camden County Sheriff's Office will maintain its interpretation in a written and published manner.

<p><b>§ 70.05 PERMIT REQUIRED.</b></p> <p>A. Cart owners must complete the Golf Cart Owner Registration Form and show proof of license to drive to the Camden County Tax Office. The completed forms will be maintained by the Camden County Tax Office and the Camden County Sheriff's Office. Visible proof of compliance must be attached to a conspicuous place on the cart.</p> <p>B. The Camden County Tax Office is hereby authorized to issue a permit for a fee as published by the Camden County Fee Schedule to all appropriate applicants, one per cart. When issuing this permit, Camden County Tax Office staff shall require the applicant to sign a statement certifying he or she has read the provisions on the county's ordinance on cart usage as set forth in this chapter.</p> <p>C. Each owner must have proof of ownership, and liability insurance, and a completed Waiver of Liability, releasing Camden County from liability that may arise as a result of operation of a golf cart inside Camden County. These documents must be in the golf cart at all times while in operation on public roads.</p> <p>D. All golf carts must meet the requirements or minimum standards of safety equipment as set forth above in this Ordinance</p> <p>E. Lost or Stolen Permit/Stickers are the responsibility of the owner and must be replaced before the golf cart is operated on a public road.</p> <p><b>§ 70.99 PENALTY.</b></p> <p>A. A violation and/or repeated violations of this chapter may result in any combination of the following: a fine, loss of privileges (loss of permit sticker) for up to one year and/or revocation of said permit, and/or prosecution in a court of law.</p> <p>B. Violation of this chapter shall be a misdemeanor and punished with a fine as published by the Camden County Fee Schedule for each violation, provided, however, that operating a cart under the influence of an impairing substance, alcohol or drugs, on a public road or highway is not a violation of this chapter, but a violation of state law, and is punishable as provided in G.S. Chapter 20.</p> <p>C. The Camden County Tax Office retains the right to refuse to issue any permit. The Camden County Sheriff retains the right to revoke any permit for up to 12 months in the event of repeated violations of this chapter or conviction of driving while impaired and/or reckless driving.</p>	<p><b>Effective Date</b></p> <p>This Ordinance is effective upon adoption.</p> <p>Adopted by the Board of Commissioners for the County of Camden this 4th day of January, 2021.</p> <p>ATTEST:</p> <p> Tom White, Chairman Camden County Board of Commissioners</p> <p> Karen M. Davis Clerk to the Board of Commissioners</p> 
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**ITEM 7. BOARD APPOINTMENTS**

- A. Tourism Development Authority – Appointment of Sarah Hill as Chair
- B. Adult Care Home Community Advisory Committee – Reappointment of Tammie Krauss
- C. South Camden Fire Commission – Reappointment of Zenas Jennings
- D. Regional Advisory Council (Area Agency on Aging) – Appointment of Penny Leary Smith

**Motion to approve the Board Appointments as presented.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Ross Munro
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

**ITEM 8. CONSENT AGENDA**

- A. BOC Meeting Minutes – December 7, 2020
- B. BOC/BOE Joint Meeting Minutes – December 7, 2020

C. Budget Amendments

2020-21-BA016  
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Revenues</b>			
10390510-4343500	Miscellaneous Revenues	\$4,309.00	
<b>Expenses</b>			
105100-557000	Miscellaneous Expenses	\$4,309.00	


This Budget Amendment is made to appropriate additional monies that were received from the State of North Carolina to the Sheriff's Office for SRO Equipment.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4<sup>th</sup> day of January, 2021.

*Karen M. Davis* Clerk to Board of Commissioners  
*Tom White* Chairman, Board of Commissioners



2020-21-BA017  
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
<b>Revenues</b>			
10350450-434898	Grant Revenues	\$36,203.22	
<b>Expenses</b>			
104300-503000	PT Salaries	\$ 1,858.20	
104300-501100	Election Officials	\$ 3,600.00	
104300-532000	Office Supplies	\$ 3,561.62	
104300-511000	Telephone & Postage	\$ 670.55	
104300-512000	Printing	\$ 933.69	
104300-521000	Rental of Buildings	\$ 655.16	
104300-550200	Election Grant	\$25,924.00	


This Budget Amendment is made to appropriate additional monies through expenses that Elections received through numerous State grant funding opportunities.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency \$40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 4<sup>th</sup> day of January, 2021.

*Karen M. Davis* Clerk to Board of Commissioners  
*Tom White* Chairman, Board of Commissioners



D. School Budget Amendments

Budget Amendment  
Camden County Schools Administrative Unit  
State Public School Fund

The Camden County Board of Education at a meeting on the 7<sup>th</sup> day of December 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	42,444.45	
5200	Special Instructional Programs	40,757.52	
5400	School Leadership	7,476.78	
5800	School Based Support Services	4,042.65	
6100	Regular Curricular Support	1,668.75	
6200	Alternative Programs Support	3,312.84	
6500	Operational Support Services	9,496.11	
6600	Financial & Human Resources	3,443.47	
6800	System-Wide Pupil Support	27,177.13	
6900	Policy, Leadership	980.17	

Explanation:


Total Appropriation in Current Budget	\$ 15,697,871.00
Amount of Increase/Decrease of Above Amendment	+ 140,799.87
Total Appropriation in Current Amended Budget	\$ 15,838,670.87

Passed by majority vote of the Board of Education of Camden County on the 7<sup>th</sup> day of December 2020.

*Joe Furrill* Chairman, Board of Education  
*Karen M. Davis* Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 4<sup>th</sup> day of January, 2021.

*Tom White* Chairman, Board of County Commissioners  
*Karen M. Davis* Clerk, Board of County Commissioners



Budget Amendment  
Camden County Schools Administrative Unit  
Local Current Expense Fund

The Camden County Board of Education at a meeting on the 7<sup>th</sup> day of December, 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	52,446.07	
5200	Special Instructional Programs		2,446.07

Explanation:


Total Appropriation in Current Budget	\$ 2,693,796.00
Amount of Increase/Decrease of Above Amendment	+ 50,000.00
Total Appropriation in Current Amended Budget	\$ 2,743,796.00

Passed by majority vote of the Board of Education of Camden County on the 7<sup>th</sup> day of December 2020.

*Joe Furrill* Chairman, Board of Education  
*Karen M. Davis* Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 4<sup>th</sup> day of January, 2021.

*Tom White* Chairman, Board of County Commissioners  
*Karen M. Davis* Clerk, Board of County Commissioners



Budget Amendment  
Camden County Schools Administrative Unit  
State Public School Fund

The Camden County Board of Education at a meeting on the 7<sup>th</sup> day of December 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	1,571.87	
5200	Special Instructional Programs	1,440.41	
5400	School Leadership	968.32	
6400	Technology Support	.01	
6900	Policy, Leadership	6,712.68	
7200	Nutrition Services	1,318.22	

Explanation:

Total Appropriation in Current Budget	\$ 15,838,670.87
Amount of Increase/Decrease of Above Amendment	+ 12,011.51
Total Appropriation in Current Amended Budget ....	\$ 15,850,682.38

Passed by majority vote of the Board of Education of Camden County on the 7<sup>th</sup> day of December 2020.

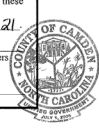
*Charles Allen*  
Chairman, Board of Education

*Don Jurell*  
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 4<sup>th</sup> day of January, 2021.

*Franklin C. ...*  
Chairman, Board of County Commissioners

*Karen M. Davis*  
Clerk, Board of County Commissioners



Budget Amendment  
Camden County Schools Administrative Unit  
Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 7<sup>th</sup> day of December, 2020 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Programs	16,210.10	
7100	Regular Community Services		16,210.10

Explanation:

Total Appropriation in Current Budget	\$ 483,094.00
Amount of Increase/Decrease of Above Amendment	.00
Total Appropriation in Current Amended Budget ....	\$ 483,094.00

Passed by majority vote of the Board of Education of Camden County on the 7<sup>th</sup> day of December 2020.


*Charles Allen*  
Chairman, Board of Education

*Don Jurell*  
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 4<sup>th</sup> day of January, 2021.

*Franklin C. ...*  
Chairman, Board of County Commissioners

*Karen M. Davis*  
Clerk, Board of County Commissioners



Budget Amendment  
Camden County Schools Administrative Unit  
Capital Outlay Fund

The Camden County Board of Education at a meeting on the 7<sup>th</sup> day of December, 2020, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

Code Number	Description of Code	Amount	
		Increase	Decrease
6550	Category III Projects	96,912.00	

Explanation:

Total Appropriation in Current Budget	\$ 465,878.00
Amount of Increase / (Decrease) of Above Amendment	+ 96,912.00
Total Appropriation in Current Amended Budget ....	\$ 562,790.00

Passed by majority vote of the Board of Education of Camden County Schools on the 7<sup>th</sup> day of December 2020.


*Charles Allen*  
Chairman, Board of Education

*Don Jurell*  
Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 4<sup>th</sup> day of January, 2021.

*Franklin C. ...*  
Chairman, Board of County Commissioners

*Karen M. Davis*  
Clerk, Board of County Commissioners



## E. Tax Collection Report

Tax Collection Report					
NOVEMBER 2020					
Day	Amount	Amount	Name of Account	Deposits	Internet
	\$	\$		\$	\$
2	46,009.48			46,009.48	
3	15,455.68			15,455.68	
4	5,292.76			5,292.76	
5	27,734.49		Refund - 58.01	27,734.49	
6	21,289.87			21,289.87	
9	70,035.96			70,035.96	
10	16,086.03			16,086.03	
12	40,184.36			40,184.36	
13	682,079.58		Refund - 55,973.04	682,079.58	
	21,745.06			21,745.06	
16	9,459.08		Refund - 93.53		9,459.08
	37,869.63			37,869.63	
17	37,890.93			37,890.93	
18	31,769.96			31,769.96	
	602,537.54		Refund - 515,780.21	602,537.54	
19	3,643.45			3,643.45	
	720,638.79		Refund - 7,010.17	720,638.79	
20	7,121.90			7,121.90	
	270,615.85		Refund - 51,340.82	270,615.85	
23	43,443.64			43,443.64	
24	1,529.58				1,529.58
	108,328.52			108,328.52	
25	28,531.26			28,531.26	
30	52,462.84		Refund - 51.00	52,462.84	
	40,224.23			40,224.23	
	1,554.36				1,554.36
	21,639.80			21,639.80	
			Note: PSN Returned check of Patrick Riley - 5191.20		
	\$2,965,174.63	\$ -	\$ -	\$2,952,631.61	\$12,543.02
Total Deposits and PSN	\$2,965,174.63			\$2,965,174.63	
			PSN Check fees - \$38.00 - for info only, fees were paid to PSN		
	\$ (34,110.78)	Refund			
	\$ -	Over			
	\$ -	Shortage			
Grand Total	\$	-	Adjustment		
	\$2,931,063.85				

Submitted by: Lisa S. Anderson Date: 12-8-2020  
 Approved by: Tom White Date: 1-6-21

## F. DMV Monthly Report

STATE OF NORTH CAROLINA  
 COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County February Renewals Due 3/15/21

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.


SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
24,042.18	22,797.88	14,024.05	60,864.11

Witness my hand and official seal this 6<sup>th</sup> day of January, 2021

Tom White  
 Chairman, Camden County Board of Commissioners

Attest:

Karen M. Davis  
 Clerk to the Board of Commissioners of Camden County



This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

Lisa S. Anderson  
 Tax Administrator of Camden County

G. Refunds Over \$100

ACS Tax System 12/21/20 14:00:45		REFUNDS OVER \$100.00 Refunds to be Issued by Finance Office		CAMDEN COUNTY		Page 1
Refund\$	Remit To:	Reference:	Drawer/Transaction Info:			
548.25	CARBEE, LLC PO BOX 110 SHAWBORO NC 27973	2020 R 03 8963 00 29 4154 0000 overpayment	20201221	1	257385	
251.36	GRIFFIN, MARY PO BOX 3211 ELIZABETH CITY NC 27906	2020 R 02-8927-00-61-3510.0000 overpayment 2020 taxes	20201202	1	256742	
538.68	STATE EMPLOYEES' CREDIT UNION P.O. DRAWER 25279 RALEIGH NC 27611	2020 R 03-8973 00 17 4488.0000 OVERPAYMENT - R-128933-2020	20201202	2	256728	
1,338.29	Total Refunds					***

Submitted by Lisa S. Anderson Date 12-21-2020 JS  
 Lisa S. Anderson, Tax Administrator Camden County

Approved by C. Tom White Date 1-6-21  
 C. Tom White, Chairman Camden County Board of Commissioners

H. Pickups, Releases & Refunds

NAME	REASON	NO.
<b>Wayne Everett Baker</b>	<b>Refund - turned in plates</b>	<b>Pick-up/21502</b>
	<b>\$173.76</b>	<b>53987747</b>
<b>Julia E. Deroy</b>	<b>Valeu correction - Refund</b>	<b>Pick-up/21946</b>
	<b>\$261.40</b>	<b>R-128792-2020</b>

I. Community Services Block Grant

**Community Services Block Grant [CSBG]  
Documentation of Submission to County Commissioners**

**Background:** The North Carolina Administrative Code [10A NCAC 97C.0111 (b)(1)(A)] requires that each CSBG grant recipient submit its Community Anti-Poverty Plan [grant application] to each County Commissioner Board that it serves.

**Instructions:** This form is to be completed and notarized by the Clerk to the Board.

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Agency Name: County of Camden, NC  
 County: Camden  
 Date of Application Submission: 12/15/20  
 [Note: This application should be submitted to the County Commissioners at least thirty (30) days prior to application submission to the Office of Economic Opportunity (OEO). The grant application is due to OEO January 15, 2021.]

Clerk to the Board should initial all items below.

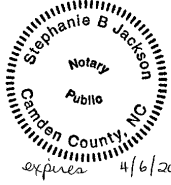
The agency submitted a complete grant application for Commissioner review.

The Clerk to the Board will be responsible for assuring that the application is distributed to the Commissioners.

Commissioners' comments provided those to the agency. (If applicable)

Karen M. Davis \_\_\_\_\_ Date 1-5-21  
 Clerk to the Board

Stephanie B Jackson \_\_\_\_\_ Date 1-5-21  
 Notary





## J. Surplus Property – Dismal Swamp Welcome Center

Item	Disposal Method	Suggested Value	Reason for Surplus
2 Adult Bikes	GovDeals	\$10	Maintenance, storage, lack of usage

**Motion to approve the Consent Agenda as presented.**

<b>RESULT:</b>	<b>PASSED [5-0]</b>
<b>MOVER:</b>	Clayton Riggs
<b>AYES:</b>	Tom White, Ross Munro, Clayton Riggs, Randy Krainiak, Tiffney White

**ITEM 9. COUNTY MANAGER'S REPORT**

County Manager Ken Bowman included the following in his report:

- Department mid-year budget reviews were conducted in December. All departments are on target for meeting their respective goals by the end of the budget year.
- The NCACC Legislative Goals Conference will be held virtually January 14-15, 2021. Each member county appoints a voting delegate to participate in the conference to vote on goals and rank them in priority order. At the December 7<sup>th</sup> meeting, the Board appointed Chairman Tom White as voting delegate and Vice Chairman Ross Munro as alternate.
- The County Manager will meet with Boomerang Design on January 12<sup>th</sup> for a progress report and update on the Library.
- Next Board of Commissioners Meeting – February 1, 2021
- Stay safe and Happy New Year.

**ITEM 10. COMMISSIONERS' REPORTS**

None.

**ITEM 11. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES**

The following was provided for information purposes:

- Register of Deeds Report
- Library Report

**ITEM 12. OTHER MATTERS**

None.

**ITEM 13. ADJOURN**

There being no further matters for discussion Chairman Tom White adjourned the meeting at 8:22 PM.

ATTEST:

\_\_\_\_\_  
Tom White, Chairman  
Camden County Board of Commissioners

\_\_\_\_\_  
Karen M. Davis  
Clerk to the Board of Commissioners